John Hancock.

#### Before you begin

#### Request a withdrawal over the phone:

Call us at 800-344-1029 to enroll in phone withdrawal authorization and elect to take a one-time required minimum distribution or set up automatic withdrawals for current and future required minimum distributions.

Note: Phone withdrawals are not available for all contract types. Refer to the Phone withdrawal authorization agreement form (130715) for more information.

#### You can also complete this form entirely online:

- Visit the forms page at johnhancock.com/annuities.
- Find the Required minimum distribution request form.
- Click the link to submit online and follow the step-by-step instructions.

#### Instructions for completing this form

Use this form to request that John Hancock calculate and make one or more withdrawals from your annuity contract to satisfy your IRS required minimum distribution (RMD). You can use this form to request either a one-time RMD withdrawal or automatic withdrawals for current and all future RMDs from your John Hancock annuity contract. If the contract for this request is an inherited/beneficiary account, please use the Inherited/beneficiary account required minimum distribution request form (1307195).

#### Specified age for required minimum distributions:

In general, you must begin required minimum distributions after you reach a specified age. For individuals born before July 1, 1949, minimum distributions are required after reaching age 70½. For individuals born after June 30, 1949, and before January 1, 1951, minimum distributions are required after reaching age 72. For individuals born after December 31, 1950, minimum distributions are required after reaching age 73.

#### **Program considerations:**

John Hancock's calculation of any RMD withdrawal will reflect all previous withdrawals from your John Hancock annuity contract during the current tax year. That is, if you take withdrawals during the current tax year before submitting this request for an RMD withdrawal, John Hancock will calculate and process this RMD withdrawal from your annuity contract for the remaining RMD amount for the tax year.

**Note:** If you previously requested automatic RMD withdrawals from your John Hancock annuity contract, you do not need to resubmit this form unless you are requesting changes to the existing program.

#### A Medallion Signature Guarantee (MSG) is required when:

- A withdrawal check will be mailed to an address that is not the address on file.
- There was a change of the address on file within the last 15 days.
- The withdrawal request is for the amount of \$250,000 or more.

**MSGs** are used as an added security measure for your contract and may be obtained at most banks, financial institutions, or credit unions. The MSG we receive must be an original; facsimiles or photocopies will not be accepted.

#### Please review your contract and/or prospectus for further details regarding the impact of withdrawals.

Contact information							
Ó	Website: johnhancock.com/annuities	R	Phone TTY:	<b>:</b> 800-344-1029 800-555-1158		2	<b>Mail:</b> See return instructions at end of this form.
$\square$	Instructional video:						





#### 1. Contract information

#### Contract number

#### **Owner information:**

Owner name (or custodian	name, if applicable) (First)	MI Last	
Social Security number (or Default withholding rules will app	TIN) Ily in sections 3 and 4 if you do not provide your SSN or	Date of birth (mm/dd/yyyy) TIN.	
Phone number	Email address		
Address (Street)			
City	State	Zip code	Country (if outside the U.S.)
Check here if address provid	ded is permanent address change for your annuity con	tracts.	
Financial professional nam	e (if applicable) (First) MI La	ast	Phone number

**Complete A or B and, if applicable, C.** Select whether you want to enroll in an automatic distribution program or make a one-time distribution, then indicate any additional instructions. If you have a variable annuity, your withdrawal(s) will be taken proportionally from each of your portfolio options.

A. Automatic distribution program (default): Your RMD will be distributed each year automatically.

- New program
- □ Change existing program
- Terminate existing program

#### **Frequency:**

- Monthly
- Quarterly
- Semiannually
- Annually (default)

Start distributions on:1

Date (mm/dd/yyyy)

(select a day of the month between the  $1^{\mbox{\tiny st}}$  and the  $28^{\mbox{\tiny th}}$ )

B. One-time distribution:<sup>2</sup> Your RMD amount will be calculated and distributed for the current year only.

 \_\_\_\_\_ (select a day of the month between the  $1^{st}$  and the  $28^{th}$ )

#### C. Additional instructions (if applicable):

#### □ Take my first year RMD immediately.

This option is available only if the distribution will occur prior to April 1 of the current year, and we will pay that distribution in a single sum. Please indicate

(i)

Refer to the instructions for completing this form on page 1 for RMD age requirements.

when you would like to start your current year distribution on the line above in section 2A or 2B. If you check this box, you will receive last year's RMD amount immediately. We will then use the selected run date above to begin distributing the current year's RMD amount.

