

**ADDENDUM NO. 7  
TO THE AGREEMENT DATED JANUARY 8, 2021  
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY  
AND RICONDO & ASSOCIATES, INC.**

**Project: Professional Planning Consulting Services, Orlando International Airport**

**THIS ADDENDUM** is effective this 10<sup>th</sup> day of August, 2021, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **RICONDO & ASSOCIATES, INC.** ("Consultant").

**WITNESSETH:**

**WHEREAS**, by Agreement dated January 8, 2021, Authority and Consultant entered into an agreement for Consultant to provide General Consulting services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **NINE THOUSAND NINE HUNDRED FIFTY-SIX AND NO/100 DOLLARS (\$9,956.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$9,956.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$9,956.00</b>

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

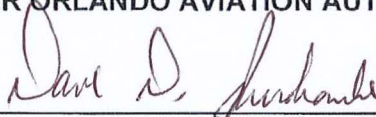
4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.


In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated January 8, 2021 and all prior addenda will remain in full force and effect.


**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives, have executed this Addendum on this 23<sup>rd</sup> day of August, 2021.

**GREATER ORLANDO AVIATION AUTHORITY**

By:   
Davin D. Ruohomaki  
Sr. Director Engineering & Construction

Approved as to Form and Legality  
(for the benefit of GOAA only)  
this 19<sup>th</sup> day of Aug, 2021  
By:   
NELSON MULLINS BROAD AND  
CASSEL, Legal Counsel  
Greater Orlando Aviation Authority

**RICONDO & ASSOCIATES, INC**

By:   
Signature (Duly Authorized Rep.)  
PETE RICONDO, P.E.  
Printed Name  
SENIOR VICE PRESIDENT  
Title



**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida, 32827-4392  
(407) 825-2001

# Memorandum

**To:** Members of the Construction Committee

**From:** Brad Friel, Director of Planning and Development  
*(Prepared by Kevin Thompson)*

**Date:** August 10, 2021

**Re:** Request for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Professional Planning Consultant Services at the Orlando International Airport

Consultant's proposal, dated July 20, 2021, is to develop airline gate allocation scenarios for the North Terminal Complex (NTC) at Orlando International Airport (MCO).

If approved, these services would be effective August 10, 2021.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from the Operations & Maintenance Fund (301.006.170.5310005.000.000000). Funding source verified by Andrea Harper of Construction Finance on 8 / 3 / 21 as correct and available.

It is respectfully requested that the Construction Committee approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$9,956.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$9,956.00</b>
Reviewed by AAC	<i>[Signature]</i>

**Req 89398**



July 20, 2021

Ms. Jackie Chin  
Assistant Director – Airline Affairs  
Greater Orlando Aviation Authority  
5855 Cargo Road  
Orlando, FL 32827

RE: Proposal for the Development of Preliminary Airline Gate Allocation Scenarios for the North Terminal Complex at Orlando International Airport

Dear Ms. Chin:

Based on our conversations on Friday, July 16, Ricondo & Associates, Inc. (Ricondo) is pleased to provide this proposal for the development of airline gate allocation scenarios for the North Terminal Complex (NTC) at Orlando International Airport (MCO). This task will build on the airline allocation analyses that were completed in the past and account for the most recent airline flight schedules.

This proposal assumes the following tasks would need to be completed:

- Establish airline gate allocation assumptions with Greater Orlando Aviation Authority (GOAA) staff
- Develop baseline design day flight schedules (DDFS) representing a peak month average day (PMAD) of total passenger airline activity. This proposal assumes that the baseline DDFS will be established based on currently published (i.e., 2021) airline flight schedules.
- Match arrivals and departures on a first in/first out operation with reasonable ground times
- Prepare full-day gating plans for the baseline DDFS. This proposal assumes that gating plans for the following scenarios will be developed:
  - Balancing of Passenger Demand and Aircraft Operations between Airside 1 and Airside 3 (two scenarios)
  - Balancing of Passenger Demand and Aircraft Operations between other airside at the NTC (one scenario)
    - Prepare high-level projections of enplanement levels by airside

### ***Exclusions***

For the purpose of clarification to this fee proposal, the following are noted as exclusions:

- Development of aviation activity forecasts.
- Development of future DDFS. Ricondo will rely on currently published flight schedules.
- Preparation of full-day gating plans for the South Terminal Complex (STC).

- Review airline relocation impacts (landside vehicle traffic, baggage handling systems, etc.)

**Proposed Schedule**

This task will be completed within 30 calendar days from approval.

**Hourly Rates**

Ricondo’s approved hourly rates are noted in **Table 1**.

TABLE 1 – RICONDO’ S APPROVED HOURLY RATES

POSITION	HOURLY RATES
Senior Director	\$232.00
Senior Consultant	\$130.00
Consultant	\$81.00

**Proposed Budget**

Ricondo’s proposed budget for this task based on the labor hour assumptions noted below and in **Table 2** is **\$9,956**.

