



Sentencing Guidelines Cover Sheet

Scheduled Sentencing Date:

____/____/____

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2016.

◆ OFFENDER

First _____ Middle _____ Last _____ Suffix _____

Date of Birth: _____/_____/_____
Month Day Year

Social Security Number: _____-_____-_____
____-____-____

CCRE: V A _____

CORIS Offender ID: _____

PSI #: _____

◆ COURT

Judicial Circuit _____

City/County _____

FIPS Code: _____

Sentencing Judge's Name _____
For Office Use Only

Preparer Name _____ Commonwealth's Attorney Probation Officer

Prosecuting Commonwealth's Attorney _____ Defense Attorney _____

◆ CONVICTIONS

Offense	Counts	VCC	Offense Date
			Month Day Year
Primary Offense	____	____-____-____	____/____/____
Additional Offenses	____	____-____-____	____/____/____
_____	____	____-____-____	____/____/____

Primary Offense Code Section § _____

Docket Number _____

◆ METHOD OF ADJUDICATION

Jury Trial Sentence Set by Jury: _____ Years _____ Months _____ Days Life Juvenile Fine Only

Bench Trial Guilty Plea Alford Plea/Nolo contendere

◆ SENTENCING GUIDELINES RECOMMENDATION

Section B

- Probation/No Incarceration
- Incarceration 1 Day to 3 Months
- Incarceration 1 Day to 6 Months
- Incarceration 3 to 6 Months
- Probation/No Incarceration or Incarceration to 6 Months

Section B Mandatory Minimum _____

Section C

- Life Sentence
- Incarceration (Enter Midpoint and Range Below)

Range Midpoint _____ Years _____ Months _____ Days

Sentence Range _____ Years _____ Months _____ Days TO _____ Years _____ Months _____ Days

Recommendation Adjusted for Mandatory Minimum

◆ NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

- Recommended for Alternative Punishment
- NOT Recommended for Alternative Punishment
- Not Applicable (INELIGIBILITY CONDITIONS marked on Section D)
- Not a DRUG, FRAUD or LARCENY Offense

Larceny Section A

Offender Name: _____

◆ Primary Offense _____ (scores for attempted/conspired offenses are in parentheses)

A.	Attempted or conspired larceny (1 count).....	(1)	
B.	Statutory maximum penalty equals 5 years		
	1 count.....	1	
	2 counts.....	4	
	3 counts.....	6	
C.	Statutory maximum penalty equals 10 years (1 count).....	3	
D.	Grand larceny auto		
	1 count.....	5	
	2 counts.....	7	
	3 counts.....	10	
E.	Grand larceny from person		
	1 count.....	4	
	2 counts.....	11	
F.	Grand larceny of a firearm (1 count).....	1	
G.	Failure of bailee to return animal, aircraft, vehicle or boat (1 count).....	4	
H.	Larceny of bank notes, checks or any book of accounts; Any other larceny offense with maximum penalty of 20 years		
	1 count.....	2	
	2 - 3 counts.....	4	
	4 counts.....	6	

Score
▼

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◆ Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above _____

Years:	5 - 11.....	1	34 - 44.....	4
	12 - 22.....	2	45 or more.....	5
	23 - 33.....	3		

Score
▼

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts _____

Years:	Less than 1.....	0	23 - 33.....	3
	1 - 11.....	1	34 - 44.....	4
	12 - 22.....	2	45 or more.....	5

Score
▼

0	
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◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events _____

Years:	Less than 2.....	0	21 - 36.....	3
	2 - 11.....	1	37 or more.....	4
	12 - 20.....	2		

Score
▼

0	
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◆ Prior Felony Larceny Convictions/Adjudications _____

Number of Counts:	1.....	2
	2 - 3.....	3
	4 or more.....	4

Score
▼

0	
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◆ Other Prior Felony Property Convictions/Adjudications _____

Number of Counts:	1 - 4.....	1
	5 or more.....	2

Score
▼

0	
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◆ Prior Felony Convictions/Adjudications Against Person _____

