STATE OF HAWAI'I FAMILY COURT OF THE _____ CIRCUIT	CHILD SUPPORT GUIDELINES WORKSHEET	CASE NUMBER: FC-_ No. _____

	This worksheet, and any attachments, was prepared by:
_____ Plaintiff/Petitioner/Parent (A) vs. _____ Defendant/Respondent/Parent (B)	Attorney for: ___ Parent (A) ___ Parent (B) Name: _____ Address: _____ City,St,Zip: _____ Phone No: _____

PARENTS' INCOMES

	Parent (A)	Parent (B)	TOTAL (C)
1. Monthly Gross Income from all sources			
2. Monthly Net Income (from Table of Incomes)		+	=
3. Percentage of Total Net Income on Line 2 from each parent	%	%	*Round to nearest %*
	[Line 2(A) ÷ 2(C)] x 100	[Line 2(B) ÷ 2(C)] x 100	

CHILD SUPPORT NEED

		TOTAL (C)
4. Base Primary Support: ($385) x ☐ (# of children) . . . . =		
5. Plus Monthly Child Care Expense (to allow custodial parent to work or attend voc. ed. or training) . . . . +		
6. Plus Monthly Health Insurance Expense (for the child(ren) and paid by parents). +		
If no insurance, use Cash Medical support amount (10% of Net Income on Line 2)		
7. **PRIMARY CHILD SUPPORT NEED** (add Lines 4, 5 & 6) . . . . =		

STANDARD OF LIVING ADJUSTMENT (SOLA)

	Parent (A)	Parent (B)	TOTAL (C)
8. SOLA Income (from Table of Incomes)		+	=
9. Less PRIMARY CHILD SUPPORT NEED (copy from Line 7) . . . . -			
10. Remaining SOLA Income (Line 8(c) - Line 9; but if result is negative enter 0) . . . . =			
11. SOLA Percentage (10% per child, up to 30% maximum) x			%
12. SOLA Amount (Line 10 x Line 11) . . . . =			
13. **CHILD SUPPORT CALCULATION** (Line 7 + Line 12) . . . . =			

CHILD SUPPORT OBLIGATIONS / CREDITS

	Parent (A)	Parent (B)	70% of Net Income:
14. Total Support Obligation for each parent (Line 13 x % in Line 3)			
Minimum: $77 per child. Maximum: The Total Support Obligation for a parent should not exceed that parent's Net Income on Line 2, if the Net Income exceeds $77 per child.			Parent (A):
15. Credit for Child Care Expense (for parent who pays) . . . . -	-	-	Parent (B):
16. Credit for Health Ins./Cash Medical amount (for parent who pays) . . . . -	-	-	
17. **REMAINING CHILD SUPPORT OBLIGATION AFTER CREDITS** . . . =	=	=	*Round to nearest dollar*

SUMMARY OF CHILD SUPPORT PAYMENTS

☐ Parent (A) ☐ Parent (B) pays monthly child support of _____ to other parent, _____ per child per mo.

___ Parent (A) ___ Parent (B) pays health ins./cash medical. ___ Parent (A) ___ Parent (B) pays child care expense.

☐ EXTENSIVE TIME-SHARING WORKSHEET attached.

☐ EXCEPTIONAL CIRCUMSTANCES FORM attached.

For Court Use Only

CERTIFICATION: I declare, under penalty of perjury, that I have examined this worksheet, and any attached worksheets or forms, and to the best of my knowledge and belief the information provided is true, correct and complete.

_____   _____
Parent (A)   Date

_____   _____
Parent (B)   Date

Rev. 12/30/2014

STATE OF HAWAI'I FAMILY COURT OF THE FIRST CIRCUIT	**CHILD SUPPORT GUIDELINES WORKSHEET**	CASE NUMBER: FC-D No. 14-1-0000

JOHN MIDDLE ALOHA
_____
Plaintiff/Petitioner/Parent (A)

vs.

