

Soccer Manual

2021-22



Photo by Andy Brown from Louisburg Sports Zone



Photo by Lindsey Farthing-BVNW Horizon

The official manual for high school boys and girls soccer with information concerning regulations and guidelines for conducting tournaments.

Kansas State High School Activities Association

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Entry Forms Checklist

For schools participating in boys and girls soccer

Boys Soccer

- ADM-1 Fall Sports Entry Fee Form (Boys Regional Soccer Entry Form) due August 19 - Submit online indicating postseason participation. Invoice will be emailed to A.D.
- Soccer Officials Recommended for Boys State Tournament—Submit to KSHSAA between October 13-20. The assignment of officials for the state tournament will be based on schools' recommendations of officials for current season matches.
- Boys Soccer Season's Win-Loss-Tie Record Form—Submit online by Friday, October 22.
- Boys Regional Soccer Tournament Squad List—Email to tournament manager by October 25.
- Boys State Soccer Quarterfinal Tournament Squad List—Schools shall hand deliver to the state quarterfinal tournament manager when their first group arrives at the tournament site, November 2.
- Boys State Soccer Tournament Squad List and Photo—Send to KSHSAA by Wednesday, November 3.

Girls Soccer

- ADM-8 Spring Sports Entry Fee Form (Girls Regional Soccer Entry Form) due January 21, 2022 - Submit online indicating postseason participation. Invoice will be emailed to A.D.
- Soccer Officials Recommended for Girls State Tournament—Submit to KSHSAA between May 4-11. The assignment of officials for the state tournament will be based on schools' recommendations of officials for current season matches.
- Girls Soccer Season's Win-Loss-Tie Record Form—Submit online by Friday, May 13.
- Girls Regional Soccer Tournament Squad List—Email to tournament manager by May 16.
- Girls State Soccer Quarterfinal Tournament Squad List—Schools shall hand deliver to the state quarterfinal tournament manager when their first group arrives at the tournament site, May 24.
- Girls State Soccer Tournament Squad List and Photo—Send to KSHSAA by Wednesday, May 25.

2021-2026						
Soccer Projected Calendar Dates						
ACTIVITIES	SCW	21-22	22-23	23-24	24-25	25-26
BOYS SOCCER						
Beginning Practice Date	7	8/16	8/15	8/14	8/19	8/18
Earliest Possible Competition	8	8/27	8/26	8/25	8/30	8/29
Early Season Tournaments	10	9/6-11	9/5-10	9/4-9	9/9-14	9/8-13
Mid-Season Tournaments	15	10/11-16	10/10-15	10/9-14	10/14-19	10/13-18
Regional Tournaments	17	10/25-30	10/24-29	10/23-28	10/28-11/2	10/27-11/1
State Tournament Quarterfinals	18	11/2	11/1	10/31	11/5	11/4
State Tournament Semifinals & Finals	18	11/5-6	11/4-5	11/3-4	11/8-9	11/7-8
GIRLS SOCCER						
Beginning Practice Date	35	2/28	2/27	2/26	3/3	3/2
Earliest Possible Competition	37	3/17	3/16	3/14	3/20	3/19
Early Season Tournaments	39	3/28-4/2	3/27-4/1	3/25-30	3/31-4/5	3/30-4/4
Mid-Season Tournaments	44	5/2-7	5/1-6	4/29-5/4	5/5-10	5/4-9
Regional Tournaments	46	5/16-21	5/15-20	5/13-18	5/19-24	5/18-23
State Tournament Quarterfinals	47	5/24	5/23	5/21	5/27	5/26
State Tournament Semifinals & Finals	47	5/27-28	5/26-27	5/24-25	5/30-31	5/29-30



Kansas State High School Activities Association

Soccer Manual

Foreword

The purpose of this Soccer Manual is to provide general information for the administration of the KSHSAA soccer program as well as the regional and state tournaments. A copy is accessible to all registered officials and the principal and soccer coach of participating KSHSAA schools online at www.kshsaa.org. No doubt questions will arise during the regular season, invitational tournaments and prior to the start of the regional and state series; but we believe many of these questions will be answered by a thorough study of this manual.

Thank you for your support of interscholastic soccer during the past 35 years as participation has increased tremendously since the first high school boys soccer championship game in 1986 and the first girls championship in 1993. We look forward to working together to continue growing this great education-based activity and welcome any suggestions you may have for its improvement.

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DISCOVER, LEARN, BE INFORMED

The KSHSAA Website, www.kshsaa.org, is a one-stop resource for KSHSAA information including the Soccer homepage, www.kshsaa.org/Public/Soccer/Main.cfm, that houses helpful links, announcements and updates throughout the year. Also, be sure to check out the KSHSAA Sports Medicine and Safety page, www.kshsaa.org/Public/SportsMedicine/Main.cfm, and finally, visit the online KSHSAA Gallery of Champions, www.kshsaachamps.org to discover past state champions in all KSHSAA activities and other historical records, team accomplishments and individual feats.

KSHSAA GALLERY OF CHAMPIONS



visit www.kshsaachamps.org for

KSHSAA Hall of Fame | State Championship Team Photos & Rosters
Historical Archive of KSHSAA Postseason Results | State Records

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NFHS Points of Emphasis

Properly Worn Uniforms and Marked Fields.

It is important that games are played on fields marked in a consistent manner, and players wear uniforms according to NFHS rules. If a field is improperly marked and/or if a team wears an illegal uniform the referee shall contact the state association, who will work with school administrators to make appropriate changes. In addition, during pregame communication with school administration, game officials are also encouraged to communicate these corrective actions directly to administrators.

Reckless and Serious Foul Play.

Soccer is a contact sport and as such officials must be prepared to effectively manage the flow and intensity of the game. Understanding the differences between fair and hard play and a foul that is either reckless or serious is important to ensuring fair play and the safety of the players. Reckless play is defined as “a player has acted with disregard of the danger to, or consequences for, the opponent. A player who displays reckless play shall be cautioned.” Serious foul play is defined as “any play in which the player commits one of the offenses punishable with a direct free kick and uses disproportionate and unnecessary force against an opponent while playing for the ball.” It is critical that officials recognize the differences between the two and the corresponding penalty. Although officials cannot eliminate a player from engaging in reckless or serious foul play, there are preventive mechanics that can be used to control this type of play from occurring during the match by:

- Addressing fair play and good sportsmanship during the pregame meeting with the coaches and captains. Let them know your expectations for competitive and fair play.
- Talk to the players and captains during the match. When the intensity of play increases and fouls become more prevalent, remind the players of your expectations. Control the temperature of play by warning, whistle and when necessary cards.
- Deal with reckless or serious foul play immediately. Be sure to let the players and coaches know that you will not tolerate that level of play during the match. When warranted use cards to address these behaviors.
- Use of Headsets: Officials who have used headsets to communicate between and among the crew have found this to be an effective tool in helping to control play and deal immediately with unsporting and dangerous play.

High School Athletics is Education-Based.

High school athletics are education-based, and for this reason some mechanics of our game are intentionally different from other levels of soccer. Playing sports and participating in interscholastic activities is a privilege that students earn by maintaining academic standards and good conduct in and outside the classrooms.

As an extension of the classroom, the goal of education-based athletics, in addition to core academic subjects learned in the classroom, is that students experience additional educational opportunities through their participation in sports. Beyond the specific skills of a sport, these individuals have the opportunity to learn important principles that can guide them the rest of their lives. Learning the life skills of sportsmanship, playing by the rules, teamwork and perseverance will pay huge dividends throughout these students' lives. Certainly, improving skills and winning games is a part of the overall goal, but the quest to win games, events and championships cannot come at the expense of providing these educational opportunities.

The required pregame meeting is a time for officials to communicate expectations to both head coaches and captains. This meeting for both head coaches and captains should cover pertinent rules, sportsmanship, the coin toss and legally equipped players. This meeting is a purposeful start to an education-based interscholastic match.

Sportsmanship.

Interscholastic athletic programs must promote good character, enhance the integrity of education, and foster civility in society. Student-athletes, coaches and all others associated with interscholastic athletic programs, as well as those who attend interscholastic athletic events, should adhere to the fundamental values of honesty, integrity, respect, caring, cooperation, trustworthiness, leadership, tolerance and personal responsibility.

The message of good sportsmanship should be addressed by school administration with their students, coaches, parents and spectators alike, which includes a message which prohibits taunting and the use of profanity during games. Coaches and officials should model good sportsmanship during the pregame, game, and post-game. A short but firm statement by the official outlining the action that will be taken for unsporting conduct would be appropriate. Check with your state association. They may have provided a statement for use by officials in the pre-game meeting.

Professional Responsibilities for Officials.

Officials are an integral part of education-based athletics and for this reason it is important that officials conduct themselves in a professional manner that upholds the dignity of this vital role. For this reason, an official shall prepare themselves both physically and mentally, shall dress neatly and appropriately, shall master both the rules of the game and the mechanics necessary to enforce the rules, shall exercise impartial authority in a firm and controlled manner and shall stay up to date with game management and health and safety requirements. Additionally, officials shall uphold the honor and dignity of the profession in all interactions with student-athletes, coaches, school administrators and spectators alike.

It is important that officials take steps to educate themselves with the NFHS Officials Code of Ethics in the soccer rules book as well as their state association's officials' handbooks.

2021-22 NFHS Rules Changes

4-2-10 NEW: Head coverings worn for religious reasons shall not be made of abrasive or hard materials; and must fit securely.

Rationale: This rule addition will allow student-athletes to express their religious beliefs through the wearing of headwear without the approval from the state.

4-2-11 NEW ARTICLE: In addition to the above permitted uses, state associations (or designee) may on an individual basis permit a player to participate while wearing a head covering for medical or cosmetic reasons if it is required by a licensed physician. A physician's statement is required before the state association can approve a covering which is not abrasive, hard or dangerous to any other player and which is attached in such a way it is highly unlikely that it will come off during play.

2021-22 NFHS Major Editorial Changes

13-3-2: Clarifies that the ball is in play when it is kicked and moves.

KSHSAA Policies

CPR/AED Training Required for All Head and Assistant Coaches

In April 2019 the KSHSAA Board of Directors adopted a rule requiring any head or assistant coach/sponsor for any KSHSAA sanctioned activity be certified or trained in Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) administration.

Components of the rule are as follows:

1. Following an initial 30-day grace period from the start of the season, personnel are not eligible to work as a coach or sponsor for their school until proof of completion of CPR/AED training is on file with their school.
2. Every coach/sponsor must complete CPR/AED training every two (2) years.
3. The training shall be coordinated by a certified CPR instructor.
4. Online only training courses are not accepted.
5. There must be a hands-on educational component to the training process (waived for 2020-21).
6. On an annual basis by activity, a school administrator must acknowledge through the KSHSAA website that each coach/sponsor is currently trained in CPR/AED administration. To acknowledge rule compliance, a school administrator should login to the KSHSAA website and go to the Coach/Sponsor Requirements page. Select the activity and enter the date of CPR/AED training next to each coach/sponsor name. If you do not see the coach/sponsor listed, add that person through the Update Directory process online. All head and assistant coaches/sponsors should be listed for every activity!

