

## Scope of Work/Services

### Houston Public Library

## Professional Services/Community Purchase

### INTRODUCTION

The Houston Public Library (HPL) is seeking bid for Miscellaneous Technologies items, in accordance with the specifications, terms and conditions specified in the solicitation.

### Electronic Bidding

To submit bid for the items listed above, vendor must fill in the pricing information on the "PLACE BID" page.

To be considered for award, please submit the electronic bid form including the Official Signature Page, which must be signed by a company official authorized to bind the company.

It is the intent of the City of Houston- Houston Public Library to solicit the lowest and best responsible bid or price under competitive conditions. The following are the minimum acceptable specifications:

### Item to Be Included

- 1 [Magix Vegas Pro 18](#)
- 4 [GVM 800D-RGB LED Studio 2-Video Light Kit](#)
- 2 [Blackmagic Design Intensity Pro 4K](#)
- 1 [Panasonic AG-CX350 4K Camcorder](#)
- 1 [Manfrotto 504HD Head w/546B Tripod](#)
- 1 [Logitech BRIO Webcam](#)
- 1 [RODE Wireless GO II kit](#)
- 2 [Canon T8i kit](#)
- 1 [Canon EF 16-35mm f/4L IS USM Lens](#)
- 1 [Canon Speedlite 430EX III-RT](#)
- 1 [Glide Gear SYL-960 Tripod Dolly](#)
- 1 [Prompter People Flex Plus 12HB Teleprompter w 12" Rev Mon](#)
- 2 [TrippLite USB3 M SmartCard reader/writer](#)
- 1 [Polaroid 72" Tripod w/3-Way Pan/Tilt Head \(Black\)](#)
- 1 [Zeiss Pre-Moistened Lens Cleaning Wipes, 6 x 5-Inches \(400-Count\)](#)
- 3 HDMI cable 15ft
- 3 Mini HDMI to HDMI cable 15 ft

- 1 [Alesis VI25 25-Key USB/MIDI Keyboard](#)
- 1 [Yamaha Montage 8 88-Key keyboard](#)
- 1 [Roland KC-990 - 320W 2x12" Keyboard Amp](#)
- 1 [yamaha piano-style sustain pedal](#)
- 1 [Focusrite Scarlett 18i20](#)
- 10 [Headphones K240 Studio](#)
- 1 [Native Instruments KOMplete 13 with Maschine MK3](#)
- 1 [Fruity Loops Producer - software](#)
- 2 [Reaper - software](#)
- 1 [Ableton Live - software](#)
- 1 [Avid Pro Tools - software](#)
- 1 [iLok - USB dongle license manager](#)
- 1 [Celemony Melodyne 5 Studio - software](#)
- 1 [Antares Autotune Pro - software](#)
- 1 [MOTU BPM - software](#)
- 1 [Band in a box 2021](#)
- 1 [UJAM Full Bundle - software](#)
- 1 [JBL LSR308 studio monitor kit](#)
- 1 [Auralex HoverMat](#)
- 5 [QuikLok Adjustable Musicians' Stool](#)
- 1 [Zoom G5n Guitar Multi-Effects Processor](#)
- 1 [Neumann TLM103 mic](#)
- 2 [Rode NT 1A microphone](#)
- 6 [Shure SM48 Cardioid Dynamic Vocal Mic](#)
- 1 [AKG C414 XLS Microphone](#)
- 8 [AKG 240MKII headphones](#)
- 3 [Mic Stand](#)
- 3 [Snark ST-8 Super All Instrument Tuner](#)
- 2 [On-Stage SMS7650 Studio Boom](#)
- 3 [Pop Filters](#)
- 1 [HERCULES Stands Adjustable Bench](#)
- 5 [Line 6 Relay G10S Wireless Guitar System](#)
- 1 [Gator Cases Frameworks Heavy Duty Table](#)
- 1 [DW 9000 Series Drum Throne - Round Seat - Air Lift](#)
- 1 [Roland V-Drums TD-17KVX Electronic Drum Set](#)
- 1 [K&M Microphone Desk Arm](#)
- 1 [Reunion Blues RBXS 5-Space Guitar Stand](#)
- 4 [Classic Guitar Stand](#)
- 1 [Martin Acoustic Guitar](#)
- 1 [Jasmine JD-36CE Dreadnought Acoustic/Electric Guitar \(Natural\)](#)
- 1 [Fender Player Stratocaster Maple Fingerboard Electric Guitar 3-Color Sunburst](#)
- 1 [Ibanez GSR200 GIO 4-String Bass \(Transparent Red\)](#)
- 1 [Ibanez SR505 SR Series 5-String Electric Bass Guitar \(Sapphire Blue Flat\)](#)
- 1 [PreSonus Eris E4.5 Hi-Definition 2-Way 4.5" Nearfield Monitors \(Pair\)](#)
- 1 [Auralex MoPAD-XL ISO Series Monitor Isolation Platforms \(Pair\)](#)
- 1 [Stanton turntable t92usb](#)
- 1 [Mackie HM-800 8-Ch Headphone Amp](#)

