



UPSKILL - RESKILL - JUST FOR FUN PART-TIME & DISTANCE LEARNING COURSES 21/22

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Please note: – In response to Covid -19, courses may be delivered through a blend of campus based classes and/or remote learning. Please check at time of booking. All classroom environments follow strict government social distancing guidelines to ensure the health and safety of students, staff and visitors.

### **HELLO**

Welcome to NESCol's Part-time and Distance Learning directory for 2021/22. Here you will find courses that can help you develop new skills, gain qualifications and pursue a hobby or interest.

- Perhaps you want to take your career in a different direction or improve job prospects?
- Are you looking for a bit of escapism by trying something completely different?
- Do you want to build on a long held passion?

Surprise yourself and book yourself onto a learning journey with NESCol.

There's always something satisfying about taking on a new challenge.

Amaze yourself with what you are able to achieve!

#### **YOU CHOOSE**

You can study at one our campuses or learning centres located across the region. Our part-time courses typically have multiple date and location options.

Alternatively take the distance learning option where courses can be studied at a time and place of your choosing.

Many are fully online (with and without tutor support) whilst some require campus or centre attendance often for assessment purposes only.



### **WATCH THIS SPACE...**

Details of our part-time programme in Inverurie will be announced soon

Keep an eye on our social channels and www.nescol.ac.uk for further information

# HOW TO USE THIS GUIDE

- Browse subject areas that interest you and shortlist course options
- 2. Go to the dedicated course web page for further information at www.nescol.ac.uk
- 3. Make your choice and book your place

#### **CAN'T FIND WHAT YOU ARE LOOKING FOR?**

We want to offer courses at a place and time that is right for you. Let us know what you are looking for and if we have enough interest to run a course we'll set one up. For campus or centre based courses we can only do this if we have a viable class size. Drop us an email: part-timelearning@nescol.ac.uk

### COURSES FOR COMMUNITY GROUPS AND EMPLOYERS

If you are part of a group or organisation which would benefit from training in a particular subject, e.g. digital skills or languages, we can come to you. Alternatively we can deliver a tailor-made course for you in one of many learning centres across the region.

Contact Joy Aiken to discuss what you are looking for at j.aiken@nescol.ac.uk or call 07540 417 314



### **HOW TO BOOK**

#### ONLINE PAYMENT

- Find the course you wish to book
- Click the apply button
- Select the online option
- Follow the instructions

Please note online booking cannot be used for Fee Waiver, Individual Training Account (ITA) payments or those who may not meet the residency requirements. You need to complete a Waiver 1 Form or SDS (ITA) Declaration form and attach with a paper application that you can download on the course web page.

Not all of our courses are available for online booking. In some cases entry requirements must be verified prior to applying and you will be asked to contact us regarding your booking.

#### PAPER APPLICATION

- · Go online and find the course you wish to book
- Click the apply button
- Select the paper application option
- Follow the instructions

#### **EMAIL**

Email the completed application form to <a href="mailto:studentadvice@nescol.ac.uk">studentadvice@nescol.ac.uk</a> and an advisor will arrange to call you and take payment. We accept MasterCard/VISA/Maestro/Delta card payments.

#### **EMPLOYER BOOKINGS**

If you are looking to upskill or reskill your employees there are courses in this guide that may suit your needs. From professional accreditations to modern apprenticeships we are here to help. We are able to provide bespoke training and you may be eligible for funding from the Flexible Workforce Development Fund (FWDF).

The FWDF offers funded training up to £15,000, find out more here

Depending on your chosen course you can book through the online or paper application options as above selecting either the "Book For An Employee" button (online) or Employer Booking Form (paper).

The online option requires you to register if new to the service. Once your employees enrol and you have registered for the service, you will be able to see up-to-date attendance information and will have access to verified results.

Employers looking to book Distance Learning courses must use the Distance Learning Application from which is available online on the course page under the paper application option.

For help or advice email employerbookings@nescol.ac.uk

#### **QUALIFICATIONS/AWARDING BODIES**

BCS British Computer Society

CACHE Council for Awards in Care, Health and

Education

CILT Chartered Institute of Logistics and

**Transport** 

CIPD Chartered Institute of Personnel and

Development

City & Guilds City & Guilds Qualification

Coll Cert College Certificate

Higher Scottish Qualification at SCQF Level 6

HNCHigher National CertificateHNDHigher National DiplomaHN UnitHigher National UnitIABInternational Association of

Bookkeepers

IELTS International English Language Testing

System

ILM Institute of Leadership and Management
 National 4 Scottish Qualification at SCQF Level 4
 National 5 Scottish Qualification at SCQF Level 5

Nat Cert National Certificate
Nat Unit National Unit

NCFE National Awarding Organisation
NEBOSH National Examination Board in

Online Certificate Awarded Online Upon

Occupational Safety and Health

Certificate Completion

PDA Professional Development Award
REHIS Royal Environmental Health Institute of

Scotland

SQA Scottish Qualifications Authority
SVQ Scottish Vocational Qualification

TQUK Training Qualification UK

### FUNDING OPTIONS

Funding is dependent upon your chosen course and/or your personal circumstances.

### FUNDING OPTIONS FOR PART-TIME COURSES INCLUDE:

- Individual Training Account (ITA)
- SAAS Part-Time Fee Grant
- Education Maintenance Allowance (EMA)
- Remission of Fees (Fee Waiver)

#### Find out more

### FUNDING OPTIONS FOR DISTANCE LEARNING COURSES INCLUDE:

- Individual Training Account (ITA)
- Remission of Fees (Fee Waiver)

#### Find out more

Funding can be confusing but you can contact a student advisor to discuss your options based on your individual circumstances. Email: studentadvice@nescol.ac.uk



# THINGS YOU SHOULD KNOW

#### **COVID 19 AND COURSE DELIVERY**

Part-time campus and centre based courses may be delivered through a blend of on-site classes and/or remote learning. Please check when you book.

All classroom environments follow strict government social distancing guidelines to ensure the health and safety of students, staff and visitors.

#### **FEES**

The College reserves the right and to amend fees/prices chargeable without giving prior notice

Fee rates quoted in this guide do not apply in the case of any individual who does not meet residential criteria relating to 'home status'. The basic criteria are that you must be ordinarily resident in Scotland on the start date of the course, have lived in the UK for the last 3 years, and have no restrictions on your right to stay in the UK. Any applicant unable to fulfil these criteria should state this at the time of booking so they can pay the non-subsidised fee rate that applies in these cases.

Applicants who are not entitled to pay 'home' fee rates are advised that they must pay the overseas fee rate to be entitled to take up a place on the course.

The conditions relating to residence are complex and an enquiry in this respect may be referred to the College's Student Advice Centre.

#### **EXTRA COSTS**

SQA Unit and Group Award Costs for Higher National Qualifications

All SQA Higher National qualifications are subject to an administration fee as follows:

- HN Unit £14
- HNC Group Award £114.25
- HND Group Award £137.50

Students undertaking individual Higher National units on a standalone basis must pay the additional HN unit fee at time of booking.

Students undertaking an HNC/D throughDistance Learning must pay the Group Award charge when booking the final unit of the qualification or earlier if preferred. Students will then receive a Group Award Certificate on completion of all required units.

For all part time HNC/D courses, which are typically campus or centre based, this charge is included in the Year 1 cost of the course.

#### Miscellaneous

Examination entry fees may be payable for certain courses later in the session. Details are available from the class tutor.

A charge may be made for materials used by students on part-time programmes.

#### **IMPORTANT BOOKING INFORMATION**

Courses are offered subject to sufficient numbers of bookings and the availability of resources.

The College reserves the right not to run courses where numbers are insufficient or where resources are not available.

A course fee is payable upon booking and this should be confirmed with the College at this time. Fees are only refundable up to 14 days before the course starts and if the course does not run.

If you do take up a place on a College course, at the start of the course you will be asked to enrol. By completing the enrolment you will enter into a contract with the College and be bound by the North East Scotland College Standard Terms and Conditions of Study.

#### **ADDITIONAL INFORMATION:**

For Asylum Seekers/Visa holders with restrictions
If you have any restrictions on taking up employment or seeking benefits in the UK, then you may not be eligible to make an online application.

If you are not sure, please supply a photocopy of your most recent Home Office documentation (or stamp on your passport), confirming your status to remain in the UK, along with your application.

#### For Forces Personnel

Under the temporary non-resident arrangements, forces personnel are treated as being resident at the establishment where they are based. If they are ordinarily resident\* in Scotland but are serving overseas, they would be eligible.

\* Ordinarily resident means that you live in Scotland year after year by choice, apart from temporary or occasional absences such as holidays or business trips. Living here totally or mainly for the purpose of receiving full-time education may not count as being ordinarily resident.

If you are not a UK national, you must be settled in Scotland (as set out in the Immigration Act 1971) immediately before the date on which you made your application.

#### PART-TIME & DISTANCE LEARNING COURSES 21/22

### **ACCOUNTING**

Enhance your understanding of finance and accounts, whilst developing the fundamental skills needed to work in industry or public sector accounting or bookkeeping. Please contact the **Distance Learning Team** for further information on **01224 612007** or **distancelearning@nescol.ac.uk** 

• Please note that opportunities exist to undertake HNC Accounting on a Day Release basis by infilling into existing groups at both our Aberdeen City and Fraserburgh Campuses. Please contact the Student Advice Centre for further information.

Please note: these courses are bookable until April 2022

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Bookkeeping: Distance Learning Option							
Award in Book Keeping (Level 1)					£216	YBNIB-0211A	IAB
Certificate in Book Keeping (Level 2)					£446	YBNCE-0211A	IAB
Certificate in Book Keeping and Accounting (Level 3)					£607	YBNKC-0211A	IAB
Please note that Computerised Bookkeeping courses are offered on a Distance Learning basis please contact the Distance Learning Team 01224 612007 for further information.							

#### Accounting: HN Distance Learning Option

The SQA HN Units listed below are offered on a distance learning basis, and combine to form an overall group award. Units can also be undertaken as stand-alone courses. HN Units are booked one at a time when working towards PDAs or HNCs. The Group Award fee can be paid at the time of booking any unit whilst working towards the HNC. Students will receive a HNC Group Award Certificate on completion of all required units.

\*HN Units involve an additional fee, please see HN Unit and Group Award Fees on page 5.

Most HN Units involve mandatory attendance at a College campus for assessment purposes. In addition, some may require an evening class, day class or short course.

For information regarding the method of delivery please contact our Distance Learning Co-ordinators on 01346 506014 or by emailing distancelearning2@nescol.ac.uk

PDA Management Accounting (G8XK 47)			
Mandatory Units			
Cost Accounting	£250*	YBUCT-0211A	HN Unit
Management Accounting Using IT	£250*	YBUGG-0211A	HN Unit
PDA Financial Accounting (G8XM 47)			
Mandatory Units			
Recording Financial Information	£125*	YBUFI-0211A	HN Unit
Preparing Financial Statements	£250*	YBUFS-0211A	HN Unit
Using Financial Accounting Software	£125*	YBUFG-0211A	HN Unit
PDA Units can be incorporated within HNC/HND level framework, so progression to an HN Award is possible. For PDA Group Award Fees information, please contact our <b>Distance Learning Co-ordinators</b> on <b>01346 506014</b> or by emailing	distancelearning	2@nescol.ac.uk	

HNC Accounting (G9M5 15)			
Mandatory Units			
Recording Financial Information	£125*	YBUFI-0211A	HN Unit
Preparing Financial Statements	£250*	YBUFS-0211A	HN Unit
Using Financial Accounting Software	£125*	YBUFG-0211A	HN Unit
Cost Accounting	£250*	YBUCT-0211A	HN Unit
Accounting: Graded Unit 1	£125*	YBUAC-0211A	HN Unit
Optional Units (3 credits required)			
Communication: Business Communication	£125*	YBUCM-0211A	HN Unit
Economics Issues: an Introduction	£125*	YBUEU-0211A	HN Unit
IT in Business: Spreadsheets	£125*	YBUIH-0211A	HN Unit
IT Applications Software 1	£125*	YBUTA-0211A	HN Unit
Marketing: an Introduction	£125*	YBUMN-0211A	HN Unit
Office Management	£250*	YBUO-0211A	HN Unit
Research Skills	£125*	YBUHS-0211A	HN Unit
Other options are available, please contact our Distance Learning Co-ordinators on 01346 506014 or by emailing distancelearning	g2@nescol.a	c.uk	

### **ART & DESIGN:**

#### **ART**

Explore and develop your artistic skills with one of our art & design courses! There are many different options available, from beginner to advanced level, and a broad range of subjects to choose from.

Some Art & Design courses may require you to take your own additional equipment/resources.

Please visit the website or contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Art for the Amateur	02 Sep 21	Thu	19.00 - 21.00	10	£149	YENAU-E211A	Coll Cert
	21 Apr 22	Thu	18.30 - 21.00	8	£149	YENAU-E213A	Coll Cert
Art for the Improver	20 Jan 22	Thu	19.00 - 21.00	10	£149	YENAP-E212A	Coll Cert

### **ART & DESIGN:**

#### **PHOTOGRAPHY**

Learn how to use your camera settings to take high-quality, interesting photographs. Explore the various functions of the Digital SLR, allowing you to maximise the use of your camera and move away from using the automatic settings.

Some Art & Design courses may require you to take your own additional equipment/resources.

Please visit the website or contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Purely Photography (Digital First Steps)	16 Sep 21	Thu	18.30 - 21.00	8	£157	YEMPG-E211A	Coll Cert/SQA
	18 Jan 22	Tue	18.30 - 20.30	10	£157	YEMPG-E212A	Coll Cert/SQA
	21 Apr 22	Thu	18.30 - 21.00	8	£157	YEMPG-E213C	Coll Cert/SQA
Purely Photoshop (Next Step Image Editing)	02 Dec 21	Thu	18.30 - 21.00	8	£157	YEMPH-E212B	Coll Cert/SQA
	19 April 22	Tue	18.30 - 21.00	8	£157	YEMPH-E213A	Coll Cert/SQA
Creative Photography: Landscapes	20 Apr 22	Wed	18.30 – 21.00	8	£157	YEMCL-E213A	Coll Cert/SQA
Purely Photography (On Location)	23 Apr 22	Sat	10.00 - 13.00	6	£129	YENRC-K213A	Coll Cert
Ellon Learning Centre							
Purely Photography (Digital First Steps)	21 Sep 21	Tue	18.30 - 21.00	8	£157	YEMPG-E211C	Coll Cert/SQA
	19 Apr 22	Tue	18.30 - 21.00	8	£157	YEMPG-E213B	Coll Cert/SQA
Purely Photoshop (Next Step Image Editing)	18 Jan 22	Tue	19.00 - 21.00	10	£157	YEMPH-E212C	Coll Cert/SQA
Purely Photography (On Location)	22 Apr 22	Fri	10.00 – 13.00	6	£129	YENRC-D213A	Coll Cert
Fraserburgh Campus							
	16 Sep 21	Thu	18.30 – 21.00	8	£157	YEMPG-E211B	Coll Cert/SQA
Purely Photography (Digital First Steps)	10 Sep 21	Thu	18.30 – 21.00	8	£157	YEMPG-E211B	Coll Cert/SQA
Purely Photoshop (Next Step Image Editing)	25 Nov 21	Thu	18.30 – 21.00	8	£157	YEMPH-E212A	Coll Cert/SQA
Purely Photography (On Location)	10 May 22	Tue	17.30 – 20.30	6	£129	YENRC-T214A	Coll Cert







### **ART & DESIGN:**

#### **DRESSMAKING AND SEWING**

Get to grips with basic but essential sewing techniques and bring your ideas to life as you learn to make your own unique garments.