Heat Acclimatization Rule for all Fall Sports (*KSHSAA Rule 30-1-8*)

Art. 8: Beginning Monday of SCW #7, the following practice rules apply to football, boys and girls cross country, boys soccer, girls volleyball, girls gymnastics, girls tennis and girls golf:

- a. Only one practice per day is permitted the first 5 days of practice. All individuals shall only practice once per day for the first five days the individual practices, no matter when the person joins the team or if the person misses days due to injury/illness.
- b. No single practice may last longer than 3 hours. All warm-up, stretching, conditioning and weight lifting is included as part of the 3 hour limit.
- c. A separate walkthrough is permitted in addition to the single practice. The walkthrough cannot be longer than 1 hour and must be separated from practice by at least 3 hours of rest. A walkthrough is defined as a teaching opportunity with the athletes in which no protective equipment is worn. No physically exerting activity, including any conditioning or weight lifting, may take place during the walkthrough.
- d. Beginning on practice day 6, double practice sessions are permitted for any individual who has completed 5 days of single practices. Double practice sessions cannot be held on consecutive days. The day following a double practice day would be either a single practice day or a rest/recovery day.
- e. On days of multiple practices, no single practice may last longer than 3 hours and total practice time combined shall not exceed 5 hours.
- f. To be deemed a practice, a majority of the squad members must participate in the organized team training session.

Concussion and Head Injury Education Requirement

On an annual basis and PRIOR to the first practice of the season, ALL coaches, student participants and school administrators responsible for event coverage are required to complete a concussion education program. This requirement includes cheer and dance sponsors and participating students. Students and coaches involved in more than one sport only need to complete this training one time each year. It is recommended the program be completed prior to the start of practice during preseason team meetings or coaching in-service. Schools may choose to utilize the free "Concussion in Sports" and the "Concussion for Students" courses found at www.nfhslearn.com.

Summer Moratorium

July 4-10, 2022 is the summer moratorium. There shall be NO school related athletic activities. During this time coaches (licensed teacher coaches and coach aides employed by member schools) shall be prohibited from engaging in any type of activity involving student athletes whether it be practice, training, weight lifting, conditioning, competition or travel. All member school athletic facilities will be closed during this period to school personnel and students grades 7-12. If member school athletic facilities also serve as non-school community recreation facilities, these facilities may remain open during the moratorium so long as no school teams are playing and no school coaches are coaching the teams/individuals. During this one week dead period, students may attend camps or competitions but may not do so with their school coaches. This moratorium does not impact fine arts or spirit activities.

Rationale: The last few years there has been a growing concern within the KSHSAA membership that students and coaches were not being able to have time to themselves during the summer. It was surveyed and discussed at the October Regional Board of Directors Meeting in 2017 and then voted on at the April, 2018 KSHSAA Board of Directors meeting to establish a rule to allow students and coaches a week off during the summer.

For Q/A on this policy, go to www.kshsaa.org.

Kansas Coaches Association (KCA)

Coaches desiring to change a KSHSAA rule or policy in a sport are encouraged to contact the Kansas Coaches Association (KCA). The KCA is an organization whose officers and sports chairpersons serve on a voluntary basis. The KCA is the only coaches advisory organization to the KSHSAA. Throughout the school year, sport chairpersons survey coaches across the state on a variety of topics. Each spring the KCA will bring to the KSHSAA Executive Board recommendations that receive 70%+ support by the coaches and KCA Executive Board.

For more information: www.kansascoaches.com.

Kansas Coaching School

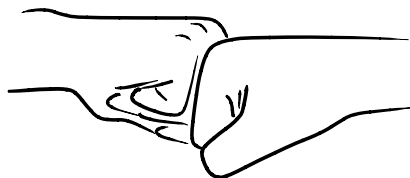
The KSHSAA conducts an annual Coaching School, available to all coaches of KSHSAA member schools. The Coaching School is held during the first week of August in Topeka at the Capitol Plaza Hotel-Maner Conference Center. In addition to soccer sessions, other session topics include mental health, nutrition, weight training and conditioning and leadership. The soccer rules meeting required for all head coaches will be conducted as well.

The 2022 Coaching School is scheduled for August 3-4.

Coaches interested in speaking at Coaching School (50-minute sessions) are asked to contact Rod Garman, rgarman@kshsaa.org.

SPORTSMANSHIP

#StartsWithMe



Section I

KSHSAA Soccer Regulations

- The KSHSAA requires the use of a scorer's table and scorebook at all soccer contests to enhance proper game administration.
- All varsity contests, tournament or regular season, must be of regulation length in compliance with **Rule 1** of the KSHSAA Handbook and **Rule 7-1-1** of the National Federation Soccer Rules Book. Games will consist of **two 40-minute halves**. Intermission will be 10 minutes.
- By KSHSAA adoption (**Rule 7-1-2**), **non-varsity contest periods may be shortened** with prior mutual agreement.
- **Extreme heat conditions** per **Rule 5-3-2e**: The referee should stop play for water breaks.
- NFHS Rule 1-6 requires **spectator areas** to be 10 feet from touchlines, team/official areas and goal lines. No one shall be permitted directly behind either goal.
- The KSHSAA has adopted a **goal differential** whereby at the end of the first half, if one team has **gained a 10-goal difference** or if it achieves such a differential during the second half, the game shall be terminated.
- The KSHSAA will determine the status of a terminated game after considering reports from all participants involved.

Suspension of Regular and/or Postseason Tournament Games - NFHS Rule 7-1-3

- "In the event a game must be suspended because of conditions which make it impossible to continue play, the head referee shall declare it an official game if one complete half or more of the game has been played. If less than one-half of the game has been played (according to KSHSAA adoption), the game will be restarted from the point of suspension when conditions allow." If games cannot be made up due to conflict in schedules, by mutual agreement, the game is canceled.

KSHSAA Tiebreaker Procedure – Regular Season Varsity Contests

NFHS RULE 7-3: TIE GAMES

ART. 1 . . . Regular season games which are tied at the end of 80 minutes of play may be resolved by procedures adopted by state high school associations.

NOTE: **No overtime procedure shall exceed 20 minutes of play during the regular season.**

ART. 2 . . . The interval between the fourth period or second half and the first overtime period (if permitted by state high school association rules) shall be **five minutes**. The interval between the first overtime period and a second overtime period shall be **two minutes**.

The KSHSAA Executive Board adopted the NFHS Rule 7-3 on breaking ties for **varsity level competition** during regular season play. Varsity contests ending in a tie score shall be conducted as follows:

- The referee will instruct both teams to their team boxes – five (5) minute interval.
- Two 10-minute **sudden victory** overtime periods will be played. Teams change ends between the two overtimes with a two (2) minute interval.
- **If the score remains tied at the end of sudden victory periods, the game shall end in a draw.**

Overtime Procedure For Postseason Tournament Contests

All postseason tournament games that end in a tie will continue to play until a winner is determined using the following format:

When the score is tied at the end of regulation time, the referee will instruct both teams to return to their respective team boxes. There will be five minutes during which both teams may confer with their coaches, and the head referee will instruct both teams as to proper procedure.

1. There shall be two 10-minute sudden victory overtime periods with a two-minute interval between periods.
 - a. A coin toss shall be held as in **Rule 5-2-2(d)(3)**.
 - b. At the end of the first 10-minute sudden victory overtime period, teams shall change ends.
2. If a tie still exists, there shall be two five-minute sudden victory overtime periods.
 - a. A coin toss shall be held as in **Rule 5-2-2(d)(3)**.

- b. At end of the first sudden victory period, teams shall change ends.
- 3. If the score still remains tied, all coaches, officials and team captains shall assemble at the halfway line to review the procedure as outlined below:
 - a. The head referee shall choose the goal at which all the penalty kicks shall be taken.
 - b. Each coach will select any five players, including the goalkeeper, on or off the field (except those who may have been disqualified) to take the penalty kicks.
 - c. A coin toss shall be held. The team winning the toss shall have choice of kicking first or second.
 - d. Teams will alternate kickers. There is no follow-up on the kick.
 - e. Following five kicks for each team, the team scoring the greatest number of kicks shall be declared winner.
 - f. Add one goal to the winning team score and credit the team with a victory. An asterisk (*) may be placed by the team advancing to indicate the advancement was the result of a tiebreaker system.
- 4. If the score remains tied after each team has had five penalty kicks:
 - a. Each coach will select five different players than the first five who already have kicked to take the penalty kicks in a sudden victory situation, wherein if one team scores and the other team does not score, the game is ended without more kicks being taken.
 - b. If the score remains tied, continue the sudden victory penalty kicks with the coach selecting any five players to take the next set of alternating penalty kicks. If a tie still remains, repeat 4-a.

KSHSAA Rule 38 – Soccer (Excerpts)

Section 1: General Regulations (apply to grades 7-12)

Art. 1: From the first Tuesday following Labor Day through the last Friday preceding Memorial Day, no more than six players (excluding seniors) from the same school squad may practice or participate together on the same outside team.

Art. 2a: Each athlete shall participate in nine (9) days of practice with the team prior to participating in a contest.

Section 2: Senior High Regulations Art 1: Practice shall not begin ----

- a. Boys—Prior to Monday of Standardized Calendar Week #7.
- b. Girls—Prior to Monday of Standardized Calendar Week #35.

Art. 2: Competition shall not begin ----

- a. Boys—Prior to Friday of Standardized Calendar Week #8.
- b. Girls—Prior to Thursday of Standardized Calendar Week #37.

Art. 4: No student may participate in more than 16 games including those games played in tournaments. No school may schedule more than two tournaments at any one level of competition, i.e., varsity, junior varsity, sophomore, etc.

Art. 5: No player may participate in more than three (3) game-halves a day. Overtime periods are considered part of the second half.

EXCEPTION: A player may participate in two games a day in tournament play.

NOTE: A player who participates in more than the limit shall be charged with playing in two of the total games a student is allowed during the season and be disqualified from further play that day. The KSHSAA shall be notified of the violation.

Section 3: Junior High Regulations

Art. 1: No student or team shall participate in more than nine (9) games during a season, or more than eight (8) games and one tournament, or more than seven (7) games and two tournaments.

EXCEPTION: Ninth grade students in junior high schools shall be permitted to compete in the same number of athletic competitions as ninth graders in senior high schools.

KSHSAA Rule 22 – Outside Competition (Excerpt)

At the Fall 2019 KSHSAA Board of Directors Meeting it was unanimously approved to modify Rule 22, Outside Competition, Section 1, Article 1 as follows: A student who is a member of a school athletic, scholars bowl or debate squad effective Monday SCW #7 through Friday preceding Memorial Day may not participate as a member of an outside team or as an independent competitor in the same sport, scholars bowl or debate activity. (Exception: See Rule 4, United States Olympic Committee-Sponsored National Trials and Competitions.) Therefore, once a student begins practice with a school team, the student may not play on an outside/club team. **This is a change for boys soccer athletes who in the past could continue playing on an outside/club team through the Tuesday after Labor Day even though they may have begun practicing with their school team.**

Additional KSHSAA Handbook Rules (accessible online at www.kshsaa.org) to be aware of include:

Rule 10 – Qualifications of Coaches

Rule 21 – Amateur

Rule 18 – Transfer

Rule 26 – Anti-Tryout and Private Instruction

Rule 19 – Undue Influence

Rule 28 – Music Festivals and Athletics

Rule 20 – Awards

Rule 30 – Seasons of Activities

Uniforms

NFHS Rule 4-1 (Excerpts)

- The visiting team shall wear solid white jerseys and solid white socks. No color trim/piping is allowed.
- The home team shall wear dark jerseys and socks. Dark is defined as any color which contrasts with white.
- The jersey of the goalkeeper shall distinctly differ in color from that of any teammate or opposing field player.
- If visible apparel is worn under the jersey and/or shorts, it shall be of a similar length for an individual and a solid-like color for the team.

Schools do not need to contact KSHSAA regarding special jersey nights such as "Pink Out" Nights where the home team wears a different color jersey and/or socks as long as the jersey and/or socks are a clear contrast to white being worn by the visiting team. Common courtesy would be to notify both the officials and the visiting team of these special nights prior to the contest.