JANE ALOHA
_____
Defendant/Respondent/Parent (B)

This worksheet, and any attachments, was prepared by:

Attorney for: ___ Parent (A) __X__ Parent (B)

Name: JANE ALOHA
Address: 1111 Mahalo Street
City,St,Zip: Honolulu, Hawaii 96813
Phone No: (808) 555-5555

PARENTS' INCOMES

	Parent (A)	Parent (B)	TOTAL (C)
1. Monthly Gross Income from all sources	$2,500	$2,000	
2. Monthly Net Income (from Table of Incomes)	$946 +	$597 =	$1,543
3. Percentage of Total Net Income on Line 2 from each parent	61%	39%	_Round to nearest %_
	[Line 2(A) ÷ 2(C)] x 100	[Line 2(B) ÷ 2(C)] x 100	

CHILD SUPPORT NEED

		TOTAL (C)
4. Base Primary Support: ($385) x [3] (# of children) . . . . =		$1,155
5. Plus Monthly Child Care Expense (to allow custodial parent to work or attend voc. ed. or training) . . . . +		$400
6. Plus Monthly Health Insurance Expense (for the child(ren) and paid by parents). +		$200
If no insurance, use Cash Medical support amount (10% of Net Income on Line 2)	$95	$60
7. **PRIMARY CHILD SUPPORT NEED** (add Lines 4, 5 & 6) . . . . . =		$1,755

STANDARD OF LIVING ADJUSTMENT (SOLA)

	Parent (A)	Parent (B)	TOTAL (C)
8. SOLA Income (from Table of Incomes)	$1,349 +	$849 =	$2,198
9. Less PRIMARY CHILD SUPPORT NEED (copy from Line 7) . . . . -			$1,755
10. Remaining SOLA Income (Line 8(c) - Line 9; but if result is negative enter 0) . . . . =			$443
11. SOLA Percentage (10% per child, up to 30% maximum) x			30%
12. SOLA Amount (Line 10 x Line 11) . . . . =			$133
13. **CHILD SUPPORT CALCULATION** (Line 7 + Line 12) . . . . =			$1,888

CHILD SUPPORT OBLIGATIONS / CREDITS

	Parent (A)	Parent (B)	70% of Net Income:
14. Total Support Obligation for each parent (Line 13 x % in Line 3)	$946	$597	
Minimum: $77 per child. Maximum: The Total Support Obligation for a parent should not exceed that parent's Net Income on Line 2, if the Net Income exceeds $77 per child.			Parent (A): $662
15. Credit for Child Care Expense (for parent who pays)	-	- $400	Parent (B):
16. Credit for Health Ins./Cash Medical amount (for parent who pays)	$200 -	-	$418
17. **REMAINING CHILD SUPPORT OBLIGATION AFTER CREDITS** . =	$746	= $197	_Round to nearest dollar_

SUMMARY OF CHILD SUPPORT PAYMENTS

__X__ Parent (A) ___ Parent (B) pays monthly child support of ___$746___ to other parent, ___$248.67___ per child per mo.

__X__ Parent (A) ___ Parent (B) pays health ins./cash medical. ___ Parent (A) __X__ Parent (B) pays child care expense.

___ EXTENSIVE TIME-SHARING WORKSHEET attached.
___ EXCEPTIONAL CIRCUMSTANCES FORM attached

CERTIFICATION: I declare, under penalty of perjury, that I have examined this worksheet, and any attached worksheets or forms, and to the best of my knowledge and belief the information provided is true, correct and complete.

_____   _____
Parent (A)   Date

_____   _____
Parent (B)   Date

For Court Use Only

Rev. 12/30/2014

APPENDIX A-2

I. CHILD SUPPORT GUIDELINES WORKSHEET EXAMPLES
Instructions

Although either parent can complete the Child Support Guidelines Worksheet (CSGW), this example has Jane Aloha, the Defendant, filling out the form.

