

SRM E-CATALOG SHOPPING





WHAT IS SRM?

- **Supplier Relationship Management, or SRM:** an e-procurement interface that serves as the University's formal procurement system.
- Enables departments to procure goods and services using a “Shopping Cart” environment within *myUK*.
- Generates savings and efficiencies and streamlines procurement for the University using electronic supplier catalogs and automated digital transactions.



WHO SHOULD RECEIVE SRM SHOPPER TRAINING?

- Employees authorized to perform procurement functions for their department or unit are eligible to complete training and receive the **Shopper** role.
- Includes administrative/other staff or faculty conducting purchases on behalf of their departments or units.
- Departmental leadership determines which individuals can be authorized to receive training. Some departments choose to empower end-users: other departments operate on a centralized model.



TRAINING REQUEST FORM REQUIREMENT

- An approved Training Request Form must be provided to receive the Shopper Role. Please be sure to complete this form to receive the Shopper role and *myUK* tab.
- How-To Guide to Establish Departmental Purchasing Roles on the Purchasing website at: <https://purchasing.uky.edu/> under the Learning and Training Resources tile. Includes an overview of departmental roles, information on Role Combinations, and Steps to Request and Receive Training.



WHEN IS SRM USED?

SRM is used for the following purchases:

- Highest volume suppliers to the University with electronic catalogs loaded
- Purchases for which the procurement card is not the applicable method of purchase or supplier does not accept the procurement card
- Any purchase that involves written agreements
- Commodities having special conditions or nature
- Purchase of capital equipment (i.e., > \$5000 cost per item)



HOW SRM DIFFERS FROM OTHER PURCHASE METHODS

Differs from other purchase methods for which departments have Delegated Authority.

1. Procurement card – Generally used for purchase of:

- Many small-dollar operational goods and services not available from SRM e-catalogs
- Other orders with total cost < \$5000
- Equipment with item cost < \$5000 per piece
- General goods and services having no special conditions or written agreements

2. Payment Request Document (PRD) – Used for processing payments that are usually of a discretionary nature or for which little or no Purchasing policy applies, e.g., government fees, student or patient refunds, etc.

(Accounts Payable holds responsibility for the PRD program).

HOW DO I KNOW IF SRM IS THE RIGHT METHOD?



Procure-To-Pay (P2P) Purchasing / Accounts Payable (AP) Quick Reference Guide



Last Revision: 8-6-21

Most recent changes highlighted in yellow

How To Use This Guide

This Quick Reference Guide should be a first read for departments to correctly conduct purchases of goods and services. Use the guide to determine the correct purchase method based on the commodity. Commodities are listed alphabetically in the left column. In the event where procurement card is allowed, it is the preferred method per Business Procedures Manual B-3-2-1.

Key Points To Remember

Important - Written Agreements / Signature Authority: Any transaction that requires a University signature and/or contains supplier Terms and Conditions (i.e., "fine print") must be reviewed and signed by the Purchasing Division. Departments do not have authority to sign procurement agreements or agree to legal terms and conditions on behalf of the University. Agreements can be sent directly to the Category Specialist responsible for the commodity or email UKPurchasing@uky.edu.

Capital Equipment: Defined as any single item that is \$5,000 or greater and will always utilize the Shopping Cart/Requisition process. Capital equipment purchases must have a 55XXXX GL account assignment.

Independent Contractors: In accordance with IRS regulations and University policy, any transaction for services directly from an individual must follow the Independent Contractor process. The Worker Status Evaluation Form and Scope of Work Form must be completed and signed by Human Resources-Compensation. Shopping Cart/Requisition is the correct purchase method for any Independent Contractor service purchase; attach the completed and signed forms to the Shopping Cart/Requisition.

Reminder: Purchases requiring Shopping Cart/Requisition must be transacted by representatives within the Purchasing Division with suppliers. Departments **do not** have Delegated Authority to directly transact purchases requiring Shopping Cart/Requisition as the method. Be sure to attach the appropriate documentation (e.g., quote, Independent Contractor forms, etc.) to the Shopping Cart/Requisition.

TIPS

A definition/examples column is provided for departments' convenience and to assist in interpreting correct purchases. Examples listed are for reference only and are in no way exhaustive within the commodity.

If you have trouble finding a commodity in the alphabetical listing, try a keyword search using CTRL + F.

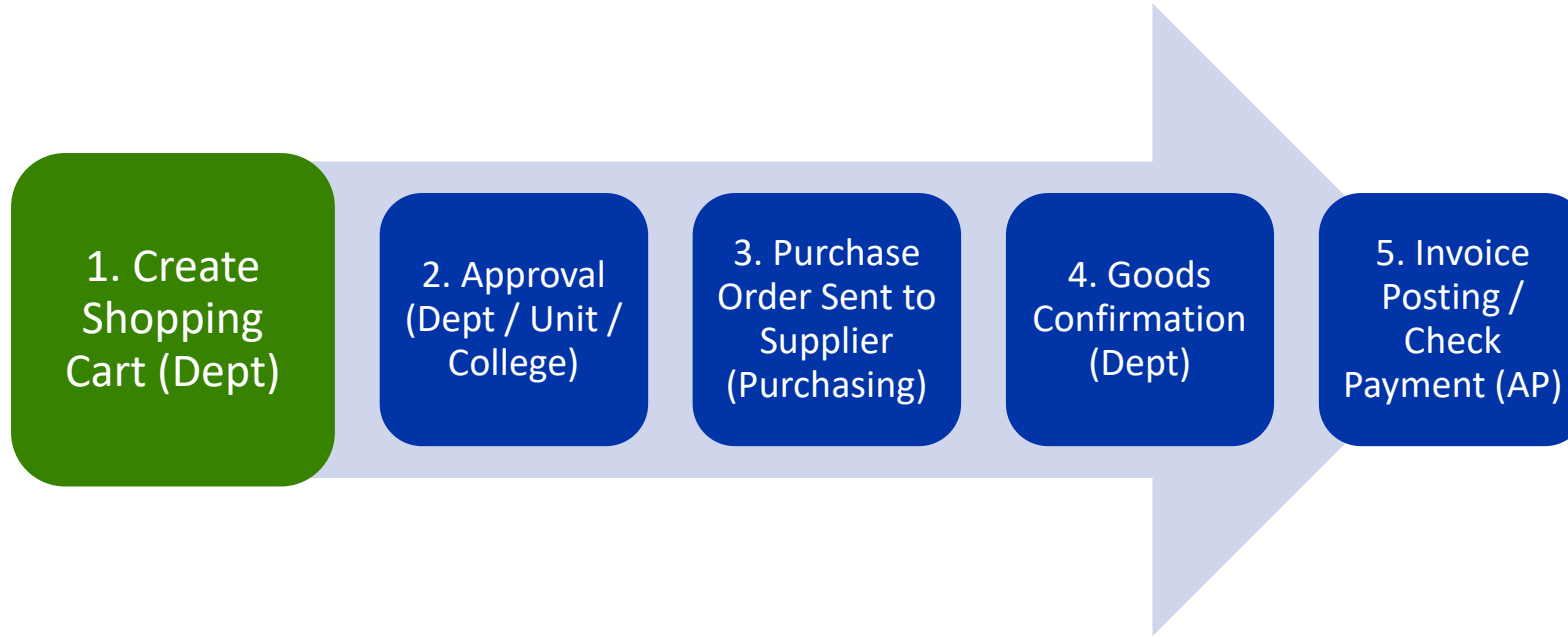
If you do not see a commodity that you need to purchase, are unsure what method may be applicable, or have other questions, contact the Purchasing Division for assistance.

Help Resources:

Business Procedures Manual	Business Procedures Manual
Procurement Card Assistance	Procard@email.uky.edu
Shopping Cart Assistance	SRMHelp@uky.edu
Vendor Onboarding/Master Data	Vendorhelp@uky.edu
General Procurement Inquiries	UKPurchasing@uky.edu

	Procurement Card Purchases Less Than \$5,000	SRM Shopping Cart / ECC Requisition through Purchasing	Payment Request Document (PRD)	Concur Travel	Student Financial Aid	Payroll	Comments	BPM Reference/Revisions or Other Governing Policy and Form Links	Definition / Example(s)
Accreditation Fees	✓		✓						Accreditation fees for specific academic program or area
Ad Placement (One-time or short-term placement of ads via print, radio, TV, billboard, etc.; includes employment advertising)	✓	✓					Purchasing must review and sign any written agreement, regardless of purchase method. Public Relations/Marketing must approve ad copy. Use GL 530139 for all purchases except employment advertising.		Single advertising purchase provided by provider of newspaper, radio, television, billboard, etc. media

SRM GENERAL TRANSACTION STREAM (5 STEPS)



- Shoppers create carts for items/services via catalog selection or free text entry.
- Shopping Carts move to Approver(s) via Workflow; some carts have automatic approvals.
- After approval, Purchasing processes and places the purchase order with the supplier.
- The department posts a Goods confirmation.
- The invoice is posted.
- The PO, Goods Confirmation and Invoice posting complete a 3-way match and supplier payment releases.
- Encumbrances occur at point of Shopping Cart approval.

ROLE COMBINATIONS

SIMILAR ROLES

SAP (R3/MM)	REQUISITIONER	APPROVER	RECEIVER
SRM	SHOPPER	APPROVER	GOODS CONFIRMER
PRD	CREATOR	APPROVER	

	PRD CREATOR	SAP REQUISITIONER	SRM SHOPPER	SAP/SRM/PRD APPROVER	SAP RECEIVER	SRM GOODS CONFIRMER
OPTION 1	✓	✓	✓	✗	✓	✓
OPTION 2	✗	✗	✗	✓	✓	✓
OPTION 3	✗	✓	✓	✓	✗	✗

TRAINING REQUIREMENTS FOR SRM DEPARTMENTAL ROLES

Role	Training Requirements
Shopper	<p>Shoppers are required to take and pass two course modules in successive order via myUK Learning:</p> <p>SRM_SHO_305 SRM E-Catalog Shopping</p> <p>SRM_SHO_306 Free Text Shopping Carts</p>
Approver	<p>Approvers are required to take and pass the MM_APP_300 Combined Approvers course via myUK Learning.</p>
Goods Confirmer	<p>Goods Confirmers are required to take and pass the SRM_CON_300 SRM Goods Confirmations course via myUK Learning.</p>



OVERVIEW OF SRM SHOPPING TYPES

There are two different types of Shopping within SRM:

- **E-Catalogs** are used for the University's highest volume suppliers. Shoppers "punch-out" to SAP Ariba to order available products. Shopping carts \$5000 or greater require approval. After approval SRM transmits order to the supplier for e-catalog orders.
- **Free Text orders** are used for any commodity listed in the Purchasing / AP Quick Reference Guide requiring Shopping Cart as the purchase method and for which there is not an e-catalog loaded. After approval, Free Text carts arrive at Purchasing for manual processing.

Note: Purchase orders are the transaction document issued for SRM. Shopping Cart transactions do not utilize procurement card.



FIRST STEPS: LOGIN TO MYUK



Sign in with your linkblue account

Sign in



Please login with your linkblue account and password.
[Can't access your Account?](#)

SHOPPER TAB AND SITE NAVIGATION

The screenshot displays the myUK Shopper interface. At the top, a navigation bar includes tabs for Launch Pad, Employee Self Service, Enterprise Services, my UK, Shopper, Confirmations, Purchasing Admin, SRM System Admin, Strategic Procurement, and RFx Respondent. The Shopper tab is active.