#### Use the joint life expectancy calculation.

To be eligible for this calculation, your sole designated beneficiary at all times during the year must be your spouse who is more than 10 years younger than you. If you choose this option, please be sure to include your spouse's date of birth in the space provided below. Spouse's date of birth: \_\_\_\_\_\_

Date (mm/dd/yyyy)

**Note:** If you wish to take an alternative amount besides your RMD amount, please submit a Withdrawal request form. Alternative amounts will not be processed when submitted with this form.

- 1 Withdrawals will commence on the first available business day if: 1) no start date is indicated, 2) the selected date falls on a nonbusiness day, 3) the form is received after 4 P.M. Eastern time on the requested start date, or 4) the form is received after the requested start date.
- 2 If the contract has an existing RMD automatic distribution program, it will be terminated after the one-time distribution. One-time distributions may adversely impact the guarantees provided by a Guaranteed Minimum Withdrawal Benefit.

Issuer: John Hancock Life Insurance Company (U.S.A.), Lansing, MI (not licensed in New York). Issuer in New York: John Hancock Life Insurance Company of New York, Valhalla, NY. 130714 (1/23) Page 2 of 6



#### 3. Federal income tax withholding

# Attached to this form is IRS Form W-4R, which provides important information about federal income tax and your withholding rights. Please review that information carefully.

As noted in the instructions to Form W-4R, you may elect not to have federal income tax withheld from your distribution or you may elect that we withhold any percentage you desire. You may make your withholding election by completing this section or by completing and signing Form W-4R.

#### If you make no valid election, John Hancock must withhold 10% from the taxable portion of your distribution.

- If you elect not to have income tax withheld from your distribution, or you do not have enough income tax withheld, you may be responsible for payment of estimated tax. You may incur penalties under the estimated tax rules if your withholding and estimated tax payments are not sufficient.
- If you choose the automatic distribution program, your federal withholding election will remain in effect until revoked and you may revoke your withholding election at any time.

#### I have reviewed the information in IRS Form W-4R and request the following:

- Do not withhold federal income tax.
- □ Withhold \$\_\_\_\_\_ or \_\_\_\_% for federal income tax.

#### 4. State income tax withholding

State income tax withholding may also apply to the taxable portion of your distribution. The applicable state withholding rules are outlined below. If you choose the automatic distribution program and your state allows you to make a withholding election, the election you make will remain in effect until you notify us to change it.

#### State income tax applies even if the state allows you to elect out of withholding. Refer to your state of residence for its requirements.

A. Alaska, Arizona, Florida, Hawaii, Kentucky, Mississippi, Nevada, New Hampshire, New York, Ohio, Pennsylvania, Rhode Island, South Dakota, Tennessee, Texas, Washington, or Wyoming:

Either your state has no applicable income tax or the state has no provision for withholding on withdrawals from a qualified plan or contract. Therefore, we cannot withhold state tax.

#### B. California, Georgia, Indiana, Maryland, Missouri, Montana, New Jersey, New Mexico, or Wisconsin:

You may elect in or out of state withholding. If you elect to have state tax withheld, you must specify an amount to withhold. We will not withhold state tax unless you enter an amount below.

Do not withhold state income tax. D Withhold \$\_\_\_\_\_

#### C. Iowa, Kansas, Maine, Massachusetts, or Nebraska:

State income tax withholding is required whenever federal income taxes are withheld. We will apply the state's default withholding rate to the taxable portion of your distribution. You cannot elect out of state withholding when federal tax is withheld.

