

Program Overview

The Mary Lou Fulton Teachers College offers the Induction, Master of Education and Arizona Teacher Certification (InMAC) program as an alternative pathway to teacher certification. Participants are full-time teachers of record on the Teaching Intern Certificate from the Arizona Department of Education while completing classes for the M.Ed. and certification one night a week at the Downtown Phoenix campus.

This program offers coursework leading to certification in one of three areas: Elementary Education (1-8), Secondary Education (6-12) and Special Education (K-12 mild-moderate disabilities).

InMAC program graduates learn to utilize critical thinking to solve problems, maintain high expectations for student learning, adapt to changing circumstances and demands and act as agents of change by addressing equitability/social justice issues in a positive, ethical manner.

Students receive meaningful professional guidance from clinical instructors with years of K-12 classroom experience. InMAC clinical instructors serve students in a dual role as both course instructors and supervisors in the field. This full circle mentoring relationship makes it possible for their ASU coursework to inform students' K-12 classroom instruction and brings students' day to day problems of practice into their ASU courses.

The InMAC program culminates with an action research applied project in which students research, implement and measure the effectiveness of an intervention to solve a problem of practice in their K-12 classrooms. The project equips students with the means to positively impact academic achievement in their classrooms today and in the future.

Contact Information

Office of Student Services – Graduate Programs

For admissions information please contact Amy Hettmansperger, Senior Student Outreach Coordinator, at Amy.Hettmansperger@asu.edu.

Current students please contact Megan Gamarra, Academic Success Coordinator, at Megan.Gamarra@as.edu.

For General Inquiries: (602)543-6358

Quick Facts

Campus Location: Downtown Phoenix

Number of Credits: 45 Credit Hours

Start Terms: Fall

Program Fee: \$1000 (\$500 1st and 2nd semester)

Time to Completion: 4 Semesters (Fall, Spring)

Format: Evening classes 1 night a week, 4 semesters Apprentice Teaching (full-time teaching position)

Application Deadlines: <http://education.asu.edu/application-deadlines>

Programs Affiliated with InMAC

- **Teach For America (TFA):**
www.teachforamerica.org
- **Arizona Department of Education (ADE) Alternative Pathways to Teacher Certification:**
<http://www.azed.gov/educator-certification/alt-path/>

Eligibility for Intern Certificate

- Full-time position as the Teacher of Record in a K-12 school
- Official Transcripts documenting Bachelor's or advanced degree
- Passing score on NES or appropriate Arizona Educator Exam subject knowledge test
- IVP Fingerprint Clearance Card
- Enrollment in an ADE approved alternative pathway program
- Completion of 45 hour Structured English Immersion (SEI) course, per ADE SEI Requirement:

Students on an intern certificate are required to complete an Arizona Department of Education (ADE) approved 3 semester hour course or a 45 clock hour workshop on Structured English Immersion (SEI). Completion of the SEI requirement must be met before the end of the 1st year of the program unless teaching in an ELD classroom which requires the SEI course to be completed prior to issuance of the intern certificate. **It is highly recommended that students take the required SEI course or workshop prior to beginning the program.**

If you are teaching in a SEI classroom, ADE requires that you have either the SEI, English as a Second Language, or Bilingual endorsement. Therefore, make sure to check with your school district or charter school to determine if your teaching placement is considered a SEI classroom.

The SEI endorsement workshop may be taken through Mary Lou Fulton Teachers College [Learning Forever program](#) or any other [ADE approved SEI Endorsement Training](#).

NOTE: TFA Corps Members must complete the SEI requirement prior to starting the program, regardless of placement, as required by TFA.

In order to receive the ADE Teaching Intern Certificate, you must follow the steps below prior to going to ADE.

