
Southeast District Convention Minutes

April 17th, 2015 – April 19th, 2015



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



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TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Schedule of Events

FRIDAY, April 17, 2015

- 3:00pm - 9:00pm** **Registration**
7:30pm - 8:30pm **Joint Opening**
8:30pm – 9:30pm **Separate Session #1**
9:30pm – 11:30pm **TBS Ritual**

SATURDAY, April 18, 2015

- 7:00am - 7:45am** **Marketplace Set-up**
8:00am – 10:20am **Separate Session #2**
9:30am – 11:00am **Marketplace OPEN**
12:30pm – 2:30pm
10:30am – 11:20am **Committee Meeting Block #1**
Nominations (Closed)
Joint Actions (Closed)
Jurisdiction
Ways and Means
Programs and Music Support
Membership
History and Sisterhood
10:30am- 11:20am **Workshop Block #1**
Defining Roles
By: Mike Osborn
SED Alumni Association
By: Amanda Dickson
11:30am – 12:30pm **Workshop Block #2**
The Wrong and Rights of Social Media
By: Carolyn McCambridge
Go Big or Go Home!
By: Belinda Baker
“But My Chapter’s So ___”
By: Jonathan Markowski
Got Guard?
By: Crystal Wright
12:30pm-2:15pm **LUNCH**
1:30pm – 2:15pm **Committee Meeting Block #2**
Nominations (Closed)
Joint Actions (Closed)

	<i>Jurisdiction</i>
	<i>Ways and Means</i>
	<i>Programs and Music Support</i>
	<i>Membership</i>
	<i>History and Sisterhood</i>
2:30pm – 4:00pm	Reading Band
	Auxiliary Clinic
4:15pm – 5:15pm	Workshop Block #3
	MEP Workshop
	<i>By: Kathryn Kelly</i>
	The Meaning of MOTS
	<i>By: Stephen Burt and Lee Commander</i>
5:30pm – 6:30pm	Separate Session #3
8:30pm- 11:30pm	BANQUET/ TALENT SHOW

SUNDAY, March 23, 2014

8:00am - 11:45am	Closing Separate Session
12:00pm - 1:00pm	Joint Closing Session



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Session Minutes

Friday April 17th, 2015

OPENING JOINT SESSION

Call to order at 7:42 PM by the Tau Beta Sigma Southeast District President Christa Hall and the Kappa Kappa Psi Southeast District President Adrian Guess

Welcome by Southeast District Presidents

Introduction of National Officials

TBS (Hall)

National Vice President for Colonization and Membership: Dr. Kathryn Garrett-Kelley

National Vice President for Special Projects: Jonathan Markowski

Board of Trustees: Lisa Croston

Board of Trustees: Carolyn McCambridge

Alumni Association Executive Board Member: Amanda Dickinson

KKY (Guess)

National VP for Colonization/Membership: Jack Lee

National VP for Programs: Adam Bates

National VP for Student Affairs: Kelly Nellis

National VP for Professional Relations: Travis Cross

Alumni Association Board of Directors, Chair,: Marco Kreatovich II

Board of Trustees, Chair: Dr. Malinda Matney

Board of Trustees, Member: Mike Osborn

Board of Trustees, Member: Eric Morson

Introduction of Special Guests

TBS (Hall)

Belinda Baker, 2013-2014 SED President

Rachel Kerley, 2011-2012 SED President

Renè Mark, 2010-2012 SED Vice President of Special Projects

Neil Bleiweiss, 2013-2014 SED Parliamentarian

Salvatore Parillo, 2012-2014 SED Treasurer

Crystal Wright, 2008-2014 SED Counselor

Renee Cartè, 2008-2014 SED Counselor

TBS District Honoraries

Carolyn McCambridge, TBS Board of Trustees

Renè Mark, Past TBS SED Vice President of Special Projects

Belinda Baker, Immediate Past TBS SED President

KKY (Guess)

Ema Ashley, 2012-2013 Southeast District President

National Headquarters Staff

Current National Executive Director of Kappa Kappa Psi and Tau Beta Sigma: Steve Nelson

Chapter and Colony Education Coordinator: Yvonne Daye

Publications Manager and Multimedia Designer: Robert Bratcher

National Chapter Field Representative: Chris Young

National Chapter Field Representative: Andy Melvin

Recognition of Band Director and Sponsors

Introductions KKY Officers (Guess)

Vice President, Matthew Scarborough, Kappa Sigma, East Carolina University

Secretary/Treasurer, Randy Hill, Iota Zeta, North Carolina A & T University

Member at Large, Grace Broder, Kappa Beta, Clemson University

Parliamentarian, Dylan Abeles, Alpha Eta, University of Florida

District Governor, Dr. Craig Aarhus, (Pi, Auburn University) Associate Director of Bands at MSU

District Governor, Evan Thompson, Zeta Chi, University of South Carolina

President, Adrian Guess, Epsilon, Mississippi State University

Introductions TBS Officers (Hall)

Vice President of Membership, Will Smith, Gamma Epsilon, University of Miami

Vice President of Special Projects, Madeleine Hood, Zeta Beta, North Carolina A & T University

Secretary, Carolyn Mercer, Beta Xi, University of Florida

Treasurer, Allison Reagan, Alpha Omega, Florida State University

Parliamentarian, Zach Cheever, Eta Phi, Vanderbilt University

Historian, Julie Coutu, Beta Xi, University of Florida

District Counselor, Lee Commander, Alpha Omega, Florida State University

District Counselor, Stephen Burt, Epsilon Alpha, University of South Carolina

President, Christa Hall, Epsilon Alpha, University of South Carolina

Introduction of Newly Installed Chapters and Current Colonies

For Kappa Kappa Psi:

Nu Eta at St. Augustine

Nu Iota at Elizabeth City State University

Nu Kappa at Georgia Southern

Iota Beta at Alcorn State

Nu Mu at Kennesaw State

Lambda Mu Colony at East Tennessee State

University of Alabama will be installed as the Nu Nu chapter on Tuesday

For Tau Beta Sigma:

Iota Chi at University of South Florida

Miles College Colony

Kennesaw State University

Introduction of TBS Concerto Competition Winner

Project started two years ago, and we had many high quality entries.

Winner: Ben Elgan, Theta Lambda, Auburn University

Joint Committee Announcements

Committee Chairs of the Joint Actions Committee are recognized: Chris Chapman (Iota, Kappa Kappa Psi, Georgia Institute of Technology) and Brittany Lyons (Alpha Omega, Tau Beta Sigma, Florida State University)

Bids for 2015-2016 SED Convention: Nu Kappa, Kappa Kappa Psi and Eta Xi, Tau Beta Sigma at Georgia Southern University

No bids received for 2015-2016- Eighth Note.

Present Bid Material at the end of this joint session and set up time for presentation

Announcements from the Host Chapters:

Claire Haley and Claire Hseih representing Kappa Mu and Kendra Herr representing Iota Rho

- Make sure you have a SED pamphlet. It has the locations of all meetings and workshops
- Social media information is also in the packet. Please use these throughout the weekend to connect to For emergency situations use phone numbers
- If you need anything please find a member of Kappa Mu and Iota Rho and they will help you in any way that they can.
- Encourage everyone to explore Athens while you are here
- Have fun, and meet your brothers and sisters!

Any questions contact them using the contact them via help number

ENJOY CONVENTION!!

Announcements and Reminders

Reminder that we are guests at this convention center, and please remain professional

Be aware at all times

Be in committee sessions or workshops, whenever you are not on break.

Please turn off or silence cell phones!

Announcements from floor

JOINT SESSION IS RECESSED until Sunday at 1:00 PM

OPENING SEPARATE SESSION

Call to order 8:35 PM by Christa Hall, President

Introduction of National Officials

TBS (Hall)

National Vice President for Colonization and Membership: Dr. Kathryn Garrett-Kelley

National Vice President for Special Projects: Jonathan Markowski

Board of Trustees: Lisa Croston

Board of Trustees: Carolyn McCambridge

Alumni Association Executive Board Member: Amanda Dickinson

Introduction of District Guests

Belinda Baker, 2013-2014 SED President

Rachel Kerley, 2011-2012 SED President

Renè Mark, 2010-2012 SED Vice President of Special Projects

Neil Bleiweiss, 2013-2014 SED Parliamentarian

Salvatore Parillo, 2012-2014 SED Treasurer

Crystal Wright, 2008-2014 SED Counselor

Renee Cartè, 2008-2014 SED Counselor

Recognition of Chapter Sponsors in Attendance

Introductions TBS Officers

Vice President of Membership, Will Smith, Gamma Epsilon, University of Miami

Vice President of Special Projects, Madeleine Hood, Theta Zeta, North Carolina A & T University

Secretary, Carolyn Mercer, Beta Xi, University of Florida

Treasurer, Allison Reagan, Alpha Omega, Florida State University

Parliamentarian, Zach Cheever, Eta Phi, Vanderbilt University

Historian, Julie Coutu, Beta Xi, University of Florida

District Counselor, Lee Commander, Alpha Omega, Florida State University

District Counselor, Stephen Burt, Epsilon Alpha, University of South Carolina

President, , Christa Hall, Epsilon Alpha, University of South Carolina

Seating of the Delegates

Alpha Omega- Official Delegate

Beta Xi- Official Delegate

Beta Tau- Official Delegate

Gamma Epsilon- (1st Proxy) Zeta Psi

Gamma Eta- (2nd Proxy) Beta Tau

Epsilon Alpha- Official Delegate

Epsilon Theta- (1st Proxy) Alpha Omega

Epsilon Lambda- (3rd Proxy) Alpha Omega

Epsilon Xi- (1st Proxy) Theta Rho

Epsilon Chi- Official Delegate

Zeta Beta- Official Delegate
Zeta Iota- 3rd Round Delegate, Zeta Psi
Zeta Tau- Official Delegate
Zeta Psi- Official Delegate
Eta Beta- (2nd Proxy) Epsilon Alpha
Eta Lambda- Official Delegate
Eta Xi- Official Delegate
Eta Omicron- (2nd Proxy) Epsilon Chi
Eta Phi- (2nd Proxy) Beta Xi
Theta Gamma- 3rd Round Proxy, Theta Zeta
Theta Zeta- Official Delegate
Theta Iota- (1st Proxy) Theta Zeta
Theta Lambda- Official Delegate
Theta Nu- Official Delegate
Theta Rho- Official Delegate
Theta Chi- 3rd Round Proxy, Theta lambda
Iota Gamma- Official Delegate
Iota Delta- Official Delegate
Iota Zeta- Official Delegate
Iota Lambda- (2nd Proxy) Epsilon Alpha
Iota Mu- 3rd Round Proxy, Iota Gamma
Iota Nu- 3rd Round Proxy, Iota Delta
Iota Xi- 3rd Round Proxy, Iota Upsilon
Iota Omicron- (1st Proxy) Epsilon Alpha
Iota Rho- Official Delegate
Iota Sigma- (1st Proxy) Theta Lambda
Iota Upsilon- Official Delegate
Iota Phi- (2nd Proxy) Theta Zeta
Iota Chi- Official Delegate
Miles College Colony- Official Delegate
Kennesaw State University Colony- Official Delegate

After seating all delegates with selected proxies, proxies were assigned alphabetically beginning with Zeta Psi. At the end of this third round of seating, the final proxy to be sat was Iota Upsilon. Next year we will begin this process with Iota Phi.

General Announcements Concerning Committees and Workshops

All current delegates will not switch until tomorrow morning, they must not switch until then.

Delegates are expected to arrive on time

Separate session starts at 8:00 AM

Committee Meetings will be directly after separate session tomorrow morning.

You may not attend a closed meeting if you are not assigned to it, however any chapter can attend open committees

Motion to accept Robert's Rules of Order

Motion: Zeta Psi

Second: Gamma Epsilon

Motion Passes

No amendments to the 2014 SED Convention Minutes

2014 SED Convention Minutes will stand as published

Introduction of Committee Chairs and Advisors

History and Sisterhood

Chair: Ay-Asia Kelly, Theta Zeta

Advisors: Julie Coutu and Renè Mark

Membership

Chair: Philip Haugh, Beta Tau

Advisors: Belinda Baker and Dr. Kathryn Kelly

Program and Music Support

Chair: Salvatore Parillo, Zeta Psi

Advisor: Madeleine Hood and Jonathan Markowski

Jurisdiction

Chair: Mallory Redmond, Epsilon Xi

Advisors: Zach Cheever and Rachel Kerley

Way & Means

Chair: Mikayla Bellardini, Iota Nu

Advisors: Allison Reagan

Joint Actions

Chair: Brittany Lyons, Alpha Omega

Advisor: Stephen Burt

Nominations

Chair: Allison York, Epsilon Alpha

Advisor: Lee Commander

If you are running for District Council, see Lee Commander at the end of this session

Turn in officer packets, and schedule an interview time with her

Committee Assignments

History and Sisterhood

- Theta Zeta - Chair
- Gamma Epsilon
- Zeta Iota
- Eta Lambda
- Theta Rho
- Iota Rho

Membership

- Beta Tau – Chair
- Eta Beta
- Eta Phi
- Gamma Eta
- Iota Sigma
- Iota Upsilon

Programs and Music Support

- Zeta Psi – Chair
- Eta Omicron
- Theta Nu
- Iota Gamma
- Kennesaw State University Colony

Jurisdiction

- Epsilon Xi – Chair
- Epsilon Lambda
- Eta Xi
- Iota Zeta
- Iota Omicron

Ways and Means

- Iota Nu – Chair
- Beta Xi
- Epsilon Chi
- Theta Gamma
- Iota Delta
- Iota Lambda

Joint Action

- Alpha Omega – Chair
- Zeta Beta
- Theta Iota
- Theta Lambda
- Iota Mu

Nominations

- Epsilon Alpha - Chair
- Zeta Tau

Theta Chi
Iota Phi
Iota Chi

Candidacy Announcements

Zach Cheever (Eta Phi) announces his intent to run for District President

Audra Welch (Theta Lambda) announces her intent to run for District Vice President of Membership

Lauren Harrison (Theta Lambda) announces her intent to run for District Vice President of Special
Projects

Allison Reagan (Alpha Omega) announces her intent to run for District Treasurer

General Announcements

Recognize Yolanda Williams, Nominations chair

If you are intending to running for District Council, you must present your packet to her tonight and schedule a time for your interview with the Nominations committee.

Committee Chairs: Committee reports are due to SED Secretary by the end of their presentation in front of the delegation.

Starting promptly at 10:30pm tonight, we will be starting ritual in the Ballroom. Please wear pin attire or your chapter's typical ritual attire. Reminder that this is for Active, Alumni, Life or Honorary members only. Candidates will NOT under any circumstances be allowed into the room.

Announcements from the floor

Motion to Recess until 8:00 AM, Saturday morning

Motion: Theta Zeta

Second: Eta Lambda

Motion Passes

SEPARATE SESSION IS RECESSED until Saturday at 8:00 AM

Saturday, April 18, 2015

SECOND SEPARATE SESSION

Call to Order at 8:22 AM by Christa Hall, President

Roll Call

Alpha Omega
Beta Xi
Gamma Epsilon
Epsilon Alpha
Epsilon Theta
Epsilon Lambda
Epsilon Xi
Epsilon Chi
Zeta Beta – Proxy from Theta Lambda
Zeta Iota – Proxy from Zeta Psi
Zeta Tau
Zeta Psi
Eta Beta
Eta Xi
Eta Phi
Theta Gamma – Proxy from Theta Zeta
Theta Zeta
Theta Iota
Theta Lambda
Theta Nu – Proxy from Iota Rho
Theta Rho
Theta Chi – Proxy from Theta Lambda
Iota Delta
Iota Zeta
Iota Lambda – Proxy from Epsilon Alpha
Iota Nu
Iota Xi – Proxy from Iota Upsilon
Iota Omicron – Proxy from Epsilon Alpha
Iota Rho
Iota Sigma – Proxy from Theta Lambda
Iota Upsilon
Iota Phi – Proxy from Theta Zeta
Iota Chi
Miles College Colony
Kennesaw State University Colony

Absent:

Beta Tau

Gamma Eta – Proxy from Beta Tau
Eta Lambda
Eta Omicron – Proxy from Epsilon Chi
Iota Gamma
Iota Mu – Proxy from Iota Gamma

Reseating of the Delegates

Acknowledgement of Committee Chairs and Advisors

Changes have been made since Last Session

History and Sisterhood

Chair: Ay-Asia Kelly, Theta Zeta
Advisors: Julie Coutu and Renè Mark

Membership

Chair: Philip Haugh, Beta Tau
Advisors: Belinda Baker and Dr. Kathryn Kelly

Program and Music Support

Chair: Salvatore Parillo, Zeta Psi
Advisor: Madeleine Hood and Jonathan Markowski

Jurisdiction

Chair: Tarneshia Hood, Theta Iota
Advisors: Zach Cheever and Rachel Kerley

Way & Means

Chair: Mikayla Bellardini, Iota Nu
Advisors: Allison Reagan

Joint Actions

Chair: Brittany Lyons, Alpha Omega
Advisor: Stephen Burt

Nominations

Chair: Allison York, Epsilon Alpha
Advisor: Lee Commander

Committee Assignments

History and Sisterhood

Theta Zeta - Chair
Gamma Epsilon
Zeta Iota
Eta Lambda

Theta Rho
Iota Rho

Membership

Beta Tau – Chair
Theta Chi
Eta Phi
Gamma Eta
Iota Sigma
Iota Upsilon

Programs and Music Support

Zeta Psi – Chair
Eta Omicron
Theta Nu
Iota Gamma
Kennesaw State University Colony

Jurisdiction

Theta Iota – Chair
Epsilon Lambda
Eta Xi
Iota Zeta
Iota Omicron

Ways and Means

Iota Nu – Chair
Beta Xi
Epsilon Chi
Theta Gamma
Iota Delta
Iota Lambda

Joint Action

Alpha Omega – Chair
Epsilon Xi
Zeta Beta
Theta Lambda
Iota Mu

Nominations

Epsilon Alpha - Chair
Eta Beta
Zeta Tau
Iota Phi
Iota Chi

If you are sitting for a chapter as a proxy, you will have to be in the committee meeting assigned to that chapter.

