



PROFESSIONAL DEVELOPMENT  
PROGRAM PLAN  
2020 – 2022



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## Integration into Coastline's Plans and the Vision for Success Goals

Professional Development is linked to the college goals, as professional development will strengthen the knowledge skills and abilities of the college employees to be innovative and support the achievement of these goals.

Coastline has a robust Department and Program Review process. Section 2 of the program and department review itself focuses on human capital. Within the section, there is a focus on professional development which asks employees to record what professional development activities they have participated in and identify outcomes associated with those activities. In addition, this section allows for employees to plan out professional development activities.

In addition to supporting the college mission and college goals, professional development is deeply rooted in achieving institutional effectiveness in improvement in support of the California Community College Chancellor's Office vision for success goals. As these goals are deeply rooted in the Guided Pathways movement across the state, Coastline has identified professional development as a catalyst to support new and innovative programs and ways of providing and supporting education.

Professional development activities that require funding are associated with the initiatives and supported by data in section 5 of the program and department review process. The initiatives are directly linked to supporting the college mission and the college goals.



# Coastline College Mission Statement & Goals

Coastline College guides diverse populations of students toward the attainment of associate degrees and certificates leading to career advancement, personal empowerment, and transfer. By meeting students where they are, Coastline provides innovative instruction and services designed to achieve equitable outcomes. Coastline regularly assesses the mission statement to ensure that it is being followed and continually met. Toward that end, we set college-wide goals, governing long-term planning and providing a guiding principle for continuous quality improvement.

## **Student Success, Completion, and Achievement**

We strive to increase student academic success. Students will attain basic skills and follow academic pathways leading to degrees, certificates, and transfer to four-year universities.

## **Instructional and Programmatic Excellence**

Coastline will continue to assess and improve the quality of instructional courses and programs to support student success, completion, and achievement.

## **Access and Student Support**

Campuses will increase student access to high-quality education and provide adequate support services to enhance the learning experience.

## **Student Retention and Persistence**

We aim to retain students course-to-course and term-to-term. This persistence will lead to the timely completion of basic skills, degree, certificate, and transfer pathways.

## **Culture of Evidence, Planning, Innovation, and Change**

This initiative will continue to build, strengthen, and advance Coastline's planning and strategies around evidence-based governance structures to create significant positive change.

## **Partnerships and Community Engagement**

Through collaborative partnerships with the business industry, government agencies, educational institutions, and the public, we will enhance Coastline's capabilities and opportunities for students.

## **Fiscal Stewardship, Scalability, and Sustainability**

We can advance and sustain our capacity for student success and achievement through the efficient use of resources, programs, and services.

## Professional Development at Coastline

*“The relevant question is not simply what shall we do tomorrow; but rather, what shall we do today in order to get ready for tomorrow.” - Peter Drucker*

Coastline Professional Development supports our faculty, classified professionals, and administrators so they may better support our students. Professional development is a statement of our values. At Coastline, Professional Development drives innovation, employee engagement, and student success. It’s a message to our employees that we recognize their investment in their work, and we are in turn invested in them.

Coastline College boasts significant investment in professional development. In 2019, College President Lori Adrian, Ph.D., was recognized as the “Outstanding President” by the California Community College Council for Staff and Organizational Development (4CSD). Dr. Adrian was acknowledged for her support of innovative college-wide professional development such as the Faculty Center for Excellence and Innovation in Teaching, the Leaders Innovating Together for Tomorrow Academy (LITT), and equity & inclusion trainings by Kathy Obear. Professional development at Coastline occurs at multiple levels and with multiple sponsors. Professional development structures and programs include multiple committees and groups. Their missions are outlined over the next pages.

Professional development from grants, e.g., SEA funds, Guided Pathways funds, Formerly Incarcerated Grant, and our AANAPISI grant also provides professional development activities in order to complete the goals of the grant. Those programs are explained and tracked with the grant reporting function rather than this document. Professional development activities hosted by Coast District are likewise not described in this document.



# College Professional Development Actors

## **College Professional Development & Leadership Committee (CPD&L)**

Mission: To create a culture of professional learning and development at Coastline and provide opportunities for growth and advancement for all Coastline employees so we may better serve our students.

## **Professional Development Institute (PDI)**

Mission: To provide methods for all faculty to achieve professional growth and advise the College administration and the Academic Senate on faculty professional development; to arrange the procedures for faculty to meet professional development activity objectives per contractual agreements; and keep faculty informed of professional development activities, funding availability, and application deadlines.

## **Classified Professional Development Program (CPDP)**

Mission: To provide positive individual professional growth and contribute to achieving the mission of the District. In today's fast-changing environments, it is essential that employees be provided the opportunity to grow professionally within the scope of District's classified employee positions. The District encourages employees to continue to develop their professional expertise through academic, scholarly, and professional endeavors. Professional development programs and activities are regularly evaluated to strengthen and improve offerings.

## **Classified Professional Development Subcommittee (CPD)**

Mission: To create a culture of professional learning and development and provide opportunities for growth and advancement for Classified Managers and Classified Professionals so we may better serve our students.

## **Coast District Management Association (CDMA)**

Mission: To promote the professional welfare of the membership and provide a vehicle for consultation with the District Governing Board on significant issues and promote the welfare of the district.

## **Coastline Management Team (CMT) Professional Development Subcommittee**

Coastline's CMT Professional Development Subcommittee recommends professional development topics and areas of focus to CPDL and participates in developing trainings and events for CMT members.

## **Team Vision**

Team Vision is a short-term workgroup that consists of six Classified professionals and one Classified manager and recommends the planning of Professional Development activities to achieve the AB 1840 Vision for Success per district MOU.

## College Professional Development Actors (Cont)



**FACULTY CENTER**  
For Excellence and Innovation in Teaching

### **Coastline Faculty Center for Excellence and Innovation in Teaching (FC)**

Mission: To provide opportunities for faculty engagement, innovation, leadership, professional development, technical training, and collaboration to support lifelong growth inside and outside the classroom.

## **ALL-COLLEGE FLEX DAY**

### **Coastline Flex Professional Development Program (FLEX)**

The purpose of the Flex Professional Development Program is to provide time for faculty, classified professionals, and administrators to participate in development activities that are related to “staff, student, and instructional improvement” (Title 5, section 55720). The Flex Day activities are a component of the staff development program and are planned by the college Flex Committee with input from all college constituents. Activities follow the guidelines set forth by the state chancellor’s office. Flex Day funds are allocated by the District and may be used for Flex activities only. The College Flex Committee is responsible for making recommendations on staff, student, faculty, and institutional improvement activities Title 5, section 55730(e), and assisting the flexible calendar coordinator to implementing the flexible calendar program.



### **Leaders Innovating Together for Tomorrow (LITT)**

Mission: Leaders Innovating Together for Tomorrow (LITT) is a leadership academy designed to foster the development of visionary, innovative, and creative leaders at Coastline. LITT is not a management skills academy - it is designed to promote the development of agents of institutional change and leaders in innovation around campus, regardless of any official title.

## Program Leadership & Staff

The College Professional Development and Leadership Committee is co-chaired by the Dean of Innovative Learning and faculty co-chair as elected. Shelly Blair, Dean of Innovative Learning oversees the Staff Development funds in close collaboration with Renate Akins, Director of Human Resources.

The CPDL membership is determined by College Council. Current members are listed below:

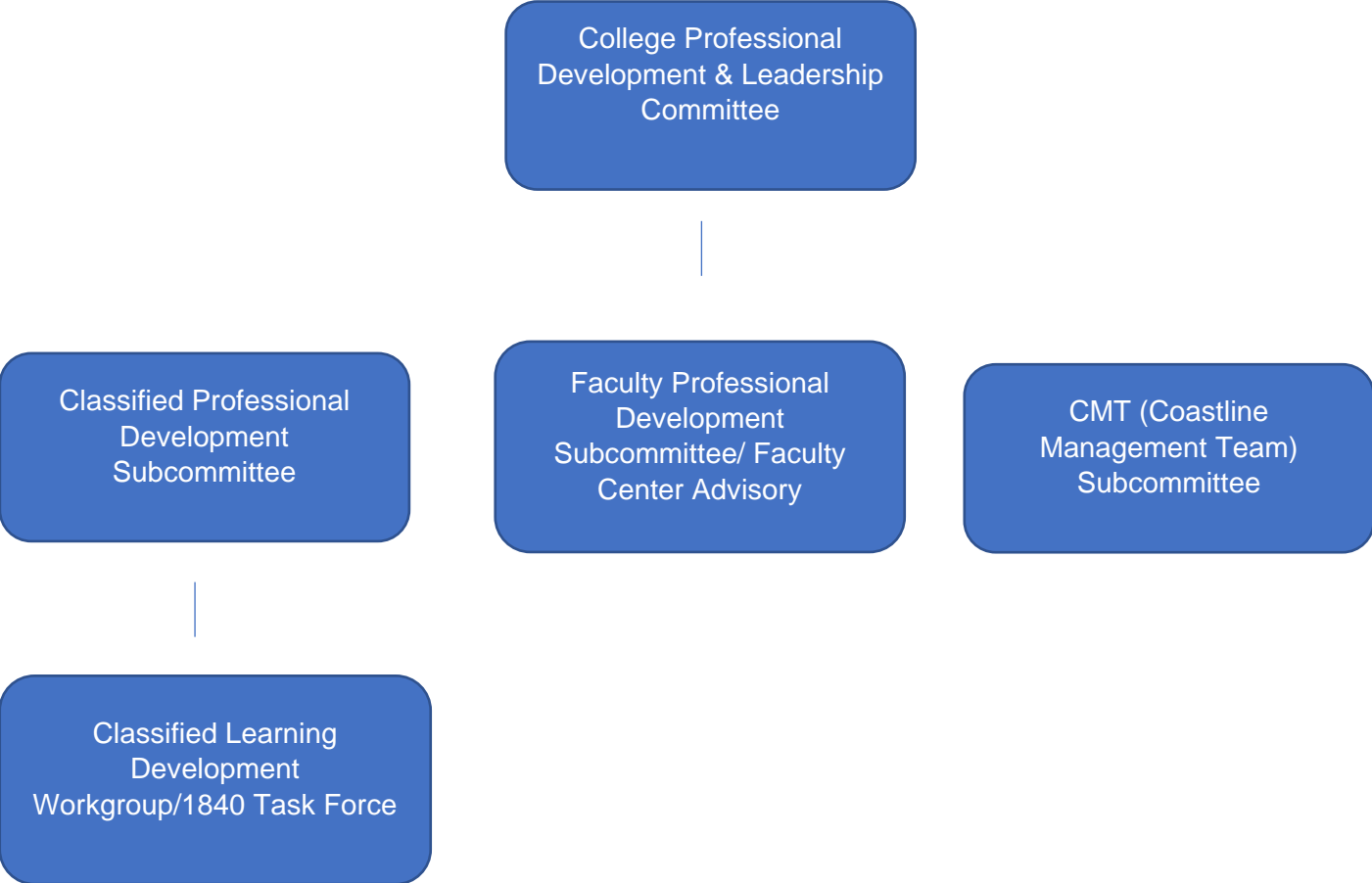
- Renaté Akins, Director of Human Resources
- Sylvia Amito'elau, Instructional Designer
- Stephen Barnes, Faculty Center Coordinator; Paralegal Studies Faculty
- Shelly Blair, Dean of Innovative Learning
- Marilyn Brock, English Faculty
- Kimberly Bui, Program Coordinator, Guided Pathways and Professional Development
- Cheryl Chapman, Chair of Career Education; Digital Media & Business Computing Faculty
- Raman Dhillon, Counseling Technician
- Ann Holliday, Flex Coordinator; Disabled Students Program and Services Faculty
- David Lee, Visual and Performing Arts Faculty
- Yadira Lopez-Daly, Administrative Secretary

Each constituency group will determine their own membership of the subcommittee, and will share their feedback, recommendations, and requests with CPDL.