Some Art & Design courses may require you to take your own additional equipment/resources.

Please visit the website or contact the **Student Advice Centre** for more information on **01224 612330** or **enquiry@nescol.ac.uk**.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Introduction to Dressmaking	28 Oct 21	Thu	18.30 – 21.00	12	£209	YENDK-E211B	Coll Cert
miroduotion to 21000making	07 Feb 22	Mon	18.30 – 21.00	12	£209	YENDK-E213A	Coll Cert
Dressmaking: The Next Step	17 Feb 22	Thu	18.30 - 21.00	12	£209	YENRN-E213A	Coll Cert
Introduction to Sewing and Textiles	25 Oct 21	Mon	18.30 - 21.00	10	£179	YENTX-E211A	Coll Cert
Creative Textiles Techniques	21 Feb 22	Mon	18.30 - 21.00	12	£179	YENCT-E213A	Coll Cert
Sewing Bees (Basic Sewing Skills)	27 Oct 21	Wed	18.30 - 21.00	4	£59	YENSB-E211B	Coll Cert
- · · · · · · · · · · · · · · · · · · ·	20 Apr 22	Wed	18.30 - 21.00	4	£59	YENSB-E213A	Coll Cert
Sewing Bees (Basic Sewing Skills: Next Steps)	19 Jan 22	Wed	18.30 - 21.00	4	£59	YENSN-E212A	Coll Cert
	25 May 22	Wed	18.30 - 21.00	4	£59	YENSN-E214A	Coll Cert
Ellon Learning Centre							
Introduction to Dressmaking	29 Oct 21	Fri	09.30 - 12.00	12	£209	YENDK-D211A	Coll Cert
Dressmaking: The Next Step	18 Feb 22	Fri	09.30 - 12.00	12	£209	YENRN-D213A	Coll Cert
Introduction to Sewing and Textiles	28 Jan 22	Fri	13.00 - 15.30	10	£179	YENTX-D212A	Coll Cert
Sewing Bees (Basic Sewing Skills)	29 Oct 21	Fri	13.00 - 15.30	4	£59	YENSB-D211A	Coll Cert
Fraserburgh Campus							
Introduction to Dressmaking	26 Oct 21	Tue	18.30 – 21.00	12	£209	YENDK-E211A	Coll Cert
Sewing Bees (Basic Sewing Skills)	16 Sep 21	Thu	18.30 - 21.00	4	£59	YENSB-E211A	Coll Cert
Sewing Bees (Basic Sewing Skills: Next Steps)	28 Oct 21	Thu	18.30 - 21.00	4	£59	YENSN-E211A	Coll Cert

### **AUTOMOTIVE**

Learn how to effectively take care of your car. This course will give you the confidence and skills needed to carry out basic vehicle maintenance at home.

Courses marked may require you to take your own Personal Protective Equipment (PPE). For more information, please visit the website or contact the **Student Advice Centre**.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Fraserburgh Campus							
Basic Car Maintenance	07 Sep 21	Tue	18.00 – 21.00	8	£95	RBNCM-E211A	Coll Cert
	08 Feb 22	Tue	18.00 - 21.00	8	£95	RBNCM-E213A	Coll Cert

Cake decoration with your kids

Make your own macarons and meringues

Cake decoration: sugar flowers







### **BAKING AND CAKE DECORATION**

From pastries and breadmaking to specialist cakes – there's a course to suit anyone and everyone. For information on our cookery courses please go to our Hospitality section.

Please note: cost of ingredients included in the course fee.

• Please note that some courses may require you to take some additional resources/equipment. For more information, please visit the website or contact the **Student Advice Centre**.

<sup>\*</sup>Children must be accompanied by at least one parent or guardian, please note fee is per adult.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Breadmaking Masterclass 🔵	2 Oct 21	Sat	09.30 - 16.30	1 Day	£95	YENBM-K211A	Coll Cert
	5 Feb 22	Sat	09.30 - 16.30	1 Day	£95	YENBM-K213A	Coll Cert
	23 Apr 22	Sat	09.30 - 16.30	1 Day	£95	YENBM-K213B	Coll Cert
	11 Jun 22	Sat	09.30 - 16.30	1 Day	£95	YENBM-K214A	Coll Cert
Cake Decoration for Beginners 🔵	27 Oct 21	Wed	18.30 – 21.00	8	£155	YENKD-E211B	Coll Cert
Cake Decoration: Next Step 🔵	19 Jan 22	Wed	19.00 - 21.00	10	£155	YENKN-E212A	Coll Cert
Cake Decoration With Your Kids (Ages 10+ Workshop) • *	29 Jan 22	Sat	10.00 - 16.30	1 Day	£49	YENKW-K212A	Coll Cert
	30 Apr 22	Sat	10.00 - 16.30	1 Day	£49	YENKW-K213A	Coll Cert
	11 Jun 22	Sat	10.00 - 16.30	1 Day	£49	YENKW-K214A	Coll Cert
Cake Decoration: Sugar Flowers 🔵	20 Apr 22	Wed	19.00 - 21.00	6	£95	YENSG-E213A	Coll Cert
Celebration Cake Decoration (Birthdays) 🔵	2 Oct 21	Sat	10.00 - 16.30	1 Day	£94	YENCY-K211A	Coll Cert
Celebration Cake Decoration (Christmas) 🔵	27 Nov 21	Sat	10.00 - 16.30	2	£135	YENCM-K212A	Coll Cert
Celebration Cake Decoration (Easter)	26 Mar 22	Sat	10.00 - 16.30	1 Day	£94	YENCA-K213A	Coll Cert
Creative Cup Cakes	26 Oct 21	Tue	18.30 - 21.00	4	£84	YENAK-E211A	Coll Cert
	19 Apr 22	Tue	18.30 - 21.00	4	£84	YENAK-E213A	Coll Cert
Creative Cup Cakes (Gluten Free)	17 Jan 22	Mon	18.30 - 21.00	4	£84	YENAF-E212A	Coll Cert
Make Your Own Macarons and Meringues	29 Jan 22	Sat	10.00 - 16.30	1 Day	£69	YENMM-K212A	Coll Cert
Make Your Own Macarons and Meringues (Gluten Free)	23 Apr 22	Sat	10.00 - 16.30	1 Day	£69	YENMN-K213A	Coll Cert
Fraserburgh Campus							
Cake Decoration for Beginners 🔵	26 Oct 21	Tue	18.30 - 21.00	8	£155	YENKD-E211A	Coll Cert
	19 Apr 22	Tue	18.30 - 21.00	8	£155	YENKD-E213A	Coll Cert
Traditional Homebakes 🔵	18 Jan 22	Tue	18.30 - 21.00	4	£99	YENHB-E212A	Coll Cert

### **BRITISH SIGN LANGUAGE**

British Sign Language (BSL) is the sign language used in the UK and is the first or preferred language of many deaf people. Interpreters, as well as relatives and colleagues of deaf people, often learn sign language to enhance their communication abilities. The language makes use of space and involves movement of the hands, body, face and head.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Albandaan Oitu Oanania							
Aberdeen City Campus							
British Sign Language: An Introduction (Unit) (SCQF Level 3)	09 Sep 21	Thu	19.00 - 21.00	16	£110	YCMSL-E211A	Nat Unit
	24 Jan 22	Mon	19.00 - 21.00	16	£110	YCMSL-E212A	Nat Unit
	27 Jan 22	Thu	19.00 - 21.00	16	£110	YCMSL-E212B	Nat Unit
British Sign Language (Unit) (SCQF Level 4)	06 Sep 21	Mon	19.00 - 21.00	16	£110	YCMSM-E211A	Nat Unit
	09 Sep 21	Thu	19.00 - 21.00	16	£110	YCMSM-E211B	Nat Unit
	27 Jan 22	Thu	19.00 - 21.00	16	£110	YCMSM-E212A	Nat Unit
British Sign Language (Unit) (SCQF Level 5)	07 Sep 21	Tue	19.00 - 21.00	31	£205	YCMSN-E211A	Nat Unit

### **BUSINESS MANAGEMENT**

Business is a broad and interesting subject with many different areas you can specialise in. Each of our business courses will help you to build the skills and understanding needed to develop your career prospects.

Please note that opportunities exist to undertake HNC Administration and Information Technology on a Day Release basis by Infilling into existing groups at both our Aberdeen City and Fraserburgh Campuses. Please contact the **Student Advice Centre** for more information on **01224 612330** or **enquiry@nescol.ac.uk** 

Most HN Units involve mandatory attendance at a College campus for assessment purposes. In addition, some may require an evening class, day class or short course. For information regarding the method of delivery please contact our **Distance Learning Co-ordinators** on **01346 506014** or by emailing **distancelearning2@nescol.ac.uk** 

\*HN Units involve an additional fee, please see HN Unit and Group Award Fees on page 5.

▲ These courses are Distance Learning and are studied entirely online. Applicants should be aware internet access is required for this course, visit the course webpage for more information. Please contact the **Distance Learning Team** for further information on **01224 612308** or **distancelearning@nescol.ac.uk** 

Course	Start	Dav	Time	Weeks	Fee	Course Code	Qualification
UUII36	otart	Day	111116	WGGRS	166	Course Code	Quannication
Distance Learning							
Certificate in Business Administration Knowledge (Level 2)					£80	YBNBD-0211A	NCFE/CACHE
Certificate in Team Leading Knowledge (Level 2) ▲					£80	YBNDK-0211A	Coll Cert
Certificate in Principles of Leadership and Management (Level 3)					£421	YBNLH-0211A	ILM

#### BUSINESS STUDIES: HN DISTANCE LEARNING OPTION

A number of SQA HN Units are offered through Distance Learning. These are normally booked one at a time and can be undertaken as stand-alone courses or whilst students work towards a Group Award. Please refer to page 5 for further information. For clarification on HN Units, Group Awards or fee structures, or to pick up a Distance Learning Application Form, please contact our **Distance Learning**Co-ordinators on 01346 506014 or by emailing distancelearning2@nescol.ac.uk

PDA Information Technology (G8XL 47)			
Mandatory Units			
IT in Business: Databases	£125*	YBUDB-0211A	HN Unit
IT in Business: Spreadsheets	£125*	YBUIH-0211A	HN Unit
IT in Business: Word Processing And Presentation Apps	£250*	YBUIB-0211A	HN Unit

PDA Office Administration (GA11 47) Please note: these courses are bookable until April 2022			
Mandatory Units			
Communication: Business Communication	£125*	YBUCM-0211A	HN Unit
Digital Technologies for Administrators	£125*	YBUDA-0211A	HN Unit
Office Administration	£125*	YBUOD-0211A	HN Unit
Personal Development Planning	£125*	YBULP-0211A	HN Unit

Turne and the second								
HNC Administration & Information Technology (G9M7 15) Please note: these courses are bookable until April 2022								
Mandatory Units (10 credits required)								
IT in Business: Spreadsheets	£125*	YBUIH-0211A	HN Unit					
IT in Business: Databases	£125*	YBUDB-0211A	HN Unit					
IT in Business: Word Processing And Presentation Apps	£250*	YBUIB-0211A	HN Unit					
Office Administration	£125*	YBU0D-0211A	HN Unit					
Digital Technologies for Administrators	£125*	YBUDA-0211A	HN Unit					
Administration and IT: Graded Unit 1	£125*	YBUDT-0211A	HN Unit					
Personal Development Planning	£125*	YBULP-0211A	HN Unit					
Communication: Business Communication	£125*	YBUCM-0211A	HN Unit					
Optional Units (2 credits required)								
Business Accounting	£250*	YBUBG-0211A	HN Unit					
Economics Issues: an Introduction	£125*	YBUEU-0211A	HN Unit					
Managing People and Organisations	£250*	YBUPO-0211A	HN Unit					
Marketing: an Introduction	£125*	YBUMN-0211A	HN Unit					
Office Management	£250*	YBU0-0211A	HN Unit					
Research Skills	£125*	YBUHS-0211A	HN Unit					
Using Financial Accounting Software	£125*	YBUFG-0211A	HN Unit					
Other options are available, please contact our Distance Learning Co-ordinators on 01346 506014 or by emailing distancelearning2@nescol.ac.uk								

#### **BUSINESS MANAGEMENT (Cont.)**

Please note: these courses are bookable until April 2022

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
HNC Business (G9ML 15)							
Mandatory Units (10 credits required)							
Business Accounting					£250*	YBUBG-0211A	HN Unit
Economics Issues: an Introduction					£125*	YBUEU-0211A	HN Unit
Marketing: an Introduction					£125*	YBUMN-0211A	HN Unit
Managing People and Organisations					£250*	YBUPO-0211A	HN Unit
IT in Business: Spreadsheets					£125*	YBUIH-0211A	HN Unit
IT Applications Software 1					£125*	YBUTA-0211A	HN Unit
Communication: Business Communication					£125*	YBUCM-0211A	HN Unit
Business: Graded Unit 1					£125*	YBUCW-0211A	HN Unit
Optional Units (2 credits required)							
IT in Business: Databases					£125*	YBUDB-0211A	HN Unit
Management Accounting Using IT					£250*	YBUGG-0211A	HN Unit
Office Administration					£125*	YBU0D-0211A	HN Unit
Office Management					£250*	YBUO-0211A	HN Unit
Research Skills					£125*	YBUHS-0211A	HN Unit
Using Financial Accounting Software					£125*	YBUFG-0211A	HN Unit
Statistics for Business					£125*	YBUSB-0211A	HN Unit
Communication: Practical Skills					£125*	YBUCB-0211A	HN Unit
Mathematics for Business					£125*	YBUMB-0211A	HN Unit
Other options are available, please contact our Distance Learning Co-ordin	ators on 0134	<b>16 506014</b> or by	y emailing <b>distanc</b>	elearning2	@nescol.ad	c.uk	

### **JOE: UPSKILL - RESKILL - JUST FOR FUN**



Joe Lewis's Distance Learning story - HNC Business

Aberdeen Football Club captain Joe Lewis is midway through studying for an HNC in Business via distance learning, combining coursework with commitments in football and at home.

He admits it was a prospect that brought some trepidation.

He said: "It was the first time I'd written more than a paragraph in 15 or 16 years, it was quite scary. Distance Learning can be a bit daunting at the start because you are second guessing yourself, but the tutor was really helpful and available all the time. It has been great - I'm just over half way through, so I've got a little way to go, but I'm enjoying it.

