

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M on July 2, 2019 with members Poitra, LaRocque, Albert, Moors present. Chairman Boucher presiding. Also present was Doranna Poitra videoing meeting and Brian Grosinger, State's Attorney.

Motion by Albert, seconded by Moors, to approve the minutes of the previous meetings as amended to include at the June 18th meeting, Dinah Breland in attendance to discuss Social Welfare redesign. On roll call vote, all commissioners voted "AYE". Motion unanimously carried.

Wendy Belgarde, Tax Director met with the board discuss progress with assessing and submission of tax assessment abstracts for the State Board of Equalization. No further action was taken.

Orville Davis appeared before the board to discuss and requested improvements to section line on 98th ST, between Sections 21/28 of Hillside Township, which has a fence on the section line, and Orville is not able to access pasture in Section 20 due to erosion around a culvert on the section line. Discussion on replacement of the culvert. Motion by LaRocque, to install culvert and gravel and use clay available on site. Motion seconded by Poitra. Discussion on fence or remove fence. On roll call vote, all members voted "AYE". Motion carried unanimously.

Jason Nordmark, Turtle Mountain Star joined the meeting at this time. Also present was Bob Leonard.

Motion by Albert, seconded by Moors to add \$563 delinquent Weed Board bill as a lien on Kelly Johnson's taxes. On roll call vote, all members voted "AYE". Motion carried unanimously

Motion by Moors, seconded by Albert to approve grounding radios at the LEC for a cost of \$2,790.50 from Midstates Wireless. On roll call vote, all members voted "AYE". Motion carried unanimously

Motion by LaRocque, seconded by Albert, to approve re-appointment of Scott Bryant and Beth Myer to the School Reorganization Board and Wade Burgess, to the Public Health Board. On roll call vote, all members voted "AYE". Motion carried unanimously

Motion by Albert, seconded by LaRocque to call for bids for Pre-buy of 30,000 gallons of propane for the upcoming heating season. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by Moors, to approve payment to Zions Bank, for \$370,705.43 for Lease payment for the jail. On roll call vote, all members voted "AYE".
Motion carried unanimously.

Alex Albert discussed Public Health interest in using space on the County Server for file storage. The board took no action.

Ducky LaRocque and Rodney Phelps; St. John City Council met with the board at this time. Also present was Nathan Gustafson, Sheriff was also present. Discussion on policing for the City of St. John and the ability of the city to for police contract with no mill for policing. City representatives said they have saved money because the council and mayor are not getting paid. Also discussed was contract similar to

Bottineau County and including entire costs associated with policing contract. New police contract will discuss at the next meeting. The board took no action.

On motion and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$24,188.79; Recorder \$3,268.50, Recorder Preservation Fees, \$264.00; Recorder, State fees, \$105.00 and Treasurer's Total Collections, \$1,275,861.15 and Auditor's Total Payments, \$668,423.99.

On motion and unanimously approved, the Social Service bills amounting to \$132,229.03 for administration and county poor programs and the following county bills be allowed and ordered paid:

| CHECK # | VENDOR | AMOUNT | DATE |
|-----------|--------------------------------|------------|----------|
| D 700625* | JOB SERVICE NORTH DAKOTA | 6,912.89 | 07/02/19 |
| D 700627 | ND PUBLIC EMPLOYEES RETIREMENT | 39,382.80 | 07/10/19 |
| D 700628 | NEOPOST | 1,160.00 | 07/16/19 |
| D 700629 | COMMERCIAL CARD SOLUTIONS | 8,333.65 | 07/18/19 |
| D 700633 | ND PUBLIC EMPLOYEES RETIREMENT | 39,060.52 | 07/29/19 |
| G 050721 | AFLAC | 1,510.23 | 07/02/19 |
| G 050722 | AMERITAS LIFE INSURANCE CORP | 1,323.70 | 07/02/19 |
| G 050723 | AMERIPRIDE | 124.76 | 07/02/19 |
| G 050724 | JENNILEE BLUE | 75.00 | 07/02/19 |
| G 050725 | CARDMEMBER SERVICE | 97.25 | 07/02/19 |
| G 050726 | COLONIAL SUPPLEMENTAL INS | 813.58 | 07/02/19 |
| G 050727 | COLE PAPERS INC | 1,679.43 | 07/02/19 |
| G 050728 | COMMUNITY AMBULANCE OF ROLLA | 100.00 | 07/02/19 |
| G 050729 | DARWINS TOWING | 150.00 | 07/02/19 |
| G 050730 | DAVIS TRUCK & CAR WASH | 305.00 | 07/02/19 |
| G 050731 | DHS-MMIS | 1,120.19 | 07/02/19 |
| G 050732 | GREATWEST LIFE AND ANNUITY | 100.00 | 07/02/19 |
| G 050733 | HA THOMPSON AND SONS | 323.69 | 07/02/19 |
| G 050734 | HEART OF AMERICA | 78.57 | 07/02/19 |
| G 050735 | MARCO INC | 640.18 | 07/02/19 |
| G 050736 | MARCO TECHNOLOGIES LLC | 622.76 | 07/02/19 |
| G 050737 | MARCO TECHNOLOGIES LLC | 261.07 | 07/02/19 |
| G 050738 | TOM MCCLLOUD | 1,850.00 | 07/02/19 |
| G 050739 | MEDICO LIFE & HEALTH INSURANCE | 385.75 | 07/02/19 |
| G 050740 | MILLER LAW OFFICE | 1,905.37 | 07/02/19 |
| G 050741 | NORTHERN BOTTLING CO | 216.00 | 07/02/19 |
| G 050742 | OFFICE DEPOT | 353.19 | 07/02/19 |
| G 050743 | OTTERTAIL POWER COMPANY | 59.99 | 07/02/19 |
| G 050744 | OTTMAR AND OTTMAR | 81.00 | 07/02/19 |
| G 050745 | PRETTY N PINK | 50.00 | 07/02/19 |
| G 050746 | PRIDE DAIRY | 240.60 | 07/02/19 |
| G 050747 | ROLETTE INSURANCE AGENCY | 40.00 | 07/02/19 |
| G 050748 | ROLLA IMPLEMENT | 48.99 | 07/02/19 |
| G 050749 | TRI CARE HOME HEALTH | 1,150.00 | 07/02/19 |
| G 050750 | TM COMMUNICATIONS | 1,730.06 | 07/02/19 |
| G 050751 | TM COMMUNICATIONS | 2,342.24 | 07/02/19 |
| G 050752 | VERIZON WIRELESS | 198.89 | 07/02/19 |
| G 050753 | VERIZON WIRELESS | 146.74 | 07/02/19 |
| G 050754 | WESTSIDE C STORE | 50.17 | 07/02/19 |
| G 050780 | DACOTAH BANK | 95.00 | 07/10/19 |
| G 050781 | DELL MARKETING LP | 4,677.16 | 07/10/19 |
| G 050782 | ND ASSOCIATION OF COUNTIES | 433.68 | 07/10/19 |
| G 050783 | NDIRF | 5,779.51 | 07/10/19 |
| G 050786 | ZIONS BANK | 370,705.43 | 07/10/19 |
| G 050787 | MASON ARVIDSON | 1,100.00 | 07/16/19 |
| G 050788 | AUTO VALUE PARTS STORES | 573.63 | 07/16/19 |
| G 050789 | JULIUS AZURE | 87.00 | 07/16/19 |
| G 050790 | BALCO UNIFORM | 754.52 | 07/16/19 |
| G 050791 | BILLS SERVICE | 62.00 | 07/16/19 |
| G 050792 | BUTLER MACHINERY COMPANY | 8,902.36 | 07/16/19 |
| G 050793 | CENEX FLEETCARD | 370.74 | 07/16/19 |
| G 050794 | CITY OF ROLLA | 284.56 | 07/16/19 |
| G 050795 | CITY OF ROLLA | 308.94 | 07/16/19 |
| G 050796 | CITY OF ROLLA | 486.60 | 07/16/19 |
| G 050797 | CITY OF ST JOHN | 87.00 | 07/16/19 |
| G 050798 | COLE PAPERS INC | 286.20 | 07/16/19 |
| G 050799 | DAKOTA FIRE EXTINGUISHERS | 399.33 | 07/16/19 |
| G 050800 | DALES CASH SUPPLY | 217.72 | 07/16/19 |
| G 050801 | DALES CASH SUPPLY | 4,954.26 | 07/16/19 |
| G 050802 | DARWINS TOWING | 200.00 | 07/16/19 |
| G 050803 | DHS MMIS | 1,320.35 | 07/16/19 |

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|----------|-------------------------------|--------------|----------|
| G 050804 | DOUG AND MARYS JACK AND JILL | 24.71 | 07/16/19 |
| G 050805 | DSM INC | 310.50 | 07/16/19 |
| G 050806 | DUNSEITH HARDWARE | 38.46 | 07/16/19 |
| G 050807 | GALLS LLC | 52.66 | 07/16/19 |
| G 050808 | GUARDIAN FLEET SAFETY | 8,895.16 | 07/16/19 |
| G 050809 | HP INC | 2,527.15 | 07/16/19 |
| G 050810 | INFORMATION TECHNOLOGY DEPT | 3,911.37 | 07/16/19 |
| G 050811 | J & F TOWING | 165.00 | 07/16/19 |
| G 050812 | J AND M SERVICE STATION | 188.99 | 07/16/19 |
| G 050813 | JOC INC | 3,758.51 | 07/16/19 |
| G 050814 | LEGACY COOPERATIVE | 2,706.11 | 07/16/19 |
| G 050815 | LEGACY COOPERATIVE | 363.56 | 07/16/19 |
| G 050816 | LANGUAGE LINE SERVICES | 30.03 | 07/16/19 |
| G 050817 | MARCO TECHNOLOGIES LLC | 399.23 | 07/16/19 |
| G 050818 | VALERIE MCLOUD | 273.76 | 07/16/19 |
| G 050819 | MIKKELSEN AGGREGATE | 941.50 | 07/16/19 |
| G 050820 | MUNRO ACE HARDWARE | 196.52 | 07/16/19 |
| G 050821 | ND ASSOCIATION OF COUNTIES | 26.40 | 07/16/19 |
| G 050822 | NDACO RESOURCES GROUP | 14,544.77 | 07/16/19 |
| G 050823 | NDEMA | 125.00 | 07/16/19 |
| G 050824 | ND STATE RADIO COMMUNICATIONS | 360.00 | 07/16/19 |
| G 050825 | ND STATES | 300.00 | 07/16/19 |
| G 050826 | NORTH DAKOTA TELEPHONE CO | 2.06 | 07/16/19 |
| G 050827 | NEFF EIKEN AND NEFF PC | 900.00 | 07/16/19 |
| G 050828 | NODAK STORE INC | 116.55 | 07/16/19 |
| G 050829 | NORTH CENTRAL ELECTRIC COOP | 100.00 | 07/16/19 |
| G 050830 | NORTHERN PLAINS ELECTRIC COOP | 313.00 | 07/16/19 |
| G 050831 | OFFICE DEPOT | 52.38 | 07/16/19 |
| G 050832 | OFFICE OF ATTORNEY GENERAL | 820.00 | 07/16/19 |
| G 050833 | OTTERTAIL POWER COMPANY | 848.85 | 07/16/19 |
| G 050834 | POWERPLAN OIB | 5,779.10 | 07/16/19 |
| G 050835 | PRESENTATION MEDICAL CENTER | 21.29 | 07/16/19 |
| G 050836 | PRIDE DAIRY | 158.40 | 07/16/19 |
| G 050837 | RADISSON HOTEL BISMARCK | 169.20 | 07/16/19 |
| G 050838 | ROLETTE INSURANCE AGENCY | 2,340.00 | 07/16/19 |
| G 050839 | ROLLA IMPLEMENT | 96.36 | 07/16/19 |
| G 050840 | THE SIDWELL COMPANY | 192.50 | 07/16/19 |
| G 050841 | SYSCO NORTH DAKOTA INC | 4,497.24 | 07/16/19 |
| G 050842 | TURTLE MTN PUBLIC | 20.50 | 07/16/19 |
| G 050843 | TM STAR | 637.35 | 07/16/19 |
| G 050844 | TM STAR | 95.92 | 07/16/19 |
| G 050845 | TWEED COUNTRY AG | 207.88 | 07/16/19 |
| G 050846 | YODER REPAIR | 250.00 | 07/16/19 |
| G 050847 | GUSTAFSON OIL COMPANY | 32,700.00 | 07/18/19 |
| G 050849 | CHICAGO MOTORS INC | 15,195.00 | 07/24/19 |
| G 050850 | NELSON AUTO CENTER | 25,338.00 | 07/24/19 |
| G 050851 | TODD POITRA | 104.40 | 07/29/19 |
| | ROAD DEPT JUN PAYROLL | 36,341.07 | |
| | SOC SERVICES JUN PAYROLL | 117,125.27 | |
| | GEN, L-ENF, ETC, JUN PAYROLL | 137,465.78 | |
| | * * TOTAL * * | \$860,889.56 | |

On motion by Albert and unanimously approved, the board then adjourned to July 8, 2019.

July 8, 2019

The board convened at 9:00 A.M. July 8, 2019 with members LaRocque, Albert, Poitra and Moors present. Chairman Boucher presiding.

The commission met in special session to discuss the Preliminary 2020 Budget. The board review and took no action at this time, other than to send back to the departments to provide a reduction of 5% in their respective budgets.

The board recessed until 1:00 PM.

1:00 PM

The board convened at 1:00 P.M. July 8, 2019 with members LaRocque, Albert, Poitra and Moors present. Chairman Boucher presiding. The board met at the Rolette County Social Services Office with Chris Jones, Loral Sehn, and several employees, of DHS, Terry Traynor, NDACO Executive Director, Marvin Nelson and Tracy Boe, District 9 Representatives, Vivian Simpson, Social Services Board Member.

The board met in special session to discuss Social Services Redesign and impacts to Rolette County along with options and interest in Rolette County maintaining as an independent zone. Merle Boucher and Dinah Breland stated the case for Rolette County to be its own zone based on the caseload in the county to better serve the residents of the county. After much discussion, Chris Jones, informed the group that he knows the workers in Rolette County are the most efficient in the state, but with an interest in improving outcomes to clients Rolette County needs to join a zone. Joining a zone will only affect administration and will improve outcomes and will provide more access to services not less. The group then discussed joining a neighboring zone, with Chris recommending that Rolette County join a zone with Ramsey, Towner and Benson Counties. The board took no further action.

On motion and unanimously approved, the board then adjourned to July 16, 2019.

July 16, 2019

The board convened at 9:00 A.M. July 16, 2019 with members LaRocque, Albert, and Moors present. Member Poitra absent. Chairman Boucher presiding. John Rosinski, Turtle Mountain Star present. Randy Vivier, Dunseith City Council was also present.

Dinah Breland, Social Service Director met with the board at this time regarding Social Service redesign and zone implementation. Motion by Albert, contact Ramsey County to express an interest to join their Social Service Zone and appoint Representative Val McCloud, Merle Boucher, and Alex Albert to workgroup for zone meetings. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board opened bids at this time for Pre-buy of 30,000 gallons of propane. Bids were received from Harris Oil and Propane for \$1.13/gallon and Gustafson Oil for \$1.09/gallon. Motion by LaRocque, seconded by Albert to accept low bid from Gustafson Oil, but stress that must keep full, so as not to run out. On roll call vote, all members voted "AYE". Motion carried unanimously.

At this time the board held a Public Hearing for Petition for street vacation for platted street between lots 7 & 8, and 9 & 10, Birchwood Park, Lake Upsilon. Steve McAtee and Bret McCloud appeared in support of vacation, stating the street had never been developed and the terrain is not accessible, with trees and brush in designated street area. Motion by Moors, seconded by LaRocque to proceed with street vacation of for platted street between lots 7 & 8, and 9 & 10, Birchwood Park, Lake Upsilon. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Moors, to approve Sheriff's overtime in the amount of \$123.72 for Bryant Beauger, \$109.70 for Joe Boehm, \$124.44 for Howard Longie, \$402.09 for Leland Morin, \$56.50 for Amber Azure, \$221.48 for April Azure, \$168.17 for Myles Brunelle, \$52.24 for Gordon Chapman, \$108.48 for Ayannah Charette, \$223.70 for Brock Charette, \$170.39 for Ferdinand Charette, \$111.35 for Dixie Gladue, \$108.48 for Wesley Kom, and \$113.52 for Jamie Metcalfe. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by LaRocque to approve raffle permit at the International Music Camp. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Albert to approve letter of support for Northland Clinic. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Moors, seconded by Albert to approve levy of ½ mill levy for North Central Planning. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board then discussed committee reports.