# Structure and Organizational Chart



# Opportunities in the Faculty Center

## Spring 2019

- SLO N GO-several sessions
- Program Review Power Hour-several sessions
- Donuts and Data-several sessions
- Tuesday Tacos and Training- Using Podcasts in your Canvas Course
- Tuesday Tacos and Training- Using Camtasia and Relay to Create Videos for Your Course
- Tuesday Tacos and Training- Using Proctorio in Your Course
- Wednesday Webinar-How to design, integrate and utilize rubrics to foster student learning
- Wednesday Webinar-Developing Effective Hybrid Courses
- Wednesday Webinar-Metacognition: The Key To Developing Independent Learner
- Live Webinar-It Takes Grit! Preparing Students for College-level Academics and More
- Wellness-Making the Most of Your Sitting Time
- Wellness: Cheers! How Beverage Choices Impact Hydration & Health
- Deeper Roots-Faculty Learning Community-Growth Mindset Inquiry-several sessions
- Deeper Roots Faculty Learning Community-Best Practices in Online and Classroom Activities for Improved Student Engagement -several sessions

## Fall 2019

- Zoom training, NameCoach workshop
- Program Review Power Hour
- SLO N GO training, Data and Donuts
- Tuesday Tacos and Training-Dolphin Connect
- Tuesday Tacos and training-Using Camtasia, Snag It, and Relay
- Tuesday Tacos and Training-Course and Program Design
- Tuesday Tacos and Training-Teaching and Presenting with Smartboards and Apple TV
- Wednesday Webinar-Practical Ways To Support LGBTQ+ Students In The Classroom
- ReadSpeaker workshop
- Proctorio workshop
- Wellness: Intuitive Eating: Nurture Your Body
- Civitas: Inspire for Faculty workshop
- NISOD Virtual Conference
- Can\*Innovate online conference
- Educause Webinar on eXtended Reality (XR) for Teaching and Learning
- Book Club-Educated
- Deeper Roots Learning Community-4 Days to Change-Spring 2020
- Student Surveys and Snacks-Spring 2020

# Opportunities in the Faculty Center (Pictures)



## Accomplishments for 2019 – 2020

- NISOD Regional Workshop: July 12, 2019
- Fall Flex: August 23, 2019
- Summer Institute Trainings: July 15, 17, 24, 29 & August 13-14, 2019
- 1st Year Faculty Teaching Academy: September 13 & 27, October 11 & 25, November 1 & 15, December 13, February 7 & 21, March 13, April 3 & 17, May 8 & 22
- LITT Academy: September 13, October 11, February 7, March 13, April 17 & May 8
- PD Lunch and Learn: September 19, October 17, November 21, February 27, March 19, April 16
- Spring Flex: February 20, 2020
- Spring BBQ: April 4, 2020
- Institute for the Future retreat on the Future of Education
- Training on Slack communication tool
- Zoom training for faculty
- Canvas training for classified professionals

## Goals 2020-2022

We have outlined two key areas of impact for 20-22 goals:

1. Strengthen our commitment to deep equity work throughout the college. Example Activities to support this effort will include:
  - a. Training and development to support web accessibility college-wide
  - b. Professional development to support culturally relevant pedagogy
2. Improve our communication and presentation skills in support of student engagement, success, and institutional effectiveness. Example Activities to support this effort will include:
  - a. Continue support of college-wide events such as Flex Days and Spring BBQ
  - b. Launch a Toastmasters Club
  - c. Launch a Coastline Podcast

## Vision 2025 Educational Master Plan Goals

Coastline College is committed to encouraging everyone within the institution to embrace calculated risk taking while seeking innovative approaches to achieve the Vision 2025 goals. All employees are engaged through evidence-informed collaboration

and ongoing professional learning, as well as developing initiatives to actualize Coastline's mission with a focus on the following goals.

### **By 2025, Coastline will:**

1. Reduce all student equity gaps regarding access and achievement (Equity)
2. Increase student completion and achievement outcomes by 20% (Achievement)
3. Strengthen College collaboration, communication, continuous learning, and community engagement (Engagement)
4. Further develop, adopt, and adapt innovative practices and technologies that advance student success and institutional effectiveness (Innovation & Effectiveness)

### **Strategic Priorities**

- Culturally relevant and contextualized courses and services
- Flexible and intentional course and support service offerings
- Open educational resources and low-cost learning materials and textbooks
- New fields of study and Associate Degrees for Transfer (ADTs)
- Micro-credentialing, skill badging, and competency-based education
- Articulated pathways and outreach with local high schools
- Associate-to-Bachelors program pathways and partnerships with 4-year colleges and universities
- Program associated partnerships and industry collaboratives
- Seamless student onboarding
- Proactive and responsive student-centered support
- Digital and in-person student life and enrichment activities
- Professional learning, development, and mentorship
- Innovative and modern learning and working environments
- Integrated and intuitive instructional, service, and operations technology
- Clear, accessible, and consumable information and communication
- Scaled access to data and matured data literacy practices
- Institutional solvency, fiscal responsibility, and efficiency
- Operational structure, automation, and effectiveness
- Socially and environmentally responsible practices

## Outcomes

### How Success is Measured

Training and development events will be evaluated using the Kirkpatrick framework for training evaluation. Kirkpatrick-style evaluation questions assess at four levels:

- **Level 1** assesses reaction (e.g., I enjoyed this training about communication skills)
- **Level 2** evaluates learning (e.g., pre and post assessments of communication skills demonstrate learning has occurred)
- **Level 3** measures behavior (e.g., I noticed my colleagues applying what we learned in training to everyday situations)
- **Level 4** assesses results (e.g. Complaints about colleagues have been reduced since the communication training)

Most surveys will be designed for Levels 1 & 2 evaluation, with a goal of incorporated 3 & 4 whenever possible. Survey results for large events will include application questions and be broken out by constituency groups for each group's review and feedback.



## Needs Assessment

Professional development activities will be based on college priorities, grant and state funded goals, and the results of our comprehensive needs assessment surveys. These surveys will take place every two years. This year's survey can be found in the Appendix.

# Appendices

## List of Online Resources for Professional Development

- Cornerstone
- Go2Knowledge/ Innovative Educator webinars
- NISOD
- Educause
- LinkedIn Learning
- Vision Resource Center

## Title 5 / Education Code

Title 5 §53200 (c)(8) provides that professional development for faculty is an academic and professional matter and falls under the academic senate's purview.

## AB 2558

AB 2558 was passed in 2014 in response to the Student Success Task Force recommendations of 2011 and subsequent ad hoc committee recommendations in 2013. The law replaces the previous Community College Faculty and Staff Development Fund with the Community College Professional Development Program. The Community College Professional Development Program's purpose is to provide state general funds to community colleges that support development programs for both faculty and staff. To be eligible for funding a community college district, college chief executive officer must submit to the chancellor an affidavit that includes...

(a) A statement that each campus within the community college district has an advisory committee, composed of administrators, faculty, and staff representatives, which has assisted in the assessment of the faculty and staff development needs and in the design of the plan to meet those needs.

Program funding must be disbursed in accordance with the Board of Governors of California Community Colleges' rules and regulations. To receive funding, community colleges must count the time an employee uses to participate in the program in the employee's contractually obligated hours.

## AB 1840

AB 1840 was passed by the California Community College Chancellor's Office to support the Vision for Success goals among classified professionals and classified managers. Coastline College received \$31, 647, and the funds must be used by June 30, 2022. The Classified Professional Development subcommittee (CPD) created the Classified Professional Development workgroup to determine professional development activities and events that align with the Vision for Success seven core commitments.

## Sample Post Training Evaluation Survey Sample

<b>Program Evaluation</b>	<b>Strongly Disagree</b>	<b>Disagree</b>	<b>Agree</b>	<b>Strongly Agree</b>
<b>I found the room atmosphere to be comfortable</b>	1	2	3	4
<b>The learning objectives were met</b>	1	2	3	4
<b>The presenter had adequate skill for this event/discussion</b>	1	2	3	4
<b>The program objectives related to the learning I achieved</b>	1	2	3	4
<b>The material appropriately challenged me</b>	1	2	3	4
<b>The course materials were easy to follow</b>	1	2	3	4
<b>I will be able to apply what I learned to my job at Coastline</b>	1	2	3	4
<b>My learning was enhanced by the knowledge of the instructor</b>	1	2	3	4
<b>I was engaged during the session</b>	1	2	3	4
<b>I was comfortable with the pace of the program</b>	1	2	3	4
<b>I was given the opportunity to have my questions answered</b>	1	2	3	4
<b>I was provided an opportunity to practice the skills I was asked to learn</b>	1	2	3	4
<b>I am clear about what is expected from me as a result of this program</b>	1	2	3	4
<b>I would attend advanced training on this topic</b>	1	2	3	4



## Sample Post Training Evaluation Survey Sample (Cont)

What are your key takeaways from this training?

Would you recommend this training to a colleague? Why or why not?

Which of the following college goals does this training help you achieve:

- **Student Success, Completion, and Achievement**  
We strive to increase student academic success. Students will attain basic skills and follow academic pathways leading to degrees, certificates, and transfer to four-year universities.
- **Instructional and Programmatic Excellence**  
Coastline will continue to assess and improve the quality of instructional courses and programs to support student success, completion, and achievement.
- **Access and Student Support**  
Campuses will increase student access to high-quality education and provide adequate support services to enhance the learning experience.
- **Student Retention and Persistence**  
We aim to retain students course course-to-course and term-to-term. This persistence will lead to the timely completion of basic skills, degree, certificate, and transfer pathways.
- **Culture of Evidence, Planning, Innovation, and Change**  
This initiative will continue to build, strengthen, and advance Coastline's planning and strategies around evidence-based governance structures to create significant positive change.
- **Partnerships and Community Engagement**  
Through collaborative partnerships with the business industry, government agencies, educational institutions, and the public, we will enhance Coastline's capabilities and opportunities for students.
- **Fiscal Stewardship, Scalability, and Sustainability**  
We can advance and sustain our capacity for student success and achievement through the efficient use of resources, programs, and services.

# After Action Conference Report Sample

## **Conference attended: Name and short description**

Example: NISOD International Conference on Teaching and Leadership Excellence. Annual conference hosted by the National Institute for Staff and Organizational Development, features special administrator track as well as development opportunities for faculty.

## **Please share three take-aways from this conference.**

- Example: Vision boards: I participated in an administrator series that used this boards very effectively

## **Action Planning:**

**What would you like to do with the take-aways listed above? Be specific. Include the action step, timeline and resources needed**

- Example: Buy vision boards for use in professional development and training at Coastline. Specifically, use the boards for the upcoming FSC retreat. Share information about their availability for faculty/staff. Timeline: Purchase early June. Resources: Boards cost appx \$400.

## **Would you recommend this conference to others at Coastline? If so, to whom?**

I would highly recommend this conference to those interested in professional development and leadership at community colleges. I hope to attend again.