"You have to plan for the future, I've witnessed people early in my career who didn't do that – you get an injury or your career fizzles out a bit quicker than you think it's going to and then all of a sudden you're in a sticky situation. If you're not ready to go into another job or you're not preparing for that next step it can be really difficult.

"I'd like to stay within football but on the business side. I'm not 100% certain on that, that's where I think the HNC in Business is great foundation. When I complete this I will have to make my mind up a more about what direction I want to go in, there's the potential to go on and do the HND or maybe using the HNC as a gateway to doing something more specific, football related or something else depending what I want to do. The HNC gives a great overview.

"I signed up for my latest unit, which is IT applications software. That was one where there was a tutor available all through the summer as well, so it's really handy that there's still someone available so I can continue through the holidays.

"During the season I can work around training and playing. If we have an away game, I'm away in a hotel on my own so I've got no excuses – I take my laptop, notes and notepad and can get through a good few hours work then."

Explore the Long read here

### **CARE STUDIES**

Studying care gives you the opportunity to make a real, positive difference to people's lives. In today's fast-changing care sector, professionals at all levels need to be proactive and flexible. The courses available have been specifically designed to deepen your understanding when it comes to very specialist areas of care, allowing for greater personal and professional development.

▲ These courses are Distance Learning and are studied entirely online. Applicants should be aware internet access is required for this course. Visit the course webpage for more information.

For further information please contact our Distance Learning Team on 01224 612308 or by emailing distancelearning@nescol.ac.uk

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
HEALTHY LIVING							
Distance Learning							
Award in Alcohol Awareness (Level 1) 🔺	1				£131	YBNAN-0211A	NCFE/CACHE
Certificate in Common Health Conditions (Level 2) ▲					280	YBNMI-0211A	NCFE/CACHE
Certificate in Understanding Common Childhood Illnesses (Leve	el 2) 🔺				280	YBNUH-0211A	NCFE/CACHE
Certificate in Understanding Nutrition and Health (Level 2) 🔺					280	YBNNL-0211A	NCFE/CACHE
Explore the Principles of Healthy Eating Course 🔺					£30	YBNHT-0211A	Online Certificate
Sexual Health Awareness Course 🔺					£30	YBNSH-0211A	Online Certificate
Supporting People with Diabetes Mellitus Course 🔺					£30	YBNDL-0211A	Online Certificate
Understanding Eating Disorders Course 🔺					£30	YBNTD-0211A	Online Certificate
Principles of Weight Management Course 🔺					£30	YBNWM-0211A	Online Certificate
Certificate in Exercise Studies (Level 1) ▲					280	YBNXS-0211A	NCFE/CACHE
Understanding the Principles of Exercise and Fitness Course 🔺					£30	YBNEX-0211A	Online Certificate

#### **MENTAL WELLBEING**

Distance Learning

Diotano Lourning			
Acquired Brain Injury Awareness Course ▲	£30	YBNBI-0211A	Online Certificate
Award in Mental Health Awareness (Level 1)	£119	YBNML-0211A	NCFE/CACHE
Certificate in Awareness of Mental Health Problems (Level 2) ▲	£80	YBNSP-0211A	NCFE/CACHE
Developing Mental Strength Course 🔺	£30	YBNME-0211A	Online Certificate
Mental Health: First Response Course ▲	£30	YBNFR-0211A	Online Certificate
Mental Health: Body and Mind Course ▲	£30	YBNOD-0211A	Online Certificate
Becoming a Wellbeing Champion Course 🔺	£30	YBNBG-0211A	Online Certificate
Managing Stress and Anxiety Course ▲	£30	YBNSY-0211A	Online Certificate
Understanding Anxiety Course 🔺	£30	YBNAY-0211A	Online Certificate
Understanding Depression Course 🔺	£30	YBNDN-0211A	Online Certificate
Certificate in Understanding Autism (Level 2) ▲	280	YBNUS-0211A	NCFE/CACHE
Certificate in Understanding Children and Young People's Mental	£80	YBNUM-0211A	NCFE/CACHE
Health (Level 2) ▲			
Change and Resilience Course 🔺	£30	YBNGN-0211A	Online Certificate
Resilient Families Course 🛦	£30	YBNRF-0211A	Online Certificate
The Menopause and Mental Health Course 🔺	£30	YBNPA-0211A	Online Certificate
Understanding an Individual with Learning Disabilities Course 🔺	£30	YBNLE-0211A	Online Certificate
Work-Life Balance Course ▲	£30	YBNWL-0211A	Online Certificate

#### **SUPPORTING HEALTH CARE**

Distance Learning

Award in Awareness of Dementia (Level 2)	£267	YBNAW-0211A	NCFE/CACHE
Caring for People with Dementia: The Fundamentals Course 🔺	£30	YBNDF-0211A	Online Certificate
Certificate in Principles of Dementia Care (Level 2)	£80	YBNMR-0211A	NCFE/CACHE
Certificate in Understanding the Care and Management of Diabetes (Level 2)	£80	YBNMD-0211A	NCFE/CACHE
Challenging Behaviour Course 🔺	£30	YBNLV-0211A	Online Certificate
Compassion and Dignity in Care Course 🔺	£30	YBNCC-0211A	Online Certificate
Epilepsy Awareness Course 🔺	£30	YBNPY-0211A	Online Certificate
HIV, Hepatitis B and Hepatitis C Infections (Unit) (SCQF Level 6)	£112	YBMH-0211A	Nat Unit
Supporting People with Aspergers Syndrome Course 🔺	£30	YBNGR-0211A	Online Certificate
Supporting People with Autism Course 🔺	£30	YBNAU-0211A	Online Certificate
Supporting People with Cerebral Palsy Course 🔺	£30	YBNCP-0211A	Online Certificate
Supporting People with Down Syndrome Course 🔺	£30	YBNDS-0211A	Online Certificate
Supporting People with Learning Disabilities and Mental Health Needs Course ▲	£30	YBNLT-0211A	Online Certificate



#### **DIGITAL MEDIA**

Learn new skills or to gain an appreciation of the digital environment that surrounds us and our families, from accessing and sharing information safely and securely to communicating using social media channels.

Courses marked • may require you to have access to a PC/device outwith class.

For more information, please visit the website or contact the **Student Advice Centre** on **01224 612330** or **enquiry@nescol.ac.uk**.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Communicating On-line (Skype, Facebook, Facetime etc)	24 Sep 21	Fri	09.30 - 11.30	5	£30	YCNCL-D211A	Coll Cert
	22 Jan 22	Sat	10.00 - 12.00	5	£30	YCNCL-K212A	Coll Cert
	23 Apr 22	Sat	10.00 - 12.00	5	£30	YCNCL-K213A	Coll Cert
Digital Skills for Life •	25 Sep 21	Sat	09.30 - 13.00	3	£30	YCNDA-K211A	Coll Cert
	22 Jan 22	Sat	09.30 - 13.00	3	£30	YCNDA-K212A	Coll Cert
	13 May 22	Fri	09.30 - 13.00	3	£30	YCNDA-D214A	Coll Cert
Podcasting for Beginners	02 Nov 21	Tue	18.15 – 21.15	1 Eve	£30	YENPB-E212A	Coll Cert
	08 Feb 22	Tue	18.15 – 21.15	1 Eve	£30	YENPB-E213A	Coll Cert
Social Media for Beginners 🔵	29 Oct 21	Fri	09.30 - 11.30	5	£29	YCNSD-D211B	Coll Cert
	22 Jan 22	Sat	10.00 - 12.00	5	£29	YCNSD-K212A	Coll Cert
	21 Apr 22	Thu	18.30 - 20.30	5	£29	YCNSD-E213A	Coll Cert
An Introduction to Digital Marketing 🔵	27 Jan 22	Thu	18.30 - 21.00	4	£69	YENLM-E212A	Coll Cert
Marketing with Social Media 🔵	28 Oct 21	Thu	18.30 – 21.00	4	£69	YENSM-E211A	Coll Cert
Ellon Learning Centre							
Communicating On-line (Skype, Facebook, Facetime etc)	26 Oct 21	Tue	18.30 - 20.30	4	£30	YCNCL-E211B	Coll Cert
Digital Skills for Life •	26 Oct 21	Tue	10.00 - 13.30	3	£30	YCNDA-D211B	Coll Cert
	25 Jan 22	Tue	10.00 - 13.30	3	£30	YCNDA-D212A	Coll Cert
Social Media for Beginners •	20 Sep 21	Mon	13.00 - 15.00	5	£29	YCNSD-D211A	Coll Cert
	17 Jan 22	Mon	13.00 - 15.00	5	£29	YCNSD-D212A	Coll Cert
Fraserburgh Campus							
Communicating On-line (Skype, Facebook, Facetime etc) 🔵	23 Sep 21	Thu	18.30 – 20.30	5	£30	YCNCL-E211A	Coll Cert
Digital Skills for Life	17 Sep 21	Fri	09.30 - 13.00	3	£30	YCNDA-D211A	Coll Cert
Social Media for Beginners	18 Jan 22	Tue	18.30 - 21.00	4	£29	YCNSD-E212A	Coll Cert



#### **FIRST STEPS**

If you're not overly familiar with how to use computers or basic computer applications, the following courses focus on the fundamental skills needed to get started.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Computing Essentials: An Introduction	29 Oct 21	Fri	09.30 - 12.00	8	£75	YCMCT-D211B	Coll Cert/SQA
	31 Jan 22	Mon	09.30 - 12.00	8	£75	YCMCT-D213A	Coll Cert/SQA
Ellon Learning Centre							
Computing Essentials: An Introduction	25 Oct 21	Mon	09.30 - 12.00	8	£75	YCMCT-D211A	Coll Cert/SQA
Computing Essentials: Next Steps	17 Jan 22	Mon	09.30 - 11.30	10	£75	YCMCX-D212A	Coll Cert/SQA
					'		
Fraserburgh Campus							
Computing Essentials: An Introduction	28 Oct 21	Thu	18.30 - 20.30	10	£75	YCMCT-E211A	Coll Cert/SQA
Computing Essentials: Next Steps	20 Jan 22	Thu	18.30 - 20.30	10	£75	YCMCX-E212A	Coll Cert/SQA

### **COMPUTING/INFORMATION TECHNOLOGY:**

#### **MICROSOFT OFFICE**

Microsoft Office is a key component of life in any working environment. Here you will find a broad range of ECDL (European Computer Driving License) courses, designed to enhance your computer skills and literacy. You will also find specialist advanced courses, focusing on progressing your skills in using one specific Microsoft Office application.

For more information, please visit the website or contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
ECDL Essentials Level 1 Award in IT User Skills	22 Mar 22	Tue	18.30 - 21.00	12	£155	YCNES-E213B	BCS
ECDL Extra Level 2 Certificate in IT User Skills	07 Sep 21	Tue	18.30 - 21.00	24	£247	YCNET-E211A	BCS
	29 Oct 21	Fri	09.30 - 12.00	24	£247	YCNET-D211A	BCS
*Please note that the above ECDL Level 1 and Level 2 courses combined of	consist of the full 7 ECDL	modules. Plea	se refer to the College w	ebsite for t	ull informat	ion relating to these (	courses.
Ellon Learning Centre							
ECDL Essentials Level 1 Award in IT User Skills	31 Mar 22	Thu	18.30 – 21.00	12	£155	YCNES-E213A	BCS

#### Fraserburgh Campus

European Computer Driving Licence	31 Aug 21	Tue	18.00 - 21.00	36	£325	RANFL-E211A	BCS
*Please note that the above ECDL course consists of the full 7 ECDL modules. Pl	ease refer to the C	ollege website	for full information rela	ting to the	ese courses.		

Please note that the above ECDL Level 1 and Level 2 courses combined consist of the full 7 ECDL modules. Please refer to the College website for full information relating to these courses.

#### **MICROSOFT OFFICE Continued**

Courses marked 
may require you to have access to a PC/device outwith class.

These courses involve some attendance at a College campus, often for assessment purposes only. Please visit the course webpage for more information.

For further information on our short courses please contact our Distance Learning Co-ordinators on 01346 506014 or distancelearning2@nescol.ac.uk

#### Distance Learning: ECDL

CDL Essentials Level 1 Award in IT User Skills 🔵 🗾	£114	VINEA 0211A					
CDL ESSERITATION TO THE CONTRACT OF CONTRA	~	YBNEA-0211A	BCS				
CDL Extra Level 2 Certificate in IT User Skills 🔵 🔳	£156	YBNEB-0211A	BCS				
*Please note that the above ECDL Level 1 and Level 2 courses combined consist of the full 7 ECDL modules. Please refer to the College website for full information relating to these courses.							
uropean Computer Driving Licence 🔵 💻	£225	YBNEU-0211A	BCS				
Please note that the above ECDL course consists of the full 7 ECDL modules. Please refer to the College website for full information relating to	these courses.						
dvanced ECDL: Databases 🔵 💻	£209	YBNAB-0211A	BCS				
dvanced ECDL: Presentations • =	£209	YBNAR-0211A	BCS				
dvanced ECDL: Spreadsheets • =	£209	YBNAX-0211A	BCS				
dvanced ECDL: Word Processing • =	£209	YBNAD-0211A	BCS				

#### Distance Learning: Short Courses

Introduction to Access Course	£46	YBNTA-0211A	Coll Cert
Introduction to Excel Course	£46	YBNTE-0211A	Coll Cert
Introduction to Outlook Course	£46	YBNTO-0211A	Coll Cert
Introduction to Powerpoint Course	£46	YBNTP-0211A	Coll Cert
Introduction to Word Course	£46	YBNTW-0211A	Coll Cert
Intermediate Access Course	£46	YBNTR-0211A	Coll Cert
Intermediate Excel Course	£46	YBNDX-0211A	Coll Cert
Intermediate Powerpoint Course	£46	YBNMP-0211A	Coll Cert
Intermediate Word Course	£46	YBNDW-0211A	Coll Cert
Advanced Access Course	£46	YBNAC-0211A	Coll Cert
Advanced Excel Course	£46	YBNAE-0211A	Coll Cert
Advanced Powerpoint Course	£46	YBNAP-0211A	Coll Cert
Advanced Word Course	£46	YBNAO-0211A	Coll Cert

#### Distance Learning: HN Units

IT in Business: Databases	£125*	YBUDB-0211A	HN Unit
IT in Business: Spreadsheets	£125*	YBUIH-0211A	HN Unit
IT in Business: Word Processing And Presentation Apps	£250*	YBUIB-0211A	HN Unit

The support and efficiency in obtaining the learning packages was superb. I have really enjoyed the courses and I would recommend to colleagues. I would not not mentally enrolling in further suitable courses. J colleagues. I would not hesitate in

#### **NETWORKING AND PROGRAMMING**

These courses will give you an in-depth knowledge of all things networking and programming. You will develop key practical and conceptual skills through the study of important technologies and get to grips with essential techniques as you take part in a wide range of practical work.

Where courses are marked • applicants should be aware that a laptop is required for the course.

