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Applicant Photograph

Please sign across the Photograph

Date:

# Small Business Banking Facility Application Form

Facility Ap	plication Form	
ed Product	Secured Product	NFB
Loan	Secured OD	LC
ed OD	Cash Credit	BG
	Secured Term Loan	LER
	CGTMSE	Buyer Credit
	Standup India	Others
	LCBN	

Type of Facility	Rs. In Lakhs	Tenure (Months)	Purpose	Label Code

Merchant Loan
Others

A. BUSINESS DETAILS (FIELDS IN RED REPRESENT MANDATORY FIELDS) Applicant Pls. tick ☑ as applicable Individual Proprietorship LLP Constitution Partnership Firm Pvt. Ltd. Public Ltd. Trust Society Others-Are you an existing customer. If yes, please provide Customer ID Account No. /(s) Name of Firm / Company Udyog Aadhar No Pan Card Date of Incorporation Industry Type Manufacturing Trading Services Education Others Self Employed Non Professional Nature of Business Segment Self Employed Professional Doctor Architect CS **ICWA** Engineer Office Address Pin City State Nearest Landmark (Office Address) E-mail Address **Business Website** Phone Details (STD Code - Tel. Off.) Mobile Office Ownership Self Owned Parental Owned Rental Residence Cum Office Mortgaged Ν No. of months in the office address Years Months No. of months in the city Years Months Factory Address Pin City State Nearest Landmark (Factory Address) Phone Details (STD Code - Tel. Off.) Mobile Factory Ownership Self Owned Parental Owned Rental Leased Mortgaged No. of months in the Factory address Years Months Preferred Mailing Address Office Residence Factory Permanent Whether the MSME unit is ZED rated Yes No If yes, the gradation obtained by the MSME unit (Tick appropriate one) Bronze Silver Gold Diamond Platinum

Title	Indivi	dual A	pplicant/	Co-Appl	icant -l /	Part	ner - I/	Propri	ietoı	r /	Director I	/ 0	ther - I (		
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Maiden Name (If any)															
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CO-APPLICANT - II / PROPRIETOR	R - II / PA	RTNE	R-II / DII	RECTOR	II / OTHE	RS II [									
			Co-/	Applicant	-II / Pa	rtner-		Proprie	tor/	D	irector II /		ther II		
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Name (Same as ID Proof)															
Maiden Name (If any)															
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Relationship With Applicant		Guran	tor	Ber	neficial (	Owne	r A	Author	rised	Signa	tory													Ė				
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Category		SC			ST				OBC General Others																			
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#### C. FINANCIAL/INCOME DETAILS/ITR INCOME/PAST PERFORMANCE/FUTURE ESTIMATES

Financial Year	Year	Turnover (Rs. in Lacs)	Profit as per P & L ( Rs. in Lacs)	Installed Capacity	Utilized Capacity	Capital (Net Worth in case of companies)
Past Year II	20 - 20					
Past Year I	20 - 20					
Provisional	20 - 20					
Present Year (Estimate)	20 - 20					
Next Year (Projections)	20 - 20					

#### Fill below details for Cash Credit limit

			Proje	cted			
Cash Credit	Sales	Working Cycle in months	Inventory	Debtors	Creditors	Other current assets	Promoters Contribution

#### D. EXISTING LOAN DETAILS / FACILITY DETAILS

Loan	Bank Name	Type of Loan	Account No.	Loan Amount	EMI	Loan Opening Date	Tenure	ROI	Security	Outstanding As on
1										
2										
3										
4										

## E. DETAILS OF ASSOCIATES/GROUP ENTITITIES (IN LAKHS) DETAILS AS ON.....

	Exposure (In Lac)	Nature of Business	Net Sales/ Total Income	Net Profit	Net Worth	Address of Associate Concerns	Presently Banking With	Nature of Association	Extent of Interest as a Prop./ Partner/ Director or Just Investor in Associate Concern

#### F. BANKING DETAILS

S. No.	Name of the Bank	Branch	Account Number	Banking Since
1				
2				

#### **G. STATUTORY OBLIGATIONS:**

statutory Obligation: Remarks( Any details in Connection with the relevant obligation to be given)							
Whether Complied with (select Yes /No). If not applicable then select N. A.							
Registration under Shops and Establishment ACT	Yes/ No/ NA						
2. Registration under MSME (Provisional /Final)	Yes/ No/ NA						
3. Drug License	Yes/ No/ NA						
4. Latest Sales Tax Return Filed	Yes/ No/ NA						
5.Latest Income Tax Returns Filed	Yes/ No/ NA						
6.Any other Statutory dues remaining outstanding	Yes/ No/ NA						

