



State Aid to Local Law Enforcement Program  
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## **State Aid to Local Law Enforcement (SALLE) Committee Meeting Minutes**

**November 10th, 2020**

A SALLE Committee meeting was held Tuesday, November 10, 2020, 12:30 p.m. As current restrictions on gatherings of people exist due to COVID-19, this meeting was held via WebEx.

Chairman Jeffrey Horvath called the meeting to order at 12:33 p.m. and conducted the proceedings, including a roll call of committee members and attendees.

### **Committee Attendees:**

Jeffrey Horvath, Chairman – Delaware Police Chiefs’ Council  
Randall Hughes – Georgetown PD, Chairman of Sussex County Police Chiefs’ Association  
Sean Moriarty, Proxy - Delaware State Police  
Charles Emory, Proxy - Wilmington Department of Police  
Patricia Davies, Proxy - New Castle County Police Department  
Kenneth Brown – Milford PD, Chairman of Kent County Police Chiefs  
Robert Irwin – Public Member  
Lew Killmer – Public Member

### **Other Attendees:**

Christopher Klein – DSHS, Deputy Principal Assistant  
Lacey Hutchison – DSHS, Grant Coordinator  
Taylor Nuneviller – DSHS, Management Analyst I  
Darin Cathell- Bethany Beach PD  
Christopher Workman- Cheswold PD  
Carl Hutson- Clayton PD  
Nick Disciullo- Dagsboro PD  
Bruce Von Goerres- Ellendale PD  
Laura Giles- Elsmere PD  
Levi Brown- Felton PD  
John Devlin- Fenwick Island PD  
Randall Hughes- Georgetown PD  
Brent Raughley- Greenwood PD  
Adam Gillespie- Harrington PD  
Adam Hitchens- Laurel PD  
Robert Kracyla- Middletown PD  
Kenneth Brown- Milford PD  
Brian Calloway- Millsboro PD

Patricia Davies - New Castle County Div. of Police  
Warner Marks- Newport PD  
Kenneth Brown- Ocean View PD  
William Sullivan- Rehoboth Beach PD  
Marshall Craft- Seaford PD  
Scott Collins- Selbyville PD  
Torrie James- Smyrna PD  
James Lovins- South Bethany PD  
Charles Emory- Wilmington PD

## **I. Approval of August 11, 2020 Meeting Minutes**

A motion was made by Chief Hughes and seconded by Mr. Killmer that the minutes be approved as revised correcting the spelling of Lew Killmer's name. Hearing no discussion, the minutes were unanimously approved by the Committee members.

## **II. Consideration of FY21 SALLE Applications**

### **1. S-02-21 - Middletown PD - \$9,886.74**

Middletown Police Department would like to use \$9,886.74 in SALLE funds for the following purchases: \$2,145.00 for drone equipment designed to improve or strengthen law enforcement and reduce crime. \$3,295.00 cost for upgrade of weapons - three Smith and Wesson M&P 15 sport rifles with M&P9 Magazine night sights. Also \$4,446.74 for Overtime for proactive investigations including drug investigations, property crimes, search warrants, special investigations, programs and surveillance operations. Using \$54.82 an hour as a base rate they would have approximately 81 hours for the stated operations.

### **2. S-03-21 - Cheswold PD - \$3,724.92**

Purchase of online training for all departmental officers for a period of one year. Cost is for departmental officers to access to over 400 courses and 1,100 videos that can be delivered as in-service, field or self-paced online training. During these times it is hard for officers to get quality in-person training which is necessary for their continued education and advanced knowledge. This system will allow officers to complete training on or off duty, in the car, in the patrol room or anywhere they wish with the phone app. The cost is \$1,092.00. This request in accordance with Chapter IV, Section 1j, Technology, online software that allows for officers to complete up-to-date online training.

The remainder of \$2,632.92 will be used for overtime at a rate of \$65.00 per hour flat rate. This is approximately 41 hours of overtime. This request in accordance with Chapter IV, Section 1e, Overtime pay, to include other employee costs to conduct special investigations and programs.

