

## Sigma Gamma Rho Sorority, Inc. Northeastern Region

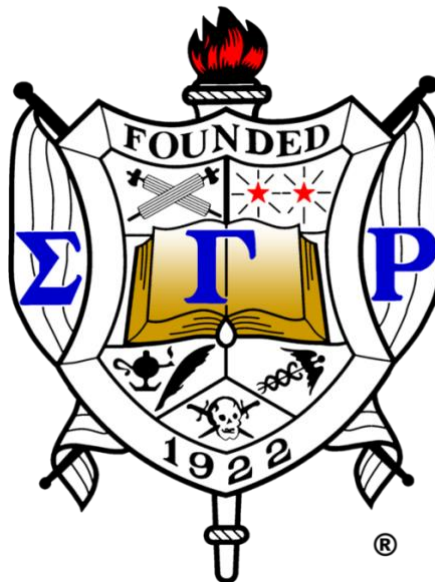
February 11, 2019

Welcome Sorors, Philos, and Rhoers, to our 2018-2019 Achievement and Awards Manual where Soror Sandra Aguilar & Soror Oprah Martin are your Co- Chairs for 2018-2020 sorority years. We invite you to read each of the manuals thoroughly as there are 3 separate manuals this year for Sorors, Philos, and Rhoers respectively.

We are encouraging all undergraduates and alumni chapters to apply for awards. Show the region your talent and hard work. Please make sure to include all documents that are required for each award. Pay very close attention to the award process and deadlines as there were changes at the last conference which impacted this year's manual.

If you have any questions please contact us at [Awards@sgrhoneregion.com](mailto:Awards@sgrhoneregion.com)

Good Luck!





SIGMA GAMMA RHO SORORITY INC.  
NORTHEASTERN REGION ACHIEVEMENT AND AWARD  
COMMITTEE

**The Awards Process**

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It's time to show up and show out! Apply for Regional Awards. Getting started is easy.

1. COLLECT DATA, PICTURES AND ADVERTISEMENT OF YOUR CHAPTERS EVENTS. REMINDER (NO ZIP FILES!!!!)
2. CONFIRM YOUR CHAPTERS FINANCIAL STATUS.
3. ACCEPTABLE FORM OF SUBMISSIONS:

- Upload directly at:

Sorors: <https://www.dropbox.com/request/bcwzPYiiwhCjHvJV5N06>

Rhoers: <https://www.dropbox.com/request/tWwdSOPHKNdXjfVC626g>

**Philos:** Northeastern Region Philo president and Northeastern Region Philo Awards Committee chairperson: [ner.philocoordinator@sgrhoneregion.com](mailto:ner.philocoordinator@sgrhoneregion.com)

This is the most secure method. Please make sure all your files are clearly labeled with your chapters name and award title. This website will be open made available starting February 12, 2019 and will be closed by March 24, 2019 11:00pm

Label your files accordingly:

Individual Awards – Name of the Award, Your Initials (ie: Award of Achievement – should be labeled AwardofAch-D. Thomas)

Chapter Awards – Name of Award, Chapter Name (ie: Christine E. Trigg – should be labeled CTrigg-BetaDelta)

**PLEASE NOTE! THERE SHOULD BE ONE FILE PER APPLICATION! The file should include application, financial support, letters, pictures, and any other supporting documents. Clearly identify the name of the file with Chapter Name and Award Name.**

All applications MUST be RECEIVED by the March 24<sup>th</sup>, **11:00:00 PM** deadline.

4. WE ARE HERE TO HELP. CONTACT THE AWARDS COMMITTEE WITH ANY QUESTIONS OR INQUIRY PRIOR TO FEB 28<sup>th</sup>.
5. INTERESTED IN JOINING THE COMMITTEE HELPING TO JUDGE AWARDS?

Please contact Sorors: Sandra Aguilar & Oprah Martin, Northeastern Region Awards Committee Co-Chairs at [Awards@sgrhoneregion.com](mailto:Awards@sgrhoneregion.com) **Good Luck!**

# **SIGMA GAMMA RHO SORORITY, INC.**



## **PHILO AFFILIATE**

## **NATIONAL ACHIEVEMENTS AND**

## **AWARDS MANUAL**

### **2018-2019**

Sorors Sandra Aguilar & Oprah Martin, Co-Chairpersons, 2018-2020

Updated February 2019

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### **Submit Award Applications to:**

Northeastern Region Philo Coordinator

Soror Dr. Cheryl Simmons-Gray

2423 Sapling Lane

Brookeville, MD 20833

[ner.philocoordinator@sgrhoneregion.com](mailto:ner.philocoordinator@sgrhoneregion.com)

This manual contains detailed information about Northeastern Region awards and those national awards that require regional competition. Information about the awards has been organized as follows:

<u>Code</u>		<u>Explanation</u>
D	-	Description of Award
P	-	Purpose of Award
C	-	Criteria for Award
RD	-	Required Documentation
E	-	Eligibility Requirements
AD	-	Application Deadline
S	-	Submission Requirement
R	-	Receipt of Application
RA	-	Response to application submission

#### AWARDS PROCESS:

1. The Northeastern Region Awards Manual is updated annually; please make sure that you have the most up to date manual before proceeding. Carefully read the Required Documentation for awards.
2. An application is required for all awards.
3. The deadline for submission of applications is March 24th, 11:00 PM.
4. All required documentation must be submitted with applications by the designated deadline in order for the submission to be considered eligible for judging.
5. The applicant is accountable for making sure all required documentation is submitted. The achievement and awards committee will not notify chapters or individuals if documentation is missing.
6. Chapters submitting incomplete applications for the Hattie Redford intent to exhibit will not be eligible to a display at the regional conference. Chapters will be notified of disqualification.

#### **IMPORTANT \*\*\*\*CHANGE TO THE AWARDS PROCESS\*\*\* IMPORTANT**

7. Mail submissions are to be received in hand by March 24th. Mail tracking is encouraged for your concern. If there is a delay in the mailing system, written notice must be given to the awards co-chair prior to the close of March 24th.
8. Electronic Submission of applications is no longer allowed to be submitted by email. As of the 2012 Sorority year, Electronic submissions require the download of DropBox. This free software can be downloaded at

[www.dropbox.com](http://www.dropbox.com). Please take the time to familiarize yourself with Dropbox prior to submission deadlines, as to avoid any delays in your application.

9. All awards submissions are due in by the March 24th deadline; with a 12-hour grace period. This conditional grace period is given prior to the cut off time. That chapter must give written notice prior to 11:00pm on March 24th and must have all materials submitted by noon on March 25<sup>th</sup> in order to be considered for grading.

### INDIVIDUAL PHILO AWARDS

#### AWARD OF ACHIEVEMENT (National Bylaws Section 802.b.2; S.O.P. Section 8.324)

- D: Certificate(s) are presented annually at the Northeastern Region Conference. [Boule year winner's](#) information will be submitted to the National Achievement and Awards committee.
- P: To recognize meritorious service to the sorority by promoting and interpreting Sigma Gamma Rho to the community and /or to acknowledge those publicly recognized for outstanding achievement in other areas of service.
- C: Evidence that the applicant has promoted and interpreted the sorority program to the community ▪ Evidence of Soror, Philo or Rhoer recruiting and orienting new members ▪ Evidence of public recognition of Soror, Philo or Rhoer for outstanding achievement in academic or community service ▪ Evidence of committee membership ▪ Evidence of leadership offices held ▪ Evidence of participation in community activities ▪ Undergraduates evidence of school related activities ▪ Application packet submitted by deadline
- RD: (1) Application for Award of Achievement (2) Letter of recommendation from chapter Basileus/president /other chapter officer or letter from such person outside sorority who has knowledge of applicant's expertise, performance, community service and who deem her worthy of such recognition by news articles, photos or certificates (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5 ) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt (7) Philo and Rhoer applications must include proof (receipts) for Philo and Rhoer sponsoring chapter and advisor are financial.
- E: Soror and Sigma affiliates [Regional winner(s) recommended for National award]
- AD: Received by March 24th
- S: Northeastern Region Philo president and Northeastern Region Philo Awards Committee chairperson

#### OLLIE V. GREENE HUMANITARIAN AWARD (National S.O.P. Section 8.230)

- D: One certificate given annually at Northeastern Region conference. Boule year winner's information will be submitted to the National Achievement and Awards committee.
- P: To recognize the Soror, Sigma affiliate, or community person who best epitomizes the life of George Washington Carver in continuance of Soror Greene's contribution in developing and implementing Sigma Gamma Rho's National Carver Week Project.
- C: Evidence of emulation of Carver's life as a scientist and humanitarian ▪ application packet submitted by deadline
- RD: (1) General application (2) Documentation of credentials supporting the application (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt (7) Rhoer applications must include proof (receipts) and Rhoer sponsoring chapter and advisor are financial.
- E: Soror, Sigma affiliates or Northeastern Region community person
- AD: Received by March 24th
- S: Northeastern Region Philo president and Northeastern Region Philo Awards Committee chairperson

#### PHILO PRESIDENTIAL AWARD

- D: Northeastern Region plaque awarded annually to the most outstanding Philo
- P: To recognize and thank an individual for outstanding contributions, cooperation and support to the Northeastern Region Philo president.
- C: The support of the Northeastern Region Philo president including ▪ exemplary human relations ▪ respects leadership and possesses high standards of character ▪ a motivator – self-starter ▪ innovator – idealistic within her group, shares ideas with others ▪ attends local, regional and national meetings, and ▪ encourages support from within her group.
- E: Any financial Philo
- S: To be determined by Northeastern Region Philo coordinator and the Northeastern Region Philo president

#### PHILO OF THE YEAR AWARD

- D: Northeastern Region trophy awarded annually. **Boule year winner will represent the Northeastern Region at the National level.**
- P: Awarded to an outstanding Philo selected by vote of the regional Philo achievement and awards committee
- C: Philo who exhibits outstanding leadership in her Affiliate ▪ Fosters and encourages outstanding service to the community ▪ Maintains high standards of character and reputation acceptable by

her Affiliate and Sigma Gamma Rho Sorority ▪ Projects to the public the best Sigma Philo image possible ▪ Fosters service to the Sigma Sorority.

RD: (1) Copy Philo of the Year Nomination Form to Northeastern Region Philo president and the Northeastern Region Philo awards chairperson (2) a letter from her local Philo affiliate president and advisor approving her as candidate for the Philo of the Year (3) A display at Northeastern Region conference of individual activities and accomplishments including nomination form

E: All financial Philos

AD: Copy of the Philo of the Year Nomination Form must be received by March 24th

S: Northeastern Region Philo president and Northeastern Region Philo Awards Committee chairperson

#### PHILO ADVISOR OF THE YEAR AWARD – (SORORS)

D: Northeastern Region plaque awarded annually at the regional conference. **Boule year winner will represent the Northeastern Region at the National level.**

P: To recognize a Soror who provides outstanding service to a Philo affiliate in the Northeastern Region

C: Evidence of nomination by the advised Philo affiliate ▪ Evidence of a supportive and amiable relationship between advisor and Philo affiliate ▪ Evidence that advisor's leadership resulted in the affiliate's compliance with sorority communicative and administrative obligations (e.g., forms submitted, reports filed, submission made to the Aurora) ▪ Advisor profile show evidence that her qualities support the nomination ▪ Application packet submitted by deadline

RD: (1) Philo Advisor of the Year nomination form (2) Advisor profile (3) Letter of recommendation from Philo affiliate president (4) Letter of recommendation from the sponsoring chapter's Basileus (5) Letter from the sponsoring alumnae chapter's financial officer verifying member is financial at all levels (International corporate headquarters, Northeastern region, NEF and SPEAR)

E: Northeastern Region alumnae chapter Philo affiliate advisor

AD: Philo Advisor of the Year Nomination form must be received by March 24th

S: Northeastern Region Philo coordinator, Northeastern Region Philo president and Northeastern Region Philo Awards Committee chairperson

#### NATIONAL PHILO AWARD - BOULE YEAR

D: This award is given at the Boule to a Philo

C: Recipient has been selected as the Boule year Philo of the Year from her region ▪ Exhibits outstanding service in the community ▪ Exhibits leadership ability ▪ Exhibits outstanding service to the Sigma chapter of which she is an affiliate

S: Northeastern Region Philo president will submit regional *Philo of the Year* winner's name to national Philo president.



### PHILO PRESIDENTS' GALA

- D: Philo trophies awarded to first, second and third place winners during the off-Boule year
- P: To recognize the Philo affiliate presidents ▪ Northeastern Region Philo fundraiser
- C: Follow guidelines provided by the Northeastern Region Philo spotlight committee
- RD: Notification of intent to participate form
- E: All Northeastern Region Philo affiliate presidents
- AD: Notification of intent to participate form must be received by March 24th
- S: Northeastern Region Philo president and Northeastern Region Philo Awards Committee chairperson

### FIRST LADY PAGEANT - BOULE YEAR

- D: Philo trophies awarded to first, second and third place winners of the Northeastern Region First Lady Philo Pageant
- RD: Notification of intent to participate form ▪ There should be a contestant from each local affiliate to participate on the regional level. The Philo with the highest amount of money raised on the regional level wins *The First Lady Pageant* from her region.
- P: The Northeastern Region First Lady competes with the winners from the other four regions. The winner at the Boule is crowned the National Queen. Each affiliate is assessed a certain amount to donate to the Philo that wins on the regional level and a percentage of the total monies raised are presented to the Chief Executive Officer of the National Education Fund at Boule
- E: Philo chosen to represent her affiliate
- AD: Notification of intent to participate form must be received by March 24th
- S: Northeastern Region Philo president and Northeastern Region Philo Awards Committee chairperson.
- Northeastern Region Philo president will submit Northeastern Region *First Lady Pageant* winner's name to National Philo president.

## PHILO AFFILIATE GROUP AWARDS

### OUTSTANDING PHILO AFFILIATE AWARD

- D: Northeastern Region trophy (winner), certificates to 2<sup>nd</sup> and 3<sup>rd</sup> place winners, annually. **Boule year** winner will represent the Northeastern Region at the National level.
- P: Awarded to the Philo affiliate that best meets the awards criteria
- C: Service rendered to the sponsoring Sigma chapter ▪ Service rendered to the Philo affiliate ▪ Service rendered to a civic organization ▪ Service rendered to the Rhoers

- RD: (1) Philo Affiliate Group Award application to Northeastern Region Philo president and Northeastern Region Philo awards chairperson (2) Display of activities at the Northeastern Region conference including a copy of the Philo Affiliate Group Award application
- E: All financial Philo affiliates
- AD: Philo Affiliate Group Award application must be received by March 24th
- S: Northeastern Region Philo president and Northeastern Region Philo Awards Committee chairperson

#### COMMUNITY SERVICE AWARD

- D: Northeastern Region trophy (winner), certificates to 2<sup>nd</sup> and 3<sup>rd</sup> place winners. **Boule year winner will represent the Northeastern Region at the National level.**
- P: This award is given to the Philo affiliate who has been judged as rendering outstanding service to the community
- C: The awardees must show evidence of participating in civic projects and of making charitable contribution
- RD: 1) Community service award application to Northeastern Region Philo president and Northeastern Region Philo awards chairperson 2) A Northeastern Region conference display including community service booklet and application
- E: All financial Philo affiliates
- AD: Community service award application must be received by March 24th
- S: Northeastern Region Philo president and the Northeastern Region Philo Awards Committee chairperson

#### CONFERENCE ATTENDANCE AWARD

- D: Northeastern Region trophy (winner), certificates to 2<sup>nd</sup> and 3<sup>rd</sup> place winners
- **The Boule Attendance Award** will be determined at the National level.
- P: Awarded to the Philo affiliate with the largest number of Philos in attendance
- S: To be determined by the Northeastern Region Philo coordinator, Northeastern Region Grammateus and the Northeastern Region Philo financial secretary.

