

Robert Frost Middle School

12314 Bradford Place, Granada Hills, CA 91344



2018-2019 Student Planner

Principal	Neal Siegel (Interim)
Assistant Principal	Sergio Guzman
Assistant Principal	Nidhi Batra
Dean of Students	Olivia Cortez
Counselor (8 th)	Chantal Snider
Counselor (7 th)	Erin Darland
Counselor (6 th)	Manna Torrijos
Coordinator, Categorical Programs	Jessica Chavarria
Coordinator, College & Career Programs	Tabitha Pang
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Coordinator, Magnet	Harold Huang
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Mascot	Timberwolves

Principal's Message:

Dear Frost Families,

Welcome to Robert Frost Middle School, home of the Timberwolves! Our 2018-2019 school year promises to be very exciting. The time our students spend at RFMS will provide them with the tools that, upon culmination, will allow them to move successfully into the next stages of their lives, confident in their abilities and their educational experiences.

Frost's excellent faculty and staff are here to assure you have every opportunity to succeed in all academic areas and to achieve your future goals. Furthermore, our extra-curricular activities allow students to be involved in school outside of the academic core content areas. Research shows that this involvement is directly attributable to increased academic success.

I encourage both you and your families to stay actively involved in your educational career at Frost Middle School and beyond. Good luck and have a great year as a proud student of Frost Middle School, "An Excelling School... An Excellent Choice!"

Sincerely,

Neal Siegel
Interim Principal

2018-2019 BELL SCHEDULES
 (As approved by Local School Leadership Council – June 2017)

REGULAR DAY			ALL TUESDAYS (for PD and CPT)		
Period	Begin	End	Period	Begin	End
Homeroom	8:05 AM	8:25 AM	Homeroom	8:05 AM	8:25 AM
<i>Period 1</i>	<i>8:30 AM</i>	<i>9:25 AM</i>	<i>Period 1</i>	<i>8:30 AM</i>	<i>9:10 AM</i>
<i>Period 2</i>	<i>9:30 AM</i>	<i>10:25 AM</i>	<i>Period 2</i>	<i>9:15 AM</i>	<i>9:55 AM</i>
<i>Period 3</i>	<i>10:35 AM</i>	<i>11:30 AM</i>	<i>Period 3</i>	<i>10:05 AM</i>	<i>10:45 AM</i>
<i>Period 4</i>	<i>11:35 AM</i>	<i>12:30 PM</i>	<i>Period 4</i>	<i>10:50 AM</i>	<i>11:30 AM</i>
Lunch	12:30 PM	1:00 PM	Lunch	11:30 AM	12:00 PM
<i>Period 5</i>	<i>1:05 PM</i>	<i>2:00 PM</i>	<i>Period 5</i>	<i>12:05 PM</i>	<i>12:45 PM</i>
<i>Period 6</i>	<i>2:05 PM</i>	<i>3:00 PM</i>	<i>Period 6</i>	<i>12:50 PM</i>	<i>1:30 PM</i>

MINIMUM DAY			LATE START MINIMUM DAY		
Period	Begin	End	Period	Begin	End
Homeroom	8:05 AM	8:25 AM	Homeroom		
<i>Period 1</i>	<i>8:30 AM</i>	<i>9:05 AM</i>	<i>Period 1</i>	<i>10:30 AM</i>	<i>11:10 AM</i>
<i>Period 2</i>	<i>9:10 AM</i>	<i>9:45 AM</i>	<i>Period 2</i>	<i>11:15 AM</i>	<i>11:50 AM</i>
<i>Period 3</i>	<i>9:50 AM</i>	<i>10:25 AM</i>	<i>Period 3</i>	<i>11:55 AM</i>	<i>12:30 PM</i>
Brunch	10:25 AM	10:45 AM	Lunch	12:30 PM	1:00 PM
<i>Period 4</i>	<i>10:50 AM</i>	<i>11:25 AM</i>	<i>Period 4</i>	<i>1:05 PM</i>	<i>1:40 PM</i>
<i>Period 5</i>	<i>11:30 AM</i>	<i>12:05 PM</i>	<i>Period 5</i>	<i>1:45 PM</i>	<i>2:20 PM</i>
<i>Period 6</i>	<i>12:10 PM</i>	<i>12:45 PM</i>	<i>Period 6</i>	<i>2:25 PM</i>	<i>3:00 PM</i>

Schoolwide Learner Outcomes

Frost Timberwolves are –

Focused

- We focus on making decisions that benefit ourselves and our community.
- We focus on creating solutions to address pressing societal needs.