3. S-04-21 - South Bethany PD - \$4,087.37

South Bethany is requesting funds for a onetime up-fit for new police vehicle. nFORCE Exterior Full Size Lightbar, nFORCE Interior LED Lightbar, 2020+ Ford Police Interceptor Utility Full Depth Console Kit with Side Mount, Armrest and Cup Holder, Console Filler Plate, Motorola 02 Faceplate, SoundOff nERGY 400 Series control head with knobs, Cigarette Knockout Filler Panel, Accessory Holder, Cigarette Lighter Adapter Kit.

4. S-05-21 - Milford PD - \$9,343.04

Milford is requesting \$9,343.04 Patrol Overtime. They have seen an increase in drug activity in our area. In order to get a handle on this problem, it is important to work more undercover operations in known open- air drug marketing areas. Undercover operations in such neighborhoods has been a proven deterrent in dealing with this problem. Also, the best way to reduce violent crimes is to have more officers patrolling the streets. Using these funds for Patrol Overtime, will immensely aid us with these investigations and enhance undercover capabilities in targeted areas of the City where violent crime and/or drug related crimes are prevalent. Ch. IV, 1.e.

5. S-06-21 - Dagsboro PD - \$3,543.68

Currently our agency has Verizon Wireless mifi/hotspot wireless internet cards in each patrol vehicle. During this past year the quality of our wireless capabilities has dropped significantly. Wireless connection stability drops in numerous areas in and around town. These issues negatively impacts our quality of work and work performance when responding to complaints and accessing state networks. Cradle point technology upgrades, that other agencies are already using, will allow us to maintain productivity, strengthen law enforcement communication and improve Officer safety by keeping us connected to necessary systems.

6. S-07-21 - Bethany Beach PD - \$4,812.30

Bethany Beach Police Department will use the funds for a one-time vehicle enhancement for a new 2020 Tahoe.

7. S-08-21 - Laurel PD - \$6,443.37

The Laurel Police Department requests to use grant funds to purchase a Coban Focus H1 in -car camera system for a patrol vehicle that is not currently equipped with one. The camera system will be used to capture criminal/traffic violations that occur in the officer's presence. The videos provided by the system will be used in court proceedings as evidence to prosecute cases. The remaining balance of the camera will be paid with town funds. This request qualifies under Chapter.IV,1.j.

8. S-11-21 - Ellendale PD - \$3,181.23

The Ellendale Police Department is requesting \$3,181.23. \$2,000.00 will be used to Attend the 2021 IACP Training Conference. (Advanced Training, Ch. IV, 1.b.) \$581.23 will be used to fund additional Proactive Drug Enforcement Patrols in an effort to be proactive and reduce crime in the town limits of Ellendale. (Overtime, Ch. IV, 1.e.) \$600.00 will be used to upgrade an older in car Pocket Jet 3 mobile printer to a new Pocket Jet PJ 762 mobile printer to operate with the new Windows 10 operating system. This would fall under Technology upgrades. (Technology, Ch. IV, 1.j.)

9. S-12-21 - Ocean View PD - \$4,993.53

Funds from this grant will be used to purchase one Motorola APX6500 Mobile Radio and four Philips HeartStart AED Batteries.

10. S-14-21 - Elsmere PD - \$4,993.53

Overtime, Ch. IV, 1.e. - The money will be used to conduct special investigations as well as for additional coverage for town events (Holiday Parade, Fall Festival, Town Clean-Up, etc...). Officers will be compensated with a flat rate of \$65.00 per hour. This will average approximately 77 hours of additional coverage.

11. S-15-21 - Seaford PD - \$7,711.97

- 1.) BVP Match Funds for purchase of expired vests. (1.a.)
- 2.) Magloclen yearly dues to continue to keep abreast of current criminal trends and informational articles for officer safety. (1.f.)
- 3.) Purchase of HP printer for our Criminal Investigations Division to replace an aging, malfunctioning printer. (1.j.)
- 4.) Public Protection (1.a.) Purchase of desk scanners for the Criminal Investigations Division to aid in the efficient production of paperwork to make cases.
- 5.) Laptop brackets for in-car computers to keep them stable and functioning. (1.i.)
- 6.) Training to be later identified. (1.b.)

12. S-16-21 - Dover PD - \$19,310.70

Like other law enforcement agencies, Dover struggles to maintain the safety for the citizens in communities since the threat from criminal activities is not diminishing. Funding is not always available from local sources to keep up with all the enforcement measures needed, so they are always grateful for the funds from this grant since they contribute to promoting safety within our community and providing additional measures for the safety of officers.

