

SOUTH TEXAS COLLEGE
OCCUPATIONAL THERAPY ASSISTANT PROGRAM
FALL 2022 APPLICATION

Thank you for your interest in applying to the Occupational Therapy Assistant (OTA) Program. This program is designed to prepare OTA program students for entry-level practice as a Certified Occupational Therapy Assistant. (COTA) This five-semester course of study may be completed on a full-time basis in 2 academic years. Classes typically begin at 8:30 am and end at 5:00 pm at the Dr. Ramiro R. Casso Nursing & Allied Health Campuses, for four, 16-week semesters, and one summer session. The program begins once a year in the fall semester. The technical component of the program includes lecture and laboratory courses in occupational therapy science and procedures, which are completed during the first four semesters. Fieldwork experiences are completed during the fourth and fifth semesters at assigned clinical education facilities across the Rio Grande Valley, which may include hospitals, outpatient centers, and nursing homes.

The OTA program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) and approved for course credit portability to other state-approved OTA programs by the Texas Higher Education Coordinating Board.

The application deadline for the **Fall 2022 semester is Friday, July 15, 2022, by 5:00 pm**. The application process requires that you meet the general admission requirements of the South Texas College Office of Admissions and Records, the Division of Nursing and Allied Health, and the OTA Program. If you meet all the requirements, your file will be considered for admission.

For further assistance, please contact the OTA Program Chair at ldmiller@southtexascollege.edu or through Microsoft Teams under Layman D. Miller.

Sincerely,
Layman D. Miller, COTA, MBA, M.Ed.
Chair, Occupational Therapy Assistant Program

Every effort is made to assure accuracy of the information in this packet but note that stipulations set forth may be subject to change.



Division of Nursing & Allied Health
1101 E. Vermont, McAllen, Texas 78503
Telephone: (956) 872-3161 Fax: (956) 872-3163

APPLICATION: OCCUPATIONAL THERAPY ASSISTANT PROGRAM

STUDENT NAME: _____ **STUDENT A #** _____

Before you consider applying to the OTA Program, please be advised that a felony conviction may affect your ability to apply to the program, register for the NBCOT (National Board for Certification in Occupational Therapy) Certification exam, or obtain state licensure. Review the following regulations regarding this clearance prior to applying.

A. The Board of Trustees approved Board Policy (#3337) on July 15, 2004 for all students participating in a Nursing or Allied Health Program clinical course. This policy requires all students to pass a criminal background check, meet immunization, and medical health requirements prior to enrolling in a clinical course. In addition, students participating in the program are subject to periodic— “for cause” drug screening. This policy is being implemented to ensure uniform compliance with Joint Commission standards pertaining to Human Resource management and state licensing regulations.

B. An individual who is considering entering an educational program or has already entered an educational program can have their criminal background reviewed prior to applying for the certification exam by requesting an early determination review. The fee for this review is \$100. For additional information, contact the Credentialing Services Department at credentialing.services@nbcot.org This e-mail address is being protected from spambots. You need JavaScript enabled to view it.

C. Prior to applying for licensure from the Texas Board of Occupational Therapy Examiners, an individual with a criminal background must request that the board review the person’s criminal history to determine if the person will be eligible for licensure based solely on the person’s criminal background up to that point in time. Requestors must submit their requests in writing to the board; **the Criminal History Evaluation Form** should be accompanied by a check for \$50, along with all court and relevant documents. For additional information, contact www.ptot.texas.gov The Executive Council of Physical Therapy and Occupational Therapy Examiners (ECPTOTE) Chief Investigator: Phone: (512) 305-3900.

The individual applicant must submit both signed document from the Executive Council of Physical Therapy and Occupational Therapy Examiners (ECPTOTE) and NBCOT indicating proof of clearance to apply to the OTA Program to be considered for the selection process.

I certify that I have read and understand the above information. I understand that reporting untrue information or omitting information may result in my disqualification from the applicant pool, refusal/cancellation of admission to the program, and will render me ineligible to apply later.

Applicant’s Signature

Date



Division of Nursing & Allied Health

1101 E. Vermont, McAllen, Texas 78503 Telephone: (956) 872-3161 Fax: (956) 872-3163

APPLICATION: OCCUPATIONAL THERAPY ASSISTANT PROGRAM

Name: _____ Date: _____
Print or Type (Last) (First) (MI)
(Maiden/Former Names)

Residence Address: _____
(P.O. Box or Street) (City) (State) (Zip Code)

Mailing Address: _____
(P.O. Box or Street) (City) (State) (Zip Code)

Phone Number: _____
() ()

Student I. D. #A _____

Email Address: _____ [@stu.southtexascollege.edu](mailto:stu.southtexascollege.edu)

Personal Email: _____

Is this your first application to the OTA Program? _____yes _____no
If no, last applied? _____

Have you ever been accepted into the STC OTA Program? _____yes _____no
If YES, year accepted? _____

Have you ever been an alternate for the STC OTA Program? _____yes _____no
If YES, which year? _____