TOURNAMENTS – Throughout a tournament the higher-seeded team will be home (dark jerseys and socks), and the lower-seeded team will be visitor (white jersey and socks).

NFHS Rule 4-2-1h

- Hats, caps, or visors are illegal.

EXCEPTIONS: (Excerpts)

- The goalkeeper may wear a soft-billed baseball type hat or soft-billed visor.
- By KSHSAA adoption, players may wear soft and yielding caps during inclement weather. Caps must be alike in color.

NFHS Rule 4-2-3 (Excerpt)

- Each head coach shall be responsible for ensuring that each of his/her players is properly and legally equipped.

NFHS Rule 5-1-3 (Excerpt)

- In the event of a color conflict between the officials and the field players of either team, the officials shall change to a jersey of a color distinct from the field players of both teams.

Sportsmanship and Player/Coach Conduct

1. By KSHSAA adoption, **players receiving a yellow card must be substituted for immediately.** The cautioned player may not return to play until the next legal substitution opportunity.
2. **A player who is red carded** during a game is suspended for the remainder of that game, the following game and **all** other interscholastic soccer contests at any level in the interim. "Following Game" is defined as the next game the red carded player would have been designated to play in at the same level of competition. **The suspended games shall count toward the player's allowed number of games.** The game referee and scorer shall indicate in the official game scorebook when a player has been red carded and the reason.

3. **Sportsmanship Course Requirement for Ejected Players** – Any player ejected from a contest at any level of play (grades 7-12) for unsporting conduct or behavior will be required to successfully complete the free “NFHS Sportsmanship Course” online prior to the KSHSAA and school reinstating his/her eligibility privileges. The school principal or athletic director is responsible to oversee compliance of this requirement. There is no cost for the course which takes approximately 20 minutes to complete. **Schools are not required to submit the student’s certificate of completion to the KSHSAA, but should retain it on file.**
4. A player red carded in the final game of the preceding season shall serve the one game suspension in the first game of this year’s season.
5. **ART. 3: . . . A coach who is disqualified shall leave the vicinity of the playing area immediately and is prohibited from any further contact, direct or indirect, with the team** during the remainder of the game. Failure to comply shall result in termination of the game.
6. **Coach Ejections** – Coaches who are ejected from a contest (at all levels grades 7-12) are required to complete the NFHS “Teaching and Modeling Behavior” course prior to coaching in their next event. (Next event is defined as the next regularly scheduled day of competition. An ejected coach could complete a tournament in progress before completing the course requirement.) Course fee is \$20 and can be completed in one hour. **The school administrator is responsible for providing KSHSAA with a copy of the coach’s certificate proving completion of the online course.** (Coach may print this as the final step of the online course.) Recurring ejection(s) result in a requirement to repeat the course.

KSHSAA Ejection Policy (NEW for 2021-22)

On June 17, 2021, the KSHSAA Executive Board approved the following policy for all interscholastic activities designed to enhance sportsmanship and to support adjudicators:

Any participant (player, coach, spectator) who is ejected for making contact with an official or who is ejected for unsporting behavior directed toward an official, shall be subject to a non-appealable suspension from the next contest at that level and for all contests at any level (in that activity) until the suspension has been served. Local school leadership may levy additional sanctions as they deem appropriate.

The KSHSAA staff reviews all ejection reports.

Note: the requirement for all ejected students to complete the NFHS Sportsmanship course and the requirement for all ejected coaches to complete the NFHS Teaching and Modeling Behavior course prior to being reinstated remain in effect.

Sportsmanship and Fan Conduct

Each ADMINISTRATOR AND COACH whose school participates in a soccer contest is charged with the important role of teaching the highest principles and standards of general behavior. The school administration should never overlook any opportunity to remind and emphasize tactfully the need and value of proper respect of the opponents with regard to organized cheering activities, the decisions of match officials, and the importance of desirable and proper conduct both at home and away.

We are sure you concur with the KSHSAA in its belief that considerable effort should be exerted by schools to promote the highest principles of **good sportsmanship**. You are urged to give the officials your utmost cooperation in helping them eliminate any form of disrespect. If there should be any patrons unwilling to accept the principles of good sportsmanship or if there are some who desire to view the games while under the influence of drugs/alcohol, managers should see that those individuals are removed.

Experience has demonstrated that **good sportsmanship** is not an inherent characteristic of all people attending high school soccer contests. Because of this fact, it is impossible to acquire the optimum in good sportsmanship at your contest without considerable effort and planning in advance. How can this be accomplished?

Through the medium of the public address system, certain announcements can be made concerning this matter. Cheerleaders can be schooled so that they will be on the alert to prevent demonstrations. The English or journalism departments can prepare local news releases, the same to be forwarded to the newspapers in the towns represented in a tournament, emphasizing the importance of proper sportsmanship on the part of the patrons who plan to attend, pointing out that one of the justifications for an interscholastic athletic program is that it serves as a means of teaching proper attitudes and ideals to the students.

A little effort on the part of the administration will do much to stimulate fair play, friendly rivalry and **good sportsmanship** among the contestants and patrons **at each** contest!

Citizenship/Sportsmanship Rule 52-1-1c prohibits victory celebrations on the playing surface at the conclusion of a contest for the following reasons:

- a. Allows the participants and coaches of the teams to shake hands at the end of the contest.
- b. Safety of the participants.
- c. Avoids confrontation between exuberant fans and disheartened players and fans of the school which was defeated.
- d. Preserves sportsmanlike atmosphere.
- e. Allows awards to be presented within a reasonable period of time.
- f. Maintains the time schedule of contests which are to follow.
- g. Protects the playing surface.

Citizenship/Sportsmanship Rule 52 Interpretations

*The following interpretations and policies were adopted by the KSHSAA Executive Board on November 17, 1988, in regard to **Citizenship/Sportsmanship Rule 52**. These are meant to clarify and assist member schools in their enforcement of this regulation (revised April 11, 2008).*

Desirable and unacceptable behavior illustrations are “examples” and are not to be considered all inclusive. These examples can occur prior to, during and after the game or contest.

In regard to 52-1-1a - Be courteous to all (participants, cheerleaders, coaches, officials, staff and fans):

Desirable Behavior – Host cheerleading squads welcome visiting squads; **respect shown during National Anthem (hats removed, no talking, never change lyrics or yell mascot at the end)**; opposing coaches and contestants shaking hands before/after contest; applause during introduction of contestants, coaches and officials; contestants shaking hand of opponent fouling out while both sets of fans recognize contestant’s performance with applause; all showing concern for injured contestant; respectfully addressing officials during competition and thanking them for their performance regardless of agreement with all calls; helping opponents up during a game; host school extending hospitality to visiting contestants, coaches, cheerleaders and fans; any supportive chants and cheers which are directed toward your team.

Unacceptable Behavior – Any **non-supportive** chants, cheers or actions which are directed toward the opposing team; chants or actions **which single out individuals**; fans or cheerleaders reading newspapers, turning their backs, making disrespectful actions, etc. during introduction of opponents or shooting of free throws; yelling, waving, etc., during opponent’s free throws; derogatory/disrespectful yells, chants, songs, gestures, including “goodbye,” “you let the whole team down,” “air ball,” “you, you, you,” “scoreboard,” “warm up the bus,” “this is our house” at a visitor event, “bong-bong-bong-whooh” while opposing team has ball, and other such expressions.

In regard to 52-1-1b - Know the rules, abide by and respect the official’s decisions:

Desirable Behavior - Utilize every opportunity to promote understanding of the rules of the contest within the school and community; contestants utilize the team captain or coach for clarification of the call to maintain positive rapport with officials; accept the decisions of the officials; hand ball to officials; cheerleaders lead fans in positive school yells in a positive manner; cheerleaders lead by coordinating signals and timing of cheers with student body section leaders; cooperate with the news media in interpretation and clarification of the rules.

Unacceptable Behavior - Booing or heckling an official’s decision; criticizing the merits of officiating; displays of temper and arguing with an official’s call; derogatory remarks toward the official, coach constantly questioning calls.

In regard to 52-1-1c - Win with character and lose with dignity:

Desirable Behavior - Handshakes between opposing contestants and coaches at end of contest, regardless of outcome; opposing contestants, coaches and fans engaging in friendly conversations before and following contest; treating competition as a contest, not a war; applause at end of contest for performance of all contestants.

Unacceptable Behavior - Chants or actions which single out individuals; yells that antagonize opponents when you feel you have won the contest; refusing to shake hands or give recognition to winner for good performance; blaming loss on officials, coaching, individual contestant’s performance, or other rationalizations; rushing the field/floor or victory celebration on the playing surface/field.

In regard to 52-1-1d - Display appreciation for good performance regardless of the team:

Desirable Behavior - Coach/contestants search out opposing participants to recognize them for outstanding performance or coaching; all fans recognize an outstanding participant’s performance by applause, regardless of its impact on the contest; discuss outstanding performance of opponent with visiting and home fans.

Unacceptable Behavior - Laughing, pointing finger, name calling, yelling player name or number, etc., directed at opponents in an attempt to distract; to degrade an excellent performance by opponents.

In regard to 52-1-le - Exercise self-control and reflect positively upon yourself, team and school:

Desirable Behavior - Support the activity by learning yells of cheerleaders and displaying total unity as fans in following their lead; cheerleaders leading by coordinating signals and timing of cheers with student body section leaders to redirect crowd from a controversial call.

Unacceptable Behavior - Displays of anger, boasting, use of profanity, bouncing beach balls, antics which draw attention to you instead of the contest; doing own yells instead of following lead of the cheerleaders; doing unsportsmanlike yells/gestures, such as "you, you, you!" while pointing finger at fouling opponent; singling out individuals.

In regard to 52-1-1f - Permit only positive sportsmanlike behavior to reflect on your school or its activities:

Desirable Behavior - Positively encourage those around you to display only sportsmanlike conduct; report poor sportsmanship to school officials; member schools insist that sportsmanship be a priority; administrators help coaches teach, model and reinforce sportsmanship; recognize coaches for sportsmanlike conduct; coaches playing those who exhibit positive sportsmanship; administrators taking appropriate action to ensure sportsmanlike behavior.

Unacceptable Behavior - Fans', cheerleaders', contestants', coaches', administrators' or member schools' unwillingness to get involved and take a stand to defend one of the main tenets of school activities - teaching and promotion of SPORTSMANSHIP.

Regulations and Administration of All Tournaments

Policy Prohibiting Use of Aerial Drones Approved for KSHSAA Postseason Contests & Events

Given the increasing number of inquiries staff is receiving regarding unmanned aerial drones, it was felt that adoption of a policy for KSHSAA events was appropriate. Accordingly, the Executive Board voted to adopt the following policy prohibiting use of aerial drones at all KSHSAA postseason events, effective immediately.

Unmanned Aircraft Systems or UAS (Drone Policy): Unless granted special permission by the KSHSAA Executive Director, the use of drones (UAS), for any purpose, is not permitted at any KSHSAA state tournament or postseason game or event. This prohibition applies to all fields of play, courts, arenas, mats, gym floors or pools, and includes a ban on the entire facility being used as part of the KSHSAA event, including the spectator areas and parking areas.

Administrators and Coaches — VERY IMPORTANT!