#### PHILO MEMBERSHIP DEVELOPMENT AWARD

- D: Northeastern Region trophy (winner), certificates to 2<sup>nd</sup> and 3<sup>rd</sup> place winners.
- **Boule year** the chapter with the highest number of new members from Boule to Boule will represent the Northeastern Region at the National level.
- P: Given annually to the Philo affiliate with the greatest increase in membership since the last regional conference
- S: To be determined by the Northeastern Region Philo financial secretary

## SCRAPBOOK AWARD

- D: Northeastern Region trophy (winner), certificates to 2<sup>nd</sup> and 3<sup>rd</sup> place winners. **Boule year winner will represent the Northeastern Region at the National level.**
- P: Award to the Philo affiliate with the most outstanding scrapbook
- C: Scrapbook will be judged for documentation of activities (news articles, program books, etc.) ▪ Neatness ▪ Originality ▪ Promotion of Philo theme and ▪ Variety of activities
- RD: (1) Scrapbook application to the Northeastern Region Philo president and Northeastern Region Philo Awards Committee chairperson (2) Scrapbook displayed at the Northeastern Region conference utilizing the Guidelines for Affiliate Scrapbook displays
- E: All financial Philo affiliates
- AD: Scrapbook application must be received by March 24th
- S: Northeastern Region Philo president and Northeastern Region Philo Awards Committee chairperson

## *NER AWARDS APPLICATION CHECKLIST*

*All applications and documentation must be RECEIVED by the March 24th, 11:00PM deadline*

- \_\_\_\_\_ Have you reviewed the updated NER Achievement & Awards manual to determine all of the awards your chapter members or chapter can apply for and to be sure all requirements are met?
- \_\_\_\_\_ Are the applications being submitted typed or neatly printed?
- \_\_\_\_\_ Is back up documentation supporting the members or chapter's accomplishments attached to the application neat and legible?
- \_\_\_\_\_ If the application requires a transcript is the transcript an official transcript in a seal envelope from the university's registrar office?
- \_\_\_\_\_ Has application been doubled checked by another chapter member to be sure all documentation is included?
- \_\_\_\_\_ Are the current chapter receipt and financial membership report from Sigma Gamma Rho Sorority, Inc. International Corporate Headquarters included in the documentation?
- \_\_\_\_\_ Is the current chapter receipt with the NER Grammateus signature included with the application?
- \_\_\_\_\_ Is the application signed and dated by the proper individuals?
- \_\_\_\_\_ If submitting documentations by email are the scanned copies legible? Use a commercial grade scanner to compress the size of the file submitted via email.
- \_\_\_\_\_ If submitting documentation by email, did you zip the files to reduce the size of the file sent through email? TIP: Send one email for each application and include the name in the subject field.
- \_\_\_\_\_ If submitting documentation by mail did you include delivery tracking? **DO NOT SEND WITH SIGNATURE REQUIRED! NO ONE WILL BE AT HOME TO SIGN FOR DOCUMENTS. Be sure, to include an email address where a confirmation of receipt can be sent.**
- \_\_\_\_\_ If chapter is applying for chapter programming or chapter reporting awards does your

application include documentation for activities to take place after the March 24th deadline? *Applications should include supporting documentation from regional conference to regional conference.*

\_\_\_\_\_ Does your Hattie Mae Redford Intent to Exhibit application include the *Northeastern Region Chapter Program Report Form*?

\_\_\_\_\_ Will your chapter display follow the guidelines for Regional Protocol for Chapter Displays?

### Award of Achievement Application

Applicant is (Circle one):                      Soror                      Philo                      Rhoer  
Name \_\_\_\_\_ Chapter \_\_\_\_\_  
(Phonetic Pronunciation) \_\_\_\_\_  
Philo/Rhoer Advisor Name & Telephone Number \_\_\_\_\_  
Home Address \_\_\_\_\_  
\_\_\_\_\_  
School Address \_\_\_\_\_  
\_\_\_\_\_  
Email Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ School Phone \_\_\_\_\_  
Major \_\_\_\_\_ Classification \_\_\_\_\_  
Date of Induction \_\_\_\_\_ Date of Graduation \_\_\_\_\_

Sorority Activities: (Include all offices held, years served, committee service, etc.)  
Provide detailed information: *(Attach additional sheets if necessary)*

Community/School Related Activities: *(Attach additional sheets if necessary)*

Recommended by \_\_\_\_\_ Chapter  
\_\_\_\_\_  
\_\_\_\_\_ Basileus  
\_\_\_\_\_ Advisor

Please Attach:

1. Letter of recommendation from Basileus, chapter officer, Philo/Rhoer Club president, and/or Philo/Rhoer Club advisor;
2. Evidence of meritorious service in community and/or school related activities.
3. Copy of the chapter financial receipts from International Corporate Headquarters and Northeastern Region Grammateus

SEND TO:                      NE Region Achievement and Awards Committee Chairperson  
Must be received by March 24th

DO NOT WRITE BELOW THIS LINE

A & A Committee Use Only

_____	Member is financial with International Corporate Headquarters for current year
_____	Member is financial with NE Region for current year
_____	Chapter is financial with International Corporate Headquarters for current year
_____	Chapter is financial with NE Region for current year
_____	Rhoer/Philo Advisor is financial with International Corporate Headquarters for current year
_____	Rhoer / Philo Advisor is financial with NE Region for current year
_____	Rhoer club/ Philo Group is financial with International Corporate Headquarters for current year
_____	Rhoer club / Philo Group is financial with NE Region for current year

## GENERAL APPLICATION

### FOR NORTHEASTERN REGION ACHIEVEMENT & AWARDS

*NOTE: Use this application to apply for any award where an application is required and not included in the Achievement & Awards manual. Refer to the Achievement & Awards manual for information on the required and supporting documentation that must be sent with this application, the due date for submitting this application, and the person to whom this application must be sent.*

AWARD APPLYING FOR: \_\_\_\_\_

Applicant is (circle one): Soror                      Philo                      Rhoer                      Non-Soror

Name of applicant: \_\_\_\_\_

(Phonetic Pronunciation) \_\_\_\_\_

Chapter: \_\_\_\_\_

University: \_\_\_\_\_

Submitter's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

School Address: \_\_\_\_\_

Home Telephone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email Address: \_\_\_\_\_ School Telephone #: \_\_\_\_\_

Major: \_\_\_\_\_ Classification: \_\_\_\_\_

Date of Induction: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

Highest degree: AA/AS      BA/BS                      MA/MS JD                      PhD/EdD

SECTION I: Write a profile of yourself. In the profile address how you have fulfilled the purpose for the award you are applying for. You may attach additional sheets if necessary.

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1. Please attach and send all required and supporting documentation required for the award application to the designated person.
2. Copy of the chapter financial receipts from International Corporate Headquarters and Northeastern Region Grammateus

All materials must be received by March 24th

**DO NOT WRITE BELOW THIS LINE**

A & A Committee Use Only

\_\_\_\_\_ Member is financial with International Corporate Headquarters for current year  
\_\_\_\_\_ Member is financial with NE Region for current year  
\_\_\_\_\_ Chapter is financial with International Corporate Headquarters for current year  
\_\_\_\_\_ Chapter is financial with NE Region for current year  
\_\_\_\_\_ Rhoer/Philo Advisor is financial with International Corporate Headquarters for current  
year  
\_\_\_\_\_ Rhoer / Philo Advisor is financial with NE Region for current year  
\_\_\_\_\_ Rhoer club/ Philo Group is financial with International Corporate Headquarters for  
current year  
\_\_\_\_\_ Rhoer club / Philo Group is financial with NE Region for current year

# Sigma Gamma Rho Sorority, Inc.



## NORTHEASTERN REGION PHILO AFFILIATES

### Notification Of Intent to Participate Form

(check one)

\_\_\_\_\_ Presidents' Gala

\_\_\_\_\_ First Lady Pageant (Boule Year)

Affiliate Name: \_\_\_\_\_

Location: \_\_\_\_\_  
(City) (State)

Affiliate President \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

Participant's Name (Presidents' Gala):

Philo \_\_\_\_\_

If the affiliate's president will not be in attendance at the Northeastern Region conference, please submit the representative's name.

Philo \_\_\_\_\_

Participant's Name (First Lady Pageant):

Philo \_\_\_\_\_

This form is to be returned to Northeastern Region Philo president and the Northeastern Region Philo Awards Committee chairperson. The Spotlight Committee is responsible for the above events and will receive a copy of this form. **Must be received by March 24th deadline.**



# Sigma Gamma Rho Sorority, Inc.



## NATIONAL PHILO AFFILIATE

### PHILO OF THE YEAR AWARD NOMINATION FORM

*(Page 1 of 2)*

Name of Nominee: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone: \_\_\_\_\_

Affiliate: \_\_\_\_\_

Location \_\_\_\_\_

City

State

Zip

Educational  
Background: \_\_\_\_\_

\_\_\_\_\_

Organization Affiliations:

Civic: \_\_\_\_\_

Office Held/now hold \_\_\_\_\_

Service Organizations: (Local, other than Philos)

Local: \_\_\_\_\_

Regional \_\_\_\_\_

National: \_\_\_\_\_

(Offices held or now holding in above organization)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHILO OF THE YEAR AWARD  
NOMINATION FORM  
(Page 2 of 2)

Honors, Awards, Special Achievements:

---

Sigma Gamma Rho (Service Offered):

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Describe briefly the contributions you made which qualifies you for consideration as the Outstanding Philo of the Year

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Attach sheet if needed

Submitted by \_\_\_\_\_  
Name Affiliates

Date: \_\_\_\_\_

Region: \_\_\_\_\_

Advisor: \_\_\_\_\_

Syntaktes: \_\_\_\_\_

Documentation must be included

Mail to:  
Northeastern Region Philo awards chairperson  
Cc: Northeastern Region Philo president

Must be received by March 24th deadline.

DO NOT WRITE BELOW THIS LINE

NER Philo Coordinator Use Only

_____	Sponsoring Chapter is financial with International Corporate Headquarters for current year
_____	Sponsoring Chapter is financial with NE Region for current year
_____	Philo Advisor is financial with International Corporate Headquarters for current year
_____	Philo Advisor is financial with NE Region for current year
_____	Philo Group is financial with International Corporate Headquarters for current year
_____	Philo Group is financial with NE Region for current year

Sigma Gamma Rho Sorority, Inc.



NATIONAL PHILO AFFILIATE  
OUTSTANDING PHILO AFFILIATE GROUP AWARD APPLICATION

SERVICE RENDERED:

TO SIGMA GAMMA RHO

1. \_\_\_\_\_  
\_\_\_\_\_

TO PHILOS

1. \_\_\_\_\_  
\_\_\_\_\_

TO RHOERS (If applicable)

1. \_\_\_\_\_  
\_\_\_\_\_

Affiliate Name: \_\_\_\_\_

Affiliate President: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Attach Sheet if Needed

Mail to:

Northeastern Region Philo awards chairperson

Cc: Northeastern Region Philo president

Must be received by March 24th deadline.

**DO NOT WRITE BELOW THIS LINE**

NER Philo Coordinator Use Only

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sponsoring Chapter is financial with International Corporate Headquarters for current year  
Sponsoring Chapter is financial with NE Region for current year  
Philo Advisor is financial with International Corporate Headquarters for current year  
Philo Advisor is financial with NE Region for current year  
Philo Group is financial with International Corporate Headquarters for current year  
Philo Group is financial with NE Region for current year

# Sigma Gamma Rho Sorority, Inc.



## NATIONAL PHILO AFFILIATE COMMUNITY SERVICE – PHILO AFFILIATE GROUP AWARD APPLICATION

### SERVICES RENDERED:

To Community, City, Church, and Civic Organizations

Affiliate Name: \_\_\_\_\_

Affiliate President: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone # \_\_\_\_\_

Attach pertinent documentation.

Mail to:

Northeastern Region Philo awards chairperson

Cc: Northeastern Region Philo president

Must be received by March 24th deadline.

DO NOT WRITE BELOW THIS LINE

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NER Philo Coordinator Use Only

_____	Sponsoring Chapter is financial with International Corporate Headquarters for current year
_____	Sponsoring Chapter is financial with NE Region for current year
_____	Philo Advisor is financial with International Corporate Headquarters for current year
_____	Philo Advisor is financial with NE Region for current year
_____	Philo Group is financial with International Corporate Headquarters for current year
_____	Philo Group is financial with NE Region for current year

# Sigma Gamma Rho Sorority, Inc.



## NORTHEASTERN REGION PHILO AFFILIATE SCRAPBOOK - PHILO AFFILIATE GROUP AWARD APPLICATION

AFFILIATE NAME: \_\_\_\_\_

LOCATION: \_\_\_\_\_

ADVISOR'S NAME: \_\_\_\_\_

ADVISOR'S PHONE: \_\_\_\_\_ ADVISOR'S EMAIL: \_\_\_\_\_

AFFILIATE PRESIDENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Who is designated to set-up/break-down this exhibit?

Set-up person & cell phone number: \_\_\_\_\_

Estimated day/time of arrival at the exhibit room \_\_\_\_\_

Break-down person & cell phone number: \_\_\_\_\_

Read and Sign: I read the Guidelines for affiliate scrapbook awards submissions. My chapter and I understand the responsibilities of this award. If my chapter is selected the winner in the year of a Boule, we are both willing and able to attend the Boule. We agree to set up our display at the Boule and compete in the National Philo Scrapbook Award competition.

Signature of Affiliate President: \_\_\_\_\_ Date \_\_\_\_\_

Mail to:

Northeastern Region Philo awards chairperson

Cc: Northeastern Region Philo president

Must be received by March 24th deadline.

DO NOT WRITE BELOW THIS LINE

NER Philo Coordinator Use Only

\_\_\_\_ Sponsoring Chapter is financial with International Corporate Headquarters for current year  
\_\_\_\_ Sponsoring Chapter is financial with NE Region for current year  
\_\_\_\_ Philo Advisor is financial with International Corporate Headquarters for current year  
\_\_\_\_ Philo Advisor is financial with NE Region for current year  
\_\_\_\_ Philo Group is financial with International Corporate Headquarters for current year  
\_\_\_\_ Philo Group is financial with NE Region for current year

# Sigma Gamma Rho Sorority, Inc.



## NORTHEASTERN REGION PHILO AFFILIATES

### GUIDELINES FOR AFFILIATE SCRAPBOOK /AWARDS SUBMISSIONS

\*\* Applications for the various awards should be submitted in duplicate; one goes to the Awards chairperson by the due date and the other completed one should be with your display in the Exhibit Room at the Northeastern Regional Conference. Affiliates entering scrapbooks or applying for other awards must be in good financial standing on the Regional and National levels. The Philo advisor must be financial on those levels also.

#### For the Scrapbook Award:

1. Affiliate colors should be used.
2. The National Philo theme should be utilized.
3. Scrapbooks on display should have the following organization:
  - Identification of the Affiliate on the cover of the book
  - Table of Contents
  - Affiliate Officer Roster
  - Affiliate Membership Roster
  - Affiliate Activities (either organized by type-national programs, Founders Day, etc., or by chronology)
  - Affiliate Report
4. Pictures of affiliate activities should be identified with names and dates.
5. Programs of affiliate activities should be dated.
6. Outside organizations' documentation should be on that organization's letterhead.
7. No complete magazines or material classified for official business should be included.

The scrapbook submission is a separate one and this same submission cannot be used as one for Community Service or for the Outstanding Affiliate Award.

\*\*\*\*\*IF SOME OF YOUR ACTIVITIES WILL OCCUR AFTER THE APPLICATION SUBMISSION DEADLINE, YOU CAN SEND THE PLANS, FLYERS, ETC. CONCERNING THE ACTIVITY WITH THE APPLICATION. \*

#### For the Community Service Award:

The application for this award goes to the contact person and one application should be submitted with the community service booklet in the Exhibit Room at the Northeastern Regional Conference.

#### For the Outstanding Philo Affiliate Award:

The application for this award should be sent to the contact person(s) and a completed application, inclusive of documentations, should be submitted along with the community service booklet. The community service booklet/display will have two (2) award applications if your affiliate is applying for the Community Service Award and the Philo Affiliate Group of the Year Award.

