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Finance & Information
Services Department
Revenues & Benefits Service
PO Box 21
Bootle
L20 3US

Email: business.rates@finance.sefton.gov.uk

Application for Business Rates Discretionary Rate Relief
(Local Government Finance Act 1988 sections 47 & 48)

Name of the organisation:		TOTAL RE-USE COMMUNITY INTEREST CO.	
Business Rate Account Number: (as shown on your bill)		76019487	
Details of the premises for which relief is sought			
Address of property	UNIT 3 MEELS COP RETAIL PARK, MEELS COP ROAD		Post Code PR9 7RG
	SOUTHPORT		
The date the property was occupied		01/03/14	
The purpose for which the property is used.		THE RESALE OF PREVIOUSLY USED FURNITURE, WHITE GOODS, HOUSEHOLD ITEMS + BOOKS	
The number of hours each week that the property is used.		50 HOURS APPROXIMATELY	
Is the property occupied by any other organisation or for any other purpose? (Please provide details)		No	
Details of the Organisation			
What are the main aims of the organisation?		THE REUSE AND UPCYCLING OF FURNITURE TO REDUCE WASTE. TO CREATE EMPLOYMENT, TRAINING + VOLUNTEER OPPORTUNITIES	
Is the Organisation a Registered Charity?		NO: - IT IS A COMMUNITY INTEREST COMPANY - NOW FOR PROFIT	
If Yes, what is the Charity Registration Number?		NA. CIC No is 07284484	
Do you receive any Grant Aid from Sefton Council? If Yes, please give details.		No	
Is the organisation a local, or national, body?		LOCAL	
Please provide brief details of the fund raising activities undertaken by the organisation.		THE ACTIVITIES WE UNDERTAKE ARE NOT FUNDRAISING IN THE USUAL SENSE BUT MORE SO IN THE SENSE OF DONATED ITEMS. THE FUNDS ARE USED PURELY FOR SUSTAINABILITY PURPOSES	

Please provide information about your organisation that will assist Sefton Council consider your application. This should include:-

- How the granting of relief will benefit the residents of Sefton
- What the impact of not granting relief would be to the organisation and/or the residents of Sefton.
- Any other details you wish to add in support of the application.

SEE ATTACHED SHEET

Continue on separate sheet if necessary

Please include with your application

- a copy of your latest accounts as evidence in support of this claim.
- a copy of the organisations constitution or articles of association as evidence of this claim

Contact Details

Please provide the name and address of the person completing this form.

JEFF GOLDSMITH, 111 SOUTH RD,
WATERLOO, L22 0LT

Telephone Number

07955
157214

Capacity in which you
have completed this form

DIRECTOR

Declaration

I declare that to the best of my knowledge the statements made in this application are true and the organisation to which I refer is not established or conducted for profit.

Signed:



Print Name:

JEFF GOLDSMITH

Dated:

28/04/14

This form should be returned to:
Business Rates Section, Sefton Council, PO Box 21, Bootle, L20 3US.

If you have any questions about your application please contact
the Business Rates section on 0151 934 4360

Please note that you must pay in accordance with the last bill issued to you until
you are notified of the outcome of this application.

Supporting Information for Total Reuse

Total Reuse Community Interest Company is an award winning Social Enterprise based in Sefton and operating in Sefton, Liverpool and West Lancashire which was established in May 2010. It is a non-for-profit organisation with a strong desire to make a significant impact on the lives of residents in the Sefton Borough.

There are several objectives for the company (stated in the company documents) which include assisting individuals who have had previous mental health history and assisting men of 50 years and over who have been diagnosed as having first stage dementia.

The reason for supporting the latter group is based on work undertaken in Australia which demonstrates the application of jobs requiring motor skills has a retardation effect on the advancement of dementia. There is also evidence that if this group combine with young people this have a valuable social impact and therefore avoids this vulnerable group becoming socially isolated. Many men over 50 can bring valuable skills to younger people and create a productive and conducive environment for both skill and social development.

The vehicle for this development is the project Tool Shed which brings the beneficiaries together to up-cycle furniture and undertake general repairs to furniture and other household items. There is also scope to assemble flat pack furniture which has been donated to the programme.

The company was started with a small grant and has now developed into a company who employs 6 people. It has been supported by a Lottery Grant in its aim to attained self-sustainability by March 2016.

Within Sefton Total Reuse will create opportunities for skills development, training and employment. To achieve this assistance is being requested to offer discretionary rates relief for the account 76019487 as without this the viability of achieving the company's objectives would be greatly compromised.

In addition to the excellent work with the residents of Sefton, there is also additional benefits in the work undertaken by Total Reuse CIC. There has been a significant amount of furniture and household good rescued from landfill – 78 metric tonnes in 2013/14 and over 250 metric tonnes in Liverpool and West Lancashire. This is making a small but significant impact on the waste minimisation strategy of the Borough Council.

We will be utilising the building in question to provide all of the aforementioned opportunities to Sefton residents and will also be offering a free reading option to the residents through the provision of free books at the site. We believe that there is still great value in reading and providing education of a less used provision in these days of digital technology and electronic communication. We are trying to reach that minority of people who still do not subscribe to technology.

The objects and programmes of Total Reuse are proven vehicles for success and we, as a small non-for-profit organisation, are supremely confident that we can continue to make a difference to the lives of Sefton residents if we can received assistance with like-minded Councils who will partner and engage with us in our endeavours.

Please feel free to request any additional information that you consider may be relevant to this application.

Enc:

Articles of Association and Memorandum of Total Reuse CIC

Latest Accounts for Total Reuse CIC



Jeff Goldsmith

Managing Director – TOTAL REUSE COMMUNITY INTEREST COMPANY


The Companies Act 2006
Community Interest Company Limited by Guarantee
Memorandum of Association
of
Total Reuse CIC

Each subscriber to this Memorandum of Association wishes to form a company under the Companies Act 2006 and agrees to become a member of the Company

Name of each subscriber

Authentication by each subscriber

Mr Jeffrey Goldsmith

X 

Mr Martin Gamester

X 

Dated 14th January 2010

The Companies Act 2006

Community Interest Company Limited by Guarantee

Articles of Association

of

Total Reuse CIC

(CIC Limited by Guarantee, Schedule 1, Small Membership)

The Companies Act 2006

Community Interest Company Limited by Guarantee

INDEX TO THE ARTICLES

INTERPRETATION	2
1 Defined Terms	2
2. Community Interest Company..	2
3. Asset Lock	2
4 Not for profit	3
OBJECTS, POWERS AND LIMITATION OF LIABILITY	3
5 Objects	3
6 Powers	3
7. Liability of members	3
DIRECTORS	3
DIRECTORS' POWERS AND RESPONSIBILITIES	3
8 Directors' general authority	3
9 Members' reserve power	3
10 Chair	3
11 Directors may delegate.	4
DECISION-MAKING BY DIRECTORS	4
12. Directors to take decisions collectively	4
13. Calling a Directors' meeting	4
14. Participation in Directors' meetings	5
15 Quorum for Directors' meetings	5
16 Chairing of Directors' meetings.	5
17 Decision-making at meetings.	5
18 Decisions without a meeting	5
19 Conflicts of interest	6
20 Directors' power to authorise a conflict of interest	6
21 Register of Directors' interests	7
APPOINTMENT AND RETIREMENT OF DIRECTORS	7
22 Methods of appointing Directors	7
23 Termination of Director's appointment	7
24 Directors' remuneration	8
25 Directors' expenses	8
MEMBERS	9
BECOMING AND CEASING TO BE A MEMBER	9
26. Becoming a member.	9
27 Termination of membership	9
DECISION MAKING BY MEMBERS	9
28 Members' meetings	9
29. Written resolutions	9
ADMINISTRATIVE ARRANGEMENTS AND MISCELLANEOUS	10
30 Means of communication to be used.. . . .	10
31. Irregularities	11
32. Minutes	11
33. Records and accounts.	11
34 Indemnity..	11
35 Insurance	12
36 Exclusion of model articles	12
SCHEDULE	13

**The Companies Act 2006
Articles of Association**

of

Total Reuse CIC

INTERPRETATION

1. Defined Terms

1.1 The interpretation of these Articles is governed by the provisions set out in the Schedule at the end of the Articles.

COMMUNITY INTEREST COMPANY AND ASSET LOCK

2. Community Interest Company

2.1 The Company is to be a community interest company.

3. Asset Lock

3.1 The Company shall not transfer any of its assets other than for full consideration.

3.2 Provided the conditions in Article 3.3 are satisfied, Article 3.1 shall not apply to:

- (a) the transfer of assets to any specified asset-locked body, or (with the consent of the Regulator) to any other asset-locked body, and
- (b) the transfer of assets made for the benefit of the community other than by way of a transfer of assets into an asset-locked body.

3.3 The conditions are that the transfer of assets must comply with any restrictions on the transfer of assets for less than full consideration which may be set out elsewhere in the memorandum and Articles of the Company.

3.4 If:

3.4.1 the Company is wound up under the Insolvency Act 1986; and

3.4.2 all its liabilities have been satisfied

any residual assets shall be given or transferred to the asset-locked body specified in Article 3.5 below

3.5 For the purposes of this Article 3, the following asset-locked body is specified as a potential recipient of the Company's assets under Articles 3.2 and 3.4.

3.6 Name: Exsel (Int) Community Interest Company

3.7

3.8 Charity Registration Number (if applicable): Not Applicable

3.9 Company Registration Number (if applicable) 04628632

3 10 Registered Office Gladden House, 17 Gladden Place, West Gillibrands, Skelmersdale, Lancashire, WN8 9SX.

4. Not for profit

4 1 The Company is not established or conducted for private gain any profits or assets are used principally for the benefit of the community

OBJECTS, POWERS AND LIMITATION OF LIABILITY

5. Objects

The objects of the Company are to carry on activities which benefit the community and in particular (without limitation) to reduce the number of reusable items going to landfill.

6. Powers

6.1 To further its objects the Company may do all such lawful things as may further the Company's objects and, in particular, but, without limitation, may borrow or raise and secure the payment of money for any purpose including for the purposes of investment or of raising funds.

7. Liability of members

The liability of each member is limited to £1, being the amount that each member undertakes to contribute to the assets of the Company in the event of its being wound up while he or she is a member or within one year after he or she ceases to be a member, for

- 7 1 payment of the Company's debts and liabilities contracted before he or she ceases to be a member;
- 7 2 payment of the costs, charges and expenses of winding up; and
- 7 3 adjustment of the rights of the contributories among themselves

DIRECTORS

DIRECTORS' POWERS AND RESPONSIBILITIES

8. Directors' general authority

Subject to the Articles, the Directors are responsible for the management of the Company's business, for which purpose they may exercise all the powers of the Company

9. Members' reserve power

- 9.1 The members may, by special resolution, direct the Directors to take, or refrain from taking, specific action
- 9 2 No such special resolution invalidates anything which the Directors have done before the passing of the resolution

10. Chair

The Directors may appoint one of their number to be the chair of the Directors for such term of office as they determine and may at any time remove him or her from office

11. Directors may delegate

11.1 Subject to the Articles, the Directors may delegate any of the powers which are conferred on them under the Articles or the implementation of their decisions or day to day management of the affairs of the Company:

11.1.1 to such person or committee;

11.1.2 by such means (including by power of attorney),

11.1.3 to such an extent,

11.1.4 in relation to such matters or territories, and

11.1.5 on such terms and conditions;

as they think fit

11.2 If the Directors so specify, any such delegation of this power may authorise further delegation of the Directors' powers by any person to whom they are delegated.

11.3 The Directors may revoke any delegation in whole or part, or alter its terms and conditions

DECISION-MAKING BY DIRECTORS

12. Directors to take decisions collectively

Any decision of the Directors must be either a majority decision at a meeting or a decision taken in accordance with Article 18 [In the event of the Company having only one Director, a majority decision is made when that single Director makes a decision]

13. Calling a Directors' meeting

13.1 Two Directors may (and the Secretary, if any, must at the request of two Directors) call a Directors' meeting.

13.2 A Directors' meeting must be called by at least seven Clear Days' notice unless either

13.2.1 all the Directors agree, or

13.2.2 urgent circumstances require shorter notice.

