

# Professional Development Services for Google Workspace for Education

Learning Paths that Bring New Possibilities  
to the Education Ecosystem

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 edtechteacher

# Bring Out the Best in Your Educators

## Turn Expectations into Reality with Professional Development through Connection

COVID-19 has changed the education landscape, and many teachers are experiencing the remote classroom for the first time. To help fill the gaps in communication and collaboration that have become apparent, many schools are adopting new technology and software at a very rapid rate. As a result, educators across the globe are struggling to balance their workloads while adopting new skillsets in ways that are not optimal. It's time to turn the tide.

In conjunction with EdTech Teacher, Connection's professional development services assist educators with integrating appropriate and meaningful tools to increase the effectiveness of both teaching and learning. Our courses are an allowable expense under the CARES Act and cover a wide variety of topics.



For more information, contact your Account Manager today

1.800.800.0019

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## Synchronous Classes and Course Organization

### Zoom for Remote Learning

Explore the technical process, setup, and best practices of Zoom videoconferencing. We will also explore how to integrate Google Calendar and signups for individual students.

• 1 hour

### Google Meet for Remote Learning

Explore how videoconferencing with Google Meet can be scheduled, managed, and archived. Google's powerful synchronous videoconferencing platform is tightly integrated into a school's G Suite for Education domain. This class helps educators increase their comfort level, practice, and process for leveraging this platform.

• 1 hour

### Introduction to Google Classroom

Google Classroom is a learning space to organize and effectively manage digital course work. Learn how to create, maintain, and leverage Google Classroom as a means of streamlining workflow while also engaging students in authentic learning experiences.

• 1 hour



# Remote Learning Webinars Level 2

## Digital Proficiency

### Introduction to Google Workspace for Education

Google Workspace for Education includes a series of Google Apps that encourage communication, collaborative learning, information sharing, creative expression, student engagement, and community building. See the unique features and capacity for students to create and collaborate with Google Workspace tools including Drive, Docs, Slides, and Sheets.

• 1 hour

### Google Workspace for Elementary

From recording reading fluency, to developing storytelling skills, to demonstrating problem solving, Google Workspace for Education can be used in a myriad of ways in the elementary classroom. Key topics addressed include reading and writing, visible thinking strategies, creating interactive learning experiences, portfolios and publishing, and collaborative projects.

• 1 hour

### Google Drive 101

The session focuses on basics of creation, sharing, collaboration, organization and search within Google Drive.

