

Internships & Volunteers

Catalog 2022





A message from director **Dr. Barbara Ferrer**

The Los Angeles County Department of Public Health (Public Health) works to protect health, prevent disease, and promote health and well-being for everyone in Los Angeles County. Los Angeles County is the largest county in the United States: home to over 10 million diverse residents and a travel destination for millions each year.

One of the Department's top priorities is to advance health equity. Research has increasingly shown that social and economic conditions are the most significant drivers of individual and community health. Public Health is committed to reducing health inequities through community-based collaborations with a wide range of partners. Led by the Center for Health Equity, the Department strives to support policies, practices and programs that lead to healthier environments.

Through that equity lens, Public Health maintains a broad portfolio of essential programs and services. With 14 [Public Health Centers](#) located throughout LA County, the Department provides free and/or low-cost services to those without insurance or a regular health care provider, including immunizations and communicable disease testing and treatment.

Public Health also promotes healthy behaviors, such as engaging in regular [physical activity](#), eating [healthy foods](#), and refraining from [tobacco use](#), in order to reduce the likelihood of developing a chronic disease. We advocate for access to health care coverage and a regular source of care, or medical home, which are important for early detection and management of chronic diseases. Public Health also ensures [safe drinking water](#), promotes [childhood vaccinations](#), and provides [sexual health education](#) to ensure the health of all residents. Additionally, [Public Health Nurses](#) make home visits to families and to first-time pregnant women; [epidemiologists](#) investigate the sources of disease outbreaks; and, [Environmental Health Specialists](#) ensure safe food, water, and housing.

I encourage you to join the over 4,300 Public Health professionals working to improve health and wellness across Los Angeles County. Please explore our internship and volunteer opportunities to discover the many ways that you can work with Public Health.

Best regards,

Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director, Los Angeles County Department of Public Health

Getting Started

1. Review project descriptions and apply accordingly.

- For an internship opportunity (seeking academic credit), go to website: <https://hr.lacounty.gov/academic-internships/> to get started. You must apply to Los Angeles County's Academic Internship Program (AIP) and complete their orientation prior to interning with a Department of Public Health program.
- For a volunteer opportunity (not seeking academic credit), email HRAdminSupport@ph.lacounty.gov.

2. Select the project(s) of interest.

- For internships, LA County's Academic Internship Program (AIP) will work with you and send your resume to the programs that have projects you are interested in.
- For volunteering, you may send your resume to the program's contact person of the project you are interested into inquire if they are accepting volunteers.

3. The program will contact you for an interview if the can host an intern or volunteer.

For information about internships and volunteering, please see the [FAQs](#). This catalog was **published on 2/10/2022**. Check publichealth.lacounty.gov/intern for **updated versions**. If you have any questions about internships and volunteering, email interns@ph.lacounty.gov.

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COVID-19 Update – 2/17/22

The COVID-19 pandemic has greatly impacted the way in which DPH offers internships as well as our capacity to provide projects and preceptors. The Department's all-out efforts and response to Coronavirus from the beginning of the pandemic and in the coming months has caused many programs to decline hosting internships. This catalog has been updated to indicate which programs are not accepting internships. For programs not indicated, please get in touch with the listed contact person to find out if they are accepting interns.

Community Health & Health Education

Community and Field Services - Antelope Valley and San Fernando/Santa Clarita Valleys Regional Health Office

Project Description: The African American Infant and Maternal Mortality Initiative is a unique internship opportunity that centers on addressing health inequities facing BIPOC (Black, Indigenous and People of Color) communities in Antelope Valley (SPA 1). As a member of the Community Liaising Team, the intern would primarily assist the regional/DPH leads in the facilitation of the Antelope Valley African American Infant and Maternal Mortality Community Action Team (AV AAIMM CAT). The intern will also closely collaborate with the San Fernando/Santa Clarita Valleys (SFSCV) CAT leads. In association with the functions of the community action team, the intern would focus on tasks such as grant development and funding, health policy, and co-lead the development/operations of workgroup(s). Ideal candidates must be actively enrolled in an MPH/equivalent program or doctorate program. One or more years of non-profit work is highly desired. Interns must have access to a personal laptop and internet connection in the event teleworking is necessary. This position is open until interns are hired.

Work Locations: SPA 1 – 335-B E. Ave K-6, Lancaster, CA 93535; Teleworking option is available.

Contact: Olga Vigdorichik; E: ovigdorichik@ph.lacounty.gov; Jordan Figueroa; E: JFigueroa2@ph.lacounty.gov

Community and Field Services - Antelope Valley and San Fernando/Santa Clarita Valleys Regional Health Office

Project Description: The African American Infant and Maternal Mortality Initiative is a unique internship opportunity that centers on addressing health inequities facing BIPOC (Black, Indigenous and People of Color) communities in San Fernando and Santa Clarita Valleys (Service Planning Area 2). As a member of the Community Liaising Team, the intern would primarily assist the regional/DPH leads in the facilitation of the San Fernando/Santa Clarita Valleys African American Infant and Maternal Mortality Community Action Team (SFSCV AAIMM CAT). The intern will also closely collaborate with the Antelope Valley (AV) CAT leads. In association with the functions of the community action team, the intern would focus on tasks such as grant development and funding, health policy, and co-lead the development/operations of workgroup(s). Ideal candidates must be actively enrolled in an MPH/equivalent program or doctorate program. One or more years of non-profit work is highly desired. Interns must have access to a personal laptop and internet connection in the event teleworking is necessary. This position is open until interns are hired.

Work Locations: SPA 2 – 7555 Van Nuys Blvd, Van Nuys, CA 91405; Teleworking option is available.

Contact: Olga Vigdorichik; E: ovigdorichik@ph.lacounty.gov; Cesar Sanchez; E: CeSanchez@ph.lacounty.gov

Community and Field Services - Antelope Valley and San Fernando/Santa Clarita Valleys Regional Health Office

Project Description: Address health disparities that arise from inequitable social, economic, and environmental conditions for residents. Seeking a Master of Public Health intern to assist with planning, implementing, and evaluating public health programs and activities; participate in research analysis; create and test health education-related materials based on community needs; conduct community outreach; and participate in internal/external committees and/or collaboratives over the summer.

Work Locations: SPA 1 – 335-B E. Ave K-6, Lancaster, CA 93535; SPA 2 – 7555 Van Nuys Blvd, Van Nuys, CA 91405; 26415 Carl Boyer Dr, Santa Clarita, CA 91350; 101 S. First Street, Burbank, CA 91502

Contact: Olga Vigdorichik; E: ovigdorichik@ph.lacounty.gov

Community and Field Services - San Gabriel Valley, Regional Health Office

Project Description: Assist with planning, implementing, and evaluating public health programs and activities; provide grant management support for COVID-19 grants to the Department; participate in research analysis of identified public health issues; create and test health education-related materials based on community needs; conduct community outreach; and participate in internal/external committees and/or collaboratives. More than one internship may be available.