#### D. North Carolina, Oklahoma, or Oregon:

You may elect to have state tax withheld or not to have state tax withheld. If you elect to have state income tax withheld we will apply the state's default withholding rate.

**Do not** withhold state income tax. **Withhold** state income tax.

#### E. Arkansas:

State withholding is required when federal taxes are withheld. We will apply the Arkansas default withholding rate to the taxable portion of your withdrawal. However, you can elect out of Arkansas state withholding by providing us with a completed Form AR4P. The Arkansas form is available in the tax center on our website at johnhancock.com/annuities.

#### F. Connecticut:

State income tax withholding applies to your distribution, and you must provide a completed Connecticut Form CT-W4P. If you do not provide a properly completed Form CT-W4P, we must withhold 6.99% of the taxable portion of your distribution. If a distribution results in a full surrender of the contract, state withholding is a mandatory 6.99%. The Connecticut form is available in the tax center on our website at johnhancock.com/annuities.

#### G. District of Columbia:

State income tax withholding is required if the distribution results in a full surrender of your contract. We must withhold using the District's highest income tax rate.

#### H. Michigan:

State tax withholding requirements depend on your age and the amount of the withdrawal; provide a completed Michigan Form MI W-4P to claim any exemptions. The Michigan form is available in the tax center on our website at johnhancock.com/annuities.

#### I. Minnesota:

State income tax withholding applies. You must provide a completed Minnesota Form W-4MNP to claim any applicable allowances or to elect out of state withholding. The Minnesota form is available in the tax center on our website at johnhancock.com/annuities.

#### J. Puerto Rico:

We are generally required to withhold 10%.

#### K. Vermont:

State withholding will apply whenever federal tax is withheld, unless you instruct us otherwise.

**Do not** withhold state income tax.

Issuer: John Hancock Life Insurance Company (U.S.A.), Lansing, MI (not licensed in New York). Issuer in New York: John Hancock Life Insurance Company of New York, Valhalla, NY. 130714 (1/23) Page 3 of 6



**(i)** To elect no withholding or to elect less than 10% withholding, you must provide your U.S. residence address. You must also provide your full Social Security number or taxpayer identification number in section 1 of this form or already have a completed IRS Form W-9 on file with us.

\_ for state income tax (whole dollar amount of at least \$10).

#### 4. State income tax withholding (continued)

#### L. Virginia:

State income tax withholding is required whenever federal income taxes are withheld. We will apply the state's default withholding rate to the taxable portion of your withdrawal. You cannot elect out of state withholding when federal tax is withheld. If you elect out of federal withholding, you are not subject to state withholding. However, state income tax will still apply. Virginia does not permit state withholding on any distribution from an IRA. If your contract is a 403(b) or other qualified contract, you may request that we withhold Virginia income tax from your withdrawal by providing us with a completed Form VA-4P. The Virginia form is available in the tax center on our website at johnhancock.com/annuities.

#### M. If you reside in a state not listed above:

State tax withholding is completely voluntary. If you would like state taxes withheld, you must specify an amount or a percentage to withhold. **Withhold \$\_\_\_\_\_\_\_** (whole dollar amount of at least \$10) **or \_\_\_\_\_\_%** for state income tax.

#### 5. Tax withholding for non-U.S. persons

#### If you are not a U.S. person, the above federal and state withholding rules do not apply.

Instead, we are required to withhold 30% of the taxable portion of your payments, unless your tax residence is in a country which has a tax treaty with the United States and that treaty provides an applicable exemption or reduced withholding rate. To claim the benefit of a tax treaty, you must provide a properly completed IRS Form W-8BEN, which must include the foreign tax identifying number issued by your country of tax residence or an explanation of why you do not have one. If you do not have a foreign tax identifying number, you must also include a U.S. taxpayer identification number (TIN) on the Form W-8BEN to claim treaty benefits. If you do not have a U.S. TIN, you may apply for one by submitting Form W-7 to the IRS. IRS Forms W-7 and W-8BEN and their instructions are available on the IRS website at irs.gov.

