

REQUEST FOR PROPOSALS



The Police Department is requesting proposals for:

In Vehicle Computing

RELEASE DATE: August 24, 2017

RESPONSE DUE: September 11, 2017

GENERAL INFORMATION

The City of San Fernando is seeking proposals from qualified companies for the purchase, installation and ongoing maintenance of in vehicle computers as specified in this RFP. The new computers will need to seamlessly integrate with San Fernando Police Department's existing radio system, MESH network and Broadband Wireless Video Network and related equipment, owned and operated by the City of San Fernando. .

BACKGROUND

The City of San Fernando was incorporated in 1911 and is currently organized according to the City Council/City Manager form of government with six departments, including a Police Department, Public Works Department, and Recreation and Community Services Department. Additionally, the San Fernando Police Department is a Public Safety Answering Point (PSAP) for 9-1-1 telephone calls within City limits and operates a radio dispatch center for police calls. Most police and parking enforcement vehicles are equipped with mobile data computers and wireless modems, along with conventional voice radios and Wireless Broadband Video/Data Network utilizing Motorola MESH technology.

The City believes that the open competition for services and products provides the City with the best results for its public dollars. The City is interested in receiving responsive and competitive proposals from experienced and qualified companies for the purchase, installation and ongoing maintenance of in vehicle computing as specified in this RFP. What follows is a description of the technical environment, contractor staffing, qualifications, and performance expectations.

INSTRUCTIONS TO SUBMITTING FIRMS

A. Examination of Proposal Documents

By submitting a proposal, the prospective company represents that it has thoroughly examined and become familiar with the equipment and services required under this RFP, and that it is capable of delivering competitive pricing and services to the City in a creative, cost-effective & service-oriented manner.

B. Questions/Clarifications

Please direct any questions regarding this RFP to Anthony Vairo, Chief of Police, via e-mail at avairo@sfcity.org. Questions must be received by 5:30 p.m. on **Wednesday, September 06, 2017**. All questions received prior to the deadline will be collected and responses will be emailed by **Thursday, September 07, 2017**.

C. Submission of Bid Proposals

All bid proposals shall be submitted either by one original and / or electronic copy of the proposal to the San Fernando Police Department, 900 First Street, San Fernando, California 91340 (Attention Chief Anthony Vairo) and / or via email to Anthony Vairo at avairo@sfcity.org and the subject line of the email shall read, "City of San Fernando RFP – In Vehicle Computing." Proposals must be received no later than **Monday, September 11, 2017 at 5:00 p.m.** All proposals received after that time will not be accepted.

D. Withdrawal of Proposals

A bidder may withdraw its proposal at any time before the due date for submission of proposals as provided in the RFP by personally, telephonically, or delivering a written request for withdrawal signed by, or on behalf of the prospective company.

E. Rights of City of San Fernando

This RFP does not commit the City to enter into a Contract, nor does it obligate the City to pay for any costs incurred in preparation and submission of proposals or in anticipation of a contract.

The City reserves the right to:

- 1) Make the selection based on its sole discretion;
- 2) Reject any and all proposals without prejudice;
- 3) Issue subsequent Requests for Proposal;
- 4) Postpone opening for its own convenience;
- 5) Remedy technical errors in the Request of Proposal process;
- 6) Approve or disapprove the use of particular sub-contractors;
- 7) Negotiate with any, all, or none of the prospective firms;
- 8) Solicit best and final offers from all or some of the prospective firms;
- 9) Accept other than the lowest offer; and/or
- 10) Waive informalities and irregularities in the proposal process.

F. Contract Type

It is anticipated that a standard form professional services agreement contract will be signed subsequent to City Council review and approval of the recommended firm.

G. Collusion

By submitting a proposal, each prospective company represents and warrants that; its proposal is genuine and not a sham or collusive or made in the interest of or on behalf of any person not named therein; that the prospective company has not directly, induced or

solicited any other person to submit a sham proposal or any other person to refrain from submitting a proposal; and, that the prospective company has not in any manner sought collusion to secure any improper advantage over any other person submitting a proposal.