If any of your players and/or students plan to attend the KSHSAA fall soccer tournaments, the KSHSAA requests that you take this opportunity to prompt all representatives from your school on the importance of proper behavior and conduct. Also, please relay this information to the fans from your community. A positive approach on this matter prior to the tournament, with hopes of preventing any undesirable demonstrations rather than the necessity for penalty after adverse situations have occurred, will result in a more pleasant atmosphere. The Association feels that with proper guidance, the conduct of our high school boys and girls can be a tribute to the overall educational and activities program throughout Kansas. The following, *Guidelines for Supervision of Interscholastic Athletic Events*, is very explicit in the responsibilities of hosting an athletic contest. It is placed in this manual to benefit all concerned regarding the expectations of the KSHSAA concerning the sportsmanship that must surround any tournament.

Guidelines for Supervision of Interscholastic Athletic Events

Responsibilities of Host and Visiting Schools

1. The administrators of both schools are responsible for the general organization, management and supervision of student bodies and crowds before, during and following each event, with the home school assuming the major role.
2. Provide adequate supervision prior to and during each contest, to continue until at least one-half hour after the contest, or until all groups have dispersed.
3. It is expected the people representing the participating schools for the purpose of contest administration and/or supervision (principals, superintendents, etc.) meet prior to the contest. They should introduce themselves to the officials and the tournament manager prior to the contest and let them know where they will be located during the contest. The manager and officials should know whom to contact should a problem arise. (**See Pre-Activity Timeout on the following page.**)

KSHSAA PRE-ACTIVITY TIMEOUT

Purpose: As a proactive communication measure, schools are expected to designate a time prior to the start of any interscholastic contest to share event critical information with stakeholders.

The following information should be shared/reviewed prior to the first contest at each location:

1. Introduction of home and visiting administration on duty (identify primary point of contact).
2. Identify the location of athletic trainer(s) or other qualified medical professionals.
3. Identify the location of the AED(s).
4. Identify emergency entrance/exits for the facility.
5. Identify the storm shelter location and communication plan for evacuation.
6. Identify the rapid body cooling plan (location of cold-water immersion tub).
7. Identify the communication plan for leadership.
8. Identify the communication plan for respective groups (students, coaches, fans).
9. Identify any special events or concerns relative to the event.

These nine items are to be reviewed prior to the event by the ranking school leader of every school involved in the contest. Each participating school is to be represented in this pregame meeting. If an administrative representative is not in attendance, this responsibility belongs to the head coach.

HAVE A PLAN. COMMUNICATE YOUR PLAN.

4. Faculty supervisors or adults delegated by school administrators should carry some type of identification.
5. **The conduct of coaches is the single most important factor in crowd control.** Coaches are professional educators and must control themselves under stress in order to set the proper example for the young people on their teams, the student body, and the heterogeneous combination of spectators in the stands. It is not enough to be professional when there is no pressure. Coaches are usually the stabilizing influence in an emotionally charged situation, and they must assume this important responsibility. Coaches must recognize that the future of high school athletics is more important than winning or losing the contest.
6. Alcoholic beverages are prohibited.
7. Both schools must approve the officials for each regular-season contest prior to the completion of the officials' contracts. Assignments made by league commissioners have the approval of the administration.
8. Any person, school-connected or otherwise, who commits assault and/or battery against students, school employees, or contest officials shall make amends to the offended person or persons, and the Executive Board of the KSHSAA shall be satisfied that the public interest does not require prosecution or further disciplinary action. Unless the person or group has made amends to the offended person or persons, charges should be filed. It is the host school's responsibility to file such charges. Prosecution and action in the courts should enforce ordinary order and discipline at interscholastic events.
9. Administrators and supervisors shall not permit spectators to assemble by the playing area/field/court edge prior to, during or at the conclusion of a contest.
10. The host and visiting school administration and adult supervisors shall make every effort to keep the playing area clear of spectators prior to, during and at the conclusion of each contest. It is their responsibility to prevent the contestants or fans from cutting down the nets, taking down the goal posts, etc., after any contest.
11. It is suggested that school alma maters be sung immediately after each contest.
12. If not participating in the contest, a member school may not film any school's activity.

Responsibilities of Host School

(See additional responsibilities listed under "Responsibilities of Host and Visiting Schools.")

1. Notify visiting school of reserved parking spaces for buses, specific entrance and exits to be used by team and student body, contest time and other important items necessary to conduct the contest.
2. Designate specific seating locations for visiting and host schools.

3. Provide adequate security, police and faculty supervision to begin at least one-half hour prior to contest time and end when all groups have dispersed. Provide instructions to the visiting school and all fans that the playing area/field/court is to remain free of spectators prior to and after the contest.
4. Arrange for the presence of law enforcement officials inside and outside the contest area. Depending on local board of education policies, a general recommendation is: inside supervision be handled by paid security and/or police officers; and outside supervision/security by the local police department.
5. School officials should give specific directions to security and/or uniformed police officers employed. Do not assume they understand their responsibilities! Assign them on a staggered schedule so that all will not arrive and leave at the same time. It may be necessary to have only a small number present prior to contest time, with more as the contest progresses and is concluded. They should be in position to prevent the taking of nets, goal posts, etc., after the contest.
6. Arrangements should be made with local police to direct traffic away from the playing area/field/court so spectators can leave quickly.
7. **IMPORTANT - Pregame communication between the school administration and game officials: An authorized representative of the host school shall greet the officials upon their arrival.**
8. The host school should provide two adult chaperons or security personnel to escort contest officials: to and from their dressing facilities; from playing area/field/court at halftime and following the conclusion of the contest; and to their cars.
9. The officials' dressing quarters are private. No one should be admitted. This includes personnel from the host school. To ensure privacy, use NO ADMITTANCE signs (Form O). To print a copy, login to www.kshsaa.org>EntryForms>Yearly-LetterForms>Form O.
10. Make arrangements to accept and deliver emergency messages.
11. Any unusual incidents or developments should be reported to the KSHSAA immediately.

Responsibilities of Visiting School

(See additional responsibilities listed under *Responsibilities of Host and Visiting Schools*.)

1. An administrator and adequate faculty or adult supervisors should be present at each contest in order to supervise their own students and adult fans prior to their arrival and until they have left. School administrators should introduce themselves to the host administration or tournament managers to let them know whom to contact should a problem arise.
2. Supervise students and fans to prevent unsportsmanlike behavior prior to, during and after the contest. Do not allow the taking of nets or other souvenirs. Explain to your fans prior to attending the contest they are not to be on the floor before, during or after the contest.
3. See that all bus drivers and delegated drivers are informed of any special parking locations and instructions provided by the host school and notify student spectators and the team of proper entrance and exit locations.
4. Report any unusual incidents to the host school administration immediately, and when needed, assist the host school to file charges against individuals causing a disturbance.

Hints for the Public Address Announcer

The announcer is a key figure and carries a great responsibility. What he or she says and the way it is said will influence the crowd. He/she may find it necessary to make special announcements in case of emergencies. The following items may assist announcers in doing their job with excellence:

1. **Be impartial.** Announce the game with no show of favoritism.
2. Use proper language at all times.
3. **Be enthusiastic but calm.**
4. Don't anticipate or second guess calls by the officials.
5. Be aware of the entire playing area so that calm directions can be given in an emergency. Serious situations can often be avoided if the announcer will caution the crowd against coming onto the field, throwing things, etc.
6. **Let no one, except those in charge of the event, use the microphone.** The announcer is responsible for whatever is said over the P.A.
7. Do not criticize officials' decisions, directly or indirectly.
8. Announce convenient routes for leaving the playing area and caution the crowd to drive carefully.
9. Advise crowd to remain for the alma maters if this is a part of the program.
10. **Pre-Contest Announcement**

The public address announcer should be aware that good sportsmanship is a very important part of interscholastic activities and he/she can play an important role in its encouragement. The following is presented as a possible pregame announcement for any interscholastic contest:

“Activity programs at _____ High School are designed to provide positive learning experiences for all students. We thank you for your attendance, your positive support and your courtesy to all who make this competition possible. We welcome our guests from _____ High School. Good luck to both teams and good sportsmanship to all.”

Game Conclusion: Postgame Announcements

In the closing moments of each contest, make use of some of the following statements as rationale for fans to remain off the playing field:

Citizenship/Sportsmanship Rule 52-1-1c prohibits victory celebrations on the playing surface at the conclusion of a contest for the following reasons:

- a. Allows the participants and coaches of the teams to shake hands at the end of the contest.
- b. Safety of the participants.
- c. Avoids confrontation between exuberant fans and disheartened players and fans of the school which was defeated.
- d. Preserves sportsmanlike atmosphere.
- e. Allows awards to be presented within a reasonable period of time.
- f. Maintains the time schedule of contests which are to follow.
- g. Protects the playing surface.

Preparation for the Game or Tournament

Responsibilities of a Tournament Manager

Each soccer game shall be administered by a local manager selected by the host school. The following list supplements the *Guidelines for Supervision of Interscholastic Athletic Events*. **The manager should:**

1. **Provide participating school(s) with any necessary information not included in this manual.**
2. Make necessary arrangements for the news media, which includes notifying them of the event well in advance.
3. **Arrange for a competent timer, scorekeeper and scoreboard operator, if used.**
4. **Arrange for a scorer's table.**
5. Make arrangements for concessions, with the profits going to the host school.
6. Secure adults to sell and take tickets to the event.
7. Arrange for printing of game programs. (*Hint: Start early!*)
8. Arrange for an athletic trainer to be present/onsite.
9. **Arrange to have an ambulance and emergency medical technician(s) (EMT) available or on call for emergencies.** Arrange to have a physician present or on call, unless after checking with the visiting school it is determined they will have a physician accompanying their team.
10. **Arrange for adequate security.** (*See also Guidelines for Supervision of Interscholastic Athletic Events.*)
11. **The host school shall provide two adult chaperons to escort officials to and from their dressing quarters and to their cars after the game.** (*See also Guidelines for Supervision of Interscholastic Athletic Events.*)
12. Assign dressing rooms to teams and game officials.
13. Designate seating sections for each school. **NFHS Rule 1-6:** at least 10 feet away and not behind goals.
14. Make arrangements for halftime activities.
15. Assist teams with housing arrangements, even though each school will be responsible for their own housing.

16. Pep bands, not to exceed 50 members including the director, are to be admitted free for the game during which their school participates. If more than 50 members are to be used as a pep band, those in addition to the 50 must pay the regular student admission price. **Bands are not to play (including the beating of drums), and artificial noisemakers (including megaphones) are not to be used while the game is in progress.** They may play or be used during charged timeouts or intermissions only. Band directors should meet prior to the contest to work out a schedule so they are not competing for performance time.
17. By policy of the KSHSAA Executive Board, use of fireworks, cannons, air concussion cannons, hand-held explosives and other devices is not permitted at all KSHSAA postseason athletic events. Member schools have authority to determine if they permit such devices at their regular season events.

Banners and Signs

Banners and signs will be permitted at Association-sponsored athletic events, provided they are not personal, negative, unsportsmanlike or vulgar. Signs or banners approved in advance by the event manager may be attached or fastened to the building or facility. **Parades with flags, signs or banners up and down the sidelines will not be permitted.**

Charitable Contributions, Solicitations and Sales

With the assembly of people at tournaments, managers will be confronted with requests pertaining to donations and contributions to the various organizations which rely upon this system of financing their programs. The passing of hats, receptacles, blankets, etc., inside the gymnasium/stadium at any Association-sponsored tournament for the purpose of **contributions should not be permitted. There shall be no sale of any items on the premises other than normal food concessions and programs, unless approved in advance by the manager and the KSHSAA.**

Artificial Noisemaker Limitations

Artificial noisemakers (including megaphones, cow bells, thunder sticks, air horns, sirens, etc.) are not to be used and bands are not to play (including the beating of drums) **while the game is in progress, indoors or outdoors.** If the host school administration questions the safety or appropriateness of any noisemaker it shall not be permitted. Please refer to the *KSHSAA Music Manual*, page 24, relating to when bands can play.