#### 6. Delivery options

Select one of the following options. Unless otherwise instructed below, the payments will be mailed to the owner's address of record.

**Option 1:** Electronic funds transfer (EFT)—The financial institution (bank, savings and loan, or credit union) you elect to receive electronic deposits must be a member of the automated clearing house (ACH) network. Please contact your financial institution if you are unsure that it is a part of the ACH network. The financial institution account must be registered in the name of the John Hancock contract owner(s). Payments will arrive in your financial institution account within 3–5 business days. However, if your contract is not eligible for EFT, we do not have validated EFT instructions on file, or your financial institution account information cannot be authenticated, your payments will be sent to your address of record by regular mail.

**Provide your account information below.** Attach a voided check here. Deposit slips and starter checks are not accepted. The voided check must be in the name of the owner. If a fiduciary (e.g., power of attorney, guardian, conservator, etc.) is the owner, their fiduciary status must be preprinted on the check (not applicable if the fiduciary is a joint owner). Example: Jane Smith, POA.

Checking

□ Savings

<b>Owner's name</b> Address City, State, Zip code	Date
Pay to the order of	\$
<b>Financial institution n</b> Address City, State, Zip code	ame
For	010245(7000102
123456789	01234567890123 0123
Routing number	Account number Check number

Financial institution

Routing/ABA n	umber

Name(s) listed on account

Account number

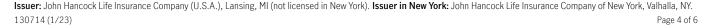
**Important:** If you are unable to provide a voided check, please include either a copy of a recent account statement or a letter from your financial institution (on their letterhead) that indicates the following information: the routing/ABA number, the account number, the account type (checking or savings), and the owner(s) of the financial institution account. If you provide a letter, the letter must be signed by an authorized party at the financial institution along with all contract owner(s) to certify that the information provided is correct.

**Option 2:** Check (default)—The payments will be in the form of a check and mailed to your address of record within 5–7 business days.

# **Option 3:** Check to an alternate address—The payments will be in the form of a check and mailed to the address below within 5–7 business days.

**Note:** A Medallion Signature Guarantee is required if you choose to have the payments sent to an alternate address. The Medallion Signature Guarantee must be original; facsimiles will not be accepted.

Alternate address (Street)									
City	State	Zip code	Country (if outside the U.S.)						





#### 7. Signatures and authorizations

#### Medallion Signature Guarantee (MSG):

□ Yes □ No Have you changed the mailing address on file with John Hancock within the last 15 days?\*

☐ Yes ☐ No Is the amount requested \$250,000 or over?\*

Yes No Have you opted to have your check sent to an alternate address?\*

\* Not applicable to New Jersey contracts.

If you answered yes to any of the questions above, you must obtain an MSG. MSGs are used as an added security measure for your contract and may be obtained at most banks, financial institutions, or credit unions. The MSG we receive must be an original; facsimiles or photocopies will not be accepted.

#### **EFT** authorization:

i

I hereby authorize John Hancock Life Insurance Company (U.S.A.)/John Hancock Life Insurance Company of New York (John Hancock) to deposit annuity payments directly to my bank, savings and loan, or credit union (financial institution) account, as indicated on this form. I authorize the financial institution identified on this form to accept such credit entries from John Hancock, and to credit my account at that financial institution in accordance with those credit entries. If an amount should be credited to my account in error (including any overpayment to my account), or after my death or ineligibility, I authorize and direct the financial institution designated on this form to debit my account and refund such amount to John Hancock. I agree to direct my joint account owners, executor, administrators, or assignees to refund to John Hancock any payments that are made following my death so that they may be redistributed to my account or for any delay by my financial institution to credit my account.