Radios (Public Protection, Ch. IV, 1.a.) \$19,310.70 -- Funds will be used for the purchase of five new radios and accessories needed for the five additional officer position recently funded/awarded the new Community Oriented Policing Services (COPS) Grant Award from the USDOJ. Funding for the radios, other duty equipment and uniforms was requested in the local budget cycle last year in preparation for receiving the COPS grant, however the funding was not approved, so there are no local funds budgeted for this purchase.

13. S-17-21 - New Castle City PD - \$6,080.91

The New Castle City Police Department is requesting to use the allocated funds for overtime at a rate of \$65.00 per hour. The overtime will be deployed using two different methods. The first would be to supplement patrol during high peak hours. The second form is a two-person bike patrol.

14. S-18-21 - Millsboro PD - \$5,718.45

1.) The benefit of the department receiving a Brother Pocket Jet 7 printer, will allow Officers to ensure they can effectively and safely issue traffic summonses, and investigate traffic crashes.

2.) The benefit of the department receiving a Dell lap top computer, will allow officers to effectively conduct criminal and traffic investigations. Additionally, this computer will be utilized to conduct both CJIS and DELJIS inquiries for the purpose of receiving offender criminal histories, ensuring officer safety.

3.) The benefits of these additional drug enforcement patrols would be to hopefully reduce drug activity within the limits of Millsboro, through enhanced police presence.

15. S-19-21 - Rehoboth Beach PD - \$6,080.91

Purchase 1 bullet proof vest for Police Officer protection. A running list is kept as to when each Police Officer's vests expire, and they need to upgrade to a new vest. - Ch. IV, 1.c

Provide advanced training for Police Officers - detail on training will be disclosed at a later date - for full time officers - Ch. IV, 1.b

Overtime for special investigations and programs - Ch. IV. 1.e.

16. S-20-21 - Clayton PD - \$4,631.07

The Town of Clayton Police Department continues to make strides in providing advanced training in the most current and up-to-date practices in Law Enforcement. Attendance at the training conference covers many topics and areas important to the function of small police agencies. Because of current budgetary restraints we are requesting to utilize funds to cover the cost of travel, housing, and registration to the annual IACP Training conference for three staff officers, in accordance with the State of Delaware Travel Policy as per Chapter IV, Section 1(b) and SALLE Policy Chapter 5 Section 6(b).

17. S-21-21 - Smyrna PD - \$7,168.29

Smyrna Police Department is requesting to use these SALLE funds to cover registration fees and travel expenses for 5 officers to attend the 2021 International Association of Chiefs of Police (IACP) Conference. Travel expenses would include per diem, hotel, and flights. The IACP Conference provides leaders with new strategies, techniques, and resources they need to successfully navigate the evolving police environment. This training would qualify under Chapter IV, Section 1.b. of the Salle Guidelines which states that the funds may be used for “the advanced training of law enforcement officers and special law enforcement units”. The 2021 conference is set for September 11-14 in New Orleans, Louisiana.

18. S-22-21 - Georgetown PD - \$6,805.83

The Georgetown Police Department is requesting to use funds to purchase upgraded technology for a keyless access system for the police department's building. Keyless entry is software based and therefore falls under an allowable expense under Chapter IV, Section 1j. Technology. A review of the section - What may SALLE funds NOT be used for, section 8. Building maintenance, repair and capital improvements to police facilities, including furniture (excepting improvements directly related to enhancing officer safety, prisoner safety and evidence integrity), permits this expenditure since the upgrade to security of the building directly impacts officer safety by preventing unauthorized access or egress, and evidence integrity as one of the doors to be upgraded controls access to the evidence processing room requiring restricted access. The total project is quoted at \$11,365.00. Georgetown Police Department would like to apply our entire SALLE FY21 allotment of \$6,805.83, to this project. The balance of \$4,559.17 would be addressed by a portion of EIDE funds, if approved, and the remaining balance would be Georgetown Police Department's responsibility.

19. S-24-21 - Milton PD - \$3,906.15

The Milton Police Dept. respectfully requests funding for one-time vehicle enhancements for a new Police Chevrolet Tahoe.

