

PSTAP 67th ANNUAL MEETING

May 3, 2014

Radisson Hotel, Camp Hill

*Yellow Items May 3rd, Remainder June 15th
Annual meeting will not adjourn – Will resume June 15th*

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. WELCOME BY PRESIDENT
- V. APPOINT SERGEANT-AT-ARMS
- VI. APPOINT A CHAPLAIN
- VII. APPOINT A PARLIAMENTARIAN – Mary Lew Kehm
- VIII. READING OF THE RULES
- IX. APPOINTMENT OF COMMITTEES
 - A. CREDENTIALS
 - B. RESOLUTIONS
 - C. NOMINATING
- X. MINUTES OF THE 65th LAST ANNUAL MEETING
- XI. PRESIDENT'S REPORT
- XII. TREASURER'S REPORT
- XIII. SECRETARY'S REPORT
- XIV. PRESIDENT ELECT'S REPORT
- XV. FIRST VICE PRESIDENT'S REPORT
- XVI. SECOND VICE PRESIDENT'S REPORT
- XVII. EXECUTIVE DIRECTOR'S REPORT
- XVIII. NSA STATE DIRECTOR
- XIX. COMMITTEE REPORTS
 - A. PRESIDENT ELECT
 - a. BY-LAWS
 - b. MEMBERSHIP/PR
 - c. PSTAP/PICPA LIAISON
 - d. BANKING RELATIONS
 - e. EXECUTIVE DIRECTOR'S OVERSIGHT
 - f. LEGISLATIVE
 - g. MONITORING STATE BOARD OF ACCOUNTANCY
 - h. LONG RANGE PLANNING
 - B. FIRST VICE PRESIDENT
 - a. BUDGET
 - b. PROFESSIONAL CONDUCT & GRIEVANCES
 - c. COOPERATION WITH IRS
 - d. COOPERATION WITH PA DEPT. OF REVENUE
 - e. SCHOLARSHIP
 - C. SECOND VICE PRESIDENT
 - a. EDUCATION
 - b. EDITORIAL ADVISORY
 - c. AUDIT
 - d. ANNUAL MEETING
 - e. TECHNOLOGY
 - f. NOMINATING
 - g. POLITICAL ACTION

h. PRACTICE CONTINUATION

XX. ELECTION OF OFFICERS

XXI. MEMORIAL SERVICE

XXII. CHAPTER PRESIDENT'S REPORT

A. BUXMONT

B. CENTRAL

C. LEHIGH VALLEY

D. NORTHEAST

E. PHILADELPHIA TRI COUNTY

F. SOUTH CENTRAL

G. SOUTHEAST

H. WEST CENTRAL

I. WESTERN PA

XXIII. OLD BUSINESS

XXIV. NEW BUSINESS

XXV. GOOD & WELFARE

XXVI. RESOLUTION COMMITTEE REPORT

XXVII. ADJOURNMENT

**Pennsylvania Society of Public Accountants
D/B/A Pennsylvania Society of
Tax and Accounting Professionals**

66th Annual Meeting

June 20, 2013 to June 23, 2013
Hampton Inn & Suites
Baltimore Maryland

- 1.) Call to Order – The 66th Annual Meeting was called to order by President Cellini Friday morning, June 21, 2013 at 9:00 AM. The meeting was held at the Hampton Inn and Suites in Baltimore, Maryland.
- 2.) Invocation was provided Dawn Douglas
- 3.) Pledge of Allegiance
- 4.) Welcome by President Cellini
- 5.) Appointment of Sargent of Arms – Joseph Pinnelli
- 6.) Appointment of a Chaplain – Dawn Douglas
- 7.) Appointment of Parliamentarian – W. Raymond Bucks
- 8.) Reading of the Rules of the 66th Annual Meeting – Frank H. Kelly – The Secretary acknowledges the fact that there was a quorum of Members in attendance for the 66th Annual Meeting. The sign in sheets will become a part of the minutes of the Annual Meeting.
- 9.) Appointment of Committees –
 - a. Credentials – Secretary
 - b. Resolutions – Joyce Huttman
 - c. Nominating – Members of the Committee at the meeting were - Emile Cianfrani, Richard Kelly and Barbara Thomas
- 10.) Minutes of Last Annual Meeting – Motion to Approve the minutes with changes – 1st Christ, Arlan - 2nd Trama, Neal – Motion Passed

- 11.) President's Report – President Cellini provided a supplemental verbal report as well as the report in the packet.
 - a. President Cellini thanked the Line Officers and the Board for their work and support on the re-branding of PSPA to PSTAP.
 - b. Comments were made on the success of the upcoming web site redesign
 - c. President Cellini addressed the adoption of the statewide marketing program for the Chapters where there is one point of contact for all vendors to do business with the various Chapters of PSTAP during the seminar season.
- 12.) Treasurer's Report – Report is in the Packet
- 13.) Secretary's Report – Report is in the Packet
- 14.) President Elect's Report – Report is in the Packet
- 15.) First Vice President's Report – Report is in the Packet
- 16.) Second Vice President's Report – Report is in the Packet
- 17.) Executive Director's Report – Sherry DeAgostino provided a verbal report as well as the written report provided for in the packet.
 - a. Sherry commented on the amount of work on the re-branding of PSAP to PSTAP. The amount of time involved to redo the letterhead, web site, the statewide marketing program for the Chapters.
 - b. Sherry commented on and thanked President Cellini for the time and effort that he placed with the Society.
- 18.) NSA State Director – Report is in the Packet. The NSA State Director also commented on the upcoming NSA Annual Convention in August 2013.
- 19.) Committee Reports –
 - a. President Elect's Committee Reports –
 - i. By-Laws –
 - 1. Motion** – A minimum of two of the four of the Line Officers (defined as President, President Elect, 1st Vice President, and the 2nd Vice President) shall be

current licensees of the State Board of Accountancy.

Motion Failed

- ii. Membership – Report is in the Packet
- iii. PSPA/PICAP Liaison – No Report
- iv. Executive Director’s Oversight – Verbal Report
- v. Legislative – Report is in the Packet
- vi. Monitoring the State Board of Accounting -
- vii. Long Range Planning – Meeting being planned for mid July

b. First Vice President’s Committee Reports –

- i. Budget – Report is in the Packet
- ii. Professional Conduct and Grievances – Report is in the Packet
- iii. Cooperation with the IRS – Report is in the Packet
- iv. Cooperation with the PA Department of Revenue – Report is in the Packet
- v. Scholarship – Report is in the Packet

c. Second Vice President Committee Reports

- i. Education – Report is in the Packet
- ii. Editorial Advisory – Report is in the Packet
- iii. Audit – No Activity
- iv. Annual Meeting – Planning for a Cruise for the 67th Annual Meeting – dates are to be determined.
- v. Technology – Report is in the Packet
- vi. Nominating – The Nominating Committee held its meeting with the respective Candidates and is pleased to announce the Slate of Candidates for PSPA/PSTAP for the 2013.2013 year as follows:
 - 1. President – Irving Braunstein
 - 2. President Elect – Neal Trama
 - 3. 1st Vice President – Arlan Christ
 - 4. 2nd Vice President – Frank Kelly
 - 5. Secretary – Maureen Christy
 - 6. Treasurer – Brenda Milovich
- vii. Political Action – Report is in the Packet
- viii. Practice Continuation – Verbal Report

20.) Election of Officers – The election of Officers was held on Saturday morning. President Cellini proceeded through each office and asked for nominations from the floor for each candidate – as there were no nominations from the floor – the Secretary was directed to cast a unanimous ballot for the candidates and their respective offices.

- 21.) Memorial Service – Presented by Joyce Huttman – The following members of PSPA/PSTAP have departed us during the 2012.2013 year - Charles E. Christian, CPA – Northeast Chapter; Vincent A. Suglia, PA – Central Chapter; Patrick McLaughlin – Buxmont Chapter; Robert Ramage, CPA – Buxmont Chapter; Joann R. Gingrich, PA – West Central Chapter; Mark E. Poppel, CPA – Buxmont Chapter; Michael J. Cassano, CPA – Northeast Chapter; Joseph Horoschak, PA – Lehigh Valley Chapter Joseph M. Frezza – Buxmont Chapter
- 22.) Chapter President’s Report
 - a. Buxmont – Report is in the Packet – Contribution of \$13,000 with a \$2,000 contribution to the Zaleski Scholarship Fund
 - b. Central – Report is in the Packet – Contribution of \$5,000
 - c. Lehigh Valley – Report is in the Packet - Contribution of \$14,000
 - d. Northeast – Report is in the Packet – Contribution of \$4,000
 - e. Philadelphia – Report is in the Packet – Contribution of \$10,000
 - f. South Central – Report is in the Packet – Contribution of \$5,000
 - g. Southeast – Report is in the packet – Contribution of \$1,000
 - h. West Central – Report is in the Packet – Contribution of \$500
 - i. Western PA – Report is in the Packet – Contribution of \$2,000
- 23.) Old Business
- 24.) New Business
- 25.) Good and Welfare
- 26.) Resolution Committee Report –

PSTAP 66TH ANNUAL MEETING RESOLUTIONS

We, the members of the Resolutions Committee of the PA Society of Tax and Accounting Professionals, on this 22nd day of June, 2013, at the close of this 66th Annual Meeting in Baltimore Inner Harbour, Maryland, hereby resolve

That the events having taken place at this meeting have been for the good and general welfare of this Organization with the best interest of its members in mind.

Whereas, we congratulate our President Francis Cellini, having performed his duties with dedication and integrity, for leading this fine Organization forward throughout this past year.

Whereas, we recognize the dedication of the Officers and Board of Directors for their continuous efforts to protect the rights of every practitioner, to uphold the ethics and highest standards of our accounting profession, and to strive to protect the practice rights of its members in all legislative issues.

Whereas, we recognize and thank the Chairpersons, and members of all Committees for their efforts in maintaining efficiency and continuity in all organizational matters.

Whereas, we acknowledge with gratitude the continued efforts of Neil Trama, PA, the Legislative Committee, and our Executive Director, Sherry DeAgostino , for their diligent monitoring of all legislative issues.

Whereas, we acknowledge the Membership Committee, the combined efforts of each Chapter and the executive office for having met a milestone in successfully increasing the membership of this Organization to over 1800 members.

Whereas, we thank Mary Lew Kehm, CPA, Chair of the Technology Committee, for her endless time and selfless dedication in monitoring PSPA'S List-Serv, Website, and Membership Event Registration.

Whereas, we are grateful to Marvin R. Huttman, CPA, and Paul Cannataro, CPA for their participation and efforts on our behalf as CO-Chairs of the IRS/Practitioner Liaison Committee, and Richard Neidermyer, CPA, Chairman of the Pa. Department of Revenue Liaison Committee.

Whereas, we congratulate our Executive Director, Sherry DeAgostino, for her dedication to this Organization, her ongoing education, membership, and marketing responsibilities, and the continuity she represents. We acknowledge and express our appreciation to Bonnie Hackman, our Administrative Assistant, and to our office staff, Janet LeGore and Amy McGraw, for their dedication and services during the past year.

Whereas we extend our appreciation to Gerald Brenneman, PA for his outstanding work serving as NSA State Director on behalf of PSTAP.

Therefore Be It Resolved, to extend our thanks to the Southeast Chapter for their cordial hospitality in hosting this most enjoyable 66th Annual Convention, and to thank Sherry DeAgostino, Rich Kelly, Ellen Cannataro, and Joyce Huttman, members of the Convention Committee, for the planning of its events. A special thanks to our photographer, Steve Wickenheiser and Emily Wickenheiser for their much appreciated assistance.

Be It Further Resolved, we the members, offer our congratulations and support to the incoming President, Irving Braunstein, EA, our newly elected officers, and Board of Directors. May they continue to lead us forward to a successful year ahead? May we never lose sight of our purpose and goal - to protect the right of all of our members, and, in doing so, never let our vision of greatness be clouded by personal objectives alone.

Whereas, having achieved 66 years of excellence we hereby resolve to look forward to the many challenges the coming year will offer us, the PA. Society of Tax and Accounting Professionals.

Respectfully submitted,
The Resolution Committee
Members of the Resolution Committee

27.) Adjournment – Saturday, June 22, 2013 by President Cellini.



PRESIDENT'S REPORT

TO: PSTAP Board of Directors

FROM: Irving Braunstein

DATE: June 3, 2014

My activities since the last Annual Meeting include:

- The PSTAP Annual Convention in Baltimore, MD – June 20-23, 2013.
- July 10, 2013 – PSTAP Long Range Planning Committee meeting in Lemoyne, PA.
- Buxmont Chapter Education Committee meeting on August 14, 2013.
- Buxmont Chapter Board of Directors meeting on August 20, 2013.
- NSA Annual Convention in Indianapolis, IN – August 21-25, 2013.
- Organized the Jennings Accounting Seminar on September 12, 2013 in Trevoise, PA.
- September 20, 2013 – attended PSTAP Cooperation with PA Department of Revenue committee meeting in Lemoyne.
- September 20, 2013 – attended PSTAP Legislative committee meeting in Lemoyne, PA
- September 20, 2013 – attended PSTAP Membership committee meeting in Lemoyne, PA.
- September 20, 2013 – attended PSTAP Executive committee meeting in Lemoyne, PA.
- September 21, 2013 – attended and ran PSTAP Board of Directors meeting in Lemoyne, PA.
- September 24, 2013 – attended and ran Buxmont dinner meeting. The topic was The Ins and Outs of Social Security.
- Organized the Gear- Up Business Entities Seminar on October 24-25 in Trevoise, PA.
- Buxmont Chapter Board of Directors meeting on November 13, 2013.
- Attended meeting with PA Department of Revenue in Harrisburg on November 22, 2013.

- November 26, 2013 – Organized the PSTAP dinner meeting. The topic was Accounting and Auditing – OCBOA. Distributed updated PSTAP membership certificates.
- December 5-6, 2013 – Attended and organized the Gear-Up 1040 Seminar in Trevoze, PA.
- Attended Northeast Chapter Holiday Party in Scranton, PA on December 13, 2013.
- Attended Philadelphia Tri-County Holiday party – December 2013.
- Attended and organized the Buxmont dinner meeting on December 17, 2013. The topic was PA U/C Computer Reporting.
- Attended Buxmont Board of Directors meeting on January 9, 2014.
- Attended PSTAP Budget Committee meeting in Lemoyne, PA on January 11, 2014.
- Attended and organized Buxmont breakfast meeting on January 15, 2014. The topic was IRS Update and PA Tax Update.
- Attended and organized Buxmont dinner meeting on January 28, 2014. The topic was Tax Engagement Letters.
- Renewed contracts for 2014 for Jennings and Gear-Up Seminars. Renewed contracts with Radisson and Williamson's for upcoming seminars.
- May 2, 2014 – Attended and ran PSTAP Board of Directors meeting in Lemoyne, PA
- May 2, 2014 – Attended and led PSTAP Executive Committee meeting in Lemoyne, PA
- May 3, 2014 – Attended and chaired PSTAP Annual Meeting Session 1
- May 15, 2014 – Attended PSTAP Buxmont Chapter budget committee meeting
- Organized Jennings Health Care Seminar on May 21, 2014 at the Radisson Hotel, Trevoze, PA
- Attended Buxmont Chapter Board of Directors meeting on May 27, 2014
- May 27, 2014 – Organized Buxmont dinner meeting. The topic was IRS Offers in Compromise.

Respectfully submitted,



Irving Braunstein
President

PENNSYLVANIA SOCIETY OF TAX AND ACCOUNTING PROFESSIONALS

TREASURER'S REPORT

**For the 10 Months Ended
April 30, 2014**

PENNSYLVANIA SOCIETY OF TAX AND ACCOUNTING PROFESSIONALS
STATEMENT OF FINANCIAL POSITION
AS OF APRIL 30, 2014

ASSETS

Current Assets

Checking/Savings

1100 · CASH & CASH EQUIVALENTS

1101 · PNC Checking	\$ 24,256.95
1102 · PNC Money Market	30,346.89
1103 · PNC Payroll	5,343.13

Total 1100 · CASH & CASH EQUIVALENTS 59,946.97

1200 · INVESTMENTS

1204 · PNC Brokerage - Money Market	152,249.27
1205 · PNC Brokerage - CD's	75,000.00

Total 1200 · INVESTMENTS 227,249.27

Total Checking/Savings 287,196.24

Other Current Assets

1300 · MEMBERSHIP DUES

1301 · MD - Buxmont	9,003.46
1302 · MD - Central	5,347.24
1303 · MD - Lehigh Valley	4,779.02
1304 · MD - Northeast	5,609.64
1305 · MD - Philadelphia	7,666.14
1306 · MD - Western PA	4,539.86
1307 · MD - South Central	6,025.58
1308 · MD - Southeast	1,124.36
1309 · MD - West Central	1,461.42

Total 1300 · MEMBERSHIP DUES 45,556.72

1400 · OTHER CURRENT ASSETS

1401 · Prepaid Expenses	9,015.87
1403 · Prepaid Insurance	1,043.66
1404 · Miscellaneous receivables	1,759.43

Total 1400 · OTHER CURRENT ASSETS 11,818.96

Total Other Current Assets 57,375.68

Total Current Assets 344,571.92

Fixed Assets

1500 · PROPERTY & EQUIPMENT

1501 · Equipment	76,878.39
1502 · Accum depreciation - equipment	-52,298.27

Total 1500 · PROPERTY & EQUIPMENT 24,580.12

Total Fixed Assets 24,580.12

TOTAL ASSETS \$ 369,152.04

RESTRICTED FOR MANAGEMENT USE ONLY

PENNSYLVANIA SOCIETY OF TAX AND ACCOUNTING PROFESSIONALS
STATEMENT OF FINANCIAL POSITION
AS OF APRIL 30, 2014

LIABILITIES & EQUITY

Liabilities

Current Liabilities

2002 - Accrued expenses \$ -

2100 - Deferred Income

2111 - Adv Dues Invoiced - Buxmont 380.00

2114 - Adv Dues Invoiced - Northeast 190.00

2117 - Adv Dues Invoiced - SOC 570.00

Total 2100 - DEFERRED INCOME 1,140.00

2300 - Payroll Tax Liabilities

2307 - LSA Payable 17.36

Total 2300 - PAYROLL TAX LIABILITIES 17.36

2400 - OTHER CURRENT LIABILITIES

2403 - Amount due - Chapter Pass-Thru 0.00

2404 - Amount due - "PAC Fund Account" 0.00

Total 2400 - OTHER CURRENT LIABILITIES 0.00

Total Current Liabilities 1,157.36

Total Liabilities 1,157.36

Equity

3000 - Retained Earnings (non-posting) -4,921.44

3100 - Unrestricted fund balance 282,995.97

3200 - RESTRICTED FUNDS

3210 - PR - State Scholarship 3,545.00

3211 - PR - Robert Zaleski Scholarship 5,174.00

3220 - TR - Practice protection fund 54,411.96

3230 - TR - Legal 5,000.00

3250 - TR - Chapter Assistance 5,000.00

Total 3200 - RESTRICTED FUNDS 73,130.96

3900 - Prior Period Adjustments -5,621.98

Net Income 22,411.17

Total Equity 367,994.68

TOTAL LIABILITIES & EQUITY \$ 369,152.04

PENNSYLVANIA SOCIETY OF TAX AND ACCOUNTING PROFESSIONALS
COMPARATIVE STATEMENT OF TOTAL ACTIVITIES
For the 10 Months Ended April 30, 2014 and April 30, 2013