- Senior Director (Quality Assurance/Quality Control, Task Coordination, Projections of Enplanements): ~~840~~ hours
  - Airside 1/Airside 3 Rebalance: 4 hours
  - NTC Rebalance - Other Airsides: 4 hours
- Consultant (Prepare baseline DDFS; Development of full-day gating plans):
  - Airside 1/Airside 3 Rebalance: 70 hours
  - NTC Rebalance - Other Airsides: 30 hours

TABLE 2 – PROPOSED BUDGET

POSITION	HOURLY RATES	LABOR HOURS	TOTAL
Senior Director	\$232.00	8	\$ 1,856.00
Senior Consultant	\$130.00	N/A	N/A
Consultant	\$81.00	100	\$ 8,100.00
<b>GRAND TOTAL:</b>			<b>\$ 9,956.00</b>



Ms. Jackie Chin  
Greater Orlando Aviation Authority  
July 20, 2021  
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Our team is prepared to proceed with this task immediately upon your approval of this proposal. If you require additional information, please contact me at 407-583-6824 or via email at [scarreau@ricondo.com](mailto:scarreau@ricondo.com).

Sincerely,

RICONDO & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read "S. Carreau", written over a faint, light blue circular stamp or watermark.

Sébastien Carreau  
Director

cc: 21041212; Pete Ricondo (Ricondo)

p:\projects\goaa (mco)\21041212 - on-call general consulting services\admin\02-scope\21-01 misc. on-call general consulting services\as1-as3 airline reallocation\07202021\_as1 & as3 airline allocation scenario.docx

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: Ricondo & Associates, Inc.

By:  \_\_\_\_\_

Print Name: Pete Ricondo, P.E., Senior Vice President

Date: 07/28/2021



GREATER ORLANDO AVIATION AUTHORITY

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Orlando International Airport  
5850-B Cargo Road  
Orlando, Florida 32827-4399

**MEMORANDUM**

To: Members of the Construction Committee

From: George I. Morning, Director of Small Business Development Department

Date: August 10, 2021

Re: Request for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Professional Planning Consultant Services at the Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the limited and specialized scope of the required services, Ricondo & Associates, Inc. does not propose small business participation on this Addendum.

Our analysis indicates that Ricondo & Associates, Inc. is eligible for award of the subject Addendum.



**REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR PROFESSIONAL PLANNING CONSULTANT SERVICES AT THE ORLANDO INTERNATIONAL AIRPORT.**

19. Mr. Thompson presented the attached memorandum, dated August 10, 2021.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the limited and specialized scope of the required services, Ricondo & Associates, Inc. does not propose small business participation on this Addendum.

Ms. Sharman noted that this item is under the FY 2021 budget and asked if it will be completed by September 30, 2021. Mr. Carreau answered yes. Ms. Sharman noted that completing this project is critical to the opening of the South Terminal C. Ms. Chin noted that these services will be for the initial high level, with completion of a more in-depth effort at a later time.

Mr. Hunt asked if this addendum will be with Ricondo & Associates, Inc. Chairman Ruohomaki answered yes. Ms. Sharman noted that Ricondo & Associates, Inc. has previously been doing this work as a subconsultant to Schenkel & Shultz, and now the services will be directly with Ricondo & Associates, Inc. to provide good continuity.

Upon motion of Mr. Pelletier, second by Mr. Gilliam, vote carried to approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Professional Planning Consulting Services, for the total not-to-exceed fee amount of \$9,956.00, with funding from Operation and Maintenance Funds, subject to adoption of the FY 2022 Aviation Authority Budget by the Aviation Authority Board.

**INFORMATION ITEMS**

20. The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. Contingency Work Authorization (CWA) Log
- C. COVID-19 CCM Item Log
- D. Revised Memorandum and Backup Documentation for the Request for Approval of an Addendum to the Program and Project Management Services for the South Terminal C, Phase 1 agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide FY21 Staff Extension Services for the Small Business Development Department for W-S00111 South Terminal C, Phase 1 - Program and Project Management Services (OAR), at the Orlando International Airport. [From the Construction Committee Meeting on July 27, 2021, Item No. 8].

**New Item**

- E. Revised Backup Documentation for the Request for Approval of an Addendum to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with Geotech Consultants International, Inc. dba GCI Inc. to provide FY21 Small Construction Projects and Staff Extension Services for the Construction Department, at the Orlando International Airport. [From the Construction Committee Meeting on August 25, 2020, Item No. 21].

Ms. Sharman asked if this needs to be an action item. Chairman Ruohomaki explained that adding a subconsultant to an OAR team does not typically change the budget so an information item is presented to show that additional staff have been added to the project without any budget change. Chairman Ruohomaki asked Legal Counsel to confirm that no action is needed. Legal Counsel confirmed.