20. S-25-21 - Dewey Beach PD - \$4,268.60

Dewey Beach PD requests approval to use funds for (1) light bar, (1) front LED strobe grill lights and (1) rear prisoner seat with partition. The equipment will be used for a One-time vehicle enhancement in accordance with Chapter IV Section I of the State Aid to Law Enforcement Manual.

21. S-26-21 - Selbyville PD - \$4,268.60

The Department wishes to use the grant funding to purchase one Dell Desktop to be used with our Inventory and Video Evidence System, and one Epson Projector for use in Community Presentations as allowed under Chapter IV. 1. J.

The remaining funds will be used to purchase 5 Aimpoint PRO Rifle Optic to upgrade sights on Dept issued patrol rifles, as allowed under Chapter IV. 1. K.

22. S-27-21 - Fenwick Island PD - \$3,800.28

Goal one: To upgrade security within police vehicles add partition and cargo barrier to 2020 Dodge Durango (cost 1,127.200) Add Cargo barriers to 2015 and 2016 Patrol vehicles (cost) 798.40.

Goal two: upgrade portable batteries by adding 10 new batteries to replace older batteries not holding proper charge (cost) 1,065.80).

Goal three: To purchase 7 face shields for Ballistic helmets for use in tactical situations and for possible civil unrest (cost 1043.00) 7 pepper spray canisters for use in crowd control for potential civil unrest.

A motion was made by Chief Hughes and seconded by Chief Brown that SALLE applications 1-22 be approved as submitted. Hearing no further discussion, the application was unanimously approved by the Committee members

Mr. Killmer abstained vote from Bethany Beach application as there was a conflict of interest.

Chief Hughes abstained vote from Georgetown application as there was a conflict of interest.

### **III. Consideration of FY21 Emergency Illegal Drug Enforcement (EIDE) Applications**

1. D-01-21 - Cheswold PD - \$3,374.40

Cheswold PD requests the total funds be placed into Overtime to conduct drug investigations, special community drug programs, drug interdiction patrols and any other extra duty related to drug enforcement. This Overtime is based on a flat \$65.00 per hour rate. Total is \$3,374.40 (approx. 52 hrs. at \$65.00 per hour)

2. D-02-21 - New Castle County Div. of Police - \$38,848.79

The Division of Police seeks \$28,848.79 of this allocation to be used for overtime. They will utilize this funding to address crime and remove illegal drugs from the streets during these overtime assignments and special operations (Chapter IV, 4.: Overtime pay) in identified high crime areas. The Drug Control Unit (DCS) will conduct surveillance, investigations and special operations by addressing the sale of illegal drugs, the production of illegal drugs, and the sale of prescription medication. In 2019, this Division conducted 1,603 drug investigations, and confiscated 62,904 grams of various drugs, i.e. heroin, cocaine/crack, marijuana, methamphetamine and prescription drugs.

The Division continues to fight against heroin and other illegal drugs. They will utilize \$10,000 of our allocation as crime reduction funds (Chapter IV 9.: Informant and drug buy money,) that will be used specially by the Drug Control Squad. In 2019, this Drug Squad confiscated 1,552.97 grams of heroin, 13,264 grams marijuana, 5,541.4 grams of cocaine, 3,013 grams of methamphetamine, and 3,018 doses of prescription pills. Furthermore, they have seized 33 firearms, \$115,123 U.S.C and 20 vehicles. The DCS confiscated 43% of the total amount of drugs collected by this department.

During investigations, there is an undeniable nexus between illegal drugs and violent crime. Heroin, in particular, has shown to be a root cause for many property related as well as violent crimes. They have also found the illegal drug activity continues to be a top concern as indicated by our web-based Citizen Survey. In order to address these concerns, the goals are to continue to improve the safety and quality of life for citizens by enabling investigators to have increased ability to locate and apprehend those engaged in illegal drug activities within New Castle County.



3. D-03-21 - Middletown PD - \$6,556.80

Middletown Police Department would like to use \$6,556.80 in EIDE funds for the following purchases:

3,280.00 in overtime. They would use these funds for drug operations that would include: crimes of violence, drug sales, possession, trafficking, surveillance, search warrants, property crimes and other qualify of life complaints. Using \$54.82 an average hour as a base rate they would have approximately 60 hours for the stated operations. \$3,276.80 for drone equipment designed to improve or strengthen law enforcement to be a tool used to help reduce drug crime.