**Lunch and Learns are scheduled for at the following dates. Which date will you be available to present for 10-15 minutes about this conference? Indicate your first and 2<sup>nd</sup> preference.**

\_\_\_ 12-1pm September 19

\_\_\_ 12-1pm October 17

\_\_\_ 12-1pm November 21

\_\_\_ 12-1pm February 27

\_\_\_ 12-1pm March 19

\_\_\_ 12-1pm April 16

**Share and discuss with your Supervisor/Dean/ Manager. Signature \_\_\_\_\_**

## Professional Development Travel Request Form Sample

# Professional Development Travel Request Form

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Purpose of Travel Request, including expected outcomes and how it will benefit the college:

Title, date and location of the event:

If grant related, please explain how this request fulfills grant requirements/ work plan/ or goals:

Funding Source and Estimated cost per person:

.

Is there any additional information you would like to provide?

List of attendees attached by date

For PC: Indicate approval below:

Request is approved

Request is not approved

Request is approved with changes. Details:

# CPDL Needs Assessment Survey Form Sample

Coastline College Professional Development and Leadership Committee Needs Assessment Survey



## CPDL NEEDS ASSESSMENT SURVEY

We invite your feedback regarding how Coastline's Professional Development and Leadership Committee (CPDL) can tailor professional development opportunities at the college to meet your needs.

The survey will take approximately 5-10 minutes of your time. All responses are anonymous and will not impact your employment at the college. Results will only be presented in summary form.

### ABOUT YOU

The following information will only be used to understand the representativeness of the sample and will not be used to identify respondents. All questions in this section are optional.

What is your primary employee status?

Administration

Classified / Confidential Professional

Faculty

Short-term Temporary

Are you full-time or part-time?

Full-Time

Part-Time

How many years have you been in your current position?

Are you interested in professional development activities?

Yes

No

Not Sure

In your opinion, what is the primary purpose of Coastline's professional development?

Advance along career path (e.g., promotion)

Enhance performance

Gain more responsibility

Career Development

Personal knowledge

Improve instruction and service to students

Compliance

Other

If other, explain here:

In the past 2 years approximately how many hours have you devoted to professional development activities?

Of those hours, how many were on required training topics?

What is the main reason you would want to spend time on professional development?

Advance along career path (e.g., promotion)

Enhance skills

Enhance performance

Gain more responsibility

Obtain new job in a different field (e.g., career change)

Personal knowledge

Improve instruction and service to students

Other

If other, explain here:

Coastline College Professional Development and Leadership Committee Needs Assessment Survey

**PROFESSIONAL DEVELOPMENT PARTICIPATION**

The following section asks about your participation in professional development (PD) activities and preferences for scheduling.

**In the past 2 years, how often have you been able to attend the PD activities you were interested in?**

- Every time       Most of the time       Some of the time       Rarely       Never

**To what extent are the following obstacles for you in attending professional development (PD) activities?**

	1 Very much an obstacle	2 Somewhat an obstacle	3 Not at all an obstacle	Not aware of this
Amount of funding available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication about opportunities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Getting office coverage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Getting release time to attend	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incentive to participate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interest in topics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Location of PD events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Availability of funds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paperwork/Process for requesting PD funding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Person presenting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scheduling of workshop/event	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training specific to my role	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workload	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If other, explain here:

**Thinking about a typical semester at Coastline, what are the most convenient days, months, and times for you to attend professional development (PD) activities? (Select all that apply.)**

**DAYS**

- Monday                       Friday  
 Tuesday                     Saturday  
 Wednesday                 Sunday  
 Thursday

**TIMES**

- Early morning                 Late afternoon  
 Late morning                 Half day, afternoon  
 Half day, morning             Evening  
 Lunch hour                     Full day  
 Early afternoon               Other

If other, explain here:

**Coastline College Professional Development and Leadership Committee Needs Assessment Survey**

**CENTER/CAMPUS:**       College Center       Garden Grove       Westminster       Newport Beach

**MONTHS:**

- |                                    |                                   |                                   |                                   |
|------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> January   | <input type="checkbox"/> February | <input type="checkbox"/> March    | <input type="checkbox"/> April    |
| <input type="checkbox"/> May       | <input type="checkbox"/> June     | <input type="checkbox"/> July     | <input type="checkbox"/> August   |
| <input type="checkbox"/> September | <input type="checkbox"/> October  | <input type="checkbox"/> November | <input type="checkbox"/> December |

**Please select your preferred format for professional development (PD) activities.** (Select all that apply.)

- |                                                                                    |                                                                        |
|------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| <input type="checkbox"/> One topic per session, 1 time only                        | <input type="checkbox"/> One topic offered multiple times              |
| <input type="checkbox"/> Ongoing series, 1 topic multiple times a year/semester    | <input type="checkbox"/> College coursework                            |
| <input type="checkbox"/> Conference day, several topics in 1 day                   | <input type="checkbox"/> Online self-paced, e.g., Cornerstone/LinkedIn |
| <input type="checkbox"/> Lunch & Learn (one hour presentations on variable topics) | <input type="checkbox"/> Learning Online facilitated                   |
| <input type="checkbox"/> Webinar (online, live session)                            | <input type="checkbox"/> Mentorship/Internship                         |
| <input type="checkbox"/> Face to face with follow up                               | <input type="checkbox"/> Podcast                                       |
| <input type="checkbox"/> Hybrid                                                    | <input type="checkbox"/> Other                                         |

If other, explain here:

**PROFESSIONAL DEVELOPMENT TOPICS**

Please indicate how *likely or unlikely* you would be to attend a session if it was offered on each of the topics below.

**CAMPUS PROCESSES**

	1 Highly Likely	2 Likely	3 Unlikely	4 Highly Unlikely	Not aware of this
Accreditation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Regular and Substantive Interaction (RSI)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Web Accessibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coastline departments and what they do	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Program and Department Review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Curriculum	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student Learning Outcomes (SLOs)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**LEADERSHIP SKILLS**

	1 Highly Likely	2 Likely	3 Unlikely	4 Highly Unlikely	Not aware of this
Career Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conflict resolution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Delegation skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Group meeting facilitation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How to move up the career ladder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coaching others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Team building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Growth Mindset	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future's Thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Coastline College Professional Development and Leadership Committee Needs Assessment Survey

<b>INTER &amp; INTRA PERSONAL SKILLS</b>	<b>1 Highly Likely</b>	<b>2 Likely</b>	<b>3 Unlikely</b>	<b>4 Highly Unlikely</b>	<b>Not aware of this</b>
Ability to hold crucial conversations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Equity and Inclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Customer service skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effective communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Goal setting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Managing change	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organization skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public speaking/Presentation skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Time management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>TECHNOLOGY</b>	<b>1 Highly Likely</b>	<b>2 Likely</b>	<b>3 Unlikely</b>	<b>4 Highly Unlikely</b>	<b>Not aware of this</b>
Adobe Creative Suite (e.g., PDFs, Illustrator, Spark, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Argos Coast Reports/Data Cubes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Banner 9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Canvas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Curricunet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Google Suite (e.g., Google forms, Drive, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Canvas LTIs: Quizlet, Readspeaker, Proctorio, Camtasia, Starfish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Infographics / Visual presentations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft Excel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft Outlook	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft PowerPoint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft Word	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coastline App	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coastline Portal (SharePoint)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project management software: Monday.com	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Publicity & Marketing (e.g., social media, flyers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Zoom (Video Conferencing)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RingCentral (Phones)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Using Social Media to Market your Course	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creating Images /Graphics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Coastline College Professional Development and Leadership Committee Needs Assessment Survey

<b>STUDENT SUCCESS</b>	<b>1 Highly Likely</b>	<b>2 Likely</b>	<b>3 Unlikely</b>	<b>4 Highly Unlikely</b>	<b>Not aware of this</b>
Serving Incarcerated and Formerly Incarcerated Students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ally training (e.g., LGBTQ, undocumented students, foster youth, veterans, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student Retention Strategies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Specific Student Support Services (e.g., library, financial aid, student success center, BAT team, title IX, intercultural center, DSPS, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supporting diverse student groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strategies to increase instructor presence in online courses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching 101	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>MAJOR CAMPUS INITIATIVES</b>	<b>1 Highly Likely</b>	<b>2 Likely</b>	<b>3 Unlikely</b>	<b>4 Highly Unlikely</b>	<b>Not aware of this</b>
College Vision and Ed Master Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guided Pathways/Coastline Pathways	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student Equity and Achievement Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vision for Success	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>OTHER TOPICS</b>	<b>1 Highly Likely</b>	<b>2 Likely</b>	<b>3 Unlikely</b>	<b>4 Highly Unlikely</b>	<b>Not aware of this</b>
CPR/First Aid	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Health and wellness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retirement planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A Toastmasters Club is group of people who meet to work on presentation & leadership skills. CPDL is considering sponsoring a lunchtime Toastmasters club at the Fountain Valley campus. Members would need to pay a small fee (dues) and would expected to attend the weekly meetings at least once a month. **If Coastline started an on-campus Toastmasters club, would you be interested? If so, what days/times could you attend?**

- Mondays 12-1pm     Mondays 1-2pm     Tuesdays 11-12pm     Thursdays 12-1PM     Fridays 12-1PM

**Would you attend a discipline specific conference if you could earn Flex Day credit?**



**What other topics would you like to see included in our professional development offerings?**

**ADDITIONAL COMMENTS**

Please include any additional comments you would like to make regarding anything in this survey or professional development:



# Calendar of Events Sample

## DIVISION OF INNOVATIVE LEARNING CALENDAR OF EVENTS 2019-2020

<b>AUG 2019</b>	23 <sup>RD</sup> ALL-COLLEGE FLEX DAY Avenue of the Arts Hotel 8:00am - 5:00pm					
<b>SEP 2019</b>	6 <sup>TH</sup> PATHWAYS LEARNING DAY 9:00am - 1:00pm	11 <sup>TH</sup> PROGRAM REVIEW POWER HOUR Faculty Center 10:00am - 11:00am	12 <sup>TH</sup> DATA & DOUGHNUTS Faculty Center 10:00am - 11:00am	13 <sup>TH</sup> LITT 8:30am - 5:00pm	13 <sup>TH</sup> FIRST YEAR TEACHING ACADEMY SESSION 1 Faculty Center 9:00am - 12:00pm	
	17 <sup>TH</sup> SLO & GO Faculty Center 11:30am - 12:30pm	18 <sup>TH</sup> PROGRAM REVIEW POWER HOUR Faculty Center 10:00am - 11:00am	19 <sup>TH</sup> P.D. LUNCH & LEARN (College Professional Development & Leadership Committee) College Center, 4th floor conference room 12:00pm - 1:00pm	20 <sup>TH</sup> PATHWAYS SUMMIT DAY Garden Grove Campus, rooms 122 & 315 9:00am - 3:00pm	25 <sup>TH</sup> PROGRAM REVIEW POWER HOUR Faculty Center 10:00am - 11:00am	27 <sup>TH</sup> FIRST YEAR TEACHING ACADEMY SESSION 2 Faculty Center 9:00am - 12:00pm
<b>OCT 2019</b>	1 <sup>ST</sup> SLO & GO Faculty Center 11:30am - 12:30pm	1 <sup>ST</sup> ONLINE AND DISTANCE LEARNING FACULTY MEETING Faculty Center 4:00pm - 6:00pm	4 <sup>TH</sup> PATHWAYS LEARNING DAY 9:00am - 1:00pm	10 <sup>TH</sup> DATA & DOUGHNUTS Faculty Center 10:00am - 11:00am	11 <sup>TH</sup> LITT 8:30am - 5:00pm	
	11 <sup>TH</sup> FIRST YEAR TEACHING ACADEMY SESSION 3 Faculty Center 9:00am - 12:00pm	15 <sup>TH</sup> SLO & GO Faculty Center 11:30am - 12:30pm	17 <sup>TH</sup> P.D. LUNCH & LEARN (College Professional Development & Leadership Committee) College Center, 4th floor conference room 12:00pm - 1:00pm	18 <sup>TH</sup> PATHWAYS SUMMIT DAY DESIGN TEAM PRESENTATIONS Garden Grove Campus, rooms 122 & 315 9:00am - 3:00pm	25 <sup>TH</sup> FIRST YEAR TEACHING ACADEMY SESSION 4 Faculty Center 9:00am - 12:00pm	
<b>NOV 2019</b>	1 <sup>ST</sup> FIRST YEAR TEACHING ACADEMY SESSION 5 Faculty Center 9:00am - 12:00pm	5 <sup>TH</sup> SLO & GO Faculty Center 11:30am - 12:30pm	8 <sup>TH</sup> LITT 8:30am - 5:00pm	14 <sup>TH</sup> DATA & DOUGHNUTS Faculty Center 10:00am - 11:00pm	CONTINUED ON PAGE 2	