Guidance required: please contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk

CodeCraft will be offered from start of session throughout the academic year. This is a perpetual course but for funding purposes is split into 10 week blocks.

These courses involve some attendance at a College campus, often for assessment purposes only. Please visit the course webpage for more information.

For further information on our short courses please contact our Distance Learning Co-ordinators on 01346 506014 or distancelearning2@nescol.ac.uk

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
HNC Computing 🕒 🌑	31 Aug 21	Tue	09.00 - 16.30	36	£1,094.25	QBCC-D211A	HNC Year 1
HNC Computing •	02 Sep 21	Thu	09.00 - 16.30	18	£500	QBCC-D212A	HNC Year 2
Introduction to Programming Using Python	15 Sep 21	Wed	18.00 - 21.00	10	£105	QBNPP-E211A	Coll Cert
National Progression Award: Digital Passport (SCQF Level 4)	21 Sep 21	Tue	18.00 - 21.00	30	£319	QAMDP-E211A	NPA
PDA Data Science (SCQF Level 7)	14 Sep 21	Tue/Thu	18.00 - 21.00	15	£412	QBAD-E211A	PDA
Fraserburgh Campus							
HNC Computing ⊚ ●	01 Sep 21	Wed	08.50 - 16.00	36	£ 854.25	RACC-D211A	HNC Year 1

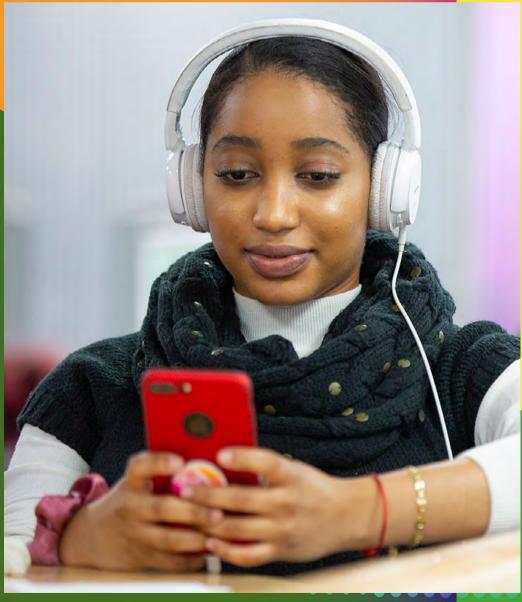
#### Distance Learning: HN Units

 $Information \ Technology: Applications \ Software \ 1$ 

(HN Level Study SCQF 7)

\*A number of SQA HN Units are offered through Distance Learning. These are normally booked one at a time and can be undertaken as stand-alone courses or whilst students work towards a Group Award. \*HN Units involve an additional fee, please see HN Unit and Group Award Fees on page 5.





£125\*

**HN** Unit

YBUTA-0211A

#### **PC MAINTENANCE AND REPAIR**

Learn the inner workings of computer hardware.

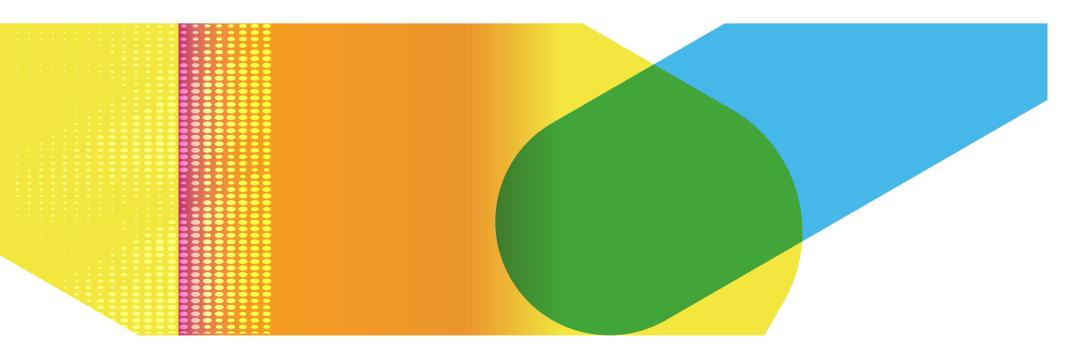
Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Computer Hardware (Installation and Maintenance)	22 Sep 21	Wed	18.00 – 21.00	10	£105	QBNHI-E211A	Coll Cert

### **COMPUTING/INFORMATION TECHNOLOGY:**

#### **WEB PAGE DESIGN AND INTERNET SECURITY**

This set of courses range from introductory to advanced level, and as you progress you will develop more complex skills when it comes to web design principles and approaches. The ultimate aim of the courses is to give you the confidence and competence to build effective websites quickly and easily.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Introduction to Web Design	22 Sep 21	Wed	18.00 – 21.15	10	£98	QANIW-E211A	Coll Cert
Intermediate Web Design	12 Jan 22	Wed	18.00 – 21.15	10	£98	QANTW-E212A	Coll Cert
Advanced Web Design (E-Commerce)	20 Apr 22	Wed	18.00 – 21.15	10	£98	QANWD-E213A	Coll Cert
Internet Safety for Parents and Guardians (Keeping Your Kids Safe Online)	12 Feb 22	Sat	09.00 - 12.00	5	£40	QANST-K213A	Coll Cert
Internet Security for Beginners	07 Sep 21	Tue	18.30 - 20.30	5	£29	YCNTS-E211A	Coll Cert
	18 Jan 22	Tue	18.30 - 20.30	5	£29	YCNTS-E212A	Coll Cert
	05 Mar 22	Sat	10.00 - 12.00	5	£29	YCNTS-K213A	Coll Cert
PDA Cyber Resilience (SCQF Level 7)	13 Sep 21	Mon/Wed	18.00 – 21.00	15	£412	QBAC-E211A	PDA
Ellon Learning Centre							
Internet Security for Beginners	18 Apr 22	Mon	09.30 - 11.30	5	£29	YCNTS-D213A	Coll Cert
Fraserburgh Campus							
Internet Security for Beginners	30 Sep 21	Thu	18.30 - 20.30	5	£29	YCNTS-E211B	Coll Cert



### **CONSTRUCTION**

Learn the skills needed to carry out basic construction work at home, as a hobby or as a taster for future work possibilities.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Ellon Learning Centre							
Woodwork for Beginners	22 Jan 22	Sat	10.00 - 13.00	7	£135	YENWW-K212A	Coll Cert
Fraserburgh Campus							
Brickwork (Unit) (SCQF Level 4)	07 Sep 21	Tue	18.00 - 21.00	13	£120	RAMBK-E211A	Nat Unit
	08 Feb 22	Tue	18.00 - 21.00	13	£120	RAMBK-E213A	Nat Unit
Joinery (Unit) (SCQF Level 5)	9 Sep 21	Thu	18.00 - 21.00	13	£140	RAMJR-E211A	Nat Unit
,	10 Feb 22	Thu	18.00 - 21.00	13	£140	RAMJR-E213A	Nat Unit
Painting and Decorating (Unit) (SCQF Level 4)	07 Sep 21	Tue	18.00 - 21.00	13	£130	RAMPD-E211A	Nat Unit
, , , , , , , , , , , , , , , , , , , ,	08 Feb 22	Tue	18.00 - 21.00	13	£130	RAMPD-E213A	Nat Unit

### **COUNSELLING**

These courses will allow you to develop your knowledge of key concepts and techniques used in counselling. You will take a practical approach and learn through reflective, evaluative and observational activities. You will also learn to use your interpersonal skills – a fundamental component when it comes to effective counselling.

These courses are Distance Learning and are studied entirely online. Applicants should be aware internet access is required for this course.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Counselling: An Introduction Part 1 (Unit) (SCQF Level 5)	7 Feb 22	Mon	18.00 – 19.45	16	£105	QGMCS-E213A	Nat Unit
Distance Learning							
Certificate In Counselling Skills (Level 2)					£80	YBNCL-0211A	NCFE/CACHE

### **JOANNA: UPSKILL - RESKILL - JUST FOR FUN**

#### Joanna's part time surprise – Joinery

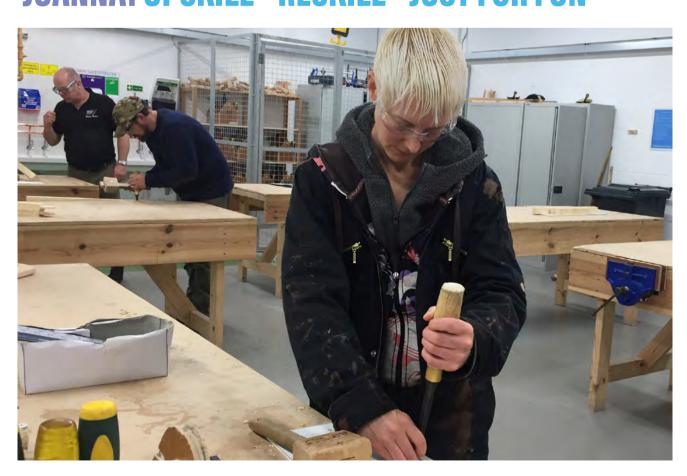
Joanna Nicholson was a complete beginner to the evening class in joinery and wanted to acquire basic skills to enable her to do jobs around the house. The class project was for each student to make a door – building the frame, the door and the hinges.

Joanna got much more out of the course than expected.

She said: "I've been so surprised by the meditative qualities of working with wood and it's such an antidote to digital life. Nothing's been done with a computer or calculator, it's all with your eye and the feel of the natural materials."

Joanna's earnings had dropped because of the impact of the Covid pandemic which meant she was eligible for funding for the course.

She added: "It has been amazing. There are eight of us in the class, all different ages and backgrounds. It's been really interesting to meet everyone."



Due to Covid-19 some courses may be delivered through a blend of campus based classes and/or remote learning, please check at time of booking.

The College reserves the right to amend fees/prices chargeable without giving prior notice. Course fees should be confirmed with the College at the time of booking.

### **CREATIVE WRITING**

This exciting course allows you to develop your creative and literary skills – helping guide you towards publication of your very own work!

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Creative Writing (Complete Beginners)	07 Sep 21	Tue	19.00 - 21.00	10	£135	YENWB-E211A	Coll Cert
	21 Apr 22	Thu	18.30 - 21.00	10	£135	YENWB-E213A	Coll Cert
Creative Writing (Improvers)	18 Jan 22	Tue	19.00 - 21.00	10	£135	YENWC-E212A	Coll Cert

### **CUSTOMER CARE**

For those who wish to develop a good understanding of effective and efficient customer service.

▲ These courses are Distance Learning and are studied entirely online. Applicants should be aware internet access is required for this course.

Please contact the Distance Learning Team for further information on 01224 612308 or distancelearning@nescol.ac.uk

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Worldhost: Principles of Customer Service Course	29 Oct 21	Fri	09.15 - 16.30	1 Day	£95	YENCU-W211A	People 1st
	26 Jan 22	Wed	09.15 - 16.30	1 Day	£95	YENCU-W212A	People 1st
	23 Mar 22	Wed	09.15 - 16.30	1 Day	£95	YENCU-W213A	People 1st
	25 May 22	Wed	09.15 - 16.30	1 Day	£95	YENCU-W214A	People 1st
Distance Learning							
Certificate in Principles of Customer Service (Level 2)					£80	YBNTU-0211A	TQUK

### **FOCUS ON: WORLDHOST**

Worldhost is a world-class training programme in customer service excellence. It's delivered in one day and is flexible enough to be adapted to suit each different organisation. Using real world situations and examples the course is both engaging and interactive for participants and is relevant to any industry sector.

Lauren Fearn, Worldhost lecturer says, "Customers are key, that has never been more true today in this rapidly changing online world that we live in . Why not provide yourself with training in the gold standard of customer service: Worldhost. A brand trusted by the Olympic Games, Eurovision and the Rugby World Cup and training which is delivered in an engaging, interactive and fun one day course-you won't regret the investment you're making"

In an environment where customers are both informed and empowered, customer service is no longer something to be glossed over. Successful companies build and nurture a culture of customer service excellence and this is something which this course can help you to achieve.



### **DATA PROTECTION**

Emphasising the importance of processing information effectively, securely and according to set policies and procedures.

▲ These courses are Distance Learning and are studied entirely online. Applicants should be aware internet access is required for this course.

Please contact the Distance Learning Team for further information on 01224 612308 or distancelearning@nescol.ac.uk

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Distance Learning							
Data Protection and the UK GDPR Course 🔺					£30	YBNDP-0211A	Online Certificate
General Data Protection Regulation (GDPR) Course 🔺					£30	YBNGD-0211A	Online Certificate

### **EDUCATION AND CHILDCARE**

A career in education and childcare is both rewarding and challenging. This broad range of courses focuses on specific areas when it comes to looking after children, and will provide you with the knowledge and skills needed to be effective in your role and to progress professionally.

Where courses are marked • a work placement is a mandatory component for successful completion. An Enhanced Disclosure check is therefore required.

For the PDA Childhood Practice, all applicants must have evidence of 120 Credits at SCQF Level 7 and 120 Credits at SCQF Level 8, and meet the following requirements:

- Working as a Lead Practitioner/Manager in a Childcare or Playwork setting
- On the SSSC Register as either a Practitioner or Manager in a day care service for children
- Hold a Childcare Qualification at SCQF Level 7 that allows registration with the SSSC as a Practitioner.
- Guidance required: please contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk

ıg 21 Tu	ue 1	10.00 – 14.00	8	£110	YCMCD-D211A	Nat Unit
ov 21 Tu	ue 1	10.00 - 14.30	7	£110	YCMPC-D212A	Nat Unit
b 22 Tu	ue 1	10.00 - 14.00	8	£110	YCMWL-D212A	Nat Unit
ay 22 Tu	ue 1	10.00 - 14.00	8	£145	YCMCF-D213A	Nat Unit
		09.30 - 14.30	22	£720	YCOES-D212A	PDA
<b>uk</b> for more	e information.					
ıg 21 Tu	ue (	09.00 - 17.00	36		PSACH-D211A	PDA
p 21 Th	nu (	09.00 - 17.00	36		PSACH-D212A	PDA
b n l	22 Tu 22 Tu 22 Tu 22 M W 21 Tu 22 M W 21 Tu 22 Tu	7 21 Tue 1 7 22 Tue 1 7 22 Tue 1 7 22 Mon/Tue & ( 7 Wed 1 8 for more information. 7 21 Tue ( 7 21 Tue ( 7 21 Thu ( 7 21 T	7 21 Tue 10.00 – 14.30 7 22 Tue 10.00 – 14.00 7 22 Tue 10.00 – 14.00 7 22 Mon/Tue & 09.30 – 14.30 7 24 Tue 09.00 – 17.00 7 25 Thu 09.00 – 17.00 7 26 Thu 09.00 – 17.00	7 21 Tue 10.00 – 14.30 7  7 22 Tue 10.00 – 14.00 8  7 22 Tue 10.00 – 14.00 8  7 22 Mon/Tue & 09.30 – 14.30 22  8 Wed 21 Tue 09.00 – 17.00 36  9 21 Tue 09.00 – 17.00 36	7 21 Tue 10.00 – 14.30 7 £110  7 22 Tue 10.00 – 14.00 8 £110  7 22 Tue 10.00 – 14.00 8 £145  7 22 Mon/Tue & 09.30 – 14.30 22 £720  8 21 Tue 09.00 – 17.00 36  9 21 Thu 09.00 – 17.00 36	V 21         Tue         10.00 – 14.30         7         £110         YCMPC-D212A           V 22         Tue         10.00 – 14.00         8         £110         YCMWL-D212A           V 22         Tue         10.00 – 14.00         8         £145         YCMCF-D213A           V 22         Mon/Tue & Wed         09.30 – 14.30         22         £720         YCOES-D212A           V 24         Tue         09.00 – 17.00         36         PSACH-D211A





Due to Covid-19 some courses may be delivered through a blend of campus based classes and/or remote learning, please check at time of booking.