4. D-04-21 - South Bethany PD - \$3,561.59

South Bethany is requesting drug enforcement overtime at \$39.14 per hour x 91 hours = \$3,561.74 (the additional \$0.15 will come from our general overtime fund)

5. D-05-21 - Millsboro PD - \$4,404.00

Like most towns within the State of Delaware, the Town of Millsboro has experienced an increase in drug related incidents. Often staffing limitations do not allow Millsboro Officer to focus on these drug related problems.

The approach of the department to focus on drug related incidents would be to scheduled Millsboro Officers to work four-hour overtime shifts to enforce drug related activity. Enforcement methods may be Officers riding in patrol vehicle conducting traffic interdiction stops focusing on individuals who may be transporting or deal drugs. Furthermore, these patrols would include bicycle patrols, and foot patrols in areas which are known for higher drug activity.

The benefits of these additional drug enforcement patrols would be to hopefully reduce drug activity within the limits of Millsboro, through enhanced police presence.

6. D-06-21 - Milford PD - \$6,276.00

Milford is requesting \$6,276.00 Patrol Overtime. They have seen an increase in drug activity in our area. In order to get a handle on this problem, it is important to work more undercover operations in known open- air drug marketing areas. Undercover operations in such neighborhoods has been a proven deterrent in dealing with this problem. Also, the best way to reduce violent crimes is to have more officers patrolling the streets. Using these funds for Patrol Overtime, will immensely aid us with these investigations and enhance undercover capabilities in targeted areas of the city where violent crime and/or drug related crimes are prevalent. Ch. IV, 1.f.

7. D-07-21 - Dagsboro PD - \$3,280.79

Overtime funds will be used to increase proactive patrols and to assist other agencies utilizing vehicles, foot patrols and surveillance in drug/high crime areas and cases. This includes property checks, traffic stops, pedestrian stops, and any arrests related to drugs.

8. D-08-21 - Laurel PD - \$4,778.39

The Laurel Police Department requests \$2,278.39 to be used for directed patrols and drug investigations that focus on Title 16 crimes within the town limits of Laurel. These extra patrols/investigations will focus on areas of town that have an 'open air' drug market. The Laurel Police Department also requests \$2,500 to be used for buy/informant money.

9. D-09-21 - Ellendale PD - \$3,093.60

\$3,093.60 will be used to fund Proactive Drug Enforcement Patrols to make drug arrests in the town of Ellendale in an effort to reduce Violent crime. (This would fall under Overtime, Ch. IV, 1.f., of the Emergency Illegal Drug Enforcement Guidelines. On August 27, 2020, there was a Homicide in the town limits of Ellendale at a residence where Drug Activity and other Criminal Activity was taking place.

10. D-10-21 - Ocean View PD - \$4,029.59

Funds from this grant will be used for buy and informant funds needed to support on-going investigations involving the sale of illegal narcotics. Funds will also be utilized for overtime for drug investigations and patrols to curtail drug activity.

11. D-11-21 - Bethany Beach PD - \$3,936.00

The Bethany Beach Police Department respectfully requests EIDE funding to aid in the purchase of 4 new laptop computers. These computers will be linked to our current surveillance system that monitors problem areas in downtown Bethany Beach with suspected illegal drug activity. Officers will be able to view live and previously recorded footage of 32 surveillance cameras. Additionally, the computers will have software for aiding in law enforcement operations.

12. D-12-21 - Elsmere PD - \$4,029.59

Overtime, Ch. IV, 1.f. - This funding will be used to conduct drug investigations and extra patrols in high drug areas within the Town of Elsmere and our surroundings areas. Officers will receive a flat of \$65.00 an hour. This will result in approximately 62 hours of additional coverage.

13. D-14-21 - Clayton PD - \$3,842.40

The Clayton Police Department proposes to utilize the funds provided in this grant to provide 77 hours of overtime for drug investigations and for anti-drug high visibility enforcement patrols. Usage of these funds for this purpose is permitted under Chapter IV paragraph 1 subparagraph f of the EIDE manual.