## DIVISION OF INNOVATIVE LEARNING CALENDAR OF EVENTS 2019-2020

<b>NOV 2019</b>	15 <sup>TH</sup> FIRST YEAR TEACHING ACADEMY SESSION 6 Faculty Center 9:00am - 12:00pm	19 <sup>TH</sup> SLO & GO Faculty Center 11:30am - 12:30pm	21 <sup>ST</sup> P.D. LUNCH & LEARN (College Professional Development & Leadership Committee) College Center, 4th floor conference room 12:00pm - 1:00pm	22 <sup>ND</sup> PATHWAYS SUMMIT DAY DESIGN TEAM PRESENTATIONS Garden Grove Campus, rooms 122 & 315 9:00am - 3:00pm		
<b>DEC 2019</b>	3 <sup>RD</sup> SLO & GO Faculty Center 11:30am - 12:30pm	12 <sup>TH</sup> P.D. LUNCH & LEARN (College Professional Development & Leadership Committee) College Center, 4th floor conference room 12:00pm - 1:00pm		13 <sup>TH</sup> FIRST YEAR TEACHING ACADEMY SESSION 7 Faculty Center 9:00am - 12:00pm		
<b>FEB 2020</b>	7 <sup>TH</sup> LITT 8:30am - 5:00pm	7 <sup>TH</sup> FIRST YEAR TEACHING ACADEMY SESSION Faculty Center 9:00am - 12:00pm	20 <sup>TH</sup> ALL-COLLEGE FLEX DAY The Rose Center 8:00am - 5:00pm	21 <sup>ST</sup> FIRST YEAR TEACHING ACADEMY SESSION 9 Faculty Center 9:00am - 12:00pm	27 <sup>TH</sup> P.D. LUNCH & LEARN (College Professional Development & Leadership Committee) College Center, 4th floor conference room 12:00pm - 1:00pm	28 <sup>TH</sup> PATHWAYS LEARNING DAY 9:00am - 1:00pm
<b>MAR 2020</b>	6 <sup>TH</sup> PATHWAYS SUMMIT DAY Garden Grove Campus, rooms 122 & 315 9:00am - 3:00pm	13 <sup>TH</sup> LITT 8:30am - 5:00pm		13 <sup>TH</sup> FIRST YEAR TEACHING ACADEMY SESSION 10 Faculty Center 9:00am - 12:00pm		19 <sup>TH</sup> P.D. LUNCH & LEARN (College Professional Development & Leadership Committee) College Center, 4th floor conference room 12:00pm - 1:00pm
<b>APRIL 2020</b>	3 <sup>RD</sup> FIRST YEAR TEACHING ACADEMY SESSION 11 Faculty Center 9:00am - 12:00pm	3 <sup>RD</sup> ONLINE AND DISTANCE LEARNING FACULTY MEETING College Center, 4th floor conference room 1:00pm - 3:00pm	10 <sup>TH</sup> PATHWAYS LEARNING DAY 9:00am - 1:00pm	16 <sup>TH</sup> P.D. LUNCH & LEARN (College Professional Development & Leadership Committee) College Center, 4th floor conference room 12:00pm - 1:00pm	17 <sup>TH</sup> LITT 8:30am - 5:00pm	17 <sup>TH</sup> FIRST YEAR TEACHING ACADEMY SESSION 12 Faculty Center 9:00am - 12:00pm
<b>MAY 2020</b>	1 <sup>ST</sup> FINAL SPRING PATHWAYS SUMMIT Garden Grove Campus, rooms 122 & 315 9:00am - 3:00pm		8 <sup>TH</sup> LITT GRADUATION		8 <sup>TH</sup> FIRST YEAR TEACHING ACADEMY SESSION 13 Faculty Center 9:00am - 12:00pm	
					22 <sup>ND</sup> FIRST YEAR TEACHING ACADEMY SESSION 14 Faculty Center 9:00am - 12:00pm	

## Flyer Gallery

### JULY 12<sup>TH</sup> NISOD REGIONAL WORKSHOP **Ignite, Inspire, and Innovate:** Integrating Innovation Into Today's College Courses

Join your faculty colleagues on July 12<sup>th</sup> from 10:00 am to 3:00 pm (lunch will be provided) for a NISOD Regional Workshop, co-hosted by Coastline College!

During the workshop, participants:

- Receive an introduction to design thinking.
- Become more aware of the tools and techniques used by the world's leading designers.
- Gain an understanding of how faculty can enhance and model innovative mindsets.
- Learn a step-by-step approach to applying innovative thinking into your coursework.
- Learn seven distinct ways to brainstorm with your students.

**Save \$50 on registration by signing up for the workshop by June 14**

Registration Type	Early Registration	Late Registration
Host College	\$129	\$179
NISOD Member College	\$159	\$209
NISOD Nonmember College	\$209	\$259

#### Location

**Coastline College**  
Garden Grove Campus - Rooms 122 and 315  
12901 Euclid Street  
Garden Grove, CA 92840

**Learn more and register at**  
[nisod.org/coastline](http://nisod.org/coastline)

*Participants receive a Certificate of Attendance upon completing the workshop.*

The National Institute for Staff and Organizational Development (NISOD) is an organization committed to promoting and celebrating excellence in teaching, learning, and leadership at community and technical colleges.

NISOD | The University of Texas at Austin | [nisod.org](http://nisod.org)



**COASTLINE**  
COLLEGE

# Coastline's got Talent

## LUNCH & LEARN

CPDL is proud to sponsor lunch and learns this year! Come to the CPDL Lunch & Learns to hear from your colleagues about conferences and trainings they attended last year and the take-aways from these events. This is your opportunity to build friendships across the college, support your colleagues, and learn something new!

**Bring your lunch, we'll provide dessert!**

**At College Center on the 4<sup>th</sup> floor  
conference room from  
12pm to 1pm**

September 19 <sup>th</sup>	October 17 <sup>th</sup>
November 21 <sup>st</sup>	December 12 <sup>th</sup>
February 27 <sup>th</sup>	March 19 <sup>th</sup>
April 16 <sup>th</sup>	

**COASTLINE**  
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**COASTLINE**  
Professional Development



COASTLINE PATHWAYS  
Find Your Path. Launch Your Future.

# Spring BBQ

Save the Date!

Wednesday, April 24<sup>th</sup>

Join us at College Center for our  
Coastline Pathways Showcase!

- Workgroup Showcase
- Expert panel with Rob Johnstone

## Schedule

9AM - 10AM		Workgroup Showcase
10AM - 11AM		Expert Panel
11AM - 1PM		Lunch
1PM - 2PM		Workgroup Showcase
2PM - 3PM		Expert Panel

COASTLINE COLLEGE



# 2019 SUMMER INSTITUTE UNLEASHED

Canvas for Classified Staff* .....	June 4 <sup>th</sup>
1pm - 3pm at College Center 4th Floor Conference Room	
Microsoft Outlook Training* .....	June 5 <sup>th</sup>
8am - 5pm at New Horizons Computer Lab	
Slack Training Lunch & Learn .....	June 5 <sup>th</sup> , 12 <sup>th</sup> , 19 <sup>th</sup>
12pm - 1pm at College Center 4th Floor Conference Room	
New Website Training by Marketing Team* .....	July 15 <sup>th</sup>
10am - 12pm at College Center 4th Floor Conference Room	
Microsoft Word Part 1 Training* .....	July 17 <sup>th</sup>
8am - 5pm at New Horizons Computer Lab	
Microsoft Word Part 2 Training* .....	July 24 <sup>th</sup>
8am - 5pm at New Horizons Computer Lab	
Web accessibility Training* .....	July 29 <sup>th</sup>
8am - 5pm at Garden Grove Center	
Data Labs .....	August 13 <sup>th</sup> , 14 <sup>th</sup>
2pm - 3:30pm at Garden Grove Center in room 353	

\*Requires Registration

For registration and questions, please contact Kim Bui at [kbui1@coastline.edu](mailto:kbui1@coastline.edu)

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# Go2Knowledge®

Train Online. Learn Anytime

- Participate at your Convenience
- Timely Topics
- Engage with Colleagues
- Receive a Certificate of Completion

## Professional Development Trainings

- Campus Safety & Security
- Institutional Effectiveness
- Student Populations
- Student Success
- Teaching & Learning
- Technology & Online Learning

### How to Access Your Digital Library

- 1 **Go to** [www.Go2Knowledge.org/coastline](http://www.Go2Knowledge.org/coastline)
- 2 **Create your profile:** Username and Password
- 3 **Already an user?** Simply Click 'Sign In'

### How to Order Live Webinars (5 webinars per day)

- 1 **Go to** [www.innovativeeducators.org/pages/events](http://www.innovativeeducators.org/pages/events)
- 2 **Enter Discount Code for free access:** Coastline17
- 3 **Subscribe to receive updates**  
[www.innovativeeducators.org/pages/newsletter](http://www.innovativeeducators.org/pages/newsletter)

For any questions, contact Kim Bui at  
[Kbuil@coastline.edu](mailto:Kbuil@coastline.edu)



**New from Professional Development:**

# CLASSIFIED CAREER DEVELOPMENT SERIES!

**Join your colleagues in this series of workshops to help you boost your career to the next level.**

| Charting your Career Path: Learn to create a strategic career development plan, including your resume, references, and skills you need to get to the next level.

| Steer your Own Ship: Learn how to communicate your personal brand in various professional situations.

| Set Sail Coast to Coast: Hear from other Classified Professionals about what it's like to work at our sister colleges and the district.