MS Excel: Instructions on completing the CSGW in MS Excel are separately noted in the text boxes below. Only yellow/shaded cells need to be completed in MS Excel. All other figures will be automatically calculated when using the MS Excel form.

A. SOLE PHYSICAL CUSTODY (Appendix A-2)

In this example, Jane has Sole Physical Custody of the children because John has the children 143 or fewer overnights per year. There is no extensive time-sharing or exceptional circumstances that apply.

1. The case is on Oahu so Jane inserts "**FIRST**" as the appropriate circuit.

2. This is a divorce case so Jane inserts "**D**."

3. Jane inserts the FC-D case number - "**14-1-0000**."

4. Jane inserts the Plaintiff's full name - "**JOHN MIDDLE ALOHA**."

5. Jane inserts her full name as the Defendant - "**JANE ALOHA**."

6. Jane checks off "Parent (B)" since she is the Defendant and she is completing the form. She also inserts her full name, address, city, street, zip code, and contact phone number.

7. John is the Plaintiff or "Parent (A)." Jane inserts John's monthly gross income from all sources - **$2,500**.

> *MS Excel*: Click on the yellow shaded cell and input **$2,500**.

8. Jane is the Defendant or "Parent (B)." Jane inserts her monthly income from all sources - **$2,000**.

> *MS Excel*: Click on the yellow shaded cell and input **$2,000**.

9. Jane uses the Table of Incomes to determine John's Monthly Net Income. The Monthly Net Income for John is **$946**.

10. Jane uses the Table of Incomes to determine her Monthly Net Income. The Monthly Net Income for Jane is **$597**.

11. Jane adds the Monthly Net Income for John to hers - **$1,543** ($946 + $597 = $1,543).

12. Jane calculates the Percentage of Total Net Income for John by dividing John's Monthly Net Income by the total Monthly Net Income, rounded to the nearest percentage - **61%** ($946 ÷ $1,543 = 0.613 x 100 = 61%).

13. Jane calculates the Percentage of Total Net Income for her by dividing her Monthly Net Income by the total Monthly Net Income, rounded to the nearest percentage - **39%** ($597 ÷ $1,543 = 0.387 x 100 = 39%).

14. The parents have three (3) children. Jane enters "**3**".

> *MS Excel*: Click on the yellow shaded cell and input "**3**".

15. Jane calculates the Base Primary Support by multiplying $385 by the number of children Jane inserts - **$1,155** ($385 x 3 children = $1,155).

16. Jane inserts the Monthly Child Care Expense she pays for the children - **$400**.

> *MS Excel*: See step I.A.32 below.

17. John pays $300 per month for medical/dental insurance to cover the family plan. The cost for self coverage is $100. Therefore, the additional amount to add the children to the plan is $200. Jane inserts the Monthly Health Insurance Expense John pays for the children - **$200**.

> *MS Excel*: See step I.A.33 below.

18. Where private health insurance is not available to either parent or is not reasonable in cost or accessibility to the child, one parent may be ordered to make cash medical support payments of ten percent (10%) of the parent's net income as determined by the Table of Incomes. *See* §§III.C. and IV.K.2. of the Guidelines. In this example, John has health insurance through his employer so Jane does not need to input this amount in Lines 6 and 16(B).

19. See step 18 above. Since John has health insurance through this employer, Jane does not need to input this amount in the CSGW.

20. Jane calculates the Primary Child Support Need by adding Lines 4, 5 & 6 - **$1,755**.

21. Based on John's gross monthly income of $2,500, Jane inserts his Standard of Living Adjustment (SOLA) income from the Table of Incomes - **$1,349**.

