

**Regular Meeting of the Board  
Agenda**

Thursday, November 22, 2018

8:00 PM

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

**1. CALL TO ORDER**

Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak or to ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda - that needs to be identified at the time the agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

**2. AGENDA APPROVAL**

**3. BOARD MINUTES APPROVAL**

**4. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**1. Standing Committee Reports:**

- a. Report of the Committee Meeting of the Whole held on November 1, 2018.

**2. Special Committee Reports:**

- a. Minutes of the Pembina Trails Educational Support Fund, Inc. Corporate Board Meeting held on November 1, 2018.

**3. Other Reports:**

- a. Commendation Report dated November 22, 2018;
- b. Bereavement Report dated November 22, 2018;
- c. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated November 22, 2018;
- d. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated October November 22, 2018;

- e. Substitute Teacher Contracts as listed in the 2018-19 Substitute Teacher Contracts Report dated November 22, 2018;
- f. Enrolment Report dated November 22, 2018;
- g. Resignations as listed in the Resignations Report dated November 22, 2018.

**Purpose:**

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information, and

To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated November 22, 2018, and

To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated November 22, 2018, and

To consider ratifying Substitute Teacher Contracts as listed in the 2018-19 Substitute Teacher Contracts Report dated November 22, 2018, and

To consider receiving resignations as listed in the Resignations Report dated November 22, 2018.

**5. DELEGATIONS**

**6. EDUCATIONAL PRESENTATIONS**

**6.1 CEDA Breaking Barriers**

Purpose: T. Simms to make a presentation to the Board.

**7. BUSINESS FROM PREVIOUS BOARD MEETINGS**

**8. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE**

**9. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

**10. BY-LAWS AND/OR POLICIES**

**11. CORRESPONDENCE FOR DISCUSSION**

**11.1 Call for Workshop Proposals - MSBA Convention**

Purpose: To discuss the Call for Workshop Proposals for the 2019 MSBA Convention.

**12. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

- 12.1 Buildings, Property and Transportation Committee
- 12.2 Communication and Community Relations Committee
- 12.3 Education Committee
- 12.4 Finance and Planning Committee

- 12.4.1 Application of Accumulated Surplus

- Purpose: To receive a report from the Secretary-Treasurer and consider recommendation.

- 12.5 Human Resources and Policy Committee
- 12.6 Negotiations Committee
- 12.7 Pembina Trails School Division Educational Support Fund Inc.
- 12.8 Pembina Trails Voices
- 12.9 Council of Presidents
- 12.10 Boards/Association Council on Education (B.A.C.E)

- 13. ADMINISTRATIVE REPORTS

- 13.1 Convention Award Program - Long Service Trustee Recognition

- Purpose: To receive a report from the Administration and consider recommendation.

- 14. NEW BUSINESS

- 14.1 2018 Election

- Purpose: To receive a report from Trustees with respect to what they heard from the Pembina Trails community while campaigning.

15. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST
16. QUESTIONS FROM TRUSTEES
17. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE
18. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE
19. ADJOURNMENT



YOUR CITY, YOUR VOTE

Election  
City of Winnipeg



VOTRE VILLE, VOTRE VOTE

Élections  
Ville de Winnipeg

October 26, 2018

**BY COURIER:**

**Attention: Craig Stahlke, Secretary- Treasurer**  
Pembina Trails School Division  
181 Henlow Bay  
Winnipeg, MB R3Y 1M7

**OCTOBER 24, 2018 SCHOOL TRUSTEE ELECTION RESULTS**

Enclosed please find a Certified True Copy of the 2018 Election Results for the Pembina Trails School Division.

Should you have any questions, please do not hesitate to contact me.



M. Lemoine  
Senior Election Official  
E-mail: [mlemoine@winnipeg.ca](mailto:mlemoine@winnipeg.ca)  
Telephone: (204) 986-7131  
[www.winnipeg.ca/2018election](http://www.winnipeg.ca/2018election)

Enclosure

## Official Results by Voting Subdivision

### School Trustee - Pembina Trails Ward 1 (Vote for 3)

Voting Subdivisions	Dianne ZUK	Jessica PERRY	Gerry MELNYK	Jaime GLENAT	Sam ZURZOLO	Corey BURGESS
CT01	175	142	192	184	58	66
CT11	226	172	263	210	77	95
CT12	206	193	234	173	80	93
CT13	228	161	241	210	34	101
CT14	255	179	251	238	111	75
CT15	215	168	234	202	107	64
CT16	222	131	233	166	70	74
CT17	237	208	228	214	90	93
CT19	214	205	203	203	125	57
CT20	249	176	260	242	168	79
CT21	283	197	285	214	106	93
CT22	272	171	287	260	95	87
CT23	247	149	235	230	93	86
CT24	201	118	204	173	33	57
CT25	244	133	279	204	144	71
CT26	268	160	262	235	64	93
CT27	173	136	206	142	38	72
CT28	291	163	280	233	63	109
CT29	196	159	317	243	127	49
CT32	154	122	158	110	45	67
CT34	171	154	226	141	109	82
CT35	189	155	227	154	72	85
CT36	250	147	280	193	88	85
CT43*	81	50	69	61	127	32
<b>Total</b>	<b>5,247</b>	<b>3,749</b>	<b>5,654</b>	<b>4,635</b>	<b>2,124</b>	<b>1,865</b>
	<b>Elected</b>		<b>Elected</b>	<b>Elected</b>		

\*Results include votes for wards extending outside city boundaries

I certify the above results to be true and correct.

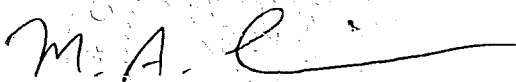
October 26, 2018

  
 \_\_\_\_\_  
 M. Lemoine, Senior Election Official

Official Results by Voting Subdivision					
School Trustee - Pembina Trails Ward 2 (Vote for 3)					
Voting Subdivisions	Andrew HARDER	Tim JOHNSON	Sheila BILLINGHURST	David JOHNSON	Sukh SINGH
CT02	104	127	280	201	60
CT03	90	139	263	180	65
CT04	120	161	364	211	186
CT05	126	146	283	177	128
CT06	102	122	277	172	111
CT07	105	131	214	144	96
CT08	118	184	278	202	85
CT43	52	51	73	50	31
FR40	86	194	159	206	99
FR41	91	237	201	284	134
FR42	110	240	213	263	138
FR43	120	301	258	369	183
FR44	145	305	247	299	157
RG22	136	288	234	289	113
RG23	97	153	199	188	90
RG24	143	222	182	241	76
RG33	142	253	234	286	110
RG34	101	247	215	281	96
RG35	123	251	292	316	180
RG36	109	195	212	225	149
RG37	128	186	198	240	144
RG38	124	171	212	235	152
RG39	128	170	155	202	108
RG40	95	161	155	162	60
RG41	156	205	208	204	158
RG42	139	243	211	256	50
RG43	100	188	133	169	75
RG44	82	136	152	159	46
RG45	136	219	208	209	48
WW01	119	176	191	167	146
WW02	124	204	230	220	114
WW03	94	203	189	256	153
WW04	112	225	193	231	135
WW05	153	187	202	208	113
WW06	140	205	229	228	146
WW07	116	216	193	218	124
WW08	145	190	210	180	145
Total	4311	7232	7947	8128	4204
		Elected	Elected	Elected	

I certify the above results to be true and correct.

October 26, 2018



M. Lemoine, Senior Election Official



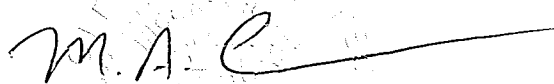
## Official Results by Voting Subdivision

### School Trustee - Pembina Trails Ward 3 (Vote for 3)

Voting Subdivisions	Kathleen McMILLAN	Alla HARB	Laurie LAZER-McCORRIE	Yunusa SALAMI	Julie FISHER	Simon STRAUMAN	Laureen GOODRIDGE	Cindy NACHTIGALL	Jasmine BRAR
SN23	92	44	18	30	130	16	66	140	61
SN24	125	60	15	58	152	19	103	160	94
SN26	143	47	20	29	198	19	94	146	115
SN28	174	40	13	22	261	26	133	175	116
SN29	146	60	13	31	223	20	97	258	113
SN30	165	44	14	36	325	23	163	251	126
SN31	129	40	25	22	125	29	87	114	93
SN32	172	56	13	23	236	15	113	299	92
WW09	140	38	25	36	120	21	77	63	163
WW10	137	46	14	33	124	24	46	87	156
WW11	117	34	16	24	98	14	45	71	108
WW12	145	42	15	37	109	18	64	97	156
WW13	253	49	46	43	194	30	153	144	146
WW14	167	49	60	33	177	23	104	122	138
WW15	123	30	22	22	139	19	99	82	106
WW16	134	46	29	33	124	26	57	98	70
WW17	102	29	35	27	96	24	62	84	75
WW18	171	39	17	36	130	18	105	134	135
WW19	181	66	26	36	158	31	129	158	132
WW20	118	44	19	20	109	22	58	87	135
WW21	139	75	16	41	118	25	64	108	131
WW22	186	86	26	84	177	40	95	94	258
WW23	125	66	23	31	137	21	50	98	124
WW24	124	107	26	98	140	20	64	119	170
WW25	122	73	8	40	119	13	61	109	126
WW26	107	70	20	35	110	15	57	88	163
WW27	160	84	22	40	162	18	96	147	147
WW28	162	42	27	37	145	29	100	104	95
WW29	174	47	16	26	163	19	116	151	113
WW30	161	44	9	26	201	14	94	121	130
WW31	190	104	17	26	190	22	93	166	137
WW32	182	53	28	26	148	19	100	129	90
<b>Total</b>	<b>4766</b>	<b>1754</b>	<b>693</b>	<b>1141</b>	<b>5038</b>	<b>692</b>	<b>2845</b>	<b>4204</b>	<b>4014</b>
	<b>Elected</b>				<b>Elected</b>			<b>Elected</b>	

I certify the above results to be true and correct.

October 26, 2018



M. Lemoine, Senior Election Official



WINNIPEG SCHOOL DIVISION

November 6, 2018

## The Winnipeg School Division

The First Regular Meeting of The Winnipeg School Division Board of Trustees was held on Monday, November 5, 2018.

Trustee Chris Broughton was elected as Chair for the 2018-2019 school year.

Trustee Lisa Naylor was elected as Vice-Chair for the 2018-2019 school year.

Paul Kochan  
Chief Financial Officer & Secretary-Treasurer

c.c.: Kelvin Goertzen, Minister of Education and Training  
Josh Watt, Executive Director, Manitoba School Boards Association  
Barb Isaak, Executive Director, Manitoba Association of School Superintendents  
Public Schools Finance Board  
Manitoba Association of School Business Officials  
Chairpersons, Metro School Divisions

**From:** "ICD Education" <[education@icd.ca](mailto:education@icd.ca)>

**Date:** November 7, 2018 at 12:01:45 PM CST

**To:** [jglenat@pembinatrails.ca](mailto:jglenat@pembinatrails.ca)

**Subject:** Changes to NFP Program Scholarship - Seeking Your Support

**Reply-To:** [snicholls@icd.ca](mailto:snicholls@icd.ca)



Institute of Corporate Directors  
Institut des administrateurs de sociétés



Rotman School of Management  
UNIVERSITY OF TORONTO

## Seeking Your Support Important Changes to NFP Program Scholarships

Dear Jaime,

As a graduate of the [ICD-Rotman NFP Governance Essentials Program \(NFP Program\)](#), we would like to thank you for your commitment to good governance and director education.

We are pleased to announce that RBC will now offer a **limited number of full scholarships** valued at **\$2,500\*** to selected NFP directors who wish to enroll in the program. This scholarship ensures that not-for-profits with limited financial resources have the opportunity to take part in this important training. This includes NFPs who serve newcomers, visible minorities, persons with disabilities, Indigenous Peoples and undeserved populations with resource constraints.

At this time, we are asking for your support of the next NFP offering in [your region](#). With deadlines fast approaching, we ask that you share your experience in the program with colleagues whom you believe would benefit from, and would contribute positively to the classroom dynamic.

The ICD is proud to partner with RBC and offer greater support to build better not-for-profit boardrooms across Canada. Full details about the program and scholarship eligibility requirements can be found on the [application form](#).