Motion by Moors, to amend description for road maintenance operator, to must live within 30 minutes of the county shop building, employee is working out of. Motion seconded LaRocque. On roll call vote, all members voted "AYE". Motion carried unanimously.

Kent Indvik, Wold Engineering met with the board at this time with update on County Road 6, from junction of Hwy 30 to St. John for shoulder widening, which will be bid next year. The board took no action.

Sheriff Gustafson, Kim Nadeau, Jail Administrator/Sheriff's Office Deputy, and Amber Davis appeared before the board at this time to discuss issues in the Sheriff's Department and new police contract for cities in the county, for countywide law enforcement. It was decided to schedule a meeting with the city representatives to discuss City Policing Contracts, for July 23rd at 7 PM at the Rolla City Hall.

On motion by Albert and unanimously approved, the board then adjourned to July 23, 2019.

July 23, 2019

The board convened at 9:00 A.M. July 23, 2019 with members LaRocque, Albert, Poitra and Moors present. Chairman Boucher presiding. Brian Grosinger, State's Attorney also present along with Victoria Poitra, videoing.

Dinah Breland, Social Service Director met with the board to discuss Social Service Zone implementation and discussion of staffing and office space. The board took no action.

Sheriff Gustafson and Joe Boehm, Sheriff's Deputy met with the board at this time along with Kim Nadeau, Jail Administrator and Amber Davis. Discussion on 2016 Ford Explorer which was damaged in a pursuit. Motion by Poitra, seconded by Albert to approve purchase of 2016 Ford Explorer from Chicago Motors for \$15,195 to replace the totaled explorer, which will be covered by insurance. On roll call vote, all members voted "AYE". Motion carried unanimously. Also discussed was BIA contract for the jail and new City Policing contract, which will be the topic of the meeting with the cities. The board then reviewed the 2020 Preliminary budget.

The board recessed until 7:00 PM.

7:00 P.M.

The board convened at 7:00 P.M. July 23, 2019 with members LaRocque, Albert, Poitra and Moors present. Chairman Boucher presiding. Brian Grosinger, State's Attorney also present.

The special meeting was held at the Rolla City Hall to discuss countywide contract policing with the Cities of Rolla, Dunseith Rolette and St. John. The board reviewed a plan where a city could contract for however many officers it needs or can afford. The rate per officer would be \$70,000 at this time, with the county paying approximately \$19,000-20,000 balance to provide that officer to the city. The officer would be dedicated to the city unless called elsewhere for an emergency. The cities questioned details of such a contract. After much discussion, the meeting adjourned, and the board took no action.

On motion by Albert and unanimously approved, the board then adjourned to July 25, 2019.

July 25, 2019

The board convened at 7:30 A.M. July 25, 2019 with members LaRocque, Albert, Poitra and Moors present. Chairman Boucher presiding.

The board met in special session to review 2020 Preliminary Budget. Motion by Albert, seconded by Moors, to increase the levy for the Unorganized Road to 15 mills for the 2019 levy. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by LaRocque to transfer \$100,000 from Emergency Fund to General Fund for unanticipated rain events causing damage to culverts and road infrastructure. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by Moors, to increase Emergency levy to 4 mills for 2019 Levy. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Moors, to give employees a 0% raise for 2020. The motion died for lack of a second.

Motion by LaRocque, seconded by Poitra to approve 4% increase for employees for the 2020 budget year. On roll call vote, members LaRocque, Poitra, Albert and Boucher voted "AYE". Member Moors voted "NAY". Motion carried unanimously.

Motion by Moors, seconded by Albert to approve Agreement for housing inmates with the City of Rolla and Rolette at \$70/day. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, and unanimously approved, the board adjourned until August 6, 2019.

Merle Boucher

Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud

Rolette County Auditor

Valerie Mccloud
Rolette County Auditor/Supt of Schools Des
102 2nd St NE
PO Box 939
477-5665/477-6339
Rolla ND 58367

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 8:00 A.M on Aug 6, 2019 with members Poitra, LaRocque, Albert, and Moors present. Chairman Boucher presiding. Brian Grosinger, State's Attorney present and Doranna Poitra videoing meeting.

Discussion on State's Attorney agreement with Cities of Rolla, Rolette and Dunseith. Motion by Moors, seconded by Albert to approve State's Attorney agreements with the Cities of Rolla, Rolette, and Dunseith as on file. On roll call vote, all members voted "AYE". Motion carried unanimously.

Brian Grosinger, State's Attorney discussed Home Rule Charter with the county and options available if the county should decide to proceed with looking at the option. Eleven counties have Home Rule status, and each one is different, and needs to be approved by electorate by voting on at an election. The first steps would be to establish a Charter Commission to study further and come up with a proposed charter. No action was taken at this time.

Kim Nadeau, Jail Administrator/Office Deputy appeared before the board regarding jail budget. Discussion on the kitchen supervision portion of the budget, and Kim requested \$5/hour or \$10,400 for both Amber Davis and Kim for the kitchen supervision. Discussion on other options. No action was taken.

Kenny Azure, Belcourt Public Utilities and Dan Heitzman, Houston Engineering met with the board at this time to discuss project for expansion of water line in Rolette County in Holmes Township which would serve another 2 dozen homes and create a loop in the system, which will improve water quality and allow for a backup water supply. Motion by Albert, seconded by LaRocque to approve County Permit for water line in the county road right of way in Holmes Township for this project. On roll call vote, all members voted "AYE". Motion carried unanimously. Motion by Moors, seconded by Poitra, to approve county Permit to Belcourt Public Utilities for water line Shell Valley Township. On roll call vote, all members voted "AYE". Motion carried unanimously. Also discussed was securing more funding for water projects for Belcourt Public Utilities and having Rolette County be a sponsor. No action was taken at this time.

Keith Strong and Terri Mongeon, Rolette Country Club appeared before the board regarding year round liquor license or other options for the Rolette Country Club, which has been remodeled and they expect to have more events throughout the year. The board tabled action until the next meeting.

Nathan Gustafson, Sheriff met with the board at this time and discussed Dunseith Policing Contract and request by Dunseith for rewording of contract for Dunseith Service Area, to include only 6 townships of Willow Lake, Holmes, Gilbert, Hillside, Currie and Russell. Also discussed was the increased problems with calls for service in Dunseith and thefts and drugs being a major issue.

Motion by Albert, seconded by Moors to approve Dunseith Policing Contract as revised to define Dunseith Service Area, to include townships of Willow Lake, Holmes, Gilbert, Hillside, Currie and Russell. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Moors, to declare a disaster for rain event in June and July, causing road damages. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board then reviewed committee reports. Motion by Albert, seconded by Poitra to approve resignation of Emery Mears from the Housing Authority. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by Poitra to approve salary adjustment for Kim Nadeau and Amber Davis of an additional 10% of the base salary for 2020 budget for Kitchen supervision duties. On roll call vote, members Poitra, LaRocque, Albert and Boucher voted "AYE". Member Moors voted "NAY". Motion carried.

Motion by Albert, seconded by LaRocque to pool Commissioner mileage for a total of \$13,500 for the 2020 budget. On roll call vote, all members voted "AYE". Motion carried unanimously.

After review of the 2020 Budget, motion by Albert, seconded by Poitra to approve the 2020 Preliminary Budget, which includes a 4% monthly salary increase for Non-Social Service employees, with a Public Hearing to be held on September 17th at 8:00 AM. On roll call vote, all members voted "AYE". Motion unanimously carried.

On motion and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$11,187.94; Recorder \$3351.50, Recorder Preservation Fees, \$279; Recorder, State fees, \$105 and Treasurer's Total Collections, \$718,855.01 and Auditor's Total Payments, \$992,929.35.

On motion and unanimously approved, the Social Service bills amounting to \$117,793.24 for administration and county poor programs and the following county bills be allowed and ordered paid:

| | CHECK # | VENDOR | AMOUNT | DATE |
|---|---------|------------|--------------------------------|----------|
| D | 700634 | 08/07/2019 | NEOPOST | 350.00 |
| D | 700635 | 08/07/2019 | ND PUBLIC EMPLOYEES RETIREMENT | 37915.44 |
| D | 700636 | 08/12/2019 | COMMERCIAL CARD SOLUTIONS | 15988.65 |
| D | 700640 | 08/28/2019 | ND PUBLIC EMPLOYEES RETIREMENT | 39016.85 |
| G | 50852 | 08/01/2019 | CHICAGO MOTORS INC | 700.00 |
| G | 50853 | 08/01/2019 | ND ASSOCIATION OF COUNTIES | 902.30 |
| G | 50871 | 08/07/2019 | AFLAC | 1510.23 |
| G | 50872 | 08/07/2019 | AMERITAS LIFE INSURANCE CORP | 1261.16 |
| G | 50873 | 08/07/2019 | AUTO VALUE PARTS STORES | 102.99 |
| G | 50874 | 08/07/2019 | BILLS SERVICE | 61.64 |
| G | 50875 | 08/07/2019 | BUTLER MACHINERY COMPANY | 5268.34 |
| G | 50876 | 08/07/2019 | CENEX FLEETCARD | 448.08 |
| G | 50877 | 08/07/2019 | CHARMTX INC | 131.80 |
| G | 50878 | 08/07/2019 | AYANNAH CHARETTE | 287.26 |
| G | 50879 | 08/07/2019 | CITY OF ROLLA | 291.11 |
| G | 50880 | 08/07/2019 | CITY OF ST JOHN | 87.00 |
| G | 50881 | 08/07/2019 | COLONIAL SUPPLEMENTAL INS | 813.58 |
| G | 50882 | 08/07/2019 | COLE PAPERS INC | 932.39 |
| G | 50884 | 08/07/2019 | DALES CASH SUPPLY | 3920.68 |
| G | 50885 | 08/07/2019 | DELL MARKETING LP | 206.72 |
| G | 50886 | 08/07/2019 | DF LIGHTING COMPANY | 89.91 |
| G | 50887 | 08/07/2019 | DUNSEITH HARDWARE | 220.72 |
| G | 50888 | 08/07/2019 | GREATWEST LIFE AND ANNUITY | 100.00 |
| G | 50889 | 08/07/2019 | HA THOMPSON AND SONS | 2660.00 |
| G | 50890 | 08/07/2019 | INFORMATION TECHNOLOGY DEPT | 1550.00 |
| G | 50891 | 08/07/2019 | INTOXIMETERS | 360.00 |
| G | 50892 | 08/07/2019 | J AND M SERVICE STATION | 77.98 |
| G | 50893 | 08/07/2019 | JOC INC | 5101.88 |
| G | 50894 | 08/07/2019 | JOE KAUFMAN | 325.00 |
| G | 50895 | 08/07/2019 | KITTLESONS TRUCK REPAIR | 106.00 |
| G | 50896 | 08/07/2019 | JEREMY LONGIE | 192.48 |
| G | 50897 | 08/07/2019 | MARCO TECHNOLOGIES LLC | 318.73 |
| G | 50898 | 08/07/2019 | TOM MCCLLOUD | 1850.00 |
| G | 50899 | 08/07/2019 | MEARS AUTO | 132.95 |
| G | 50900 | 08/07/2019 | MEDICO LIFE & HEALTH INSURANCE | 385.75 |
| G | 50901 | 08/07/2019 | MIDCONTINENT COMMUNICATIONS | 61.47 |
| G | 50902 | 08/07/2019 | MIDSTATES WIRELESS | 2790.50 |
| G | 50903 | 08/07/2019 | MUNRO ACE HARDWARE | 86.70 |
| G | 50904 | 08/07/2019 | NCRAAO | 260.00 |

| | | | | |
|---|-------|------------|--------------------------------|---------------|
| G | 50905 | 08/07/2019 | NDACS | 50.00 |
| G | 50906 | 08/07/2019 | NORTH DAKOTA ONE CALL | 21.60 |
| G | 50907 | 08/07/2019 | NORTH DAKOTA TELEPHONE CO | 258.12 |
| G | 50908 | 08/07/2019 | NORTHERN EXPOSURE SIGN CO | 53.60 |
| G | 50909 | 08/07/2019 | NODAK STORE INC | 47.26 |
| G | 50910 | 08/07/2019 | NORTH CENTRAL ELECTRIC COOP | 329.71 |
| G | 50911 | 08/07/2019 | NORTHERN PLAINS ELECTRIC COOP | 371.00 |
| G | 50912 | 08/07/2019 | OFFICE DEPOT | 239.74 |
| G | 50913 | 08/07/2019 | OFFICE OF ATTORNEY GENERAL | 905.00 |
| G | 50914 | 08/07/2019 | OTTERTAIL POWER COMPANY | 5075.01 |
| G | 50915 | 08/07/2019 | PHARMCHEM INC | 199.85 |
| G | 50916 | 08/07/2019 | PRETTY N PINK | 30.00 |
| G | 50917 | 08/07/2019 | CRAIG POITRA | 327.50 |
| G | 50918 | 08/07/2019 | PRIDE DAIRY | 316.80 |
| G | 50919 | 08/07/2019 | REDWOOD TOXICOLOGY | 796.12 |
| G | 50920 | 08/07/2019 | ROLLA IMPLEMENT | 110.98 |
| G | 50921 | 08/07/2019 | ROLLA OIL | 2565.42 |
| G | 50922 | 08/07/2019 | SYSCO NORTH DAKOTA | 2755.27 |
| G | 50923 | 08/07/2019 | TURTLE MTN PUBLIC | 20.50 |
| G | 50924 | 08/07/2019 | TRI CARE HOME HEALTH | 2525.00 |
| G | 50925 | 08/07/2019 | TM STAR | 504.93 |
| G | 50926 | 08/07/2019 | TM COMMUNICATIONS | 1733.47 |
| G | 50927 | 08/07/2019 | TM COMMUNICATIONS | 1096.45 |
| G | 50928 | 08/07/2019 | TWEED COUNTRY AG | 76.66 |
| G | 50929 | 08/07/2019 | VERIZON WIRELESS | 73.27 |
| G | 50930 | 08/07/2019 | VERIZON WIRELESS | 199.42 |
| G | 50931 | 08/07/2019 | WILBUR ELLIS | 27314.40 |
| G | 50935 | 08/08/2019 | DEPARTMENT OF TRANSPORTATION | 11.50 |
| G | 50937 | 08/12/2019 | ROLETTE COUNTY TREASURER | 1554.12 |
| G | 50938 | 08/14/2019 | DAKOTA FIRE PROTECTION INC | 1590.27 |
| G | 50939 | 08/20/2019 | BALCO UNIFORM | 1600.26 |
| G | 50940 | 08/20/2019 | JACK BRYANT TRUCKING | 19007.00 |
| G | 50941 | 08/20/2019 | CITY OF ROLLA | 583.20 |
| G | 50942 | 08/20/2019 | COLE PAPERS INC | 405.62 |
| G | 50943 | 08/20/2019 | DALES CASH SUPPLY | 186.17 |
| G | 50944 | 08/20/2019 | ELECTRONIC COMMUNICATIONS INC | 1995.00 |
| G | 50945 | 08/20/2019 | FOOD SERVICES OF AMERICA | 701.17 |
| G | 50946 | 08/20/2019 | GALLS LLC | 26.32 |
| G | 50947 | 08/20/2019 | GUY GARRISON | 26210.00 |
| G | 50948 | 08/20/2019 | GATTKE EXCAVATING AND TRUCKING | 18339.00 |
| G | 50949 | 08/20/2019 | GRAND FORKS COUNTY | 1350.00 |
| G | 50950 | 08/20/2019 | GOOD SOURCE SOLUTIONS | 388.00 |
| G | 50951 | 08/20/2019 | GUSTAFSON OIL COMPANY | 19.63 |
| G | 50952 | 08/20/2019 | INFORMATION TECHNOLOGY DEPT | 3924.25 |
| G | 50953 | 08/20/2019 | INFORMATION TECHNOLOGY DEPT | 1550.00 |
| G | 50954 | 08/20/2019 | KITTLESONS TRUCK REPAIR | 350.00 |
| G | 50955 | 08/20/2019 | LEGACY COOPERATIVE | 1346.23 |
| G | 50956 | 08/20/2019 | LANGUAGE LINE SERVICES | 45.20 |
| G | 50957 | 08/20/2019 | MARCO TECHNOLOGIES LLC | 138.16 |
| G | 50958 | 08/20/2019 | MARCO TECHNOLOGIES LLC | 261.07 |
| G | 50959 | 08/20/2019 | MARCO TECHNOLOGIES LLC | 321.88 |
| G | 50960 | 08/20/2019 | MEARS IMPLEMENT | 34.95 |
| G | 50961 | 08/20/2019 | MIDCONTINENT COMMUNICATIONS | 66.47 |
| G | 50962 | 08/20/2019 | MIKKELSEN AGGREGATES LLC | 39315.00 |
| G | 50963 | 08/20/2019 | MUNRO ACE HARDWARE | 142.40 |
| G | 50964 | 08/20/2019 | NDACO RESOURCES GROUP | 130.00 |
| G | 50965 | 08/20/2019 | NDSU EXTENSION | 15124.82 |
| G | 50966 | 08/20/2019 | OFFICE DEPOT | 214.94 |
| G | 50967 | 08/20/2019 | OTTERTAIL POWER COMPANY | 4029.93 |
| G | 50968 | 08/20/2019 | OTTMAR AND OTTMAR | 63.00 |
| G | 50969 | 08/20/2019 | PHARMCHEM INC | 1382.30 |
| G | 50970 | 08/20/2019 | TODD POITRA | 104.40 |
| G | 50971 | 08/20/2019 | PRIDE DAIRY | 161.70 |
| G | 50972 | 08/20/2019 | ROLETTE INSURANCE AGENCY | 838.00 |
| G | 50973 | 08/20/2019 | THE SIDWELL COMPANY | 27.50 |
| G | 50974 | 08/20/2019 | MICHAEL STEWART | 10.50 |
| G | 50975 | 08/20/2019 | SYSCO NORTH DAKOTA | 561.60 |
| G | 50976 | 08/20/2019 | VERIZON WIRELESS | 199.44 |
| G | 50977 | 08/20/2019 | WOLD ENGINEERING PC | 1345.00 |
| | | | ROAD DEPT JULY PAYROLL | 36,560.62 |
| | | | SOC SERVICES JULY PAYROLL | 103,699.57 |
| | | | GEN, L-ENF, ETC JULY PAYROLL | 144,673.28 |
| | | | TOTAL | \$ 608,452.84 |