Steps to Becoming an InMAC Student

Please Note: Applicants affiliated with Teach For America (TFA) will have a separate process provided by TFA

Graduate Admissions Application Requirements

- Earned a bachelor's degree or higher from a regionally accredited institution in the U.S. or the equivalent of a U.S. bachelor's degree from an international institution that is officially recognized by that country
- Must have maintained a "B" (3.00 on a 4.00 scale) grade point average (GPA) in the last 60 semester hours or 90 quarter hours of undergraduate coursework
- Proof of English proficiency – International students only
 - If you are from a country whose native language is not English (regardless of where you may now reside), you must provide proof of English proficiency. For more information including additional requirements for international students, please visit the [ASU Graduate Admissions website](#).
 - Applicants to Master's and Arizona certification (MAC or InMAC) program:
 - TOEFL score of 90 + (Internet Based Test) with scores on the Speaking and Writing portions be in the high "Fair" – "Good" range (22-30)

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- IELTS overall band score of at least 6.5 with Speaking and Writing portions needing to be at least 6.5 (6 = Competent User, 7 = Good User)

Program Specific Application Requirements (needed before applying to the program)

- For the InMAC Secondary Education program, ensure you have a Bachelor's degree or 24 credits in the area you will be teaching to be considered for admission. Available content areas for the InMAC Secondary Education program:
 - Biology
 - Chemistry
 - Chinese/Mandarin
 - Earth Science
 - English
 - French
 - General Science (TFA only)
 - History
 - Japanese
 - Mathematics
 - Physics
 - Political Science
 - Spanish
- For all InMAC programs (Elementary, Secondary, or Special Education):
 - Take the NES or appropriate Arizona Educator Exam subject knowledge test(s) in the area you will be teaching
 - **Elementary Education:** NES Elementary Education Subtests I and II (102 and 103)
 - **Special Education:** NES Special Education (601) **AND** NES Elementary Education Subtests I and II (102 and 103)
 - **Secondary Education:** NES or appropriate Arizona Educator Exam subject knowledge test in your specific grade 6-12 subject area(s); visit the ADE website for the appropriate test: <http://www.azed.gov/educator-certification/az-ed-exams/>
 - Complete an ADE approved SEI endorsement course (please see note on page 2 regarding the ADE SEI requirement)
 - This may be taken through Mary Lou Fulton Teachers College [Learning Forever program](#) or any other [ADE approved SEI Endorsement Training](#)
 - Apply for and receive your [IVP Fingerprint Clearance Card](#)
 - Order your official transcripts with your Bachelor's degree conferred. Official transcripts will need to be sent to [Graduate Admissions Services](#) when applying.
 - **Please note:** Upon admission to ASU, you will need to submit proof of a full-time teaching position in the Phoenix area in order to enroll and start the InMAC program. The position must be in the area indicated on your application and must meet ADE's placement requirements for Elementary, Secondary, or Special Education Mild to Moderate under "Appropriate Placements for Teaching Interns": <http://www.azed.gov/educator-certification/alt-path/>. ASU does not provide job placement assistance; please see the FAQ section for information on finding a job.

Items Needed to Apply to the Program

- Items that will be uploaded into the online application:
 - **Personal Statement** that describes the personal and professional goals that motivate you to apply to the InMAC program in your area of interest explaining what has led you to this career path and how you will excel as a teacher in the classroom. The admissions committee pays particular attention to the quality of writing and ideas expressed in the personal statement. Statements should be approximately 500 words (2 pages, double spaced). The statement should be prepared in an MS Word (.doc), Rich Text (.rtf), Portable Document Format (.pdf), or Text (.txt) file format.
 - **3 professional recommenders** (names, emails, and institution/company) who will submit electronic letters of recommendation. Recommendations should come from

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individuals who have worked with you in professional or academic capacities, and who can attest to your aptitude for the teaching profession and your ability to succeed at graduate level coursework.