Supported by:



RBC Foundation

### Upcoming NFP Program Dates and Deadlines:

CITY	PROGRAM DATES	APPLICATION DEADLINE
Edmonton	February 11-12, 2019	<b>December 20, 2018</b>
Ottawa	March 25-26, 2019	<b>January 28, 2019</b>
Toronto	February 4-5, 2019	<b>January 10, 2019</b>
Vancouver	May 13-14, 2019	<b>April 11, 2019</b>
Winnipeg	April 1-2, 2019	<b>February 4, 2019</b>

[PROGRAM DETAILS](#)

[READY TO APPLY](#)

If you have any questions about the NFP program or the RBC Foundation Scholarship, please contact Maureen Finlan at [mfinlan@icd.ca](mailto:mfinlan@icd.ca) or at 416-593-7741 ext. 248.

Your truly,

Patricia Fletcher  
Vice President, Education

2701-250 Yonge Street  
Toronto, ON M5B 2L7  
T: 416.593.7741  
F: 416.593.0636

Toll-Free: 1.877.593.7741  
[www.icd.ca](http://www.icd.ca)

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7 November 2018

**TO:** All School Board Chairs and Superintendents

**FROM:** Heather Demetriooff, Director  
Education and Communication Services

**RE:** Raffle Donations for 2019 Convention

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Since 2000, the Manitoba School Boards Association has held a raffle in conjunction with its annual convention, with proceeds going to a local children's charity. This year, the Convention Planning Committee has selected the Sunshine Fund, a program of the Manitoba Camping Association that provides camp subsidies to Manitoba families, as the recipient of raffle funds. You can learn more about the Sunshine Fund by visiting their website at <https://www.mbcamping.ca/sunshine-fund>.



The success of this raffle is due entirely to the generosity of member school boards, students and staff, who have become more and more creative in terms of their donations. In the process, they have showcased the talents of hundreds of Manitoba students. Donations received in the past have included:

- items created by students (artwork, metal work, or almost anything made out of wood);
- divisional Pride Wear; and
- items representing local areas (e.g. a picture of a local scene or a locally-produced quilt).

If you would like to donate a raffle prize, please advise our Convention Coordinator, Riel Dion, by February 22, 2019. He may be reached at (204) 230-6330, or via e-mail at [ree@plannersplus.ca](mailto:ree@plannersplus.ca). Donations may be delivered in advance to the association office, or delivered on-site at the start of the convention. It would be appreciated if larger items, such as lawn chairs, tables, etc., could be delivered directly to the Delta Winnipeg. Please ensure that items delivered to the hotel are clearly marked "MSBA Convention." ***To facilitate proper recognition of your generosity, please ensure that all donations include a tag with a description of the item, the school and division making the donation, the student's name (where applicable), and your divisional logo.***

The draw for prizes will be made at mid-day on Friday, March 15, with the winners announced over lunch.

Thank you for considering this request. If you have any questions, please don't hesitate to contact either me or Riel Dion.

:hd



News Release  
For immediate distribution

## Canadian School Boards Association Names New Executive Director



Laurie French, President CSBA



Nancy Pynch-Worthylake, Executive Director

**November 6, 2018** - The Canadian School Boards Association (CSBA) is pleased to announce, after a national search, that Nancy Pynch-Worthylake will serve as the new Executive Director of the Association, effective immediately.

"The CSBA is very pleased to welcome Nancy to the team. Her extensive experience in all facets of public education, along with her energy and passion for democratic leadership at the local level are assets that will serve the national organization very well," said CSBA President Laurie French, who chaired the National Search Committee.

Nancy has served as School Board Association Executive Director at the provincial level, and as provincial government Senior Executive Director and as Superintendent of Schools (CEO). She is fluent in French and English and holds degrees at the Bachelor and Masters levels, as well as certification in governance and graduate level education in leadership and administration.

She can be reached at [executivedirector@cdnsba.org](mailto:executivedirector@cdnsba.org) or at (902) 456-5574.

LEADERSHIP, ADVOCACY AND SERVICE FOR MANITOBA'S PUBLIC SCHOOL BOARDS

November 7, 2018



TO: The Secretary-Treasurer  
All Manitoba School Divisions/Districts

FROM: Jennifer Esau, Administrative Assistant

RE: 2018-19 Association Datebook - Addendum

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Thank you to all boards for their prompt response in providing trustee election results. As a result of these elections, the membership directory in the datebook distributed earlier this fall is no longer up-to-date.

Please find attached a draft copy of the Manitoba School Board Directory for your review. This insert reflects post-election board composition as well as any changes within administration.

We would ask that boards carefully check the accuracy of what is being published for their division/district and advise [Jennifer Esau](#) of changes or corrections by **Wednesday, November 14**.

If you have any questions, please contact us.

/je  
attachment



## Directory of Manitoba School Divisions/Districts (As of OCTOBER 2018)

*(Student enrolment figures reflect September 30, 2017--FTE/September 30, 2017—Headcount, as reported in provincial FRAME and Student Enrolment reports.)*

### **Beautiful Plains**

213 Mountain Avenue

Box 700

Neepawa, MB R0J 1H0

Phone: (204) 476-2388

Fax: (204) 476-3606

[www.beautifulplainssd.ca](http://www.beautifulplainssd.ca)

*Superintendent:* Jason Young

*Secretary-Treasurer:* Shannon Bayes

Enrolment: 1800.5/1864

Lavern Biehn

Kathleen Guillas

Garth Hunter

John McNeily

Richard Manns

Wendy Menzies

One Vacancy

### **Border Land**

120 – 9<sup>th</sup> Street N.W.

Altona, MB R0G 0B1

Phone: (204) 324-6491

Fax: (204) 324-1664

[www.blstd.ca](http://www.blstd.ca)

*Superintendent:* Krista Curry

*Secretary-Treasurer:* Rachel Geirnaert

Enrolment: 2070.5/2162

Jolene Bunn

Jake Fehr

Albert Klassen

Mark Krahn

Robert Pitura

Craig Smiley

Gail Sutherland

Patricia Wiebe

Steven Wiebe

### **Brandon**

1031 - 6th Street

Brandon, MB R7A 4K5

Phone: (204) 729-3100

Fax: (204) 727-2217

[www.bsdc.ca](http://www.bsdc.ca)

*Superintendent:* Marc Casavant

*Secretary-Treasurer:* Denis Labossiere

Enrolment: 8432.5/8805

Sherilyn Bambridge

Peter Bartlette

Kim Fallis

Delvina Kejick

Lisa Letain

Stephen Montague

Jim Murray

Linda Ross

Kevan Sumner

### **Division scolaire franco-manitobaine**

1263, chemin Dawson

Lorette (MB) R5K 0S1

Téléphone : 204 878-9399

Télécopieur : 204 878-9407

[www.dsfm.mb.ca](http://www.dsfm.mb.ca)

Directeur général : Alain Laberge

Secrétaire-trésorier : Serge Bisson

Inscriptions : 5343.5/5642

Jean-Michel Beaudry

Denis Clément

Jonas Desrosiers

Yolande Dupuis

Adrien Grenier

Joel Lemoine

Bernard Lesage

Sylvie Schmitt

Antonio Simard

Michel Simard

Dave Vielfaure

**Evergreen**

140 Centre Street  
 Box 1200  
 Gimli, MB R0C 1B0  
 Phone: (204) 642-6260  
 Fax: (204) 642-7273  
 www.esd.ca  
*Superintendent/CEO:* Roza Gray  
*Secretary-Treasurer:* Charlie Grieve (to Dec. 31)  
*Secretary-Treasurer:* Amanda Senkowski  
 Enrolment: 1389.0/1443

Robert Arnason  
 Dianna Auer  
 Sandra Davies  
 Ruth Ann Furgala  
 Penny Helgason  
 Gladys Kohler  
 Kim Malchuk  
 Colette Toews  
 Cheryl Zelenitsky

**Flin Flon**

9 Terrace Avenue  
 Flin Flon, MB R8A 1S2  
 Phone: (204) 681-3413  
 Fax: (204) 681-3417  
 www.ffsd.mb.ca  
*Superintendent:* Constance McLeese  
*Secretary-Treasurer:* Heather Fleming  
 Enrolment: 923.0/950

Jill Akkerman  
 Tim Davis  
 Leslie Fernandes  
 Leslie Power  
 Amy Sapergia Green  
 Murray Skeavington  
 Ebony Trubiak

**Fort La Bosse**

523 – 9<sup>th</sup> Avenue S.  
 Box 1420  
 Virden, MB R0M 2C0  
 Phone: (204) 748-2692  
 Fax: (204) 748-2436  
 www.flbsd.mb.ca  
*Superintendent:* Barry Pitz  
*Secretary-Treasurer:* Kent Reid  
 Enrolment: 1384.5/1448

Darcy Champion  
 Garry Draper  
 Craig Russell  
 Margaret Walker  
 Two Vacancies

**Frontier**

30 Speers Road  
 Winnipeg, MB R2J 1L9  
 Phone: (204) 775-9741  
 Fax: (204) 775-9940  
 www.frontiersd.mb.ca  
*Superintendent:* Reg Klassen  
*Secretary-Treasurer:* Gerald Cattani  
 Enrolment: 5945.0/6656

Linda Ballantyne  
 Donna Calvert  
 Kathleen Ettawacappo  
 Tanya Friesen  
 Marg Imrie  
 Graeme Montgomery  
 Hilbert Mosiondz  
 Darlene Osborne  
 Marion Pearson  
 Howard Sanderson

**Garden Valley**

750 Triple E Boulevard  
 Box 1330  
 Winkler, MB R6W 4B3  
 Phone: (204) 325-8335  
 Fax: (204) 325-4132  
 www.gvsd.ca  
 Superintendent: Todd Monster  
 Secretary-Treasurer: Terry Penner  
 Enrolment: 4396.5/4576

Garry Bueckert  
 Laurie Dyck  
 Jake Fehr  
 Barb Heide  
 Leah Klassen  
 John Klassen  
 Tena Lane  
 Tash Olfert  
 Deana Wilson

**Hanover**

5 Chrysler Gate  
 Steinbach, MB R5G 0E2  
 Phone: (204) 326-6471  
 Fax: (204) 326-9901  
 www.hsd.ca  
 Superintendent: Randy Dueck  
 Secretary-Treasurer: Kevin Heide  
 Enrolment: 7795.0/8101

Lynn Barkman  
 Sue Doerksen  
 Jonathon Driedger  
 Ron Falk  
 Shannon Friesen  
 Danielle Funk  
 Carisa Klassen  
 Rick Peters  
 Brad Unger

**Interlake**

192 – 2<sup>nd</sup> Avenue N.  
 Stonewall, MB R0C 2Z0  
 Phone: (204) 467-5100  
 Fax: (204) 467-8334  
 www.interlakesd.ca  
 Superintendent: Margaret Ward  
 Secretary-Treasurer: Al Leiman  
 Enrolment: 2782.0/2901

Cindy Brad  
 Alan Campbell  
 Sally Cook  
 Fran Frederickson  
 John Hueging  
 Victoria Schindle  
 Bridget Yablonski

**Kelsey**

322 Edwards Avenue  
 Box 4700  
 The Pas, MB R9A 1R4  
 Phone: (204) 623-6421  
 Fax: (204) 623-7704  
 www.ksd.mb.ca  
 Superintendent: Julia McKay  
 Secretary-Treasurer: Jeannette Freese  
 Enrolment: 1502.0/1569

Amy Hopper  
 Kerri Huculak  
 Sharain Jones  
 Jennifer Olinyk  
 Edith Sexsmith  
 Vaughn Wadelius  
 Trevor Yahnke

**Lakeshore**

23 Second Avenue  
Box 100  
Eriksdale, MB R0C 0W0  
Phone: (204) 739-2101  
Fax: (204) 739-2145  
www.lakeshoresd.mb.ca  
*Superintendent:* Janet Martell  
*Secretary-Treasurer:* Marlene Michno  
Enrolment: 1042.5/1072

Jim Cooper  
Marvin Coverdale  
Helen Jerney  
Teresa Johnson  
Darcy Plett  
Donald Thorkelson  
Kelly Webb

**Lord Selkirk**

205 Mercy Street  
Selkirk, MB R1A 2C8  
Phone: (204) 482-5942  
Fax: (204) 482-3000  
www.lssd.ca  
*Superintendent:* Michele Polinuk  
*Secretary-Treasurer:* Brian Spurrill  
Enrolment: 3892.5/4021

Ken Avery  
Bev Barker  
Jack Bogaski  
Heather Hogg  
Robert Jesson  
Lena Kublick  
Harvey Levin  
Ashley Monkman  
Judy Maryniuk

**Louis Riel**

900 St. Mary's Road  
Winnipeg, MB R2M 3R3  
Phone: (204) 257-7827  
Fax: (204) 256-8553  
www.lrsd.net  
*A/Superintendent:* Christian Michalik  
*Secretary-Treasurer:* Marna Kenny  
Enrolment: 14703.5/15263

