Generating a 2014 Certified EHR ID Number

As of January 1, 2014 all EHR certifications are required to meet 2014 Edition Criteria.

There will be a new CMS EHR Certification ID number for every EHR product that must be updated in each provider's registration.

A Guide is available for updating your registration at: <u>http://www.maine.gov/dhhs/oms/HIT/</u> Scroll to the bottom of the page, guide is listed under: **Educational Resources**

Follow the directions below to generate your 2014 EHR Certification ID number:

Step 1: Go to the Certified Health IT Product List site: http://oncchpl.force.com/ehrcert

🖉 Certified Health IT Product List - Windows Internet Explorer provided by IE8 Policy Ver.8 - State of Maine		- 7 ×
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Certified Health IT Product List The Office of the National Coordinator for Health Information Technology		
The Certified Health IT Product List (CHPL) provides the authoritative, comprehensive listing of Complete Electronic Health Rec tested and certified under the ONC HIT Certification Program, maintained by The Office of the National Coordinator for Health Inf		
Each Complete EHR and EHR Module listed on CHPL has been tested and certified by an authorized testing and certification bo criteria adopted by the HHS Secretary. EHR technologies that have been certified under the ONC HIT Certification Program are é and Medicaid (OMS) EHR Incentive Programs. The CHPL provides CMS EHR Certification ID for qualified products to be used in	eligible to be used for the Centers for Medicare	
In FY/CY 2013, beginning January 2, 2013:		
Eligible providers will have the ability to use EHR technology that is certified to 2011 edition certification criteria, 2014 edition cert 2014 edition certification criteria to generate CMS EHR Certification ID that is submitted to CMS as part of attesting to meaningfu		
Please send suggestions and comments regarding the Certified Health IT Product List (CHPL) to ONC certification@hhs.gov, w	with "CHPL" in the subject line.	
Vendors or developers with questions about their product's listing should contact their certification body that certified their produ	uct.	
STEP 1: TO WHICH EDITION OF ONC HIT EHR CERTIFICATION ARE YOU ATTESTING?		
2011 Edition Combination of 2011 and 2014 Edition	2014 Edition	
USING THE CHPL WEBSITE		
To browse the CHPL and review the comprehensive listing of certified EHR products, follow the steps outlined below:		~
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Step 2: Select your EHR certification edition

Prior to 2014 all products were certified to 2011 criteria. The 2014 edition has the capability to meet 2014 Meaningful Use measures for Stage 1 and Stage 2.

- All vendors were to have the 2014 products available for the 2014 program year. There have been some issues for some vendors getting the 2014 editions out in time for providers to meet MU for 2014.
- CMS has proposed a rule change that will address the issues. Please click <u>here</u> to sign up for the CMS List serve to receive direct notification from CMS of all updates concerning the proposed rule change and other CMS notifications concerning the EHR Incentive Program.

Step 3: Click the ONC HIT EHR Certification criteria year for your product (2014 Edition)



Do not pick for a 2014 product

Combination of 2011 and 2014 Edition
Do not pick for a 2014 product



2014 editions

Step 4: Find your EHR product(s)

To search for a Certified EHR Product click the middle box – shown below

You can search by:

- CHPL Product number
- Product Classification
- Product Name
- Vendor Name

For this exercise I will search by product name: centricity

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	HealthIT.gov	^
Certified Health IT Product List The Office of the National Coordinator for Health Information Technology		
Selected Attestation : 2011 Edition - Ambulatory		
STEP 3: SEARCH FOR CERTIFIED EHR PRODUCTS		
Search for certified complete EHR products or EHR modules by browsing all products, searching by product name, CHPL product number, and criteria met.	, vendor name, product classification,	
Browse All Ambulatory Products Browse	Search by Criteria Met Search	
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In this sample case searching by the product name - centricity, the return is 28 products

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							GE Centricity Clinical Messaging, GE Centricity				
	Drummond Group Inc.	Ambulatory	GE Healthcare	Centricity EMR	v9.8 R1	Complete EHR	ePrescribing, GE Centricity Patient Portal, Qvera Interface Engine 2.0, GE Patient On Line, GE Secure Messenger for POL-CEMR	SRE	<u>Add to Cart</u>	28	

Locate the version of your product. If this is the <u>only product</u> for your system be sure to select the "Complete EHR" as some versions of the same product are also available as modules. If your system is made up of multiple modules you will select and add each one separately.