• 1 hour

### Introduction to Google Docs

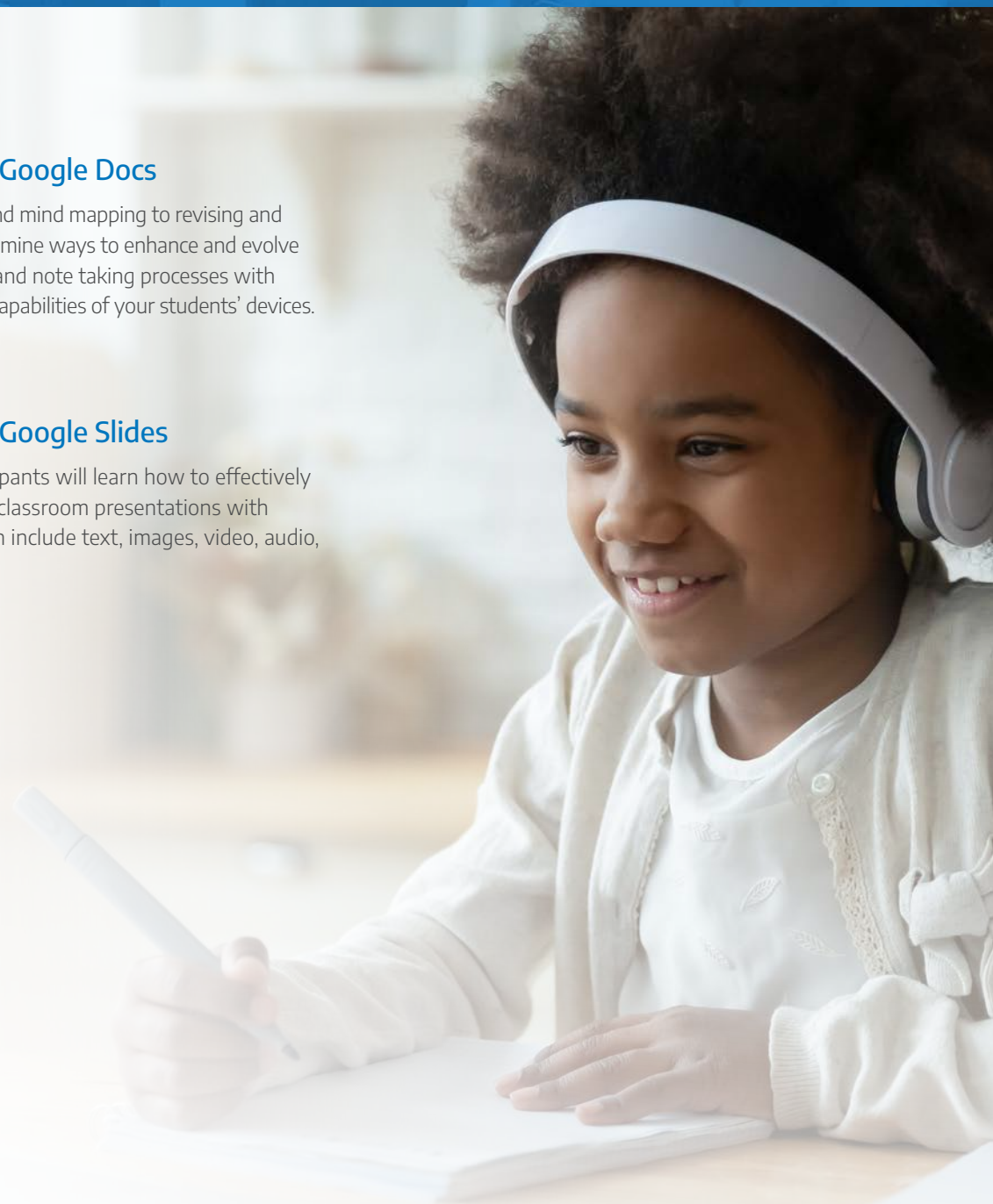
From brainstorming and mind mapping to revising and publishing, we will examine ways to enhance and evolve your existing writing and note taking processes with Google Docs and the capabilities of your students' devices.

• 1 hour

### Introduction to Google Slides

In this session, participants will learn how to effectively and creatively create classroom presentations with Google Slides that can include text, images, video, audio, and hyperlinks.

• 1 hour



# Remote Learning Webinars Level 2

## Digital Proficiency, cont'd

### Introduction to Google Forms

Explore how Google Forms allows educators to create effective formative assessment tools to get timely and accurate insight into student learning.

• 1 hour

### Introduction to Chromebooks

Explore the Chromebook environment and the Google Chrome browser to become familiar with the basics of Google Drive.

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### Introduction to Screencasting

Through screencasting, students can engage in self-reflection, peer-editing, deeper learning, and much more! Teachers can also create screencasts for instruction or connection with parents, students, and colleagues by creating screencasts themselves. In this session, we will explore using screencasts for a variety of purposes.

• 1 hour

### Creating a Class Web Page with Google

Creating a unified class hub of all information for students in a remote learning environment can be a very helpful resource to ensure students can access information efficiently. Google Sites is a powerful, streamlined, and intuitive website builder that integrates seamlessly with Google Drive. This virtual session focuses on the process of creating, updating, collaborating, and sharing a class hub or website via Google Sites.

• 1 hour

### Leveraging and Creating Audio

Learn about creating, editing, and distributing audio to connect with students. Concepts including teacher created MP3 files posted on a class website or Google Classroom, collaborative audio discussion rooms, and teacher-created podcasts with distribution will be covered, explored, and explained.

• 1 hour

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• 1 hour

### Introduction to Online Polls and Surveys

Online polls and surveys provide an opportunity to receive immediate information or feedback from students, colleagues, and parents alike. Online polls and surveys can be used for formal assessment or informal information gathering. Information gleaned from online polls and surveys could be used to improve instruction and course development, further professional development with colleagues, and strengthen relationships with parents.

