

**McLean County Commission Proceedings
Tuesday, October 3, 2017**

The first regular October meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Doug Krebsbach. Present were Commissioners Krebsbach, Barry Suydam, and Steve Lee. Also present were Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Alyssa Meier of BHG News Services.

Moved by Lee, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Highway Superintendent Jim Grey joined the meeting to report that gravelling is wrapping up and mowing is going well. He added that mowing around bridges has been done a second time and should wrap up by the end of this month. Grey stated that he will be ordering salt soon to get bottom ash mixed up with the hopes of not having to use it this winter.

Grey presented a Snow Removal Policy for the commission to review. He would like it posted on the website for the public's view if approved.

Moved by Lee, seconded by Suydam, to approve the Snow Removal Policy with suggested changes. Lee stated that this will clarify things for county residents. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Received and ordered filed the fee collection report from the Recorder's office in the amount of \$11,134.10 for the month of September.

Received and ordered filed the fee collection report from the Sheriff's department in the amount of \$1,509.60 for the month of September.

Korgel presented the monthly financial reports ending September 30, 2017 including the delinquent taxpayers list owing over \$4,000.00 which consisted of 27 taxpayers owing \$202,479.84. Property taxes are at 97% collected with the discount compared to 97% in 2016. Fees and Miscellaneous Revenue are at \$1,158,889.68 compared to \$1,676,987.99 in 2016. Government reimbursements including PILT, State Aid, and Coal Severance are at \$2,026,602.52 compared to \$1,676,987.99 in 2016. So far in 2017 \$10,285,209.98 of the budget has been expended or 72.70% where normally we would be at 75%.

Assistant to the Land Use Administrator Cassie Goetz joined the meeting with recommendations from the Planning & Zoning Commission.

Moved by Lee, seconded by Suydam, to concur with the Planning & Zoning Commission and approve the request from Dallas Dale Erickson of Ruso, ND, for a conditional use permit involving land located in the NE¼ of Section 10, Township 150 North, Range 81 West, known as Outlot B, consisting of 9.70 acres, to construct a non-farm structure on agricultural land. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to concur with the Planning & Zoning Commission and approve the request from David and Vickie Anfinson of Minot, ND, for a variance to allow the construction of a structure closer than the required 15 foot setback from the side lot lines for land described as Lot 32 of Paradise Retreat located in Township 149 North, Range 80 West, Horseshoe Valley Township. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to concur with the Planning & Zoning Commission and approve the request from Jerad and Palma Levey of Underwood, ND, for a conditional use permit involving land located in the NW¼SW¼ of Section 16, Township 146 North, Range 82 West, known as Outlot F, consisting of 3.70 acres, to construct a non-farm structure on agricultural land. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to concur with the Planning & Zoning Commission and approve the request from Brandon and Kristine Wilkens of Parshall, ND, for a conditional use permit for land located in the NW¼NE¼ of Section 24, Township 150 North, Range 88 West, known as Outlot A, consisting of 5.31 acres, to construct a non-farm structure on agricultural lands. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The Chairperson appointed Deputy Auditor Nancy Leidholm as liaison officer for the 2020 Census. Discussion followed regarding legislative districts.

Assistant Jail Administrator Wade Krohmer joined the meeting with a request for a salary adjustment for a newly hired Jailer/Dispatcher.

Moved by Lee, seconded by Suydam, to approve the Jailer/Dispatcher starting salary adjustment from \$35,462.00 to \$37,432.00 for Sheriff's department employee John Chmiel due to his previous years of experience, with an increase after a six month probationary period to \$38,532.00. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried. Get 6 month adjustment as well.

Moved by Suydam, seconded by Lee, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A133670	AGGREGATE CONSTRUCTION	PROJECT CNOC-0028(055)	390,959.57
A133671	BENCO EQUIPMENT CO	WASHBURN SHOP SUPPLIES	300.54
A133672	WILLIAM CARLSON	REIMBURSE CELL PHONE	30.00
A133673	CIRCLE SANITATION SERVICE	GARBAGE PICKUP – GARRISON & WASHBURN SHOPS	136.00
A133674	DIAMOND MOWERS INC	PARTS – SEALS	74.40