- **Resume** that includes relevant personal, professional, educational, and community activities (one – two pages). The resume should be prepared in an MS Word (.doc), Rich Text (.rtf), Portable Document Format (.pdf), or Text (.txt) file format.
- **Copy of the IVP Fingerprint Clearance Card** (front & back) or Arizona DPS fingerprint card application if you do not have the card at the time of application. Please visit the DPS site for information on applying for and receiving your IVP fingerprint clearance card: <http://www.azdps.gov/Services/Fingerprint/>
- Items that need to be mailed to [Graduate Admissions Services](#):
 - **Official transcripts** from every college and university from which you have earned a Bachelor's degree or higher
 - **Proof of English proficiency** – International students only
- Items that need to be sent the Admissions Specialist (scanned and emailed), who will contact you after submitting the online application:
 - **Copy of passing NES (or Arizona Educator Exam) subject knowledge test results**
 - **Proof of completion of SEI endorsement course** (please see note on page 2 regarding the ADE SEI requirement)
 - Submit copy of certificate of training to Admissions Specialist
 - OR mail official transcript with SEI course to [Graduate Admissions Services](#) and email Admissions Specialist to confirm receipt of transcript

Complete and submit the Graduate Admission online application

- Review the application deadlines prior to applying: <http://education.asu.edu/application-deadlines>
- Start the online application at this website: www.asu.edu/gradapp
- Select the appropriate degree based on teaching area:
 - MEd in Elementary Education (Teacher Certification)
 - MEd in Secondary Education (Teacher Certification)
 - MEd in Special Education (Teacher Certification)
- Select the appropriate Fall term for Planned Semester and Year of Enrollment
- Select Downtown Phoenix campus as Location
- Choose “General InMAC – Downtown Phoenix campus” as the desired program option and location on your application
- Upload required items listed above
- Submit the application and pay the [appropriate application fee](#)
- Send the remaining items to Graduate Admissions or the Admission Specialist

Upon Admission to the Program

- Submit proof of full-time teaching position to the InMAC advisor:
 - Complete the InMAC Confirmation of Employment (ICE) Form to serve as proof and to verify your full-time teaching position, signed by your principal and HR department
 - A letter of intent to hire can be used for this step; however, the ICE Form must be submitted to start the program
- Register for one InMAC class, Apprentice Teaching, in order to receive your letter of enrollment required by ADE for the Teaching Intern Certificate (the admission letter CANNOT be used for this purpose)
- Receive your Teaching Intern Certificate from ADE. The following items are needed when applying for the intern certification (please visit the [ADE website](#) for additional details):
 - Application for the Teaching Intern Certificate
 - Appropriate check or money order
 - Photocopy of IVP Fingerprint Clearance Card
 - Official transcripts documenting a Bachelor's degree or higher
 - Results of your NES (or Arizona Educator Exam) subject knowledge test(s)

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- Proof of your SEI course, such as official transcripts or certificate of training (please see note on page 2 regarding the ADE SEI requirement)
- Letter of Enrollment from Arizona State University
- Submit a copy of the Teaching Intern Certificate to the InMAC advisor
- The InMAC Confirmation of Employment (ICE) Form and the Teaching Intern Certificate are **required** to be in the InMAC program. These are due to the InMAC advisor no later than 5pm on July 15th prior to the first Fall semester.
- Once the InMAC advisor receives both of these documents, you will be able to register for the remainder of the InMAC courses given to you at the time of handing in the documents.
- If these documents are not turned in by the deadline, you will be withdrawn from all InMAC courses and have the option of starting the MAC program at an available campus.

Financial Support

Tuition

The Arizona Board of Regents sets graduate tuition rates each year. Rates are posted at <https://students.asu.edu/tuitionandfees>. There are differential tuition rates for students in our online and campus programs. Only fully online programs qualify for these rates, and a student enrolled in the online campus are not able to register for face-to-face on ground courses. If a student is completing a mixture of campus and online courses their tuition will be campus based and not online.