By policy of the KSHSAA Executive Board, use of fireworks, cannons, air concussion cannons, hand-held explosives and other devices is not permitted at any KSHSAA postseason athletic event. Member schools have the authority to determine if they permit such devices at their regular-season events.

Dressing Rooms

Teams will be assigned dressing rooms by the tournament manager.

Player Bench Occupants

During a contest, the player bench may be occupied by the eligible substitutes, coach, assistant coach, faculty representative, bona fide team managers, bona fide team statisticians and scorekeeper, bona fide team trainer or physician, and any disqualified players unless they have been instructed to remove themselves from the player bench.

Practice Balls and Practice Sessions

Each team will furnish its own practice balls unless notified differently. Visiting teams will not be permitted to practice on tournament fields prior to the start of the tournament.

Private Room for Officials (Very Important)

Managers should provide a private room which the officials may occupy during the course of the tournament. This room should be available to them as a dressing room and lounge between matches. Officials should be informed where they are to enter and where they should dress. Arrangements should be made for someone to meet them when they arrive.

Post the NO ADMITTANCE signs from your online *Entry Forms* (Form O). **Do not allow anyone else to enter this room other than the manager or official KSHSAA representative.** Assign security personnel to see this is done. The host school's cooperation in this matter will be appreciated by the officials and will assure a better officiated tournament.

Media Passes

Media members will be administered media credentials for state events in September of the current year. The credential will be good for admittance to all state events so long as the media member submits attendance in the "SITE NOTIFICATION" tab to a specific state location by the deadline provided on each media member's login page at www.kshsaa.org>Media>Login>Site Notification. Each media member must adhere to policies and regulations stated on the back of each credential or credential will be revoked. KSHSAA media credentials are for postseason state events only. Schools may accept them during the regular season should they choose to do so. Contact Jeremy Holaday, jholaday@kshsaa.org, in the KSHSAA office with any questions.

School Media Passes

Media passes issued annually to schools may only be used by students and/or teachers. The intent is to promote student journalism/photography education and training and provide involvement opportunities for students. For KSHSAA postseason contests, students/teachers must be included on their school's KSHSAA Pass Gate List as School Media and possess a KSHSAA School Media Pass for admittance.

Radio Broadcasting

Radio broadcasting shall be permitted at no charge for space or the right to broadcast, if space is available. If space is limited, stations from towns with participating teams should receive first choice.

Radio stations desiring to broadcast any game shall contact the tournament manager at least 48 hours prior to the contest. Contracts, provided by the Kansas Association of Broadcasters, have been sent to each radio station. The broadcasting station shall complete the contract in triplicate, furnishing one copy to the tournament manager, one to the KSHSAA and retaining one for the station records.

This procedure has been approved by the KAB and the KSHSAA.

Video Recording

A member school may not video record any school's activity contest in which they are not a participant without written permission from all the involved school principals in advance of the contest.

Live Video Over Internet

The named company wishes to produce live video over the Internet using a maximum of one camera for the stated event listed below, sponsored by the Kansas State High School Activities Association, Inc. (KSHSAA). The named company understands the rights to video live are granted by the KSHSAA with the following stipulations:

1. After approval by the KSHSAA, the company shall contact the host site manager at least 24 hours prior to the event.
2. That the agreed compensation be paid to the KSHSAA for each contest; and that the total sum be submitted with this agreement.
 - No charge – Member schools for playoff games. State championship games are not permitted.
 - \$200.00/contest – All others
3. That four (4) 30-second announcements provided by the KSHSAA (see website) be read during the telecast of each contest.
4. That the televising company give advance publicity to an actual live event for a minimum of three days preceding the event; and that the advance publicity contain information on contestants, contest date, contest time, contest site and all ticket prices.
5. That no individual or organization be permitted to sponsor any part of the broadcast for the purpose of advertising alcoholic beverages, tobacco products, performance enhancing products, gambling, etc., that is contrary to the principles of educationally-based activities.
6. That no individual or organization be permitted to sponsor any part of the telecast for the purpose of advertising for a political candidate or political party.
7. That a list of all sponsors of the event/contest on each televising station be submitted to the KSHSAA, Box 495, Topeka, KS 66601-0495 for approval before the telecast.
8. That the televising company provide competent and professional announcers and telecasting; and that no dramatization shall be made of any unsportsmanlike conduct, incidents or displays on the part of the participants or fans.
9. That the televising company shall provide the KSHSAA with documentation on the number of homes reached by the specified rebroadcast.
10. That the KSHSAA reserves the right to discontinue this agreement at any time in the event any of these stipulations are violated or any aspect of the company's televising is considered to be in poor taste or incompatible with the educational objectives of the Association.
11. That the web streaming company provide a copy of the broadcast to the KSHSAA for archive use.

Section II

Tickets & Admissions for All Tournaments

Ticket Information for Managers

Digital Ticketing

KSHSAA regional/sub-state event hosts have the option to sell digital tickets through the GoFan digital ticketing platform. **This is the only digital ticketing system permitted for use at KSHSAA postseason events.** Using digital ticketing reduces or eliminates the need to have cash on hand, provides the opportunity to pre-sell tickets and gives the host access to digital reporting of sales. Host proceeds are not affected by digital vs. paper ticket sales. Digital ticket convenience fees are paid by the buyer. All proceeds from regional/sub-state events go directly to the host and are reconciled with the KSHSAA the same as paper ticket sales.

Prior to the start of the postseason, the KSHSAA will provide information to schools on how to set up GoFan digital ticketing for any postseason events they may be hosting. Schools may also contact the KSHSAA office for digital ticketing details.

Postseason Ticket Sales & Financial Reporting

KSHSAA regional/sub-state postseason event hosts will submit all ticket and financial reports online through the KSHSAA website. This process will be used for all types of ticket sales (digital, paper or a combination). To submit the reports, login with your administrator credentials and select the Tickets link at the top of the page. This process will handle all calculations and provide the host the final amount to be sent to the KSHSAA as well as the amounts to be paid to the contest officials.

Detailed instructions on filling out and submitting these online reports will be provided to hosts in communications prior to the event. Reports are due for each ticket packet received from the KSHSAA.

Complimentary Tickets

1. News Media
2. Host High School Board of Education Members and Spouses
3. KSHSAA Complimentary Lifetime Passes
4. KSHSAA Annual Complimentary Passes (issued to KSHSAA Board of Directors and Appeal Board members annually)
5. KSHSAA Area Supervisors of Officials Passes
6. Game Officials
7. The superintendent, principal, athletic director, head soccer coach, assistant coaches, student managers, school media, participating contestants, bus driver, (1) one faculty cheerleader sponsor, and a maximum of 10 varsity cheerleaders in uniform shall be admitted free. Regional Tournament Squad Lists, State Quarterfinal Squad Lists and State Tournament Squad Lists will take care of names and number of complimentary admissions from each school. These forms may be used as pass gate lists for all participating schools.

Tournament managers should adhere to all regulations pertaining to complimentary admissions. It would be unfair and defeat the purpose of the program if at some tournament sites, persons were to be admitted without charge when they do not qualify for such admission. Administrators can save embarrassment and eliminate the manager's problems by reviewing the following information and discussing it with their coaches, faculty members, drivers and playing squads.

In the past, managers have reported that administrators and coaches have insisted on their spouses being admitted free. This is a violation of regulations. Coaches Association passes are NOT to be honored.

Any representative of the press who actually covers the tournament and writes stories may be admitted free. A regular newspaper staff photographer may also be admitted free.

When your school is host, the members of your board of education and their spouses may be admitted free. Likewise, the working crew necessary to sell and collect tickets and supervise and direct tournament activities is to be admitted free.

Lifetime passes have been issued to those who have served on the Kansas State High School Activities Association Executive Board and Hall of Fame Selection Committee. Similar passes have been issued to the Governor, members of the State Board of Education and State Commissioner of Education. Please honor such passes presented to your ticket takers at the KSHSAA sponsored tournaments. No other passes, including Kansas Coaches Association passes, are permitted.

The KSHSAA feels that every administrator is aware of various problems in sponsoring a tournament and why it is necessary that all managers adhere to specific limitations in honoring requests for complimentary tickets. This phase of the tournament program is very important. **Assign a competent adult (not a student) the responsibility of working the pass gate.**

Managers are not to provide tickets for participating schools, but use a checklist and a special entrance for authorized players, managers, coaches and cheerleaders.

ACCEPTED PASSES FOR SOCCER POSTSEASON CONTESTS

(White card with black printing)
Area Supervisors

(Ivory card with black printing)
BOD/Appeals Boards

(Light blue card with dark blue
and red printing)
Executive Board

(White card with black printing)
League Commissioners

(Gray card with red and blue printing)
Athletic Trainer

Pass Gate Information

The following forms should be used as checklists for this purpose: Regional Tournament Squad List, State Quarterfinal Tournament Squad List and State Tournament Squad List.

Ticket Prices for Regional, State Quarterfinals and State Tournaments

Managers should display at each ticket window (or gate) a sign conspicuously showing the prices of admission as follows:

	K-12	Adults
Regionals	\$5.00	\$6.00
State Quarterfinals	\$6.00	\$7.00
State	\$6.00	\$9.00

There will be one admission session per day at all regional and state tournament matches.

Managers should explain to their ticket takers the importance of tearing all tickets, giving each purchaser one-half and depositing the other half in a receptacle if paper tickets are used.

Section III

Regional & State Quarterfinal Tournament Information

General Information

2021 Boys State Tournament

Monday and Tuesday, October 25-26
Thursday, October 28
Tuesday, November 2
Friday, November 5
Saturday, November 6

(Tentative Schedule)

Play-In/First Round Regional Contests
Regional Finals
State Quarter Finals
State Semifinals
State Consolation and Championship
Finals

2022 Girls State Tournament

Monday and Tuesday, May 16-17
Thursday, May 19
Tuesday, May 24
Friday, May 27
Saturday, May 28

Entry Fee

A KSHSAA member senior high school will be qualified to receive an assignment to the first level of postseason competition by submitting the appropriate online **Entry Fee Forms** (ADM-1 for Boys and ADM-8 for Girls) with the entry fees to the KSHSAA on or before the due dates (see inside cover). These are the entry fees for regional competitions.

No Practice at Postseason Sites for Visiting Schools

Visiting schools participating in regional and state quarterfinals tournaments **will not be allowed to practice at the tournament site prior to the start of the tournament.**

Brine Soccer Balls

Postseason regional and state quarterfinals tournament sites will be furnished the BRINE NCAA Championship soccer ball.

Number of Players/Awards

Schools will be permitted to suit up **22 players** for regional and state quarterfinal tournaments.

In regional tournaments, the first-place teams will receive plaques. There will be no third-place regional game. Plaques/trophies/medals will not be awarded in the state quarterfinal round.

Starting Times

Starting times for all regional tournament games and state quarterfinal games will be determined by the tournament manager, provided that instructional time is not used for either travel or for the contest unless prior approval is obtained from the KSHSAA.

Regional Tournament Format

Eight regional tournaments will be held in sections determined by the number of schools participating and their geographical locations. The brackets for these tournaments depend upon the number of schools playing soccer in each geographical section. **The winner of these eight regionals will advance to state quarterfinals.** Assignments and seeding for regionals will take place on Saturday before regional tournaments at a pre-determined site in each section.

Seeding Criteria for Regional Tournaments

Seeding Meetings

NOTE: Schools will be notified during the season of their assigned seeding meeting.