Have you ever been an OTA student in another OTA Program? _____yes _____no
If YES, which school? _____

Have you ever been a student in another STC NAH Program? _____yes _____no
If YES, Which Program? _____

**INSTRUCTIONS:**

1. Apply for admission to South Texas College (STC) if not currently enrolled.
2. Submit TSI scores to STC.
3. Request for official transcripts from high school or colleges you have attended be sent to the Office of Admissions and Records for evaluation; if applicable, official GED results must be sent to the STC Admissions.
4. Request an official STC final transcript to submit with your application. Transcript must show grades for all pre-requisite and supporting courses along with TSI scores.
5. Complete, sign, and date the application forms
6. Submit completed application to the office of either Layman D. Miller, Diana Aguilar or Mari Ponce-Vargas
7. **Application Deadline: July 15, 2022 @ 5:00 pm.** The complete application and all attachments must be on file at the OTA Program Office by the application deadline to be considered for the Fall 2022 class.

PROGRAM ADMISSION REQUIREMENTS:

	YES	NO
1. Meet the general admission requirements of South Texas College		
2.Demonstrate proficiency in state-mandated general knowledge content through approved STC placement testing: ACCUPLACER, ASSET, COMPASS, or THEA TSI: Math = _____ Reading = _____ Writing=_____ or 230+ 351+ E5+ / E4/MC 363 E4/MC 361-362 ACCUPLACER: Math = _____ Reading = _____ Writing=_____ EA63+ 78+ E/60+/E7/60+E6/60+E/E5/60+ Exemption: Bachelor's degree: _____ Yes _____ No Type of Degree and Year of Graduation: _____		
3. Attach official HESI A2 assessment scores to your completed application. NOTE: HESI A2 scores must be no more than 2 years old. <u>Minimum</u> score requirements are: Composite = 75%, English = 75%, Math = 75%, and Science = 75%. HESI Test Date=_____ HESI Composite Score =_____ English Score= _____ Math Score =_____ Science Score= _____		
4. Attached Official STC Final Transcript		
5. Earn a minimum cumulative GPA of 3.0 , on a 4.0 scale in all courses complete at South Texas College Cumulative GPA _____		
6. Earn a score of a 3.0 on a 4.0 scale in all transfer pre-requisite courses if applicable		
7.Complete pre-requisite courses with a minimum grade of “B” as listed in the Occupational Therapy Assistant Program degree plan.		
8. Earn a grade of “B” or better for Biology 2401 in the last five years		
9.Complete the OTHA 1305 Principles of Occupational Therapy Course within 2 years: Semester and Year Taken: _____ (This course is offered in a hybrid format)		



List the grade earned for the following Pre-Requisite and General Education Courses: Please list the course name for the Humanities Elective.

*******Grades for Pre-requisite courses must be a “B” or better.**

Course *Grades for Pre-requisite courses must be a “B” or better.	Year and Semester Completed	Repeated Course List Semester	Credits		Grade A= 4 B= 3	Grade Points
Pre-Requisites						
Humanities Elective: _____ Courses accepted: PHIL 1301, PHIL 2303, PHIL 2306, HUMA 1301			(3)	X		
BIOL 2401 Anatomy & Physiology I			(4)	X		
PSYC 2314 Lifespan Growth & Development			(3)	X		
SPCH 1318 Interpersonal Communications			(3)	X		
ENGL 1301 English Composition			(3)	X		
OTHA 1305 Principles of OT (Year_____) *This course is offered in a hybrid format			(3)	X		
	Total Credits (max. 19)			Total Grade Points (max 76)		
	Total Grade Points _____ divided by Total Credits _____ = _____ Grade Point Average (GPA) (max. 76) (max. 19) (max 4.00)					

To be verified by OTA Faculty/Staff:

Reviewed by: _____ Date _____



Points awarded for Total Grade Points:

Total grade points:

73—76 grade points_ 44 points
69—72 grade points_ 39 points
65—68 grade points_ 34 points
61—64 grade points_ 29 points
57---60 grade points_ 24 points

Total Grade Points = _____

TOTAL POINTS EARNED: (Max 44 points) _____

HESI A2 COMPOSITE SCORE:

Cumulative Score: _____ %

Test Date: _____

a. English Language Composite = 75% or better

100% — 96% = 5 points
95%— 91% = 4 point
90%— 86% = 3 points
85%— 81% = 2 point
80%—76% = 1 point
75% = 0 points

Percentage_____ Points = _____

b. Math Composite = 75% or better

100% — 96% = 5 points
95%— 91% = 4 point
90%— 86% = 3 points
85%— 81% = 2 point
80%—76% = 1 point
75% = 0 points

Percentage_____ Points = _____

c. Science Composite = 75% or better

100% — 96% = 5 points
95%— 91% = 4 point
90%— 86% = 3 points
85%— 81% = 2 point
80%—76% = 1 point
75% = 0 points

