



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO, Sudlon, Lahug, Cebu City



April 27, 2018

Division Memorandum
No. 284 s. 2018

**SENIOR HIGH SCHOOL (SHS) MASS TRAINING OF
TEACHERS (MTOT) ON TVL TRACK**

CID and SGOD Chiefs
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. Attached is DepEd Regional Memorandum No. 0294 s. 2018 dated April 20, 2018 re: Senior High School Mass Training of Teachers on TVL Track.
2. For details, see attached Regional DepEd Memorandum.
3. This Memorandum will serve as your Authority to Travel.
4. Immediate dissemination of this Memorandum is desired.
5. Attached herewith the list of participants.


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

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LISTS OF TVL TEACHERS FOR THE MTOT OF 2018

AEA	IA	ICT	HE
1. Eloisa Baylosis	Ryan Romanillos	Rene Borgonia	Shirley Calbang
2. Maria Luisa Sugalit	Raul Sugalit	Chester Rosalejos	Tessie Quiapo
3. Lilibeth Mejia	Paulino Ogabang	Allan Canete	Bernardita Dinopol
4. Rully Glabog	Rosendo Suello	Eda Flor Arrabis	Editha Ronolo
5. Mercedes Teves	Rome Villahermosa	Marion lester Raboy	Celeste Amatril
6. Dominico Cabulao	Remedios Abrica	George Lumayag	Jenieve Pia
7. Reolita Akiatan	Gail Alivio	Maricar Mangubat	Estrellita Ellie
8. Doiso Branzuela	Franklin Luague JR.	Wilfredo dela Cerna	Lorna Nellas
9. Germano Zuleta	Persens Villaflo	Michael Manugas	Lilian Ybanez
10. Lito Pelomino	Armando delos Santos	Clemente Abcede	Celeste Magpuyo
11. Ursula Zulueta	Victor Sinangote	Cresostomo Abanco	Maricel Dayday
12. Amaderito Sanoy	Danilo Sotomayor	Denver Rosell	Marcelina Calijan

Prepared by:

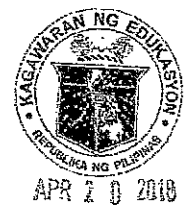
CORAZON *CPUMAR-RABIN*
EPS-TLE

RHEA *MAR A.* ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

Dr. Flores



REPUBLICA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudion, Lahug, Cebu City



APR 20 2018

REGIONAL MEMORANDUM
No. 0294, s. 2018

SENIOR HIGH SCHOOL (SHS) MASS TRAINING OF TEACHERS (MTOT) OF TVL TRACK

To: Schools Division Superintendents

- The Department of Education – Region VII (DepEd-RO VII) through the Human Resource and Development Division (HRDD), in coordination with the Curriculum and Learning Management Division (CLMD), will conduct the Senior High School (SHS) Mass Training of Teachers (MTOT) of TVL Track on May 2 – 4, 2018 for Batch 1 and May 16 - 18, 2018 for Batch 2 at DepEd – Ecotech Center, Lahug, Cebu City. The Regional and Division Supervisors, Regional Core of Trainers/Facilitators and Management/Training Staff will report to the training venues on April 30, 2018 for the briefing of their functions as process observer and training supervisor, finalization of the session guides and power point presentations, and setting all the training venues for each specialization. Refer to the attached List of Participants for the Batch 1 and Batch 2, Program Management Committees and List of Process Observers/Training Supervisors.
- The purpose of the training is to conduct skills enhancement and capability building of teachers in Region VII on the selected specializations under Home Economics (HE), Industrial Arts (IA), Agri/Fishery Arts (AFA), and Information and Communication Technology (ICT). It will also help in the preparation for the National Certification (NC) Assessment of TLE teachers. Participants for ICT will bring Laptop with accessories.
- Below is the list of DepEd Region VII and Division EPP, TLE/TVE and TVL Supervisors who will be assigned as process observers and training supervisors that will participate in the mass training:

NAMES	POSITION/DESIGNATION	OFFICE
1. Dr. Roland V. Villegas	Regional EPP, TLE/TVE & TVL Supervisor	DepEd RO7
2. Mr. Demetrio Cortez	Division EPP, TLE/TVE Supervisor	BAIS CITY
3. Mrs. Marites Magdasal	Division EPP, TLE/TVE Supervisor	BAYAWAN CITY
4. Mrs. Cleofe Andales	Division EPP, TLE/TVE Supervisor	BOGO CITY
5. Dr. Grace Mendez	Division EPP, TLE/TVE Supervisor	BOHOL PROVINCE
6. Dr. Gretchen Ompad	Division EPP, TLE/TVE Supervisor	CARCAR CITY
7. Mr. Wilfredo Tano	Division TLE/TVE Supervisor	CEBU CITY
8. Dr. Marlene Padigos	Division EPP Coordinator	CEBU CITY
9. Dr. Corazon Pumar	Division EPP, TLE/TVE Supervisor	CEBU PROVINCE
10. Mr. Alan Mendez	Division EPP, TLE/TVE Supervisor	DANAO CITY
11. Mr. Jose Miraflo Jr.	Division EPP, TLE/TVE Supervisor	DUMAGUETE CITY

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4543
 Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
 Quality Assurance Division (QAD), Tel. Nos.: (032) 211-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
 Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 333-9030;
 414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7327; 414-4367
 Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

“ EPP 2015: Kawapatan ng Lahat, Pansapagan ng Lahat ”

12. Mrs. Laura Aguilar	Division EPP, TLE/TVE Supervisor	GUIHULNGAN CITY
13. Mr. Germiniano Enecuela	Division EPP, TLE/TVE Supervisor	LAPU-LAPU CITY
14. Dr. Rufino Tudiasan	Division EPP, TLE/TVE Supervisor	MANDAUE CITY
15. Mrs. Ann Marie Bandola	Division EPP, TLE/TVE Supervisor	NAGA CITY
16. Mr. Antonio Baguito	Division EPP, TLE/TVE Supervisor	NEGROS ORIENTAL PROV.
17. Mr. Raul Abapo	Division EPP, TLE/TVE Supervisor	SIQUIJOR PROVINCE
18. Mr. Joseph Barrete	Division EPP, TLE/TVE Supervisor	TAGBILARAN CITY
19. Dr. Elvira Vergara	Division EPP, TLE/TVE Supervisor	TALISAY CITY
20. Mrs. Ritchie Barrera	Division EPP, TLE/TVE Supervisor	TANJAY CITY
21. Mr. Seigfredo Hernando	Division EPP, TLE/TVE Supervisor	TOLEDO CITY

4. Below is the list of DepEd Regional Core of Trainers/Facilitators that will participate in the mass training:

DIVISION	NAME	SPECIALIZATION
1. Bogo City	Rodileo Maquilan	HE
	Joel R. Bercero	Agri/Fishery Arts
	Catherine C. Bercero	Agri/Fishery Arts
	Genevieve T. Jacaban	HE
	Joselito B. Malang	Agri/Fishery Arts
2. Bohol Province	Pedro M. Estoy	Agri/Fishery Arts
	Lea Vanessa Aton	HE
	Prima Omac	Agri/Fishery Arts
3. Carcar City	Venice Marie C. Ibale	Agri/Fishery Arts
	Geronimo Diaz	IA
4. Cebu City	Ma. Cleofe E. Wapiri	Agri/Fishery Arts
	Ma. Belen L. Bañados	HE
	Pastor Ali Najarro	ICT
	Annabel Codilla	Agri/Fishery Arts
	Marlene Padigos	ICT
	Elvis Pagat-pat	IA
	Christine E. Pagat-pat	ICT
	Vilma C. Lavisores	HE
5. Cebu Province	Ivy Villareal	ICT
	Alfred Bering	ICT
	Charlou Litang	IA
	Rellyn Solante	ICT
6. Danao City	Annevieve G. Dela Torre	HE
	Gernie Elan	IA
	Rizalde Valencia	IA
7. Lapu – Lapu City	Warren Martinez	IA
	Donald Dungog	ICT
	Jimmy Sanchez	IA