## H. SECURITY DETAILS

#### (a) Primary Security

• • •	
Type of Security	Value as
	on date (in lacs)
Stock	
Book Debts	
Others	

#### (b) Liquid Collateral

Type of Security	Relationship with Borrower	Value as on date (in lacs)
(LIP, KVP, NSC, Fixed Deposits)		
1.		
2.		
3		

#### (c) Other Collateral

Type of Collateral	Value as on date (in lacs)
Letter of Credit (LC)	
Bank Guarantee (BG)	
Stand by Letter of	
Credit (SBLC)	

#### (d) Property Collateral

Type of Security (Immovable Property)	1	2	3
Type of Property			
Name of Registered owner			
Relationship Borrower			
Property Address			
Area (in Sq)			
Age of Property (in yrs)			
Market value as on date (in lacs)			

#### (e). In case of Term loan Requirements, the details of Assets may be given as under:

Type of Assets	Purpose for which required	Imported / Indigenous	Name of supplier	Total cost of Assets	Contribution made by the promoters	Loan required

<sup>\*</sup>In case of imported machine, the breakup of basic cost, freight, insurance and custom duty may be given.

#### I DECEDENCE DETAILS / DISCINESS DECEDENCE \

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Relationship with applicant / co-applicant (Customer, supplier, Competitor)																	I	I	I	I								I		I				
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Mobile No./Telephone										/																								
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#### J. INFORMATION ON OTHER PRODUCTS AND OFFERINGS

From time to time, Axis Bank communicates various new products/special features of existing products/ promotional offers which are of significant benefit to its customers. I/We consent / do not consent to receive information / services etc. for marketing purposes through Telephone / Mobile / SMS / E-mails by the Bank / its Agents.

#### K. INFORMATION ON SUBSIDY

TUFS	CLCSS	IDLSS	FPTUFS	Others	Value of Asset Rs
			<u></u>		

### To be handed over do the customer

#### A. **ACKNOWLEDGEMENT FOR RECEIPT OF APPLICATION FORM**

Axis Bank has received your application for a Small Business Banking /Facility of Rs.

Axis Bank will convey its decision (within 2 weeks for credit limit up to Rs. 5 lakh and within 3 weeks for credit limit above Rs. 5 lakh and up to Rs. 25 lakh for Micro & Small enterprises borrowers) and (within 30 working days for other borrowers) from the date of receipt of the application provided the application is complete in all respects and is submitted along with all the documents as per 'check list' provided in the application for loan and/or any additional documents as may be required by the bank for proper appraisal of the application. The computation of timelines shall starts from the day on which all documents required for a proper appraisal of the application are provided by the Customer to bank.



Signature of Sales Manager Sourcing Channel (ASL/DSA/etc.)

#### **B. PRE SANCTION DOCUMENTS**

- 1.Last 2 years Audited /CA certified financial statement
- 2.MOA & AOA of Company / Partnership deed of Partnership firm
- 3.Six Months Bank statement
- 4.KYC Documents

Note: Additional document may be required for Credit assessment

#### **POST SANCTION DOCUMENTS**

- 1.Executing Facility related documents
- 2. Executing security creation documents and submitting original security documents.

  3. Compliance of Sanction terms and other conditions as may apply.

Note: Additional documents may be required as per Sanction term

Serial No.

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					s of other banl	s Yes 1	No Nature	of Relationsh	nip			
Relation	onship (Detai	ls of relations	nip of applic	ant with the E	ank)							
					senior officer of			Nature of	Relationsl	nip		
					y of Director(s)			-/->	: Off: -	(C) -f #b - Dl-		Danilea aa
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DETAIL	S OF PART	NERS / DIR	ECTORS									
Name of Partners/ Directors company/ roprietors	Complete Residence Address	Father/ Spouse	DOB	Aadhar N /DIN No		Category SC/ST/OBC/ Minority/ Women	Telephone No. (Residence)	Contact Details	Age (in years)	Profit Sharing/ Shareholding %	Academic Qualification	Experience in the line of activity
												(Years)
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DETA	AILS OF CHARGES *					
Sr.NO	Nature of fee / charges	Cash Credit	Overdraft	Merchant Loan	Secured Term Loan	Unsecured Business Loan
1	Processing Fees	Upto 1.25% +Taxes applicable	Upto 1.25% +Taxes applicable	Upto 2.00% +Taxes applicable	Upto 1.25% +Taxes applicable	Upto 2.00% +Taxes applicable
2	Non Refundable Login Fee	Rs. 5000/- + Taxes applicable	Rs. 5000/- + Taxes applicable	NA	Rs. 5000/- + Taxes applicable	NA
3	Stamp Duty & other statutory document charges	As per applicable laws of state	As per applicable laws of state	As per applicable laws of state	As per applicable laws of state	As per applicable laws of state
4	ROC filing charges	Rs. 1200/- +Taxes applicable	Rs. 1200/- +Taxes applicable	Rs. 1200/- +Taxes applicable	Rs. 1200/- +Taxes applicable	NA
5	Non submission of stock statement	2% +Taxes applicable of the outst anding amount from the date of default	NA	NA	NA	NA
6	Non submission of property/stock insurance	2% Additional rate of interest on the amount outstanding	2% Additional rate of interest on the amount outstanding	NA	2% Additional rate of interest on the amount outstanding	NA
7	Cheque book issuance charges	First 100 leaves free (for new borrower account) and thereafter Rs 2/- per leaf	First 100 leaves free (for new borrower account) and thereafter Rs. 2/- per leaf	First 100 leaves free (for new borrower account) and thereafter Rs 2/- per leaf	NA	NA
8	Cheque Bounce	Rs. 500/- per instance +Taxes applicable	Rs. 500/- per instance +Taxes applicable	Rs. 500/- per instance +Taxes applicable	Rs. 500/- per instance +Taxes applicable	Rs. 500/- per instance +Taxes applicable
9	Penal Interest	2.00% p.a. additional on existing Rate of Interest	2.00% p.a. additional on existing Rate of interest	2.00% p.a. additional on existing Rate of interest	2.00% p.a. additional on existing Rate of interest	2.00% p.m. on the amount of overdue installment
10	No dues certificate / No objection Certificate	RS. 150 + Taxes applicable	RS. 150 + Taxes applicable	RS. 150 + Taxes applicable	RS. 150 + Taxes applicable	RS. 150 + Taxes applicable
11	CERSAI charges per collateral	Rs.100/- + Taxes applicable	Rs.100/- + Taxes applicable	Rs.100/- + Taxes applicable	Rs.100/- + Taxes applicable	NA