**YOUR DISPLAY MUST BE IN THE EXHIBIT ROOM BY 8:00 AM ON FRIDAY OF THE NORTHEASTERN REGIONAL CONFERENCE.**

**\*\*\*\*\*PLEASE, PLEASE, ADHERE TO DEADLINES!!!!  
DEADLINE: March 24th**

# Sigma Gamma Rho Sorority, Inc.



## NATIONAL PHILO AFFILIATE

### Advisor of the Year - Northeastern Region

Affiliate Name: \_\_\_\_\_

Affiliate President \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone # \_\_\_\_\_

Advisor: \_\_\_\_\_

Why our Advisor should be named "Advisor of the Year" (*Attach additional sheet if necessary*)

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Nominee must be financial.

1. There should be a letter from the Basileus of the graduate chapter
2. A letter from the local Philo president in support of this nominee.
3. Attach all pertinent documentation

Mail to:

Northeastern Region Philo coordinator

Northeastern Region Philo awards chairperson

Cc: Northeastern Region Philo president

Must be received by March 24th deadline.

**DO NOT WRITE BELOW THIS LINE**

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NER Philo Coordinator Use Only

_____	Sponsoring Chapter is financial with International Corporate Headquarters for current year
_____	Sponsoring Chapter is financial with NE Region for current year
_____	Philo Advisor is financial with International Corporate Headquarters for current year
_____	Philo Advisor is financial with NE Region for current year
_____	Philo Group is financial with International Corporate Headquarters for current year
_____	Philo Group is financial with NE Region for current year

# SIGMA GAMMA RHO SORORITY, INC.



## **RHOER AFFILIATE** **NORTHEASTERN REGION** **ACHIEVEMENTS AND AWARDS** **MANUAL 2018-2019**

Sorors Sandra Aguilar & Oprah Martin, Co-Chairpersons, 2018-2020

Updated February 2019



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This manual contains detailed information about Northeastern Region awards and those national awards that require regional competition. Information about the awards has been organized as follows:

<u>Code</u>		<u>Explanation</u>
D	-	Description of Award
P	-	Purpose of Award
C	-	Criteria for Award
RD	-	Required Documentation
E	-	Eligibility Requirements
AD	-	Application Deadline
S	-	Submission Requirement
R	-	Receipt of Application
RA	-	Response to application submission

#### AWARDS PROCESS:

1. The Northeastern Region Awards Manual is updated annually; please make sure that you have the most up to date manual before proceeding. Manuals have been distributed via the regional leadership to all chapter Basilei.
2. Carefully read the Required Documentation for awards.
3. An application is required for all awards.
4. The deadline for submission of applications is March 24<sup>th</sup>, 11:00:00 pm.
5. All required documentation must be submitted with applications by the designated deadline in order for the submission to be considered eligible for judging.
6. The applicant is accountable for making sure all required documentation is submitted. The achievement and awards committee will not notify chapters or individuals if documentation is missing.
7. Chapters submitting incomplete applications for the Hattie Redford intent to exhibit will not be eligible to a display at the regional conference. Chapters will be notified of disqualification.

#### **IMPORTANT \*\*\*\*CHANGE TO THE AWARDS PROCESS\*\*\*\* IMPORTANT**

8. Mail submissions are to be received in hand by March 24<sup>th</sup>. Mail tracking is encouraged for your concern. If there is a delay in the mailing system, written notice must be given to the awards chair prior to the close of March 24<sup>th</sup>.
9. Electronic Submission of applications is no longer allowed to be submitted by email. As of the 2012 Sorority year, Electronic submissions require the download of DropBox. This free software can be downloaded at [www.dropbox.com](http://www.dropbox.com). Please take the time to familiarize yourself with Dropbox prior to submission deadlines, as to avoid any delays in your application.
10. All awards submissions are due in by the March 24<sup>th</sup> deadline; with a 12-hour grace period. This conditional grace period is given prior to the cut off time. That chapter must give written notice prior to 11:00pm on March 24<sup>th</sup>. All Rhoer applications should be uploaded to the following link: <https://www.dropbox.com/request/tWwdSOPHKNdXjfVC626q>

## INDIVIDUAL RHOER AWARDS

### AWARD OF ACHIEVEMENT (National Bylaws Section 802.b.2; S.O.P. Section 8.324)

D: Certificate(s) are presented annually at the Northeastern Region Conference. [Boule year winner's](#) information will be submitted to the National Achievement and Awards committee.

P: To recognize meritorious service to the sorority by promoting and interpreting Sigma Gamma Rho to the community and /or to acknowledge those publicly recognized for outstanding achievement in other areas of service.

C: Evidence that the applicant has promoted and interpreted the sorority program to the community ▪ Evidence of Soror, Philo or Rhoer recruiting and orienting new members ▪ Evidence of public recognition of Soror, Philo or Rhoer for outstanding achievement in academic or community service ▪ Evidence of committee membership ▪ Evidence of leadership offices held ▪ Evidence of participation in community activities ▪ Undergraduates evidence of school related activities ▪ Application packet submitted by deadline

RD: (1) Application for Award of Achievement (2) Letter of recommendation from chapter Basileus/president /other chapter officer or letter from such person outside sorority who has knowledge of applicant's expertise, performance, community service and who deem her worthy of such recognition by news articles, photos or certificates (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5 ) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt (7) Philo and Rhoer applications must include proof (receipts) for Philo and Rhoer sponsoring chapter and advisor are financial.

E: Soror and Sigma affiliates [Regional winner(s) recommended for National award]

AD: Received by March 24<sup>th</sup>

S: Northeastern Region Rhoer Coordinator

### OLLIE V. GREENE HUMANITARIAN AWARD (National S.O.P. Section 8.230)

D: One certificate given annually at Northeastern Region conference. Boule year winner's information will be submitted to the National Achievement and Awards committee.

P: To recognize the Soror, Sigma affiliate, or community person who best epitomizes the life of George Washington Carver in continuance of Soror Greene's contribution in developing and implementing Sigma Gamma Rho's National Carver Week Project.

C: Evidence of emulation of Carver's life as a scientist and humanitarian ▪ application packet submitted by deadline

RD: (1) General application (2) Documentation of credentials supporting the application (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt (7) Rhoer applications must include proof (receipts) and Rhoer sponsoring chapter and advisor are financial.

E: Soror, Sigma affiliates or Northeastern Region community person

AD: Received by March 24<sup>th</sup>

S: Northeastern Region Rhoer Coordinator

#### RHOER OF THE YEAR AWARD

D: Regional trophy and certificate annually. During the **Boule year**, the Region will pay the winner's transportation cost to the Boule (The winner of ROY may only win award once at the regional level to align with the Rhoer Advisor Handbook.)

P: Presented to the Rhoer who has the most outstanding academic record and who has shown leadership qualities in her respective club

C: There can only be one representative from each club to align with the Rhoer Advisor Handbook ▪ Has held at least one office in her club ▪ Has a GPA of 3.0 or better ▪ Is recommended by her Rhoer advisor ▪ Is recommended by an outside source (e.g., minister, teacher, etc.) ▪ Completes a 300-word typed essay on her goals and what she has to offer mankind

RD: (1) Miss Rhoer/Rhoer of the Year Contestant Application (2) Submit documents verifying grades, school activities and achievements (3) Copy of the International Corporate Headquarters Rhoer receipt and financial membership report that verifies member's and Rhoer club financial status with Headquarters

E: Rhoers

AD: Received by March 24<sup>th</sup>

S: Northeastern Region Rhoer coordinator

#### MISS RHOER PAGEANT CONTEST - BOULE YEAR

D: Regional trophy, sash, tiara and travel award to Boule. If the regional winner is unable to attend, the runner up will represent the region

C: Contestants judged on talent, oratory and overall knowledge ▪ There can only be one representative from each club ▪ Applicant must have a letter of recommendation from her advisor and a non-sorority member ▪ Has a 2.5 or better GPA

RD: (1) Miss Rhoer/Rhoer of the Year Contestant Application (2) Submit a copy of first and second quarter report card for the school year (3) Copy of the International Corporate Headquarters Rhoer receipt and financial membership report that verifies member's and Rhoer club financial status with Headquarters

E: Rhoers

AD: Received by March 24<sup>th</sup>

S: Northeastern Region Rhoer coordinator

## RHOER CLUB AWARDS

### RHOER CLUB OF THE YEAR AWARD

- D: Regional trophy awarded to winner and certificates for 2<sup>nd</sup> and 3<sup>rd</sup> place given annually. Regional winner may apply for the International Rhoer Club of the Year award
- P: Presented to the club with the most outstanding chapter activities documented in the form of a display/scrapbook
- C: The display must contain a scrapbook or photo album of the club activities to be consistent with the National Awards Criteria ▪ Creativity is stressed ▪ Documents club activities (evidence of community service work that has been done, programs developed/sponsored by the club, educational outings or workshops/trainings) as it relates to the sorority's theme ▪ Scrapbook must contain (1) a table of contents (2) a roster listing addresses and phone numbers of Rhoers and advisor(s) (3) A biography of each Rhoer in the club (100-word essay) ▪ Pictures arranged in chronological order and labeled with a description ▪ The pictures have a royal blue or gold background
- RD: (1) Rhoer Club of the Year Application (2) Copy of the International Corporate Headquarters Rhoer receipt and financial membership report that verifies member's and Rhoer club financial status with Headquarters
- AD: Received by March 24<sup>th</sup>
- S: Northeastern Region Rhoer coordinator

## RHOER AWARDS OPEN TO SORORS

### RHOER CLUB ADVISOR OF THE YEAR

- D: Plaque awarded annually at the regional conference. **Boule year** regional winner information will be forwarded to National Achievement and Awards Committee. (RCAY may not receive the award two years in a row to align with the National Criteria and Rhoer Handbook
- P: To recognize a Soror who provides outstanding service to a Rhoer club in the Northeastern Region
- C: Evidence of nomination by the advising alumnae chapter ▪ Evidence of a supportive and amiable relationship between advisor and Rhoer club ▪ Evidence that advisor's leadership resulted in clubs compliance with sorority communicative and administrative obligations (e.g., forms submitted, reports filed, submission made to the Aurora) ▪ Advisor profile show evidence that her qualities support the nomination ▪ Application packet submitted by deadline
- RD: (1) General application (2) Advisor profile (3) Letter of recommendation from Rhoer club president and Chapter Basileus (4) Copy of the International Corporate Headquarters Rhoer receipt and financial membership report that verifies members and Rhoer club financial status with Headquarters (3) Copy of the sponsoring chapter's receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the sponsoring chapter's receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and member's financial status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt
- E: Alumnae Soror serving as Rhoer club advisor
- AD: Received by March 24<sup>th</sup>
- S: Northeastern Region Achievement and Awards Committee chairperson

## NER AWARDS APPLICATION CHECKLIST

*All applications and documentation must be RECEIVED by the March 24<sup>th</sup> 11:00 PM deadline*

- \_\_\_\_\_ Have you reviewed the updated NER Achievement & Awards manual to determine all of the awards your chapter members or chapter can apply for and to be sure all requirements are met?
- \_\_\_\_\_ Are the applications being submitted typed or neatly printed?
- \_\_\_\_\_ Is back up documentation supporting the members or chapter's accomplishments attached to the application neat and legible?
- \_\_\_\_\_ If the application requires a transcript is the transcript an official transcript in a seal envelope from the university's registrar office?
- \_\_\_\_\_ Has application been doubled checked by another chapter member to be sure all documentation is included?
- \_\_\_\_\_ Are the current chapter receipt and financial membership report from Sigma Gamma Rho Sorority, Inc. International Corporate Headquarters included in the documentation?
- \_\_\_\_\_ Is the current chapter receipt with the NER Grammateus signature included with the application?
- \_\_\_\_\_ Is the application signed and dated by the proper individuals?
- \_\_\_\_\_ If submitting documentations by email are the scanned copies legible? Use a commercial grade scanner to compress the size of the file submitted via email.
- \_\_\_\_\_ If submitting documentation by email, did you zip the files to reduce the size of the file sent through email? TIP: Send one email for each application and include the name in the subject field.
- \_\_\_\_\_ If submitting documentation by mail did you include delivery tracking? **DO NOT SEND WITH SIGNATURE REQUIRED! NO ONE WILL BE AT HOME TO SIGN FOR DOCUMENTS. Be sure to include an email address where a confirmation of receipt can be sent.**
- \_\_\_\_\_ If chapter is applying for chapter programming or chapter reporting awards does your application include documentation for activities to take place after the March 24th deadline?  
*Applications should include supporting documentation from regional conference to regional conference.*
- \_\_\_\_\_ Does your Hattie Mae Redford Intent to Exhibit application include the *Northeastern Region Chapter Program Report Form*?
- \_\_\_\_\_ Will your chapter display follow the guidelines for Regional Protocol for Chapter Displays?

### Award of Achievement Application

Applicant is (Circle one):                      Soror                      Philo                      Rhoer  
Name \_\_\_\_\_ Chapter \_\_\_\_\_  
(Phonetic Pronunciation) \_\_\_\_\_  
Philo/Rhoer Advisor Name & Telephone Number \_\_\_\_\_  
Home Address \_\_\_\_\_  
\_\_\_\_\_  
School Address \_\_\_\_\_  
\_\_\_\_\_  
Email Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ School Phone \_\_\_\_\_  
Major \_\_\_\_\_ Classification \_\_\_\_\_  
Date of Induction \_\_\_\_\_ Date of Graduation \_\_\_\_\_

Sorority Activities: (Include all offices held, years served, committee service, etc.)  
Provide detailed information: *(Attach additional sheets if necessary)*

Community/School Related Activities: *(Attach additional sheets if necessary)*

Recommended by \_\_\_\_\_ Chapter  
\_\_\_\_\_ Basileus  
\_\_\_\_\_ Advisor

**Please Attach:**

1. Letter of recommendation from Basileus, chapter officer, Philo/Rhoer Club president, and/or Philo/Rhoer Club advisor;
2. Evidence of meritorious service in community and/or school related activities.
3. Copy of the chapter financial receipts from International Corporate Headquarters and Northeastern Region Grammateus

SEND TO:                      NE Region Achievement and Awards Committee Chairperson  
Must be received by March 24<sup>th</sup>

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A & A Committee Use Only

\_\_\_\_\_ Member is financial with International Corporate Headquarters for current year  
\_\_\_\_\_ Member is financial with NE Region for current year  
\_\_\_\_\_ Chapter is financial with International Corporate Headquarters for current year  
\_\_\_\_\_ Chapter is financial with NE Region for current year  
\_\_\_\_\_ Rhoer/Philo Advisor is financial with International Corporate Headquarters for current  
year  
\_\_\_\_\_ Rhoer / Philo Advisor is financial with NE Region for current year  
\_\_\_\_\_ Rhoer club/ Philo Group is financial with International Corporate Headquarters for  
current year  
\_\_\_\_\_ Rhoer club / Philo Group is financial with NE Region for current year

DO NOT WRITE BELOW THIS LINE

-----  
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_____	Member is financial with International Corporate Headquarters for current year
_____	Member is financial with NE Region for current year
_____	Chapter is financial with International Corporate Headquarters for current year
_____	Chapter is financial with NE Region for current year
_____	Rhoer/Philo Advisor is financial with International Corporate Headquarters for current
year	
_____	Rhoer / Philo Advisor is financial with NE Region for current year
_____	Rhoer club/ Philo Group is financial with International Corporate Headquarters for
current year	
_____	Rhoer club / Philo Group is financial with NE Region for current year



GENERAL APPLICATION  
FOR NORTHEASTERN REGION ACHIEVEMENT & AWARDS

*NOTE: Use this application to apply for any award where an application is required and not included in the Achievement & Awards manual. Refer to the Achievement & Awards manual for information on the required and supporting documentation that must be sent with this application, the due date for submitting this application, and the person to whom this application must be sent.*

AWARD APPLYING FOR: \_\_\_\_\_

Applicant is (circle one): Soror                      Philo                      Rhoer                      Non-Soror

Name of applicant: \_\_\_\_\_

(Phonetic Pronunciation) \_\_\_\_\_

Chapter: \_\_\_\_\_

University: \_\_\_\_\_

Submitter's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

School Address: \_\_\_\_\_

Home Telephone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email Address: \_\_\_\_\_ School Telephone #: \_\_\_\_\_

Major: \_\_\_\_\_ Classification: \_\_\_\_\_

Date of Induction: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

Highest degree: AA/AS      BA/BS                      MA/MS JD                      PhD/EdD

SECTION I: Write a profile of yourself. In the profile address how you have fulfilled the purpose for the award you are applying for. You may attach additional sheets if necessary.