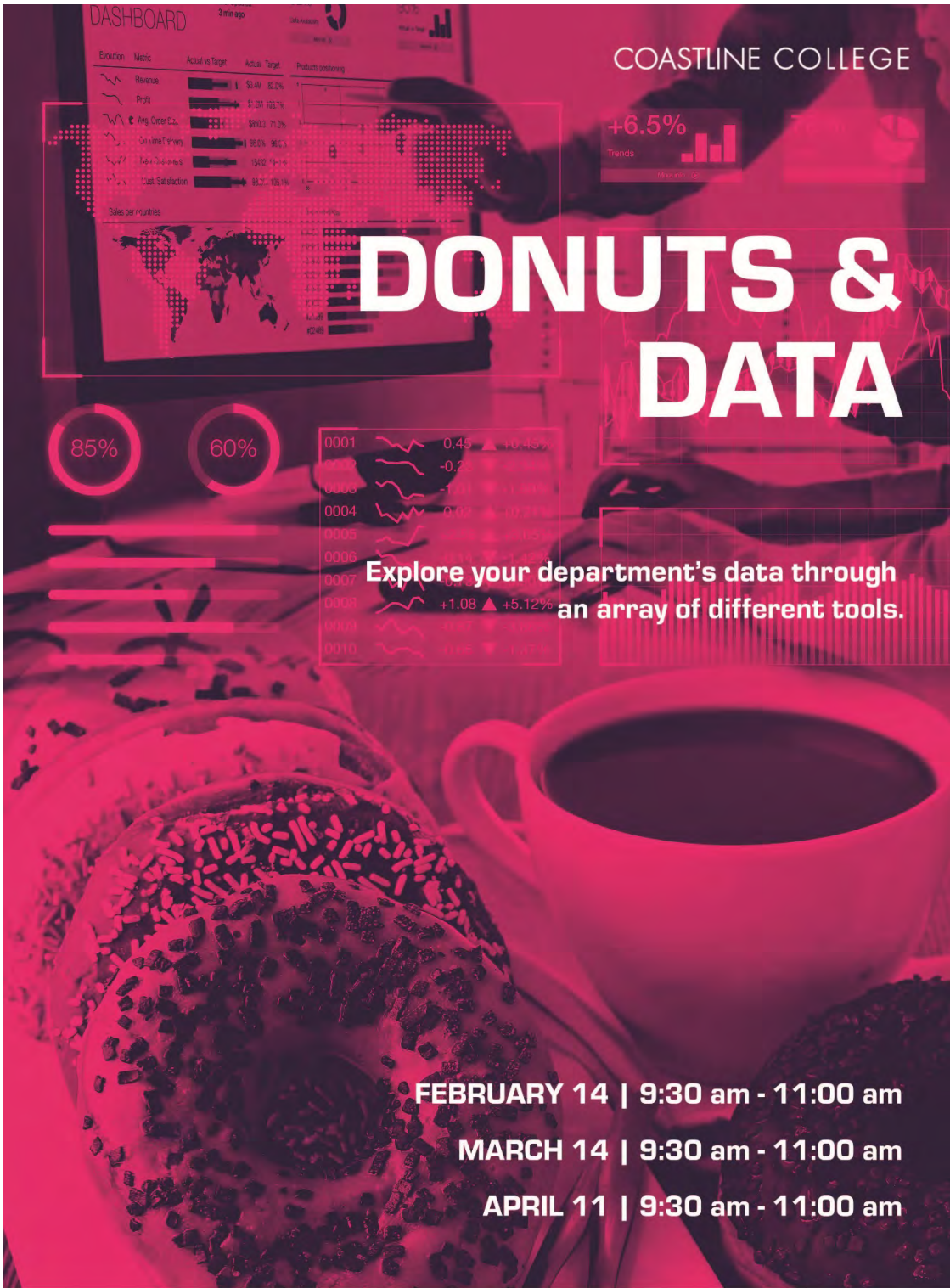
| Resiliency, Bounce Back Stronger: This seminar will leave participants feeling empowered that they have the knowledge of what steps they need to take to become more resilient. *Presented by EAP*

| A Personal Guide to Managing Stress and Change: Get tips for coping with change and learn how to lower your stress levels. *Presented by EAP*

**Get the dates and details on Cornerstone.**







COASTLINE COLLEGE

+6.5%

# DONUTS & DATA

85%

60%

0001	0.45	+0.43%
0002	-0.25	-0.25%
0003	-1.01	-1.01%
0004	0.69	+0.21%
0005	0.55	+0.05%
0006	0.34	+1.42%
0007	0.00	0.00%
0008	+1.08	+5.12%
0009	-0.07	-0.07%
0010	-0.05	-1.07%

Explore your department's data through an array of different tools.

FEBRUARY 14 | 9:30 am - 11:00 am

MARCH 14 | 9:30 am - 11:00 am

APRIL 11 | 9:30 am - 11:00 am

Coffee and donuts will be served!



**FACULTY CENTER**  
For Excellence and Innovation in Teaching

COASTLINE COLLEGE

# WEDNESDAY WEBINAR

Join your fellow colleagues to view webinars  
on topics of current interest to faculty!

**12:00PM to 1:30PM**

**FEBRUARY 20**  
**MARCH 6**  
**MARCH 20**  
**APRIL 3**  
**APRIL 17**  
**MAY 1**

**6:00PM to 7:30PM**

**FEBRUARY 13**  
**FEBRUARY 27**  
**MARCH 13**  
**APRIL 10**  
**APRIL 24**  
**MAY 8**



**FACULTY CENTER**  
For Excellence and Innovation in Teaching

**Round table discussion at the  
conclusion of each webinar**

# WELLNESS

Join our Health faculty and special guests as they provide you easy to follow strategies for maintaining and improving your physical and mental well-being.

12:00PM to 1:30PM

FEBRUARY 19

MARCH 19

APRIL 16

MAY 7



**FACULTY CENTER**  
For Excellence and Innovation in Teaching

**COASTLINE COLLEGE**

# FIRST YEAR FACULTY TEACHING ACADEMY

Coastline's First Year Teaching Academy will acculturate new faculty to Coastline and establish a culture of learning and development. New faculty will be provided the opportunity to expand their knowledge of Coastline College and gain an advanced understanding of adult learning theory, curriculum development, course design, equity and inclusion, approaches to teaching excellence, and innovative instructional delivery. Faculty will learn, practice, and broaden teaching skills that will extend to students' successful completion of course, program, and institutional learning outcomes.

The First Year Faculty Teaching Academy will provide an opportunity for professional growth in teaching and learning best practices, Coastline college culture, and innovative curricular design and delivery. Coastline's First Year Teaching Academy is facilitated by the Faculty Center Coordinator featuring multiple guest speakers.

## Features of the Academy:

- Required of all first year FT faculty
- The Faculty Academy consists of Bi-monthly 3-hour workshops for Fall and Spring
- Open to other faculty, including PT faculty on a voluntary basis, subject to a max enrollment in the program of 15 faculty
  - PT faculty must commit to attending all sessions and completing all work
  - PT faculty will receive a Microsoft surface laptop at the successful completion of the academy
- May require Attendance at conferences and committee meetings as recommended
- Culminates in a presentation at the end of the program
- All Faculty will be acknowledged for completion of the Academy requirements



For more information, please contact:  
Stephen Barnes, Faculty Center Coordinator  
(714) 241-6006 - [sbarnes@coastline.edu](mailto:sbarnes@coastline.edu)

**COASTLINE**  
COLLEGE



## DEEPER ROOTS FACULTY LEARNING COMMUNITIES

### What is it?

An opportunity for small groups of faculty to come together for at a semester (or longer) to discuss a teaching and learning topic that they can delve deeply into during group discussions. **Deeper Roots Learning Communities** can be around a book, a problem, a project, or simply a topic of interest that will generate conversation, reflection, and build community.

Topics might include ideas such as:

- Incorporating Active Learning Strategies in online courses
- Critical Thinking Across disciplines
- Creating Effective Discussion Boards
- RSI Best practices
- Creating Accessible Content
- Best practices for using Canvas in a Face to Face Course
- The possibilities are endless!

### How are the topics decided?

A group of faculty who want to explore a certain topic usually decide. If you have a teaching and learning topic that is of interest to you, chances are there are other faculty interested also! Topics can be broad or narrow depending on the group decision. Ideally 2-3 people will suggest a topic to start a **Deeper Roots Faculty Learning Community** and the call for participation will bring in more faculty participation.

### Should faculty be from the same department?

One goal of the **Deeper Roots Learning Communities** is to foster community and encourage interdisciplinary conversation however, there are some topics that might narrow disciplines and that is alright if there is a group of faculty interested in the topic. However, a mix of disciplines is highly encouraged to broaden the conversation by inviting a variety of perspectives on a topic.

### How are Deeper Roots Faculty Learning Communities Structured?

This should be determined by the group members at the first meeting. This can be informal or formal depending on the group decision. There can be:

**Ideating Fashion:** This would have no pre-determined leader. The group determines a topic, sets a meeting, and then just sees where the conversation goes. No formal leader is appointed and conversation is free flowing.

# SCALING DATA LITERACY

## FEBRUARY

- 18** SLO & Go @ Faculty Center 11:30 to 12:30
- 19** Data & Donuts @ Faculty Center 10:00 to 11:00
- 25** Student Surveys & Snacks @ Faculty Center 3:00 to 4:00

## MARCH

- 17** SLO & Go @ Faculty Center 11:30 to 12:30
- 19** Data & Donuts @ Faculty Center 10:00 to 11:00
- 30** Data Lab @ Newport Beach Campus  
Room 234 3:00 to 4:30
- 30** Online Data Training and Coaching Class  
@ CANVAS

## APRIL

- 2** Program Review + @ Faculty Center 1:00 to 2:30
- 9** Program Review + @ Faculty Center 1:00 to 2:30
- 21** SLO & Go @ Faculty Center 11:30 to 12:30
- 23** Program Review + @ Faculty Center 1:00 to 2:30
- 30** Data Lab @ Newport Beach Campus  
Room 234 3:00 to 4:30

COASTLINE  
COLLEGE



*"It is a capital mistake to theorize before one has data." -Sherlock Holmes*

# Data tour

2019

<u>DATE</u>	<u>EVENT</u>	<u>VENUE</u>	<u>TIME</u>
SEPT. 11	Program Review Power Hour	Faculty Center	12:00 pm to 1:00 pm
SEPT. 12	Data and Donuts	Faculty Center	9:00 am to 10:00 am
SEPT. 17	SLO-N-Go	Faculty Center	11:30 am to 12:30 pm
SEPT. 18	Program Review Power Hour	Faculty Center	10:00 am to 11:00 am
SEPT. 25	Program Review Power Hour	Faculty Center	10:00 am to 11:00 am
OCT. 01	SLO-N-Go	Faculty Center	11:30 am to 12:30 pm
OCT. 07	Data Coach Online Course	Canvas	4 week course
OCT. 10	Data and Donuts	Faculty Center	10:00 am to 11:00 am
OCT. 15	SLO-N-Go	Faculty Center	11:30 am to 12:30 pm
NOV. 05	SLO-N-Go	Faculty Center	11:30 am to 12:30 pm
NOV. 14	Data and Donuts	Faculty Center	9:00 am to 10:00 am
NOV. 18	Data Labs	NBC 234	3:00 pm to 4:30 pm
NOV. 19	SLO-N-Go	Faculty Center	11:30 am to 12:30 pm
NOV. 19	Data Labs	WLJC 213	3:00 pm to 4:30 pm
NOV. 20	Data Labs	GGC 206	3:00 pm to 4:30 pm
DEC. 03	SLO-N-Go	Faculty Center	11:30 am to 12:30 pm