I agree that this arrangement is made for my convenience, and that any payments directly received by me, rather than credited to my account, as a result of mistake or otherwise, shall not subject John Hancock to any liability in excess of that owed to me under the applicable annuity contract. I understand that John Hancock is relying on the information that I have provided on this form, and further understand that John Hancock will not be liable for any losses or charges due to incorrect, outdated or incomplete information that has been provided on this form.

If the financial institution account identified on this form is jointly owned, this authorization will not be effective without the signature of the joint account owner below.

#### Joint account owner EFT authorization:

I agree to notify John Hancock upon the death of the contract owner and I agree to refund John Hancock any payments that are made to the financial institution account identified on this form following the contract owner's death or ineligibility. I understand that I may be personally liable, both individually and as a joint owner of the account identified on this form, for the amount of all benefit or survivor benefit payments with due dates after the death of the contract owner. If I am entitled to any benefit from the applicable annuity contract as a beneficiary or contingent annuitant of the contract owner, the amount of my liabilities may be deducted from the amount payable to me.

By signing this form, I am providing written permission for John Hancock to obtain a consumer report about me as part of its process to authenticate my identity and to protect against fraud. This consumer report will be used solely to validate that I am an authorized holder, user or signatory of the account used or to be used in connection with the current or future transfer of funds. John Hancock will notify me if any adverse action is taken on the basis of such report.

□ I have read and understand the entirety of this form, including the important information included on page 1.

#### Certification required of U.S. persons only (including U.S. citizens, U.S. resident aliens, or other U.S. persons).

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number,
- 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and

3. I am a U.S. citizen or other U.S. person, including a U.S. resident alien (as defined in the IRS Form W-9 instructions).

**Certification instructions:** You must check the box below if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return.

I am subject to backup withholding as a result of a failure to report all interest and dividends.



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#### 7. Signatures and authorizations (continued)

J If you are signing on behalf of an entity or other individual (e.g., Trustee, Power of Attorney, Guardian), please indicate your title by checking the appropriate box below your signature. If a title is not indicated or the owner's full Social Security number or taxpayer identification number is not included in section 1 of this form, mandatory tax withholding will apply unless we already have a completed IRS Form W-9 or applicable substitute on file with us.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to prevent backup withholding.