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1. Please attach and send all required and supporting documentation required for the award application to the designated person.
2. Copy of the chapter financial receipts from International Corporate Headquarters and Northeastern Region Grammateus

----- All materials must be received by March 24<sup>th</sup> -----

A & A Committee Use Only

\_\_\_\_\_ Member is financial with International Corporate Headquarters for current year  
\_\_\_\_\_ Member is financial with NE Region for current year  
\_\_\_\_\_ Chapter is financial with International Corporate Headquarters for current year  
\_\_\_\_\_ Chapter is financial with NE Region for current year  
\_\_\_\_\_ Rhoer/Philo Advisor is financial with International Corporate Headquarters for current  
year  
\_\_\_\_\_ Rhoer / Philo Advisor is financial with NE Region for current year  
\_\_\_\_\_ Rhoer club/ Philo Group is financial with International Corporate Headquarters for  
current year  
\_\_\_\_\_ Rhoer club / Philo Group is financial with NE Region for current year

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_____	Member is financial with NE Region for current year
_____	Chapter is financial with International Corporate Headquarters for current year
_____	Chapter is financial with NE Region for current year
_____	Rhoer/Philo Advisor is financial with International Corporate Headquarters for current year
_____	Rhoer / Philo Advisor is financial with NE Region for current year
_____	Rhoer club/ Philo Group is financial with International Corporate Headquarters for current year
_____	Rhoer club / Philo Group is financial with NE Region for current year

*Sigma Gamma Rho Sorority, Inc.*

*Northeastern Region Miss Rhoer*

*Submit Information to Northeastern Region Rhoer Coordinator*

*PLEASE PRINT IN BLACK INK OR TYPE*

Check One: \_\_\_\_\_ Regional Contestant (Rhoer of the Year)  
\_\_\_\_\_ National Contestant (Miss Rhoer Pageant)

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*Application must be received by March 24<sup>th</sup>*

Name \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_

Parent's Name \_\_\_\_\_

Sponsoring Chapter \_\_\_\_\_ Region \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Chapter Basileus \_\_\_\_\_

Rhoer Advisor(s) \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

High School \_\_\_\_\_ Grade \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Grade Point Average \_\_\_\_\_ Attach Official Transcript from High School

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Description of Performance \_\_\_\_\_

\_\_\_\_\_

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List of Props/Equipment needed (e.g., Piano, Microphone, Cassette/CD player)

School Activities\_\_\_\_\_

\_\_\_\_\_

Church Activities\_\_\_\_\_

\_\_\_\_\_

Community Activities\_\_\_\_\_

\_\_\_\_\_

Awards/Honors\_\_\_\_\_

\_\_\_\_\_

Office/Duty as Rhoer\_\_\_\_\_

\_\_\_\_\_

*Include Additional Information on a Separate Sheet*

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*For this application packet to be accepted for the Northeastern Region Miss Rhoer Pageant the following **MUST** be included*

1. Fully completed application
2. One letter of recommendation from an outside source (Pastor, teacher)
3. Letter of recommendation from Rhoer advisor
4. 300-word essay on the Rhoer's future as a woman and what she can offer to mankind
5. Transcript verifying GPA
6. Verification of the Rhoer's financial status
7. Resume of participation in activities in high school, awards, honors, and achievements
8. Completed Application must be received by the Northeastern Region Rhoer coordinator by March 24th

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*Contestants for Miss Rhoer Pageant will be Judged in the Following 3 Categories*

1. Oratory – Contestants will write and deliver a 3-5-minute speech. The topic will align with the National Awards criteria or will be determined by the Regional and International Rhoer Coordinators and sent to the Rhoer Clubs each year.
2. Talent – Contestants will present a performing talent such as jazz, tap, ballet, dance, playing of instrument, dramatic readings and/or singing. Performance will be limited to 3 minutes. ALL performances must be in GOOD TASTE
3. Question & Answer – Contestants will answer questions about world issues.

*Sigma Gamma Rho Sorority, Inc.*  
*Northeastern Region Rhoer of the Year*  
*Contestant Application*

*Submit Information to Northeastern Region Rhoer Coordinator*

*PLEASE PRINT IN BLACK INK OR TYPE*

Check One: \_\_\_\_\_ Regional Contestant (Rhoer of the Year)  
                  \_\_\_\_\_ National Contestant (Miss Rhoer Pageant)

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*Application must be received by March 24<sup>th</sup>*

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Name \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_

Parent's Name \_\_\_\_\_

Sponsoring Chapter \_\_\_\_\_ Region \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Chapter Basileus \_\_\_\_\_

Rhoer Advisor(s) \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

High School \_\_\_\_\_ Grade \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Grade Point Average \_\_\_\_\_ Attach Official Transcript from High School

---

Description of Performance \_\_\_\_\_

\_\_\_\_\_

---

List of Props/Equipment needed (e.g., Piano, Microphone, Cassette/CD player)

School Activities \_\_\_\_\_

\_\_\_\_\_

Church Activities \_\_\_\_\_

\_\_\_\_\_

Community Activities \_\_\_\_\_

\_\_\_\_\_

Awards/Honors \_\_\_\_\_

\_\_\_\_\_

Office/Duty as Rhoer \_\_\_\_\_

\_\_\_\_\_

*Include Additional Information on a Separate Sheet*

---

---

*For this application packet to be accepted for the Northeastern Region Miss Rhoer Pageant the following **MUST** be included*

9. Fully completed application
10. One letter of recommendation from an outside source (Pastor, teacher)
11. Letter of recommendation from Rhoer advisor
12. 300-word essay on the Rhoer's future as a woman and what she can offer to mankind
13. Transcript verifying GPA
14. Verification of the Rhoer's financial status
15. Resume of participation in activities in high school, awards, honors, and achievements
16. Completed Application must be received by the Northeastern Region Rhoer coordinator by March 24<sup>h</sup>.

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*Contestants for Miss Rhoer Pageant will be Judged in the Following 3 Categories*

1. Oratory – Contestants will write and deliver a 3-5-minute speech. The topic will align with the National Awards criteria or will be determined by the Regional and International Rhoer Coordinators and sent to the Rhoer Clubs each year.
4. Talent – Contestants will present a performing talent such as jazz, tap, ballet, dance, playing of instrument, dramatic readings and/or singing. Performance will be limited to 3 minutes. ALL performances must be in GOOD TASTE
5. Question & Answer – Contestants will answer questions about world issues.

*Sigma Gamma Rho Sorority, Inc.*  
*Northeastern Region Miss Rhoer & Northeastern Region Rhoer of the Year*  
*Application Directions (2 separate awards)*

*This application will be used for contestants applying for the Northeastern Region Rhoer of the Year / Northeastern Region Miss Rhoer Competition. Please print legibly in Black Ink or Type Application.*

- I. Please note at the top of page 48 there is a place to check (✓) and indicate if this application is for the Miss Rhoer Pageant or Rhoer of the Year Competition.
- II. Complete all parts of the application as indicated
- III. If you are completing this application for the Rhoer of the Year Competition, please note:

*For This Application Packet to be Accepted for the Rhoer of the Year Competition the Following MUST be Included*

- 1. Fully completed this application
- 2. Transcript verifying GPA
- 3. Letter of recommendation from Rhoer club advisor
- 4. Documentation to support participation/involvement in Rhoer club and community activities
- 5. Verification of receipt of awards, recognitions, or honors received

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*Contestants for Rhoer of the Year will be Judged in the Following Areas*

- A). "B" or better Grade Point Average
  - B). Active participation in Rhoer club
  - C). Evidence of leadership ability
  - D). Evidence of positive attitude
  - E). School, church, civic, community involvement
  - F). Awards, recognition, honors received
- 
- IV. Information regarding requirements and judging criteria for the Miss Rhoer Pageant are included on page two of this application.
  - V. Once application is completed mail it by March 24<sup>th</sup> to the following persons:
    - Rhoer of the Year                      Northeastern Region Rhoer coordinator
    - Miss Rhoer Pageant                      Northeastern Region Rhoer coordinator
  - VI. For additional information consult the Rhoer Handbook or contact Northeastern region and/or National Rhoer coordinators.

# Rhoer Club of the Year Application

*Submit Information to Northeastern Region Rhoer Coordinator*

All materials must be received by March 24<sup>th</sup>

Name: \_\_\_\_\_

Chapter: \_\_\_\_\_ Number of Rhoers in Club: \_\_\_\_\_

Rhoer Club Advisor: \_\_\_\_\_

Last Name

First Name

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

List of Display Items (i.e., scrapbook, video, display boards, etc.)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

Rhoer Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

A & A Committee Use Only

\_\_\_\_\_ Sponsoring Chapter is financial with International Corporate Headquarters for current year

\_\_\_\_\_ Sponsoring Chapter is financial with NE Region for current year

\_\_\_\_\_ Rhoer Club Advisor is financial with International Corporate Headquarters for current year

\_\_\_\_\_ Rhoer Club Advisor is financial with NE Region for current year

\_\_\_\_\_ Rhoer Club is financial with International Corporate Headquarters for current year



**Rhoer Advisor of the Year Application**  
*Submit Information to Northeastern Region Awards Chairperson*

Name\_\_\_\_\_

Chapter\_\_\_\_\_

Email\_\_\_\_\_

Address\_\_\_\_\_

City\_\_\_\_\_State\_\_\_\_\_Zip code\_\_\_\_\_

Phone (     ) \_\_\_\_\_Occupation title\_\_\_\_\_

Number of years of service as a Rhoer club advisor\_\_\_\_\_

Number of members in Rhoer club \_\_\_\_\_

What are some of the activities that you helped to sponsor as an advisor? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What do you feel are the benefits of being a Rhoer club advisor?\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What are some of the obstacles you face as an advisor?\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What are some of the methods you have used to recruit young women into your Rhoer club?

1)\_\_\_\_\_

2)\_\_\_\_\_

3)\_\_\_\_\_

While you have been involved with the Rhoer club, how many Rhoers have become members of Sigma Gamma Rho Sorority, Inc.?

*(Please indicate name, chapter, city/state they are currently in –attach a separate list to application)*

Signature\_\_\_\_\_Date\_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

A & A Committee Use Only

\_\_\_\_\_Sponsoring Chapter is financial with International Corporate Headquarters for current year

\_\_\_\_\_Sponsoring Chapter is financial with NE Region for current year

\_\_\_\_\_Rhoer Club Advisor is financial with International Corporate Headquarters for current year

\_\_\_\_\_Rhoer Club Advisor is financial with NE Region for current year

\_\_\_\_\_Rhoer Club is financial with International Corporate Headquarters for current year

## SIGMA CONTACT INFORMATION

Northeastern Region Syntaktes  
Soror Thomasina Gore

[nersyntaktes@sgrhoneregion.com](mailto:nersyntaktes@sgrhoneregion.com)

Northeastern Region Undergraduate Chapter  
Coordinator

Soror Elicia Sellers  
[nerucc@sgrhoneregion.com](mailto:nerucc@sgrhoneregion.com)

Northeastern Region Programs Coordinator  
Soror Barbara Sawyer  
[ner.programscommittee@sgrhoneregion.com](mailto:ner.programscommittee@sgrhoneregion.com)

Northeastern Region Rhoer Coordinator  
Soror Towanda Maddox  
[Ner.rhoercoordinator@sgrhoneregion.com](mailto:Ner.rhoercoordinator@sgrhoneregion.com)

NORTHEASTERN REGION ACHIEVEMENT &  
AWARDS –CO-CHAIRPERSON  
Soror Sandra Aguilar  
[awards@sgrhoneregion.com](mailto:awards@sgrhoneregion.com)

NORTHEASTERN REGION ACHIEVEMENT &  
AWARDS - CO-CHAIRPERSON  
Soror Oprah Martin  
[awards@sgrhoneregion.com](mailto:awards@sgrhoneregion.com)

Send applications and forward any questions to:  
Soror Sandra Aguilar  
Achievement and Awards Committee  
PO Box 1001  
Hopewell Junction, New York 12533

[awards@sgrhoneregion.com](mailto:awards@sgrhoneregion.com)

or via Dropbox.com at the following link:

<https://www.dropbox.com/request/tWwdSOPHKNdXjfVC626q>

All applications MUST be RECEIVED by the March 24<sup>th</sup>, 2019, 11:00 PM deadline.

# SIGMA GAMMA RHO SORORITY, INC.



## ACHIEVEMENT AND AWARDS MANUAL NORTHEASTERN REGION

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Compiled by Northeastern Region Achievement & Awards Committee  
Adrienne Spivey – Chairperson, 2006-2008

•  
Jennifer Jones, Chairperson, 2008-2010

•  
Dr. Jodi Jacobs, Chairperson, 2010-2014

•  
Jacqueline Greely, Chairperson, 2014-2016

•  
Frances Bates & Demetrice Thomas, Co-Chairpersons, 2016-2018

•  
Sandra Aguilar & Oprah Martin, Co-Chairpersons 2018-2020

Updated February 2019

Updated January 2018

Updated September 2017

Updated January 2017

Updated January 2016

Updated November 2014

Updated July 2012

Updated November 2010

Updated May 2010

Updated January 2010

Updated September 2009 Updated March 2009 v1



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This manual contains detailed information about Northeastern Region awards and those national awards that require regional competition. Information about the awards has been organized as follows:

<u>Code</u>	<u>Explanation</u>
D	- Description of Award
P	- Purpose of Award
C	- Criteria for Award
RD	- Required Documentation
E	- Eligibility Requirements
AD	- Application Deadline
S	- Submission Requirement
R	- Receipt of Application
RA	- Response to application submission

### AWARDS PROCESS:

1. The Northeastern Region Awards Manual is updated annually; please make sure that you have the most up to date manual before proceeding. Manuals are available online in the Sigma Download Center, located at <http://sgrhonoregion.com>.
2. Carefully read the Required Documentation for awards.
3. An application is required for all awards.
4. The deadline for submission of applications is March 24<sup>th</sup>, 11:00 pm.
5. All required documentation must be submitted with applications by the designated deadline in order for the submission to be considered eligible for judging.
6. The applicant is accountable for making sure all required documentation is submitted. The achievement and awards committee will not notify chapters or individuals if documentation is missing.
7. Chapters submitting incomplete applications for the Hattie Redford intent to exhibit will not be eligible to a display at the regional conference. Chapters will be notified of disqualification.

### **IMPORTANT \*\*\*CHANGE TO THE AWARDS PROCESS\*\*\* IMPORTANT**

8. Mail submissions are to be received in hand by March 24<sup>th</sup>. Mail tracking is encouraged for your concern. If there is a delay in the mailing system, written notice must be given to the awards chair prior to the close of March 24<sup>th</sup>.
9. Electronic Submission of applications is no longer allowed to be submitted by email. As of the 2012 Sorority year, Electronic submissions require the download of DropBox. This free software can be downloaded at [www.dropbox.com](http://www.dropbox.com). Please take the time to familiarize yourself with Dropbox prior to submission deadlines, as to avoid any delays in your application.
10. All awards submissions are due in by the March 24<sup>th</sup> deadline.