	<u>YTD - 2014</u>	<u>YTD - 2013</u>	<u>Variance</u>	<u>Variance</u>
	<u>Apr. 30, 2014</u>	<u>Apr. 30, 2013</u>		<u>%</u>
4000 · REVENUE				
4100 · DUES INCOME				
4101 · BUXMONT				
4102 · Buxmont - renewal billed	80,208.00	\$ 78,006.52	\$ 2,201.48	2.82%
4104 · Buxmont - writeoff, discount, & refund	-	62.04	(62.04)	-100.00%
4105 · Buxmont - CFYE new members	3,155.00	2,390.00	765.00	32.01%
Total 4101 · BUXMONT	<u>83,363.00</u>	<u>80,458.56</u>	<u>2,904.44</u>	<u>3.61%</u>
4111 · CENTRAL				
4112 · Central - renewal billed	26,302.44	25,686.20	616.24	2.40%
4114 · Central - writeoff, discount, & refund	-	62.04	(62.04)	-100.00%
4115 · Central - CFYE new members	925.00	1,580.00	(655.00)	-41.46%
Total 4111 · CENTRAL	<u>27,227.44</u>	<u>27,328.24</u>	<u>(100.80)</u>	<u>-0.37%</u>
4121 · LEHIGH VALLEY				
4122 · Lehigh Valley - renewal billed	39,822.06	38,327.98	1,494.08	3.90%
4124 · Lehigh Valley - writeoff, discount, & refund	-	93.06	(93.06)	-100.00%
4125 · Lehigh Valley - CFYE new members	2,775.00	1,850.00	925.00	50.00%
Total 4121 · LEHIGH VALLEY	<u>42,597.06</u>	<u>40,271.04</u>	<u>2,326.02</u>	<u>5.78%</u>
4131 · NORTHEAST				
4132 · Northeast - renewal billed	33,746.66	31,838.22	1,908.44	5.99%
4134 · Northeast - writeoff, discount & refund	-	124.08	(124.08)	-100.00%
4135 · Northeast - CFYE new members	2,775.00	480.00	2,295.00	478.13%
Total 4131 · NORTHEAST	<u>36,521.66</u>	<u>32,442.30</u>	<u>4,079.36</u>	<u>12.57%</u>
4141 · PHILADELPHIA				
4142 · Philadelphia - renewal billed	42,254.06	38,138.38	4,115.68	10.79%
4144 · Philadelphia - writeoff, discount, & refund	-	-	-	0.00%
4145 · Philadelphia - CFYE new members	4,500.00	4,830.00	(330.00)	-6.83%
Total 4141 · PHILADELPHIA	<u>46,754.06</u>	<u>42,968.38</u>	<u>3,785.68</u>	<u>8.81%</u>
4151 · WESTERN PA				
4152 · Western PA - renewal billed	26,009.94	22,414.74	3,595.20	16.04%
4154 · Western PA - writeoff, discount, & refund	-	(100.00)	100.00	-100.00%
4155 · Western PA - CFYE new members	4,870.00	3,525.00	1,345.00	38.16%
Total 4151 · WESTERN PA	<u>30,879.94</u>	<u>25,839.74</u>	<u>5,040.20</u>	<u>19.51%</u>
4161 · SOUTH CENTRAL				
4162 · South Central - renewal billed	43,290.94	40,643.44	2,647.50	6.51%
4164 · South Central - writeoff, discount, & refund	-	93.06	(93.06)	-100.00%
4165 · South Central - CFYE new members	3,064.00	3,725.00	(661.00)	-17.74%
Total 4161 · SOUTH CENTRAL	<u>46,354.94</u>	<u>44,461.50</u>	<u>1,893.44</u>	<u>4.26%</u>
4171 · SOUTHEAST				
4172 · South East - renewal billed	9,820.42	9,050.60	769.82	8.51%
4174 · South East - writeoff, discount, & refund	-	31.02	(31.02)	-100.00%
4175 · South East - CFYE new members	693.96	740.00	(46.04)	-6.22%
Total 4171 · SOUTHEAST	<u>10,514.38</u>	<u>9,821.62</u>	<u>692.76</u>	<u>7.05%</u>
4181 · WEST CENTRAL				
4182 · West Central - renewal billed	7,938.96	7,524.12	414.84	5.51%
4184 · West Central - writeoff, discount, & refund	-	31.02	(31.02)	-100.00%
4185 · West Central - CFYE new members	1,395.00	-	1,395.00	0.00%
Total 4181 · WEST CENTRAL	<u>9,333.96</u>	<u>7,555.14</u>	<u>1,778.82</u>	<u>23.54%</u>
Total 4100 · DUES INCOME	<u>333,546.44</u>	<u>311,146.52</u>	<u>22,399.92</u>	<u>7.20%</u>

4300 · OTHER INCOME

RESTRICTED FOR MANAGEMENT USE ONLY

PENNSYLVANIA SOCIETY OF TAX AND ACCOUNTING PROFESSIONALS
COMPARATIVE STATEMENT OF TOTAL ACTIVITIES
For the 10 Months Ended April 30, 2014 and April 30, 2013

	YTD - 2014	YTD - 2013	Variance	Variance
	Apr. 30, 2014	Apr. 30, 2013		%
4305 - OI - PA Accountant Revenue	1,960.00	60.00	1,900.00	3166.67%
4310 - OI - PNC Bank Receipts	23,000.00	23,000.00	-	0.00%
Total 4300 - OTHER INCOME	24,960.00	23,060.00	1,900.00	8.24%
4320 - EDUCATION PROGRAM REVENUE				
4321 - ED Webinar programs	-	445.00	(445.00)	-100.00%
4330 - TAX PROGRAM REVENUE				
4332 - ED 1040 - Erie	18,305.00	18,310.00	(5.00)	-0.03%
4335 - ED 1040 - Altoona	18,280.00	16,655.00	1,625.00	9.76%
4335.10 - Gas Leases - Altoona	-	205.00	(205.00)	-100.00%
4335.20 - Healthcare Reform/MS	225.00	1,043.00	(818.00)	-78.43%
4336 - PA Dept of Revenue Fall Tax	47,478.00	35,298.00	12,180.00	34.51%
4336.30 - Social Security Strategies/Planning-Valley Forge	-	9,755.00	(9,755.00)	-100.00%
4336.60 - PA State & Local Tax Update	-	1,465.00	(1,465.00)	-100.00%
4336.70 - Eastern PA Working Together	18,810.00			
4337.50 - New Circular 230 Update/Ethics	-	(85.00)	85.00	-100.00%
4339.10 - RTRP Review Course/Harrisburg	-	5,556.00	(5,556.00)	-100.00%
Total 4330 - TAX PROGRAM REVENUE	103,098.00	88,202.00	14,896.00	16.89%
4340 - ACCOUNTING PROGRAM REVENUE				
4344 - Tax/Cash/Modified Basis of Financial Statements	-	1,850.00	(1,850.00)	0.00%
4345 - Loscalzo A & A Seminar	647.00	40.00	607.00	0.00%
Total 4340 - ACCOUNTING PROGRAM REVENUE	647.00	1,890.00	(1,243.00)	0.00%
Total 4320 - EDUCATION PROGRAM REVENUE	103,745.00	90,537.00	13,208.00	14.59%
4350 - AFFINITY PROGRAMS				
4352 - Affinity - UPS	633.34	625.49	7.85	1.26%
4353 - Affinity - Dominion Dental	110.92	117.29	(6.37)	-5.43%
4354 - Affinity - Thompson Quickfinder	-	-	-	0.00%
4356 - Affinity - BPN (ACPEN)	4,992.85	3,579.30	1,413.55	39.49%
4357 - Affinity - CCH	413.28	6.64	406.64	6124.10%
4358 - Affinity - LTC PHS (Spec Plan)	1,000.00	750.00	250.00	33.33%
4360 - Affinity - RIA Books	755.94	3,762.88	(3,006.94)	-79.91%
4361 - Affinity - TASC	133.10	18.00	115.10	639.44%
4363 - Affinity - Fast Forward Academy	61.70	55.80	5.90	10.57%
4364 - CPE Link	36.95	470.38	(433.43)	-92.14%
4365 - Affinity - JL Barnes Insurance	211.59	525.28	(313.69)	-59.72%
4366 - Affinity - Office Depot	48.18	-	48.18	0.00%
Total 4350 - AFFINITY PROGRAMS	8,397.85	9,911.06	(1,513.21)	-15.27%
4380 - INTEREST INCOME				
4381 - Int - PNC Brokerage Account	254.71	-	254.71	0.00%
4383 - Int - PNC Bank Money Mkt	74.97	138.51	(63.54)	-45.87%
Total 4380 - INTEREST INCOME	329.68	138.51	191.17	138.02%
4399 - Executive office gross receipts	45,433.47	29,405.88	16,027.59	54.50%
Total 4000 - REVENUE	516,412.44	464,198.97	52,213.47	11.25%
9101 - PR - State Scholarship Rec'd	851.46	180.00	671.46	373.03%
9201 - PR - Zaleski Scholarship Rec'd	-	-	-	0.00%
9401 - TR - Chap Assist Resv Fund CR	-	-	-	0.00%
Total Revenues	517,263.90	464,378.97	52,884.93	11.39%

RESTRICTED FOR MANAGEMENT USE ONLY

PENNSYLVANIA SOCIETY OF TAX AND ACCOUNTING PROFESSIONALS
COMPARATIVE STATEMENT OF TOTAL ACTIVITIES
For the 10 Months Ended April 30, 2014 and April 30, 2013

Expense	YTD - 2014 Apr. 30, 2014	YTD - 2013 Apr. 30, 2013	Variance	Variance %
5000 - EXPENSES				
5020 - Audit Fee	2,700.00	2,600.00	100.00	3.85%
5030 - Bank and credit card charges	10,480.67	10,007.32	473.35	4.73%
5040 - Board & Executive Meetings	18,837.04	24,503.38	(5,666.34)	-23.12%
5050 - PA Accountant - cost	20,652.85	14,533.22	6,119.63	42.11%
5060 - Polo Shirts (Net)	2,702.58	-	2,702.58	0.00%
5100 - COMMITTEE				
5104 - Annual Meeting	135.00	-	135.00	0.00%
5107 - Budget	362.93	515.19	(152.26)	-29.55%
5108 - By-Laws	-	12.22	(12.22)	-100.00%
5109 - Cooperation - IRS	492.92	500.85	(7.93)	-1.58%
5110 - Cooperation - PA Dept of Revenue	694.34	831.42	(137.08)	-16.49%
5113 - Education	206.36	42.18	164.18	389.24%
5115 - Legislative	438.18	846.00	(407.82)	-48.21%
5116 - Long Range Planning	400.89	904.03	(503.14)	-55.66%
5117 - Membership & Public Relations	60.15	-	60.15	#DIV/0!
5118 - Monitoring - PA State Board	65.67	220.79	(155.12)	-70.26%
5126 - Technology	239.97	26.41	213.56	808.63%
Total 5100 - COMMITTEE	3,096.41	3,899.09	(802.68)	-20.59%
5200 - Convention Expense	200.00	7,250.00	(7,050.00)	-97.24%
5230 - Depreciation Expense	-	-	-	0.00%
5240 - Dues, Subscriptions, & Fees	1,234.00	435.00	799.00	183.68%
5320 - EDUCATION PROGRAM COST				
5321 - ED Webinar programs	-	-	-	0.00%
Total 5320 - EDUCATION PROGRAM COST	-	-	-	0.00%
5330 - ED TAX PROGRAM COST				
5332 - ED 1040 - Erie	14,452.20	16,389.65	(1,937.45)	-11.82%
5335 - ED 1040 Altoona	13,941.23	15,902.37	(1,961.14)	-12.33%
5336 - PA Revenue Seminar	19,637.50	9,228.99	10,408.51	112.78%
5336.30 - Social Security Strategies//Planning	-	7,833.70	(7,833.70)	-100.00%
5338 - RTRP Review Course - Harrisburg	-	6,182.43	(6,182.43)	-100.00%
Total 5330 ED TAX PROGRAM COST	48,030.93	55,537.14	(7,506.21)	-13.52%
5340- ED ACCOUNTING PROGRAM COST				
5341 - ED Accounting - State College	-	200.00	(200.00)	-100.00%
5344 - Tax, Cash, & Modified Basis of Financial Statements	-	4,365.00	(4,365.00)	-100.00%
5345 - Loscalzo A & A	950.00	-	950.00	0.00%
5346 - Healthcare Seminar	-	1,000.00	(1,000.00)	-100.00%
Total 5340 ED ACCOUNTING PROGRAM COST	950.00	5,565.00	(4,615.00)	-82.93%
5400 - Equip rental & maintenance	7,855.62	8,801.11	(945.49)	-10.74%
5405 - Flowers & gifts	691.82	372.24	319.58	85.85%
5410 - Insurance	3,496.36	1,927.71	1,568.65	81.37%
5420 - Legal & Professional	-	3,083.20	(3,083.20)	-100.00%
5435 - Legislative services	23,850.00	18,550.00	5,300.00	28.57%
5440 - Mgmt Fee - Secretary	600.00	300.00	300.00	100.00%
5445 - Mgmt fee - Treasurer	6,500.00	5,850.00	650.00	11.11%
5450 - Membership costs	69,021.58	33,509.68	35,511.90	105.98%
5451 - Membership - Affinity RIA Books	377.88	3,818.66	(3,440.78)	-90.10%
5455 - NSA - Annual Convention	6,000.02	3,823.56	2,176.46	56.92%
5460 - NSA - Leadership Conference	1,377.10	1,153.96	223.14	19.34%

RESTRICTED FOR MANAGEMENT USE ONLY

PENNSYLVANIA SOCIETY OF TAX AND ACCOUNTING PROFESSIONALS
COMPARATIVE STATEMENT OF TOTAL ACTIVITIES
For the 10 Months Ended April 30, 2014 and April 30, 2013

	<u>YTD - 2014</u>	<u>YTD - 2013</u>		<u>Variance</u>	<u>Variance</u>
	<u>Apr. 30, 2014</u>	<u>Apr. 30, 2013</u>		<u>Variance</u>	<u>%</u>
5461 - NSA - Scholarship	1,000.00	1,000.00	-	0.00%	
5462 - NSA - Other	132.94	995.54	(862.60)	-86.65%	
5465 - Office expense	11,014.23	10,953.06	61.17	0.56%	
5466 - Postage	1,058.31	255.30	803.01	314.54%	
5471 - Officer Transition Meeting	203.16	-	203.16	0.00%	
5500 - PAYROLL EXPENSES					
5501 - PR- Wages Executive Director	74,862.60	71,283.40	3,579.20	5.02%	
5502 - PR- Wages Clerical	57,399.33	37,909.20	19,490.13	51.41%	
5503 - PR- Employee Benefits	15,061.30	11,374.65	3,686.65	32.41%	
5504 - PR- Payroll Tax FICA	10,118.05	8,353.46	1,764.59	21.12%	
5505 - PR- Payroll Tax FUTA	191.27	116.25	75.02	64.53%	
5506 - PR- Payroll Tax SUTA	1,082.02	573.84	508.18	88.56%	
5507 - PR- Payroll Expense Other	127.58	118.64	8.94	7.54%	
5508 - Clerical - Temporary help	15,689.59	4,095.00	11,594.59	283.14%	
Total 5500 - PAYROLL EXPENSES	<u>174,531.74</u>	<u>133,824.44</u>	<u>40,707.30</u>	<u>30.42%</u>	
5630 - Rent & utilities	33,142.30	18,131.58	15,010.72	82.79%	
5650 - Telephone	5,301.13	4,811.05	490.08	10.19%	
5700 - TRAVEL					
5701 - Travel - Administrative	5,792.94	2,914.82	2,878.12	98.74%	
5703 - Travel - President	-	2,438.40	(2,438.40)	-100.00%	
Total 5700 - TRAVEL	<u>5,792.94</u>	<u>5,353.22</u>	<u>439.72</u>	<u>8.21%</u>	
5800 - Website & related expenses	29,782.54	4,383.43	25,399.11	579.43%	
5801 - Website database mgmt project	74.17	-	74.17	0.00%	
Total 5000 - EXPENSES	<u>490,688.32</u>	<u>385,227.89</u>	<u>105,460.43</u>	<u>27.38%</u>	
5437 - Marketing	-	3,710.00	(3,710.00)	-100.00%	
5810 - Treasurer's Expenses	164.41	-	164.41	0.00%	
9102 - PR - State Scholarship Disbursement	2,000.00	2,000.00	-	0.00%	
9202 - PR - Zaleski Scholarship Disbursement	2,000.00	2,000.00	-	0.00%	
9400 - TR - Chap Assist Resv Fund DR	-	-	-	0.00%	
Total Expense	<u>494,852.73</u>	<u>392,937.89</u>	<u>101,914.84</u>	<u>25.94%</u>	
NET INCOME	<u>\$ 22,411.17</u>	<u>\$ 71,441.08</u>	<u>(49,029.91)</u>	<u>-68.63%</u>	