Project No. 1153

Work Location: 330 West Maple Ave. Monrovia, CA 91016

Contact: Annette Trejo; E: atrejo@ph.lacounty.gov

Community and Field Services – Metropolitan Los Angeles, Regional Health Office

Project Description: Address health disparities that arise from inequitable social, economic, and environmental conditions for residents in Metropolitan Los Angeles. Interns and volunteers will assist with planning, implementing, and evaluating public health programs and activities; participate in research analysis of identified public health issues; create and test health education-related materials based on community needs; conduct community outreach; and participate in internal/external committees and/or collaboratives in Service Planning Area 4.

Project No. 1153

Work Location: 241 N. Figueroa St., Los Angeles, CA 90012; 5205 Melrose Ave., Los Angeles, CA 90038

Contact: Angela Salazar; E: ansalaza@ph.lacounty.gov

Community and Field Services – West & South LA Regional Health Office

Project Description: Interns/volunteers will be supporting its Program and Policy Development Unit. They may engage in projects related to community engagement and outreach, reproductive health, environmental health, homelessness, and trauma prevention. The duties include planning, implementing and/or evaluating public health activities; helping facilitate and coordinate internal and external meetings; conducting research, literature reviews, and community assessments; creating resource lists; assisting health education staff with creating health education/outreach material; and assisting with community outreach events.

Work Locations: 3834 S. Western Ave, Los Angeles, CA 90062; 11833 Wilmington Ave, Los Angeles, CA 90059; 2509 Pico Blvd., Santa Monica, CA 90405.

Contact: Marisela Lorenzana; E: MLorenzana@ph.lacounty.gov

Community and Field Services – East Regional Health Office

Project Description: Address health disparities that arise from inequitable social, economic, and environmental conditions for residents. Interns and volunteers will assist with planning, implementing, and evaluating public health programs and activities; participate in research analysis of identified public health issues; create and test health education-related materials based on community needs; conduct community outreach; and participate in internal/external committees and/or collaboratives. The undergraduate intern is placed within the Community Liaison Unit of the Regional Health Office.

Project No. 941 & 942

Work Location: 7643 S. Painter Ave, Whittier, CA 90602

Contact: Alicia Martinez-Vargas; E: alicmartinez@ph.lacounty.gov

Community and Field Services – South Bay, Regional Health Office

Project Description: Address health disparities that arise from inequitable social, economic, and environmental conditions for residents. Interns and volunteers will assist with planning, implementing, and evaluating public health programs and activities; participate in research analysis of identified public health issues; create and test health education-related materials based on community needs; conduct community outreach; and participate in internal/external committees and/or collaboratives. The undergraduate intern is placed within the Community Liaison Unit of the Regional Health Office.

Project No. 941 & 942

Work Location: 123 W. Manchester Blvd, Inglewood, CA 90301

Contact: Alicia Martinez-Vargas; E: alicmartinez@ph.lacounty.gov

Community and Field Services - Health Education Administration

Project Description: Assist with developing, revising, testing, and translating educational materials. The materials will address diverse audiences including parents, students, health professionals, non-profit agencies, and faith-based organizations. Work with professionals throughout DPH on plain language, and health literacy and education.

Project No. 1153

Work Location: 241 N. Figueroa St., Los Angeles, CA 90012

Contact: Thelma Castro; E: tcastro@ph.lacounty.gov

Children's Medical Services – Social Work Internship

Project Description: Children's Medical Services provides preventive screening, diagnostic, treatment, rehabilitation, and follow-up services to meet the specific health care needs of children and youth with special health care needs and provides related resources. We are seeking a Master of Social Work intern to perform multi-level practice work: individual, group, and systemic interventions. Intern will apply multiple treatment modalities and social work theory/frameworks to gain perspective and insight on patient / family dynamics. Intern will get experience with assessment, diagnosis, treatment planning, intervention, outcomes evaluation, and termination. Apply social work practices to multicultural populations. Interns will work on advocacy, resource referral, community needs assessment, evaluation, and documentation. Internship will provide macro skill development such as advocacy, evaluation, fundraising and development, grant writing, and program development.

Work Location: 9320 S. Telstar Ave, El Monte, CA 91731

Contact: Windy Gaston; E: wgaston@ph.lacounty.gov

Chronic Disease and Injury Prevention - Communications and Community Relations

Project Description: Communications and Community Relations creates media and public education campaigns. We are responsible for press events, media campaigns, press materials, media requests, social media, and web content for Chronic Disease and Injury Prevention programs. Interns/volunteers will assist with social media related to chronic disease and health promotion. They will assist with launch and press events for media campaigns (e.g., tobacco cessation, nutrition and physical education activity, and substance use disorder); edit and review reports, briefs, presentations, and press materials; assist with website content; and assist with documenting/photographing events.

Project No. 1186

Work Location: 3530 Wilshire Blvd., Los Angeles, CA 90010

Contact: Deyanira Abasta; E: dabasta@ph.lacounty.gov; Celina Valles; E: cvalles@ph.lacounty.gov

Division of HIV and STD Programs (DHSP) – Clinical and Quality Management

Project Description: Seeking a graduate level public health intern to assist in the development of media and health care provider campaigns, social media, and web content for Division of HIV and STD Programs to support ending the HIV Epidemic initiatives, congenital syphilis prevention, and STD screening and treatment. Interns/volunteers will also assist with developing, revising, testing, and translating educational materials for a wide array of audiences. They will edit and review reports, briefs, presentations; assist with website content; and assist with documenting/photographing events. Preference for majors related to health promotion, community health, or related field. Intern must have strong writing skills.

Work Location: 600 S. Commonwealth Ave., Los Angeles, CA 90005

Contact: Marisa Cohen; E: MCohen@ph.lacounty.gov

Nutrition and Physical Activity Program

Project Description: Project activities vary and may include: increasing healthy food access in early childhood education, school districts, healthcare clinics, food pantries, parks and community-based settings; building capacity for produce redistributions and produce prescription programs; promoting CalFresh Food and other federal food assistance programs through development of social media toolkit and calendar, Facebook Live event, or other promotion and outreach; supporting the coalition Nutrition Access LA with efforts to



increase nutrition security and healthy food access through convening partners, educating and informing, and supporting policy; conducting key informant interviews with subject matter experts and community-based partners; conducting environmental scans on healthcare centers and universities; writing reports and presenting on controversies in public health nutrition and state/federal level legislation that affects it; crafting responses to nutrition FAQs that come from the community or public comments for proposed rule changes; assisting in community nutrition education classes or food demonstrations; attending professional meetings and conferences; and creating spreadsheets and analyzing data. This program seeks Dietetic Interns, who are required to be enrolled in a Coordinated or Didactic Dietetic Internship Program that is affiliated with a university, or interns enrolled in MPH programs with a focus on nutrition.