- 2 [On-stage universal guitar care kit](#)
- 1 [Blue Compass Broadcast Boom](#)
- 6 [Medium Light Guitar Strings](#)
- 6 [Light Guitar Strings](#)
- 4 [Heavy guitar picks](#)
- 4 [Thin guitar picks](#)
- 4 [Medium guitar picks](#)
- 3 [Bass guitar strings - 5 string](#)
- 3 [Bass guitar strings - 4 string](#)
- 6 [Electric Guitar Strings - medium](#)
- 6 [Electric Guitar Strings - light](#)
- 1 [Boss Effects Pedal](#)
- 1 [Toontrack EZ Keys Bundle](#)
- 1 [Magix Soundforge 15](#)
- 1 [Toontrack EZ Drummer 2](#)
- 1 [Waves Diamond Bundle](#)
- 1 [dbx 266XS Dual Compressor/Gate](#)
- 10 D'Addario PW-CMIC-10 Classic Series Microphone Cable - 10 foot Audio Cable, XLR Male-XLR Female, 10' Long
- 10 Hosa XRM-105 RCA to XLR Male Unbalanced Interconnect Cable - 5 foot
- 10 Hosa CPR-105 Interconnect Cable - 1/4-inch TS Male to RCA Male - 5 foot Audio Cable, 1/4" TS Male-RCA Male, 5' Long
- 10 Hosa CPP-110 Interconnect Cable - 1/4-inch TS Male to 1/4-inch TS Male - 10 foot Audio Cable, 1/4" TS Male-1/4" TS Male, 10' Long
- 10 Hosa CSS-110 Balanced Interconnect Cable - 1/4-inch TRS Male to 1/4-inch TRS Male - 10 foot Audio Cable, 1/4" TRS Male-1/4" TRS Male, 10' Long
- 10 Pro Co BPBQXM-10 Excellines Balanced Patch Cable - TRS Male to XLR Male - 10 foot Audio Cable, XLR Male-1/4" TRS Male, 10' Long
- 5 Roland RMIDI-B5 Black Series MIDI Cable - 5 foot
- 5 Roland RMIDI-B20 Black Series MIDI Cable - 20 foot

## MULTIMEDIA

- 2 [Wacom Cintiq](#)
- 4 [Camtasia](#)
- 2 [Corel Painter](#)
- 1 [Zbrush 2020, Volume Lic - 7 seats](#)
- 4 [Corel Essentials](#)
- 1 [Plustek SmartOffice PS506U scanner](#)
- 1 [Lumens DC193 document camera](#)
- 1 [Sevenhugs - Smart Remote X - Black](#)
- 2 [Oculus Go Virtual Reality Headset - 32GB](#)
- 6 [Replacement masks](#)
- 6 [Sphero SPRK / STEM Educational Robot](#)
- 6 [LG External DVD drive](#)
- 1 [Kaplan Inspire 65" Ultra - item#29791](#)
- 6 [Osmo Creative Starter kit - iPad](#)