13.3 Notice of Directors' meetings must be given to each Director

13.4 Every notice calling a Directors' meeting must specify

13.4.1 the place, day and time of the meeting; and

- 13.4.2 if it is anticipated that Directors participating in the meeting will not be in the same place, how it is proposed that they should communicate with each other during the meeting
- 13.5 Notice of Directors' meetings need not be in Writing
- 13.6 Notice of Directors' meetings may be sent by Electronic Means to an Address provided by the Director for the purpose
- 14. Participation in Directors' meetings**
- 14.1 Subject to the Articles, Directors participate in a Directors' meeting, or part of a Directors' meeting, when.
- 14.1.1 the meeting has been called and takes place in accordance with the Articles, and
- 14.1.2 they can each communicate to the others any information or opinions they have on any particular item of the business of the meeting
- 14.2 In determining whether Directors are participating in a Directors' meeting, it is irrelevant where any Director is or how they communicate with each other
- 14.3 If all the Directors participating in a meeting are not in the same place, they may decide that the meeting is to be treated as taking place wherever any of them is
- 15. Quorum for Directors' meetings**
- 15.1 At a Directors' meeting, unless a quorum is participating, no proposal is to be voted on, except a proposal to call another meeting
- 15.2 The quorum for Directors' meetings may be fixed from time to time by a decision of the Directors, but it must never be less than two, and unless otherwise fixed it is [two or one-third of the total number of Directors, whichever is the greater].
- 15.3 If the total number of Directors for the time being is less than the quorum required, the Directors must not take any decision other than a decision
- 15.3.1 to appoint further Directors, or
- 15.3.2 to call a general meeting so as to enable the members to appoint further Directors
- 16. Chairing of Directors' meetings**
- The Chair, if any, or in his or her absence another Director nominated by the Directors present shall preside as chair of each Directors' meeting
- 17. Decision-making at meetings**
- 17.1 Questions arising at a Directors' meeting shall be decided by a majority of votes
- 17.2 In all proceedings of Directors each Director must not have more than one vote.
- 18. Decisions without a meeting**

- 18.1 The Directors may take a unanimous decision without a Directors' meeting in accordance with this Article by indicating to each other by any means, including without limitation by Electronic Means, that they share a common view on a matter. Such a decision may, but need not, take the form of a resolution in Writing, copies of which have been signed by each Director or to which each Director has otherwise indicated agreement in Writing.
- 18.2 A decision which is made in accordance with Article 18.1 shall be as valid and effectual as if it had been passed at a meeting duly convened and held, provided the following conditions are complied with
- 18.2.1 approval from each Director must be received by one person being either such person as all the Directors have nominated in advance for that purpose or such other person as volunteers if necessary ("the Recipient"), which person may, for the avoidance of doubt, be one of the Directors,
- 18.2.2 following receipt of responses from all of the Directors, the Recipient must communicate to all of the Directors by any means whether the resolution has been formally approved by the Directors in accordance with this Article 18.2;
- 18.2.3 the date of the decision shall be the date of the communication from the Recipient confirming formal approval,
- 18.2.4 the Recipient must prepare a minute of the decision in accordance with Article 32
- 19. Conflicts of interest**
- 19.1 Whenever a Director finds himself or herself in a situation that is reasonably likely to give rise to a Conflict of Interest, he or she must declare his or her interest to the Directors unless, or except to the extent that, the other Directors are or ought reasonably to be aware of it already
- 19.2 If any question arises as to whether a Director has a Conflict of Interest, the question shall be decided by a majority decision of the other Directors
- 19.3 Whenever a matter is to be discussed at a meeting or decided in accordance with Article 18 and a Director has a Conflict of Interest in respect of that matter then, subject to Article 20, he or she must
- 19.3.1 remain only for such part of the meeting as in the view of the other Directors is necessary to inform the debate,
- 19.3.2 not be counted in the quorum for that part of the meeting, and
- 19.3.3 withdraw during the vote and have no vote on the matter
- 19.4 When a Director has a Conflict of Interest which he or she has declared to the Directors, he or she shall not be in breach of his or her duties to the Company by withholding confidential information from the Company if to disclose it would result in a breach of any other duty or obligation of confidence owed by him or her.
- 20. Directors' power to authorise a conflict of interest**
- 20.1 The Directors have power to authorise a Director to be in a position of Conflict of Interest provided

- 20.1 1 in relation to the decision to authorise a Conflict of Interest, the conflicted Director must comply with Article 19.3;
- 20 1 2 in authorising a Conflict of Interest, the Directors can decide the manner in which the Conflict of Interest may be dealt with and, for the avoidance of doubt, they can decide that the Director with a Conflict of Interest can participate in a vote on the matter and can be counted in the quorum,
- 20.1 3 the decision to authorise a Conflict of Interest can impose such terms as the Directors think fit and is subject always to their right to vary or terminate the authorisation
- 20 2 If a matter, or office, employment or position, has been authorised by the Directors in accordance with Article 20 1 then, even if he or she has been authorised to remain at the meeting by the other Directors, the Director may absent himself or herself from meetings of the Directors at which anything relating to that matter, or that office, employment or position, will or may be discussed
- 20 3 A Director shall not be accountable to the Company for any benefit which he or she derives from any matter, or from any office, employment or position, which has been authorised by the Directors in accordance with Article 20 1 (subject to any limits or conditions to which such approval was subject)

21. Register of Directors' interests

The Directors shall cause a register of Directors' interests to be kept. A Director must declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the Company or in any transaction or arrangement entered into by the Company which has not previously been declared.

APPOINTMENT AND RETIREMENT OF DIRECTORS

22. Methods of appointing Directors

- 22.1 Those persons notified to the Registrar of Companies as the first Directors of the Company shall be the first Directors.
- 22 2 Any person who is willing to act as a Director, and is permitted by law to do so, may be appointed to be a Director by a decision of the Directors.

23. Termination of Director's appointment

A person ceases to be a Director as soon as

- (a) that person ceases to be a Director by virtue of any provision of the Companies Act 2006, or is prohibited from being a Director by law,
- (b) a bankruptcy order is made against that person, or an order is made against that person in individual insolvency proceedings in a jurisdiction other than England and Wales or Northern Ireland which have an effect similar to that of bankruptcy,
- (c) a composition is made with that person's creditors generally in satisfaction of that person's debts;

- (d) the Directors reasonably believe he or she is suffering from mental disorder and incapable of acting and they resolve that he or she be removed from office;
- (e) notification is received by the Company from the Director that the Director is resigning from office, and such resignation has taken effect in accordance with its terms (but only if at least two Directors will remain in office when such resignation has taken effect), or
- (f) the Director fails to attend three consecutive meetings of the Directors and the Directors resolve that the Director be removed for this reason.

24. Directors' remuneration

24.1 Directors may undertake any services for the Company that the Directors decide.

24.2 Directors are entitled to such remuneration as the Directors determine:

- (a) for their services to the Company as Directors; and
- (b) for any other service which they undertake for the Company

24.3 Subject to the Articles, a Director's remuneration may

- (a) take any form; and
- (b) include any arrangements in connection with the payment of a pension, allowance or gratuity, or any death, sickness or disability benefits, to or in respect of that director

24.4 Unless the Directors decide otherwise, Directors' remuneration accrues from day to day

24.5 Unless the Directors decide otherwise, Directors are not accountable to the Company for any remuneration which they receive as Directors or other officers or employees of the Company's subsidiaries or of any other body corporate in which the Company is interested

25. Directors' expenses

25.1 The Company may pay any reasonable expenses which the Directors properly incur in connection with their attendance at:

- (a) meetings of Directors or committees of Directors,
- (b) general meetings, or
- (c) separate meetings of any class of members or of the holders of any debentures of the Company,

or otherwise in connection with the exercise of their powers and the discharge of their responsibilities in relation to the Company

MEMBERS

BECOMING AND CEASING TO BE A MEMBER

26. Becoming a member

- 26.1 The subscribers to the Memorandum are the first members of the Company.
- 26.2 Such other persons as are admitted to membership in accordance with the Articles shall be members of the Company.
- 26.3 The Directors shall from time to time be the only members of the Company.
- 26.4 No person shall be admitted a member of the Company unless he or she is approved by the Directors.
- 26.5 Every person who wishes to become a member shall deliver to the company an application for membership in such form (and containing such information) as the Directors require and executed by him or her.

27. Termination of membership

- 27.1 Membership is not transferable to anyone else
- 27.2 Membership is terminated if:
 - 27.2.1 the member dies or ceases to exist;
 - 27.2.2 otherwise in accordance with the Articles; or
 - 27.2.3 a member ceases to be a Director.

DECISION MAKING BY MEMBERS

28. Members' meetings

- 28.1 The Directors may call a general meeting at any time
- 28.2 General meetings must be held in accordance with the provisions regarding such meetings in the Companies Acts
- 28.3 A person who is not a member of the Company shall not have any right to vote at a general meeting of the Company, but this is without prejudice to any right to vote on a resolution affecting the rights attached to a class of the Company's debentures.
- 28.4 Article 28.3 shall not prevent a person who is a proxy for a member or a duly authorised representative of a member from voting at a general meeting of the Company

29. Written resolutions

- 29.1 Subject to Article 29.3, a written resolution of the Company passed in accordance with this Article 29 shall have effect as if passed by the Company in general meeting:
 - 29.1.1 A written resolution is passed as an ordinary resolution if it is passed by a simple majority of the total voting rights of eligible members.

- 29.1.2 A written resolution is passed as a special resolution if it is passed by members representing not less than 75% of the total voting rights of eligible members. A written resolution is not a special resolution unless it states that it was proposed as a special resolution.
- 29.2 In relation to a resolution proposed as a written resolution of the Company the eligible members are the members who would have been entitled to vote on the resolution on the circulation date of the resolution.
- 29.3 A members' resolution under the Companies Acts removing a Director or an auditor before the expiration of his or her term of office may not be passed as a written resolution.
- 29.4 A copy of the written resolution must be sent to every member together with a statement informing the member how to signify their agreement to the resolution and the date by which the resolution must be passed if it is not to lapse. Communications in relation to written notices shall be sent to the Company's auditors in accordance with the Companies Acts.
- 29.5 A member signifies their agreement to a proposed written resolution when the Company receives from him or her an authenticated Document identifying the resolution to which it relates and indicating his or her agreement to the resolution.
- 29.5.1 If the Document is sent to the Company in Hard Copy Form, it is authenticated if it bears the member's signature.
- 29.5.2 If the Document is sent to the Company by Electronic Means, it is authenticated [if it bears the member's signature] or [if the identity of the member is confirmed in a manner agreed by the Directors] or [if it is accompanied by a statement of the identity of the member and the Company has no reason to doubt the truth of that statement] or [if it is from an email Address notified by the member to the Company for the purposes of receiving Documents or information by Electronic Means].
- 29.6 A written resolution is passed when the required majority of eligible members have signified their agreement to it.
- 29.7 A proposed written resolution lapses if it is not passed within 28 days beginning with the circulation date.

ADMINISTRATIVE ARRANGEMENTS AND MISCELLANEOUS

30. **Means of communication to be used**
- 30.1 Subject to the Articles, anything sent or supplied by or to the Company under the Articles may be sent or supplied in any way in which the Companies Act 2006 provides for Documents or information which are authorised or required by any provision of that Act to be sent or supplied by or to the Company.
- 30.2 Subject to the Articles, any notice or Document to be sent or supplied to a Director in connection with the taking of decisions by Directors may also be sent or supplied by the means by which that Director has asked to be sent or supplied with such notices or Documents for the time being.

- 30.3 A Director may agree with the Company that notices or Documents sent to that Director in a particular way are to be deemed to have been received within an agreed time of their being sent, and for the agreed time to be less than 48 hours

31. Irregularities

The proceedings at any meeting or on the taking of any poll or the passing of a written resolution or the making of any decision shall not be invalidated by reason of any accidental informality or irregularity (including any accidental omission to give or any non-receipt of notice) or any want of qualification in any of the persons present or voting or by reason of any business being considered which is not referred to in the notice unless a provision of the Companies Acts specifies that such informality, irregularity or want of qualification shall invalidate it

32. Minutes

- 32.1 The Directors must cause minutes to be made in books kept for the purpose:

32.1.1 of all appointments of officers made by the Directors,

32.1.2 of all resolutions of the Company and of the Directors (including, without limitation, decisions of the Directors made without a meeting); and

32.1.3 of all proceedings at meetings of the Company and of the Directors, and of committees of Directors, including the names of the Directors present at each such meeting,

and any such minute, if purported to be signed (or in the case of minutes of Directors' meetings signed or authenticated) by the chair of the meeting at which the proceedings were had, or by the chair of the next succeeding meeting, shall, as against any member or Director of the Company, be sufficient evidence of the proceedings

- 32.2 The minutes must be kept for at least ten years from the date of the meeting, resolution or decision.

33. Records and accounts

The Directors shall comply with the requirements of the Companies Acts as to maintaining a members' register, keeping financial records, the audit or examination of accounts and the preparation and transmission to the Registrar of Companies and the Regulator of

- 33.1 annual reports;

- 33.2 annual returns, and

- 33.3 annual statements of account.

- 33.4 Except as provided by law or authorised by the Directors or an ordinary resolution of the Company, no person is entitled to inspect any of the Company's accounting or other records or Documents merely by virtue of being a member

34. Indemnity

- 34.1 Subject to Article 34.2, a relevant Director of the Company or an associated company may be indemnified out of the Company's assets against:

- (a) any liability incurred by that Director in connection with any negligence, default, breach of duty or breach of trust in relation to the Company or an associated company,
- (b) any liability incurred by that Director in connection with the activities of the Company or an associated company in its capacity as a trustee of an occupational pension scheme (as defined in section 235(6) of the Companies Act 2006); and
- (c) any other liability incurred by that Director as an officer of the Company or an associated company

34.2 This Article does not authorise any indemnity which would be prohibited or rendered void by any provision of the Companies Acts or by any other provision of law

34.3 In this Article:

- (a) companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate, and
- (b) a "relevant Director" means any Director or former Director of the Company or an associated company.

35. Insurance

35.1 The Directors may decide to purchase and maintain insurance, at the expense of the Company, for the benefit of any relevant Director in respect of any relevant loss.

35.2 In this Article

- (a) a "relevant Director" means any Director or former Director of the Company or an associated company;
- (b) a "relevant loss" means any loss or liability which has been or may be incurred by a relevant Director in connection with that Director's duties or powers in relation to the Company, any associated company or any pension fund or employees' share scheme of the company or associated company, and
- (c) companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate.