14. D-15-21 - Seaford PD - \$5,433.60

The Seaford Police Department intends to use EIDE funds for:

- 1.) Buy Funds (1.g.) Buy money to purchase illicit drugs and pay informants for information.
- 2.) Professional Services (1.d.) for random drug testing of police officers for drug use.
- 3.) Overtime (1.f.) Overtime monies for undercover operations related to illicit drug trafficking.
- 4.) Purchase of equipment (1.a.) 4 flashlights for safety of new officers.

15. D-16-21 - Greenwood PD - \$3,280.79

The funds requested will be used for Narcotics Overtime, to ensure the safety and welfare of our citizens. The funds will also be used for random drug testing for officers.

16. D-17-21 - Dover PD - \$11,424.00

Like other law enforcement agencies, Dover struggles to maintain the safety for the citizens in our communities since the threat from criminal activities is not diminishing. Funding is not always available from local sources to keep up with all the enforcement measures needed, so they are always grateful for the funds from this grant since they contribute to promoting safety within our community and providing additional measures for the safety of officers.

Overtime (Overtime, Ch. IV, 1.f.) - \$9,000.00. These funds will help the Drugs, Vice and Organized Crime (DVOC) and Street Crimes units perform investigations associated with gang and drug activity in the high crime areas of the city with a focus on gun and drug seizures.

Drug/Street Crimes Units Informant funds (Buy/Informant Money, Ch. IV, 1.g.) - \$2,424.00. These funds will help the DVOC and Street Crimes units reduce illegal drug and violent crimes by targeting street dealers and suppliers. The availability of funds for these purchases from drug dealers and incentive payment to informants is paramount in achieving their goals.

17. D-18-21 - Rehoboth Beach PD - \$4,591.19

Rehoboth Beach would like to purchase 2 bullet proof vests for police protection. A running list is kept as to when each Police Officer's vests expired and they need to upgrade to a new vest. Ch. IV,1.a

They would also like to put funds towards overtime pay to conduct special investigations and programs. Ch. IV, 1.f.

18. D-19-21 - Smyrna PD - \$5,152.79

Smyrna Police Department is requesting to use this Eide Grant to fund overtime for officers to conduct drug-related criminal investigations, drug interdiction, and patrol in known drug sale areas. The overtime will allow officers to better deter drug-related activity and apprehend violators. This overtime qualifies under Chapter IV, Section 1.f. of the Eide Guidelines which states the funds may be used for 'overtime pay for drug enforcement to include other employee costs'.

19. D-23-21 - Fenwick Island PD - \$3,561.35

It is well known that illegal drugs are transported and delivered by vehicle transport. The goal for the use of funding is to conduct 4 hour blocks of Highway interdiction to identify traffic violations and go beyond the initial stop and obtain probable cause to search vehicles. The goal is to find illegal drugs and contraband and arrest violators to remove drugs from the streets. I will require my officers to have at least one contact an hour while working these blocks of enforcement. I propose the rate of pay be 60.00 per hour for detail. This will provide approximately 13 additional detail shifts

20. D-24-21 - Felton PD - \$3,374.40

EIDE grant will be utilized in conjunction with Byrne grant and SALLE grant to purchase body worn cameras. These cameras will directly tie into our current in car camera system. This will be a newly implemented body camera initiative. Due to the large amounts of overdoses and DUI during this COVID 19 pandemic these cameras will aid greatly in drug investigation. This new initiative will enhance officer safety along with providing transparency to the community.

21. D-25-21 - Georgetown PD - \$4,965.60

The Georgetown Police Department is requesting to use funds to purchase illicit drugs, pay informants for information/assistance pertaining to drug investigations (\$1,000) in accordance with Chapter IV, Section 1g, Buy Money. Apply funds towards the purchase of a keyless entry door to our evidence processing room (\$799.17), in accordance with Chapter IV, Section 1a, Public Protection. Funds pertaining to the door upgrade are supplementing FY21 SALLE funds requested for upgrading all entry doors of the Georgetown Police Department to the same security system. Apply funds to pay officers overtime to conduct and participate in drug investigations and directed patrols specifically targeting drug related problems (\$3,166.43), in accordance with Chapter IV, Section 1f, Overtime. The pay rate overtime related to EIDE funds will be time and one half the officer's base hourly rate of pay.

A motion was made by Mr. Irwin and seconded by Mr. Killmer that EIDE applications 1-21 be approved as submitted. Hearing no further discussion, the application was unanimously approved by the Committee members

Captain Patricia Davies abstained vote from New Castle County application as there was a conflict of interest.