Signature of owner (or fi	duciary)				Date signed (mm/dd	/уууу
Title (please check ap	propriate box, if applicable):					
Trustee Pov	ver of Attorney 🛛 🗌 Guardian	Other:				
	gnature Guarantee stamp in b	pelow box	$\sim$			
(if applicable). Must l	be original and cannot be faxed.		(i) FOR.	JOHN HANCOC	K VERIFICATION USE ONLY.	
			$\mathbf{\nabla}$			
Med	lallion Signature Guarantee					
- h la h an a <b>f</b> iai ann						
able beneficiary:						
able beneficiary:						
able beneficiary:						
-	honoficiary (if any)				Data signed (mm /dd	(1000)
-	beneficiary (if any)				 Date signed (mm/dd	/уууу
Signature of irrevocable		<i>.</i>			 Date signed (mm/dd	/уууу
Signature of irrevocable	beneficiary (if any) nancial institution account owner	r:			 Date signed (mm/dd	/уууу
Signature of irrevocable		r:			Date signed (mm/dd	/уууу
Signature of irrevocable		r:			Date signed (mm/dd	/уууу
Signature of irrevocable		r:			Date signed (mm/dd	
Signature of irrevocable	nancial institution account owner	r:				
Signature of irrevocable thorization for joint fi Signature of joint financ	nancial institution account owner	r:				
Signature of irrevocable thorization for joint fi Signature of joint financ n instructions	nancial institution account owner					
Signature of irrevocable thorization for joint fi Signature of joint financ n instructions e submit your com	nancial institution account owner ial institution account owner (if any) pleted and signed form via or	ne of the following	ş:	0.5	Date signed (mm/dd	
Signature of irrevocable thorization for joint fi Signature of joint financ n instructions e submit your com	nancial institution account owner ial institution account owner (if any) pleted and signed form via or John Hancock Annuities Service Ce	<b>ne of the following</b> enter	3:	R Fa		
Signature of irrevocable thorization for joint fi Signature of joint financ n instructions e submit your com National contracts:	nancial institution account owner ial institution account owner (if any) pleted and signed form via or John Hancock Annuities Service Ce PO Box 55444, Boston, MA 02205	<b>ne of the following</b> enter 5-5444	3:	R Fa	Date signed (mm/dd	
Signature of irrevocable thorization for joint fi Signature of joint financ n instructions e submit your com National contracts:	nancial institution account owner ial institution account owner (if any) pleted and signed form via or John Hancock Annuities Service Ce PO Box 55444, Boston, MA 02205 John Hancock Annuities Service Ce	<b>ne of the following</b> enter 5-5444 enter	ş:	R Fa	Date signed (mm/dd	
Signature of joint financ n instructions e submit your com National contracts: New York contracts:	nancial institution account owner ial institution account owner (if any) pleted and signed form via or John Hancock Annuities Service Ce PO Box 55444, Boston, MA 02205 John Hancock Annuities Service Ce PO Box 55445, Boston, MA 02205	<b>ne of the following</b> enter 5-5444 enter	3:	R Fa	Date signed (mm/dd	
Signature of irrevocable thorization for joint fi Signature of joint financ n instructions e submit your com National contracts: New York contracts:	nancial institution account owner ial institution account owner (if any) pleted and signed form via or John Hancock Annuities Service Ce PO Box 55444, Boston, MA 02205 John Hancock Annuities Service Ce PO Box 55445, Boston, MA 02205 Annuities Service Center	<b>ne of the following</b> enter 5-5444 enter	y:	R Fa	Date signed (mm/dd	
Signature of irrevocable thorization for joint fi Signature of joint financ n instructions e submit your com National contracts:	nancial institution account owner ial institution account owner (if any) pleted and signed form via or John Hancock Annuities Service Ce PO Box 55444, Boston, MA 02205 John Hancock Annuities Service Ce PO Box 55445, Boston, MA 02205	<b>ne of the following</b> enter 5-5444 enter 5-5445	-	R Fa	Date signed (mm/dd	

Go to **johnhancock.com/annuities** to create an online account and gain access to contract-specific details and self-service tools. Once registered, select to receive your contract documents electronically under your Paperless settings.



Form	<b>W-4R</b>

Sign

## Withholding Certificate for Nonperiodic Payments and **Eligible Rollover Distributions**

Last name

Give Form W-4R to the payer of your retirement payments.



2023
------

Department of the Treasury	
Internal Revenue Service	
1a First name and mid	dle initial

be

Address

City or town, state, and ZIP code

Your withholding rate is determined by the type of payment you will receive.

• For nonperiodic payments, the default withholding rate is 10%. You can choose to have a different rate by entering a rate between 0% and 100% on line 2. Generally, you can't choose less than 10% for payments to be delivered outside the United States and its territories.

• For an eligible rollover distribution, the default withholding rate is 20%. You can choose a rate greater than 20% by entering the rate on line 2. You may not choose a rate less than 20%.

See page 2 for more information.

2	Complete this line if you would like a rate of withholding that is different from the default withholding rate. See the instructions on page 2 and the Marginal Rate Tables below for additional information.		
	Enter the rate as a whole number (no decimals)	2	%

Here			
	Your signature (This form is not valid unless you sign it.)	Date	

## General Instructions

Section references are to the Internal Revenue Code.

Future developments. For the latest information about any future developments related to Form W-4R, such as legislation enacted after it was published, go to www.irs.gov/FormW4R.

Purpose of form. Complete Form W-4R to have pavers withhold the correct amount of federal income tax from your nonperiodic payment or eligible rollover distribution from an employer retirement plan, annuity (including a commercial annuity), or individual retirement arrangement (IRA). See page 2 for the rules and options that are available for each type of payment. Don't use Form W-4R for periodic payments (payments made in installments at regular

intervals over a period of more than 1 year) from these plans or arrangements. Instead, use Form W-4P, Withholding Certificate for Periodic Pension or Annuity Payments. For more information on withholding, see Pub. 505, Tax Withholding and Estimated Tax.