A133675	EIDE FORD	PARTS	28.52
A133676	ELECTRONIC COMMUNICATIONS	2 VX-4600 VHF MOBILE RADIOS & ADAPTERS – HIGHWAY	838.00
A133677	FASTENAL COMPANY	SHOP SUPPLIES	9.29
A133678	HARLIN'S ALT/STARTER SERVICE	PARTS	312.78
A133679	JOB SERVICE NORTH DAKOTA	QUARTER ENDING 9/3/2017	809.50
A133680	JOHNSEN TRAILER SERVICE	PARTS	227.40
A133681	MCLEAN SHERIDAN RURAL WATER	WATER	96.82
A133682	MILLENNIUM EXPRESS	DELIVERY CHARGE	12.98
A133683	NDLTAP - UGPTI	BUS RISE TO SD CONFERENCE – GREY, CARLSON	50.00
A133684	NORTHERN PLAINS EQUIPMENT	HYD FILTER	63.00
A133685	SCOTT'S HARDWARE	WASHBURN SHOP SUPPLIES, PARTS	115.58
A133686	S & J HARDWARE	BOLT	9.99
A133687	TITAN MACHINERY	PARTS FOR MOWER, CUTTING EDGES	2,121.08
A133688	WASHBURN AUTO BODY LLC	PARTS	385.99
A133689	WOLD ENGINEERING P.C.	PROJECT B-16-39-CP-2836SPUR(016) PROJECT B-44-CP-2836(017)	28,790.99
A133690	ABM INC	COPIER MAINTENANCE – RECORDER	663.59
A133691	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	167.92
A133692	AT&T MOBILITY	SHERIFF, STATES ATTORNEY CELL SERVICE, ASSESSOR – DATA CARD	198.25
A133693	CATHY BAILEY	REIMBURSE FOR JURY SUPPLIES	43.84
A133694	BHG INC	COMMISSION MINUTES, HELP WANTED ADS, NOTICE OF 2018 PRELIMINARY BUDGET HEARING, P&Z NOTICES	2,365.90
A133695	BUSINESS CARD	FITBIT CHARGE 2 – SUMMER WALKING CHALLENGE DRAWING	149.99
A133696	CHS CREDIT CARD DEPT	GASOLINE – SHERIFF	2,868.36
A133697	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	337.00
A133698	CITY OF WASHBURN	DEPOSIT & RENTAL FEES FOR COUNTY HEALTH FAIR; COURTHOUSE/LEC – WATER/SEWER	706.33
A133699	DAKOTA BUSINESS SOLUTIONS, INC	2 INK CARTRIDGES FOR POSTAGE METER	350.00
A133700	DOC'S SHOP	REPLACE BATTERY UNITS S-19 & S-11, OIL CHANGE – SHERIFF	483.40
A133701	FIRST DISTRICT HEALTH UNIT	WATER TESTING – PARK	44.00
A133702	GARRISON DIVERSION	DISBURSE MONTHLY COLLECTIONS	501.16
A133703	BENJAMIN GEHRING	REIMBURSE SEPTEMBER CORONER SERVICES	1,500.00
A133704	GERARD GOVEN	SEPTEMBER MEETINGS/TRAVEL	286.38
A133705	CORY GRABINGER	6 HOURS APPLICATION RODEO & CLASS ACT – WATER BOARD	315.88
A133706	JAN HANSON	SEPTEMBER MILEAGE	132.86
A133707	INFORMATION SYSTEMS CORP	12 MONTH MAINTENANCE AGMT – KIP 7100 – RECORDER	1,965.00
A133708	SHANNON JEFFERS	SEPTEMBER MEETINGS/MILEAGE/ METAL DETECTOR	1,975.89
A133709	RICHARD JOHNSON	REIMBURSE CELL PHONE FOR AUG, SEPT, OCT	90.00
A133710	KEN'S BODY SHOP	IMPOUNDS – SHERIFF	875.00
A133711	KOLDEN, TERRY	PUMP COUNTY VAULTS, FISH CLEANING STATIONS	800.00
A133712	LEE, STEVE	SEPTEMBER TRAVEL	86.67
A133713	MASTER FIRE & SAFETY	ANNUAL MAINTENANCE	181.50
A133714	MATTHEW BENDER & CO INC	11-17 TO 10-18 ND ADV CODE SERVICE - STATES ATTORNEY, SHERIFF, AUDITOR	77.81
A133715	MCLEAN FAMILY RESOURCE CTR	DISBURSE MONTHLY COLLECTIONS	775.00
A133716	ND ASSOCIATION OF COUNTIES	DISBURSE E-911 COLLECTIONS	1,087.63
A133717	NDACO RESOURCES GROUP	MANAGED SERVER PRO – SEPT; MANAGED WORKSTATIONS PRO – SEPT; 1 COMPUTER MONITORED; MONTHLY BACKUP FEE FOR DATTO – SEPT; SUBSCRIPTION ANTI-VIRUS – SEPT	1,920.86
A133718	LINDA MCCAWE	NDSU FALL CONF REG – EDWARDS, EFFERTZ	260.00
A133719	LYNN OBERG	SEPT MEETINGS/TRAVEL	1,529.27
A133720	OFFICE DEPOT	DVD SLEEVES, LOGITECH MOUSE, DYMO LABELWRITER PRINTER, LABELS; CANON CANOSCAN – SHERIFF	247.75
A133721	OTTERTAIL POWER COMPANY	BUTTE, TURTLE LAKE, COURTHOUSE, MAX, WASHBURN SHOPS; RADIO TOWER	6,324.40
A133722	RICHARD HULTBERG	SEPTEMBER PLANNING & ZONING TRAVEL	40.66
A133723	DARWIN SAARI	SEPTEMBER PLANNING & ZONING TRAVEL	26.75
A133724	ROGER BRITTON	SEPTEMBER PLANNING & ZONING TRAVEL	13.38