Officer Reports

Motion to accept the Officer Report of the 2014-2015 SED Historian (report attached), Julie Coutu

Motion: Beta Tau

Second: Iota Delta

Motion Passes

Motion to accept the Officer Report of the 2014-2015 Parliamentarian (report attached), Zach Cheever

Motion: Eta Phi

Second: Zeta Psi

Motion Passes

Motion to accept the Officer Report of the 2014-2015 SED Vice President of Membership (report attached), Will Smith

Motion: Gamma Epsilon

Second: Iota Gamma

Motion Passes

Announcements from National Officers

National Convention Information

NIB Auditions

National Officers Elections, if interested packets are due May 1st

Announcements of Intent to Run for National Office

Dr. Kathryn Kelly announces her intent to run for National President

Jonathan Markowski announces her intent to run for National Vice President for Colonization and Membership

Lisa Croston announces her intent to run for the Board of Trustees

Update on Colonization and Membership

Iota Chi was installed by Jonathan Markowski

Miles College Colony

Kennesaw State University will be installed as the Iota Psi Chapter this Wednesday.

Praire A & M University Colony outside of the SED.

Membership Education Program should be submitted to the SED Counselors

Win-Win Membership Drive – each 10% increase in membership was one entry. The winner for this year is Iota Chi! So their registration for

Focus on Five – your placards have the stripes you have earned! And you can keep on doing the rest of the activities. Big recognition at National Convention. Iota Nu has completed them all! 6 other chapters in the nation have finished all the stripes.

National Programs

Women Music Education and Band Directors Facebook group – Operated by us, but Awards and Scholarship Deadline has passed (April 1st), worth \$750, National Chapter Leadership Finalist – Chapters from the SED are Epsilon Theta and Theta Lambda. How do you get on that list? Paperwork deadlines must be met throughout the biennium. Also what you include in that paperwork, participation in National Programs, and whether or not you have turned in a MEP!

Social Media for Nationals

National Website: tbsigma.org

National Headquarters website: kkytbs.org

Facebook page: Tau Beta Sigma

N HQ Facebook

Archives Facebook

Twitter: @taubetasigma, @tbsnatpres, @tbsnatvpcm, @tbsnatvpm

Youtube Channel (4gr8rbands– lots of informational videos here!)

Council Connection Blog – 4gr8rbands.blogspot.com

Explanation of what the Board of Trustees does. Basically making sure we have money to operate.

Life Membership Payment Plan, or Gift of Life Membership from a chapter or someone else.

Geico gives us money back if you get a quote online, even if you don't use it

Goodsearch and Goodshop both give us money every time you use them. So far we've raised over \$2500 with 1500 people using it. Goodsearch/choosecause to find us.

Life Membership Program needs some work, so the Board of Trustees is looking for feedback. There is a link on the Blogspot and Facebook to a survey about the Program, and lets us know what you want from the program and encourage

Wava Memorial Garden

Raised over \$60,000 over a 2 year campaign and we're still receiving money. The Dedication

Ceremony last summer was beautiful, and we encourage everyone to come visit. Lisa Croston also opened up her home for anyone wanting to come visit.

1946 Club

Set up to be a long time, monthly giving campaign. Ask for at least \$19.46 a month, which goes directly to the trust. You get some cool swag with signing up. When you sign-up, the day you sign up for when you donate will continue to be the date of donation.

If you are interested in the TBSAA or SEDAA come see Amanda Dickinson or Renè Mark about the organizations.

Use the National Officers as resources for information today, and they really hope to see everyone at NatCon.

Women in Music Speaker Series

Dr. Kathryn Kelly introduces this year's Women in Music Speaker, Dr. Connie Frido.

In appreciation for her accomplishments in music and her embodiment of Tau Beta Sigma's values and ideals, the National Council extends her Honorary Membership in Tau Beta Sigma.

Announcements from District Officers

Madeleine

NIB Recording sessions will be happening in this room. See me for scheduling your time slot.

Trash = Treasure Drive donations will be collected by her now or at separate session this evening.

Allison:

Old SED t-shirts are being sold at separate sessions. 2009 and 2011 shirts are 2/\$5, and 2013 shirts are \$10

Raffle tickets are being sold for \$1, which is for a voucher for a custom set of letters from Greeks By Neon

The District Scrapbook will be on display next to the registration table. Put your chapter scrapbook with it to enter it into the District Scrapbook Competition.

Announcements from the Floor

Florida Day is an annual event planned by the Zeta Psi Chapter of Tau Beta Sigma and Eta Sigma Chapter of Kappa Kappa Psi at the University of Central Florida. This year it will take place May 29th through 31st. Look out for a Facebook invite and let the Zeta Psi sisters know you are coming and they will open up their homes/couches for you. National Officers are invited too!

From Lenore Brown, Iota Rho, and Claire Hailey, Kappa Mu event coordinators:

Instagram Challenge will count toward the Spirit Award, and there is a list of 20 or so pictures on it. We will send it out on Facebook and text.

Go over the location of the workshop and committee rooms

Belinda Baker encourages everyone to show that school and TBS spirit, followed by a rousing cheer!

Motion for recess until 5:30 PM

Motion: Theta Chi

Second: Eta Omicron

Motion Passes

SEPARATE SESSION RECESSED until 5:30 PM

THIRD SEPARATE SESSION

Call to Order 5:30 PM by Will Smith, Vice President of Membership

Roll Call and Reseating of the Delegates

Chapters Present:

Alpha Omega

Beta Xi

Beta Tau

Gamma Epsilon

Gamma Eta – Proxy from Beta Tau

Epsilon Alpha

Epsilon Theta

Epsilon Lambda

Epsilon Chi

Zeta Beta – Proxy from Theta Lambda

Zeta Iota – Proxy from Zeta Psi

Zeta Tau

Zeta Psi

Eta Beta

Eta Lambda

Eta Xi

Eta Omicron – Proxy from Epsilon Chi

Eta Phi

Theta Gamma – Proxy from Theta Zeta

Theta Zeta

Theta Iota

Theta Lambda

Theta Rho

Theta Chi – Proxy from Theta Lambda

Iota Gamma

Iota Delta

Iota Zeta

Iota Lambda – Proxy from Epsilon Alpha

Iota Mu – Proxy from Iota Gamma

Iota Nu

Iota Xi – Proxy from Iota Upsilon

Iota Omicron – Proxy from Epsilon Alpha

Iota Sigma – Proxy from Theta Lambda

Iota Upsilon

Iota Phi – Proxy from Theta Zeta

Iota Chi

Miles College Colony

Kennesaw State University Colony

Absent:

Epsilon Xi -
Theta Nu – Proxy from Iota Rho
Iota Rho

Nominations Speeches and Question and Answer Session with Candidates

Nomination Chair: Allison York, Epsilon Alpha is recognized to moderate the Nominations Speeches and Question and Answer session

Treasurer

Meet the Candidate
Allison Reagan, Alpha Omega
Question and Answer for 5 minutes

Secretary

No Candidates

Vice President of Special Projects

Meet the Candidate
Lauren Harrison, Theta Lambda
Question and Answer for 5 minutes

Vice President of Membership

Meet the Candidate
Audra Welch, Theta Lambda
Question and Answer for 5 minutes

Motion to extend the Question and Answer session for 2 minutes.

Motion: Theta Iota
Second: Epsilon Chi
Motion Passes

Motion to allow the candidate to finish answering the previous question.

Motion Theta Lambda
Second: Epsilon Chi

Meet the Candidate
Zoe Duke, Alpha Omega
Motion to Extend Speech time by 2 minutes
Motion: Theta Iota

Second: Eta Xi
Motion Passes

Question and Answer session for 5 minutes

Motion to extend the Question and Answer session for 2 minutes
Motion: Theta Iota
Second: Iota Chi
Motion Passes

Motion to extend the Question and Answer session for 3 minutes
Motion: Theta Iota
Second: Theta Rho
Motion Fails

Motion to allow the candidate to finish answering the previous question.
Motion: Epsilon Theta
Second: Gamma Epsilon
Motion Passes

President

Meet the Candidate
Zach Cheever, Eta Phi

Motion to allow the candidate to finish reading his Goals of Office
Motion: Theta Iota
Second: Iota Upsilon
Motion Passes

Question and Answer for 5 minutes

Motion to allow the candidate the finish answering the previous question.
Motion: Iota Chi
Second: Iota Lambda
Motion Passes

Committee Reports

Committee Report on the *Committee for Programs and Music Support* (report attached)

Announcements

If you will not be present for tomorrow's sessions, you need to see Carolyn Mercer immediately following this session, in order to turn in your placard.

At 8:30pm we will have our Banquet. If you have any questions about location or parking please ask a member of the Host Chapter for help.

Immediately following Banquet there will be a Talent Show at the same location. Please come prepared with anything you need for both Banquet and the Talent Show. You will need to meet with the coordinator from Kappa Mu when you are called to put your name on the list.

Tomorrow morning will be elections and final committee reports. Please be on time and ready to vote on these events. Please be mindful of your actions tonight as you are expected to be ready to work tomorrow morning

Motion to recess until tomorrow morning at 8:00 AM

Motion: Gamma Epsilon

Second Beta Tau

Motion Passes

SEPARATE SESSION IS RECESSED until Sunday at 8:00 PM

Sunday, April 19th, 2015
CLOSING SEPARATE SESSION

Call to Order at 8:08 AM by Christa Hall, President

Roll Call

Chapters Present:

Alpha Omega
Beta Xi
Beta Tau
Gamma Eta – Proxy from Beta Tau
Epsilon Alpha
Epsilon Theta
Epsilon Lambda
Epsilon Xi -
Epsilon Chi
Zeta Beta
Zeta Psi
Eta Beta
Eta Lambda
Eta Xi
Eta Omicron – Proxy from Epsilon Chi
Eta Phi
Theta Gamma – Proxy from Theta Zeta
Theta Zeta
Theta Iota
Theta Lambda
Theta Rho
Theta Chi - Proxy from Theta Lambda
Iota Lambda
Iota Nu
Iota Xi – Proxy from Iota Upsilon
Iota Omicron – Proxy from Epsilon Alpha
Iota Sigma – Proxy from Theta Lambda
Iota Upsilon
Iota Phi – Proxy from Theta Zeta
Iota Chi

Absent:

Gamma Epsilon
Zeta Iota
Zeta Tau
Theta Nu – Proxy from Iota Rho
Iota Gamma
Iota Delta
Iota Zeta

Iota Mu – Proxy from Iota Gamma
Iota Rho
Miles College Colony
Kennesaw State University Colony

District Awards and Competitions

Eighth Note Award: Presented by the 2014-2015 Host of ‘The Eighth Note’, the Gamma Epsilon Chapter to Do’Nyal Webb from Theta Lambda in recognition of

Service in Music Month Full Participation Award: Iota Lambda (University of North Carolina), Theta Lambda (Auburn University), and Theta Zeta (North Carolina A&T University)

The Shells Umbrella Full Participation Award: Alpha Omega (Florida State University), Epsilon Alpha (University of South Carolina), Epsilon Theta (Georgia Institute of Technology), Theta Lambda (Auburn University), and Iota Upsilon (St. Augustine’s University)

The Shells Umbrella Award: Theta Lambda, Auburn University

Merit Certificate Award: Alpha Omega (Florida State University), Beta Tau (University of Mississippi), Gamma Epsilon (University of Miami), Epsilon Alpha (University of South Carolina), Epsilon Theta (Georgia Institute of Technology), Epsilon Lambda (North Carolina Central University), Epsilon Xi (Troy University), Zeta Beta (Tuskegee University), Zeta Tau (Valdosta State University), Zeta Psi (University of Central Florida), Eta Beta (University of Alabama, at Birmingham), Eta Lambda (University of Alabama, at Birmingham), Eta Phi (Vanderbilt University), Theta Gamma (Alcorn State University), Theta Iota (Alabama A&M University), Theta Lambda (Auburn University), Iota Delta (University of West Georgia), Iota Mu (University of Memphis), Iota Nu (East Carolina University), Iota Sigma (Huntingdon College), and Iota Phi (Elizabeth City State University)

Outstanding Chapter Assistance Award: Epsilon Alpha (University of South Carolina), Epsilon Theta (Georgia Institute of Technology), Theta Lambda (Auburn University), and Zeta Psi (University of Central Florida)

Scrapbook Winner Announced: Theta Zeta, North Carolina A&T University

Spirit Stick Winner Announced: Theta Zeta, North Carolina A&T University

Committee Reports:

Committee Report on the *Committee for History and Sisterhood* (report attached)

Committee Report on the *Committee for Membership* (report attached)

Committee Report on the *Committee for Ways and Means* (report attached)

Motion to accept the Budget for the 2015-2016 SED District Council

Motion: Iota Nu

Second: Epsilon Theta

Motion Passes

Committee Report on the *Committee for Jurisdiction* (report attached)

Motion to accept the first page (title page) of the newly revised Southeast District Constitution with the proposed changes.

Motion: Theta Iota

Second: Beta Tau

Motion Passes

Motion to accept Article II, Section 4 of the Southeast District Constitution as proposed.

Motion: Theta Iota

Second: Epsilon Alpha

Motion Passes

Motion to accept Article II, Section 5 of the Southeast District Constitution as proposed.

Motion: Theta Iota

Second: Eta Phi

Motion Passes

Motion to accept Article II, Section 7 of the Southeast District Constitution as proposed.

Motion: Theta Iota

Second: Iota Zeta

Motion Passes

Motion to accept Article II, Section 8 of the Southeast District Constitution as proposed.

Motion: Theta Iota

Second: Theta Gamma

Motion Passes

Motion to accept the first page (title page) of the Southeast District Constitution Operations Manual as proposed.

Motion: Theta Iota

Second: Gamma Eta

Motion Passes

Motion to accept the changes made to the “Mail-out Due Dates and other Duties” section of the Southeast District Constitution Operations Manual as proposed.

Motion: Theta Iota

Second: Iota Delta

Motion Passes

Committee Report on the *Committee for Nominations* (report attached)

Slate:

President: Lauren Harrison

VPM: Zach Cheever

VPSP: Allison Reagan

Secretary: Zoe Duke

Treasurer: Audra Welch

Motion to accept the slate

Motion: Epsilon Alpha

Second: Eta Theta

Motion Passes

Floor Opened for Nominations for President

Lauren Harrison from Theta Lambda

Zach Cheever from Eta Phi

Floor is closed

Motion to caucus for 5 minutes

Motion: Iota Omicron

Second: Beta Tau

Motion to amend the previous motion to read "3 minutes".

Motion: Theta Iota

Second: Iota Chi

Motion Passes

Motion Passes

Motion to have a 3 minute Question and Answer session with both candidates

Motion: Iota Sigma

Second: Iota Delta

Motion to amend the previous motion to read "5 minutes"

Motion: Theta Iota

Second: Iota Omicron

Motion Passes

Motion Fails

Vote by secret ballot for the office of 2015-2016 SED President

2015-2016 Southeast District President is Lauren Harrison, Theta Lambda

Floor Opened for Nomination for Vice President of Membership

Zach Cheever from Eta Phi
Audra Welch from Theta Lambda
Zoe Duke from Alpha Omega
Jynessa Sampson from Iota Phi
Floor is closed

Note that the Nominations committee took Jynessa Sampson outside of the room to verify that she is eligible. It was confirmed that she is eligible to run. She was then allowed to make a 2 minute speech.

Motion to have a 5 minute Question and Answer session with all candidates.

Motion: Beta Xi
Second: Iota Rho

Motion amended to read "...with Zach and Jynessa," instead of "...all candidates."

Motion: Epsilon Theta
Second: Iota Zeta
Motion Passes

Motion Passes

Motion to allow Zach Cheever to finish the question he began.

Motion: Eta Phi
Second: Eta Beta
Motion Passes

Motion to allow Jynessa Sampson to finish the question she began.

Motion: Iota Phi
Second: Theta Zeta
Motion Passes

Motion to caucus for two (2) minutes

Motion: Eta Omicron
Second: Gamma Eta
Motion Passes

Vote by secret ballot to elect the 2015-2016 Southeast District Vice President of Membership.

Officer Reports

Motion to accept the Officer Report of the 2014-2015 Secretary (report attached), Carolyn Mercer
Motion: Beta Xi
Second
Motion Passes

2015-2016 Southeast District Vice President of Membership is Zach Cheever, Eta Phi

Floor Opened for Nominations for Vice President of Special Projects

Allison Reagan from Alpha Omega

Jynessa Sampson from Iota Phi

Floor is closed

Since neither candidate initially ran for this position, both are given the opportunity to give a two (2) minute speech about their platforms, and have a five (5) minute Question and Answer session.

Motion to allow Allison Reagan finish the question she began.

Motion: Theta Lambda

Second: Alpha Omega

Motion Passes

Motion to allow Jynessa Sampson finish the question she began.

Motion: Iota Chi

Second: Iota Mu

Motion Passes

Motion to have a 3 Minute Question and Answer session with all candidates for three (3) minutes

Motion: Iota Chi

Second: Epsilon Chi

Motion Fails

Vote by secret ballot for the office of 2015-2016 SED Vice President of Special Projects. There is no majority and all candidates received at least one vote, so all candidates remain on the ballot.