Mr. Killmer abstained vote from Bethany Beach application as there was a conflict of interest.

Chief Hughes abstained vote from Georgetown application as there was a conflict of interest

**IV. Consideration of FY20 Requests for Amendments**

1. S-09-20 - Cheswold PD - \$3,904.66

Cancellation of Training for LGBT Conference - Total of \$1,204.66

Request for \$630.00 - Sr Cpl Susan Kline to attend the Mid-Atlantic Association of Women in Law Enforcement Conference in Rehoboth Beach - April 18 - 22, 2021.

Remainder \$577.66 placed into Overtime - approx. 9 hrs at \$65.00 per hour

2. D-06-20 - New Castle City PD - \$4,588.55

In 2019, New Castle City Police began a full audit of the NCPD Evidence Room. The Evidence Room has been completely reorganized making it more functional and in compliance with DPAC standards. Drug evidence and investigations related to illegal narcotics use a significant amount of space within the Evidence Room. A separate secure area of the Evidence Room is dedicated specifically for drugs while other evidence is held in the main room. NCPD is requesting to transfer \$1770.41 of the remaining \$4429.55 to purchase containers to hold drug and other evidence within the Evidence Room. This purchase would be made through ULine. This will allow Evidence Custodians to maintain and locate evidence quickly, properly and safely.

3. S-26-20 - Wilmington PD - \$54,384.63

The Department would like to reallocate funds in the amount of \$32,000 to make an equipment purchase. The department would utilize funds to upgrade the motorcycle officer communication equipment, to a Bluetooth motorcycle radio device (helmet). This equipment would greatly improve the motor officer's ability to communicate due to the equipment featuring noise-canceling microphones which result in clearer radio transmissions. This communication equipment enhances the safety of the operators due to officers not having to remove their hands from the handlebars while transmitting on the radio.

4. S-25-20 - Felton PD - \$3,723.73

SALLE S-25-20 grant will be utilized in conjunction with Byrne grant and EIDE grant to purchase body worn cameras. These cameras will tie directly into our current in car cameras system. These body cameras will aid greatly in officer safety.

A motion was made by Chief Brown and seconded by Mr. Killmer that Amendment requests 1-4 be approved as submitted. Hearing no further discussion, the application was unanimously approved by the Committee members

Inspector Charles Emory abstained vote from Wilmington PD's amendment request as there was a conflict of interest

## V. New Business

### 1. Buy/Informant Money, 50% spend requirement

Lacey Hutchison gave a reminder that once an agency is approved for money in the “Buy/informant” category they cannot amend the funds to be reallocated to another line. This is because once the money is awarded and paid to the agency, it is considered to be spent. You can amend funds into the category, but an agency is cannot transfer those funds out.

In addition, she went over the 50% spend requirement of the previous year’s grant to apply for the current fiscal year’s grants. You must spend 50% of the previous year’s grant to apply for the current fiscal year’s SALLE/EIDE grant. This stipulation does not include buy/informant money. If the grant is over 50% in the buy/informant category, justifications will be made by the grant administer. DSHS will accept logs and excel documents verifying the funds were deposited into an evidence locker as proof of purchase for this category.

### 2. Delaware's updated Travel Policy

Christopher Klein discussed the updates to the new SALLE/EIDE travel policy. Starting in 2019, the committee adapted the State of Delaware Travel Policy. Since then, there have been updates on what is acceptable travel expenditures. The new hotel rate went from 150% cost of the GSA hotel rate, to 200% cost permitted for the set rate. With this increase in allowance, Christopher urged the agencies to still be considerate and sensible in selecting hotel rates. In addition, the officers will now be able to use a weekly food allowance instead of a daily rate. As long as the officer spends under the weekly allotted amount (and the purchase is within good standing), it will be approved by DSHS. He also mentioned that agencies should differentiate against FCVC Travel Policy, which possess different terms and conditions then the State Travel Policy.

## VI. Adjournment

A motion was made by Mr. Killmer and seconded by Chief Brown that the meeting be adjourned. Hearing no further discussion, the meeting was adjourned at 1:35 p.m. by Committee Chairman, Jeffrey Horvath.

LH/tn