36. Exclusion of model articles

The relevant model articles for a company limited by guarantee are hereby expressly excluded

Registered number
07284484

Total Reuse CIC
Report and Accounts

30 June 2013

Total Reuse CIC

Registered number:

07284484

Directors' Report

The directors present their report and accounts for the year ended 30 June 2013.

Principal activities

The company's principal activity during the year was that of the provision of a community recycling service.

Directors

The following persons served as directors during the year:

J. Goldsmith
M. Gamester
R. Ansell

Small company provisions

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 21 March 2014 and signed on its behalf.

R. Ansell
Director

Total Reuse CIC
Accountants' Report

Accountants' report to the directors of
Total Reuse CIC

You consider that the company is exempt from an audit for the year ended 30 June 2013. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.

BCG
Accountants

111, South Road
Waterloo
Liverpool
Merseyside
L22 0LT

21 March 2014

**Total Reuse CIC
Profit and Loss Account
for the year ended 30 June 2013**

	Notes	2013 £	2012 £
Turnover		8,264	168
Cost of sales		(1,540)	(19)
Gross profit		<u>6,724</u>	<u>149</u>
Administrative expenses		(24,401)	(7,597)
Other operating income		24,605	10,990
Operating profit	2	<u>6,928</u>	<u>3,542</u>
Exceptional items:			
loss on the disposal of tangible fixed assets		(345)	-
		<u>6,583</u>	<u>3,542</u>
Profit on ordinary activities before taxation		<u>6,583</u>	<u>3,542</u>
Tax on profit on ordinary activities	3	(369)	(239)
Profit for the financial year		<u>6,214</u>	<u>3,303</u>

**Total Reuse CIC
Balance Sheet
as at 30 June 2013**

	Notes	2013 £	2012 £
Fixed assets			
Tangible assets	4	7,767	3,027
Current assets			
Stocks		8,800	1,200
Cash at bank and in hand		6,541	43
		<u>15,341</u>	<u>1,243</u>
Creditors: amounts falling due within one year	5	(13,433)	(809)
Net current assets		<u>1,908</u>	<u>434</u>
Net assets		<u>9,675</u>	<u>3,461</u>
Capital and reserves			
Profit and loss account	6	9,675	3,461
Shareholder's funds		<u>9,675</u>	<u>3,461</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The member has not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

J. Goldsmith
Director

Approved by the board on 21 March 2014

Total Reuse CIC
Notes to the Accounts
for the year ended 30 June 2013

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents the value, net of value added tax and discounts, of goods provided to customers and work carried out in respect of services provided to customers.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

IT Equipment 25% reducing balance

Stocks

Stock is valued at the lower of cost and net realisable value.

2 Operating profit	2013	2012
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	<u>940</u>	<u>1,009</u>
3 Taxation	2013	2012
	£	£
UK corporation tax	<u>369</u>	<u>239</u>

Total Reuse CIC
Notes to the Accounts
for the year ended 30 June 2013

4 Tangible fixed assets

	IT equipment £	Motor vehicles £	Total £
Cost			
At 1 July 2012	3,700	460	4,160
Additions	6,140	-	6,140
Disposals	-	(460)	(460)
At 30 June 2013	<u>9,840</u>	<u>-</u>	<u>9,840</u>
Depreciation			
At 1 July 2012	1,018	115	1,133
Charge for the year	1,055	(115)	940
At 30 June 2013	<u>2,073</u>	<u>-</u>	<u>2,073</u>
Net book value			
At 30 June 2013	<u>7,767</u>	<u>-</u>	<u>7,767</u>
At 30 June 2012	<u>2,682</u>	<u>345</u>	<u>3,027</u>

5 Creditors: amounts falling due within one year

	2013 £	2012 £
Trade creditors	3,032	-
Corporation tax	608	239
Other taxes and social security costs	613	-
Accruals and deferred income	9,180	570
	<u>13,433</u>	<u>809</u>

6 Profit and loss account

	2013 £
At 1 July 2012	3,461
Profit for the year	6,214
At 30 June 2013	<u>9,675</u>

Total Reuse CIC
Detailed profit and loss account
for the year ended 30 June 2013

	2013	2012
	£	£
Sales	8,264	168
Cost of sales	(1,540)	(19)
Gross profit	<u>6,724</u>	<u>149</u>
Administrative expenses	(24,401)	(7,597)
Other operating income	24,605	10,990
Operating profit	<u>6,928</u>	<u>3,542</u>
Exceptional items	(345)	-
Profit before tax	<u>6,583</u>	<u>3,542</u>

Total Reuse CIC
Detailed profit and loss account
for the year ended 30 June 2013

	2013 £	2012 £
Sales		
Sales	<u>8,264</u>	<u>168</u>
Cost of sales		
Purchases	9,140	1,219
Increase in stocks	<u>(7,600)</u>	<u>(1,200)</u>
	<u>1,540</u>	<u>19</u>
Administrative expenses		
Employee costs:		
Wages and salaries	10,035	-
Volunteer training and welfare	1,315	1,960
Travel and subsistence	543	-
Motor expenses	<u>3,769</u>	<u>124</u>
	<u>15,662</u>	<u>2,084</u>
Premises costs:		
Rent	1,750	660
Service charges	625	-
Waste disposal	<u>420</u>	<u>-</u>
	<u>2,795</u>	<u>660</u>
General administrative expenses:		
Telephone and fax	-	188
Bank charges	96	9
Equipment expensed	-	431
Repairs and maintenance	3,042	1,250
Depreciation	1,055	1,009
Sundry expenses	<u>121</u>	<u>208</u>
	<u>4,314</u>	<u>3,095</u>
Legal and professional costs:		
Accountancy fees	1,074	240
Advertising and PR	<u>556</u>	<u>1,518</u>
	<u>1,630</u>	<u>1,758</u>
	<u>24,401</u>	<u>7,597</u>
Other operating income		
Grants received	<u>24,605</u>	<u>10,990</u>



Consent to Disclosure

Sefton Council recognises that the voluntary and community sector makes a major contribution to the economy, health and well-being of the people who live and work in Sefton. However, Discretionary Rate Relief granted by Sefton Council is paid for by the Council Tax payers and the Council has a duty to ensure that public funds are spent wisely and there is due transparency and accountability.

Therefore, you should please note that all decisions to be taken in respect of applications for discretionary rate relief will be published together with the application forms and supporting information which are considered in reaching the decision.

By completing this form you are giving consent to Sefton Council to publish your application and all the information you are submitting in support of your application.

I understand and agree that by completing this form, I am giving permission to Sefton Council to publish in the public domain, including on the Council's website, all of the information contained in my application for discretionary business rate relief, together with all supporting information, and for the Council to publish its decision on my application, in the same manner.

Name of person completing this form 

Print Name JEFF GENDSMITH

Position (Director/Partner etc.) DIRECTOR / SECRETARY

Date: 13/03/15

By typing my name above I am signing this form electronically, I agree that this is the equivalent of my manual signature and I consent to be legally bound by this declaration.



	Cashflow Forecast Total Reuse 2014/2015						
	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Income							
Bank	8000	0	0	0	0	0	0
University	8000	3000	3000	6000	6000	6000	7000
Men Shed	200	200	200	200	200	200	200
Commissions	1500	1500	1000	1500	1500	1500	1500
Sefton	0	0	0	300	500	750	1000
Grants	0	9300	0		9300	0	0
Paint	120	120	120	150	150	150	150
Total	17820	14120	4320	8150	17650	8600	9850
Expenditure							
Wages and Salaries	6800	6800	6800	6800	6800	6800	6800
Rents and Rates	1700	1700	1700	1700	1700	1700	1700
Insurances	200	200	200	200	200	200	200
Marketing	0	1000	250	250	100	100	100
Vehicles	120	120	120	120	120	120	120
Tools and Equipment	500	0	0	1000	0	0	0
Volunteer Expenses	200	200	100	200	300	300	400
PPE	500	0	0	500	0	0	500
Vehicle Insurance	250	250	250	250	250	250	250
Diesel	700	700	700	700	700	700	700
Water Rates	500	500	500	500	500	500	500
Utilities	700	700	700	700	700	700	700
Stationery	40	40	40	40	40	40	40
IT and Phones	100	100	100	100	100	100	100
Total	12310	12310	11460	13060	11510	11510	12110
Plus or Minus Month	5510	1810	-7140	-4910	6140	-2910	-2260
Plus or minus culm	5510	7320	180	-4730	1410	-1500	-3760

May	Jun	Jul	Aug	Sep
0	0	0	0	0
7000	6000	8000	7000	7000
200	200	200	200	200
1500	1500	1500	1500	1500
1000	1500	1500	1750	1750
9300	0	0	9300	0
150	200	200	200	200
19150	9400	11400	19950	10650
6800	6800	6800	6800	6800
1700	1700	1700	1700	1700
200	200	200	200	200
100	100	100	100	100
120	120	120	120	120
0	500	0	0	0
400	400	400	400	400
0	0	500	0	0
250	250	250	250	250
700	700	700	700	700
500	500	500	500	500
700	700	700	700	700
40	40	40	40	40
100	100	100	100	100
11610	12110	12110	11610	11610
7540	-2710	-710	8340	-960
3780	1070	360	8700	7740

LETTING AGREEMENT

1. **BNP Paribas Securities Services Trust Company Limited (Company Registration 14168) and BNP Paribas Securities Services Trust Company (Jersey) Limited (Company Registration 6043) both of which are companies incorporated in Jersey and whose registered office is Liberte House, 19-23 La Motte Street, St Helier, Jersey JE2 4SY being the Trustees for Triton No 2 Property Unit Trust (Jersey) (the "Landlord") lets Unit 3, Meols Cop Retail Park, Meols Cop Road, Southport (the "Property") to Total ReUse CIC, 111 South Road, Waterloo, Liverpool L22 0LT (Company Registration 07284484) (the "Tenant") for the Term.**
2. **The Term shall be for a period from _____ and expiring on 30 September 2014.**
3. **The Tenant shall pay to the Landlord on demand the Rent in the sum of £1 inclusive of VAT for the Term.**
4. **The Tenant shall throughout the term:-**
 - 4.1 **not use the Property except for the distribution of furniture in connection with the Tenant's community interest objectives ("Permitted Use").**
 - 4.2 **act in a responsible and tenant-like manner at all times.**
 - 4.3 **not to do anything unlawful at the Property or on the Common Parts and to observe and comply with all legislation and regulations which apply to the Property including the Landlord's reasonable rules and regulations relating to the Property or the Common Parts.**
 - 4.4 **not to cause a nuisance, annoyance or inconvenience to the Landlord or anyone at an adjoining property and not to keep any dangerous material at the Property;**
 - 4.5 **not make any alterations or additions whatsoever to any part of the Property;**
 - 4.6 **to allow the Landlord and all persons authorised by the Landlord access whenever the Landlord asks in order to do anything in connection with the Landlord's ownership of the property, and the free and uninterrupted use in common with the Tenant of all conduits now or hereafter during the Term situated within the Property and serving the remainder of the building of which the Property forms part;**
 - 4.7 **not to assign, sublet, charge or part with possession or occupation of or otherwise dispose of the Property or any part of the Property;**
 - 4.8 **pay any business rates payable for the Property for the period of the Term to the relevant authorities.**
 - 4.9 **To comply with all requirements of the Landlord's insurers in respect of the Property.**
5. **Immediately upon termination of the Term the Tenant shall yield up the Property with vacant possession in no worse state of repair and condition as at the date of this agreement as is evidenced by the attached schedule of condition (fair wear and tear and damage by any risks which the Landlord has**

LETTING AGREEMENT

Securities Services Trust Company Limited (Company Registration 14168) and BNP Paribas Services Trust Company (Jersey) Limited (Company Registration 6043) both of which are incorporated in Jersey and whose registered office is Liberte House, 19-23 La Motte Street, Jersey JE2 4SY being the Trustees for Triton No 2 Property Unit Trust (Jersey) (the "Landlord") Meols Cop Retail Park, Meols Cop Road, Southport (the "Property") to Total ReUse CIC, 111 Waterloo, Liverpool L22 0LT (Company Registration 07284484) (the "Tenant") for the

shall be for a period from _____ and expiring on 30 September 2014.

shall pay to the Landlord on demand the Rent in the sum of £1 inclusive of VAT for the

shall throughout the term:-

use the Property except for the distribution of furniture in connection with the Tenant's primary interest objectives ("Permitted Use").

in a responsible and tenant-like manner at all times.

do anything unlawful at the Property or on the Common Parts and to observe and comply with all legislation and regulations which apply to the Property including the Landlord's reasonable and regulations relating to the Property or the Common Parts.

do not cause a nuisance, annoyance or inconvenience to the Landlord or anyone at an adjoining property and not to keep any dangerous material at the Property;

do not make any alterations or additions whatsoever to any part of the Property;

allow the Landlord and all persons authorised by the Landlord access whenever the Landlord in order to do anything in connection with the Landlord's ownership of the property, and the uninterrupted use in common with the Tenant of all conduits now or hereafter during the term situated within the Property and serving the remainder of the building of which the Property is part;

do not to assign, sublet, charge or part with possession or occupation of or otherwise dispose of the Property or any part of the Property;

pay any business rates payable for the Property for the period of the Term to the relevant authorities.

comply with all requirements of the Landlord's insurers in respect of the Property.