On the left, a sidebar contains sections for Shopping Cart, Detailed Navigation (with links for Inbox, Shopping Cart, Settings, and Display Purchase Order), Services (with links for Advanced Search and Create Documents), and Related Links (with links for Shopping Cart Report, Business Analysis Report, and Shopping Cart Approval Report).

The main content area is divided into three sections:

- Active Queries:** A summary of active queries with counts for Shopping Carts, Purchase Orders, and Confirmations across various statuses like All, Saved, Awaiting Approval, Rejected, Ordered, and Deleted.
- Shopping Carts - All:** A search and filter section with a "Hide Quick Criteria Maintenance" button. It includes input fields for Shopping Cart Number, Name, Item Description, Timeframe (set to Last 30 Days), Creation Date, Status, Role, PO Number, Product Category, and Smart Number. There are also checkboxes for "Including Product Category Hierarchy", "Bought on Behalf", and "Including Completed Shopping Carts".
- Table:** A table with columns for Shopping Cart Number, Shopping Cart Name, Item Number, Item Name, Status, Created On, and Quantity. The table is currently empty.

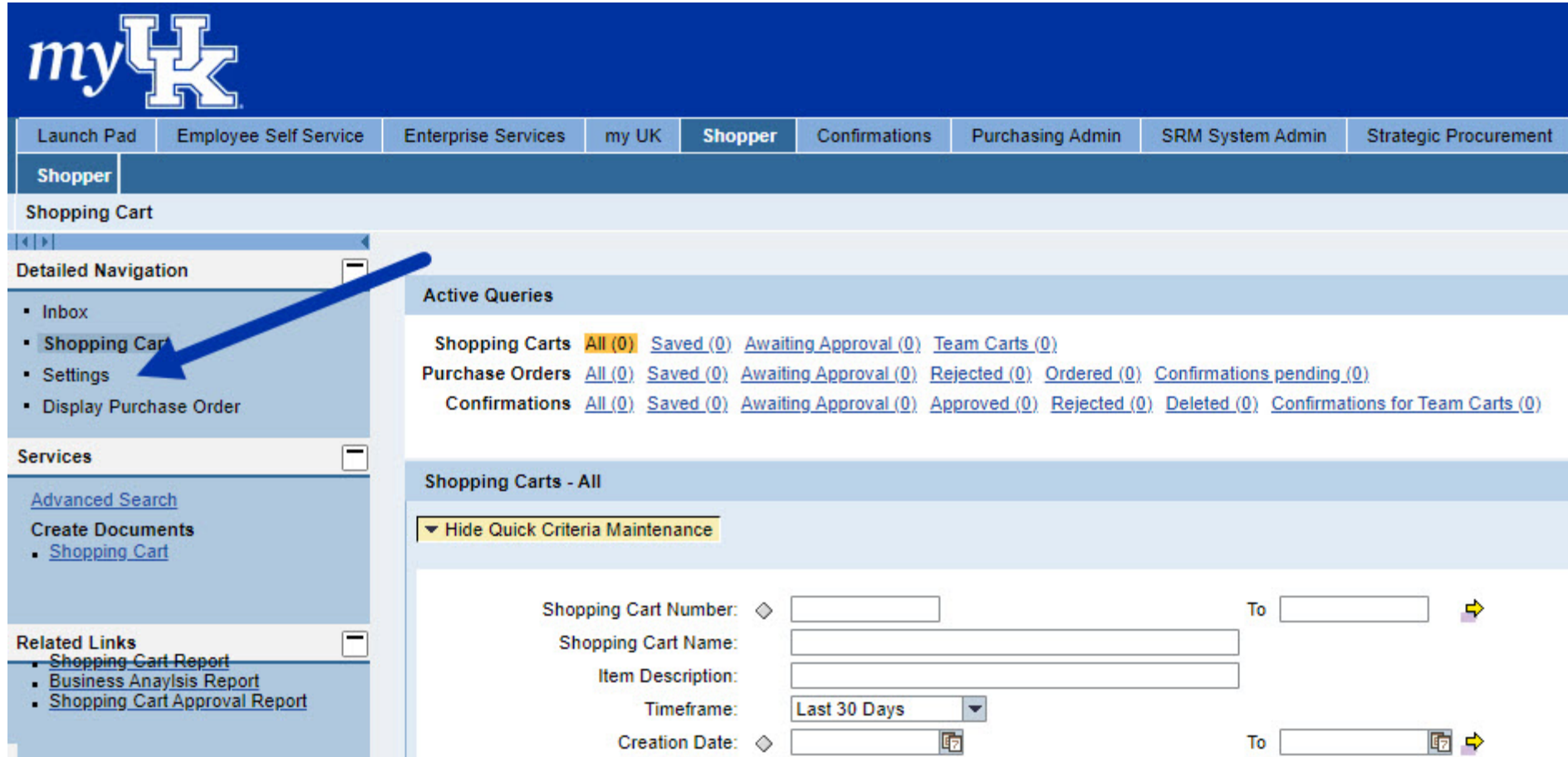
At the bottom, there are "Apply" and "Clear" buttons, and a toolbar with options like View (Standard View), Create Shopping Cart, Copy, Display, Edit, Delete, Order, Create Confirmation, Print Preview, Refresh, and Show Error.



SET DEFAULT DELIVERY BUILDING

- It is critical that the default building delivery information is set correctly the first time you access the shopper tab, before you create any shopping carts.
- This default setting will be the main building to which you will have orders delivered.
- If building information is not set correctly, orders will fail to send to suppliers and/or deliveries will be made to incorrect locations.
- There is functionality to set other delivery buildings on a cart-by-cart basis as needed; will cover later in the course.

SET DEFAULT DELIVERY BUILDING



The screenshot displays the myUK website interface. At the top, the myUK logo is visible on the left, and a navigation bar contains the following tabs: Launch Pad, Employee Self Service, Enterprise Services, my UK, **Shopper**, Confirmations, Purchasing Admin, SRM System Admin, and Strategic Procurement. Below the navigation bar, the 'Shopper' section is active, showing a 'Shopping Cart' header.

On the left side, there is a 'Detailed Navigation' menu with the following items:

- Inbox
- Shopping Cart** (highlighted with a blue arrow)
- Settings
- Display Purchase Order

Below the navigation menu, there are sections for 'Services' and 'Related Links':

- Services:** Advanced Search, Create Documents (with a sub-link for Shopping Cart).
- Related Links:** Shopping Cart Report, Business Analysis Report, Shopping Cart Approval Report.

The main content area is titled 'Active Queries' and displays the following statistics:

- Shopping Carts: [All \(0\)](#), [Saved \(0\)](#), [Awaiting Approval \(0\)](#), [Team Carts \(0\)](#)
- Purchase Orders: [All \(0\)](#), [Saved \(0\)](#), [Awaiting Approval \(0\)](#), [Rejected \(0\)](#), [Ordered \(0\)](#), [Confirmations pending \(0\)](#)
- Confirmations: [All \(0\)](#), [Saved \(0\)](#), [Awaiting Approval \(0\)](#), [Approved \(0\)](#), [Rejected \(0\)](#), [Deleted \(0\)](#), [Confirmations for Team Carts \(0\)](#)

Below the active queries, there is a section titled 'Shopping Carts - All' with a dropdown menu for 'Hide Quick Criteria Maintenance'. The search criteria section includes the following fields:

- Shopping Cart Number: To
- Shopping Cart Name:
- Item Description:
- Timeframe: Last 30 Days (dropdown menu)
- Creation Date: To

SET DEFAULT DELIVERY BUILDING

Display Document:

Employee ID: 20552 Name: Donna Back

▼ Personal Data

Form of Address: Academic Title:

First Name: Last Name:

Position User Account

Organizational Assignment

Department: 31002228; MM-Buyer-054 Donna R. Back

Position: 51043080; Buyer 054 Donna R Back

Functional Assignment

Department Head Of:

Purchasing Group: 31002228 ; MM-Buyer-054 Donna R. Back

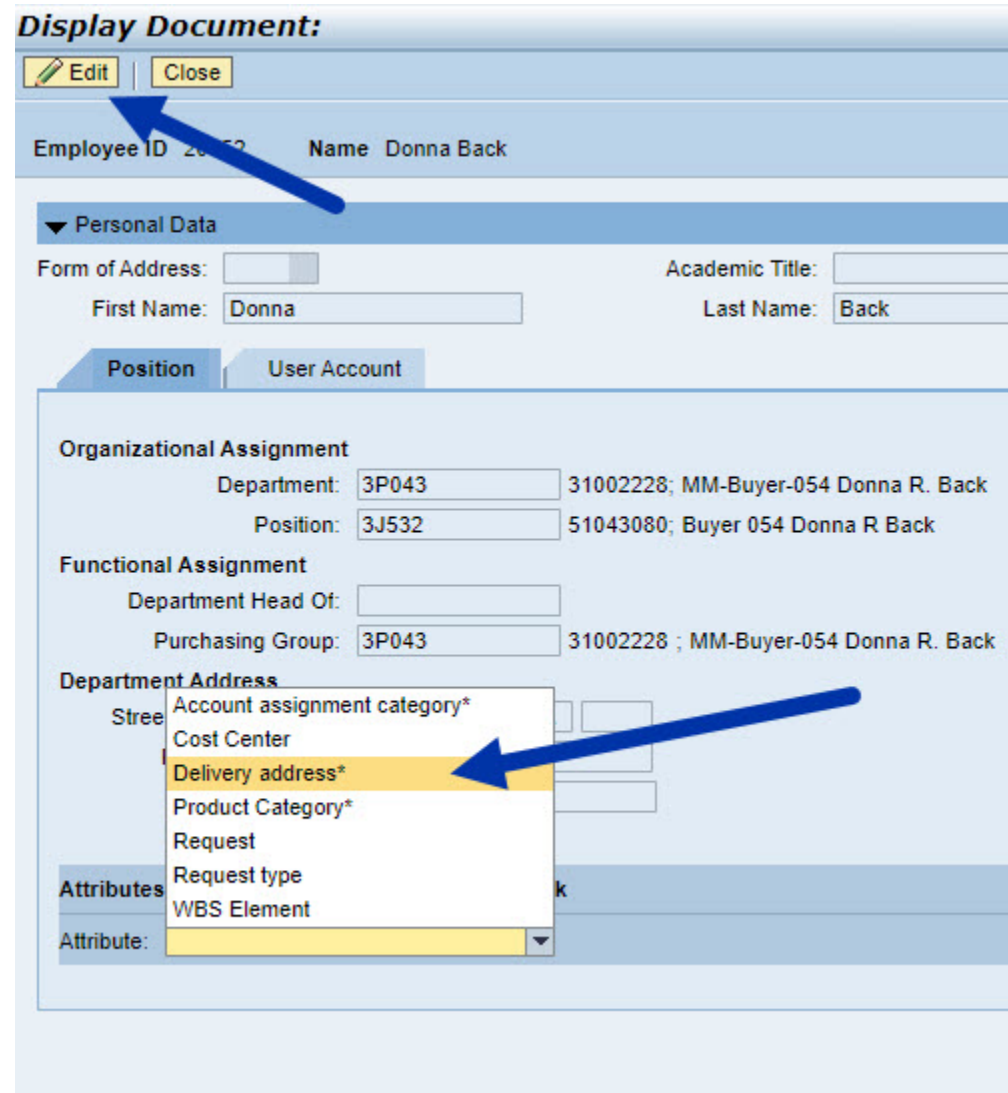
Department Address

Street:

Account assignment category*
Cost Center
Delivery address*
Product Category*
Request
Request type
WBS Element

Attributes

Attribute:



SET DEFAULT DELIVERY BUILDING

Edit Document:

Save | Read Only | Check | Close

Employee ID 20752 Name Donna Back

▼ Personal Data

* Form of Address: Academic Title:

* First Name: * Last Name:

Position | User Account

Organizational Assignment

Department: 31002228; MM-Buyer-054 Donna R. Back

Position: 51043080; Buyer 054 Donna R Back

Functional Assignment

Department Head Of:

Purchasing Group: 31002228 ; MM-Buyer-054 Donna R. Back

Department Address

Street/ House Number:

Postal Code/ City:

Country:

Department Address Details

Building:

Floor/ Room Number:

Inhouse Mail:

Communication Type:

Phone Number/ Extension:

Fax Number / Extension:

* E-Mail:

Attributes for Position Buyer 054 Donna R Back

Attribute: Add Line Remove Display Default

Standard	Deactivate	Value Description	Value
<input type="radio"/>	<input type="checkbox"/>	322 Peterson Service Building / Lexington / 40506	0000010718

SET DEFAULT DELIVERY BUILDING

Edit Document:

Save | Read Only | Check | Close

Employee ID 20752 Name Donna Back

▼ Personal Data

* Form of Address: Academic Title:

* First Name: * Last Name:

Position | User Account

Organizational Assignment

Department: 31002228; MM-Buyer-054 Donna R. Back

Position: 51043080; Buyer 054 Donna R. Back

Functional Assignment

Department Head Of:

Purchasing Group: 31002228 ; MM-Buyer-054 Donna R. Back

Department Address

Street/ House Number:

Postal Code/ City:

Country:

Department Address Details

Building:

Floor/ Room Number:

Inhouse Mail:

Communication Type:

Phone Number/ Extension:

Fax Number / Extension:

* E-Mail:

Attributes for Position Buyer 054 Donna R Back

Attribute: Add Line Remove Display Default

Standard	Deactivate	Value Description	Value
<input type="radio"/>	<input type="checkbox"/>		<input type="text"/>

SET DEFAULT DELIVERY BUILDING

Search: Value

Search Criteria Hide Search Criteria

Maximum Number of Results:

Results List: There are more than 500 results for Value

Value	Label
309901	0026 / Student Center Addition / 180 Avenue of Champions / Lexington / ...
309902	0026T / New Storage-South Farm / 4321 Emmert Farm Ln / Lexington / ...
309903	0027 / Patterson Office Tower / 120 Patterson Dr / Lexington / 40506-0027
309904	0028 / Barker Hall / 408 Administration Dr / Lexington / 40506-0028
309905	0029 / Alumni Gym / 102 Avenue of Champions / Lexington / 40506-0029
309906	0030 / Student Center / 404 Administration Dr / Lexington / 40506-0030
309907	0031 / Frazee Hall / 406 Administration Dr / Lexington / 40506-0031
309908	0031T / Sheep Silo #1-Woodford Co.Farm / 1171 Midway Rd / Versaille...
309909	0032 / Main (Administration) Bldg / 410 Administration Dr / Lexington / 4...
309910	0032T / Sheep Silo #2-Woodford Co.Farm / 1171 Midway Rd / Versaille...
309911	0033 / Ezra Gillis Bldg / 502 Administration Dr / Lexington / 40506-0033

SET DEFAULT DELIVERY BUILDING

Edit Document:

| |

Employee ID 20752 Name Donna Back

Personal Data

* Form of Address: Academic Title:
* First Name: * Last Name:

Position User Account

Organizational Assignment

Department: 31002228; MM-Buyer-054 Donna R. Back
Position: 51043080; Buyer 054 Donna R Back

Functional Assignment

Department Head Of:
Purchasing Group: 31002228 ; MM-Buyer-054 Donna R. Back

Department Address

Street/ House Number:
Postal Code/ City:
Country:

Department Address Details

Building:
Floor/ Room Number:
Inhouse Mail:
Communication Type:
Phone Number/ Extension:
Fax Number / Extension:
* E-Mail:

Attributes for Position Buyer 054 Donna R Back

Attribute: [Display Default](#)

Standard	Value Description	Value
<input checked="" type="radio"/>	0027 / Patterson Office Tower / 120 Patterson Dr / Lexington / 40...	309903
<input type="radio"/>		
<input type="radio"/>		

SET DEFAULT DELIVERY BUILDING

Edit Document:

Save | Read Only | Check | Close

Employee ID 1752 Name Donna Back

▼ Personal Data

* Form of Address: Ms. Academic Title:

* First Name: Donna * Last Name:

Position User Account

Standard Settings

* User ID: DRBACK00

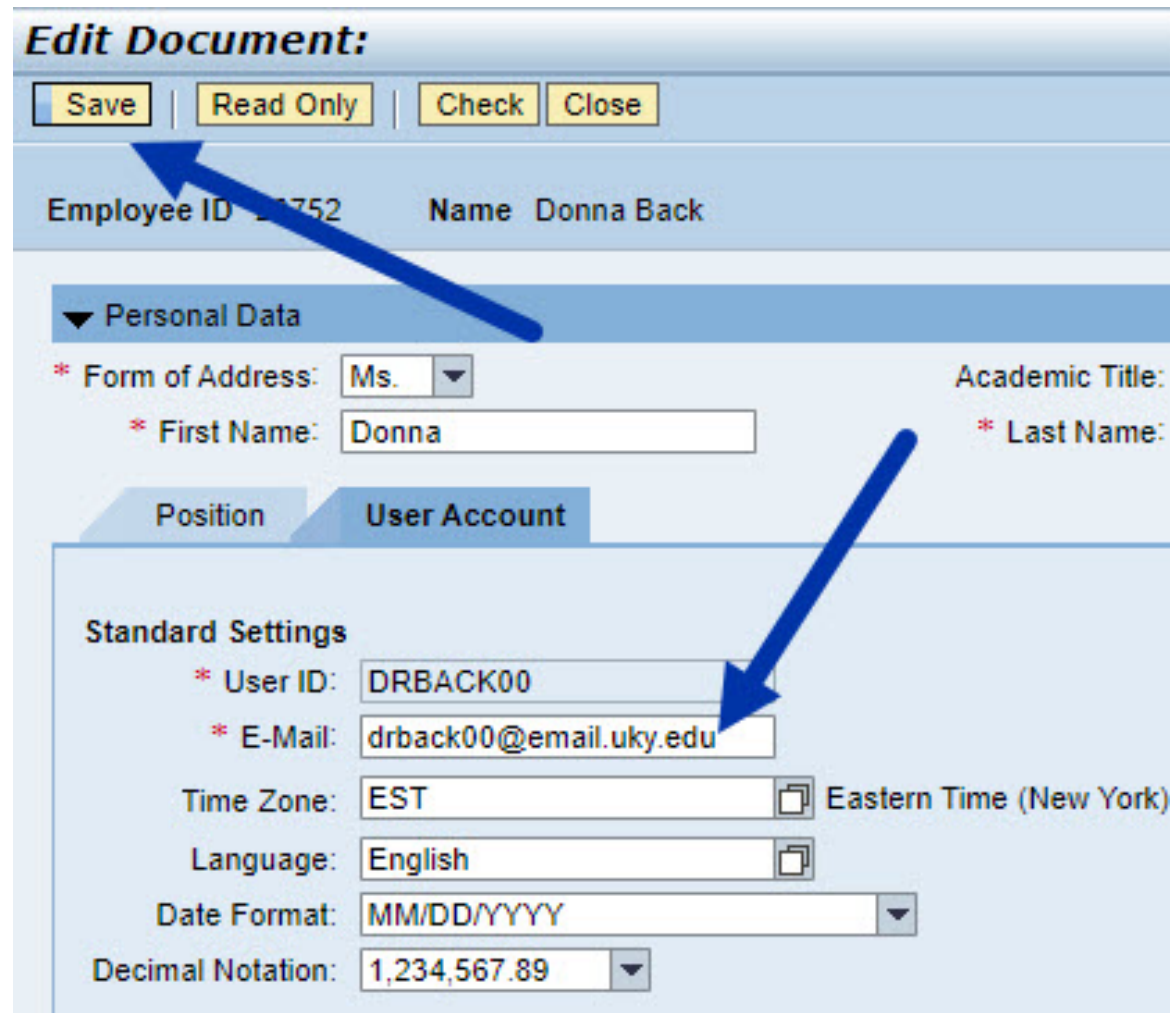
* E-Mail: drback00@email.uky.edu

Time Zone: EST Eastern Time (New York)

Language: English

Date Format: MM/DD/YYYY

Decimal Notation: 1,234,567.89





WHAT IS SAP ARIBA?

Ariba is a robust e-procurement solution from SAP.

- Provides for a single platform connecting thousands of customers and suppliers globally.
- Largest global e-commerce platform with annual sales volume exceeding that of Amazon, e-Bay, and Alibaba combined.
- Digitally connects buyers and suppliers across integrated platform allowing for buying, invoicing, and other actions under fixed transaction rules.



WHAT IS SAP ARIBA?

- Shoppers access a single catalog from Add Item menu – Ariba e-catalogs
- All e-catalogs suppliers and products in a single space to shop, compare prices, order from multiple vendors into one cart
- Suppliers will be added on a regular basis over time
- The rule is simple – if your needs can be met by an offering in Ariba, use Ariba.



UNDERSTANDING LEVEL 1 AND LEVEL 2 CATALOG OFFERINGS

- Network suppliers have multiple options for how they choose to connect to and convey their products for Shoppers: Level 1 and Level 2
- Level 1 means once the Shopper is on the Ariba platform, their items are only available through a 2nd punch-out step onto their catalog; products will not show on the platform. For example, Dell Computers is a Level 1 catalog.
- Level 2 suppliers provide their products directly onto the platform. Allows Shoppers to easily search for items within the Ariba search tool across multiple suppliers and many products. Office Depot items are immediately available on the Ariba platform; thus, they are a Level 2 catalog.



UNDERSTANDING LEVEL 1 AND LEVEL 2 CATALOG OFFERINGS

- In some cases, a Level 2 supplier will have products directly on the Ariba platform, but the Shopper will need to navigate onto their catalog.
- Purchasing will maintain information on their website delineating each supplier.
- Good strategy: learn and identify the suppliers for whom you most commonly place orders as Level 1 vs Level 2.
- Don't get hung up on supplier levels; navigation is placed at every step to guide you.