Ready

- We are ready for the rigors of a college education.
- We are ready to pursue our careers in the 21st Century.

Outstanding

- We work hard towards academic excellence.
- We are socially responsible and kind.

Supportive

- We work together to build a safe learning community.
- We respect and embrace diversity.

Team-Players

- We believe teamwork leads to success.
- We cooperate and collaborate with each other.

The Frost Culture
(The Path to Excellence)

At Frost, *we are respectful.*

- We respect each other's background, heritage and individual differences.
- We respect everyone's right to feel safe and valued.
- We do not tolerate bullies or bullying behavior.
- We respect our campus by cleaning-up after ourselves.
- We respect our green areas by not walking through them, including our quad, planters and hillsides.
- We respect areas with restricted access and follow the instructions given by our staff.

At Frost, *we are responsible.*

- We value education and instructional time. We avoid disruptions to class time.
- Students are responsible for bringing their homework, projects, supplies and all other items needed for the school day.
- Students actively participate in class, work hard for great grades and strive to reach their highest academic potential.
- Students maintain an excellent attendance rate by coming to school every day, arriving to class on time, and clearing their absences.
- We conserve energy by keeping our building doors closed.

At Frost, *we are safe.*

- We maintain a closed, gated campus and only keep one gate open during school hours.
- We greet and register all guests at our main entrance and issue visitor passes in the Main Office.
- We check for proper identification when a student is picked up early.
- We follow parking and traffic rules for drivers. We ask parents to drive cautiously and keep our students safe.
- We follow traffic rules for pedestrians. Students must use cross-walks when crossing the street. Jay-walking is not only illegal, it is dangerous.
- Students enter campus immediately after drop-off in the morning, and do not loiter in the parking lot or the perimeter of the school.
- Students go home within 30 minutes after dismissal and do not loiter on campus or in our community. Parents who leave students unattended on the street may be reported for child-endangerment or neglect.

At Frost, *we are a team.*

- We welcome parents as our educational partners.
- We welcome parents and community members to our campus, and keep our parking lot open for our parents and guests.
- We encourage communication between the school and home.
- We send weekly reminders through the Connect-Ed phone system.
- We work together to make Frost Middle School **"An Excelling School...An Excellent Choice!"**

Los Angeles Unified School District
Robert Frost Middle School
Code of Conduct

All students of Robert Frost Middle School are responsible for conducting themselves in a manner that is appropriate to good citizenship. Student conduct shall be founded on the basic concept of respect, consideration for the rights of others, school policies, and applicable codes of law. The philosophy of the faculty and staff of Frost Middle School is that all students are provided a safe learning environment, which helps develop a positive concept of themselves, enhances individual potential, and increases respect toward others.

Frost Middle School students will:

- Conduct themselves in an appropriate and respectful manner, fulfill their responsibilities as good students and citizens, and respect all school adopted policies.
- Demonstrate appropriate and positive behavior conducive to academic success and individual achievement.
- Recognize and exercise all their rights, while fulfilling all their responsibilities.
- Respect and understand the rights of others, the laws of our society, and the RFMS school policies.
- Dedicate their time and effort to fully concentrate on the educational opportunities provided at Robert Frost Middle School.

The purpose of the RFMS Code of Conduct is to nurture students and prepare them to make meaningful and positive contributions to their school, community, and society, during and after their middle school experience. To achieve our goal of providing students with the most productive learning environment, the Local School Leadership Council, with input from all groups of stakeholders, has approved school policies that students are to respect and enforce. In an effort to help students understand and accept the consequences of their actions, students in nonconformity with the RFMS Code of Conduct will be subject to disciplinary action as outlined by the Progressive Discipline Policy.

While we recognize that bullying and harassment are a national epidemic we at Frost are committed to addressing each and every case that is reported to us.

Attendance Policy

Regular attendance at school is critical to the progress of all students. Students must attend school each day unless they are ill or have a medical or dental appointment that cannot be scheduled after school hours. Parents are requested to plan vacation trips and absences for personal reasons to correspond with school holidays in order for the educational process is not disrupted.

California State Law requires that all students returning from an absence have an absence note or a verification card signed by a parent or guardian, explaining the date(s) and reason for the absence. Students must take these notes to the Attendance Office. Excused absences include illness, medical appointments, funerals, religious holidays, and mandatory court appearances. Classroom make-up work will be given for these types of absences.