Immediately upon termination of the Term the Tenant shall yield up the Property with vacant possession in no worse state of repair and condition as at the date of this agreement as is evidenced by the attached schedule of condition (fair wear and tear and damage by any risks which the Landlord has

insured against in clause 6.2 excluded save where the insurance monies are irrecoverable in consequence of any act of default of the Tenant).

G. The Landlord shall at all times:-

6.1 be responsible for the payment of all outgoings during the Term (including, inter alia, any charges for insurance in accordance with its obligations in clause 6.2, security, service charge, electricity, gas and water) for the Property with the sole exception of business rates.

6.2 keep the Property in a safe condition and to maintain buildings and third party liability insurance during the period of the Term against loss or damage by fire and other such risks as the Landlord shall in its absolute discretion deem it desirable to insure subject to any risk being insurable in the United Kingdom market at reasonable rates.

6.3 allow the Tenant to enjoy and have the full benefit of the Property provided that the Tenant complies with the terms of this agreement.

7. The Landlord has the right at any time during the Term to terminate this agreement by serving 48 hrs prior written notice on the Tenant and upon the expiry of such notice, this agreement shall cease and determine but without prejudice to the rights and remedies of either party in respect of any prior breach of their obligations contained in this agreement.

8. The parties agree and declare that no warranty is given or to be implied that the Property may be used for the Permitted use or any other use.

9. Save as required by law neither party will disclose to any third party details of this agreement without the prior consent in writing of the other.

10. The Landlord and Tenant have signed this document by way of agreement to its terms.

11. All Notices given by either party pursuant to the provisions of this agreement shall be in writing and shall be sufficiently served if delivered by hand or sent by recorded delivery to the other party at its registered office or last known address.

12. To the extent that the same is necessary for access to and egress from the Property, the Tenant shall have the right during the Term to use such areas of the common parts of the building of which the Property forms part as are designated by the Landlord from time to time for such use by the Tenant ("Common Parts") subject to keeping the same free from obstruction and not causing same to become dirty or untidy.

13. If the Tenant does not observe or perform any of the obligations on his part to be observed or performed in this agreement, the Landlord may re-enter the Property whereupon this agreement shall absolutely determine (but without prejudice to any right of action of the Landlord in respect of any breach).

14. Agreement to exclude security of tenure:

The Landlord and the Tenant agree to exclude the provisions of sections 24 to 28 of the Landlord and Tenant Act 1954 in relation to the tenancy created by this letting agreement.

where the insurance monies are irrecoverable in

LETTING AGREEMENT

Services Trust Company Limited (Company Registration 14168) and BNP Paribas
Company Jersey Limited (Company Registration 6043) both of which are
in Jersey and whose registered office is Liberte House, 19-23 La Motte Street,
being the Trustees for Triton No 2 Property Unit Trust (Jersey) (the "Landlord")
at Stall Park, Meols Cop Road, Southport (the "Property") to Total ReUse CIC, 111
Liverpool L22 0LT (Company Registration 07284484) (the "Tenant") for the

period from [] and expiring on 30 September 2014.
The Landlord on demand the Rent in the sum of £1 inclusive of VAT for the

at the term:
except for the distribution of furniture in connection with the Tenant's
activities ("Permitted Use").

tenant-like manner at all times.
lawful at the Property or on the Common Parts and to observe and comply
with regulations which apply to the Property including the Landlord's reasonable
requirements relating to the Property or the Common Parts.

annoyance or inconvenience to the Landlord or anyone at an adjoining
premises or any dangerous material at the Property;
or additions whatsoever to any part of the Property;

to all persons authorised by the Landlord access whenever the Landlord
is in connection with the Landlord's ownership of the property, and the
Tenant in common with the Landlord of all conduits now or hereafter during the
term of the Property and serving the remainder of the building of which the Property

is or part with possession or occupation of or otherwise dispose of the
Property;
is available for the Property for the period of the Term to the relevant
insurers of the Landlord's insurers in respect of the Property.

at the end of the Term the Tenant shall yield up the Property with vacant
possession and condition as at the date of this agreement.



it
and
at its
shall have
Property
Common
be dirty or
observed or
agreement shall
in respect of any
the Landlord and



15. Compliance with statutory requirements


It is confirmed that before the Tenant became contractually bound to enter into this letting agreement:

- (a) the Landlord served notice on the Tenant on [] in relation to the tenancy created by this letting agreement in a form complying with the requirements in schedules 1 and 2 of the Regulatory Reform (Business Tenancies) (England and Wales) Order 2003 (the "Order"), as the Tenant acknowledges; and
- (b) on [] the Tenant (or a person authorised by it) made a statutory declaration in a form complying with the requirements of schedule 2 of the Order,

and that the parties have duly carried out the requirements of schedule 2 of the Order to render valid the agreement in Clause 14.

Name: Liam Ryan Doublard	Signed: 
	Authorised Signatory
Name: Myra Ailetson	Signed: 
	Authorised Signatory
	on behalf of BNP Paribas Securities Services Trust Company Limited

Name: Liam Ryan Doublard	Signed: 
	Authorised Signatory
Name: Myra Ailetson	Signed: 
	Authorised Signatory
	on behalf of BNP Paribas Securities Services Trust Company (Jersey) Limited

Name: JEFF GODSMITH	Signed: 
	Director
	on behalf of Total Reuse CIC

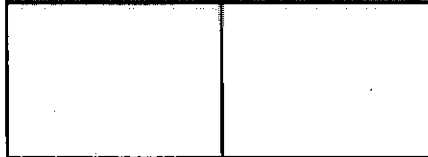
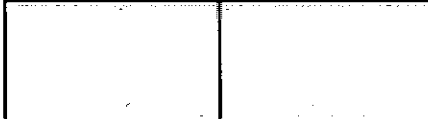
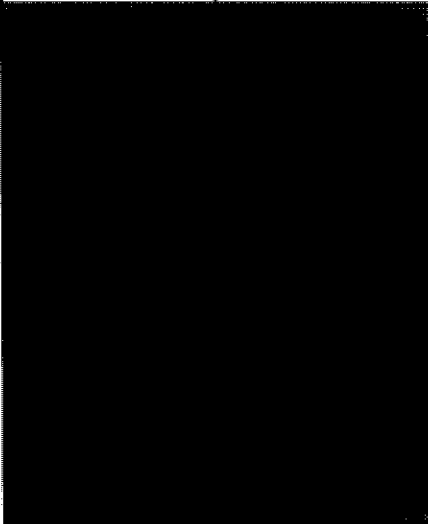
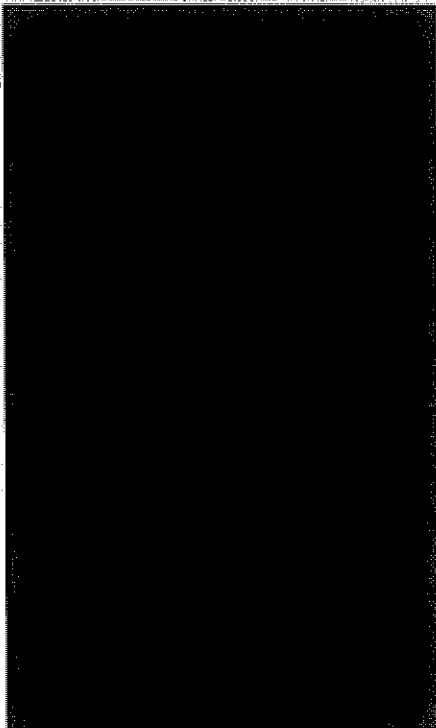
Discretionary Relief Question check list

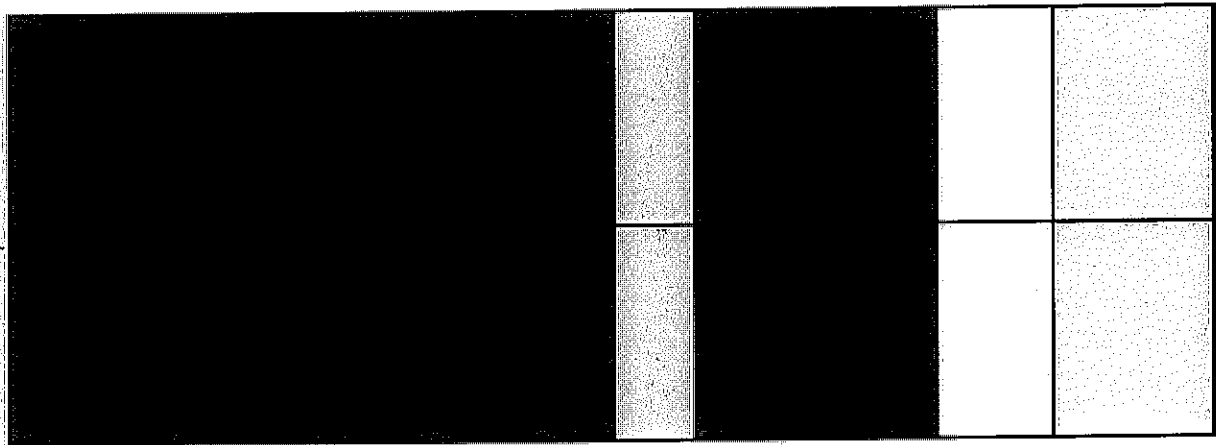
Information Required for Discretionary Relief Application	Information held Y/N
1 Business Rate Account Number	
2 Organisation name	
3 Name of ratepayer	
4 Your full name	
5 Names, address and Dob of all Directors, Partners, Senior Managers	
6 Address	
7 Correspondence Address	
8 Email Address	
9 Address of website	
10 Telephone number	
11 Position in business	
12 Nature of business carried out at the property	
13 Is the property wholly or partly used for this purpose	
14 If No please provide details of other use of property	
15 What date did you occupy the property	
16 How long has the business been established	
17 Is the property occupied by any other organisation	
18 Are you still trading from this address?	
19 If not what date did you cease trading?	n/a
20 Please give the addresses of any other property that you trade from within Sefton	n/a
21 If your business is no longer in operation or if you have ceased trading are you still the owner or leaseholder of the premises?	n/a
22 If leased how long is left on the lease?	n/a
23 Are the premises or lease up for sale?	n/a
24 If they are, how long have they been up for sale	n/a
25 Are there any problems that are preventing you from disposing of the premises? Give details	n/a

26	What are the main aims of the organisation / Business	
27	Is the organisation a registered Charity	
28	Registered Charity Number	
29	Do you receive any grant aid from Sefton?	
30	What aid do you receive from Sefton?	N/a
31	Is the organisation a local or national body?	
32	What fund raising activities are undertaken by the organisation?	
33	How will granting relief to this organisation benefit the residents of Sefton	
34	What would the impact of not awarding any relief be on the organisation / business	
35	What would the impact of not awarding any relief be on the residents of Sefton	
36	How many people do you employ full time	
37	How many people do you employ part time	
38	Percentage of your employees who reside in Sefton	
39	Does your business provide any unique services or facilities to the local community? Give details.	
40	Is membership open to all sections of the community? Are there any restrictions on membership? Please give details. Is there an entrance fee	n/a
41	Is membership actively encouraged from particular groups, for example, young people? If Yes, please provide evidence, for example advertisements and leaflets, and evidence of membership take-up	n/a
42	Number of members	n/a
43	Cash Flow forecast for a minimum of the next 12 months	
44	Are non-members (e.g. schools) allowed to use your facilities?	n/a
45	Details of any benefit or financial support received	
46	In normal circumstances is the business financially viable	
47	Do you have any other businesses	

48	Do you receive any Housing benefit or help from the Council Tax reduction scheme	
49	What steps have taken to maximised your income for example, central or local government grants, lottery funding, a contribution from national affiliation etc.	
50	State Aid: De Minimis Aid: Have you or any company in you group received any state aid in this or the last 2 financial years?	
51	£ amount	
52	Date Awarded	
53	Nature of aid	
54	De Minimis Declarations to be included	
55	1. No state aid received	
56	2. State aid received	
57	Please provide a detailed breakdown of state aid relief granted and provide supporting evidence. Declaration needs to be clearer and questions should be what state aid has already been received and what state aid has been applied for in relation to each year. Also who has awarded state aid?	
58	What plans do you have in place to improve the financial position of the company?	n/a
59	Identify how much relief you are looking to obtain £--.--	
60	Identify the period you are applying for relief to cover DD/MM/YY – DD/MM/YY	
61	Details of other properties you occupy outside of Sefton	
62	Do you receive relief in respect of those properties	
63	Have any of the Directors, Partners or Senior Managers been a director or held a position of authority in a business that has been dissolved, or been made insolvent, or entered administration, Give Details	
64	Have any of the Directors, Partners or Senior Managers been made personally bankrupt. Give Details	
65	Provide audited accounts for each of the last three financial years. If accounts not audited for last year must also provide copies of bank statements.	
66	What activity have you undertaken to increase your pool of volunteers?	
67	The applicant must provide a detailed statement of how the awarding of relief will maintain or help grow a viable business that benefits the local community and/or contributes to the growth/regeneration of Sefton's economy.	

