

Saving Bond Valuation and Verification for Financial Institutions

Instructions

The Savings Bond Valuation and Verification for Financial Institutions tool will provide the current value, status, and interest earned of a paper United States Savings Bond. The status of the bond will be a determining factor as to whether your institution should redeem the bond for your customer. This tool will not give an explanation as to why the bond is not valid.

Enter the bond serial number in the Bond Serial Number (BSN) field.

Bond Serial Number (BSN) Entry Form

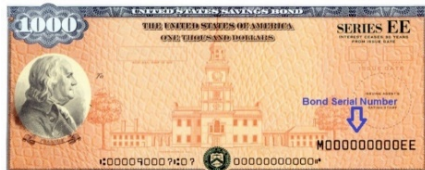
Use a MICR (check) reader

BSN

Q0123456789E

Validate

A sample serial number is displayed in the field. As you type in the field, the sample serial number will disappear. The bond serial number of your customers bond can be found in the lower right corner of the bond. Enter the Letter denomination followed by the numeric serial number followed by the letter character(s).




Click on the Validate button or press your Enter key.

Validate


If the Bond Serial Number is not entered in the correct format, an error message showing the BSN was not entered correctly will be displayed. Click the X in the BSN field to remove the incorrect entry. Check the BSN and re-enter the BSN correctly. Click on Validate or press enter.

Bond Serial Number (BSN) Entry Form

 BSN entered is not correct. Please check the BSN and re-enter.

Use a MICR (check) reader

BSN

EEM0000001 

Validate

If you have entered the bond serial number more than five times and you are still receiving the Bond Serial Number error, the bond will need to be sent to the Treasury Retail Securities Services Site for processing. Certify the customer's signature on the reverse of the bond and provide the customer with a copy of the mailing instructions cover sheet found [here](#). You may mail the bond(s) to the Treasury Retail Securities Services Site for your customer. Always include the mailing instruction cover sheet when mailing these bonds.

After a Bond Serial Number is entered correctly the tool will display the validity of the bond and the current redemption value to be paid to the customer. If the bond is valid and redeemable at your financial institution, a green check mark with the text Valid will be displayed. The tool will also determine the amount of interest to be reported on IRS Form 1099INT for your customer. Please consult the [Guide to Cashing Savings Bonds](#) and your financial institutions policies to determine if the customer requesting the redemption is entitled to the payment, the appropriate evidence / identification to complete the transaction has been provided, and the bonds do not appear to have been altered.

Bond Count: 1 Print Clear List

Total Value: \$53.06

Total Interest: \$28.06

BSN	Value as of 12/17/2018	Interest	Status	Action
L00000001EE	\$53.06	\$28.06	Valid	Remove

If the bond is not valid, a red prohibition symbol with the text Invalid will be displayed. The Total Value and Total Interest for the invalid bond will not be displayed. Do not redeem the bond for the customer. The bond will need to be sent to the Treasury Securities Services Site for processing. Certify the customer's signature on the reverse of the bond and provide the customer with a copy of the mailing instructions cover sheet found [here](#). You may mail the bond(s) to the Treasury Securities Services Site for your customer. Always include the mailing instruction cover sheet when mailing these bonds.

Bond Count: 1 Print Clear List

Total Value: \$0.00

Total Interest: \$0.00

BSN	Value as of 12/17/2018	Interest	Status	Action
K00000002EE	107325132		Invalid	Remove

As bonds are added to the tool, it will create a list of the bonds. The tool will also provide you with a total Bond Count of the number of bonds you have entered, the Total Value, and the Total Interest for all of the **valid** bonds to be redeemed to the customer. Invalid bonds will not be added to the Total Value or Total Interest. However, the invalid bond will be added to the bond count for the list.

Bond Count: 4 Print Clear List

Total Value: \$1,141.42

Total Interest: \$841.42

BSN	Value as of 12/19/2018	Interest	Status	Action
L00000001EE	\$53.06	\$28.06	Valid	Remove
L00000002EE	\$51.56	\$26.56	Valid	Remove
D00000003EE	\$1,036.80	\$786.80	Valid	Remove
D00000004EE			Invalid	Remove

If a bond serial number entered is already included in the list, a message will display with a red exclamation point and text “BSN entered is already in the list.” Remove the entry from the Bond Serial Number (BSN) field by clicking on the X adjacent to the duplicate serial number, and continue entering bonds.