Schools must input regular season game scores on the KSHSAA website. All regular season scores must be submitted prior to the Regional Seeding Meetings (Boys - Saturday, October 23; Girls - Saturday, May 14) at the following sites:

East Section

Overland Park-Blue Valley Southwest High School
Chairperson: Mike Rasmussen, Activities Director
17600 Quivira Road; Overland Park, KS 66221-6221
Phone: 913-624-2000; Fax: 913-624-2045
Phone: 913-710-0659 (C)

West Section

Wichita-Northwest High School
Chairperson: Lance Deckinger, Activities Director
1220 N. Tyler Road; Wichita, KS 67212
Phone: 316-973-6000 (W); Fax: 316-973-6070
Phone: 316-729-8997 (H)

Seeding Criteria

Seedings and pairings will be determined at this meeting based upon the win-loss-tie points and percentages of each participating team (see below). **Teams must play 10 games or seeding percentage will be halved.**

All game contracts/commitments between KSHSAA member schools in soccer, either written or otherwise, shall be honored.

Use the following to determine the points for each team when seeding the bracket:

2 points for a win

1 point for a tie

0 points for a loss

NOTE: Games must be against varsity competition to count for purposes of seeding percentage. After determining the total points earned, divide that number by the maximum points possible of **games actually played** times 2 (carry to the third decimal point) to figure the percentage.

If two teams have an identical percentage, the tie will be broken as follows:

- a. If the teams played each other, the one defeating the other a larger number of times will receive the higher seed. If after they have played each other and each has defeated the other team under consideration an identical number of times, the team with the most wins will receive the higher seed.
- b. If the teams did not play each other, the team with the most wins will receive the higher seed.
- c. If the tie still remains, the team with the fewest goals allowed during the regular season will receive the higher seed.
- d. If the tie still remains, then a coin will be tossed to determine the team receiving the higher seed.

If three teams are tied with an identical percentage, the tie will be broken as follows:

- a. If one team won over all the other tied teams or has a winning record over all the other tied teams, it shall receive the higher seed. The two remaining tied teams will revert to the procedure used for two tied teams.
- b. If one team has lost to each of the other teams, that team shall be dropped from the tiebreaking procedure. The two remaining teams will revert to the procedure used for two tied teams.
- c. If the above procedure did not break the tie, the teams with the most wins shall receive the higher seeds.
- d. If the tie still remains, the teams with the fewest goals allowed during the regular season will receive the higher seeds.
- e. If the tie still remains, a drawing by lot will determine the teams receiving the higher seeds.

If four teams are tied with an identical percentage, the tie will be broken as follows:

- a. If one team won over all the other tied teams, or has a winning record over all tied teams, it shall receive the higher seed. The three remaining tied teams will revert to the procedure used for three tied teams.
- b. If the above procedure did not break the tie, the teams with the most wins will receive the higher seeds.
- c. If the tie still remains, the teams with the fewest goals allowed during the regular season will receive the higher seeds.
- d. If the tie still remains, a drawing by lot will determine the teams receiving the higher seeds.

The principal or his/her designee should attend the seeding meeting so that tickets and plaques may be distributed to regional tournament host schools. Be sure to supply the seeding meeting host with an up-to-date win-loss-tie record prior to the day of the seeding meeting and make certain all regular season game scores have been entered on the KSHSAA website.

After the seeding has taken place, teams will be placed in regionals, depending upon the number of teams in each section. **The host schools for the regionals in each section will be the top seeds in each section.**

Regional Tournaments

First round games will be played either Monday or Tuesday at the site of the higher seed.

Finals will be played Thursday at the site of the higher seed in each regional. Game times will be determined by the regional tournament manager. NOTE: More information will be sent to schools concerning regionals after the number of participating schools has been determined by the KSHSAA.

Squad Lists

Schools shall mail the Regional Soccer Tournament Squad List to tournament manager by Monday of regional tournament week.

Tournament Programs

Host schools are to furnish official programs for their regional tournaments. Programs, if sold, should be at a reasonable price. All profit is to be retained by the host school. The contents should include complete team rosters and information similar to that found on squad lists.

Reporting Regional Results

For regional tournaments, first round hosts must **call, text or email your game results to your regional tournament manager immediately after the completion of the contest; and call, text or email your results to the KSHSAA** on a completed bracket after the game.

Regional Tournament Managers — Call, text or email your championship game results and the winner's up-to-date record (including regional games) to the state quarterfinals manager for your section.

State Quarterfinals Round

East Section

Overland Park-Blue Valley Southwest High School
Chairperson: Mike Rasmussen, Activities Director
Phone: 913-624-2000; Fax: 913-624-2045
Phone: 913-710-0659 (C)
Time: After the regional championship games

West Section

Wichita-Northwest High School
Chairperson: Lance Deckinger, Activities Director
Phone: 316-973-6000 (W); Fax: 316-973-6070
Phone: 316-729-8997 (H)
Time: After the regional championship games

The teams participating in the state quarterfinals will be seeded and further notified by the tournament managers.

Regional Officials — Diagonal System is Required

Neither a member school nor an approved school shall take any action to prevent an athletic official from officiating a contest because of the official's race, sex, religion or national origin. Neither shall a member school or an approved school participate in a contest for which an athletic official has been excluded from officiating because of the official's race, sex, religion or national origin.

Officials will be assigned by the tournament and single game managers, with approval of schools involved in the contest, per **KSHSAA Rule 11-1-4**.

State Quarterfinals Format

The four regional winners in the east section and the four winners in the west section will play on Tuesday, following regional tournament week, in their respective geographical areas.

The state quarterfinal game sites will be determined after seeding the four teams, one through four. (Seeding will be on a win-loss-tie point and percentage basis as in the regionals.) One game will be played at the site of seed #1 hosting seed #4; and one game will be played at the site of seed #2 hosting seed #3. **Game time will be determined by the host manager.**

State quarterfinal winners will advance to the state tournament semifinals and finals.

Seeding Criteria for State Quarterfinal Tournaments

Seeding is the same as used for regional tournaments, except regional games are counted in the seeding procedures.

Teams receiving byes in regional contests will count the bye as a victory for seeding purposes.

Squad Lists — Quarterfinals

Schools shall hand deliver to the state quarterfinal tournament manager (which would be either seed #1 or seed #2) when their first group arrives at the tournament site.

All quarterfinal teams are to email a photo and squad list to the KSHSAA by the Tuesday of state championship week.

Reporting State Quarterfinal Results

(Quarterfinal Managers, contact the KSHSAA)

Call, text or email your results to Rod Garman at the KSHSAA no later than the morning following your game.

Give an up-to-date record, including the state quarterfinal game. Also mail a completed bracket with your financial report and ticket report.

Phone: 785-273-5329 (Work), 785-633-1365 (Cell), Email: rgarman@kshsaa.org

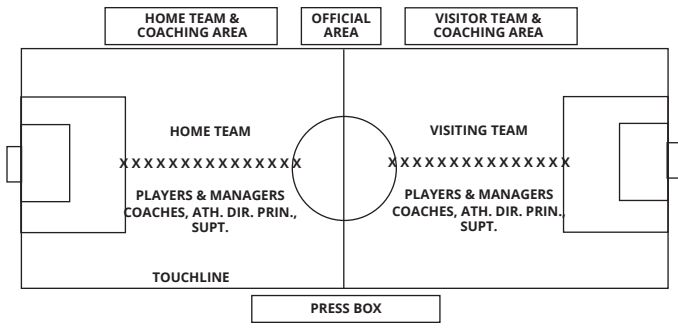
State Quarterfinal Officials Diagonal System is Required

Officials will be assigned by the tournament manager at each host site per **KSHSAA Rule 11-1-4**.

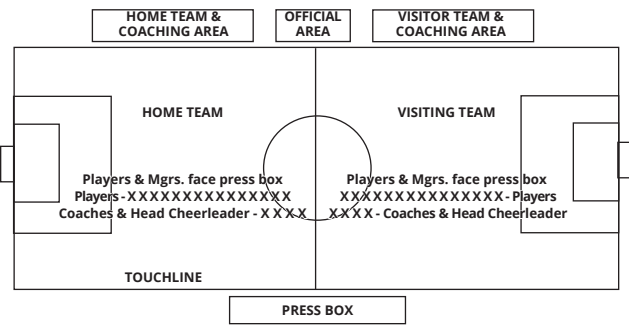
Postseason Introductions and Awards Ceremony

Pregame Introductions (Postseason Tournaments)

1. The host school will arrange to have the **National Anthem played 10 minutes prior to the first contest. Before the National Anthem, the teams are to be assembled in their team boxes.**
2. The announcer should begin with "Welcome to this (_____ regional, state quarterfinals, state) soccer contest sponsored by the Kansas State High School Activities Association and its member schools." *(A sportsmanship Public Service Announcement could also be read at this time.)*
3. Immediately following the National Anthem, **the three game officials, who are to be located on the touchline in front of the officials area and facing the press box, will be introduced. Introduce by position, by name only.** *(Do not mention where they live.)*
4. The visiting team non-starters then starters will be introduced, followed by the host team non-starters and starters. These introductions should proceed as rapidly as possible.
5. Immediately following the introductions, the captains will go to the touchline (press box side) on the halfway line to meet the officials, and they will be escorted to the center of the field for the coin toss.
6. **For the state championship contest, the following introduction procedure is used if weather permits.** If inclement weather, both coaches may agree to waive introductions.
 - a. The host school will arrange to have the National Anthem played 10 minutes prior to the first contest. Coordinate with the band director or use a recording. **Prior to the National Anthem the teams are to be assembled in their team boxes.**
 - b. The three game officials who are to be located on the press box side of the halfway line will be introduced following the National Anthem. Introduce by position, **by name only.**
 - c. Immediately following the introduction of the officials, the visiting team will be introduced. The players will be announced in numerical order of their game jerseys. The first player will start onto the field when the announcer says, "Now for the introduction of the _____ High School soccer team." The players are to run onto the field and line up between the halfway line and their team box, facing the press box. After the players and managers have been introduced, the coaching staff, athletic director, principal and superintendent will be presented. They are to enter the field and stand in front of the team, facing the press box. **The introduction of the principal and superintendent is optional and is to be left up to the administrators of the two participating teams. The manager should determine in advance if they want to be introduced and adjust the introductions accordingly. Both teams are to remain on the field until each has been introduced.** These introductions should proceed as rapidly as possible.
 - d. The home team will then be introduced in the same procedure used for the visiting team.
 - e. **Immediately following the introduction of both teams, the captains will go to the touchline (press box side) on the halfway line to meet the officials, where they will be escorted to the center of the field for the flip of the coin.** The following diagram will show the appropriate locations for each team.
 - f. **In case of inclement weather** and if both coaches agree, the introductions may take place while the teams remain in the locker rooms or read quickly by the public address announcer while in team huddle.



State Championship Introductions



State Championship Awards Ceremony

SCHOOL ADMINISTRATORS—DO NOT ALLOW STUDENTS AND SPECTATORS ON THE PLAYING FIELD UNTIL AFTER THE COMPLETION OF THE AWARDS CEREMONY

Postgame Awards Presentation Ceremony

A **plaque** will be awarded to the first-place team in all **regional** tournaments. The plaque should be presented at the team box area after all regional contests. Trophies will be awarded to the state champion, second-place team and consolation champion; **medals** will also be awarded the first-, second-, third- and fourth-place teams at the state championship.