Louise Johnston  
Pamela Kolochuk  
Josie Landry  
Sandy Nemeth  
Robert Page  
Tom Parker  
Chris Sigurdson  
Cindy Turner  
Neil Vadeboncoeur

**Manitoba Institute of Trades & Technology**

14 Fultz Boulevard  
Winnipeg, MB R3Y 1V3  
Phone: (204) 989-6500  
Fax: (204) 488-4152  
www.mitt.ca  
*President/CEO:* Ray Karasevich  
*Secretary-Treasurer:* Paulette Shonoski  
Enrolment: TBD

Ron Brown  
Julie Fisher  
Ron Hambley  
Amanda Jenkyns  
Christine Payne  
Brent Pooles  
John Schubert

**Mountain View**

Hwy #5 (4 kms. west of Dauphin)  
 Box 715  
 Dauphin, MB R7N 3B3  
 Phone: (204) 638-3001  
 Fax: (204) 638-7250  
 www.mvsd.ca  
*Superintendent:* Donna Davidson  
*Secretary-Treasurer:* Bart Michaleski  
 Enrolment: 2955.0/3055

Cameron Abrey  
 Cathy Cyr  
 Charlene Gulak  
 Scott McCallum  
 Gabe Mercier  
 Leifa Misko  
 Tannis Murray  
 Della Perih  
 One Vacancy

**Mystery Lake**

408 Thompson Drive N.  
 Thompson, MB R8N 0C5  
 Phone: (204) 677-6150  
 Fax: (204) 677-9528  
 www.mysterynet.mb.ca  
*Superintendent (HR & Policy):* Angele Bartlett  
*Superintendent (Educational Services & Programming):* Lorie Henderson  
*Secretary-Treasurer:* Kelly Knott  
 Enrolment: 3040.0/3163

Lindsay Anderson  
 Saima Aziz  
 Samantha Chartrand  
 Don Macdonald  
 Guido Oliveira  
 Michelle Tomashewski  
 Leslie Tucker

**Park West**

1161 St. Clair Street N.  
 Box 68  
 Birtle, MB R0M 0C0  
 Phone: (204) 842-2100  
 Fax: (204) 842-2110  
 www.pwsd.ca  
*Superintendent/CEO:* Stephen David  
*Secretary-Treasurer:* Dorelle Fulton  
 Enrolment: 1949.5/2059

Jennifer Andrew  
 Dana Barteaux  
 Ashley Chamberlain  
 Patsy Chuhai  
 Debby Lee  
 Lisa Makwebak  
 Tiffany Priestley  
 James Roszell  
 Sandra Szwaluk  
 Tanya Thompson

**Pembina Trails**

181 Henlow Bay  
 Winnipeg, MB R3Y 1M7  
 Phone: (204) 488-1757  
 Fax: (204) 487-3667  
 www.pembinatrails.ca  
*Superintendent:* Ted Fransen  
*Secretary-Treasurer:* Craig Stahlke  
 Enrolment: 13446.0/13920

Sheila Billingham  
 Julie Fisher  
 Jaime Glenat  
 David Johnson  
 Tim Johnson  
 Kathleen McMillan  
 Cindy Nachtigall  
 Gerry Melnyk  
 Dianne Zuk

**Pine Creek**

25 Brown Street  
Box 420  
Gladstone, MB R0J 0T0  
Phone: (204) 385-2216  
Fax: (204) 385-2825  
www.pinecreeksd.mb.ca  
*Superintendent:* Bruce Lyons  
*Secretary-Treasurer:* Robyn Winters  
Enrolment: 1008.0/1053

Debi Barber  
Stephanie Campbell  
Randy Chambers  
Marlene Craik  
Rick Savitzky  
Diedrich Toews  
Susan Voesenek

**Portage la Prairie**

535 - 3rd Street N.W.  
Portage la Prairie, MB R1N 2C4  
Phone: (204) 857-8756  
Fax: (204) 239-5998  
www.plpsd.mb.ca  
*Superintendent &*  
*Secretary-Treasurer:* Todd Cuddington  
Enrolment: 3360.5/3502

Tracey Asham  
Rod Brownlee  
Debbie Citulsky  
Yvette Cuthbert  
Hélène Hoggarth  
Shauna-Lei Leslie  
Luis Luna  
Murray McLenehan  
Penny Verwey

**Prairie Rose**

45 Main Street South  
Box 1510  
Carman, MB R0G 0J0  
Phone: (204) 745-2003  
Fax: (204) 745-3699  
www.prsdmb.ca  
*Superintendent:* Terry Osiowy  
*Secretary-Treasurer:* Gerard Lesage  
Enrolment: 2185.5/2282

Natalie Bargaen  
Evi Bruce  
David Cloutier  
Donna Cox  
Theresa Cronin  
Jack Foote  
Ashley Lachance  
Marilyn North  
Elaine Owen

**Prairie Spirit**

15 Lorne Avenue  
Box 130  
Swan Lake, MB R0G 2S0  
Phone: (204) 836-2147  
Division Email: pssd@prspirit.org  
www.prairiespirit.mb.ca  
*Superintendent:* Keith Murray  
*Secretary-Treasurer:* Jill Mangin  
Enrolment: 2094.5/2169

Kristine Janz  
Dolores Larson  
Jan McIntyre  
Ross Mckellar  
Jennie Parsonage  
Colleen Philippot  
Christine Ronceray  
Kim Standeven  
Keith Wytinck

**Red River Valley**

233 Main Street N.  
Box 400

Morris, MB R0G 1K0  
Phone: (204) 746-2317  
Fax: (204) 746-2785  
www.rrvsd.ca

*Superintendent:* Brad Curtis

*Secretary-Treasurer:* Alma Mitchell

Enrolment: 2106.0/2188

Charlene Geiler  
Fred Kelesnik  
Alicia Lazaridis  
Kathryn Penner  
Heather Poirier  
Maureen Sicotte  
Jacqueline Wolfe

**River East Transcona**

589 Roch Street  
Winnipeg, MB R2K 2P7

Phone: (204) 667-7130  
Fax: (204) 661-5618  
www.retsd.mb.ca

*Superintendent:* Kelly Barkman

*Secretary-Treasurer:* Vince Mariani

Enrolment: 15876.0/16497

Colleen Carswell  
Rod Giesbrecht  
Brienne Goertzen  
Peter Kotyk  
Keith Morrison  
Susan Olynik  
Jerry Sodomlak  
John Toews  
Michael West

**Rolling River**

36 Armitage Avenue  
Box 1170  
Minnedosa, MB R0J 1E0

Phone: (204) 867-2754  
Fax: (204) 867-2037  
www.rrsd.mb.ca

*Superintendent/CEO:* Mary-Anne Ploshynsky

*Secretary-Treasurer:* Kathlyn McNabb

Enrolment: 1683.5/1751

Richard Brown  
Crystal Erickson  
Barbra Gilleshammer  
Victoria McKay  
Shauna Sotas-Burton  
One Vacancy

**St. James-Assiniboia**

2574 Portage Avenue  
Winnipeg, MB R3J 0H8  
Phone: (204) 888-7951  
Fax: (204) 831-0859  
www.sjasd.ca  
*Superintendent:* Brett Lough  
*Secretary-Treasurer:* Mike Friesen  
Enrolment: 8134.0/8430

Nicole Bowering  
Bruce Chegus  
Craig Glennie  
Holly Hunter  
Craig Johnson  
Jennifer Lawson  
Sandy Lethbridge  
Bryan Metcalfe  
Cheryl Smukowich

**Seine River**

475 – A Senez Street  
Lorette, MB R5K 1E3  
Phone: (204) 878-4713  
Fax: (204) 878-4717  
www.srsd.ca  
*Superintendent:* Michael Borgfjord  
*Secretary-Treasurer:* Paul Ilchena  
Enrolment: 4194.0/4385

Theresa Bergson  
Wendy Bloomfield  
Jessalyn Cahill  
Wes Keating  
Vicky Kiansky  
Gary Nelson  
Greg Reid  
Christine Roskos  
Trina Wall

**Seven Oaks**

830 Powers Street  
Winnipeg, MB R2V 4E7  
Phone: (204) 586-8061  
Fax: (204) 589-2504  
www.7oaks.org  
*Superintendent:* Brian O'Leary  
*Secretary-Treasurer:* Wayne Shimizu  
Enrolment: 11125.0/11523

Diane Cameron  
Derek Dabee  
Teresa Jaworski  
Greg McFarlane  
Evelyn Myskiw  
Edward Ploszay  
Maria Santos  
Claudia Sarbit  
Richard Sawka

**Southwest Horizon**

67 Willow Avenue E.  
Box 820  
Souris, MB R0K 2C0  
Phone: (204) 483-5533  
Fax: (204) 483-5535

Julie Cwir  
Allan Downey  
Amelia Fewings  
Marla Gross  
Brandan Hicks  
Janice McDonald  
Two Vacancies

**Melita Office:**

165 North Street  
Box 370  
Melita, MB R0M 1L0  
Phone: (204) 483-6294  
Fax: (204) 522-3776  
www.shmb.ca  
*Superintendent:* Carolyn Cory  
*Secretary-Treasurer:* Kevin Zabowski  
Enrolment: 1518.5/1590



**Sunrise**

Education Centre: 344 – 2<sup>nd</sup> Street N.  
Business Centre: 75 – 5<sup>th</sup> Street S.  
Box 1206  
Beausejour, MB R0E 0C0  
Phone: (204) 268-6500  
Fax: (204) 268-6545 (Education Centre)  
Fax: (204) 268-4149 (Business Centre)  
www.sunrisesd.ca  
*Superintendent/CEO:* Cathy Tymko  
*Secretary-Treasurer:* Scott Carleton  
Enrolment: 4445.5/4613

Art Berry  
Diane Duma  
Karen Insley  
Paul Magnan  
Don Nichol  
Jarret Pachkowski  
Russ Reid  
Dianne Roeland  
One Undeclared

**Swan Valley**

John Kastrukoff Building  
1481 Third Street N.  
Box 995  
Swan River, MB R0L 1Z0  
Phone: (204) 734-4531  
Fax: (204) 734-2273  
www.svsd.ca  
*Superintendent:* Tim Mendel  
*Secretary-Treasurer:* Brent Rausch  
Enrolment: 1413.5/1465

Donna Burghart  
Laurie Evans  
Kathy Highmoor  
Kelli Riehl  
Vivian Rooks  
Bill Schaffer  
Gary Wowchuk

**Turtle Mountain**

435 Williams Avenue  
Box 280  
Killarney, MB R0K 1G0  
Phone: (204) 523-7531  
Fax: (204) 523-7269  
www.tmsd.mb.ca  
*Superintendent/CEO:* Tim De Ruyck  
*Secretary-Treasurer:* Kathy Siatecki  
Enrolment: 970.0/1005

Leah Cann  
Shirley Highfield  
Rodney Hintz  
Robert MacTavish  
Garth Nichol  
One Vacancy

**Turtle River**

803 Burrows Road N.

Box 309

McCreary, MB R0J 1B0

Phone: (204) 835-2067

Fax: (204) 835-2426

<http://trsd.ca>

*Superintendent:* Bev Szymesko

*Secretary-Treasurer:* Shannon Desjardins

Enrolment: 694.0/721

Carol Senkowski

Faye Soucy

Jarvis Whyte

Karey Wilkinson

Gordon Wilson

**Western**

Unit 4 – 75 Thornhill Street

Morden, MB R6M 1P2

Phone: (204) 822-4448

Fax: (204) 822-4262

[www.westernsd.mb.ca](http://www.westernsd.mb.ca)

*Superintendent:* Stephen Ross

*Secretary-Treasurer:* Carl Pedersen

Enrolment: 1717.0/1797

Brian Fransen

David Guenther

Barb Petkau

Robyn Wiebe

Darcy Wolfe

**Whiteshell**

2408 Vanier Drive

Box 130

Pinawa, MB R0E 1L0

Phone: (204) 753-8366

Fax: (204) 753-2237

[www.sdwhiteshell.mb.ca](http://www.sdwhiteshell.mb.ca)

*Superintendent &*

*Secretary-Treasurer:* Tim Stefanishyn

Enrolment: 157.5/164

Kay Harvey

Jerry Kozak

Jeff Miller

Lorraine Nelson

Mark Tinant

**Winnipeg**

1577 Wall Street E.

Winnipeg, MB R3E 2S5

Phone: (204) 775-0231

Fax: (204) 783-0118

[www.winnipegssd.ca](http://www.winnipegssd.ca)

*Superintendent:* Pauline Clarke

*Secretary-Treasurer/CFO:* Paul Kochan

Enrolment: 30245.5/33231

Chris Broughton

Yijie Chen

Jamie Dumont

Betty Edel

Cindy Murdoch

Lisa Naylor

Arlene Reid

Linda Schatkowsky

Mark Wasyliv



LEADERSHIP, ADVOCACY AND SERVICE FOR MANITOBA'S PUBLIC SCHOOL BOARDS

November 7, 2018

**TO: SUPERINTENDENTS  
FACILITY/MAINTENANCE SUPERVISORS  
SAFETY OFFICERS**

**FROM: DARREN THOMAS, RISK MANAGER**

**RE: WHMIS 2015**

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As MSBA-MTS Workplace Safety and Health sessions have been reminding committees all over Manitoba over the past year, new WHMIS 2015 training is now upon us.

