



STATUTES OF  
THE BARBADOS FOOTBALL ASSOCIATION

Amended March 2016



**BARBADOS FOOTBALL ASSOCIATION  
Statutes**

**Amended March 2016**

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## DEFINITIONS

The terms given below denote the following:

- i. BFA: Barbados Football Association
- ii. CFU: The Caribbean Football Union
- iii. FIFA: Fédération Internationale de Football Association.
- iv. CONCACAF: The Confederation of North, Central America and Caribbean Associations of Football
- v. Confederation: a group of Associations recognized by FIFA and belonging to the same continent or similar geographic area.
- vi. Club: Member of a football Association (that is itself a Member of FIFA).  
A Club is an organization operating one or more teams under a common Executive. A club's entrance fee and annual subscription fee is set by the Executive Board of the BFA.
- vii. League: A league is a group of teams with a hierarchy structure and include a system of promotion and relegation between consecutive levels of the hierarchy. Leagues must meet the following criteria:
  - 1) organize and play domestic competitions annually
  - 2) pay an annual registration fee as set by the Executive Board
  - 3) have a representative attend the BFA Annual General Meeting and
  - 4) must have a valid constitution.
- viii. Officials: all board members, coaches, referees, assistant referees, attendants as well as other people responsible for technical, medical and administrative matters at FIFA, a Confederation, Association, League or Club.
- ix. Player: a football player registered with a Football Association and or its member leagues
- x. Annual General Meeting: the supreme body of the Barbados Football Association.
- xi. Executive Board: the Executive body of Barbados Football Association.
- xii. Member: a legal or natural person that has been admitted into membership of Barbados Football Association by the Executive Board. (Legal and Natural person defined)
- xiii. Association Football: the game controlled by FIFA and organized in accordance with the Laws of the Game.
- xiv. BOA: The Barbados Olympic Association
- xv. IFAB: the International Football Association Board.
- xvi. Ordinary Courts: state or national courts which hear public and private legal disputes.
- xvii. Arbitration Tribunal: private court of justice acting instead of an Ordinary Court.
- xviii. CAS (TAS): Court of Arbitration for Sport (Tribunal Arbitral du Sport) in Lausanne (Switzerland).

**NB: References to natural persons include both genders. The singular case applies to the plural and vice-versa. A legal person is a club or body corporate.**

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## **PART 1 - GENERAL ARRANGEMENTS**

### **1. NAME OF THE ASSOCIATION**

This Association shall be called the “Barbados Football Association”, and in this Statute and in the other rules, byelaws and regulations of the Barbados Football Association, the words or wording, “BFA”, “the Association”, “Barbados FA”, and “this Association”, shall mean the Barbados Football Association.

### **2. CONSTITUTION OF THE BARBADOS FOOTBALL ASSOCIATION**

The Barbados Football Association is a national organization of an associative nature and is constituted of clubs playing football in accordance with the Laws of the Game as promulgated by the International Football Association Board, and which conduct their affairs in accordance with the relevant provisions of this Statute and with those other relevant rules, bye-laws and regulations which the Council of the BFA may approve from time to time, as well as in accordance with the relevant rules, bye-laws and regulations of those international football associations or federations of which the Barbados Football Association, may be a member as well as in accordance with the directives and decisions of the competent authorities of the Barbados F.A. and of those international football associations and federations of which the Barbados Football Association may be a member. Furthermore, whilst the BFA is constituted under the relative provisions of Barbados law, it is neutral in matters of politics. Discrimination of any kind against a country, private person or group of people on account of ethnic origin, gender, language, religion, politics or any other reason is strictly prohibited and punishable by suspension or expulsion.

### **3. AFFILIATION OF THE ASSOCIATION TO INTERNATIONAL ORGANIZATIONS**

- (i) The Association shall be affiliated to, and shall observe, the rules, bye-laws, regulations, directives and decisions of the Federation Internationale de Football Associations (FIFA), The Confederation of North, Central America and Caribbean Associations of Football (CONCACAF), The Caribbean Football Union (CFU) and The Barbados Olympic Association (BOA).
- (ii) Subject to the provisions of clause (iii) hereunder, in so far as the affiliation to FIFA is concerned, the Association recognizes the Court of Arbitration in Lausanne, Switzerland (CAS), as the supreme jurisdictional authority to which the Association, its Members and members thereof, its registered players may have recourse to in football matters as provided in the FIFA Statutes and regulations. Member Clubs and members thereof, players registered with the Association, when required by the Association and/or FIFA shall give express confirmation to FIFA in a written declaration that they have taken note of the relevant provisions of the FIFA Statutes and regulations.



- (iii) In so far as the affiliation of the Association to CONCACAF is concerned:
- (a) The Organs of the Administration of Justice of CONCACAF shall have exclusive jurisdiction to deal with all disputes of a sporting nature relating to CONCACAF matters which arise between CONCACAF and the Association and/or their players and their officials as provided for in the CONCACAF Statutes.
  - (b) The Court of Arbitration in Lausanne, Switzerland (CAS) shall have exclusive jurisdiction to deal with all civil law disputes (of a pecuniary nature) relating to matters which arise between CONCACAF on the one hand and the Association and/or Member Clubs of the Association, their players and their officials, on the other hand and/or between themselves as provided in the relevant articles of the CONCACAF Statutes.
  - (c) Member Clubs, their players and their officials taking part in CONCACAF Competitions shall when required by the Association and/or by CONCACAF give express confirmation to CONCACAF in a written declaration that each has taken note of the relevant provisions of the CONCACAF Statutes which are incorporated in sub-clause (a) above.

#### **4. OBJECTS OF THE ASSOCIATION**

The Objects of the Association are the following:

- (i) to develop, promote, control and regulate the sport of football in all its forms throughout the territory of Barbados in the spirit of fair play and in conformity with its own Statute, and with its other rules, bye-laws and regulations as may be in force from time to time, and with the statutes, bye-laws, rules and regulations of FIFA and CONCACAF, and with the Laws of the Game as promulgated by the International Football Association Board;
- (ii) to organize competitions in football in all its forms and in all levels within the territory of Barbados as it may deem fit and proper, and to administer, control and exercise discipline over such competitions;
- (iii) to authorize all friendly football matches, tournaments and competitions of all forms played within the territory of Barbados;
- (iv) to manage international sporting relations connected with football in all its forms and to take part in international competitions as it may determine;
- (v) to foster friendly relations amongst officials and other administrators of the Association and those of its Members as well as between registered players, coaches and referees;
- (vi) to prevent all sorts of discrimination as to politics, gender, religion or race within the Association and in its competitions as well as within its Members;

- (vii) to protect the joint interests of its Members and to settle disputes between its Members and registered players;
- (viii) to prevent the introduction of improper methods or practices in the game of football;
- (ix) to observe the principles of loyalty, integrity and sportsmanship in accordance with the principles of fair play;
- (x) to own and/or administer and/or manage sports facilities and/or any other property needed to achieve its objectives;
- (xi) to enter into any agreement and/or any kind of partnership with other parties for the promotion and the development of football both locally and abroad;
- (xii) to exploit in the best possible manner the audio-visual, sound broadcasting, advertising and merchandising rights, as well as any other rights of which it is the legitimate owner, in relation to football matches which fall under its jurisdiction and in relation to its own property or the property which it administers;
- (xii) to manage and invest the monies and the other assets of the Association in an appropriate manner as it may determine;
- (xiv) to borrow and raise monies as it may determine and if necessary for this purpose or for any other purpose in the interest of the Association, to hypothecate its present and future movable and immovable property;
- (xv) to disseminate information about its activities; and
- (xvi) to consider and decide on all matters relating to the sport of football within its jurisdiction.

## **5. THE ASSOCIATION IS A NON-PROFIT MAKING ORGANIZATION**

Notwithstanding anything contained in this Statute and in the other rules, by-laws and regulations of the Association, the Association is a non-profit making organization. Thus, the Association shall not distribute any of its assets and/or dividends to its Members and any economic activity which it may carry out will be an ancillary activity for the purpose or in connection with assisting the Association to carry out its objectives and its mission in accordance with the provisions of this Statute.

## **6. RECOGNITION OF THE BARBADOS FOOTBALL ASSOCIATION**

The Barbados Football Association shall be recognized by all its Members, by the members of the Management Committees and/or Council and/or Executive

Committee of these bodies and by its registered players, coaches, licensed referees, as the only body which has the sole right to organize the sport of football in all its forms and to exercise control and discipline over football within the territory of Barbados and which has the right of sole representation of the sport of football both at national level and at international level.

These shall also be subject to the provisions of the Statute and the other rules, bye-laws and regulations of Association as well as to the decisions and directives of the competent authorities of the Association. Furthermore, these shall be subject to the provisions of the Statutes and the other rules, byelaws and regulations of FIFA and CONCACAF as well as to the directives and decisions of the competent authorities of FIFA and CONCACAF. Furthermore, all these shall observe the principles of loyalty, integrity and sportsmanship in accordance with the principles of fair play.

## **7. FLAG AND EMBLEM**

- (i) The flag of the Barbados Football Association is Royal Blue inset with the Emblem of the Association
- (ii) The emblem of Barbados Football Association is a football with the initials BFA, superimposed on a trident, surrounded by the name of the Association on a yellow background, enclosed by a crest with the year of founding on ribbon at the bottom.
- (iii) The logo of Barbados Football Association shall be the initials of the association, superimposed on a football above the name of the association.

The flag, emblem, logo and abbreviation are legally registered with the Corporate Affairs of Barbados. These shall be in that form as the Council of the Association may from time to time determine.

## **8. OFFICIAL LANGUAGE**

The official language of The BFA shall be English. Official documents and texts shall be written in this language. In the event of any divergence between the interpretations of texts in different languages, the text written in English shall be regarded as authoritative.