Bond Serial Number (BSN) Entry Form

! BSN entered is already in the list.

Use a MICR (check) reader

BSN

L00000001EE
×

Validate

Instructions

Welcome to SBW for Financial Institutions. Please read the Instructions guide linked below for information on how to use this tool and when to use the Bond Return Form.

- [Instructions \(PDF\)](#)
- [Bond Return Form \(PDF\)](#)

Bond Count: 3
 Total Value: \$1,141.42
 Total Interest: \$841.42

Print Clear List

BSN	Value as of 12/19/2018	Interest	Status	Action
L00000001EE	\$53.06	\$28.06	✔ Valid	Remove
L00000002EE	\$51.56	\$26.56	✔ Valid	Remove
D000000003EE	\$1,036.80	\$786.80	✔ Valid	Remove

If a bond serial number is entered, and the serial number is not on Fiscal Services records, an exclamation point will be displayed with the validity status of BSN Not Found. The bond will need to be sent to the Treasury Retail Securities Services Site for processing. Certify the customer’s signature on the reverse of the bond and provide the customer with a copy of the mailing instructions cover sheet found [here](#). You may mail the bond(s) to the Treasury Retail Securities Services Site for your customer. Always include the mailing instruction cover sheet when mailing these bonds.

Bond Count: 1
 Total Value: \$0.00
 Total Interest: \$0.00

Print Clear List

BSN	Value as of 12/19/2018	Interest	Status	Action
L000000005EE			! BSN Not Found	Remove

To remove a bond from the list, click on the Remove button next to the BSN to be removed from the list.

Bond Count: 2
 Total Value: \$103.68
 Total Interest: \$78.68


Print Clear List

BSN	Value as of 12/19/2018	Interest	Status	Action
L000000004EE	\$103.68	\$78.68	✔ Valid	Remove
L000000005EE			! BSN Not Found	Remove

The bond count will update to show the bond was removed.

Bond Count: 1
Total Value: \$103.68
Total Interest: \$78.68

 Print 

BSN	Value as of 12/19/2018	Interest	Status	Action
L000000004EE	\$103.68	\$78.68	 Valid	

To print a list of the bonds for your records or your customer's records, click on Print.

Bond Count: 4
Total Value: \$386.08




 Print 

BSN	Value as of 11/21/2018	Status	Action
L0000000006I	\$97.26	 Valid	
L0000000003I	\$81.46	 Valid	
L0000000001EE	\$103.68	 Valid	
L0000000004EE	\$103.68	 Valid	

The list will be displayed in your web browser. Follow your web browser instructions for printing the list.



Saving Bond Valuation and Verification for Financial Institutions




Bond Count: 3
Total Value: \$1,141.42
Total Interest: \$841.42

BSN	Value as of 12/19/2018	Interest	Status
L000000001EE	\$53.06	\$28.06	 Valid
L000000002EE	\$51.56	\$26.56	 Valid
D000000003EE	\$1,036.80	\$786.80	 Valid

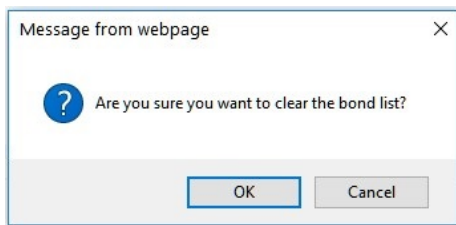
To reset the tool and remove the existing list in its entirety, click on the Clear List button.

Bond Count: 3
Total Value: \$1,141.42
Total Interest: \$841.42

BSN	Value as of 12/19/2018	Interest	Status	Action
L000000001EE	\$53.06	\$28.06	Valid	
L000000004EE	\$51.56	\$26.56	Valid	
D000000006EE	\$1,036.80	\$786.80	Valid	

You will receive a message to confirm that you would like to clear the list. If you select OK, all of the bond information that was entered in the list will be cleared. If you select Cancel, you will be returned to the tool with no changes.