WHMIS 2015 sets a new standard for hazardous products communication. It aligns Canada with the UN's Globally Harmonized Standard, or GHS.

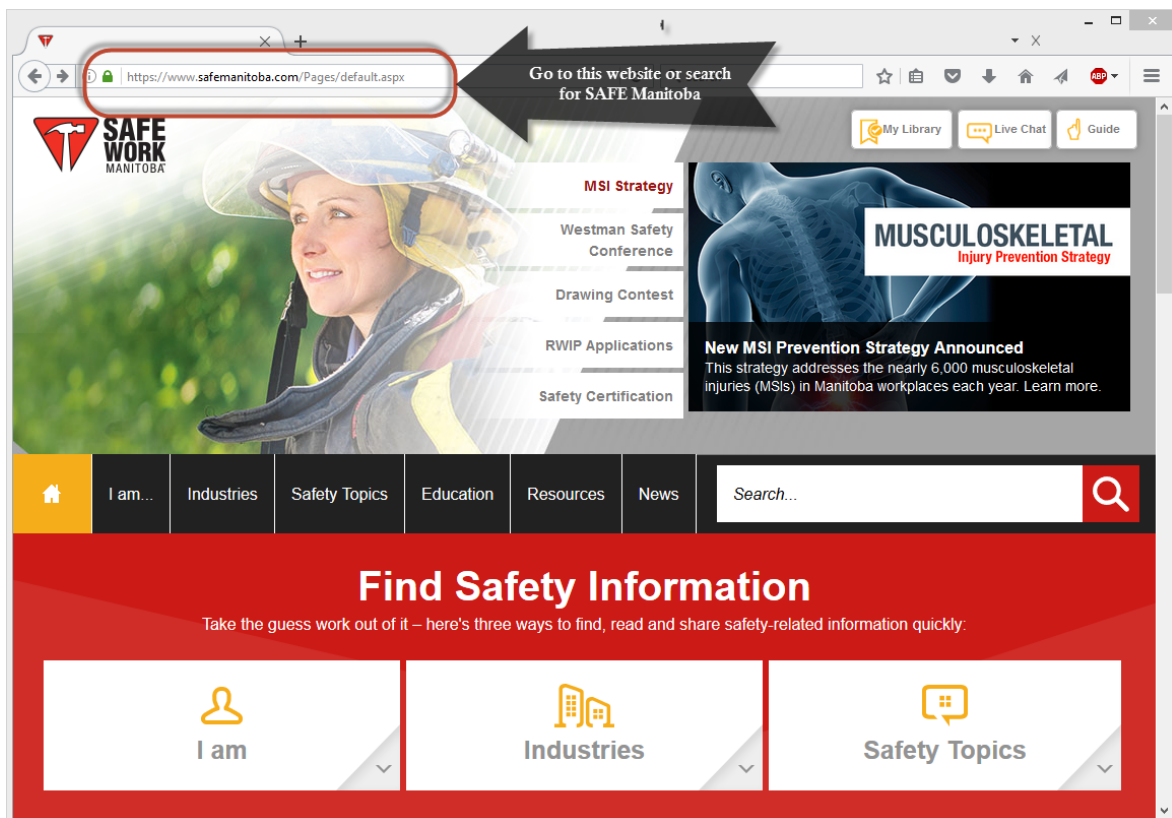
Employee re-training is required by law to help workers understand how WHMIS 2015 differs from WHMIS 1988. Deadline is **December 1<sup>st</sup>, 2018**. MSBA Risk Management strongly urges all school boards to ensure that their staff are up-to-date.

To assist with the transition, please find attached an online option for training.

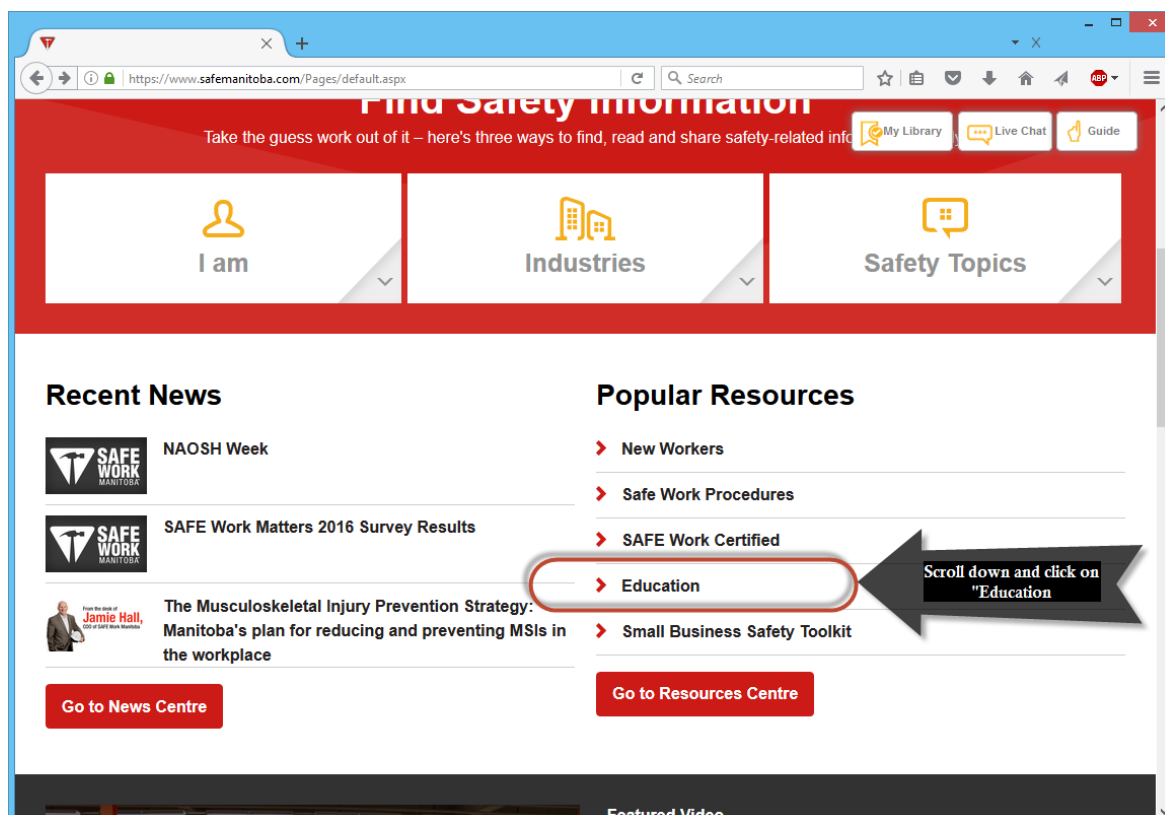
Should you wish to discuss further, please feel free to contact me directly at 204-594-5164 or [dthomas@mbschoolboards.ca](mailto:dthomas@mbschoolboards.ca).

Thank you.

DT:cs  
Attachment



To start your course, choose any web browser and enter <https://www.safemanitoba.com/Pages/default.aspx> or search for SAFE Manitoba and go to their website.



Scroll down and click on the "Education" tab on the page.

The screenshot shows the SAFE Work Manitoba website. The navigation menu includes Home, I am..., Industries, Safety Topics, Education (highlighted), Resources, and News. Below the menu are utility icons for Share, Print, My Library, and Live Chat. The main content area features four large icons: Workshop Descriptions, Workshop Locations, E-Learning (highlighted with a red border and a callout arrow), and SAFE WORK MANITOBA ON WHEELS. A section titled "Conferences and Events" is partially visible at the bottom.

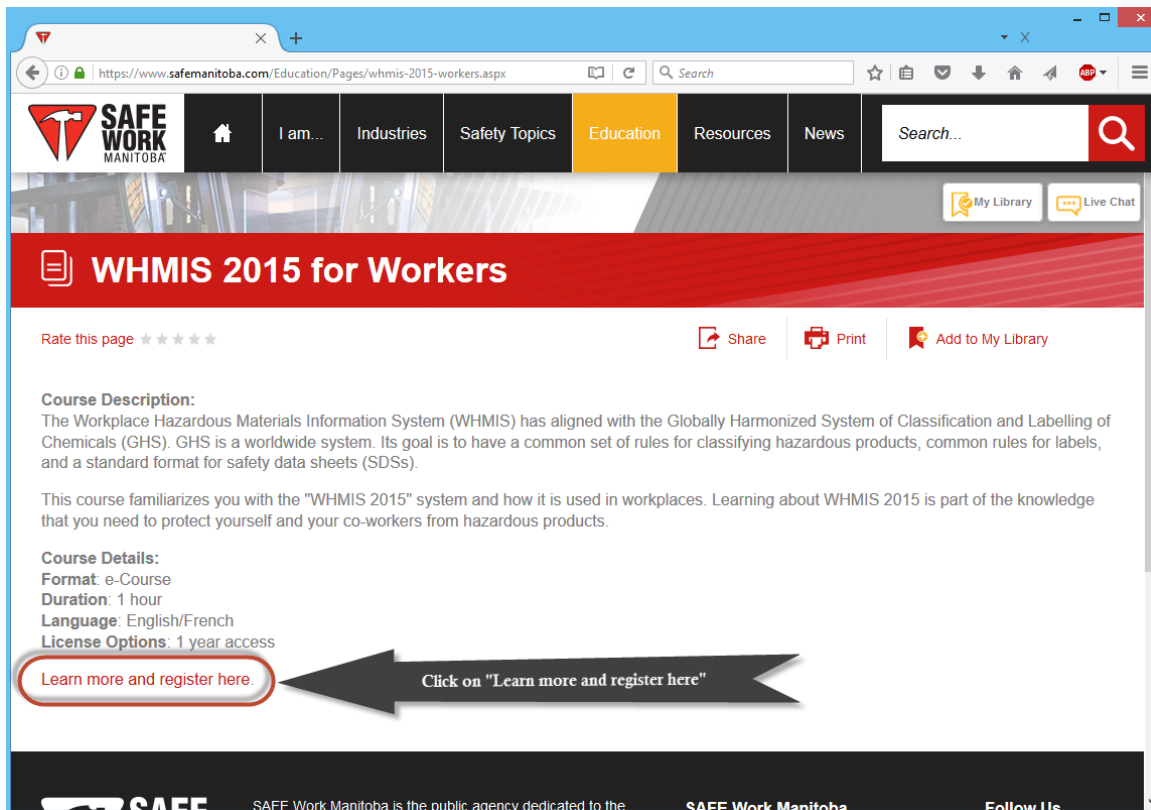
Click on the "E-Learning" icon.