Project No. 1099

Work Location: Remote

Contact: Kelly Warner; E: kwarner@ph.lacounty.gov

Office of Violence Prevention

Project Description: The Office of Violence Prevention (OVP) seeks graduate level interns to work on various programs and initiatives that support our Strategic Plan priorities focused on supporting children, youth and families, creating cultures of peace, fostering safe neighborhoods and building capacity for healing informed policies, practices and systems. Project activities will fall under one of OVP's core functions: (1) health education, programming, and community engagement, (2) research and evaluation, (3) policy and advocacy, and (4) capacity-building training and technical assistance. Sample duties may include: conducting research, assisting with community assessments, supporting the efforts of regional violence prevention coalitions, conducting outreach efforts, assisting with training and capacity building efforts, writing reports and preparing presentations, and working with community residents including youth and survivors to better understand needs related to violence, trauma and healing. Additional skills needed include strong oral, written, listening, and communication skills and the ability to engage with diverse populations and manage multiple tasks.

Project No. 1236

Work Location: 1000 S. Fremont Ave., Alhambra, CA 91803

Contact: Eileen Manasan; E: emanasan@ph.lacounty.gov

Public Health Clinic Services

Project Description: Assist with planning, implementing and evaluating strategic priorities for clinic services for all 14 public health centers throughout Los Angeles County; create and test health education related materials; conduct community outreach via mobile unit and participate in internal committees and collaboratives.

Work Location: Central Health Center, 241 N. Figueroa St, Los Angeles, CA 90012

Contact: Gema Morales-Meyer; E: chs@ph.lacounty.gov

Kelly Warner (middle) is a Register Dietitian with the Nutrition and Physical Activity Program. She was a preceptor for Jose Serrano III (left) and Israel Aguilar (right) who are dietetic students at Cal State Northridge.

Teen Distracted Driving Program

Project Description: The student will be working with the Division of Chronic Disease and Injury Prevention (DCDIP) Injury Prevention Unit (IPU) to address teen motor vehicle collisions and deaths in Los Angeles County. This is a new project established in 2020 to provide education to teen drivers and passengers to change the culture of driving to one that is distraction-free. The IPU project will include training for the student to become a presenter to disseminate data, materials, and evidence findings to high school students. The student will also be involved in calling high school administrators/teachers to coordinate workshops and attend coalition meetings to share resources to networks. Occasional outreach opportunities are available if the student is willing to participate on evenings and weekends. Interns must currently be enrolled in college.

Project No. 1257

Work Location: 3530 Wilshire Blvd., 8th floor, Los Angeles, CA 90010

Contact: Christine Li; E: cli@ph.lacounty.gov; Deyanira Abasta; E: dabasta@ph.lacounty.gov

Veterinary Public Health

Project Description: Veterinary interns will assist with animal disease surveillance, rabies control, and animal importation inspections. They will conduct literature reviews, develop educational handouts, and present on a One Health topic. Veterinary internship requires a minimum of 4 weeks, full time. Health education interns will assist with health education materials or campaigns focused on human and animal health. May include the creation of handouts, web-based materials, or educational messages for community members (e.g. schools, walking groups, veterinary clinics or physicians) or developing an outreach plan and creating related materials for specific communities. Volunteers will assist with data entry, report processing, disease investigations, public outreach, and current program projects. Preference is given to volunteers that are available for more than 3 months.

Project No. 1017

Work Location: 313 N Figueroa St, Los Angeles, CA 90012

Contact: Karen Ehnert; E: vet@ph.lacounty.gov

Epidemiology, Research, and Evaluation

Acute Communicable Disease Control

Project Description: We are seeking a graduate level public health intern to assist with investigations of infectious diseases across a range of diverse domains: foodborne (e.g., salmonella, E. coli), vector borne (e.g., West Nile virus, Zika virus), antimicrobial-resistant pathogens, select vaccine preventable diseases (e.g., influenza), healthcare-associated, and more (e.g., group A streptococcal infections). Intern duties may vary depending upon the topic and program needs and could include: data entry and managing datasets, obtaining medical records, conducting case interviews, assembling literature reviews, conducting analyses, and assisting with a range of surveillance and outbreak response.

Work Location: 313 N. Figueroa Street, Los Angeles, CA 90012

Contact: Jana Thiru; E: Jthiru@ph.lacounty.gov

Chief Science Office - Rapid Assessment, Training and Evaluation

Project Description: Assist with designing and implementing rapid assessment surveys (2-3 pages; 1,000+ respondents; high response rates) on emergent public health issues that necessitate quick feedback. Activities may include conducting literature reviews using PubMed and Google searches; completing data entry and cleaning; developing, preparing and implementing surveys; and assisting with narratives, tables, and graphs.

Work Location: 313 N. Figueroa St, Los Angeles, CA 90012

Contact: Lisa V. Smith; E: lismith@ph.lacounty.gov

Chronic Disease and Injury Prevention – Research and Evaluation Unit

Project Description: Seeking interns to assist with a study related to the impact of integrative medicine services (e.g., mindfulness, tai-chi, yoga) at the Wellness Center at the Historic General Hospital (LAC+USC Medical Center). Interns will gain experience in administering surveys, entering/cleaning survey data, synthesizing survey findings, and preparing reports based on research findings for publication. Proficiency with Access 2010/2013 and other Microsoft Office programs, as well as strong communication skills in both English and Spanish are preferred.

Project No. 1186

Work Location: 3530 Wilshire Blvd, Los Angeles, CA 90010

Contact: Deyanira Abasta; E: dabasta@ph.lacounty.gov; Celina Valles; E: cvalles@ph.lacounty.gov

Division of HIV and STD Programs (DHSP) – Planning, Development, and Research

Project Description: Seeking a graduate level public health intern to assist with program evaluation of clinical programs tied to Los Angeles County's Ending the HIV Epidemic Initiatives. Intern duties may vary depending upon the topic and program needs and can include data cleaning, assistance with development of data dictionary and data protocol for HIV Testing Services (HTS), completing data entry and managing datasets, conducting literature reviews, performing various data analyses, including analysis on health district residence and HIV service/testing access for HTS and Ryan White (RW) services, and assisting with a range of program development and monitoring and evaluation activities. Preference for majors related to epidemiology or public health. Intern should have strong writing skills, competency with SAS, and preferably have some program evaluation experience. This internship can also be carried out remotely.

Work Location: 600 S. Commonwealth Ave., Los Angeles, CA 90005

Contact: Sona Oksuzyan; E: SOksuzyan@ph.lacounty.gov

Division of HIV and STD Programs (DHSP) – National HIV Behavioral Surveillance and Medical Monitoring

Project Description: Seeking a graduate level public health intern to assist with analysis of population-based HIV/STD behavioral and clinical data to assess trends in HIV/STD related behaviors and outcomes as well as to determine the appropriateness of existing prevention initiatives/treatment and clinical outcomes. Intern duties may vary depending upon the topic and program needs and can include participant recruitment, conducting subject interviews, obtaining medical records, completing data entry and managing datasets, assembling literature reviews, conducting analyses, and assisting with a range of surveillance and outbreak response activities. Preference for majors related to epidemiology or biostatistics. Intern should have strong writing skills and competency with SAS.