Motion to take another vote to elect the 2015-2016 SED Vice President of Special Projects

Motion: Epsilon Alpha

Second: Eta Beta

Motion Passes

Vote by secret ballot for the office of 2015-2016 SED Vice President of Special Projects.

There is not majority after the second vote.

Vote by secret ballot for the office of 2015-2016 SED Vice President of Special Projects. Since there was no majority on the last vote this time the candidate with the least number of votes, Jynessa, is removed from the ballot.

Officer Reports Continued

Motion to accept the Officer Report of the 2014-2015 SED Vice President of Special Projects (report attached), Madeleine Hood

Motion: Theta Zeta

Second: Iota Rho

Motion Passes

2015-2016 Southeast District Vice President of Special Projects is Allison Reagan, Alpha Omega

Floor Opened for Nominations for Secretary

Zoe Duke withdraws her name from the floor
Audra Welch from Theta Lambda
Jynessa Sampson from Iota Phi
Floor is closed

Motion to have a 3 minutes Question and Answer session with all candidates

Motion: Beta Tau
Second: Iota Zeta

Motion to amend the previous motion to read “5 minutes”

Motion: Theta Nu
Second: Epsilon Chi
Motion Passes

Motion Passes

Motion to allow Audra Welch to finish answering the question she began.

Motion: Theta Lambda
Second: Iota Chi
Motion Passes

Motion to extend the Question and Answer session by 2 minutes

Motion: Theta Iota
Second: Beta Xi
Motion Fails

Motion to caucus for three (3) minutes

Motion: Iota Omicron
Second: Epsilon Xi
Motion Passes

Vote by secret ballot for the office of 2015-2016 SED Secretary

Officer Reports Continued

Motion to accept the Officer Report of the 2014-2015 Southeast District Treasurer, Allison Reagan
Motion: Alpha Omega
Second: Theta Iota
Motion Passes

The previous vote had no majority.

Vote by secret ballot for the office of 2015-2016 SED Secretary.

Officer Reports Continued

Motion to accept the Officer Report of the 2014-2015 Southeast District President, Christa Hall
Motion: Epsilon Alpha
Second: Iota Omicron
Motion Passes

The Office of the 2015-2016 Southeast District Secretary shall remain vacant for now.

Floor Opened for Nominations for Treasurer

Zoe Duke withdraws her name from the floor
Kathleen Elwell from Alpha Omega
Floor is closed with no other nominations

Note that the Nominations committee took Kathleen Elwell outside of the room to verify that she is eligible. It was confirmed that she is eligible to run.

Motion to have a four (4) minute Question and Answer session with the candidate

Motion: Epsilon Theta
Second: Beta Xi
Motion Passes

Motion to allow Kathleen Elwell finish the question she began answering

Motion: Theta Nu
Second: Beta Xi
Motion Passes

Motion to caucus for three (3) minutes

Motion: Beta Xi
Second: Eta Lambda
Motion Passes

Vote by secret ballot for the office of 2015-2016 SED Treasurer

2015-2016 Southeast District Treasurer is Kathleen Elwell, Alpha Omega

Officer Reports

Motion to accept the Counselor Report of the 2014-2016 SED Counselor (report attached), Stephen

Burt
Motion: Theta Rho
Second: Epsilon Alpha
Motion Passes

Motion to accept the Counselor Report of the 2014-2016 SED Counselor (report attached)

Motion: Alpha Omega
Second: Iota Chi
Motion Passes

Oath to Office is administered by Christa Hall to the newly elected 2015-2016 Southeast District Council

President: Lauren Harrison
Vice President of Membership: Zach Cheever
Vice President of Special Projects: Allison Reagan
Treasurer: Kathleen Elwell

Announcements

A huge thank you to the National Leadership that was here this weekend!

The winner of the Raffle for letters from Greeks by Neon is Justine Spear, from Theta Lambda!

Christa thanks everyone for their attendance and hard work this weekend.

Motion to Adjourn Separate Session

Motion: Eta Xi

Second: Epsilon Alpha

Motion Passes

SEPARATE SESSION IS ADJOURNED AT 11:59 AM.

CLOSING JOINT SESSION

Call to order at 12:12 PM by the Tau Beta Sigma Southeast District President Christa Hall and the Kappa Kappa Psi Southeast District President Adrian Guess

Roll Call Kappa Kappa Psi (Guess)

Quorum is met

Roll Call Tau Beta Sigma (Hall)

Chapters Present:

Alpha Omega
Beta Xi
Beta Tau
Gamma Epsilon
Gamma Eta
Epsilon Alpha
Epsilon Theta
Epsilon Lambda
Epsilon Xi-
Epsilon Chi
Zeta Beta
Zeta Iota
Zeta Tau
Zeta Psi
Eta Beta
Eta Lambda
Eta Xi
Eta Omicron
Eta Phi
Theta Zeta
Theta Iota
Theta Lambda
Theta Nu
Theta Rho
Theta Upsilon
Theta Chi
Iota Zeta
Iota Lambda
Iota Mu
Iota Nu
Iota Xi
Iota Omicron
Iota Rho
Iota Sigma

Iota Upsilon
Iota Phi
Iota Chi

Absent:

Theta Gamma
Iota Gamma
Iota Delta
Mile College Colony
Kennesaw State University Colony

Committee Reports:

Committee Report on the *Joint Action Committee* (report attached)

Slate for the Host of the 2016 Southeast District Convention: Eta Xi, Tau Beta Sigma & Nu Kappa, Kappa Kappa Psi from Georgia Southern University.

No Slate for the Host of *The Eighth Note* since no Bids were received.

Motion to approve the slate for the Host of the 2016 Southeast District Convention.

Motion: Nu Kappa, Kappa Kappa Psi
Second: Eta Xi, Tau Beta Sigma
Discussion
Kappa Kappa Psi Motion Passes
Tau Beta Sigma Motion Passes

No bids were received by the deadline to host the 2015-2016 Southeast District Publication, *The Eighth Note*. As per the Constitution of the Southeast District of Tau Beta Sigma the deadline for bids shall be extended for thirty (30) days, and the Presidents, Counselors, and Governors shall decide the date and location.

Motion for the Eta Xi, Tau Beta Sigma & Nu Kappa, Kappa Kappa Psi from Georgia Southern University to host 2016 Southeast District Convention.

Motion: Eta Xi, Tau Beta Sigma
Second: Nu Alpha, Kappa Kappa Psi

Motion to caucus for 5 minutes

Motion: Kappa Mu, Kappa Kappa Psi
Second: Theta Chi, Tau Beta Sigma

Motion to amend the previous motion to read "Caucus for 3 minutes"

Motion: Gamma Epsilon, Tau Beta Sigma
Second: Epsilon, Kappa Kappa Psi
Tau Beta Sigma Motion Passes
Kappa Kappa Psi Motion Passes

Kappa Kappa Psi Motion Passes
Tau Beta Sigma Motion Passes

Kappa Kappa Psi Motion Passes
Tau Beta Sigma Motion Passes

The host of 2016 Southeast District Convention shall be the Eta Xi, Tau Beta Sigma & Nu Kappa, Kappa Kappa Psi from Georgia Southern University.

Presentation of the 2015-2016 Southeast District Council of Kappa Kappa Psi (Guess)

President: Jason Ortiz, Alpha Eta, University of Florida
Vice President of Programs: J.P. Davis, Zeta Chi, University of South Carolina
Vice President of Membership: Olivia Burleigh, Gamma Nu, Florida State University
Secretary/Treasurer: Vacant

Presentation of the 2015-2016 Southeast District Council of Tau Beta Sigma (Hall)

President: Lauren Harrison, Theta Lambda, Auburn University
Vice President of Membership: Zach Cheever, Eta Phi, Vanderbilt University
Vice President of Special Projects: Allison Reagan, Alpha Omega, Florida State University
Secretary: Vacant
Treasurer: Kathleen Elwell, Alpha Omega, Florida State University

Recognition of Kappa Mu, Kappa Kappa Psi and Iota Rho, Tau Beta Sigma as hosts of the 2015 SED Convention

Announcements

There is a Tornado Watch in effect, please drive home safely!

Motion to Adjourn the 2015 Southeast District Convention

Motion: Kappa Mu, Kappa Kappa Psi
Second: Iota Rho, Tau Beta Sigma
Kappa Kappa Psi Motion Passes
Tau Beta Sigma Motion Passes

The 2015 Southeast District Convention of Kappa Kappa Psi and Tau Beta Sigma is adjourned at 12:53 PM.



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Committee Reports

History and Sisterhood Committee Report

Committee Chair:

Ay-Asia Kelly

Theta Zeta, North Carolina A & T University

Committee Advisors:

Julie Coutu – Beta Xi, Southeast District Historian and Renè Mark – Beta Xi, 2010-2012 Southeast District Vice President of Special Projects

Charges to Committee:

1. Review the 2015 Committee on History and Sisterhood Report.
2. Collect SED history during the convention from various officers, on the district and national levels that are present at this year's SED convention.
 - a. Interview Renee Cartee and Crystal Wright for SED History

Implementation of Charges:

1. Implementation of interviews to the Banquet Slideshow

Charges to the 2016 Committee on History and Sisterhood:

1. Review the 2015 Committee on History and Sisterhood Report.
2. Find a means of keeping the history for the past and present of the sorority on a web-based platform that all sisters could access
 - a. uploading documents such as charter documents, programs, pics, etc.
3. Interview Renee Cartee and Crystal Wright for SED History

Charges to the 2015-2016 Historian

1. Implement a district contest for most original Spike Mascot
 - a. Mascot must include the following criteria:
 - i. All 7 states in the District
 - ii. Incorporate original pineapple colors
 - iii. Letters (TBS)Sunglasses
 - iv. For example: possible individual creations are a tank top/bathing suit/etc.
2. Maintain the SED photo page on Facebook, including emphasis on promotion of the photo page
3. Implement Convention Photo Collage
 - a. Use personal submissions however he or she see fit
 - b. Display SED scrapbook throughout convention
 - c. organize scrapbook competition

Charges to the 2015-2016 District Council

1. Consider Convention Picture for the Current Year
2. Consider Historian Briefings
 - a. At Separate Session, Historian will give a short snippet of a historic accounts relative to the sorority
 - b. Can also be in the form of a rolling slide show with interesting facts about the sorority
3. Explore the possibility of self-recording members of the district, councilors, council members for prosperity
4. Find a means to have a song practice that does not interfere with the Reading Band, working with National Council
5. Explore possibility of seeking the aid of the National History and Archives Committee to present historical facts about the sorority at convention

Respectfully Submitted,

Committee Chair:

Ay-Asia Kelly – Theta Zeta

Advisors:

Julie Coutu – Beta Xi, 2014-2015 Southeast District Historian

Renè Mark – Beta Xi, 2010-2012 Southeast District Vice President of Special Projects

Committee Members:

Gamma Epsilon – Norah Garcon

Theta Zeta – Ay-Asia Kelly

Theta Rho – Aliyah Turner

Zeta Iota – Kenecia Harris

Eta Lambda – Maggie Ratley

Iota Rho – Dorias Brown



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Committee Reports

Joint Action Committee (JAC) Report

Committee Chair:

Brittany Lyons

Alpha Omega, THE Florida State University

Committee Advisors:

Stephen Burt

Epsilon Alpha, Southeast District Counselor

Charges to Committee:

1. Review the report from the 2014 Joint Action Committee.
Analyze the bid guidelines document, as required by the Tau Beta Sigma SED Operations Manual.
2. Interview all Convention host bidders and present a slate to the joint delegation at the closing Joint Session.
3. Discuss ways to improve SED Convention.
4. Discuss ways to improve joint relations at SED Convention.
5. If necessary, interview Eighth Note bidders and present a slate to the joint delegation at the closing Joint Session.
6. Analyze and discuss the progress of the Eighth Note, based on the new criteria presented in the 2015 year.
7. Evaluate the reading band and auxiliary clinic as implemented in 2015.
8. For the Eighth Note, strongly encourage one print submission at SED Convention in addition to the rolling online submissions.
9. Explore the possibility of jazz reading band and smaller chamber ensembles additions for Reading Band
10. Consider a Joint social on Friday, possibly being the addition of reading bands or other ensembles
11. Explore the possibility of the creation of a joint governing document for voting and discussion purposes

Implementation of Charges:

1. Reviewed the report from the 2014 Joint Action Committee. Analyzed the bid guidelines document, as required by the Tau Beta Sigma SED Operations Manual.
2. Interviewed all Convention host bidders and presented a slate to the joint delegation at the closing Joint Session.
3. Discussed ways to improve SED Convention, including the incorporation of more committee time and synchronized committee schedules.
4. Discussed ways to improve joint relations at SED Convention, including the consideration of a joint social and creating more opportunities for interaction between organizations.

5. No chapters put in a bid for the Eighth Note, so there is no slate to present to the joint delegation at the closing Joint Session.
6. Analyzed and discussed the progress of the Eighth Note, based on the new criteria presented in the 2015 year. Discussed the relevance and necessity of the Eighth Note in its current format and made suggestions for improvements. Recommended a move away from print/written media and toward social/visual media, consistent with contemporary trends and technologies. Suggested an ad hoc committee for the District Council with the intent for this project to be long-term. The recommended changes would allow the districts to move away from chapter hosts and the costs and burdens incurred therein and toward a Council-based and implemented solution.
7. We were unable to evaluate the reading band and auxiliary clinic as implemented in 2015 because those events took place after the committee meeting blocks were completed.
8. The Eighth Note host was strongly encouraged to provide one print submission at SED convention in addition to the rolling online submissions. We discussed ways to encourage Eighth Note participation including possible print submissions at SED, rolling online submissions, and a heavier social media presence.
9. Discussed the possibility of jazz reading band and smaller chamber ensembles as additions for reading band, but recommended that the current focus remain on improving current reading band participation.
10. Considered a joint social on Friday, possibly including the addition of reading bands or other ensembles. Discussed having an ongoing joint social event that provides opportunities for socialization, ensemble performances (potentially including the runners up for the Tau Beta Sigma Concerto Competition), and light refreshments.
11. Explored the possibility of the creation of a joint governing document for voting and discussion purposes. Recommended the creation of a non-binding joint resolution of agreement acting as a guideline for voting and discussion purposes.

Charges to the 2015 Committee on Joint Actions:

Charges to the 2016 Joint Action Committee:

1. Review the report from the 2015 Joint Action Committee. Analyze the bid guidelines document, as required by the Tau Beta Sigma SED Operations Manual. Evaluate and update the bid guidelines document.
2. Interview all Convention host bidders and present a slate to the joint delegation at the closing Joint Session.
3. Discuss ways to improve SED Convention.
4. Discuss ways to improve joint relations at SED Convention.
5. If necessary, interview Eighth Note bidders and present a slate to the joint delegation at the closing Joint Session.
6. Analyze and discuss the progress of the Eighth Note, based on the new criteria presented in the 2015 year.

7. Review Eighth Note presentation from District Council or appropriate committee and evaluate new methods.
8. Evaluate the reading band and auxiliary clinic as implemented in 2016.
9. Discuss ways to encourage participation in the bid submission process.

Charges to the District Council of Tau Beta Sigma:

1. Create a non-binding joint resolution of agreement acting as a guideline for voting and discussion purposes.
2. Create an ad-hoc committee at the district level for the purpose of evaluating the Eighth Note and implementing a platform to facilitate the movement away from a print-based publication and toward a social/visual medium. Implement a move from hosting at the chapter level to district level responsibility.
3. Present to the 2016 Joint Action Committee on Eighth Note changes and future progress.
4. Ensure that scheduled committee meetings for SED Convention line up between Kappa Kappa Psi and Tau Beta Sigma so that Joint Action Committee may maximize their meeting times. Additionally, consider holding at least one committee session occurring subsequently after the completion of reading band and auxiliary clinic so that the 2016 Joint Action Committee will be able to evaluate them.
5. Consider synchronizing more events between Kappa Kappa Psi and Tau Beta Sigma at SED Convention to continue to improve joint relations.