The screenshot shows the "E-Learning Courses" page. It features a list of courses with the following titles:

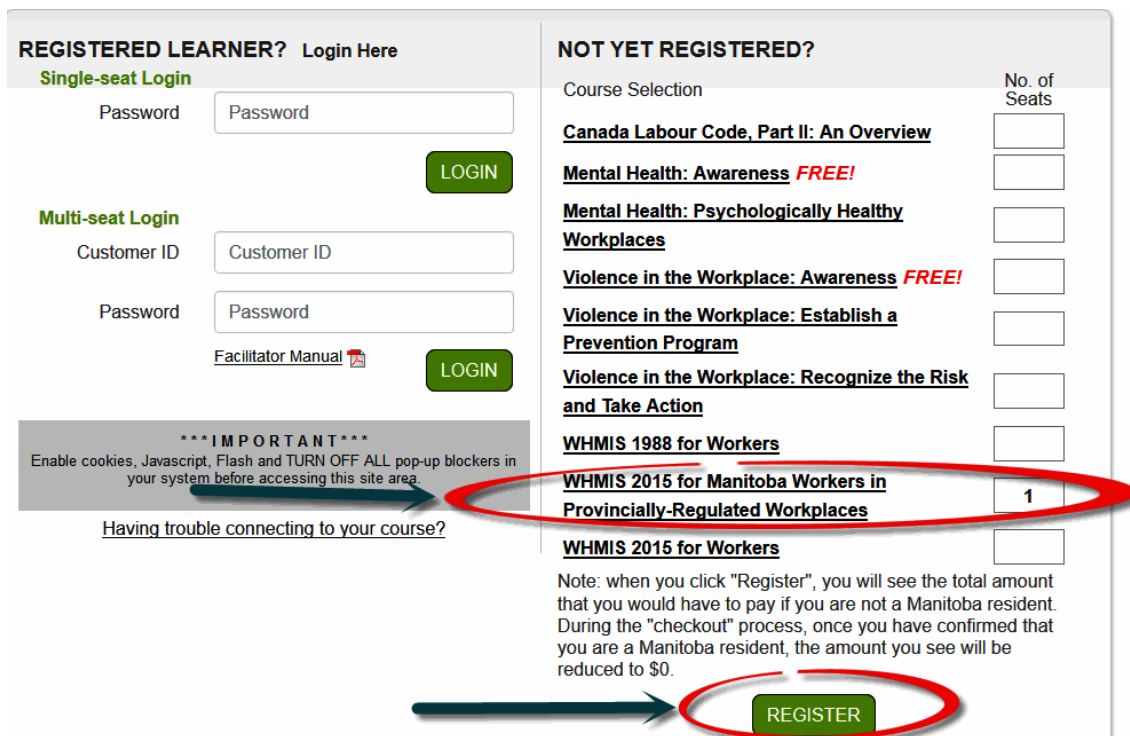
- Canada Labour Code, Part II: An Overview
- Manitoba Aboriginal Health and Safety Initiative: Safety Essentials E-Course
- Mental Health: Awareness
- Mental Health: Psychologically Healthy Workplaces
- Violence in the Workplace: Awareness
- Violence in the Workplace: Recognize the Risk and Take Action
- Violence in the Workplace: Establish a Prevention Program
- WHMIS 2015 for Manitoba Workers: Provincially Regulated Workplaces (highlighted with a red border and a callout arrow)
- WHMIS 2015 for Workers
- WHMIS 1988 for Workers

A callout arrow points to the "WHMIS 2015 for Manitoba Workers" link with the text: "Click on 'WHMIS 2015 for Manitoba Workers'".

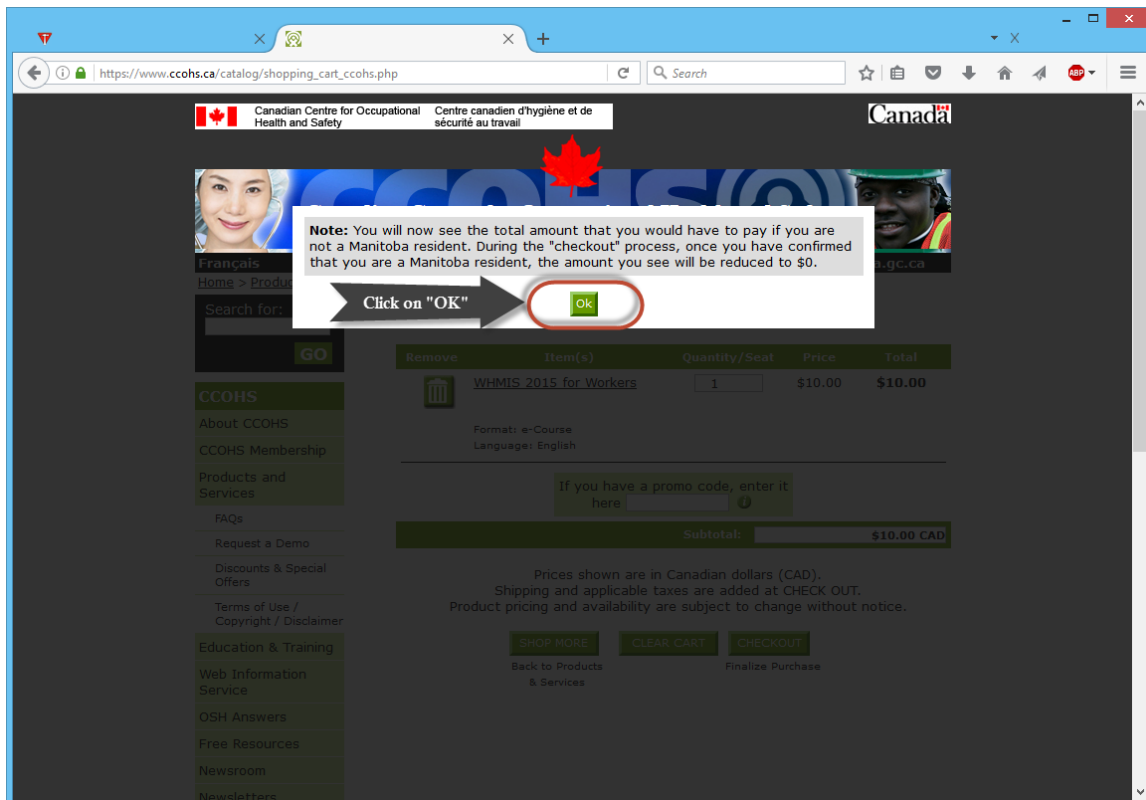
Click on the "WHMIS 2015 for Manitoba Workers" link.



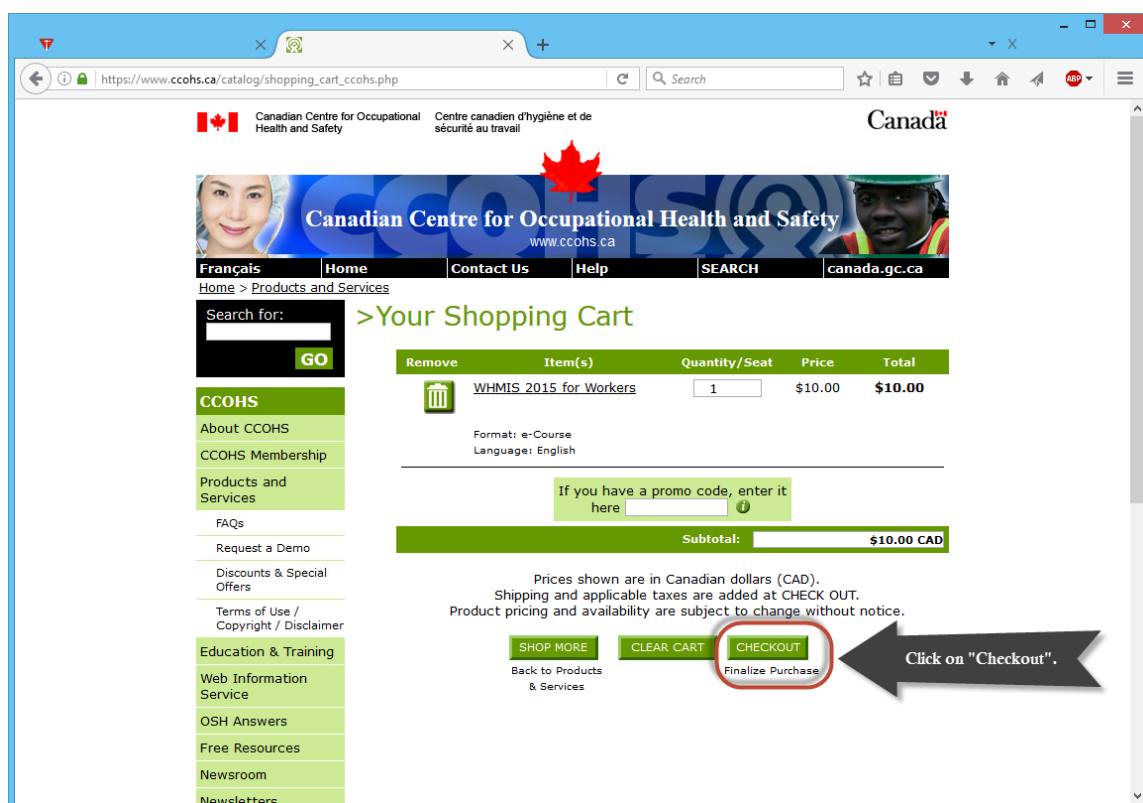
Click on the "Learn more and register here" tab.



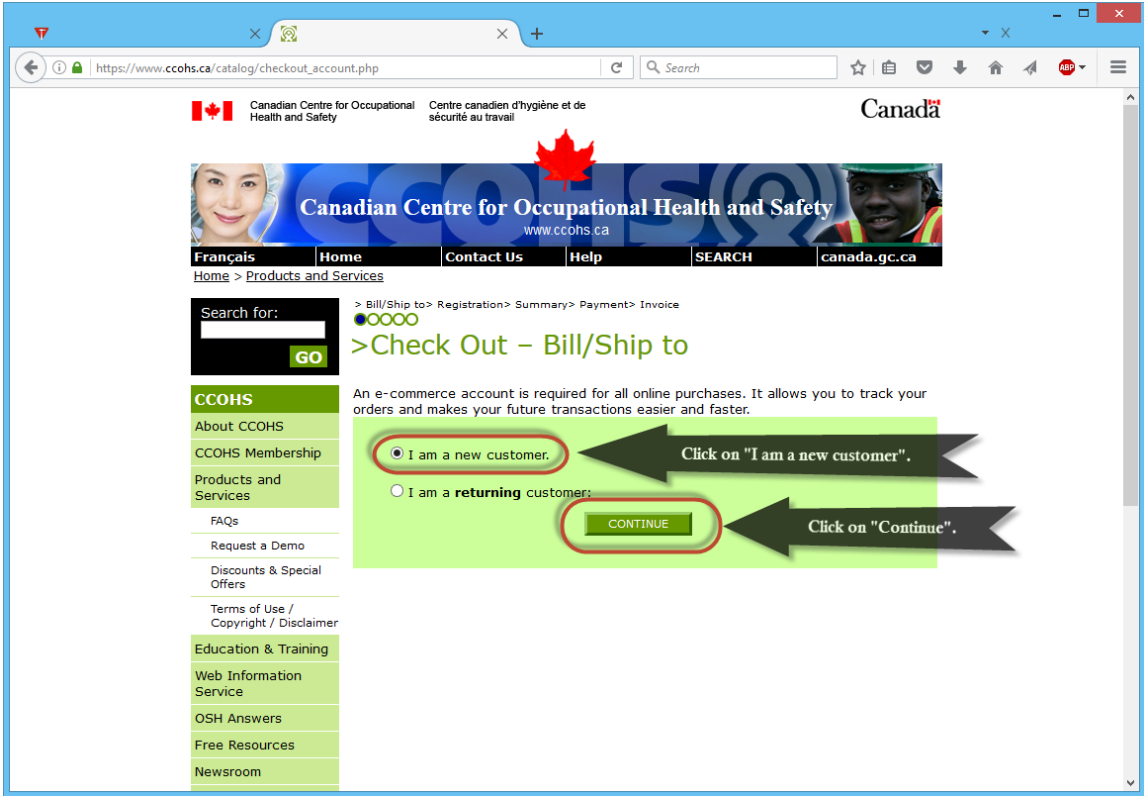
Scroll down and enter a "1" in the box next to "WHMIS 2015 for Workers in Provincially-Regulated Workplaces" course selection. Click on "Register once the "1" is entered in the box.