"Goods and Services tax (GST) will be charged extra as per the applicable rates, on all the charges and fees (wherever GST is applicable)"

#### P. CUSTOMER DECLARATION

P. CUSTOMER DECLARATION

1, IVM centify that the information provided by medus in this application form is true, correct complete and up to date in all respects and that this shall form the basis of any facility that Axis Bank (the Bank) may decide to grant to us at said discontine. When the more provided in the application is the provided of the p

I/We undertake that the proceeds of this facility shall not be used for investment in the capital market.

I/We also confirm that I have been explained the following:

Place:

Date: D D M M Y Y Y Y

- Axis Bank will convey its decision (within 2 weeks for credit limit up to Rs. 5 lakh and within 3 weeks for credit limit above Rs. 5 lakh and up to Rs. 25 lakh for Micro & Small enterprises borrowers) and (within 30 working days for other borrowers) from the date of receipt of the application provided the application is complete in all respects and is submitted along with all the documents as per 'check list' provided in the application for loan and/or any additional documents as may be required by the bank for proper appraisal of the application of timelines shall starts from the day on which all documents required for a proper appraisal of the application are provided by the Customer to bank.
- The bank may at its sole discretion sanction or decline the application No commitment has been given to me/us with regard to sanction of the loan.
- 3. The bank will decide and assign the loan amount / facility and no commitment has been given to me/us for the same.
- The DSA/DST has not collected any commission/brokerage or any other fee by way of cash or cheque
- Axis Bank Ltd. reserves the right to retain the photographs and documents submitted with this application and will not return the same to the applicant.
- As per RBI guidelines, classification of accounts as NPA is done Borrower wise and not Facility wise and hence, it may be noted that in case of non-payment of dues by the customer in case of any facility availed from the Bank and consequently the account is to be classified as NPA, all other loan accounts of the Borrower/Card Holder, with the Bank also shall be classified as NPA as per the guidelines issued by RBI and it shall entitle the Bank to recall all such loans/facilities availed by the same customer from the Bank irrespective of the regular repayment in such accounts

Dated: Q. SOURCING DETAILS (for Official use only) ASC Name: Sourcing Channel: Corporate Linked Digital Circle Cross-Sell DSA Connector Sampark Vistaar Vistaar + Open Market MAB Others (Please Specify) Direct Further options of Digital Circle Internet Banking Telecalling SMS Email Mobile Web Leads **ATM** Inbound customer service Remote Banking RM. DSA Code: DME Code: **DSA Name** DME Name: TL Code: TL Name: Corporate Name Corporate Scheme label Fulfilment Channel: SBB SM's Vistaar branches Vistaar + branches ARM Other **AXIS Bank Relationship Manager** Employee ID: Referrer Branch Sol ID Referrer Branch Name Ref ID: / CRM ID Referrer Emp ID: **Account Opening City** Account Opening Branch Name Account Opening Branch Sol ID Signature of Sourcing Channel Signature of Relationship Manager FOR BANK USE ONLY Documents Received Certified **KYC VERIFICATION CARRIED OUT BY** Emp. Name Emp. Code Emp. Designation (Employee Signature) : AXIS BANK LIMITED,001 Emp. Organisation & Code Emp. Branch