- 6 [Osmo Genius Starter kit - iPad](#)
- 6 [Osmo Coding Starter Kit - iPad](#)
- 6 [Osmo Monster](#)
- 6 [Amazon Fire HD8 tablets](#)
- 1 [Sony BDP-S1700 Blu-Ray DVD Player](#)
- 1 [3DVista VT Pro](#)

## MAKER SPACE

- 1 [Stanley STMT81031 Tool Set \(170 Piece\)](#)
- 1 [DVD/VHS Combo Recorder](#)
- 1 [Theta Z1 \(360 camera\)](#)
- 1 [Epson SureColor P8000 44" Inkjet Printer](#)

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- 2 [Photo Black HD Ink \(700ml\) T8041](#)
- 2 [Cyan HD Ink \(700ml\) T8042](#)
- 2 [Vivid Magenta HD Ink \(700ml\) T8043](#)
- 2 [Yellow HD Ink \(700ml\) T8044](#)
- 2 [Light Cyan HD Ink \(700ml\) T8045](#)
- 2 [Vivid Light Magenta HD Ink \(700ml\) T8046](#)
- 2 [Light Black HD Ink \(700ml\) T8047](#)
- 2 [Matte Black HD Ink \(700ml\) T8048](#)
- 2 [Light Light Black HD Ink \(700ml\) T8049](#)
- 6 [44" x 100' Premium Glossy Photo \(250\)](#)
- 1 [KIC Click Mini w Floorstand, ADF, Smartdock,1yr mnt](#)
- 2 [Canon SELPHY CP1300 Photo Printer - white](#)
- 8 [Canon KP-108IN Color Ink And Paper Set](#)
- 1 [Brother PR670E w cabinet w cap bundle](#)
- 1 [Wolverine 8mm Digitizer](#)
- 1 [Dremel LC40 Laser Cutter with Filter](#)
- 3 [Laser cutter materials](#)
- 2 [Dremel 3D40 Flex 3D Printer](#)
- 5 [PLA Filament white](#)
- 5 [PLA Filament black](#)
- 5 [PLA Filament red](#)
- 5 [PLA Filament gold](#)
- 5 [PLA Filament blue](#)
- 5 [PLA Filament green](#)
- 1 [MakerBot METHOD X 3D Printer](#)
- 2 [Model 1 Extruder for MakerBot METHOD](#)
- 2 [MakerBot METHOD PETG Filament Black - 375-0029A](#)
- 2 [MakerBot METHOD PETG Filament Natural - 375-0013A](#)
- 2 [MakerBot METHOD PETG Filament Red - 375-0028A](#)
- 2 [MakerBot METHOD PLA Filament Cool Grey - 375-0006A](#)
- 2 [MakerBot METHOD PLA Filament Natural - 375-0019A](#)
- 2 [MakerBot METHOD PLA Filament True Black - 375-0020A](#)
- 2 [MakerBot METHOD PLA Filament True Orange - 375-0017A](#)

- 2 MakerBot METHOD PLA Filament True Red - 375-0018A
- 2 MakerBot METHOD PLA Filament True White - 375-0016A
- 2 MakerBot METHOD PVA Support Filament - 375-0002A
- 1 [Cricut Maker](#)
- 3 [Cricut Stylus Tool](#)
- 2 [Self-healing mat](#)
- 1 [Deep point blade + housing](#)
- 1 [Fine point blade + housing](#)
- 3 [Standard mats](#)
- 3 [The Strong Grip Mats](#)
- 1 [Einscan SP + add ons](#)
- 1 [Glorious 3XL Extended Gaming MouseMat/Pad](#)
  
- 1 [Pacific Image PowerSlide X Automated 35mm Slide Scanner](#)
- 1 [Badge-A-Minit 2 1/4 Automatic System](#)
  