Unexcused Absence: Absences for any reason not delineated above, including truancy, are considered unexcused absences. For these types of absences, make-up assignments are at the teacher's discretion.

Parents who need to pick up students early (i.e. doctor appointments) should send a note in the morning indicating the time of pick up.

Students should bring their notes to the attendance office (Residential Frost, SAS, or Magnet) located in the Administrative Building.

It is the student's responsibility to:

- Bring a note from home explaining the reason for absence from school.
- Submit the note to the office before first period begins. (Residential, SAS, or Magnet)
- Check out through the office before leaving school early for an appointment or illness.
- Clear all absences within 24 hours.
- Students with excessive absences could be referred to the Student Attendance Review Team (SART) and Student Attendance Review Board (SARB).

<i>SAMPLE ABSENCE NOTE</i>							
<i>STUDENT NAME</i>	_____	<i>DOB</i>	_____	<i>GRADE</i>	_____	<i>HR</i>	_____
<i>My son/daughter was absent on _____ because he/she was _____</i>							
<i>Signed by parent</i>							
<i>Daytime Phone number</i>							

Tardy Policy

RFMS students are responsible for maintaining good attendance and arriving on time to all their classes (including Homeroom) and school sponsored activities. Arriving late to any school related activity will be documented. Students are tardy when they are not in the classroom when the bell rings. Tardy students disrupt the educational environment for everyone in the classroom. Unannounced tardy sweeps and tardy lockouts will be conducted randomly. Students who fail to arrive on time to school, class, or school-sponsored activities are subject to progressive discipline.

School Identification Policy

RFMS Students are required to comply with the following school ID policy:

- Every student will receive, free of charge, an official school identification card (ID) at the beginning of each school year or during the enrollment process.
- Students are required to carry their official and year-valid ID cards at all times while on campus or when participating in any school-sponsored activity.
- Expired RFMS ID cards are not valid.
- Students must have their own ID cards (Sharing ID cards is not allowed).
- Students must report a lost or stolen ID card and obtain a replacement immediately. The cost of a replacement RFMS ID card is \$5.00.
- Students in nonconformity with the RFMS ID Policy may be excluded from school activities.

No Tobacco and No Controlled Substances Policy

RFMS is a tobacco, drugs and alcohol free campus. Possession, use, purchase, or sale of tobacco or any controlled substance (drugs or alcohol) and/or related paraphernalia on campus or at any school-sponsored activity, is not allowed. Student backpacks, lockers, and belongings are subject to random searches by school officials as allowed by the LAUSD Random Search Policy.

Students in violation of the Tobacco and Controlled Substances Policy will be subject to progressive discipline and/or required to participate in counseling.

Students under the influence of illegal substances will be referred to the Nurse and will be subject to disciplinary actions, including arrest and/or law enforcement citation. Students in nonconformity with the RFMS No Tobacco and No Controlled Substances Policy may be subject to administrative and law enforcement disciplinary action.

Health Office

Frost Middle School is fortunate to have a nurse on campus during school hours. Students are expected to obtain a pass from their teacher before visiting the health office. Students with prescribed medication must turn in their prescription and/or medication to the Health Office for proper administration.

Hall Pass Policy

Every effort must be made to minimize interruption of instructional time. However, in the event that a student is required to leave the classroom during class, he/she is required to:

- Follow the ten minute rule (no passes to be issued during the first or last ten minutes of class).
- Carry a valid HALL PASS.
- Students out of the classroom during instructional time, in nonconformity of the Hall Pass Policy, will be subject to disciplinary action as approved by the RFMS Progressive Discipline Policy.

Electronic Devices Policy

All activities at RFMS are oriented to fulfill the educational goals of our students. According to Bulletin 5468.0, it is the policy of the LAUSD to prohibit the use of any cellular phones or any other electronic device by students on campus during normal school hours or activities. The student use of electronic devices (music/audio players, cameras, audio/video recorders, and more) is restricted to the guidelines set forward in this policy:

- Student use of electronic devices with an instructional purpose must be approved by the teacher conducting the instructional activities and must be related to the delivery of academic content standards (cannot violate district policy). Additionally, it must be done in accordance with the guidelines set by the school district and laws regarding privacy matters (i.e. it is against the law to photograph or videotape someone without his/her consent).
- Students in nonconformity with RFMS Electronic Devices Policy will have their electronic device confiscated by school administration. Confiscated electronic devices will only be returned to parents or guardians.
- Should a student or parent have the need to contact each other during school hours, they can communicate by calling to/from the school office telephone number.
- **RFMS encourages students to leave all electronic devices at home. RFMS assumes no responsibility for lost or stolen student electronic devices.**

Zero Tolerance Policies

Per Bulletin 6050.2 and Education Code Section 48915 there will be no tolerance for students who willfully endanger the safety of our educational community by:

- Possessing firearms, firearm replicas, knives, explosives, or any other objects that might endanger the safety of our educational community.
- Brandishing a knife at another person.
- Unlawfully selling a controlled substance.
- Committing or attempting to commit a sexual assault or committing a sexual battery.
- Possession of an explosive.