A133725	JAIMI POCHANT	INMATE CARE	660.00
A133726	RESERVATION TELEPHONE COOP	911 TRUNKING	80.00
A133727	GREGORY IAN RUNGE	COURT APPOINTED COUNSEL	629.00
A133728	SCOTT'S HARDWARE	M6 FILTER, SCOURING POWDER, GLOVES, DISHCLOTHS, MORTAR	138.46
A133729	S & J HARDWARE	BOLTS, ELECTRIC OUTLETS	51.97
A133730	SKI AG AVIATION, LLC	AERIAL APP – RODEO HERBICIDE – WEED CONTROL	3,162.00
A133731	SRT COMMUNICATIONS, INC	LINE RECORD/TRANSPORT PER MILE/ TRUNKING	698.28
A133732	ND STATE TREASURER	STATE TAX, DOMESTIC VIOLENCE, STATEWIDE INTEROPERABLE RADIO NETWORK FUND	5,882.19
A133733	VERIZON WIRELESS	HIGHWAY & ASSESSOR CELL SERVICE	139.17
A133734	WASHBURN AUTO BODY LLC	REPAIRS – SHERIFF	189.99
A133735	WEST RIVER TELECOM	911 TRUNKING RECURRING	494.36
A133736	WESTERN DAKOTA ENERGY ASSOC SEPTEMBER PAYROLL	LIGHTBULBS, LED EXTERNAL DRIVER A detailed list of payroll funds expended is available for public inspection anytime during regular business hours in the McLean County Auditor's office.	128.99 \$347,436.76

Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

County Agent Calla Edwards joined the meeting.

Moved Lee, by seconded by Suydam, to appoint County Agent Calla Edwards as county delegate for the North Dakota State Fair Association. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Edwards updated the commission regarding the Master Gardener's Program stating that they'd been able to distribute vegetables to various food pantries around McLean County.

Chairperson Krebsbach recessed the meeting at 9:37 a.m. until the scheduled Final Budget Hearing at 10:00 a.m.

The Chairperson reconvened the meeting at 9:57 a.m.

Administrative Assistant II Casey Howe presented the 2018 contract with the North Dakota Department of Transportation (NDDOT). The Sheriff's department has been awarded \$5,400.00 for the enforcement of Occupant Protection and \$7,500.00 for Impaired Driving.

Moved by Lee, seconded by Suydam, to approve the 2018 contract with the NDDOT as submitted. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Chairperson Krebsbach opened a public hearing at 10:00 a.m. for review and acceptance of the Final 2018 Budget. Sheriff J. R. Kerzmann, Chief Deputy Auditor Lori Foss, County Recorder Beth Knutson, Disaster Emergency Services Manager Noelle Kroll, Administrative Assistant II Casey Howe, Chief Deputy Sheriff/E-911 Coordinator Richard Johnson, Assistant Jail Administrator Wade Krohmer, Building Maintenance Supervisor Curt Malo, Highway Superintendent Jim Grey, and Clerk of Court Cathy Bailey were present along with Stu Merry of BHG News Services.