68	What external factors are affecting your business that causes you to seek relief? How long do you expect those factors to affect your business?	
69	What measures are you taking to alleviate the situation?	
70	Details of advice sought from a business advisor, who from, when and evidence of the advice given.	n/a
71	How is your organisation funded? (Non-Profit Making Organisations only)	
72	How is any surplus revenue/Income redistributed for the benefit of the organisation and/or the residents of Sefton (non Profit Making Organisations)	
73	Have you approached the VOA to separately assess the vacant part of the premises? If yes, details of the VOA response and if not provide an explanation of why you haven't.	n/a
74	Is your organisation/business part of a larger organisation/business? If so, give details of the parent body. What financial arrangements have been made with the parent body to fund the relief being sought?	n/a





Comments

76019487

Total Reuse Cic

N/A

Jeff Goldsmith

Goldsmith M Gamester B Ansell

Unit 3 Meols Cop Centre, Foul Lane, Southport, Merseyside, PR9 7RG

111 South Road, Waterloo, Liverpool, L22 0LT

jeff@exselcic.com

www.totalreuse.co.uk

7955157214

Director

The Resale of Previously used furniture, white goods, household items and books

No

No

01.03.14

The Business was established in June 2010

No

The Company is trading from this address on a much reduced level until I can confirm Discretionary Relief as, without this relief, the viability of the trade will be compromised

The Re-use and upcycling of furniture to reduce landfill, to create employment, training and volunteer opportunities

no CIC co reg 07284484

N/A

No

Local

The Activities we undertake are not are not fundraising in the usual sense but moreso in the sale of donated items. The funds are used for purely sustainability purposes

Which sector does your organisation belong to? **Employment**

see letter with app

Viability of the project would be compromised without relief

see letter v

as above

6

2

25%

Yes

Yes

No

see Civica copy in g drive also

80% of £86,000 = £68,800

01/03/14 to 31/03/2015

Sub Let Arrangement at Gladden House, 17 Gladden Place, Skelmersdale, Lancashire, WN8 9SX

The company has no other property and the above is the only property owned by the company.

No

No

see application

The company engages with third agencies such as ISP, CVR and Work programme provider in order to provide services to the public. The four key operations are listed below in the application form and descriptions.

see application

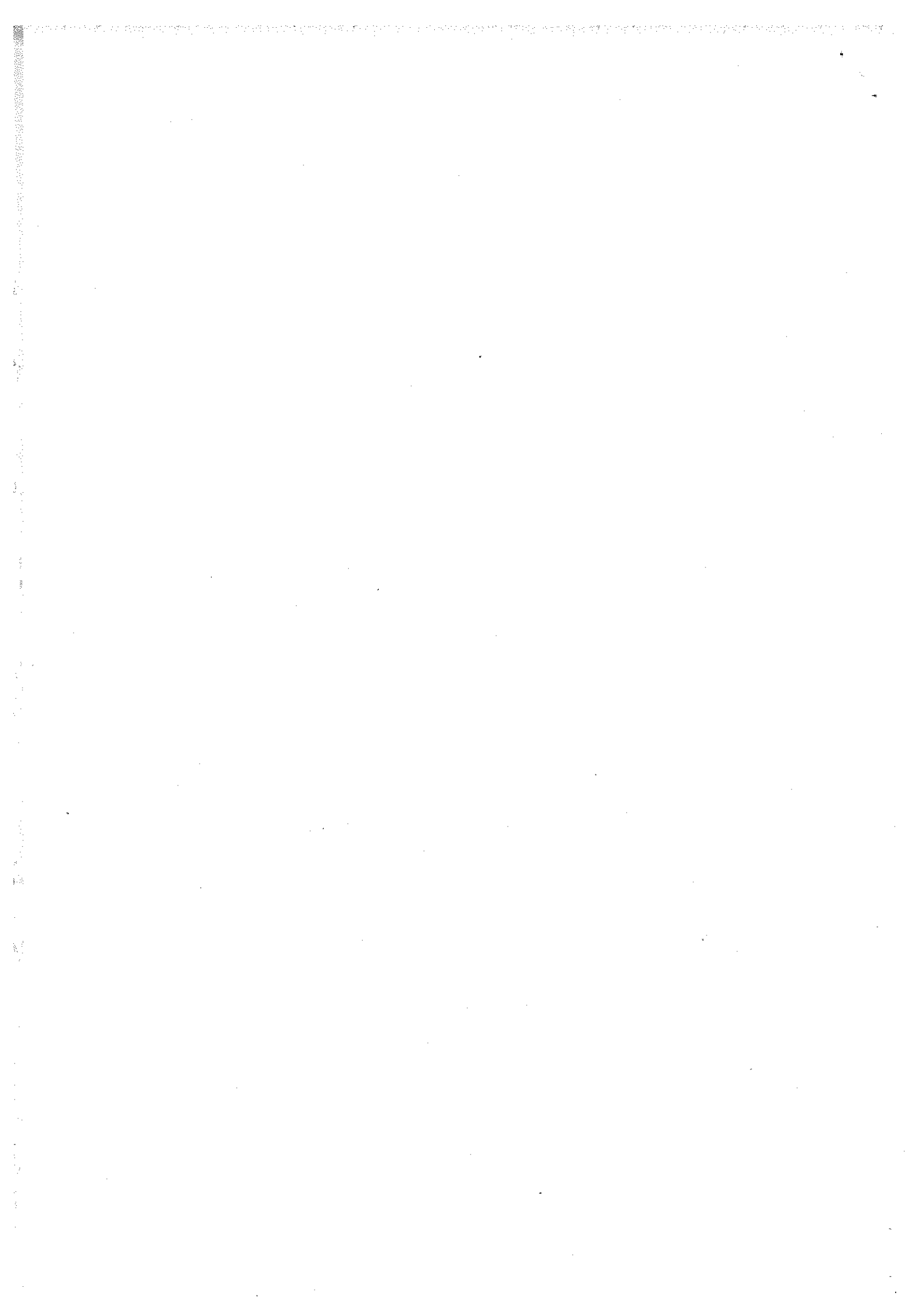
We continuously strive for additional business and we have a strong relation building with Liverpool University and Primary Care Trusts in Mersyside and Lancashire. The proposal in Sefton will provide benefit directly to the beneficiaries such as workers and volunteers. Additional benefits to sefton resident will be the availability of affordable previously used furniture for households on no or low income and the benefits to the environment through the redirection of such items from landfill. Previous endeavours by total reuse has also resulted in a reduction of fly tipping within the operational areas.

It is presently funded through commercial work and funding via Big Lottery. The intention is that the company will be self sufficient by September 2016



with app





11 December 2014
12 32

photographic evidence

Name of customer: Mr Goldsmith

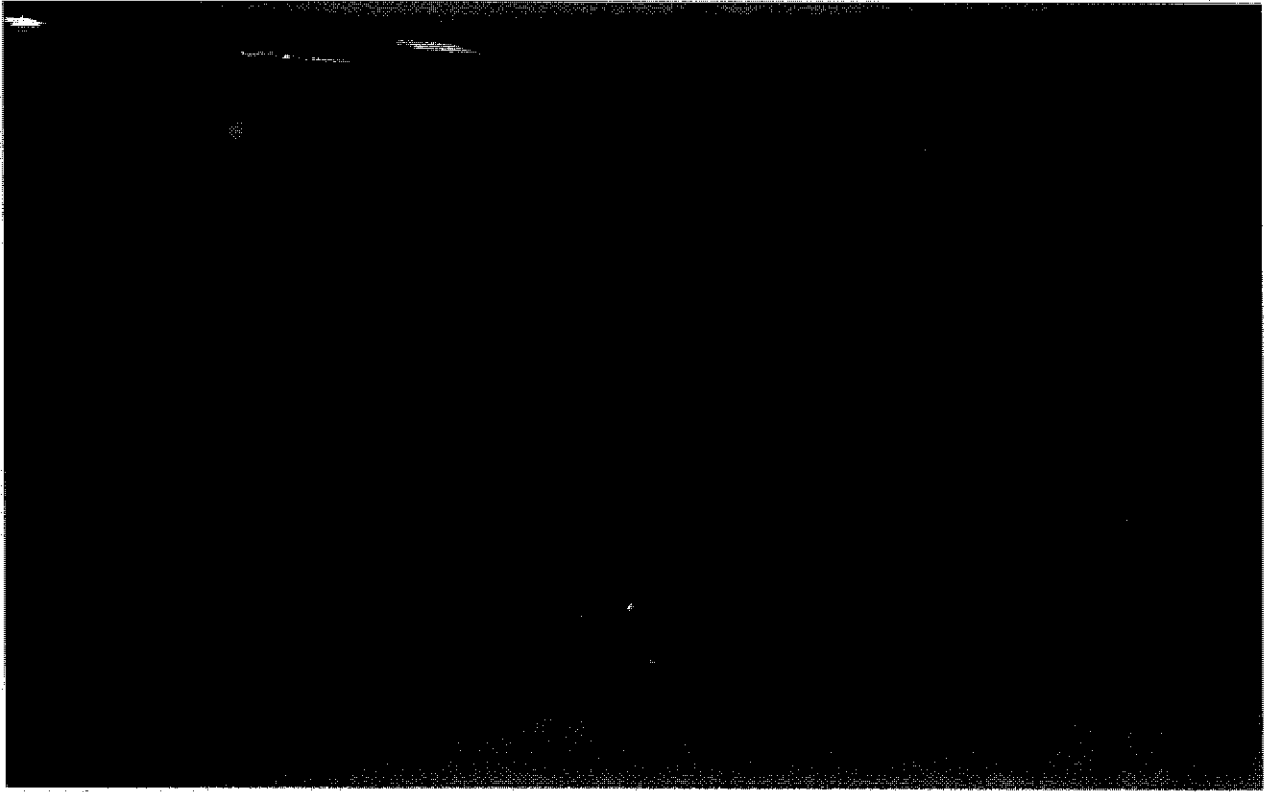
Account Number: 76019487

Address of Property:
Unit 3 Meols Cop Centre
Foul Lane
Merseyside

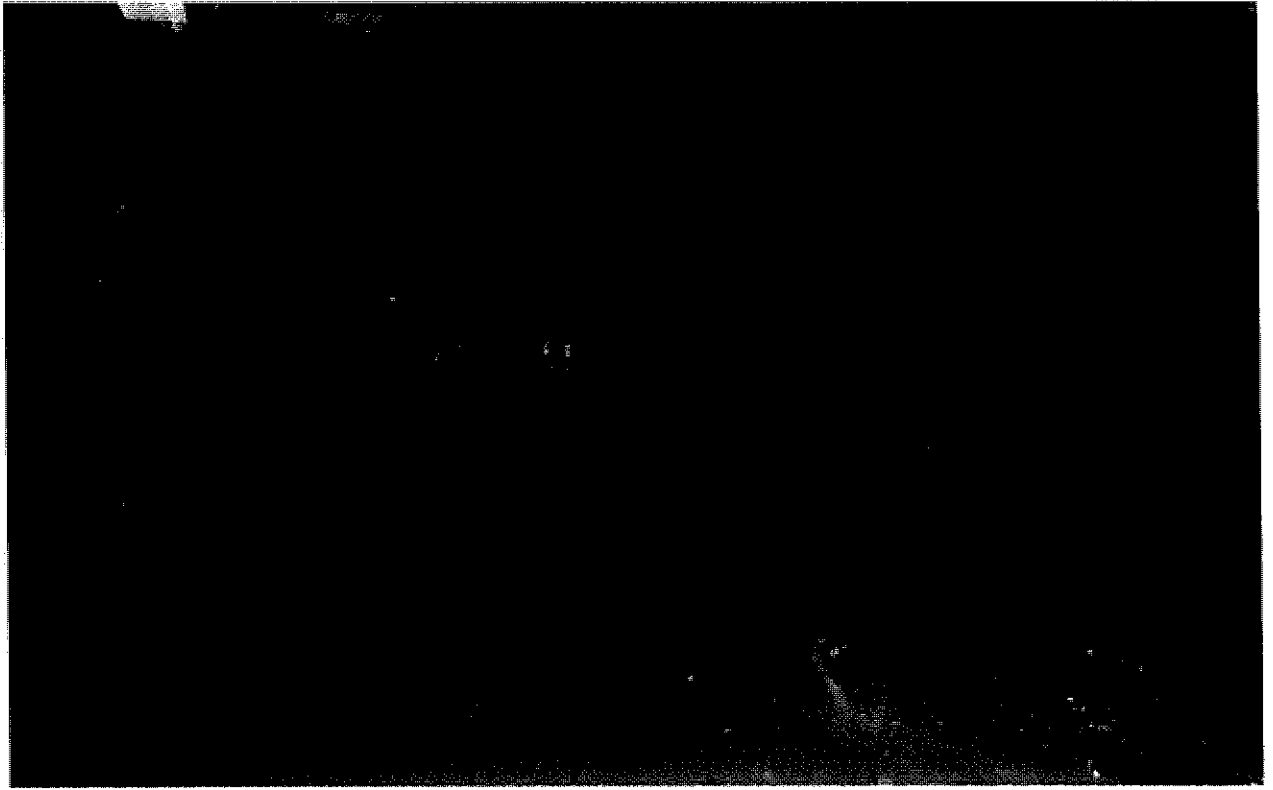
(COMBAT).