8. City of Naga	Gregie Cabido	IA
	Luz Divina Alguno	HE
	Julius C. Villasorda	Agri/Fishery Arts
9. Siquijor Province	Julietta Sarvida	Agri/Fishery Arts
	Lilia Am - is	Agri/Fishery Arts
10. Tagbilaran City	Pablita R. Cabarles	Agri/Fishery Arts
	Carmelita E. Pungay	Agri/Fishery Arts
	Rosario Aquino	HE
11. Talisay City	Vincent Beniga	IA
	Dino Cuyag	ICT
	Lester Manreal	ICT
	Glenn Barangan	ICT
12. Toledo City	Japeth Mag - aso	HE

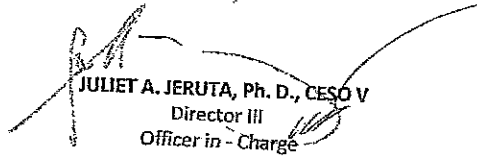
5. Below is the list of DepEd Regional Management/Training Staff:

NAME	POSITION	DIVISION
1. Dr. Juliet A. Jeruta	Training Director	RO – VII, RD
2. Dr. Salustiano T. Jimenez	Assistant Director	RO – VII, ARD
3. Dr. Emiliano B. Elnar, Jr.	Program Manager	RO – VII, CLMD
4. Mr. Misael G. Borgonia	Program Assistant Manager	RO – VII, HRDD
5. Dr. Roland V. Villegas	Program Coordinator	RO – VII, CLMD
6. Mr. Aniano T. Bautista	Finance Officer	RO – VII, FD
7. Mrs. Roselle Aguilar	Dormitory Manager	RO – VII, HRDD
8. Ms. Loredith Edicto	Teaching Aid Specialist	RO – VII, CLMD
9. Mrs. Jasmin Jabil	Admin Asst. II	RO – VII, CLMD
10. Mr. Robert Ragas, Jr.	Admin Asst. I	RO – VII, CLMD
11. Mr. Czar Augustus Ariza	Admin Asst. I	RO – VII, FTAD

6. First Batch of participants are expected to arrive at the venue on May 1, 2018 (Tuesday) while Second Batch will be on May 15, 2018 (Tuesday) with P.M. snacks as their first meal. Registration shall be on Day 0 (Tuesday) at 2:00 – 5:00 P.M. Check – out shall be on May 4, 2018 (Friday) for Batch 1 while May 18, 2018 (Friday) for Batch 2 with P.M. snack as the last meal. Refer to the attached Program Schedule Training Matrix.

7. The participants, and teacher – trainers shall be entitled to Teachers' Vacation Service Credits for services rendered on activities during summer vacation or in the course of the regular school year, as authorized by the proper authority, pursuant to DepEd Order no. 53, s. 2003. The non-teaching personnel shall be provided a uniform policy on the availment of Compensatory Time – Off (CTO) for the number of days an employee is excused from reporting for work with full pay and benefits, in lieu of overtime pay pursuant to section 1 (d) of Administrative Order no. 103, of Civil Service Commission, "Directing the continued adoption of austerity measures in the government". It is a non – monetary benefits provided to an employee in lieu of overtime pay. Board and lodging, and food of the participants shall be charged against HRTD Funds, while travel and other incidental expenses shall be charged against SEF/Division/School MOOE/local funds subject to the usual accounting and auditing rules and regulations.

8. This Memorandum also serves as Travel Order.
9. Immediate dissemination of this Memorandum to all concerned is desired.