Work Location: 600 S. Commonwealth Ave., Los Angeles, CA 90005

Contact: Yingbo Ma, E: YMa@ph.lacounty.gov; Nouran Mahmoud E: nmahmoud@ph.lacounty.gov

Division of HIV and STD Programs (DHSP) – STD Surveillance

Project Description: Seeking a graduate level public health intern to assist in combatting two important public health challenges in Los Angeles County: HIV and Sexually Transmitted Diseases (STD). Intern activities that will directly contribute to HIV and STD elimination efforts and the improvement of health and well-being of persons and populations impacted by these diseases in Los Angeles County. Duties may include: (1) an evaluation of the timeliness, completeness, and quality of HIV or STD surveillance systems using metrics developed by the US Centers for Disease Control and Prevention; (2) a data for action analytic project using data from HIV and STD case surveillance, HIV and STD bio-behavioral surveys, and HIV programs (e.g., HIV testing services, Partner services), and (3) assistance with outbreak detection and response activities if needed. Preference for majors related to epidemiology or biostatistics. Intern should have excellent verbal and written communication, ability to work in diverse settings, familiarity with quantitative data and analytic methods, and SAS data analysis.

Work Location: 600 S. Commonwealth Ave., Los Angeles, CA 90005

Contact: Andrea Kim; E: AKim@ph.lacounty.gov

Institutional Review Board

Project Description: The Institutional Review Board (IRB), housed in the DPH Chief Science Office, serves as an independent oversight board. The IRB ensures the ethical treatment of subjects of research and related activities such as research, evaluation, surveillance, and other data gathering activities. In addition to overseeing ethical conduct of research and related activities, the IRB promotes equity of study recruitment, ethical conduct, and rigorous and appropriate methodology. Responsibilities include maintaining research project database system, which involves assisting with transferring hard copy research projects into a new online database system of confidential data with various components to track vital information, and recording IRB committee actions, and preparing monthly reports.

Project No. 1246

Work Location: 313 N Figueroa St, Los Angeles, CA 90012

Contact: Alysia Kwon, E: irb@ph.lacounty.gov

Maternal, Child, and Adolescent Health Programs (MCAH) - Epidemiology

Project Description: Support the implementation of three population based epidemiological surveys; specific duties include reviewing the survey tools, conducting phone interviews, and tracking project progress. Work with staff to develop health briefs or conduct further analyses on various MCAH issues. Assist in disseminating project findings to stakeholders and community partners. Assist with program evaluation activities and program/project improvements. Assist with conducting focus groups to inform project design and implementation, specific duties include outreach and recruitment of focus group participants, collecting and analyzing focus group feedback and making recommendations to project implementation. Assist in literature review on MCAH related topics. Support staff in maintaining and designing website and MCAH Data Center; assist with periodic updates of tracking preconception and inter-conception health indicators in website data. Assist with designing and developing health education and program materials incorporating evidence-based practices and accounting for health literacy.

Work Location: 695 S. Vermont Ave., Los Angeles, CA 90005

Contact: Diana Liu, E: dliw@ph.lacounty.gov

Public Health Investigation Administration

Project Description: Seeking interns to assist Public Health Investigators conduct a variety of communicable disease intervention, control, and enforcement activities. Interns will learn about the legal basis for acute communicable disease interventions and strategies for diseases such as STDs, HIV/AIDS, and tuberculosis. They will also assist with activities related to the California Marine Biotoxin Monitoring Program, the development of the Public Health Investigation Procedure Manual, and special projects as necessary. Strong computer skills and undergraduate coursework in fields related to public health and administration, epidemiology, microbiology, communicable disease control and basic sciences such as biology and chemistry are preferred.

Work Location: 5555 Ferguson Dr., Commerce, CA 90022

Contact: Marilyn Smith; E: msmith@ph.lacounty.gov

Substance Abuse Prevention and Control (SAPC) - Quality Assurance and Epidemiology

Project Description: Assist with organizing clinical case reviews. Coordinate clinical trainings for provider network. Conduct epidemiological studies and data cleaning/analyses to inform program planning and policy development.

Work Location: 1000 S. Fremont Ave, Alhambra, CA 91803

Contact: Hugo Viramontes; E: hviramontes@ph.lacounty.gov

Tuberculosis Control Program

Project Description: The Tuberculosis Control Program works to prevent the transmission of tuberculosis within LA County. We are seeking a Master's in Public Health student to assist with community outreach and coalition work to stop the spread of TB.

Project No. 1127

Work Location: 2615 S. Grand Avenue, Los Angeles, CA 90007

Contact: Alvonte Harraway; E: AHarraway@ph.lacounty.gov

Vaccine Preventable Disease Control Program - Epidemiology

Project Description: The Vaccine Preventable Disease Control Program (VPDC) conducts surveillance and manages investigations of vaccine preventable diseases such as pertussis (whooping cough), measles, mumps, etc. Interns and volunteers will assist with gathering case management information from medical providers, laboratories, schools, patients, and other agencies to investigate vaccine-preventable diseases reports. They will assist with surveillance data management activities, including electronic data entry, organization, cleaning, analysis, and a quarterly data reconciliation process, which documents the status and disease disposition of every suspect disease report. They will review case report forms from health district nurses or surveillance staff to ensure accuracy and completeness.

Work location: 3530 Wilshire Blvd, Los Angeles, CA 90010

Contact: Shanda Rogers; E: shrogers@ph.lacounty.gov

Veterinary Public Health - Epidemiology

Project Description: Work on projects that include survey design, implementation, data analysis, report-writing, educational materials development, and in-person presentations. Topics include an intersection of human and animal health. An ideal candidate should have the ability to write a 3-5-page proposal on a research topic, including phases of work, literature reviews, and writing skills.

Work Location: 313 N. Figueroa St, Los Angeles, CA 90012

Contact: Karen Ehnert; E: vet@ph.lacounty.gov

Health Policy and Program Management

Chief Science Office - Center for Health Impact Evaluation

Project Description: Master-level volunteers and interns will assist with projects analyzing programs and policies. Projects rely on a variety of quantitative and qualitative tools such as statistics, simulation modeling, focus groups, and interviews with key stakeholders to help the Department of Public Health, other agencies, and the public assess the potential impact of future program and policy decisions. Interns and volunteers will have the opportunity to gain experience in various aspects of the Center's projects including (literature reviews, quantitative and qualitative data collection and analysis, manuscript and report writing, community engagement, and meeting facilitation). Opportunities to intern or volunteer with the Center for Health Impact Evaluation vary based on current project needs and timelines.