BEGIN SHOPPING CART

The screenshot shows the 'myUK' website interface. At the top, there is a navigation bar with tabs: Launch Pad, Employee Self Service, Enterprise Services, my UK, **Shopper**, Confirmations, Purchasing Admin, SRM System Admin, and Strategic Procurement. Below this is a sub-navigation bar with 'Shopper' selected. The left sidebar contains a 'Detailed Navigation' menu with 'Shopping Cart' highlighted, a 'Services' section with 'Create Documents' and 'Shopping Cart' sub-link, and 'Related Links' including 'Shopping Cart Report', 'Business Analysis Report', and 'Shopping Cart Approval Report'. The main content area is titled 'Shopping Carts - All' and features search filters for Shopping Cart Number, Name, Description, Timeframe (set to 'Last 30 Days'), and Creation Date. The 'Active Queries' section shows counts for Shopping Carts, Purchase Orders, and Confirmations across various statuses.

myUK

Launch Pad Employee Self Service Enterprise Services my UK **Shopper** Confirmations Purchasing Admin SRM System Admin Strategic Procurement

Shopper

Shopping Cart

Detailed Navigation

- Inbox
- Shopping Cart**
- Settings
- Display Purchase Order

Services

Advanced Search

Create Documents

- Shopping Cart

Related Links

- Shopping Cart Report
- Business Analysis Report
- Shopping Cart Approval Report

Active Queries

Shopping Carts [All \(0\)](#) [Saved \(0\)](#) [Awaiting Approval \(0\)](#) [Team Carts \(0\)](#)

Purchase Orders [All \(0\)](#) [Saved \(0\)](#) [Awaiting Approval \(0\)](#) [Rejected \(0\)](#) [Ordered \(0\)](#) [Confirmations pending \(0\)](#)

Confirmations [All \(0\)](#) [Saved \(0\)](#) [Awaiting Approval \(0\)](#) [Approved \(0\)](#) [Rejected \(0\)](#) [Deleted \(0\)](#) [Confirmations for Team Carts \(0\)](#)

Shopping Carts - All

Hide Quick Criteria Maintenance

Shopping Cart Number: To

Shopping Cart Name:

Item Description:

Timeframe: Last 30 Days

Creation Date: To


COMPLETE DEFAULT VALUES ON SHOPPING CART

Create Shopping Cart


[Order](#) | [Close](#) [Save](#) [Check](#) [System Information](#) [Create Memory Snapshot](#)

Number 9200568759 Document Name DRBACK00 08/10/2021 09:45 Status In Process Created On 08/10/2021 09:45:22 Created By I

▼ General Data


Buy on Behalf of: 20752  Ms. Donna Back



Name of shopping cart: DRBACK00 08/10/2021 09:45

Default Settings: [Set Values](#) 

Approval Process: [Display / Edit Agents](#)

Document Changes: [Display](#)


PO Type: NBPO 

Period of Performance:  

Approval Note

Note to Supplier

▼ Item Overview

[Details](#) [Add Item](#)  [Copy](#) [Paste](#) [Duplicate](#) [Delete](#)

Line Number	Item Type	Product ID	Description	Product Category	Product Category Description	Quantity	Unit	Net Price / Limit	Cur
▪	Undefined Item Type			99999999	ENTER PRODUCT CATEGO	1.000		0.00	USD
▪	Undefined Item Type			99999999	ENTER PRODUCT CATEGO	1.000		0.00	USD
▪	Undefined Item Type			99999999	ENTER PRODUCT CATEGO	1.000		0.00	USD
▪	Undefined Item Type			99999999	ENTER PRODUCT CATEGO	1.000		0.00	USD

SET ACCOUNT ASSIGNMENT

Change Default Settings

Your data will be transferred to all new items. Items already in the shopping cart will be unchanged.

Item Basic Data | **Account Assignment** | Internal Note | Delivery Address / Performance Location

You can see who bears the costs and, if necessary, you can distribute the cost to several cost centres

Cost Distribution Percentage ▾ Details Add Line Duplicate Delete Split Distribution Settings

Number	Accounting Line Number	Percentage	Account Assignment Category	Assign Number	Account Assignment Description	Assignment Number	General Ledger Account	General Ledger Description	Business Area	Unfunded Accounting Line
0001		100.00	WBS element							

Cost Center
Fund
Order
WBS element

OK

Change Default Settings

Your data will be transferred to all new items. Items already in the shopping cart will be unchanged.

Item Basic Data | **Account Assignment** | Internal Note | Delivery Address / Performance Location

You can see who bears the costs and, if necessary, you can distribute the cost to several cost centres

Cost Distribution Percentage ▾ Details Add Line Duplicate Delete Split Distribution

Number	Accounting Line Number	Percentage	Account Assignment Category	Assign Number	Account Assignment Description	Assignment Number	General Ledger
0001		100.00	WBS element	3048115048			

COMPLETE DELIVERY ADDRESS (REQUIRED)

Change Default Settings

Your data will be transferred to all new items. Items already in the shopping cart will be unchanged.

Item Basic Data | Account Assignment | Internal Note | **Delivery Address / Performance Location**

Reset

If the item is to be delivered to a different address, enter the new address here

Name:	<input type="text" value="UK"/>		Additional Name:	<input type="text" value="University of Kentucky"/>	
* Building Name / Code:	<input type="text" value="Patterson Office Tower"/>	<input type="text" value="0027"/>	Phone Number / Extension:	<input type="text"/>	
* C/O:	<input type="text"/>		E-Mail:	<input type="text"/>	
Fax Number/Extension:	<input type="text"/>		* Floor / Room:	<input type="text"/>	<input type="text"/>
Street / House Number:	<input type="text" value="120 Patterson Dr"/>	<input type="text"/>	Postal Code / City:	<input type="text" value="40506-0027"/>	<input type="text" value="Lexington"/>
District:	<input type="text"/>		Postal Code / P.O.Box:	<input type="text"/>	<input type="text"/>
Country:	<input type="text" value="US"/>	<input type="checkbox"/> USA	Region:	<input type="text" value="KY"/>	<input type="checkbox"/> Kentucky

OK

COMPLETE DELIVERY ADDRESS (REQUIRED)

Change Default Settings

Your data will be transferred to all new items. Items already in the shopping cart will be unchanged.

Item Basic Data | Account Assignment | Internal Note | **Delivery Address / Performance Location**

Reset

If the item is to be delivered to a different address, enter the new address here

Name:	<input type="text" value="UK"/>	<input type="button" value="Copy"/>
* Building Name / Code:	<input type="text" value="Patterson Office Tower"/>	<input type="text" value="0027"/>
* C/O:	<input type="text" value="Suzy Customer"/>	
Fax Number/Extension:	<input type="text" value="859-257-1951"/>	
Street / House Number:	<input type="text" value="120 Patterson Dr"/>	
District:	<input type="text"/>	
Country:	<input type="text" value="US"/>	<input type="button" value="Copy"/> USA
Additional Name:	<input type="text" value="University of Kentucky"/>	
Phone Number / Extension:	<input type="text"/>	
E-Mail:	<input type="text"/>	
* Floor / Room:	<input type="text" value="4"/>	<input type="text" value="421"/>
Postal Code / City:	<input type="text" value="40506"/>	<input type="text" value="Lexington"/>
Postal Code / P.O.Box:	<input type="text"/>	<input type="text"/>
Region:	<input type="text" value="KY"/>	<input type="button" value="Copy"/> Kentucky

OK

SAP ARIBA VIRTUAL TOUR – ADD ITEM MENU TO ARIBA NETWORK

▼ General Data

Buy on Behalf of: 20752 Donna Back

Name of shopping cart: DRBACK00 08/17/2021 11:57

Default Settings: [Set Values](#)

Approval Process: [Display / Edit Agents](#)

Document Changes: [Display](#)

PO Type: NBPO

Period of Performance:

Approval Note

Note to Supplier

▼ Item Overview

Details **Add Item** Copy Paste Duplicate Delete

With Free Description
Limit Item
Old Shopping Carts and Templates
UK Ariba Project Catalog

Line N	Product ID	Description	Product Category	Product Category Description	Quantity
▪			999999999	ENTER PRODUCT CATEGO	
▪			999999999	ENTER PRODUCT CATEGO	
▪			999999999	ENTER PRODUCT CATEGO	

SAP ARIBA VIRTUAL TOUR – ARIBA HOME PAGE LAYOUT

The screenshot displays the SAP ARIBA home page layout. At the top left is the SAP logo. The top right corner contains navigation icons for home, refresh, and a user profile labeled 'DR'. Below the logo is a 'Shop By Category' sidebar with a list of categories: Books, Forms and Printed Media; Computers and IT equipment; Machinery and Tools; Maintenance, Repair and Operations; Miscellaneous; Office Products; Promotional Items; Raw Materials; and Services. The main content area features a search bar with a dropdown menu set to 'All Categories' and a search prompt 'Search by part #, supplier name, or keyword'. A blue arrow points to this search bar. Below the search bar is the 'Catalog Home' section, which includes a 'Recently Viewed Items' carousel. The first item in the carousel is a '5M CABLE DVI-D DUAL LINK DIGITAL MALE/MALE' by 'MoreDirect Inc' priced at '\$21.45 USD / Each'. The other two items are 'Laboratory supplies and fixtures' by 'Judy's Child Care Center' for '\$20.00 USD / Lot' and 'Calipers' by 'Judy's Child Care Center' for '\$457.12 USD / Display'. Below the carousel is a 'Recently Viewed Suppliers' section with four supplier cards: 'Office Depot Inc', 'MoreDirect Inc', 'Judy's Child Care Center', and 'Ariba P2P Test Supplier'. The 'Favorites' section at the bottom shows a single item, a hammer.

SAP

Home Refresh DR

Shop By Category

Books, Forms and Printed Media >

Computers and IT equipment >

Machinery and Tools >

Maintenance, Repair and Operations >

Miscellaneous >

Office Products >

Promotional Items >

Raw Materials >

Services >

All Categories Search by part #, supplier name, or keyword

Catalog Home

Recently Viewed Items

Office DEPOT OfficeMax

5M CABLE DVI-D DUAL LINK DIGITAL MALE/MALE
MoreDirect Inc
\$21.45 USD / Each

Office Depot Punchout Link
Office Depot Inc

Laboratory supplies and fixtures
Judy's Child Care Center
\$20.00 USD / Lot

Calipers
Judy's Child Care Center
\$457.12 USD / Display

Recently Viewed Suppliers

Office Depot Inc
Miscellaneous Office...
Office Products
View All

MoreDirect Inc
Components for Infor...
Computer Accessories
Computers and IT equ...
View All

Judy's Child Care Center
Accommodation Furniture
Biological Laborator...
Books, Forms and Pri...
View All

Ariba P2P Test Supplier
Adhesives and Sealants
Alkaline Batteries
Apparel and Luggage ...
View All

Favorites

SAP ARIBA VIRTUAL TOUR – ARIBA HOME PAGE LAYOUT

The screenshot displays the SAP Ariba home page layout. On the left side, there is a vertical navigation menu with a blue border. The top item is 'Shop By Category', which is highlighted with a blue box. Below it are several category options, each with a right-pointing chevron: 'Books, Forms and Printed Media', 'Computers and IT equipment', 'Machinery and Tools', 'Maintenance, Repair and Operations', 'Miscellaneous', 'Office Products', 'Promotional Items', 'Raw Materials', and 'Services'. Below these categories are three more items: 'Shop By', 'Supplier', and 'Purchasing Organization', also with chevrons. A blue arrow points from the top right towards the 'Computers and IT equipment' category.

The main content area is titled 'Catalog Home' and features a search bar at the top with the text 'Search by part #, supplier name, or keyword'. Below the search bar, there are three sections:

- Recently Viewed Items:** This section displays three items. The first item is a '5M CABLE DVI-D DUAL LINK DIGITAL MALE/MALE' from 'MoreDirect Inc' priced at '\$21.45 USD / Each'. The second item is 'Laboratory supplies and fixtures' from 'Judy's Child Care Center' priced at '\$20.00 USD / Lot'. The third item is 'Calipers' from 'Judy's Child Care Center' priced at '\$457.12 USD / Display'.
- Recently Viewed Suppliers:** This section displays four suppliers: 'Office Depot Inc', 'MoreDirect Inc', 'Judy's Child Care Center', and 'Ariba P2P Test Supplier'. Each supplier has a list of their categories and a 'View All' link.
- Favorites:** This section displays a single item, a hammer, with a 'View All' link.