• 1 hour



# Remote Learning Webinars Level 2-Creating Digital Experiences for Students

## Asynchronous Instruction

### Advanced Google Classroom

Further explore the use of Google Classroom and how to include video, audio, rubrics, and feedback.

• 1 hour

### Digital Portfolios with Google Workspace for Education

This session explores the purpose, process, and setup of digital portfolios with Google Workspace for Education using tools available in Google Drive.

• 1 hour

### Google Workspace and Organization

Google Drive is a power environment that requires attention paid to maintain productivity and organization. This session will focus on Drive, Google Calendar, Google Keep, and Google Tasks to maintain digital organization.

• 1 hour

### Google Workspace for Education and Collaboration

Effectively managing and creating collaborative learning environments and workspaces requires thoughtful planning and organization. This session provides the required skill set to effectively collaborate in a digital environment.

• 1 hour

### Google Workspace for Education and Communication

Through a combination of Google Classroom, Google Sites, Google Hangouts Meet, Google Forms, and Google Drive, teachers can enhance communication with their students and community. This session explores the potential for Google Workspace for Education to enhance classroom communication.

• 1 hour

### Google Workspace for Education and Creativity

This session explores the ability for students to express and demonstrate their creativity through the core Google Workspace tools in combination with extensions and multimedia creation.

• 1 hour

### Digital Notebooks with Slides

This class covers the unique and creative approach of leveraging Google Slides as a digital or interactive notebook.

• 1 hour

### Leveraging Google Sheets

In this course we cover the ability for teachers to organize units, examine assessment data, and to help students use Google Sheets to organize research and group projects.

• 1 hour

### Google Drawings

This session explores Google's visual and graphic creation tool that allows educators and students to craft and edit powerful visuals within Google Drive.

• 1 hour

### Chrome Extensions and Add-ons

Discover some of the best Google Add-Ons and Chrome Extensions for productivity and creativity perfect for laptop, desktop, and Chromebook classrooms.

• 1 hour

### Chromebooks 2.0: Unlocking Chromebooks as Multimedia Creation Devices

Chromebooks are an exceptionally powerful tool for student creativity. Explore screencasting, audio creation and editing, and video creation in this hands-on session.

• 1 hour

### Assessment with Google Forms

Learn how to leverage Google Forms for formative and summative assessment, data collection, and quizzes.

• 1 hour

## Asynchronous Instruction, cont'd

### Google Applied Digital Skills

Learn about a free online curriculum created by Google that combines real life skills with Google Tools in self paced, video-based lessons that are perfect for remote or home learning. From creating if-then adventure stories, to researching and developing a topic, or managing a budget, this curriculum engages students in problem solving, critical thinking, and hands-on opportunities to develop skills and knowledge.

- Up to 3 hours



# Remote Learning Webinars Level 2

## Frameworks

### Google Workspace for Education and Assessment

Through a combination of Google Classroom, Classroom discussions, Google Hangouts Meet, and Chrome extensions and add-ons, we'll show you how to integrate powerful tools to effectively assess student learning.

• 1 hour





# Remote Learning Webinars Level 3

## Pedagogical Frameworks

Note: Any Level 3 webinar over 1.5 hours will be split up into separate webinars.

### PBL with Google Workspace for Education

Project-based learning is a powerful framework for today's students. In this session, we cover how to pair Google Drive and Google Workspace for Education with today's PBL classroom.

- Up to 6 hours

### Google Workspace for Education and UDL

In this class, participants will learn multiple ways in which designing and delivering curriculum can meet student variability in their classrooms.