Project No. 1032

Work Location: 313 N. Figueroa St, Los Angeles, CA 90012

Contact: Laura Stroud; E: lstroud@ph.lacounty.gov; <http://publichealth.lacounty.gov/chie/>

Children's Medical Services – Policy, Planning, and Organizational Development

Project Description: Children's Medical Services provides preventive screening, diagnostic, treatment, rehabilitation, and follow-up services to meet the specific health care needs of children and youth with special health care needs and provides related resources. We are seeking a graduate student with a background in public health, social science, communications, community engagement, or policy to assist with research, analysis, organizational management, policy development and implementation, or engaging community stakeholders and DPH staff. Interns will develop strategic and work plans to accomplish Departmental goals.

Project No. 1032

Work Location: 9320 Telstar Ave., El Monte, CA 91731

Contact: Shieva Davarian; E: SDavarian@ph.lacounty.gov

Chronic Disease and Injury Prevention – Cardiovascular and School Health

Project Description: Seeking interns to assist with implementation and evaluation of evidence-based interventions that promote physical activity at schools, workplaces, and parks/trails, including but not limited to high quality K-12 physical education, before/during/after-school physical activity programs, employee wellness programs, and connecting people to parks/trails via clinical providers (Park Rx Los Angeles County). Interns will gain experience in program planning, policy development, coalition building, and program evaluation. Interns will also assist with planning/developing/facilitating meetings, and may research, develop, or edit health education materials for community engagement, and/or assist with webpage and listserv maintenance. Ideal candidates will have strong writing and interpersonal skills.

Work Location: 3530 Wilshire Blvd, Los Angeles, CA 90010

Contact: Deyanira Abasta; E: dabasta@ph.lacounty.gov; Celina Valles; E: cvalles@ph.lacounty.gov

Chronic Disease and Injury Prevention – Healthy Food Procurement Unit

Project Description: Seeking interns to assist with program planning and evaluation related to various healthy food procurement efforts, including but not limited to implementation of healthy food/nutrition standards and practices across an array of institutional food service settings. Interns will gain experience in policy development, policy implementation, and policy evaluation (e.g., administering surveys, entering/cleaning survey data, synthesizing survey findings, preparing reports). Proficiency with Access 2010/2013 and other Microsoft Office programs, as well as strong writing and communication are preferred. Desired (but not required) qualifications include experience analyzing data with statistical software programs such as SAS, Stata, or R.

Project No. 1146

Work Location: 3530 Wilshire Blvd, Los Angeles, CA 90010

Contact: Deyanira Abasta; E: dabasta@ph.lacounty.gov; Celina Valles; E: cvalles@ph.lacounty.gov

Chronic Disease and Injury Prevention – Multiple Programs

Project Description: Opportunities are available in epidemiology, public policy, social work, and urban planning. Work on reducing the risk and burden of chronic disease, injury, and social conditions that affect health. Programs include: Senior Health, Cardiovascular and School Health, Policies for Livable, Active Communities and Environments, and Tobacco Control and Prevention Program. Visit publichealth.lacounty.gov/chronic for more info on programs.

Project No. 1150

Work Location: Varying, Los Angeles, CA 90010

Contact: Deyanira Abasta; E: dabasta@ph.lacounty.gov; Celina Valles; E: cvalles@ph.lacounty.gov

Chronic Disease and Injury Prevention: The Wellness Center at LAC+USC Medical Center

Project Description: The Wellness Center (TWC) was established in 2014 as a one-stop destination for health and wellness at the site of the LA County Historic General Hospital, adjacent to LAC+USC Medical Center. At present, there are more than 20 community-based organizations co-located at TWC that provide a full range of services including physical fitness, cooking classes, mental health services, supportive housing referrals, support services for domestic violence and sexual assault survivors and other wellness services. Interns have the opportunity to interact directly with clients and conduct higher level program evaluation work to track progress and evaluate new initiatives. Interns can receive training in our comprehensive intake assessment where clients are screened for a variety of health-related needs and referred to onsite and offsite organizations, assist with programming including produce distribution, cooking classes, evidence-based programs for chronic disease management and trauma-informed programming for mental health. We currently host internship programs for undergraduate students, MPH students, nursing students, medical students, medical residents, and social work students. Preference is given to students fluent in Spanish and native Spanish speakers.

Work location: 1200 N State St, Los Angeles, CA 90033

Contact: Janina Morrison; E: janina@thewellnesscenterla.org

Communications and Public Affairs

Project Description: Provide support to the Executive Office's Communications and Public Affairs division, which consists of the following units: Communications Support, and Public Information. Assists with researching, developing, and editing health education materials for community engagement; researching and developing articles for internal newsletters and publications; and developing press releases and social media content to inform the public about public health issues.

Work Location: 313 N. Figueroa St., Los Angeles, CA 90012

Contact: Erica Lespron; E: ELespron@ph.lacounty.gov

Emergency Preparedness and Response

Project Description: Learn from one of the largest jurisdictions in California and develop lasting relationships in field of public health and emergency management. At the Emergency Preparedness and Response Division, we work to protect the health and safety of the community in public health emergencies, natural and/or man-made disasters, emerging infectious diseases, and other local emergencies. To maintain our readiness, we develop plans, collaborate and practice with our partners, and strive to build community resiliency. Interns may have the opportunity to support the department in emergencies. Assignments may include working on plans, trainings, developing educational materials, providing data management and analysis, and operationalizing outreach efforts in outbreaks and disasters. This is an opportunity to explore and make a difference in the community. Preference for interns that are current undergraduate or graduate student in a public health, emergency management, and other related fields.

Work Location: 600 S. Commonwealth Ave, Los Angeles, CA 90005

Contact: Voncille McKinney; E: vmckinney@ph.lacounty.gov

Executive Office

Project Description: The Department of Public Health (DPH), Executive Office, seeks interns to design and implement sustainable public health systems to advance the conditions that support optimal health and well-being for all Los Angeles County residents. Duties may include supporting staff and leaders in reviewing and applying a health equity framework in policies, practices, and communications. Other assignments involve actively participating in Executive Office staff meetings and conducting 1-on-1 informational meetings with departmental leaders.

Work Location: 313 N. Figueroa St, Los Angeles, CA 90012

Contact: Gabriela Mendoza; E: Gabmendoza@ph.lacounty.gov

Maternal, Child, and Adolescent Health Programs (MCAH) - Children's Health Outreach

Project Description: Duties include assessing community trends and services related to MCAH problems, community presentations, data management (e.g., data collection, entry, analysis), geo-mapping, grant writing, literature review, manuscript preparation, planning and participating in bi-monthly healthcare access collaborative meetings, and policy development. Graduate interns may further assist in the planning and conducting of studies related to Children's Health Outreach and/or Help Me Grow administration and/or program functions including data systems, policies, procedures, operations, and administrative practices. Preference for an intern (rather than volunteer) and current undergraduate or graduate student in a public health-related field.