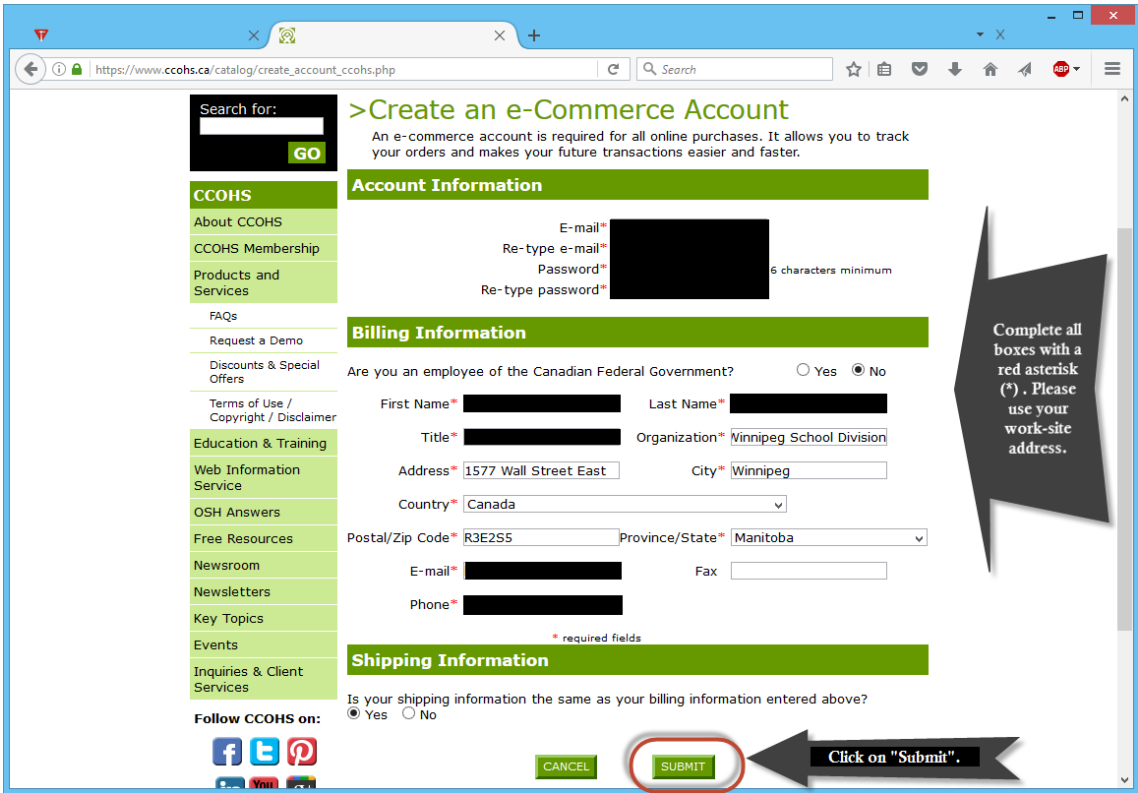
Click on "OK".



Click on "Checkout". Don't worry about the \$10 fee. It will be credited during the registration process.

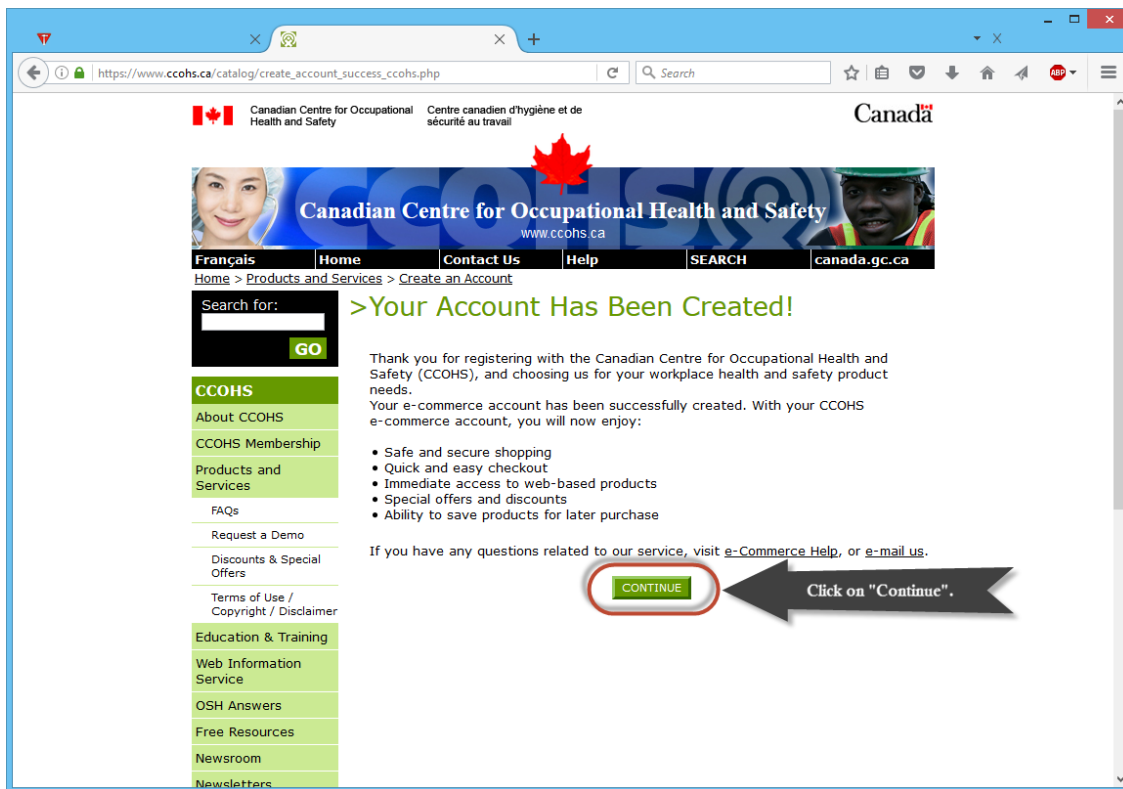


Check off "I am a new customer" and then click on "Continue".

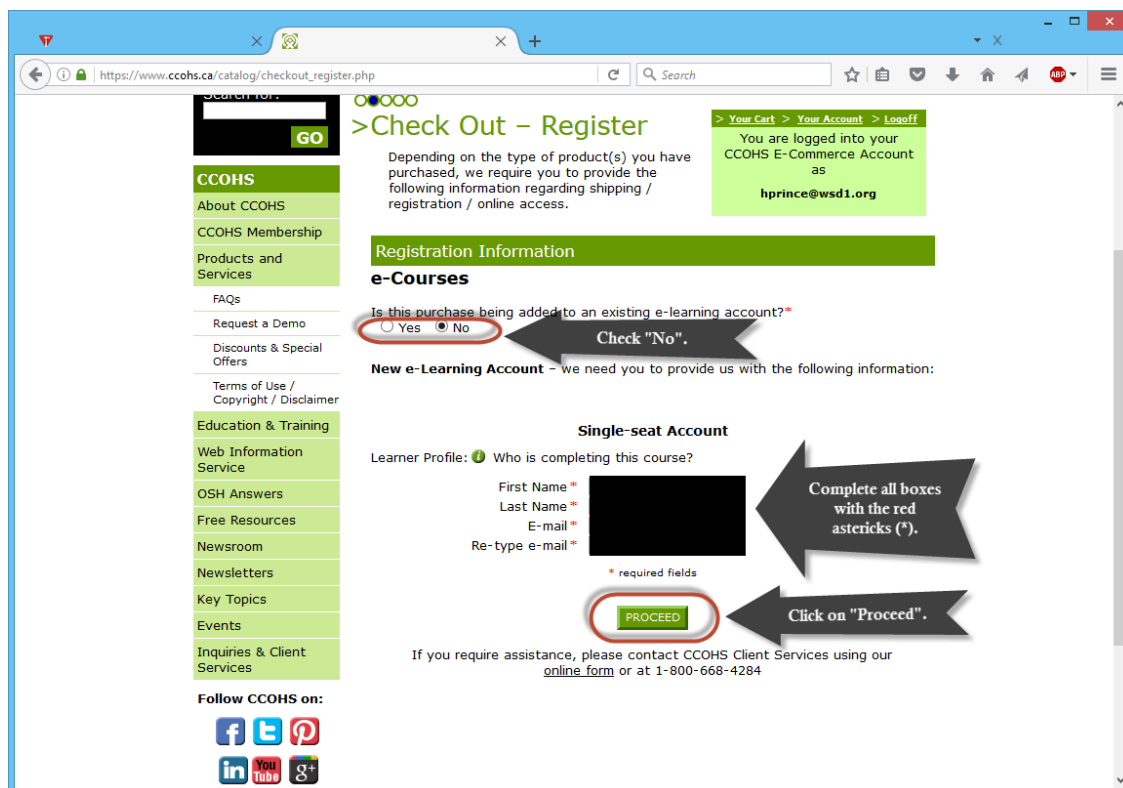


Fill in all the boxes marked with a red astericks (\*) and click on "Submit". Please use your school division e-mail for registering. You can create your own password. Use a password you will remember at least characters long.

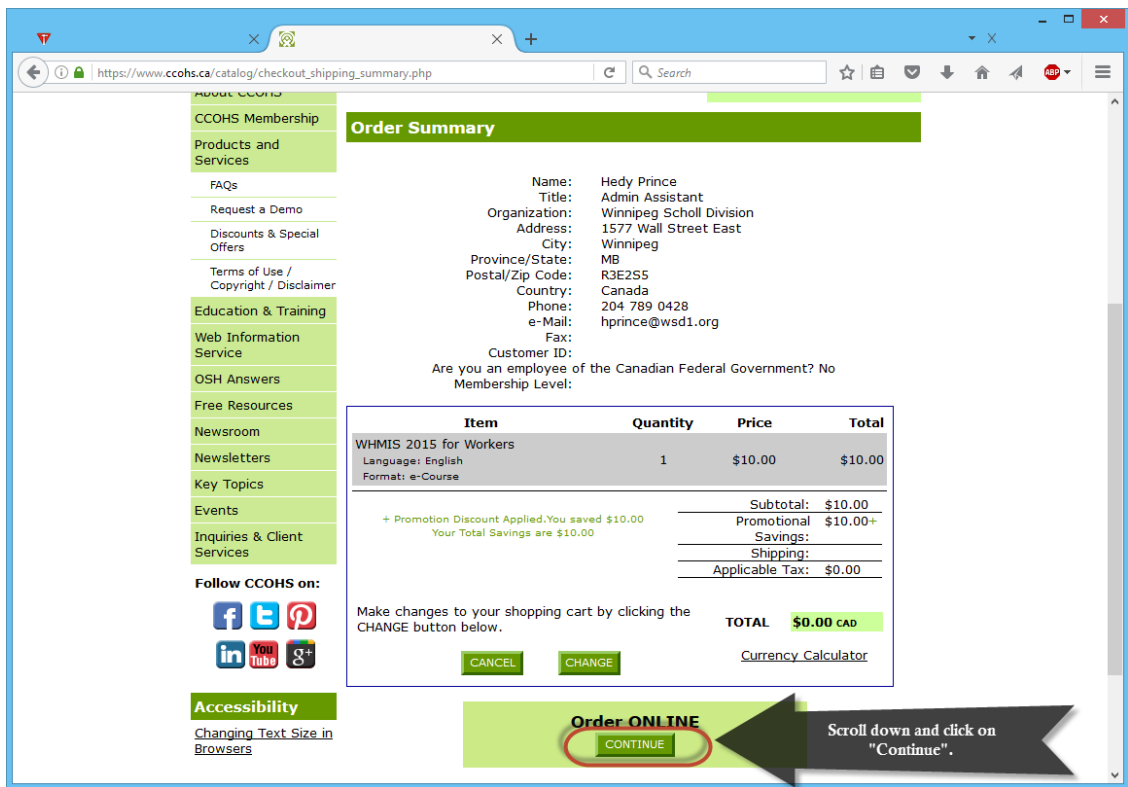




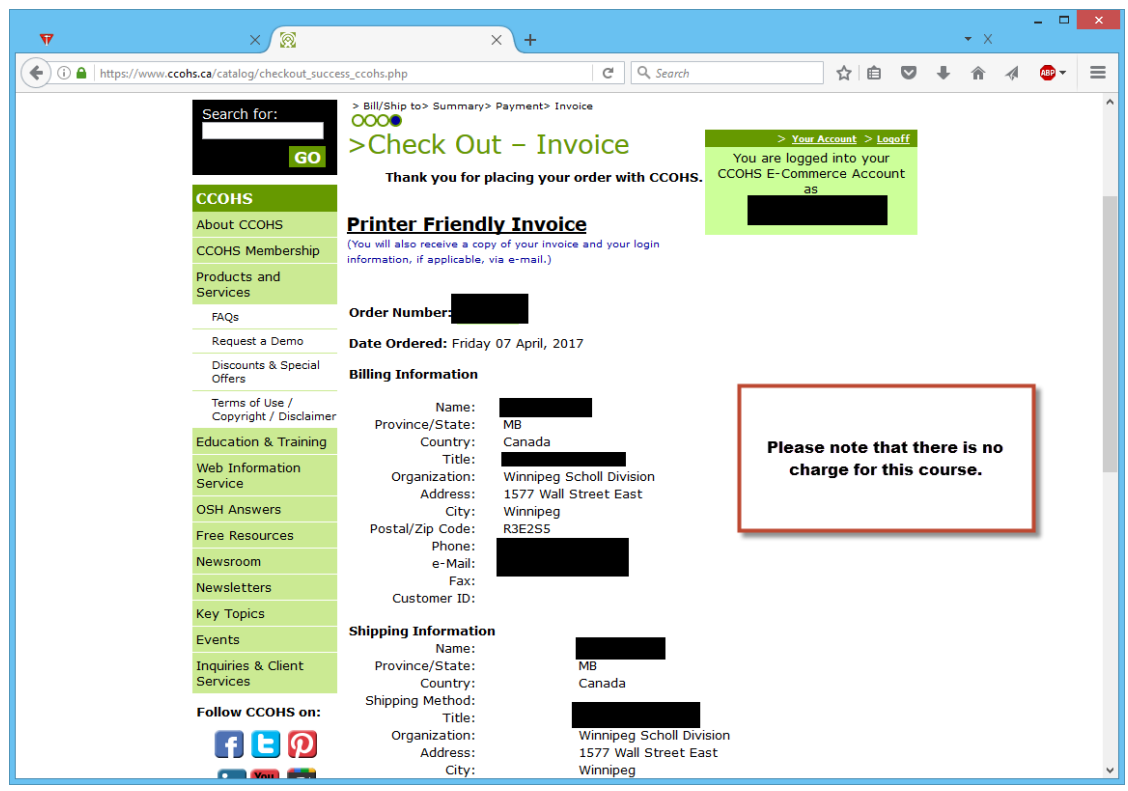
Click on "Continue".