## **PART 2 - MEMBERSHIP**

### **9. MEMBERSHIP**

- (i) The Executive Board shall decide whether to admit or suspend a Member in accordance with Articles 14 and 15 of these Statutes. Appeals against the decision of the Board shall be heard by the AGM.
- (ii) Admission may be granted if the applicant fulfills the requirements of the BFA.
- (iii) The Members of The Barbados Football Association are:
  - 1. Member Clubs
  - 2. Honorary members
  - 3. Associate Members
  - 4. Affiliate Members
- (iv) Any legal or natural person wishing to become a Member of the BFA shall apply in writing to the General Secretariat of The Barbados Football Association.
- (v) The application must be accompanied by the following mandatory items for clubs, leagues and other groups. Individuals must sign the relevant documents or regulations which apply to them:
  - 1. a copy of its legally valid statutes and regulations.
  - 2. a declaration that it will always comply with the Statutes, regulations and decisions of the BFA, FIFA, CONCACAF, CFU, BOA and ensure that these are also respected by its own Members, Officials and Players;
  - 3. a declaration that it will comply with the Laws of the Game in force;
  - 4. a declaration that it would not take matters of disputes to the ordinary courts and that it will utilize the Arbitration Tribunal of The Barbados Football Association and decisions are binding on all parties to the dispute.
  - 5. a declaration that it is located and registered (if legally required) in the territory of Barbados;
  - 6. a declaration that it will play all official home matches in the territory of Barbados.
  - 7. a declaration to the effect that the legal composition of the applicant guarantees that it can make decisions independently of any external

- entity;
8. a list of officials, specifying those who are authorized signatories, with the right to enter into legally binding agreements with third parties;
  9. a declaration that it undertakes to organize or participate in friendly matches only with the prior consent of the BFA;
  10. a copy of the minutes of its last Annual general Meeting or constitutional meeting;
- (vi) All new and existing members of the BFA must comply with the items listed above.
- (vii) The procedure for admission shall be regulated by special regulations approved by the Executive Board of the BFA.
- (viii) All applicants for membership must complete the prescribed forms.
- (ix) The Executive Board shall either admit or not admit an applicant. Applicants whose applications are rejected by the Executive Board may appeal to the AGM. The decision of the AGM is final.
- (x) The new Member shall acquire membership rights and duties immediately on admission.

## **10. MEMBERS' RIGHTS**

The Members of the BFA have the following rights:

- (i) to take part in the Annual General Meeting of the BFA, to know its agenda in advance,
- (ii) to be called to the Annual General Meeting within the prescribed time and to exercise their voting rights;
- (iii) to submit items/ proposals for inclusion in the agenda of the Annual General Meeting;
- (iv) to nominate candidates to be elected at the Annual General meeting of the BFA;
- (v) to be informed of the affairs of the BFA through the official bodies of the BFA;
- (vi) to take part in competitions and/or other sports activities organized by the BFA;

- (vii) to exercise all other rights arising from the Statutes and regulations of the BFA

The exercise of these rights is subject to other provisions in these Statutes and the applicable regulations.

#### **11. CLUBS MEMBERSHIP, ANNUAL REGISTRATION & PARTICIPATION FEES**

- (i) The fee to become a member of the BFA shall be determined by the Executive Board.
- (ii) The annual affiliation fee for BFA Members shall be determined by the Executive Board.
- (iii) This fee entitles clubs to participate in the domestic competition.
- (iv) The annual knock-out competition fees shall be determined by the Executive Board.
- (v) The annual registration and participation fees become due the first day of October in each year.
- (vi) A Member which after due notice by the General Secretary of the Association fails to pay the annual registration fee will not be entitled to any privileges of the association.
- (vii) Any member whose annual affiliation fees remain unpaid for more than two years shall be automatically be removed from the membership roll unless otherwise stipulated by the Executive Board. Such members shall reapply to the BFA for membership and pay the relevant fee as stipulated in Article 11 (i), along with any outstanding monies due.

#### **12. MEMBER OBLIGATIONS**

The Members of the BFA must observe the following obligations:

- (i) to comply fully with the Statutes, regulations, directives and decisions of FIFA, CONCACAF, CFU, BOA and the BFA at all times and to ensure that these are also respected by its members;
- (ii) to ensure the election of its decision-making bodies;
- (iii) to take part in competitions and other related football activities organized by the BFA;
- (iv) to pay their membership and affiliation fees;
- (v) to respect the Laws of the Game as laid down by IFAB and to ensure that these are also respected by its members through a statutory provision;

- (vi) to adopt a statutory clause specifying that any dispute requiring arbitration involving itself or one of its members and relating to the Statutes, regulations, directives and decisions BFA , CFU, CONCACAF and FIFA, or the League(s) shall come solely under the jurisdiction of the appropriate Arbitration Tribunal of BFA, The CFU, CONCACAF, FIFA and that any recourse to Ordinary Courts is prohibited;
- (vii) to communicate to the BFA any amendment of its Statutes and regulations as well as the list of its Officials or persons who are authorized signatories, with the right to enter legally binding agreements with third parties;
- (viii) not to maintain any relations of a sporting nature with entities that are not recognized or with Members that have been suspended or expelled;
- (ix) to observe the principles of loyalty, integrity and good sporting behavior as an expression of fair play through a statutory provision;
- (x) to observe the mandatory items specified under Article 9 (v) for the duration of their affiliation;
- (xi) to administer a register of members which shall be regularly updated;
- (xii) to comply fully with all other duties arising from the Statutes and other regulations of FIFA, CONCACAF, CFU and the BFA.
- (xiii) Member clubs must submit a copy of its annual report, minutes of its annual General meeting and financial statement to the BFA Violation of the above-mentioned obligations by any Member may lead to sanctions provided for in these Statutes.

### **13. ATTENDANCE AND VOTING POWERS AT THE GENERAL MEETINGS**

At the General Meetings of the Association, attendance and voting powers of Members shall be in accordance with Part 3 of these Statutes.

### **14. WITHDRAWAL OF MEMBERSHIP BY CLUBS**

- (i) A Member Club shall not withdraw its membership without the prior consent of the Council of the Association. Notice must be sent to the General Secretary in writing one (1) month prior to that effective date at which time all subscriptions and other dues shall be paid.
- (ii) A Member Club shall be obliged to settle all outstanding obligations towards the Association due up to its withdrawal of membership.
- (iii) The resignation is not valid until the Member wishing to resign has fulfilled its financial obligations towards the BFA and the other Members of the BFA.

## **15. SUSPENSION AND TERMINATION OF MEMBERSHIP OF CLUBS**

- (i) The Annual General Meeting is responsible for suspending a Member. The Executive Board may however, for a good reason to the satisfaction of the Executive Board, suspend for a period of time any Member.
- (ii) The failure of a Member to pay its fines to the BFA in accordance with the relevant provisions of this Statute or the failure of a Member Club to pay to the BFA any other dues shall be a good reason for the suspension of membership by the Executive Board.
- (iii) A suspension may not be for more than two (2) years, since a longer suspension shall be deemed for all intents and purposes to be a termination of membership.
- (iv) In the case of a period suspension, all the rights of a Member, including those of taking or continuing to take part in competitions, shall be suspended, and these shall remain suspended until the expiry or removal of the suspension.
- (v) In the case of a period suspension of a Member Club which expires either during the same season in which it was inflicted, or prior to the commencement of relative competitions in the coming season, the status of such Club shall be in accordance with its position obtained at the end of the season during which it was suspended.
- (vi) In the case of a period suspension of a Member Club, if such a suspension is for a period which supersedes both the end of the season during which it is imposed and the commencement of a competition or competitions in the following season, or is for a period which supersedes the commencement of a competition or competitions in that same season, after the expiration of the suspension, the Member Club concerned, shall be able to participate only in those competitions of the Association which will start after the expiry of the suspension. However, in the case of a suspension which expires after the commencement of a new competition, both in the case of the National League, and in the case of other competitions in which participants are divided into divisions or sections, such participation shall be in the lowest division or section, and in the case of those competitions in which participation is based on the criterion in which division or section a Club is participating in another competition, such participation shall be in accordance with the division or section in which such Club is currently participating.
- (vii) The rules regarding suspension of membership of a Member Club shall be without prejudice to any suspension which may be imposed by the Council or another body of the BFA on a team of a Member Club in accordance with the relevant rules and regulations of the BFA. However, in the case of a suspension of a team taking part in the National League or in any other competition in which participants are divided into divisions or sections, the



provisions of sub-clause (v) above regarding participation after the expiry of suspension, shall apply with regards to such team.

- (viii) If a Member Club is dissolved, its membership to the Association shall terminate at the same time.
- (ix) A Member Club shall be obliged to settle all outstanding obligations towards the Association due up to its termination of membership.
- (x) The Annual General Meeting may expel a Member:
  - i. if it fails to fulfill its financial obligations towards the BFA;
  - ii. if it seriously violates the Statutes, regulations, directives or decisions of FIFA, CONCACAF, CFU, BOA or the BFA;
  - iii. if it fails to participate in at least one BFA competition within a two year period.
- (xi) The motion for expulsion must be adopted by a two-thirds majority of the persons of present and entitled to vote.

#### **16. STATUS OF CLUBS, LEAGUES, REGIONAL ASSOCIATIONS AND OTHER GROUPS OF CLUBS**

- (i) Clubs, Leagues, Affiliated Associations or any other groups of clubs affiliated to the BFA shall be subordinate to the BFA. Their statutes and regulations must be approved by the Executive Board of the BFA
- (ii) The affiliated Clubs and groups of the BFA shall take all decisions on any matters regarding their membership independently of any external body. This obligation applies regardless of their corporate structure.
- (iii) In any case, no natural or legal person (including holding companies and subsidiaries) shall exercise control over more than one Club or group whenever the integrity of any match or competition could be jeopardized.

#### **17. STATUS OF HONORARY VICE-PRESIDENT, HONORARY MEMBERS, ASSOCIATE MEMBERS, AFFILIATE MEMBERS**

- (i) The Annual General Meeting may bestow the title of Honorary Life Vice President or Honorary Life Member.
- (ii) The Executive Board shall make these nominations.
- (iii) The Honorary Life Vice President or Honorary Life Member may take part in the Annual General Meeting. They may be invited to join the debates but are not entitled to vote or hold office.

- (iv) Honorary Life Members may not exceed five (5) in number at any one time and shall be persons who have made outstanding contributions to the cause of football. They shall be entitled to the same privileges as Associate members. They are not entitled to vote or hold office.
- (v) Honorary Life Vice - Presidents shall be persons who shall have been elected to such membership at any Annual General Meeting from Among Past Presidents and Past Vice - Presidents of the Association. Such members shall not be required to pay any entrance fee or subscription. They shall be entitled to the same privileges as Associate Members and to such other privileges as the executive Board may from time to time prescribe.
- (vi) Associate Members shall be such persons not less than EIGHTEEN (18) years of age who shall have been admitted membership of the Association as Associate Members by the Executive Board. They shall be entitled to attend all General Meetings and to speak but not to vote on any matter at any General Meeting.
- (vii) Affiliate Members cannot be an individual. It shall have been admitted membership of the Association as Affiliate Members by the Executive board. Their representatives shall be entitled to attend all General Meetings and to speak but not to vote on any matter at any General Meeting.