Caution: If you have too little tax withheld, you will generally owe tax when you file your tax return and may owe a penalty unless you make timely payments of estimated tax. If too much tax is withheld, you will generally be due a refund when you file your tax return. Your withholding choice (or an election not to have withholding on a nonperiodic payment) will generally apply to any future payment from the same plan or IRA. Submit a new Form W-4R if you want to change your election.

## 2023 Marginal Rate Tables

You may use these tables to help you select the appropriate withholding rate for this payment or distribution. Add your income from all sources and use the column that matches your filing status to find the corresponding rate of withholding. See page 2 for more information on how to use this table.

Single or Married filing separately		Married filing jointly or Qualifying surviving spouse		Head of household	
Total income over—	Tax rate for every dollar more	Total income over—	Tax rate for every dollar more	Total income over—	Tax rate for every dollar more
\$0	0%	\$0	0%	\$0	0%
13,850	10%	27,700	10%	20,800	10%
24,850	12%	49,700	12%	36,500	<b>12</b> %
58,575	<b>22</b> %	117,150	22%	80,650	22%
109,225	24%	218,450	24%	116,150	24%
195,950	32%	391,900	32%	202,900	<b>32</b> %
245,100	35%	490,200	35%	252,050	35%
591,975*	37%	721,450	37%	598,900	37%

For Privacy Act and Paperwork Reduction Act Notice, see page 3.

## **General Instructions** (continued)

**Nonperiodic payments – 10% withholding.** Your payer must withhold at a default 10% rate from the taxable amount of nonperiodic payments **unless** you enter a different rate on line 2. Distributions from an IRA that are payable on demand are treated as nonperiodic payments. Note that the default rate of withholding may not be appropriate for your tax situation. You may choose to have no federal income tax withheld by entering "-0-" on line 2. See the specific instructions below for more information. Generally, you are not permitted to elect to have federal income tax withheld at a rate of less than 10% (including "-0-") on any payments to be delivered outside the United States and its territories.

*Note:* If you don't give Form W-4R to your payer, you don't provide an SSN, or the IRS notifies the payer that you gave an incorrect SSN, then the payer must withhold 10% of the payment for federal income tax and can't honor requests to have a lower (or no) amount withheld. Generally, for payments that began before 2023, your current withholding election (or your default rate) remains in effect unless you submit a Form W-4R.

#### Eligible rollover distributions-20% withholding.

Distributions you receive from qualified retirement plans (for example, 401(k) plans and section 457(b) plans maintained by a governmental employer) or tax-sheltered annuities that are eligible to be rolled over to an IRA or qualified plan are subject to a 20% default rate of withholding on the taxable amount of the distribution. You can't choose withholding at a rate of less than 20% (including "-0-"). Note that the default rate of withholding may be too low for your tax situation. You may choose to enter a rate higher than 20% on line 2. Don't give Form W-4R to your payer unless you want more than 20% withheld.

Note that the following payments are **not** eligible rollover distributions: (a) qualifying "hardship" distributions, and (b) distributions required by federal law, such as required minimum distributions. See Pub. 505 for details. See also *Nonperiodic payments*—10% *withholding* above.

**Payments to nonresident aliens and foreign estates.** Do not use Form W-4R. See Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities, and Pub. 519, U.S. Tax Guide for Aliens, for more information.

**Tax relief for victims of terrorist attacks.** If your disability payments for injuries incurred as a direct result of a terrorist attack are not taxable, enter "-0-" on line 2. See Pub. 3920, Tax Relief for Victims of Terrorist Attacks, for more details.

# **Specific Instructions**

### Line 1b

For an estate, enter the estate's employer identification number (EIN) in the area reserved for "Social security number."