SAP ARIBA VIRTUAL TOUR – ARIBA HOME PAGE LAYOUT

The screenshot displays the SAP Ariba home page interface. At the top left is the SAP logo. Below it is a 'Shop By Category' menu with the following items: Books, Forms and Printed Media; Computers and IT equipment; Machinery and Tools; Maintenance, Repair and Operations; Miscellaneous; Office Products; Promotional Items; Raw Materials; and Services. A blue arrow points to the 'Supplier' option in this menu. To the right of the menu is a search bar with a dropdown set to 'All Categories' and the text 'Search by part #, supplier name, or keyword'. Below the search bar is the 'Catalog Home' section, which is divided into two columns. The left column is titled 'Supplier' and lists: Office Depot Inc; MoreDirect Inc; Judy's Child Care Center; Ariba P2P Test Supplier; Life Technologies Corporation; Lowe's Companies Inc; Medline Industries Inc; and View All Suppliers. A blue arrow points to the 'View All Suppliers' link. The right column features the Office DEPOT OfficeMax logo and a link to 'Office Depot Punchou Office Depot Inc'. At the bottom of the page is a section titled 'Recently Viewed Suppliers'.

SAP

Shop By Category

- Books, Forms and Printed Media >
- Computers and IT equipment >
- Machinery and Tools >
- Maintenance, Repair and Operations >
- Miscellaneous >
- Office Products >
- Promotional Items >
- Raw Materials >
- Services >

Shop By

- Supplier >
- Purchasing Organization >

All Categories v Search by part #, supplier name, or keyword

Catalog Home

Supplier


- Office Depot Inc
- MoreDirect Inc
- Judy's Child Care Center
- Ariba P2P Test Supplier
- Life Technologies Corporation
- Lowe's Companies Inc
- Medline Industries Inc
- View All Suppliers

Office DEPOT
OfficeMax

Office Depot Punchou
Office Depot Inc

Recently Viewed Suppliers

SAP ARIBA VIRTUAL TOUR – ARIBA HOME PAGE LAYOUT



Shop By Category ▾

All Categories ▾ Search by part #, supplier name, or keyword

Filter By

Search within results 🔍

Category

- Compounds and ... (1207763)
- Hardware (3470)
- Laboratory Supplies ... (93399)
- Miscellaneous ... (10862)
- Surgical Products (5150)

See More

Catalog Home / Purchasing Organization : (no value)

21 supplier(s) found.

- 🔗 ▶ **Amazon Capital Services Inc** (99745)
- ▶ **Ariba P2P Test Supplier** (140)
- 🔗 ▶ **Bio-Rad Laboratories Inc** (12830)
- 🔗 ▶ **Dell Marketing LP** (1)
- 🔗 ▶ **Fisher Scientific Company** (10001)
- ▶ **Judy's Child Care Center** (33)
- 🔗 ▶ **Life Technologies Corpora...** (236688)
- 🔗 ▶ **Medline Industries Inc** (1)
- 🔗 ▶ **Office Depot Inc** (1)
- ▶ **Qiagen Inc** (1455)
- 🔗 ▶ **VWR International LLC** (933709)
- 🔗 ▶ **Anixter Inc** (1)
- 🔗 ▶ **B&H Photo Video Inc** (1)
- 🔗 ▶ **CDW LLC** (1)
- 🔗 ▶ **Fastenal Company** (1)
- 🔗 ▶ **Grainger Inc** (1)
- 🔗 ▶ **Lenovo Global Technology Inc** (1)
- 🔗 ▶ **Lowe's Companies Inc** (1)
- ▶ **MoreDirect Inc** (50)
- 🔗 ▶ **Office Resources Inc** (1)
- 🔗 ▶ **Sigma Aldrich Inc** (625021)

SAP ARIBA VIRTUAL TOUR

The screenshot displays the SAP ARIBA Catalog Home interface. On the left, there is a navigation menu with categories like 'Shop By Category' and 'Shop By Supplier'. The main content area is divided into sections: 'Recently Viewed Items' and 'Recently Viewed Suppliers'. The 'Recently Viewed Items' section shows three items: a 5M cable, laboratory supplies, and calipers. The 'Recently Viewed Suppliers' section shows four suppliers: Office Depot Inc, MoreDirect Inc, Judy's Child Care Center, and Ariba P2P Test Supplier. The top navigation bar includes the SAP logo, a search bar, and icons for home, help, user profile, and shopping cart. Blue arrows point to these elements: the SAP logo, the search bar, the home icon, the user profile icon, and the shopping cart icon.

SAP

Shop By Category

- Books, Forms and Printed Media >
- Computers and IT equipment >
- Machinery and Tools >
- Maintenance, Repair and Operations >
- Miscellaneous >
- Office Products >
- Promotional Items >
- Raw Materials >
- Services >





Shop By

- Supplier >
- Purchasing Organization >


All Categories

Catalog Home


Recently Viewed Items

Item	Supplier	Price
 5M CABLE DVI-D DUAL LINK DIGITAL MALE/MALE MoreDirect Inc	 Office Depot Punchout Link Office Depot Inc	\$21.45 USD / Each
 Laboratory supplies and fixtures Judy's Child Care Center	Judy's Child Care Center	\$20.00 USD / Lot
 Calipers Judy's Child Care Center	Judy's Child Care Center	\$457.12 USD / Display

Recently Viewed Suppliers

Supplier	Categories
 Office Depot Inc Miscellaneous Office... Office Products View All	MoreDirect Inc Components for Infor... Computer Accessories Computers and IT equ... View All
Judy's Child Care Center Accommodation Furniture Biological Laborator... Books, Forms and Pri... View All	Ariba P2P Test Supplier Adhesives and Sealants Alkaline Batteries Apparel and Luggage ... View All

Favorites

- 

SAP ARIBA VIRTUAL TOUR – ARIBA HOME PAGE LAYOUT

The screenshot displays the SAP Ariba Home Page layout. The page is divided into several sections, with three main content areas highlighted by blue borders:

- Recently Viewed Items:** This section displays three items from a previous view. The first item is a "5M CABLE DVI-D DUAL LINK DIGITAL MALE/MALE" from MoreDirect Inc, priced at \$21.45 USD per unit. The second item is "Laboratory supplies and fixtures" from Judy's Child Care Center, priced at \$20.00 USD per lot. The third item is "Calipers" from Judy's Child Care Center, priced at \$457.12 USD per display.
- Recently Viewed Suppliers:** This section displays four suppliers from a previous view. The first is Office Depot Inc, the second is MoreDirect Inc, the third is Judy's Child Care Center, and the fourth is Ariba P2P Test Supplier. Each supplier listing includes their name and a "View All" link.
- Favorites:** This section displays a single item from a previous view, which is a hammer.

The page also features a left-hand navigation menu with categories such as "Books, Forms and Printed Media", "Computers and IT equipment", "Machinery and Tools", "Maintenance, Repair and Operations", "Miscellaneous", "Office Products", "Promotional Items", "Raw Materials", and "Services". The top of the page includes the SAP logo, a search bar, and a shopping cart icon.

SAP ARIBA VIRTUAL TOUR – USING SEARCH TOOL

The screenshot shows the SAP Ariba search interface. At the top, the SAP logo is on the left, and navigation icons (home, help, DR) are on the right. Below the logo is a 'Shop By Category' dropdown menu. The search bar contains 'VIDEO CABLE' and a search icon. To the right of the search bar is a shopping cart icon with '0' items. Below the search bar, the breadcrumb path reads 'Catalog Home / Purchasing Organization : (no value) / VIDEO CABLE'. A blue arrow points to the search bar. Below the breadcrumb is a summary bar showing '286 item(s) found', 'View:' options (list, grid), 'Sort by: Relevance', and 'Viewing: 20 items' with page numbers 1, 2, 3, and a '...' button. The main content area displays three product listings, each with a checkbox, an image, a title, supplier information, and pricing. The first listing is '6FT DVI-D DIGITAL VIDEO CABLE 24PIN MALE/MALE' by MoreDirect Inc, priced at \$10.09 USD. The second listing is 'Cable - Lenovo USB-C to VGA Adapter External video adapter' by Ariba P2P Test Supplier, priced at \$29.99 USD. The third listing is 'StarTech.com 6in LP4 to 6 Pin PCI Express Video Card Power Cable Adapter Power' by Amazon Capital Services Inc, priced at \$0.50 USD. The left sidebar contains filter sections: 'Filter By' with a search box, 'Keyword' with checkboxes for computers (188), audio (154), accessories (112), supplies (108), and power (103); 'Category' with checkboxes for Measuring and ... (11) and several Miscellaneous ... (1) and (2) items; 'Supplier' with checkboxes for Amazon Capital ... (272), Ariba P2P Test ... (1), MoreDirect Inc (1), and VWR International ... (12); 'Manufacturer' with checkboxes for monoprice inc. (13), netgear inc (8), sony (9), startech.com (32), and tripp lite (17); and 'Price' with checkboxes for ranges from \$0.01 to \$10.00 USD (66) up to \$1,000.00 to \$10,000.00 (11). At the bottom of the sidebar, there is a price range filter: 'From: \$ 0.01 To: \$ 10000.0' with a search icon.


SAP

Shop By Category ▾ All Categories ▾ VIDEO CABLE 🔍


Catalog Home / Purchasing Organization : (no value) / VIDEO CABLE

286 item(s) found View: [List View] [Grid View] Sort by: Relevance ▾ Viewing: 20 items 1 2 3 ...


Add to Cart Compare Items

 **6FT DVI-D DIGITAL VIDEO CABLE 24PIN MALE/MALE**
Supplier: [MoreDirect Inc](#)
Supplier Part #: C72705
Available in: **3** Day(s)
Green:

\$10.09 USD / Each
Qty: **Add to Cart**
[Add to Favorites](#)

 **Cable - Lenovo USB-C to VGA Adapter External video adapter**
Supplier: [Ariba P2P Test Supplier](#)
Supplier Part #: USBC-VCA
Available in: **0** Day(s)
Green:

\$29.99 USD / Each
Qty: **Add to Cart**
[Add to Favorites](#)

 **StarTech.com 6in LP4 to 6 Pin PCI Express Video Card Power Cable Adapter Power**
Supplier: [Amazon Capital Services Inc](#)
Supplier Part #: B0007RXDDM
Available in: **1** Day(s)
Green:

\$0.50 USD *
Buy from Supplier
[Add to Favorites](#)

1. Convert a standard LP4 power supply connector to a 6pin PCI Express video card power connector 2. For use with PCI Express video cards 3. Eliminates the need to purchase an expensive power supply with a 6 Pin power connector required by PCIe video cards 4. Guaranteed reliability with a lifetime warranty 5. LP4 to 6 Pin PCI Express Cable Molex to 6 Pin 6 Pin PCIe to 2x Molex Power Cable Molex to PCIe 6 Pin Molex to 6 Pin Adapter

Filter By

Search within results 🔍

Keyword

- computers (188)
- audio (154)
- accessories (112)
- supplies (108)
- power (103)

[See More](#)

Category

- Measuring and ... (11)
- Miscellaneous ... (1)
- Miscellaneous ... (1)
- Miscellaneous ... (2)
- Miscellaneous ... (1)

[See More](#)

Supplier

- Amazon Capital ... (272)
- Ariba P2P Test ... (1)
- MoreDirect Inc (1)
- VWR International ... (12)

Manufacturer

- monoprice inc. (13)
- netgear inc (8)
- sony (9)
- startech.com (32)
- tripp lite (17)

[See More](#)

Price

- \$0.01 - \$10.00 USD (66)
- \$10.00 - \$100.00 USD (125)
- \$100.00 - \$1,000.00 ... (84)
- \$1,000.00 - \$10,000 ... (11)

From: \$ To: \$ 🔍

SAP ARIBA VIRTUAL TOUR – SEARCH FILTERS

The screenshot displays the SAP Ariba search interface for 'VIDEO CABLE'. The left sidebar contains five filter sections, each with a blue arrow pointing to it: 'Keyword', 'Category', 'Supplier', 'Manufacturer', and 'Price'. The main content area shows search results for 'VIDEO CABLE' with 286 items found. The first three items are listed with their respective prices and 'Add to Cart' buttons.