PENNSYLVANIA SOCIETY OF TAX AND ACCOUNTING PROFESSIONALS

Statement of Cash Flows

For the 10 Months Ended April 30, 2014

OPERATING ACTIVITIES

Net Income	\$ 22,411.17
Adjustments to reconcile Net Income	
to net cash provided by operations:	
1300 · MEMBERSHIP DUES:1301 · MD - Buxmont	-9,003.46
1300 · MEMBERSHIP DUES:1302 · MD - Central	-5,347.24
1300 · MEMBERSHIP DUES:1303 · MD - Lehigh Valley	-4,779.02
1300 · MEMBERSHIP DUES:1304 · MD - Northeast	-5,609.64
1300 · MEMBERSHIP DUES:1305 · MD - Philadelphia	-7,666.14
1300 · MEMBERSHIP DUES:1306 · MD - Western PA	-4,539.86
1300 · MEMBERSHIP DUES:1307 · MD - South Central	-6,025.58
1300 · MEMBERSHIP DUES:1308 · MD - Southeast	-1,124.36
1300 · MEMBERSHIP DUES:1309 · MD - West Central	-1,461.42
1400 · OTHER CURRENT ASSETS:1401 · Prepaid Expenses	-5,810.79
1400 · OTHER CURRENT ASSETS:1403 · Prepaid Insurance	144.12
1400 · OTHER CURRENT ASSEST:1404 · Miscellaneous Receivables	12,788.73
1400 · OTHER CURRENT ASSETS:1405 · Chapter contribution receivable	5,000.00
2000 · Accounts Payable	0.00
2002 · Accrued expenses	-35,003.03
2100 · DEFERRED INCOME:2101 · Advance dues - invoiced:2111 · Adv dues - invoiced Buxmont	-31,817.70
2100 · DEFERRED INCOME:2101 · Advance dues - invoiced:2112 · Adv dues - invoiced Central	-9,081.06
2100 · DEFERRED INCOME:2101 · Advance dues - invoiced:2113 · Adv dues - invoiced LHV	-16,978.04
2100 · DEFERRED INCOME:2101 · Advance dues - invoiced:2114 · Adv dues - invoiced Northeast	-11,368.90
2100 · DEFERRED INCOME:2101 · Advance dues - invoiced:2115 · Adv dues - invoiced Phila	-14,168.16
2100 · DEFERRED INCOME:2101 · Advance dues - invoiced:2116 · Adv dues - invoiced Western PA	-8,025.46
2100 · DEFERRED INCOME:2101 · Advance dues - invoiced:2117 · Adv dues - invoiced SOC	-17,330.08
2100 · DEFERRED INCOME:2101 · Advance dues - invoiced:2118 · Adv dues - invoiced Southeast	-3,085.02
2100 · DEFERRED INCOME:2101 · Advance dues - invoiced:2119 · Adv dues - invoiced W Central	-3,348.58
2100 · DEFERRED INCOME 2130 - Advance dues - dues adj 2131- Adv dues - dues adj Buxmont	0.00
2100 · DEFERRED INCOME 2130 - Advance dues - dues adj 2132- Adv dues - dues adj Central	0.00
2100 · DEFERRED INCOME 2130 - Advance dues - dues adj 2133- Adv dues - dues adj LHV	0.00
2100 · DEFERRED INCOME 2130 - Advance dues - dues adj 2134- Adv dues - dues adj Northeast	0.00
2100 · DEFERRED INCOME 2130 - Advance dues - dues adj 2137- Adv dues - dues adj SOC	0.00
2100 · DEFERRED INCOME 2130 - Advance dues - dues adj 2138- Adv dues - dues adj Southeast	0.00
2100 · DEFERRED INCOME 2130 - Advance dues - dues adj 2139- Adv dues - dues adj W Central	0.00
2300 · PAYROLL TAX LIABILITIES:2307 · PR - LST payable	-21.70
2400 · OTHER CURRENT LIABILITIES:2403 · Amount due - Chapter Pass-Thru	0.00
2400 · OTHER CURRENT LIABILITIES:2404 · Amount due - "PAC Fund Account"	-5,670.00
2400 · OTHER CURRENT LIABILITIES:2407 · Advance seminar registrations	-738.00
Net cash provided by Operating Activities	-167,659.22
INVESTING ACTIVITIES	
1500 · PROPERTY & EQUIPMENT:1501 · Equipment	-1,631.50
Net cash provided by Investing Activities	-1,631.50
FINANCING ACTIVITIES	
3200 · RESTRICTED FUNDS: 3211 · PR - Robert Zaleski Scholarship	0.00
3900 · PRIOR PERIOD ADJUSTMENTS	-1,978.54
Net cash provided by Financing Activities	-1,978.54
Net cash increase for period	-171,269.26
Cash at beginning of period	458,465.50
Cash at end of period	\$ 287,196.24

Arlan R. Christ

— INCOME TAX & FINANCIAL SERVICES —
332 West Main Street
Kutztown, PA 19530

Office: Phone
Kutztown 610-683-7712
FAX 610-683-6442

Residence: Phone
Kempton 610-756-6768

Pennsylvania Society of Tax and Accounting Professionals

FIRST VICE PRESIDENT REPORT

My activities since being elected First Vice President at the Annual Board Meeting
in June 2013:

- 06/20 –
- 06/23/13 Attended the PSTAP 66th Annual Convention in Baltimore
- 07/10/13 Attended PSTAP Long Range Committee Meeting @ Corporate Office
- 08/20/13 Attended Lehigh Valley Chapter PSTAP Board/Membership Meeting
- 09/17/13 Attended Lehigh Valley Chapter PSTAP Board/Membership Meeting
- 09/20/13 Attended PSTAP Committee Day Meetings
- 09/20/13 Attended PSTAP Executive Meeting
- 09/21/13 Attended PSTAP Board Meeting
- 09/24/13 Attended the PA Department of Revenue Seminar –
Lehigh Valley Chapter
- 09/30/13 Attended Lehigh Valley Gear-Up Healthcare Seminar
- 10/08/13 Officers Conference Call with State Office
- 10/15/13 Attended Lehigh Valley Chapter PSTAP Board/Membership Meeting
- 11/19/13 Attended Lehigh Valley Chapter PSTAP Board/Membership Meeting
- 11/20 –
- 11/21/13 Attended Lehigh Valley Gear-Up 1040 Seminar
- 12/06/13 Attended the PSTAP Technology Committee Meeting
- 12/06/13 Attended the PSTAP By-Laws Committee Meeting
- 12/06/13 Attended the PSTAP Executive Meeting
- 12/07/13 Attended the PSTAP Board of Directors Meeting
- 12/17/13 Attended Lehigh Valley's Christmas Gathering
- 01/11/14 Attended the PSTAP Budget Meeting at Corporate Office
- 02/18/14 Attended Lehigh Valley Chapter PSTAP Board/Membership Meeting
- 03/18/14 Attended Lehigh Valley Chapter PSTAP Board/Membership Meeting
- 04/22/14 Attended Lehigh Valley Chapter PSTAP Membership Meeting
- 05/02/14 Attended PSTAP Executive Meeting
- 05/02 –
- 05/03/14 Attended PSTAP Board Meeting
- 05/03/14 Attended PSTAP 67th Meeting (Prior to Cruise)

Memorandum

To: Members of the Board of the PA
Society of Tax and Accounting Professionals

CC: File

From: Frank H. Kelly, EA
2nd Vice –President Report

Date: 06.01.14

Re: Report to the Board and General Membership

Members of the Board of Directors of PSTAP and General Members:

It is with pleasure I can report on the activities which I have participated in during the 2013.2014 fiscal year:

- a.) Attended the South Central Chapter Annual reorganization Meeting and Budget meeting.
- b.) Continuing working on the move to the cloud for the State Office – at a minimum of QuickBooks so that the Treasurer, State Office and President have access.
- c.) Attended the 68th Annual Convention of NSA in Indianapolis, IN from Wednesday, August 21 to Saturday August 23, 2013.
- d.) Worked with the Joint Ed Committee over the summer months to adopt and present a seminar on the Affordable Care Act on Monday, December 30th in Harrisburg.
- e.) Committed to work the Joint Ed Seminar tables on Monday September 23, 2013.
- f.) Attended the South Central Chapter Meeting on Wednesday, September 18, 2013
- g.) Attended the South Central Chapters meeting and educational seminar on the ACA

May 28, 2014

- h.) Attended the Gear Up Business Entities Seminar on September 23rd, and helped the Jt. Ed Committee with setup and registration.
- i.) Participated in the Presidents Conference call on October Tuesday, October 8.
- j.) Participated in the South Central Board Meeting on October 16, at the Clarion in New Cumberland.
- k.) Attended the MSA Solo and Small Practice Seminar and Retreat in Rehoboth, DE on November 1 and 2, 2013
- l.) Worked with James Tice, President – South Central Chapter on a mailing to all SC Chapter members
- m.) Worked with the Jt. Ed Committee on set up and registration for the Jennings Seminar on 11.17 and 11.18 at the Radisson in Camp Hill.
- n.) Worked with the Jt. Ed Committee on the set up and registration for the 2013 Gear Up Seminar at the Radisson on December 13th and 14th in Camp Hill.
- o.) Participated in the December Jt. Ed Committee meeting for the upcoming 2014 seminar season.
- p.) Attended the Budget Committee Meeting in January 2104 for the 2014.22015 PSTAP/PSPA annual budget.
- q.) Have in place the ability of the Treasurer to proceed with QuickBooks online.
- r.) Attended the April South Central Chapter PSTAP meeting.
- s.) Attended the May 2014 Board Meeting and the opening Annual Meeting in Camp Hill, PA
- t.) Attended the IRS Working Together Workshop in Malvern, PA with other members of PSTAP.

It has been a pleasure and humbling experience to serve you the Member of PSTAP and to work with the other fine Board and Committee Members. I would like to take the time to thank the Staff of PSTAP in the Harrisburg Office for their time, commitment to PSTAP and the fine work product that they have collectively produced over the past 12 months.

May 28, 2014

If you have any questions or comments, please feel free to call me at 717.774.7536 or e-mail me at frankkelly@kellytax.com.

Respectfully submitted,

Frank H. Kelly, EA

Submitted By: Sherry L. DeAgostino, Executive Director

2013-2014 HIGHLIGHTS

MEMBERSHIP RECRUITMENT, RETENTION & PROGRAMS

- Membership statistical report – approximately 10% membership increase;
- Recruitment efforts include ongoing targeted recruitment mailings as per the long range planning committee report, live seminar recruitment, personal contact to non-member seminar registrants prior to events, sponsorship and administration of IRS Working Together and PA Department of Revenue Fall Tax Seminars, Member Get a Member Campaign, member referrals, course catalog including application (self-mailer) to more than 21,000 tax and accounting professionals.
- The 2014 Course Catalog was distributed to more than 16,000 practitioners the week of April 21st. The Catalog was redesigned this year to include a perforated recruitment letter and application. The Catalog includes all of our live seminar dates, chapter meeting dates (if we had the information) as well as our online webinars and webcasts as well as some information on our membership benefits;
- Redesigned new member/recruitment folder;
- Milestone awards/membership certificates;
- Chapter communications plan. This is a comprehensive schedule of all communications for each of the chapters. It includes the projected mail date of each project, the specific pieces that will be included in each mailer, who it will be mailed to and the total mail count, as well as an email and social media schedule. The primary benefit though is our ability to put a consistent membership recruitment process in place;
- New mail software has been implemented that will allow us to discontinue the use of mailing labels. The mailing information is now being printed directly on the mail panel. This will save a considerable amount of staff time as well as the cost of the mailing labels;
- New, updated power point slides were distributed to the chapters for use at upcoming chapter meetings and seminars. Updates will be distributed periodically. Slides can be customized for specific chapter information;

- Podium banners for each of the chapters have been ordered for use at chapter meetings and seminars;
- The Board voted for a \$5 membership dues increase for the 2014-2015 dues year, up from \$185 to \$190;
- New membership benefits include Office Depot and TASC.

ADMINISTRATIVE

Please update the Executive Office email addresses: sherry@pstap.org; info@pstap.org; bonnie@pstap.org; amy@pstap.org; janet@pstap.org. Emails sent to any of the pspa-state.org addresses will roll over to the new addresses but we are unable to SEND email from the pspa-state.org addresses. If you send an email and do not get a response, please contact us to follow up.

NEW PSTAP WEBSITE: www.pstap.org

- Most of tax season for the Executive Office was spent testing, testing and more testing;
- Overall the redesign went well; the implementation date was later than anticipated;
- Even with all of the pre-launch testing, when the final conversion was made there were issues that required everything to be tested again. We are still in the beta testing phase and that is likely to continue for the next couple of months.

EDUCATION

- New Log in Information for Chapter Administrators;
- Download of CPE Certificates from www.pstap.org;
- IRS CPE Audit – Education Report;
- Partial CPE Hours;
- CFP Credit in 2014;
- CPE Content Development;
- Chapter meeting speakers bureau;
- Gear Up Meeting – Corporate – July 9th;
- Sponsored 13th Eastern Division IRS Working Together;
- Sponsored four locations of the PA Department of Revenue Fall Tax Seminar- Cranberry Township, Harrisburg, Springfield and Breinigsville;
- Gear Up 1040 Tax Seminars – Erie and Altoona;

LEGISLATIVE

- 2014 Day at the Capitol – canceled;
- August 2014 – Meet in the District Month;
- Attended all PA State Board of Accountancy meetings;
- PAC Letter;
- PA Department of Revenue Modernization Advisory Committee;
- Letter to City of Philadelphia;

Piernock Accounting Services, Ltd.

123 West Ritner Street
Philadelphia, PA 19148
Bus 267.318.7510
Fax 215.689.1551
www.piernock.com
andrewpiernock@comcast.net
File number PSTAP-NSA

To: PSTAP Board
Date: 15 June 2014
RE: NSA State Director Report

My report is as follows: Activities during the past year

My report is as follows:

NSA Annual Convention

My wife Mary and I attended the NSA Annual Convention in Indianapolis, IN, August 20-25, 2013.

Tuesday, August 20th - attend the Rules Committee Meeting

Wednesday, August 21st - attend State Director Training

Thursday, August 22nd - Attend the Day 1 - Business Session of the Annual Convention.
Presentation on NASBA.

Committee Reports Presented

State Directors - those running for 2013-2015 were presented to the body.

District Governors - those running for 2013-2015 were presented to the body.
District 9 is the only contested election.

Candidate for 2nd Vice President were presented. The first time that three women are running for this position.

Thursday, August 22nd - attend CPE Seminar - "Ethics"

Thursday, August 22nd - attend CPE Seminar - "Money Laundering"

Friday, August 23rd - attend the District 2 Caucus, discussion on: 1) District Council Meeting to be held October 25 & 26, 2013 in Alexandria VA., 2) why people attend the NSA Convention, 3) By-Laws changes.

Friday, August 23rd - attend CPE Seminar - "Eldercare Issues in 2013".

Friday, August 23rd - attend - Day 2 - Business Session:

New Officers and Directors - See attached for list (NSA Press Release)

Elections for 2nd Vice President, the first voting, no candidate received 50% of the vote, so a runoff was between Kathy Hettick and Joyce Funkhouser-Lingelbach. The second vote Kathy 80, Joyce 73.

By-Laws changes - Tabled until next year.

Scholarship Donations - various states contributed \$24,930.00

2014 Convention - Baltimore, MD (June 20-24 @ Hyatt Regency - Inner Harbor

Saturday, August 24th - attend the Award and Auction Breakfast.

See attached for list of winners (NSA Press Release)

Saturday, August 24th - attend the Installation Banquet, where I was installed as the PA State Director.

Sunday, August 25th - back to Philadelphia

NSA Committees:



- Federal Tax Committee
- Paul Cannataro, Chairman
- Tim Sundstrom, Member
- Rules Committee
- Andrew J Piernock, Jr., Member
- Membership Committee
- Francis J Cellini, Member
- Affiliated Society Relations
- Randy Brandt, Advisor

NSA Leadership Conference

Wednesday- October 16th – Flight to Charlotte, NC (Charlotte Plaza Uptown Hotel)

Thursday – October 17th – Breakfast with NSA President – Steve Hanson

Thursday – October 17th – Attended Day 1 (Panel discussions. Items discussed:

1. Some states require that members of the Board are also members of NSA.
2. State program – dual membership.
3. Change of Name – NSA (some states have changed names)
4. Social Media – Facebook, LinkedIn, Twitter.
5. State Websites – should have “Mission Statement” at top of Page
6. Volunteers.
7. Communication between NSA and ASO, who is the Link.
8. State events should be listed on NSA Website.

Thursday – October 17th – Attended a Cocktail Reception hosted by the North Carolina Society of Accountants, Inc. A warm Southern Welcome.

Friday – October 18th – Attended Day 2 Items Discussed

1. RTRP – no deadline on decision, hoping by year-end.
2. Circular 230 – some changes coming.
3. Issues regarding Unlicensed Practitioner.
4. ACAT Presentation.

The following were discussed in various Panel discussions:

1. “Creating an Alliance that Works” – recruitment, development and Retention of Highly Talented People.
2. “Leadership” – The Key to Survival.
3. “Refresh Your Organization to Succeed.”
4. “Membership – Your Organization’s Key to the Immunity Idol.

Some of the Panel Discussions were led by Randy Brandt, CPA

Friday – October 18th – late flight back to Philadelphia

NSA Districts Networking Conference:

Friday – October 25th – Drive to Alexandria, VA

Attending from PSTAP – Andrew J Piernock, Jr, Frank Cellini and Frank Kelly.

See attached for Meeting Agenda

Sunday – October 27th – Drive back to Philadelphia, PA

Other Activities:

1. Dec 16, 2013 – attended the Philadelphia Tri County Holiday Party.
2. Jan 10, 2014 – gave a Presentation on the Accounting Profession to the Accounting students at Father Judge High School.
3. January 17 – 26 – visited Italy and attended a wedding in Florence.
4. January 2014 – discussion with Ralph Walters regarding NSA.
5. April 2014 – discussion with Ralph Walters regarding NSA.
6. May 2014 – review emails regarding NSA issues
7. June 2014 – discussion with Ralph Walters regarding the NSA Convention, Board of Governors Meeting, Leadership Conference, By-Law change regarding Proxy Voting, Budget.
8. June 2014 – discussion with Ralph Walters regarding that he has competition for District Governor – Robert J Genovese from Brooklyn, NY.

NSA 69th Annual Meeting

August 20-23, 2014 Hyatt Regency, Baltimore MD.
See Attached for Agenda

Enrolled Agent Review Course

August 18-20, 2014 Inner Harbor, Baltimore MD

NSA 70th Annual Meeting

August 19-22, 2015 Hyatt Regency, Vancouver, BC Canada

NSA State Director & Leadership/Legislative Conference –

Hyatt Regency- Indianapolis, IN
October 29 – State Director Training
October 30 – 31 – Leadership Legislative Conference
October 31 – November 2 – Board of Governors Meeting

Enrolled Agent Review Course

August 18-20, 2014 Inner Harbor, Baltimore MD

Respectfully submitted,

Andrew J Piernock, Jr.