Korgel presented the 2017 budget after the recommended cuts from the Preliminary Budget Hearing.

The board proceeded to finalize the budget for the year 2018. Korgel informed the commission that year-end carry over would not be the projected \$200,000.00, but would be about \$50,000.00 instead.

Moved by Lee, seconded by Suydam to adjust the General Fund ending balance from \$200,000.00 to \$50,000.00. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Korgel presented the final budget including all recommended changes from the preliminary budget hearing. He then presented a comparison of property taxes between 2016 and 2017 with regard to the preliminary budget along with a review of mill levy calculations for 2017 taxes. The county's operating mills show a reduction from 40.87 in 2016 to 38.59 for 2017; the total amount to be levied is \$2,297,067.69.

The first budget reviewed was the Board of Commissioners with no changes needed.

Moved by Suydam, seconded by Lee, to approve a 2% across the board salary increase to all county employees. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The board then reviewed the budget for Clerk of District Court.

Moved by Suydam, seconded by Lee, to approve the 2% salary increase for the Clerk of District Court rather than the requested 6%, keeping the salary line item at \$101,568.86 to include additional part-time help. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The next budgets reviewed were the County Auditor and States Attorney with no changes needed.

The board then reviewed the Tax Director/Land Use Administrator budget cutting the request of \$50,000.00 for an additional assessor; and \$2,000.00 from the Assessor Expenses line item and using \$1,000.000 from Computer Operations funds to replace a printer when it is at its end of life cycle; and \$1,000.00 from Motor Pool Repairs to add running boards and mud flaps to the Ford Expedition used by the department; leaving \$3,700.00 for a new laptop for the assessor. Also cut was \$13,000.00 for GIS Maintenance. Discussion followed regarding a recommendation made at the preliminary budget hearing where \$11,000.00 would be cut from GIS Maintenance, giving the remaining \$2,000.00 in salary to Schreiner to do the GIS Maintenance in-house.

Moved by Suydam, seconded by Lee, to approve a 3% salary increase for Schreiner to do the GIS Maintenance in-house. Roll Call Vote: Aye: Suydam. Nay: Lee and Krebsbach. Motion failed.

Moved by Lee, seconded by Suydam, to approve cutting \$13,000.00 from GIS Maintenance. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to cut \$50,000.00 for an additional assessor and \$2,000.00 from the Assessor Expenses line item cutting the printer, mud flaps and running boards. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The next budget reviewed was the County Recorder with no changes needed.

The board then reviewed the Computer Operations budget eliminating a planned laptop replacement for the Recorder's office; delaying the purchase of three desktop computer replacements for Jim Grey and Noelle Kroll in the Highway Department and a counter unit in the Auditor's office until 2019; and also remove the Microsoft Office upgrades needed on those four units resulting in a reduction of \$6,950.00 from the Capital Outlay line item.

Moved by Lee, seconded by Suydam to approve the Computer Operations budget reducing the Capital Outlay line item from \$79,847.00 to \$73,897.00. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The next budgets reviewed were County Building and Grounds, Special Assessments and Election Expenses with no changes needed.

The board then reviewed the budget for Non-Department Expenses cutting the Kronos Time Keeping System for \$10,000.00.

Moved by Suydam, seconded by Lee, to cut the request for the Kronos Time Keeping System at \$10,000.00. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The Employee Benefits, Flexible Benefits – Medical & Child Care, Utilities and Communications budgets were reviewed with no changes needed.

The Motor Pool budget was reviewed with no changes needed. It was agreed that the requested mud flaps and running boards for the Ford Expedition would be purchased out of the Repairs line item.

The board then reviewed budgets for Veteran's Service Officer, Parole & Probation, GIS Implementation, Dues/Memberships and E-911 Coordinator with no changes needed.

The next budget reviewed was the Employee Risk Management Program with a reduction in the AED line item from \$12,000.00 to \$2,000.00.

Moved by Lee, seconded by Suydam, to reduce the AED line item from \$12,000.00 to \$2,000.00. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The budgets for Juvenile Court, Emergency Fund, County Park Board, Advertising/Tourism, Jobs Promotion, McLean-Mercer Regional Library, Historical Society, McLean County Fair Board, Loan Repayment, and Courthouse Construction were reviewed with no changes needed.