On motion and unanimously approved, the board then adjourned to August 20, 2019.

August 20, 2019

The board convened at 9:00 A.M. August 20, 2019 with members LaRocque, Albert, and Poitra. Member Boucher absent. Vice-Chairman Moors presiding.

Brian Grosinger discussed the topic of Home Rule Charter with the board and what steps need to be taken if the board wants to move forward with this option.

Motion by Albert, seconded by Poitra to approve response for BIA Request for a transfer of Tax land to Trust status for Kenneth and Sheila Davis for N1/2 NE1/4 of Section 23, Ingebretson Township, within the exterior boundaries of the Turtle Mountain Reservation. On roll call vote, all members voted "AYE". Motion unanimously carried.

Wendy Belgarde, Tax Director then met with the board with several abatements. Reviewed were applications from Terry Sarkilahti and Shannon and Kerry Azure. After review, motion by Albert, seconded by LaRocque to reject applications from Terry Sarkilahti on parcels # 29631-000, 29631-050, 29496, and 29497 based on the recommendation of the City of Rolla to deny applications to reduce valuation. On roll call vote, all members voted "AYE". Motion unanimously carried. Application from Shannon and Kerry Azure is forwarded to the City of Dunseith for their review.

Motion by Albert, seconded by LaRocque to approve extending the seasonal liquor license to December, upon submission of application and fees. On roll call vote, all members voted "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Poitra to approve sheriff's overtime in the following amounts, \$276.21 for Michell Slater and \$393.10 for Ayannah Charette. On roll call vote, all members voted "AYE". Motion unanimously carried.

Nathan Gustafson, Sheriff met with the board at this time along with Rodney Phelps, and Ducky LaRocque, for the City of St. John. Nathan stated that he would be ready to start a policing contract with the City of John at this time, with the new contract and the City paying the \$70,000. Rodney and Ducky stated that they can make it work and were interested in the entering into a contract starting September 1st. Discussion on how the city would get the money for the contract and also where the funds would come from for the county share, since it was not in the budget for this year or next year. Motion by LaRocque, seconded by Poitra to enter into a Police Service Contract with the City of St. John for policing in the City of St. John from September 1 to August 31, 2020, for 1 full-time officer. On roll call vote, all members voted "AYE". Motion unanimously carried.

Nathan Gustafson, Sheriff, Kim Nadaeu, Jail Administrator and Amber Davis, Office Assistant met with the board regarding proper classification of Office Assistant position for work week, overtime, and retirement. Also discussed were other issues within the Sheriff's Department. The board took no action.

Motion by Albert, seconded by LaRocque to accept Keith Smith resignation from road department, effective August 29, 2019. On roll call vote, all members voted "AYE". Motion unanimously carried. Motion by LaRocque, seconded by Poitra, to hire Dennis Halvorson for road department equipment operator.

Committee reports were also reviewed for the Jail Committee, Housing Authority Board, Social Services Board, and Building Committee.

Motion by Albert seconded by LaRocque to appoint Craig Poitra as County Delegate to the NDACO Annual Convention. On roll call vote, all members voted "AYE". Motion unanimously carried.

On motion and unanimously approved, the board then adjourned to August 27, 2019.

August 27, 2019

The board convened at 8:00 A.M. August 27, 2019 with members LaRocque, Albert, and Moors. Member Poitra absent. Chairman Boucher presiding.

The board met to review bids submitted for CDBG grant for water and sewer at the County Recreational building in St. John. Paul Frydenlund, St. John School Superintendent presented bids for project. Bids were received from Marion Construction for \$149,500 and Mary Ann Houle for \$265,042. Committee Poitra joined the meeting at 8:08 AM. After review, motion by Moors to approve bid received from Marion Construction for \$149,500, the motion seconded by LaRocque. On roll call vote, all members voted "AYE". Motion unanimously carried.

On motion and unanimously approved, the board adjourned until September 3, 2019

Merle Boucher

Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud

Rolette County Auditor

Valerie Mccloud
Rolette County Auditor/Supt of Schools Des
102 2nd St NE
PO Box 939
477-5665/477-6339
Rolla ND 58367

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**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M on September 3, 2019 with members LaRocque, Albert, and Moors present. Member Poitra absent. Chairman Boucher presiding. Brian Grosinger, State's Attorney and Jon Rosinski, Turtle Mountain Star also present.

Nathan Gustafson, Sheriff, Ducky LaRocque and Rodney Phelps, St. John City, and Paul Frydenlund, St. John Public School appeared before the board at this time. Paul Frydenlund stated that the St. John School has been looking for ways to protect the school and after researching options for a School Resource Officer, reached an agreement, in July with Sheriff Gustafson for a School Resource Officer. Mr. Frydenlund stated the school wanted to stay out of the St. John City and County Commission politics and the agreement is that the school will pay \$2000 for resource office paid to the County Sheriff, for approximately 20 hours/week for security, which began September 1st of this year. Questions were raised if this had anything to do the with St. John City contract, and if it affects the Agreement for policing between the City and County. It was the intention of the Sheriff and St. John City to have the hours worked at the school be part of the contracted hours for the City of St. John, and likewise would reduce the cities payments for a full-time officer. After much discussion, motion by Albert, seconded by LaRocque to amend the Police Contract with the City of St. John and Rolette County to include school agreement for resource officer for 20 hours/week of the full-time officer in St. John, and with the School paying \$2000 towards the contract amount and the City paying the remainder on a monthly basis. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then discussed other law enforcement issues with the Sheriff.

Motion by Albert. Seconded by Moors to approve Asset Forfeiture policy on file in the Auditor's Office with State's Attorney, Auditor and Sheriff making up an Asset Forfeiture Committee with authority to grant requests not to exceed \$2500, and requests that exceed that amount will be brought to the County Commission for board approval. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Pat Hemmy appeared before the board at this time regarding Rolette County VFW. Pat explained that he is the acting Commander and would like to have the Rolette County VFW in Rolla, the County Seat, not Belcourt. Pat requested start-up funds of \$1500-\$2000 for caps, uniforms, weapons, and office and meeting space. Mr. Hemmy would like to start a Color Guard for the County VFW. The Rolette County VFW will meet at the Legion Cabin in Rolla for the time being. The board took no action.

The board discussed Home Rule Charter at this time. Motion by Albert, seconded by Moors, to establish a Home Rule Charter Commission which will consist of 7 members, and which would meet and bring back to the County Commission a proposed Home Rule Charter. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Moors, seconded by Albert to appoint Alex Albert, Henry LaRocque and Valerie McCloud to serve on the Home Rule Charter Commission and authorize them to recruit other members to make up the 7 member commission. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Albert to approve the Minutes from the July meetings. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then discussed county issues and live streaming of meetings posted on Social Media. Brian Grosinger, State's Attorney stated that the Board can regulate government accounts but it is harder to regulate personal accounts, although they have to comply with any county policies on the issue. The board discussed looking into other options for video of meetings. No action taken.

Eldon Moors gave an update on the Road Committee, there is gravel crushing in place in the Evans and Foss Pits, and employees hauling gravel should be done shortly.

Alex Albert and Merle Boucher, Social Service Committee will be meeting in Devils Lake for Human Service Zone redesign next week.

Eldon Moors and Henry LaRocque gave a report on the Rolette County Housing Board. Ramsey County Housing Authority is taking over administration for now. Discussion on replacement for Emery Mears on the board. The board took no action.

Alex Albert informed the board that the BIA inmates have averaged 10-13/day for the Jail Committee report.

Eldon Moors, Sr. reported for the Building Committee that they would take the fencing down at the old jail when the road crew is available.

Motion by Moors, seconded by LaRocque to accept application and fees from Rolette Country Club for an extension for November and December for the seasonal liquor license. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by LaRocque to call for bids for the 3 Terex up for bids. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

On motion and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$138,866.92; Recorder \$2077.50, Recorder Preservation Fees, \$1898.80; Recorder, State fees, \$105 and Treasurer's Total Collections, \$263,020.51 and Auditor's Total Payments, \$799,305.49.

On motion and unanimously approved, the Social Service bills amounting to \$127,352.78 for administration and county poor programs and the following county bills be allowed and ordered paid:

| CHECK # | DATE | VENDOR | AMOUNT |
|----------|------------|--------------------------------|----------|
| D 700641 | 09/04/2019 | ND PUBLIC EMPLOYEES RETIREMENT | 37915.44 |
| D 700642 | 09/17/2019 | COMMERCIAL CARD SOLUTIONS | 19074.48 |
| D 700644 | 09/17/2019 | NEOPOST | 1631.90 |
| D 700648 | 09/27/2019 | ND PUBLIC EMPLOYEES RETIREMENT | 39031.80 |
| G 50991 | 09/04/2019 | ADVANCED GRAPHIX INC | 328.00 |
| G 50992 | 09/04/2019 | AFLAC | 1867.49 |
| G 50993 | 09/04/2019 | AMERITAS LIFE INSURANCE CORP | 1311.70 |
| G 50994 | 09/04/2019 | MASON ARVIDSON | 1100.00 |
| G 50995 | 09/04/2019 | WENDY BELGARDE | 351.20 |
| G 50996 | 09/04/2019 | COLONIAL SUPPLEMENTAL INS | 813.58 |
| G 50997 | 09/04/2019 | COLE PAPERS INC | 431.41 |
| G 50998 | 09/04/2019 | COMPUTER SOLUTIONS INC DBA SIG | 300.00 |
| G 50999 | 09/04/2019 | COMPUTERS N STUFF | 125.00 |
| G 51000 | 09/04/2019 | DACOTAH BANK | 21170.37 |
| G 51001 | 09/04/2019 | DAVIS TRUCK AND CAR WASH | 318.66 |