Number of Counts:	1.....	1
	2 or more.....	2

Score
▼

0	
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◆ Prior Misdemeanor Convictions/Adjudications (Excludes Traffic) _____

Number of Counts:	1 - 4.....	1
	5 - 8.....	2
	9 or more.....	3

Score
▼

0	
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◆ Prior Incarcerations/Commitments _____ **If YES, add 5** →

0	
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◆ Prior Juvenile Record _____ **If YES, add 1** →

0	
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◆ Legally Restrained at Time of Offense _____

None.....	0
Other than parole/post-release, supervised probation or CCCA.....	1
Parole/post-release, supervised probation or CCCA.....	2

Score
▼

0	
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SCORE THE FOLLOWING FACTOR ONLY IF PRIMARY OFFENSE IS H: EMBEZZLEMENT (§ 18.2-111)

◆ Amount of Embezzlement _____

Amount:	Less than \$10,000.....	0
	\$10,000-\$19,999.....	3
	\$20,000-\$74,999.....	6
	\$75,000-\$119,999.....	9
	\$120,000 or more.....	14

Score
▼

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Total Score _____ **If total is 15 or less, go to Section B. If total is 16 or more, go to Section C.**

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Larceny Section B

Offender Name: _____

◆ Primary Offense _____ (scores for attempted/conspired offenses are in parentheses)

- A. Any attempted or conspired larceny (1 count).....(1)
- B. Maximum penalty equals 5 or 10 years
 - 1 count3
 - 2 counts.....4
 - 3 counts.....7
- C. Grand larceny auto
 - 1 count3
 - 2 counts.....4
 - 3 counts.....7
- D. Grand larceny from person (1 count)6
- E. Grand larceny of a firearm (1 count)1
- F. Failure of bailee to return animal, aircraft, vehicle or boat (1 count)1
- G. Larceny of bank notes, checks, etc. or any book of accounts
 - 1 count3
 - 2 counts.....4
 - 3 counts.....7
- H. Any other grand larceny offense with a maximum penalty of 20 years
 - 1 count3
 - 2 counts.....4
 - 3 counts.....7

Score

0	
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◆ Primary Offense Remaining Counts Total the maximum penalties for counts of the primary not scored above

- Years: Less than 220 32 - 422
 22 - 311 43 or more3

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts _____

- Years: Less than 10
 1 - 101
 11 - 212
 22 - 313
 32 - 424
 43 or more5

0	
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◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events _____

- Years: Less than 20
 2 - 191
 20 - 382
 39 or more3

0	
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◆ Prior Misdemeanor Convictions/Adjudications (Excludes Traffic) _____

- Number of Counts: 1 - 22
 33
 4 or more4

0	
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◆ Prior Incarcerations/Commitments _____ If YES, add 7 →

0	
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◆ Legally Restrained at Time of Offense _____

- None0
 Other than parole/post-release, supervised probation or CCCA4
 Parole/post-release, supervised probation or CCCA5

0	
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SCORE THE FOLLOWING FACTOR ONLY IF PRIMARY OFFENSE IS H: EMBEZZLEMENT (§ 18.2-111)

◆ Amount of Embezzlement _____

- Amount: Less than \$15,0000
 \$15,000 or more3

0	
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Total Score _____

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See **Larceny Section B Recommendation Table** to convert score to guidelines sentence.
 Then, go to **Section D Nonviolent Risk Assessment** and follow the instructions.