SCOPE OF SERVICE

The following section describes the specific equipment and services being requested by this Request for Proposal. The City requests proposals from qualified companies for the purpose of furnishing a firm fixed price contract for the purchase, installation and maintenance of Getac in vehicle computers connecting to the Police Department's Radio Communication System, Broadband Wireless Video Network and related equipment. The proposer shall provide to the City all qualified labor, materials, repair facilities, replacement parts, equipment, transportation and travel time necessary for deployment of the equipment as services described below:

The City expects to execute a Purchase Order for the "In Vehicle Computer" within 10 days from the date this agreement is executed by all parties. The projected timeline for the installation of the Getac computer and related equipment is within 90 days from the date of delivery of the purchased items.

Required Equipment:

1. Getac V110G3- QTY 18

- a) V100 G3 Model # VE41DSKAGDBX includes:
 - 1) Intel Core i7-6500U Processor
 - 2) 11.6" HD (1366x768) 800 NITs LumiBond 2.0 sunlight readable display with multi-touch technology (LCD + Touch Screen w/z Hard Tip stylus), with Webcam
 - 3) Microsoft Windows 7 Professional x64 with default RAM 16GB
 - 4) OPAL 2.0 512 GB SSD
 - 5) Multi language + US KBD + US power cord
 - 6) Membrane Backlit KBD and Rear Camera
 - 7) WiFi + BT
 - 8) Hard Handle (V110)
 - 9) Dual batteries
 - 10) TPM 2.0
 - 11) Low Temp -21 C
 - 12) IP65
 - 13) 3 year warranty

2. Computer Mounting System/Vehicle List

- a) The vehicle docking system for the Getac V110G3 must be compatible with each of the listed vehicles to be installed.

Vehicle List:

- 1) Two (2) 2014 Dodge Chargers
- 2) One (1) 2003 Ford Crown Victoria
- 3) One (1) 2008 Ford Crown Victoria
- 4) One (1) 2006 Ford Escort
- 5) Two (2) 2009 Ford Escort
- 6) One (1) 2015 Ford Explorer
- 7) Four (4) 2017 Ford Explorer
- 8) Three (3) 2014 Ford Taurus Interceptors
- 9) One (1) 2015 Ford Taurus Interceptor

3. Current Working System

The City's Radio Communication and Broadband Wireless Video/Data Network sites include:

- 1) The Police Department building which houses the Communication Center, back-up base station and radio tower; and
- 2) The San Fernando Court building which houses radio repeater equipment, Broadband Wireless Video Network main equipment, antennas and tower and related equipment.

Descriptions of the City's Radio Communication and Broadband Wireless Video/Data Network and related equipment is described as follows:

- a) Motorola Quantar repeaters
- b) Motorola base stations
- c) Motorola MC2500 tone remotes
- d) Motorola MCC5500 consoles
- e) Motorola XTS5000 portable radios
- f) Motorola XTL5000 mobile radios
- g) Motorola Spectra mobile radios
- h) Motorola base console
- i) Motorola MW810 (replacing)
- j) Motorola Moto Mesh DUO
- k) NICE logging recorder-gold package
- l) Sierra Wireless Airlink GX440 modems

- m) PTP 5.8 MHz
- n) ONSSI
- o) HD cameras
- p) PTZ cameras
- q) Video storage servers
- r) Radio Towers
- s) Radio IP software

INSTRUCTIONS AND INFORMATION:

- a) **Pre-Qualification Requirements:** Proposers must meet the following pre-qualification criteria in order for a proposal to receive consideration.
1. The proposer must be a provider for GETAC,
 2. The proposer must be a Motorola Service Elite Specialist within the State of California. This certification identifies the responder as being capable of working on Motorola MCC5500 consoles, Quantar and GTA repeaters, XTS and XTL subscriber radios. The proposer must be trained and certified on Motorola Mesh Networks with a history of deploying and maintaining such system.
 3. The proposer must have at least two (2) trained and certified ONSSI technicians at the time of the award.
 4. The proposer must hold an authorized reseller agreement and be technically certified for the following manufacturers:
 - a) Motorola Fixed Wireless Broadband VAR
 - b) Motorola Symbol Mobile Computer Systems
 - c) ONSSI Video Management Systems
 - d) Sony Security products
 5. The proposer must have a service shop located within 40 miles or a two (2) hour response time from the City of San fernando and have Motorola trained and certified technicians and installers available for 24/7 service.
 6. The proposer must have and maintain a low level electrical communications license (C7).
 7. The proposer must provide the names of all certified technicians, along with their certifications.
 8. The proposer technicians must be trained and familiar with Radio IP.
 9. The proposer must be able to provide a two (2) hour response for critical failures.
 10. The proposer must be able to log into the system remotely to diagnose and repair equipment.
 11. The proposer must be a Certified Technical Service Center (CTS), through the national third party industry organization.

12. The proposer's technicians must be Electronics Technician Association (ETA) certified through the national third party industrial organization.
13. The proposer's technicians must be members of the L.A. Clean Card Program.
14. The proposer's technicians, installers and sales persons must be TWIC certified.
15. The proposer must provide the above mentioned certifications with the bid response.

SCHEDULE FOR SELECTION

RFP Available:	August 24, 2017
Deadline for submittal of Questions:	September 06, 2017
Response to Questions:	September 7, 2017
Deadline for submittal of Proposal:	September 11, 2017
Agreement Presented to Council for Review & Approval:	October 02, 2017

METHOD OF SELECTION AND NOTICES

The Chief of Police will evaluate the information provided in the submitted proposals using the following criteria as a guideline:

- Completeness and Comprehensiveness.
- Responsiveness to City's issues.
- Experience of the firm providing similar services to other municipalities.
- Cost of the project.
- Quality of proposed staff.

INFORMATION TO BE SUBMITTED

1. Prospective Firms must submit one digital copy of their proposal via email.
2. Include a *Proposal Summary* Section

This section shall discuss the highlights, key features, and distinguishing points of the Proposal. A separate sheet shall include all the contact people on the Proposal and how to communicate with them.

3. Include a *Profile of the Proposing Firm(s)* Section

This section shall include a brief description of the Firm, including size, location of office(s), number of years providing service, organizational structure of the responsible division, etc.

Additionally, this section shall include a listing of any lawsuit and the result of that action resulting from (a) any public project undertaken by the Firm where litigation is still pending or has occurred within the last five years or (b) any type of project where claims or settlements were paid by the Firm or its insurers within the last five years.

2. Include a *Qualifications of the Firm* Section

This section shall include a brief description of the Firm's qualifications and previous experience on similar or related projects. Provide a description of pertinent project experience with other public municipalities (maximum of four) that includes a summary of the work performed, the total project cost, the period over which the work was completed, and the name, title, and phone number of clients to be contacted for references. Give a brief statement of the Firm's adherence to the schedule and budget for each project.

3. Include a *Work Plan* Section

In this section, present a well-conceived service plan. This section of the proposal shall establish the Firm's understanding of the City's objectives and work requirements and the Firm's ability to satisfy those objectives and requirements. Describe the proposed approach for addressing the scope of service, outlining the approach that would be undertaken in providing the requested services. Include a timetable for providing the service. Describe related service experience by the Firm in similar work. Please describe the role, extent of services (number of people used, engagement duration, and contract value).

4. Include a *Project Staffing* Section

In this section, discuss how the Firm would propose to staff this project. Firm's key project team members shall be identified by name, specific responsibilities on the project and their qualifications. An organizational chart for the project team and resumes for key Firm personnel shall be included.

5. Include a *Proposal Costs Sheet and Rates* Section

In this section, include the proposed costs to provide the services and equipment desired. Include any other cost and price information that would be contained in a potential agreement with the City.

In addition, include the costs for any other services that are considered optional additions.