Andrew J Piernock, Jr ATP
NSA State Director for PA



NSA 69th Annual Meeting & Expo 2014 Registration Form

August 20-23, 2014 • Hyatt Regency Baltimore at Inner Harbor

Please print legibly to avoid errors and delays on-site

Name _____
 Title _____
 Name to Appear on Badge _____
 Company _____
 Street Address _____
 City _____
 State _____ Zip _____
 Phone _____ Fax _____
 Email _____
 NSA Member ID# _____
 CTEC Member ID# _____
 PTIN# _____

- This is my first NSA Annual Meeting
- I am an ACAT credential holder
- Special meal request: _____
- I have special needs and would like to be contacted by an NSA representative

4 EASY WAYS TO REGISTER

ONLINE www.nsbaltimore2014.org

MAIL this form with a check or credit card payment to:
 NSA, 1010 North Fairfax St., Alexandria, VA 22314

FAX form with credit card payment to: 703-549-2984

CALL 800-966-6679



METHOD OF PAYMENT

Check Discover MasterCard Visa AmEx
 Credit Card # _____ Exp. Date _____
 Signature _____
Total Due: \$ _____

Cancellation Policy: Registration fees are refundable (less a \$75 per registration administration fee) until August 1, 2014.
No refunds after August 2, 2014.

Questions? Call NSA toll-free: 800-966-6679

NSA Office Use Only:

___ ACAT ___ GG ___ SD ___ VIP ___ CC ___ FT ___ ASO

REGISTRATION PACKAGES

Full Conference

Includes a full year NSA Membership!

Early Bird Discount

Postmarked by:	July 15	After July 15
Member:	<input type="checkbox"/> \$579	<input type="checkbox"/> \$679
Nonmember:	<input type="checkbox"/> \$699	<input type="checkbox"/> \$799
Spouse/Guest:	<input type="checkbox"/> \$249	<input type="checkbox"/> \$299
Each child 6-17:	<input type="checkbox"/> \$99	<input type="checkbox"/> \$139

Spouse/Guest/Child Name _____
 Spouse/Guest/Child Name _____
 Spouse/Guest/Child Name _____

Daily Rates

Select option and day(s) you wish to attend:

1-Day	Thurs., 8/21	Fri., 8/22	Sat., 8/23
NSA Member	<input type="checkbox"/> \$209	<input type="checkbox"/> \$209	<input type="checkbox"/> \$239
Nonmember	<input type="checkbox"/> \$259	<input type="checkbox"/> \$259	<input type="checkbox"/> \$289

2-Day	SELECT TWO DAYS:		
<input type="checkbox"/> NSA Member \$399	___ Thurs., 8/21	___ Fri., 8/22	___ Sat., 8/23
<input type="checkbox"/> Nonmember \$439	___ Thurs., 8/21	___ Fri., 8/22	___ Sat., 8/23

Friday MD & IRS CPE Day: \$179 for 7-hours CPE, includes lunch

Saturday Practice Management Day:
 \$159 for 6-hours CPE, includes breakfast

Mix & Match Your CPE

Attending for just one day and want to catch a class on another day?
Add any two-hours of CPE for just \$60. Select your 2-hour course(s):

- Thursday: ___ Accounting ___ Fraud
- Friday: ___ MD Tax Update ___ ACA ___ Ethics

Enrolled Agent Exam Review: Mon., Aug. 18 – Wed., Aug. 20

- Full Course-All 3 Parts:**
 ___ NSA Member Discount Rate: \$595 ___ Nonmember: \$699
- Part 1:**
 ___ NSA Member Discount Rate: \$215 ___ Nonmember: \$250
- Part 2:**
 ___ NSA Member Discount Rate: \$329 ___ Nonmember: \$375
- Part 3:**
 ___ NSA Member Discount Rate: \$115 ___ Nonmember: \$150

Additional Tickets* (order now, prices increase \$10 onsite)

Welcome to Baltimore Crab Feast 8/20:	\$85 x _____ = _____
ACAT Reception 8/21:	\$25 x _____ = _____
Installation Banquet 8/23:	\$85 x _____ = _____
Child Installation Banquet 8/23:	\$45 x _____ = _____

*Children age 2 and under are free if seated in lap.

NSA PAC Suite Deal Raffle

Buy your NSA PAC Suite Deal Raffle ticket(s) and you'll be entered to win an upgrade from a standard room already purchased to a Suite for up to 5 nights. Raffle ticket sales end on August 1st. The drawing will be held on August 8, 2014.

NSA PAC Suite Deal Raffle Tickets: \$50 each x _____ = _____
The PAC can not accept corporate contributions.

NSA Scholarship Walk Donation:

Pre-registration: \$35 per person x _____ = _____
 Sleep in for Scholars: \$50 per person x _____ = _____

This August 20-23, practitioners from all over the country will converge in Baltimore's Inner Harbor for **NSA's 69th Annual Meeting**, the conference for "Main Street" Tax and Accounting Professionals.

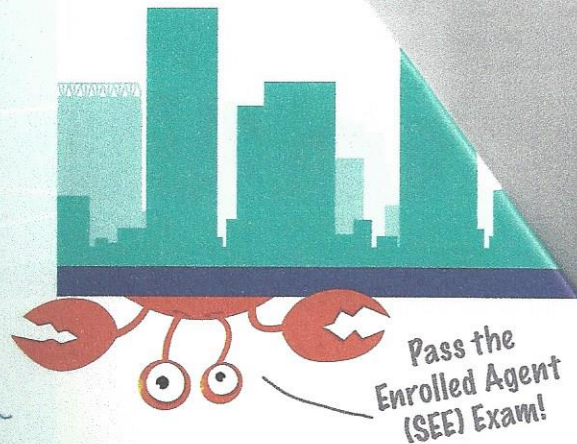
Join us and you'll get great ideas, strategies and solutions from industry experts and from fellow tax and accounting practitioners to help you grow and protect your practice and save you time and money.

2014 Highlights

- Earn Up to 17 Hours of Hot Topic CPE
- Top rated presenters from Jennings TaxSpeaker Seminars
- Preconference EA Exam Prep Course
- Welcome Crab Feast
- Share Ideas, Successes and Strategies with Small Business Practitioners from Across the Country
- Practice Management Day:
Proven Strategies to Charge More & Work Less
- Source the Latest Products and Services Designed for Main Street Practitioners at the Expo
- MD Tax Preparer Day:
Fulfill Your MD Specific CPE Requirement
- Emerging Issues Industry Panel



Top industry speakers, who are also practitioners like you, will present the latest in practice management, accounting, tax, and ethics with an emphasis on compliance issues.



PRE-CONFERENCE PROGRAM

NSA Enrolled Agent Exam Review Course
August 18 – 20, 2014

MONDAY, AUGUST 18

8:30 am – 5:00 pm
EA Exam Review Course Part 1:
Individuals

TUESDAY, AUGUST 19

8:30 am – 5:00 pm
EA Exam Review Course Part 2:
Businesses

WEDNESDAY, AUGUST 20

8:30 am – 12:00 pm
EA Exam Review Course Part 2
Businesses, continued

1:00 pm – 5:00 pm
EA Exam Review Course Part 3:
Representation, Practices and Procedures

WEDNESDAY, AUGUST 20

8:00 am – 10:30 am
NSA Board of Governors Meeting

12:00 pm – 6:00 pm
Registration Open

1:00 pm – 5:00 pm
Leadership Workshop for ASOs & State Directors

6:30 pm – 8:30 pm
Welcome to Baltimore Crab Feast

NSA 69th Annual Meeting Schedule At-A-Glance

THURSDAY, AUGUST 21

7:00 am – 8:00 am
Continental Breakfast & Exhibits

7:00 am – 4:00 pm
Registration Open

7:00 am
Exhibits Open

8:00 am – 10:30 am
NSA Business Session &
Meet the Candidates Forum

10:45 am – 12:00 pm
District Networking Sessions

12:00 pm
Voting Opens

12:00 pm – 1:30 pm
Lunch

1:10 pm – 2:50 pm
CPE SESSION: Accounting

1:45 pm – 2:30 pm
Spouse/Guest Inner Harbor Cruise

3:10 pm – 4:50 pm
CPE SESSION: Fraud

5:00 pm – 6:30 pm
ACAT Reception

FRIDAY, AUGUST 22

6:45 am – 7:30 am
Early Riser Scholarship Walk

7:45 am – 9:00 am
Continental Breakfast

8:00 am
Exhibits Open

8:00 am – 4:00 pm
Registration Open

8:30 am
Voting Closes

8:30 am – 11:30 am
NSA BUSINESS SESSION
Featuring Industry Issues Panel

10:00 am – 11:50 am
CPE SESSION: MD Tax Law

12:00 pm – 1:30 pm
Lunch

1:10 pm – 2:50 pm
CPE SESSION: ACA

3:10 pm – 4:50 pm
CPE SESSION: Ethics

8:30 pm – 10:00 pm
Aloha Dessert Reception
*Hosted by the Hawaii Association
of Public Accountants*

SATURDAY, AUGUST 23

7:30 am – 9:00 am
Registration Open

7:45 am – 9:00 am
Continental Breakfast

9:00 am – 12:00 pm
CPE SESSION: Practice Management

1:30 pm – 4:30 pm
CPE SESSION:
Practice Management (cont.)

6:00 pm – 7:00 pm
Reception

7:00 pm – 10:00 pm
Installation Banquet
Sponsored by Forrest T. Jones & Company

Practice Management for Your Tax Office Day!

SATURDAY, AUGUST 23
9:00 am – 4:30 pm

Get proven strategies to charge more and work less at this six-hour seminar which will cover vexing small tax firm's issues and provide common sense guidance to help you work more efficiently and have a practice that is both rewarding and more profitable.

REGISTRATION FEE: \$159
INCLUDES BREAKFAST

Friday, August 22 is Maryland Tax Preparer Day!

FRIDAY, AUGUST 22 • 8:30 am – 5:00 pm

The MD Board of Individual Tax Preparers requires registered tax preparers to complete at least 16 hours of continuing education every two years. Four hours must be in MD tax-related subjects and two of the four MD hours may be satisfied by a federal or state course in ethics.

Earn 7 Hours CPE and Satisfy Your MD Tax Subject Requirement!

Maryland Tax Law Update: **2 Hours**

Ethics & Your Practice: **2 Hours**

Affordable Care Act – Focus on the Big 4 – 3.8% & .9%

Medicare Taxes, Employee & Employer Mandate: **2 Hours**

Industry Issues Panel: **1 Hour**

REGISTRATION FEE: \$175 INCLUDES LUNCH

You can download an interactive
schedule and planner online at:
www.nsabaltimore2014.org



Committee Activity Summary for Bylaws Committee

Submitted By: Mary Lew Kehm, Chair

Date: 06/09/2014

Committee Activity from 07/01/2014 to 06/30/2014

() Committee Had No Activity (Check this only if the committee did not meet and/or no work was done by committee)

Date	Location	Attendees	Issues/Recommendations/Topics Discussed	Action Required	Time Table
------	----------	-----------	---	-----------------	------------

Bylaws were updated to 2013 version.

The Committee reviewed the existing bylaws for suggested changes.

Amendment to by-laws submitted and approved (attached)

Bylaws will be updated by fiscal year end.

PSTAP BY-LAWS CHANGES VOTED ON MAY 3, 2014

1. ARTICLE II The object of this Society is to elevate and maintain among its members a high standard of proficiency and integrity; to promote and protect the interests of public accountants within the Commonwealth of Pennsylvania; to cultivate a spirit of professional cooperation among its members; to promote local associations of tax and accounting professionals and establish goodwill and understanding between the general public and the tax and accounting profession throughout the Commonwealth of Pennsylvania.

2. Article VII Board of Directors – Section 4. The Board of Directors shall meet at least three (3) times each year. These meetings shall be held on the following designated days: (1) during the months of September through December designated by the President; (2) during the months of April or May designated by the President.

3. Article VII Board of Directors -- Section 7. One third (1/3) of the members of the Board of Directors shall constitute a quorum of the Board of Directors at all regular or special meetings. A majority of those present shall rule and meetings shall be conducted in accordance with Roberts Rules of Order, Newly Revised.

**PA Society of Tax & Accounting Professionals
Radisson Hotel, Camp Hill, PA
May 2-3, 2014**

Report of the Membership Committee

Summary of Activities

With the beginning of the fiscal year starting July 1, 2013, the PA Society of Tax and Accounting Professionals continued their initiative started the prior year to continue to promote awareness of the new name, through an extensive rebranding campaign that featured a new logo and accompanying tagline, "Leverage the power of smaller Practices." The Executive Office began issuing new membership cards reflecting the new logo starting in June 2013 as member dues were paid. New membership applications and marketing materials were issued to the chapters along with banners and table skirts as the rebranding campaign hit full stride.

Membership Committee Meeting

The membership committee held a meeting on Friday, September 20, 2013 in conjunction with PSTAP committee day. The meeting was attended by Executive Director Sherry DeAgostino, President Irv Braunstein, President Elect Neil Trama and Vice Presidents Arlan Christ & Frank Kelly. In addition, the committee consists of representatives from every chapter, and all Chapters were represented at the meeting. Continuing efforts to keep every chapter informed about affinity programs available to members, each attendee was given a comprehensive Membership Deskbook that outlined all the benefits of membership in PSTAP to help create awareness among membership coordinators at each chapter and help their recruiting efforts.

New Membership Certificates

One of the most important issue related to the rebranding campaign was the redistribution of new membership certificates with the new name. New Certificates were prepared for all members, and provided to each chapter at the September 2013 Board of Directors Meeting for distribution during the 2013 seminar season at chapter meetings and seminars. This step was perhaps the most important process related to the rebranding campaign, since these new certificates will allow non-licensed members to actively display their membership in our organization. This process was initiated to save the state organization the extensive cost of postage for delivery. Despite some logistic problems, feedback indicated that there were no major problems hindering this process. With the onset of the new fiscal year, the Executive Office will resume the process of mailing certificates to new members as they join. Thanks to the spirit of cooperation among all the chapters the distribution process was very successful.

Milestone Program (to recognize years of membership)

Board members voted and approved the concept of developing a Milestone Program to recognize long term members to thank them for their years of membership. The program recognized members who joined in 1989 and earlier who have 25 years of membership or more. Once again, each of the chapters played a significant role in the successful roll out of this program, as attendees at various meetings were recognized at their respective chapters for participation. Feedback indicates that there

Respectfully submitted,
Richard Brasch Jr.



Legislative Committee

Report

July 1, 2013 To June 15, 2014

Date: 9/20/12 – Legislative Committee meeting -planning

Date: 6/10/14 – Legislative Committee meeting. Plans to create meetings with state legislators in local districts in August 2014. Lobbyist Jody Stuck was in attendance.

Respectfully Submitted,
Richard B. Kelly, Committee Chairman

June 09, 2014

Re: Monitoring PA State Board of Accountancy
Summary of 07/01/2013-05/20/2014 Board Meetings

For the 2014-2015 Reporting Period:

Authorship/publication works will cease to be acceptable CPE (20 hours per year/40 hours biennial) without proof of publication at the "public" level and prior approval by the State Board.


The interpretation of Section 11.63(b) of the Pennsylvania Code concerning the prohibition of CPE in the areas of "practice building" and "office management" has been expanded to include areas of education that a licensee could justify as a consultation service. The Board recommends that licensees review such course materials with the State Board staff before inclusion as an acceptable CPE credit.

For the 2016-2017 Reporting Period:

The State Board has approved the following changes that are expected to be effective for the next reporting period:

- 1) Elimination of the 400 hour attest requirement for new licensees.
- 2) Allowance of sub-contract work with CPA as qualifying work experience .
- 3) Increase A&A from 16 to 24 hours for those licensees providing attest services (ie: compilations with full disclosure or higher level reporting).
- 4) Elimination of 8 hour tax requirement.

The codification of Acts 73 and 15 have been approved by the State Board at the May meeting and are now available for public comment.. It includes the changes referred to above along with a set of new fees for CPE violations. The Board is continuing its consolidation of operating practices that are consistent with both the UAA and NASBA. Addition enforcement is expected in areas beyond the traditional CPE and expired licensing areas as these groups begin to share more of their collective data.


PSPA Monitoring of PA State Board of Accountancy
Gerald L. Brenneman, CPA

Date: June 09, 2014

To: PSTAP Board of Directors

Re: Professional Conduct and Grievances Committee

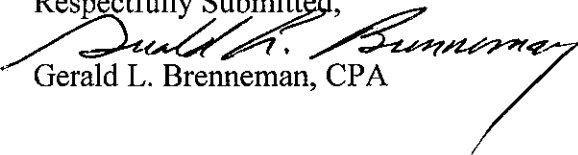
There have been no issues regarding inappropriate professional conduct or grievances reported to this Committee during the period July 1, 2013 through June 09, 2014.

An internal verification of CPE hours completed for membership renewal was discussed at the May 2014 State Board Meeting. The Statement of Annual Dues Notice requires members to sign the following:

“My signature certifies that I have obtained the necessary CPE credits as required for PSTAP membership in the Rules of Professional Conduct. Active members are required to obtain 24 CPE credits annually or the minimum amount required for licensure. Associate members are required to obtain 15 CPE credits annually”

The Committee was directed to have further discussion with the Executive Director and outline a review process for the September 2014 State Board Meeting.