## Fall 2019 Flex Program



### SCHEDULE OF ACTIVITIES

TIME	ACTIVITY	LOCATION
8:00 - 8:30	<b>Continental Breakfast &amp; Registration</b>	2nd Floor Foyer
8:30 - 9:15	<b>State of the College</b> Loretta P. Adrian, Ph.D., President	Irving Berlin
9:15 - 10:30	<b>Keynote Speaker: Victor M. Rios, Ph.D.</b>  Strengthening Student Success through Emotional Support: The Power of Educators in the Lives of Marginalized Students Research on students who overcome adversity to successfully navigate the higher education pipeline shows that resilience is often enhanced by an emotionally-relevant educator. This presentation will emphasize the importance of emotional support from educators in the lives of disproportionately impacted or marginalized students. Dr. Rios will discuss how educators can play a powerful role in guiding students who have been left behind.  The audience will learn about the concept of Educator Projected Self-Actualization and how to utilize it to improve student outcomes. Dr. Rios emphasizes the importance of faculty and staff as positive role models, mentors, and educators in the 'continuum of care' for marginalized or disproportionately impacted students.	Irving Berlin
10:30 - 10:45	<b>Break</b>	



## SCHEDULE OF ACTIVITIES

TIME	ACTIVITY	LOCATION
10:45 - 11:45	<p>  Classified Senate <i>Welcome the new board and learn about Classified Senate plans for this year</i></p>	Symphony
	<p>  C.F.E. <i>Review for possible resources and supports needed to effectively serve students</i></p>	Irving Berlin
	<p>  C.C.A. <i>Review for possible resources and supports needed to effectively serve students</i></p>	Cole Porter
	<p>  C.M.T.</p>	Downstairs Bar Patio (outside)
11:45 - 12:45	<p><b>Lunch</b> <i>After lunch, in order to better serve our students, classified staff and managers are invited to return to their offices.</i></p>	
12:45 - 2:00	<p>  Educator Projected Self-Actualization in the Higher Education Classroom by Dr. Victor M. Rios  <i>Join Dr. Rios as he presents deeper insights from his research on the impact of cultural responsiveness, emotional support, and resilience on the learning process in higher education. This talk provides the audience with an overall picture of the importance of emotional support in the lives of disproportionately impacted or marginalized students and demonstrates practical strategies for working with students that have been left behind. Dr. Rios will allow time for Q &amp; A from the audience on how his research impacts the community college student experience.</i></p>	Irving Berlin
2:00 - 2:15	<b>Break &amp; Snacks</b>	2 <sup>nd</sup> Floor Foyer
2:15 - 3:30	<p>  SLO/General Ed led by Steve Fauce <i>Learn about SLOs for General Education courses</i></p>	Irving Berlin
	<p>  SLO/CTE led by Angela Gomez-Holbrook <i>Learn about SLOs for General Education courses</i></p>	Gershwin
3:30 - 3:45	<b>Break</b>	

# SCHEDULE OF ACTIVITIES

TIME	ACTIVITY	LOCATION
3:45 - 5:00	<b>Department Meetings</b>	
	Business (Accounting, Business, Economics, Management and Supervision, Supply Management) <i>Chair: Stacey Smith</i>	Executive Board Room
	Computer Information Systems (Computer Information Systems, Computer Service Technology) and Digital Graphic Applications <i>Co-chairs: Tobi West and Michael Warner</i>	Cole Porter
	Emergency Management/Homeland Security <i>Chair: Kevin Sampson</i>	Cole Porter
	Paralegal <i>Program Coordinator: Stephen Barnes</i>	Cole Porter
	Business Computing, Building Codes Technology, Process Technology, and Real Estate <i>Chair: Cheryl Chapman</i>	Irving Berlin
	Communication Studies <i>Chair: Josh Levenshus</i>	Irving Berlin
	Education/TEACh3 <i>Chair: Sharon Chard-Yaron</i>	Irving Berlin
	English as a Second Language (ESL) <i>Chair: Ryan Boyd</i>	Irving Berlin
	English and Humanities (English, Humanities, Reading) <i>Chair: Scott Davis</i>	Gershwin
	Health Science (Foods and Nutrition, Gerontology, Health, Kinesiology) <i>Chair: Laurie Runk</i>	Gershwin
	International Languages (Arabic, Chinese, French, Japanese, Spanish, Vietnamese) <i>Co-chairs: Donna Marques and Sandra Basabe</i>	2 <sup>nd</sup> Floor Foyer

## SCHEDULE OF ACTIVITIES

TIME	ACTIVITY	LOCATION
3:45 - 5:00	<b>Department Meetings</b>	
	Mathematics <i>Co-chairs: Lisa Lee and Fred Feldon</i>	Symphony
	Philosophy <i>Chair: Fred Curry</i>	Gershwin
	Psychology and Human Services <i>Chair: Erin Johnson</i>	Gershwin
	Biological and Allied Health Sciences (Biology, Ecology, Marine Science) <i>Co-chairs: Lisa Demchik and Steve Fauce</i>	Cole Porter
	Physical Sciences (Astronomy, Chemistry, Geology, Physics) <i>Chair: David Devine</i>	Cole Porter
	Social Sciences (Anthropology, Geography, History, Political Science, Sociology) <i>Chair: Laura Enomoto</i>	Irving Berlin
	Special Programs and Services for the Disabled <i>Program Coordinator: Celeste Ryan</i>	Cole Porter
	Visual and Performing Arts (Art, Music, Theater Arts) <i>Chair: Chris Hornung</i>	Gershwin
	Library <i>Chair: Elizabeth Horan</i>	Gershwin
Counseling <i>Chair: Amy Evangelista</i>	Gershwin	
Intellectual Disability Program <i>Chair: Evette Reagan</i>	Cole Porter	

## ABOUT DR. VICTOR RIOS



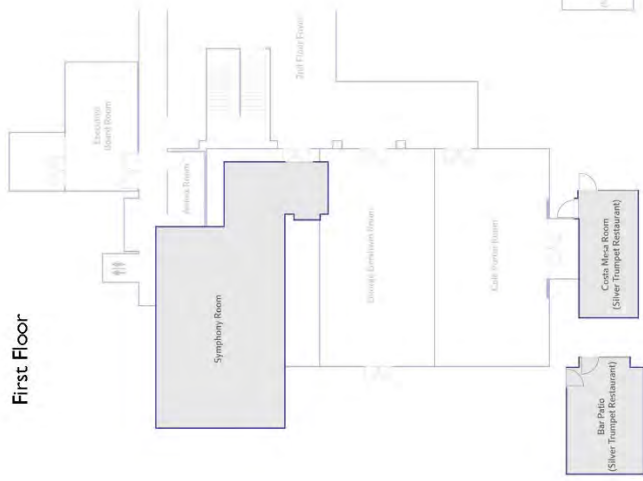
Dr. Victor Rios is the Dean of Social Science and a Professor of Sociology at the University of California, Santa Barbara. He received his Ph.D. at the University of California, Berkeley in 2005. Professor Rios has worked with local school districts to develop programs and curricula aimed at improving the quality of interactions between authority figures and youths. Using his personal experience of living on the streets, dropping out of school, and being incarcerated as a juvenile—along with his research findings—he has developed interventions for marginalized students aimed at promoting personal transformation and civic engagement. These programs have been implemented in Los Angeles, California (Watts); juvenile detention facilities, and alternative high schools.

He is also the author of six books, including *My Teacher Believes in Me: The Educator's Guide to At-Promise Students* (2019); *Street Life: Poverty, Gangs, and a Ph.D.* (2011); *Buscando Vida, Encontrando Éxito: La Fuerza de La Cultura Latina en la Educación* (2016); and *Human Targets: Schools, Police, and the Criminalization of Latino Youth* (2017).

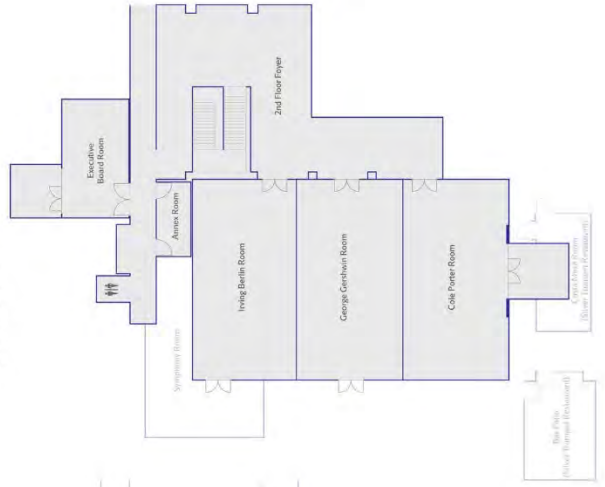
Dr. Rios has been featured in the Chronicle of Higher Education, TED Talks, the Oprah Winfrey Network, Primer Impacto, and National Public Radio. He has had the honor of meeting President Obama and advising his administration on gun violence and policing. His TED Talk “Help for kids the education system ignores” has garnered over 1.2 million views. He is the subject of the documentary film *The Pushouts* ([thepushouts.com](http://thepushouts.com)).



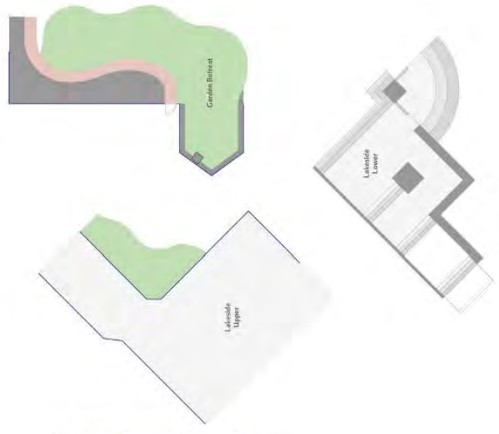
### First Floor



### Second Floor



### Outdoor Spaces



# Learning Days & Summit Days

SAVE THE DATE



**September 6<sup>th</sup>**

**Learning Day**  
9:00 am - 1:00 pm

**September 20<sup>th</sup>**

**Summit Day**  
Garden Grove Center  
9:00 am - 3:00 pm

**October 4<sup>th</sup>**

**Learning Day**  
9:00 am - 1:00 pm

**October 18<sup>th</sup>**

**Summit Day**  
**Design Team Presentations P1**  
*Onboarding, Career Exploration,  
Program Mapping, Student Financial  
Stability, and Holistic Wellness*  
9:00 am - 3:00 pm

**November 22<sup>nd</sup>**

**Summit Day**  
**Design Team Presentations P2**  
*Advising, Student Academic  
Persistence, and  
Marketing & Outreach*  
9:00 am - 3:00 pm

**Feb 28<sup>th</sup>**

**Learning Day**  
9:00 am - 1:00 pm

**March 6<sup>th</sup>**

**Summit Day**  
Garden Grove Center  
9:00 am - 3:00 pm

**April 10<sup>th</sup>**

**Learning Day**  
9:00 am - 1:00 pm

**May 1<sup>st</sup>**

**Final Spring Summit Day**  
Garden Grove Center  
9:00 am - 3:00 pm





**SPECIAL THANKS TO:**

Ann Holliday, **Flex Coordinator**

Loretta P. Adrian, Ph.D., **President**  
John Weispfenning, Ph.D., **Chancellor**

**BOARD OF TRUSTEES:**

Lorraine Prinsky, Ph.D., **President**  
Jerry Patterson, **Vice President**  
Jim Moreno, **Board Clerk**  
David A. Grant, **Trustee**  
Mary Hornbuckle, **Trustee**  
Spencer Finkbeiner, **Student Trustee**

## Spring 2020 Flex Program



# FLEX

ALL COLLEGE DAY OF PROFESSIONAL DEVELOPMENT

FEBRUARY 20<sup>TH</sup>, 2020  
PROGRAM OF ACTIVITIES





## What is Flex Day?

The purpose of the Flex Professional Development Program is to provide time for faculty, classified professionals, and administrators to participate in development activities that are related to “staff, student, and instructional improvement” (Title 5, section 55720). The Flex Day activities are a component of the staff development program and are planned by the college Flex Committee with input from all college constituents, and follow the guidelines set forth by the state chancellor’s office.