### Line 2

**More withholding.** If you want more than the default rate withheld from your payment, you may enter a higher rate on line 2.

**Less withholding (nonperiodic payments only).** If permitted, you may enter a lower rate on line 2 (including "-0-") if you want less than the 10% default rate withheld from your payment. If you have already paid, or plan to pay, your tax on this payment through other withholding or estimated tax payments, you may want to enter "-0-". **Suggestion for determining withholding.** Consider using the Marginal Rate Tables on page 1 to help you select the appropriate withholding rate for this payment or distribution. The tables are most accurate if the appropriate amount of tax on all other sources of income, deductions, and credits has been paid through other withholding or estimated tax payments. If the appropriate amount of tax on those sources of income has not been paid through other withholding or estimated tax payments, you can pay that tax through withholding on this payment by entering a rate that is greater than the rate in the Marginal Rate Tables.

The marginal tax rate is the rate of tax on each additional dollar of income you receive above a particular amount of income. You can use the table for your filing status as a guide to find a rate of withholding for amounts above the total income level in the table.

To determine the appropriate rate of withholding from the table, do the following. Step 1: Find the rate that corresponds with your total income not including the payment. Step 2: Add your total income and the taxable amount of the payment and find the corresponding rate.

If these two rates are the same, enter that rate on line 2. (See *Example 1* below.)

If the two rates differ, multiply (a) the amount in the lower rate bracket by the rate for that bracket, and (b) the amount in the higher rate bracket by the rate for that bracket. Add these two numbers; this is the expected tax for this payment. To get the rate to have withheld, divide this amount by the taxable amount of the payment. Round up to the next whole number and enter that rate on line 2. (See *Example 2* below.)

If you prefer a simpler approach (but one that may lead to overwithholding), find the rate that corresponds to your total income including the payment and enter that rate on line 2.

**Examples.** Assume the following facts for *Examples 1* and 2. Your filing status is single. You expect the taxable amount of your payment to be \$20,000. Appropriate amounts have been withheld for all other sources of income and any deductions or credits.

**Example 1.** You expect your total income to be \$60,000 without the payment. Step 1: Because your total income without the payment, \$60,000, is greater than \$58,575 but less than \$109,225, the corresponding rate is 22%. Step 2: Because your total income with the payment, \$80,000, is greater than \$58,575 but less than \$109,225, the corresponding rate is 22%. Because these two rates are the same, enter "22" on line 2.

Example 2. You expect your total income to be \$42,500 without the payment. Step 1: Because your total income without the payment, \$42,500, is greater than \$24,850 but less than \$58,575, the corresponding rate is 12%. Step 2: Because your total income with the payment, \$62,500, is greater than \$58,575 but less than \$109,225, the corresponding rate is 22%. The two rates differ. \$16,075 of the \$20,000 payment is in the lower bracket (\$58,575 less your total income of \$42,500 without the payment), and \$3,925 is in the higher bracket (\$20,000 less the \$16,075 that is in the lower bracket). Multiply \$16,075 by 12% to get \$1,929. Multiply \$3,925 by 22% to get \$863.50. The sum of these two amounts is \$2,792.50. This is the estimated tax on your payment. This amount corresponds to 14% of the \$20,000 payment (\$2,792.50 divided by \$20,000). Enter "14" on line 2.

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to provide this information only if you want to (a) request additional federal income tax withholding from your nonperiodic payment(s) or eligible rollover distribution(s); (b) choose not to have federal income tax withheld from your nonperiodic payment(s), when permitted; or (c) change a previous Form W-4R (or a previous Form W-4P that you completed with respect to your nonperiodic payments or eligible rollover distributions). To do any of the aforementioned, you are required by sections 3405(e) and 6109 and their regulations to provide the information requested on this form. Failure to provide this information may result in inaccurate withholding on your payment(s). Failure to provide a properly completed form will result in your payment(s) being subject to the default rate; providing fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.