State Tournament Awards Ceremony (Following Consolation & Championship Matches)

The following award ceremony is recommended after the state contest if weather permits:

The teams will form ranks in the middle of the field, facing the press box (see diagram above). As the teams face the press box, the home team will be lined up to the right of the halfway line and the visiting team to the left. The players are to line up between their respective penalty area and the halfway line and the coaches and head cheerleaders should be between their respective side of the halfway line. The awards will be made as follows:

1. The head cheerleader of the fourth-place or second-place team will present a medal to the head coach and to each player in uniform as they are introduced, followed by the second-place trophy presentation.
2. The head cheerleader of the winning teams, consolation or championship, will present a medal to the head coach and each player on the winning team as they are introduced. The championship trophy will then be presented along with one (1) game ball. If your team would like to order additional medals, a school administrator may request an authorization letter at kshsaa@kshsaa.org.

Trophy Presentation Final Announcement

“Ladies and gentlemen, please stand and join in honoring all these young athletes in recognition of their accomplishment.”

Section IV

State Tournament Information

Boys Soccer - November 5-6, 2021 | Girls Soccer - May 27-28, 2022

Class 6A - Olathe-College Blvd. Activity Center

Kabel Stoppel, Manager; kastoppel@olatheschools.org

11031 S. Valley Pkwy.; Olathe, KS 66061

Phone: 913-780-7120; Fax: 913-780-7137

Class 5A - Visit Wichita/Wichita-Stryker Sports Complex

Josh Howell, Manager; jhowell@visitwichita.com

2999 N Greenwich Rd.; Wichita, KS 67226

Phone: 316-265-2800; Fax: 316-265-0162

Phone: 316-265-0162 (*Stryker Sports Complex*)

Class 4-3-2-1A - Topeka-Hummer Sports Park

Annette Wiles, Manager; awiles@tps501.org

2701 SW East Circle Dr. South, Ste. 1; Topeka, KS 66606

Phone: 785-295-3750; Fax: 785-295-3147

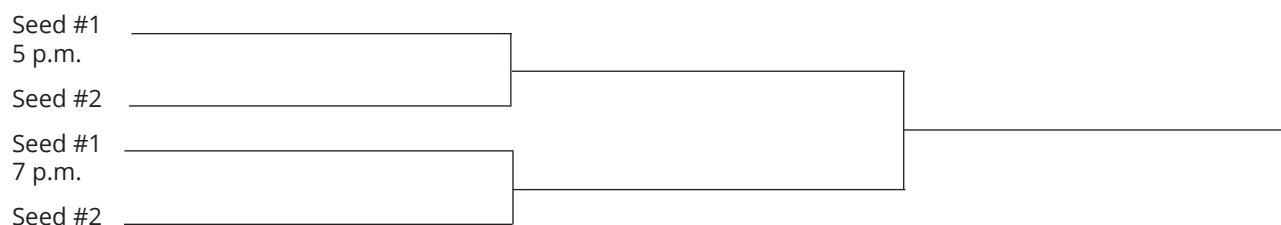
State Tournament Format

The four state quarterfinal winners will advance to the state tournament to be held on Friday and Saturday. There will be two sessions at the state tournament, semifinals and finals. Both semifinal matches will be played Friday at 5 p.m. and 7 p.m. The team with the highest seeding point percentage will play the first semifinal contest. The consolation final will begin at noon, Saturday, followed by the championship match at 2 p.m. **In the event of inclement weather and/or poor field conditions, the consolation final may be rescheduled to follow the championship game or canceled by the KSHSAA.**

Seeding Criteria for the State Tournament

The two state quarterfinal winners from each section (East and West) will be seeded into the state tournament as follows:

1. Total record of win-loss-tie point percentage, including regular season, regional and state quarterfinal games. (*Teams receiving byes in regional contests will count the bye as a victory for seeding purposes.*)
2. The #1 seed from East will play the #2 seed from West; the #1 seed from West will play the #2 seed from East.
3. The brackets will be seeded with the team with the highest winning percentage of all final four teams playing in the early game.
4. **Once the state tournament bracket is set, it will be played out with the top team on the bracket being the home team in the home team box (see diagram on page 25) and wearing dark colored jerseys.**



Officials Recommendations

Submit officials recommendations online to KSHSAA the week prior to regional tournaments. The officials for the state tournament will be selected by the KSHSAA based upon the following criteria:

1. Recommendations by member schools
2. 90% or higher exam score
3. Attendance at the KSHSAA rules meeting
4. Officials completed and submitted a postseason application

Squad Lists for State Tournaments

State Tournament Squad List Forms must be submitted online by Monday of state tournament week. **Please email a team photo to rgarman@kshsaa.org after the regional final games.**

Number of Players/Awards

Schools will be permitted to suit up 22 players for state tournaments.

In the state tournament, first-, second- and third-place teams will receive trophies and individual medals. **Medals will be presented to the four state qualifying teams.**

State Warm-ups

Teams may take the field 50 minutes prior to the start of the first contest that day. Fifty (50) minutes will be placed on the clock for team warm-up and run down to the 10:00 mark. At that point teams are to start to line up for introductions and the National Anthem. Teams will walk out numerically in single file (World Cup style) then line up in front of the spectator touchline. Prior to the second game, 30 minutes will be placed on the clock for team warm-up and run down to the 10:00 mark before lining up for introductions.

No Practice at State Tournament Sites for Visiting Schools

Visiting schools participating in a state tournament **will not be allowed to practice at the tournament site prior to the start of the tournament.** Teams will be allowed **a maximum of twenty (20) minutes warm-up** between games at state tournament. This may be shortened by mutual agreement of both coaches and the tournament manager.

Brine Soccer Balls

Postseason state tournament sites will be furnished the BRINE NCAA Championship soccer ball. The state championship team will be awarded one (1) game ball in addition to their trophy.

CONGRATULATIONS TO THE 2020-21 STATE SOCCER CHAMPIONS

Boys 2020

6A - Dodge City (20-0-0)

5A - Overland Park-St. Thomas Aquinas (15-3-3)

4-3-2-1A - Shawnee Mission-Bishop Miege (10-5-3)



Girls 2021

6A - Overland Park-Blue Valley West (16-3-2)

5A - Overland Park-St. Thomas Aquinas (17-4-0)

4-3-2-1A - Shawnee Mission-Bishop Miege (15-6-0)



Section V

Gate Receipts and Officials' Fees

Distribution of Receipts

After taxes, the regional, state quarterfinal and state gate receipts will be distributed as follows:

1. **Regionals & State Quarterfinals** — Thirty percent (30%) of net receipts (gate receipts minus sales tax) plus all concessions and program sales to host.
State Finals — Twenty-five percent (25%) of net receipts and program sales to host (minus sales tax) plus all concessions.
2. Officials' expenses will be paid by the KSHSAA from tournament proceeds (referee and two assistant start referees).
3. Balance shall be sent to the KSHSAA, which will be used as follows:
 - a. Plaques, trophies and medals
 - b. Catastrophic and liability insurance
 - c. To underwrite losses at other tournament sites
 - d. To operate non-self-supporting activities
 - e. To contribute to the overall operating costs of the Association

Postseason Tournament Officials

Selection

Neither a member school nor an approved school shall take any action to prevent an athletic official from officiating a contest because of the official's race, sex, religion or national origin. Neither shall a member school or an approved school participate in a contest for which an athletic official has been excluded from officiating because of the official's race, sex, religion or national origin.

Use three officials: referee and two assistant referees (Diagonal Officiating System is required in all postseason contests.)

Regional and state quarterfinal officials will be selected by the managers. State officials will be assigned by the KSHSAA as determined by schools' recommendations, test score (90% or better), KSHSAA rules meeting attendance and postseason application.

Officials' Fees for Postseason

SOCCER REGIONALS – OFFICIAL WORKS ONE GAME PER DAY

Regional game fee: \$60.00 per game

2021-2022 Mileage Payment

Zone 1 – 0-50	\$7.00
Zone 2 – 51-100	\$25.00
Zone 3 – 101-150	\$40.00
Zone 3 – 151-200	\$55.00
Zone 4 – 201-250	\$70.00
Zone 5 – 251-300	\$85.00
Zone 6 – 301 up	\$100.00

STATE GAME FEES

State Quarterfinal, Semifinal, Final: \$65.00 per game

Mileage for State Tournament Officials:

State officials are paid 36 cents per mile to designated drivers.

State officials receive a \$25 per day meal per diem.

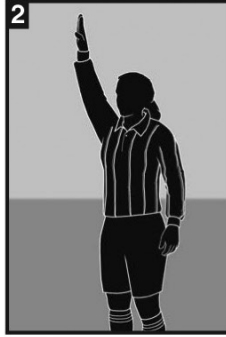
Hotel rooms, if needed, are directly booked and paid for by the KSHSAA if travel exceeds 75 miles one way for an official assigned.



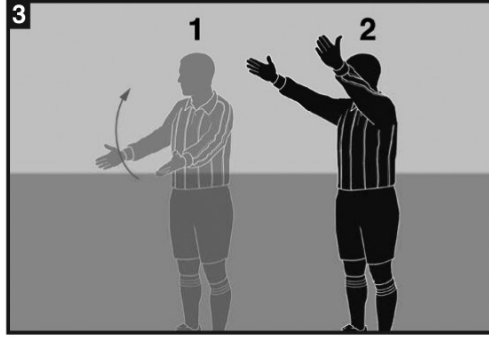
NFHS OFFICIAL SOCCER SIGNALS



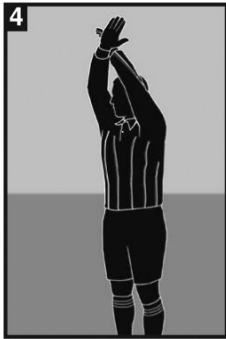
1
Direct free kick
(Point in direction
of kick)



2
Indirect free kick



3
Play On



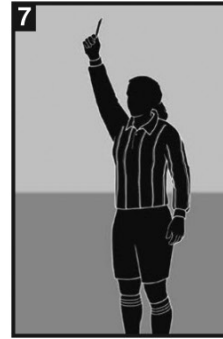
4
Timeout



5
**Wind-up to
start clock**



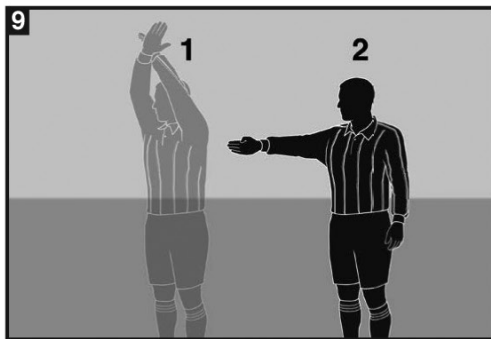
6
Penalty kick
(Point to spot)
Goal Kick
(Point to goal area)



7
**Caution/
Ejection**



8
Corner kick
(Point to corner)



9
Goal

PlayPic® PlayPics courtesy of **REFEREE**



NFHS OFFICIAL SOCCER SIGNALS



Throw-in

(The flag should not be brought across the body. Appropriately, the flag should be switched to the appropriate hand.)



Substitution

(Hold the flag above the head as shown until acknowledged by the referee, then return the flag to the side.)



Foul

(1. Hold the flag vertically until acknowledged by the referee; 2. Wave flag; 3. Point the flag in the direction where the free kick will take place.)



Corner kick

(Assistant referee should point to the nearest corner.)



Goal kick

(Assistant referee should point to the goal area.)



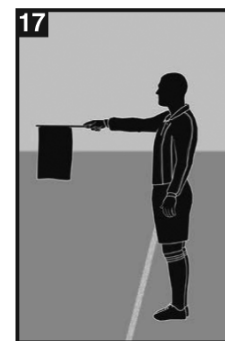
Stop play – Offside

(Assistant referee should indicate he/she has seen an offside with the right arm.)