The board then reviewed the County Sheriff budget showing a recommended decrease in the Capital Outlay line item from \$200,000.00 to \$120,000.00 reducing the request for vehicles from five to three; eliminating the \$2,500.00 from Jail Appliances; and reducing the Jail Van, Transports from \$25,000.00 to \$10,000.00.

Moved by Suydam, seconded by Lee, to approve the decrease in the Capital Outlay line item from \$200,000.00 to \$120,000.00 reducing the request for vehicles from five to three; eliminating the \$2,500.00 from Jail Appliances; and reducing the Jail Van, Transports from \$25,000.00 to \$10,000.00. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the requested 8% salary increase for Assistant Jail Administrator Wade Krohmer from \$56,962.44 to \$61,561.20, as promised by the previous administration. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The next budgets reviewed were Sheriff Vehicles and County Coroner showing no changes needed.

The budget for Disaster Emergency Officer was reviewed showing a 2% salary increase that was inadvertently missed previously; otherwise no changes were needed.

The board then reviewed the budgets for Vehicle Impound & Towing, McLean/Mercer Rescue Boat, Extension Agent and Weed Board with no changes needed.

The budget for Water Resource Board was reviewed with the recommendation to reduce the Contractor line item from \$42,000.00 to \$40,000.00.

Moved by Suydam, seconded by Lee, to reduce the Contractor line item from \$42,000.00 to \$40,000.00. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The next budgets reviewed were South McLean Soil Conservation District, West McLean County Soil Conservation District and Highway Administration with no changes needed.

Moved by Lee, seconded by Suydam, to approve the Highway Equipment Expense budget reducing the Tires/Tubes line item from \$50,000.00 to \$40,000.00 and the Capital Outlay line item from \$517,000.00 to \$357,000.00 eliminating the purchase of two pickups, one tractor, and \$25,000.00 from miscellaneous. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the budget for Highway Maintenance Sheds reducing the Shop Supplies line item from \$7,500.00 to \$5,000.00 and the Building Repairs line item from \$10,000.00 to \$0.00. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to approve the Highway Shop – Washburn/Garrison budget reducing the Shop Supplies/Washburn and Shop Supplies/Garrison line items from \$8,000.00 to \$5,000.00 each. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the Highway Maintenance/Construction budget with a reduction in the Gravel/Sand line item from \$500,000.00 to \$300,000.00. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Land Use Administrator Todd Schreiner and County Assessor Ryan Oberg joined the meeting.

The next budgets reviewed were Farm to Market Road, Superintendent of Schools, Unorganized Township Road, and Senior Citizen Fund with no changes needed.

Moved by Suydam, seconded by Lee, to approve the following budgets as submitted: Board of County Commissioners, County Auditor, States Attorney, County Recorder, County Building & Grounds, Special Assessments, Election Expenses, Employee Benefits, Flexible Benefits – Medical & Childcare, Utilities, Communications, Motor Pool, Veterans Service Officer, Parole & Probation, GIS Implementation, Dues/Memberships, E-911 Coordinator, Juvenile Court, Emergency Fund, County Park Board, Advertising/Tourism, Jobs Promotion, McLean-Mercer Regional Library, Historical Society, McLean County Fair Board, Loan Repayment, Courthouse Construction, Sheriff Vehicles, County Coroner, Disaster Emergency Officer, Vehicle Impounds & Towing, McLean/Mercer Rescue Boat, Extension Agent, Weed Board, South McLean Soil Conservation District, West McLean Soil Conservation District, Highway Administration, Farm to Market Road, Superintendent of Schools, Unorganized Township Roads, and Senior Citizen Fund. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Land Use Administrator Todd Schreiner questioned the commission regarding the \$13,000.00 cut from his GIS Maintenance budget. He would like to see it added back in either at the \$13,000.00 to have Sidwell maintain the GIS as it is a benefit for the county; or would like to be compensated for the work if doing it himself. County Recorder Beth Knutson feels the GIS is beneficial to her office as well and creates added work for herself and staff. She would like to be compensated for the additional work as well. Lee stated that with budget circumstances the money is tight. Other department heads have taken on additional duties and let some go. Krebsbach agreed. The GIS Maintenance budget will remain as approved.

Korgel presented the 2017 final budget after approved changes from today's Final Budget Hearing.