- Student noncompliance with the Zero Tolerance Policy (guns, drugs, sexual assault) may be automatically recommended for **expulsion from the school district**.

Safety

In order to maintain a safe and positive school environment, all parents and guardians are reminded of the following LAUSD and Frost Middle School policies:

- Random Metal Detection Searches: School systems are faced with ever-increasing violence, including the use of weapons on or adjacent to school campuses. The purpose of a metal detection program within District schools is to deter the bringing of weapons onto school grounds, thereby reducing the potential for violent incidents. In compliance with District policy, Bulletin BUL-5424.2, and Education Code 35160 and 49050, Frost Middle School administers random searches on our campus. If your child is chosen at random and searched, he or she will be given a letter to bring home notifying you of the search.
- Random Locker Searches: In addition, also mandated in the same policy, our school is required to randomly conduct locker searches. These searches are conducted on a daily basis using a random selection pattern. A minimum of ten lockers are searched each day. When the lockers are searched, staff members leave a written notification in the locker informing the student and parent that the child's locker was randomly chosen to participate in the school's Random Locker search.

RFMS Progressive Discipline Policy

In accordance with our Mission Statement, students are responsible for maintaining appropriate behavior at all times and for becoming responsible adults and citizens. Students who disregard school policy will be subject to progressive discipline sanctions. Depending on the infraction, student misconduct will be categorized in the following levels:

LEVEL 1 MISCONDUCT: MINOR OFFENSES AND CLASSROOM DISRUPTIONS (i.e. chewing gum, forgetting materials, classroom disruptions, failure to complete assignments, excessive talking, care of supplies, social adjustment problems, other classroom rules infractions). **Level 1 misconduct will be handled and documented primarily by the classroom teacher. (For assistance, refer to UTLA/LAUSD Bargaining Agreement, Article XXIV – Section 2).**

LEVEL 2 MISCONDUCT: SCHOOL POLICY INFRACTIONS (i.e. Pervasive Level 1 misconduct, forgery, smoking, minor theft, excessive tardies, truancy, dress code infractions, other infractions to school policy).

LEVEL 3 MISCONDUCT: MAJOR MISCONDUCT AND POLICY INFRACTIONS (i.e. Pervasive Level 2 misconduct, non-completion of disciplinary action as assigned, defiance, willful disrespect, other as applicable).

LEVEL 4 MISCONDUCT: EDUCATION CODE INFRACTIONS (i.e. Pervasive Level 3 Misconduct, physical fighting, possession of any weapon, possession of graffiti and/or tagging materials, destruction of school property, possession of any controlled substance, act of physical force, criminal or terroristic threats, others as applicable).

Levels 2, 3, 4 MISCONDUCT will be handled by the Dean of Students and/or Administration. School police and/or local law enforcement will be utilized as is required.

Depending on the level of misconduct and pervasiveness:

- The RFMS Policy will allow students to improve their behavior by offering counseling, support, and guidance, before major disciplinary actions are assigned (unless violation requires

immediate disciplinary action - depending on the egregious nature of the offense). The RFMS staff will document the progress of disciplinary matters using the available school computer systems.

- Uncooperative students may be disciplined by any RFMS staff member and referred to the counselor or administrator for case handling and documentation.
- Students may be disciplined by the following actions (in a progressive sequence): Student Conference, Call Home, Parent Conference, Counseling, Detention, In-School Suspension, Home Suspension, Opportunity Transfer, or Recommendation for Expulsion. Students involved in criminal activities or violations of the Education Code may be subject to police arrest and judicial disciplinary action.

RFMS Dress Code Policy (Rev. Spring 2016 by LSLC)

Robert Frost Middle School students are required to wear a school uniform during the school day, and/or school-sponsored activities, unless otherwise indicated by school administration during special days/events. The Local School Leadership Council, which includes parents, students, teachers, administrators, and support staff, has approved the use of student uniforms in an effort to promote student responsibility, equity, and to assist in setting the foundation of appropriateness and formality for our future generation of professional adults. JEANS-DAY and/or FREE-DRESS-DAY will be approved by school administration depending on overall merits earned by students and communicated to students and parents with anticipation.

