

Resident Assistant Application Reminders

1. Application & References

This document is an Adobe PDF Form. In order to successfully fill out your application you **MUST USE Adobe Acrobat Software. This includes, Adobe Reader or Adobe Acrobat Pro.** The software is on all university computers or is free to download and use:

<https://get.adobe.com/reader/>

Review your application in close detail and check for:

- ✓ Detailed and Well-Rounded Answers
- ✓ Spelling and Grammatical Errors
- ✓ Accurate Reference Contact Information

2. Resume

In addition, please submit a detailed PDF resume that highlights your employment, leadership abilities, extracurricular activities, and any other notable areas of your experience.

Please note that the [Career Success Center](#) can be a helpful resource in crafting your detailed resume. You may contact them at:

Willard-DiLoreto, Room D101

860.832.1615

careers@ccsu.edu

****Please be sure to attach your PDF resume to your email when you submit your application materials.**

3. Candidate Requirements

- ✓ Must be an undergraduate student who has completed a **minimum of 24 credit hours at time of employment.**
- ✓ Must have a **cumulative GPA of 2.5 or higher upon completion of one semester at CCSU at time of application.**
- ✓ Have **maintained** a good student conduct history.
- ✓ Must have proof of meningitis vaccination on file with CCSU health services at the time of employment.

4. Submit Application Materials via Email

Once completed, please email a saved copy of the application, two reference's contact information, and resume, to ccsuraselection@gmail.com by **Friday, June 28, 2021 for Priority Consideration.**

We will continue to accept completed applications until the beginning of the Fall 2021 semester, however, if you apply after June 25, 2021 it is not a guarantee that you will receive an interview. Your application will be kept on file until the beginning of the Fall 2021 semester.



Resident Assistant Application

_____ ID: _____
Candidate Name: First Last

_____ **Campus Address:** Residence Hall Room

_____ **Permanent Address:** Street City/State/Zip

_____ **CCSU E-mail Address:** **Cell Phone:**

Academic Information:		
Major(s) / Concentrations		
Cumulative GPA	Total Completed Credits	Anticipated Graduation Date
*Please be aware GPA and credit hours will be verified to ensure minimum requirement. *		

Do you currently live on campus? _____ **Yes** _____ **No** (Commuter)

Please list the building, floor and semester(s) in which you resided on campus:	
Building(s):	Semester Year(s):
Building(s):	Semester Year(s):



Please take the time to respond to the questions below in detail. Providing complete and well-rounded answers is critical.

- 1) Tell us about yourself & why are you interested in the Resident Assistant position? What do you hope to gain from this experience?**



2) What are the skills & characteristics that you believe are possessed by a good Resident Assistant? How do you embody those skills & characteristics?

3) How would you go about making connections with the students on your floor/building, including those who identify differently than yourself?



4) Tell us about what kind of role you play when working on a team? Please provide us with an example of how you filled that role, in either a class assignment or work project.

5) Describe to us what you believe confrontation is. Please provide us with an example of when you were able to successfully navigate a confrontation.

Time Commitment Reflection for Fall 2021

The resident assistant position requires a larger than normal time commitment. Please identify the below activities that you are currently involved with and then describe the commitment in more detail to reflect upon your current time commitments. The Resident Assistant position would add a significant amount of additional time to your schedule.

Activity (Select all that apply and give details)

- Semester Class Load (Typical is 15 credit hours)
- Student Teaching
- Nursing Clinical
- Internship
- Intramurals Sports
- Member of Student Club/Organization(s)
- On Campus Job
- Off Campus Job
- Other Commitments

Details

(Group/Class/Work Names, Time Commitment, Work Schedule)

How do you manage your time and with the above activities? How do you feel you would adjust your time to the position being added to your schedule?
(Techniques, Resources, Prioritization, etc. Please be descriptive.)

I, as the applicant, certify that the above statements are true and complete to the best of my knowledge.

Signature: _____ Date: _____

ALL APPLICATION MATERIALS FOR PRIORITY CONSIDERATION

ARE DUE June 28, 2021 to ccsuraselection@gmail.com

****A student conduct history check will be conducted to verify your compliance with University policy. *****

*****Proof of vaccination must be on record with CCSU Health Services. Failure to ensure this information is current with Health Services could result in an application being denied. *****



Resident Assistant Candidate Reference Form

Please provide the contact information for two professional References. Professional reference information cannot be from a Residence Life staff member (including RAs), family members, or friends. Examples of appropriate people to ask include, but are not limited to, professors, coaches, employment supervisors, etc.

Reference #1

Reference's Name: _____ Title: _____

Reference's Phone #: _____ Reference's Email: _____

How long and to what capacity have you known your above reference?

Why do you believe this individual can/would provide a quality reference on your behalf?

Reference #2

Reference's Name: _____ Title: _____

Reference's Phone #: _____ Reference's Email: _____

How long and to what capacity have you known your above reference?

Why do you believe this individual can/would provide a quality reference on your behalf?