The College reserves the right to amend fees/prices chargeable without giving prior notice. Course fees should be confirmed with the College at the time of booking.

### **ENGINEERING**

The following are multi-disciplined engineering courses covering Mechanical, Electrical and Instrumentation units. They are intended for school leavers, adult returners and those in employment.

- \*Involves an additional fee, please see the fees HN Unit and Group Award Fees on page 5 for further information.
- Guidance required: please contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen Altens Campus							
HN Engineering: Pre Entry Course (SCQF Level 6)	31 Aug 21	Tue/Thu	18.00 – 21.00	18	£460	QPNEY-E211A	Coll Cert
HNC Engineering Systems (SCQF Level 7)	08 Feb 22	Tue/Thu	17.45 – 21.00	18	£619.25	QPCS-E213A	HNC Year 1
Fraserburgh Campus							
NC in Engineering Systems (SCQF Level 6) (6)	30 Aug 21	Mon	08.50 - 16.00	35	£788	RCOSM-D211A	Nat Cert Year 1
	31 Aug 21	Tue	08.50 - 16.00	36	£788	RCOSM-D212A	Nat Cert Year 2

### **ENGINEERING:**

#### **ELECTRICAL AND ELECTRONICS**

Electrical and electronic engineers are employed in many industries. This broad range of courses, from non-advanced to advanced level, provides you with the opportunity to study the theory and application of electrical and electronic engineering in order to enhance your career prospects.

Guidance required: please contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen Altens Campus							
NC in Electrical Engineering (SCQF Level 6) 🙃	02 Sep 21	Thu	08.30 - 16.30	36	£1,059	QNON-D211A	Nat Cert Year 1
NC in Electrical Engineering (SCQF Level 6)	31 Aug 21	Tue	08.30 - 16.30	36	£1,059	QNON-D212A	Nat Cert Year 2
NC in Electronic Engineering (SCQF Level 6) 🙃	02 Sep 21	Thu	08.30 - 16.30	36	£1,059	QNOL-D211A	Nat Cert Year 1
NC in Electronic Engineering (SCQF Level 6)	31 Aug 21	Tue	08.30 - 16.30	36	£1,059	QNOL-D212A	Nat Cert Year 2
HNC Engineering: Electrical (SCQF Level 7) 🕞	02 Sep 21	Thu	08.30 - 16.30	36	£1,104.25	QNCT-D211A	HNC Year 1
HNC Engineering: Electrical (SCQF Level 7)	31 Aug 21 31 Aug 21	Tue Tue/Thu	08.30 - 16.30 17.45 - 21.00	36 36	£990	QNCT-D212A QNCT-E212A	HNC Year 2 HNC Year 2
HND Engineering: Electrical (SCQF Level 8) 📵	31 Aug 21 01 Sep 21	Tue/Thu Wed	17.45 – 21.00 08.30 – 17.30	36 36	£1,289.50 £1,289.50	QNDT-E211A QNDT-D211A	HND Year 1 HND Year 1
HND Engineering: Electrical (SCQF Level 8)	30 Aug 21 01 Sep 21	Mon/Wed Wed	17.45 – 21.00 08.30 – 17.30	36 36	£1,152 £1,152	QNDT-E212A QNDT-D212A	HND Year 2 HND Year 2
Fraserburgh Campus							
NC in Electrical Engineering (SCQF Level 5) 🙃	03 Sep 21	Fri	08.50 - 16.00	36	£788	RCOG-D211A	Nat Cert Year 1
NC in Electrical Engineering (SCQF Level 5)	02 Sep 21	Thu	08.50 - 16.00	36	£788	RCOG-D212A	Nat Cert Year 2
Instrumentation Technician - NC in Measurement and Control (SCQF Level 6)	31 Aug 21	Tue	08.50 - 16.00	36	£788	RCOMC-D211A	Nat Cert Year 1
Instrumentation Technician - NC in Measurement and Control (SCQF Level 6)	31 Aug 21	Tue	08.50 - 16.00	36	£788	RCOMC-D212A	Nat Cert Year 2
HNC Engineering: Electrical (SCQF Level 7) 📵	03 Sep 21	Fri	08.50 - 16.00	36	£864.25	RCCR-D211A	HNC Year 1
HNC Engineering: Electrical (SCQF Level 7)	31 Aug 21	Tue	08.50 - 16.00	36	£750	RCCR-D212A	HNC Year 2
Instrumentation Technician - HNC Measurement and Control (SCQF Level 7)	31 Aug 21	Tue	08.50 - 16.00	36	£864.25	RCCM-D211A	HNC Year 1
Instrumentation Technician - HNC Measurement and Control (SCQF Level 7)	31 Aug 21	Tue	08.50 - 16.00	36	£750	RCCM-D212A	HNC Year 2

#### **ELECTRICAL AND ELECTRONICS Continued**

Course Start Day Time Weeks Fee Course Code Qualification

#### **ELECTRONICS: HN DISTANCE LEARNING OPTION**

The SQA HN Units listed below are offered on a distance/blended learning basis, and combine to form an overall group award. Units can also be undertaken as stand-alone courses. HN Units are booked one at a time when working towards PDAs or HNCs. The Group Award fee can be paid at the time of booking any Unit whilst working towards the HNC. Students will receive a HNC Group Award Certificate on completion of all required Units.

Please note: these courses are bookable until April 2022.

For clarification on HN Units, Group Awards or fee structures, please contact our Distance Learning Co-ordinators on 01346 586136 or distancelearning2@nescol.ac.uk

Units Towards HNC Electronics (G7E8 15)			
Analogue Electronic Principles	£250*	YBUEN-0211A	HN Unit
Combinational Logic	£125*	YBUCO-0211A	HN Unit
Communication: Practical Skills	£125*	YBUCB-0211A	HN Unit
DC AC Principles	£125*	YBUDC-0211A	HN Unit
Electrical Networks and Resonance	£125*	YBUNN-0211A	HN Unit
Engineering Maths 1	£125*	YBURM-0211A	HN Unit
Engineering Maths 2	£125*	YBURS-0211A	HN Unit
Fundamentals of Control Systems and Transducers	£125*	YBUCN-0211A	HN Unit
IT Applications Software 1	£125*	YBUTA-0211A	HN Unit
Personal Development Planning	£125*	YBULP-0211A	HN Unit
Power Electronics	£125*	YBUPL-0211A	HN Unit
Sequential Logic	£125*	YBUSL-0211A	HN Unit

#### Electrical Engineering: HN Distance Learning Option

There are a number of units which support the HND Electrical Engineering, but do not make up the whole qualification. Students are required to have already completed the HNC Electrical Engineering course before enrolling and seek guidance from **Distance Learning Co-ordinators** before enrolling. See below for the available units.

Most HN Units involve mandatory attendance at a College campus for assessment purposes. In addition, some may require an evening class, day class or short course. For information regarding the method of delivery please contact our **Distance Learning Co-ordinators** on **01346 586136** or by emailing **distancelearning2@nescol.ac.uk** 

Units Towards HND Electrical Engineering (G7TC 16)			
Mandatory Units (20 credits required - includes credits from HNC)			
Business Awareness and Continuing Professional Development	£125*	YBUBA-0211A	HN Unit
Electrical Engineering: Graded Unit 2	£250*	YBUER-0211A	HN Unit
Electrical Motor Drive Systems	£125*	YBULM-0211A	HN Unit
Electrical Networks and Resonance	£125*	YBUNN-0211A	HN Unit
Engineering Maths 2	£125*	YBURS-0211A	HN Unit
Fundamentals Of Control Systems and Transducers	£125*	YBUCN-0211A	HN Unit
IT Applications Software 1	£125*	YBUTA-0211A	HN Unit
Power Electronics	£125*	YBUPL-0211A	HN Unit
Transmission Lines and Complex Waves	£125*	YBUTC-0211A	HN Unit
Transformers	£125*	YBUTF-0211A	HN Unit
Utilisation of Electrical Energy in Buildings	£125*	YBUSC-0211A	HN Unit
Optional Units (7 credits required - includes credits from HNC)			
Analogue Electronics: An Introduction	£125*	YBUAR-0211A	HN Unit
Digital Electronics	£125*	YBUDE-0211A	HN Unit
Personal Development Planning	£125*	YBULP-0211A	HN Unit
Quality Management: An Introduction	£125*	YBUQT-0211A	HN Unit

<sup>\*</sup>HN Units involve an additional fee, please see the fees section on page 5 for further information.

<sup>\*</sup>HN Units involve an additional fee, please see the fees section on page 5 for further information.

### **LISA: UPSKILL - RESKILL - JUST FOR FUN**



Lisa Shaw's apprenticeship journey – NC Mechanical Engineering Level 6, Day Release

Lisa is a Prosthetics and Orthotics Technician for NHS Grampian. Her role involves working at the hospital with patients who are fitted with prosthetics, orthotics or use manual and electric wheelchairs.

This role was advertised as a Modern Apprenticeship position which meant that Lisa would learn new skills and achieve industry recognised qualifications whilst working and earning. As part of her apprenticeship in Mechanical Manufacturing Engineering Lisa attended College on a day release basis to gain her National Certificate Level 6 Mechanical Engineering qualification.

She explains, "As a mature student and a home owner I have been able to work and learn at the same time – if I had returned to full time education then I would have struggled financially. I came away from school with few qualifications and didn't think that I would go back into education. This has shown me that I have a huge potential for learning and it's given me more interest to pick up learning again in the future."

Lisa won NESCol's 2021 Apprentice of the Year award within the engineering category.

I was hesitant about distance learning but it really works! If more Quality Management courses come up, please let me know. It was a fantastic course & relevant to my day to day activities. It's made my decision making as a Quality Engineer easier. I would be happy to study at NESCol again, it was a wonderful experience.

John Mackie: Quality Management – An Introduction, Distance Learning

### **ENGINEERING:**

#### **FABRICATION & WELDING**

The following course will allow you to develop your understanding of the characteristics and behaviour of different materials, and build valuable practical skills in the design of welded joints and structures. The courses include MIG,TIG and MMA welding.

Guidance required: please contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen Altens Campus							
NC in Fabrication and Welding (SCQF Level 5)	01 Sep 21	Wed	08.30 - 16.30	36	£1,059	QQMW-D211A	Nat Cert Year 1
NC in Fabrication and Welding (SCQF Level 5)	01 Sep 21	Wed	08.30 - 16.30	36	£1,059	QQMW-D212A	Nat Cert Year 2
Frasarhurah Campus							
Fraserburgh Campus  NC in Fabrication and Welding (SCOE Level 5)	01 Sep 21	Wed	08 50 – 16 00	36	£2.165	RBOFL-D211A	Nat Gert
	01 Sep 21 r Fraserburgh Campus	Wed is the full aw	08.50 – 16.00 vard offered in 1 year.	36	£2,165	RBOFL-D211A	Nat Cert
NC in Fabrication and Welding (SCQF Level 5)  *Please note the above NC in Fabrication and Welding course at ou	·				£2,165 £240	RBOFL-D211A RBMWL-E211A	Nat Cert Nat Unit
NC in Fabrication and Welding (SCQF Level 5) (6) *Please note the above NC in Fabrication and Welding course at ou	r Fraserburgh Campus	is the full aw	vard offered in 1 year.		·		
NC in Fabrication and Welding (SCQF Level 5)	r Fraserburgh Campus 07 Sep 21	is the full aw	vard offered in 1 year. 18.00 – 21.00	13	£240	RBMWL-E211A	Nat Unit

### **ENGINEERING:**

#### **MECHANICAL**

Build an in-depth understanding of the core principles and technologies that underpin mechanical engineering. This range of courses, from non-advanced to advanced level, will put you in a strong position for continuing your educational and professional development.

Courses marked with 
may require you to take your own additional equipment/resources. For more information, please visit the website or contact the Student Advice Centre.

Guidance required: please contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen Altens Campus							
NC in Mechanical Engineering (SCQF Level 6) 💿 🔵	31 Aug 21	Tue	08.30 - 16.30	36	£1,059	QPOML-D211A	Nat Cert Year 1
NC in Manufacture and Mechanical Maintenance (SCQF Level 5)	31 Aug 21	Tue	08.30 - 16.30	36	£1,059	QQOMM-D212A	Nat Cert Year 2
HNC Engineering: Mechanical (SCQF Level 7)	30 Aug 21	Mon/Wed	17.45 – 21.00	36	£990	QPCH-E212A	HNC Year 2
HND Engineering: Mechanical (SCQF Level 8) 🙃 🔵	30 Aug 21	Mon/Wed	17.45 – 21.00	36	£1,289.50	QPDEH-E211A	HND Year 1
HND Engineering: Mechanical (SCQF Level 8)	31 Aug 21	Tue/Thu	17.45 – 21.00	36	£1,152	QPDEH-E212A	HND Year 2
*Please note that the HND Engineering: Mechanical evening classes Year 1 and 2 wil	l run over 3 Ever	nings for a 9 Week	Period. Dates to be	e confirmed	1.		

#### Fraserburgh Campus

NC in Mechanical Engineering Maintenance (SCQF Level 5) 🙃 🖜	30 Aug 21	Mon	08.50 - 16.00	35	£910	RBOMM-D211A	Nat Cert Year 1
NC in Mechanical Engineering Maintenance (SCQF Level 5)	31 Aug 21	Tue	08.50 - 16.00	36	£788	RBOMM-D212A	Nat Cert Year 2
NC in Mechanical Engineering Manufacture (SCQF Level 5) 🕒 🖜	30 Aug 21	Mon	08.50 - 16.00	35	£788	RBOMA-D211A	Nat Cert Year 1
NC in Mechanical Engineering Manufacture (SCQF Level 5)	31 Aug 21	Tue	08.50 - 16.00	36	£788	RBOMA-D212A	Nat Cert Year 2
HNC Engineering: Practice (SCQF Level 7) 🙃 🔵	03 Sep 21	Fri	08.50 - 16.00	36	£864.25	RBCP-D211A	HNC Year 1
HNC Engineering: Practice (SCQF Level 7)	02 Sep 21	Thu	08.50 - 16.00	36	£870	RBCP-D212A	HNC Year 2
HNC Engineering: Mechanical (SCQF Level 7) 🙃 🔵	03 Sep 21	Fri	08.50 - 16.00	36	£864.25	RCCL-D211A	HNC Year 1
HNC Engineering: Mechanical (SCQF Level 7)	02 Sep 21	Thu	08.50 - 16.00	36	£750	RCCL-D212A	HNC Year 2
HND Engineering: Mechanical (SCQF Level 8) 🙃 🔵	31 Aug 21	Tue	08.50 - 21.00	36	£1,289.50	RCDEH-D211A	HND Year 1
HND Engineering: Mechanical (SCQF Level 8)	02 Sep 21	Thu	08.50 - 21.00	36	£1,152	RCDEH-D212A	HND Year 2

#### **PART-TIME & DISTANCE LEARNING COURSES 21/22**

#### **MECHANICAL** Continued

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification	

#### Mechanical Engineering: HN Distance Learning Option

A number of SQA HN Units are offered through Distance Learning. These are normally booked one at a time and can be undertaken as stand-alone courses or whilst students work towards a Group Award.