Financial Aid and Scholarships

Graduate Students are eligible for financial aid if enrolled in a minimum of 5 credit hours each semester. A student must complete a Free Application for Federal Student Aid (FAFSA) in order to receive any federal loans. Please visit the [Financial Aid and Scholarship Services website](#) for additional information.

Teachers College Scholarships

Teachers College offers scholarships every year. These scholarships are posted on the [Teachers College website](#) every Spring for disbursement in the following academic year.

AmeriCorps

Students that are in a program which receives AmeriCorps assistance will receive the monies in their second year only. The student will need to pay for their courses (through personal payment or financial aid) for that year and will be refunded the monies by ASU after the semester begins.

Residency

Students who are teaching full-time and taking courses towards certification are eligible for in-state tuition through the Teacher Waiver, however the students will be deemed a non-resident.

Non-Resident students must complete the Teacher Waiver and receive appropriate documentation in order to receive in-state tuition by the deadlines set by the [Residency Classification office](#). Please see the InMAC advisor in order to obtain the Authorized Signature required on the coursework verification page.

Students intending to become Arizona Residents should contact the [Residency Classification office](#).

Requirements and Program of Study

The MEd degree requires students to complete 33 hours including an Applied Project. In order to meet certification requirements students will be required to take additional courses for a total of 45 credit hours.

Courses are held one night per week at the Downtown Phoenix campus. Two consecutive 7.5 week courses are taken the first part of the night. A 15-week course is taken the second part of the night. These courses are hybrid format meaning part in-person and part online; the times listed in the schedule are the times the student will be in the class. The Apprentice Teaching course is fulfilled by the student's full-time teaching position and involves working with an assigned Clinical Instructor who provides observations, feedback, and classroom support.

Elementary Education

1st Fall

EED 511	Curriculum Theory and Instructional Planning	3
EED 521	Instructional Planning for the Diverse Classroom	3
SPE 524	Effective Classroom Behavior Management	3
EED 579	Apprentice Teaching	<u>3</u>
	Total	12

1st Spring

EDP 510	Psychology in Education	3
EED 524	Social Studies Methods and Assessment	3
RDG 531	Language and Literacy 1	3
EED 579	Apprentice Teaching	<u>3</u>
	Total	12

2nd Fall

EED 537	Mathematics Methods and Assessment	3
EED 529	Science Methods and Assessment	3
RDG 532	Language and Literacy 2	3
EED 579	Apprentice Teaching	<u>3</u>
	Total	12

2nd Spring

ELL 504	Instructional Design for Culturally & Linguistically Diverse Students	3
EED 593	Applied Project	3
EED 579	Apprentice Teaching	<u>3</u>
	Total	9

PROGRAM TOTAL 45

Secondary Education

1st Fall

SED 501	Introduction to Effective Instruction	3
TEL 505	American Education System	3
SED 544	Creating Classroom Climate	3
SED 579	Apprentice Teaching	<u>3</u>
	Total	12

1st Spring

RDG 507	Content Area Literacy	3
SED XXX	Methods of Teaching in Academic Specialization	3
SED 522	Secondary School Curriculum Development	3
SED 579	Apprentice Teaching	<u>3</u>
	Total	12

2nd Fall

SED 533	M/S Instruction, Management, & Assessment	3
ELL 504	Instructional Design for Culturally & Linguistically Diverse Students	3
SPE 555	Inclusive Practices for the Diverse Learner	3
SED 579	Apprentice Teaching	<u>3</u>
	Total	12

2nd Spring

TEL 504	Learning and Instruction	3
SED 593	Applied Project	3
SED 579	Apprentice Teaching	<u>3</u>
	Total	9
	PROGRAM TOTAL	45