## **PART 3 - ORGANS & OFFICERS OF THE ASSOCIATION AND POWERS AND FUNCTIONS**

### **18. ORGANS AND OFFICERS OF THE ASSOCIATION**

Powers and functions within the Barbados Football Association are distributed amongst, and are exercised by, the following Organs, Officers and other Officials of the Association as follows:

- (i) The Annual General Meeting  
The Annual General Meeting is the supreme and legislative body of the BFA.
- (ii) The Executive Board  
The Executive Board is the Executive body or referred to as the Council or Executive Council
- (iii) The President
- (iv) The other Officers of the Association mentioned in Article 26 (ii) of these Statutes.
- (v) The Standing and Ad-hoc Committees  
Standing and Ad-hoc Committees shall advise and assist the Executive Board in fulfilling its duties. Their duties, composition and function are defined in these Statutes and/or special regulations drawn up by the Executive Board.
- (vi) The General Secretariat
- (vii) The Committee for Ethics and Fair Play

### **19. GENERAL MEETINGS OF THE ASSOCIATION**

The Association shall hold a general meeting once every year. This meeting shall be known as, "The Annual General Meeting". The Association may hold other general meetings during the year. Any such meeting shall be known as, "An Extraordinary General Meeting".

The General Meeting is the meeting at which all of the Members of the BFA regularly convene. It represents the supreme and legislative authority of the BFA. The President shall conduct the General Meeting business in compliance with the standing orders of the Annual General Meeting. The General Meeting may appoint scrutineers, who take part in the General Meeting without the right to debate or to vote.

The Honorary Life Vice President or Honorary Life Members may take part in the General Meeting. They may join the debates but are not entitled to vote or stand for office.

## **20. THE ANNUAL GENERAL MEETING**

- (i) The Annual General Meeting shall be held within ninety (90) days of the calendar year ending December 31st, at a time fixed by the Executive Board at a fixed place. The formal convocation shall be made in writing at least seven (7) days before the date of the Annual General Meeting. This convocation shall contain the Agenda, the President's Address, the financial statements and the auditors' report and any other relevant documents. The General meeting will transact the under-mentioned business in the following order:
- a. declaration that the Annual General Meeting has been convened and composed in compliance with the Statutes of the BFA;
  - b. verification of the composition of the Meeting and of the Council Members and Delegates entitled to vote
  - c. approval of the agenda;
  - d. The President's Address;
  - e. the appointment of scrutineers;
  - f. suspension or expulsion of Members;
  - g. the approval of the Minutes of the previous Annual General Meeting and the Minutes of any intervening Extraordinary General Meetings;
  - h. presentation and the approval of the Annual Report of Activities of the Association for the past year;
  - i. presentation and approval of the audited Accounts and Balance Sheet of the Association (Financial Report) for the past year;
  - j. the submission of the budget for the current year;
  - k. the election, every four (4) years, of the Officers of the Association mentioned in Article 26 (ii) of these Statutes, in the following order: The President; The Senior Vice President; The Junior Vice President; Senior Assistant Secretary, Junior Assistant Secretary The Treasurer; and The Assistant Treasurer
  - l. the election of five executive members, every two (2) years;
  - m. welcoming of new members;
  - n. the election of the External Auditor of the Association for the coming year;

- o. the consideration of any additions or alterations to the Statutes of the Association that may have been submitted; and
  - p. the discussion of any motions that may have been submitted.
- (ii) The General Secretary shall give notice of the Annual General Meeting at least thirty (30) days in advance.

This notice shall include the following:

- a. the date, time and place of the Meeting;
  - b. the Agenda of the Meeting;
  - c. notice for the submission of two delegates representing members clubs and member leagues at the meeting
  - d. an invitation, every four (4) years, for the submission of nominations for the filling of the posts of Officers of the Association mentioned in Article 26 (i) of these Statutes, and in the case of a vacancy in any of the posts of officers of the Association whenever required;
  - e. an invitation for the submission of proposed additions or alterations to the Statutes of the Association; and
  - f. an invitation for the submission of motions.
- (iii) The General Secretary shall draw up the agenda based on proposals from the Executive Board and the Members. Any proposal that a Member wishes to submit to the Annual General Meeting shall be sent to the General Secretariat in writing, with a brief explanation, at least 20 days before the date of the Annual General Meeting.
- (iv) The agenda of an Annual General Meeting may be altered, provided that two thirds of the Members present at the Annual General Meeting that are eligible to vote agree to such a motion. The Annual General Meeting shall not make a decision on any point not included in the agenda.

## **21. THE COMPOSITION OF THE ANNUAL GENERAL MEETING**

The Annual General Meeting of the Association shall be composed of the following:

- a. the President of the Association;
- b. the other Officers of the Association;
- c. those Executive Board Members that would have been duly nominated and

- approved in accordance with Article 26 of these Statutes;
- d. the members of the Disciplinary Committee;
  - e. the members of the Committee for Ethics and Fair Play
  - f. members listed in Article 9 (iii) of these Statutes and;
  - g. a maximum of two Delegates representing each Member Club and Member League. Delegates must be submitted via the approved Delegate Form provided by the BFA. No copies or other forms of submissions will be accepted. Delegates may be required to produce valid identification for verification.

## **22. AN EXTRAORDINARY GENERAL MEETING**

- (i) An Extraordinary General Meeting shall be convened:
  - a. when such a meeting is required to be convened by the rules of the Association;
  - b. when the President or the Executive Board deems so fit;
  - c. or at the request of at least 20 per cent (20%) or one fifth of the Members makes such a request in writing, provided that such a request contains the reason or reasons for the need to convene such a Meeting. For the purpose of this sub-clause, a Member which has been suspended shall not be taken into consideration. Such an Extraordinary General Meeting shall be convened by the President or by the Executive Board within sixty (60) days of the receipt of such a valid request.
- (ii) The General Secretary shall give notice of an Extraordinary General Meeting at least thirty (30) days in advance specifying the date, place and time of the meeting and the subject or subjects to be dealt with during the meeting.
- (iv) The Agenda of an Extraordinary General Meeting must always include as its first item the verification of the composition of the Meeting and of the Executive Board and Delegates entitled to vote. The Agenda of an Extraordinary General Meeting convened on the initiative of the Executive Board, it must be drawn up by the Board. The Agenda of an Extraordinary General Meeting convened at the request of Members must contain the point/s raised by those Members.
- (v) The agenda of an Extraordinary General Meeting may not be altered.

## **23. THE COMPOSITION OF AN EXTRAORDINARY GENERAL MEETING**

An Extraordinary General Meeting of the Association shall be composed of the following:

- a. the President of the Association;
- b. the other Officers of the Association;
- c. those Executive Board Members that would have been duly nominated and approved in accordance with Article 26 of these Statutes;
- d. the members of the Disciplinary Committee;
- e. members listed in Article 9 (iii) of these Statutes and;
- f. a maximum of two Delegates representing each Member Club and Member League.

#### **24. VOTING POWERS AT GENERAL MEETINGS**

- (i) The following are entitled to vote at General Meetings:
  - a. The President or the Chairman of the meeting shall only have a casting vote in the case of approval or otherwise of normal business of the General Meeting. However, the President, the Chairman, and the General Secretary, shall not be entitled to vote neither during the normal business of the General Meeting.
  - b. The Executive Board Members. During their terms of office, members of the Executive Board may not be appointed as delegates for their clubs, leagues or associations.
  - c. The Member Clubs and Member Leagues.
- (ii) All those entitled to vote according to sub-article (i) (a), (b) above shall be entitled to one (1) vote each whenever a vote is required.
- (iii) All those entitled to vote according to sub-article (i) (c) above shall be entitled to two (2) votes whenever a vote is required casted only by their Delegates.
- (iv) Eligible persons must be present to vote. Voting by proxy or letter is not allowed.
- (iv) Decisions shall be taken by a simple majority of votes unless the provisions of these Statutes specify that a qualified majority is required. The number of valid votes counted shall decide the absolute majority. Spoiled or blank voting slips or any other forms of abstentions are disregarded in calculating the majority.
- (v) A decision that requires a vote shall be reached by a show of hands, official ballot or by means of an electronic count. If a show of hands does not result in a clear majority in favour of a motion, the vote shall be taken by calling

the roll in alphabetical order.

- (vi) Decisions passed by the Annual General Meeting shall come into effect for the Members within two days after the close of the Annual General Meeting, unless the Annual General Meeting fixes another date for a decision to take effect.
- (vi) Rules regarding voting in elections are stipulated in Article 25 (v) and (vi) of these Statues.

## **25. RULES APPLICABLE TO ALL GENERAL MEETINGS**

- (i) All notices required to be given in connection with a General Meeting shall be circulated to all Members.
- (ii) The quorum at General Meetings of the Association shall be fifteen eligible Members. Suspended Members shall not be taken into account. Whenever a quorum is not present at the scheduled time of the commencement of the meeting, the meeting shall take place as soon as a quorum is mastered, provided that if this does materialize within thirty minutes of the scheduled time of the commencement of the meeting.
- (iii) If a quorum is not achieved, a second Annual General Meeting shall take place within one week after the first, with the same agenda. A quorum is not required for the second meeting unless any item on the agenda proposes the amendment of the Statutes of the BFA, the election of the President and election of the vice-presidents and members of the Executive Board, the dismissal of one or a number of members of a body of the BFA, the exclusion of a Member of the BFA or the dissolution of the BFA.
- (iii) No other business, except that on the Agenda of the meeting and business of a merely formal nature may be transacted at General Meetings of the Association.
- (iv) General Meetings shall be conducted in accordance with the Standing Orders of the Association applicable to the General Meetings of the Association.
- (v) Elections at General Meetings shall be conducted by an Electoral Commission established by the Council and in accordance with the provisions of the same regulations.
- (vi) Elections shall be conducted by secret ballot. For a person to be elected, an absolute majority (50% + 1) of the votes recorded and valid is necessary in the first ballot. In the second and any other requisite ballot, a simple majority of the votes recorded is sufficient. If there are more than two candidates for one available position, whoever obtains the lowest number of votes is eliminated as from the second ballot until only two candidates are left.