Filter By

Search within results

Keyword

- computers (188)
- audio (154)
- accessories (112)
- supplies (108)
- power (103)

[See More](#)

Category

- Measuring and ... (11)
- Miscellaneous ... (1)
- Miscellaneous ... (1)
- Miscellaneous ... (2)
- Miscellaneous ... (1)

[See More](#)

Supplier

- Amazon Capital ... (272)
- Ariba P2P Test ... (1)
- MoreDirect Inc (1)
- VWR International ... (12)

Manufacturer

- monoprice inc. (13)
- netgear inc (8)
- sony (9)
- startech.com (32)
- tripp lite (17)

[See More](#)

Price

- \$0.01 - \$10.00 USD (66)
- \$10.00 - \$100.00 USD (125)
- \$100.00 - \$1,000.00 ... (84)
- \$1,000.00 - \$10,000 ... (11)

From: \$ To: \$


Search Results

Catalog Home / Purchasing Organization : (no value) / "VIDEO CABLE"

286 item(s) found View:


Sort by: Relevance


Viewing: 20 items ...

 **6FT DVI-D DIGITAL VIDEO CABLE 24PIN MALE/MALE**
Supplier: [MoreDirect Inc](#)
Supplier Part #: C72705
Available in: 3 Day(s)
Green:

\$10.09 USD / Each


Qty:
[Add to Favorites](#)

 **6FT DVI-D DIGITAL VIDEO CABLE 24PIN MALE/MALE DUAL LINK**

 **Cable - Lenovo USB-C to VGA Adapter External video adapter**
Supplier: [Ariba P2P Test Supplier](#)
Supplier Part #: USBC-VCA
Available in: 0 Day(s)
Green:

\$29.99 USD / Each

Qty:
[Add to Favorites](#)

 **StarTech.com 6in LP4 to 6 Pin PCI Express Video Card Power Cable Adapter Power**
Supplier: [Amazon Capital Services Inc](#)
Supplier Part #: B0007RXDDM
Available in: 1 Day(s)
Green:

\$0.50 USD *

[Add to Favorites](#)

1. Convert a standard LP4 power supply connector to a 6pin PCI Express video card power connector 2. For use with PCI Express video cards 3. Eliminates the need to purchase an expensive power supply with a 6 Pin power connector required by PCIe video cards 4. Guaranteed reliability with a lifetime warranty 5. LP4 to 6 Pin PCI Express Cable Molex to 6 Pin 6 Pin PCIe to 2x Molex Power Cable Molex to PCIe 6 Pin Molex to 6 Pin Adapter

SAP ARIBA VIRTUAL TOUR – SEARCH FILTERS

The screenshot shows the SAP Ariba search results page for 'VIDEO CABLE'. The search bar at the top contains 'VIDEO CABLE' and shows 286 items found. The left sidebar contains various filters: Keyword (computers, audio, accessories, supplies, power), Category (Measuring and..., Miscellaneous...), Supplier (Amazon Capital..., Ariba P2P Test..., MoreDirect Inc., VWR International...), Manufacturer (monoprice inc., netgear inc., sony, startech.com, tripp lite), and Price (\$0.01 - \$10.00 USD, \$10.00 - \$100.00 USD, \$100.00 - \$1,000.00..., \$1,000.00 - \$10,000...). The main content area displays three items, each with a checkbox, a product image, a title, supplier information, and price. A blue box highlights the checkboxes for the first three items. A blue arrow points to the 'Compare Items' button. The first item is '6FT DVI-D DIGITAL VIDEO CABLE 24PIN MALE/MALE' for \$10.09 USD. The second item is 'Cable - Lenovo USB-C to VGA Adapter External video adapter' for \$29.99 USD. The third item is 'StarTech.com 6in LP4 to 6 Pin PCI Express Video Card Power Cable Adapter Power' for \$0.50 USD.

Filter By

Search within results

Keyword

- computers (188)
- audio (154)
- accessories (112)
- supplies (108)
- power (103)

[See More](#)

Category

- Measuring and ... (11)
- Miscellaneous ... (1)
- Miscellaneous ... (1)
- Miscellaneous ... (2)
- Miscellaneous ... (1)

[See More](#)

Supplier

- Amazon Capital ... (272)
- Ariba P2P Test ... (1)
- MoreDirect Inc (1)
- VWR International ... (12)

Manufacturer

- monoprice inc. (13)
- netgear inc (8)
- sony (9)
- startech.com (32)
- tripp lite (17)

[See More](#)

Price

- \$0.01 - \$10.00 USD (66)
- \$10.00 - \$100.00 USD (125)
- \$100.00 - \$1,000.00 ... (84)
- \$1,000.00 - \$10,000 ... (11)


From: \$ To: \$

Catalog Home / Purchasing Organization : (no value) / "VIDEO CABLE"

286 item(s) found View:


Sort by: Relevance

Viewing: 20 items ...

 **6FT DVI-D DIGITAL VIDEO CABLE 24PIN MALE/MALE**
Supplier: [MoreDirect Inc](#)
Supplier Part #: C72705
Available in: **3** Day(s)
Green:


\$10.09 USD / Each

Qty:
[Add to Favorites](#)

 **Cable - Lenovo USB-C to VGA Adapter External video adapter**
Supplier: [Ariba P2P Test Supplier](#)
Supplier Part #: USBC-VCA
Available in: **0** Day(s)
Green:

\$29.99 USD / Each

Qty:
[Add to Favorites](#)

 **StarTech.com 6in LP4 to 6 Pin PCI Express Video Card Power Cable Adapter Power**
Supplier: [Amazon Capital Services Inc](#)
Supplier Part #: B0007RXDDM
Available in: **1** Day(s)
Green:

\$0.50 USD *

[Add to Favorites](#)

1. Convert a standard LP4 power supply connector to a 6pin PCI Express video card power connector 2. For use with PCI Express video cards 3. Eliminates the need to purchase an expensive power supply with a 6 Pin power connector required by PCIe video cards 4. Guaranteed reliability with a lifetime warranty 5. LP4 to 6 Pin PCI Express Cable Molex to 6 Pin 6 Pin PCIe to 2x Molex Power Cable Molex to PCIe 6 Pin Molex to 6 Pin Adapter

SAP ARIBA VIRTUAL TOUR – SEARCH RESULTS NAVIGATION

The screenshot displays the SAP Ariba search results page for 'VIDEO CABLE'. The interface includes a top navigation bar with the SAP logo, a search bar containing 'VIDEO CABLE', and a shopping cart icon. Below the search bar, there are filters for 'Shop By Category' and 'All Categories'. The main content area shows 286 items found, sorted by Relevance. Three items are visible in the list:

- Item 1:** 6FT DVI-D DIGITAL VIDEO CABLE 24PIN MALE/MALE. Price: \$10.09 USD / Each. Supplier: MoreDirect Inc. Supplier Part #: C72705. Available in: 3 Day(s). Green: . Buttons: Add to Cart, Add to Favorites.
- Item 2:** Cable - Lenovo USB-C to VGA Adapter External video adapter. Price: \$29.99 USD / Each. Supplier: Ariba P2P Test Supplier. Supplier Part #: USBC-VCA. Available in: 0 Day(s). Green: . Buttons: Add to Cart, Add to Favorites.
- Item 3:** StarTech.com 6in LP4 to 6 Pin PCI Express Video Card Power Cable Adapter Power. Price: \$0.50 USD *. Supplier: Amazon Capital Services Inc. Supplier Part #: B0007RXDDM. Available in: 1 Day(s). Green: . Buttons: Buy from Supplier, Add to Favorites.

Navigation arrows on the right side of the page point to the 'Add to Cart' button for the first item, the 'Add to Cart' button for the second item, and the 'Buy from Supplier' button for the third item.

SAP ARIBA VIRTUAL TOUR – SEARCH RESULTS NAVIGATION

The screenshot displays the SAP Ariba search results page for the category "VIDEO CABLE". The interface includes a search bar at the top with the text "VIDEO CABLE" and a magnifying glass icon. To the right of the search bar is a shopping cart icon with a "2" badge, indicating two items in the cart. Below the search bar, the page shows "286 item(s) found" and a "Sort by: Relevance" dropdown. The results are listed in a table with columns for item selection, product details, price, and quantity. Three items are visible, each with a quantity input field and an "Add to Cart" button. Blue arrows point to the search bar, the shopping cart icon, and the quantity input fields for the first three items.

Search Results Summary:

Item Selection	Product Name	Supplier	Price	Quantity	Action
<input type="checkbox"/>	6FT DVI-D DIGITAL VIDEO CABLE 24PIN MALE/MALE	MoreDirect Inc	\$10.09 USD / Each	3	Add to Cart
<input type="checkbox"/>	Cable - Lenovo USB-C to VGA Adapter External video adapter	Ariba P2P Test Supplier	\$29.99 USD / Each	5	Add to Cart
<input type="checkbox"/>	StarTech.com 6in LP4 to 6 Pin PCI Express Video Card Power Cable Adapter Power	Amazon Capital Services Inc	\$0.50 USD *		Buy from Supplier

Filter By:

- Keyword: computers (188), audio (154), accessories (112), supplies (108), power (103)
- Category: Measuring and ... (11), Miscellaneous ... (1), Miscellaneous ... (1), Miscellaneous ... (2), Miscellaneous ... (1)
- Supplier: Amazon Capital ... (272), Ariba P2P Test ... (1), MoreDirect Inc (1), VWR International ... (12)
- Manufacturer: monoprice inc. (13), netgear inc (8), sony (9), startech.com (32), tripp lite (17)
- Price: \$0.01 - \$10.00 USD (66), \$10.00 - \$100.00 USD (125), \$100.00 - \$1,000.00 ... (84), \$1,000.00 - \$10,000 ... (11)