All faculty (including counselors, librarians, and those who teach online) shall attend the designated college Spring Flex Day scheduled by the District Calendar Committee on a Thursday during the Spring semester (except during Spring Break). The college is closed on Spring Flex day, and no classes will be scheduled. As such, faculty, classified professionals, and administrators are expected to attend Spring Flex Day.

All part-time faculty are encouraged to attend three (3) hours of flex activities per semester. Part-time faculty will receive pay for up to a maximum of three (3) hours at the non-instructional miscellaneous rate after verification of Fall Flex attendance regardless of assigned schedule. Part-time faculty scheduled to teach a semester-long class that meets regularly on the designated Flex Days are required to attend Flex Day activities for the number of hours equal to the hours scheduled for the class meetings.

Flex Day funds are allocated by the District and may be used for Flex activities only.



# FLEX

ALL COLLEGE DAY OF PROFESSIONAL DEVELOPMENT

## PROGRAM OF ACTIVITIES

7:00 - 8:00 AM

### **Suicide Prevention: Risk and Protective Factors and Warning Signs (Room 315)**

**Claudia Vernon**

*Anyone can be struggling with suicide. Know what factors increase or decrease the likelihood of someone attempting and completing suicide, and the warning signs you may see that may save a life.*

**Target Audience:** All

### **RSI Tips & Tricks (Room 202)**

**Stephen Barnes**

*Join Faculty Center Coordinator Stephen Barnes for a discussion of the "Tips and Tricks of Effective RSI" to ensure you are engaging in RSI in your online class. Over the past two years, Stephen has learned a variety of RSI techniques from experienced online instructors. Join us as we discuss these techniques and what other instructors are doing with RSI in their classes. We would also love to learn from you regarding the RSI methodology you utilize. Together we can demystify the "I know it when I see it" RSI mentality.*

**Target Audience:** Faculty

8:00 - 8:30 AM

### **Continental Breakfast & Registration (Patio)**

*Make sure to scan your ID in and out to receive Flex credit.*

**8:30 - 9:30 AM**

### **Board Item and Contract Training (Room 250)**

Laila Mertz

*Planning on attending a conference? Hosting a student function? Learn the travel procedures and how to submit board agenda items.*

**Target Audience:** *Classified Professionals and Managers*

### **Creating Attractive and Web-accessible Flyers Using Adobe Spark and Microsoft Word (Room 304)**

Angela Gomez-Holbrook, Juan Peña & Yadira Lopez-Daly

*In this hands-on workshop, you will learn to design accessible flyers for your events using Adobe Spark and Microsoft Word. You will also learn how to access your Adobe account which grants you access to a variety of design software.*

**Target Audience:** *All*

### **Cyber Security at School and at Home (Room 122)**

Craig Oberlin, Sr. Director, Helpdesk and User Support, IT

*Join us for a discussion of cyber threats facing employees and students both at home and at school. This session will include a presentation of actual examples of cyber threats that employees and students have faced at Coastline along with mitigation steps that can be taken. It also will include a brief explanation of various laws and regulations applying to Higher Education.*

**Target Audience:** *All*

### **Creating an Inclusive Classroom: Title IX and Beyond (Room 251)**

Leighia Fleming

*In this workshop, we will take a deeper dive into Title IX and how faculty can create a space that is inclusive of parenting or pregnant students, the LGBTQ+ community, sexual assault, and domestic violence survivors. This session is for faculty who want to take the next step in creating a welcoming and respectful environment for our diverse student community. You will leave with best practices to support students who are dealing with difficult life situations.*

**Target Audience:** *Faculty*

### **Cranium Café (Room 204)**

**Amy Evangelista & Stephany Crisantos Valencia**

*This introductory session will provide an overview of Cranium Café, a browser-based virtual meeting platform built to improve student engagement and increase access to support services to students regardless of their location.*

**Target Audience:** Faculty

### **ESL and SLOs (Room 102)**

**Ryan Boyd**

*This session is designed for ESL instructors to collaborate on SLO development, assessment of, and revision of SLOs when necessary. Instructors will be able to collaborate with same course/level teachers to review assessments and instruction.*

**Target Audience:** ESL Faculty

### **Coastline Enrollment Management: Where We've Been, What We're Doing, and What We're Going To Do (Room 315)**

**Kate Mueller & Vince Rodriguez**

*Coastline College's Enrollment Management Plan is currently undergoing revision and expansion. In this session, you will learn the foundations of enrollment management, details of Coastline's enrollment management plan, and how enrollment management affects the future of our college and district. We also will solicit feedback and suggestions for the plan.*

**Target Audience:** All

### **Financial Stability and Holistic Wellness (Room 206)**

**Natalie Schonfeld, Claudia Mojica, Tom Boscamp & Araba Mensah**

*This presentation is designed to acquaint you with the concepts of Financial Stability and Holistic Wellness in the context of Coastline College. You will learn what these terms mean and how they impact a student's life and educational journey. You also will learn about the wide array of resources and support services available to Coastline students.*

**Target Audience:** All

**9:30 - 9:45 AM 15 Minute Break (Patio)**

**9:45 - 10:45 AM**

### **Strategies to Manage Stress and Anxiety (Room 315)**

**Claudia Vernon**

*We are more stressed out than ever before. More than likely you know what stress does to your mind and body, but you might not know how to relieve your stress. Come to this hands on workshop to learn simple stress reduction skills for immediate and long term relief. Techniques will be practiced in the workshop.*

**Target Audience:** All

### **The Value of Coastline's Inmate Education Program: Student Perspective (Room 206)**

**Jim Kurtenbach, former Coastline student**

**Moderated by Shelly Blair**

*Join us for a presentation and discussion on inmate education. Our speaker, Jim Kurtenbach, is a former Coastline student who, while incarcerated, earned the nickname "The Professor" for his own achievements as well as the support he provided other students in inmate education programs.*

**Target Audience:** All

### **Umoja Student Success Program (Room 122)**

**Erin Johnson, Claudia Mojica & Dana Emerson**

*Umoja is a learning community which promotes student success via culturally relevant and responsive pedagogy, curriculum, and services. The Umoja Community seeks to nurture knowledge of and pride in African and African American intellectual, cultural, and spiritual gifts, values, and practices. In this session, we will discuss ways to instill in our students the knowledge and skills necessary to enable them to make positive differences in their lives and the lives of others.*

**Target Audience:** Faculty

### **Gaming Your Online Course (Room 304)**

**Angela Gomez-Holbrook**

*Instead of just transferring a face-to-face class to an online format, we can use online tools to create a more effective learning experience by applying gaming strategies and competency based grading. As in an online game, we can create engaging levels that need to be mastered before a student can move on to the next level. We can appeal to a student's intrinsic motivation not just their extrinsic motivation. Gamification is the application of game elements and digital game design techniques to non-game problems, such as business and social impact challenges and education.*

**Target Audience:** Faculty

## **Making Word Accessible (Room 302)**

Chris Johnston, Bob Dixon & Aeron Zentner

*This presentation will introduce attendees to document accessibility in Microsoft Word. This will include discussion of the various types of disabilities, assistive technologies, and strategies for creating accessible documents using Microsoft Word.*

**Target Audience:** All

## **College Budget Training (Room 250)**

Christine Nguyen & Derek Bui

*In this presentation, you will learn about the college budget, the Student Centered Funding Formula, the district budget, and other changes at the state level that may impact Coastline.*

**Target Audience:** All

## **ESL Classroom Policies (Room 102)**

Ryan Boyd

*This session is designed for ESL instructors to learn about new and continuing policies and the implementation of these policies and procedures. ESL Faculty will also receive training on how to access the ESL Department Canvas shell.*

**Target Audience:** ESL Faculty

**10:45 - 11:00 AM 15 Minute Break (Patio)**

**11:00 AM - 12:00 PM**

## **President's Address**

**(Room 122 | Zoom set up in room 315)**

Loretta P. Adrian, Ph.D., Coastline President

**Target Audience:** All

**12:00 - 1:00 PM Lunch**

*Lunch available on the patio for those who pre-ordered.*

**1:00 - 2:00 PM**

## **CFE Faculty Union Meeting (Room 315)**

Rob Schneiderman

**Target Audience:** Full time faculty and faculty who teach 7.5 LHE or more

Continued on next page

**1:00 - 2:00 PM (Continued)**

**CCA Part-time Faculty Union Meeting  
(Room 250)**

Curtis Williams

**Target Audience:** Part time faculty who teach 7.4 LHE or less

**Classified Senate Meeting (Room 122)**

Kasie Hipp-Mirhashemi

*Calling all Classified Professionals! Attend the Classified Senate meeting to learn more about current trends on campus and in the district that impact Classified Professionals, discuss ways to get involved, and meet your peers from across the campus!*

**Target Audience:** Classified Professionals

**Crafting Evaluations for Professional Growth  
(Room 202)**

Crystal Crane, Executive Director, Human Resources

*In this session, managers will learn specific strategies for evaluating employees. These strategies include acknowledgment of employee strengths and constructive ways to promote career growth and development.*

**Target Audience:** Managers

**2:00 - 2:15 PM 15 Minute Break (Patio)**

**2:15 - 3:15 PM**

**The Straight Tea About Graduate School  
(Room 250)**

Dr. Adrian, Rene Gutierrez & Vince Rodriguez

Moderated by Raman Dhillon

*In this session, hear from Coastline leaders who attended Grad School while working. Topics will include how to choose the right program, how to balance work, family, and school, and how a graduate degree impacts your career. There will also be time for questions from the audience.*

**Target Audience:** Classified Professionals & Managers

## **Banner 9 Training (Room 304)**

**Ramon Calvillo**

*This hands-on workshop will be a broad discussion of a variety of the finance aspects of Banner 9. Topics include the differences of Self-Service vs. Admin Pages; keyboard shortcuts; running queries; and basic theories of budgets.*

**Target Audience:** *Classified Professionals & Managers*

## **Retirement Planning (Room 122)**

**Liz Shatzel, SchoolsFirst**

*Learn what retirement savings plans are available to you, gain a basic understanding of your pension (CalSTRS/CalPERS) and why it is important to have additional savings, Have the opportunity to enroll in a 403b/457b. Take advantage of the opportunity to explore how to better prepare yourself for the future!*

**Target Audience:** *All*

## **Zoom Training (Room 206)**

**Cody Pontius & Shañon Gonzalez**

*Heard all about Zoom, but don't know what it is or how to use it? In this session, we'll show you how to get your free zoom pro account, host a meeting, and use Zoom to host virtual office hours.*

**Target Audience:** *All*

## **Student Learning Outcomes (SLOs) (Room 204)**

**Angela Gomez-Holbrook & Steve Fauce**

*Join SLO coordinators Angela and Steve for an open discussion and Q&A on SLOs.*

**Target Audience:** *Faculty*

## **Stay Safe! Identity Theft & Countermeasures (Room 315)**

**Tobi West**

*As society grows continuously more dependent on the constant connection to the web, identity theft is on the rise. This presentation will cover the basics of identity theft and the countermeasures that can be taken to reduce the risks associated with phishing email, junk mail, and telemarketing phone calls. This information can be used to help yourself and others stay safe online.*