## INDIVIDUAL AWARDS

### AWARD OF ACHIEVEMENT (National Bylaws Section 802.b.2; S.O.P. Section 8.324)

- D: Certificate(s) are presented annually at the Northeastern Region Conference. **Boule year winner's information will be submitted to the National Achievement and Awards committee.**
- P: To recognize meritorious service to the sorority by promoting and interpreting Sigma Gamma Rho to the community and /or to acknowledge those publicly recognized for outstanding achievement in other areas of service.
- C: Evidence that the applicant has promoted and interpreted the sorority program to the community ▪ Evidence of Soror, Philo or Rhoer recruiting and orienting new members ▪ Evidence of public recognition of Soror, Philo or Rhoer for outstanding achievement in academic or community service ▪ Evidence of committee membership ▪ Evidence of leadership offices held ▪ Evidence of participation in community activities ▪ Undergraduates evidence of school related activities ▪ Application packet submitted by deadline
- RD: (1) Application for Award of Achievement (2) Letter of recommendation from chapter Basileus/president /other chapter officer or letter from such person outside sorority who has knowledge of applicant's expertise, performance, community service and who deem her worthy of such recognition by news articles, photos or certificates (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt (7) Philo and Rhoer applications must include proof (receipts) for Philo and Rhoer sponsoring chapter and advisor are financial.
- E: Soror and Sigma affiliates [Regional winner(s) recommended for National award]
- AD: Received by March 24<sup>th</sup>
- S: Northeastern Region Achievement and Awards Committee chairperson

### OLLIE V. GREENE HUMANITARIAN AWARD (National S.O.P. Section 8.230)

- D: One certificate given annually at Northeastern Region conference. **Boule year winner's information will be submitted to the National Achievement and Awards committee.**
- P: To recognize the Soror, Sigma affiliate, or community person who best epitomizes the life of George Washington Carver in continuance of Soror Greene's contribution in developing and implementing Sigma Gamma Rho's National Carver Week Project.
- C: Evidence of emulation of Carver's life as a scientist and humanitarian ▪ application packet submitted by deadline
- RD: (1) General application (2) Documentation of credentials supporting the application (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt (7) Philo and Rhoer applications must include proof (receipts) for Philo and Rhoer sponsoring chapter and advisor are financial.
- E: Soror, Sigma affiliates or Northeastern Region community person
- AD: Received by March 24<sup>th</sup>
- S: Northeastern Region Achievement and Awards Committee chairperson



HALL OF FAME AWARD (National S.O.P. Section 8.326)

- D: One plaque given annually at the Northeastern Region conference. **Boule year winner's information will be submitted to the National Achievement and Awards committee.**
- P: To recognize Sorors who provide consistent service to the sorority and the Northeastern Region
- C: Chapter recommendation ▪ Evidence of at minimum 20 consecutive years active and financial sorority membership ▪ Sigma Profile shows evidence of regional and national level participation ▪ Application packet submitted by deadline
- RD: (1) General Application (2) Chapter Basileus letter of recommendation for Hall of Fame Award (3) Sigma Profile with documentation supporting nomination for Award (4) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (5) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (6) Alumnae: NEF receipt (7) Alumnae: SPEAR receipt (8) Chapter recommended Soror(s) [Regional winner recommended for National award]
- E: Graduate Sorors
- AD: Received by March 24<sup>th</sup>
- S: Northeastern Region Achievement and Awards Committee chairperson

NORTHEASTERN REGION COMMUNITY SERVICE AWARD

- D: Medallion (s) given annually to Soror(s) at the Northeastern Region conference
- P: To recognize outstanding service in the community
- C: Evidence of outstanding community service in education, politics or religion ▪ Application packet submitted by deadline
- RD: (1) General application (2) A letter of reference verifying community service in area indicated for applicant (3) Supporting documentation—citations, letters of recognition, etc.—from community service organizations or institutions that have knowledge of the service the applicant has rendered (4) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (5) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (6) Alumnae: NEF receipt (7) Alumnae: SPEAR receipt
- E: Sorors
- AD: Received by March 24<sup>th</sup>
- S: Northeastern Region Achievement and Awards Committee chairperson

NORTHEASTERN REGION NEW FRONTIER AWARDS

- D: Plaque given annually to a member of the Northeastern community at the regional conference
- P: To recognize an outstanding member of the Northeastern for contributions to community survival
- C: Evidence of outstanding community service in education, religion, politics, or community development ▪ Evidence such service was rendered within the regional year in which application is made ▪ Evidence applicant is recommended by a Northeastern Region chapter ▪ Application packet submitted by deadline
- RD: (1) General Application (2) Recommendation letter signed by recommending NE Region chapter Basileus and Anti-Grammateus (3) Two additional letters of reference from organization(s) or institution (2) that has knowledge of the service the applicant has rendered (4) Materials (news articles, photos etc.) that provide supportive evidence to the community service contributed in the area(s) indicated for the applicant (5) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (6) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (7) Alumnae: NEF receipt (8) Alumnae: SPEAR receipt
- E: Members of Northeastern communities (Sorors & non-Sorors)





AD: Received by March 24<sup>th</sup>

S: Northeastern Region Achievement and Awards Committee chairperson

REGIONAL CAMPUS-OUTSTANDING ACTIVITIES AWARD (National Bylaws Section 703.a.1; S.O.P. Section 8.210)

D: Plaque given annually to an undergraduate Soror at the Northeastern Region conference

P: To recognize a graduating senior having the most outstanding record in school and sorority activities during her undergraduate career

C: Evidence of participation in school clubs, organizations and other University activities freshmen through senior year ▪ Evidence of participation in sorority activities induction through senior year at the chapter, regional and /or national levels ▪ Evidence of good financial standing at chapter, regional and national levels-induction through senior year ▪ Application packet submitted by deadline

RD: (1) General application (2) Official transcript in sealed envelope (3) Materials (award letters, letters of recognition, certificates, news articles, etc.) that give evidence of outstanding undergraduate activities (4) Copy of receipt and membership listing from the International Corporate Headquarters from induction to senior year (5) Copy of the NE Region receipt with NE Region Grammateus signature that documents the chapter's and financial members status from induction to senior year

E: Undergraduate Sorors with senior standing

AD: Received by March 24<sup>th</sup>

S: Northeastern Region Achievement and Awards Committee chairperson

REGIONAL CAMPUS-OUTSTANDING SCHOLARSHIP AWARD (National Bylaws Section 703.a.2; S.O.P. Section 8.211)

D: Plaque given annually to undergraduate Soror with highest G.P.A at Northeastern Region conference

Certificates given annually to all applying undergraduate Sorors

P: To honor academic excellence among undergraduate Sorors in the Northeastern Region

C: Grade point average of 3.00 or higher ▪ Application packet submitted by deadline

RD: (1) General application (2) Official transcript in sealed envelope (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status

E: Undergraduate Sorors

AD: Received by March 24<sup>th</sup>

S: Northeastern Region Achievement and Awards Committee chairperson

UNDERGRADUATE CHAPTER ADVISOR OF THE YEAR

D: Plaque awarded annually at the Northeastern Region conference

P: To recognize a Soror who provides outstanding service to an undergraduate chapter in the Northeastern Region

C: Evidence of nomination by the advised undergraduate chapter ▪ Evidence of a supportive and amiable relationship between advisor and undergraduate advisee ▪ Evidence that advisor's leadership resulted in chapter's compliance with sorority communicative and administrative obligations (e.g., forms submitted, reports filed, submission made to the Aurora) ▪ Advisor profile show evidence that her qualities support the nomination ▪ Application packet submitted by deadline



- RD: (1) General application (2) Advisor profile (3) Letter of recommendation from Basileus of the undergraduate chapter (4) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (Undergraduate and sponsoring alumnae chapter) (5) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (Undergraduate and sponsoring alumnae chapters) (6) Alumnae: NEF receipt (7) Alumnae: SPEAR receipt
- E: Alumnae Anti-Basilei serving as advisors to undergraduate chapters
- AP: Received by March 24<sup>th</sup>
- S: Northeastern Region Achievement and Awards Committee chairperson

#### RHOER CLUB ADVISOR OF THE YEAR

- D: Plaque awarded annually at the Northeastern Region conference
- P: To recognize a Soror who provides outstanding service to a Rhoer club in the Northeastern Region
- C: Evidence of nomination by the advised Rhoer club ▪ Evidence of a supportive and amiable relationship between advisor and Rhoer club ▪ Evidence that advisor's leadership resulted in clubs compliance with sorority communicative and administrative obligations (e.g., forms submitted, reports filed, submission made to the Aurora) ▪ Advisor profile show evidence that her qualities support the nomination ▪ Application packet submitted by deadline
- RD: (1) General application (2) Advisor profile (3) Letter of recommendation from Rhoer club president (4) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (Rhoer club and sponsoring chapter) (5) Copy of the sponsoring chapter's receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (6) Alumnae: NEF receipt (7) Alumnae: SPEAR receipt
- E: Alumnae Soror serving as Rhoer club advisor
- AP: Received by March 24<sup>th</sup>
- S: Northeastern Region Achievement and Awards Committee chairperson



## CHAPTER AWARDS

### CHRISTINE E. TRIGG AWARD

- D: A certificate and a \$100 Monetary Award given annually  
P: To recognize the undergraduate chapter reporting the largest increase in membership above five (inductees) from conference to conference  
C: Submit national and Northeastern Region remittance forms and/or Recommended Prospective Membership Report (RPMR) in accordance with sorority guidelines  
RD: (1) General Application (2) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (3) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status  
E: Undergraduate chapters  
AD: Received by March 24<sup>th</sup>  
S: Northeastern Region Achievement and Awards Committee chairperson

### CONFERENCE ATTENDANCE AWARD

- D: Certificate awarded annually  
P: To the alumnae and undergraduate chapter with the largest percentage of registered members at the regional conference. (Host chapters are exempt from competition for this award.)  
C: Registration submitted for Northeastern Region conference by "*Late Date*" deadline outlined in regional registration packets. (On-site registrants will not be counted.)  
RD: (1) General application (2) Submission of regional registration forms to regional Grammateus (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt  
E: Alumnae and undergraduate chapters  
AD: Received by March 24<sup>th</sup>  
S: Application to the Northeastern Region Achievement and Awards Committee chairperson. The Northeastern Region Grammateus to confirm registration received.

### DR. MYNORA J. BRYANT VISIONARY AWARD

- D: Plaque awarded annually at the Northeastern Region conference  
P: To recognize the chapter that exemplifies the principles of innovation, vision and collaboration in the implementation of the Buckle-Up America program.  
C: A one-page narrative that illustrates the creative and visionary implementation of the Buckle-Up America program ▪ Evidence of collaboration with Greek and non-Greek organizations ▪ Certificates and/or letters from participating law enforcement group(s) ▪ Proof of news coverage ▪ Supporting documentation (e.g. pictures, news articles, etc.) ▪ Application packet submitted by deadline  
RD: (1) One-page narrative (2) General Application (2) Supporting documentation (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt  
E: Alumnae and Undergraduate Chapters  
AD: Received by March 24<sup>th</sup>  
S: Northeastern Region Achievement and Awards Committee chairperson



**HATTIE REDFORD AWARDS** (National Bylaws Section 804.D and S.O.P. Section 8.344)

- D: Two plaques (one graduate, one undergraduate) awarded annually at the Northeastern Region conference. Regional winners exhibit materials at Boule and compete for best exhibits of chapter achievement from Boule to Boule
- P: To encourage communication via exhibits of chapter ideas and activities to all Sorors and affiliates
- C: Compliance with regional standard operating procedures (e.g., filing regional chapter report, being financial with the region) must be demonstrated ▪ Exhibit meets the highest evaluative criteria of the NE Region evaluation sheet ▪ Scrapbook meets the highest evaluative criteria of the NE Region evaluation sheet ▪ Documentation of activities and school/agency/organization and /or via news articles ▪ Exhibit is completely set up with the time frame requested by the Achievement and Awards Committee ▪ Intent to Exhibit form is submitted by the deadline ▪ Chapter displays must be set up and complete at the Northeastern Region conference **by 7:00 am Saturday. The display room will close for grading at 7am sharp**
- **Note: any expense for electrical required for the chapter display will be paid by the chapter.**
- RD: (1) Hattie Mae Redford Intent to Exhibit Form (2) Copy of Northeastern Region Chapter Report Form (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt (7) *After chapter receives the approval to exhibit from the A&A co-chair, chapter must submit the "Intent to exhibit updates memo attachment" by the designated date.*
- E: Alumnae and undergraduate chapters
- AD: Received by March 24<sup>th</sup>
- S: Northeastern Region Achievement and Awards Committee chairperson

**MARY LOU ALLISON LITTLE LOVING CUP AWARD** (National Bylaws Section 804.Cand S.O.P. 8.343)

- D: A plaque is presented annually to one graduate and one undergraduate chapter at the Northeastern Region Conference. **Boule year winner(s) documentation will be submitted to the National Achievement and Awards committee.**
- P: (Regionally) to recognize the graduate and undergraduate chapter reporting the MOST OUTSTANDING PROGRAMS
- C: Evidence of pre-planning year's programs & activities using goals and objectives ▪ Evidence that activities project the Sigma image ▪ Publicly promotes Sigma activities (e.g., Founders Day, Sigma Week, National Youth Project) ▪ Contributes to the implementation and maintenance of Sigma's National Programs ▪ Evidence of support to the growth and development of undergraduates ▪ Evidence of support of activities of other Sigma Chapters ▪ Evidence that programs were implemented ▪ Northeastern Region Chapter Report Form and documentation packet submitted by deadline
- RD: (1) Mary Lou Allison Little Loving Cup Award Application (2) NER Chapter Report Form with award application (3) Documentation supporting NER Chapter Report Form (4) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (5) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (6) Alumnae: NEF receipt (7) Alumnae: SPEAR receipt
- E: Alumnae and Undergraduate chapters
- AP: Received by March 24<sup>th</sup>
- S: Northeastern Region Achievement and Awards Committee chairperson  
Northeastern Region Programs Chair



[Northeastern Region conference winner(s) recommended for National award will update submission to cover Boule to Boule]

**MEMBERSHIP DEVELOPMENT AWARD**

- D: Certificate awarded annually  
P: To the alumnae chapter reporting the largest increase in membership (new inductees) for current sorority fiscal year.  
C: Submit national and regional remittance forms in accordance with sorority guidelines  
E: Alumnae chapters  
RD: (1) General Application (2) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (3) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (4) Alumnae: NEF receipt (5) Alumnae: SPEAR receipt  
AD: Received by March 24<sup>th</sup>  
S: Northeastern Region Achievement and Awards Committee chairperson. Northeastern Region Syntaktes to confirm numbers

**NATIONAL UNDERGRADUATE CHAPTER SERVICE GRANT** (National Bylaws Section 804.F; S.O.P. Section 8.346 and undergraduate service grant application)

- D: A certificate and \$150 Monetary Award (maximum of \$1,500.00 to be granted annually)  
P: To award undergraduate chapters with five or more financial members who submit its program of activities according to the criteria  
C: Submit application (signed by Chapter advisor) to Regional Undergraduate Chapter Coordinator  
▪ Evidence of submission of chapter program of activities in accordance with criteria  
▪ Application submitted by deadline  
RD: (1) Application signed by Chapter advisor (2) Evidence of submission of program of activities (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status  
E: Undergraduate chapters  
AD: Refer to undergraduate service grant application  
S: Northeastern Region undergraduate chapter coordinator

**NATIONAL YOUTH PROJECTS AWARD** (National Bylaws Section 804.A, S.O.P. Section 8.341 and forms)

- D: A certificate and one monetary award of \$150 annually to one chapter. **Boule year winner's documentation will be submitted to the National Achievement and Awards committee.**  
P: To recognize the chapter that makes the most contribution and progress towards the development and implementation of Sigma Gamma Rho's National Youth Project.  
C: Evidence of community service activities ▪ Evidence of volunteering at hospitals, nursing homes, schools for the mentally retarded and/or handicapped, etc. ▪ Evidence of involvement in the Sigma Drop-In ▪ Evidence of involvement in activities/programs geared towards education and development of the youth (e.g., Teen town; guidance clinics; youth programs; community activities; etc.)  
RD: (1) Application for the National Youth Project (2) Documentation to support the planning and implementation youth projects (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt  
E: Alumnae and undergraduate chapters





AD: Received by March 24<sup>th</sup>

S: Northeastern Region Achievement and Awards Committee chairperson. Committee will coordinate judging with the Northeastern Region youth services coordinator

NORTHEASTERN REGION SING AND STEP CONTEST

D: One trophy each, presented annually to the best undergraduate and graduate chapter performance at the regional conference. Certificates presented annually to second and third place performances in undergraduate and graduate category.