- Up to 6 hours

### Google Workspace for Education and ELL

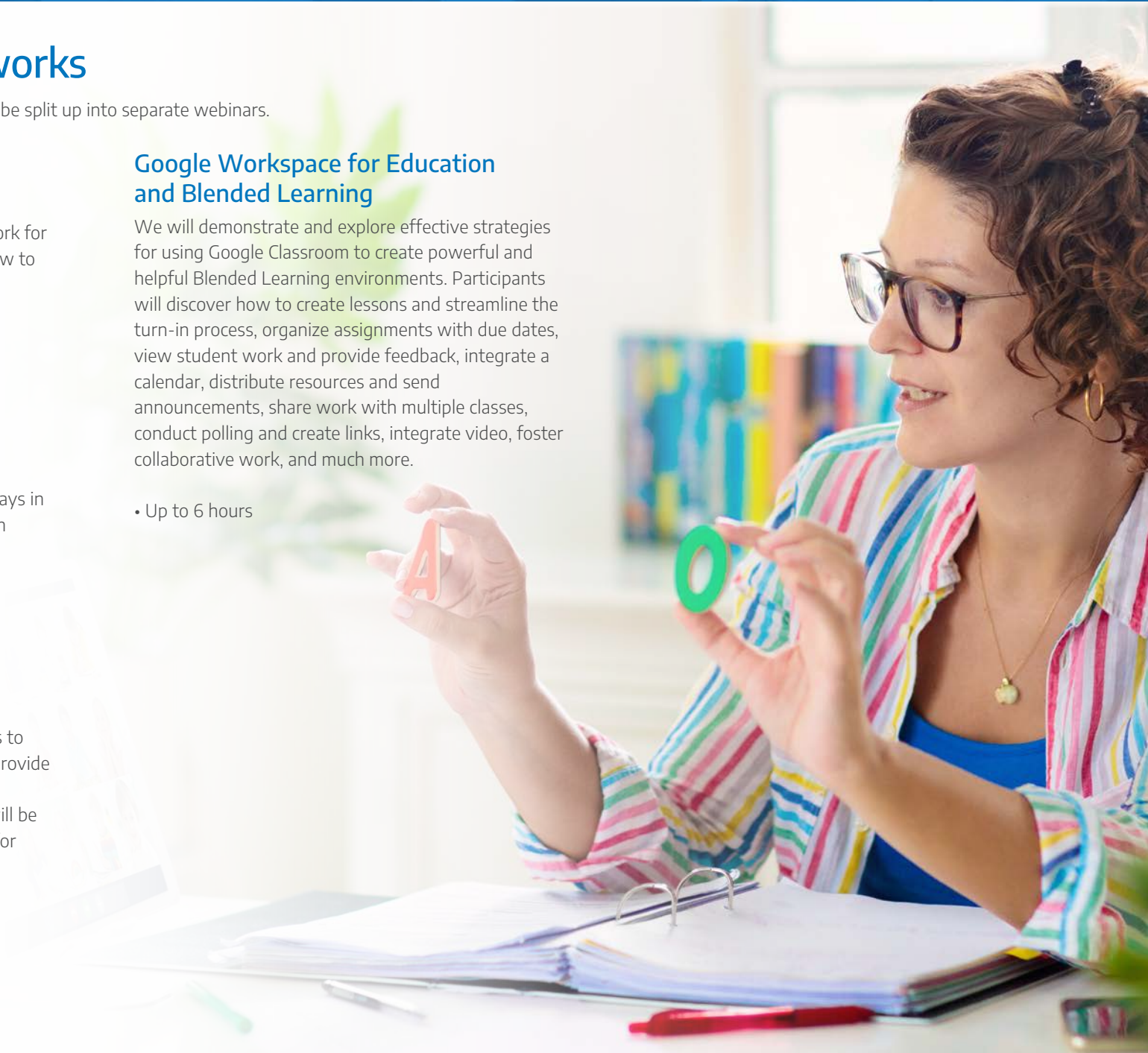
This session explores the ability for educators to use Google Workspace and Google Drive to provide meaningful instruction to English Language Learners. Further, Google Workspace tools will be explored as a means to create opportunities for student voice in the classroom.

- Up to 6 hours

### Google Workspace for Education and Blended Learning

We will demonstrate and explore effective strategies for using Google Classroom to create powerful and helpful Blended Learning environments. Participants will discover how to create lessons and streamline the turn-in process, organize assignments with due dates, view student work and provide feedback, integrate a calendar, distribute resources and send announcements, share work with multiple classes, conduct polling and create links, integrate video, foster collaborative work, and much more.

- Up to 6 hours



# Remote Learning Courses

## Google Certification

Google Certification: Level 1

Google Certification: Level 2

If you're an educator who knows how to use Google tools in the classroom, these Level 1 and 2 courses provided the opportunity for official certification. You will also learn how to master the Google products and skills specific to these certifications.

- Up to 6 hours each





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