- (vii) The Annual General Meeting is responsible for amending the Statutes. Any proposals for an amendment to the Statutes must be submitted in writing with a brief explanation to the general secretariat by a Member or by the Executive Board. A proposal submitted by a Member is valid, provided it has been supported in writing by at least twenty other Members.
- (viii) For a vote on an amendment to the Statutes to be valid, an absolute majority two thirds of the Members eligible to vote must be present.
- (ix) For a proposal for an amendment to the Statutes to be adopted, three-quarters of the Members present who are eligible to vote must agree to it. Any proposal to amend the regulations governing the application of the Statutes and the standing orders of the Annual General Meeting must be submitted in writing with a brief explanation to the general secretariat by a Member or by the Executive Board at least 20 days before the Annual General Meeting.
- (x) A proposal for an amendment to the regulations governing the application of the Statutes and the standing orders of the Annual General Meeting shall be adopted only if a simple majority of the Members present and eligible to vote agree to it.

## **26. THE EXECUTIVE BOARD, OFFICERS OF THE ASSOCIATION, THEIR ELECTION AND TERM OF OFFICE**

- (i) The Executive Board shall consist of 12 members:
  - a. The President
  - b. Senior Vice President
  - c. Junior Vice President
  - d. General Secretary (*Executive*)
  - e. Senior Assistant Secretary
  - f. Junior Assistant Secretary
  - g. Treasurer
  - h. Assistant Treasurer
  - i. Five Executive Members
- (ii) The Officers of the Association are:
  - a) The President;
  - b) The Senior Vice-President;
  - c) The Junior Vice-President;
  - d) The Treasurer
  - e) The Assistant Treasurer
  - f) The Senior Assistant Secretary
  - g) The Junior Assistant Secretary
- (iii) The President, the Vice-Presidents and all other members of the Executive Board shall be elected by the Annual General Meeting. Each candidate in the election of the Executive Board must be proposed by at least two members. No more than one representative of the same Member of the BFA may serve on the Executive Board simultaneously.

- (iv) The mandate of the officers of the Executive Board other than the General Secretary is for four years. They shall have the right to vote at all meetings of the BFA. They may be reelected.
- (v) The mandate of the members of the Executive Board other than the officers as in Article 26 (ii) other than the General Secretary, is for two years. They shall have the right to vote at all meetings of the BFA. They may be reelected.
- (vi) The members of the Executive Board shall not be younger than eighteen (18). They shall have already been active in football, must not have been previously found guilty of a criminal offence and have residency within the territory of Barbados.
- (vii) Nominations for the filling of the posts of Officers of the Association, except in the case of the General Secretary, may be made by any Member at least nineteen (19) days before the date scheduled for the Annual General Meeting during which elections for any such posts are due to be held.
- (viii) The names of the candidates for the filling of the above-mentioned posts shall be circulated to the Members at least seven (7) days before the date of the General Meeting during which elections are due to be held.
- (ix) A member of the Executive Board may not at the same time be a member of a judicial body of the BFA
- (x) In the case that by the date of the closing of the nominations to fill an official post, no candidates are proposed to fill any such post, nominations for any such post, shall be made during the Annual General Meeting immediately prior to the election for the filling of any such post.
- (xi) For the election of the President, 66 % of the votes recorded and valid are necessary in the first ballot. In the second (if required) and any other requisite ballot, an absolute majority of the votes recorded (50% + 1 Member) is sufficient. If there are more than two candidates, whoever obtains the lowest number of votes is eliminated as from the second ballot until only two candidates are left.
- (xii) If the President is permanently or temporarily prevented from performing his official function, the senior vice president shall represent him until the next Annual General Meeting. This Annual General Meeting shall elect a new President.

## **27. VACANCIES IN THE POST OF AN OFFICER AND EXECUTIVE MEMBER OF THE ASSOCIATION**

- (i) If, during the term of office, a vacancy occurs in any of the posts of an Officer of the Association other than the President, such vacancy shall be filled by an Extraordinary General Meeting provided that less than nine

- (9) months would have elapsed from the date of the last Annual General Meeting, and this notwithstanding that in the election for that office there may have been other candidates. Otherwise, such post shall be filled during the next Annual General Meeting, even if at the election for that office there may have been other candidates.
- (ii) In the case that the election for the post of an Officer of the Association is to be held during an Annual General Meeting when elections are not normally due, or during an Extraordinary General Meeting, the provisions of clauses of Article 26 of these Statutes shall apply.
  - (iii) Both in the case that such an office is filled during an Annual General Meeting when elections for the Officers of the Association are not normally due, and in the case that such an office is filled during an Extraordinary General Meeting, such an Officer will hold office until the Annual General Meeting during which elections for the posts of the Officers of the Association are normally due to be held.
  - (iv) If, during the term of office, a vacancy occurs in any of the posts of an Executive Member of the Association, such vacancy shall be filled by the Executive Board, and this notwithstanding that in the election for that office there may have been other candidates. Otherwise, such post shall be filled during the next Annual General Meeting.

## **28. BREACH OF TRUST**

- (i) An Officer of the Association or Executive Member shall not, without the express authorization of the President, divulge in any manner whatsoever any information relating to the Association and/or the contents of any document of the Association which has come to his knowledge or in his possession because of his office.
- (ii) An Officer or Executive Member who breaches the provisions of Article 28 clause (i) above shall be guilty of breach of trust against the Association.
- (iii) If the President deems that a breach of trust has occurred, he shall be entitled to bring before the Executive Board a motion of no confidence in such an Officer for breach of trust.
- (iv) In case that the Executive Board agrees with such a motion, the Member concerned shall relinquish his office forthwith and shall not be eligible to hold any position within the Association for five years.
- (v) The Association shall have the right to claim damages against the Officer concerned as a result of such breach of trust.

## **29. DISMISSAL OF A PERSON OR BODY**

- (i) The Annual General Meeting may dismiss a person or body. The Executive Board may place the dismissal of a person or body on the agenda for the Annual General Meeting. The Executive Board may also dismiss a person or body provisionally. Any Executive Board member may submit a proposal to place such a motion for dismissal on the agenda of the Executive Board or Annual General Meeting.
- (ii) The motion for dismissal must be justified. It must be sent to the Members of the BFA along with the agenda.
- (iii) The person or body in question has the right to speak in his or its own defense. If the motion for dismissal is upheld, the Annual General Meeting or Executive Board shall reach a decision by means of secret ballot. For the motion to be passed, a majority of two thirds of the valid votes are required.
- (iv) The person or body dismissed (provisionally) must be relieved of his or its functions with immediate effect.

## **30. MEETINGS OF THE EXECUTIVE BOARD**

- (i) The Executive Board shall meet at least once a month
- (ii) The President shall convene the Executive Board meetings. If 50% of the Executive Board members request a meeting, the President shall convene it within 7 days.
- (iii) The President shall compile the Agenda. Each member of the Executive Board is entitled to propose items for inclusion in the Agenda. The members of the Executive Board must submit the points they wish to be included in the Agenda for the meeting to the general secretariat at least 14 days before the meeting. The agenda must be sent out to the members of the Executive Board at least seven days before the meeting.
- (iv) The General Secretary shall take part in the meetings of the Executive Board in a consultative role.
- (v) The meetings of the Executive Board shall not be held in public. The Executive Board may, however, invite third parties to attend. Those third parties shall not have voting rights, and may only express an opinion with the permission of the Chairman.
- (vi) A Member of the Executive Board who fails to attend four (4) consecutive Executive Board Meetings without a justifiable cause may be considered by the Board to have vacated his seat as an Executive Member. This provision applies also to the Officers of the Association.

- (vii) For the purpose of transacting business at an Executive Board Meeting, seven (7) Members including the President and one of the Officers shall form a quorum. The meeting may however be held fifteen (15) minutes after the time fixed for the meeting if by that time a quorum is present.
- (iv) Council Meetings shall be conducted in accordance with the Agenda and in accordance with the Standing Orders of the Association applicable to Council Meetings.

### **31. POWERS OF THE EXECUTIVE BOARD**

- (i) The Executive Board:
  - a. shall pass decisions on all cases that do not come within the sphere of responsibility of the Annual General Meeting or are not reserved for other bodies by law or under these Statutes;
  - b. shall prepare and convene the Ordinary and Extraordinary General Meeting of the BFA; shall appoint the chairmen, deputy chairmen and members of the standing Boards;
  - c. shall appoint delegates from among the Senior Officers to represent the Association at Meetings of FIFA, CONCACAF, CFU and the BOA.
  - d. shall appoint the chairmen, deputy chairmen and members of the Committees
  - e. may decide to set up ad-hoc Committees if necessary at any time;
  - f. shall compile the regulations for the organization of standing Committees and ad-hoc Committees;
  - g. shall appoint or dismiss the General Secretary on the proposal of the President. The General Secretary shall attend the meetings of all the Boards ex officio;
  - h. shall propose the independent auditors to the Annual General Meeting;
  - i. shall decide the place and dates of and the number of teams participating in the competitions of the BFA;
  - j. shall appoint the coaches and managers for the representative teams and other technical staff;
  - k. shall approve regulations stipulating how the BFA shall be organized internally;
  - l. shall ensure that the Statutes are applied, and adopt the Executive arrangements required for their application;

- m. may dismiss a person or body or suspend a Member of the BFA provisionally until the next Annual General Meeting;
  - n. may delegate tasks arising out of its area of authority to other bodies of the BFA or third parties.
- (ii) The Executive Board shall, as soon as possible after the Annual General Meeting of the Association, appoint all the officials in accordance with the provisions of this Statute and in accordance with the other rules, bye-laws and regulations of the Association and shall constitute those Boards and Committees which are required to be constituted in accordance with the provisions of this Statute and in accordance with the other rules, bye-laws and regulations of the Association. The Council may, at the same time, appoint the Deputy General Secretaries as required.

### **32. VOTING POWERS AT EXECUTIVE BOARD MEETINGS**

- (i) The Members of the Executive Board, including the Officers of the Association, except the Chairman of the Meeting and the General Secretary, shall have one vote each. The Chairman has only a casting vote.
- (ii) Decisions shall be taken by a simple majority of votes unless the other rules, bye-laws and regulations of the Association require a qualified majority.
- (iii) Voting by proxy is prohibited.