Respectfully Submitted,

Committee Chairs:

Brittany Lyons - Tau Beta Sigma, Alpha Omega, Florida State University

Chris Chapman - Kappa Kappa Psi, Iota, Georgia Institute of Technology

Advisors:

Stephen Burt - Tau Beta Sigma, Epsilon Alpha, University of South Carolina

Craig Aarhus - Kappa Kappa Psi, Epsilon, Mississippi State University

Committee Members (Tau Beta Sigma):

Alpha Omega - Brittany Lyons

Zeta Beta - Christina Pickering (Proxy from Theta Lambda)

Theta Lambda - Lauren Harrison

Epsilon Xi - Annie Jed (Proxy from Alpha Omega)

Iota Mu -Muta'Aaliyah Muhammad El (Proxy from Iota Gamma) and Taylor McKinney (delegate)



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Committee Reports

Jurisdiction Committee Report

Committee Chair:

Tarneshia Hood

Theta Iota, Alabama A&M University

Committee Advisors:

Zach Cheever – Eta Phi, Southeast District Parliamentarian and Rachel Kerley –
Epsilon Alpha, 2011-2012 Southeast District President

Charges to Committee:

1. Review the Committee Report from the 2014 Jurisdiction
2. Review the effectiveness of the new policies of *The Eighth Note* and create proposed amendments if needed
3. Edit and make necessary changes in both the SED Constitution and the SEDOM to promote continuity and advancement
4. Create charges for the 2016 Committee on Jurisdiction

Implementation of Charges:

1. The committee read the 2014 Jurisdiction Committee Report.
2. The committee examined the new policies on The Eighth Note.
3. The committee read the Charges given by the District Council and came up with the following changes:
 - **Changed the dates and location of the subtitle to reflect accuracy**
Revised April 2015, As adopted by the Chapters assembled at the 2015 Southeast District Convention at the University of Georgia in Athens, GA on April 19th, 2015.
 - **Article II Section IV Subsection a: added “Conferences”, so the section shall read**
 - a. Preside at all meetings, including Conventions, Conferences, and meetings of the Executive Council
 - **Article II Section IV Subsection g: Strike section from President duties**
 - **Article II Section V Subsection b: add DLC duties, so the section shall read**
 - b. Have jurisdiction over the planning and execution of the District Leadership Conference.
 - **Article II Section V Subsection c: reword old subsection b, so the section shall read**
 - c. Contact Colonies and struggling Chapters (any Chapter with seven members or less) at least once a month within his/her term of office to ensure the stability and well being of the Chapters.
 - **Article II Section V Subsection d: add National Project participation clause, so the section shall read**

- d. Encourage participation in National membership initiatives
- **Article II Section V Subsection e, f, g: reorder the old subsection c, d, e so the section shall read**
 - e. Execute the recommendations of the Committee on Membership in order to promote membership in the District.
 - f. Advise Chapters and Colonies on the topics of membership, recruitment, retention, and continuing membership education.
 - g. Collect reports on the statuses of Chapters and Colonies that officers have visited.
- **Article II Section VII Subsection c: add Shells clause so the section shall read**
 - c. Be responsible for the publication and distribution of *SHELLS* as per Article 6, Section 2.
- **Article II Section VIII Subsection d: add National fundraising clause so the section shall read**
 - d. Encourage participation in National fundraising projects.
- **Article II Section VIII Subsection e, f, g, h, i: reorder old section d, e, f, g, h so the section shall read**
 - a. Propose a budget for the District, with assistance from the Committee on Ways and Means, to be submitted to the delegation for adoption.
 - b. Assist the President in organizing various awards to be conferred at District Convention.
 - c. Purchase the materials necessary for the awards given out at District Convention.
 - d. Contact each Active chapter at least once per semester to discuss financial standing.
 - i. The method of contact shall be at the discretion of the SED Treasurer.
 - e. Send out a Rainy Day Fund packet to all chapters of the SED.
- **Article II Section X Subsection f: strike from Historian duties**

4. Changes to the District operations manual

- **Edition Number and Year: add “Fourth” and “5” so the section shall read**
Fourth Edition, 2015
- **Mail-Out Due Dates and Other Duties Section I Subsection a: strike section**
- **Mail-Out Due Dates and Other Duties Section I Subsection a,b: reorder old section b,c so the section shall read**
 - a. Send out District Convention information (proxy forms, schedules, ect.) and Chapter Progress Reports to the chapters no later than one moth prior to the set date of Convention

b. Send reminders to each chapter at least one month prior to an National paperwork deadline

Charges to the 2016 Committee on Jurisdiction:

1. Read and review the 2015 Jurisdiction Committee Report.
2. Edit and make necessary changes in both the SED Constitution and the SEDOM to promote continuity and advancement.
3. Create charges for the 2016 Committee on Jurisdiction

Charges to the 2015-2016 Southeast District Secretary:

1. Reexamine the format and distribution of Shells.
2. Work with the Host Chapters for the Eighth Note and appropriate KKPsi counterpart to increase the visibility of the Eighth Note.

Respectfully Submitted,

Committee Chair:

Tarneshia Hood – Theta Iota

Advisors:

Zach Cheever- Eta Phi, 2014-2015 Southeast District Parliamentarian

Rachel Kerley – Epsilon Alpha, 2011-2012 Southeast District President

Committee Members:

Epsilon Xi- Rachel Jones

Iota Omicron- Sydney Bassard (Proxy from Epsilon Alpha)

Miles College Colony- Janat Morrow

Chapters:

Alpha Omega

Epsilon Theta



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Committee Reports

Membership Committee Report

Committee Chair:

Philip Haugh

Beta Tau, University of Mississippi

Committee Advisors:

Belinda Baker – Theta Lambda, 2013-2014 Southeast District President and Kathryn Kelly, MD - Eta Delta, National Vice President for Colonization and Membership

Charges to Committee:

1. Review the 2014 Committee on Membership report.
2. Review the expansion and effectiveness of the Membership Resource Database and propose helpful modifications and additions to the Database.
3. Review the effectiveness of communication between the District and Chapter VPMs and suggest possible ways to improve this communication.

Implementation of Charges:

1. Review the 2014 Committee on Membership report.
2. Review the expansion and effectiveness of the Membership Resource Database and propose helpful modifications and additions to the Database.
 - a. Purpose of the resource database
 - i. To provide sisters with the resources necessary to create an environment of learning with their membership candidates and current sisters
 - ii. Contains resources collected from chapters, districts, national headquarters for the use in chapter functions, continuing education, membership processes, etc.
 - b. This past year, the council tried to get feedback on the database
 - i. Nothing was done with it though because of low participation
 - c. Is it even needed? Is it useful?
 - i. It COULD BE very helpful to struggling chapters
 - ii. However, many people/chapters are not aware of it
 - d. Promotion of the Membership Resource Database
 - i. Chapters are more likely to utilize it if they are presented with the information rather than having to hunt it down
 - ii. Monthly reminders about the Membership Resource Database and updates through social media, email, any/every means possible
 - iii. Offering some kind of recognition/incentives for contributing to database
 1. Facebook/Twitter shout out
 2. Certificate
 - iv. Recognition through mentoring/ visiting chapters

1. Skype
- e. Accessibility
 - i. Google Drive
 1. Make it a living document rather than stagnant
 2. Chapters are able to upload their documents, receive comments from SED VPM and other chapters.
 3. Documents could be uploaded at each end of the school year to the website, so the Google Drive would make the documents editable.
 4. At the conclusion of the year, they would be finalized and added to the database.
 - f. What about continuing education?
 - i. The guide to membership education is the cheat sheet for this
 - ii. Has a resource for continuing education
 - iii. Formulating a PowerPoint as another resource for continuing education
3. Review the effectiveness of communication between the District and Chapter VPMs and suggest possible ways to improve this communication.
 - a. Revise Position of District VPM
 - i. Plan DLC
 1. Suggested that this job be shared with VPSP
 2. VPM planning DLC is a good idea because this person should be reaching out to chapters/colonies anyways
 - b. Colonies/"struggling chapters" (identified as chapters with under 7 members) do not feel like there was someone who they could reach out to in the SED Council
 - i. Suggestion of contacting colonies and "struggling chapters" once a month via skype, video chat, phone conference call, etc to update the district and national council on their status
 - ii. Identifying struggling chapters should be more of a counselor duty and National Council duty. Working with those chapters should be the VPM.
 - iii. Suggestion of looking at chapters who are in sharp decline of membership rather than place a number on "struggling"
 - iv. Small chapters don't feel like they can make a difference at their schools, they feel more like a colony vs an active chapter
 1. How do we recruit with 2 people?
 2. Give a bid to people who show certain qualities that would make good members
 - v. Diversity
 1. Looking for people to serve the band rather than creating a more social environment.
 2. Doing things that are diverse (rushes, socials, etc). Each person from your chapter's culture of TBS does not have to be the exact same.
 3. Stigma of the word sorority (girl vs boy and recruitment)

Charges to the 2016 Committee on Membership:

1. Review the 2015 Committee on Membership report.

2. Review the expansion and effectiveness of the Membership Resource Database and propose helpful modifications and additions to the Database. If the Membership Resource Database is not viewed as effective, consider eliminating it as a resource.
3. Review the effectiveness of communication between the District and Chapter VPMs and suggest possible ways to improve this communication.
4. Evaluate the VPM and the planning of DLC and discuss possible changes or improvements.

Charges to the 2015-2016 Southeast District Vice President of Membership:

1. The VPM should work to improve the Membership Resource Database. (Suggestions: Sending out links to promote submissions, creating a Google Doc for chapters to submit to and comment on, creating a contest to promote submissions, creating a District Youtube channel for video submissions)
2. The VPM should create an incentivized contest to encourage submissions to the Membership Resource Database.
3. The VPM should work with the National VPCM to ensure the dissemination of information of available resources (e.g. National Guide to Membership Education)
4. The VPM should work with National Headquarters and Aaron Moore to create email addresses for each chapter in the SED. (e.g. betatau@tbsigma.org)

Respectfully Submitted,

Committee Chair:

Philip Haugh– Beta Tau

Advisors:

Belinda Baker – Theta Lambda, 2013-2014 Southeast District President

Kathryn Kelly, MD - Eta Delta, National Vice President of Colonization and Membership

Committee Members:

Beta Tau – Philip Haugh

Gamma Eta – Micah Taylor (Proxy from Beta Tau)

Eta Phi – Madelin Otterbein

Theta Chi – Audra Welch (Proxy from Theta Lambda)

Iota Sigma – Justine Spear (Proxy from Theta Lambda)

Iota Upsilon – Brittany Cottiell

Other Chapters in Attendance:

Gamma Epsilon – University of Miami

Eta Xi – Georgia Southern University

Epsilon Theta – Georgia Institute of Technology

Alpha Omega – Florida State University

Zeta Tau – Valdosta State University

Theta Lambda – Auburn University



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Committee Reports

Nominations Committee Report

Committee Chair:

Allison York

Epsilon Alpha, University of South Carolina

Committee Advisor:

Lee Commander

Alpha Omega, Southeast District Counselor

Charges to Committee:

1. Review the Nominations Committee report from the 2015 SED Convention.
2. Review sections 2.03-2.09 of the SED Constitution so as to understand the duties of each office.
3. Review the questions asked during the candidate interviews to check for relevancy and discuss any possible changes.
4. Interview the candidates running for district office.
5. Slate a candidate for each district office.
6. If applicable, create charges for the 2016 Nominations Committee.

Implementation of Charges:

1. Reviewed questions asked by the 2014 Nominations Committee.
2. Made edits as seen appropriate by the committee
 - a. Added one question to each officer's question list
 1. Edited the officer-specific question for the office of President
3. Interviewed all 5 candidates for district office
 - a. Discussed each candidate in addition to their submitted materials
 - b. Drafted the 2015-2016 SED officer slate
4. The questions we asked each candidate were:
 - a. What responsibilities along with this office will you have and how will that fit into your overall schedule?
 - b. If not elected to your desired office, would you be willing to be serve in another, and if so, which one and why?
 - c. Which of the 8 to 5 do you feel personifies you the most and how would you incorporate that into your office?
 - d. What can you bring to this office?
 - e. What has this office done well and what would you like to see improved?
 - f. What is your vision for the 2015-2016 council?
5. The questions asked to each specific officer were:

- a. President: What leadership roles have you had and how will that benefit the district overall?
- b. VPM: How do you plan to communicate with colonies and chapters to recruit and maintain active members?
- c. VPSP: What is one program that you would like to implement in the district and how would you go about making it successful?
- d. Treasurer: Have you ever created or implemented a budget? If so, what kind and how?

Charges to the 2016 Committee on Nominations:

1. Review the Nominations Committee report from the 2015 SED Convention.
2. Review sections 2.03-2.09 of the SED Constitution so as to understand the duties of each office.
3. Review the questions asked during the candidate interviews to check for relevancy and discuss any possible changes.
4. Interview the candidates running for district office.
5. Slate a candidate for each district office.
6. If applicable, create charges for the 2017 Nominations Committee.

Charges to the Southeast District Counselors: (IF APPLICABLE)

1. Create an objective rubric that the Nominations Committee members can utilize during officer interviews to better facilitate discussion and voting.

Respectfully Submitted,

Committee Chair:

Allison York – Epsilon Alpha, University of South Carolina

Advisor:

Lee Commander – Alpha Omega, Florida State University, Southeast District Counselor

Committee Members:

Epsilon Alpha – Allison York

Epsilon Theta – Karla Wagner

Eta Beta – Avery Watts

Zeta Tau – Shakerra Hill

Iota Chi – Katelyn Waldron

Nominations Committee 2015 District Officer Slate

SED President

Lauren Harrison, Theta Lambda

SED Vice President of Membership

Zach Cheever, Eta Phi

SED Vice President of Special Projects

Allison Reagan, Alpha Omega

SED Secretary

Zoe Duke, Alpha Omega

SED Treasurer

Audra Welch, Theta Lambda



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Committee Reports

Programs and Music Support Committee Report

Committee Chair:

Salvatore Parillo

Zeta Psi, University of Central Florida

Committee Advisor:

Madeleine Hood - Theta Zeta, Southeast District Vice President of Special Projects and
Jonathan Markowski – Delta Delta, National Vice President for Special Projects

Charges to Committee:

1. Review the 2014 Programs and Music Support Committee Report.
2. Review the current VPSP's projects as well as investigate new, worthwhile projects for the district.
 - a. Concerto Competition
 - b. Service in Music Month
 - c. Service in Schools Month
 - d. Trash = Treasure

Implementation of Charges:

1. We reviewed the 2014 Programs committee report
2. We reviewed the current VPSP's projects, and suggested improvements/new ideas

Charges to the 2016 Committee on Programs and Music Support:

1. Review the 2015 Programs and Music Support Committee Report.
2. Review the current VPSP's projects as well as investigate new, worthwhile projects for the district.
3. Review the effectiveness of the suggestions given to the 2015-2016 VPSP from the 2015 Programs and Music Support Committee

Charges to the 2015-2016 Vice President of Special Projects: (IF APPLICABLE)

1. Concerto Competition
 - a. Continue sending marketing information directly to DoBs and Sponsors
 - b. Research ways to continue promotion of the competition after the Chapter President: weekly reminders, contact more than just the VPSP/projects liaison for the chapter (Corresponding Secretary)
 - c. Utilize Google Drive, Dropbox, etc... for audio/video submissions
 - d. Utilize Googles Docs (or something similar in nature) in addition to hard-written applications

- e. Ask for application submissions in the fall, with recording submissions due before the end of the fall semester.
 - f. Try to work with the SED Host school, and see if they can play the concerto in a full ensemble setting at the beginning of SED
 - g. Compile a list of eligible concertos for Wind Band setting
2. Service in Music Month
 - a. Utilize Google Docs for an option to submit service logs
 - b. Weekly reminders to chapters
 - c. Consider changing the theme; has been the same for past several year
 3. Service in Schools Month
 - a. See if the month can change from March to another month
 - b. Keep it within the Spring semester
 - c. Consider a theme
 4. Trash = Treasure
 - a. More social media promotion
 - b. Give suggestions to promote better within colleges and universities
 5. Continue the Chapter Spotlight program
 6. Eighth Note
 - a. Promote for more submissions, and not just articles
 - b. Consider receiving art, drawings, poetry, etc... with an explanation of the art/inspiration
 - c. Consolidate where submissions are sent; make it one way to submit
 - d. Pick articles to submit to the Podium, with the permission of the author
 7. Promote more effective communication throughout the district for programs
 - a. Remind chapters of the SED and National Awards, and how service applies to them
 - b. Create an incentive program similar to the Focus on Five Campaign, but not the same thing; make it more geared towards the SED's uniqueness
 8. Research a way to publish MIDI files of the TBS district hymn and joint district hymn; individual parts and group MIDI
 9. Promote the national programs on a more chapter level
 - a. Composing Our Future
 - b. Women in Music Speaker Series
 - c. Scouting for Music Series

Charges to the 2015-2016 Southeast District Council: (IF APPLICABLE)

1. Create an Outstanding Service Award in addition to the SiMM/SiSM Awards, which could be evaluated on a chapter's overall participation in SED service projects, and/or other music service projects.
2. Promote every project taken on by the District Council members more, not just what falls under your respective umbrella

Respectfully Submitted,

Committee Chair:

Salvatore Parillo – Zeta Psi, University of Central Florida

Advisors:

Madeleine Hood – Theta Zeta, 2014-2015 Southeast District Vice President of Special Projects
Jonathan Markowski – Delta Delta, 2013-2015 National Vice President for Special Projects

Committee Members:

Zeta Psi – Salvatore Parillo

Zeta Iota – Kenecia Harris

Eta Omicron – Sigourney Ray (Proxy from Epsilon Chi)

Theta Nu – Andrea Richmond (Proxy from Iota Rho)

Iota Gamma – TaNia Rowland

Kennesaw State University Colony – Sara Knapp

Chapters:

Epsilon Theta – Georgia Institute of Technology

Zeta Tau – Valdosta State University



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Committee Reports

Ways and Means Committee Report

Committee Chair:

Mikayla Bellardini

Iota Nu, East Carolina University

Committee Advisors:

Allison Reagan – Alpha Omega, Southeast District Treasurer

Charges to Committee:

1. Review the 2014 SED Ways and Means Committee Report
2. Review the role of Treasurer and discuss future requirements of the office
3. Discuss the efficiency of the District Treasurer contacting chapters
4. Discuss the means of fundraising by the 2014-2015 SED Council, and assess their performance and possible ideas for improvement
5. Discuss the effectiveness of the Treasurer and VPSP soliciting donations for the Special Projects Fund
6. Discuss the effectiveness of the district fundraising database, and its marketing to the district
7. Discuss the options of printing out versus strictly electronic copies of the Eighth Note, and make a recommendation to the Jurisdiction Committee accordingly.
8. Review the proposed 2015-2016 budget

Implementation of Charges:

1. Review the 2014 SED Ways and Means Committee Report
 - a. Read and reviewed
2. Review the role of Treasurer and discuss future requirements of the office
 - a. Reviewed role
 - b. Suggested that the Treasurer attempt to perform all the charges as proposed by the Ways and Means Committee
3. Discuss the efficiency of the District Treasurer contacting chapters
 - a. Discussed creating a list-serve of contact information for chapters in the Southeast District
 - b. Discussed utilizing Facebook more
 - c. Charged the Southeast District Council with asking SED Chapters to create an official email for the SED Chapters to use for National/District Business.
 - d. Charged the Southeast District Treasurer with finding contact information to contact the Chapters in the OMRS.
4. Discuss the means of fundraising by the 2014-2015 SED Council, and assess their performance and possible ideas for improvement