0000100300032N

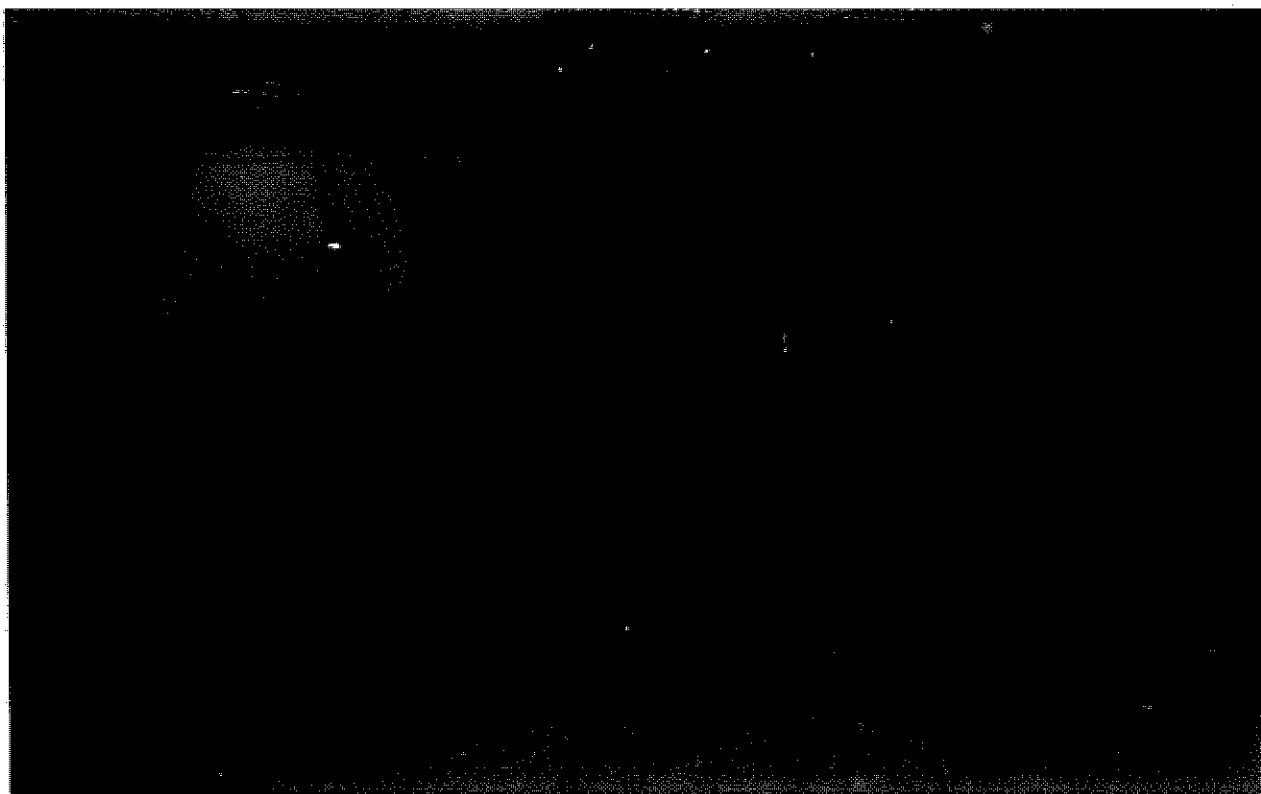
photographic evidence



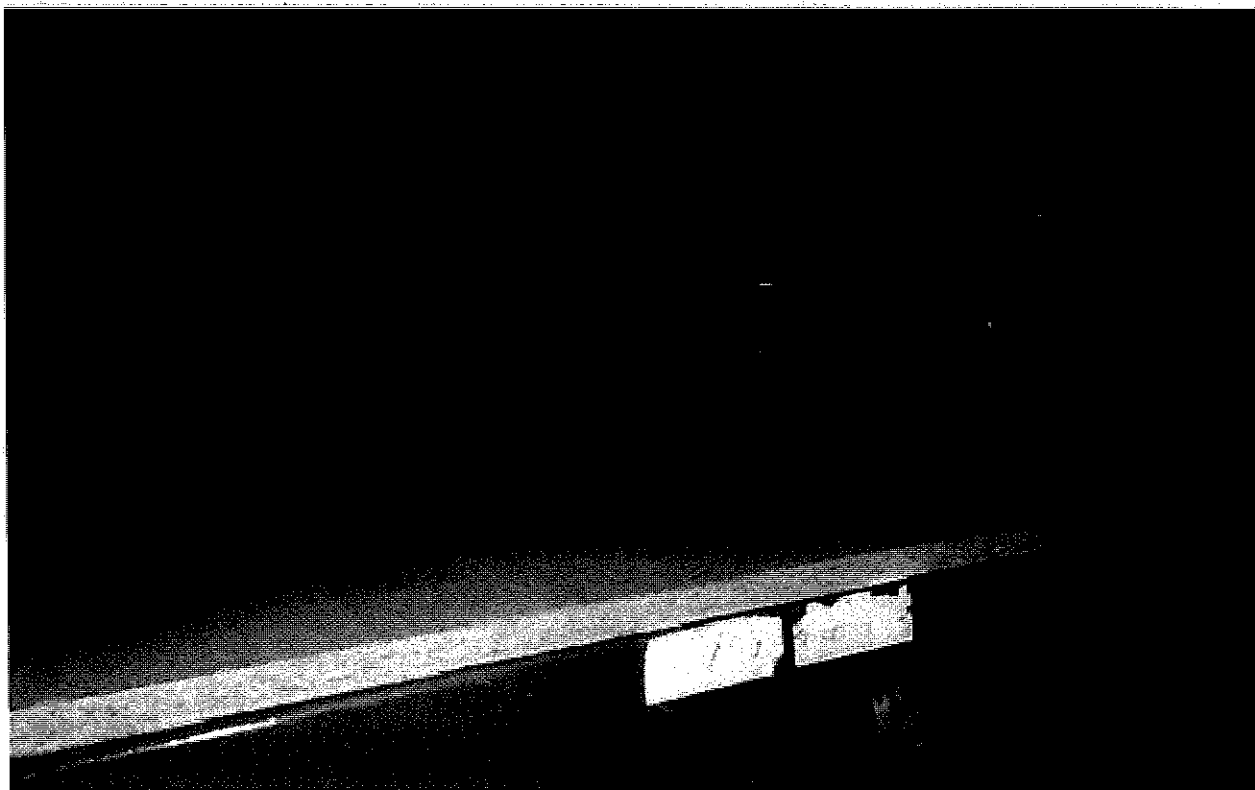
photographic evidence



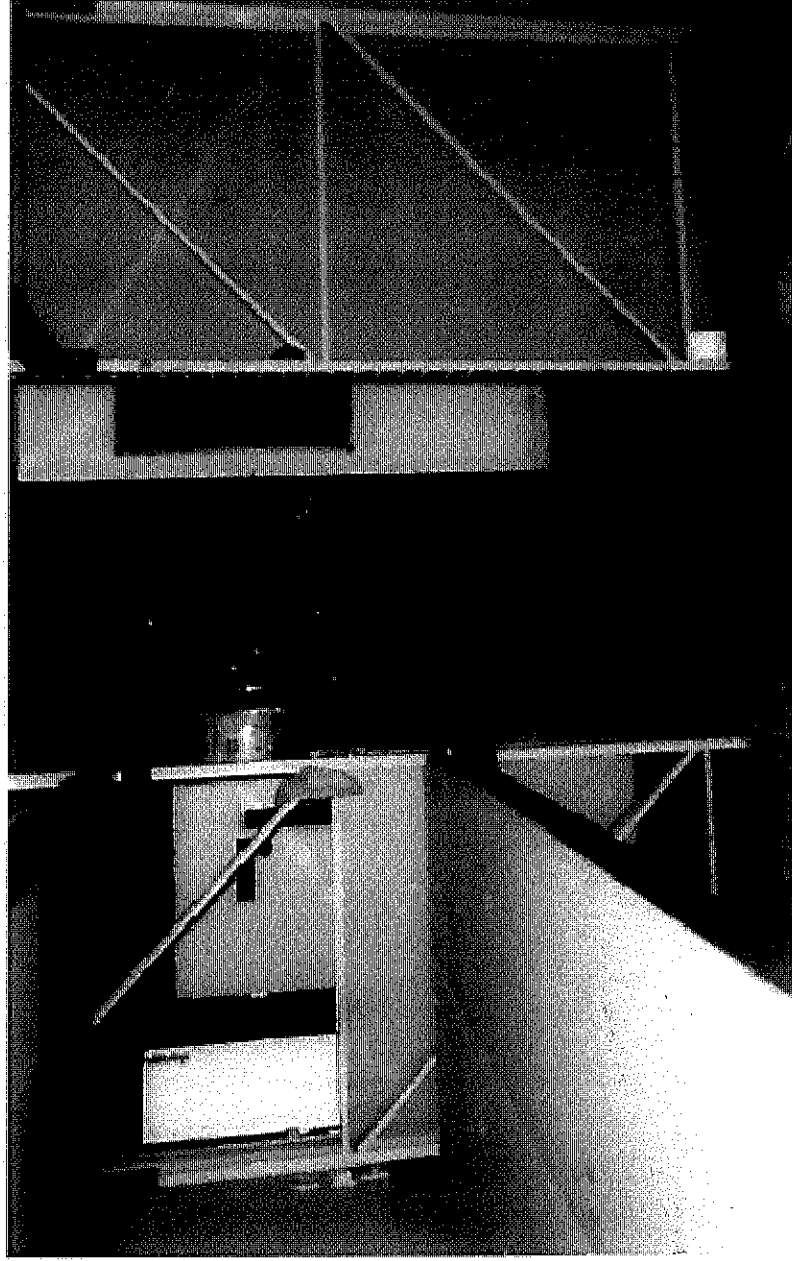
photographic evidence



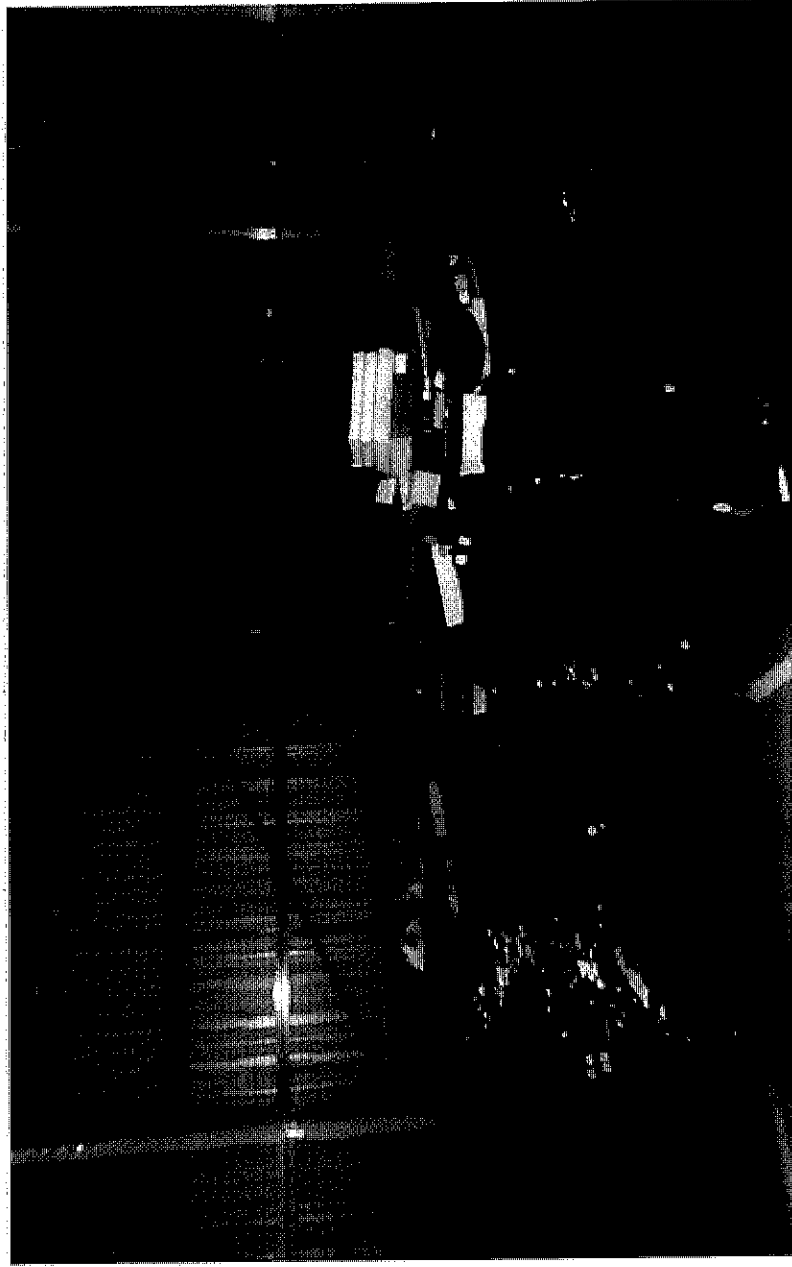
photographic evidence



photographic evidence



photographic evidence



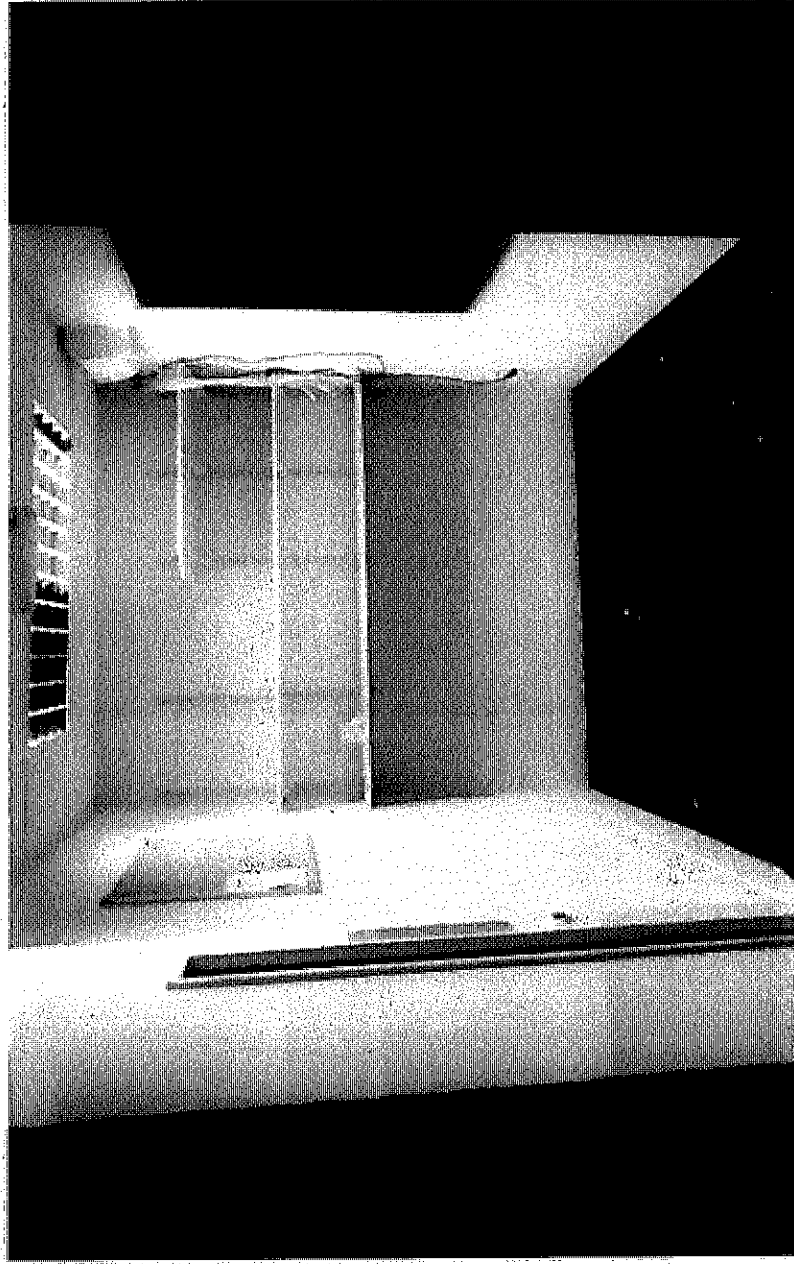
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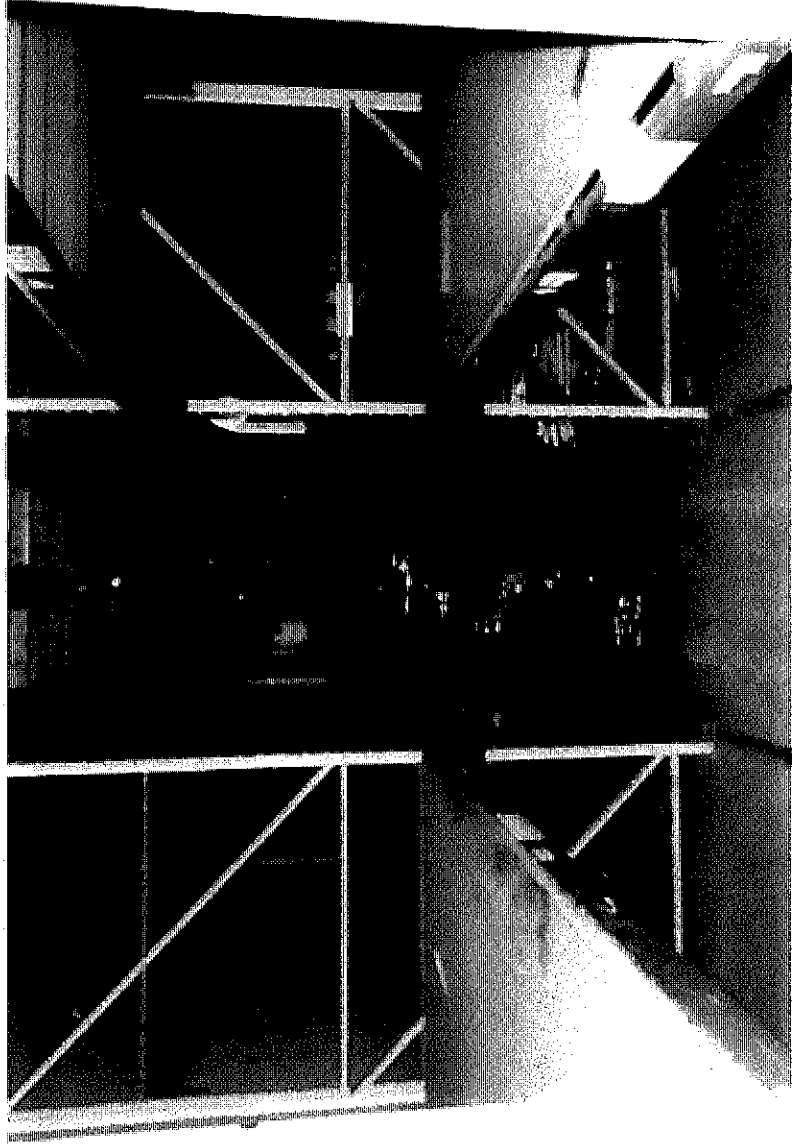
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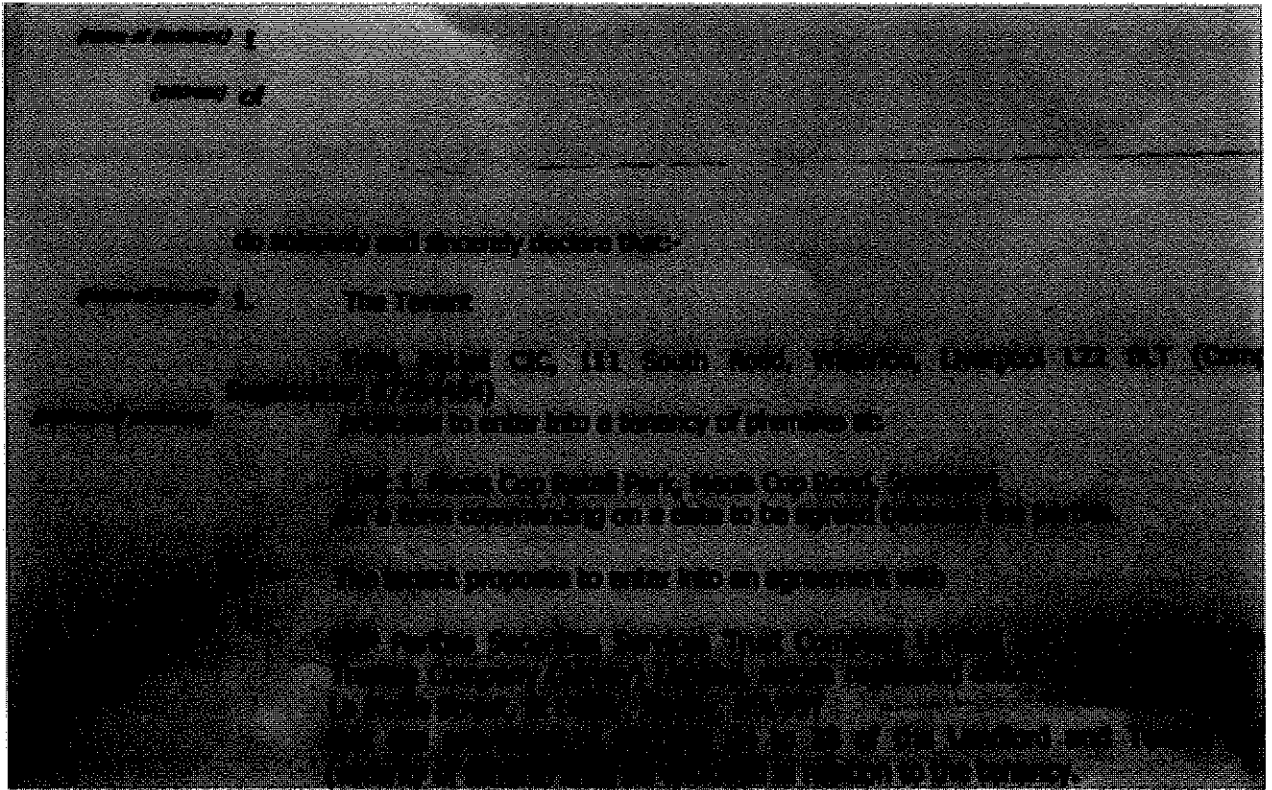