- 1 Fellowes Saturn 3i 125 - laminator
- 5 Fellowes 200 pack - clear Letter - lamination pouches 5743401
- 20 Fellowes 3mil Thermal Laminating Pouches - Clear,50 Pack
- 6 Fellowes 5mil Thermal Laminating Pouches - Clear,100 Pack
- 10 Fellowes - 100-pack - clear - Letter - glossy laminating
- 10 [Anker 4-Port USB 3.0 Hub, Ultra-Slim](#)

**Person of Contact for Questions/Concerns:**

Roland Lemonius  
Houston Public Library | Spaces  
500 McKinney, Houston, TX 77002  
Office:  
Email: roland.lemonius @houstontx.gov

**Delivery/ Freight/Shipping:**  
**500 McKinney Street**  
**Houston, TX 77002**

**\*\*LOADING DOCK CLEARANCE 10'8" WITH 90 DEGREE RIGHT TURN\*\***

**MATERIALS:**

Materials meets or exceeds the standard in the industry for improvement of the Services to be performed and conforms with respects to the specification.

**QUALITY ASSURANCE:**

Should any material be found defective, not meeting specifications, or that

which has not been approved in writing by the owner shall, upon discovery (including any time within the period of the guarantee), be replaced with the specified equipment or material at no additional cost to the City of Houston Public Library.

**WARRANTY:**

The Contractor shall guarantee all the work that is performed under this contract, including all materials, workmanship, for a minimum of one (1) year from the date of full acceptance of the work.

**DISCREPANCIES:**

If there are discrepancies in the specifications, the Contractor shall ask for a clarification from the City prior to bid opening.

If no clarification is requested, the City's judgement shall rule.

**INSURANCE:**

Contractor must comply with the City of Houston insurance requirements, provide insurance certificate, insurance endorsements, and drug policy forms within three (3) days of request.

**TERMINATION OF AGREEMENT:**

This Contract may be terminated by the City Purchasing Agent upon thirty (30) days' notice in writing, if the materials and/or services furnished do not conform to the standard set forth herein; or if the deliveries and servicing of this Contract do not conform to the requirements detailed herein.

**CONTRACT COMPLETION:**

The Contractor shall complete this contract within thirty (30) calendar days from date given notice to proceed. All work is to be performed during normal business hours.

**PRODUCT LITERATURE/SPECIFICATION SHEETS:**

To evaluate bids, the user department and the purchasing staff may require product literature/specification sheets. When required, the bidders(s) should submit the requested product literature/specification sheets within five (5) calendar days from date of request.

**FAILURE ON BIDDER'S PART TO FURNISH THE REQUESTED TECHNICAL DATA  
IN THE TIME LIMIT GIVEN ABOVE MAY BE CAUSE FOR REJECTION OF THE BID.**

**NO CONTACT PERIOD:**

Neither bidder(s) nor any person acting on bidder(s)'s behalf shall attempt to influence the outcome of the award by the offer, presentation or promise of gratuities, favors, or anything of value to any appointed or elected official or employee of the City of Houston, their families or staff members. All inquiries regarding the solicitation are to be directed to the designated City Representative identified on the first page of the solicitation. Upon issuance of the solicitation through the pre-award phase and up to the date the City Secretary publicly posts notice of any City Council agenda containing the applicable award, aside from bidder's formal response to the solicitation, through the pre-award phase, written requests for clarification during the period officially designated for such purpose by the City Representative, neither bidder(s) nor persons acting on their behalf shall communicate with any appointed or elected official or employee of the City of Houston, their families or staff through written or oral means in an attempt to persuade or influence the outcome of the award or to obtain or deliver information intended to or which could reasonably result in an advantage to any bidder. However, nothing in this paragraph shall prevent a bidder from making public statements to the City Council convened for a regularly scheduled session after the official selection has been made and placed on the City Council agenda for action, or to a City Council committee convened to discuss a recommendation regarding the solicitation.