RFMS STUDENT UNIFORM APPROVED GARMENTS:

TOPS: (Solid Color Only): **Colors: Solid White, dark blue (navy)**

UNIFORM (POLO) SHIRTS. All shirts must be either SOLID White or SOLID Navy Blue. Shirts may not be overly large or small in size and **MUST EXTEND BELOW THE WAIST WITH NO UNDERSHIRTS HANGING OUT.** Printed or embroidered logos should not be larger than the size of a quarter (School logo may be larger).

SWEATERS/SWEATSHIRTS/JACKETS/OUTERWEAR. Outerwear must be a SOLID color of White, Navy Blue, Gray, or Black – Polo shirt collar must be showing if sweatshirt is crew neck. **Printed or embroidered logos should not be larger than half of a letter-size page.**

College/University logos are acceptable (garment must comply with approved outerwear colors)

The sweater or jacket must be worn with a polo shirt that meets dress code requirements and would preferably not be tied around the waist.

All outerwear must be free of any offensive images, language, or messages. Shirts are NOT considered outerwear. **PLAID SHIRTS ARE NOT ACCEPTABLE** as outerwear.

BOTTOMS: (Solid Color Only): **Colors: Tan (khaki) or Black – Solid color with no different color threading in material (logo no larger than a quarter).** Slacks: Fitted at the waist. Fitted legs. **NO LEGGINGS/JEGGINGS** Shorts/Skirts/Skort: no shorter than 3” above knee. Please note: **NO PLAID**, No denim, No athletic pants/shorts, No sweatpants, No coveralls/overalls, No pajamas.

HAIR: No punk-rock or gang associated hair styles/colors of any kind. No shaved heads. No glitter or color in the hair. **NO OUTRAGEOUS HAIRSTYLES** as they may pose a distraction to others.

HEADGEAR/SCARVES: Sports Caps, knit caps (“beanies”), scarves, and hoodies are to be worn **ONLY WHEN THE TEMPERATURE READS BELOW 70 DEGREES F.** All headgear/scarves are to be SOLID White, Navy Blue, Gray, or Black and without any design or logo. Solid Blue Caps (or Frost caps) may be worn for sun protection with the lip of the cap covering the eyes and facing forward. **HEADGEAR IS NEVER TO BE WORN INSIDE HALLWAYS OR IN CLASSROOMS.**

SHOES: Should provide adequate support and safety. Heels or platforms of more than 1 1/2“ are not permitted. **NO open-toed shoes, no sandals, no slippers.**

ACCESSORIES: No gang-related make-up or heavy eye make-up. No glitter on the face or body. **NO PIERCING OF BODY PARTS WITH THE EXCEPTION OF EARS.** Gauges, hoop earrings larger than 1” in diameter, spikes, safety pins, or other sharp objects are not permitted.

OTHER DRESS CODE EXPECTATIONS:

School Administration will determine appropriateness of questionable dress code infractions if not specifically included in this policy. The Administration reserves the right, when necessary, to add other items to this list, especially any and all items which become associated with gang membership and/or the safety and/or security of the campus. Any student failing to dress appropriately will not be allowed to attend class until proper clothing can be secured. If necessary, parents will be called to bring clothing to school. Students in nonconformity with the RFMS Dress Code Policy may be subject to disciplinary action.

MINIMUM REQUIREMENTS FOR FREE-DRESS DAYS:

Skirts and shorts must be of an appropriate length, as delineated in the bottoms section of the dress code policy. The following are NOT allowed: holes or shreds in garments; hats with logos; bare midriffs or spaghetti straps; strapless tops, offensive language, messages, or images.

Notification to Parents regarding Education Code Sections 51930-51939, related to sex education and AIDS.

Dear Parent or Guardian:

Your son/daughter is enrolled in a health course at our school. This course will include one or more class sessions in which the human reproductive organs may be described, illustrated, or discussed within the context of the study of human growth, maturation, reproduction, or family planning. Also, one or more class sessions will include the causes, symptoms, and complications and treatment of sexually transmitted diseases (STDs), including HIV/AIDS, within the context of the study of disease and disorders. A speaker from the District’s Positive Speaking program or approved outside speakers may also speak to the class about HIV/AIDS.