Project No. 969 (Revised)

Work Location: 600 S. Commonwealth Ave., Los Angeles, CA 90005

Contact: Steve Baldwin; E: stbaldwin@ph.lacounty.gov

Nursing Administration

Project Description: Support various projects in Nursing Administration. Assist in planning and developing evidence-based training programs aimed at increasing staff skill in evidence-based public health nursing practice and information technology; assist in providing trainings to enhance the skills of public health employees; develop evaluation tools to measure effectiveness of trainings; conduct work flow analysis; update/maintain internet/intranet websites; assist in teaching opportunities for educational training; communicate with various graduate programs from other schools to promote Public Health and LA County; assist in data entry, management, and analysis; and write reports.

Work Location: 241 N. Figueroa St., Los Angeles, CA 90012

Project No. 1040 & 1041

Contact: Tricia-Nicole Gandela; E: tgandela@ph.lacounty.gov; Jennifer Rivera, E: jrivera@ph.lacounty.gov; Lucille Rayford, E: lrayford@ph.lacounty.gov

Office of Planning

Project Description: The Office of Planning leads community and Department-wide health planning projects and provides technical support to DPH Programs in the areas of program planning and strategic planning. Interns and volunteers will assist in the implementation of the Community Health Improvement Plan, a multi-year strategic plan for DPH and community stakeholders to collaboratively improve the health of all residents. This includes working with and supporting community partners on key public health priorities to achieve health improvement objectives. Interns and volunteers will also provide support to the Community Prevention and Population Health Task Force, a group of 25 public health leaders who make policy and systems change recommendations to the Los Angeles County Board of Supervisors as well as the Health Agency. Support includes coordinating meetings, designing agendas, and assisting with the development of policy recommendations.

Work location: 313 N. Figueroa St, Los Angeles, CA 90012

Contact: Emily Caesar; E: ecaesar@ph.lacounty.gov

Office of Women's Health

The Office of Women's Health is seeking interns for different positions to assist with a variety of projects addressing current women's health issues including, but not limited to: assisting with the planning and development of meetings and/or conferences; research, reporting and data analysis on women's health issues; and other women's health related projects as needs arise. Our focus is on advancing women's health equity. Please carefully review the project descriptions and apply accordingly.

Healthy Aging – Los Angeles Alliance for Community Health and Aging (LAACHA): Assist with a variety of aging projects for the Office of Women's Health including: participate in organizing and building of the Los Angeles Alliance for Community Health and Aging (LAACHA) coalition; engage stakeholders in LAACHA; assist with communication strategies and communicating with partners; assist with projects, tasks, and research related to healthy aging and women's health; assist and develop PowerPoints, newsletters and other materials. Data skills a plus.

Project No. 1095

Sexual and Reproductive Health/Gender-Based Violence Program: Contribute to research, advocacy, and educational projects on sexual and reproductive health and/or gender-based violence. Topics of work include contraception, abortion, intimate partner violence, sexual violence, and human trafficking, and the intersections of these issues with other public health topics. Work with staff on health briefs, infographics, fact sheets, reports/manuscripts, and/or trend analysis about these topics. Track and analyze legislative and policy changes related to these issues.

Project No. 1191

Women's Health Data and Epidemiology: Work with staff on researching, collecting, organizing, analyzing, interpreting and reporting data for health briefs, policy reports, infographics, presentations, the County's Open Data Portal, manuscripts, research projects and grant deliverables covering a variety of women's health topics. Experience in statistical analyses and SAS are preferred.

Project No. 949

Women's Health Programs: Collaborate with multidisciplinary staff on various women's health projects, including communication efforts, developing written materials and presentations, conference planning, and data entry and analysis. Topics of work involve a variety of women's health issues; stakeholders include community members, County staff, and external professionals.

Project No. 1042

Work Location: 1000 S. Fremont Ave, Alhambra, CA 91803

Contact: Mari-Ellen Long; E: mlong@ph.lacounty.gov

Oral Health Program

Project Description: The Oral Health Program (OHP) oversees the planning, coordinating, and implementing of public and oral health projects, activities and interventions that prevent oral cavity and dental related diseases in the residents in Los Angeles County. OHP interns and volunteers' assignments may include, but not be limited to the following: reviewing and developing oral health literature and curricula, and PowerPoint slide decks; analyzing data and generating reports from the Customer Satisfaction Survey; attending the Community Oral Health Improvement Plan (COHIP) meetings and working with community partners on key oral health objectives and strategies as outlined in the COHIP. The program strives to reduce disparities in oral health, while improving overall health status in Angelinos. Interns must currently be a student in a Master's degree accredited program of study with specialization in Public Health Education or Community Health Education at minimum, or in a dental health program. Interested graduate students should possess: excellent written and oral communication skills; strong organizational ability; great attention to detail; skill to work both independently and in team settings; ability to conduct and implement research on evidence-based practices; and intermediate to advanced skills in Microsoft Office software applications.

Work location: 3530 Wilshire Blvd., Los Angeles, CA 90010

Contact: Erika Gist; E: egist@ph.lacounty.gov

Substance Abuse Prevention and Control - Substance Use Health and Policy Management

Project Description: Assist staff in developing, implementing, and evaluating evidence-based and innovative alcohol and other drugs (AOD) community prevention programs in Los Angeles County. Assess community trends and service needs related to AOD issues. Foster community coalitions and networks to organize alcohol and drug-free activities. Promote community-based and policy-level change to reduce access and availability of substances of abuse.

Work Location: 1000 S. Fremont Ave, Alhambra, CA 91803

Contact: Stephanie Chen; E: schen7@ph.lacounty.gov

Substance Abuse Prevention and Control - Strategic and Network Development

Project Description: Conduct research and analysis on legislation and regulations; participate in stakeholder workgroups to design/update substance use disorder services benefits package; support development and implementation of training and technical assistance efforts; and assist with developing reports and other publications. Develop materials to inform the public and partner agencies about available substance use disorder services; coordinate and conduct community presentations; support efforts to inform patients about service options and rights; and support design and development of marketing and promotional efforts targeting the public/patients.

Work Location: 1000 Fremont Ave, Alhambra, CA 91803

Contact: Michelle Gibson; E: migibson@ph.lacounty.gov

Vaccine Preventable Disease Control Program - Perinatal Hepatitis B Prevention Unit

Project Description: The Perinatal Hepatitis B Prevention Unit works to protect hepatitis B positive women and their infants. Volunteers or interns may assist with case management activities, including working with patients, physicians, and hospitals. They may also work with state and local officials. Help maintain and monitor the perinatal hepatitis B website, develop or update health education materials, participate in creating and testing new case management module, assist in the development of online training modules for prenatal physicians, and participate in Performance Improvement measures and create reports to monitor performance.