To verify bonds using a Magnetic Ink Character Recognition (MICR) check reader/scanner, select the Use MICR (check) reader box. Scan the bond in the same manner that would be used for reading checks. If the bond(s) do not have a MICR line, manual entry will be necessary.

Saving Bond Valuation and Verification for Financial Institutions

Bond Serial Number (BSN) Entry Form

Use a MICR (check) reader

BSN

Instructions

Welcome to SBVV for Financial Institutions. Please read the Instructions guide linked below for information on how to use this tool and when to use the Bond Return Form.

- [Instructions \(PDF\)](#)
- [Bond Return Form \(PDF\)](#)

The bond information from the MICR line will be input into the tool. The MICR information will briefly appear in the Bond Serial Number (BSN) field.

Saving Bond Valuation and Verification for Financial Institutions

Bond Serial Number (BSN) Entry Form

Use a MICR (check) reader

BSN

Instructions

Welcome to SBVV for Financial Institutions. Please read the Instructions guide linked below for information on how to use this tool and when to use the Bond Return Form.

- [Instructions \(PDF\)](#)
- [Bond Return Form \(PDF\)](#)

The bond serial number will display in the list along with the Total Value, Total Interest, and Status of the bond. The serial number will display with the alphabetic denomination of the bond, up to a 10 digit numeric serial number, and the alphabetic series code.

Bond Serial Number (BSN) Entry Form

Use a MICR (check) reader

BSN

Instructions

Welcome to SBVV for Financial Institutions. Please read the Instructions guide linked below for information on how to use this tool and when to use the Bond Return Form.

- [Instructions \(PDF\)](#)
- [Bond Return Form \(PDF\)](#)

Bond Count: 1
Total Value: \$103.68
Total Interest: \$78.68

BSN	Value as of 12/19/2018	Interest	Status	Action
L000000004EE	\$103.68	\$78.68	Valid	<input type="button" value="Remove"/>

If the check reader/scanner does not read the MICR information properly, an error with a red exclamation point and text “BSN entered is not correct. Please check the BSN and re-enter” will be displayed. To remove the information from the BSN field, click the X adjacent to the incorrect information and re-scan the bond.

Bond Serial Number (BSN) Entry Form

BSN entered is not correct. Please check the BSN and re-enter.

Use a MICR (check) reader

BSN

After five or more attempts to scan the bond is unsuccessful, you will need to manually enter the bond. Clear the incorrect information from the BSN field, uncheck the “Use a MICR (check) reader box, and enter the bond serial number manually.

Bond Serial Number (BSN) Entry Form

Use a MICR (check) reader

BSN

If you are still receiving the Bond Serial Number error after manually entering the serial number, send the bond to the Treasury Retail Securities Site for processing. Click [here](#) for the coversheet for mailing the bonds to the Treasury Retail Securities Site. Always include the mailing instruction cover sheet when mailing these bonds.

To continue scanning additional bonds, re-check the Use a MICR (check) reader box and resume scanning the bonds. The bonds previously entered manual or scanned with the MICR reader will remain in the list.

Bond Serial Number (BSN) Entry Form

Use a MICR (check) reader

BSN

Instructions

Welcome to SBVV for Financial Institutions. Please read the Instructions guide linked below for information on how to use this tool and when to use the Bond Return Form.

- [Instructions \(PDF\)](#)
- [Bond Return Form \(PDF\)](#)

Bond Count: 4
Total Value: \$1,245.10
Total Interest: \$920.10

BSN	Value as of 12/19/2018	Interest	Status	Action
L000000004EE	\$103.68	\$78.68	✔ Valid	<input type="button" value="Remove"/>
L000000001EE	\$53.06	\$28.06	✔ Valid	<input type="button" value="Remove"/>
L000000002EE	\$51.56	\$26.56	✔ Valid	<input type="button" value="Remove"/>
D000000003EE	\$1,036.80	\$786.80	✔ Valid	<input type="button" value="Remove"/>

The remaining features for using the MICR check reader/scanner are the same as for manual entry of the bonds.

To report any issues with the tool, you may call our customer service call center toll free at 844-284-2676 or by email at sbv@fiscal.treasury.gov