From: \$ 0.01 To: \$ 10000.0

COMMON ORDERING SCENARIO – 1-TYPICAL ORDER

The screenshot shows the SAP eProcurement interface. At the top, the SAP logo is on the left, and navigation icons (home, help, DR) are on the right. Below the logo is a 'Shop By Category' dropdown. The main search bar contains 'All Categories' and 'microbial kit', with a search icon to the right. A blue arrow points to the search bar. Below the search bar, the breadcrumb trail reads 'Catalog Home / Purchasing Organization : (no value) / "microbial kit"'. The search results show '176 item(s) found'. On the left, there are filter sections: 'Filter By' with a search box, 'Keyword' with checkboxes for 'scientific (107)', 'kits (64)', 'dna (50)', 'microbial (50)', and 'microbiologics (50)'; 'Category' with checkboxes for 'Compounds and ... (11)', 'Laboratory and ... (105)', 'Measuring and ... (44)', 'Miscellaneous ... (1)', and 'Water Filters (1)'; 'Supplier' with checkboxes for 'Fisher Scientific ... (5)', 'Life Technologies ... (6)', 'Qiagen Inc (8)', 'Sigma Aldrich Inc (10)', and 'VWR International ... (144)'; and 'Manufacturer' with checkboxes for 'biomérieux (21)', 'himedia (30)', 'microbiologics, inc. (52)', 'sigma-aldrich us (10)', and 'zymo research (10)'. At the bottom of the filters is a 'Price' section with checkboxes for '\$0.00 USD (6)', '\$0.01 - \$10.00 USD (144)', '\$10.00 - \$100.00 USD (4)', '\$100.00 - \$1,000.00 ... (13)', and '\$1,000.00 - \$10,000 ... (9)'. A 'From: \$ 0.00 To: \$ 10000.0' price range is also shown. The main product list contains four items, each with a checkbox, a product image, a title, supplier information, availability, and price. A blue arrow points to the 'Supplier' filter section. The items are: 1. DNeasy UltraClean 96 Microbial Kit (384) by Qiagen Inc, Supplier Part #: 10196-4, Available in: 0 Day(s), Green: [checkbox], Price: \$1,197.00 USD / Each. 2. DNeasy UltraClean Microbial Kit (250) by Qiagen Inc, Supplier Part #: 12224-250, Available in: 0 Day(s), Green: [checkbox], Price: \$722.00 USD / Each. 3. DNeasy UltraClean Microbial Kit (50) by Qiagen Inc, Supplier Part #: 12224-50, Available in: 0 Day(s), Green: [checkbox], Price: \$179.00 USD / Each. 4. DNeasy PowerLyzer Microbial Kit (50) by Qiagen Inc, Supplier Part #: 12255-50, Available in: 0 Day(s), Green: [checkbox], Price: \$179.00 USD / Each. Each item has a 'Qty: 1' input field, an 'Add to Cart' button, and an 'Add to Favorites' link.

COMMON ORDERING SCENARIO – 1-TYPICAL ORDER

SAP Home Help DR

Shop By Category ▾ All Categories ▾ microbial kit

Catalog Home / Purchasing Organization : (no value) / "microbial kit"

176 item(s) found View: Sort by: Relevance ▾

Filter By

Keyword

- scientific (107)
- kits (64)
- dna (50)
- microbial (50)
- microbiologics (50)

[See More](#)

Category

- Compounds and ... (11)
- Laboratory and ... (105)
- Measuring and ... (44)
- Miscellaneous ... (1)
- Water Filters (1)

[See More](#)

Supplier

- Fisher Scientific ... (5)
- Life Technologies ... (6)
- Qiagen Inc (8)
- Sigma Aldrich Inc (10)
- VWR International ... (144)

[See More](#)

Manufacturer

- biomérieux (21)
- himedia (30)
- microbiologics, inc. (52)
- sigma-aldrich us (10)
- zymo research (10)

[See More](#)

Price



- \$0.00 USD (6)
- \$0.01 - \$10.00 USD (144)
- \$10.00 - \$100.00 USD (4)
- \$100.00 - \$1,000.00 ... (13)
- \$1,000.00 - \$10,000 ... (9)

From: \$ To: \$

Viewing: 20 items ▾ ...

<input type="checkbox"/>		DNeasy UltraClean 96 Microbial Kit (384) Supplier: Qiagen Inc Supplier Part #: 10196-4 Available in: 0 Day(s) Green: <input type="checkbox"/>	\$1,197.00 USD / Each Qty: <input type="text" value="1"/> <input type="button" value="Add to Cart"/> Add to Favorites
<input type="checkbox"/>		DNeasy UltraClean Microbial Kit (250) Supplier: Qiagen Inc Supplier Part #: 12224-250 Available in: 0 Day(s) Green: <input type="checkbox"/>	\$722.00 USD / Each Qty: <input type="text" value="1"/> <input type="button" value="Add to Cart"/> Add to Favorites
<input type="checkbox"/>		DNeasy UltraClean Microbial Kit (50) Supplier: Qiagen Inc Supplier Part #: 12224-50 Available in: 0 Day(s) Green: <input type="checkbox"/>	\$179.00 USD / Each Qty: <input type="text" value="1"/> <input type="button" value="Add to Cart"/> Add to Favorites
<input type="checkbox"/>		DNeasy PowerLyzer Microbial Kit (50) Supplier: Qiagen Inc Supplier Part #: 12255-50 Available in: 0 Day(s) Green: <input type="checkbox"/>	\$179.00 USD / Each Qty: <input type="text" value="1"/> <input type="button" value="Add to Cart"/> Add to Favorites

COMMON ORDERING SCENARIO – 1-TYPICAL ORDER

Shop By Category  

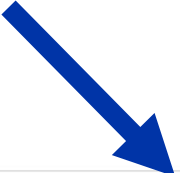
Shopping Cart SH1100 :

4 Items Total [Show Details](#)

<input type="checkbox"/>	No. ↑	Type	Description	Qty	Unit	Price	Amount
<input type="checkbox"/>	1		Mm/Hs_MAPK1 control siRNA (5 nmol)	<input type="text" value="1"/>	Each	\$210.00 USD	\$210.00 USD
<input type="checkbox"/>	2		MagAttract Suspension G (1.6 ml)	<input type="text" value="1"/>	Each	\$43.50 USD	\$43.50 USD
<input type="checkbox"/>	3		AllStars Negative Control siRNA (5 nmol)	<input type="text" value="1"/>	Each	\$210.00 USD	\$210.00 USD
<input type="checkbox"/>	4		QIAamp Viral RNA Mini Accessory Set	<input type="text" value="1"/>	Each	\$137.00 USD	\$137.00 USD

Cart Summary

Qiagen Inc (4)	\$600.50 USD
Subtotal (4 items)	\$600.50 USD



ARIBA ITEMS RETURN TO SRM SHOPPING CART

Create Shopping Cart

Order | Close | Save | Check | System Information | Create Memory Snapshot

Number 9100451860 Document Name DRBACK00 08/23/2021 09:49 Status In Process Created On 08/23/2021 09:49:28 Created By Donna Back

▼ General Data

Buy on Behalf of: Donna Back

Name of shopping cart:

Default Settings: [Set Values](#)

Approval Process: [Display / Edit Agents](#)

Budget: [Display](#)

Document Changes: [Display](#)

PO Type:

Period of Performance:

Approval Note

Note to Supplier

▼ Item Overview

Details | Add Item | Copy | Paste | Duplicate | Delete

Line Number	Item Type	Product ID	Description	Product Category	Product Category Description	Quantity	Unit	Net Price / Limit	Currency
1	Material		Mm/Hs_MAPK1_control siRNA (5 nmol)	41100000	Laboratory Equip	1	EA	210.00	USD
2	Material		MagAttract Suspension G (1.6 ml)	41100000	Laboratory Equip	1	EA	43.50	USD
3	Material		AllStars Negative Control siRNA (5 nmol)	41100000	Laboratory Equip	1	EA	210.00	USD
4	Material		QIAamp Viral RNA Mini Accessory Set	41100000	Laboratory Equip	1	EA	137.00	USD

HEADER NOTES (OPTIONAL)

Shopping Cart

Create Shopping Cart

[Order](#) | [Close](#) [Save](#) [Check](#) [System Information](#) [Create Memory Snapshot](#)

Number 9100451860 Document Name DRBACK00 08/23/2021 09:49 Status In Process Created On 08/23/2021 09:49:28 Created By Donna Back

General Data

Buy on Behalf of: Donna Back
Name of shopping cart:
Default Settings: [Set Values](#)
Approval Process: [Display / Edit Agents](#)
Budget: [Display](#)
Document Changes: [Display](#)
PO Type:
Period of Performance:

Approval Note

Items are for the Smith Lab

Note to Supplier

Laboratory is locked at times throughout the workday.
Notify at 859-257-8475 if needed.

Item Overview

[Details](#) [Add Item](#) [Copy](#) [Paste](#) [Duplicate](#) [Delete](#)

Line Number	Item Type	Product ID	Description	Product Category	Product Category Description	Quantity	Unit	Net Price / Limit	Currency
1	Material		Mm/Hs_MAPK1 control siRNA (5 nmol)	41100000	Laboratory Equip	1	EA	210.00	USD
2	Material		MagAttract Suspension G (1.6 ml)	41100000	Laboratory Equip	1	EA	43.50	USD
3	Material		AllStars Negative Control siRNA (5 nmol)	41100000	Laboratory Equip	1	EA	210.00	USD
4	Material		QIAamp Viral RNA Mini Accessory Set	41100000	Laboratory Equip	1	EA	137.00	USD

DETAILS SECTION

Shopping Cart

Create Shopping Cart

[Order](#) | [Close](#) [Save](#) [Check](#) [System Information](#) [Create Memory Snapshot](#)

Number 9100451860 Document Name DRBACK00 08/23/2021 09:49 Status In Process Created On 08/23/2021 09:49:28 Created By Donna Back

General Data

Buy on Behalf of: Donna Back

Name of shopping cart:

Default Settings: [Set Values](#)

Approval Process: [Display / Edit Agents](#)

Budget: [Display](#)

Document Changes: [Display](#)

PO Type:

Period of Performance:

Approval Note

Items are for the Smith Lab

Note to Supplier

Laboratory is locked at times throughout the workday.
Notify at 859-257-8475 if needed.