Moved by Suydam, seconded by Lee, to adopt the Final Budget for 2018 as presented:

McLEAN COUNTY BUDGET
FINAL BUDGET FOR McLEAN COUNTY, NORTH DAKOTA
FOR THE CALENDAR YEAR BEGINNING JANUARY 1, TO DECEMBER 31, 2018

I, Leslie Korgel, duly elected and qualified auditor for McLean County, North Dakota, do hereby certify that the following budget for said McLean County was approved and adopted by the McLean County Board of Commissioners on October 3, 2017. Motion for the adoption and approval was made by Commissioner Suydam and seconded by Commissioner Lee. Voting aye: Commissioner Lee, Commissioner Suydam and Commissioner Krebsbach.

I further certify that the action was taken only after a review of all department budgets and the hearing of any comments made at a public hearing on the proposed budget which was convened in the commission room of the McLean County Courthouse at 11:00 a.m., September 18, 2017, and that the final budget reflects a reconvened review of the entire budget completed by the McLean County Board of Commissioners meeting in regular session on Tuesday, October 3, 2017.

TO THE TAX PAYERS OF McLEAN COUNTY, NORTH DAKOTA: We, the Board of commissioners, McLean County, North Dakota, hereby give notice that we have examined the several offices, institutions, departments and undertakings, supported wholly or in part by McLean County, and from such examinations, in our opinion, for the calendar year beginning January 1, and ending December 31, 2018, the following amounts are necessary for government operations and are therefore approved as a final budget:

FINAL BUDGET
McLEAN COUNTY, NORTH DAKOTA

Department of Activity	Final Appropriation
County Commission	\$ 62,800.90

Clerk of Court	\$ 120,068.86
County Auditor	\$ 200,051.36
State's Attorney	\$ 177,873.38
Tax Director	\$ 157,539.37
County Recorder	\$ 150,969.81
Computer Operations	\$ 193,955.51
Buildings & Grounds	\$ 216,631.40
Special Assessment-county property	\$ 9,487.59
Elections	\$ 72,000.00
Non-Departmental Expenses	\$ 190,000.00
Employee Benefits	\$ 1,701,380.00
Flexible Benefits-Medical & Child Care	\$ 2,150.00
Utilities	\$ 141,000.00
Communications	\$ 9,000.00
Motor Pool	\$ 7,500.00
Veteran's Service Officer	\$ 24,100.75
Parole/Probation	\$ 4,080.00
County Technology Program	\$ -
Dues/Memberships	\$ 32,081.18
E-911	\$ 117,119.05
Risk Management Safety	\$ 7,400.00
Juvenile Court Fund	\$ 2,000.00
Emergency Fund	\$ -
County Park	\$ 59,524.00
Advertising and Tourism	\$ -
Jobs Promotion	\$ 1,600.00
McLean/Mercer Regional Library	\$ 148,811.82
1st District Health Unit	\$ 173,694.00
Historical Society	\$ 34,850.00
McLean County Fair Board	\$ 77,120.00
Loan Repayment	\$ 138,600.23
Senior Citizens	<u>\$ 145,500.00</u>
TOTAL GENERAL FUND REQUESTS	\$ 4,378,889.21

PUBLIC SAFETY

Sheriff, Enforcement/Admin	\$ 2,463,587.93
Sheriff Vehicle Expense	\$ 149,000.00
County Coroner	\$ 28,500.00
Disaster Emergency Services	\$ 48,200.39
Towing & Vehicle Impounds	\$ 6,000.00
McLean/Mercer Rescue Boat	<u>\$ 700.00</u>
TOTAL PUBLIC SAFETY	\$ 2,695,988.32

CONSERVATION & DEVELOPMENT

County Agent	\$ 98,030.35
Weed Control Board	\$ 177,250.00
Water Management Board	\$ 156,500.00
Soil Conservation	<u>\$ 123,194.96</u>
TOTAL CONSERVATION DEVELOPMENT	\$ 554,975.31

HIGHWAY OPERATING

Administration	\$ 160,959.78
Equipment Expense	\$ 1,075,000.00
Maintenance Shops	\$ 24,500.00
Construction/Maintenance	<u>\$ 2,420,179.93</u>
TOTAL HIGHWAY OPERATIONS	\$ 3,680,639.71

FARM-TO-MARKET ROAD

Engineering	\$ 150,000.00
Construction	<u>\$ 850,000.00</u>
TOTAL FARM TO MARKET ROAD	\$ 1,000,000.00