The California Education Code requires that instructional materials which are to be used in these classes be made available for inspection by parents or guardians. If you have any questions or would like to review the curriculum please feel free to contact the school and make an appointment with your child’s teacher. This will be your opportunity to familiarize yourself with the materials and topics that will be a part of our class. *If you do not wish for your child to receive comprehensive sexual health or HIV/AIDS prevention education, you must make a request in writing to the school administration.*

Copies of Education Code Sections 51930-51939, related to sex education and AIDS education are available from you son’s/daughter’s health teacher as well.

Notification to Parents regarding “Exclusion Policy for Non-Compliance with Tdap (Whooping Cough Booster)”

All students entering the 7th grade must have proof of a pertussis or whooping cough booster vaccine, also known as Tdap, to attend school. The school administration is charged by the California Administrative Code and Board Rule 2313 to exclude a student who does not meet the immunization requirement as of the first day of school.

There is NO grace period for obtaining this vaccine. If verification is not provided to the school before or on the first day of school, the student MUST be excluded immediately. The student is to be excluded from school until verification of the Tdap booster is provided to school. Should a student be excluded from school, parents/guardians are responsible for him/her. Exclusion is from school, not only classroom activities, and school is to call the Department of Children and Family Services should parents refuse to care for students during the school exclusion time.

CULMINATION REQUIREMENTS FOR CLASS OF 2019

August 2018

The following culmination requirements for Class of 2019 will continue in effect unless otherwise officially notified to parents by school. Parents are hereby notified that a “Certificate of Completion” will be granted to students who complete the academic classes needed. Moreover, participation in the Culmination Ceremony is not a right, but a privilege that students earn based on the criteria listed below.

The Los Angeles Unified School District believes that all students can learn and are capable of mastering middle school standards and passing all classes. Your students will be expected to meet the minimum A-G requirements with marks of “D” or better to graduate from high school. LAUSD has adopted a *Middle School Culmination Activity and Certificate of Completion* policy effective starting with the class of students culminating in 2017.

This policy defines the criteria for issuing a Middle School Certificate of Completion and for students to participate in the Middle School Culmination Activity. It supports student achievement and guides students in preparing for matriculation from middle school to high school.

To earn a **Certificate of Completion**, students will be evaluated based on the marks earned in the core subjects of English/ELD, Math, Social Studies, Science **and** Physical Education in seventh and eighth grades.

1. In 8th grade, students will earn five credits for each semester course in English/ ELD, Math, Social Studies, Science, Physical Education, and Elective with a mark of “D” or better.
2. Students **MUST** earn 50 credits out of the possible 60 credits to be eligible for a Certificate of Completion.

To be eligible to participate in **8th grade activities and culmination exercises**, a student must *meet the above requirements AND all of the additional following requirements*:

1. No FAILS in the 8th Grade on either the FALL or SPRING Final Report Cards. (Up to 2 fails received in the Fall semester may be validated by marks of C or better in the same subjects in the Spring semester.)
2. Maintain satisfactory marks in work habits and cooperation
 - **Have no more** than two (2) U’s (unsatisfactory) marks in Cooperation for the eighth grade year.
 - **Have no more** than two (2) U’s (unsatisfactory) marks in Work Habits for the eighth grade year.
3. Maintain satisfactory citizenship and attendance
 - The Principal retains the privilege to withdraw any student from participating in 8th grade activities and/or culmination ceremonies for any reason including inappropriate behavior.
 - May have no more than a **total of one (1) suspension in the 8th grade year.**
 - No **uncleared** absences.
4. Must clear all debts (textbooks, library, student store or any other debt)

Note: Late enrollees and transfer students must also meet all the requirements listed above.

Per district policy and norms, students will not wear gowns to our middle school culmination ceremony. Furthermore, while students will have the opportunity to earn academic recognition within each academic subject, a Valedictorian will no longer be identified. The cap and gown and the distinction of Valedictorian will be something that students can look forward to when they graduate from High School.

In addition, candidates for the culmination ceremony who, at any regular marking period, fail to meet the above requirements will be denied the privilege the participation in any eighth grade class activities.

Activities will be planned to encourage your child to perform satisfactorily and maintain acceptable school standards. Those student(s) who are declared, because of serious infraction(s) of school rules and/or policy may, at the Principal's discretion, be declared ineligible to participate in eighth grade activities **AND/OR** culmination.

Students and parents/guardians will discuss this policy during the Individual Graduation Plan (IGP) meetings. We will work closely with you and your child to promote academic achievement. If you have questions about the Culmination Activity and Certificate of Completion policy, please contact your child's counselor.