P: To recognize chapters in the Northeastern Region who best exhibit songs and steps at the Northeastern Region conference

C: Best presentation in five minutes or less performed by individual chapters, using songs that focus on Sigma Gamma Rho and that are in good moral taste ▪ Songs focus on Sigma women, their life-styles and philosophy ▪ Songs show originality in composition ▪ Songs are well enunciated ▪ Songs exhibit mastery of lyrics ▪ Steps show originality in composition ▪ Steps display mastery and precision ▪ Dress uses sorority colors ▪ Dress displays uniformity and creativity

RD: (1) NE Region Sing and Step Contest Intent to enter form (2) Chapter roster signed by chapter advisor (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt

E: Undergraduate teams and graduate Teams

AP: Received by March 24<sup>th</sup>

S: Northeastern Region undergraduate chapter coordinator

OUTSTANDING CHAPTER REPORT AWARD

D: Plaques presented annually to an alumnae and an undergraduate chapter at the regional conference

P: A special recognition for outstanding chapter reporting

C: Evidence of outstanding chapter program(s) worthy of special recognition from the region. Northeastern Region Chapter Report Form submitted by deadline including any evidence of activities taking place from March 1 to the Northeastern Region conference date.

RD: (1) General Application (2) Northeastern Region Chapter Report Form (3) Detailed chapter report with supporting documentation (4) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (5) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (6) Alumnae: NEF receipt (7) Alumnae: SPEAR receipt

E: Alumnae and Undergraduate chapters

AP: Received by March 24<sup>th</sup>

S: Northeastern Region Achievement and Awards chair AND

Alumnae Chapters: Northeastern Region Syntaktes

Undergraduate chapters: Northeastern Region undergraduate chapter coordinator



SIGMA TORCH AWARD (National Bylaws Section 604.B; S.O.P. Section 8.342 and forms)

- D: Certificate presented annually by the Northeastern Region. **Boule year winner's documentation will be submitted to the National Achievement and Awards committee.**
- P: To recognize the outstanding campus chapter for increased membership.
- C: Evidence of increased membership
- RD: (1) Sigma Torch Award Application (2) Documents supporting claim of increased membership. i.e. RPMR(s) approved by the regional Syntaktes (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report including the new members (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status including new members
- E: Undergraduate chapters
- AD: Received by March 24<sup>th</sup>
- S: Northeastern Region Achievement and Awards chair

### COMMUNITY AWARDS

The following awards are open to members of the Northeastern community. Use guidelines for submission of materials.

EVELYN HAWKINS HOOD DISTINGUISHED SERVICE TO MANKIND AWARD (National Bylaws Section 802.B.3; S.O.P. Section 8.323)

- D: A plaque, given to the outstanding person in the community. **Boule year winner will represent the Northeastern Region at the National level.**
- P: Given to the outstanding person in the community whom the sorority wishes to publicly recognize for outstanding achievement in human and community service.
- C: Evidence of outstanding human and community service
- RD: (1) General application (2) A minimum of two letters of reference verifying human and community service from non-Sigma organizations (3) Supporting documentation – citations, letters of recognition, awards, etc. from community service organizations or institutions that have knowledge of the service the applicant has rendered (4) Sigma, Philo or Rhoer applicants a copy of receipts(s) from the International Corporate Headquarters and the Financial Membership Report (5) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (6) Alumnae: NEF receipt (7) Alumnae: SPEAR receipt
- E: Members of Northeastern communities (Sorors & non-Sorors)
- AD: Received by March 24<sup>th</sup>
- S: Northeastern Region Achievement and Awards Committee chairperson

NORTHEASTERN REGION NEW FRONTIER AWARD (see description under individual awards)



## BOULE YEAR AWARDS

### INDIVIDUAL

#### ANNIE W. NEVILLE TALENT AWARD - BOULE YEAR (National Bylaws Section 802.B.1; S.O.P. Section 8.322)

- D: The region will pay transportation to the Boule for the biennial winner of the undergraduate talent contest. The winner participates in the National talent competition for the Annie W. Neville Talent Award and receives a trophy.
- P: To recognize and showcase talent among undergraduates
- C: Evidence that contestant is financial at the regional and national level and is in good standing with her chapter ▪ National participants must be winners of their region's contest held in the same year of the Boule ▪ Displays talent (e. g., dances with grace, sings on key, plays without missing notes) in one of the following categories: singing, instrumental music, gymnastics, oratory, fine arts—painting, drawing, sculpture, designing, drama, or dancing ▪ Displays good elocution ▪ Displays poise (style, confidence, smile, class) ▪ Creativity (costumes-props-clothes enhance the overall affect of the talent that is presented) ▪ Application packet submitted by deadline
- RD: (1) Application for Annie W. Neville Talent Award Contest (2) Letter from Chapter Tamiochus verifying applicant is financial with her chapter (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status
- E: Undergraduate Sorors AD:  
Received by March 24th
- S: Northeastern Region Achievement and Awards Committee chairperson

#### QUALITY PERFORMANCE AWARD - BOULE YEAR (National Bylaws Section 703.B.2; S.O.P. Section 8.222)

- D: Undergraduate selected receives a certificate and paid transportation by Northeastern Region to the Boule
- P: To encourage undergraduate Sorors within the region to pursue candidacy for second grand Anti-Basileus
- C: "Rising" junior ▪ Evidence of good oratorical skills ▪ Evidence of outstanding writing skills ▪ Knowledge of parliamentary procedure ▪ Evidence that applicant has effectively completed a minimum of one office term within her chapter ▪ Evidence that applicant has officer experience in other organizations ▪ Evidence that applicant is financially active and in good standing within her chapter and the region ▪ Testimony that applicant is willing and able to run as a candidate for the office of second grand Anti-Basileus at the Boule ▪ Submitted application packet by the deadline
- RD: (1) Application for Quality Performance Award and supporting documentation (2) Official transcript in sealed envelope (3) One letter of reference that supports communication skills (written and oral) and knowledge of parliamentary procedure (4) Recommendation from chapter or chapter advisor (5) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (6) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (7) Alumnae: NEF receipt (8) Alumnae: SPEAR receipt
- E: Undergraduate Sorors entering their junior year





AD: Received by March 24th

S: Northeastern Region Achievement and Awards Committee chairperson

SIGMA OF THE YEAR AWARD - BOULE YEAR (National Bylaws Section 802.B. 4; S.O.P. Section 8.325)

D: Soror selected by her region during year of a Boule, upon recommendation of National Achievement and Awards Committee, shall be given a Sigma Gamma Rho paid trip to the Boule.

P: To recognize an outstanding undergraduate Soror who shall reign as "Sigma of the Year" from Boule to Boule.

C: Exhibits outstanding leadership ▪ Maintains high scholastic achievement ▪ Fosters and encourages outstanding services to the community ▪ Is instrumental in increasing chapter membership ▪ Has high standards of character and reputation ▪ Projects best Sigma image possible to public ▪ Exhibits leadership in Sigma Drop-In ▪ Application packet submitted by deadline

RD: (1) Application for Sigma of the Year Award (2) Profile of applicant with supporting documentation (3) Official transcript in sealed envelope (4) Letter from applicant's chapter approving her as a candidate for Sigma of the Year (5) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (6) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status

E: Undergraduate Soror

AD: Received by March 24th

S: Northeastern Region Achievement and Awards Committee chairperson [Regional winner's application and documentation will be forwarded to the National Achievement and Awards Committee]

## BOULE YEAR AWARDS

### CHAPTER

DR. REJESTA V. PERRY PROJECT REASSURANCE AWARD - BOULE YEAR (National Bylaws Section 805 and S.O.P. Section 8.441)

D: Plaque is given biennially at the Northeastern Region Conference. **Boule year winner's documentation will be submitted to the National Achievement and Awards committee.**

P: To recognize the chapter reporting the most successful Project Reassurance Program

C: Project(s) focuses on a health education effort in conjunction with the March of Dimes Birth Defects Foundation ▪ Sufficient documentation is provided to support the chapter's successful planning and implementation of the project ▪ Projects are presented in the form of scrapbooks, slide collections, video tapes, photographs, filmstrips, etc. ▪ All material is documented with the name of the chapter, dates, objectives and activities ▪ Application is submitted by the deadline

RD: (1) General Application (2) Detailed documentation of planning, implantation and outcomes of Project Reassurance Program in accordance with criteria described above (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt

E: Alumnae and undergraduate Chapters. [Regional winner competes in the National competition]

AD: Received by March 24th



- S: Project Report is to be submitted to the Northeastern Region Project Reassurance chairperson.  
[Regional winner's application and documentation will be forwarded to the National level]

### NATIONAL AWARDS – BOULE YEAR

Applicants for the following awards will find details about the awards in the National Constitution and Bylaws. Applications are to be submitted to the appropriate national officer and/or national committee.

#### BLANCHE EDWARDS AWARD (National Bylaws Section 802.B.5; S.O.P Section 8.327)

- D: Presented biennially at the Boule. The selection of the Blanche Edwards Award Candidates will be made by the Board of Directors.
- P: Highest award an individual Soror may attain awarded for outstanding achievement of national scope in contributing to the growth and progress of Sigma Gamma Rho Sorority, Inc.
- C: The Soror upon whom this honor is bestowed should be an active Soror in good standing locally, regionally and nationally regarding finance, attendance and participation for a period of no less than 10 years. ▪ The Soror should have served her chapter as a participating member on committees and as local officer. ▪ Soror should demonstrate service on the regional and national level.
- RD: (1) Blanche Edwards Award application (2) Detailed documentation supporting the Sorors outstanding achievements and contributing to the growth and progress of Sigma Gamma Rho Sorority, Inc. (3) Resume (4) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (5) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (6) Alumnae: NEF receipt (7) Alumnae: SPEAR receipt
- E: Alumnae Sorors
- AD: Received by March 24th
- S: Northeastern Region Achievement and Awards chair by March 1<sup>st</sup> AND  
Blanche Edwards Awards Committee at least 30 days prior to the Boule

#### CLEO S. HIGGINS HIGHER EDUCATION ASSISTANCE AWARD (National Bylaws Section 802.B.7; S.O.P. Section 8.334)

- D: A \$750.00 cash award to be given by Dr. Cleo Higgins presented biennially at the Boule
- P: To recognize a Soror beginning or continuing her doctoral study
- RD: Refer to the Northeastern Region Scholarship Information Packet
- E: Sorors beginning or continuing her doctoral study
- AD: Received by March 24th
- S: Northeastern Region Scholarship Award Chair

#### CORINE J. GREENE GOLDEN ANCHOR AWARD National Bylaws Section 803.C; S.O.P. Section 8.335)

- D: A \$500.00 cash award presented biennially at the Boule to chapters
- P: To recognize chapters that partner with a local community organization with direct impact on the community
- C: Evidence partnership with local community organization, socially, civically, economically or educationally
- RD: (1) General application (2) Detailed documentation supporting proof of partnership from organization supported (3) Detailed description of program planning, implementation and the outcome (4) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (5) Copy of the receipt from the NE Region with NE Region Grammateus



signature that documents the chapter's and financial members status (6) Alumnae: NEF receipt  
(7) Alumnae: SPEAR receipt

E: Graduate and undergraduate chapters

AD: Received by March 24th

S: Northeastern Region Achievement and Awards Chair



DR. ANNIE LANE LAWRENCE MENTAL HEALTH ACHIEVEMENT AWARD (National Bylaws Section 803.A; S.O.P. Section 8.331 and forms)

- D: A trophy will be presented biennially at the Boule
- P: To recognize outstanding service in providing Mental Health Education to the general public and projecting the Sigma Gamma Rho image.
- C: Soror or chapter must show evidence of implementing, sponsoring, or helping to support a project geared to Mental Health ▪ Project the Sigma image by publicizing the Mental Health project
- RD: (1) Dr. Annie Lane Lawrence Mental Health Achievement Award application available on the National website. (2) Detailed documentation to support the planning and implementation of the Mental Health program. (3) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt
- E: Soror or chapters
- AD: Received by March 24th
- S: Northeastern Region Achievement and Awards chair

DR. LORRAINE ANDERSON WILLIAMS AWARD (National Bylaws Section 803.B; S.O.P. Section 8.332 and forms)

- D: Trophy presented biennially at the Boule
- P: To recognize the chapter and/or Soror who contributed the greatest amount of historical materials during the past biennial.
- C: Evidence of historical materials produced during the past biennial
- RD: (1) Dr. Lorraine Anderson Williams Award Nomination Form available on the national website. (2) The application should itemize, describe and confirm historical materials (3) Historical materials may be submitted in the form of scrapbooks, slide collections, photographs, filmstrips, booklets or pamphlets, etc. (4) A resume should accompany visual materials (5) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (6) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status (7) Alumnae: NEF receipt (8) Alumnae: SPEAR receipt
- E: Chapters, Sorors
- AD: Received 30 days prior to the Boule
- S: Northeastern Region Epistoleus and Northeastern Region Achievement and Awards chair who will coordinate the submission to the Grand Epistoleus and the National Achievement and Awards Committee chair

DR. KATIE KINNARD WHITE MWANAMUGIMU EDUCATIONAL SCHOLARSHIP AWARD (National Bylaws Section 802.B.8; S.O.P. Section 8.336)

- D: A \$725.00 presented biennially at the Boule
- P: To recognize a Soror who best exemplifies the spirit and/or trust of Mwanamugimu Essay Contest.
- C: Demonstrates involvement with the historical and contemporary development of the African Nations that may include, but not be limited to a major or minor in African Studies and/or involvement in educational projects, travel, classes or other activities that may be potentially utilized to increase knowledge or young people about the historical and contemporary development of African nations
- RD: (1) General application (2) Official transcript (3) Two letters of reference. One letter must verify attendance to or enrollment in an accredited post-Secondary institution (4) Have verifiable evidence of involvement in Mwanamugimu or related activities (4) Copy of receipt(s) from the



International Corporate Headquarters and Financial Membership Report (5) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial member's status (6) Alumnae: NEF receipt (7) Alumnae: SPEAR receipt

E: Sorors (alumnae or undergraduate)

AD: Received by March 24th

S: Northeastern Region Mwanamugimu Committee Chair

KATIE KINNARD WHITE YOUTH LEADERSHIP AWARD (National Bylaws Section 802.B.6; S.O.P. Section 8.333)

D: A medallion presented biennially at the Boule

P: Given to an undergraduate Soror selected by the Grand Basileus and confirmed by the Board of Directors

C: Demonstrate leadership in local chapter ▪ Document leadership activities on campus and with community service organizations

RD: (1) General Application (2) Documentation to support leadership qualities (3) Two letters of reference from non-Sigma organizations (4) Letter of reference from chapter advisor (4) Resume (5) Copy of receipt(s) from the International Corporate Headquarters and Financial Membership Report (6) Copy of the receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status

E: Undergraduates

AD: Received by March 24th

S: Northeastern Region Achievement and Awards chair AND Regional Syntaktes.

- The documentation of the Northeastern Region undergraduate selected to represent the region will be forwarded to the Grand Basileus and National Achievement and Award Chair.

OUTSTANDING Undergraduate CHAPTER AWARD (National Bylaws Section 804.E; S.O.P. Section 8.345)

D: \$50.00 award presented biennially at the Boule. **Boule year** Mary Lou Allison Little Loving Cup Award undergraduate winner's documentation will be submitted to the National Achievement and Awards committee.