JULIET A. JERUTA, Ph. D., CESO V
Director III
Officer in - Charge

JAJSTJEBE, Jr/evv
CLMD'18

Enclosure 1

A. First Batch, May 2 – 4, 2018

DIVISION	No. of SHS Teachers/TVL Track				TOTAL
	H.E.	I.A.	A.F.A.	I.C.T.	
1. Bogo City	11	11	11	11	44
2. Carcar City	11	11	11	11	44
3. Cebu City	12	12	12	12	48
4. Cebu Province	22	22	22	22	48
5. Danao City	11	11	11	11	44
6. Lapu-Lapu City	12	12	12	12	48
7. Mandaue City	12	12	12	12	48
8. Naga City	11	11	11	11	44
9. Talisay City	11	11	11	11	44
10. Toledo City	11	11	11	11	44
TOTAL	114	114	114	114	456

B. Second Batch, May 16 – 18, 2018

DIVISION	No. of SHS Teachers/TVL Track				TOTAL
	H.E.	I.A.	A.F.A.	I.C.T.	
1. Bais City	11	11	11	11	44
2. Bayawan City	11	11	11	11	44
3. Bohol Province	11	11	11	11	44
4. Dumaguete City	11	11	11	11	44
5. Guihulngan City	11	11	11	11	44
6. Negros Oriental Province	12	12	12	12	48
7. Siquijor Province	12	12	12	11	47
8. Tagbilaran City	11	11	11	11	44
9. Tanjay City	11	11	11	11	44
TOTAL	101	101	101	100	403

PROGRAM MANAGEMENT TEAM

DepEd – Ecotech Center, Lahug, Cebu City

Training Director	:	Dr. Juliet A. Jeruta
Assistant Director	:	Dr. Salustiano T. Jimenez
Program Manager	:	Dr. Emiliano B. Elnar, Jr.
Program Coordinator	:	Dr. Roland V. Villegas
Finance Officer	:	Dr. Aniano T. Bautista

PROGRAM SCHEDULE TRAINING MATRIX (PSM) FOR MTOT FOR TVE TRACK

Date : **May 2-4, 2018 & May 15-16, 2018**
 Training Venue : **DepEd EdTech Training Center, Lahug, Cebu City**

Time	Day 0 (May 1, 2018)	Day 1 (May 2, 2018)	Day 2 (May 3, 2018)	Day 3 (May 4, 2018)
7:30 - 8:00		Registration	Attendance	Attendance
8:00-8:30		PLENARY SESSION	↓ MOL ↓ Short Recap ↓ Checking of Outputs	↓ MOL ↓ Short Recap ↓ Checking of Outputs
8:30 - 9:45		TOPICS 8:00-9:00 • DLP – Dr. Encer 9:00-10:00 • Industry Immersion (MOA Insurance) – Dr. Villegas 10:00-11:00 • Basic Handling Board Meetings – Dr. Villegas 11:00-12:00 • Green Skills – Dr. Anne Marie Bardola	SESSION 2	Skills Demonstrations Least Mastered Skill 1
9:45-10:00			AM BREAK	
10:00-12:00			SESSION 3	Skills Demonstrations Least Mastered Skill 2 Least Mastered Skill 3
12:00-1:00			L U N C H B R E A K	
1:00 - 2:00	<ul style="list-style-type: none"> • Arrival of the Participants • Registration • Opening Program • Orientation/In-house Rules • Expectations 	BREAK OUT SESSION BY AREAS SESSION 1	SESSION 4	Skills Demonstrations Least Mastered Skill 4
3:00 - 4:00				CLOSING PROGRAM
4:30 - 5:00	Open Forum	Open Forum	Open Forum	Open Forum