- a. Discussed current fundraising at SED Events, how well they do
 - b. Discussed ideas for new SED fundraising events
 - c. Charged the SED Treasurer with creating a district wide fundraiser at the chapter level with the amount donated to be determined by the Treasurer
5. Discuss the effectiveness of the Treasurer and VPSP soliciting donations for the Special Projects Fund
 - a. Discussed how to be more effective in soliciting donations from SED Chapters- more advertising through social media
 - b. Discussed how to be more effective in soliciting donations from corporations- increase communications and advertising to businesses
6. Discuss the effectiveness of the district fundraising database, and its marketing to the district
 - a. Discussed the progress of the district fundraising database and how to improve it
 - b. Charged SED Treasurer with soliciting two fundraisers per chapter to effectively complete the district fundraising database.
7. Discuss the options of printing out versus strictly electronic copies of the Eighth Note, and make a recommendation to the Jurisdiction Committee accordingly.
 - a. Reviewed wording in the Constitution of Southeast District regarding the Eighth Note
 - i. Suggested that since the Eighth Note is a rolling submission online that it is up to the Host Chapter(s) in deciding whether or not they choose to have a printed version of the Eighth Note
8. Review the proposed 2015-2016 budget
 - a. Reviewed the proposed 2015-2016 budget

Charges to the 2016 Committee on Ways and Means:

1. Review the 2015 SED Ways and Means Committee Report
2. Review the role of Treasurer and discuss future requirements of the office
3. Determine the success of the district wide fundraiser and determine whether to charge Jurisdiction in implementing into the Southeast District Constitution
4. Discuss the means of fundraising by the 2015-2016 SED Council, and assess their performance and possible ideas for improvement
5. Discuss the effectiveness of the Treasurer and VPSP soliciting donations for the Special Projects Fund
6. Discuss the effectiveness of the district fundraising database, and its marketing to the district
7. Review the proposed 2016-2017 budget

Charges to the 2015-2016 Southeast District Treasurer:

1. Charge the 2015-2016 Southeast District Treasurer with finding contact information to contact the Chapters in the OMRS.
2. Charge the 2015-2016 Southeast District Treasurer with creating a district wide fundraiser at the chapter level with the amount donated to be determined by the Treasurer
3. Charge the 2015-2016 Southeast District Treasurer with soliciting two fundraisers per chapter to effectively complete the district fundraising database.

Charges to the 2015-2016 Southeast District Council:

1. Charge the SED Council with asking SED Chapters to create an official email for the SED Chapters to use for National/District Business.

Respectfully Submitted,

Committee Chair:

Mikayla Bellardini – Iota Nu, East Carolina University

Advisors:

Allison Reagan – Alpha Omega, 2014-2015 Southeast District Treasurer

Lisa Croston – Alpha, Oklahoma State University, Tau Beta Sigma Board of Trustees

Committee Members:

Beta Xi - Kara Lockcuff

Epsilon Chi - Tiffany Headly

Theta Gamma - Jasmine Nelson

Iota Delta - Tatiana Raphael

Iota Lambda - Hanne Lisa Schrickt

Iota Nu - Mikayla Bellardini

Chapters:

Epsilon Theta – Georgia Institute of Technology

2015-2016 Approved Budget

2015-2016				
<u>Acct #</u>	<u>Account Name</u>	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
<i>Revenues</i>				
0	Balance Forward	\$ 3,000.00		
0	Spring Allocation	\$ 350.00		\$ (350.00)
0	Fall Allocation	\$ 1,500.00		\$ (1,500.00)
0	Account Interest/ Service	\$ 30.00		\$ (30.00)
0	RDF Revenue Transfer (end-of-year)	\$ 200.00		\$ (200.00)
0	District Income/ Fundraising	\$ 1,000.00		\$ (1,500.00)
0	Special Projects Fund Donations	\$ 250.00		\$ (250.00)
0	Miscellaneous	\$ -		\$ -
	Total	\$ 6,330.00	\$ -	\$ (3,830.00)
<i>Expenses</i>				
110	President	\$ 500.00		\$ 500.00
220	VPM	\$ 300.00		\$ 300.00
330	VPSP	\$ 300.00		\$ 300.00
440	Secretary	\$ 200.00		\$ 200.00
550	Treasurer	\$ 200.00		\$ 200.00
111	Parliamentarian	\$ 100.00		\$ 100.00
331	Historian	\$ 100.00		\$ 100.00
332	Scrapbook	\$ 75.00		\$ 75.00
333	Special Projects Fund	\$ 250.00		\$ 250.00
441	Copies and Postage	\$ 50.00		\$ 50.00
551	Fundraisers	\$ 750.00		\$ 600.00
552	Convention Awards	\$ 200.00		\$ 200.00
660	District Convention (Council)	\$ 150.00		\$ 150.00
661	Winter Council	\$ 500.00		\$ 500.00
771	National Convention	\$ 1,000.00		\$ 1,000.00
880	Miscellaneous	\$ 100.00		\$ 100.00
	Total	\$ 4,775.00	\$ -	\$ 4,625.00
Balance Carried Forward		\$ 1,555.00	\$ -	\$ 1,555.00



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Officer Reports

President, Christa Hall

Sisters of the Southeast,

This convention marks the end of my term as your SED President and as a member of your district Council in general. It has been a great year, and I feel extremely honored to have been able to serve the district in this capacity. The past two years on Council have been some of the best that I could have imagined, and I want to thank you so much for allowing me the opportunity to be on council these two years. Working with the Council this year, as well as the other chapters in the SED has really opened my eyes even further to everything the TBS has to offer. Seeing all of you at Florida Day and DLC made me excited for the future of the District and what all is to come. Talking with sisters, sharing ideas, and bonding over our love for music makes me love TBS even more. SED has also been awesome this year, and I would like to thank Georgia and Spelman for all of their hard work!

The year started for me after the 2014 SED Convention at Georgia Tech, and I was excited to begin planning for this year. After appointing Zach and Julie as Parliamentarian and Historian, the Council started the year off with a meeting at Florida Day to plan out all of our goals for the term. I was so proud to see the passion and drive they each had, and the great ideas that they had to bring to the table. After Florida Day, I had the wonderful opportunity to go to Stillwater, OK to meet with the other District Presidents and learn a little bit more about convention planning. This was a great opportunity for me to learn about the other districts and how they operate, and in turn the strengths that we possess as the SED. In addition to these meetings, we were able to see the unveiling of the Wava Memorial at headquarters, and that is a memory that I will always cherish.

The 2014-2015 SED Council had a lot to learn about each other and how to work effectively, but as we spent more time together at events like Florida Day (thanks Zeta Psi), Winter Council (thanks UGA) and DLC (Shoutout to Troy), we learned more about each other and became friends as well as colleagues.

Many things have happened this year, and I would like to thank you all for your support. We were able to continue with the chapter mentorship program, and we able to work on getting paperwork in on time. Although we did not have the best start with paperwork, we got much better with the deadlines as the year progressed, even trying to figure out how to implement a District Deadline prior to the National Deadline in order to encourage paperwork completion. This seemed to work for us, and I hope to see it continue in the future. We have started to work on a plan to help with getting more people on the listserv, and I am confident that the next President will be able to make this project a reality.

Today not only marks the ending of my time in an SED officer role, but also my time as an active sister in this sorority. This organization has given me so much, and I can say beyond a shadow of a doubt that I would not be who I am today without its influence. The 8 and 5 are always in the

back of my mind, and in everything that I do I am constantly reminded of the values and lessons I have learned in this organization. The memories I have made and the people I have met will stick with me for the rest of my life, and I am so incredibly thankful for the opportunities that you all have given me to be involved in the Southeast District.

Before I get to sentimental, I want to thank a few people for making my time as a Council member so great.

1. To my Epsilon Alpha sisters past and present, first, go cocks! Second, as my home chapter you guys have no idea how much your constant support has helped me throughout my term. Your unwavering encouragement means more than you know. I am so grateful for all of you that traveled here today (especially the new sisters, shoutout to Spring '15!). Thanks for making my last SED as an active a great one. Go #EpsAlph!
2. To Allison York and Kelley McMurphy. Words cannot describe how much you have helped me this year. Be it personal things, school, or TBS, you are always there, and I am so thankful to have a sister like you. I would not have gotten through this without you. You always push me to be better, and I appreciate that. Great things are in store for you!
3. To Sarah Lowery, thank you for everything you have done for me. You have showed me how to still be involved and committed to the organization as an Alumni. You have also helped me learn many valuable lessons, and taught me how to deal with whatever comes my way in a calm and professional manner. I would not be who I am in this organization without your guidance, and for that I thank you.
4. To Rachel Kerley, I honestly would not even be in this organization were it not for you. You inspired me to try and join this wonderful bond, and I am so glad that you did. Thank you for your constant encouragement and support. Thank you for pushing me to run and for always being there when I need an ear or a shoulder. I don't know how I would have made it this far without you, and I am so thankful for your friendship.
5. Belinda and Neil: Thank you both for being here for me this year. You both have continued to support me, even though you are not on council this year and have no obligation to. Thanks for that. Belinda, thank you for helping me with the craziness of convention prep and ensuring that I do not go crazy.
6. To Lee Commander and Stephen Burt, thank you for everything. You two have been there to answer my crazy questions and deal with my antics this term, and I will always be grateful for that. To Lee, thank you for always being there when I need to talk things out. Thanks for lightening the mood with your sassy comments as well. I'm sorry that we never made it to Gigi's. To Stephen, thanks for your knowledge and willingness to answer me no matter the time. I know that this year was a transition for both of you, and I think you both handled it well. I am so grateful that
7. To Will, your honesty is refreshing. I admire that you are never afraid to assert your opinion, regardless of if it is the popular opinion or not.
8. To Madeleine, you are a superstar. I am constantly in awe of your drive and passion. You have so many good ideas and creative ways of thinking, and you accomplish whatever you set

your mind to. You have inspired me to try harder and be a better person. Wherever life takes you I know that you will be amazing, and I cannot wait to see where you end up!

9. Allison, we knew each other before Council, and I am so glad that we had the opportunity to get to know each other better and become friends this year. You are always quick to laugh, and you always bring a fresh opinion. It is very refreshing. I'm so glad you share my delirious amusement of dancing animals at CVS at 3 in the morning and don't judge me for it. Thanks for everything you've done!
10. Carolyn, we were friends before all of this, and I have always looked up to you. I am so thankful for your endless knowledge of all things TBS and SED. You have been such a great help this year, and I do not know what I would have done without you on Council. You always seem calm and collected and you have a plan, thank you for your help this year. I'm sure we will be friends for years to come.
11. Zach, I am so glad that we met and became friends this year. You always respond to my sass with a snarky comment and I am thankful that you can lighten the mood when we need it yet know when to be business oriented. I am happy that I found someone to work with that loves Robert's Rules like I do, and thanks for putting up with my craziness.
12. Julie, you provided a different view and opinion in a lot of cases, and I am so thankful for that. Thank you for your constant input and willingness to help out. You always make me laugh with your stories, and you made my time on Council a joy. Thanks for introducing me to more fandom related things, even if they were awful. Good luck with everything!

And last but not least, thank you SED. I am so thankful to you all for entrusting me with this job. I cannot wait to see what big things are in store for the SED in the coming years, and I hope to continue making this organization great alongside all of you. Thank you for encouraging me to be the best sister I can be, and to always reach for my goals.

“With my sisters, I am best.”

Respectfully submitted,

Christa Hall
2014-2015 Southeast District President
Epsilon Alpha, University of South Carolina



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Officer Reports

Vice President of Membership, Will Smith

Sisters and Brothers of the Southeast District of Tau Beta Sigma,

Once more, we find ourselves together at this convention, not just 41 chapters or seven states, but one district, and part of one sorority.

This term saw us welcome the Iota Chi chapter, from the University of South Florida, to the sisterhood. Our district continues to expand, with colonies at Miles College and Kennesaw State University.

During my term, I had the opportunity to speak to a number of sisters from across the district, primarily about membership-related issues, but about many other things as well. Getting to connect with so many people on an individual level is a truly rewarding experience, and one I hope you all take full advantage of, at this and other conventions, as well as in your daily lives.

As with many things, this sorority is, to large extent, what you make of it. So I urge you to make the most of your time in college, of your time as Active sisters and brothers in Tau Beta Sigma.

Become more involved in your chapter; run for office, serve as a committee head, organize a project. You can certainly succeed, for you are a sister of this sorority. Talk to sisters from other chapters, to learn how their experiences differ from yours. Speak with your alumni, to understand the unique history of your respective chapters. Reach out to your district council, for any help you might need or with any questions you may have. We come from many different places, and have a thousand different destinations, but we are all part of one sisterhood.

I would like to thank the outgoing district council, the district counselors, my home chapter of Gamma Epsilon, and all of you, for this opportunity. It truly was an honor.

Respectfully submitted,

Will Smith

2014-2015 Southeast District Vice President of Membership

Gamma Epsilon, University of Miami



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Officer Reports

Vice President of Special Projects, Madeleine Hood

Wow....I can't believe my term as Vice President of Special Projects is now coming to an end. I won't make this speech long, but just know that my experience in having this position within the southeast was one not to forget.

Through this experience I have met incredible, so many incredible people, learned so much about Tau Beta Sigma, & have built an amazing relationship with my fellow sisters.

To Christa, thank you for your patience with us all year and kudos to you finishing your term as president. I cannot think of anyone else within the southeast district that could have done what you have done all year.

To Allison, you're freaking awesome dude. Thank you for being the positive sister that you are. You my girl!

To Zach, my out of state compadre. Whenever we had to travel, you and I always had the extra extra-long car drives, but that's alright. We felt each other's struggle in being tired, but being good ol' you, you ALWAYS were positive and full of jokes after jokes after jokes. You were also one of my two roommates on one of our traveling trips. We shared the same roll of toilet paper. We got history now sister, so you're stuck with me after this.

Julie.....girl! I just love your personality, thoughts, and ideas. I love your passion for not only TBS, but your school, your major Women Studies. You go hard for everything that is in your life. Plus I love your random snaps you send to me :) please do not ever change, keep being you.

Lee & Stephen.....oh Lee & Stephen.....about zem cookies and zem cupcakes lol. Lee, thank you for introducing Pentatonix in my life. Their rendition of Let it Go is definitely now on my Most played songs on my Itunes list. Besides your taste of great music, I admire your knowledge of Tau Beta Sigma. I swear you know everything. I felt as if this year I was in Tau Beta Sigma 101 because I learned SO MUCH from you about this amazing sisterhood. Thank you for always being patient with my 101 questions and supporting me throughout this journey.

Stephen, thank you for everything as well. Your supportive words have really helped me at some very, very difficult times during this past year. THANK YOU for not giving up on me.

You both are incredibly amazing. Kudos to you guys on completing your first year as counselors. The SED is very lucky to have you BOTH.

Last but certainly not least, my home girl, confidant Carolyn. Carolyn, we have had some pretty AMAZING conversations, whether it was discussing TBS, Peace Corps, college, our schools, family, LIFE! You are an amazing individual and I just thank you thank you. You've been there for me when times got very stressful this year. I appreciate all of the advice and pointers you have given me. I love

your patience and motherly love to everyone. I will miss you so much. I love you sister, and TRUST, we are definitely gonna party together at Honda Battle of the Bands next year :)

In addition to the council, I have to thank God, my mother, and my best friends and sisters who know who they are. Thank you for your support throughout this entire journey. You all have had my back this year. Between handling marching band season, additional performances, practices, senior year, graduating this May, an internship, and holding president of our chapter for a second year.....oh man..... I thank you guys so much for your support and push to keep me going and moving forward. I love ya'll :)

To the southeast district. I thank you all for allowing me to serve as your Southeast District Vice President of Special Projects. I have gained so much experience and knowledge. I swear there's nothing like the SED. We truly are one of a kind. I am excited to see the future leaders emerge from this district and take the SED to new levels.

I thank you all again, so proud of everyone over this weekend. To the new council, I know you guys will do great and amazing things! Yes it will be hard at times, but serving on this council will be one of the best experiences of your life.

I don't know any catchy ways to end this report so! I love you all. If you ever need anything, I'm one phone call away.

Musically Yours and Respectfully submitted,

Madeleine Hood

2014-2015 Southeast District Vice President of Special Projects

Theta Zeta, North Carolina A & T University



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Officer Reports

Secretary, Carolyn Mercer

To the Southeast District,

It has been a privilege granted, and an honor bestowed to have served as your Southeast District Secretary for the past year. I have truly cherished this opportunity to reach beyond my chapter, and give back to this organization, which will forever remain in my heart. Since the day I was initiated, I have always had high hopes and sometimes unrealistic goals for what I have wanted to accomplish for the sorority. And after being elected, I wanted to make the SED proud.

Unfortunately, I did not achieve all of the goals I set out to do for the District. Nonetheless, I am proud to turn over what I have achieved, and wish our next Secretary “Good luck, and invest in some wrist braces”. After a rocky start with editing the 2014 Convention Minutes, I had the opportunity to travel to Florida Day, where I not only spent time with Zeta Psi and Eta Sigma, but I REALLY got to know the rest of my council. The encouragement I received from all of these individuals throughout our first meeting was immeasurable, and I would not have been able to move forward without you all.