Check the "No" button, complete all boxes marked with a red astericks (\*) and click on "Proceed".



Scroll down and click on "Continue". Please note the fee for the course is \$0.00.



You are now registered for the course. Please proceed to the next page.

**XXXXXXXXXX: Thank you for ordering from CCOHS**

Order Number: [REDACTED]  
Order Date: [REDACTED]

The following information summarizes your order and provides you with important information regarding access to databases and ecourses as well as links to publication downloads.

**\* \* \* IMPORTANT INFORMATION \* \* \***

**eCourse(s) - Single-Seat**

Login to your single-seat eLearning account or take a course via the [Safe Work Manitoba](#) page using the following login information:

Password: **XXXXXXXXXX**

**Open your e-mail and retrieve your password.**

All downloads (PDFs, ePubs, etc.) can also be downloaded from [Your Account](#).

If you have trouble accessing any of the products/services you have purchased, [Contact Us](#) or call 1-800-668-4284 (Canada or US) or 1-905-570-8094 (International).

**Order Details**      Billing Information      Shipping Information

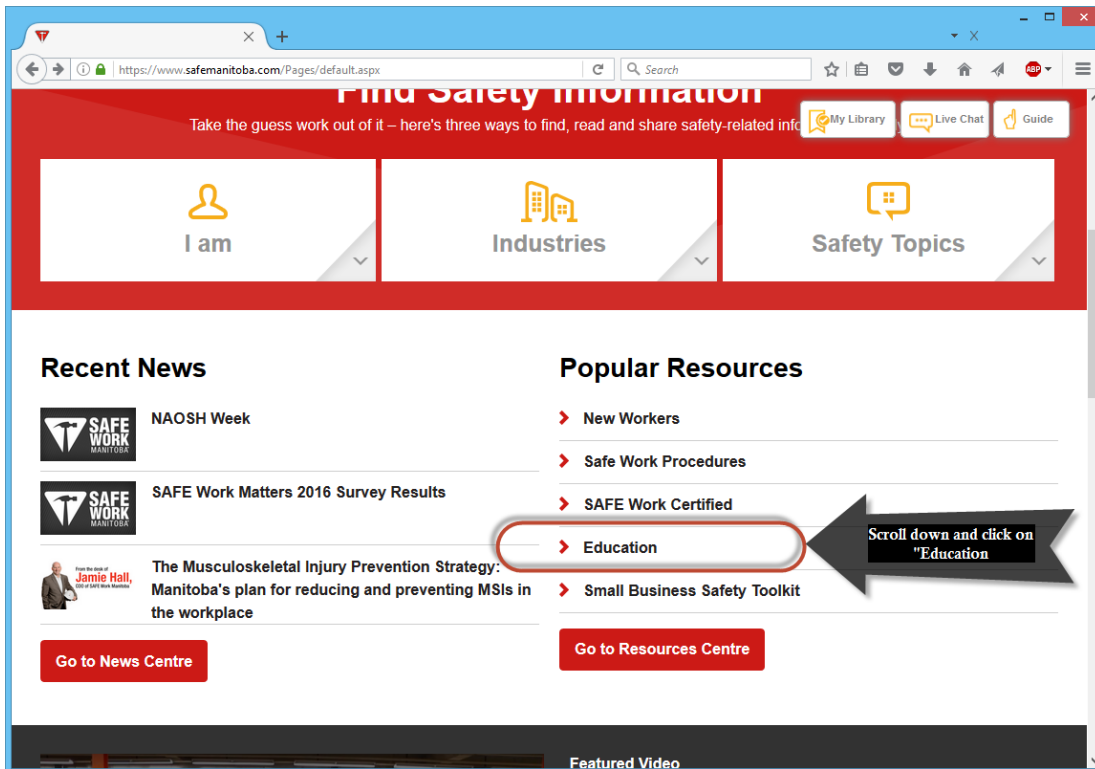
Go to your school division e-mail account. There should be a message from CCOHS with your password. This is different from the one you created when you registered. This password identifies you as a worker from Manitoba and thus, the course has no cost. Copy this password for the next few steps.

Go to this website or search for SAFE Manitoba

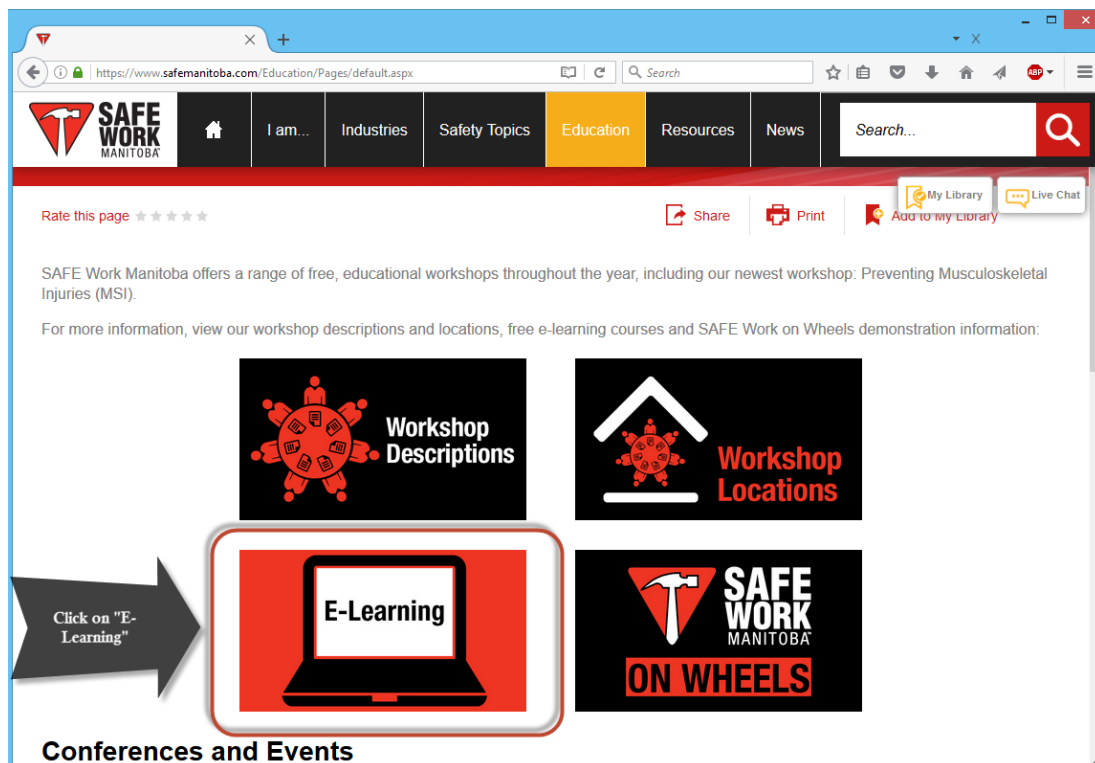
**Find Safety Information**  
Take the guess work out of it – here's three ways to find, read and share safety-related information quickly:

- I am
- Industries
- Safety Topics

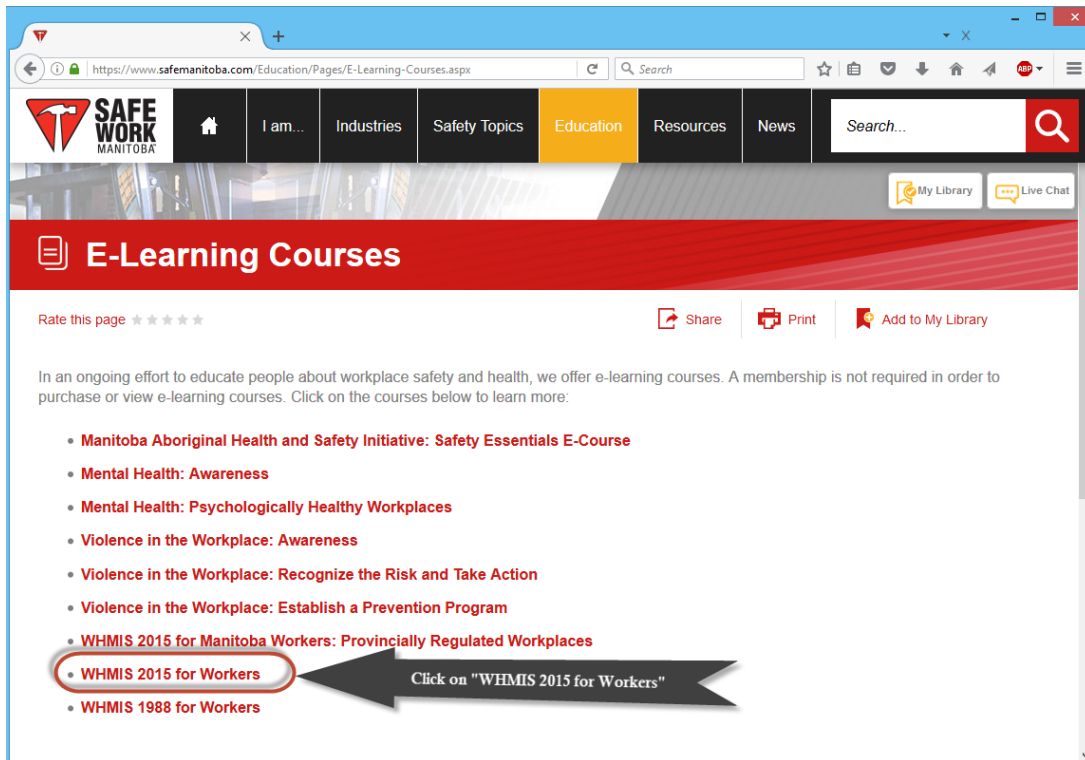
Go back to the SAFE Manitoba website.



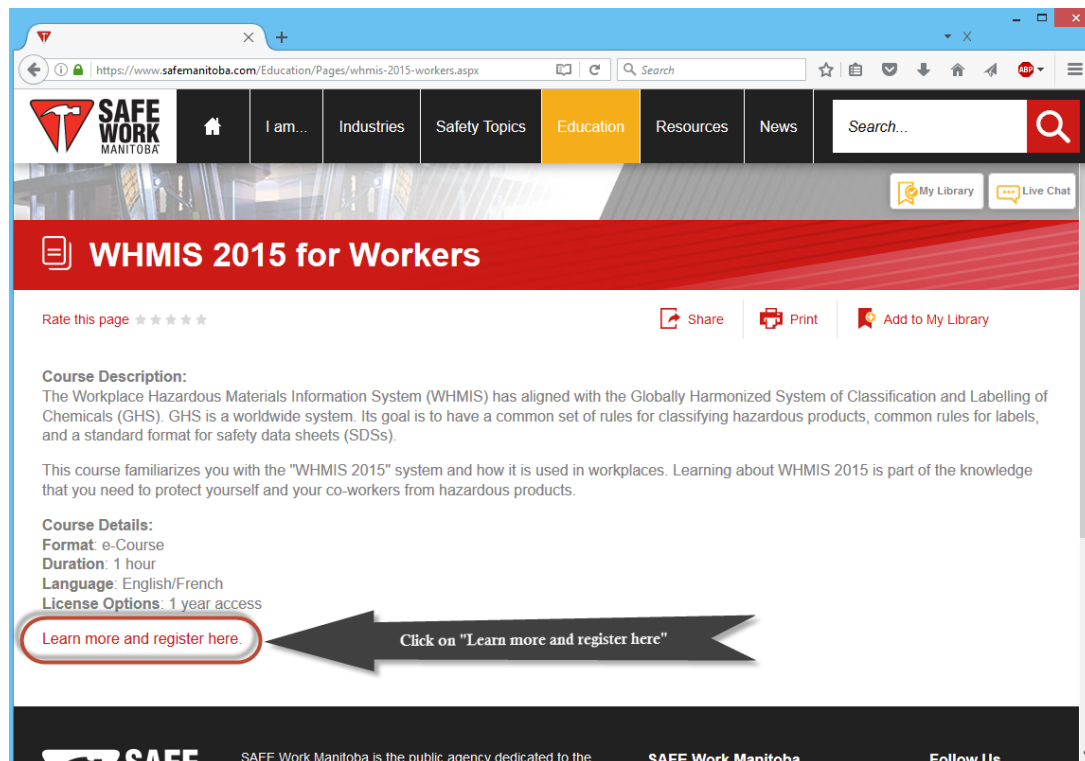
Scroll down and click on the "Education" link.