For this exercise version 9.8 is the correct version. If there are more than one of the product listed with the same version (as shown below) you must identify your product by clicking the product name and verifying that you have the correct CHPL Product Number. This number is available from your vendor if you do not have it. See below to locate the CHPL yourself.

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	Certifying Body	Original Practice Type	Vendor	Product	Product Version#	Product Classification	Additional Software Required	Capability Tag			
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	Drummond Group Inc.	Ambulatory	GE Healthcare	Centricity EMR	9.8	Complete EHR	GE Centricity Clinical Messaging, GE Centricity ePrescribing, GE Centricity Patient Portal, Overa Interface Engine 2.0, GE Patient On Line, GE Secure Messenger for POL-CEMR	SRE	<u>Add to Cart</u>	.	
	Drummond Group Inc.	Ambulatory	GE Healthcare	Centricity EMR	9.8	Modular EHR	GE Centricity Clinical Messaging, GE Centricity ePrescribing, Qvera Interface Engine 2.0, GE Secure Messenger for POL -CEMR	SRE	<u>Add to Cart</u>	*	
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If you need to look up the CHPL number, the screen below comes up when you click on the product name (shown above). The CHPL is highlighted below in yellow. Identifying the CHPL number will allow you to choose the correct product to generate the EHR Certification ID number. Your vendor may have supplied you with the CHPL number. If you cannot find this number and the vendor is unable to assist you please contact us and we will assist you.

CERTIFICATION CRITERIA DETAIL VIEW

GE Healthcare - Centricity EMR 9.8

Certification Year: 2014 Certifying Body: Drummond Group Inc. | CHPL Product Number: 02202014-2595-1 Product Classification: Complete EHR | Practice Type: Ambulatory Additional Software Required: GE Centricity Clinical Messaging, GE Centricity ePrescribing, GE Centricity Patient Portal, Qvera Interface Engine 2.0, GE Patient On Line, GE Secure Messenger for POL-CEMR Product Last Modified: 03/05/2014

Once you have located the CHPL# you will click "Return to search" in the upper right corner of the page to get back to the search results.

Do not click the back button in your browser as it will not return to the search page. If you do lose the search results start over by repeating the steps above.

CERTIFICATION CRITERIA DETAIL VIEW

GE Healthcare - Centricity EMR 9.8

Certification Year: 2014 Certifying Body: Drummond Group Inc. | CHPL Product Number: 02202014-2595-1 Product Classification: Complete EHR | Practice Type: Ambulatory Additional Software Required: GE Centricity Clinical Messaging, GE Centricity ePrescribing, GE Centricity Patient Portal, Qvera Interface Engine 2.0, GE Patient On Line, GE Secure Messenger for POL-CEMR Product Last Modified: 03/05/2014

Click here to return to the search results after you have located the CHPL#. <u>Do not use your browsers</u> back button

Return to Search

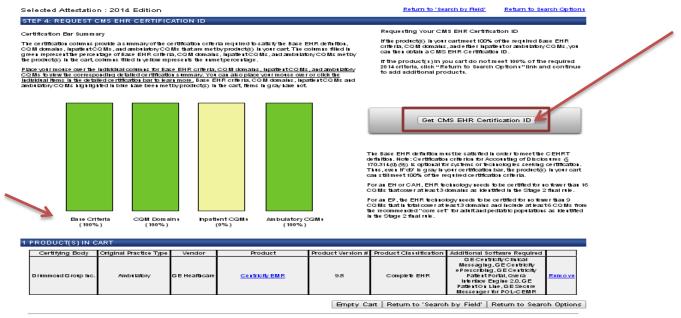
When you are sure you have the correct product you must click "Add to Cart"

This action is necessary to generate the Certification ID number; it is <u>not</u> a purchase