\*HN Units involve an additional fee, please see HN Unit and Group Award Fees on page 5.

Most HN Units involve mandatory attendance at a College campus for assessment purposes. In addition, some may require an evening class, day class or short course. For information regarding the method of delivery please contact our **Distance Learning Co-ordinators** on **01346 586136** or by emailing **distancelearning2@nescol.ac.uk** 

HNC Mechanical Engineering (G830 15)			
Mandatory (10 credits required)			
Communication: Practical Skills	£125*	YBUCB-0211A	HN Unit
Dynamics	£125*	YBUDY-0211A	HN Unit
Engineering Maths 1	£125*	YBURM-0211A	HN Unit
Engineering Principles (involves mandatory attendance at a college campus)	£125*	Infill	HN Unit
Materials Selection (involves mandatory attendance at a college campus)	£125*	YBUMS-0211A	HN Unit
Mechanical Engineering: Graded Unit 1	£125*	YBUGE-0211A	HN Unit
Pneumatics and Hydraulics (involves mandatory attendance at a college campus)	£125*	Infill	HN Unit
Quality Management: An Introduction	£125*	YBUQT-0211A	HN Unit
Statics And Strength of Materials	£125*	YBUSS-0211A	HN Unit
Thermofluids	£125*	YBUTH-0211A	HN Unit
Optional (2 credits required)			
Engineering Maths 2	£125*	YBURS-0211A	HN Unit
IT Applications Software 1	£125*	YBUTA-0211A	HN Unit
Personal Development Planning	£125*	YBULP-0211A	HN Unit
Fundamentals of Control Systems and Transducers	£125*	YBUCN-0211A	HN Unit

HND Mechanical Engineering (G830 16)			
Mandatory			
Business Awareness and Continuing Professional Development	£125*	YBUBA-0211A	HN Unit
Engineering Maths 2	£125*	YBURS-0211A	HN Unit
Heat Transfer and Fluid Mechanics	£125*	YBUTR-0211A	HN Unit
IT Applications Software 1	£125*	YBUTA-0211A	HN Unit
Mechanical Engineering: Graded Unit 2	£250*	YBUGL-0211A	HN Unit
Optional			
Analogue Electronics: An Introduction	£125*	YBUAR-0211A	HN Unit
DC AC Principles	£125*	YBUDC-0211A	HN Unit
Digital Electronics	£125*	YBUDE-0211A	HN Unit
Electrical Motor Drive Systems	£125*	YBULM-0211A	HN Unit
Fundamentals Of Control Systems and Transducers	£125*	YBUCN-0211A	HN Unit
Personal Development Planning	£125*	YBULP-0211A	HN Unit
Three Phase Systems	£125*	YBUTP-0211A	HN Unit

I'm just waiting to complete my practical assessment on my final unit to finish my HNC. It's taken 3 years, fitting it in with working offshore and a young family so you've got to have the drive to do it. I wanted to keep on learning and challenging myself and hopefully this will give me more career options in the future.

### **ENGINEERING:**

#### PERFORMING ENGINEERING OPERATIONS

These practical workshop based courses provide an in depth introduction to the study of Maintenance Engineering, Welding and Fabrication, Electrical and Mechanical Manufacture. These courses are suitable for with employers with engineering apprentices.

Guidance required: please contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen Altens Campus							
SVQ Performing Engineering Operations Level 2 (Mechanical)	30 Aug 21	Mon/Fri	08.30 - 16.30	36		QQSR-D211A	SVQ
(SCQF Level 5) 6	02 Sep 21	Thu/Fri	08.30 - 16.30	36		QQSR-D211B	SVQ
Fraserburgh Campus							
SVQ Performing Engineering Operations Level 2 (Maintenance Engineering) (SCQF Level 5) (6)	1 Sep 21	Wed/Thu	08.50 - 16.00	36		RBSM-D211A	SVQ
SVQ Performing Engineering Operations Level 2 (Welding and Fabrication) (SCQF Level 5) ©	30 Aug 21	Mon/Tue	08.50 - 16.00	36		RBSW-D211A	SVQ
SVQ Performing Engineering Operations Level 2 (Electrical) (SCQF Level 5) (SCQF Level 5)	30 Aug 21	Mon/Tue/Wed	08.50 - 16.00	36		RCSR-F211A	SVQ
SVQ Performing Engineering Operations Level 2 (Mechanical Manufacture) (SCQF Level 5) ©	30 Aug 21	Mon/Tue/Wed	08.50 - 16.00	36		RBSP-F211B	SVQ

#### PART-TIME & DISTANCE LEARNING COURSES 21/22

### **ESOL**

Want to improve your English? These courses will allow you to build on your English writing, speaking, reading and listening skills in order to communicate more effectively in your everyday life or to improve your career prospects.

Placement testing is required before booking a place on our part-time ESOL courses.

For more information or to book a placement test, please call our Student Advice Centre on 01224 612330 (option 3) or enquiry@nescol.ac.uk

Please note - ESOL Beginner and Elementary levels will have 4 hours face-to-face teaching, all other ESOL levels have 4 hours per week 2 hours taught / 2 hours self study

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
	23 Aug 21	Mon/Wed	19.30 – 21.30	18	£249	YCNLN-E211A	Coll Cert
Beginner English (ESOL)	24 Aug 21	Tue/Thu	09.15 – 11.15	18	£249	YCNLN-D211A	Coll Cert
For complete beginners who have no knowledge of the English language.  It is a great starting point for those who want to increase their language	24 Aug 21	Tue/Thu	11.30 – 13.30	18	£249	YCNLN-D211B	Coll Cert
capabilities in order to pursue a variety of educational or professional	24 Aug 21	Tue/Thu	17.15 – 19.15	18	£249	YCNLN-T211A	Coll Cert
opportunities. This course will allow you to build simple and basic	31 Jan 22	Mon/Wed	19.30 – 21.30	18	£249	YCNLN-E213A	Coll Cert
language including speaking, reading, writing and listening.	31 Jan 22	Mon/Wed	17.15 – 19.15	18	£249	YCNLN-T213A	Coll Cert
	01 Feb 22	Tue/Thu	09.15 – 11.15	18	£249	YCNLN-D213A	Coll Cert
	01 Feb 22	Tue/Thu	09.15 - 11.15	18	£249	YCNLN-D213B	Coll Cert
	01 Feb 22	Tue/Thu	17.15 – 19.15	18	£249	YCNLN-T213B	Coll Cert
	02 Feb 22	Wed/Fri	09.15 - 11.30	16	£249	YCNLN-D213C	Coll Cert
Elementary English (ESOL)	23 Aug 21	Mon/Wed	09.15 - 11.15	18	£249	YCNLT-D211A	Coll Cert
The Elementary level English course will develop your reading, writing,	23 Aug 21	Mon/Wed	17.15 – 19.15	18	£249	YCNLT-T211A	Coll Cert
istening and speaking skills at an elementary level. Within the class you	24 Aug 21	Tue/Thu	11.30 - 13.30	18	£249	YCNLT-D211B	Coll Cert
will experience an integrated skills approach, and develop all four language $% \left( 1\right) =\left( 1\right) \left( 1$	24 Aug 21	Tue/Thu	19.30 - 21.30	18	£249	YCNLT-E211A	Coll Cert
skills of reading, writing, listening and speaking through a variety of	01 Sep 21	Wed/Fri	11.30 - 13.30	18	£249	YCNLT-D211C	Coll Cert
tasks and activities. On successful completion of the course learners may progress to the next English level which is pre-intermediate.	01 Sep 21	Wed/Fri	11.30 - 13.30	18	£249	YCNLT-D211D	Coll Cert
progress to the next English level which is pre-intermediate.	31 Jan 22	Mon/Wed	09.15 - 11.15	18	£249	YCNLT-D213A	Coll Cert
	31 Jan 22	Mon/Wed	17.15 - 19.15	18	£249	YCNLT-T213A	Coll Cert
	01 Feb 22	Tue/Thu	11.30 - 13.30	18	£249	YCNLT-D213B	Coll Cert
	01 Feb 22	Tue/Thu	19.30 - 21.30	18	£249	YCNLT-E213A	Coll Cert
	02 Feb 22	Wed/Fri	11.30 – 13.30	18	£249	YCNLT-D213C	Coll Cert
Pre Intermediate English (ESOL)	23 Aug 21	Mon/Wed	19.30 - 21.30	18	£249	YCNLH-E211A	Coll Cert
This pre-intermediate level English course aims to build on your existing	24 Aug 21	Tue/Thu	09.15 - 11.15	18	£249	YCNLH-D211A	Coll Cert
English language skills. You will strengthen your abilities when it comes to	24 Aug 21	Tue/Thu	11.30 - 13.30	18	£249	YCNLH-D211B	Coll Cert
reading, writing, speaking and listening in English in general contexts.	24 Aug 21	Tue/Thu	17.15 - 19.15	18	£249	YCNLH-T211A	Coll Cert
	24 Aug 21	Tue/Thu	19.00 - 21.00	18	£249	YCNLH-E211B	Coll Cert
	01 Sep 21	Wed/Fri	09.15 - 11.15	18	£249	YCNLH-D211C	Coll Cert
	01 Sep 21	Wed/Fri	09.15 - 11.15	18	£249	YCNLH-D211D	Coll Cert
	31 Jan 22	Mon/Wed	19.30 - 21.30	18	£249	YCNLH-E213A	Coll Cert
	01 Feb 22	Tue/Thu	09.15 – 11.15	18	£249	YCNLH-D213A	Coll Cert
	01 Feb 22	Tue/Thu	11.30 – 13.30	18	£249	YCNLH-D213B	Coll Cert
	01 Feb 22	Tue/Thu	17.15 – 19.15	18	£249	YCNLH-T213A	Coll Cert
	01 Feb 22	Tue/Thu	19.00 – 21.00	18	£249	YCNLH-E213B	Coll Cert
	02 Feb 22	Wed/Fri	09.15 – 11.15	18	£249	YCNLH-D213C	Coll Cert
Intermediate English (ESOL)	23 Aug 21	Mon/Wed	11.30 – 13.30	18	£249	YCNLQ-D211A	Coll Cert
This intermediate level English course aims to develop your English	23 Aug 21	Mon/Wed	17.15 – 19.15	18	£249	YCNLQ-T211A	Coll Cert
language skills, increasing your confidence and preparing you for further	24 Aug 21	Tue/Thu	09.15 – 11.15	18	£249	YCNLQ-D211B	Coll Cert
study or employment.	24 Aug 21	Tue/Thu	19.30 – 21.30	18	£249	YCNLQ-E211A	Coll Cert
	31 Jan 22	Mon/Wed	11.30 – 13.30	18	£249	YCNLQ-D213A	Coll Cert
	31 Jan 22	Mon/Wed	17.15 – 19.15	18	£249	YCNLQ-T213A	Coll Cert
	01 Feb 22 01 Feb 22	Tue/Thu Tue/Thu	09.15 - 11.15 19.30 - 21.30	18 18	£249 £249	YCNLQ-D213B YCNLQ-E213A	Coll Cert Coll Cert
Intermediate Plus English (ESOI )			11.30 – 13.30	18	£249	YCNLD-D211A	Coll Cert
Intermediate Plus English (ESOL)  This is a course in English for learners who now have a good grasp of the	23 Aug 21 31 Jan 22	Mon/Wed Mon/Wed	11.30 – 13.30	18	£249 £249	YCNLD-D211A YCNLD-D213A	Coll Cert
English language but are not quite at Advanced level. During the course, learners will continue to improve their reading, writing, speaking and listening skills.	J. 3411 EE		30 10.00		0		55 55

### **ESOL** Continued

#### Aberdeen City Campus

Upper Intermediate English (ESOL)	24 Aug 21	Tue/Thu	09.15 - 11.15	18	£249	YCNLU-D211A	Coll Cert
This upper-intermediate level English course aims to build on your existing	24 Aug 21	Tue/Thu	19.30 - 21.30	18	£249	YCNLU-E211A	Coll Cert
English language skills to boost your confidence and prepare you for	01 Feb 22	Tue/Thu	09.15 - 11.15	18	£249	YCNLU-D213A	Coll Cert
further study or employment.	01 Feb 22	Tue/Thu	19.00 - 21.00	18	£249	YCNLU-E213A	Coll Cert
Advanced English (ESOL)	24 Aug 21	Tue/Thu	11.30 - 13.30	18	£249	YCNLV-D211A	Coll Cert
You will study the more complex features of English grammar in-depth, and develop a high level of fluency. This course aims to develop reading, writing, speaking and listening at advanced level.	01 Feb 22	Tue/Thu	11.30 – 13.30	18	£249	YCNLV-D213A	Coll Cert
Cambridge First Certificate Exam (FCE) Preparation	08 Feb 22	Tue	17.30 – 20.00	12	£140	YENFT-T213A	Coll Cert
` , , .	10 Feb 22	Thu	17.30 - 20.00	12	£140	YENFT-T213B	Coll Cert
Cambridge Advanced English (CAE) Exam Preparation	07 Feb 22	Mon	17.30 – 20.00	12	£164	YENCX-T213A	Coll Cert
			17.00 00.00	4.5	00.45	YENXP-T213A	Coll Cert
IELTS Exam Preparation	10 Feb 22	Thu	17.30 - 20.00	15	£245	IENAF-1213A	Oon oon
IELTS Exam Preparation	10 Feb 22	Thu	17.30 – 20.00		£245	TENAF-1213A	our our
IELTS Exam Preparation Fraserburgh Campus	10 Feb 22	Thu	17.30 – 20.00	15	£245	TENAF-1213A	OUII OUIT
	10 Feb 22 14 Sep 21	Thu Tue/Thu	17.30 – 20.00 18.30 – 20.30	18	£245 £249	YCNLN-E211B	Coll Cert
Fraserburgh Campus							
Fraserburgh Campus  Beginner English (ESOL)  For complete beginners who have no knowledge of the English language. It is a great starting point for those who want to increase their language capabilities in order to pursue a variety of educational or professional opportunities. This course will allow you to build simple and basic	14 Sep 21	Tue/Thu	18.30 – 20.30	18	£249	YCNLN-E211B	Coll Cert

## FIRST AID: PAEDIATRIC

Our first aid courses on offer are a fantastic option for those who want to learn how to deal with accidents in their working or home environment. The skills covered are invaluable, and will give you the confidence and capabilities to deal with emergency situations involving children effectively and efficiently.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Paediatric First Aid Essentials Course	29 Oct 21	Fri	10.00 - 13.00	1/2 Day	£39	YENPA-W211A	Coll Cert
	28 Jan 22	Fri	10.00 - 13.00	1/2 Day	£39	YENPA-W212C	Coll Cert
	22 Apr 22	Fri	10.00 - 13.00	1/2 Day	£39	YENPA-W213B	Coll Cert
Ellon Learning Centre							
Paediatric First Aid Essentials Course	27 Jan 22	Thu	10.00 - 13.00	1/2 Day	£39	YENPA-W212B	Coll Cert
	28 Apr 22	Thu	10.00 - 13.00	1/2 Day	£39	YENPA-W213C	Coll Cert
Fraserburgh Campus							
Paediatric First Aid Essentials Course	12 Nov 21	Fri	10.00 - 13.00	1/2 Day	£39	YENPA-W212A	Coll Cert
	25 Feb 22	Fri	10.00 - 13.00	1/2 Day	£39	YENPA-W213A	Coll Cert

### **FLORISTRY**

Floristry is a fun, satisfying and increasingly popular hobby. This exciting range of courses will introduce you to flower arranging, or allow you to try your hand at specialist flower arranging for different occasions!