Respectfully Submitted,


Gerald L. Brenneman, CPA

THE PENNSYLVANIA ACCOUNTANT
PAC ACCOUNT
CHECKING-PNC

For the Period July 1, 2013 - June 09, 2014

Date	Description	Deposit/withdrawal	Balance
	Balance Forward		\$ 7,631.92
07/31/13	#1041 James Frederick-Day @ Capitol-mileage	-72.32	
	#1042 Radisson Hbg.-Day @ Capitol	-479.60	7,080.00
08/31/13	Void Ck#1023;C & J Catering (06/12)	555.18	7,635.18
09/30/13	Contributions thru 08/31/13	6,400.00	
	#1043;Rosemay Brown for State Rep.	-100.00	13,935.18
10/31/13	No Activity	0.00	13,935.18
11/30/13	No Activity	0.00	13,935.18
12/31/13	No Activity	0.00	13,935.18
01/31/14	No Activity	0.00	13,935.18
02/28/14	#1044; Friends of Bill Adolph Jr. (02/27)	-700.00	13,235.18
03/31/14	Contributions thru 02/28/14	1,495.00	14,730.18
04/30/14	Contributions thru 03/31/14	2,670.00	17,400.18
05/31/14	No Activity	0.00	17,400.18
06/09/14	Contributions thru 06/09/14	700.00	18,100.18

THE PENNSYLVANIA ACCOUNTANT
PAC ACCOUNT
MONEY MARKET-PNC

For the Period July 1, 2013 - June 09, 2014

<u>Date</u>	<u>Description</u>	<u>Deposit/withdrawal</u>	<u>Balance</u>
	Balance Forward		\$ 19,200.35
07/31/13	Interest Earned (.03% Annual)	\$ 0.52	19,200.87
08/31/13	Interest Earned (.03% Annual)	\$ 0.47	19,201.34
09/30/13	Interest Earned (.03% Annual)	\$ 0.49	19,201.83
10/31/13	Interest Earned (.03% Annual)	\$ 0.49	19,202.32
11/30/13	Interest Earned (.03% Annual)	\$ 0.46	19,202.78
12/31/13	Interest Earned (.03% Annual)	\$ 0.50	19,203.28
01/31/14	Interest Earned (.03% Annual)	\$ 0.49	19,203.77
02/28/14	Interest Earned (.03% Annual)	\$ 0.44	19,204.21
03/31/14	Interest Earned (.03% Annual)	\$ 0.49	19,204.70
04/30/14	Interest Earned (.03% Annual)	\$ 0.48	19,205.18
05/31/14	Interest Earned (.03% Annual)	\$ 0.47	19,205.65
06/09/14			19,205.65

LONG RANGE PLANNING COMMITTEE – ANNUAL REPORT

Long Range Planning Meeting – July 10, 2013 – PSTAP Executive Offices

Those present were: Irv Braunstein, Frank Cellini, Arlan Christ, Maureen Christy, Sherry DeAgostino, Amy McGraw, Brenda Milovich, Neil Trama (chairman).

Membership

- Creating a targeted focus on chapter meetings as a key benefit.
Status: A comprehensive communications plan was created with multiple marketing pieces (copies attached to this report).
- Statistics needed on how many people take advantage of each membership benefit;
Status: Detailed statistics are being collected from our various vendors and will be provided to the PSTAP Board of Directors in future meetings;
- Develop a benefits sheet that is distributed at the seminars;
Status: While benefits information has always been available at our seminars, a comprehensive list of benefits is now available for distribution at all events;
- Need a membership benefits brochure;
Status: We redesigned the membership folder and incorporated testimonials. Membership benefits change all the time and the folder will house all current benefits in one package for easy distribution;
- Offer free chapter meeting to seminar attendees who join....members who bring someone with them to the meeting who joins also gets a free meeting;
Status: this was incorporated on the marketing pieces that are distributed with the seminar mailers.

Education

- Chapters need to share their speaker sources – speaker's bureau. Create an excel template for chapters to list all of their speakers, contact information, topics, cost etc. to be shared among the chapters;
Status: Spreadsheet Created and Distributed to Chapters.
- Concentrate on "experts" in house to get speakers on practical seminars like form preparation;
Status: Sherry created an outline re: compensation etc. for content development and maintenance; the outline was discussed and approved at the September 2013 Board of Directors meeting.

Practice Management Retreat

- Date tentatively set for September 19, 20 and 21st – Hershey Lodge;
Status: Hershey Lodge Not Available;
Committee wanted to move the timing to after October 15th at the Hershey Lodge – not available.

Legislative

- Day at the Capitol;
Status: Had to be canceled this year as a result of scheduling conflicts with both the 67th Annual Meeting Cruise and the PICPA Day on the Hill. We will be promoting local district meetings in the month of August before the legislature comes back after summer recess. We will also be promoting attendance at local district fundraisers throughout the fall and winter.

Technology

- Frank Kelly was put in charge of negotiating an arrangement with a cloud provider – Frank Cellini to follow up with Frank Kelly on this;
Status: We will be going to cloud based Quickbooks to streamline the financial processes of the office. The separation of duties will be outlined by the officers at a future meeting.
- Website redesign is an ongoing project.

Status: the website, www.pstap.org went live over tax season and

PSTAP Exhibiting for Members

- Look for local PA conferences, i.e. software users conferences held in Pennsylvania. IRS Tax Forums only if they are in Pennsylvania or a border state.
Status: PSTAP was the overall sponsor for the 13th Annual Easter Working Together Conference i.e. worked with Rich Furlong, handled the event registrations etc. PSTAP exhibited at the seminar and had much success. We hope to continue to fill this role in future years.

Chapters

- What are things that you do at your chapter meetings that will benefit all chapters?
• State office will create power point slides for chapters to show at their chapter meetings
Status: Slides were completed and distributed to chapters in July 2013 and updated and redistributed in April 2014 for viewing at chapter meetings/seminars.
- Have banner and benefit Info table at every dinner meeting
Status: Chapter floor banners produced and distributed. The membership table and various materials distributed at the membership committee meeting on September 19, 2013. All information has been updated and redistributed to the chapters...i.e. course catalog and new membership applications.
- Set up chapter email discussion group for chapter presidents and the next officer in line so that chapters can communicate.
Status: This has not been done yet. We will need to switch listserv service providers in September 2014. We will think about this addition at that time.

Annual Meeting

- New annual meeting process – Sherry to develop outline;
Status: Board approved a new annual meeting process whereby the State organization is responsible for the selection of the site through a standing committee that will consist of a core committee. The host chapter will be asked to serve on the committee. See below, the outline is attached here.
- Annual meeting locations need to be set for multiple years;
- Annual meeting location determined by the PSTAP Board (state) – input from incoming president;
- Location not in conjunction with incoming president as it is currently done – this allows other areas of the state to be used;
- Chapter to “host” specific event or a gift given at annual meeting;
- Loss on annual meeting would be state responsibility;
- Set up an annual meeting committee with a representative from the host chapter;
- Chapter will still have involvement in the planning; input from the president too.

Schedule of Events for 2014:

July 2,, 2014	Long range Planning Meeting
September 5 & 6, 2014	Executive Committee & Board of Directors meeting (Committee Day)
December 5 & 6, 2014	Executive Committee and Board of Directors meeting

10 Reasons to Join PSTAP

Certified Public Accountants • Public Accountants • Enrolled Agents • Tax Preparers

- 1** **Practical CPE, that's Affordable.** Our members save as much as 40% on continuing professional education that is applicable to their practice. We offer a variety of programs and formats including live seminars, webcasts and webinars. The savings you receive on just a couple courses will more than pay for your membership dues.
- 2** **Small Firm Advocacy.** If you aren't a member of the PSTAP, who is speaking for you? We monitor all legislation affecting your right to practice. We initiate legislation that provides a positive impact to you, your small business clients and the taxpayer community. We work with various governmental agencies on your behalf including the Pennsylvania State Board of Accountancy, the PA Department of Revenue, the IRS and the Pennsylvania Legislature.
- 3** **FREE—Member Classified Advertising.** Categories include buying/selling a practice, positions available, per diem listings, office sharing opportunities, real estate, and furniture/equipment/software for sale. Advertising includes both online and print listings.
- 4** **PSTAP Listserv.** Stay connected with other practitioners through this powerful communication resource. Our members-only email discussion group offers an excellent opportunity for collaboration with other professionals..
- 5** **Verizon Wireless Discount.** PSTAP's premiere discount program, our members save 15% with Verizon Wireless data and voice services. Additionally, save 25% on all accessories and enjoy immediate rebate offerings with no mail-in required. Average annual savings is \$210—more than our dues!
- 6** **Stay Informed.** The *PA Accountant Magazine* (Print Magazine/Newsletter), the *PSTAPeLink* (electronic newsletter) and our chapter newsletters keep our members informed about all aspects of the profession.
- 7** **Research & Publication Discounts.** Save on popular research publications including *Quickfinder Handbooks* and *The Tax Book*, as well as the entire family of CCH and Thomson Reuters products.
- 8** **PSTAP Insurance Network.** Members have access to discounts on a long list of insurance products including auto, dental, disability, health, life, long term care and professional liability.
- 9** **Networking.** Local chapter meetings provide a unique opportunity to meet with other tax and accounting practitioners in your locale. Members ranked our chapter meetings as one of the best benefits of membership.
- 10** **Discounts on Products & Services.** Discounts on products and services including Office Depot, United Parcel Service (UPS), Brooks Brothers, Hertz Car Rental, Becker CPA Review and TASC/Agri Biz Plans.

Need Another Reason to JOIN?

ADD BONUS OFFER HERE

Annual Meetings - This outline is being developed to modify the way in which future annual meeting sites are chosen and coordinated. This process will allow for multi-year planning and potential cost savings.

CURRENT	PROPOSED	NOTES/RATIONALE
<p>The chapter of the outgoing state president <u>hosts</u> the convention.</p>	<p>The chapter of the outgoing state president will still <u>host</u> the convention.</p>	<p>The chapter of the outgoing state president will continue to be <u>host</u> but with less responsibilities. The chapter will continue to have input as desired. The level of involvement at the chapter level varies greatly each year and is one of the reasons for the proposed change.</p> <p>We are changing essentially the definition of the word "<u>host</u>".</p>
<p>The convention committee is chosen by the outgoing state president and is composed solely of members of the host chapter plus the Executive Office.</p>	<p>The state president appoints two ad hoc representatives from the chapter to sit on the committee for that year. The actual convention committee is composed of two members who can be reappointed each year, and the Executive Director.</p> <p>Chapter involvement in the convention planning will continue to be encouraged and welcome.</p>	<p>Not every chapter member attends the convention. Sometimes those serving on the convention committee have never attended a convention and/or don't plan to attend the one they are involved in planning.</p> <p>Decisions are often made or could potentially be made for the attendees by individuals with no plans on attending the convention. Likewise, it is difficult to understand what goes into planning a convention and what the group expects if you've never attended one.</p> <p>The two recurring members will add some consistency to the committee. These individuals have attended multiple conventions, have experience in planning multiple conventions as a part of the chapter convention committee and are willing to volunteer on an annual basis to serve in this capacity.</p> <p>I am recommending the appointment of Joyce Huttman and Ellen Cannataro as the two recurring members on this committee.</p>
<p>The decision of the convention location is at the full discretion of the outgoing state president and the host chapter.</p> <p>There is currently no specific process followed regarding board presentation and/or approval.</p>	<p>The two recurring members and the Executive Director, in conjunction with the presiding state president for that specific convention year will discuss various options. Proposals will be obtained and presented to the PSTAP Board of Directors. The Board will vote and approve the location of each annual meeting.</p> <p>Essentially the site location will not be the exclusive decision of the chapter, but the committee will of course work with the chapter if a particular location is desired. Some chapters are more concerned about site location than others.</p>	<p>Traditionally, the location of the convention has been in the host chapter's geographical area in an effort to increase chapter attendance. However, this has not always proven to be the case.</p> <p>Many state presidents of the organization do not have a location preference, but if there is a preference it will be respected and discussed by the committee.</p> <p>The location of the annual meeting is currently limited to those host chapter areas preventing parts of Pennsylvania from ever being considered. (Erie would be an example.) Anyone from the board could make suggestions on a possible location for consideration. This puts the site decision in the hands of those that attend the annual meeting on a regular basis.</p>

<p>The convention dates and location are set approximately one year prior to the convention.</p>	<p>The convention dates and location will be set for the next three years.</p>	<p>This gives us more planning time, but also the ability to negotiate with a hotel brand for multiple years which could mean greater savings.</p> <p>Members will also have more advanced notice of the dates. Chapters who conduct June seminars will have more advanced notice of the dates when planning their seminars.</p>
<p>The State currently contributes \$7250 towards the convention cost. The chapter contribution is \$2500. In the event that the convention loses money, the chapter is currently responsible for the loss.</p>	<p>The State will continue to contribute \$7250 towards the convention cost. The chapter contribution will be \$2500 which will be used for the purchase of the member gift that is traditionally given to members who attend and/or for any other purpose that the chapter requests.</p> <p>In the event that the convention loses money, the State is responsible for the loss.</p>	<p>We have not historically had any issues with losses on the convention, but several years ago the state contribution was significantly increased from the \$2500 chapter match to \$7250 to account for rising costs.</p>
<p>The convention program is utilized as a means of defraying some of the costs associated with the annual meeting. Advertising is solicited from board members, convention attendees, chapters, chapter members, and vendors.</p>	<p>We will continue to utilize the convention program to this end. However, we'd like the chapter to play a more active role in advertising solicitation of their own chapter members as well as vendors and companies from whom the chapter utilizes services.</p>	

If approved by the board, this process will be effective with the 68th Annual Meeting. Upon board approval, the committee will begin working with Neil Trama as well as the other upcoming presidents.

This proposal is an attempt to streamline a process that is inconsistent. Each year the host chapter has varying level of involvement. This will give the Executive Office a working committee regardless of which chapter is hosting the event. Please understand that this is not an attempt to usurp power from the chapter. In most cases the chapter chooses not to be heavily involved in the planning. In the event that the chapter DOES want to be more involved in the planning, the opportunity exists for that through this proposed process.

We will work with the chapter and the PSTAP President (state) on their vision for the convention.

REGISTER ONLINE
www.pstapcpe.com
 Questions??? - 1-800-270-3352

PA Department of Revenue 2014 Fall Tax Seminar

October 1, 2014—Radisson Harrisburg, Camp Hill Bypass, Camp Hill, PA

Join PSTAP Now & Attend This Seminar FREE!

CPE: 8 Hours Tax

SCHEDULE: 7:30 AM-8:00 AM Registration
 8:00 AM—4:30 PM Seminar

PSTAP members: \$99
Non-members: \$135

JOIN NOW: ~~\$135~~  **Free!**

Course Fee Includes: 8 hours tax credits (non-federal), course materials, lunch and refreshment breaks.

Cancellations received before 9/22/2014 refunded in full, 9/23 through 10/1 will be refunded less a \$45 service fee; 50% refunded thereafter. No Shows are Ineligible for Refunds—No Exceptions

SPECIAL MEMBERSHIP OFFER

Join PSTAP Today for \$190 and Attend the 8-hour Fall Tax Seminar for FREE. PLUS Also Attend the Circular 230 Ethics course at South Central Chapter on 11/12/14 including Breakfast as our guest.

For 30 years, the Pennsylvania Department of Revenue has offered this seminar to update tax practitioners regarding current revisions in Pennsylvania tax laws, including corporate tax, sales and use tax, inheritance tax, tax credits and personal income tax.

PSTAP is pleased to partner with the PA Department of Revenue to provide this worthwhile course to practitioners across the state. Seating is limited, please register early!

The Pennsylvania Society of Tax and Accounting Professionals is an approved sponsor for continuing professional education programs as required by the PA State Board of Accountancy—PX-000501L; the New Jersey State Board of Accountancy—20CE0015920; and the New York State Board of Accountancy—002280.

PA Department of Revenue—2014 Fall Tax Seminar
 One Registration Form Per Person—Photocopies Accepted
 Course:

COURSE FEE: PSTAP Members \$99 Non Members \$135
 Joining PSTAP Now—FREE—complete enclosed form

Name: _____

Address: _____

Email: _____

Confirmations Sent Via Email Only

PSTAP ID #: _____

Check payable to PSTAP is enclosed.

MasterCard VISA AMEX

Card # _____ exp: _____

CVV# _____ (3 digits on back of card—required)

Signature: _____

Pennsylvania Society of Tax and Accounting Professionals
 20 Erford Road, Suite 200A • Lemoyne, PA 17043
 1-800-270-3352 • FAX: 717-737-6847
 Register Online at: www.pstapcpe.com

\$50 CPE SAVINGS VOUCHER

Take an Additional \$50 Off the **MEMBER** Rate at Your Next Seminar

HURRY! THIS OFFER EXPIRES: June 30, 2014

Join the PSTAP and see why PSTAP is the choice of small tax & accounting firms in Pennsylvania

As a tax & accounting professional you are well aware of the time and costs associated with maintaining your professional status. Selecting relevant continuing professional education that is not only cost effective but is also applicable to your practice is critical to your success. Your time is too valuable to listen to rhetoric that doesn't even apply to your practice. If you aren't putting the time and money you spend on CPE to use in your practice try one of our seminars. You won't be disappointed.

- ✓ **CPE Designed Specifically for Small Firms**
- ✓ **Very Knowledgeable Instructors**
- ✓ **Relevant, Practical Information**
- ✓ **Affordable**
- ✓ **Full Day & Two Day LIVE Seminars**
- ✓ **Webinars & Webcasts—All Group Live**

HERE'S 2 WAYS TO USE THIS \$50 CPE SAVINGS VOUCHER

- 1** Complete the enclosed PSTAP membership application (yellow), attach your payment, and mail it along with your registration for the enclosed CPE program(s). Attach this certificate to the CPE registration form and deduct \$50 from the fee of any course of your choice. Payment for both can be made by either check or credit card.
- 2** Join the PSTAP online at www.pstap.org. Then, call us at 1-800-270-3352 to let us know you'd like to register for a course and use the \$50 savings voucher. We will be able to give you immediate access to member rates and apply the discount.

Look Beyond the Seminar Discounts...

"I'm a sole practitioner, a CPA, and have been a member for nine years. I joined initially to take advantage of a seminar discount, but soon discovered many other benefits. I can relate to the other members because we have similar practices; I feel like I belong. I would certainly recommend membership in PSTAP to all small practitioners." --- David, CPA (Central PA)

...and See What Membership **REALLY** MEANS

"When I attended my first chapter meeting everyone was really friendly and made me feel welcome. I'm very happy I decided to join. I had thought about it for years."

Jeffrey, Enrolled Agent (South Central, PA)
Member Since 2010

Our chapter meetings offer 2 or 4 hours of CPE on a wide range of topics. The relaxed atmosphere provides an excellent opportunity to network and collaborate with other practitioners who have the same issues you have in your firm.

"This organization is the best for small firms hands down."

Richard, Enrolled Agent (Philadelphia, PA)
Member Since 1993

Small firms are different than large firms. You need an organization that is representing *your* interests. **PSTAP IS the ONLY Voice of Small Firms in Pennsylvania.**

"I love the listserv. It is a great source of information."

Steven, CPA (Huntingdon Valley)
Member Since 2001

You are not alone. Our members get connected and stay informed through this powerful communication resource. The *PSTAP Listserv* is a very popular benefit of membership.