Special Education

<u>1st Fall</u>		
SPE 575	Survey and Foundations for Exceptional Students	3
SPE 501	Introduction to Research and Evaluation in Education	3
SPE 524	Effective Classroom Behavior Management	3
SPE 579	Apprentice Teaching	<u>3</u>
	Total	12
<u>1st Spring</u>		
EED 550	Elementary Methods in Content Areas	3
EED 537	Mathematics Methods and Assessment	3
SPE 538	Language and Literacy 1	3
SPE 579	Apprentice Teaching	<u>3</u>
	Total	12
<u>2nd Fall</u>		
SPE 534	Assessment and Evaluation for Children with Special Needs	3
SPE 503	Collaboration, Consultation, and Family Centered Practices	3
SPE 535	Curricula, Methods, Technology, & Adaptations in Special Education	3
SPE 579	Apprentice Teaching	<u>3</u>
	Total	12
<u>2nd Spring</u>		
SPE 502	Language Development and Communication Disorders	3
SPE 593	Applied Project	3
SPE 579	Apprentice Teaching	<u>3</u>
	Total	9
	PROGRAM TOTAL	45

Curriculum and tuition for all programs subject to change based on Arizona Board of Regents and Arizona Department of Education updates.

To review course descriptions please visit the ASU Catalog: <http://asu.edu/catalog>.

Culminating Experience

Each student is required to complete an Applied Project during their second year of coursework. The student will work with his/her Clinical Instructor to engage in an action research cycle, critically evaluate educational research related to an action research problem, apply educational concepts to professional experience, and reflect on his/her practice to modify and/or improve instruction. Students enrolled in special education program of study engage in this process in a two course format: students formulate individual proposals in introduction to research/evaluation in education and carry out their individual action plan with the assistance of their Clinical Instructor in the applied projects course. The successfully completed Applied Project constitutes the culminating experience for the Master's Degree.

Additional Resources

- Application Deadlines: <http://education.asu.edu/application-deadlines>
- How to Apply: <http://education.asu.edu/graduate-programs-how-to-apply>
- Faculty: <http://education.asu.edu/faculty>
- ASU Graduate Education Policies: <https://graduate.asu.edu/policies-procedures>
- Tuition and Fees: <https://students.asu.edu/tuitionandfees>
- ADE Certification Requirements: <http://www.azed.gov/educator-certification/>

Program Policies

The Mary Lou Fulton Teachers College has adopted Satisfactory Academic Progress and Professional Conduct policies for all InMAC programs. Students not making satisfactory progress are placed on Academic Probation and may be removed from the program. Please view the policy here:

<http://education.asu.edu/student-forms-policies>

Frequently Asked Questions

What is the cost of the program?

The cost of the program is approximately \$24,000 total, but tuition rates and program fees are subject to change: <https://students.asu.edu/tuitionandfees>

Do I have to take the GRE or MAT?

The GRE and/or MAT are not required for the InMAC program.

What is SEI and when do I need to complete the requirement?

Students on an intern certificate are required to complete an Arizona Department of Education (ADE) approved 3 semester hour course or a 45 clock hour workshop on Structured English Immersion (SEI). Completion of the SEI requirement must be met before the end of the 1st year of the program unless teaching in an ELD classroom which requires the SEI course to be completed prior to issuance of the intern certificate. **It is highly recommended that students take the required SEI course or workshop prior to beginning the program.**

If you are teaching in a SEI classroom, ADE requires that you have either the SEI, English as a Second Language, or Bilingual endorsement. Therefore, make sure to check with your school district or charter school to determine if your teaching placement is considered a SEI classroom.

NOTE: TFA Corps Members must complete the SEI requirement prior to starting the program, regardless of placement, as required by TFA.

Where can I get the 45 hours of SEI coursework?

ASU offers a SEI endorsement course through the Learning Forever program that will allow the students to meet this requirement. It is offered a couple of times in the Spring semester so students will have in time to apply for the intern certificate or renew their intern certificate. Please visit their website for upcoming dates and more information: <https://sites.google.com/site/bestlearningforever/special-topic-workshops>. The SEI endorsement workshop or course may be taken through any other [ADE approved SEI Endorsement Training](#).