### **33. DECISIONS OF THE EXECUTIVE BOARD**

- (i) The Executive Board shall not engage in valid debate unless seven of its members are present.
- (ii) The Executive Board shall reach decisions by a simple majority of the members present. In the event of a tied vote, the President shall have the casting vote. Voting by proxy or letter is not permitted.
- (iii) Any member of the Executive Board must withdraw from the debate and from taking a decision if there is any risk or possibility of a conflict of interests.
- (iv) The decisions taken shall be recorded in the minutes.
- (v) The decisions taken by the Executive Board shall come into effect immediately, unless the Executive Board decides otherwise.

#### **34. THE PRESIDENT**

- (i) The President represents the BFA legally is entitled to sign on its behalf. The President is responsible for the relations between the BFA and its Members, FIFA, CONCACAF, CFU, political bodies and other organizations.
- (ii) The President has the duty to summon all those meetings which he is required to summon in accordance with the rules of the Association. The President shall preside over all such meetings and must ensure that decisions taken at such meetings are carried into effect.
- (iii) The President shall also perform those other tasks which he is required to perform in accordance with the rules of these Statutes and in accordance with the other rules, bye-laws and regulations of the Association, and shall exercise authority in those areas which are not expressly assigned by these Statutes to the different Organs, the other Officers or other Officials of the Association.
- (iv) In cases of urgency, where it is neither practical nor convenient to call a meeting either of the Executive Board or the Emergency Committee, the President may, after having consulted with the Vice-President, assume the functions of the Executive Board. However, the President shall, at the earliest opportunity, inform the Executive Board, as the case may be, of any such decisions taken by him.
- (v) The President shall ensure the effective functioning of the bodies of the BFA in order to achieve the objectives described in these Statutes and supervise the general secretariat.
- (vi) The President alone may propose the appointment or dismissal of the General Secretary.
- (vii) The President shall preside over the all General Meetings, the Executive Board and Emergency Committee meetings and those Committees of which he has been appointed chairman.
- (ix) The President shall have an ordinary vote on the Executive Board. Whenever votes are equal, the President shall have a casting vote.
- (x) In the case where the President has an impediment or inability to carry out all or any of his duties, the President may delegate his powers to the Vice-President.

#### **35. THE SENIOR VICE-PRESIDENT & JUNIOR VICE PRESIDENT**

The Senior Vice-President shall carry out those duties which they are required to perform in accordance with the rules of these Statutes and in accordance with the other rules, bye-laws and regulations of the Association, as well as such

other duties which may be assigned to them by the President. If the President is absent or unavailable, the Vice-President shall deputize. If the Senior President is absent or unavailable, the Junior Vice-President shall deputize.

### **36. THE GENERAL SECRETARY**

- (i) The General Secretary of the Association shall be the Chief Executive of the general secretariat. The General Secretary may not be an Annual General Meeting delegate or a member of any body of the BFA. They shall be members of the Executive Board.
- (ii) The General Secretary of the Association shall be responsible for the employees of the Association, and shall from time to time keep the Executive Board informed of the performance of the employees of the Association.
- (iii) The General Secretary shall also be responsible to perform the following tasks:
  - a. keeping the Minutes of the General Meetings of the Association and the Minutes of the Meetings of the Executive Board, the other Boards and Committees of the Association, unless the Executive Board decides otherwise;
  - b. ensuring that the decisions of the Organs of the Association and those of the other Committees of the Association which have executive powers are put into effect;
  - c. keeping the President and Executive Board informed of the decisions and recommendations of the other Organs and other Committees of the Association which have executive powers;
  - d. keeping a record of the Member Clubs taking part in the National Football Leagues;
  - e. registering players wishing to take part in competitions which are held under the jurisdiction of the Association and in the competitions organized by the Association and issuing the necessary documents to such players;
  - f. overseeing the competitions of the Association and keeping the official records, including the results, and, in the case of competitions run on a league basis, the relative classification tables;
  - g. keeping a record of the disciplinary decisions taken by the Barbados Football Association's Disciplinary Board in respect of Football matters;
  - h. conducting the correspondence and the other business of the Association under the direction of the President and the Executive Board;



- i. preparing the Administrative Report for the approval of the President and the Annual General Meeting;
  - j. performing all those other tasks which are required of the General Secretary by the other rules, bye-laws and regulations of the Association, and those other tasks which the President and the Executive Board may assign.
- (iv) The General Secretary is entitled to attend all the meetings of the Association. During such meetings, the General Secretary may take part in the discussions but shall not be entitled to a vote.
- (v) If the post of General Secretary is temporarily vacant, or if the General Secretary is unable or unwilling to perform all or any of his duties, the duties of General Secretary shall be carried out by one of the Deputy General Secretaries or by another employee of the Association as the President or the Executive Board may determine.

### **37. THE SENIOR AND JUNIOR ASSISTANT GENERAL SECRETARY**

The Senior Assistant General Secretary shall carry out those duties which they are required to perform in accordance with the rules of these Statutes and in accordance with the other rules, bye-laws and regulations of the Association, as well as such other duties which may be assigned to them if the General Secretary is unable to carry out his/her duties. The Junior Assistant Secretary shall carry out those duties if the Senior Assistant General Secretary is unable to.

### **38. THE TREASURER & ASSISTANT TREASURER**

- (i) The Treasurer shall carry out those duties which he or she is required to perform in accordance with the rules of these Statutes and in accordance with those other rules, bye-laws and regulations of the Association, as well as such other duties as may be assigned to him or her by the President and the Executive Board.
- (ii) It is the duty of the Treasurer to assist and collaborate in the most ample manner with the External Auditor of the Association.
- (iii) The Treasurer shall be responsible for the collection of all fees, subscriptions, gate receipts and other monies and funds belonging to the association. On receipt thereof shall be responsible for depositing the same to the Association's bank accounts.
- (iv) The Treasurer shall keep proper accounts of all funds and assets of the Association which may come into his possession from time to time.
- (v) The Treasurer on the demand of the Finance Committee or other person or persons appointed by the Executive Board, satisfactorily account for and pay over all funds and property of the association to such finance committee or other person or persons as aforesaid appointed for that purpose.

- (vi) The Treasurer on the demand of the Finance Committee or other person or persons appointed by the Executive Board shall immediately deliver all monies, records and other property of the association. He shall receive the same.
- (vii) The Treasurer shall produce for the consideration of the Finance Committee a detailed account monthly of all financial transactions of the Association.
- (viii) If the post of Treasurer is temporarily vacant, or if the Treasurer is unable or unwilling to perform all or any of his or her duties, the duties of Treasurer shall be carried out by the Assistant Treasurer or by another employee of the Association as the President or the Executive Board may determine.

### **39. THE EMERGENCY COMMITTEE**

- (i) The Emergency Committee shall deal with all matters requiring immediate settlement between two meetings of the Executive Board. The Committee shall consist of the President of the BFA and four (4) members chosen from amongst the Association's Members and appointed by the Executive Board for a period of two years.
- (ii) The President shall convene the Emergency Committee meetings. If a meeting cannot be convened within an appropriate period of time, decisions may be passed through other means of communication. Such decisions shall have immediate legal effect. The President shall notify the Executive Board immediately of the decisions passed by the Emergency Committee
- (iii) All decisions taken by the Emergency Committee shall be ratified by the Executive Board at its next meeting.
- (iv) If the President is unable to attend a meeting, the senior vice-president shall deputize and in his absence the Junior Vice President.

### **40. STANDING COMMITTEES**

- (i) The standing Committees of the BFA are:
  - a. Finance Committee
  - b. Audit and Compliance Committee
  - c. Organizing Committee for domestic competitions;
  - d. Technical and Development Committee;
  - e. Referees Committee;
  - f. Legal Committee;
  - g. Committee for Women's Football;
  - h. Committee for Youth Football;
  - i. Futsal and Beach Soccer Committee;
  - j. Sports Medical Committee;
  - k. Players Status Committee;
  - l. Media Committee;
  - m. Football Committee;
  - n. Strategic Studies Committee;

- o. Marketing and Television Advisory Committee;
  - p. Credentials Committee
  - q. The Club Licensing First Instance Body
  - r. The Club Licensing Appeal Body
- (ii) The chairmen and deputy chairmen of the standing Committees may be members of the Executive Board with the exception of those for the Internal Audit Committee, who may not belong to the Executive Board. The members of each standing Committee shall be appointed by the Executive Board on the proposal of the Members of the Executive Board or the President of the BFA. The chairmen, deputy chairmen and the members of the standing Committees shall be designated for a term of office of two years.
- (iii) Each chairman shall represent his Board and conduct business in compliance with the relevant organisation regulations drawn up by the Executive Board.
- (iv) Each chairman shall fix the dates of meetings in collaboration with the General Secretary, ensure that all tasks are carried out and report back to the Executive Board.
- (v) Each Board may propose amendments to its regulations to the Executive Board.

#### **41. FINANCE COMMITTEE**

The Finance Committee shall monitor the financial management and advise the Executive Board on financial matters and asset management. It shall control expenditure. It shall analyze the budget of the BFA and the financial statements prepared by the Treasurer and submit them to the Executive Board for approval. It shall supervise the Treasurer in collection of gate receipts at all matches played under the auspices of the BFA. It shall submit to the Executive Board, the Annual Financial Statement at the meeting prior to the Annual General Meeting. It shall consist of a chairman, a deputy chairman and three other members, one of whom must be the Treasurer. Three members shall form a quorum.

#### **42. AUDIT AND COMPLIANCE COMMITTEE**

The Audit and Compliance Committee shall ensure the completeness and reliability of the financial accounting and review the external auditors' report at the request of the Executive Board. It shall consist of a chairman, a deputy chairman and three members. Three members shall form a quorum.

#### **43. ORGANIZING COMMITTEE FOR BFA COMPETITIONS**

The Organizing Committee for the BFA competitions shall organize the competitions of the BFA in compliance with the provisions of these Statutes and the regulations applicable to the BFA competitions. It shall consist of a chairman, a deputy chairman and five members. Five members shall form a quorum.

#### **44. TECHNICAL AND DEVELOPMENT COMMITTEE**

The Technical and Development Committee shall primarily analyze the basic aspects of football training and technical development. It shall consist of a chairman, a deputy chairman and five members. Five members shall form a quorum

#### **45. REFEREES' COMMITTEE**

The Referees' Committee shall implement the Laws of the Game. It shall appoint the referees for matches in competitions organized by the BFA, organize refereeing matters within the BFA in collaboration with the administration of the BFA and monitor the education and training of referees. It shall consist of a chairman, a deputy chairman and three members. Three members will form a quorum.