AD: Received by March 24th

S: Northeastern Region Achievement and Awards chair



## PHILO AWARDS OPEN TO SORORS

### PHILO ADVISOR OF THE YEAR AWARD

- D: Northeastern Region plaque awarded annually at the regional conference. **Boule year winner will represent the Northeastern Region at the National level.**
- P: To recognize a Soror who provides outstanding service to a Philo affiliate in the Northeastern Region
- C: Evidence of nomination by the advised Philo affiliate ▪ Evidence of a supportive and amiable relationship between advisor and Philo affiliate ▪ Evidence that advisor's leadership resulted in the affiliate's compliance with sorority communicative and administrative obligations (e.g., forms submitted, reports filed, submission made to the Aurora) ▪ Advisor profile show evidence that her qualities support the nomination ▪ Application packet submitted by deadline
- RD: (1) Philo Advisor of the Year nomination form (2) Advisor profile (3) Letter of recommendation from Philo affiliate president (4) Letter of recommendation from the sponsoring chapter's Basileus (5) Letter from the sponsoring alumnae chapter's financial officer verifying member is financial at all levels (International corporate headquarters, Northeastern region, NEF and SPEAR)
- E: Northeastern Region alumnae chapter Philo affiliate advisor
- AD: Philo Advisor of the Year Nomination form must be received by March 24th
- S: Northeastern Region Philo coordinator, Northeastern Region Philo president and Northeastern Region Philo Awards Committee chairperson



## RHOER AWARDS OPEN TO SORORS

### RHOER CLUB ADVISOR OF THE YEAR

- D: Plaque awarded annually at the regional conference. [Boule year](#) regional winner information will be forwarded to National Achievement and Awards Committee.
- P: To recognize a Soror who provides outstanding service to a Rhoer club in the Northeastern Region
- C: Evidence of nomination by the advising alumnae chapter ▪ Evidence of a supportive and amiable relationship between advisor and Rhoer club ▪ Evidence that advisor's leadership resulted in clubs compliance with sorority communicative and administrative obligations (e.g., forms submitted, reports filed, submission made to the Aurora) ▪ Advisor profile show evidence that her qualities support the nomination ▪ Application packet submitted by deadline
- RD: (1) General application (2) Advisor profile (3) Letter of recommendation from Rhoer club president (4) Copy of the International Corporate Headquarters Rhoer receipt and financial membership report that verifies members and Rhoer club financial status with Headquarters (3) Copy of the sponsoring chapter's receipt(s) from the International Corporate Headquarters and Financial Membership Report (4) Copy of the sponsoring chapter's receipt from the NE Region with NE Region Grammateus signature that documents the chapter's and member's financial status (5) Alumnae: NEF receipt (6) Alumnae: SPEAR receipt
- E: Alumnae Soror serving as Rhoer club advisor
- AP: Received by March 24th
- S: Northeastern Region Achievement and Awards Committee chairperson



ANNUAL AWARDS ELIGIBILITY RECAP

AWARD NAMES

ELIGIBILITY

Annually Individual

Award of Achievement	Sorors, Philos, Rhoers
Ollie V. Greene	Sorors, Philos, Rhoers
Hall of Fame Award	Graduate Sorors
Northeastern Region Community Service Award	Sorors
Northeastern Region New Frontier Award	Members of Northeastern communities (Sorors & non-Sorors)
Regional Campus - Outstanding Activities	Undergraduate Sorors
Regional Campus - Outstanding Scholarship	Undergraduate Sorors
Undergraduate Chapter Advisor of the Year	Graduate Sorors
Philo Advisor of the Year	Graduate Sorors
Rhoer Club Advisor of the Year	Graduate Sorors
Evelyn Hawkins Hood Distinguished Service to Mankind Award	Members of Northeastern communities (Sorors & non-Sorors)

Annually Chapter

Christine E. Trigg	Undergraduate
Conference Attendance Award	Graduate & Undergraduate
Dr. Mynora J. Bryant Visionary Award	Undergraduate
Hattie Redford	Graduate & Undergraduate
Mary Lou Allison Little Loving Cup Award	Graduate & Undergraduate
Membership Development Award	Graduate
National Undergraduate Chapter Service Grant	Undergraduate
National Youth Projects Award	Graduate & Undergraduate
Northeastern Region Sing and Step Contest	Graduate & Undergraduate
Outstanding Chapter Report Award	Graduate & Undergraduate
Sigma TORCH Award	Undergraduate





BOULE AND NATIONAL AWARDS ELIGIBILITY RECAP

AWARD NAMES

ELIGIBILITY

Boule Year Individual

Annie W. Neville Talent Award

Undergraduates Sorors

Quality Performance Award

Undergraduates Sorors

Sigma of the Year Award

Undergraduates Sorors

Boule Year Chapter

Dr. Rejesta V. Perry Project Reassurance Award

Graduate & Undergraduate

Boule Year

National Awards – Individual

Blanche Edwards Award

Graduate Sorors

Cleo S. Higgins Higher Education Assistance Award

Sorors beginning or entering doctoral program

Corine J. Greene Anchor Award

Sorors or chapters

Dr. Annie Lane Lawrence Mental Health Achievement Awards

Sorors or chapters

Dr. Lorraine Anderson Williams Award

Graduate Sorors

Dr. Katie Kinnard White Mwanamugimu Scholarship Award

Graduate & Undergraduate Sorors

Katie Kinnard White Youth Leadership Award

Undergraduates Sorors

Boule Year

National Awards - Chapter Awards

Outstanding Undergraduate Chapter Award

Undergraduates

Sigma TORCH Award

Undergraduates



**NER AWARDS APPLICATION CHECKLIST**  
*All applications and documentation must be  
RECEIVED  
by the March 24, 2019, 11:00 PM deadline*

- \_\_\_\_\_ Have you reviewed the updated NER Achievement & Awards manual to determine all of the awards your chapter members or chapter can apply for and to be sure all requirements are met?
- \_\_\_\_\_ Are the applications being submitted typed or neatly printed?
- \_\_\_\_\_ Is back up documentation supporting the members or chapter's accomplishments attached to the application neat and legible?
- \_\_\_\_\_ If the application requires a transcript is the transcript an official transcript in a seal envelope from the universities registrar office?
- \_\_\_\_\_ Has application been doubled checked by another chapter member to be sure all documentation is included?
- \_\_\_\_\_ Are the current chapter receipt and financial membership report from Sigma Gamma Rho Sorority, Inc. International Corporate Headquarters included in the documentation?
- \_\_\_\_\_ Is the current chapter receipt with the NER Grammateus signature included with the application?
- \_\_\_\_\_ Is the application signed and dated by the proper individuals?
- \_\_\_\_\_ If submitting documentations by email are the scanned copies legible? Use a commercial grade scanner to compress the size of the file submitted via email.
- \_\_\_\_\_ If submitting documentation by email, did you zip the files to reduce the size of the file sent through email? TIP: Send one email for each application and include the name in the subject field.
- \_\_\_\_\_ If submitting documentation by mail did you include delivery tracking? **DO NOT SEND WITH SIGNATURE REQUIRED! NO ONE WILL BE AT HOME TO SIGN FOR DOCUMENTS. Be sure to include an email address where a confirmation of receipt can be sent.**
- \_\_\_\_\_ If chapter is applying for chapter programming or chapter reporting awards does your application include documentation for activities to take place after the March 24th deadline? *Applications should include supporting documentation from regional conference to regional conference.*
- \_\_\_\_\_ Does your Hattie Mae Redford Intent to Exhibit application include the *Northeastern Region Chapter Program Report Form*?
- \_\_\_\_\_ Will your chapter display follow the guidelines for Regional Protocol for Chapter Displays?



## Northeast Region Achievement & Award Manual

### Award of Achievement Application

Applicant is (Circle one):          Soror                      Philo                      Rhoer

Name \_\_\_\_\_ Chapter \_\_\_\_\_

(Phonetic Pronunciation) \_\_\_\_\_

Philo/Rhoer Advisor Name & Telephone Number \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_

School Address \_\_\_\_\_

\_\_\_\_\_

Email Address \_\_\_\_\_

Home Phone \_\_\_\_\_ School Phone \_\_\_\_\_

Major \_\_\_\_\_ Classification \_\_\_\_\_

Date of Induction \_\_\_\_\_ Date of Graduation \_\_\_\_\_

Sorority Activities: (Include all offices held, years served, committee service, etc.)  
Provide detailed information: (*Attach additional sheets if necessary*)

Community/School Related Activities: (*Attach additional sheets if necessary*)

Recommended by \_\_\_\_\_ Chapter \_\_\_\_\_

\_\_\_\_\_ Basileus

\_\_\_\_\_ Advisor

Please Attach:

1. Letter of recommendation from Basileus, chapter officer, Philo/Rhoer Club president, and/or Philo/Rhoer Club advisor;
2. Evidence of meritorious service in community and/or school related activities.
3. Copy of the chapter financial receipts from International Corporate Headquarters and Northeastern Region Grammateus

SEND TO:          NE Region Achievement and Awards Committee Chairperson  
Must be received by March 24th

**DO NOT WRITE BELOW THIS LINE**

#### A & A Committee Use Only

\_\_\_\_\_ Member is financial with International Corporate Headquarters for current year

\_\_\_\_\_ Member is financial with NE Region for current year

\_\_\_\_\_ Chapter is financial with International Corporate Headquarters for current year

\_\_\_\_\_ Chapter is financial with NE Region for current year

\_\_\_\_\_ Rhoer/Philo Advisor is financial with International Corporate Headquarters for current year

\_\_\_\_\_ Rhoer / Philo Advisor is financial with NE Region for current year

\_\_\_\_\_ Rhoer club/ Philo Group is financial with International Corporate Headquarters for current year



## Northeast Region Achievement & Award Manual

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\_\_\_\_\_ Rhoer club / Philo Group is financial with NE Region for current year



## Northeast Region Achievement & Award Manual

### Northeastern Region Intent to Enter Form

#### Annie W. Neville Talent Award Contest - *Boule Year* Undergraduate Participant

Name \_\_\_\_\_ Chapter \_\_\_\_\_

(Phonetic Pronunciation) \_\_\_\_\_

Home Address \_\_\_\_\_

School Address \_\_\_\_\_

Email Address \_\_\_\_\_

Home Phone \_\_\_\_\_ School Phone \_\_\_\_\_

Major \_\_\_\_\_ Classification \_\_\_\_\_

Select a category and give source material (e.g., name of song, song writer, musician, or author/dramatist).

Vocal \_\_\_\_\_

Dance \_\_\_\_\_

Instrument (specify type) \_\_\_\_\_

Oratory \_\_\_\_\_

Other \_\_\_\_\_

List materials you will need (i.e. microphone; piano; floor mats): \_\_\_\_\_

Read and sign: I intend to compete in the Northeastern Region's Annie W. Neville competition. I will limit my performance to (3) three minutes and make provisions for someone to operate any supporting equipment or materials I will use. I've read the "*Rules for Annie W. Neville Talent Competition*".

\_\_\_\_\_  
Contestant's Signature

Please attach:

- 1) Copy of receipt(s) from the International Corporate Headquarters and the Northeastern Region Grammateus that show financial standing and/or RPMR (if newly inducted)
- 2) Statement of financial standing in local chapter
- 3) One paragraph introduction of yourself

SEND TO: Undergraduate chapter coordinator. UCC forwards form to Achievement and Awards Committee Chairperson

Must Be RECEIVED by March 24th

**DONOTWRITEBELOWTHISLINE**

A & A Committee Use Only

\_\_\_\_\_  
Chapter is financial with International Corporate Headquarters for current year  
\_\_\_\_\_  
Chapter is financial with NE Region for current year



RULES FOR ANNIE W. NEVILLE TALENT COMPETITION - *Boule Year*

This competition is limited to undergraduate Sorors. The Undergraduate chapter coordinator must receive the “Intent to Enter” form by March 24th.

Contestants must limit their performance to three (3) minutes

1. Five (5) points will be deducted for each minute the performer goes over the three minutes.
2. Time will be counted once the contestant begins her performance (e. g., starts singing, and moves to dance).
3. If a prop does not activate properly (such as a light or tape recorder), the contestant must not move but must motion the person she has designated to correct it. Points will not be deducted however; each contestant only has one opportunity for this to occur.
4. The Achievement and Awards Committee shall designate a time keeper to operate a clock for each contestant. Questions of the length of the presentation shall be decided by the time keeper.
5. There will be at least three judges. One judge shall be the 2<sup>nd</sup> grand Anti-Basileus OR the Northeastern Region’s youth services coordinator. One judge shall be the undergraduate chapter coordinator. The remaining judge shall be a representative from the NE Region’s Achievement and Awards Committee (this judge must NOT have a contestant from an undergraduate chapter that her graduate chapter sponsors.) The Achievement and Awards Committee may exercise its discretion to substitute judges in the event of an absence or emergency for the designated judges.
6. Contestants are responsible for bringing their own music and any other props needed with them to the competition. A piano request must be indicated on the Intent to Enter Form. The host chapter of the Regional Conference will be notified of this request.



## Northeast Region Achievement & Award Manual

### Hattie Mae Redford Award Intent to Exhibit Form

Chapter: \_\_\_\_\_ Location: \_\_\_\_\_

College (if applicable): \_\_\_\_\_

Advisor (if applicable): \_\_\_\_\_

Advisor Phone: \_\_\_\_\_ Advisor Email: \_\_\_\_\_

Chapter Basileus: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Who is designated to set-up/break-down this exhibit?

Set-up person & cell phone number: \_\_\_\_\_

Estimated day/time of arrival at the exhibit room: \_\_\_\_\_

Break-down person & cell phone number: \_\_\_\_\_

List any special equipment being used: (i.e. computer) \_\_\_\_\_

Note: If electrical is required please contact hotel directly for cost.

1. Completed application
2. Copy of receipt(s) from the International Corporate Headquarters and the NE Region with NE Region Grammateus signature that documents the chapter's and financial members status
3. Copy of Northeastern Region Chapter Report Form
4. Read and Sign: I read the Regional Protocol for Chapter Displays. My chapter and I understand the responsibilities of this award. If my chapter is selected the winner in the year of a Boule, we are both willing and able to attend the Boule. We agree to set up our display at the Boule and compete in the National Hattie Redford award competition.

Signature of Chapter Basileus \_\_\_\_\_ Date \_\_\_\_\_

Send to: Achievement and Awards Committee Chairperson by March 24th

**DO NOT WRITE BELOW THIS LINE**

A & A Committee Use Only

\_\_\_\_\_  
\_\_\_\_\_

Chapter is financial with International Corporate Headquarters for current year  
Chapter is financial with NE Region for current year



### Regional Protocol for Chapter Displays

The Hattie Redford Award is given to an alumnae and an undergraduate chapter that best exhibits the chapter achievements. In an off\*Boule year activities are judged from *regional conference to regional conference*. In a Boule year, the activities exhibited are from Boule to Boule.

1. Chapters entering an exhibit must submit a Northeastern Region Chapter Report Form by March 24th to the Northeastern region Syntaktes and follow the application instructions.
2. Chapters entering an exhibit must be in good financial standing with the region.
3. Undergraduate chapters shall be judged on chapter report, scrapbook, and exhibits (craftwork, etc.).
4. Graduate chapters shall be judged on chapter report and scrapbook.
5. The scrapbook and craftwork shall be judged as separate exhibits.
6. Presentation of display should include color, arrangement, comprehensiveness, continuity, neatness, and project the national theme.
7. Points for judging exhibit include originality, neatness, variety, creativity, and artistic ability.
8. Points for judging scrapbook: current news clippings, chapter achievements (from Boule to Boule in the year of a Boule), neatness, variety of activities, originality, continuity of theme.
9. Scrapbooks on display should have the following organization:
  - ❖ Identification of the Chapter on the cover of the book
  - ❖ Table of contents
  - ❖ Chapter Officer Roster
  - ❖ Chapter Membership Roster
  - ❖ Northeastern Region Chapter Report
  - ❖ Chapter Calendar
  - ❖ Chapter Activities (either organized by type, national programs, Founder's Day etc. or by chronology)
10. Pictures of chapter activities should be identifiable by names and dates.
11. Programs of chapter activities should be dated.
12. Outside organizations' documentation should be on the organization's letterhead.
13. Chapter exhibits will be eliminated from award consideration for including:
  - ❖ Any official sorority book (e.g., Aurora)
  - ❖ Complete magazines
  - ❖ Materials classified for official business
  - ❖ Substituting an affiliates scrapbook
14. The alumnae chapter and undergraduate chapter biennial regional winners will represent the region at Boule and compete in the National Hattie Redford Award competition. Exhibits competing at Boule must be updated to include activities from Boule to Boule.