Please note that students are expected to provide their own flowers/materials. Your tutor will advise during your first class.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Introduction to Flower Arranging	28 Oct 21	Thu	18.30 - 21.00	8	£129	YENWA-E211A	Coll Cert
Flower Arranging (Next Steps)	20 Jan 22	Thu	18.30 - 21.00	8	£129	YENWS-E212A	Coll Cert
Christmas Flower Arranging	16 Nov 21	Tue	18.30 - 21.00	4	£89	YENCR-E212A	Coll Cert
Wedding Floristry (Part 1)	25 Jan 22	Tue	18.30 - 21.00	8	£141	YENWO-E212A	Coll Cert
Wedding Floristry (Part 2)	19 Apr 22	Tue	18.30 - 21.00	8	£141	YENWG-E213A	Coll Cert
Contemporary Floristry	27 Apr 22	Wed	18.30 - 21.00	8	£139	YENCF-E213A	Coll Cert

### HAIRDRESSING AND BEAUTY THERAPY

#### **HAIRDRESSING**

Our hairdressing courses are taught from 'Intuition' our state of the art, contemporary training salon at Aberdeen City Campus.

Guidance required: please contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Cut Hair Using Basic Barbering Techniques (C&G Level 2 Unit) (SCQF Level 5) (6)	25 Oct 21	Mon	17.15 – 20.45	30	£382	PMGBT-T211A	City & Guilds

#### **BEAUTY THERAPY**

Choose from one of our exciting beauty therapy courses, designed to provide you with the skills and understanding needed to enhance your performance in your current work role. Some of the courses can also be used by those who want to learn more about these treatments for their own personal use.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Makeup Masterclass	25 Oct 21	Mon	18.30 - 21.00	4	£69	YENMC-E211B	Coll Cert
Manicure Masterclass	24 Jan 22	Mon	18.30 - 21.00	4	£69	YENUC-E212A	Coll Cert
Pedicure Practice	09 May 22	Mon	18.30 - 21.00	4	£69	YENUP-E214A	Coll Cert
Ellon Learning Centre							
Makeup Masterclass	16 Sep 21	Thu	18.30 – 21.00	4	£69	YENMC-E211A	Coll Cert
Manicure Masterclass	28 Oct 21	Thu	18.30 – 21.00	4	£69	YENUC-E211A	Coll Cert
Fraserburgh Campus							
Introduction to Manicure Course	10 Feb 22	Thu	18.00 - 20.00	5	£30	RGNMR-E213A	Coll Cert

### **HEALTH AND SAFETY**

Our Health and Safety courses cover essential areas of occupational health, safety and welfare, ensuring employees and management use best practice when it comes to operational activities and planning.

▲ These courses are Distance Learning and are studied entirely online. Applicants should be aware Internet access is required for this course.

Visit the course webpage for more information www.nescol.ac.uk.

■ These courses involve some attendance at a College campus, often for assessment purposes only. Please visit the course webpage for more information.

Please contact the Distance Learning Team for further information on 01224 612007 or distancelearning@nescol.ac.uk

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Distance Learning							
Certificate in Occupational Health and Safety (Level 2) ▲					280	YBNPL-0211A	NCFE/CACHE
COSHH Risk Assessment Course 🔺					£30	YBNRA-0211A	Online Certificate
DSE Risk Assessment Course 🔺					£30	YBNDR-0211A	Online Certificate
Fire and Safety Principles Course ▲					£30	YBNFP-0211A	Online Certificate
Fire Safety Including Responsibilities of a Fire Warden Course $lacktriangle$					£30	YBNFY-0211A	Online Certificate
Fire Safety: The Fundamentals Course ▲					£30	YBNFS-0211A	Online Certificate
Health and Safety and COSHH Course ▲					£30	YBNHC-0211A	Online Certificate
Health and Safety in the Workplace Course ▲					£30	YBNHS-0211A	Online Certificate
Manual Handling Safety at Work Course 🔺					£30	YBNMH-0211A	Online Certificate
<b>NEBOSH Award in Health and Safety at Work ▲</b> The NEBOSH Health and Safety at Work Qualification (HSW) is highly valued by UK	employers ar	d is the perfect s	starting point for any	one looking to	£182 start their o	YBNSW-0211A career in Health and Sa	NEBOSH afety
NEBOSH National General Certificate in Occupational Health and Safety					£515	YBAHS-0211A	NEBOSH

### **KIMBERLEY: UPSKILL - RESKILL - JUST FOR FUN**



Kimberley Rodgers shares her experience of the Introduction to Manicure evening class.

"I'm a hair and beauty receptionist so when the course came up I thought I'll give it a try as it will give me a bit more knowledge and also a qualification at the end.

"We covered nail filing and shaping, pushing back cuticles safely, hand massages and also applying nail polish properly.

"It's a great course for anyone wanting to learn to do nails or just to start off learning something new for themselves."

### **HIGHERS AND NATIONAL 4/5**

These courses will allow you to build your knowledge and understanding, as well as your CV, in preparation for further study or employment.

Courses marked may require you to pay professional membership/assessment fees in addition to the course fee. For more information, please visit the website or contact the **Student Advice Centre**.

Guidance required: please contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk

A range of mathematics courses are available allowing you to gain a qualification at a level that is suitable for your capabilities. Course options range from National 4 to Advanced Higher level, and the Distance Learning element allows you to work through the course at your own pace whilst guided by your Distance Learning Tutor.

For more information please contact our Distance Learning Co-ordinators 01346 506014/586136 or distancelearning2@nescol.ac.uk

Attendance required for assessment purposes only

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
conise	Start	Бау	Time	AA G G K 2	Гее	Course Coue	Quannication
Aberdeen Altens Campus							
Higher Maths 🕒 🌑	30 Aug 21	Mon	17.45 – 21.00	32	£436	QPHMO-E211A	Higher
Aberdeen City Campus							
Higher Chemistry	31 Aug 21	Tue	18.30 – 21.30	33	£436	QCHST-E211A	Higher
*Please note the Higher Chemistry course runs on 1 Saturday	during the Academic Year - date to b	e confirmed.					
Higher Biology @	01 Sep 21	Wed	18.30 - 21.30	33	£436	QCHVO-E211A	Higher
Higher Human Biology	31 Aug 21	Tue	18.30 - 21.30	33	£436	QCHVM-E211A	Higher
Higher Physics	01 Sep 21	Wed	18.30 - 21.30	33	£436	QCHPO-E211A	Higher
Higher Psychology	07 Sep 21	Tue	18.00 - 20.30	32	£430	QGHP-E211A	Higher
Higher English ®	09 Sep 21	Thu	18.00 – 21.00	33	£436	PHHE-E211A/B	Higher
National 5 English	09 Sep 21	Thu	18.00 – 21.00	33	£436	PHMS-E211A	National 5
Ellon Learning Centre							
National 5 Maths	02 Sep 21	Thu	18.30 - 21.30	34	£436	YCMM-E211A	National 5

Distance Learning			
National 4 Mathematics: Unit 1: Expressions and Formulae	£112	YBMEF-0211A	Nat Unit
National 4 Mathematics: Unit 2: Relationships	£112	YBMRS-0211A	Nat Unit
National 4 Mathematics: Unit 3: Numeracy	£112	YBMNC-0211A	Nat Unit
National 4 Mathematics: Unit 4: Value Added Unit (Mathematics Test)	£139	YBMDT-0211A	Nat Unit
National 5 Mathematics: Unit 1: Expressions and Formulae	£112	YBMEL-0211A	Nat Unit
*Please note: A National 5 Textbook is required to undertake this course, available free of charge as an online E-book once enrolled as a student please contact our <b>Distance Learning Co-ordinators 01346 506014/586136</b> or <b>distancelearning2@nescol.ac.uk</b>	dent or for an additio	nal fee as a hard cop	y.
National 5 Mathematics: Unit 2: Relationships 🔵	£112	YBMRH-0211A	Nat Unit
National 5 Mathematics: Unit 3: Applications •	£145	YBMAP-0211A	Nat Unit
Higher Mathematics: Unit 1: Expressions and Functions	£112	YBHEF-0211A	Higher
Higher Mathematics: Unit 2: Relationships and Calculus	£112	YBHRC-0211A	Higher
Higher Mathematics: Unit 3: Applications	£145	YBHPP-0211A	Higher
Advanced Higher Mathematics: Unit 1: Methods in Algebra and Calculus	£112	YBHMA-0211A	Higher
Advanced Higher Mathematics: Unit 2: Applications of Algebra and Calculus	£112	YBHAC-0211A	Higher
Advanced Higher Mathematics: Unit 3: Geometry, Proof and Systems of Equations	£145	YBHGE-0211A	Higher

### **HIGHERS: EXAM PREPARATION**

These courses will involve intensive small group tuition over 8 weeks on exam style questions and problem areas from the curriculum.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Preparation for Higher Biology Exam						QCNPB-E213A	Coll Cert
Preparation for Higher Chemistry Exam						QCNPC-E213A	Coll Cert
Preparation for Higher Physics Exam						QCNPP-E213A	Coll Cert
Preparation for Higher Maths Exam						QCNPM-E213A	Coll Cert
Preparation for Higher English Exam						PGNPG-E213A	Coll Cert
Preparation for Higher Computing Science Exam						QBNPT-E213A	Coll Cert
*Dates to be confirmed in line with the SQA Exam Calendar, please check the College	e website for fur	ther details, <b>www</b>	nescol.ac.uk				

### **HOSPITALITY:**

#### **COOKING**

Choose from an exciting range of cookery courses aimed at boosting your confidence and capabilities in the kitchen!

Please note: cost of ingredients included in the course fee.

Courses marked may require you to take your own additional equipment/resources. For more information, please visit the website or contact the **Student Advice Centre**.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Flavours of the World: Traditional Scottish Fayre	25 Oct 21	Mon	18.30 - 21.00	8	£154	YENSF-E211A	Coll Cert
Flavours of the World: A Taste of Italy	19 Jan 22	Wed	18.30 - 21.00	8	£154	YENFI-E212A	Coll Cert
Cooking on a Budget: Family-Friendly Meals	20 Jan 22	Thu	18.30 - 21.00	8	£85	YENBA-E212A	Coll Cert
Can't Cook, Need to Cook!	3 Feb 22	Thu	18.30 - 21.00	8	£155	YENDC-E213A	Coll Cert
Flavours of the World: Authentic Indian Cuisine	18 Apr 22	Mon	18.30 - 21.00	8	£154	YENFP-E213A	Coll Cert
Meat-Free Menus: Vegetarian Meals for All	21 Apr 22	Thu	18.30 - 21.00	4	£87	YENVG-E213A	Coll Cert
Flavours of the World: Tempting Tapas (Spanish Cookery) 🔵	27 Apr 22	Wed	18.30 - 21.00	8	£155	YENFA-E213A	Coll Cert
Fraserburgh Campus							
Can't Cook, Need to Cook!	28 Oct 21	Thu	18.30 – 21.00	8	£155	YENDC-E211A	Coll Cert
Flavours of the World: Traditional Scottish Fayre	21 Apr 22	Thu	18.30 - 21.00	8	£154	YENSF-E213A	Coll Cert



Due to Covid-19 some courses may be delivered through a blend of campus based classes and/or remote learning, please check at time of booking.

The College reserves the right to amend fees/prices chargeable without giving prior notice. Course fees should be confirmed with the College at the time of booking.

### **HOSPITALITY:**

#### **LICENSING**

Training for those who work in a licensed premises or intend to sell alcohol to the public. Refresher course options are also available for those who need to update their training.

Please visit www.nescol.ac.uk for information on entry requirements, course information and identification requirements for these courses. NB: Pre-course reading is required for these courses.

- Guidance required: please contact the Student Advice Centre for more information on 01224 612330 or enquiry@nescol.ac.uk
- \*Please note that Students who require to attend only Refresher training can infill into the below Scottish Certificate for Personal Licence Holders course at a cost of £82.00. Students in this case will be expected to attend the full day but will be entered for the Refresher only exam.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Scottish Certificate for Personal Licence Holders ©	13 Sep 21	Mon	09.00 - 17.00	1 Day	£150	YEGPN-W211A	City & Guilds
	04 Oct 21	Mon	09.00 - 17.00	1 Day	£150	YEGPN-W211C	City & Guilds
	15 Nov 21	Mon	09.00 - 17.00	1 Day	£150	YEGPN-W212A	City & Guilds
	17 Jan 22	Mon	09.00 - 17.00	1 Day	£150	YEGPN-W212D	City & Guilds
	14 Feb 22	Mon	09.00 - 17.00	1 Day	£150	YEGPN-W213A	City & Guilds
	14 Mar 22	Mon	09.00 - 17.00	1 Day	£150	YEGPN-W213C	City & Guilds
	18 Apr 22	Mon	09.00 - 17.00	1 Day	£150	YEGPN-W213E	City & Guilds
	16 May 22	Mon	09.00 - 17.00	1 Day	£150	YEGPN-W214A	City & Guilds
	13 Jun 22	Mon	09.00 - 17.00	1 Day	£150	YEGPN-W214C	City & Guilds
Fraserburgh Campus							
Scottish Certificate for Personal Licence Holders (6)	20 Sep 21	Mon	00.00 1=00	1 Day	£150	YEGPN-W211B	
ocution ocitineate for r crounal Libelice Mulucio 😉	20 36p 21	IVIOII	09.00 - 17.00	ГDay			City & Guilds
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ocottisii ocitiiicate ivi r cisviiai Litelite nviucis (6	25 Oct 21 22 Nov 21	Mon Mon	09.00 - 17.00 09.00 - 17.00	1 Day 1 Day	£150 £150	YEGPN-W211D YEGPN-W212B	City & Guilds City & Guilds
SCOULISII OGIUIICAU IUI FEISUNAI LICENCE NUIUEIS (6)	25 Oct 21 22 Nov 21 06 Dec 21	Mon Mon Mon	09.00 - 17.00 09.00 - 17.00 09.00 - 17.00	1 Day 1 Day 1 Day	£150 £150 £150	YEGPN-W211D YEGPN-W212B YEGPN-W212C	City & Guilds City & Guilds City & Guilds
SCOULISH OCIUMCAUS TOI PEISONAI LIGENGE MUNGIS (6)	25 Oct 21 22 Nov 21 06 Dec 21 21 Feb 22	Mon Mon Mon Mon	09.00 - 17.00 09.00 - 17.00 09.00 - 17.00 09.00 - 17.00	1 Day 1 Day 1 Day 1 Day	£150 £150 £150 £150	YEGPN-W211D YEGPN-W212B YEGPN-W212C YEGPN-W213B	City & Guilds City & Guilds City & Guilds City & Guilds
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#### **HOSPITALITY:**

#### **FOOD HYGIENE**

These courses are designed to make you aware of adequate activities and best practice relating to food and personal hygiene to ensure your organisation can meet the necessary working environment standards required in the hospitality sector.