#### **46. LEGAL COMMITTEE**

The Legal Committee shall analyze basic legal issues relating to football and the evolution of the Statutes and regulations of the BFA and its Members. It shall consist of a chairman, and two members. Two members will form a quorum

#### **47. COMMITTEE FOR WOMEN'S FOOTBALL**

The Committee for Women's Football shall organize women's football competitions and deal with all matters relating to women's football. It shall consist of a chairman, a deputy chairman and three members. Three members will form a quorum

#### **48. COMMITTEE FOR YOUTH FOOTBALL**

The Committee for Youth Football shall organize youth football competitions and deal with all matters relating to youth football. It shall consist of a chairman, a deputy chairman and three members. Three members will form a quorum

#### **49. FUTSAL & BEACH SOCCER COMMITTEE**

The Futsal and Beach Soccer Committee shall organize Futsal and Beach Soccer competitions and deal with all matters relating to Futsal and Beach Soccer. It shall consist of a chairman, a deputy chairman and five members. Five members will form a quorum

#### **50. SPORTS MEDICAL COMMITTEE**

The Sports Medical Committee shall deal with all medical aspects of football. It shall consist of a chairman and two members. Two members will form a quorum

#### **51. PLAYERS' STATUS COMMITTEE**

The Players' Status Committee shall set up and monitor compliance with transfer

regulations in accordance with the FIFA Regulations for the Status and Transfer of Players and determine the status of Players for various competitions of the BFA. The Executive Board may compile special regulations governing the Players' Status Committee's powers of jurisdiction. The Players' Status Committee shall consist of a chairman, and two members. Two members will form a quorum.

Players' status disputes involving the BFA, its Members, Players, Officials and match and players' agents shall be settled by an Arbitration Tribunal in accordance with these Statutes.

## **52. MEDIA COMMITTEE**

The Media Committee shall deal with the working conditions for the media at all events and maintain relations with media organizations. It shall consist of a chairman, and two members. Two members will form a quorum.

## **53. FOOTBALL COMMITTEE**

The Football Committee shall deal with general issues in domestic football but primarily with its structure as well as relations between Clubs, Leagues and Members. It shall consist of a chairman, a deputy chairman and three members. Three members will form a quorum.

## **54. STRATEGIC STUDIES COMMITTEE**

The Strategic Studies Committee shall deal with global strategies for football and its political, economic and social status. It shall consist of a chairman, and two members. Two members will form a quorum.

## **55. MARKETING AND TELEVISION ADVISORY COMMITTEE**

The Marketing and Television Advisory Committee shall advise the Executive Board with regard to drafting and implementing contracts between the BFA and its marketing/television partners and analyze marketing and television strategies that have been devised. It shall consist of a chairman, deputy chairman and three members. Three members will form a quorum.

## **56. CREDENTIALS COMMITTEE**

The Credentials Committee shall deal with issues of accreditation for players, other officials, and delegates to Ordinary and Extraordinary General Meetings of the BFA. It should ensure that all persons meet the relevant criteria to be accredited to play, manage, coach and to attend meetings of the BFA. It shall consist of Chairman and two members. Two members will form a quorum.

## **57. THE CLUB LICENSING FIRST INSTANCE BODY**

The First Instance Club Licensing decision-making body shall decide on whether a license shall be granted to a club on the basis of the documents provided and in accordance with the provisions of the Club Licensing Regulations at the

submission deadline set by the BFA. A member of the Club Licensing decision making bodies must in all cases immediately abstain from participating in the licensing process if there is any doubt as to his/her independence towards the club or if there is a conflict of interest.

#### **58. THE CLUB LICENSING APPEAL BODY**

- (i) The Executive Board will set up Club Licensing Regulations regarding a club licensing system governing the participation of Clubs in competitions of the Federation, in compliance with the minimum requirements of the club licensing system as set up by CONCACAF in conformity with the FIFA Club Licensing Regulations.
- (ii) The Club Licensing Regulations of the Association shall define in particular the following points:
  - a) The minimum criteria to be fulfilled by Clubs in order to be admitted to the competitions of the Federation;
  - b) The licensing process (including the minimum requirements for the licensing bodies);
  - c) The minimum requirements to be observed by the licensors.
- (iii) The Appeal Instance Club Licensing decision-making body shall decide on appeals submitted in writing and make a final and binding decision on whether a license shall be granted. All decisions by the Club Licensing decision-making bodies must be made in writing and if a license is rejected, the motive for refusal must be reasoned. The BFA may delegate the duties of the Club Licensing decision-making bodies to other existing bodies (e.g. committees and commissions).

#### **59. AD-HOC COMMITTEES**

The Executive Board may, if necessary, create ad-hoc Committees for special duties and a limited period of time. The Executive Board shall appoint a chairman, a deputy chairman and the members. The duties and function are defined in special regulations drawn up by the Executive Board. An ad-hoc Board shall report directly to the Executive Board.

#### **60. JUDICIAL BODIES**

The Judicial bodies of the BFA are:

- a. The Disciplinary Board;
- b. Committee for Ethics and Fair Play

The responsibilities and functions of these bodies shall be stipulated in the Disciplinary Code of the BFA, which shall comply with the FIFA Disciplinary Code. The decision-making powers of other Boards remain unaffected. The members of the judicial bodies may not belong to any other body of the BFA

at the same time and will be elected at the Annual General Meeting.

The judicial bodies are to be composed in such a way that the members, together have the knowledge, abilities and specialist experience that is necessary for the due completion of their tasks.

## **61. THE DISCIPLINARY BOARD**

- (i) The Disciplinary Board shall comprise a Chairman, a Deputy Chairman and four (4) other members. Three persons shall form a Quorum
- (ii) The Members of the Disciplinary Board must be elected at the Annual General Meeting of the BFA and will hold office for one (1) year.
- (iii) The function of this body shall be governed by the Disciplinary Code of the BFA. The Disciplinary Board shall pass decisions only when at least three members are present. In certain cases, the chairman may rule alone in accordance with the Disciplinary Code of the BFA.
- (iv) The Disciplinary Board may pronounce the sanctions described in these Statutes and the Disciplinary Code of the BFA on Members, Officials, Players, Clubs and match and players agents.
- (v) These provisions are subject to the disciplinary powers of the Annual General Meeting and the Executive Board with regard to the suspension and expulsion of Members.

## **62. COMMITTEE FOR ETHICS AND FAIR PLAY**

The Committee for Ethics and Fair Play shall deal with everything relating to ethics in football and the promotion of fair play and to hear appeals on decisions. It shall consist of a chairman, a deputy chairman and three members. Three members will form a quorum.

## **63. DISCIPLINARY MEASURES**

The disciplinary measures to be used by the BFA are primarily:

- a. for natural and legal persons:
  1. a warning;
  2. a reprimand;
  3. a fine;
  4. the return of awards.
- b. for natural persons:
  1. a caution;
  2. an expulsion;
  3. a match suspension;

4. a ban from the dressing rooms and/or the substitutes' bench;
  5. a ban from entering a stadium;
  6. a ban on taking part in any football-related activity.
- c. for legal persons:
1. a transfer ban;
  2. playing a match without spectators;
  3. playing a match on neutral territory;
  4. a ban on playing in a particular stadium;
  5. annulment of the result of the match;
  6. expulsion;
  7. a forfeit;
  8. deduction of points;
  9. relegation to a lower division.

#### **64. APPEALS AND ARBITRATION**

(i) Appeals Committee

The Appeal Process as defined in the Barbados Football Association Tournament Rules shall apply to all affiliated members.

Affiliated Members shall lodge their appeal(s) of the decisions of the Discipline board, firstly and only, with the Appeals Committee which shall handle the appeal.

The Appeals Committee will be appointed by the Executive Board for a term of one year, consisting of three members, Chairman, and two members. The members of the committee cannot be affiliated with other BFA members.

In the event that there is still dissatisfaction, Affiliated Members, must file their appeal(s) with the Arbitration Tribunal for adjudication. The decision(s) of the Arbitration Tribunal shall be final and binding.

(ii) Arbitration Tribunal

All Members agree that where the rules of the Association are exhausted and dissatisfaction still obtains, the matter in dispute shall within thirty (30) days be referred to the Barbados Olympic Association (BOA) for adjudication. There shall be no appeal against the decision of the BOA.

#### **65. LEGAL JURISDICTION**

- (i) The BFA, its Members, Players, Officials, match and player's agents will not take any dispute to Ordinary Courts unless specifically provided for in these Statutes and FIFA regulations. Any disagreement shall be submitted to the jurisdiction of the BOA, CFU, CONCACAF and FIFA.

FIFA Dispute Principles as follows:



*Statute 68: Obligation*

*That it is prohibited to take disputes in the Association or disputes affecting Leagues, members of Leagues, Clubs, members of Clubs, Players, Officials and other Association Officials to ordinary courts of law, unless the IFA regulations or binding legal provisions specifically provide for or stipulate recourse to ordinary courts of law. Instead of recourse to ordinary courts of law, provision shall be made for arbitration. Such disputes shall be taken to an independent and duly constituted arbitration tribunal recognised under the rules of the Association or Confederation or to CAS.*

*The Associations shall impose sanctions on any party that fails to respect this obligation and ensure that any appeal against such sanctions shall likewise be strictly submitted to arbitration, and not to ordinary courts of law.*

*Statute 69: Principle*

- 1. The Confederations, Members and Leagues shall agree to comply fully with any decisions passed by the relevant FIFA bodies which, according to these Statutes, are final and not subject to appeal.*
- 2. They shall take every precaution necessary to ensure that their own members, Players and Officials comply with these decisions.*
- 3. The same obligation applies to licensed match and players' agents*

*Statute 70: Sanctions*

*Any violation of the foregoing provisions will be punished in compliance with the FIFA Disciplinary Code.*

- (ii) The BFA shall have jurisdiction on internal national disputes, i.e. disputes between parties belonging to the BFA. FIFA shall have jurisdiction on international disputes, i.e. disputes between parties belonging to different Associations and/or Confederations.*

**66. COURT OF ARBITRATION FOR SPORT**

- (i) In accordance with Articles 59 and 60 of the FIFA Statutes, any appeal against a final and binding FIFA decision shall be heard by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland. CAS shall not, however, hear appeals on violations of the Laws of the Game, suspensions of up to four matches or up to three months, or decisions passed by an independent and duly constituted Arbitration Tribunal of an Association or Confederation.*
- (ii) The BFA shall ensure its full compliance and that of its Members, Players, Officials and match and players' agents with any final decision passed by a FIFA body or CAS.*

## **PART 4 - THE ACCOUNTS OF THE ASSOCIATION**

### **67. THE REVENUE OF THE ASSOCIATION**

The revenue of the Association shall consist of the annual affiliation and participation fees of Member Clubs, as well as any other revenue arising by way of levies on competitions which it organizes, ticket sales, the exploitation of audio-visual, broadcasting, advertising and merchandising rights, as well as any other income and contributions to which it may be entitled.