After completing the 2014 Convention minutes in the Fall, tragedy struck. A losing Florida Gators football season. (And yes, it is a big deal) However, I somehow managed to pull together a Fall edition of SHELLS, with some gentle encouragement from Lee and Stephen. (I seriously can’t emphasize enough, how supportive this council has been). Through however many rainy games I suffered through, I knew I still had Winter Council to look forward to.

And it was worth it. Our Winter Council meeting was incredibly successful! Under the leadership of Christa, we finalized many of the details for what we wanted SED and DLC to become. Combined with the professionalism and hospitality showed to the Council by the brothers of Kappa Mu, I knew then that this convention would be special.

Fast forward to DLC, where I had not only the opportunity to give a workshop, but to also meet two of my mentor chapter presidents. (I’m looking at you Mallory and Franchestia). Epsilon Xi and Zeta Upsilon were wonderful host chapters, and I certainly hope to see a greater District presence from both of you in the future. At the conclusion of DLC, I also came up with perhaps my craziest idea yet. Since I had almost nothing planned for my Spring Break (which was the following week), why not visit as many chapters as I can?

And so began my arduous trek around Alabama, Florida, South Carolina, but mostly Georgia. I started by visiting Theta Lambda’s Second Degree ritual as well as meeting their candidates previously at a meeting. A special thanks to Lauren Harrison for temporarily adopting me into her family, and letting me sleep on her couch. The next day I had the opportunity to have lunch with several sisters from Epsilon Theta, as well as an impromptu tour with Leo Espinosa around their campus and to meet their band director. I met even more of Epsilon Theta at a song practice, and was overwhelmed by the amount of bass ‘The Affirmation’ can actually have. And before I go on, a HUGE shout-out to both Theta Lambda and Epsilon Theta for become finalists for the National Chapter Leadership Award! (All of the applause).

The next day, I left Atlanta to meet with Shakerra Hill and the sisters of Zeta Tau where we bonded over a 3 hour wait at IHOP and some really good pancakes. The next day I visited with the lovely ladies of Iota Zeta, who deserve a round of applause for running a chapter of 5 look flawless. And another shout-out to Christa Hall for letting me commandeer her couch as well, and Sarah Newton for helping me find the

apartment. For my final day, I was able to meet both Brittain Gantt from Eta Xi and Sheniekwa Smith from Iota Gamma. From these visits, I have seen that the chapters of the SED are in excellent hands and we are ready to take it to the next level.

Perhaps at this point you have noticed that I have repeatedly thanked and mentioned individuals who have helped me or gone out of their way to make me a small part of their life. This was by no means an accident. One of life's greatest lessons that I have learned in my time with Tau Beta Sigma is that no matter how small the act of kindness, it will be appreciated nonetheless. And that our organization is full of kind, compassionate, and selfless people. Every sister in attendance has sacrificed their time, and often sanity, for not only the sake of their band programs but also for each other. I am forever grateful to you for that.

To Lee and Stephen: You have always had a knack for supporting me, and the rest of this and past councils. You are both always ready with a sassy come-back, or savvy advice and have talked me out of a panic on numerous occasions (even if you didn't know it). I wish you both the best of luck, and hope you have even more fun next year with your new council.

Christa: I still have no idea you organize yourself so well, and manage to communicate it back to us just as well. I have truly enjoyed working with you, and I hope your future baseball team appreciates you as much as we do.

Madeleine: I thought I had connections, but you're the real MVP. It has been an honor serving with someone so passionate for not only music, but life as well. I am humbled by your friendship, and wish you the best of luck in the Peace Corps.

Zach: I still have no idea how we can talk so much about Parliamentary Procedure. But our discussions have been some of the most insightful I have had about chapter functioning. I can't wait to see what you bring to your chapter and the district this next year (whatever role that may be).

Julie and the rest of Beta Xi: You have seen me through the most trying of times, and have always been a shining example for unconditional love. I love our chapter, and know that I am who I am today because of you all. I'll save most of my tears for later, but we are more than sister and more than friends. We are a band of gold.

Allison: Ten years ago, I was excited that there was another girl on the math team. Today, I am honored to not only call you my sister, but almost unbelievably one of my fellow council members. You know more than most how large a role band programs have played in my life, and I am glad you have been there almost every step of the way. Except for that in-state rival thing. But anyway, here's to ten more years!

And lastly to the past and present members of the SED in attendance here today: You are my motivation, my role models, and my inspiration. Many of you are the past leaders who have guided me to where I am standing. And many more of you will do the same to your own mentees. Standing in front of you, I can feel our strength. I can feel our energy. This room is filled with the most dedicated leaders each chapter has to offer. All of you has the leadership potential necessary to take our district and our chapters to the next level. Find your goal, and go for it. And if you ever have trouble, don't be afraid to reach out to your new council, or to anyone around the District. To quote High School musical, "We're all in this together," and the chapters of the Southeast District support each other. Always have, and always will.

Respectfully submitted,

Carolyn Mercer
2014-2015 Southeast District Secretary
Beta Xi, University of Florida



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Officer Reports

Treasurer, Allison Reagan

Sisters of the Southeast District,

It is hard to believe that this school year is already wrapping up and that my term as the Southeast District Treasurer is coming to an end. It has been an incredible experience working with my fellow SED council members this year to serve you-- our district-- and promote its success and achievements.

Fundraising for the SED got off to a bit of a slow start. The efforts for a virtual/online fundraiser during the Fall semester (since we don't meet as a district in the Fall) fell short, as I could not find such a fundraiser that could meet the needs of the district. With DLC at Troy University and of course SED here in Athens, fundraising picked up. We raised \$212 in pure profit selling past district T-shirts at DLC and will be adding to that number for T-shirt sales here at SED. With the help of our Alpha Eta brothers who started Greeks by Neon, we are able to raffle off a custom set of letters to also help raise funds for the district this weekend at SED.

In our Spring Rainy Day campaign, we received \$520.64 in donations from chapters throughout the SED. I want to extend a huge thank you to those chapters for their generosity to their fellow sisters. All three of our colonies (one of which is our newest chapter, oh hey Iota Chi!) were able to receive part of these funds to help them attend this SED convention! Although the Logo competition got off to a late start, I'm happy to say we have chosen a winner whose logo will be used for our SED National Convention T-shirts. Congratulations to Lauren Harrison, Do'Nyal Webb, and the Theta Lambda chapter at Auburn University for their winning submission to our 2015 Logo Competition!

To my fellow council members, you have been an absolute blast to work with this year. From our first days together at Florida Day, to our final weekend here in Athens, I have enjoyed getting to know each of you and growing closer to you. When I'm down, or behind, or feel like I am falling short, your encouragement and support is what keeps me going. Each of you in your own way inspire me to be a better sister. Whether it was bridging the gap to Terabithia, CVS missions at 2:30am (or really 3:30am), or detouring for ice cream without Lee (sorry Lee), our Journey this year has had plenty of fun twists. All of you do me a favor and always remember: cookiez over cupcakes, you do you, you're a special snowflake, and I'm always, always a call or text away.

Lee: while sitting at Crepevine on my interview with you as a candidate, I never would've imagined being even a chapter officer; now I'm standing here giving a District Officer report at SED. If it wasn't for you planting the seed in my head at NatCon 2013 (and Neil threatening to nominate me himself months later at DLC), I don't think I would have ever had the courage to run for district council. Thank you for giving me the push I needed and for believing in me. I love that I got to have this experience, especially with you, one of my Alpha Omega sisters, as one of my counselors.

Stephen: I am so thankful I've had the opportunity to work with you this year and have learned so much from you about the ins and outs and history of our district. Thank you for always letting me pick your brain, for your honest feedback, for your continued guidance, and for handling my exponential rise in phone calls to you over the past few weeks.

To my sisters of Alpha Omega, past, present and future: Hopefully all of the waterworks happened last Sunday, but we'll see how this goes. You took me in as a lonely freshman and with you I found my home. The friendships and sisterhood that I've gained, the opportunities I've encountered and the experiences I've shared with this chapter led me to tremendous growth and is more than I could have ever asked for. The love and support you've shown me, in both deserving and undeserving times, is invaluable and unmatched. Although it's hard to believe I'm leaving now, I am so proud of you and I know our chapter has been left in good hands. Continue to grow and learn. I charge you to reach past the current limits we unintentionally set and to challenge yourselves to more, because you are capable of it. I love you all, "Many Hearts, One Bond".

To the Southeast District: I've learned so much in my term and will continue to learn and experience new things from this district and from the relationships I've made throughout it; I encourage you to do the same. Our size and diversity does not lead to adversity, but instead expands our resources and ideas. I cannot thank you enough for allowing me to be your 2014-2015 SED Treasurer. "It's an honor to be selected to serve"... especially for THE Southeast District.

Respectfully submitted,

Allison Reagan
2014-2015 Southeast District Treasurer
Alpha Omega, Florida State University



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Officer Reports

Parliamentarian, Zach Cheever

Sisters of the Southeast,

It has been a true honor to serve this district as the parliamentarian for the past year. It has been a wild ride working with my fellow District Officers to help make the Southeast District a success over the year. As a fairly new member to the district, I can't imagine my TBS life without this council the past year and letting them show me the ins and outs of the SED. Upon my transfer into the district, I knew very few people and my connections were numbered. This opportunity to serve has led me to meet so many of you and get accustomed to the true Southern Hospitality of the SED.

Tau Beta Sigma has been such an integral part of my life. As most of you know I'm an associate member and came over from our great brother organization, Kappa Kappa Psi. My time in KKY is something that I will always cherish, but coming over to Tau Beta Sigma was one of the best changes in my life. After completing my TBS process (Yes I did 2 separate processes, Yes that's a lot of interviews) I felt a true sense of belonging in the organization. I jumped right into serving and found my place here on council. I'm extremely grateful to these members of the 2014-2015 council for appointing me to the position and giving me the opportunity to serve.

To the current council, I want to thank you for all you do not just as members of this council, but as true sisters. You all have been extremely important to me over the past year and I cannot imagine my life without you to bounce ideas off of and push me to be the best sister I can be.

To my Sisters of Eta Phi, thank you for letting me find the crazy balance between district and chapter. This was difficult at first but together, we made each other stronger and grew from the experience. I love all of you dearly and appreciate what you did for me as an associate member coming into your chapter. You made me feel right at home and always let me express my many ideas from my unique perspective.

To the greatest District of TBS, this past year has been full of ups and downs. I've met so many fantastic people sitting in this very room in front of me, and I know you will all continue to push our district to its highest potential. If there's anything I've learned in TBS, it's that no matter how far you wander away, you're never alone to walk the journey. This district embodies what it means to be sisters in the bond. Never forget, from today until our rest, with our sisters we are best.

Respectfully submitted,

Zach Cheever
2014-2015 Southeast District Parliamentarian
Eta Phi, Vanderbilt University



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Officer Reports

Historian, Julie Coutu

As our terms wrap up, it's crazy to think that it's been a whole year of phone meetings, road trips, frantically finishing presentations the day before we give them, dessert-seeking, and inside jokes. Presenting at DLC, trying to pull everything together for convention and everything else we've done has been a blast and I'm glad I got to do it with you all.

To Beta Xi, my home collective of loveable weirdoes; Thank you for everything. Believe in yourselves and only ever change for the better.

To Carolyn; you poetic and noble land mermaid. Thank you so much for driving me around the SED for the past, you know, 3 years. Even if I get another month with you back in Gainesvegas, I'll miss your kindness and the way you put your heart into anything you do

Madeleine; you florescent light bulb of truth. I hope I can be half the kick-ass sister you are, and I will strive every day to not be a t-shirt wearer in anything I do

Allison; you cunning pliable golden-haired sunfish. I love your smile. Never change. Unless it's into Orange and Blue ☺

Zach you phenomenal well of ideas. I am so glad you joined us here in TBS and the SED and I hope that you love every moment here in "Theta Beta Sigma"

Christa, you are truly an angel with no wings. You've been a fabulous president, and I am so thankful you and Lee and Stephen put up with us even if we miss half of the deadlines you put in front of us, including the deadline to apply for this very same position.

Lee and Stephen; you beautiful rule-following moths. I am so glad we got to be part of your first council. I wish you all the cupcakes in the world and that next year's council will somehow be even more fabulous than we were under your wise tutelage.

And to the SED; thanks so much for giving me this chance. It's been a great year.

Respectfully submitted,

Julie Coutu

2014-2015 Southeast District Historian

Beta Xi, University of Florida



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Officer Reports

Counselor, Lee Commander

To the Southeast District:

What a year it has been! It is amazing that the year is over! It seems like just last week I was in Atlanta getting installed as a District Counselor of Tau Beta Sigma. That may be because that very day was the day when your district council got busy getting everything today.

Stephen and I early on decided that we would be working closely with certain members of the council as their “point-man” for year. I was working closely with Christa, Madeline, and Zach. Let me say this here and now, they made this job for me incredibly easy! GO TEAM!

After the officer turn over meeting, all of your district officers got busy collecting paperwork and planning for their term of office. Thus, the first official meeting of the 2014-2015 council was planned. It would take place at Florida Day in Orlando. My excitement continued to build but sadly, I would be unable to attend. This seems like an odd thing to mention considering I wasn’t there but, it was this moment when I realized how truly amazing this particular group of people were. I was attending the funeral of my grandmother but, Tau Beta Sigma was not going to make me go through it alone. As I was looking at the flowers I noticed there were some special ones. There was a bouquet on behalf of the SED Council. I am not sure if they ever truly knew how much this selfless action ever meant to me. So allow me to say it now, “Thank you all!” It meant more to me than you could know.

After I got back into the swing of things with TBS I realized that the district leadership had brought the Chapter Summary Reports from very low numbers to almost 100%. This is mostly due to Madeline’s insanely large contact list.

In the heart of the summer Christa, Stephen and myself were flown to Stillwater Oklahoma for National DLC. This was a terrific opportunity to meet all of the other district presidents and other members of the National Leadership. However, the most special moment was being able to be in attendance for the Wava Memorial. It was a really special moment with a ton of touching stories and memories from wava’s friends and families. For the record, her daughter is quite possibly part cheetah. I know this because we went running EEAAARRRRLLLLYY in the morning and she kicked everybody’s butt. #Wavakidsgotspeed. At DLC Christa and the counselors got right to work planning this convention.

Over the course of the entire year I was able to work with Iota Chi known previously as the colony at The University of South Florida. Watching these men and woman grow go through the process and they joy they had at their 3rd degree is something I will never forget. Meanwhile, they have been here ROCKING OUT Convention. I am proud of you all.

After DLC the council’s next project was collecting FAR’s and continuing other district projects. Meanwhile, I was working with the Capital Development Team helping to raise money for the National Sorority.

Once Spring started it was time for Tau Beta Yahs! The council traveled to Athens for Winter Council where a great deal of planning for both DLC and SED were put into effect. Although, I spent nearly 12 hours of my day on the floor of the Best Western and I did NOT get a GiGi’s Cupcake and I DID have to listen to a little boy no older than 6 yelling at a drunken woman during the Packer’s Seahawks Game, it was incredible to see the

brainstorming happening from these students and the extreme dedication they had to making their office successful for you all!

In February we traveled to Troy Alabama to complete The District Leadership Conference. This was the first chance for me as a new counselor to see my kiddos at work. They did a PHENOMENAL job and gave me extreme confidence and excitement to see them at convention.

Finishing up my first year as a counselor (crazy), I continue working with students on developing leadership skills, solving council or life problems, learning how to take a breath or simply encouraging them to go to bed. This brings me to my last task the “thank-you”s.

Christa: Thank you for being organized all the time even if you didn’t always tell me that you had completed a task. It was always nice that whenever I called you while I walking my dog you had already thought through every situation and made a solution. I do apologize that you seem unable to not be injured or sick whenever we are around. I am sorry because I enjoy watching your jovial and warm spirit but it appears that I make you ill. You are a remarkable young woman and have been an incredible first president. Please stay in touch and share with me what is happening in your life.

To the Council: You all are dedicated, smart, beautiful, wonderful, hilarious perfect little angels. Even if you are all almost always tardy for a deadline and seem to only want to have district text conversation that start at 11pm. I have so enjoying watching you all develop into outstanding leaders and see you all renew your love to TBS and college bands. I am choosing to move quickly because my passion is students, and their development. Watching you all grow makes me emotional and my cry is too ugly for all that today.

To Kathryn: you have always been my knight in shining armor and been there whenever I was frustrated or just needed my convention boo. I am excited to work with you in the future and be ratchet this summer.

Jonathan: You and I have such a special relationship I thank you for always pushing my brain to think and expand my thought process. Our lively debates do make me think and even though I don’t always agree I love talking about them and they make me a better counselor so thank you.

Other Members of the National Council: Thank you for your constant support and encouragement or listening to me when I need ratchet hour or goof off time. You are always willing to oblige me and are always helpful when it is time for business.

Alpha Omega: You always have a special place in my heart. If I don’t know who you are, I want to. I love you and of course... Go Noles.

Crystal and Renee: I love you! I love that you all gave me the encouragement I have needed to be successful as a counselor. You have both been available for talks, chats, pick-me-ups or just a shout-out on Facebook. You have both been incredible pillars of support of me and two of my biggest role models in Tau Beta Sigma as a whole. It means the world to me that you are here for our first conventions as counselors. You’re both perfect.

Lastly, to the SED: You are all amazing, you are all capable of making some of the most diverse, educated, well-rounded leaders in the nation and I look forward to seeing SO MANY of you at National Convention. Thank you for being here and making the SED awesome.