Work location: 3530 Wilshire Blvd, Los Angeles, CA 90010

Contact: Shanda Rogers; E: shrogers@ph.lacounty.gov

Public Administration

Administrative Services

Project Description: Support special projects associated with supply chain management, grant management, facilities management, customer service improvement, and other administrative assignments. Proofread documents and other written work. Take notes, prepare briefs, and write synopses of professional literature. Other duties as needed to ensure smooth operations of administrative services related matters. Assist in collecting and analyzing data, preparing charts and reports. Participate in studies and prepare reports, gather, and analyze data on existing programs, conduct surveys, and studies. Assist in drafting forms, policies, and procedures.

Project No. 1086 & 1091

Work Location: 5555 Ferguson Dr., Commerce, CA 90022

Contact: Federico Rangel Jr; E: frangeljr@ph.lacounty.gov

Children's Medical Services - Clerical

Project Description: Support with clerical duties including answering phones, scanning/copying documents, filing; assisting therapy staff including cleaning work areas, toys and equipment before and after treatments, bulletin board projects; assisting with data entry, creating and updating documents, databases and forms; filing, scanning, answering/making phone calls, creating/updating databases, and special projects.

Work Location: 9320 Telstar Ave., El Monte, CA 91731

Contact: Sylvia Duarte; E: sduarte@ph.lacounty.gov

Compliance Management

Project Description: Monitor and ensure continued compliance of the Department of Public Health and its workforce with applicable laws, regulations, and standards related to health care business practices, and adherence to federal and state requirements, the Los Angeles County Code, and other applicable policies and procedures. The volunteer/intern will provide administrative support for compliance audits, operational reviews, contract monitoring activities, occupational safety and health programs, and loss control and prevention strategies. Duties include, but are not limited to collecting and analyzing data, preparing charts and reports, and drafting policies, procedures, and training programs in support of compliance objectives.

Work Location: 5555 Ferguson Dr., Commerce, CA 90022

Contact: Nichole Alcaraz; E: nalcaraz@ph.lacounty.gov

Disease Control Administration

Project Description: To assist in the bureau's efforts to control communicable diseases, respond to outbreaks/disasters, and support a variety of community-focused public health projects, the individual in this position assists with literature reviews, research, implementation of evidence-based practices, preparation of high-level reports/presentations/executive assignments, project/program planning, implementation and evaluation.

Work Location: 313 N. Figueroa St., Los Angeles, CA 90012

Contact: Susan Amador; E: superez@ph.lacounty.gov

Facilities Management/Space Planning

Project Description: Assist with the evaluation, development, and improvement of space planning and facilities management services. Review of space planning documents; development of policies and procedures associated with space planning and facilities management; and development of tools and resources for facilities management.

Project No. 1061

Work Location: 5555 Ferguson Dr, Commerce, CA 90022

Contact: Federico Rangel Jr.; E: frangeljr@ph.lacounty.gov

Financial Management

Project Description: Financial Services oversees the financial operations for the Department of Public Health, including grant performance monitoring and invoice processing, financial activities coordination, expenditure target setting and monitoring, fiscal review of purchase orders, processing of mileage and travel reimbursement and other fiscal related troubleshooting matters. Assist in the budget process and grants management for Public Health programs.

Work Location: 5555 Ferguson Dr., Commerce, CA 90022

Contact: Victor Cortez; E: vcortez@ph.lacounty.gov

Grant Fund Development Unit

Project Description: Students will have the opportunity to experience the development and planning of grant funded public health programs that have a positive impact on the health and well-being of Los Angeles County residents. Working with the GFDU will introduce the grant application process, policies and procedures of county contracting, as well as financial, logistical, and operational processes of the Department. Student will also have the opportunity to use best practices and evidence-based research to improve and streamline the grant process.

Work Location: 5555 Ferguson Dr, Commerce, CA 90022

Contact: Alfredo Reyes; E: alfreyes@ph.lacounty.gov

Human Resources

Project Description: Evaluate payroll practices to determine where efficiencies can be implemented to reduce staff overtime. Review the processes for coordinating meetings with unions, notifications of equity complaints, and coordination with Departmental offices on grievances. Work on making human resources operations more efficient. Identify ways to reduce the lag time for onboarding new employees. Work on recruitment strategies for high demand positions. Assist with grievance hearings. Contribute to internal policy review and revision. Conduct application reviews and review workflow processes.

Work Location: 5555 Ferguson Dr, Commerce, CA 90022

Contact: Daniel Rojas; E: DRojas@ph.lacounty.gov

Information Systems

Project Description: Work on website redesign and assist with the inventory of all the content on the websites, identifying what information needs to be migrated, what will be migrated or removed, and support the design workshops. Conduct research on technologies to enhance civic engagement with our communities. Conduct an evaluation of solutions on the market, facilitation of product demonstrations, and research into digital marketing trends and outreach strategies. Assist with efforts to acquire and implement new data analytics tools (e.g., SAS Enterprise, Power BI, etc.) and corresponding data repositories. This would include working with Department experts on data management strategies. Assist with efforts to acquire and implement a new data exchange platform with the Health Agency to enable standards-based data sharing of sensitive information with partners.

Work Location: 5555 Ferguson Dr, Commerce, CA 90022

Contact: David Cardenas; E: dcardenas@ph.lacounty.gov

Supply Chain Management

Project Description: Assist with the evaluation, development, and improvement of the administrative infrastructure for supply chain management services. Duties include review of existing procedures and policies, development of policies and procedures associated with supply chain management, and development of tools and resources for constituents.

Project No. 1062 & 1079

Work Location: 5555 Ferguson Dr, Commerce, CA 90022

Contact: Federico Rangel Jr.; E: frangeljr@ph.lacounty.gov

Substance Abuse Prevention and Control - Contracts

Project Description: Assist in the development, implementation, and evaluation of policies and contractual documents to manage publicly funded substance use disorder programs.

Project No. 1085

Work Location: 1000 S. Fremont Ave, Alhambra, CA 91803

Contact: Daniel Deniz; E: ddeniz@ph.lacounty.gov,

Health Inspection

Environmental Health

Environmental Health (EH) is a division within DPH responsible for the enforcement of state and local laws and regulations relating to environmental factors which affect public health and safety. EH staff is comprised primarily of Environmental Health Specialists, commonly known as "Health Inspectors." It is the mission of EH "to assess environmental conditions and reduce exposure to health risks, and to educate the public on sources of environmental risk so they are empowered to protect themselves, their families, and their communities." The division is led by the Environmental Health Director and Administrative Unit. EH is made up of different Branches that perform different functions and services. Please carefully review the branch descriptions and apply accordingly.

District Surveillance and Enforcement Branch: District Surveillance & Enforcement (DSE) is responsible for the inspection and enforcement of public health laws at the following: restaurants, bakeries, markets, contracted public school cafeterias, summer feeding sites, senior feeding sites, swap meets, Certified Farmer's Markets, licensed housing, swimming pools at licensed apartments, condominiums, temporary food facilities at community events, pet food stores, food warehouses, theaters and self-service laundries. DSE also handles complaints regarding vermin, sewage, and green pools at private and commercial properties throughout Los Angeles County.