▲ These courses are Distance Learning and are studied entirely online. Applicants should be aware Internet access is required for this course. Visit the course webpage for more information or contact the **Distance Learning Team** on **01224 612007** or **distancelearning@nescol.ac.uk** 

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Elementary Food Hygiene	23 Sep 21	Thu	09.00 - 16.30	1 Day	£99	YENFH-W211A	REHIS
	18 Nov 21	Thu	09.00 - 16.30	1 Day	£99	YENFH-W212A	REHIS
	20 Jan 22	Thu	09.00 - 16.30	1 Day	£99	YENFH-W212B	REHIS
	17 Mar 22	Thu	09.00 - 16.30	1 Day	£99	YENFH-W213B	REHIS
	12 May 22	Thu	09.00 - 16.30	1 Day	£99	YENFH-W214A	REHIS
	16 Jun 22	Thu	09.00 - 16.30	1 Day	£99	YENFH-W214C	REHIS
Fraserburgh Campus							
	28 Oct 21	Thu	09.00 – 16.30	1 Day	£99	YENFH-W211B	REHIS
	28 Oct 21 24 Feb 22	Thu Thu	09.00 - 16.30 09.00 - 16.30	1 Day 1 Day	£99 £99	YENFH-W211B YENFH-W213A	REHIS REHIS
	24 Feb 22						
Fraserburgh Campus  Elementary Food Hygiene		Thu	09.00 - 16.30	1 Day	£99	YENFH-W213A	REHIS
	24 Feb 22 21 Apr 22	Thu Thu	09.00 - 16.30 09.00 - 16.30	1 Day 1 Day	£99 £99	YENFH-W213A YENFH-W213C	REHIS REHIS
	24 Feb 22 21 Apr 22	Thu Thu	09.00 - 16.30 09.00 - 16.30	1 Day 1 Day	£99 £99	YENFH-W213A YENFH-W213C	REHIS REHIS

### **HUMAN RESOURCE MANAGEMENT**

These courses are accredited by the Chartered Institute of Personnel Development (CIPD) – which is the largest human resources and development professional body in Europe.

They will allow you to broaden your knowledge and understanding, whilst enhancing your career prospects and professional development.

▲ These courses are Distance Learning and are studied entirely online. Applicants should be aware Internet access is required for this course. Visit the course webpage for more information.

Courses marked 
may require you to take your own additional equipment/resources.

For more information, please visit the website or contact the Student Advice Centre on 01224 612330 or enquiry@nescol.ac.uk.

New CIPD qualifications are being introduced in 2021. Based on the new Profession Map, the qualifications focus on the knowledge and behaviours required to create value and make an impact in the changing world of work. The new qualifications set the standard for people professionals. We are planning to offer these from October 2021 (pending CIPD approval). At this stage we are taking expressions of interest, please contact cipd@nescol.ac.uk. More information will be available once approval is confirmed.

Please note: Students must hold membership of CIPD to receive their Diploma in Human Resource Practice.

For further information please contact our **Distance Learning Co-ordinators** on **01224 612308** or by emailing **distancelearning@nescol.ac.uk** 

#### Distance Learning

Bullying and Harassment in the Workplace Course 🔺			£30	YBNBH-0211A	Online Certificate
Equality and Diversity: The Fundamentals Course 🔺			£30	YBNQV-0211A	Online Certificate
Foundation Diploma In HR Practice (Level 3) Part 2	01 Oct 21	24	£627	YBNL-0211A	CIPD
(SCQF Level 6)	01 Feb 22	24	£627	YBNL-0213A	CIPD
	01 Jun 22	24	£627	YBNL-0214A	CIPD

### **LANGUAGES**

Learning another language is fun and extremely useful. Our courses cover a wide variety of languages, suitable for all!

Please note that students may be required to purchase additional equipment/resources, e.g. a textbook, but will be advised at the first class. For more information, please visit the website or contact the **Student Advice Centre** on **01224 612330** or **enquiry@nescol.ac.uk** 

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Conversational French (Beginners)	07 Sep 21	Tue	19.00 - 21.00	10	£149	YENFG-E211A	Coll Cert
	26 Jan 22	Wed	19.00 - 21.00	10	£149	YENFG-E212A	Coll Cert
	21 Apr 22	Thu	17.30 - 19.30	10	£149	YENFG-T213A	Coll Cert
Conversational French (Improvers)	08 Sep 21	Wed	19.00 - 21.00	10	£149	YENFR-E211A	Coll Cert
	18 Jan 22	Tue	19.00 - 21.00	10	£149	YENFR-E212A	Coll Cert
Conversational French (Intermediate)	19 Apr 22	Tue	19.00 - 21.00	10	£149	YENFQ-E213A	Coll Cert
Conversational German (Beginners)	09 Sep 21	Thu	18.30 - 21.00	8	£149	YENGB-E211A	Coll Cert
,	18 Jan 22	Tue	18.30 - 21.00	8	£149	YENGB-E212A	Coll Cert
	20 Apr 22	Wed	19.00 - 21.00	10	£149	YENGB-E213A	Coll Cert
Conversational German (Improvers)	20 Jan 22	Thu	19.00 - 21.00	10	£149	YENGR-E212A	Coll Cert
	19 Apr 22	Tue	19.00 - 21.00	10	£149	YENGR-E213A	Coll Cert
Conversational German (Intermediate)	21 Apr 22	Thu	19.00 - 21.00	10	£149	YENGT-E213A	Coll Cert
Conversational Italian (Beginners)	07 Sep 21	Tue	19.00 - 21.00	10	£149	YENTB-E211A	Coll Cert
, , ,	20 Jan 22	Thu	17.30 - 19.30	10	£149	YENTB-T212A	Coll Cert
Conversational Italian (Improvers)	18 Jan 22	Tue	19.00 - 21.00	10	£149	YENTM-E212A	Coll Cert
, , ,	21 Apr 22	Thu	17.30 - 19.30	10	£149	YENTM-T213A	Coll Cert
Conversational Italian (Intermediate)	19 Apr 22	Tue	19.00 - 21.00	10	£149	YENTL-E213A	Coll Cert
Conversational Polish (Beginners)	08 Sep 21	Wed	18.30 - 21.00	8	£149	YENPW-E211A	Coll Cert
,	20 Apr 22	Wed	19.00 - 21.00	10	£149	YENPW-E213A	Coll Cert
Conversational Polish (Improvers)	19 Jan 22	Wed	19.00 - 21.00	10	£149	YENPM-E212A	Coll Cert
Conversational Spanish (Beginners)	08 Sep 21	Wed	19.00 – 21.00	10	£149	YENHE-E211A	Coll Cert
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	18 Apr 22	Mon	19.00 - 21.00	10	£149	YENHE-E213A	Coll Cert
Conversational Spanish (Improvers)	19 Jan 22	Wed	19.00 - 21.00	10	£149	YENHS-E212A	Coll Cert
. , ,	21 Apr 22	Thu	17.30 - 19.30	10	£149	YENHS-T213A	Coll Cert
Conversational Spanish (Intermediate)	20 Apr 22	Wed	19.00 - 21.00	10	£149	YENHI-E213A	Coll Cert



### **MUSIC & MEDIA**

Our music courses will give you a chance to develop your musicianship skills, both as an individual and also as part of a band. Our media courses are hands-on and will boost your confidence when it comes to using different techniques and specialist equipment. You will learn to record and edit your own creative work, whilst progressing your understanding of industry standards and approaches.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Music Production with Ableton Live	14 Sep 21	Tue	15.00 - 17.00	6	£40	PBNMA-D211A	Coll Cert
	08 Feb 22	Tue	15.00 - 17.00	6	£40	PBNMA-D213A	Coll Cert
Music Production with Logic	09 Nov 21	Tue	15.00 - 17.00	6	£40	PBNML-D212A	Coll Cert
	22 Mar 22	Tue	15.00 - 17.00	6	£40	PBNML-D213A	Coll Cert
Music Theory Beginners	07 Sep 21	Tue	18.00 - 20.00	17	£90	PBNMG-E211A	Coll Cert
Music Theory: Preparation for Grade 5 (Incl ABRSM Exam)	08 Feb 22	Tue	18.00 – 20.00	16	£130	PBNTA-E213A	Coll Cert
Popular Music: Artist/Band Development	14 Sep 21	Tue	18.00 - 20.30	10	£75	PBNPA-E211A	Coll Cert
	25 Jan 22	Tue	18.00 - 20.30	10	£75	PBNPA-E212A	Coll Cert
Vocal Ensemble	08 Sep 21	Wed	18.00 - 20.00	17	£90	PBNVL-E211A	Coll Cert
	09 Feb 22	Wed	18.00 - 20.00	17	£90	PBNVL-E213A	Coll Cert
Film School	09 Feb 22	Wed	18.30 – 21.00	12	£179	YENFM-E213A	Coll Cert
Sound Production School	14 Sep 21	Tue	18.30 - 21.00	12	£209	YENSP-E211A	Coll Cert
	08 Feb 22	Tue	18.30 - 21.00	12	£209	YENSP-E213A	Coll Cert

### **PSYCHOLOGY**

Learn to use appropriate psychological concepts, theories and evidence to explain human behaviour. Please note, these are stand alone units only.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Psychology: Individual Behaviour (SCQF Level 5)	09 Sep 21	Thu	18.30 - 21.00	12	£108	YCMSA-E211A	Nat Unit
Psychology: Research (SCQF Level 5)	13 Jan 22	Thu	18.30 – 21.00	12	£108	YCMSB-E212A	Nat Unit
Psychology: Social Behaviour (SCQF Level 5)	21 Apr 22	Thu	18.30 - 21.30	10	£108	YCMSC-E213A	Nat Unit

### **SELF DEVELOPMENT**

Courses to develop your personal skills.

For further information please contact our Distance Learning Co-ordinators on 01224 612308 or by emailing distancelearning@nescol.ac.uk

▲ These courses are Distance Learning and are studied entirely online. Applicants should be aware Internet access is required for this course. Visit the course webpage for more information.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Distance Learning							
Personal Money Management Course ▲					£30	YBNMM-0211A	Online Certificate

### **SOCIAL SCIENCES**

Who do you think you are? Find out more about your ancestors on our exciting Discover Your Family History course.

Our Introduction to Criminology and Crime Scene Investigation is ideal for anyone with a keen interest in forensic science, crime scene protocol and the social sciences.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Discovering Your Family History	10 Feb 22	Thu	18.30 – 21.00	4	£69	YENHT-E213A	Coll Cert
Fraserburgh Campus							
Introduction to Criminology and Crime Scene Investigation	31 Aug 21	Tue	18:00 - 20:30	10	£60	RKNCR-E211A	Coll Cert

### **SPORT & FITNESS**

This is an excellent opportunity for those who are interested in, or would like to follow a career in general sports massage or injury/illness rehabilitation.

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Aberdeen City Campus							
Introduction to Sport and Exercise Massage	06 Sep 21	Mon	17.15 – 20.15	7	£50	PNNSG-T211A	Coll Cert
Sport and Exercise Massage (SCQF Level 6)	25 Oct 21	Mon	17.15 – 20.15	27	£308	PNNSM-T211A	NCFE
Fraserburgh Campus							
Introduction to Sport and Exercise Massage	07 Sep 21	Tue	18.15 – 20.45	8	£50	RGNSM-E211A	Coll Cert
Sport and Exercise Massage (SCQF Level 6)	26 Oct 21	Tue	18.00 - 21.00	27	£308	RGNSG-E211A	NCFE

### **KAREN: UPSKILL - RESKILL - JUST FOR FUN**



### Karen Watson's reskilling journey – Introduction to Sport and Exercise Massage

A part-time course can often lead to an alternative career path as Karen Watson experienced when she applied for the eight week Introduction to Sport and Exercise Massage course last year. She enjoyed the course so much she decided to complete it twice!

Karen said, "It was really fun, enjoyable and great to meet new people. It was mainly practical with some theory around physiology and anatomy of the body and I decided to enrol again mainly to increase my confidence and understanding in the subject as I thought I might like to take it further.

"I then progressed onto a further evening class

 Sport and Exercise Massage, before deciding to return to College to study the HNC Soft Tissue Therapy course. So I changed my hours at work to accommodate my study and once I finish I will be qualified as a Sports Therapist.

"The evening class was a revelation. I never dreamt of a different career path but I just got completely backed!"

Karen has recently completed the full-time HNC Soft Tissue Therapy course and is now self-employed on a part-time basis as a Sports Massage Therapist.

### **SUPPLY CHAIN AND TRANSPORT**

These courses are designed to enhance your understanding of logistics and transport for increased efficiency and improved management across all organisational operations.

Students must register with the Chartered Institute of Logistics (CILT) immediately upon booking this course, in order to receive CILT course materials.

Registration forms are available from the College or can be accessed on the course webpage here

Courses marked • will require you to pay professional membership/assessment fees in addition to the course fee.

For more information, please visit the website or contact the Student Advice Centre on 01224 612330 or enquiry@nescol.ac.uk.

These courses involve some attendance at a College campus, often for assessment purposes only. Please visit the course webpage for more information.

For further information please contact our Distance Learning Co-ordinators on 01224 612308 or by emailing distancelearning@nescol.ac.uk

Course	Start	Day	Time	Weeks	Fee	Course Code	Qualification
Distance Learning							
Certificate in Logistics and Transport (Level 2) ● ■			'		£538	YBNLO-0211A	CILT
Certificate in Logistics and Transport (Level 3) ● ■					£794	YBNLP-0211A	CILT