TRAINING MANAGEMENT COMMITTEES

COMMITTEE	ASSIGNED OFFICIALS/DIVISIONS
1. REGIONAL MANAGEMENT	Training Director : Dr. Juliet A. Jeruta Assistant Director : Dr. Salustiano T. Jimenez Program Manager: Dr. Emilianio B. Einar, Jr. Program Assistant Manager : Mr. Misael G. Boragonia Program Coordinator : Dr. Roland V. Villagas Finance Officer : Mr. Aniano T. Bautista
2. PROGRAM AND INVITATION	Chairman : Cebu City Members : Bayawan City, Mandaue City, Tagbilaran City, Talisay City and Tanjay City
3. FOOD	Chairman : Naga City Members : Gulhuhgan City, Cebu Province, and Bogo City
4. REGISTRATION/CERTIFICATION/ATTENDANCE	Chairman : Cebu City Members : Dumaguete City, Siquijor Province, Toledo City, and Bais City
5. ACCOMMODATION (Billing & Training Venues)	Chairman : Danao City Members : Negros Oriental Province, Carcar City, Bohol Province, and Lapu – Lapu City
6. LOGISTICS/SECRETARIAT	Chairman : Mrs. Juanita F. Negapatan Members : Mrs. Roselle Aguilar Ms. Loredith Edicto Mrs. Jasmin Jabli Mr. Robert M. Ragas, Jr. Mr. Czar Augustus P. Ariza

LIST OF PROCESS OBSERVERS AND TRAINING SUPERVISORS

COMPONENT AREA	DIVISION SUPERVISOR	DIVISION
I.A.	1. Mr. Jose Mirafior, Jr. 2. Mr. Raul Abapo 3. Mr. Wilfredo Tano 4. Mr. Seigfredo Hernando 5. Mr. Demetrio Cortes	- Dumaguete City - Siquijor Province - Cebu City - Toledo City - Bais City
H.E.	1. Mrs. Ann Marie C. Bandola 2. Mrs. Laura Aguilar 3. Dr. Corazon Pumar 4. Mrs. Cleofe Andales	- Naga City - Guinhulngan City - Cebu Province - Bogo City
ICT	1. Mrs. Marites Magdasal 2. Dr. Rufino Tudlasan 3. Mr. Joseph Barrete 4. Dr. Elvira Vergara 5. Mrs. Ritchie Barrera	- Bayawan City - Mandauue City - Tagbilaran City - Talisay City - Tanjay City
AFA	1. Mr. Alan Mendez 2. Mr. Antonio Baguio 3. Dr. Gretchen Ompad 4. Dr. Grace Mendez	- Danao City - Negros Oriental - Carcar City - Bohol Province

ORGANIC AGRICULTURE PRODUCTION

MATERIALS NEEDED IN PRODUCING ORGANIC FERTILIZER

Per division:

- *1 mayonnaise can
- * weighing scale
- *chopping board
- *knife
- *rubber band/Chinese garter
- *nylon screen
- *manila paper
- *3 stones weighted 25-50 grams
- *wooden ladle
- *PPE (apron, hairnet, gloves, mask)
- *pencil

Ingredients:

*Fermented Plants Juice
1kg banana stalk (saha sa saging)

*Fermented Fruit Juice
Choose 1 ingredient:
1kg banana/ watermelon/papaya (any available fruit in locality)

*Calcium Phosphate
¼ kgs. Bones
2.25L white coco vinegar
Coal
Matches

*Oriental Herb Nutrient (OHN)
½ kg. garlic
½ kg. ginger
50g. makabuhay (panyawan)
1.2 L white coco vinegar
100g chilli (labuyo, kulikot)

MATERIALS NEEDED IN PRODUCING SOLID FERTILIZER

Choose one ingredient available in your locality for materials with high carbon content and with high nitrogen content

1kg. Corn bran, Rice bran/carbonized rice hull (CRH)
*Other materials with high carbon content

2kg Animal manure (except dog & cats), Fish meal
* Other materials with high nitrogen content

1kg top soil
1kg dry leaves