| | | | | |
|-----------------------------|-------|------------|--------------------------------|------------|
| G | 51002 | 09/04/2019 | GALLS LLC | 50.00 |
| G | 51003 | 09/04/2019 | GREATWEST LIFE AND ANNUITY | 100.00 |
| G | 51004 | 09/04/2019 | GUARDIAN FLEET SAFETY | 6916.66 |
| G | 51005 | 09/04/2019 | JOE KAUFMAN | 700.00 |
| G | 51006 | 09/04/2019 | KITTLESONS TRUCK REPAIR | 723.00 |
| G | 51007 | 09/04/2019 | HENRY LAROCQUE | 61.70 |
| G | 51008 | 09/04/2019 | TOM MCCLOUD | 1850.00 |
| G | 51009 | 09/04/2019 | MEDICO LIFE & HEALTH INSURANCE | 385.75 |
| G | 51010 | 09/04/2019 | MIDSTATES WIRELESS | 602.43 |
| G | 51011 | 09/04/2019 | MIKKELSEN AGGREGATES LLC | 552.00 |
| G | 51012 | 09/04/2019 | MUNRO ACE HARDWARE | 9.99 |
| G | 51013 | 09/04/2019 | NDACO RESOURCES GROUP | 7255.94 |
| G | 51014 | 09/04/2019 | ND SCHOOL BOARDS ASSOCIATION | 200.00 |
| G | 51015 | 09/04/2019 | NORTH DAKOTA TELEPHONE CO | 258.12 |
| G | 51016 | 09/04/2019 | NODAK STORE INC | 31.75 |
| G | 51017 | 09/04/2019 | NORTH CENTRAL ELECTRIC COOP | 101.00 |
| G | 51018 | 09/04/2019 | OFFICE DEPOT | 175.89 |
| G | 51019 | 09/04/2019 | OFFICE OF THE STATE AUDITOR | 9500.00 |
| G | 51020 | 09/04/2019 | OTTERTAIL POWER COMPANY | 1186.21 |
| G | 51021 | 09/04/2019 | PIERCE COUNTY TRIBUNE | 48.00 |
| G | 51022 | 09/04/2019 | REDWOOD TOXICOLOGY | 79.95 |
| G | 51023 | 09/04/2019 | MITCHELL SLATER | 17.50 |
| G | 51024 | 09/04/2019 | MICHAEL STEWART | 39.55 |
| G | 51025 | 09/04/2019 | SYSCO NORTH DAKOTA | 2136.20 |
| G | 51026 | 09/04/2019 | TM STAR | 266.06 |
| G | 51027 | 09/04/2019 | TM COMMUNICATIONS | 1735.83 |
| G | 51028 | 09/04/2019 | TM COMMUNICATIONS | 1076.49 |
| G | 51029 | 09/04/2019 | VERIZON WIRELESS | 0.40 |
| G | 51030 | 09/04/2019 | WOLD ENGINEERING PC | 5458.75 |
| G | 51031 | 09/05/2019 | DEPARTMENT OF TRANSPORTATION | 11.50 |
| G | 51032 | 09/05/2019 | ND ASSOCIATION OF COUNTIES | 915.14 |
| G | 51033 | 09/05/2019 | NELSON AUTO CENTER | 35092.00 |
| G | 51035 | 09/17/2019 | CENEX FLEETCARD | 646.84 |
| G | 51036 | 09/17/2019 | CITY OF ROLLA | 327.95 |
| G | 51037 | 09/17/2019 | CITY OF ROLLA | 561.76 |
| G | 51038 | 09/17/2019 | CITY OF ST JOHN | 87.00 |
| G | 51039 | 09/17/2019 | COLE PAPERS INC | 697.99 |
| G | 51040 | 09/17/2019 | COMMUNITY AMBULANCE OF ROLLA | 100.00 |
| G | 51041 | 09/17/2019 | DALES CASH SUPPLY | 3142.55 |
| G | 51042 | 09/17/2019 | DALES CASH SUPPLY | 144.81 |
| G | 51043 | 09/17/2019 | DARWINS TOWING | 250.00 |
| G | 51044 | 09/17/2019 | GALLS LLC | 25.00 |
| G | 51045 | 09/17/2019 | GUARDIAN FLEET SAFETY | 97.76 |
| G | 51046 | 09/17/2019 | HAAS TIRE | 228.00 |
| G | 51047 | 09/17/2019 | INFORMATION TECHNOLOGY DEPT | 3918.24 |
| G | 51048 | 09/17/2019 | INFORMATION TECHNOLOGY DEPT | 1550.00 |
| G | 51049 | 09/17/2019 | J AND M SERVICE STATION | 182.67 |
| G | 51050 | 09/17/2019 | JOC INC | 3518.27 |
| G | 51051 | 09/17/2019 | LANGUAGE LINE SERVICES | 30.00 |
| G | 51052 | 09/17/2019 | MARCO TECHNOLOGIES LLC | 1571.35 |
| G | 51053 | 09/17/2019 | MARCO TECHNOLOGIES LLC | 306.31 |
| G | 51054 | 09/17/2019 | MARCO TECHNOLOGIES LLC | 261.07 |
| G | 51055 | 09/17/2019 | ANDREW S MARQUART | 198.00 |
| G | 51056 | 09/17/2019 | MEARS IMPLEMENT | 789.95 |
| G | 51057 | 09/17/2019 | MIDCONTINENT COMMUNICATIONS | 61.47 |
| G | 51058 | 09/17/2019 | MUNRO ACE HARDWARE | 9.59 |
| G | 51059 | 09/17/2019 | NORTHERN PLAINS ELECTRIC COOP | 287.00 |
| G | 51060 | 09/17/2019 | OFFICE DEPOT | 29.42 |
| G | 51061 | 09/17/2019 | OFFICE OF ATTORNEY GENERAL | 1430.00 |
| G | 51062 | 09/17/2019 | OFFICE OF THE STATE AUDITOR | 9250.00 |
| G | 51063 | 09/17/2019 | OTTERTAIL POWER COMPANY | 3743.16 |
| G | 51064 | 09/17/2019 | PHARMCHEM INC | 114.20 |
| G | 51065 | 09/17/2019 | TODD POITRA | 104.40 |
| G | 51066 | 09/17/2019 | POSTMASTER | 120.00 |
| G | 51067 | 09/17/2019 | PRESENTATION MEDICAL CENTER | 403.00 |
| G | 51068 | 09/17/2019 | PRIDE DAIRY | 328.16 |
| G | 51069 | 09/17/2019 | ROLLA DRUG INC | 29.99 |
| G | 51070 | 09/17/2019 | ROLLA OIL | 2545.18 |
| G | 51071 | 09/17/2019 | THE SIDWELL COMPANY | 137.50 |
| G | 51072 | 09/17/2019 | SYSCO NORTH DAKOTA | 3414.79 |
| G | 51073 | 09/17/2019 | TURTLE MTN PUBLIC | 20.50 |
| G | 51074 | 09/17/2019 | TOWN AND COUNTRY TESORO | 67.75 |
| G | 51075 | 09/17/2019 | TRI CARE HOME HEALTH | 1250.00 |
| G | 51076 | 09/17/2019 | TUOMALA PLUMBING AND HEATING | 104.40 |
| G | 51077 | 09/17/2019 | TWEED COUNTRY AG | 83.11 |
| G | 51078 | 09/17/2019 | TYLER TECHNOLOGIES | 201.60 |
| G | 51079 | 09/17/2019 | VERIZON WIRELESS | 167.55 |
| ROAD DEPARTMENT AUG PAYROLL | | | | 36,560.62 |
| SOCIAL WELFARE AUG PAYROLL | | | | 103,699.57 |

TOTAL

\$ 530,780.60

On motion and unanimously approved, the board then adjourned to September 17, 2019.

September 17, 2019

The board convened at 9:00 A.M. September 17, 2019 with members LaRocque, Albert, Moors and Poitra. Member Boucher presiding. Alivia Poitra present, recording meeting.

The board held a Public Hearing at this time in regards to 2020 Budget. No one appeared in support or against the 2020 Preliminary Budget. Rodney Phelps, St. John City Mayor appeared before the board regarding concern with St. John City mill levy which was submitted with the reduced tax request for the General Fund from last years tax. Auditor McCloud explained the process to Mr. Phelps and that notice was provided to the St. John City Auditor regarding last years mill levy and taxes and also this 2019 taxes and mill levies. The board explained that the City Council and Auditor were responsible for setting budget and taxes levied, not the County Commission or County Auditor.

Motion by Albert, seconded by Poitra to allow transfer of sick leave for Ann Millerbernd in the amount of 104 hours from Renville County. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Albert to sell 2013 Ford Taurus Police Interceptor by auction. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Eldon Moors and Henry LaRocque gave a report on the Housing Authority. Motion by LaRocque, seconded by Poitra to appoint Becky Leonard to unexpired term on the Rolette County Housing Authority. On roll call vote, members Albert, Poitra, Boucher, and LaRocque voted "AYE". Member Moors voted "NAY". Motion carried. Motion by Poitra, seconded by Albert to accept resignation of Eldon Moors from the Housing Authority board, effective immediately. On roll call vote, all members voted "AYE". Motion carried unanimously. Motion by Moors, seconded by Albert to appoint Craig Poitra to Rolette County Housing Authority Board for an unexpired term of Eldon Moors, effective immediately. On roll call vote, all members voted "AYE". Motion carried unanimously.

Alex Albert have a report of the Law Enforcement Committee activity since the last meeting.

Alex Albert gave a report of the Public Health Board. Discussion on contract with Lake Region for Environmental Health and whether the county should look at a local position and permits for sewer and sanitation in Environmental Health. The board took no action.

Motion by Albert, seconded by LaRocque to approve paying dues for Northern Plains RC&D Council for \$300. On roll call vote, members Albert, Poitra, Boucher, and LaRocque voted "AYE". Member Moors voted "NAY". Motion carried.

Motion by Albert, seconded by Poitra to publish weed cutting notice. On roll call vote, all members voted "AYE". Motion carried unanimously.

Brad Robertson and Kent Indvik, Wold Engineering met with the board at this time to discuss future projects for Prairie Dog Funds. Also discussed was sliver widening for County Road 6

from St. John south to junction of Hwy 30, which will be bid next spring. The board took no action.

Motion by LaRocque, seconded by Poitra to approve Sheriff's Overtime in the following amounts, \$123.72 for Leland Morin, \$332.10 for Gordon Chapman, and \$101.66 for Brock Charette. On roll call vote, all members voted "AYE". Motion carried unanimously.

Wendy Belgarde, Tax Director met with the board at this time with several applications for abatement of taxes received from Vernon Decoteau, Shannon & Kerry Azure, and Donald Hosmer. Motion by Albert, seconded by Moors to concur with the City of Dunseith recommendation to deny abatement for Shannon & Kerry Azure. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by Moors to approve abatement applications for Vernon Decoteau on parcel #16217 for residential structure that was removed, decreasing valuation by 796 and Donald Hosmer on parcel #26311 & 26314 for homestead credit approval. On roll call vote, all members voted "AYE". Motion carried unanimously.

Farrah Azure appeared before the board at this time to request the county to improve section line to land in SE1/4SE1/4 and SW1/4SE1/4 Section 30, Ingebretson Township for access for a homesite. The improvements would be on the west end of BIA 12, extending it approximately 700'. Discussion on the road and BIA has this road and maintains it. The board requested a letter from the Tribal Roads department regarding approval, if the county were to improve access on BIA 12 section line, for the homesite. The board took no action.

Motion by Poitra, seconded by LaRocque to schedule a Public Hearing for amendment to Zoning Ordinance, Section 27 Enforcement, for October 15 at 9 AM. On roll call vote, all members voted "AYE". Motion carried unanimously.

Eldon Moors then discussed road supervisor discrepancies between Henry LaRocque and himself and stated he would talk over the Road Supervisor himself with the County Auditor's Office as a contact if he can't be reached. Discussion on communication issues for the road supervisors. Chairman Boucher suggested that each supervisor take care of two shops. Discussion on problems with work orders, employee supervision, etc. Eldon and Henry agreed to work together towards supervision of the road department.

The board discussed the Budget Hearing on the 2020 Preliminary Budget. No one appeared in support or opposition to the 2020 budget, Commissioner Albert introduced the following resolution and moved for its adoption:

| PURPOSE OF APPROPRIATIONS | Amount |
|----------------------------------|---------------|
| County Board | 143,093 |
| County Auditor | 165,645 |
| County Treasurer | 92,602 |
| Recorder | 136,447 |
| State's Attorney | 183,176 |
| Tax Director | 70,934 |
| County Sheriff | 69,433 |
| Jail Maintenance | 384,426 |
| Emergency Manager | 983,828 |
| Maint of Buildings | 25,000 |

| | |
|---|---------|
| Utilities | 25,000 |
| Janitor | 22,200 |
| Election | 38,000 |
| Annual Leave (Payoff) | 20,000 |
| Publishing | 6,500 |
| County Car | 0 |
| Social Security | 140,000 |
| Worker's Compensation | 21,000 |
| Unemployment | 8,000 |
| Liability, Bldg, Auto Insurance | 92,000 |
| County Dues | 22,000 |
| Technology Leases | 15,000 |
| Maintenance Agreements | 53,000 |
| Copier/Postage Machine | 4,000 |
| Technology Equipment Purchases | 15,000 |
| Audit Fee | 21,500 |
| Radio Communications | 48,000 |
| Coroner | 5,500 |
| Mental Health | 5,000 |
| County Park | 10,000 |
| Soc Services Indirect Costs | 90,000 |
| Misc. General | 15,000 |
| Soc. Welfare Administration (Fed-St-County) | 0 |
| General Asst-TECS-EBT Prog (County Funds) | 0 |
| Special Projects (Fed-State-Co Funds) | 0 |
| Veteran's Service Officer | 23,351 |
| Emergency Fund | 180,000 |
| County Agent Levy | 50,977 |
| Capital Trust Account/Capital Projects Levy | 549,050 |
| Consolidated Road Fund (Farm to Market) | 315,000 |
| Unorganized District Road Levy | 255,100 |
| Senior Citizen Levy | 45,500 |
| Historical Society Levy | 5,500 |
| Ambulance Fund Levy | 137,000 |
| Weed Board Fund Levy | 76,800 |
| Rolette County Water Resource Board | 17,500 |
| Rolette County Soil Conservation Levy | 53,380 |
| Municipal Airport Levy | 18,000 |
| Public Health District | 93,000 |
| Highway Tax Fund | 964,720 |
| Dunseith Contract Police | 286,061 |
| Rolette Contract Police | 0 |
| St. John Contract Police | 0 |
| 911 Fund | 146,830 |
| Law Enforcement (Gaming Funds) | 16,500 |
| Hazardous Chemical | 4,500 |
| Government Grants | 40,000 |
| NSF Fund | 400 |
| Extension Service Sp. Trust | 12,000 |
| Supt Special Trust | 3,000 |
| Miscellaneous Fund | 5,000 |
| Promotion Fund | 100 |

| | |
|--|-------------|
| TOTAL REQUEST AND FINAL APPROPRIATION FOR YEAR ENDING DECEMBER 31, 2020 | 6,230,553 |
| Interim Funding, Transfers & Delinquency | \$1,485,189 |
| Estimated Revenue, Transfers & Cash Balances | \$5,262,108 |
| TOTAL COUNTY WIDE TAX LEVY | \$2,453,634 |

BE IT FURTHER RESOLVED, that in accordance with the budget for January 1, 2020 and ending December 31, 2020 for Rolette County adopted this day and filed with the County Auditor, there is levied as taxes for the calendar year 2019, the following:

| | |
|---------------------------|--------------|
| County General | \$ 1,281,610 |
| Capital | 213,600 |
| Unorganized District Road | 236,300 |
| Consolidated Road Fund | 201,770 |
| County Agent | 40,355 |
| Veteran's Service Officer | 25,240 |
| Emergency | 85,520 |
| Weed Board | 64,050 |
| Senior Citizen | 26,700 |
| Ambulance | 106,900 |
| Historical Society | 5,335 |
| Municipal Airport | 16,000 |
| Water Resource Board | 16,154 |
| Soil Conservation | 49,100 |
| Health District | 85,000 |

The above resolution was seconded by LaRocque, On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

On motion and unanimously approved, the board adjourned until October 1, 2019

Merle Boucher
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 8:00 A.M on October 1, 2019 with members Poitra, LaRocque, and Albert present. Member Moors absent. Chairman Boucher presiding. Brian Grosinger, State's Attorney present.

Terry & LeaRae Espe appeared before the board to request development of Section line between sections 9/16 and also 16/21 in Gilbert township for access to several parcels in Section 10 and 15 for farming purposes. The Road Supervisors will look at the request and come up with a cost estimate and bring back to the board. The board took no action.

Farrah & Brady Azure met with the board to request improvement to section line road in Couture Township at the west end of BIA 12, to provide access to homesite in Section 30, approximately 600 feet. Motion by LaRocque, seconded by Poitra to approve making improvements to section between sections 30/31 of Couture Township to provide access to homesite for Farrah and Brady Azure. On roll call vote, all members voted "AYE". Motion carried unanimously.

Kevin Walford, Butler Machinery appeared before the board at this time to provide quote for replacement of Motor Grader, with an option to finance for five years. The board took no action.

Motion by Albert, seconded by LaRocque to approve payment of Wold Engineering invoice for \$29,280 Preliminary Engineering for project SC-4006(067) from St. John to ND Hwy 30, for sliver widening. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by LaRocque to appoint Craig & Lucee Poitra as North Dakota State Fair Delegates for Rolette County for 2019. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by LaRocque to submit final payment for SC-CNOC-4006(066) St. John Street reconstruction to NDDOT. On roll call vote, all members voted "AYE". Motion carried unanimously.

Nathan Gustafson, Kim Nadeau and Amber appeared before the board at this time to discuss several issues with the Sheriff's Office. The 2019 Dodge Pickup will be here this week, with Stonegarden funding. Also discussed was transport vehicle, as current vehicle is not running adequately. Sheriff Gustafson will get estimate for a new transport vehicle.

Kim then discussed a backup for Amber Davis for duties related to Community Service, 24/7 and vending machines through Turnkey. Kim recommended a raise of \$1/hour for Dixie Gladue to assume duties as stated. Also discussed was Kitchen staffing and increase in hourly rate for the cooks to \$14/hour for Cook 1, and \$13/hour for Cook 2, and \$4/hour for Amber to supervise. The board will have the Auditor review request for the next meeting.

The board reviewed committee reports at this time. Building Committee discussion on space the Job Service Building. Will have a meeting to review office needs and recommendation.

Motion by LaRocque, seconded by Poitra to send Eviction Notices to Individuals for property acquired through Tax Foreclosure. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board reviewed the 2018 Audit and reviewed Fraud Risk Assessment Policy. The board tabled action until the November meeting.

Kandace Desjarlais, Treasurer met with the board at this time, and informed the board that Kelly Albertson resigned as Deputy Treasurer and Jodi Jeanotte was appointed as Deputy Treasurer. Motion by Poitra, seconded by Albert to approve appointment of Jodi Jeanotte and remove Kelly Albertson and add Jodi Jeanotte as signer on bank accounts at Dacotah Bank, Starion Bank, Rolette State Bank and Turtle Mountain State Bank. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Poitra, seconded by LaRocque to have Auditor McCloud to proceed with video for livestream and recording for County Commission meeting. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by LaRocque to approve Maintenance Certification for NDDOT Federal Aid Projects. On roll call vote, all members voted "AYE". Motion carried unanimously.

On motion by LaRocque and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$39,837.88; Recorder \$4,050.50; Recorder Preservation Fees, \$393; Recorder State fees, \$35 and Treasurer's Total Collections, \$663,866.27 and Auditor's Total Payments, \$616,569.00. On roll call vote, all members voted "AYE". Motion carried unanimously.