Respectfully submitted,

Lee Commander
2014-2016 Southeast District Counselor
Alpha Omega, Florida State University



TAU BETA SIGMA

2015 SOUTHEAST DISTRICT CONVENTION



Officer Reports

Counselor, Stephen Burt

Hello SED,

It's hard to believe that four years ago was the last time I had the privilege of standing in front you to speak to you about the many good things that are happening in the SED. It's also hard to believe that I have completed my first year serving as your district counselor. Time certainly does fly. When I was offered the position to serve as a Southeast District Counselor, I was not only excited beyond measure, but was also very nervous. Stepping into this new role I had huge shoes to fill, following two of the most successful counselors we have ever had in the SED, I would be working with 40+ Chapters and Colonies to help ensure chapter operations were at the highest level possible and would be responsible for advising and working with the SED Council. I wish I could say that everything was peachy keen and was a huge success, but that simply was not the case. This first year served as a huge learning experience for myself as I was learning to juggle a new role in the sorority, work full time as a band director, and juggle my own personal life. Many times throughout the year, I felt as though I was failing miserably at one of the above. I struggled with how much to push the council to get work done while giving them the room and space to work without feeling pressured. But I must say, we have gotten through a pretty great year. In an attempt to better understand our roles on council, Lee and I divided up the council members to give them a direct line of contact in the event they needed assistance or an ear to run their ideas and initiatives by. I had the pleasure of being assigned Will, Allison, and Carolyn.

Throughout this year, we definitely had a slow start with the Council but were given the opportunity to meet all together at Florida Day to start going over our personal goals in office as well as to begin planning for the year. We had a really good time and it was great to see the council start to create bonds (including many inside jokes). Following Florida Day, Christa, Lee and I had the honor of representing the SED at the National District Leadership Conference in Stillwater, OK where we got to begin convention planning, learn more about my role as counselor, but also witness the dedication of the Wava Memorial at National Headquarters. What a moving and memorable experience that I will hold on to for the rest of my life. (I even still have a picture of it on my phone) Following National DLC, the fall kicked off with a bang as I worked with my band program to initiate our first ever full scale pep-band, added a new fall concert, and added an additional band class to my school schedule. It was a lot of fun. As the fall came to an end, it was time to finalize all convention schedules and details so that they could be submitted to the National Leadership for review. Christa did some great work on putting this convention together and I applaud her diligence and organization.

As the Spring semester began, it was time to get geared up for the many events that were upcoming in the SED. The council met in Athens for our Winter Council meetings over Martin Luther King Weekend, where we got to meet with the host chapter to go over Convention Details, get a semi-tour of the convention site, and the council worked for many hours on DLC and SED. I have to admit, this was by far one of the most productive Winter Councils I have had the privilege of attending. This

council has such a passion and hard-working attitude when we all get together and it shows in the work that they have been able to accomplish. Shortly after Winter Council, DLC came out of nowhere and man what a great weekend. I would like to commend Epsilon Xi on their absolutely incredible conference hosting. We could not have asked for a better host site. You all did amazing. DLC was such a great opportunity for the council to invest into the sisters that were in attendance. I know that all of those that came, left with some incredible resources that allowed them to help their chapters grow and develop in ways they had not before.

Between DLC and SED, I had the privilege of getting in some chapter visits. Thank you so much to Zeta Psi at UCF, Theta Rho at Bethune Cookman, and the NEWLY INSTALLED Iota Chi at University of South Florida for hosting me. I had a blast working with you all.

As this term comes to an end, I can't help but feel a tremendous amount of enthusiasm for the future of the SED! We have seen some incredible work from chapters this year and some incredible growth, not only in chapter size, but in quality of chapter operations. This is a great sign. I want to challenge you all to always always strive to be better. Never settle for anything less than the absolute highest quality membership, service, and leadership! It is your job to serve the college bands. It is your job to develop into quality leaders for your band and community, and most importantly, it is your job to never settle for anything less than the absolute highest quality of excellence. Step out of your comfort zone. Build relationships with other chapters. Attend as many district and national events as possible. You won't regret it!

In closing, I'd like to leave some final remarks to some very important people.

To Christa, Thank you for keeping the Epsilon Alpha legacy alive and working so hard this year. You are the epitome of organization and I envy your mad skills. I look forward to seeing your success in life as you graduate into the real world! You're going to be amazing.

To the rest of the SED Council, you guys have been amazing. We have learned so much this year as a group and because of you all, we will be able to continue to grow and develop into a stronger Southeast District. You all have made me laugh, cry, scream and most importantly, very very proud. Whether your time on council continues, or your time has come to move on, you all will always have a place in the SED and will forever be remembered for your service. I love each and everyone one you all so much and can't wait to see how you all continue to grow and develop into amazing young adults.

To the National Leadership Team. Thank you all so much for entrusting me with the duties and responsibilities of the SED Counselor position. I have learned and grown so much this year alone that I am not only a better counselor, but better professional from it. My love for the SED is so strong and I am so proud to be given the opportunity to continue to serve the sorority in this capacity.

To the SED. There is only one thing I have to say to you. I am so proud of you all. Your hard work and dedication to the ideals of our organization makes me so honored to be a part of your TBS Journey. My challenge to you is this. Please do everything within your power to attend National Convention. The future of our Sorority lies in your hands and by not attending, you are giving these tremendous decisions to someone else. Join us as we represent our district. Although there is a

financial challenge, work with your SED Council to find a way. Your life will seriously change by attending this major event. Don't be that chapter that isn't represented! Kentucky is as close as it gets. Let's show up and show out SED.

I look forward to working with many of you in the coming years and can't wait until our next adventure together. As always, TBS....SED....Strength, Excellence, Diversity.

AND GO COCKS!

Respectfully submitted,

Stephen Burt
2014-2016 Southeast District Counselor
Epsilon Alpha, University of South Carolina



TAU BETA SIGMA

SOUTHEAST DISTRICT CONSTITUTION



Revised April 2015

The Constitution of the Southeast District of Tau Beta Sigma

As adopted by the Chapters assembled at the 2015 Southeast District Convention at the University of Georgia in Athens, GA on April 19th, 2015.

The mission of the Southeast District of Tau Beta Sigma is to cultivate an aesthetic Musical environment, maintain Leadership through the support and encouragement of our Sisters, enhance our collegiate bands and the community around us through Service, and develop a Sisterhood fueled by mutual respect and love for our organization in a positive environment which promotes strength, excellence, and diversity.

Article I

1. This Constitution is duly adopted by the various Chapters of the Southeast District of Tau Beta Sigma. It establishes and prescribes the authorized functions and operations of the Southeast District in accordance with the National Constitution of Tau Beta Sigma. The District Operations Manual will be a secondary document which shall provide chapters with information on the operations of the District.
2. The Southeast District of Tau Beta Sigma shall be composed of all of the Chapters of the Sorority in active standing with National Headquarters from the States of Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina, and Tennessee.
3. For the purposes of administration, the Southeast District of Tau Beta Sigma shall be a District as defined by Article V of the National Constitution. Therefore, this District shall operate pursuant to, and in accordance with, the provisions of that article.
4. Amendments to this Constitution and/or the District Operations Manual must be referred to the Committee on Jurisdiction at the same District Convention during which their vote takes place.

Article II: Officers

1. The elected officers shall consist of President, Vice President of Membership, Vice President of Special Projects, Secretary, and Treasurer. The appointed officers shall consist of Historian and Parliamentarian.
2. The District Executive Council shall consist of the five elected officers, the two appointed officers, and the District Counselor(s). The appointed officers shall be non-voting members of the Executive Council.
3. Officer Guidelines
 - a. The elected officers shall be elected by the assembled Delegates at District Convention. Their term of office shall last from one District Convention to the next.
 - b. Officers shall serve without pay. They shall report and submit to the guidance of the District Counselor(s).
 - c. Each elected officer position shall have one vote in all meetings, except for the President, who shall only vote in the case of a tie or if the vote is by secret ballot.
 - d. Officers shall have the right to organize ad-hoc committees to assist in the execution of their offices.

- e. Following District Convention, the Executive Council shall appoint a Webmaster to maintain the District's website(s), and update it at least monthly. The Webmaster shall regularly correspond with the Vice President of Special Projects in order to execute his or her duty.
- f. Should the office of President be vacated, the Vice President of Membership shall assume the office of President, and he or she shall then have the powers and responsibilities associated therewith until the end of the subsequent District Convention.
- g. Should any other office be vacated, the Executive Council shall, at its option, appoint a replacement pursuant to the eligibility requirements of Section 3.
- h. Any officer who permanently relocates outside of the District during his or her term of office shall automatically resign and vacate the office.
- i. Any officer elected in their final semester of college may serve out their term in office providing that a complete Life Membership application, including all fees, is filed with National Headquarters prior to the student's graduation.
- j. Upon missing two scheduled meetings, without providing the President and the Counselor(s) at least twenty-four hours' notice, the Executive Council shall discuss that officer's dismissal.
- k. Should an officer's Chapter be placed on suspension, the Executive Council shall discuss that officer's standing. The Counselor(s) shall then recommend an action regarding that officer to the National Council.
- l. An officer may be dismissed from his or her office by a unanimous vote of the Executive Council, excluding the officer in question, when in the opinion of the Council, he or she fails to fulfill the duties of the office or is no longer in good standing with the Sorority. The Executive Council shall notify the National President and National Headquarters of the dismissal within ten days. When an officer is dismissed from office, his or her Chapter must discuss his or her standing within the Chapter, and notify the Executive Council of their decision within ten days of making the decision.

4. The President shall:

- a. Preside at all meetings, including Conventions, Conferences, and meetings of the Executive Council.
- b. Appoint the various committees, song leaders for District Convention, the Parliamentarian, and the Historian.

- c. Be a non-voting, *ex officio* member of all committees.
- d. Organize various awards to be conferred at District Convention.
- e. Send out District Convention information (proxy forms, schedules, etc.) and Chapter Progress Reports to the chapters no later than one month prior to the set date of Convention.
- f. Send reminders to each chapter at least one month prior to any National paperwork deadline.

5. The Vice President of Membership shall:

- a. Preside at meetings in the absence of the President.
- b. Have jurisdiction over the planning and execution of the District Leadership Conference.
- c. Contact Colonies and struggling Chapters (any Chapter with seven members or less) at least once a month within his/her term of office to ensure the stability and well being of the Chapters.
- d. Encourage participation in National membership initiatives.
- e. Execute the recommendations of the Committee on Membership in order to promote membership in the District.
- f. Advise Chapters and Colonies on the topics of membership, recruitment, retention, and continuing membership education.
- g. Collect reports on the statuses of Chapters and Colonies that officers have visited.

6. The Vice President of Special Projects shall:

- a. Design and implement special projects as determined by the Executive Council.
- b. Advise the Committee on Programs and Music Support, the Host Chapter(s) of the *Eighth Note*, and the Historian.
- c. Encourage participation in National special projects.
- d. Assist the President in organizing various awards to be conferred at District Convention.

7. The Secretary shall:

- a. Take the minutes of meetings of the Executive Council and at District Convention.
 - i. Minutes of the meetings of the Executive Council shall be distributed to council members and the National President no later than one week after a meeting.
 - ii. Minutes of the District Convention will be published and distributed to all chapters within six weeks of Convention.
- b. Keep a database of current Chapters' contact information.
- c. Be responsible for the publication and distribution of *SHELLS* as per Article 6, Section 2.

8. The Treasurer shall:

- a. Control the receipt and distribution of all monies of the District.
- b. Advise the Committee on Ways and Means.
- c. Execute all District fundraisers.
- d. Encourage participation in National fundraising projects.
- e. Propose a budget for the District, with assistance from the Committee on Ways and Means, to be submitted to the delegation for adoption.
- f. Assist the President in organizing various awards to be conferred at District Convention.
- g. Purchase the materials necessary for the awards given out at District Convention.
- h. Contact each Active chapter at least once per semester to discuss financial standing.
 - i. The method of contact shall be at the discretion of the SED Treasurer.
- i. Send out a Rainy Day Fund packet to all chapters of the SED.

9. The Parliamentarian shall:

- a. Ensure compliance with *Robert's Rules of Order, Newly Revised* (or other duly adopted rules of order) at meetings, or relax those rules at the discretion of the President.

- b. Ensure that meetings are conducted in such a way that ensures the rule of the majority, while also ensuring the right of the minority to speak its part.
- c. Ensure jurisdictional compliance with governing documents and interpret them as needed.
- d. Advise officers as needed and advise the Committee on Jurisdiction.
- e. Act as a Sergeant-at-Arms at the discretion of the President.

10. The Historian shall:

- a. Photograph all District events.
- b. Preserve historical items and traditions for the sake of posterity.
- c. Advise the Committee on History and Sisterhood.
- d. Create and maintain a new volume of the District Scrapbook
 - i. Collect pictures and scrapbook pages from each chapter throughout the year within the Southeast District.
- e. Coordinate the chapter scrapbook competition at each SED Convention.
- f. Work with the Webmaster to update and maintain the historical information available on the website.

Article III: Committees

1. The Standing Committees of the District shall be: the Committee on Jurisdiction, the Committee on Membership, the Committee on Programs and Music Support, the Committee on Ways and Means, the Committee on Nominations, and the Committee on History and Sisterhood. These committees exist at the discretion of the District President, who may condense or alter them as he or she sees fit.
2. Committees may submit charges addressed to other committees for the following District Convention by the end of the current Convention's second separate session. Such charges should include details justifying their importance or necessity.
3. The District Executive Council shall have the power to create ad-hoc committees as needed.

4. The District President shall assign the membership of the committees. The members shall serve until relieved of their appointment by the President.
5. The District Counselor(s) and District President shall be non-voting, *ex officio* members of all committees, both standing and ad-hoc, except for the Committee on Nominations.
6. The Joint Actions Committee (JAC) shall be subject to the guidance of both organizations' District Executive Councils and the District Governors and Counselor(s). The membership shall be composed of both Kappa Kappa Psi and Tau Beta Sigma and will deal with the joint affairs of the District. These affairs shall include evaluating and reviewing bids for District convention and The Eighth Note and recommending the respective host chapters for each.
7. The Committee on Jurisdiction shall:
 - a. Examine the District Constitution and other governing documents, such as the District Operations Manual.
 - b. Submit to the delegation relevant amendments to or propositions regarding those documents.
8. The Committee on Membership shall:
 - a. Examine, recommend, and submit to the delegation any relevant propositions related to the recruitment and retention of members, continuing membership education, and colonial operations.
9. The Committee on Programs and Music Support shall:
 - a. Examine, recommend, and submit to the delegation all propositions related to the programs of the District as they find necessary, including propositions related to awards, the District website, District Leadership Conference, the newsletter, and the *Eighth Note*.
 - b. Recommend and submit to the delegation methods in which chapters should act as a support resource for music programs in the District.
 - c. Recommend to the Vice President of Special Projects, via entries in its committee report(s), any relevant propositions regarding Music Appreciation Month and the Young Composers Competition.
 - d. Act jointly with Kappa Kappa Psi when warranted.

10. The Committee on Ways and Means shall:

- a. Examine, recommend, and submit to the delegation any propositions related to the finances of the District.
- b. Assist the Treasurer in preparing an operating budget, for the following year, to be presented to the delegation for approval.
- c. Discuss and develop recommendations regarding the Rainy Day Fund and general fundraising.

11. The Committee on Nominations shall:

- a. Carefully investigate and evaluate the eligibility and competence of members for the election to the various elected officer positions of the District, select one member that would be ideal to serve in each of the elected officer positions, and present the names of such members to the delegation assembled as the committee's recommended slate of candidates.
- b. Assess the eligibility of members nominated from the floor for any elected officer position.
- c. Hold its meetings in a closed manner.

12. The Committee on History and Sisterhood shall:

- a. Examine, recommend, and submit to the delegation methods in which Chapters should promote sisterhood on the District and Chapter levels and preserve the history of the District and its growth over time.
- b. Provide a foundation for respecting the history of the District by maintaining an archive of District songs and traditions, along with highlights of the proceedings and events at District Conventions and District Leadership Conferences, and provide in such archive, a brief summary of the growth of the District over time.

Article IV: Delegates and Proxies

1. **Delegates.** Each active Chapter in the District shall be represented at District Convention by an official delegate, alternate delegate, or proxy delegate. Each official delegate, alternate delegate, or proxy delegate must hold a current Tau Beta Sigma membership card. A Life Member may represent his or her own Chapter at District Convention, if and only if no active delegate is present from that Chapter.
2. **Proxies.** Any Chapter that will be absent from a District Convention may select another Chapter from which its proxy delegate will be chosen, if possible. The selection shall be made by submitting a written request to the District President prior to the opening session

of that convention. Should a Chapter choose not to select another Chapter for its proxy delegate, or through inaction fails to do the same, its proxy delegate shall be selected from an alphabetical listing of Chapters in attendance starting with the last Chapter that was seated at the previous Convention.

A Chapter arriving after delegates have been seated may have their proper delegate seated at the option of the District Council.

Proxy delegates shall be selected from among the many Chapters in attendance such that no Chapter in attendance has more than one vote in excess of any other Chapter in attendance.

Article V: Reports

1. **Chapter Progress Reports.** Chapter Progress Reports must be completed by the Chapter and postmarked at least three weeks prior to District Convention in order for that Chapter to be considered for any awards.
2. **District Officer and Committee Chair Reports.** All District Officers and Committee Chairs shall submit typewritten copies of all reports to the Executive Council by the end of each District Convention. One copy shall be given to each of the District Officers and Counselor(s).