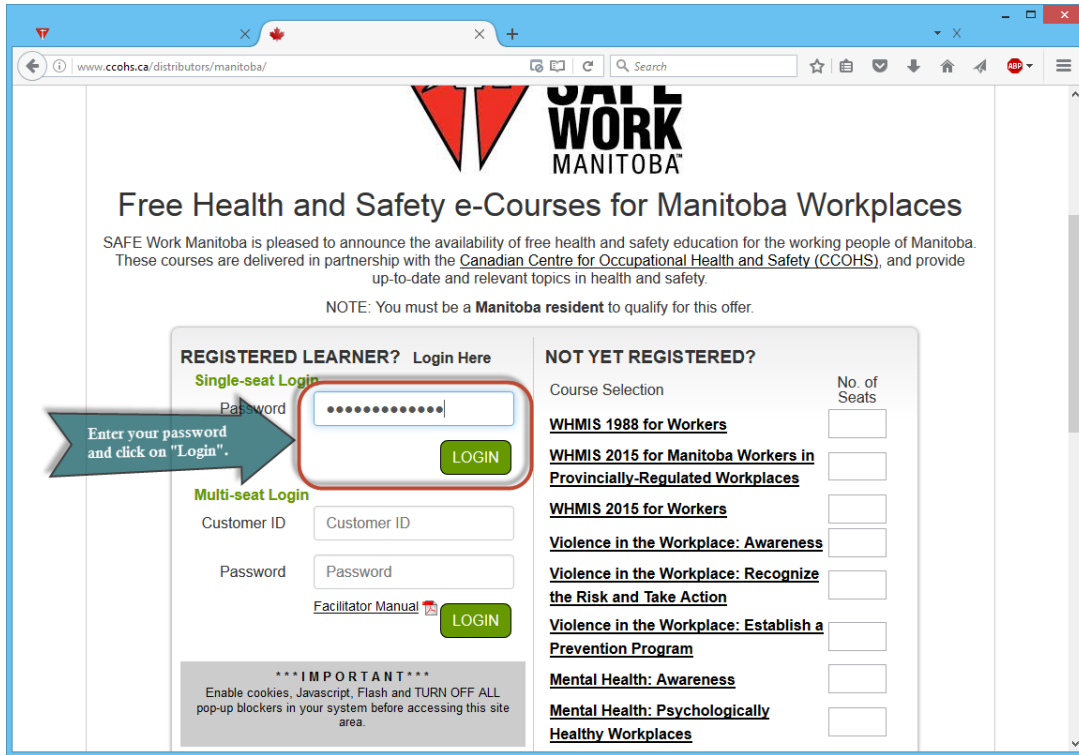
Click on the "E-Learning" pictogram.



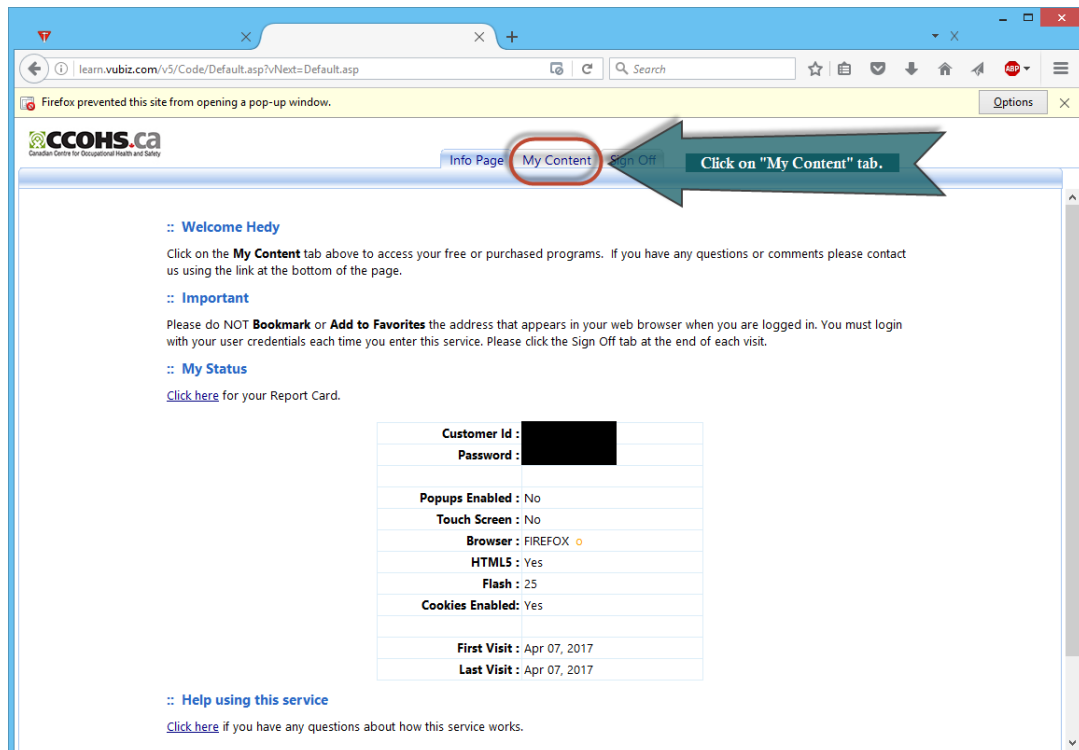
Click on the "WHMIS 2015 for Workers" link.



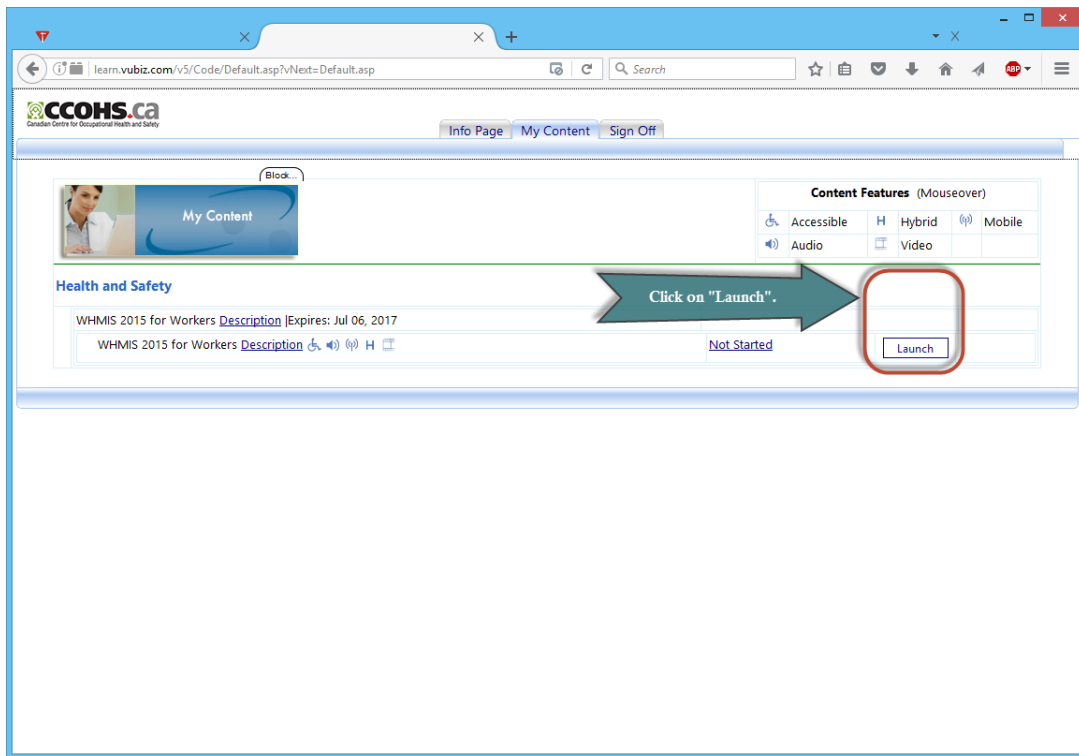
Click on the "Learn more and register here" link.



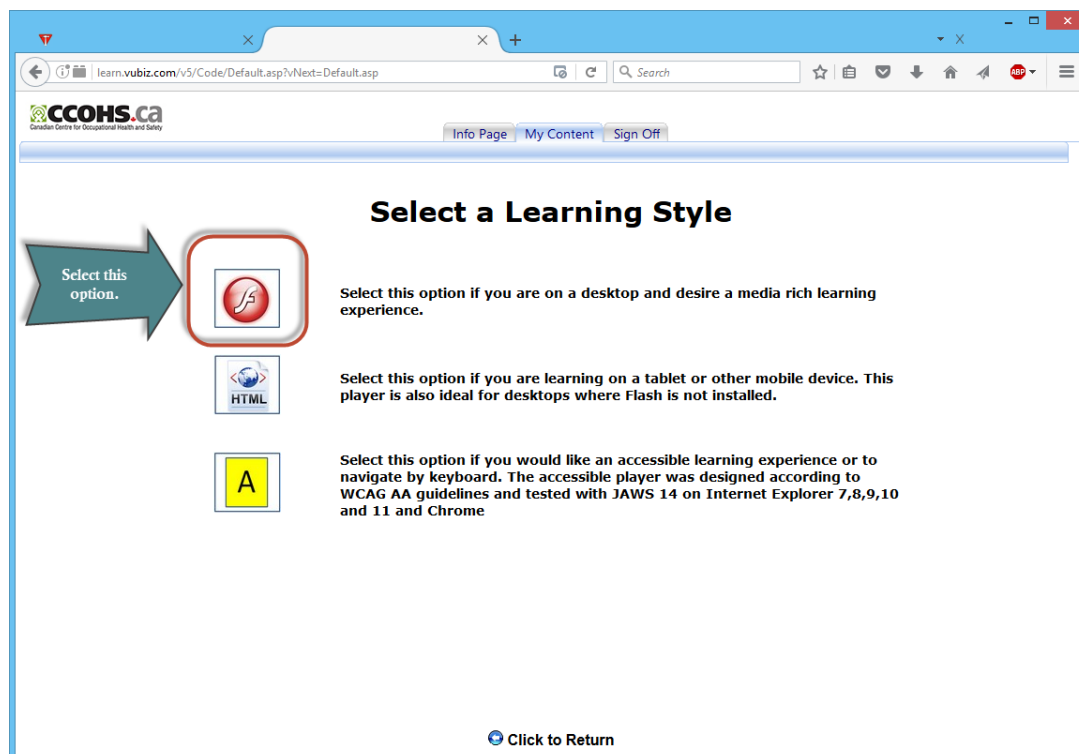
Enter the password you copied from your school division e-mail and click on "Login".



Click on the "My Content" tab.



Click on "Launch".



Select the "Flash Media" pictogram.

This exam is intended to help you gauge your understanding of the material in this course.

You are about to begin a strictly controlled examination. Please read carefully before you begin:

This exam consists of 15 questions with no time limit.  
You require 80% or more to pass and be granted an online certificate.  
If you do not get 80% or more on the first pass, you can try again 2 times.  
If you still do not pass, you cannot take this exam again.  
Upon successful completion of this exam, you will be able to print out a copy of your certificate.  
All activities are logged.  
**DO NOT REFRESH ANY PAGE NOR USE YOUR BACK ARROW AT ANY TIME!**

1. Which of the following is a good practice when working with products?

- a) Store products away from incompatible materials.
- b) Keep containers closed when not in use.
- c) Never eat, drink or smoke in work areas.
- d) All of the above.

PREVIOUS    NEXT    CERTIFICATE

You need 80% to pass.  
Your score is 93%  
This attempt is complete.

Once you complete your course, click on the "Certificate" tab at the bottom of the page.



Here is your certificate. Click on "[Email me]" at the top of the page. Go back to your email account and forward the email, with attachment to your email address.