On motion and unanimously approved, the Social Service bills amounting to \$126,589.24 for administration and county poor programs and the following county bills be allowed and ordered paid:

| CHECK # | VENDOR | AMOUNT | DATE |
|---------|--------|--------|------|
|---------|--------|--------|------|

| | | | |
|---|-------|--------------------------------|----------|
| G | 51152 | CLUBHOUSE HOTEL AND SUITES | 259.20 |
| G | 51153 | CITY OF ROLLA | 950.34 |
| G | 51154 | CITY OF ST JOHN | 97.00 |
| G | 51155 | COLE PAPERS INC | 607.16 |
| G | 51156 | DALES CASH SUPPLY | 4495.84 |
| G | 51157 | DALES CASH SUPPLY | 152.28 |
| G | 51158 | DALES CASH SUPPLY | 194.50 |
| G | 51159 | AMBER DAVIS | 80.00 |
| G | 51160 | DHS MMIS | 573.78 |
| G | 51162 | DOUG AND MARYS JACK AND JILL | 63.49 |
| G | 51163 | DUNSEITH HARDWARE | 85.34 |
| G | 51164 | GOOSENECK IMPLEMENT | 233.96 |
| G | 51165 | GREAT PLAINS DIRECTORY SERVICE | 633.50 |
| G | 51166 | GREEN CAT SERVICES LLC | 400.00 |
| G | 51167 | GOOD SOURCE SOLUTIONS | 388.00 |
| G | 51168 | GUARDIAN FLEET SAFETY | 21648.40 |
| G | 51169 | HAAS TIRE | 438.00 |
| G | 51170 | HA THOMPSON AND SONS | 1945.00 |
| G | 51171 | INFORMATION TECHNOLOGY DEPT | 5466.46 |
| G | 51172 | J & J TRUCK REPAIR | 479.14 |
| G | 51173 | J AND M SERVICE STATION | 159.87 |
| G | 51174 | JOC INC | 2544.21 |
| G | 51175 | JOE KAUFMAN | 1225.00 |
| G | 51176 | LEGACY COOPERATIVE | 1523.37 |
| G | 51177 | LEGACY COOPERATIVE | 1793.81 |
| G | 51178 | LANGUAGE LINE SERVICES | 30.00 |
| G | 51179 | MAIN STREET MARKET | 44.33 |
| G | 51180 | MARCO INC. | 1180.09 |
| G | 51181 | MIDCONTINENT COMMUNICATIONS | 61.47 |
| G | 51182 | MUNRO ACE HARDWARE | 291.05 |
| G | 51183 | MUNRO ACE HARDWARE | 75.87 |
| G | 51184 | ND ENVELOPE COMPANY | 481.50 |
| G | 51185 | ND STATE RADIO COMMUNICATIONS | 360.00 |
| G | 51186 | NORTH DAKOTA TELEPHONE CO | 258.12 |
| G | 51187 | NORTHLAND HEALTH CENTERS | 246.00 |
| G | 51188 | NODAK STORE INC | 14.98 |
| G | 51189 | NORTHERN PLAINS ELECTRIC COOP | 264.00 |
| G | 51190 | ND POST BOARD | 90.00 |
| G | 51191 | OFFICE DEPOT | 553.43 |
| G | 51192 | OFFICE OF ATTORNEY GENERAL | 590.00 |
| G | 51193 | OTTERTAIL POWER COMPANY | 3922.05 |
| G | 51194 | PIERCE COUNTY AUDITOR | 10510.20 |
| G | 51195 | TODD POITRA | 423.00 |
| G | 51196 | PEACE OFFICER STANDARDS AND TR | 135.00 |
| G | 51197 | PRESENTATION MEDICAL CENTER | 376.00 |
| G | 51198 | PRIDE DAIRY | 152.64 |
| G | 51199 | REDWOOD TOXICOLOGY | 79.95 |
| G | 51200 | ROLLA IMPLEMENT | 273.98 |
| G | 51201 | STUTSMAN COUNTY | 399.00 |
| G | 51202 | SYSCO NORTH DAKOTA | 3544.40 |
| G | 51203 | TURTLE MTN PUBLIC | 20.50 |
| G | 51204 | TOWN AND COUNTRY TESORO | 20.01 |
| G | 51205 | TRI CARE HOME HEALTH | 1400.00 |
| G | 51206 | TUOMALA PLUMBING AND HEATING | 190.82 |

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|---|--------|--------------------------------|----------|
| D | 700650 | NEOPOST | 660.00 |
| D | 700651 | NEOPOST | 468.10 |
| D | 700652 | ND PUBLIC EMPLOYEES RETIREMENT | 39382.80 |
| D | 700654 | COMMERCIAL CARD SOLUTIONS | 8887.26 |
| D | 700658 | ND PUBLIC EMPLOYEES RETIREMENT | 39190.31 |
| G | 51099 | AFLAC | 1867.49 |
| G | 51100 | ALEX ALBERT | 197.20 |
| G | 51101 | AMERITAS LIFE INSURANCE CORP | 1299.70 |
| G | 51102 | MASON ARVIDSON | 981.75 |
| G | 51103 | AUTO VALUE PARTS STORES | 35.88 |
| G | 51104 | BECHTOLD PAVING INC | 9748.80 |
| G | 51105 | BILLS SERVICE | 36.60 |
| G | 51106 | BUTLER MACHINERY COMPANY | 915.30 |
| G | 51107 | COLONIAL SUPPLEMENTAL INS | 706.67 |
| G | 51108 | DOUG AND MARYS JACK AND JILL | 19.45 |
| G | 51109 | DSM INC | 310.50 |
| G | 51110 | DUNSEITH HARDWARE | 190.88 |
| G | 51111 | GOOSENECK IMPLEMENT | 1458.87 |
| G | 51112 | GREATWEST LIFE AND ANNUITY | 100.00 |
| G | 51113 | NATHAN GUSTAFSON | 70.00 |
| G | 51114 | INFORMATION TECHNOLOGY DEPT | 3.62 |
| G | 51115 | JOSHUA LAFLOE | 376.32 |
| G | 51116 | LEGACY COOPERATIVE | 5978.88 |
| G | 51117 | MARCO INC. | 1028.12 |
| G | 51118 | MARCO INC | 663.98 |
| G | 51119 | ANDREW S MARQUART | 288.00 |
| G | 51120 | VALERIE MCCLOUD | 54.00 |
| G | 51121 | TOM MCCLOUD | 1850.00 |
| G | 51122 | MEDICO LIFE & HEALTH INSURANCE | 385.75 |
| G | 51123 | MARK MILLER | 381.32 |
| G | 51124 | KIM NADEAU | 70.00 |
| G | 51125 | ND ASSOCIATION OF COUNTIES | 25.00 |
| G | 51126 | NORTH DAKOTA TELEPHONE CO | 256.06 |
| G | 51127 | NORTHERN EQUIPMENT | 535.03 |
| G | 51128 | NORTH CENTRAL ELECTRIC COOP | 105.00 |
| G | 51129 | NORTHERN PLAINS RESOURCE | 300.00 |
| G | 51130 | OFFICE DEPOT | 210.81 |
| G | 51131 | OTTERTAIL POWER COMPANY | 1028.36 |
| G | 51132 | OTTMAR AND OTTMAR | 117.00 |
| G | 51133 | TODD POITRA | 78.61 |
| G | 51134 | POWERPLAN OIB | 140.48 |
| G | 51135 | QUILL CORPORATION | 71.45 |
| G | 51136 | ROLETTE INSURANCE AGENCY | 736.00 |
| G | 51137 | ROLLA IMPLEMENT | 305.27 |
| G | 51138 | ROLLA OIL | 2464.02 |
| G | 51139 | TM COMMUNICATIONS | 1759.40 |
| G | 51142 | ND ASSOCIATION OF COUNTIES | 925.82 |
| G | 51145 | DEPARTMENT OF TRANSPORTATION | 11.50 |
| G | 51146 | NELSON AUTO CENTER | 27153.46 |
| G | 51147 | WENDY BELGARDE | 431.38 |
| G | 51148 | BOTTINEAU COURANT | 169.50 |
| G | 51149 | SARAH BRUCE | 286.74 |
| G | 51150 | BUTLER MACHINERY COMPANY | 2759.07 |
| G | 51151 | CENEX FLEETCARD | 554.29 |

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|---|-------|------------------------------|--------------|
| G | 51207 | TM STAR | 928.41 |
| G | 51208 | TM COMMUNICATIONS | 629.25 |
| G | 51209 | TM COMMUNICATIONS | 429.46 |
| G | 51210 | TWEED COUNTRY AG | 254.06 |
| G | 51211 | VERIZON WIRELESS | 74.47 |
| G | 51212 | WOLD ENGINEERING PC | 29280.00 |
| | | ROAD DEPARTMENT SEPT PAYROLL | 35,924.71 |
| | | SOCIAL SERVICES SEPT PAYROLL | 102,632.84 |
| | | GEN, L-ENF, ETC SEPT PAYROLL | 146,449.77 |
| | | TOTAL | \$565,184.94 |

On motion and unanimously approved, the board then adjourned to October 15, 2019.

October 15, 2019

The board convened at 9:00 A.M., October 15 2019 with members LaRocque, Moors and Poitra. Member Albert absent. Member Boucher presiding. Alivia Poitra, also present.

The Board met with the Planning Commission for Public Hearing on Amendment to the Rolette County Zoning Resolution for Enforcement changes. Planning Commission members Gerald Krech, Hovi Mitchell, Dick Johnson, Mark Heinz, and Craig Poitra present.

Craig Poitra read the proposed changes relating to Enforcement Section. No one appeared in support of the amendment. Doug Lemieux appeared in opposition to the Rolette Zoning Ordinance amendment, stating that the zoning ordinance needed a complete revamp not just one section so, for that reason was in opposition to the amendment. Doug also recommend that the county have a Central Clearing House for building permits, not just volunteer building inspectors. The Planning Commission discussed the proposed amendment and reasoning for the change. The Applications are all available in the County Auditor's Office, and can be turned back in to office or work directly with the Building Inspectors in the respective areas. The board also discussed farm exemptions for building permits. State's Attorney will investigate if farms are exempted from zoning. The Planning Commission tabled action until their next meeting in two weeks.

Brian Kraft and Brad Murphy; RDO Equipment met with the board with a proposal for specs for 2019 John Deere Motor grader replacement, with option of finance for 5 annual payments. The board took no action, will review and discuss on October 29th meeting. No action was taken.

Nathan Gustafson, Sheriff met with the board at this time to discuss several issues with the Sheriff's Department. Nathan presented a quote for transport vehicle, a 2020 Ford Expedition on the State bid, in the amount of \$37,728 and additional equipment from Guardian Fleet amounting to \$3400. Discussion on options for transport vehicle. The 2017 Stonegarden grant is closed, and 2018 Stonegarden will be used for 2019 Ford Pickup reimbursement.

Motion by LaRocque, seconded by Moors, to approve purchase of 9 bulletproof vests for deputies with the 2018 Stonegarden grant. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Moors, to approve purchase of running board for the Dodge and Ford Pickups for \$400 for 2 sets, seconded by Poitra. On roll call vote, all members voted "AYE". Motion carried unanimously.

Nathan also discussed youth county government information he received at the NDACO conference, to get kids involved in government. Will research further before pursuing. The board also discussed inclement weather policy and who is making the decision to close. Motion by LaRocque, seconded by Poitra to approve \$1/hour increase for Dixie Gladue for backup for Amber, relating to 24/7 and Community Services duties. On roll call vote, all members voted "AYE". Motion carried unanimously.

The Sheriff/Jail Committee will meet to review transport vehicle and kitchen staffing and salaries to provide a recommendation to the Commission.

The Building Committee reported that they haven't met yet, will meet to discuss office space. Also the road crew will remove fence and razor wire at the old jail.

Motion by Henry, seconded by Moors, to approve Emergency Declaration for extreme for Snow storm in October leaving approximately 30" of snow, and additional costs and damages from the snow which threatens the well-being and safety of its residents, crops and livestock. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Moors, seconded by Poitra to approve sheriff's overtime in the following amounts \$582.52 for Ann Millerbernd, \$122.76 for Mitchell Slater, \$56.50 for Amber Azure, \$1213.19 for April Azure, \$54.54 for Myles Brunelle, \$56.50 for Gordon Chapman, \$110.74 for Brock Charette, \$237.09 for Ferdinand Charette, \$109.08 for Dixie Gladue, \$56.81 for Ryan Hiatt, and \$108.48 for Wesley Kom. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Moors, seconded by Poitra for approval of Letter of Permission to Access across School Trust Land to remove Beaver Dam in Maryville Township. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Moors, seconded by LaRocque to approve Application for Abatement of taxes for Donna Houle on parcel #2675 for 100% Homestead Credit for 2018 and Wanda Halone on parcel #29745 for 2017 and 2016 homestead Credit. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Poitra, seconded by Moors to approve appraisals of Real Estate for property acquired by Rolette County and set a City Hearing on Appraisals for cities to be held on October 29, 2019. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board discussed the Home Rule Charter Committee and representation. Commissioner Potira requested a representative from the Tribe, since Belcourt is not an incorporated city. Motion by Poitra, to add another person to the Home Rule Charter Committee, who lives within the exterior boundaries of the Turtle Mountain Reservation and is an enrolled member from the Turtle Mountain Tribe. Motion seconded by LaRocque. On roll call vote, all members voted "AYE". Motion carried unanimously.

On motion and unanimously approved, the board then adjourned to October 29, 2019.

October 29, 2019

The board convened at 11:00 A.M., October 29, 2019 in special session with members LaRocque, Albert, and Moors. Member Poitra absent. Member Boucher presiding. Rick Adams, North Central RSA 2 for Verizon Wireless. Doug Lemieux also present.

Alex Albert provided an update on the Public Hearing that the Planning Commission held at 10 AM today, regarding Conditional Use Permit for a Communications cell tower in Shell Valley township. The Planning Commission voted unanimously to recommend approval of the Conditional Use Permit and Building Permit for the communications tower for Verizon Wireless which will improve capacity in the area due to the casino. Motion by Albert, seconded by approve Conditional Use Permit and Building Permit for the communications tower for Verizon Wireless. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, to grant 1 year from today to construct communication tower, seconded by LaRocque. On roll call vote, all members voted "AYE". Motion carried unanimously.

The board then held a public hearing for appraisals of property acquired by Rolette County Motion by Albert to approve reducing Lots 2-4, Block 24, OTS, Dunseith from \$5000 to \$1889; and Lots 19-21-23, Block 33, OTS, Dunseith from \$5000 to \$2349.61 at the request of Dunseith City. Seconded by LaRocque. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by Moors to approve appraisals for the Rolette County Real Estate sale. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by LaRocque, to accept the proposal for purchase of Cat motor grader, with trade-in of 2006 143H Cat Motor Grader, seconded by Poitra, with the full cost of the 2019 140M3AWD Cat Motor Grader with snow equipment of \$324,114.65 less trade in \$65,000 for \$259,114.65 applied to financing for five years; and annual payment in the amount of \$57,470.36. Motion carried unanimously.

The board then discussed the Memorial Hall heating replacement for boilers. The cost of the heating system is \$95,502, with ND Department of Commerce grant of 50% , and Ottertail Power rebates, in the amount \$10,944, leaving balance of \$36,807. Commission Boucher will discuss payment with the Rolette City Council, who owes the county \$35,000 for street project, and they may approve to pay that portion of the project and the county to pay the balance. The board took no action.

On motion by Albert and unanimously approved, the board adjourned until November 5, 2019



Merle Boucher
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M on November 5, 2019 with members Poitra, LaRocque, Moors and Albert present. Chairman Boucher presiding. Alivia Poitra also present.