Article VI: Publications

1. District Publication
 - a. The name of the District publication shall be the *Eighth Note*. It shall be published by active Chapter(s) in good standing.
 - b. **Bids.** Bids to host the *Eighth Note* shall be accepted on an annual basis at District Convention. A bid should be presented to the Committee on Joint District Actions at that committee's first session of the Convention, unless prior arrangements are made by the Executive Council. In the absence of any bids, the District Executive Councils of Tau Beta Sigma and Kappa Kappa Psi will select Chapters of the respective organizations to publish the *Eighth Note* or may elect not to have it that year.
 - c. **Deadlines and Content.** The *Eighth Note* shall be published online throughout the school year prior to the District Convention, with the viewing of the *Eighth Note* available at any time in its online format. The deadline for submission of articles shall be rolling throughout the school year prior to the District Convention.

In the event that the Host Chapter(s) fail to publish the online edition of the *Eighth Note* within any three month period, the District Governors of Kappa Kappa Psi and the District Counselor(s) of Tau Beta Sigma will confer and select an alternate

Chapter to publish the online edition of the *Eighth Note* with preference given to those Chapters that submitted bids to host it at the most recent District Convention

- d. **Distribution.** Host Chapter(s) must have a digital format (e.g. PDF) of the publication ready no later than two weeks prior to District Convention to be sent out to the District Officers, the Presidents of the other Districts, and the National Officers

2. District Newsletter

- a. The name of the District newsletter shall be *SHELLS*. It shall be published at least twice per semester, with exact publication dates determined by the Executive Council.
- b. The Secretary shall be responsible for the distribution of *SHELLS*. One copy of each issue shall be sent to each Chapter in either electronic or paper format, and each issue shall be posted to the District website.
- c. Each issue of *SHELLS* shall include at least one article from each District Officer, a calendar of upcoming events, reminders and announcements for the District, and any other content decided upon by the Executive Council.

Article VII: Meetings

1. District Leadership Conference

- a. District Leadership Conference shall be held jointly with Kappa Kappa Psi each year.
- b. Chapters interested in hosting District Leadership Conference should send a proposal to the District Presidents of Tau Beta Sigma and Kappa Kappa Psi by the prescribed deadline. If no bids are received to host the Conference by the prescribed deadline, the District Councils will determine a site, which must be approved by the District Governors and Counselor(s).

2. District Convention

- a. District Convention shall be held annually, at a site chosen in joint session at the previous Convention. If the location for the next Convention is not determined by the end of the current Convention: a window to submit bids to host the District Convention will be opened for thirty days following the close of the current District Convention. Upon the ending of the submission window, the joint District Councils, District Governors, and District Counselor(s) will select the Host Chapter(s) from the submitted bids.

- b. Chapters bidding to host a District Convention must adhere to the National Guidelines for Bidding and Hosting a District Convention. Moreover, each bid must contain at least two available dates and a proposed budget. The Executive Council, the District Governors, and the District Counselor(s) shall choose the final date
3. **Special Conventions.** Special Conventions of the District may be called upon a favorable vote of seventy-five percent of the Chapters of the District in good standing, or upon unanimous recommendation of all of the District Officers.
4. A ninety day written notice prior to the dates of all District Conventions shall be given to all National Officers, District Counselor(s), District Officers, and Chapters of the District by the National Executive Director and the District Secretary.
5. **Quorum.** Official delegates, or their proxies, from a simple majority of the Chapters of the District in good standing, together with at least two of the District Officers, shall constitute a quorum at all meetings of the District.
6. **Business.** Business at District meetings shall be determined by the District Officers with approval from the District Counselor(s). No official business of the District Convention shall be conducted on the evening prior to the first complete day of business, except in cases of Conventions shorter than two complete days of business.
7. For the purposes of preparation for District Convention, and of parliamentary correctness, the three committees of *Robert's Rules of Order, Newly Revised*, section 59 (that is, the Credentials Committee, the Committee on Standing Rules, and the Program Committee), shall consist of some or all of the members of the Host Chapter along with the District Executive Council. The District President shall officially chair these committees. Provided that preparations for District Convention progress to the satisfaction of the Executive Council, these committees shall not be required to meet formally.

Article VIII: Reading Band and Auxiliary Clinic

1. **Reading Band.** At each District Convention, there shall be held a Reading Band open to all college band members and directors, but without preference to membership in Tau Beta Sigma, unless circumstances prevent its feasibility. The Chapter(s) hosting District Convention shall be responsible for the logistics of the Reading Band. It shall be the District Council's duty to provide a director and music with the assistance of the Host Chapter(s) if needed.
2. **Auxiliary Clinic.** At each District Convention there shall be held an Auxiliary Clinic open to all college auxiliary members, but without preference to membership in Tau Beta Sigma, unless circumstances prevent its feasibility. The Chapter(s) hosting District Convention shall be responsible for the logistics of the Auxiliary Clinic. It shall be the District Council's duty to provide a clinician with the assistance of the Host Chapter(s) if needed.

Article IX: Finances

1. General Finances

- a. The District's revenue shall be derived from a *per capita* allotment provided by the National Organization. This money shall remain in National account(s) until requested in writing by all of the District Counselor(s) and Treasurer.
- b. The District Treasurer shall keep a record of all donations and contributions apart from the operating budget. Such monies must be deposited with National Headquarters.
- c. District fund requisitions must be submitted to the District Treasurer within sixty days of the expense, or such expenses shall not be reimbursed.
- d. To ensure the availability of capital for the entire term of office, District Officers may spend at most half of their budgeted funds during the first half of their term.
- e. District Officers may not claim any allocated funds for the reimbursement of meals.

2. Rainy Day Fund

- a. The Rainy Day Fund shall be an emergency fund consisting of contributions from the various Chapters and Colonies of the District for the purpose of assisting those Chapters and Colonies in need of financial assistance.
- b. The Rainy Day Fund shall also be used to pay the first year Chapter fee of newly chartered Chapters in the District.
- c. Financial need for distributions from the Rainy Day Fund shall be determined by the District Executive Council based on submitted documentation.
- d. Any balance remaining in the fund in excess of two hundred dollars at the end of the fiscal year will remain in the fund for the following fiscal year.
- e. To obtain distributions from the Rainy Day Fund, a Chapter or Colony must contact the District Treasurer for advisement.
- f. Requests for distributions from the Rainy Day Fund are subject to the approval of the District Officers. Distributions shall be considered donations to the requesting Chapter or Colony.

Article X: Joint Affairs

1. The rules of order for all joint meetings with Kappa Kappa Psi shall be *Robert's Rules of Order, Newly Revised*.
2. Joint sessions shall be governed by the presiding officers of Tau Beta Sigma and Kappa Kappa Psi jointly. All officers from each organization shall be responsible for performing their duties as coordinated by the two presiding officers.
3. The agenda for each joint session shall be considered by the two presiding officers prior to each session.
4. A motion shall only be considered when moved by a delegate of one organization and seconded by a delegate of the other.
5. The Joint Chapter of the Southeast District of Kappa Kappa Psi and Tau Beta Sigma shall be comprised of the seated delegates of each organization meeting together at District Convention.
6. Voting delegates for joint meetings shall consist of all of the delegates representing individual Chapters in the District.
7. A joint resolution or motion shall be considered passed only when passed by both a simple majority vote of the Kappa Kappa Psi voting delegates and a simple majority vote of the Tau Beta Sigma voting delegates, with both such votes taking place during joint session.

Southeast District Operations Manual

Fourth Edition

2015

This manual is created to provide an at-a-glance set of instructions for basic Chapter needs as they relate to operating within the Southeast District of Tau Beta Sigma, National Honorary Band Sorority.



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How to Run for Office

To be eligible to run for an elected office one must:

1. Be an active member of Tau Beta Sigma in good standing and an active member at the time of election and serving the university band during the term
2. Be at least a sophomore or a second-year student at a college or university.
3. E-mail the following to District President by specified date. This information will be placed online for the At-A-Glance Candidates for Office section:
 - a. Letter of intent – this should state name, chapter, and the office
 - b. Tau Beta Sigma resume – this should include anything of relevant sorority experience for the office
 - c. Goals for the office
 - d. Biography and professional head shot
4. Create a packet to be submitted to the Nominations Committee which contains, in addition to the above:
 - e. A letter of recommendation from the Chapter
 - f. A letter of recommendation from the Chapter Sponsor
5. Any officer elected in their final semester of college may serve out their term in office providing that a complete Life Membership application, including all fees, is filed with National Headquarters prior to the student's graduation.

Mail-Out Due Dates and Other Duties

1. President
 - a. Send out District Convention information (proxy forms, schedules, etc.) and Chapter Progress Reports to the chapters no later than one month prior to the set date of Convention
 - b. Send reminders to each chapter at least one month prior to any National paperwork deadline
2. Secretary
 - a. Send the minutes of all executive council meetings to the National President **within one week** of the meeting
 - b. Publish and distribute all Convention minutes to chapters **within six weeks** of Convention
 - c. Send Shells to chapters via email or paper format twice each semester, with exact publication dates determined by the Executive Council
3. Treasurer
 - a. Contact chapter treasurers by October 15 of the Fall semester, and March 15 of the Spring semester
 - b. Send out a financial status survey to all chapter treasurers by October 15
 - c. Send the Rainy Day Fund packets to chapters by **September 1**
 - d. The SED Treasurer shall be responsible for holding a fundraiser that consists of a competition
 - i. The type of competition shall be left to the discretion of the SED Treasurer
 - ii. The submissions shall be from Active chapters in the SED
 - e. The SED Treasurer shall maintain the District Fundraising Database
 - i. The SED Treasurer shall be responsible for providing updated documents to the Webmaster to post on the SED Website
 - f. The SED Treasurer shall, with the assistance of the VPSP, solicit donations for the Special Projects Fund

Delegate and Proxy Procedures

Each chapter must select for Convention, from within, the following:

1. An Official Delegate – this person will represent the chapter during all joint and separate sessions, and will be the voice and vote of the chapter during these meetings.
2. An Alternate Delegate – this person could represent a chapter other than their own, if that chapter does not submit a proxy form.
3. A Proxy Chapter – the proxy is used in the event that no members of a chapter are in attendance. They may select another chapter to represent them during joint and separate sessions, and give that person/chapter the right to vote for them.

The delegate and proxy forms will be emailed to each chapter before Convention.

Failure to send in the proxy form to the President will result in a delegate being chosen from a different chapter, based on Article IX.2

How to Bid for DLC

1. DLC is held jointly for Tau Beta Sigma and Kappa Kappa Psi and therefore proposals must be sent to both the Tau Beta Sigma and Kappa Kappa Psi District Presidents by the set deadline.

2. The proposal should contain the following:
 - a. The date and place at which the Convention will be held

 - b. Detailed information about the accommodations (rooms available, equipment already supplied, etc.)

 - c. Detailed information on nearby hotels, prices, and distance from the Convention site

 - d. A completed sample schedule of the Convention (most of this will be supplied via the District Council)

 - e. A letter from the Chapter Sponsor (or Sponsors) confirming and support the choice of location for DLC

How to Bid for the *Eighth Note*

1. The bid to host the *Eighth Note* is done each year at the Southeast District Convention. The bid must be turned into the Committee on Joint Actions during their first session.
2. The host chapter shall update the online edition of the Eighth Note continuously throughout the school year.
3. The bid must be the prepared and proposed content and format, as though it was being published to the District.
4. The *Eighth Note* is published twice a year and each issue will contain the following:
 - a. A letter from a National Officer
 - b. A letter from the executive council of Tau Beta Sigma
 - c. A letter from the executive council of Kappa Kappa Psi
 - d. Any material gathered from other chapters, by the deadline
 - e. A calendar of District and national events and deadlines
5. The Host Chapter shall make available an online edition of the Eighth Note to each Chapter and Colony in attendance at the District Convention, and this copy shall be emailed out to the District Officers, Presidents of other Districts, and the National Officers.

How to Bid for Southeast District Convention

1. Obtain clear consent and support from the Chapter Sponsor and Director of Bands to host Convention *before* beginning to put together your packet.
2. The Chapter must present, via hard and electronic copy, to both Joint Actions Committee Chairs, the information contained in the bid packet, at joint opening.
 - a. The bid packet must contain the following:
 - i. Budget & Cost of Convention which should contain:
 1. Banquet Costs
 2. District Convention Mailings, copies, paper, envelopes, etc.
 3. Computer/AV/Audio costs during Convention
 4. T-shirt or other gift items
 5. Equipment rentals (for events, dances, instruments, entertainment, misc.)
 6. Room costs for meeting space
 7. Any other items that may cost money to run Convention
 - ii. Location, Maps, Parking
 1. The following are the minimal requirements for meeting rooms:
 - a. Joint Session – *Enough seating for all participants (based on Convention attendance) with a head table for business.*
 - b. Separate Sessions – *Enough seating for all separate participants in the Fraternity or Sorority (based on Convention attendance) with head tables for business.*
 - c. Exhibits and Sales – *space for tables so that schools can display scrapbooks, chapters can sell merchandise, and vendors can sell National Supplies and Jewelry, etc.*
 - i. Please check with the University, Hotel or Venue for rules regarding exhibits, jewelry, and merchandise prior to putting in the bid.
 - d. Committee Rooms – *Enough rooms to conduct committee business in your District. For closed committee such as Nominations, Convention Bid, etc, make sure you have appropriate venues for privacy*

2. Host Chapters Must Work with the District Councils on the following items:
 - a. Convention Schedule
 - b. Rooming for meeting space
 - c. Reading Band/Concerts/Musical Performances
 - d. Banquet Details

Host Chapters cannot make final decisions on the above mentioned items without the approval of District Governors & Counselors and sharing with District Councils.

3. Other Locations that may be necessary
 - a. Banquet – large enough for a head table (for the District Councils) and seating for all the paying participants. Room and catering must be considered.
4. A map of the area surrounding the Convention site listing local restaurants and entertainment venues. The map should also contain directions to/from the Convention site to/from the hotel

iii. Dates & Times

iv. Hotel location & costs

1. Hotel costs per room per night will be separate from the Convention Registration Costs because the attendees will pay for this separately.
2. If there are multiple hotels for Convention, make sure all location and room costs are clearly advertised and communicated in all of the materials for bid presentation
3. Answer the following questions:
 - a. What is the price for 4 persons in a room? What are the applicable taxes?
 - b. Does housing in the same facility as the meetings make the meeting rooms free?
 - c. Does having the banquet in the same facility make the meeting rooms free?
 - d. What is the check-in time? Check-out time?
 - e. How close is it to the meeting rooms and banquet?
 - f. How much is charged for overnight parking?
 - g. Will the hotel / student union provide brochures with information on the facility for the chapter to mail out with registration forms, etc.?

v. Outline of the host chapter membership and financial status

vi. Registration fee based on number of attendees

1. The number of attendees varies from year to year for District Convention; include a cost breakdown for various amounts of attendees. For example:
 - a. 400 attendees may cost “x” amount of dollars per person
 - b. 500 attendees may cost “y” amount of dollars per person
 - c. 600 attendees may cost “z” amount of dollars per person
 2. The fee must cover the Banquet and chapter Convention expenses. Do **not** separate the registration cost from the Banquet expense.
 3. The fee should cover mailing out pre-Convention packets to all the chapters in the District, including the cost of copying registration forms, fliers, etc.
 4. The fee cannot cover entertainment in any form. That must be provided by the host chapters at their own expenses.
- b. Documentation showing the Chapter Sponsor and Director of Bands approves and supports hosting Convention
 - c. All necessary documents from your college or university Office of Student Activities in support of hosting convention
 - d. After consulting with sponsor and DOB, Chapters found to be in need of financial support must submit an application to the rainy day fund
3. Be prepared to discuss all sections of the packet with the Convention Site Committee

If chosen to host Convention, the host Chapter must meet the following National deadlines:

1. December 1 – Preliminary Budget from Host Chapter(s)
2. January 1 – District Convention Fact Sheet from Host Chapter(s)
3. January 15 – Convention Website Live & Mailers from Host Chapter(s)
4. May 5th Final Budget from Host Chapter(s)

All forms due to National headquarters can be found at www.kkytbs.org/forms.html and emailed to hqna@kkytbs.org

District Awards

1. The Farthest Traveled Award

- a. Presented as a plaque to the Chapter or Colony who travels the furthest based on Rand McNally mileage
2. Best Chapter Representation Award
 - a. Presented as a plaque to the Chapter who has the most active members at convention
3. Chapter Participation Award
 - a. Presented as a plaque to the Chapter with the most active, life, and alumni members at convention
4. Colony Participation Award
 - a. Presented as a plaque to each Colony in attendance
5. Merit Certificate
 - a. Presented as a framed certificate to all Chapters who meet all District and National deadlines for all paperwork
6. Outstanding Chapter Assistance Award
 - a. Presented as a certificate to any Chapters that have given assistance to any other Chapter in the District, such as Chapters who serve as Colony Advising Chapters
7. Shells Umbrella Full Participation Certificate
 - a. Presented to any Chapters who have donated at least \$1 dollar per current Active member of the donating Chapter to the Rainy Day Fund at the time of convention
8. Shells Umbrella Award
 - a. Presented to the Chapter who donates the most to the Rainy Day Fund at least one month prior to convention
9. Best Scrapbook Award
 - a. Presented as a framed certificate to the Chapter who receives the most votes during the Scrapbook Showcase

The Rainy Day Fund

In order to apply for the Rainy Day Fund the chapter must contact the District Treasurer. If the Treasurer feels as though the chapter has enough reason to need help they will recommend the chapter send a proposal. Upon the recommendation the Chapter should:

1. Submit two consecutive account statements from the chapter bank account
2. A typed, current fundraiser proposal. The proposal should contain the following:
 - a. The amount of money you would need to begin the fundraiser
 - b. The amount of expected profit you would gain from the fundraiser
 - c. The date you project the fundraiser occurring and the date you expect the funds to become available to you
 - d. A statement that describes the Chapter or Colony's financial situation. Include in the statement how and why the chapter situation is that way, and ways that you can improve upon it in the future.