**Target Audience:** *All*



**2:15 - 3:15 PM (Continued)**

**Public Speaking Workshop (Room 202)**

Josh Levenshus & Christina Nguyen

*Become a more persuasive and powerful presenter. In this session, participants will learn to identify the needs of their audience, explain problems clearly, and present solutions their audience can get on board with.*

**Target Audience:** All

**3:15 - 3:30 PM 15 Minute Break Break (Patio)**

**3:30 - 5:00 PM**

**Re-inventing your Teaching Practice (Room 122)**

Pat James, Manager of Academic Partnerships,  
American Public University

*This session will cause you to consider the practice of online teaching with an emphasis on redesign of your work and renewed commitment to the success of every student who logs into your course. It sounds like a tall order, every student, right? However, anything is possible when we let our creativity loose and connect with students as our partners in the learning process. Participants will take away strategies for engaging students throughout the run of a course and help them persist through completing both program and their own goals.*

**Target Audience:** Faculty

**Search Committee Training (Room 202)**

Renaté Akins

*The Coast District Search Committee training is required for all who are interested in serving on search committees, includes a discussion of Equal Employment Opportunity (EEO) laws and will discuss the concepts of equity, inclusion, diversity, and unconscious bias and their impact on the selection process. This training will certify you for two years without further training.*

**Target Audience:** All

## **Referring and Responding to Students in Crisis In and Out of the Classroom: A Panel Discussion (Room 302)**

**BAT Members: Leighia Fleming, Natalie Schonfeld, Mike Colver, Claudia Vernon & Yesenia Gonzalez**

*Coastline College Behavioral Assessment Team assists faculty and staff in various situations such as: a student in distress, threats to campus safety, or escalating behaviors. In this interactive panel session, the team will walk through case studies, and provide information on how to respond to students in crisis. Participants will walk away with a toolkit of information on how to support students in crisis.*

**Target Audience:** Faculty

## **Institute for the Future: Futures Thinking (Room 315)**

**Cody Pontius, Randy Flint, Josh Levenshus & Tom Neal**

*In this session, participants will be introduced to Futures Thinking. You will learn about the future of education and begin applying futures thinking to the future of Coastline College. This is an interactive workshop, so come prepared to learn!*

**Target Audience:** All

## **Culturally Responsive Teaching Practices (Room 251)**

**Sasha Montero & Rene Gutierrez**

*Culturally responsive practices have been a buzzword in higher education lately, but at times it feels nebulous or vague. Using the Intercultural Resource Center's (IRC) Student Empowerment Profiles, participants will identify how the IRC applies cultural responsiveness. Participants will also have the opportunity to brainstorm and develop activities with cultural responsiveness in mind.*

**Target Audience:** Faculty

## **Disruptive Innovation (Room 250)**

**Aeron Zentner**

*This epic presentation will introduce the innovation and strategy frameworks of Job to Be Done, Disruptive Innovation, and Disruptive Strategy. Participant learning will occur through interactive and collaborative activities associated with the application of these theories to Coastline instruction, services, and operations.*

**Target Audience:** All

**5:00 - 5:15 PM 15 Minute Break (Patio)**

**5:15 - 6:15 PM**

**RSI (Room 315)**

Dan Johnson

*In this workshop, participants will learn tips and tricks for effective RSI in online courses.*

**Target Audience:** Faculty

*Pizza will be provided for those in attendance*

**Social Media Workshop – LinkedIn (Room 206)**

Lohanne Cook

*Faculty will be trained on LinkedIn for college social media advocacy and will also learn how to create and boost their own profiles.*

**Target Audience:** Faculty

*Pizza will be provided for those in attendance*

**6:15 - 6:30 PM 15 Minute Break (Patio)**

**6:30 - 8:00 PM**

**Curriculum (Room 202)**

Dan Johnson & Deborah Henry

*Learn how to write effective, complete Course Outline of Records or how to update old courses and sail through the Curriculum Process. Learn what the Curriculum Committee is looking for when they review courses.*

**Target Audience:** Faculty

**What's Next for Coastline Pathways (Room 315)**

Shelly Blair & Vince Rodriguez

*Join us for an update on Coastline Pathways. Learn what is Coastline Pathways, how it will impact our students, what is the role of faculty, and what design teams have proposed.*

**Target Audience:** Faculty

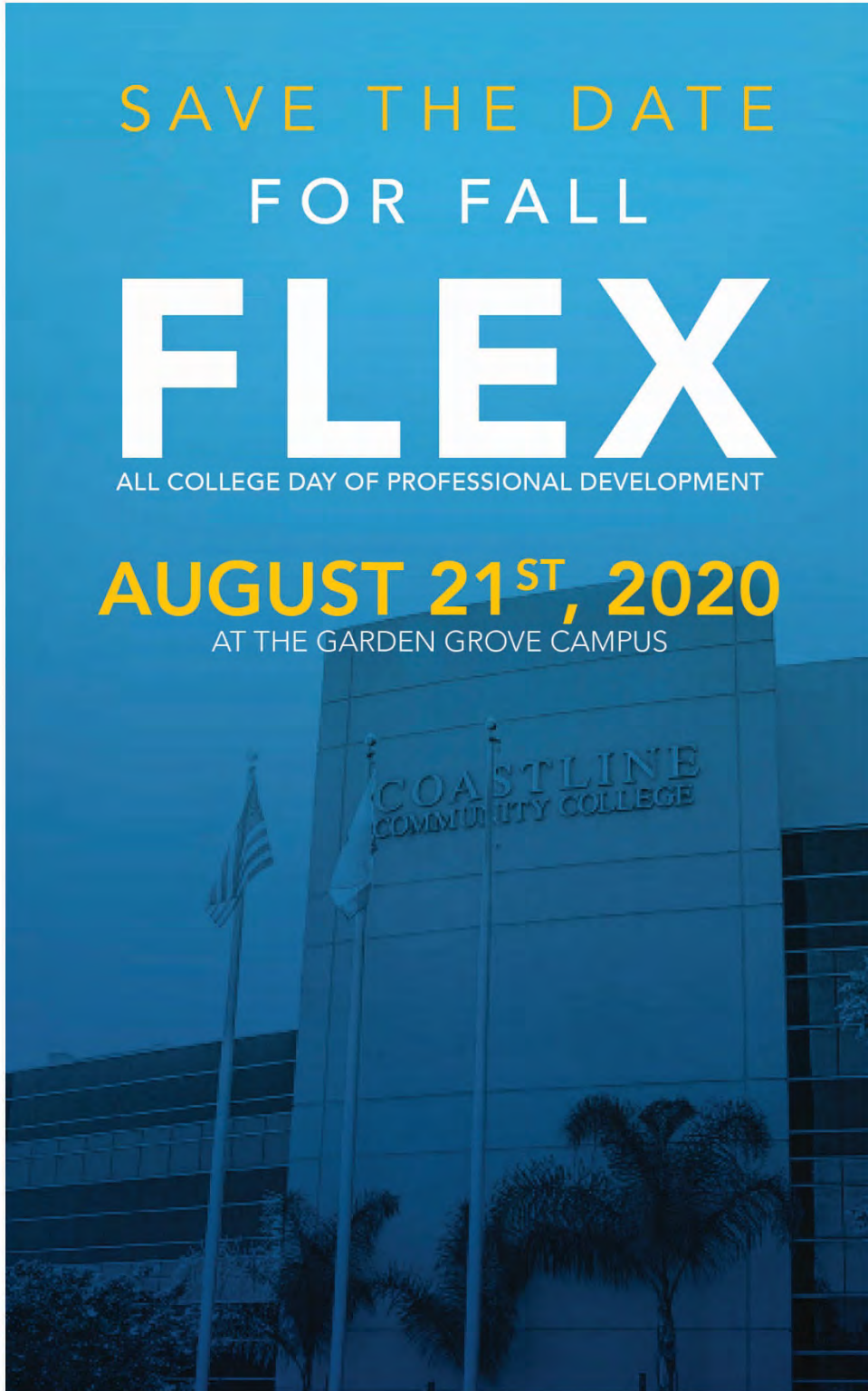
SAVE THE DATE  
FOR FALL

# FLEX

ALL COLLEGE DAY OF PROFESSIONAL DEVELOPMENT

**AUGUST 21<sup>ST</sup>, 2020**

AT THE GARDEN GROVE CAMPUS





**FACULTY CENTER**  
For Excellence and Innovation in Teaching

## UPCOMING EVENTS

Please join your fellow faculty members in the Faculty Center this semester as we collaborate on a variety of topics.

**Wednesday Webinar Series:** Discuss a webinar on topics of interest concerning innovation, teaching, and learning.

**Dates:** February 12<sup>th</sup>, February 26<sup>th</sup>, March 11<sup>th</sup>, April 8<sup>th</sup>, April 22<sup>nd</sup>

**Time:** 12:00 pm to 1:00 pm

**Tuesday Tacos and Training:** Networking and training series on a variety of topics from accessibility to video/media creation for your courses.

**Dates:** February 4<sup>th</sup>, February 18<sup>th</sup>, March 3<sup>rd</sup>, March 17<sup>th</sup>, April 7<sup>th</sup>, April 21<sup>st</sup>

**Time:** 5:30 pm to 7:30 pm

**Faculty Learning Communities-Deeper Roots:** Joshua Levenshus will lead us as we focus on the book by Michael Welp *Four Days To Change: 12 Radical Habits to Overcome Bias and Thrive in a Diverse World*.

**Dates:** February 11<sup>th</sup>, February 25<sup>th</sup>, March 10<sup>th</sup>, March 31<sup>st</sup>, April 14<sup>th</sup>, April 28<sup>th</sup>

**Time:** 11:30 am to 12:30 pm

**Wellness:** Easy to follow strategies for maintaining and improving your physical and mental well-being.

**Date and Time:** TBD

**Donuts and Data:** Sit down with Dr. Aeron Zentner over coffee and donuts as he discusses how to utilize data in your courses and programs.

**Dates:** February 19<sup>th</sup>, March 19<sup>th</sup> **Time:** 10:00 am to 11:00 am

**Student Surveys and Snacks:** Dr. Aeron Zentner shows you how to effectively utilize student surveys to improve outcomes.

**Date:** February 25<sup>th</sup> **Time:** 3:00 pm to 4:30 pm

**Program Review Plus:** Hear from Dr. Aeron Zentner as he discusses how to effectively and efficiently complete the comprehensive and annual program review process.

**Dates:** April 2<sup>nd</sup>, April 9<sup>th</sup>, April 23<sup>rd</sup> **Time:** 1:00 pm to 2:30 pm

**SLO and Go:** Sit down with Dr. Aeron Zentner as he discusses how to collect, analyze, and report on SLO.

**Dates:** February 18<sup>th</sup>, March 17<sup>th</sup>, April 21<sup>st</sup> **Times:** 11:30 am to 12:30 pm

Thank you for attending the Spring 2020  
All-College Flex Day. We'd love your feedback!

**Please fill out the survey next week.  
Your feedback helps us set the program.**

**BROUGHT TO YOU BY  
COASTLINE'S FLEX COMMITTEE:**

Ann Holliday, **Chair**  
Mitchell Alves  
Shelly Blair  
Kim Bui  
Angela Gomez-Holbrook  
Yadira Lopez-Daly  
Sasha Montero  
Tom Neal

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