Motion by Albert, seconded by LaRocque to approve the minutes from October meetings. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Moors, seconded by LaRocque to approve County Deeds in repurchase to Jolene Jeanotte for E1/2E1/2NW1/4SE1/4NW1/4SW1/4, W1/2W1/2NE1/4SE1/4NW1/4SW1/4, NE1/4NE1/4SW1/4SE1/4NW1/4SW1/4, NW1/4NW1/4SE1/4SE1/4NW1/4SW1/4, Section 21, Township 162 N, Range 70 W; to Wilbur E Wilkie Heirs, for NE1/4 & SW1/4 OF LOT 7, less Hwy right-of-way, Section 10, Township 162 N, Range 70 W; to Duane and Alice Henry and Randy and Lisa Rogers, for Outlot B of SW1/4SW1/4, Section 9, Township 162 North, Range 70 West; to Rosemary Gladue Peltier for SW1/4SE1/4SE1/4NE1/4SE1/4; the SE1/4SW1/4SE1/4NE1/4SE1/4; the NE1/4NW1/4NE1/4SE1/4SE1/4; and the NW1/4NE1/4NE1/4SE1/4SE1/4, comprising 2.5 acres, more or less, subject to all valid outstanding easements and rights of way of record; also perpetual easement for vehicle roadway from said premises to East Section line of said Section 14, Township 162 N, Range 72 W, to Cheryl Norquay and Laurie and Willie LaFromboise for Evans Survey Tract 4 1/2 of Tract #4, Section 25, Township 162 N, Range 73 W; and to Nancy & Michael Hanlan for Lot 6, Block 1 Woodland Meadows Addition, City of St. John. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by LaRocque to approve replacement of the County Server with quote from NRG for \$16,203.80. On roll call vote, members Poitra, LaRocque, Albert and Boucher voted "AYE". Member Moors voted "NAY". On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Moors, seconded by LaRocque to approve payment to Wold Engineering for \$29,987.50 for St. John Sliver widening, project #SC-4006(067). On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by Moors, to approve Gaming Site Authorization for Kelvin Klinik for electronic pull tab machine. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

The board opened bids at this time for sale three Terex scrapers. Bids were received from Austin Harris and Gilbert Handeland. Motion by LaRocque, seconded by Poitra to accept the high bid from Austin Harris, for \$2500 on the 1969 TS14 Terex, \$7500 for 1968 TS14 Terex, and \$7500 for TS14, S/N 41734 located in St. John. On roll call vote, commissioners Albert, LaRocque, Poitra and Boucher voted "AYE". Commissioner Moors, voted "NAY". Motion carried.

Motion by Albert, seconded by LaRocque to form a Fraud Risk Assessment Committee and policy, with 5 member board, Auditor, State's Attorney, Treasurer, Jail Administrator and Commissioner Poitra. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

The board then discuss appointments to the Home Rule Charter Committee. Motion by Poitra, seconded by Albert to approve Shawn Greenwood, Jesse Marion, John Hardy, Rodney Phelps and Blain Scott to serve on the Home Rule Charter Committee. On roll call vote, all

Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by LaRocque to issue County Deed to City of St. John for Lot 4, 5, 7 & 8, Varty's 2nd Addition, City of St. John for \$1 each. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Eldon Moors gave a report for Road Department activities. Discussion on the road supervisor duties and conflicts, along with road policies not being followed. Will discuss further at the next meeting.

Chairman Boucher provided update on the Human Service Zone Agreement. Commissioner Poitra stated he did not agree with the agreement and questioned why there were no tribal member appointments on the Human Service Zone. Commissioner Albert and Boucher stated that they represent the entire Rolette County as Zone members, which includes the reservation and all residents of the county. After discussion, Motion by Albert to approve the Human Service Zone Agreement to reflect the changes, to Commissioner Boucher's Bio. Seconded by LaRocque. On roll call vote, commissioners Albert, LaRocque, Moors and Boucher voted "AYE". Commissioner Poitra voted "NAY". Motion carried.

Commissioner Albert updated the board on the Jail Committee meeting last week. Discussion on DOCR Inspection recently, transport vehicle. No action was taken by the board.

Eldon Moors gave an update on the Building Committee. No meeting was held by the road crew will proceed soon with the removal of the fencing at the old jail. Use of the old jail was discussed with no action taken. A meeting will be held in the near future.

Discussion on the heating replacement for the Rolette Memorial Hall. Rolette City will pay \$35,000 towards the project, with Rolette County paying the remainder after Department of Commerce and Ottertail grants

Motion by LaRocque, seconded by Poitra to adjourn was passed unanimously.

On motion and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$83,388.06; Recorder \$3,450, Recorder Preservation Fees, \$321; Recorder, State fees, \$175 and Treasurer's Total Collections, \$663,866.27 and Auditor's Total Payments, \$616,569.00.

On motion and unanimously approved, the Social Service bills amounting to \$128,117.59, for administration and county poor programs and the following county bills be allowed and ordered paid:

| CHECK # | AMOUNT | DATE |
|----------|--------------------------------|----------|
| D 700659 | ND PUBLIC EMPLOYEES RETIREMENT | 36875.52 |
| D 700660 | NEOPOST | 800.00 |
| D 700665 | ND PUBLIC EMPLOYEES RETIREMENT | 39026.75 |
| G 51241 | AFLAC | 1867.49 |
| G 51242 | AMERITAS LIFE INSURANCE CORP | 1299.70 |
| G 51243 | AUTO VALUE PARTS STORES | 131.34 |
| G 51244 | BEAVER CREEK ARCHAEOLOGY | 3125.00 |
| G 51245 | CARSON MCCAIN INC | 11270.00 |
| G 51246 | CITY OF ROLLA | 276.19 |
| G 51247 | CITY OF ROLLA | 50.00 |
| G 51248 | CARDMEMBER SERVICE | 115.25 |
| G 51249 | COLONIAL SUPPLEMENTAL INS | 706.67 |
| G 51250 | COLE PAPERS INC | 287.00 |
| G 51251 | COMFORT SUITES | 169.20 |
| G 51252 | DALES CASH SUPPLY | 3054.21 |
| G 51253 | DELL MARKETING LP | 120.90 |
| G 51254 | GENERATOR POWER SYSTEMS | 1273.29 |
| G 51255 | GREATWEST LIFE AND ANNUITY | 100.00 |
| G 51256 | NATHAN GUSTAFSON | 63.00 |
| G 51257 | RENEE HENDERICKSON | 75.00 |
| G 51258 | INFORMATION TECHNOLOGY DEPT | 3917.32 |

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|---|-------|--------------------------------|----------|
| G | 51259 | J AND M SERVICE STATION | 200.51 |
| G | 51260 | JNF TOWING & RECOVERY SERVICE | 150.00 |
| G | 51261 | JOC INC | 3217.14 |
| G | 51262 | JOC INC | 171.89 |
| G | 51263 | LADOTS | 3.29 |
| G | 51264 | MARCO TECHNOLOGIES LLC | 414.66 |
| G | 51265 | TOM MCCLOUD | 1850.00 |
| G | 51266 | MEARS AUTO | 63.76 |
| G | 51267 | MEDICO LIFE & HEALTH INSURANCE | 385.75 |
| G | 51268 | MUNRO ACE HARDWARE | 119.94 |
| G | 51269 | ND ASSOCIATION OF COUNTIES | 1085.00 |
| G | 51270 | ND ONE CALL | 1.20 |
| G | 51271 | NORTH DAKOTA TELEPHONE CO | 2.06 |
| G | 51272 | NORTH CENTRAL ELECTRIC COOP | 110.00 |
| G | 51273 | ND POST BOARD | 100.00 |
| G | 51274 | OTTERTAIL POWER COMPANY | 1016.98 |
| G | 51275 | OTTMAR AND OTTMAR | 171.00 |
| G | 51276 | PHARMCHEM INC | 114.20 |
| G | 51277 | CRAIG POITRA | 306.50 |
| G | 51278 | RAMKOTA HOTEL BISMARCK | 45.60 |
| G | 51279 | REDWOOD TOXICOLOGY | 28.70 |
| G | 51280 | ROLETTE INSURANCE AGENCY | 241.00 |
| G | 51281 | ROLLA IMPLEMENT | 49.96 |
| G | 51282 | ROLLA OIL | 1260.00 |
| G | 51283 | TURTLE MTN PUBLIC | 20.50 |
| G | 51284 | TOWNER COUNTY RECORD HERALD | 40.00 |
| G | 51285 | TUOMALA PLUMBING AND HEATING | 201.61 |
| G | 51286 | TM STAR | 46.50 |
| G | 51287 | TM STAR | 436.56 |
| G | 51288 | TM COMMUNICATIONS | 1745.08 |
| G | 51289 | TM COMMUNICATIONS | 1094.22 |
| G | 51290 | TWEED COUNTRY AG | 32.98 |
| G | 51291 | VERIZON WIRELESS | 199.50 |
| G | 51292 | WILBUR ELLIS | 9233.34 |
| G | 51293 | WOLD ENGINEERING PC | 31045.00 |
| G | 51294 | ZIONS BANK | 1750.00 |
| G | 51295 | ND ASSOCIATION OF COUNTIES | 916.53 |
| G | 51299 | KAREN L ARMSTRONG | 75.77 |
| G | 51300 | BALCO UNIFORM | 445.63 |
| G | 51301 | BLUE360 MEDIA LLC | 70.75 |
| G | 51302 | BUTLER MACHINERY COMPANY | 10787.48 |
| G | 51303 | CENEX FLEETCARD | 476.91 |
| G | 51304 | CHARMTX INC | 238.44 |
| G | 51305 | CITY OF ROLLA | 733.07 |
| G | 51306 | CITY OF ST JOHN | 97.00 |
| G | 51307 | CITY OF ROLETTE | 116.00 |
| G | 51308 | COLE PAPERS INC | 2754.69 |
| G | 51309 | COMMUNITY AMBULANCE OF ROLLA | 1441.70 |
| G | 51310 | COMMUNITY AMBULANCE OF ROLLA | 250.00 |
| G | 51311 | DALES CASH SUPPLY | 624.38 |
| G | 51312 | DAKOTA BUSINESS SOLUTIONS | 112.99 |
| G | 51313 | DELL MARKETING LP | 241.80 |
| G | 51314 | DERRIC GLADUE REPAIR | 220.00 |
| G | 51315 | KANDACE DESJARLAIS | 56.00 |
| G | 51316 | DHS MMIS | 144.78 |
| G | 51317 | DOUG AND MARYS JACK AND JILL | 19.68 |
| G | 51318 | DUNSEITH HARDWARE | 284.37 |
| G | 51319 | GALLS LLC | 529.45 |
| G | 51320 | GERDAU | 254.00 |
| G | 51321 | GOOSENECK IMPLEMENT | 134.40 |
| G | 51322 | HAAS TIRE | 225.00 |
| G | 51323 | HACTC | 546.00 |
| G | 51324 | HA THOMPSON AND SONS | 2660.00 |
| G | 51325 | HP INC | 2527.15 |
| G | 51326 | INFORMATION TECHNOLOGY DEPT | 1550.00 |
| G | 51327 | JOSEPH KAUFMAN | 30.02 |
| G | 51328 | LAKE REGION LAW ENFORCEMENT | 450.00 |
| G | 51329 | LEGACY COOPERATIVE | 8568.46 |
| G | 51330 | LANGUAGE LINE SERVICES | 30.00 |
| G | 51331 | MARCO TECHNOLOGIES LLC | 1080.56 |
| G | 51332 | MEARS IMPLEMENT | 132.55 |
| G | 51333 | MIDCONTINENT COMMUNICATIONS | 61.47 |
| G | 51334 | MARK MILLER | 369.90 |
| G | 51335 | MT PLEASANT SCHOOL DISTRICT | 257.87 |
| G | 51336 | MUNRO ACE HARDWARE | 15.96 |
| G | 51337 | MUNRO ACE HARDWARE | 35.31 |
| G | 51338 | ND COUNTY RECORDERS ASSOCIATIO | 200.00 |
| G | 51339 | ND STATE BOARD OF LAW EXAMINER | 380.00 |
| G | 51340 | ND ONE CALL | 10.80 |
| G | 51341 | NORTHLAND HEALTH CENTERS | 123.00 |
| G | 51342 | NODAK STORE INC | 586.24 |
| G | 51343 | NORTHERN PLAINS ELECTRIC COOP | 638.00 |
| G | 51344 | NORTH CENTRAL GRAIN | 421.49 |
| G | 51345 | JAN BIRKLAND | 1620.00 |
| G | 51346 | CHARITY DECOTEAU | 2378.32 |
| G | 51347 | CAROL GOURNEAU | 1165.00 |
| G | 51348 | DOROTHY HENRY | 975.00 |
| G | 51349 | MICHELLE LAFLOE | 700.00 |
| G | 51350 | LEEVERS FOOD | 94.91 |
| G | 51351 | MARILYN POITRA | 2470.46 |
| G | 51352 | KELLIE SCHROEDER | 955.96 |
| G | 51353 | OFFICE DEPOT | 179.99 |

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|---|-------|-----------------------------|--------------|
| G | 51354 | OFFICE OF ATTORNEY GENERAL | 465.00 |
| G | 51355 | OTTERTAIL POWER COMPANY | 3384.22 |
| G | 51356 | PHARMCHEM INC | 85.65 |
| G | 51357 | TODD POITRA | 104.40 |
| G | 51358 | PRIDE DAIRY | 248.92 |
| G | 51359 | ARNIE ROSECRANS | 177.50 |
| G | 51360 | ROUGH RIDER INDUSTRIES | 2554.00 |
| G | 51361 | STUTSMAN COUNTY | 9.50 |
| G | 51362 | SYSCO NORTH DAKOTA | 3808.63 |
| G | 51363 | THEEL MOTORS INC | 1052.13 |
| G | 51364 | THOMSON REUTER WEST | 182.94 |
| G | 51365 | TRI CARE HOME HEALTH | 1875.00 |
| G | 51366 | VERIZON WIRELESS | 199.50 |
| G | 51367 | VERIZON WIRELESS | 73.94 |
| G | 51368 | WESTSIDE C STORE | 112.75 |
| G | 51369 | CAPITAL CITY RENTAL LLC | 6250.00 |
| | | ROAD DEPT OCTOBER PAYROLL | 35,924.71 |
| | | SOC WELFARE OCTOBER PAYROLL | 102,632.84 |
| | | GEN, L-ENF, ETC OCT PAYROLL | 146,449.77 |
| | | TOTAL | \$518,998.37 |

On motion and unanimously approved, the board then adjourned to November 12, 2019.

November 12, 2019

The board convened at 8:00 A.M., November 12, 2019 members Moors and Albert attended at the Rolette County Courthouse and Poitra, LaRocque and Boucher participated by email. All members present. Member Boucher presiding.

The board met in special session in regards to approval for heating system proposal for the Rolette Memorial Hall. Motion by Moors, seconded by Albert to approval of proposal of heating system in the amount of \$95,502, with an Energy Conservation Grant reimbursement in the amount of \$47,751, Ottertail Rebates in the amount of \$10,944, Rolette City Share \$35,000 and Rolette County share \$1,807. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

On motion and unanimously approved, the board then adjourned to November 19, 2019.

November 19, 2019

The board convened at 9:00 A.M., November 19, 2019 members LaRocque, Moors, Albert and Poitra present. Member Boucher presiding. Alivia Poitra videoing.

Steve Swanson, Turtle Mountain Communications met with the board at this time regarding video equipment for County Commission Meetings. Steve explained that Turtle Mountain/United Communications would provide the equipment free of charge to the county and have a live stream to customers of United on a public access channel and then recording the video also and post at a later time also. They would also work with Midco and the recording would be on a Midco public access channel. Commissioner Poitra expressed that this is not what he wanted and wants the video to be shared live on Youtube or Facebook, because of the limited access for people with the posting to only customers of United or Midco. Mr. Swanson explained that was not something United would be able to do with the equipment or were in the business of doing at this time. Mr. Albert stated that the United offer would at least be a place to start, with posting video of the meetings. After further discussion, the board appointed Commissioner Poitra to report back with a proposal and cost estimate for video and recording of the meetings. No action was taken.