"The \$20 I save a month on my Verizon Wireless service pays for my membership dues."

Pamela, Tax Preparer (Western PA)
Member Since 2012

Verizon Wireless is just one of many membership benefits available to members. Often times these discounts more than pay for your annual membership dues.

Join PSTAP Now....Let Us Help **YOUR** Small Firm Succeed!

SPECIAL MEMBERSHIP VOUCHER: Pay Just \$125 (\$65 Savings)
Attach this voucher to the enclosed application - Offer Expires: June 30, 2014



Don't Get Squeezed Out!

Small Firms Unite to Leverage YOUR Power!

It is truly a small vs. large firm world in the tax and accounting industry.

Which side are **YOU** on? Regardless of whether you are a CPA, Enrolled Agent or Tax Preparer, if you are a *small* firm, PSTAP is the best fit for your practice.

- **CPE that is Practical for Small Firms – Issues that Matter to YOU!**

Why waste your time and money at courses that don't even pertain to what you do everyday? Our instructors are from small firms so you can put the information to use in your firm.

- **Lower CPE Fees than Other Accounting Organizations in Pennsylvania**

Our members save an average of \$200 annually on CPE (a savings greater than our membership dues); our fees are already lower than all of our competitors so, you do the math!

- **The Small Firm Voice in Harrisburg – Protecting YOUR Right to Practice**

Often times legislation and regulations that benefit large accounting firms have a negative effect on you. We provide the small firm perspective and represent your interests in all facets of state government including the PA legislature, PA State Board of Accountancy, PA Department of Revenue to name a few.

- **Products & Services Designed Specifically for Small Tax & Accounting Practices**

Save on many products and services...Discounts on CCH & Thomson Reuters products, *The Tax Book* & all *Quickfinder Handbooks*, 15% on Verizon Wireless Services (average savings of \$15 per month), Office Depot (online & in-store), professional liability insurance written specifically for small firms and many more....

**Join Us and Discover the Many Benefits of PSTAP Membership.
You Aren't Just a Number to Us. We Care About Your Success!**

SPECIAL MEMBERSHIP OFFER

\$169 PSTAP Membership

(Regular Rate \$190)

&

FREE Ethics Course

(Course Fee: \$75)

Leverage YOUR Power – Join Today!

Join PSTAP By October 22nd for just \$169

Complimentary - ETHICS/LOCAL TAX UPDATE

Yes! I want to join the PSTAP for \$169

Complete the enclosed form for the Ethics/Local Tax Update and cut out this box and attach it to the registration form.

Your credit card will be charged \$169 for membership

You will not be charged for the program

A PSTAP Membership is A Great Return on Your Investment
NORTHEAST CHAPTER – Ethics/Local Tax – October 22, 2014

Committee Activity Summary for Budget Committee

Submitted By: Linda M Roth

Date: June 15, 2014

Committee Activity from 7/1/13 through 6/30/14

() Committee Had No Activity (Check this only if the committee did not meet and/or no work was done by committee)

Date	Location	Attendees	Issues/Recommendations/Topics Discussed	Action Required	Time Table
1/11/2014	Executive Office	Budget Committee	Budget Drafted for year ending June 30, 2015	Approval by Board of Directors	May Board Meeting
5/3/2014	Radisson Camp Hill	Board of Directors	Budget for year ending June 30, 2015 approved by BOD	None	

Paul J. Cannataro, CPA. MST, CFP
Cooperation with the IRS
Annual Report
6/30/14

September, 2013

IRS requested our comments on changing the form 2848. While many of the changes were ok, one that we strongly objected to was the use of the 2848 being limited to request for being assigned as a representative. Thus obtaining transcripts would no longer be allowed merely by filing form 2848. We objected since it would require filing two forms to truly represent your client; forms 8821 and 2848. As of May 14, 2014 IRS has not made known whether their proposed change would take effect. The most recent instructions for form 2848 posted on IRS.gov are dated March, 2012.

Other topics covered in the report included how IRS is dealing with Fraudulent Refund Claims, IRS letters addressing the EITC due diligence expected of preparers, comments from Danny Werfel, temporary commissioner of IRS, regarding IRS challenges and goals for the immediate future. Also reported was that there is a change in the manner in which Appeals would approach cases. Finally the coverage of the Supreme Court's decision on DOMA and how it impacts tax return preparers.

One last item was that a request was made to have more information available on IRS.gov covering the ACA (Affordable Care Act). As you will see in our May meeting and on our website there is an "IRS ACA Electronic Resources and Publication". So our request was ultimately responded to.

December, 2013

RPO discussed the Compliance Letters that were being sent out to certain practitioners who IRS believes may not be filing returns that are in compliance with the law. Sample letters were included as part of the report. The two areas the letters would be covering were lack of compliance in filing EITC and Schedule C's. In addition to the letters, visits may be made to those whose lack of compliance was significant.

SBSE, Stakeholder Liaison chief – Shane Ferguson made it clear that IRS would make every attempt to expand its outreach programs. Working Together, Eastern PA was brought to Ferguson's attention for the third time since the program was canceled for May, 2013. As we know, Richard Furlong and his team brought back Working Together for May, 2014. So once again our concerns were addressed. However Ferguson

made it clear that virtual presentations are likely to be expanded because of budget shortcomings.

Finally, there was a discussion on 1099K Issues and Concerns. IRS was sending out letters that they thought were Soft Letters. However practitioners were very concerned that the letters were causing compliant taxpayers to become unnecessarily concerned. In addition practitioners felt that IRS was imposing on them to confront the taxpayer and challenge their honesty. Significant opposition to these letters were made known to IRS.

May, 2014

IRS shared with us three letters that were being sent to practitioners relating to EITC and how there was a lack of compliance. The three letters were Letters 5138, 4833 and 4858.

Also IRS released their new “IRS ACA (Affordable Care Act) Electronic Resources and Publications”. I sent a letter to IRS requesting that more information on ACA be made available and this release addresses many of the concerns mentioned in that letter. The release is on the IRS website as well as PSTAP’s website.

IRS rolled out a Proposed Certification Program. Below are key points to that Program.

Proposed New Annual Filing Season Certification Concept

- ▶ Valid PTIN
- ▶ 15 hours of Continuing Education annually from an IRS Approved Provider
 - 3 hours – Federal tax filing season refresher course (with required comprehension test)
 - 10 hours – Federal tax law topics
 - 2 hours – Ethics
- ▶ Limited representational rights for returns prepared*
- ▶ Inclusion in public database of qualified preparers
- ▶ Consent to duties and responsibilities under subpart B of Circular 230
- ▶ IRS issued certificate

Federal Tax Filing Season Refresher Course

- ▶ Course content focused on tax law updates, general filing requirements and common error-related issues to be offered by IRS approved continuing education providers
- ▶ Course must be a minimum of 3 hours and include a comprehension test of at least 50 questions. Required subject area content and parameters to be provided by IRS.
- ▶ Refresher courses should be a review of pertinent tax law and filing season issues, but can be more in-depth based on what the market chooses to offer and preparers will support.
- ▶ Preparers should be encouraged to take whatever length course that they need as long as it is a minimum of 3 hours, but will only be credited with 3 hours CE for a refresher course
- ▶ Course credit will not be provided and submitted to the IRS until the CE provider indicates that the candidate has achieved a passing score on the associated examination
- ▶ Refresher course with a comprehension test must be taken annually

Exceptions to Requirement for Federal Tax Filing Season Refresher Course

- ▶ Successful completion of recognized national and state tests
 - ▶ Registered Tax Return Preparer
 - ▶ Oregon/California and other state based return preparer testing programs
 - ▶ Accredited Tax Preparer test offered by the Accreditation Council for Accountancy/Taxation
 - ▶ Certain part(s) Special Enrollment Exam during 2 year eligibility window
 - ▶ Successful VITA program participants/reviewers and instructors

Benefits of the Program

- ▶ Maintains the momentum for positive engagement of unregulated return preparers that has built up over the last five years
- ▶ Encourages return preparers to stay up-to-date on tax laws and changes
- ▶ Requirements that resemble what came before should reduce amount of preparer confusion

- ▶ Lessens the risks to taxpayers resulting from preparers having no education in federal tax law or filing requirements
- ▶ Provides an online look-up tool for taxpayers to identify return preparers with some minimum qualifications, as well as return preparers with well established professional credentials
- ▶ Issues a recognizable certificate to return preparers who wish to differentiate themselves in the marketplace

UPDATE -

May 14, 2014

IRS has confirmed that it will not file a petition with the Supreme Court to appeal the Loving Case. Furthermore, Commissioner Koskinen admitted that going to Congress to give IRS the statutory authority to impose tax preparer regulations was a long shot. Therefore one might conclude that the Proposed Annual Filing Season Certification Concept is the only course of action that IRS may pursue.

April 17, 2014

ANNUAL REPORT ON IRS/PRACTITIONER LIAISON MEETING

I attended all of the IRS/Practitioner Liaison Meetings that were held since last years' convention. The last meeting I attended remotely since IRS decided not to have an in person meeting due to their budget restraints.

I have actively participated in bringing up systematic problems to the IRS at these meetings.

Please bring any future systemic problems to my attention and I will continue to represent the PSTAP members' interests at these meetings until my term ends.

IRS has been under injunction to restrict from enforcing the Registered Tax Preparer rules although the new commissioner is attempting to get them restated.

The Working Together programs that have been cancelled as well as most IRS travel to practitioner meetings and seminars appear to be reinstated and there will be a Working Together Seminar on May 22, 2014.

The stakeholder Liaison Division is still severely reduced in staff.

All of these changes have made it more difficult for our members to deal with the IRS. Therefore, PSTAP's role in liaison with the IRS is more necessary than ever. We, as a professional accounting and tax organization must continue to be vigilant to keep IRS aware of the needs of our members. This is what I am constantly bringing to their attention. Therefore, I stress that we as an organization must continually bring our concerns to them.

Since I have been the Liaison for PSTAP with the IRS for many years, I feel that this should be my final report and that the incoming president should appoint someone else to take over this position for the next year starting in July 2014.

It has been my honor and pleasure to serve our membership in this capacity.

Respectfully submitted,

Marvin R. Huttman
PSTAP representative on the IRS Liaison Committee

April 17, 2014

Committee on Practice Continuation

There have not been any committee meetings held this year.

However, I am available for consultations on how to run a successful Succession Planning Seminar if any chapter is interested in running one.

I feel that this committee should have a new chairman next year. My suggestions would be a younger individual with new ideas as to how to develop, continue, sell or merge a practice.

Respectfully submitted,

Marvin R. Huttman, Co-Chairman

May 6, 2014
Practitioner Liaison Meeting
Philadelphia, Pennsylvania
9:00 – 11:30 A.M.

Attendees: IRS Representatives and Name & Title of Major Organizational Representatives

- Narina Bchtikian, Senior Stakeholder Liaison, IRS
- William Mealy, Senior Stakeholder Liaison, IRS
- Richard Furlong, Senior Stakeholder Liaison, IRS
- Donna J. Robertson, Taxpayer Advocate Group Manager, Phila.
- Dennis M. Brown, Examination Manager, Central Area
- Jim Smith, Collection Group Manager, Philadelphia
- Ina Weiner, Associate Area Counsel, IRS
- Michael G. Malatesta, Appeals Group Manager
- Justin J. McCarty, PGLD
- Ronald Weiner, Pennsylvania Bar Association
- Jean Rigney, Pennsylvania AFWA
- Marv Huttman, PSTAP
- Damian Gaspari, PICPA
- Justina Tushak, PA – NATP

Meeting Summary

Opening Remarks, Roll Call and Administrative Details – Narina Bchtikian.

Narina introduced herself and requested that those in attendance announce themselves and the organizations that they are representing. There was a new member representing the PA NATP, Justina Tushak. The next PLM meeting is scheduled for October 2014 and it will be our face to face expanded meeting. The exact date is still to be determined.

Filing Season Recap - All

Narina surveyed the attendees for any issues that may have impacted their Filing Season.

Donna – TAS

- Hardship request for refunds.
- ID Theft – especially those who were victimized in a prior year and who didn't use or even realize that they needed an IP PIN.
- TAC not preparing tax returns.

- Transcript requests when there is a balance due and transcript is needed for FAFSA.

Ron

- Delay/Compression of the tax filing season

Jean

- Time Compression of the tax filing season.
- Corrected 1099's.
- K-1's on extension.
- Net Investment Tax issues with software (Form 8960) which were resolved.
- Increase in the marginal rate for High Earning Individuals.

Marv

- Brokerage Houses don't cooperate in providing 1099's and also issue corrected 1099's.
- Client's don't want to file for an extension.
- Filing PDF's with Schedule D actually worked very well.

Damian

- Time Compression of the tax filing season.
- E-Filed returns that were rejected and need to be corrected.

Richard

- There were two major reasons for long lines at the TAC's this year.
- ID Theft.
- ITIN issues.

Justina

- Delay in 1099's being issued.
- Amended 1099's.

Collection Payment Alternatives – Jim Smith

Narina introduced Jim Smith from Collection to speak about Collection payment alternatives. Jim spoke about the recent expansion of the on line payment agreement program. The on line payment agreement program has been available to individual taxpayers since 2006. As long as the taxpayer is within the criteria for a streamlined installment agreement, Individuals and Businesses can now go on line and apply for a payment agreement. For individuals as long as the taxes owed are less than \$ 50,000.00, all required returns are filed and they can full pay within 72 months or the remaining time on the collection statute. This has been expanded to include business taxes. In-Business Trust Fund Express Installment Agreements are available to businesses owing less than \$ 25,000, for the current period and the prior year. The debt must be full paid within 24-months or the remaining time that

is left on the statute and the business must be in compliance on all filing and payment requirements. If the amount of debt owed by Taxpayers is between \$10,000 and \$25,000, they must enroll in a Direct Debit installment agreement (DDIA). Jim also mentioned that there are other things that a taxpayer can do on line:

- Request a 120 day extension to pay.
- Revise the due date of a payment agreement.
- Revise the amount of a payment agreement (as long as it remains within criteria).
- Convert an existing payment agreement to a payroll deduction or direct debit agreement.
- Request a pre-assessed agreement (e.g. an audit notice or a CP 2000).

Jim emphasized that a taxpayer can do all of these actions without ever having to speak with an IRS employee. He also mentioned that a practitioner with a Power of Attorney on file with the CAF unit can initiate these actions for their clients. A practitioner without a POA on file can also enter into these agreements if the client is present during the session to provide answers to "shared secrets" which help to verify the taxpayer's identity. Jim then took questions from the practitioners that were present. One practitioner asked if they could submit a 2848 Form with an On Line Payment request. Jim explained that the practitioner would have to be on the CAF already in order to complete an On Line Payment request for a client. Richard stated that the On Line Payment Agreements are underutilized. Jim explained that statistically direct debit installment agreements default less frequently than standard installment agreements. Jim explained that the concept is to catch these balance due accounts at a point before they end up being assigned to field collection. The link to In-Business Trust Fund Express Installment Agreement page on IRS.gov is below.

<http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed/In-Business-Trust-Fund-Express-Installment-Agreement>

For more information on [IRS Payment Plans and Installment Agreements](#) visit <http://www.irs.gov/>

Justin J. McCarty – PGLD

Justin shared the latest developments in the ID Theft program. He explained that Identity Theft is when your personal information is used by others without your permission to commit fraud. Impersonating someone else to commit fraud is different from refund theft. He further explained that there are three types of tax related identity theft.

1 – Refund related Identity Theft – when someone compromises your personal information and files a tax return to claim a fraudulent refund.

2 – Employment related Identity Theft – When someone works under another person’s social security number.

3 – Business related Identity Theft – When someone steals the EIN of a business or creates a false EIN.

Justin then reviewed the process involved when a taxpayer has been identified as a victim of Refund Related Identity Theft. The ID Theft unit tries to resolve these cases within 180 days. He also reviewed the completion of the Form 14039. When an account is reconciled we send a CP 01 Ltr. informing the taxpayer that a marker has been placed on their account and if cases are resolved by the middle of November they will be assigned an IP PIN. The IP PIN is a six digit number that goes on the tax return. New IP PINs are assigned to a taxpayer every year. If not used on an E-Filed return the return will reject. Paper filed return will unpost if IP PIN not used. New for this year, Taxpayers can receive a replacement IP PIN. TP’s can go to a web page to obtain replacement IP PIN. There were 1.2 million IP PINs issued this year (54% increase over last year). There were many corporate data breeches in the last year. Married Taxpayers who receive an IP PIN for both primary and secondary spouses must use the IP PIN in order to e-file. If dependents received an IP PIN they do not need to use it. On paper filed returns only the primary number needs to use the IP PIN. For tax year 2013 we have an online web page which will allow taxpayers to access the original IP PIN online. They will need to register and verify their identification. There has been some confusion between the E-File PIN and the IP PIN. Software companies place the IP PIN in different places. The IRS will be working with software companies to try to standardize the location of the IP PIN in the future. The voluntary IP PIN program was a pilot that was limited to individuals in Georgia, Florida and D.C. Taxpayers didn’t have to be a victim of identity theft. Long term goal is allow anyone who wants one to get an IP PIN. We are still waiting on the numbers to determine how many people actually went into web site and obtained a voluntary IP PIN. Program may be expanded in the future. There was a question from an attendee about penalizing employers who allow their employees to use another SSN. Justin responded stating that there will be some information on this issue from IRS probably within 30 days. IRS is tasked with administering the tax system. The requirements to validate information provided by potential employees falls under the jurisdiction of the USCIS (United States Customs and Immigration Service). USCIS runs the I9 program, the form which potential employees must complete and submit to the employer. They have also developed E-Verify, which can be used to verify information that has been submitted to employer. A problem with this program is that it is only mandatory in eight states. The IRS does not have jurisdiction on these procedures. In the future we are looking at a program that will identify a tax return that contains a SSN that has been misused and ‘flag” the return. Justin is involved in this program and expects that information on this should be released sometime in mid-June. Once the IRS identifies a return that contains a misused SSN, we place an indicator on the account. If this return

goes to the AUR unit, it will not "kick out" as unreported income. The taxpayer will not know that there was a problem. We encourage people to check their accounts with the Social Security Administration (SSA) to ensure that their information is right. The IRS has filters in place that may identify a return that is fraudulent. We then will then send a letter to the taxpayer asking that they contact the ID Theft unit. Narina thanked Justin for participating on the call and sharing the latest on Identity Theft.

Business Updates

IRS Counsel – Ina S. Weiner, Associate Area Counsel.