Environmental Protection Branch: The Environmental Protection Branch is comprised of seven specialty programs: Cross Connections and Water Pollution Control, Drinking Water, Land Use, Radiation Management, Recreational Waters, and Solid Waste Management. The programs are very diverse in nature, but they all focus on the protection of public health and the environment.

Specialized Surveillance and Enforcement Branch: The Branch is comprised of ten unique programs with diverse responsibilities: Body Art, Garment Inspection, Jail Inspection, Mobile Food Vending Investigation and Compliance, Organized Camps, Plan Check, Specialized Food Service, Vector Management, Vehicle Inspection, and Wholesale Food & Safety Program. These programs provide a wide range of services designed to safeguard the public's health.

Toxicology and Environmental Assessment Branch: This Branch is composed of physicians, nurses, epidemiologists, researchers, industrial hygienists, risk assessors, and community outreach specialists. Together they identify, control, and reduce environmental and health risks associated with toxic agents.

Project No. 1137

Work Location: Varies.

Contact: Workforce Development Program; E: EHWorkforceDevelopment@ph.lacounty.gov

Health Facilities Inspection

Project Description: Interns will receive exposure to the oversight and enforcement of state and federal regulations as it relates to health facilities. Health Facilities Inspection Division monitors nursing facilities, hospitals, congregated living facilities, drug and alcohol treatment facilities, home health agencies, and hospice care facilities. The intern may work with surveyors and evaluators of health facilities, as well as administrators.

Project No. 1258

Work Location: 12440 Imperial Highway, Norwalk, CA 90650

Contact: Stephen Fok; E: SFok@ph.lacounty.gov

Questions and Answers

What is the difference between an intern and volunteer?

A **volunteer** serves with the Department of Public Health to gain experience and/or personal fulfillment. Volunteers will not receive academic credit. Volunteers can include community members, students, or any qualified individual interested in serving LA County.

An **intern** is a student that works with the Department of Public Health to gain experience and receive academic credit for their participation.

What are the requirements for an internship?

You must be enrolled at a university with a partnership agreement with LA County.

Students must have junior, senior, or graduate level standing and be completing their internship for academic credit or internship hours.

All County workforce members (including interns) must be **fully vaccinated** against COVID-19 as a condition of employment. Successful candidates for this position will be **required** to submit proof of vaccination against COVID-19. Candidates should not present proof of vaccination until instructed to do so by the hiring department.

Interns must **submit an application** to the Department of Human Resources Academic Internship Program: www.governmentjobs.com/careers/lacounty/jobs/1197376/academic-internship (after a Department of Public Health program office has agreed to host them).

Which schools have partnerships with Los Angeles County for internships?

As of June 13, 2022, Partner Colleges/Universities include:

Antelope Valley College	George Washington University
A.T. Still University	Grand Canyon University
Azusa Pacific University – School of Nursing	Hawai'i Pacific University
Azusa Pacific University – School of Behavioral and Applied Sciences	Holy Names University
Baylor University	Liberty University
Biola University	Loma Linda University
California Lutheran University	Los Angeles City College
California State University (All Campuses)	Los Angeles Harbor College
Capella University	Los Angeles Mission College
Cerritos Community College	Los Angeles Pierce College
Chamberlain University	Los Angeles Southwest College
Claremont Graduate University	Los Angeles Trade-Tech College
Columbia University	Los Angeles Valley College
Concorde Career College	Louisiana State University, Shreveport
East Los Angeles College	Loyola Marymount University
Elon University	Michigan State University
	Mount Saint Mary's University, Los Angeles
	National University

New England Institute of Technology
Occidental College
Pomona College
Rio Hondo College
Rush University Medical Center
Scripps College
Simmons University
Southern New Hampshire University
State University of New York at Albany
State University of New York at Buffalo
Texas A&M University – Commerce
The Chicago School
UCLA Extension
UCLA Luskin School of Public Affairs

UCLA Fielding School of Public Health
UMASS Global
University of Arizona
University of La Verne
University of Massachusetts – Dartmouth
University of San Francisco
University of Southern California
USC School of Social Work
West Coast University
West Los Angeles College
Western University
Whittier College

What can I do if my school does not have a partnership agreement with LA County?

You may also gain experience as a volunteer with the Department of Public Health. However, you will not receive academic credit as a volunteer.

You can email the Academic Internship Program at Interns@hr.lacounty.gov and provide them with the name of your college or university's Internship Coordinator, as well as their phone number and email address. They will contact your school and inquire about an agreement. Some schools decide not to enter into a partnership with the County of Los Angeles, which means students from those institutions are not eligible to participate in internships with LA County.

Are internships and volunteer positions paid opportunities?

No, the Department of Public Health is currently not offering paid intern or volunteer positions. However, LA County often has opportunities for [Student Professional Workers](#), which are paid positions for students enrolled in school.

Comparison of internship, volunteer, and student professional worker opportunities:

	Professional Experience Provided	Academic Credit Offered	School Enrollment Required	Paid
Internship	●	●	●	
Volunteer	●			
Student Professional Worker	●		●	●

How do I apply?

1. Review project descriptions and apply accordingly.
 - For an internship opportunity (seeking academic credit), go to website: <https://hr.lacounty.gov/academic-internships/> to get started. You must apply to Los Angeles County's Academic Internship Program (AIP) and complete their orientation prior to interning with a Department of Public Health program.
 - For a volunteer opportunity (not seeking academic credit), email HRAdminSupport@ph.lacounty.gov.
2. Select the project(s) of interest.
 - For internships, LA County's Academic Internship Program (AIP) will work with you and send your resume to the programs that have projects you are interested in.
 - For volunteering, you may send your resume to the program's contact person of the project you are interested into inquire if they are accepting volunteers.
3. The program will contact you for an interview if the can host an intern or volunteer.

What should I do if I don't hear back after an interview?

We would recommend sending one follow up email. If you do not get a response, it would be best to look for another opportunity.

How many hours per week are internships?

As a general rule, interns are expected to be available at least 8 hours a week.

Can Los Angeles County employees also participate in internships?

Yes, County employees can apply to be interns. County employees should work with their current supervisors to ensure that internships do not conflict with work obligations. Employees should follow the same process detailed above to apply.

Does the Department of Public Health have nurse preceptorships?

The Department of Public Health only offers nurse preceptorships with the 9 universities that have affiliation agreements. Nurse preceptorships must be arranged through the university. In addition, students need to be completing their Community/Public Health Nursing practicum to participate in a preceptorship with us. Nursing students must be a part of a cohort that is accompanied by a clinical instructor in order to rotate in the Department of Public Health. The affiliated universities include:

- Azusa Pacific University
- California State University Fullerton
- California State University Los Angeles
- California State University Dominguez Hills
- California State University Northridge
- Charles Drew University
- University of California Los Angeles
- University of San Francisco
- West Coast University
- Western University