Wendy Belgarde, Tax Director appeared before the board with applications for abatement of taxes. Motion by Albert, seconded by LaRocque to approve abatement for Monte Bryant for 100% Homestead Credit on parcel #30238. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by Moors to deny application for abatement from Sheryl & Ashley Aird on parcel #29496, upon recommendation of the City of Rolla. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by Moors, to approve application for abatement for Homestead Credit for James & Ruby Birkland on parcel #9083, for Eugene Allery on parcel #30238, and Donald Hosmer for parcel #26311 and #26314. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Brad Robertson and Kent Indvik, Wold Engineering appeared before the board at this time to discuss road projects. Preliminary Plans for project SC-4006(067) for CMC Route 4006, from St. John southeast to NDSH 30 to provide sliver widening or shoulder widening were reviewed. Roadbed will increase from 32' to 38' this will be Phase 1 and then go to Phase II for overlay with future funding. Culverts with damaged end sections will be replaced with the project and Brad and Kent will look at spring by the bulk plants. This project will be bid next April.

Also discussed was Safety project for County Road 21, which was not approved for funding from NDDOT and possible survey of section line between 9/16 in Gilbert Township. Brad will look at this. Motion by Albert, seconded by LaRocque to approve Preliminary and Construction Engineering Agreement for SC-4006(067) – grading project, which will be billed by the hour for engineering on this project. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Poitra to approve County Deeds for redemption for Lots 2-4, Block 24, OTS, Dunseith to Ronald & Jolie Haggerty, Lot 19-21-23, Block 33, OTS, City of Dunseith to Dennis Martin, tract in SE1/4NW1/4NE1/4 in Section 21, Township 162-70 containing approximately .65 acres to Timothy, Jordan and Christopher Demery. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Moors, seconded by Poitra to approve County Deeds for S1/2SW1/4 of Gov't Lot 5, Section 28, Township 163 N, Range 70 W to Jeanine Hanlan and SE1/4NW1/4, Section 26, Township 162 N, Range 71 W to Allan R Malaterre. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Joe Boehm, Chief Deputy Sheriff appeared before the board at this time with several issues regarding the Sheriff's office. Discussed were transport vehicle and damage to the Dodge Durango. Kim Nadeau, Jail Administrator/Office Deputy was also present and discussed pay structure for the Kitchen staff. After discussion, motion by Albert, seconded by Moors to pay Cook 1 position \$15/hour at 40 hours/week; Cook 2 position \$12.75/hour at 24 hours/week; and Amber Davis \$150/month for Kitchen Supervisor and Kim Nadeau, \$150 for Assistant Kitchen Supervisor, effective 1/1/2020. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by Moors to approve NRG Technology agreement at \$2726.86/month for the upcoming year. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by LaRocque, seconded by Moors to approve Sheriff's overtime in the following amounts, \$92.79 for Bryant Beauger, \$371.16 for Chris Bailey, \$587.67 for Andrew Saari, \$74.55 for April Azure, \$13.64 for Myles Brunelle, \$155.88 for Ayannah Charette, and \$74.55 for Wesley Kom. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Orville Davis appeared before the board in regards to section line in Hillside township between sections 28/21 that he requested access to and provided a culvert that the county road department installed. Complaint from Mr. Davis that the culvert installed was only 10', but he provided a 20' culvert. Fence is also located on the section line, which needs to be moved. Motion by Albert, seconded by Poitra to have State's Attorney send a letter to adjacent landowners to move fence on section line between sections 28/21 Hillside Township. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Moors, seconded by Albert to approve purchase of 40' storage trailer for the St. John Shop in the amount of \$6,000. On roll call vote, all Commissioners voted "AYE". Motion unanimously carried.

Motion by Albert, seconded by Poitra to approve Estimate form CTI Metal Works for the purchase of shoes for the motor Graders in the amount \$5,350. On roll call vote, Commissioners Poitra, LaRocque, Albert and Boucher voted "AYE". Commissioner Moors voted "NAY". Motion carried.

Motion by Albert, seconded by LaRocque to approve purchase of desks for reception area at Social Services. On roll call vote, all Commissioners voted "AYE". Motion carried

On motion and unanimously approved, the board adjourned until December 3, 2019

Merle Boucher
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor

**REGULAR MEETING, BOARD OF COUNTY COMMISSIONERS
ROLETTE COUNTY**

The board convened at 9:00 A.M on December 3, 2019 with members Poitra, LaRocque, Moors and Albert present. Chairman Boucher presiding. Victoria Poitra also present videotaping, and Bob Leonard, Sr. and Jon Rosinski, Turtle Mountain Star.

Archie Metcalfe and Dennis Halvorson, road employees from the Dunseith Shop appeared before the board to respond to complaints from Orville Davis that they had stole a 20' culvert he provided and not installed the 20' culvert in the section line 21/28 Hillside Township. Archie reported that the 20' plastic culvert that was provided by Orville Davis was installed in the section line between sections 21/28 in Hillside Township as requested. The Water Board, Eldon Moors, and Archie and Dennis inspected the site, to verify that the culvert installed was a 20' culvert plastic culvert. The road-top is the width of the culvert in this location. No further action was taken.

Motion by Albert, seconded by Moors, to nominate Commissioner Boucher as Chairman for the ensuing year. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Larocque, seconded by Poitra to nominate Commissioner Albert as Vice Chairman for the ensuing year. On roll call vote, commissioners Albert, Poitra, LaRocque and Boucher voted "AYE". Commissioner Moors voted "NAY". Motion carried.

At this time, the board discussed designation of road supervisors for the upcoming year. Much discussion on the experiment of two County Commissioners having the road portfolio and Eldon Moors, Sr. as road supervisor and Henry LaRocque as Assistant Road Supervisor. Discussion on having lead workers in each shop or possibly hiring a road supervisor. No action was taken at this time.

Nathan Gustafson, Kim Nadeau and Amber Davis appeared before the board at this time. Discussion on the DOCR Jail Inspection regarding several areas of non-compliance. Robert Werlinger will be back for a review on compliance of the issues. Kim Nadeau submitted resignation from Jail Administrator, which was effective December 1, 2019. Nathan stated he would take over as Jail Administrator for the Jail, but would like to restructure pay of several employees to have responsibility as Lead Correction Officers per shift and also additional compensation for the Chief Deputy and Field Deputy for additional duties. Sheriff Gustafson will present a proposal for the next meeting regarding increases as discussed.

The board then discussed letter for Congressional Delegation for assistance for law enforcement efforts. Motion by LaRocque, seconded by Albert to send letter to Senators Hoeven and Cramer and Representative Armstrong for assistance for Rolette County for impact funding due to the low tax base and high crime rates in the county, seeking assistance for increased law enforcement in the county. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Sheriff Gustafson then discussed vehicle for transports as Crown Victoria is no longer running. Quote from Theel Motors and McGuire's were for used pickup were reviewed. Motion by Poitra, seconded by Albert to approve purchase of transport vehicle either a 2015 Ford F150 from McGuire's or 2015 Chevy Silverado from Theel's with trade-in of 2012 Buick Enclave, with Sheriff Gustafson to negotiate with each dealer, and approve purchase of cage and radio for the vehicle from Guardian Fleet. On roll call vote, all commissioners voted "AYE". Motion

carried unanimously.

Sheriff Gustafson then discussed suspension of Purchasing Card for several Sheriff's deputies for not turning in the required original receipts on credit card purchases. Discussion on who has the authority to suspend credit cards and Credit Card Policy approved by the County Commission. Sheriff Gustafson requested that the cards be re-instated immediately. Kandace Desjarlais, Treasurer and Valerie McCloud, Auditor as Card Administrators stated that the agreement with the State of North Dakota and JP Morgan, which has been signed by employees requires original receipts are submitted each month with credit card statements. Employees need to be responsible and Department Heads need to make sure all required documentation is submitted each month.

Motion by Albert, seconded by Poitra to keep road supervisor designation of Eldon Moors and Henry, the same until after the 1st of the year. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by LaRocque, seconded by Moors to appoint Bob Leonard, Sr. and Jaclyn Hansen as Park Board Members for the upcoming year. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by LaRocque to approve County Deed for sale of Lot 5, Block 1, D & D Subdivision, City of Rolla to the City of Rolla for \$1. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by Poitra, to approve Sheriff's Overtime, in the following amounts, \$123.72 for Chris Bailey, \$649.53 for Andrew Saari, \$311.79 for Amber Azure, \$454.11 for April Azure, \$54.54 for Myles Brunelle, \$54.22 for Gordon Chapman, \$108.48 for Brock Charette, \$55.26 for Ferdinand Charette, \$109.08 for Dixie Gladue, \$54.54 for Ryan Hiatt; \$189.81 for Wesley Kom, \$29.70 for Amber Davis, and \$54.24 for Zachary Smith. On roll call vote, all members voted "AYE". Motion carried unanimously.

Motion by Albert, seconded by Poitra to approve Social Service bills from the previous month for payment. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

On motion and unanimously approved, the following reports and statement of fees were received and filed: Sheriff, \$15,050.09; Recorder \$1,811.50, Recorder Preservation Fees, \$189; and Treasurer's Total Collections, \$ 134,314.43 and Auditor's Total Payments, \$585,443.57.

On motion and unanimously approved, the Social Service bills amounting to \$174,853.55 for administration and county poor programs and the following county bills be allowed and ordered paid:

| CHECK # | VENDOR | AMOUNT |
|----------|--------------------------------|----------|
| D 700666 | COMMERCIAL CARD SOLUTIONS | 17657.45 |
| D 700667 | NEOPOST | 600.00 |
| D 700668 | ND PUBLIC EMPLOYEES RETIREMENT | 37609.20 |
| D 700670 | COMMERCIAL CARD SOLUTIONS | 21860.13 |
| D 700675 | ND PUBLIC EMPLOYEES RETIREMENT | 39932.46 |
| D 700676 | ND PUBLIC EMPLOYEES RETIREMENT | 8989.86 |
| D 700677 | ND PUBLIC EMPLOYEES RETIREMENT | 3852.78 |
| G 51396 | AFLAC | 1867.49 |
| G 51397 | AMERITAS LIFE INSURANCE CORP | 1275.70 |
| G 51398 | KAREN L ARMSTRONG | 514.60 |
| G 51399 | DANIEL ARMSTRONG | 984.00 |
| G 51400 | AUTO VALUE PARTS STORES | 218.28 |
| G 51401 | NORVIN BEAVER | 96.00 |
| G 51402 | BILL BIEBERDORF | 192.00 |
| G 51403 | CENEX FLEETCARD | 240.99 |
| G 51404 | CITY OF ROLLA | 273.02 |
| G 51405 | CITY OF ROLLA | 790.60 |
| G 51406 | CARDMEMBER SERVICE | 130.85 |
| G 51407 | COLONIAL SUPPLEMENTAL INS | 706.67 |

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| G | 51408 | DOUG AND MARYS JACK AND JILL | 77.43 |
| G | 51409 | GERDAU | 738.86 |
| G | 51410 | GOOD SOURCE SOLUTIONS | 776.00 |
| G | 51411 | GREATWEST LIFE AND ANNUITY | 100.00 |
| G | 51412 | GARY HAMAN | 1382.40 |
| G | 51413 | HA THOMPSON AND SONS | 1623.67 |
| G | 51414 | KAY HEINZ | 192.00 |
| G | 51415 | VERNON HOCHSTETLER | 192.00 |
| G | 51416 | RANDY HOCHSTETLER | 192.00 |
| G | 51417 | LAWRENCE HOFFMAN | 96.00 |
| G | 51418 | J AND F TOWING | 600.00 |
| G | 51419 | J AND M SERVICE STATION | 65.43 |
| G | 51420 | RODNEY JOHNSON | 408.00 |
| G | 51421 | ROLAND KLAYSON | 160.00 |
| G | 51422 | KIM KRAFT | 96.00 |
| G | 51423 | LUNSETH PLUMBING AND HEATING | 1105.22 |
| G | 51424 | TOM MCCLOUD | 1850.00 |
| G | 51425 | MEDICO LIFE & HEALTH INSURANCE | 385.75 |
| G | 51426 | NARDINI FIRE EQUIPMENT | 516.00 |
| G | 51427 | NDEAFCS | 115.00 |
| G | 51428 | ND SURPLUS PROPERTY | 265.00 |
| G | 51429 | NORTH DAKOTA TELEPHONE CO | 258.12 |
| G | 51430 | NODAK STORE INC | 912.39 |
| G | 51431 | NORTH CENTRAL ELECTRIC COOP | 120.00 |
| G | 51432 | OFFICE DEPOT | 164.95 |
| G | 51433 | OTTERTAIL POWER COMPANY | 1057.56 |
| G | 51434 | OTTMAR AND OTTMAR | 108.00 |
| G | 51435 | PRETTY N PINK | 40.00 |
| G | 51436 | PRIDE DAIRY | 311.24 |
| G | 51437 | REDWOOD TOXICOLOGY | 27.50 |
| G | 51438 | ROLETTE INSURANCE AGENCY | 59.00 |
| G | 51439 | JEFF SCHMALTZ | 996.00 |
| G | 51440 | SOLTIS SPORTSWEAR | 546.15 |
| G | 51441 | SYSCO NORTH DAKOTA | 8739.22 |
| G | 51442 | TURTLE MTN PUBLIC | 20.50 |
| G | 51443 | TM COMMUNICATIONS | 649.53 |
| G | 51444 | TM COMMUNICATIONS | 431.18 |
| G | 51445 | TM COMMUNICATIONS | 1788.84 |
| G | 51446 | TYLER TECHNOLOGIES | 3331.67 |
| G | 51447 | TIM WUORI | 176.00 |
| G | 51448 | LAYNE OPSTEDAL | 96.00 |
| G | 51449 | THEEL MOTORS INC | 24000.00 |
| G | 51450 | DEPARTMENT OF TRANSPORTATION | 10.00 |
| G | 51451 | ND ASSOCIATION OF COUNTIES | 540.43 |
| G | 51453 | COLLEEN BERTSCH | 150.00 |
| G | 51454 | BILLS SERVICE | 31.98 |
| G | 51455 | ELMER BOUCHER | 507.20 |
| G | 51456 | BUTLER MACHINERY COMPANY | 3911.04 |
| G | 51457 | CITY OF ST JOHN | 97.00 |
| G | 51458 | COLE PAPERS INC | 1135.23 |
| G | 51459 | CARROT TOP INDUSTRIES | 268.19 |
| G | 51460 | DAKOTA FIRE EXTINGUISHERS | 127.93 |
| G | 51461 | DALES CASH SUPPLY | 731.78 |
| G | 51462 | DENNIS DANIELSON | 588.00 |
| G | 51463 | DATA SPEC | 449.00 |
| G | 51464 | DAKOTA FIRE PROTECTION INC | 425.00 |
| G | 51465 | DHS MMIS | 1532.17 |
| G | 51466 | DUNSEITH HARDWARE | 203.07 |
| G | 51467 | JIM EVANS | 23568.00 |
| G | 51468 | DANNY FOSS | 5090.00 |
| G | 51469 | GUY GARRISON | 164.00 |
| G | 51470 | GRAND FORKS COUNTY | 3375.00 |
| G | 51471 | SHERWOOD HAAKINSON | 876.00 |
| G | 51472 | LARRY HAAS | 456.00 |
| G | 51473 | CURT HALVORSON | 48.00 |
| G | 51474 | HOME AND ELECTRIC SOLUTIONS LL | 35000.00 |
| G | 51475 | INFORMATION TECHNOLOGY DEPT | 4022.32 |
| G | 51476 | INFORMATION TECHNOLOGY DEPT | 1550.00 |
| G | 51477 | JOC INC | 1325.04 |
| G | 51478 | DAVID JOHNSON | 192.00 |
| G | 51479 | KINETIC LEASING | 49420.70 |
| G | 51480 | KITTLESONS TRUCK REPAIR | 8542.00 |
| G | 51481 | ROLAND KLAYSON | 240.00 |
| G | 51482 | KERMIT KNUDSON | 96.00 |
| G | 51483 | JOSEPH LAFOUNTAIN | 70.00 |
| G | 51484 | HENRY LAROCQUE | 2521.26 |
| G | 51485 | BRENDA MALO | 210.40 |
| G | 51486 | MARCO INC | 1909.09 |
| G | 51487 | MARCO INC | 771.18 |
| G | 51488 | MARCO TECHNOLOGIES LLC | 147.59 |
| G | 51489 | MARCO TECHNOLOGIES LLC | 113.48 |