photographic evidence



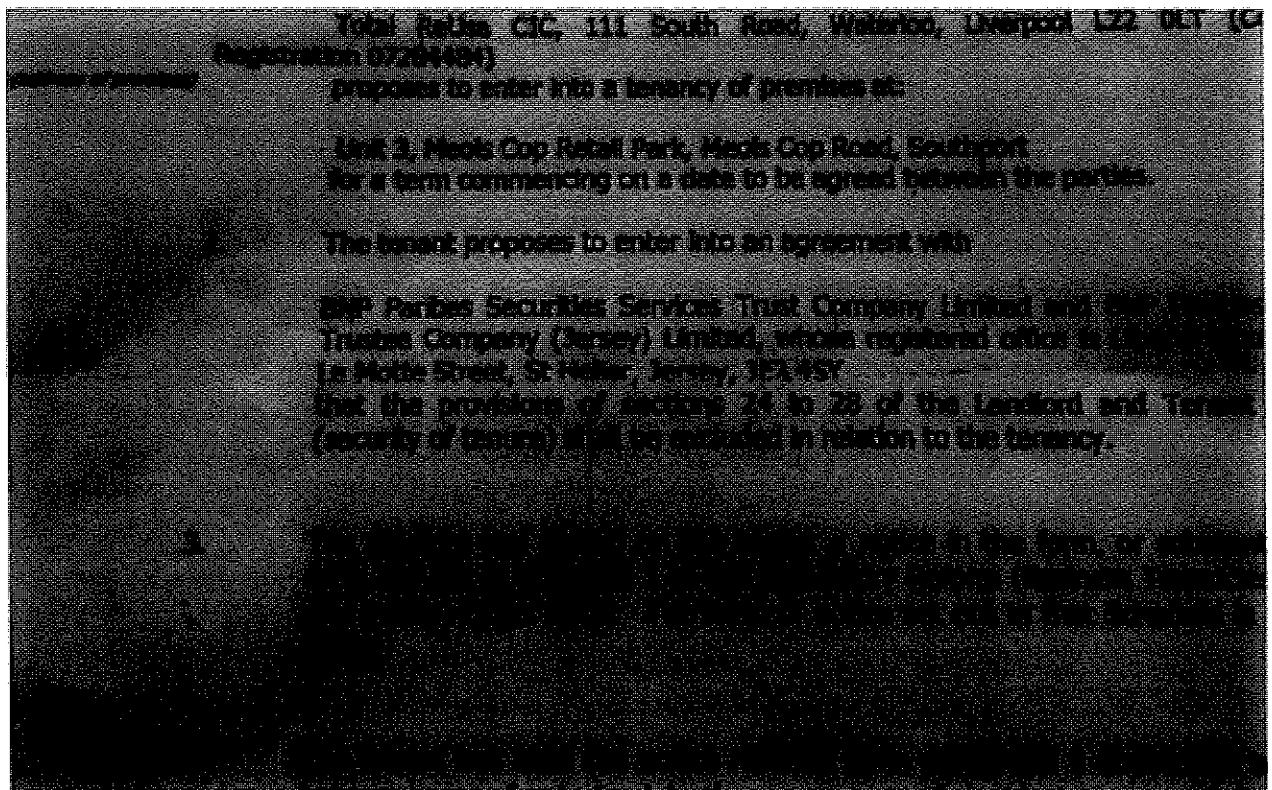
photographic evidence



photographic evidence



photographic evidence



photographic evidence

Notice of Cancellation of Lease without Security of Tenure - the Landlord and Tenant Act 1954 s.28(2)(a) and the Regulatory Reform (Business Tenancies) (England and Wales) Order 2003 - Schedule 1

Notice that Sections 24 to 28 of the Landlord and Tenant Act 1954 are Not to Apply to a Business Tenancy