### **68. BUDGET, ACCOUNTS, FINANCIAL YEAR AND CLOSING OF ACCOUNTS**

- (i) A budget of income and expenditure shall be prepared for each financial year by the Treasurer of the Association. This shall be approved by the Executive Committee before the end of the current financial year. Supplementary and/or extraordinary expenditure not included in the budget shall be authorized by the Executive Committee by way of supplementary credits.
- (ii) Statements of Accounts shall be kept by the Treasurer. The Treasurer of the Association shall ensure that true accounts are kept of all the receipts and payments of the Association.
- (iii) The Association's financial year shall begin on the 1st January and shall end on the 31st December of the same year.
- (iv) The accounts of the Association shall be closed annually.

### **69. FINANCIAL REGULATIONS**

The Council may from time to time approve those financial regulations which it may deem fit.

### **70. EXTERNAL AUDITING OF THE FINANCES OF THE ASSOCIATION**

- (i) The auditing of the finances of the Association shall be made by a Certified Public Accountant and Auditor or by a company of Certified Public Accountants and Auditors. Such person or company shall be known as the "External Auditor of the Association".
- (ii) The External Auditor of the Association is independent of the Association and shall be elected by the Annual General Meeting for a period of one year on the proposal of the Executive Committee. The External Auditor of the Association shall be eligible for re-election.
- (iii) The External Auditor of the Association shall audit the accounts of the Association and shall submit his written report to the Annual General Meeting.

**71. AUDITED ACCOUNTS AND BALANCE SHEET TO BE SENT TO THE MEMBERS**

- (i) The Treasurer shall ensure that a printed abstract of the audited accounts is sent to all Member Clubs and Executive Board Members for the coming season at least seven (7) days before the date scheduled for the Annual General Meeting. Executive Board Members shall be given the right to request any pertinent information if this is in the general interest of the Association.
- (ii) The Treasurer shall present the audited accounts and balance sheet of the Association at the Annual General Meeting for the approval of the Members of the Association.

## **PART 5 - THE PLAYERS OF THE ASSOCIATION**

### **72. PLAYERS TO OBSERVE THE RULES**

Players are only allowed to take part in football matches under the jurisdiction of the Association and/or FIFA and/or CONCACAF on condition that they observe the rules, bye-laws, regulations and decisions of the Association, FIFA and CONCACAF and on condition that they observe the Laws of the Game.

### **73. REGISTRATION OF PLAYERS WITH THE BARBADOS FOOTBALL ASSOCIATION**

- (i) Previous to the time or at the same time when a person desires to register for the first time as a player either with a Football Member Club, such person must apply to the BFA to register as a player with the that team.

Any person may make such an application provided such person is at least sixteen years old.

However, a person who has not attained the age of eighteen years (a minor) shall not be allowed to register unless he is a Barbados citizen. If he is not a Barbados citizen, he may be allowed to register if his family is permanently resident in Barbados or if he is following a full-time course at an educational institution in Barbados or if rules and regulations of FIFA permit such registration.

Any question or problem regarding this rule shall be decided by the Executive Board after a request is made by the person desiring to register as a player.

In any case, the Executive Board shall abide by the rules and regulations and directives of FIFA.

- (ii) Such an application shall be made on the appropriate form established by the Executive Board and must be accompanied by such other documents and other requirements as the Board may determine.
- (iii) When the BFA receives such an application, duly filled in and accompanied by the necessary documents and other requirements, the General Secretary shall furnish such person with a document attesting the registration of such person as a player with the BFA provided no valid impediment exists with regards to such registration.

The format and contents of this document shall be those determined by the Executive Board.

- (iv) The registration of player with the BFA shall imply that such person shall be subject to the jurisdiction and to all the rules and regulations of the BFA and

of those national and international organizations of which the BFA may be a member. Furthermore, such registration implies that such a person gives his unconditional consent to the BFA to store and process the information appearing on the registration form in any manner in which it may deem fit and proper, that the Association may share this information with its employees, Member Clubs, Registered Clubs, Affiliated Clubs, Member Associations and Affiliated Associations as well as with other individuals and organizations as may be deemed necessary and that the BFA may continue to keep such information until such player informs it in writing of his resignation as a player, provided that on his resignation such player would have fulfilled all his obligations towards the BFA as its registered player.

#### **74. REGISTRATION OF PLAYERS WITH FOOTBALL MEMBER CLUBS**

- (i) Any person who has complied with the provisions of Article 71 (i) of this Statute may then register as a player with a Football Member Club provided that the other rules of the BFA allow such a registration and such other rules are observed.
- (ii) Registration forms of players wishing to join a Football Member Club shall apply to both amateur and professional players (BFA Form R). The format and contents of registration form are established by the Executive Board.
- (iii) The registration of a player with a Football Member Club implies that such a player gives his unconditional consent to the BFA and to such Member Club to store and process the information appearing on the registration form in any manner in which these may deem fit and proper, that the Association and such Member Club may share this information with their employees, other Member Clubs and Member Associations as well as with other individuals and organizations as may be deemed necessary and that both the BFA and such Member Club may continue to keep such information until such player informs the BFA in writing of his resignation as a player, provided that on his resignation such player would have fulfilled all his obligations towards the BFA and towards his Club as a registered player.

#### **75. PLAYERS NOT BORN IN BARBADOS**

In order that an amateur or a professional player who was not born within Barbados may be eligible to play for a Member Club in any of the competitions of the Association or of CONCACAF, he must have been duly registered with the Association in accordance with Article 71 (i) of these Statutes and with a Club in accordance with Article 72 of these Statutes and must satisfy all the criteria established in the rules and regulations of the Association and the rules and regulations of FIFA, in so far as the competitions of the Association are concerned, and the regulations of CONCACAF in so far as the CONCACAF competitions are concerned.

**76. PLAYERS SELECTED TO PLAY IN MATCHES AND/OR TRAINING ORGANIZED BY THE ASSOCIATION**

- (i) Any player under the jurisdiction of the Association who is selected and consents to play in a match and/or to take part in training organized by the Association and who without a good and sufficient cause to the satisfaction of the Executive Board fails to attend and take part in such a match or in such training shall be adjudged by the Association to be guilty of misconduct. Similarly, any Club or official who is deemed to have encouraged or instigated such a player to commit such misconduct shall be guilty of an offence.
- (ii) The Executive Board may in its discretion make those regulations governing the selection of players for matches and/or training organized by the Association and for the discipline of such players and of other persons falling under the jurisdiction of the Association.

**77. PLAYERS OF SUSPENDED OR DISBANDED MEMBER CLUBS**

- (i) In the case of a suspended Member Club, if the suspension does not extend beyond the end of the season during which the suspension is inflicted, the players of such Club shall remain registered with such Club. Otherwise, the provisions of clause (ii) hereunder shall apply.
- (ii) In the event that a Member Club is disbanded either voluntarily or by a decision of the Association which is final and binding, the players registered with such Club may not register and play for any other Club.

**78. PLAYERS REMOVED BY THE ASSOCIATION**

A player who has been removed from the Association shall not be eligible for membership with a Football Member Club. Moreover such a player may not take part in any manner whatsoever in any activity connected with football held under the jurisdiction of the Association.

## **PART 6 - FOOTBALL MEMBER CLUBS**

### **79. COPY OF THE BFA RULES AND THE LAWS OF THE GAME TO BE KEPT BY FOOTBALL MEMBER CLUBS**

An updated copy of the BFA Statutes and an updated copy of the other rules, bye-laws and regulations of the BFA, as well as an updated copy of the Laws of the Game must be kept by Member Clubs for use by their members, players and coaches.

### **80. FOOTBALL MEMBER CLUB'S PARTICIPATION AT INTERNATIONAL LEVEL**

Football Member Clubs shall not invite any foreign team to play a match or matches within the territory of Barbados or play against a foreign team within Barbados without the prior authorization of the Executive Board of the Association. Member Clubs shall not play abroad without the prior authorization of the Executive Board of the Association.

### **81. FOOTBALL MEMBER CLUBS NOT TO PLAY AGAINST SUSPENDED OR UNRECOGNIZED CLUBS OR TEAMS**

A Football Member Club shall not play against a club or a team which had been suspended by the Association or against a club or a team which is not recognized by this Association.

### **82. OBSERVATION OF THE RULES BY FOOTBALL MEMBER CLUBS AND THEIR MEMBERS**

A Football Member Club is responsible towards the Association for the action of its players, officials and supporters and is required to take all precautions necessary to prevent these from disrupting matches and from threatening or assaulting BFA Members, officials and players during or at the conclusion of matches, as well as all functions of the BFA wherever and whenever held.

### **83. IRREGULARITIES REGARDING THE REGISTRATION OF PLAYERS**

- (i) Football Member Clubs shall bring to the attention of the Executive Board or the General Secretary of the Association any irregularities in the registration of the players registered with this Association immediately they become aware of them. If a Member Club was in a position to be aware of such irregularities, such Member Club shall be deemed to have been aware of such irregularities.
- (ii) Failure on the part of a Member Club to abide by the provisions of this rule may be punished with removal from the Association.

## **PART 7 - LEAGUES AND COMPETITIONS**

### **84. LEAGUES AND OTHER COMPETITIONS OF THE ASSOCIATION**

- (j) The Executive Board shall decide which leagues and competitions shall be organized by the Association. These shall be organized during the playing season as decided by the Executive Board.
- (ii) The Executive Board shall decide on the calendar of domestic competitions and on the draws of these competitions.
- (iii) In the drawing of the calendar of domestic competitions during the playing season the Executive Board shall abide by the International Match Calendar as approved by the FIFA Executive Committee.