| | | | |
|---|-------|-------------------------------|------------|
| G | 51490 | MEARS IMPLEMENT | 29.85 |
| G | 51491 | MEARS AUTO | 110.95 |
| G | 51492 | MIDCONTINENT COMMUNICATIONS | 61.47 |
| G | 51493 | MIKKELSEN AGGREGATES LLC | 47783.50 |
| G | 51494 | ELDON MOORS | 5086.60 |
| G | 51495 | MTC LUMBER | 106.75 |
| G | 51496 | MUNRO ACE HARDWARE | 31.48 |
| G | 51497 | MUNRO ACE HARDWARE | 444.09 |
| G | 51498 | MUNRO ACE HARDWARE | 189.37 |
| G | 51499 | NDSU | 350.62 |
| G | 51500 | NDSU EXTENSION | 11221.43 |
| G | 51501 | NORTH DAKOTA TELEPHONE CO | 256.06 |
| G | 51502 | NORTHERN PLAINS ELECTRIC COOP | 761.00 |
| G | 51503 | OFFICE OF ATTORNEY GENERAL | 450.00 |
| G | 51504 | OTTERTAIL POWER COMPANY | 2575.24 |
| G | 51505 | DANIEL PELTIER | 70.00 |
| G | 51506 | PHARMCHEM INC | 85.65 |
| G | 51507 | PINKYS AGGREGATES INC | 868.00 |
| G | 51508 | TODD POITRA | 104.40 |
| G | 51509 | PRIDE DAIRY | 178.56 |
| G | 51510 | PROFESSIONAL DEVELOPMENT | 495.00 |
| G | 51511 | REDWOOD TOXICOLOGY | 2.55 |
| G | 51512 | ROLETTE INSURANCE AGENCY | 88.00 |
| G | 51513 | ROLLA IMPLEMENT | 47.65 |
| G | 51514 | ROLLA WELDING | 216.63 |
| G | 51515 | ROLLA OIL | 2143.50 |
| G | 51516 | STUTSMAN COUNTY | 218.50 |
| G | 51517 | THOMSON REUTER WEST | 182.94 |
| G | 51518 | TRI CARE HOME HEALTH | 1475.00 |
| G | 51519 | TM STAR | 530.66 |
| G | 51520 | TM STAR | 38.00 |
| G | 51521 | TWEED COUNTRY AG | 39.99 |
| G | 51522 | VERIZON WIRELESS | 73.94 |
| G | 51523 | VERIZON WIRELESS | 199.50 |
| G | 51524 | VETERANS RESOURCE GROUP | 400.00 |
| G | 51525 | WOLD ENGINEERING PC | 40340.00 |
| G | 51526 | MINNESOTA CHILD SUPPORT | 596.40 |
| G | 51527 | GRAND FORKS COUNTY | 500.00 |
| | | ROAD DEPARTMENT NOV PAYROLL | 31,104.60 |
| | | SOCIAL WELFARE NOV PAYROLL | 101,236.26 |
| | | GEN, L-ENE, ETC NOV PAYROLL | 145,747.94 |
| | | TOTAL | 738,314.45 |

On motion and unanimously approved, the board then adjourned to December 17, 2019.

December 17, 2019

The board convened at 9:00 A.M., December 17, 2019 members LaRocque, Moors, Albert and Poitra present. Member Boucher presiding. Victoria Poitra videotaping. John Rosinski, Turtle Mountain Star and Brian Grosinger present.

Curt Bonn, 911 Coordinator and Mike Stewart, Emergency Manager along with Rick Gottbreht, Dunseith Fire Chief, Brad Ebensteiner, Rolla Fire Chief, Darren Weland, Rolla Ambulance and Tim Letvin, Rolette Fire Chief also present. The Fire Chiefs relayed concerns they were having regarding dispatch and protocols not being followed. Fire Chiefs stated that dispatch is not providing common sense directions for calls for service, which hinders response. Responders also requested Sheriff's Office use the ER channel so they could follow traffic and be ready to assist sooner. Sheriff Gustafson expressed frustration because he thought many of the concerns had already been addressed at an emergency responder meeting last month. Curt Bonn, asked the responders to report when there is a problem with dispatch and Mike Stewart would like to see the group work towards a solution. After much discussion, it was suggested that Emergency Responders have regular meetings and have the Sheriff look at protocols for dispatch. No further action was taken.

Sheriff Gustafson then discussed the 2019 Dodge Durango, which was totaled in a pursuit several weeks ago. Motion by Albert, seconded by Moors, to proceed with purchase of 2020 Dodge Durango from Nelson Auto to replace totaled Durango, in the amount of \$27,605, with

insurance reimbursement of \$24,168.70 and additional \$3436.30 to be paid from Sheriff's Car Lease line item. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board discussed salary increases for staff for change in the Jail Administrator duties possibility split of salaries. Nathan asked the County Commission to match salaries for staff if he split the \$750 for Jail Administrator that Kim Nadaeu was receiving. The board took no action.

Sandy Shively, North Central Planning Council met with the board at this time for 2018 Application for CDBG Grant for Rolette County Rec Center Water and sewer closeout of the project. Also present was Paul Frydenlund, Don Davis and Rusty Cain. The grant was \$100,000 with local match of \$85,908 local match, provided by the Rec Board. Motion by Albert, seconded by Poitra to approve amendment to reduce the grant by \$14,900 for project coming in under budget and closeout forms on the project. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. The board thank Sandy for the support from North Central Planning Council on the project over the years.

Motion by LaRocque, seconded by Albert to approve Final Performance Report on the CDBG Grant for the County Rec Center Water and sewer closeout. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Moors, seconded by LaRocque to approve County Deed to Damian Dionne for Lots 1, 2 & 3, Block 7, Thorne, Russell Township. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Moors, seconded by LaRocque to approval of Application for Liquor License for Border Lounge, and upon receipt of Application and Fees for Keplin Entertainment and Kelvin Klinik. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Motion by Poitra, seconded by Moors to approve Application for Seasonal Liquor for Rolette Country Club for January-June, 2020. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

The board then discussed approval of Election precincts and polling locations for the upcoming elections in 2020. Auditor McCloud recommended moving the Precinct 3 Polling location from the KC Hall to the Turtle Mountain Schools Event Center in Belcourt, for a more secure location for election equipment, better parking, more adequate room for the volume of voters, and better handicap accessibility and restrooms. The board tabled until December 27th.

Motion by Poitra, seconded by Moors to approve Sheriff's overtime in the following amounts \$123.72 for Chris Bailey, \$649.53 for Andrew Saari, \$311.79 for Amber Azure, \$454.11 for April Azure, \$54.54 for Myles Brunelle, \$54.22 for Gordon Chapman, \$108.48 for Brock Charette, \$55.26 for Ferdinand Charette, \$109.08 for Dixie Gladue, \$54.54 for Ryan Hiatt, \$189.81 for Wesley Kom, \$29.70 for Amber Davis and \$54.54 for Zachary Smith. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Brad Robertson and Kent Indvik, Wold Engineering met with the board at this time. Preliminary Engineering for SC-4006(067) St. John Sliver Widening project south of St. John was discussed. Approach by bulk plants has two 36" CMP presently and would require two 42" CMP to adequately handle water flow in this area. Motion by Albert, seconded by Poitra to approve Chairman Boucher to sign Project Certification Letters as presented for this project. On roll call vote, all commissioners voted "AYE". Motion carried unanimously.

Brad and Kent will be back in January, 2020 with final plans for the project, which has a cost estimate of \$523,000 with county share 20%. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. Motion by Albert, seconded by LaRocque to approve invoice for Preliminary Engineering in the amount of \$40,340 to Wold Engineering on Project SC-4006(067) Spur from St. John to ND 30; Phase I. 40,340. On roll call vote, all commissioners voted "AYE". Motion carried unanimously

Survey and Plat were submitted for board approval for Marleon Point Second Addition to Lake Upsilon. Motion by Moors, seconded by Albert to approve Survey and Plat for Marleon Point Second Addition to Lake Upsilon. On roll call vote, all commissioners voted "AYE". Motion carried unanimously

Motion by LaRocque, seconded by Albert to approve payment to Home & Electric Solutions, LLC in the amount of \$35,000 for Rolette Memorial Hall-Heating system replacement. On roll call vote, all commissioners voted "AYE". Motion carried unanimously

Motion by Albert, seconded by LaRocque to approve purchase of Kohler Generator Welder in the amount of \$1,000 from Eldon Moors for the Road Department. On roll call vote, all commissioners voted "AYE". Motion carried unanimously

Social Service Board update regarding transfer to the Mountain Service Zone effective January 1, 2020. Discussion on Social Service vehicles. Motion by LaRocque, seconded by Poitra to transfer titles of two 2018 Chevrolet Tahoe's and 1 2019 Chevrolet Tahoe to the Mountain-Lake Human Service Zone, which were purchased with Social Service Funds. On roll call vote, all commissioners voted "AYE". Motion carried unanimously. The commission then discussed other expenditures that would shift from direct to indirect cost at the end of the year. Discussion on how to handle Janitorial/Maintenance contract for Social Service Buildings, and if we should look at an employee for janitorial versus contract labor. No action was taken will discuss at the next meeting.

The board then discussed committee reports from Home Rule Charter, Housing Authority, and Public Health.

Motion by Moors, seconded by LaRocque to reappoint Ron Houle to a five year term on the Turtle Mountain Housing Authority Board. On roll call vote, all commissioners voted "AYE". Motion carried unanimously

Motion by Albert, seconded by Moors to appoint Commissioner LaRocque as Chairman and Blaine Scott as Vice-Chairman of the Home Rule Charter Commission. On roll call vote, all commissioners voted "AYE". Motion carried unanimously

Motion by LaRocque, seconded by Moors to re-appoint Kurt Lagerquist to a five year term on the Rolette County Water Resource District Board. On roll call vote, all commissioners voted "AYE". Motion carried unanimously

Motion by Albert, seconded by Moors to approve applications for Abatement of taxes for Jason Delorme on parcel #26148 for residential structure which was removed and to Carolyn Heller for parcel #29724 for Homestead Credit of 60% , both for 2019 tax year. On roll call vote, all commissioners voted "AYE". Motion carried unanimously

Motion by Albert, seconded by LaRocque to approve sale of portable chain hoist at the Rolette Shop to Gilbert Handeland,. On roll call vote, commissioners Albert, LaRocque, and Poitra voted "AYE". Commissioners Moors and Boucher voted "NAY". Motion carried

unanimously

Motion by Moors, seconded by Poitra, to approve, payment to Mikkelson Aggregates for invoices for crushing in the Evans Pit and Foss Pit and to landowners for royalties. On roll call vote, all commissioners voted "AYE". Motion carried unanimously

Motion by Moors, seconded by Poitra to approve minutes from the November meetings, with a correction to the motion for approval of the Human Services Zone agreement. On roll call vote, all commissioners voted "AYE". Motion carried unanimously

On motion and unanimously approved, the board then adjourned to December 27, 2019.

December 27, 2019

The board convened at 9:00 A.M., in special session December 27, 2019 with members LaRocque, Moors, Albert and Poitra present. Member Boucher presiding. Victoria Poitra videotaping. Jon Rosinski, Turtle Mountain Star also present.

The board reviewed 2019 Budgeted over-expenditures. Sarah Bruce, Recorder appeared before the board with over-expenditures on several line items within her budget.

Marlys Delorme, Precinct 3 Election Inspector met with the board at this time to discuss change in Election polling location for Precinct 3 in Rolette County. The polling location has been at the K.C Hall, for Precinct 3 and research has been done to change it to the Turtle Mountain Event Center. Marlys relayed issues the Election Board has had at the current location, which elections are held in conjunction with the District 2 Tribal elections regarding security, long lines, lack of accessibility to bathrooms and handicap accessibility. Commissioner Poitra voiced concern over the relocation of the polling location, and requested coordination with the tribe for the elections. Mike Day, Turtle Mountain Tribe Election Chairman also was present and discussed the change in polling location with the board. Motion by Albert, seconded by LaRocque to approve Precinct boundaries for the 2020 elections with no changes, and Polling location as previous, with the exception of the Precinct 3 polling location to be moved from the KC Hall, to the Turtle Mountain Event Center, located at 1210 William Hardesty St., Belcourt ND, for better security, Handicap Accessibility, Parking, increased space for voting, and restroom accessibility. On roll call vote, all commissioners voted "AYE". Motion carried unanimously

After further review of the 2019 Budget over-expenditures, and requests for amendments for over-expended line items. Motion by Albert, seconded by LaRocque to a approve department requests for over-expenditures for the 2019 Budget year, fund to fund transfers as on file and 2019 amendments as follows:

GENERAL FUND:

Total Expenditures – amended to 2,884,100- underestimated expenditures

DISTRICT ROAD:

Total Expenditures – amended to 447,246 - underestimated expenditures

HIGHWAY TAX:

Total Expenditures – amended to 1,002,335 - underestimated expenditures

VETERAN'S SERVICE OFFICER:

Total Expenditures – amended to 22,745 - underestimated expenditures

CAPITAL PROJECTS:

Total Expenditures – amended to 580,735 - underestimated expenditures

LAW ENFORCEMENT GRANSTS:

Total Expenditures – amended to 142,905 - underestimated expenditures
ST JOHN CONTRACT POLICING:

Total Expenditures – amended to 20,355 - underestimated expenditures
NSF FUND:

Total Expenditures – amended to 1,480 - underestimated expenditures
MISCELLANEOUS:

Total Expenditures – amended to 70,500 - underestimated expenditures
EXTENSION SPECIAL TRUST:

Total Expenditures – amended to 18,300- underestimated expenditures
MUNICIPAL AIRPORT:

Total Expenditures – amended to 17,005 - underestimated expenditures
WATER RESOURCE BOARD:

Total Expenditures – amended to 17,505 - underestimated expenditures
HISTORICAL SOCIETY:

Total Expenditures – amended to 5,505 - underestimated expenditures
RADIO COMMUNICATIONS:

Total Expenditures – amended to 12,605 - underestimated expenditures

On roll call vote, all commissioners voted “AYE”. Motion carried unanimously

Dan Mongeon appeared before the board at this time in regards to damages to his vehicle on October 19th in the evening, in Maryville Township, on 94th St NE; between Sections 7/18 from hitting a rebar in the middle of the road. The road employees had placed rebar with flag to warn of water over the road, but had them placed in the shoulder of the road. Auditor McCloud will submit estimate to NDIRF for review and payment.

Discussion on Jail Administrator pay of \$750/month which Sheriff Gustafson suggested to split between several employees. Motion by Albert, seconded by LaRocque to approve pay adjustment of \$125/month for Chief Deputy and Field Deputy, \$100/month for Jamie Metcalfe, Chief Correction Officer for Shift supervisor, and \$50 for Myles Brunelle and Ayannah Charette for shift supervisor, and an additional \$300/month for Sheriff Gustafson for assuming Jail Administrator responsibilities, effective 1/1/2020. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously

The board then discussed road administration duties for 2020 and road supervisor. The board again discussed road supervisor for the upcoming year, along with the possibility of hiring a full-time road supervisor. Chairman Boucher and Auditor McCloud will gather information on job descriptions and budget for road supervisor or road superintendent, in the next month. Motion by Poitra, seconded by Albert to continue with road supervisors Eldon R Moors, Sr, and Henry LaRocque, until the board comes up with proposal a different plan for road supervisor. On roll call vote, all commissioners voted “AYE”. Motion carried unanimously

The board then discussed compensation for Road Administration duties in the Auditor’s Office. Motion by Albert, seconded by Poitra to amend the Road Administration line item in the Auditor’s Budget from \$9,000 to \$10,350, for an increase \$1,350 for 2020. On roll call vote, Commissioners LaRocque, Poitra, Albert and Boucher voted “AYE”. Commissioner Moors voted “NAY”. Motion carried.

On motion and unanimously approved, the board adjourned until January 7, 2020.

Merle Boucher
Chairman, Board of County Commissioners
Rolette County, North Dakota

ATTEST

Valerie McCloud
Rolette County Auditor