EDUCATION

Superintendent of Schools	<u>\$ 4,847.84</u>
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TOTAL EDUCATION \$ 4,847.84

CHARITIES & RELIEF

Social Services \$ -
 Emergency \$ -
 Human Services(County Poor) Fund \$ -
TOTAL CHARITIES & RELIEF \$ -
TOTAL REQUESTS-ALL DEPARTMENTS \$ 12,315,340.39

Listed below are the various dollar amounts expected to be levied for each account in accordance with the approved final 2018 budgets and state mill levy limitations. The mill levies are subject to minor change dependent upon final taxing district valuations.

ACCOUNT	Levy Amount	Mill Levy
State Tax	\$ 75,855.97	1.00
COUNTY LEVIES		
County General Fund	\$ 2,928,871.75	38.61
Farm to Market Road**	\$ 758,559.65	10.00
Road & Bridge Fund**	\$ 758,559.65	10.00
Social Service Fund	\$ -	0.00
Emergency	\$ -	0.00
Special Assessments	\$ 9,487.59	0.13
SPECIAL DISTRICT LEVIES		
District Health Unit	\$ 148,694.00	1.96
County Library	\$ 148,811.82	1.96
Garrison Conservancy	\$ 75,855.97	1.00
Water Resource Board	\$ 136,500.00	1.80
Weed Control Board	\$ 107,250.00	1.41
Senior Citizens	\$ 80,500.00	1.06
Soil Conservation		
West McLean District**	\$ 23,764.00	General 0.77
South McLean District	\$ 99,430.96	General 2.20
County Historical Society**	\$ 19,713.99	0.25

NOTE: Items marked with double asterisk are maximum allowable levies and may not generate the entire amount of requested levy.

OTHER DISTRICTS

Unorganized Township Road \$ 350,000.00 10.93

COUNTY GENERAL FUND

Fund Balance January 1, 2018 \$ 50,000.00
 (Plus) Projected Revenue \$ 3,998,366.30
 Total Available Funds \$ 4,048,366.30
 (Less) Budget Request \$ 6,837,767.97
 Required 2018 Levy* \$ 2,928,871.75

FARM TO MARKET ROAD

Fund Balance January 1, 2018 \$ -
 (Plus) Projected Revenue \$ -
 (Plus) General Fund Transfer \$ -
 Total Available Funds \$ -
 (Less) Budget Request \$ 1,000,000.00
 Required 2018 Levy \$ 1,000,000.00

UNORGANIZED TOWNSHIP ROAD FUND

Fund Balance January 1, 2018 \$ -
 Total Available Funds \$ -
 (Less) Budget Request \$ 350,000.00
 Required 2018 Levy \$ 350,000.00

SOCIAL SERVICES

Fund Balance January 1, 2018 \$ -
 (Plus) Projected Revenue \$ -
 (Plus) General Fund Transfer \$ -

Total Available Funds	\$	-
(Less) Budget Request	\$	-
Required 2018 Levy	\$	-

EMERGENCY

Fund Balance January 1, 2018	\$	-
(Plus) Projected Revenue	\$	-
(Plus) General Fund Transfer	\$	-
Total Available Funds	\$	-
(Less) Budget Request	\$	-
Required 2018 Levy	\$	-

COUNTY AGENT

Fund Balance January 1, 2018	\$	-
(Plus) Projected Revenue	\$	500.00
(Plus) General Fund Transfer	\$	97,530.35
Total Available Funds	\$	98,030.35
(Less) Budget Request	\$	98,030.35
Required 2018 Levy	\$	-

WEED CONTROL BOARD

Fund Balance January 1, 2018	\$	60,000.00
(Plus) Projected Revenue	\$	10,000.00
(Plus) General Fund Transfer	\$	-
Total Funds Available	\$	70,000.00
(Less) Budget Request	\$	177,250.00
Required 2018 Levy	\$	107,250.00

E-911 SERVICES

Fund Balance January 1, 2018	\$	-
(Plus) Projected Revenue	\$	125,000.00
(Plus) General Fund Transfer	\$	-
Total Funds Available	\$	125,000.00
(Less) Budget Request	\$	117,119.05
Required 2018 Levy	\$	(7,880.95)