22. Based on Jane's gross monthly income of $2,000, Jane inserts her SOLA income from the Table of Incomes - **$849**.

23. Jane adds John's SOLA income to hers - **$2,198** ($1,349 + $849 = $2,198).

24. Jane inserts the Primary Child Support Need from Line 7 - **$1,755**.

25. Jane calculates the remaining SOLA income by subtracting the Primary Child Support Need from the Parent's combined SOLA incomes - **$443** ($2,198 - $1,755 = $443).

26. There are three (3) children so Jane inserts the SOLA Percentage - **30%**.

27. Jane calculates the SOLA Amount to be shared with the children by multiplying the Parents' SOLA income by the SOLA percentage - **$133** ($443 x 30% = $133).

28. Jane adds the SOLA amount of $133 to the Primary Child Support Need from Line 9 of $1,755 to calculate the Child Support amount - **$1,888** ($1,755 + $133 = $1,888).

29. Jane multiplies John's percentage share from Line 3(A) of 61% by the Child Support Calculation from Line 13 of $1,888, which is $1,152 ($1,888 x 61% = $1,151.68). However, Jane does not insert $1,152 in Line 14(A) because this amount exceeds John's Monthly Net Income in Line 2(A) of $946. Therefore, Jane inserts **$946**.

30. Jane multiplies her percentage share from Line 3(B) of 39% by the Child Support Calculation from Line 13 of $1,888, which is $736 ($1,888 x 39% = $736.32). However, Jane does not insert $736 in Line 14(B) because this amount exceeds Jane's Monthly Net Income in Line 2(B) of $597. Therefore, Jane inserts **$597**.

31. John does not pay for the Child Care Expense so Jane leaves this blank.

32. Jane pays for the Child Care Expense as stated in Line 5 so Jane inserts **$400**.

> *MS Excel*: Click on the yellow shaded cell and input "**$400**". This amount will be automatically reflected in Line 5 of the CSGW.

33. John pays for the health insurance as stated in Line 6 so Jane inserts **$200**.

> *MS Excel*: Click on the yellow shaded cell and input "**$200**". This amount will be automatically reflected in Line 6 of the CSGW.

34. Jane does not pay for health insurance so she leaves this blank.

35. Jane calculates John's Remaining Child Support Obligation After Credits by deducting his Health Insurance Expense from his Total Support Obligation - **$746** ($946 - $200 = $746). This is the presumptive monthly child support amount that John pays to Jane if she has sole physical custody of the children. In this example, Jane has sole physical custody.

36. Jane calculates Jane's Remaining Child Support Obligation After Credits by deducting her Child Care Expense from her Total Support Obligation - **$197** ($597 - $400 = $197). This is the presumptive monthly child support amount that Jane would pay to John if he had sole physical custody of the children. However, since Jane has sole physical custody in this example, Jane does not pay this amount.

37. Since Jane has sole physical custody of the children, John is the Payor of child support. Jane checks off Parent (A) since John is Parent (A).

> *MS Excel*: Click on the yellow shaded cell and input "**X**".

38. Jane is Parent (B) and leaves this blank.

39. Jane inserts John's Remaining Child Support Obligation After Credits for the three (3) children - **$746**.

40. Jane calculates the child support for each child by dividing the Remaining Child Support Obligation After Credits by 3 - **$248.67** ($746 ÷ 3 children = $248.67 per child).

41. John is Parent (A) and pays health insurance so Jane checks this box.

> *MS Excel*: Click on the yellow shaded cell and input "**X**".

42. Jane is Parent (B) and leaves this blank because she does not pay health insurance.

43. John is Parent (A) and leaves this blank because he does not pay for childcare.

44. Jane is Parent (B) and pays child care so she checks this box.

> *MS Excel*: Click on the yellow shaded cell and input "**X**".

45. Extensive Time-Sharing does not apply so Jane leaves this blank.

46. Exceptional Circumstances do not exist so Jane leaves this blank.

47. If John agrees with all of the figures in the CSGW that Jane prepared, John signs and dates here.

48. Since Jane completed this CSGW and agrees with all of the figures, Jane signs and dates here.