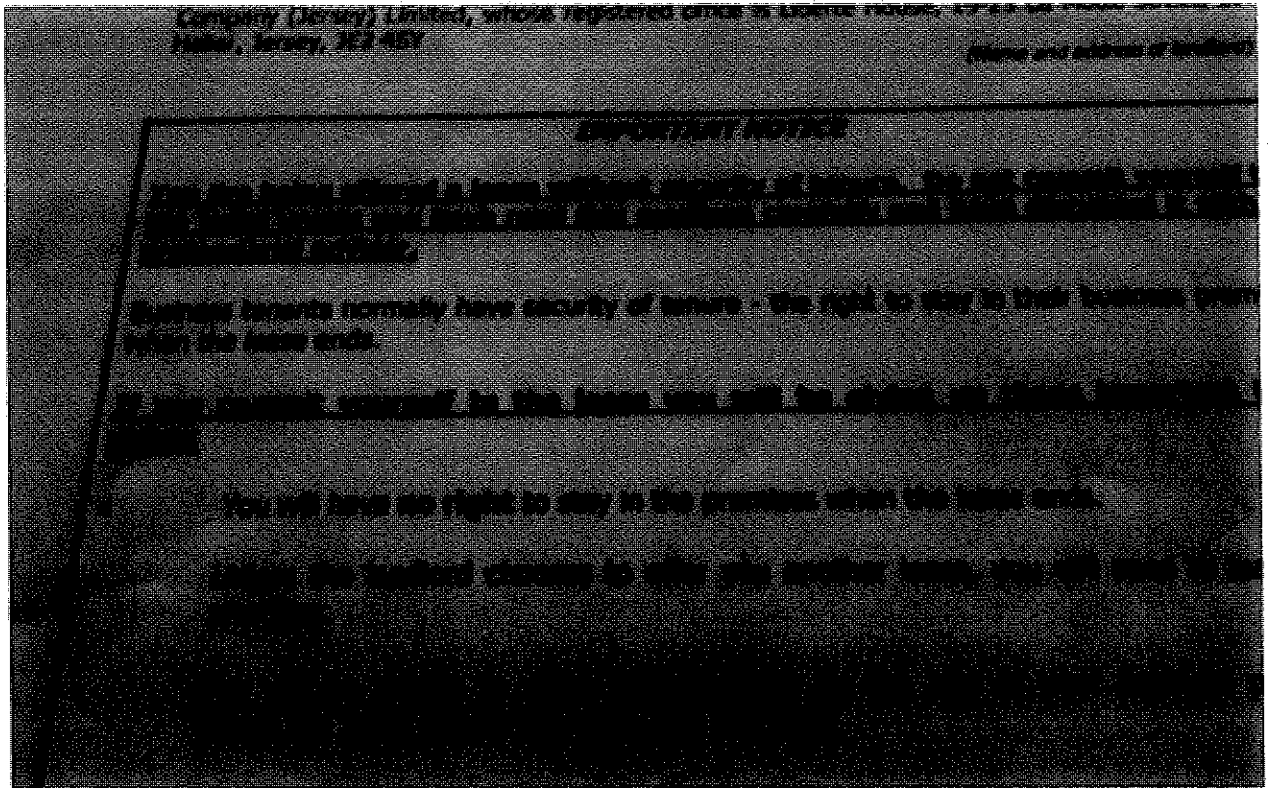
To: Total Re/ve CIC, 111 South Road, Waterloo, Liverpool L22 6LT (Company Registration 07201404)
(Name and address of tenant)

From: BNP Paribas Securities Services Trust Company Limited and BNP Paribas Services Trust Company (Jersey) Limited, whose registered office is Liberty House, 19-21 La Motte Street, St Helier, Jersey, JE2 4ST
(Name and address of landlord)

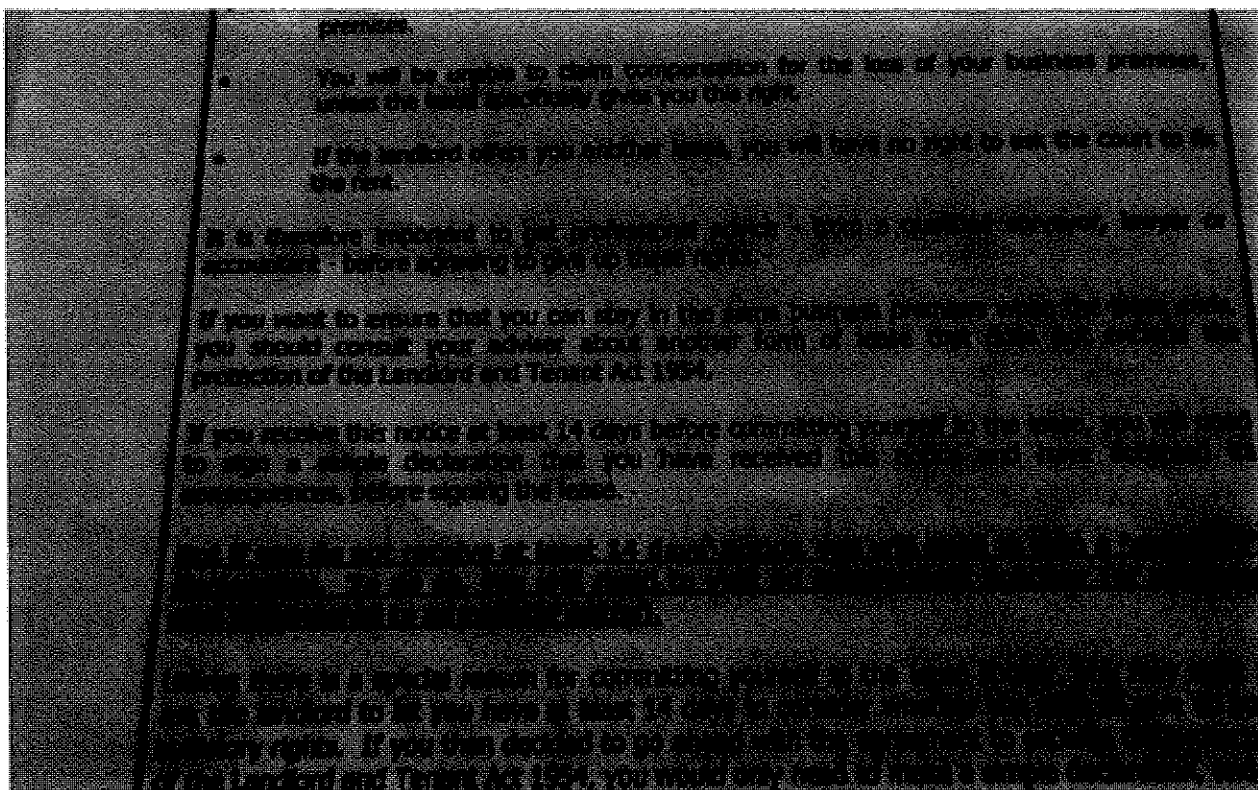
IMPORTANT NOTICE

This notice is given in accordance with section 28(2)(a) of the Landlord and Tenant Act 1954 and Schedule 1 of the Regulatory Reform (Business Tenancies) (England and Wales) Order 2003. It is given to you in accordance with section 28(2)(a) of the Landlord and Tenant Act 1954 and Schedule 1 of the Regulatory Reform (Business Tenancies) (England and Wales) Order 2003. It is given to you in accordance with section 28(2)(a) of the Landlord and Tenant Act 1954 and Schedule 1 of the Regulatory Reform (Business Tenancies) (England and Wales) Order 2003. It is given to you in accordance with section 28(2)(a) of the Landlord and Tenant Act 1954 and Schedule 1 of the Regulatory Reform (Business Tenancies) (England and Wales) Order 2003.

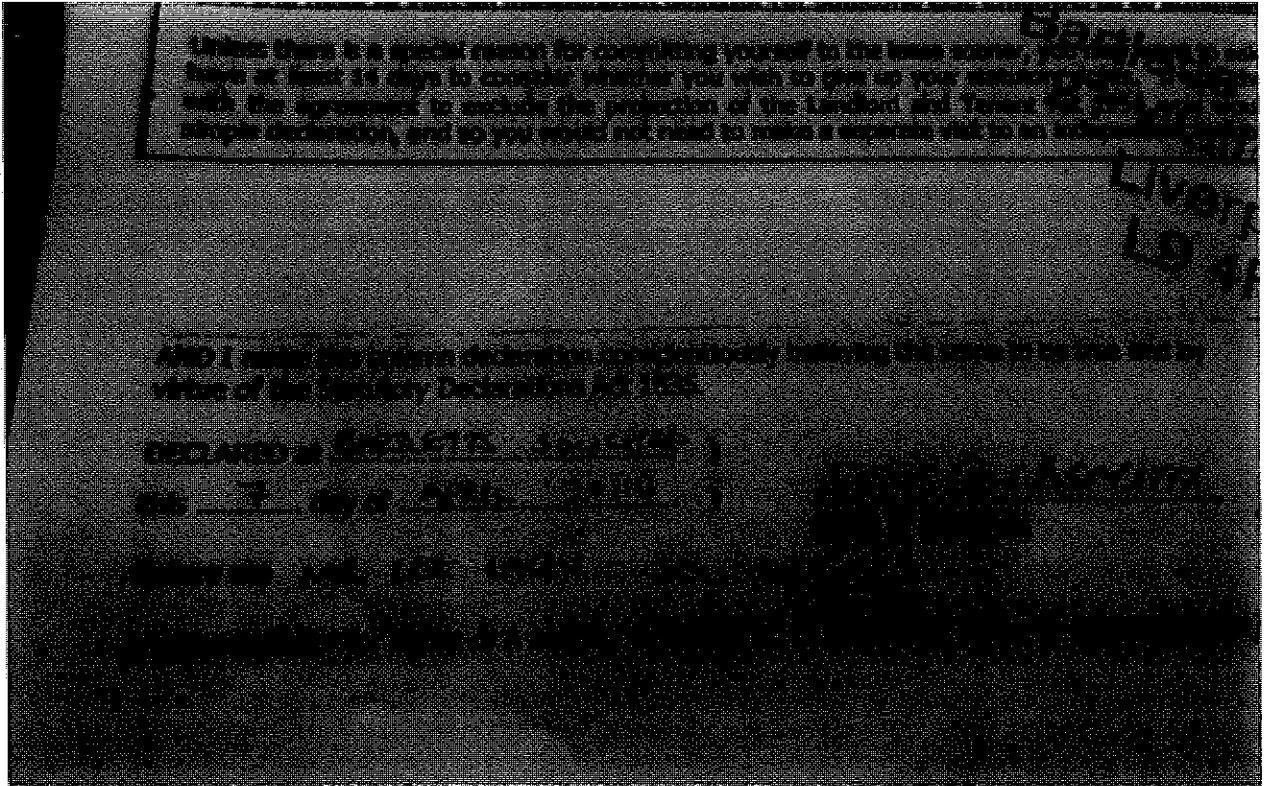
photographic evidence



photographic evidence



photographic evidence



State Aid

Please read these notes before you complete your state aid declaration

State Aid is financial support that is provided by the State to business organisations. State Aid rules exist to avoid public funded interventions distorting competition within the European Union; Business Rate Relief is State Aid. Generally State Aid is prohibited and unlawful. However there are a number of exemptions, which if they apply, render the State Aid lawful and permitted. The relevant exemption in respect of this application is De Minimis Aid.

For your application to be successful it must fall within the De Minimis Aid criteria. Generally the De Minimis Threshold is €200,000 (approximately £165,000) over the current financial year and the two previous financial years.). If some aid has been received in previous years but this does not exceed the De Minimis Threshold then a partial business rate relief may be granted up to the De Minimis Threshold level. The threshold applies to all aid received by a parent company/group of businesses rather than just a subsidiary.

To decide whether you are eligible for relief we need to know if you or any company in your group of businesses have received state aid or if you expect to receive any State Aid in the current financial year or the previous 2 financial years.

You also need to be aware that if the European Commission considers that you are not eligible for De Minimis Aid, the amount of aid awarded will be recoverable from you with interest. It is therefore important that you are confident that you meet the De Minimis Aid criteria.

Please complete and return the following declaration as regards any other De Minimis State Aid, including any other Business Rates relief you are being granted for premises other than the one to which this application relates, confirming that the award of further relief will not exceed the €200,000 an organisation can receive under the De Minimis Regulations EC 1407/2013.

Further guidance on state aid www.gov.uk/government/publications/enterprise-zones-state-aid-and-business-rate-discounts

The De Minimis Regulations 1407/2013(as published in the Official Journal of the European Union L352 24.12.2013) can be downloaded at <http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2013:352:0001:0008:EN:PDF>

If you require further information please contact the Business rates Section on 0151 934 4360.

‘DE MINIMIS’ DECLARATION

State Aid De Minimis Declaration form:

Name of Ratepayer

Total Reuse Community Interest Company

Business Rates Account Number

76019487

Address of the premises on which relief is being applied for

Unit 3 Meols Cop Business Park, Foul Lane, Southport PR9 7RG

Please complete one of the following two declarations, your application for relief will not be considered without this form being completed.

Declaration 1 – No state aid received

I confirm that the organisation above has not received or does not expect to receive any State Aid within the current financial year or the previous two financial years. I am authorised to make this declaration on behalf of the above named ratepayer and confirm by accepting this business rates relief the De Minimis threshold will not be exceeded.

Name of person completing declaration

Jeff Goldsmith

Position in business

Managing Director

Date declaration completed

12/09/14

Contact Telephone Number:

07955 157214

Contact Email address:

jeff@exselcic.com

Declaration 2 – State aid received

I confirm that the organisation above has received or is due to receive the following state aid within the current financial year or the previous two financial years
Please list all De Minimis aid below, including the total amount of other Business Rates Relief you are being granted.

Amount of De Minimus Aid	Date of Aid	Organisation providing aid	Nature of Aid
€			

Declaration

I am authorised to make this declaration on behalf of the above named ratepayer and understand the requirements of De Minimis (EC Regulations 1998/2006). I confirm that the information set out above is accurate for the purposes of the De Minimis exemption.

Name of person completing application

Position in business

Date application completed

Contact Telephone Number:

Contact Email address:

The De Minimis Regulations 1407/2013(as published in the Official Journal of the European Union L352 24.12.2013) can be downloaded at <http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2013:352:0001:0008:EN:PDF>.