Percentage_____ Points = _____

TOTAL POINTS EARNED: (Max 15 points) _____



EDUCATIONAL HISTORY POINTS:

Re-taking of any pre-requisite course within the past 5 years:

(NOTE: A withdrawal is considered a repeated course)

No repeats = 5 points
One repeat = 4 points
Two repeats = 3 points
Three repeats = 1 point
Four or more repeats = 0 points

TOTAL POINTS EARNED: (Max 5 points) _____

COLLEGE SUCCESS FOR HEALTHCARE COURSE:

Grade of a "B" .50 point awarded

Grade of a "A" 1 point awarded

Grade for CSFH Course: _____ TOTAL POINTS EARNED: (Max 1 points) _____

Year and semester completed _____

OTHA 1305 EXAM CATEGORY FINAL GRADE:

100-95 = 5 points
94-90 = 3 points
89 or below = 0 points
Course Repeat = 0 points

Final Exam Average Score: _____ TOTAL POINTS EARNED: (Max 5 points) _____

OTHA 1305 PROFESSIONAL BEHAVIORS GRADE:

100-95 = 5 points
94-90 = 3 points
89-85 = 1 points
84 or below = 0 point

Professional Behaviors Grade: _____ TOTAL POINTS EARNED: (Max 5 points) _____

**HEALTHCARE WORK EXPERIENCE***

24+ Months = 4 Points
23 – 19 Months = 3 Points
18 – 13 Months = 2 Points
12 – 6 Months = 1 Point

TOTAL POINTS EARNED: (Max 4 points) _____

PREVIOUS DEGREE

(Certificate must be in a healthcare related field)

Master = 3 Points
Bachelor = 2 Points
Associate = 1 Point
Certificate = 0.5 Points
Rehab Services = +1 Point

TOTAL POINTS EARNED: (Max 4 points) _____

HANDBOOK EXAM SCORE: The Handbook Exam must be passed with a score of 75% or higher to be considered for the program selection process. All qualified applicants will be notified of date and time Handbook Exam will be completed.

100 - 95 = 5 Points
90 – 94 = 4 Points
85 – 89 = 3 Points
80 – 84 = 2 Points
79 – 75 = 1 Points
74 – 00 = 0 Points

Grade for Handbook Exam: _____ TOTAL POINTS EARNED: (Max 5 points) _____

ESSAY SCORE: All qualified applicants will be notified of date and time Essay will be completed.

TOTAL POINTS EARNED: (Max 12 points) _____

TOTAL APPLICATION POINTS : (Max 100 points) _____



SELECTION CRITERIA:

A new class of students is selected for each Fall semester. Applicants will be ranked ordered based on the following criteria: 1. Returning students, re-admitted in good standing. 2. New applicants ranked based on total application points. 3. Students requesting re-admission through the Progressions Process.

I have read the contents of this application packet and I am responsible for both the completeness and for the information contained within. I certify that the information provided is true and realize that reporting untrue information will result in my disqualification from the applicant pool and/or program. I further understand that if disqualified, I will not be eligible to reapply.

SIGNED _____

Applicant's Signature

DATE _____



***Healthcare Related Work Experience:**

Examples: Rehab Tech, OT/PT Tech., RN, LVN, CNA, Licensed/Employed Provider

(Max 4 points)

6- 12 months = 1 point 13-18 months = 2 points 19-23 months = 3 points 24+ months = 4 points

Provide Proof of Employment on Company Letterhead. Please include name of Supervisor and Phone number.

(Beginning with the most recent, include job title, duties, and dates; please indicate if full-time or part-time status)

Points Awarded for Highest Degree Earned: Must Provide Proof with date of graduation:

Examples of STC NAH Certificate accepted: (EMT, PTCA, Medical Assistant,

Pharmacy Tech., Health & Medical Admin. Services)

(Will accept an Associates, Bachelor's or Master's Degree in any field) (Max 4 Points)

Certificate = .50-point, Associate = 1 points, Bachelors = 2 points, Master Degree, or higher = 3 points

UTPA/UTRGV Rehab Services Degree +1 point

I certify that all information given on this application is complete and correct. I understand that misrepresentation or omission of information on this application and/or my credentials may be cause for refusal or cancellation of admission. I have also read and understand the following statement: "Persons convicted of felonies may be ineligible to sit for the national certification examination or to apply for state licensure as an OT practitioner."

Signature

Date



PLEASE SUBMIT YOUR COMPLETED APPLICATION TO THE OFFICE OF ONE OF THE FOLLOWING INDIVIDUALS LISTED BELOW:

Layman D. Miller, OTA Program Chair
ldmiller@southtexascollege.edu
NAHA Room 320
(956) 872-3035

Diana Aguilar, OTA/PTA Secretary
danaya@southtexascollege.edu
NAHA Room 331
(956)872-3161

Mari Ponce-Vargas, Student Success Specialist
NAHA Room 100D
(956) 872-3216

Note: Keep a copy of the completed application for your records.