Item Overview

[Details](#) | [Add Item](#) | [Copy](#) | [Paste](#) | [Duplicate](#) | [Delete](#)

Line Number	Item Type	Product ID	Description	Product Category	Product Category Description	Quantity	Unit	Net Price / Limit	Currency
1	Material		Mm/Hs_MAPK1 control siRNA (5 nmol)	41100000	Laboratory Equip	1	EA	210.00	USD
2	Material		MagAttract Suspension G (1.6 ml)	41100000	Laboratory Equip	1	EA	43.50	USD
3	Material		AllStars Negative Control siRNA (5 nmol)	41100000	Laboratory Equip	1	EA	210.00	USD
4	Material		QIAamp Viral RNA Mini Accessory Set	41100000	Laboratory Equip	1	EA	137.00	USD

DETAILS SECTION

▼ Item Overview

Details Add Item Copy Paste Duplicate Delete

Line Number	Item Type	Product ID	Description	Product Category	Product Category Description	Quantity	Unit	Net Price / Limit	Currency	Delivery Date	Notes
1	Material		Mm/Hs_MAPK1 control siRNA (5 nmol)	41100000	Laboratory Equip	1	EA	210.00	USD	08/18/2021	1
2	Material		MagAttract Suspension G (1.6 ml)	41100000	Laboratory Equip	1	EA	43.50	USD	08/18/2021	1
3	Material		AllStars Negative Control siRNA (5 nmol)	41100000	Laboratory Equip	1	EA	210.00	USD	08/18/2021	1
4	Material		QIAamp Viral RNA Mini Accessory Set	41100000	Laboratory Equip	1	EA	137.00	USD	08/18/2021	1
	Undefined Item Type			99999999	ENTER PRODUCT CATEGO	1.000		0.00	USD	08/23/2021	0
	Undefined Item Type			99999999	ENTER PRODUCT CATEGO	1.000		0.00	USD	08/23/2021	0
	Undefined Item Type			99999999	ENTER PRODUCT CATEGO	1.000		0.00	USD	08/23/2021	0
	Undefined Item Type			99999999	ENTER PRODUCT CATEGO	1.000		0.00	USD	08/23/2021	0
	Undefined Item Type			99999999	ENTER PRODUCT CATEGO	1.000		0.00	USD	08/23/2021	0
	Undefined Item Type			99999999	ENTER PRODUCT CATEGO	1.000		0.00	USD	08/23/2021	0

Details for item 1 Mm/Hs_MAPK1 control siRNA (5 nmol)

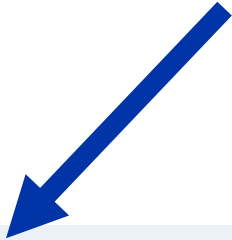
Item Data Account Assignment Notes and Attachments Delivery Address/Performance Location Sources of Supply / Service Agents Approval Process Overview

You can see who bears the costs and, if necessary, you can distribute the cost to several cost centres

Cost Distribution Percentage Details Add Line Copy Paste Duplicate Delete Split Distribution Change All Items

Number	Accounting Line Number	Percentage	Account Assignment Category	Assign Number	Account Assignment Description	Assignment Number	General Ledger Account	General L
0001		100.00	WBS element	3048115048			540311	Chemicals

LINE-ITEM GL ACCOUNT UPDATES



Details for item 2 MagAttract Suspension G (1.6 ml)

Item Data

Account Assignment

Notes and Attachments

Delivery Address/Performance Location

Sources of Supply / Service Agents

Approval Process Overview

You can see who bears the costs and, if necessary, you can distribute the cost to several cost centres

Cost Distribution [Details](#) [Add Line](#) [Copy](#) [Paste](#) [Duplicate](#) [Delete](#) [Split Distribution](#) [Change All Items](#)

Number	Accounting Line Number	Percentage	Account Assignment Category	Assign Number	Account Assignment Description	Assignment Number	General Ledger Account	General Ledger Description
0001		100.00	WBS element	3048115048	FELLOWSHIP FOR MEHRANA M ...		540311	Chemicals&Lab Supply

LINE-ITEM NOTES AND FILE ATTACHMENTS (OPTIONAL)

Details for item 4 QIAamp Viral RNA Mini Accessory Set

Item Data | Account Assignment | **Notes and Attachments** | Delivery Address/Performance Location | Sources of Supply / Service Agents | Approval Process Overview

▼ Notes

Clear

Category	Description
Delivery text	-Empty-
Item Text	QIAamp Viral RNA Mini Accessory Set
Internal Note	-Empty-
Supplier text	-Empty-

▼ Attachments

Add Attachment | Edit Description | Versioning | Delete | Create Profile

Category	Description	File Name	Version	Processor	Visible Internally
The table does not contain any data					

Add Delivery text

Delivery text: Deliver between the hours of 7am and 3pm, Monday- Friday only. Call ahead at 257-2345 to confirm someone will be in the lab.

OK Cancel

FINISH AND ORDER

Create Shopping Cart

[Order](#) | [Close](#) [Save](#) [Check](#) [System Information](#) [Create Memory Snapshot](#)

Number: 9100451812 Document Name: DRBACK00 08/18/2021 06:46 Status: In Process Created On: 08/18/2021 06:46:24 Created By: Donna Back

▼ General Data

Buy on Behalf of: Donna Back

Name of shopping cart:

Default Settings: [Set Values](#)

Approval Process: [Display / Edit Agents](#)

Budget: [Display](#)

Document Changes: [Display](#)

PO Type:

Period of Performance:

Approval Note

Items are for the Smith Lab

Note to Supplier

Laboratory is locked at times throughout the workday. Notify at 859-257-8475 if needed.

▼ Item Overview

[Details](#) [Add Item](#) [Copy](#) [Paste](#) [Duplicate](#) [Delete](#)

Line Number	Item Type	Product ID	Description	Product Category	Product Category Description	Quantity	Unit	Net Price / Limit
1	Material		Mm/Hs_MAPK1 control siRNA (5 nmol)	41100000	Laboratory Equip	1	EA	210.00 L
2	Material		MagAttract Suspension G (1.6 ml)	41100000	Laboratory Equip	1	EA	43.50 L
3	Material		AllStars Negative Control siRNA (5 nmol)	41100000	Laboratory Equip	1	EA	210.00 L

SHOPPING CARTS SHOW IN DASHBOARD

Display document:

[Edit](#) | [Close](#) | [Show my Tasks](#) | [Refresh](#) | [Copy](#) | [System Information](#) | [Create Memory Snapshot](#)

Shopping cart "DRBACK00 08/18/2021 06:46" with number 9100451812 ordered successfully

Number 9100451812 **Document Name** DRBACK00 08/18/2021 06:46 **Status** Awaiting Approval **Created On** 08/18/2021 06:46:24 **Created By** Donna Back

General Data

Buy on Behalf of: Donna Back

Name of shopping cart:

Approval Process: [Display / Edit Agents](#)

Budget: [Display](#)

Document Changes: [Display](#)

PO Type:

Period of Performance:

Approval Note

Items are for the Smith Lab
(DRBACK00 08/18/2021 07:01:12 EST)

Note to Supplier

Laboratory is locked at times throughout the workday. Notify at 859-257-8475 if needed.

SHOPPING CARTS SHOW IN DASHBOARD

The dashboard interface includes a top navigation bar with tabs: Launch Pad, Employee Self Service, Enterprise Services, my UK, **Shopper**, Confirmations, Purchasing Admin, SRM System Admin, and Strategic Procurement. The 'Shopper' tab is active and highlighted with a blue arrow.

The left sidebar contains a 'Detailed Navigation' menu with the following items:

- Inbox
- Shopping Cart** (highlighted with a blue arrow)
- Settings
- Display Purchase Order

Below the navigation is a 'Services' section with links for 'Advanced Search' and 'Create Documents', including a sub-link for 'Shopping Cart'. At the bottom of the sidebar is a 'Related Links' section with links for 'Shopping Cart Report', 'Business Analysis Report', and 'Shopping Cart Approval Report'.

The main content area shows 'Active Queries' with counts for Shopping Carts (All: 8, Saved: 0, Awaiting Approval: 0, Team Carts: 0), Purchase Orders (All: 0, Saved: 0, Awaiting Approval: 0, Rejected: 0, Ordered: 0, Confirmations pending: 0), and Confirmations (All: 0, Saved: 0, Awaiting Approval: 0, Approved: 0, Rejected: 0, Deleted: 0, Confirmations for Team Carts: 0).

The 'Shopping Carts - All' section includes a 'Show Quick Criteria Maintenance' button and a table of shopping carts. The table is highlighted with a blue border and contains the following data:

View:	[Standard View]	Create Shopping Cart	Copy	Display	Edit	Delete	Order	Create Confirmation	Print Preview	Refresh	Show Error	Export	
Shopping Cart Number	Shopping Cart Name	Item Number	Item Name	Status	Created On	Quantity	Unit	Net Value	Currency	Total			
9100451860	DRBACK00 08/23/2021 09:49	1	Mm/Hs_MAPK1 control siRNA (5 nmol)	Approved	08/23/2021 09:55:08	1	EA	210.00	USD				
9100451860	DRBACK00 08/23/2021 09:49	2	MagAttract Suspension G (1.6 ml)	Approved	08/23/2021 09:55:09	1	EA	43.50	USD				
9100451860	DRBACK00 08/23/2021 09:49	3	AllStars Negative Control siRNA (5 nmol)	Approved	08/23/2021 09:55:09	1	EA	210.00	USD				
9100451860	DRBACK00 08/23/2021 09:49	4	QIAamp Viral RNA Mini Accessory Set	Approved	08/23/2021 09:55:09	1	EA	137.00	USD				
9100451812	DRBACK00 08/18/2021 06:46	1	Mm/Hs_MAPK1 control siRNA (5 nmol)	Approved	08/18/2021 06:54:33	1	EA	210.00	USD				
9100451812	DRBACK00 08/18/2021 06:46	2	MagAttract Suspension G (1.6 ml)	Approved	08/18/2021 06:54:34	1	EA	43.50	USD				
9100451812	DRBACK00 08/18/2021 06:46	3	AllStars Negative Control siRNA (5 nmol)	Approved	08/18/2021 06:54:34	1	EA	210.00	USD				
9100451812	DRBACK00 08/18/2021 06:46	4	QIAamp Viral RNA Mini Accessory Set	Approved	08/18/2021 06:54:34	1	EA	137.00	USD				



ADDITIONAL INFORMATION AND TIPS

- Accept the SAP Ariba click-through agreement on your first visit
- Accept any click-through supplier agreements when navigating from the Ariba Network onto specific Level 1 punch-out catalogs.
- Google Chrome and Firefox are recommended browsers for SRM Shopper/ SAP Ariba network as well as all myUK applications.
- Be sure to allow pop-up windows on your browser



SPECIAL NOTES ON E-CATALOG ORDER SHOPPING CARTS

- Special features are added to SRM for punch-out catalog orders:
- Orders totaling \$5000 or less from e-catalog suppliers do not require approval. SRM automatically transmits order once a cart is ordered.
- Goods Confirmations are required for all e-catalog orders except office supplies purchases.
- Email notifications are provided to Shopper as orders are placed with suppliers as well as notifications when an invoice is received and posted.



RESOURCES

- Help guide and quick reference guides are maintained on the Purchasing website
- Communications to be provided via website and listserv as additional suppliers are added, etc.
- Retake Shopper training, if desired, any time through myUK Learning as refresher; Training Request Plan is not required to retake a course



RESOURCES

- Use SRMHelp@uky.edu for technical assistance with any SRM Shopping Cart or Ariba Network need or inquiry
 - Include message or screenshot
 - Put SRM Shopping Cart on SAVED status if possible and provide cart number
- Shoppers can also email for information to subscribe to the Purchasing listserv

Completion of SRM Shoppers Introduction

This completes module SRM_SHO_305 SRM E-Catalog Shopping course. After completing the Check for Understanding, you will have completed both courses required to qualify for the SRM Shopper role and tab in myUK.

Remember, both modules must be completed and passed in succession to receive the SRM Shopper role:

SRM_SHO_305 SRM E-Catalog Shopping and
SRM_SHO_306 Free Text Shopping Carts



Printing Course Manual (Optional)

If desired, a printable (Adobe PDF) version of this course manual is available for your convenience.

To access and print the manual:

1. Click on the printer (the manual will open in a separate browser window)
2. Print the course manual
3. Close the separate browser window
4. Return to this course window
5. Click on the Next button below



To proceed without printing, click on the Next button below.



Check for Understanding

In order to receive full credit for this SRM Shoppers course, you must now successfully complete the Check for Understanding – a quiz covering the main concepts presented in this course.





CONGRATULATIONS!

YOU HAVE COMPLETED THE COURSE,
SRM_SHO_305 E-CATALOG SHOPPING

PLEASE CLOSE THIS BROWSER WINDOW TO RECEIVE CREDIT.