	Matchin	g Product			🗌 See Co	omplete Products Only			
<u>Certifying Body</u>	<u>Original</u> Practice Type	<u>Vendor</u>	Product	Product Version#	Product Classification	Additional Software Required	<u>Capability</u> <u>Tag</u>		
Drummond Group Inc.	Ambulatory	GE Healthcare	Centricity EMR	v9.8 R1	Complete EHR	GE Centricity Clinical Messaging, GE Centricity ePrescribing, GE Centricity Patient Portal, Qvera Interface Engine 2.0, GE Patient On Line, GE Secure Messenger for POL-CEMR	SRE	<u>Add to Cart</u>	Ť
Drummond Group Inc.	Ambulatory	GE Healthcare	<u>Centricity EMR</u>	9.8	Complete EHR	GE Centricity Clinical Messaging, GE Centricity ePrescribing, GE Centricity Patient Portal, Gvera Interface Engine 2.0, GE Patient On Line, GE Secure Messenger for POL-CEMR	SRE	Add to Cart	
Drummond Group Inc.	Ambulatory	GE Healthcare	Centricity EMR	9.8	Modular EHR	GE Centricity Clinical Messaging, GE Centricity ePrescribing, overa Interface Engine 2.0, GE Secure Messenger for POL -CEMR	SRE	<u>Add to Cart</u>	;;;
ссніт	Ambulatory	GE Healthcare	Centricity EMR	9.8	Complete EHR	GE, Centricity Clinical Gateway, 9.2.0;GE, Centricity Clinical Messenger, 6.4;GE, Centricity ePrescribing, 3.5;GE, Centricity Patient Portal, 6.4;GE, Patient On	SRE	<u>Add to Cart</u>	

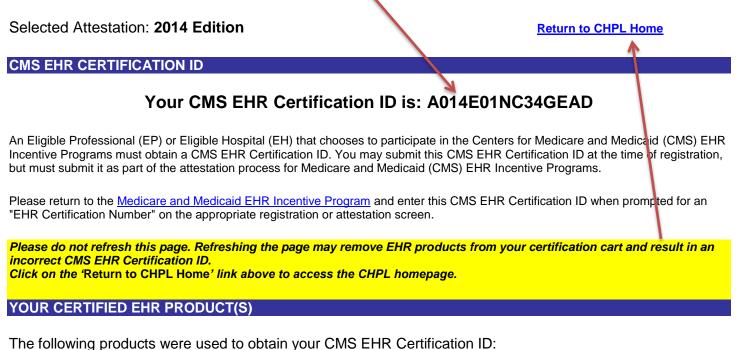
When you add a product to the cart you will arrive at the screen below. If you have multiple EHR products to add before you generate the EHR Certification ID number you will click the "Return to Search Options". Repeat the process until all products are in the cart that make up your EHR system.

The cart page (shown below) displays the certification criteria that are met by the product(s) in your cart. Once you have added all products for your EHR system you will generate the CMS EHR Certification ID by clicking "Get CMS EHR Certification ID".



Saving Your Product List

The screen shot below shows the CMS EHR Certification ID and the components that generated this number. If multiple components generated the ID number they would all be listed here. This number is the number that is put into each provider's registration on the CMS site. All 2014 certified products will have a certification ID number that starts with "A014"



Certifying Body	Original Practice Type	Vendor	Product	Product Version #	Product Classification	Additional Software Required
Drummond Group Inc.	Ambulatory	GE Healthcare	Centricity EMR	9.8	Complete EHR	GE Centricity Clinical Messaging, GE Centricity e Portal, Qvera Interface Engine 2.0, GE Patient O POL-CEMR

<u>See note highlighted in yellow above: Do not click the back button or refresh this page in your browser</u> as it will not return to the search page. If you do lose the search results start over by repeating the steps above.

Step 6: Saving Your Product List

<u>Please note</u> when you close your browser window, the list of product(s) in your cart <u>will not be saved</u>. If you would like to email the product list to yourself, enter your email address (as shown below) and click "Email Me". Your email address will not be saved or used by the CHPL in any way other than to email the product list.

Your email address:

Email Me

The email document of your EHR products that generated your Certification ID number should be saved for your records.

Summary:

To obtain a 2014 CMS EHR Certification ID, follow the steps outlined below

- 1. Go to the Certified Health IT Product List site: <u>http://oncchpl.force.com/ehrcert</u>
- 2. Select the 2014 EHR Certification Criteria Edition
- 3. Search for your EHR complete product(s) or EHR modules. Searches can be done by product name, CHPL product number, vendor name, product classification, or criteria met. We recommend searching by the CHPL number then select your version.
- 4. Add the EHR product(s) to cart to determine if selected product(s) meet 100% of the required criteria to demonstrate meaningful use
- 5. Get CMS EHR Certification ID the number generated is unique to the product(s) in the cart.
- 6. Send the information to your email for documentation of how the CERT number was generated.
- 7. Update the EHR Certification ID number in the provider's registration. The steps below will assist you on how to update the registration

The screen shot below shows where the EHR Certification ID number is placed in the provider's registration. This must be done on the CMS registration site. Click <u>here</u> to go to the registration site if you need to update a provider's registration.