There is not a lot going on right now. There is nothing on the Tax Court Calendar for spring. Going forward though we will be busy since there will be five Calendars from September through December. It will be very stressful since we are also losing people and not replacing them. No hiring. We do have unpaid interns every semester, from the local schools; Temple, Villanova, Rutgers, Widener and Drexel.

SB/SE Examination – Dennis Brown, Examination Manager, Central Area.

Dennis is responsible for many of the TCO groups in the Central Area. He informed the committee that there will be some internal hiring for the Central Area. There will be 15 positions for the seven states (and D.C.). Of the 15 positions there will be eleven for the TCO groups in the Central Area. He mentioned that overage cases are a problem across the board nationally, not just in Central Area. Dennis also informed the attendees that if there are disagreements during an audit he will return calls from practitioners and that there have been occasions when he has agreed with the representatives. Dennis also stated that there is no pressure on his employees to make an adjustment on a case. He tells his employees to do the right thing that we are not going to collect every penny. Dennis emphasized that he doesn't share with this managers or employees the "no change" rates on cases. Jim Smith added that it is illegal to go to an individual employee and discuss dollars, we expect our people to resolve cases. Get in, get the job done and get out.

Appeals - Michael G. Malatesta, Appeals Group Manager

Mike stated that Appeals is also losing people and that there is no hiring at all. He explained that Campus Appeals does not address Schedule C or partnership issues since they are too complex. Campus Appeals does work

cases that deal with Schedule A itemized deductions, penalties and CP 2000 issues. Mike also explained that Fast Track Settlement is a good way to resolve a case. Small Business/Self Employed taxpayers can use Fast Track Settlement (FTS) to expedite case resolution at the earliest opportunity. The purpose of Fast Track Settlement is to enable SB/SE taxpayers that currently have unagreed issues in at least one open year under examination to work together with SB/SE and the Office of Appeals (Appeals) to resolve outstanding disputed issues while the case is still under SB/SE jurisdiction. The majority of the Fast Track Settlement cases that Appeals has received have been resolved. Dennis Brown also stated that Fast Track Settlement is an outstanding program and a learning experience for his folks. Ron Weiner had two questions the first regarding penalties. He stated that it is his perception that it is almost automatic that penalties will be proposed whenever there is a proposed deficiency, but penalties are supposed to be separately considered issues. Throughout the Internal Revenue Service there seems to be a presumption that if there is a deficiency then there is a penalty. The safe thing for an IRS compliance employee to do is to uphold the penalty-particularly the accuracy penalty. Ron provided an example. An accuracy penalty was asserted during an audit. The audit goes to Tax Court, which finds for the taxpayer on merits and therefore no penalty. The Government appeals the decision and the Circuit Court reverses Tax Court on the merits and still imposes the accuracy penalty even though the Tax Court Judge found that the taxpayer should have won. It is hard from a client's point of view to understand why is that reasonable? Ron then stated that it is part of the result of the excessive assertion of penalties. Ron directed the next question to Dennis Brown, Examination Manager. What is your perspective on this? Dennis responded stating, each individual has to address penalties, penalties are addressed separately in every case. We do not randomly apply penalties to each case. They have to look at the case. Some practitioners do bring supporting evidence to justify reasonable cause. Penalties are addressed separately in every case and it will be kicked back from technical services if there is no justification. Ron's second question has to do with the new regime in appeals, where they are supposed to be a resolver based on the information that is in the case file. Most of the time you are getting cases where not all of the facts are in the case file. If it is a new fact that you are asserting then you send it back to the field. It is not a practical way to administer the system. What is actually happening? Dennis Brown addressed this question by stating that you can't really give new facts once you are at appeals. Many practitioners come in and say that they would like to go to appeals but provide no information regarding the issues. Mike Malatesta stated that they skip compliance completely. That is not going to happen. Ron mentioned a case where the 30 day letter was sent out and now they will be going to appeals but order to present the taxpayer position facts will have to be presented and that means that the case will have to go back to compliance. Dennis said that the case will generally go back to the same group. Sometimes it may be assigned to a different employee.

Taxpayer Advocate Service – Donna Robertson, Taxpayer Advocate Group Manager

Donna announced that the local Taxpayer Advocate Office is hiring one individual. She stated that they recently lost one and now they are replacing that one. At one time it was a two group unit and now they are down to one group. TAS is independent but does work with IRS organizations. TAS works with Exam and Collection, Campus and the Field to get the taxpayer back into compliance. Frequently we handle Installment Agreement cases and Examination reconsiderations. Donna stated that the government shut down did affect the TAS inventory. Issues such as employment taxes, stolen identities, reinstating exempt organization have created a back log of cases. Nationally the inventory level is at approximately 82 per individual. Locally the inventory is in the 90's per individual. We look to balance the case load. We have split the Congressional inquiries with the Campus to balance workload.

Narina Bchtikian – Miscellaneous

Narina shared information regarding changes in SSA services as stated in SSA Publication 05-10540, which is below. Effective on August 1, 2014 the SSA will no longer be providing Social Security Number Printouts. This is being done as a fraud prevention measure. In addition Social Security will stop providing benefit verification letters in their offices. Narina asked that attendees share this information with their membership.



Changes In Certain
Services.pdf

Narina also shared the attached feedback document. She explained that with this document we are looking for feedback on two programs. The first program is dealing with Technology Enhancements that might improve Virtual Events. The second deals with preparer compliance in the following areas; EITC Due Diligence, Electronic Return Originator responsibilities and the Acceptance Agent Program. Narina asked the attendees to share the information within their organizations and to provide feedback.



Feedback questions
for PLM.doc

Issues and Status

All of the issues from prior meetings have been resolved. There were no new issues raised.

Roundtable & Comments

Damian Gaspari

- S-Corporations who filed paper extensions are starting to receive late filing notices.
- Has the IRS noticed an increase in the number of accounting change filings due to the change in the tangible personal property tax regulations?

Marvin Hutman

- Standardize 1099's for brokerage firms.
- Why must we renew our PTIN's every year?

Response: This not a new issue and has been addressed in IRB 2010-47, November 22, 2010. T.D. 9503. "Several commentators objected to renewing their PTIN on a yearly basis and requested longer renewal periods. At this time the Treasury Department and the IRS has determined that an annual renewal of a PTIN is the most effective procedure".

- Individuals who have filed Form 4029 are receiving erroneous CP 9 notices stating that they may be entitled to an increased Earned Income Tax Credit. Form 4029 filers aren't entitled to the EITC.

Response: IMRS # 14-0001937. Unfortunately, this is a manual process requiring an employee to review the return for the Form 4029 notation; occasionally an employee overlooks the notation and correspondence is issued in error. We are reviewing our procedures for clarity and considering a systemic solution for electronically filed returns. In the cases where the taxpayer receives such a letter, the taxpayer should respond to the 12C letter with a brief notation that they are exempt per Form 4029, or Amish. We apologize for the inconvenience.

- Marvin announced that this will be the last Practitioner Liaison Meeting that he will be attending. He will be replaced by Frank Cellini.

Next Scheduled Meeting

Narina stated that the next PLM will be an expanded meeting and will be scheduled for after October 15, 2014.



Committee on Cooperation with the PA Department of Revenue

Report July 1, 2013 To June 15, 2014

Date: 9/20/13 – Committee on Cooperation with PA DOR meeting

Date: 11/22/13 – Meeting with PA Department of Revenue

The annual meeting between our committee and the Department of Revenue took place on November 23 in Harrisburg. The questions submitted to the Department are attached as well as a list of key personnel along with their phone numbers. The written responses will follow at a later date. Our organization has established an excellent working relationship with the Department. The Department of Revenue has commented that they are pleased with the meeting and level of discussion and knowledge that we bring to the table each year.

Respectfully Submitted,
Richard B. Kelly, Committee Chairman

Committee Activity Summary for Scholarship Committee

Submitted By: Debra Eremus

Date: 06/15/14

Committee Activity from 06/22/13 through 06/15/14

() Committee Had No Activity (Check this only if the committee did not meet and/or no work was done by committee)

Date	Location	Attendees	Issues/Recommendations/Topics Discussed	Action Required	Time Table
9/20/2013	State Exec Offices	Committee Members	<p>The committee met to discuss the scholarship applications that were received. Each member had reviewed the applications prior to the meeting and had selected 5 possible recipients. The committee discussed the selections and decided on the 3 recipients for 2013.</p> <p>A discussion was held regarding a lunch or dinner to honor the recipients. Clare Shaw said that their chapter would contact the recipients and make arrangements to invite them and their families to a meeting to present the scholarships.</p>		
09/21/13	Radisson Hotel	Board of Directors	<p>The following 2013 scholarship recipients were announced: Danielle Zimmerman – Moravian College (Zaleski Scholarship) Ryan Knouse – Lehigh University Meir Miskin – Temple University</p>		
Autumn 2014			<p>The Buxmont Chapter honored the scholarship recipients.</p>		

TO: Annual Meeting Assembly

FROM: Paul J. Cannataro, CPA - Chairman, Education Committee

RE: Education Committee Report - 67th Annual Meeting

HIGHLIGHTS OF 2013-2014 YEAR:

- **Development of CPE Course Content by PSTAP Members**

At the September 2013 Board of Directors meeting the following proposal was unanimously approved for course content development. It is necessary for PSTAP to have the ability to utilize the expertise within the membership at our discretion to develop necessary course content for our membership. This model is for the express use of our Executive Director through the Education Committee and/or the PSTAP Board of Directors for the solicitation of professional CPE content and updated CPE content as needed. Some examples might be ethics, review courses, year- end courses or summaries, hot topics i.e. healthcare etc.

BOARD APPROVED: Development of CPE Course Content by PSTAP Members

The following information will be used for the development of CPE course material and presentations by current PSTAP members. The purpose of this outline is to encourage CPE development by members who possess expert knowledge in specific areas in the field of tax and accounting. Members who wish to develop courses or make presentations for the purposes of CPE should contact the PSTAP Executive Office. The PSTAP Education Committee will target specific topics/courses and approach members to participate in course development. The PSTAP Education Committee will approve each course on a case by case basis. The courses will primarily be used for CPE provided to the chapters through the chapter meeting format. Course developers/presenters must be reasonably willing to travel to chapter locations. Course Preparation – Course preparation is defined as the course research and writing of course content. PSTAP will provide for two hours of course preparation for each hour of CPE created. A speaker will/can be compensated for course preparation hours for a particular course one time annually. A speaker that has a course that is fully developed or written, that needs to be updated on an annual basis will be entitled to receive an hour of additional course update preparation one time annually but not in the same year it is initially written and only if the update is requested in writing by PSTAP. The decision to develop or update a course is at the discretion of the PSTAP Education Committee. PSTAP will not compensate a member for a course or a course update that was not approved by the PSTAP Education Committee.

COMPENSATION SCHEDULE

Course Development & Preparation \$150 per hour – Maximum of 2 hours per hour of content

1 Hour CPE = \$300

2 Hours CPE = \$600

3 Hours CPE = \$900

4 Hours CPE = \$1200

Course Update \$150 per hour – Maximum of 1 hour per hour of content

1 Hour CPE = \$150

2 Hours CPE = \$300

3 Hours CPE = \$450

4 Hours CPE = \$600

Presentation \$150 per hour of course content

1 Hour CPE = \$150

2 Hours CPE = \$300

3 Hours CPE = \$450

4 Hours CPE = \$600

- Travel – mileage reimbursed by the chapter at the federal standard mileage rate;
 - Lodging – provided by the chapter if required/needed;
 - Meals – reimbursed when applicable following allowances set forth by the PSTAP (the allowances are currently \$10 for lunch and \$18 for dinner);
 - Course materials to be reimbursed as per discussions with chapter leadership
 - Compensation will not be provided for courses developed without request or consent from the PSTAP Executive Office.
-
- **New Administrative Site - PSTAP Website:** <https://www.pstap.org/administrator-2/>
New login information issued to chapters as a result of the new website;
New functionality for CPE & Event Registrations:
 - CPE Only Option;
 - Vegetarian Meal Option;
 - CPE Certificates – PDF Uploaded to the PSTAP Website.
-
- **IRS CPE Audit.** PSTAP was randomly chosen for a CPE audit by the IRS. They chose one specific course as the focus of their audit and four other courses in which we had to show proof of the Federal Tax qualifications. Sherry responded to the inquiry in writing on January 28, 2014. In early February, Sherry participated in a scheduled IRS telephone call which was another step in their audit process. The IRS CPE Auditor indicated that she would be filing her report with no changes recommended to our current system or to any of our registered hours. On 2-13-2014, we received a letter indicating that our program has successfully passed the IRS Continuing Education Review.

 - **PSTAP was the registrar for the 13th Annual Eastern Working Together Conference on May 22nd at Penn State Great Valley.** This was an excellent opportunity for membership recruitment and to get the PSTAP name out to the practitioner community.

 - **PSTAP once again sponsored the PA Department of Revenue Fall Tax Seminars in four locations in 2013.**
2014 PSTAP Sponsored PA Department of Revenue Fall Tax Seminars
UPCOMING SEMINAR DATES:
September 24th - Holiday Inn Breinigsville (Lehigh Valley Chapter)
October 1st - Radisson Hotel, Camp Hill (State)
October 23rd - Springfield Country Club (Philadelphia Tri County Chapter)
October 28th - Sheraton Four Points, Mars (State w/ assistance of Western PA Chapter)
NEW SPONSORSHIP LOCATION: Reading, PA – Pending Additional Discussion/Approval by PA Revenue

 - **PSTAP once again sponsored Gear Up 1040 Tax Seminars in Erie and Altoona, PA.** These seminars are beneficial to the members in these areas and have also allowed for membership growth in both of these areas.
2014 Gear Up 1040 Tax Seminars (PSTAP State Sponsored):
Altoona – November 17 & 18, 2014
Erie – November 19 & 20, 2014

 - I traveled to various chapters throughout last the fall to deliver Ethics as well as the update on Healthcare Reform and have been scheduled at several locations for the coming year. Going forward, I think it is very important that we continue to provide options to members to obtain the ethics credits that they need to

maintain their credentials. CPAs and PAs need 4 hours of ethics over the two year biennial period and Enrolled Agents need 2 hour per year.

- **UPCOMING CPE DEVELOPMENTS**

Proposed regulations:

1. Increase A&A CPE requirement to 24 hours for those licensees that do attest activity (compilation reports w disclosures);
2. Eliminate A&A CPE requirement for licensees who do NOT do attest activity;
3. Remove the **Tax** CPE classification for all licensees;
4. 80 hours of CPE still required for the 2 year biennial, 2 hours of ethics and at least 20 hours in the first year of the biennial.

Committee Activity Summary for Editorial Advisory

Submitted By: Mary Lew Kehm, Chair

Date: 06/09/2014

Committee Activity from 07/01/2013 to 06/30/2014

() Committee Had No Activity (Check this only if the committee did not meet and/or no work was done by committee)

Date	Location	Attendees	Issues/Recommendations/Topics Discussed	Action Required	Time Table
			Executive Office staff worked on tweaks to make new newsletter format more readable, with better use of color.	Completed	
			The Fall 2013, Winter 2013-2014, and Spring 2014 issues of the PA Accountant were produced by the Executive Office with the editorial assistance of the Committee.	Completed	
			An upcoming issue is planned.	Anyone with ideas for this issue should contact the Executive Director as soon as possible.	ASAP

June 14, 2014

TO: PSTAP Board of Directors

FROM: Elliot Hershman, CPA
Chair, PSTAP Audit Committee

RE: PSTAP Audit Committee status report

- Chair:
Elliot Hershman, CPA
Alpha Professional
Services, LLC
415 Davisville Road
Suite 1
Willow Grove, PA 19090
215.706.0800

- Treasurer:
Brenda L. Milovich, CPA
24 Swatara Road
Lebanon, PA 17046
717-865-5447

- Auditor (Not a
committee member):
George Fieo, CPA, CFE
Peterson, Fieo & Co.
113 N. Olive St.
Media, PA 19063
610.457.1486

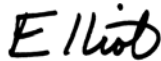
On behalf of the PSTAP Audit Committee, I am pleased to present this report to the PSTAP Board of Directors.

Based on consultations with Brenda Milovich (Treasurer) and George Fieo (Auditor):

- Last year's audited financial statements and Form 990 are complete and have been submitted.
- This year's draft audited financial statements are expected to be submitted to management by September 2014.

Members of the Board are invited to contact me directly with questions or comments at 215.706.0800 or ehershman@alphaprofessional.com.

Respectfully submitted,



Elliot Hershman, CPA
Chair, Audit Committee, PSTAP

Committee Activity Summary for Technology Committee

Submitted By: Mary Lew Kehm

Date: 06/10/2014

Committee Activity from 07/01/2013 to 06/30/14

() Committee Had No Activity (Check this only if the committee did not meet and/or no work was done by committee)

Date	Location	Attendees	Issues/Recommendations/Topics Discussed	Action Required	Time Table
			Reminder to chapters to get notices and dates for meetings and seminars to the state	Please get all flyers and dates to State as soon as information is finalized.	Now
			Ongoing monitoring of listserv.	Good response during tax season	Ongoing
8/22/2013			Social Media -- Facebook, LinkedIn, Twitter Etc.	Names of groups have been changed. New logo added to Facebook, LinkedIn, and Twitter. Twitter: @PSTAP_Tax	Changes made; ongoing posting/monitoring.
7/2/2013			New website design -- public site -- attended Conference call regarding redesign.		
9/5/2013			Meeting with state office and new web designer regarding status of administrative part of website (backend). Assisted with questions on public site.	The redoing of the backend is progressing. A dry run is to be done week of board meeting. Still expected to go live end of 2013. Hope to have public site live for board meeting.	Ongoing -- hope to be done by end of year
12//2013			Committee meeting held at state office with input from staff. New website had a "soft open" during tax season. Administrative site also went live; state staff has been testing extensively; unfortunately bugs are still being found. Please bring any problems to the attention of state staff.	Action plan developed. Ongoing.	2 years
6/11/2014			Mary Lew Kehm met with Executive Director and state staff regarding the implementation of the web site.	Action plan developed.	Next 6 months.

Buxmont Chapter

Pennsylvania Society of Tax and Accounting Professionals

To: Board of Directors

From: Clare M. Shaw CPA
President

Date: May 13, 2014

The Buxmont Chapter's approach, to meet the needs and expectations of our members, continues to evolve. Several challenges face the Chapter. We are faced with an aging membership, readily accessible CPE via the Web, and time constraints on our members preventing them from fully participating in Chapter activities. To meet those challenges, we are beginning to revamp our approach to the timing of CPE and to the timing of our monthly meetings.