HISTORICAL SOCIETY

Fund Balance January 1, 2018	\$	-
(Plus) Projected Revenue	\$	-
(Plus) General Fund Transfer	\$	-
Total Funds Available	\$	-
(Less) Budget Request	\$	34,850.00
Required 2018 Levy	\$	34,850.00

VETERAN'S SERVICE OFFICER

Fund Balance January 1, 2018	\$	-
(Plus) Projected Revenue	\$	-
(Plus) General Fund Transfer	\$	24,100.75
Total Available Funds	\$	24,100.75
(Less) Budget Request	\$	24,100.75
Required 2018 Levy	\$	-

DISASTER EMERGENCY SERVICES

Fund Balance January 1, 2018	\$	26,500.00
(Plus) Projected Revenue	\$	22,000.00
(Plus) General Fund Transfer	\$	-
Total Available Funds	\$	48,500.00
(Less) Budget Request	\$	48,200.39
Required 2018 Levy	\$	(299.61)

SENIOR CITIZENS

Fund Balance January 1, 2018	\$	65,000.00
(Plus) Projected Revenue	\$	-
Total Available Funds	\$	65,000.00
(Less) Budget Request	\$	145,500.00

Required 2018 Levy \$ 80,500.00

COUNTY LIBRARY

Fund Balance January 1, 2018 \$ -
(Plus) Projected Revenue \$ -
Total Available Funds \$ -
(Less) Budget Request \$ 148,811.82
Required 2018 Levy \$ 148,811.82

WEST McLEAN SOIL CONSERVATION DISTRICT

Fund Balance January 1, 2018 \$ -
(Plus) Projected Revenue \$ -
Total Available Funds \$ -
(Less) Budget Request \$ 23,764.00
Required 2018 Levy \$ 23,764.00

SOUTH McLEAN SOIL CONSERVATION DISTRICT

Fund Balance January 1, 2018 \$ -
(Plus) Projected Revenues \$ -
Total Available Funds \$ -
(Less) Budget Request \$ 99,430.96
Required 2018 Levy \$ 99,430.96

ROAD & BRIDGE FUND

Fund Balance January 1, 2018 \$ -
(Plus) Projected Revenue \$ 2,757,124.00
(Plus) General Fund Transfer \$ -
Total Available Funds \$ 2,757,124.00
(Less) Budget Request \$ 3,680,639.71
Required 2018 Levy \$ 923,515.71

FIRST DISTRICT HEALTH UNIT

Fund Balance January 1, 2018 \$ 5,000.00
(Plus) Projected Revenue \$ 20,000.00
Total Available Funds \$ 25,000.00
(Less) Budget Request \$ 173,694.00
Required 2018 Levy \$ 148,694.00

WATER RESOURCE BOARD

Fund Balance January 1, 2018 \$ 20,000.00
(Plus) Projected Revenue \$ -
Total Available Funds \$ 20,000.00
(Less) Budget Requests \$ 156,500.00
Required 2018 Levy \$ 136,500.00

COUNTY BUILDING

Fund Balance January 1, 2018 \$ 1,200.00
(Plus) Projected Revenue \$ 1,200.00
(Plus) General Fund Transfer \$ -
Total Available Funds \$ 2,400.00
(Less) Budget Request \$ -
Required 2018 Levy \$ -

SPECIAL ASSESSMENTS

Fund Balance January 1, 2018 \$ -
(Plus) Projected Revenue \$ -
(Plus) General Fund Transfer \$ -
Total Available Funds \$ -
(Less) Budget Request \$ 9,487.59
Required 2018 Levy \$ 9,487.59

GARRISON DIVERSION CONSERVANCY DISTRICT

Fund Balance January 1, 2018 \$0
Required 2018 Levy Statutory One (1) Mill

STATE TAX

Fund Balance January 1, 2018	\$0
Required 2018 Levy	Statutory One (1) Mill

*Includes 5% allowance for delinquent tax collections.

Dated this 3rd day of October, 2017, at Washburn, North Dakota.

Leslie Korgel
McLean County Auditor

(Publication 10-12-17)

Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Chairperson Krebsbach closed the public hearing at 11:11 a.m.

There being no further business, the chairperson declared the meeting adjourned at 11:11 a.m. until the next regularly scheduled meeting on Tuesday, October 17, 2017. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Doug Krebsbach, Chairperson

Nancy Leidholm, Deputy Auditor