What is the NES Test?

NES stands for National Evaluation Series. The purpose of the tests is to help identify candidates for certification who have demonstrated the level of professional knowledge and skills judged to be important for Arizona educators. Before admittance into the InMAC program or applying for the Intern Certificate the subject knowledge test must be passed. In the second year of the InMAC program, students must take the professional knowledge test. Test objectives, dates and other information can be found on the Arizona Educator Exam website: www.aepa.nesinc.com

Which NES Test do I need to receive the intern certificate?

The student must pass the NES or appropriate Arizona Educator Exam Subject Knowledge test to receive the Teaching Intern Certificate. The required tests are dependent on the program the student is applying for and their teaching position.

- **Elementary Education:** NES Elementary Education Subtests I and II (102 and 103)
- **Special Education:** NES Special Education (601) **AND** NES Elementary Education Subtests I and II (102 and 103)

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- **Secondary Education:** NES or appropriate Arizona Educator Exam subject knowledge test in your specific grade 6-12 subject area(s); visit the ADE website for the appropriate test: <http://www.azed.gov/educator-certification/az-ed-exams/>

Please note: The NES Assessment of Professional Knowledge test is taken in the second year of the InMAC program since the test is required for provisional certification upon program completion. Elementary Education and Special Education students will take the Elementary (051) professional knowledge test, and Secondary Education students will take the Secondary (052) professional knowledge test.

How do I find a job?

Arizona State University does not provide job placement assistance. It is recommended to check the [individual school district website](#); as well the Arizona Education Employment Board on the ADE website: <http://www.arizonaeducationjobs.com/>

A majority of InMAC students are affiliated with Teach for America. TFA has their own separate application and interview process. Students can find more information on their website: <http://www.teachforamerica.org/>

What if I have a job outside of the Phoenix area?

The teaching position must be in the Phoenix area in order to attend classes at Downtown Phoenix campus and so Clinical Instructors can readily observe students in the field for Apprentice Teaching. The program is currently not available for those teaching outside of the Phoenix area.

What if I cannot find a job?

If a teaching position is not verified by July 15th prior to the first Fall semester, the student will no longer be eligible to be in the InMAC program but can still be a part of the Master's and Arizona Certification (MAC) program. Please see advisor for more information.

What if I lose my teaching position during the program due to budget cuts?

Students may petition to switch to the traditional MAC program in order to complete their coursework for the M.Ed. and provisional certification.

What kinds of support will I receive in my coursework and when teaching in the field?

Each student is assigned a Clinical Instructor that fully supports you in the field. Your Clinical Instructor will also be your instructor in some of your ASU classes. Your ASU academic advisor provides academic support from admission to graduation.

How do I complete the U.S. and Arizona Constitution requirements for certification and when do I need to complete them?

Students have 3 years under a valid teaching certificate to fulfill the Arizona Department of Education requirements for Arizona and U.S. Constitution, except if they are teaching an academic course on History, Government, Social Studies, Citizenship, Law, or Civics then they have 1 year to fulfill the requirement(s). Students may take courses through ASU or a community college or take the Constitutions of the United States and Arizona (33) Arizona Educator Proficiency Assessment (AEPA) exam to fulfill the requirement(s).

What are the admission requirements for international students?

International applicants applying for any master's or doctorate program must meet all international student admission requirements established and enforced by [ASU Graduate Education](#) and must also meet the following English Proficiency requirements established by the Mary Lou Fulton Teachers College.

Applicants to a Master's and Arizona Certification (MAC or InMAC) program:

- TOEFL score of 90 + (Internet Based Test) with scores on the Speaking and Writing portions be in the high "Fair" – "Good" range (22-30)

Induction, Master's and Arizona Certification (InMAC)

- IELTS overall band score of at least 6.5 with Speaking and Writing portions needing to be at least 6.5 (6 = Competent User, 7 = Good User)