Morning Seminar – We held our second successful 4 hours seminar in January 2014. We now anticipate that this will be a regular recurring event. Given the success of the seminar held in 2013 as well as in 2014, we anticipate adding a morning S-Corporation seminar this year.

Monthly Chapter Meeting – Our October 2014 Chapter meeting will begin at 4:00 p.m. this year. Although this is typical when we offer 4 hours of CPE, it is not typical when we offer 2 hours of CPE. We are testing our members to see if an earlier start time will result in larger attendance or the same attendance rate, but a more convenient start time for our members.

Middle Bucks Institute of Technology – The Chapter budgeted \$5,000.00 for this outreach program. To date we have purchased 5 iPads for the Entrepreneurship Program. The program supports the education of students who have a desire to become accountants, business managers, and entrepreneurs.

2014 Annual Convention – In an effort to entice our members to attend the 2014 Annual Convention, in Bermuda, the Board approved a general member reimbursement of \$600.00. Additionally, we will be providing bus transportation to Cape Liberty, the departure point for the cruise.

Recognition of 25 Years of Membership – Members, who have enjoyed 25 years of membership with the PSTAP, were congratulated and thanked during our January 28, 2014 monthly Chapter meeting. The members were surprised, impressed, and grateful for the recognition and token gift they received. Rick Brasch, a long standing member of the Buxmont Chapter, was responsible for the success of this event.

State Scholarship Winners – The Chapter was honored to present the Organization's 2013 state sponsored scholarship winners' award. During our October 2013 Chapter meeting, we entertained Danielle Zimmerman (Moravian College), the winner of the Zaleski Scholarship, and Ryan Knouse (Lehigh University), a PSTAP scholarship winner. Meir David Miskin (Temple University), winner of a PSTAP scholarship was unable to attend due to unanticipated health issues.

Buxmont Chapter Scholarship Winners – The Buxmont Chapter awarded 4 scholarships at our June 2013 Chapter meeting and dinner: Kenneth J. Breece (Drexel University), Thomas M. Heleniak (St. Joseph's University), Alexis C. Montelone (LaSalle University), and Alicia C. Roberts (Wilkes University)

Buxmont Chapter's 2013 – 2014 Executive Office financial support and Chapter Member benefits.

PSTAP State Executive Office 2013 - 2014

Member Dues	77,000.00
Zaleski Scholarship	2,000.00
2014 Contribution	<u>15,000.00</u>
State Contribution	94,000.00

Member Benefits – 2013 to 2014

After Tax Season Social	5,500.00
1040 Quickfinder	4,500.00
Business Quickfinder	1,000.00
Holiday Gift to Members	2,000.00
Free Memberships (4)	760.00
Free Seminar Drawings (7)	<u>1,113.00</u>
Direct Member Benefits	14,873.00

External Activities 2013 - 2014

Middle Bucks Institute	5,000.00
Scholarships (3)	<u>6,000.00</u>
External Activities	11,000.00

Thank you to all members of the Board of Directors. I have sincerely enjoyed my time as a member and wish all the best to you and to this great Organization.

Respectfully,

Clare M. Shaw CPA

Buxmont Chapter - President

Northeast Chapter Report

67th Annual Meeting

June 15, 2014

Neil Trama and Jeanette Worden attended the 66th Annual Meeting held in Baltimore, MD from June 20 to June 23, 2013. Neil and Jeanette presented \$4,000.00 to the State from the Northeast Chapter. At this meeting Neil was installed as President-Elect of the State Board of Directors.

Our Chapter completed a successful 2013 seminar season held at the Woodlands with the following seminars:

May 22	Practice Sales	Sept 18	Jennings Business Tax Update
June 12	Tax Aspects of Health Care Bill	Oct 23	Ethics/PA State Tax Update
July 17	Jennings Accounting Seminar	Nov 13-14	Gear Up 1040
Aug 21	Gear Up 1041		

Our Chapter held a meeting after our May 22nd seminar to discuss the upcoming activities for the year. We held an executive board meeting on September 18, 2013, following our seminar. We discussed the schools and dollar amounts for the Chapter scholarships awarded to local colleges. Other miscellaneous chapter issues were discussed.

State President-Elect, Neil Trama and Chapter president Debbie Eremus attended several committee meetings on September 20, 2013, as part of Committee Day. Neil, Jeanette and I attended the Board of Directors meeting held on September 21, 2013. Neil, Jeanette, Cheryl Lewis and I also attended the Board of Directors meeting held on December 7, 2013.

We held a Chapter executive board meeting on November 12, 2013, at the Woodlands to prepare for the 1040 seminar, to discuss seminars and exhibitors for the upcoming year, and other chapter business.

We concluded our year with our annual Holiday Gala at Sibio's Restaurant in Dunmore. The event was attended by PSTAP President Irv Braunstein and his wife, Barbara, Marvin and Joyce Huttman, Paul and Ellen Cannataro and Executive Director, Sherry DeAgostino. After dinner the 25-year plus members were presented with a candy jar to honor their faithful membership in PSTAP. Everyone enjoyed the food and fellowship.

The chapter will hold a meeting following the seminar on May 21, 2014. At this meeting we will be having election of officers and discussing upcoming events.

Neil Trama, Jeanette Worden, Cheryl Lewis and I attended the Board of Directors meeting held on May 2-3, 2014. Neil Trama was installed as State President of the PSTAP at this meeting held in Harrisburg. Our Chapter would like to congratulate Neil. We know that he will be a great representative of our organization, and we wish him well.

This will be my last report as Northeast Chapter President. It has been an honor to represent the members of the Northeast Chapter, and to be a member of such an excellent State Board of Directors. Thank you for such a wonderful opportunity.

Respectfully submitted,

Debra S. Eremus, ATP

Debra S. Eremus, ATP
President, Northeast Chapter

PHILADELPHIA TRI-COUNTY CHAPTER

PRESIDENT'S REPORT STATE BOARD OF DIRECTOR'S MEETING JUNE 15, 2014

TO: PSTAP Board of Directors
FROM: Joseph P. Ianni
 President, Philadelphia Tri-County Chapter

On behalf of the Philadelphia Tri-County Chapter, I am pleased to report on the following activities of the Philadelphia Tri-County Chapter for the period July 1, 2013 through June 30, 2014.

Recent Events:

- **President**
Joseph Ianni
1526 Wolf Street
Philadelphia, PA 19145
215.339.0300
- **First Vice President**
Linda Chicano
940 Sproul Road
Suite #101
Springfield, PA 19064
610.544.5900
- **Second Vice President**
Christine D'Alonzo
127 Ellis Road
Havertown, PA 19083
610.449.4888
- **Third Vice President**
Maria Henderson
1 Madonna Lane
Broomall, PA 19008
610-325-7643
- **Treasurer**
Emile Cianfrani
2098 West Chester Pike
Suite #101
Broomall, PA 19008
610-356-2590
- **Recording Secretary**
Janet Pastor
21 E Hinckley Ave.
PO Box 33
Ridley Park, PA 19078
610.521.1040

- | | |
|----------------------|---|
| • July 16, 2013 | Seminar – Estate Planning |
| • August 27, 2013 | Seminar – Tax Ethics |
| • September 25, 2013 | Seminar – Gear-Up Business Entities |
| • October 17, 2013 | Seminar – PA Tax Update |
| • November 6-7, 2013 | Seminar – Gear-Up 1040 |
| • December 5, 2013 | Seminar – Loscalzo Tax Basis Accounting |
| • December 16, 2013 | Chapter Holiday Party |
| • January 7, 2014 | Seminar – Philadelphia Taxes |
| • February 3, 2014 | Seminar – Tax Potpourri |
| • May 21, 2014 | Seminar – Foreign Asset Reporting |
| • June 10, 2014 | Seminar – Jennings 1041 |

I have also attended the following events:

- | | |
|----------------------|--|
| • September 20, 2013 | PSTAP State Membership, Scholarship and Cooperation with the PA Department of Revenue Committee Meetings at the Executive Office |
| • September 21, 2013 | PSTAP State Board of Director's Meeting in Camp Hill, PA |
| • October 23, 2013 | City of Philadelphia Tax Advisory Committee Meeting in Philadelphia |
| • November 22, 2013 | PSTAP State Cooperation with the PA Department of Revenue Committee Meeting in Harrisburg, PA |

PHILADELPHIA TRI-COUNTY CHAPTER PRESIDENT'S REPORT
STATE BOARD OF DIRECTOR'S MEETING
JUNE 15, 2014
Page 2

- December 7, 2013 PSTAP State Board of Director's Meeting in Camp Hill, PA
- March 1, 2014 Fundraiser for State Representative Bill Adolph at Springfield Country Club, Springfield, PA
- May 3, 2014 PSTAP State Board of Director's Meeting in Camp Hill, PA
- May 22, 2014 13th Annual Eastern Pennsylvania Working Together Conference at Penn State Great Valley Campus, Malvern, PA

Future Events:

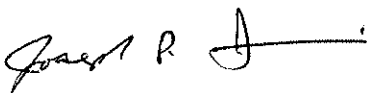
- July 15, 2014 Seminar - Capitalization vs. Deduction, Healthcare Reform Chapter Shredding Event
- August 19, 2014 Seminar – Tax Ethics
- September 17, 2014 Seminar – Jennings Business Entities
- October 23, 2014 Seminar – PA Department of Revenue Tax Update
- November 19-20, 2014 Seminar – Gear Up 1040
- December 4, 2014 Seminar – Loscalzo Accounting/Auditing
- January 6, 2015 Seminar – City of Philadelphia Tax Update
- February 2, 2015 Seminar – Tax Potpourri

Our events are held at the Springfield Country Club, located at 400 W. Sproul Road (Rt. 320), Springfield, PA 19064.

I am looking forward to my second term as President of our Chapter. I would like to thank the entire Philadelphia Tri-County Chapter Board for their continuous efforts and assistance to make our chapter so successful.

Please feel free to contact me with any questions or comments at joe_ianni@verizon.net or 215-339-0300.

Respectfully submitted,



Joseph P. Ianni
President, Philadelphia Tri-County Chapter, PSTAP

PSTAP
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL CHAPTER
PRESIDENT'S REPORT
June 15, 2014

TO: PSTAP BOARD OF DIRECTORS
FROM: James F. Tice, EA, South Central Chapter President
DATE: June 15, 2014

Members of the PSTAP Board of Directors:

It is with pleasure I can report on the following activities of the South Central Chapter of PSTAP for the 7/1/13 thru 6/30/14 Period.

I have attended the following PSTAP State Meetings/PSTAP Seminars/Committee Meetings/South Central Chapter meetings:

- SOC Chapter BOD Summer Strategy Session at Kelly Financial Services in New Cumberland on July 24, 2013
- South Central Chapter Health Care Reform: An Individual's Perspective & Affordable Care Act Update in New Cumberland on September 18, 2013. This was attended by the Honorable Representative Kevin J. Schreiber (District 95 – Serving York County).
- PSTAP State Legislative, Membership, PA DOR, and Scholarship Committee meetings on 9/20/13 and PSTAP BOD meeting on 9/21/13.
- South Central/Central Joint Education Gear Up Business Entities and material assembly on 9/22/13 & 9/23/13 in Camp Hill.
- PSTAP State PA Department of Revenue Fall Tax Seminar on October 1, 2013 in Camp Hill.
- South Central PA UC Issues and Chapter BOD meeting in New Cumberland on October 16, 2013.
- South Central/Central Joint Education Material Assembly on November 17th for the Jennings 1040 11-18 & 11-19 event in Camp Hill.
- South Central/Central Joint Education Jennings Fraud Accounting Seminar on 10/28/13 in Lancaster.
- South Central Chapter Retirement Plan Consulting Do's and Don'ts for the Tax Professional on 11/13/13 in New Cumberland.
- PSTAP State Cooperation with the PA DOR Committee Meeting in Harrisburg on November 22, 2013.
- South Central Chapter Pep Talk for Busy Season and Ethics on 12/4/13 in New Cumberland.
- PSTAP State Technology and By-Laws Committee meetings on 12/6/13 and PSTAP BOD meeting on 12/7/13
- South Central/Central Joint Education Gear-Up 1040 and material assembly on 12/15/13 – 12/17/13 in Camp Hill.
- South Central/Central Joint Education Jennings Health Care on 12/30/13 in Camp Hill.
- SOC Tax Season Update & Chapter BOD meeting in New Cumberland on 1/15/14. New Membership Certificates were distributed to attendees, and a special presentation was made for 25+ year members.
- South Central House Committee 9/2014 to 6/2015 Facility contract signing at Clarion Hotel in New Cumberland on 1/31/14
- South Central Tax Roundtable & Local Tax Update in New Cumberland on 4/23/14. Special Guest Speaker was Al Timko, Director of York/Adams Tax Bureau.
- PSTAP State BOD meeting on 5/2/14 & 5/3/14
- South Central Leadership Strategy Session in Mechanicsburg on 5/9/14
- South Central Estates and Trusts and Chapter BOD meeting in New Cumberland on May 21, 2014
- South Central Officer Transition Session in York on May 29, 2014
- South Central Chapter Officer Installation & Scholarship Presentation Social in Camp Hill on June 4, 2014. Special comedian entertainment was provided by Earl David Reed.
- South Central/Central Joint Education Gear Up Accounting and material assembly on 6/8/14 – 6/9/14 in Camp Hill

Additional Activities:

- I also participated in the PSTAP State website redesign conference call on 7/2/13
- South Central Membership Committee Meeting at Kelly Financial Services in New Cumberland on 11/5/13. A mailer was generated that to date has generated \$2625 in educational support to the Chapter for calendar year 2013.
- I also attended the York Adams Tax Bureau Tax Update Meeting at their office in York on 12/5/13
- Although I was not in attendance, please note that Gear-Up 1040 was added by the South Central/Central Joint Education Committee at a location in Gettysburg for the first time on 11/4/13 & 11/5/13.
- Chapter has purchased Epson EX7220 projector and Hisonic HS-120B Portable Wireless PA Amplifier equipment.
- South Central has been conducting two drawings for \$10 Sheetz gift cards for the 2013/2014 meetings.

South Central Chapter meetings are scheduled for the following upcoming dates:

<u>Date</u>	<u>Topic</u>
8/18/14	Jennings IRS Representation (Joint Central/South Central) at Radisson Penn Harris in Camp Hill
9/17/14	Accounting for Homeowners/Condo Associations
9/29/14	Gear-Up Business Entities (Joint Central/South Central) at Radisson Penn Harris in Camp Hill
10/15/14	IRS Collections & Role of Expert Witness
10/27/14	Jennings 1041 Trust & Estates (Joint Central/South Central) at Best Western Eden in Lancaster
11/6 & 11/7	Gear-Up 1040 (Joint Central/South Central) at Eisenhower Hotel & Convention in Gettysburg
11/12/14	Circular 230 Ethics
11/17 & 11/18	Jennings 1040 (Joint Central/South Central) at Radisson Penn Harris in Camp Hill
12/3/14	Healthcare Update
12/15 & 12/16	Gear-Up 1040 (Joint Central/South Central) at Radisson Penn Harris in Camp Hill
1/14/15	Tax Season Update
4/22/15	Form 1041 Nightmare
5/20/15	Understanding Partnerships
6/3/15	Wage & Hour Accounting & Documentation

Additional activities I will be attending are scheduled for the following upcoming dates:

<u>Date</u>	<u>Topic</u>
6/14 – 6/19	67 th Annual PSTAP State Convention
10/1/14	PSTAP State PA Department of Revenue Fall Tax Seminar in Camp Hill

South Central Chapter meetings are held at the Clarion Hotel (formerly Harrisburg Holiday Inn) in New Cumberland on the third Wednesday of the month from 2:00 p.m. – 6:00 p.m. followed by a buffet dinner. Two hour social events occur in the months of June and December. South Central will begin incorporating breakfast meetings during the 2014/2015 cycle.

Cynthia Scullion CPA will be the Education Committee Coordinator beginning July 1, 2014.

Installation of officers occurred June 4th at the West Shore Country Club in Camp Hill. Officers for the period 7/1/14 thru 6/30/16 are as follows:

President	William Johnson, PA
1 st Vice President	Cynthia Scullion, CPA
2 nd Vice President	Robyn Bauder
Secretary	Dale Zeiger, CPA
Treasurer	Tracy Radic, CPA

If you have any questions or comments, please feel free to call me at 717-843-9572 or e-mail me at james@ticeassociates.com.

Respectfully submitted,

James F. Tice, EA
South Central Chapter President



SOUTH EAST CHAPTER State Board Meeting Report Annual Report 7/1/13 to 6/15/14

The South East Chapter's meetings for July 2013 through December 2013:

Date: 7/17/13 – A Graceful Exit-Selling Your Practice-Gary Holmes

Date: 8/21/13 – Designing and Data Mining QuickBooks -Kathy Rue

Date: 9/18/13 – PA U/C Management System (UCMS) – Anna Brennan

Date: 9/20/13 – Legislative Committee Meeting

Date: 9/20/13 – Cooperation with PA DOR Committee Meeting

Date: 9/20/13 – Membership Committee Meeting

Date: 9/20/13 – Scholarship Committee Meeting

Date: 10/16/13 – Fraud Protection for Business Accounts with PNC Speakers

Date: 11/6-7/13 – Gear up 1040

Date: 11/22/13 – Committee on Cooperation with PA Dept of Revenue annual meeting in Harrisburg

Date: 12/18/13 – Ethics with Speaker Frank Cellini

Date: 1/13/14 – Qualified Retirement Programs with Speakers Shevlin & O'Connell

Date: 1/7/14 Attended Philadelphia Chapter Philadelphia Business Tax Update

Date: 2/3/14 Attended Philadelphia Chapter Tax Potpourri

Date: 5/21/14 – Section 1031 Exchanges with speaker Steve Venuti

Date: 5/22/14 – IRS working together conference at Penn State Great Valley

Our monthly meetings are held at the Towne House Restaurant, Baltimore Pike and Veterans Square Media, Pa. 19065 at 4:00pm. **Join us for an evening of excellent food, CPE, and informative fellowship with other accounting professionals.**

**For further information or to be placed on our mailing list for meetings call our
Chapter President**

Richard Kelly at 610-388-9700

Check the PSPA Web Site at www.pspa-state.org

Respectfully Submitted,

Richard B. Kelly, President Southeast Chapter PSTAP