Larceny Section C

Offender Name: _____

____ Prior Record Classification ____

◆ Primary Offense _____

Category I Category II Other

(scores for attempted/conspired offenses are in parentheses)

A. Attempted or conspired larceny (1 count)	(8)	(4)	(2)
B. Statutory maximum penalty equals 5 or 10 years			
1 count	20	10	5
2 counts	28	14	7
3 counts	40	20	10
C. Grand larceny auto			
1 count	32	16	8
2 - 3 counts	56	28	14
4 counts	72	36	18
D. Grand larceny from person			
1 count	40	20	10
2 counts	56	28	14
3 counts	68	34	17
E. Grand larceny of a firearm (1 count)	68	34	17
F. Failure of bailee to return animal, aircraft, vehicle or boat (1 count)	28	14	7
G. Larceny of bank notes, checks, etc. or any book of accounts			
1 - 2 counts	32	16	8
3 counts	96	48	24
H. Any other larceny offense with a maximum penalty of 20 years			
1 count	28	14	7
2 counts	44	22	11
3 counts	56	28	14

Score

0		
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◆ Primary Offense Remaining Counts Assign points to each count of the primary not scored above and total the points

Maximum Penalty: 5, 10	1
(years) 20	2

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◆ Additional Offenses Assign points to each additional offense (including counts) and total the points

Maximum Penalty: Less than 5	0
(years) 5, 10	1
20	2
30	3
40 or more	5

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◆ Prior Convictions/Adjudications Assign points to the 5 most recent and serious prior record events and total the points

Maximum Penalty: Less than 10	0
(years) 10, 20	1
30	2
40 or more	3

0		
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◆ Prior Felony Larceny Convictions/Adjudications

Number of Counts: 1	1
2	2
3	3
4 or more	4

0	0	
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◆ Other Prior Felony Property Convictions/Adjudications

Number of Counts: 1	0
2 - 3	1
4 or more	2

0	0	
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◆ Prior Felony Convictions/Adjudications Against Person

Number of Counts: 1	2
2	4
3 or more	6

0	0	
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◆ Prior Felony Drug Convictions/Adjudications

Number of Counts: 1 - 2	1
3	2
4 or more	3

0	0	
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◆ Prior Juvenile Record

If YES, add 3

0	0	
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◆ Legally Restrained at Time of Offense

None	0
Other than parole/post-release, supervised probation or CCCA	3
Parole/post-release, supervised probation or CCCA	4

0	0	
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SCORE THE FOLLOWING FACTOR **ONLY** IF PRIMARY OFFENSE IS H: EMBEZZLEMENT (§ 18.2-111)

◆ Amount of Embezzlement

Amount: Less than \$28,000	0
\$28,000 - \$89,999	24
\$90,000 or more	30

0		
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Total Score

See Larceny Section C Recommendation Table for guidelines sentence range. Then, go to Section D Nonviolent Risk Assessment and follow the instructions.

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Nonviolent Risk Assessment ❖ Larceny Section D

Offender Name: _____

◆ Ineligibility Conditions

- A. Was the offender recommended for **Probation/No Incarceration** on Section B? Yes No
- B. Are any prior record offenses violent (Category I/II listed in Appendix A of the Guidelines Manual)? Yes No
- C. Are any of the offenses at sentencing violent (Category I/II listed in Appendix A of the Guidelines Manual)? Yes No
- D. Do any of the offenses at sentencing require a mandatory term of incarceration? Yes No

If answered **YES** to **ANY**, go to "Nonviolent Risk Assessment Recommendations" on cover sheet and check Not Applicable. If answered **NO** to **ALL**, complete remainder of Section D worksheet.

◆ Offender Age at Time of Offense

Younger than 21 years	22	
21 to 29 years	16	
30 to 43 years	7	
Older than 43 years	1	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>

◆ Gender

Offender is Female	13	
Offender is Male	9	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>

◆ Prior Adult Felony Convictions

Number	0	0	
of Counts:	1 - 2	5	
	3 or more	15	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>

◆ Prior Adult Incarcerations

Number:	0	0	
	1 - 9	4	
	10 or more	32	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>

◆ Legally Restrained at Time of Offense

_____ If YES, add 6 →

0

Total Score

- 31 or less, check Recommended for Alternative Punishment.
- 32 or more, check NOT Recommended for Alternative Punishment.

Larceny/ Section D

Go to **Cover Sheet** and fill out **Nonviolent Risk Assessment Recommendations**.