## Northeast Region Achievement & Award Manual

### The Mary Lou Allison Little Loving Cup Award Chapter Award

Name: \_\_\_\_\_ (Chapter)

Location: \_\_\_\_\_ (College)

City/State: \_\_\_\_\_

Basileus Name: \_\_\_\_\_

Home or cell phone Number \_\_\_\_\_ School Phone \_\_\_\_\_

Basileus Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ (School)

Advisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Advisor Email: \_\_\_\_\_ Sponsoring Chapter: \_\_\_\_\_

Names of Members:

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(Use additional sheets of paper if needed)

1. Submit a copy of NER Chapter Report Form and documentation supporting Chapter Report.
2. Copy of the chapter financial receipts from International Corporate Headquarters and Northeastern Region Grammateus

Submit to: Northeastern Region Achievement and Awards Chairperson must be received by March 24th

**DO NOT WRITE BELOW THIS LINE**

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Chapter is financial with International Corporate Headquarters for current year  
Chapter is financial with NE Region for current year



## Northeast Region Achievement & Award Manual

### NE Region Sing and Step Contest Intent to Enter Form

Chapter \_\_\_\_\_ Location \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone # \_\_\_\_\_

Contact Person Email Address: \_\_\_\_\_

The roster below is an accurate and current list of the members stepping for the above-named chapter. Copy of receipt(s) from the International Corporate Headquarters and the NE Region with NE Region Grammateus signature that documents the chapter's and financial members' status are to be submitted with form.

\_\_\_\_\_  
Graduate Basileus

\_\_\_\_\_  
Undergraduate Advisor

\_\_\_\_\_  
Graduate Tamiochus

\_\_\_\_\_  
Undergraduate Tamiochus

Team Roster: (Print name of each step team member who will perform.)


1. Copy of the chapter financial receipts from International Corporate Headquarters and Northeastern Region Grammateus

Send to Undergraduate Chapter Coordinator by March 24th.

**DO NOT WRITE BELOW THIS LINE**

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\_\_\_\_\_

Chapter is financial with International Corporate Headquarters for current year  
Chapter is financial with NE Region for current year



## Northeast Region Achievement & Award Manual

### Quality Performance Award Application - *Boule Year* (Only Sorors entering their junior year of college may apply)

Name \_\_\_\_\_ (Phonetic Pronunciation) \_\_\_\_\_

Chapter \_\_\_\_\_ School \_\_\_\_\_

Campus Address \_\_\_\_\_

Home Address \_\_\_\_\_

Email Address \_\_\_\_\_

School Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Major \_\_\_\_\_ Classification \_\_\_\_\_

Sorority Activities: (Include all offices held, years served, committee service, etc.)  
Provide detailed information

Community/School Related Activities:

Read and Sign: I understand the responsibilities of this award. If I am selected, I am both willing and able to attend the Boule; I agree to run as a candidate from the Northeastern Region for the office of second grand Anti-Basileus.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please attach and SEND to the Northeastern Region Achievement and Awards Committee chair by March 24th

1. Two letters of reference
2. Chapter or Chapter Advisor Recommendation
3. Official transcript in sealed envelope
4. Copy of RPMR (if newly inducted).
5. Supporting documentation
6. Copy of the chapter financial receipts from International Corporate Headquarters and Northeastern Region Grammateus

**DO NOT WRITE BELOW THIS LINE**

Chapter is financial with International Corporate Headquarters for current year  
Chapter is financial with NE Region for current year



## Northeast Region Achievement & Award Manual

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Member is financial with International Corporate Headquarters for current year  
Member is financial with NE Region for current year

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Chapter is financial with International Corporate Headquarters for current year  
Chapter is financial with NE Region for current year



## Northeast Region Achievement & Award Manual

### Sigma of the Year Award- *Boule Year* (Outstanding Undergraduate)

Name \_\_\_\_\_ Chapter \_\_\_\_\_

(Phonetic Pronunciation) \_\_\_\_\_

School Address \_\_\_\_\_

Home Address \_\_\_\_\_

School Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Sorority Activities: (Include detailed information. Provide newspaper copy, copy of awards, pictures, personal scrapbook.)

School/Community Activities: (Include detailed documentation as stated above.)

1. *Three* letters of reference required from persons outside the Sorority community should be included. (Official stationary suggested.)
2. A profile of each applicant, accompanied by a letter from your chapter giving approval as a candidate for the Sigma of the Year should be sent.
3. Copy of the chapter financial receipts from International Corporate Headquarters and Northeastern Region Grammateus

SEND TO: NE Region Achievement and Awards Committee chairperson by March 24th.

**DO NOT WRITE BELOW THIS LINE**

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Member is financial with International Corporate Headquarters for current year  
Member is financial with NE Region for current year  
Chapter is financial with International Corporate Headquarters for current year  
Chapter is financial with NE Region for current year



## Northeast Region Achievement & Award Manual

### Sigma Torch Award - *Boule Year* Undergraduate Award

Name \_\_\_\_\_ Chapter \_\_\_\_\_

Location \_\_\_\_\_ (School)

City/State/Zip: \_\_\_\_\_

Name of Basileus: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Address \_\_\_\_\_

School \_\_\_\_\_

Name of Members

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Chapter Charter \_\_\_\_\_ No. of Members \_\_\_\_\_

#### Date of Last Three Initiations

No. of Initiates \_\_\_\_\_ Date \_\_\_\_\_

No. of Initiates \_\_\_\_\_ Date \_\_\_\_\_

No. of Initiates \_\_\_\_\_ Date \_\_\_\_\_

1. Submit completed application to Regional Achievement and Awards Committee with copies of the last three official Recommended Prospective Members Reports (RPMR) (Please submit copy which contains signatures of Northeastern Region Syntaktes.)
2. Copy of the chapter financial receipts from International Corporate Headquarters and Northeastern Region Grammateus

Submit to Northeastern Region Achievement and Awards Committee chairperson by March 24th

**DO NOT WRITE BELOW THIS LINE**

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\_\_\_\_\_  
\_\_\_\_\_

Chapter is financial with International Corporate Headquarters for current year  
Chapter is financial with NE Region for current year



## Northeast Region Achievement & Award Manual

### GENERAL APPLICATION FOR NORTHEASTERN REGION ACHIEVEMENT & AWARDS

*NOTE: Use this application to apply for any award where an application is required and not included in the Achievement & Awards manual. Refer to the Achievement & Awards manual for information on the required and supporting documentation that must be sent with this application, the due date for submitting this application, and the person to whom this application must be sent.*

AWARD APPLYING FOR: \_\_\_\_\_

Applicant is (circle one): Soror                      Philo                      Rhoer                      Non-Soror

Name of applicant: \_\_\_\_\_

(Phonetic Pronunciation) \_\_\_\_\_

Chapter: \_\_\_\_\_

University: \_\_\_\_\_

Submitter's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

School Address: \_\_\_\_\_

Home Telephone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email Address: \_\_\_\_\_ School Telephone #: \_\_\_\_\_

Major: \_\_\_\_\_ Classification: \_\_\_\_\_

Date of Induction: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

Highest degree: AA/AS      BA/BS                      MA/MS JD                      PhD/EdD

SECTION I: Write a profile of yourself. In the profile address how you have fulfilled the purpose for the award you are applying for. You may attach additional sheets if necessary.

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1. Please attach and send all required and supporting documentation required for the award application to the designated person.
2. Copy of the chapter financial receipts from International Corporate Headquarters and Northeastern Region Grammateus

All materials must be received by March 24th

DO NOT WRITE BELOW THIS LINE

#### A & A Committee Use Only

\_\_\_\_ Member is financial with International Corporate Headquarters for current year  
\_\_\_\_ Member is financial with NE Region for current year  
\_\_\_\_ Chapter is financial with International Corporate Headquarters for current year  
\_\_\_\_ Chapter is financial with NE Region for current year  
\_\_\_\_ Rhoer/Philo Advisor is financial with International Corporate Headquarters for current year  
\_\_\_\_ Rhoer / Philo Advisor is financial with NE Region for current year  
\_\_\_\_ Rhoer club/ Philo Group is financial with International Corporate Headquarters for current year  
\_\_\_\_ Rhoer club / Philo Group is financial with NE Region for current year



## Northeast Region Achievement & Award Manual

### Rhoer Advisor of the Year Application *Submit Information to Northeastern Region Awards Chairperson*

Name \_\_\_\_\_

Chapter \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Occupation title \_\_\_\_\_

Number of years of service as a Rhoer club advisor \_\_\_\_\_

Number of members in Rhoer club \_\_\_\_\_

What are some of the activities that you helped to sponsor as an advisor? \_\_\_\_\_

\_\_\_\_\_

What do you feel are the benefits of being a Rhoer club advisor? \_\_\_\_\_

\_\_\_\_\_

What are some of the obstacles you face as an advisor? \_\_\_\_\_

\_\_\_\_\_

What are some of the methods you have used to recruit young women into your Rhoer club?

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

While you have been involved with the Rhoer club, how many Rhoers have become members of Sigma Gamma Rho Sorority, Inc.? \_\_\_\_\_

*(Please indicate name, chapter, city/state they are currently in –attach a separate list to application)*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

A & A Committee Use Only

\_\_\_\_\_ Sponsoring Chapter is financial with International Corporate Headquarters for current year

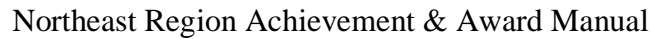
\_\_\_\_\_ Sponsoring Chapter is financial with NE Region for current year

\_\_\_\_\_ Rhoer Club Advisor is financial with International Corporate Headquarters for current year

\_\_\_\_\_ Rhoer Club Advisor is financial with NE Region for current year

\_\_\_\_\_ Rhoer Club is financial with International Corporate Headquarters for current year





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## Northeast Region Achievement & Award Manual

### NORTHEASTERN REGION CHAPTER REPORT FORM – Page 1

Type or print and fax, email or mail to Northeastern Region Syntaktes and Northeastern Region program coordinator by March 24th. Retain a copy of this form for preparation of your chapter's Annual Report.

Chapter \_\_\_\_\_

EIN \_\_\_\_\_

Chapter Location City, ST/University \_\_\_\_\_

Basileus: \_\_\_\_\_

Email: \_\_\_\_\_

Phone # \_\_\_\_\_

#### CHAPTER STATISTICS

##### Membership Data

Active Members from last year \_\_\_\_\_

New Members Inducted \_\_\_\_\_

Members Reactivated \_\_\_\_\_

Transfers to chapter \_\_\_\_\_

Total Members \_\_\_\_\_

Less inactive Members \_\_\_\_\_

Total Active Chapter Members \_\_\_\_\_

#### UNDERGRADUATE & AFFILIATE SPONSORSHIPS

Undergraduate Chapters Sponsored \_\_\_\_\_

List Undergraduate Chapter Name (UCN), Total Members & School Affiliation (use additional sheets as needed)

UCN \_\_\_\_\_ Members \_\_\_\_\_ School \_\_\_\_\_

UCN \_\_\_\_\_ Members \_\_\_\_\_ School \_\_\_\_\_

UCN \_\_\_\_\_ Members \_\_\_\_\_ School \_\_\_\_\_

UCN \_\_\_\_\_ Members \_\_\_\_\_ School \_\_\_\_\_

UCN \_\_\_\_\_ Members \_\_\_\_\_ School \_\_\_\_\_

Rhoer Club Members \_\_\_\_\_

Does your Rhoer Club have a separate bank account? \_\_\_\_\_

If so, specify account total \$ \_\_\_\_\_

Philo Club Members \_\_\_\_\_

#### SCHOLARSHIPS

Recipient	Number	Amount
Undergraduate Sorors	_____	_____
Rhoer Club Members	_____	_____
Others	_____	_____

Total Scholarships \_\_\_\_\_

#### CHARITABLE CONTRIBUTIONS

Recipient	Amount
_____	_____
_____	_____

Total Contributions \_\_\_\_\_



### NORTHEASTERN REGION CHAPTER REPORT FORM – Page 2

Type or print and fax, email or mail to Northeastern Region Syntaktes and Northeastern Region program coordinator by March 24th. Retain a copy of this form for preparation of your chapter's Annual Report.

Chapter Name \_\_\_\_\_

International Programs/Projects  Chapter Activity Description	Total Number of Target Population Served	Total Volunteer Hours Completed	Total of Monetary Contributions and/or Estimated Value of Donations
National Campaign to Prevent Teen and Unplanned Pregnancy			
S.T.E.M. / Youth Symposium			
National Youth Projects/ Girl Scouts			
Operation Big Book Bag			
March of Dimes/ Cradle Care / St. Jude's			
<b>Project Reassurance and Mwanamugimu</b> [Note: Report Chapter program activity for this project on the Project Reassurance Report Form found in the NER Program Manual and submit to the Project Reassurance Coordinator and Mwanamugimu Committee Chair. Please send a copy to the Northeastern Region Program Coordinator.]			
Wee Savers			
OTHER PROJECTS OR CHAPTER PROGRAMS			
Service Projects/ SWIM 1922			
Additional programs (Be specific i.e. Founders Day, Sigma Week)			
TOTALS			

ATTACH ANY ADDITIONAL DOCUMENTATION TO SUPPORT CHAPTER PROGRAMS.



SIGMA CONTACT INFORMATION

Northeastern Region Syntaktes  
Soror Thomasina Gore  
[nersyntaktes@sgrhoneregion.com](mailto:nersyntaktes@sgrhoneregion.com)

Northeastern Region Undergraduate Chapter  
Coordinator  
Soror Selicia Sellers  
[nerucc@sgrhoneregion.com](mailto:nerucc@sgrhoneregion.com)

Northeastern Region Youth Services  
Coordinator  
Soror Apollonia Hopper  
[nerysc@sgrhoneregion.com](mailto:nerysc@sgrhoneregion.com)

Northeastern Region Rhoer Coordinator  
Soror Towanda Maddox  
[Ner.rhoercoordinator@sgrhoneregion.com](mailto:Ner.rhoercoordinator@sgrhoneregion.com)

Northeastern Region Programs Coordinator  
Soror Barbara Sawyer  
[ner.programscommittee@sgrhoneregion.com](mailto:ner.programscommittee@sgrhoneregion.com)

Northeastern Region Philo Awards Committee  
Chair Cheryl N. Murray  
4444 Kentford Road  
Owings Mills, Maryland 21117  
[philomurray2015@gmail.com](mailto:philomurray2015@gmail.com)

Northeastern Region Philo Coordinator  
Soror Dr. Cheryl Simmons-Gray  
2423 Sapling Lane  
Brookeville, MD 20833  
[ner.philocoordinator@sgrhoneregion.com](mailto:ner.philocoordinator@sgrhoneregion.com)

NORTHEASTERN REGION ACHIEVEMENT &  
AWARDS – CO-CHAIRPERSON  
Soror Sandra Aguilar  
[awards@sgrhoneregion.com](mailto:awards@sgrhoneregion.com)

NORTHEASTERN REGION ACHIEVEMENT &  
AWARDS - CO-CHAIRPERSON  
Soror Oprah Martin  
[awards@sgrhoneregion.com](mailto:awards@sgrhoneregion.com)

Send applications and forward any questions to:  
Soror Sandra Aguilar  
Achievement and Awards Committee  
PO Box 1001  
Hopewell Junction, New York 12533

[awards@sgrhoneregion.com](mailto:awards@sgrhoneregion.com)

or via Dropbox.com at the following link:

<https://www.dropbox.com/request/bcwzPYiiwhCjHvJV5N06>

All applications MUST be RECEIVED by the March 24<sup>th</sup>, 2019 11:00 PM deadline.