### **85. FOOTBALL MATCHES OR COMPETITIONS**

- (i) Member Clubs and their players shall not take part in any competition which is not approved by the Barbados Football Association. Member Clubs seeking to organize Official friendlies and tournaments will need prior permission from the BFA Executive.
- (ii) The playing of International matches arranged by private individuals for their own speculative purposes only shall not be permitted.

### **86. CHARITY OR BENEFIT FOOTBALL MATCHES AND COMPETITIONS TO BE SANCTIONED**

- (i) Charity or Benefit football matches and competitions shall not be organized without the consent of the BFA.
- (ii) Clubs or players belonging to BFA Member Clubs shall not play or take part in any Charity or Benefit football matches or competitions for which consent as mentioned in sub-clause (i) above has not been given.
- (iii) Promoters of Charity or Benefit football matches and competitions authorized by the BFA shall, within seven (7) days of such match or the end of such competition, forward a statement of accounts to the General Secretary of the BFA.

### **87. PROHIBITION OF PARTICIPATION IN ACTIVITIES OF A NON-MEMBER ASSOCIATION**

- (i) It is prohibited for a player, referee, coach or an Executive Member of this Association or a Technical Staff Member of this Association to take part in any football activity with a Club/Team of a non-member association or with such non-member association.



- (ii) For the purpose of this rule, the term “non-member association” means an association which organizes football matches on a national scale and is not a member of BFA. In case of doubt, the Executive Board shall have the right to specify to which association/s this rule applies.
- (iii) A player, who is found guilty of having infringed this Rule, shall be suspended for a minimum of six (6) months and for a maximum of two (2) years. Furthermore, upon being found guilty, such player will automatically lose all his rights of transfer and complaint to this Association.

The loss of transfer rights and complaint shall remain operative until the Executive Board of this Association decides otherwise.

- (iv) Any other individual upon whom the Association has jurisdiction and who is found guilty of having infringed this rule, shall be suspended for a minimum of six (6) months and a maximum of two (2) years.
- (v) An individual upon whom the Association does not have jurisdiction, but who is serving this Association in any capacity whatsoever and who appears to have infringed this Rule shall be removed from the position in which he is serving.

## **PART 8 - LEGAL REPRESENTATION**

### **88. OWNERSHIP OF THE PROPERTY OF THE ASSOCIATION**

- (i) The Officers of the Association shall, for all intents and purposes, be deemed to be the legal owners of all the property of the Association.
- (ii) The President and any other Officer of the Association shall appear in the name and on behalf of the Association in any act, contract or instrument purporting to bind the Association with third parties.

### **89. REPRESENTATION IN JUDICIAL PROCEEDINGS**

The President of the Association shall represent the Association before any Court of Law or in any Arbitration Proceedings.

## **PART 9 - MISCELLANEOUS MATTERS**

### **90. NOTICES SERVED BY THE ASSOCIATION**

- (i) Notices of the BFA to be served upon a Member Club shall be served either by post or by email at the official address or email address of the body concerned as notified to the BFA in writing by the body concerned.
- (ii) Notices of the BFA to be served upon an individual shall be served either personally or by post or e-mail either at his address or e-mail address in accordance with the BFA's records of such individual or at the official address or e-mail address of his Member Club.
- (iii) If sent by post, such notices shall be deemed to have been served at the time when the letter containing the same would, in the ordinary course of post, be delivered, and in proving such service, it shall be sufficient to prove that the letter containing the notice was properly addressed and posted. If sent by e-mail, such notices shall be deemed to have been served on the date and at the time that in accordance with the BFA records such notice was sent by e-mail.

### **91. MEMBERS FAILING TO APPEAR BEFORE A COMPETENT BODY OF THE ASSOCIATION WHEN OFFICIALLY CALLED TO ATTEND MEETINGS**

Members failing to appear before a competent body of the Association when officially called to attend meetings concerning matters in which they are involved and which are to be dealt with by a competent body of the Association shall be liable to a fine. In the case of unjustified absence, the relative competent body of the Association shall have the power to deal with the case even in the absence of the Member's representative.

### **92. PUBLICATION OF OFFICIAL CORRESPONDENCE**

Any Member Club and members thereof, any player, any referee and any coach shall not publish in the media, or in any other manner, any part of any correspondence exchanged with the BFA, or any other correspondence which may be calculated to criticize or harm or otherwise praise any other Member Club, a Member of the BFA Executive Board or an Officer of the Association. The whole official correspondence may however, be published at Executive Board's discretion after it had been definitely dealt with by the Executive Board.

### **93. PUBLICATION OF PROCEEDINGS**

The Association shall be entitled to make public through the media, or in any other manner it shall deem fit and proper, reports of its proceedings, acts and resolutions, whether the same shall or shall not reflect on the character or conduct of any Member Club or members thereof or members thereof, a player, a referee, a coach, a Member of the Executive Board, an Officer of the Association, any other body or person on whom the Association has jurisdiction or any spectator at football matches. All these shall be deemed to have assented to such information being made public.

#### **94. COMMENTS TO THE MEDIA**

- (i) Member Clubs, and members thereof, referees, players, coaches shall not comment in the media in a way which may be calculated to criticize in a harmful way or harm any Member of the Association or members thereof, a player, a referee, a coach, an BFA Executive Board Member, including an BFA Officer, or any other person having a function with the BFA.
- (ii) Any body or individual that infringes the provisions of this rule shall be fined a minimum of six hundred dollars (\$600.00) or shall be suspended for a period, depending on the gravity of the offence.
- (iii) The awarding of a fine or a suspension for a period shall not operate as a bar to any other punishment which may be imposed in accordance with the other rules, bye-laws and regulations of the Association.

#### **95. COMPLAINTS, REPORTS AND PROTESTS ON CORRUPTION**

It is the duty of Member Clubs, Member Associations, Registered Clubs, Associated Clubs and Affiliated Associations and members thereof to report to the General Secretary of the Barbados Football Association any founded suspicion of corruption or attempted corruption with regards to football matches.

#### **96. LEGAL ACTION**

- (i) Football Member Clubs and members thereof, players, coaches, referees, players' agents and other bodies and persons that are subject to the jurisdiction of the BFA, are precluded from taking civil or criminal legal action against a decision of the BFA Executive Board or against a decision of any Board, Committee or Commission of the BFA, or against any referee, assistant referee, time keeper or a Match Inspector in connection with his duties with regards to football matches without the written permission of the BFA Executive Board. Offenders against this rule shall cease to belong to the BFA.
- (ii) Football Member Clubs and members thereof, players, coaches and other bodies and persons that are subject to the jurisdiction of the BFA, are also precluded from taking civil legal action against each other or against the management and/or the proprietor of the stadium or ground where competitive matches are played without the written permission of the BFA Executive Board.
- (iii) No body or person, who in any manner whatsoever falls under the jurisdiction of the BFA, may initiate any civil legal proceedings on matters relating to football or arising therefrom or connected therewith without the written permission of the Executive Board.
- (iv) When an offence envisaged in sub-clauses (ii) and (iii) is committed against the BFA itself or any BFA Executive Board Member, the offender shall cease to belong to the Association as from the moment that the offence takes place.

## **PART 10 - INTERPRETATION AND ALTERATION OF THE RULES**

### **97. THE BFA EXECUTIVE BOARD IS THE ONLY COMPETENT AUTHORITY TO INTERPRET RULES**

- (i) The BFA Executive Board shall be the only competent body to interpret the provisions of this Statute and the other rules, bye-laws and regulations of the BFA.
- (ii) Any interpretation of the provisions of these Statutes and of the other rules, bye-laws and regulations of the BFA as well as all other rulings given by the BFA Executive Board shall be circulated to all Football Member Clubs within two (2) weeks.

### **98. COMING INTO FORCE OF ALTERATIONS TO THE LAWS OF THE GAME**

Alterations to the Laws of the Game made by the Annual Meeting of the International Football Association Board shall come to force as from the date established by the Board.

### **99. ADDITIONS AND ALTERATIONS TO THE STATUTE OF THE ASSOCIATION**

- (i) Only the General Meeting of the Association may make additions or alterations to this Statute.
- (ii) Any proposed addition or alteration to these Statutes to be voted upon at the Annual General Meeting of the Association shall be put to the vote, only in the case that it had been submitted in writing, to the General Secretary of the Association by the Executive Board or by a Member Club at least fifteen (15) days prior to the scheduled date of the Annual General Meeting of the Association.
- (iii) To be adopted, an addition or an alteration to these Statutes, must receive the approval of at least two-thirds (2/3) of those present and entitled to vote at a duly convened General Meeting of the Association.
- (iv) Additions or alterations to these Statutes shall come into force as from the end of the General Meeting during which such additions or alterations are approved unless the General Meeting decides that such additions or alterations will come into force at a later date.

## **PART 11 - CONCLUDING PROVISIONS**

### **100. GOVERNING LAW**

These Statutes shall be governed in all respects by the Laws of Barbados.

### **101. DISSOLUTION OF THE ASSOCIATION**

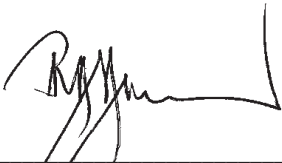
- (i) Four-fifths (4/5) majority of all the Member Clubs of the Association shall be required to dissolve the Barbados Football Association.
- (ii) Four-fifths (4/5) majority of all the Member Clubs of the Association shall be required for any decision as to the distribution of the assets of the Association on dissolution. Without a decision as to such distribution, any resolution to dissolve the Association shall have no effect.
- (iii) The assets of the Association shall under no circumstance be divided amongst the Members and any resolution to this effect shall have no effect.

### **102. MATTERS NOT PROVIDED FOR IN THE RULES OF THE ASSOCIATION**

Any matter not provided for in these Statutes and in the other rules, bye-laws and regulations of the Association shall be regulated in accordance with the rules, regulations and bye-laws of the Barbados Football Association, FIFA and/or CONCACAF. In any other case, the decision shall be based on Barbados civil law and if this is silent on right and justice.

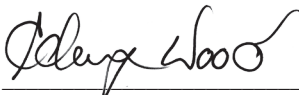
### **103. COMING INTO FORCE OF THESE STATUTES**

These Statutes as amended shall come into force on the fourteenth day of March 2016.



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Randolph Harris  
**President**



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Edwyn Wood  
**General Secretary**





STATUTES OF THE BARBADOS FOOTBALL ASSOCIATION - Amended March 2015

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