Please visit the CMS Website, for additional inform for this program.	R technology certified for this program. nation on certified EHR technology
Note: A certified EHR is not required to complete Certification Number will be required when you at	
* Do you have a certified EHR? What is an EH	R Certification Number?
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EHR Certification Number (Optional): 000000	

<u>Please note:</u> the use of "(Optional)" is misleading. You can register without putting the EHR certification number here but if you do not put the number in at the time of your registration you will need to return to the registration and put the number in before you apply/attest for the incentive payment. See the note above in the red box. Generating the certification number and putting it in at the time of registration will save time.

If you have difficulties please notify us at: <u>EhrHelpdesk.DHHS@maine.gov</u> Further instructions on updating information in the CMS registration can be found below.

How to Make Changes or Updates to Provider Information on the CMS Registration Site

When modifying/updating a registration please follow the following steps:

1. Sign into the registration on the CMS registration site: <u>http://www.cms.gov/Regulations-and-Guidance/Legislation/EHRIncentivePrograms/RegistrationandAttestation.html</u>

> If you do not have a user ID and password or have forgotten your user ID and password: Contact the CMS External User Services (EUS) Help Desk at (866) 484-8049 (TTY (866) 523-4759), Monday–Friday, 7 a.m. – 7 p.m. Eastern Time. **Note**: EUS cannot reset passwords via e-mail. The provider must call the Help Desk directly

2. Click the Registration tab (this is where you will make any updates/modifications to your registration)

Home	Registration	Attestation	Status		
Welcome to the	Medicare & M	ledicaid EHR Inco	entive Program	Registration & Attes	tation Syste
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	ncentive program pa vertified EHR technol	rticipants, you will need ogy.	I to demonstrate		
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Instructions					
Registration	•				
Register in	the Incentive Paym	ent Program			
Continue In	ncomplete Registrati	on			
 Modify Exis 	sting Registration				
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 Reactivate 	a Registration				
 Switch Inco 	entive Programs (Me	dicare/Medicaid)			
 Switch Med 	dicaid State				
Cancel par	ticipation in the Ince	ntive Program			
Attestation	•				
Medicare					
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Status	•				112
View curre Incentive F		gistration, Attestation, a	and Payment(s) for the	· LP	

3. Click Register under Action (bottom right of screen)

	Registration	Attestation	Status		
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Registratio	on Instructions				
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Depending on th	e current status of your	registration, please se	lect one of the following	actions:	
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Modify	Modify Existing Regist Switch incentive prog Switch Medicaid state		aid)		
Cancel	Discontinue participat	ion in the Medicare &	Medicaid EHR Incentive	Programs	
Reactivate	Reactivate a previous	y canceled registratio	n		
Resubmit	Resubmit a registratio	on that was previously	deemed ineligible		
Registratio	on Selection				
2	ired registration and sele	ct the Action you wou	ld like to perform. Pleas	se note only one Action	can be performe
Existing registr					
<u>Name</u>	Tax Identifier	National Provider Identifier (NPI)	Incentive Type	Registration Status	Action
Jane Doe, MD	XXX-XX-3568 (SSN)	00000000000	Medicare	Active	Register

4. Verify that all information is correct in the provider's registration.

5. If you have not previously put in your EHR Certification Number you should do that now. The registration states this is optional (it is optional for the registration) but it is mandatory for the application with the State of Maine.

	Registration	and Attesta	tion System	Welcome Your Name	My Account
-			0	•	
Home	Registration	Attestation	Status		
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	ply only for a Medicaid upgrading certified EHF		t by adopting,		
ually-eligible ho ayment at a late	spitals can then attest t r date.	hrough CMS for their M	Medicare EHR incentive		
ayments.	Ps cannot receive both		rescribing incentive		
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- 6. After you enter the EHR Certification ID number, click **Save & Continue**. If the insertion of your EHR certification number is the only update you needed to do you <u>MUST</u> click "**Save & Continue**" on each screen until you arrive at a screen that states you have successfully submitted your registration. If you do not submit all the way through the registration will be put into an "in process" state. You will need to return to registration and unlock the registration before anything can be done with your application.
 - a. If you have more areas to update click **Save & continue** to move to the next screen.
 - b. You can update the contact email (see note below), address (the address should be the EP practice location), telephone for the contact person, and payee information.
 - c. Please click Save & Continue until you are notified that your registration was successful.
 - d. <u>Please keep the email contact current</u>. We have had many instances that the email contact was not accurate and we have no way to contact the provider. The email contact must be for the person responsible for the submission of the application, meaningful use data and the attestation form. This is not usually the EP but a person working on behalf of the EP.