Offside free kick

(When the referee stops play, the assistant referee indicates position on the far side of the field.)



Offside free kick

(When the referee stops play, the assistant referee indicates position near the center of the field.)



Offside free kick

(When the referee stops play, the assistant referee indicates position on the near side of the field.)



PlayPics courtesy of REFEREE

KSHSAA Required Pregame Officials Conference

Per National Federation Soccer Rule 5-2 and by recommendation of the KSHSAA, soccer officials shall be in uniform at the site of the game no less than 15 minutes prior to game time, and a formal pregame conference will be held at the location of the halfway line (the scorer's table). The pregame conference shall be conducted by the head referee and shall include the following items:

- A. Inspect and approve the game balls, field of play and nets; inquire about local ground rules and determine if a fair game may be started
- B. Verify the line judges, ball holders, official scorer and timers
- C. Review specific duties with scorer, timer and line judges
- D. Examine the uniform and equipment of each player to see if it complies with the rules
- E. Discuss the KSHSAA inclement weather policy for postponements of contests (refer to *KSHSAA Soccer Manual*)
- F. Review of proper signals to be used by soccer officials
- G. Positioning of soccer officials throughout the contest
- H. Proper communication among officials during the contest
- I. Points of emphasis from state association rules
- J. Exiting the field and location to meet escort in postgame (officials exit field immediately)
- K. Set plays (wall, goal kicks, penalty kicks, corner kicks)
- L. Conduct a pregame conference with team captains to:
 - 1. Review pertinent rules
 - 2. Conduct a coin toss at least five (5) minutes before the scheduled time of the game. The visiting team captain shall call the coin while it is in the air. The winner of the toss shall choose a goal to defend or kick off first. Loser of the toss shall be given the remaining choice.
- M. The referee or line judges shall:
 - 1. Assist the head referee in inspecting the game balls, field play, nets, players' uniforms and equipment
 - 2. Review duties and responsibilities with ball holders
 - 3. Assist with the pregame conference with team captains.

The KSHSAA recommends schools provide a scorer's table to facilitate proper administration of soccer contests.

NFHS Statement on Medical Appliances

National Federation of State High School Associations (NFHS)
Sports Medicine Advisory Committee (SMAC)

Although still relatively rare, the use of insulin pumps by athletes with diabetes has become more commonplace over the past few years. With the wider use of insulin pumps, as well as other medical devices such as heart monitoring equipment, concerns have been raised regarding the safety of the athlete wearing the device, teammates, opponents and the device itself. The NFHS SMAC has discussed these issues and come to the following conclusion:

When it is necessary for an athlete to wear a medical appliance (such as an insulin pump) during athletic competitions, the device shall be padded and securely attached to the player's body underneath the uniform. Devices attached to the head (such as hearing aids and cochlear implants) do not need to be padded, but shall be firmly secured to the body. No medical appliance should pose a risk of injury to others. It is recommended that the athlete notify the official of the presence of the medical appliance prior to a contest.

KSHSAA Recommended Procedures to Consider When Inclement Weather Occurs During a Contest

The safety of athletes (participants), spectators, coaches/directors, school personnel and all others present at an athletic contest must be the first and foremost concern of contest officials and building administrators.

1. When an interscholastic contest has been scheduled and dangerous playing conditions exist or severe weather is anticipated, the following should be considered:
 - a. Prior to beginning an athletic contest, when severe weather is anticipated, the head contest official and the principals of each school, or their designees, will meet to review the suspension and/or postponement procedures. This would include any playing rule book coverage.
 - b. The host school administrator will be responsible for informing contest officials, visiting school administrators and, if applicable, the individual responsible for public address announcements of designated shelter areas.
 - c. If a TORNADO WATCH has been issued, the host team building administrator and the head contest official will notify coaches, school administrators and, if applicable, the individual responsible for public address announcements that the possibility of abrupt suspension of play exists.
 - d. If a TORNADO WARNING has been issued, the contest should be suspended immediately. Participants, spectators and all personnel involved with the contest will be advised to "take cover." The procedure will be announced, when available, over the public address system.
 - e. When lightning is observed in the vicinity of a contest conducted outdoors, play should be suspended.
 - f. If any other life-threatening condition occurs, play should be suspended immediately and predetermined directions to safe locations will be announced.
2. When a suspension of a contest occurs, the following should be considered:
 - a. If the suspension is 45 minutes or greater, resuming at a later date should be considered.
 - b. When it appears that weather conditions are no longer a threat to the safety of participants, spectators or contest officials, administrators from all schools involved will meet with the head contest official to determine if play will continue. If any administrator or the head contest official casts a negative vote for play to resume, the suspension should continue.
 - c. If play is to be resumed, contestants will be given at least a 15 minute warm-up period prior to competition.

For more information check out www.kshsaa.org>Sports Medicine & Safety



- 1. WHEN THUNDER IS HEARD OR CLOUD-TO-GROUND LIGHTNING IS SEEN, THE LEADING EDGE OF THE THUNDERSTORM IS CLOSE ENOUGH TO POSE A LIGHTNING RISK. SUSPEND PLAY AND TAKE SHELTER IMMEDIATELY.**
2. ONCE PLAY HAS BEEN SUSPENDED, WAIT AT LEAST 30 MINUTES FROM THE LAST SOUND OF THUNDER OR LIGHTNING STRIKE WITNESSED BEFORE RESUMING THE ACTIVITY.
3. ANY SUBSEQUENT THUNDER OR LIGHTNING STRIKE DURING THE 30 MINUTE WAITING PERIOD RESETS THE CLOCK, AND A NEW 30 MINUTE WAITING PERIOD BEGINS.

ANYTIME LIGHTNING CAN BE SEEN OR THUNDER HEARD, RISK IS PRESENT!

SCHOOL CONSIDERATIONS:

1. A documented plan for handling severe weather situations such as lightning should be in place.
2. The persons responsible for monitoring weather activity and determining when to suspend practice or competition should be identified.
 - * Ideally this person will **NOT** be a coach or an official involved in the game or practice, as they may be too involved with their other duties to monitor the weather.
3. There are many different methods of monitoring the weather. The internet and mobile device weather applications are one option. Weather radios are available through the National Oceanic and Atmospheric Administration (NOAA) and the National Weather Service. The Weather Channel can also provide good information on storm movement and strength. Each school will need to determine their most effective means of monitoring the weather.

National Weather Service contact information, areas of coverage, and weather radio frequencies are provided on the back of this document.
4. All personnel, athletes, and spectators should be clearly informed in advance of available safe structures or shelters in the event of severe weather.
5. The most ideal safe structure is a fully enclosed building with plumbing, electrical wiring, and telephone service which all aid in grounding the structure.
6. Fully enclosed automobiles with metal roofs, including school buses, provide adequate shelter as well.
7. Avoid using bathrooms or showers as shelter areas as the plumbing pipelines provide a path for the lightning to enter the structure. Also avoid using corded telephones or headsets during a thunderstorm, and avoid standing near utilities.
8. If communication is necessary during the storm, cellular and cordless phones are considered reasonably safe.



KANSAS STATE HIGH SCHOOL ACTIVITIES ASSOCIATION STATEMENT ON PERFORMANCE ENHANCING DRUGS AND NUTRITIONAL SUPPLEMENTS

In order to promote the health and safety among all student-athletes, reduce health risk, maintain ethical standards as well as reduce liability risk, students should not use any drug, medication (over-the-counter or prescription) or nutritional supplement, as defined by the World Anti-Doping Agency, for the purposes of performance-enhancement. All school personnel, including coaches and school nurses, should never recommend the use of any drug, medication (over-the-counter or prescription) or nutritional supplement, as defined by the World Anti-Doping Agency, for the purposes of performance-enhancement.

School personnel should not dispense or administer any drug, medication (over-the-counter or prescription) or nutritional supplement, unless the student-athlete is under the direct care of a licensed health professional, licensed to practice in the state of Kansas and practicing within their scope of practice as defined by the Kansas Board of Healing Arts, and only as prescribed.

We recommend that coaches, athletic directors, nurses and other school personnel develop strategies that address the prevalence and growing concerns of using any drug, medication or nutritional supplement for the purpose of performance-enhancement. Athletes should be encouraged to pursue their athletic goals through hard work, appropriate rest, proper hydration and good nutrition, not unsubstantiated shortcuts. School personnel, coaches and parents should allow for open discussion about dietary supplement use, and should strongly encourage obtaining optimal nutrition through a well-balanced diet.

(adopted by the KSHSAA Sports Medicine Advisory Committee and Executive Board, April 2017)

The KSHSAA Code of Ethics

for Coaches, Directors, Aides, Adjudicators, Judges and Officials

Believing that mine is an important part in the nationwide school activity program, I pledge to act in accordance with these principles:

1. I will honor contracts regardless of possible inconvenience or financial loss.
2. I will study the rules, observe the work of other coaches, directors, adjudicators, judges, or officials and will, at all times, attempt to improve myself and the activity.
3. I will conduct myself in such a way that attention is drawn not to me but to the young people participating in the contest.
4. I will maintain my appearance in a manner befitting the dignity and importance of the activity.
5. I will cooperate with the news media in the interpretation and clarification of rules and/or other areas relating to good sportsmanship, but I will not make statements concerning decisions made during the contest.
6. I will uphold and abide by all rules of the KSHSAA and the National Federation.
7. I will shape my character and conduct so as to be a worthy example to the young people who participate under my jurisdiction.
8. I will give my complete cooperation to the school which I serve and to the KSHSAA which I represent.
9. I will cooperate and be professional in my association with other coaches, directors, adjudicators, judges or officials and will do nothing to cause them public embarrassment.
10. I will keep in mind that the contest is more important than the wishes of any individual.
11. I will make responsible decisions about consumption of alcohol, including abstinence from alcohol at least 12 hours prior to a contest in which I will be involved.
12. I will not use tobacco or e-cigarette products while directly involved in interscholastic activities.

Checklist for All Tournament Managers

- Check arrival and inspect plaques, tickets and instructions for timers and scorers.
- Notify officials at least four days in advance of the tournament of starting times, dressing, parking, etc.
- Send KSHSAA a copy of program.
- Notify participating schools of the policy concerning team ticket allowance; admittance of cheerleaders, cheerleader sponsors, adult student supervisors, principals, athletic directors and superintendents (use proper form from online Entry Forms); team warm-up allowance, towels, practice balls, care of valuables, leaving of equipment, basket assignments, jersey colors, cheerleaders' location during game, pep club area assignments, etc.
- Arrange for medical/first aid personnel/athletic trainer to be in attendance or on call.
- Appoint scorer, timer and one public address person (use of official scorebook is required). Assign personnel to assist in administering tournament.
- Arrange for the playing of the National Anthem.
- Provide a private dressing room and adult security personnel for game officials. Assign security personnel and officials' escort.
- Provide reserved parking for officials and school buses. Assign a host or hostess to the officials and each team. Assign Pep Club locations.
- Post signs to reserve areas for participating schools' followers.
- Provide a special entrance and a checklist for authorized superintendents, principals, athletic directors, players, managers, coaches, adult supervisors, cheerleaders and news media.
- Call, text, or email quarterfinal results to KSHSAA immediately following quarterfinal game. (See page 23 for details.)**
- Provide a top quality, leather-covered game ball (provided by KSHSAA in postseason).
- Submit online to KSHSAA a "Ticket Sales Report."
- Submit online to KSHSAA a "Financial Report."
- Submit to KSHSAA a "Report on Officials." (Optional)
- Return unused tickets and a copy of the online reports to KSHSAA.



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