

Tally Ledger List

Group Name	Ledger Name
Purchase Accounts	All types of Purchase Accounts like
	Purchase Local 12 %
	Purchase Interstate 12%
	Purchase Local 0%
	Purchase Interstate 0%
	Purchase (Composition)
	Purchase Exempt (Unregistered Dealer)
	Purchase Local (Exempt Registered)
	Purchase Taxable (Unregistered Dealer)
	Purchase Nil Rated (Unregistered Dealer)
	Purchase Reverse Charge
	Purchase Import Taxable 12%
	Purchase Import Exempt
	Purchase Import Nil Rated
	Purchase (Own Branch)
Purchase Return	
Sales Account	All types of Sales Accounts like
	Sales Local 12 % (Registered)
	Sales Interstate 12%
	Sales Local Nil Rated
	Sales Interstate Nil Rated
	Salers Export With Bond
	Salers Export Taxable
	Export (0%)
	Sales Local (Exempt Registered)
	Sale To Consumer (Taxable 12%)
	Sale To Consumer (0%)
	Sale To Consumer (Exempt)
	Sales (Own Branch)
	Sale Return
	Duties and Taxes
INPUT CGST SGST IGST CESS	
OUTPUT GST SGST IGST CESS	
Excise Duty Payable etc	
Service Tax Payable	
TDS Payables	
Input Vat Accounts	
Output Vat Accounts	
Cenvat Accounts	
Sale tax	
Income Tax	

	VAT Payable
Direct Expenses	All expenses which appear in Trading Account (except purchases) like
	Labor
	Power
	Electricity Expense (Factory)
	Loading Unloading Expense
	Warehousing Expenses
	Custom Clearing Charges
	Carriage
	Freight & Cartage
	Import duty
	Wages
	Coal & Fuel
	Coal, Gas & Water of Factory
	Consumed Material
	Export Duty
	Wages on Production
	Delivery Charges(In Purchase Bill
Indirect Expenses	All Indirect Expenses like
	Rounded Off
	Salary
	Advertisement Expense
	Maintenance Expense
	Rent Expense
	Director Remuneration Expense
	Bad Debts
	Printing Expense
	Stationary Expense
	Foreign Exchange fluctuation
	Audit Fees
	Professional Charges
	Legal Expenses/Charges
	Depreciation Expenses
	Interest Expense
	Penalty
	Royalty
	Bank charges
	Commission allowed
	Discount allowed
	Donation & charity
	Free sample
	Insurance premium
Interest on loan	
Legal charge	
Loss by fire	

	Postage & courier
	Repair charge
	Taxi fare
	Telephone charge
	Travelling expenses
	Outstanding expenses
	Accrued expenses
	Bad debt
	Loss on theft
	depriciation
	Coffee Expenses
	Coke Expenses
	Manager's Commission
	UPTT
	Fuel Expenses A/c
	Liabilty of Expenses
	Preliminary Expenses A/c
	Professional Fees
Indirect Income	All Indirect Income like
	Discount Received
	Interest on Investment
Already Created in Tally	Only 2 Accounts Already Created like
	Cash
	Profit and Loss Account
Bank Account	All Bank Current Account
	All Bank FD Account
	(Personal Savings Account and FD not recorded)
Deposit Account	All types of deposits like
	Security Deposit
	Electricity Deposit
	Rent Deposit
Capital A/c	All types of Capital Account like
	Share Capital
	Partner Capital Account
	Partner Current Account
	Proprietor Account
	Drawings
	Life insurance
	Equity Capital A/c
	Partners Capital A/c
	Prepaid Maintenance Expense

Current Assets	Prepaid Expense
	Prepaid Rent
	Prepaid Insurance Charges
	Interest Receivables
	Bill receivable
	Accrued income
	Mutual Fund
	CGST SGST IGST Credit
Current Liabilities	Bill drawn
	Bill Payable
	CGST SGST IGST Payable
Sundry Creditor	Any Party from Whom Goods Purchased
	Party from Whom any Bill of Expense Received
Loans and Advances (Assets)	Any Party to whom we gave loan
	like Loan Given to Friends Relatives/Related Companies
	Any Party to whom we gave Advance
	like Advance to Supplier
Loans Liabilities	Any Party from whom we take loan.
	We can also put group Secured loan or Unsecured loan
	Debenture A/c
	Loans From Bank
	Loans From Outside Party
	Loans From Aravind(Friend)
Fixed Assets	All Fixed Assets on which Depreciation charged like
	Furniture
	Machine
	Plant and Machinery
	Mobile
	Computers
	Furniture and Fittings
	Car
	Scooter
	Laptops
	Office lighting
	Land & Building
	Good will
	Factory lighting
	Air Conditioner
Accumulated depreciation	
Bank OCC	Cash Credit Limit (CC)
	taken from bank

Bank OD	Overdraft Limit (OD)
	taken from bank
Bank Accounts	Indian Bank A/c
	SBI Bank A/c
Branch/Divisions	Any Branch whose Separate Accounting Done
	(If branch account maintained by head office only, then this account not required)
	Delhi Branch Branch in division
Cash in Hand	Imprest Account
	(Cash kept with Employee)
	Petty Cash
Investments	All types of Investments like
	Investment in Shares
	Investment in Bonds
	Investment in Property/Plot etc.
	Long term investment Short Term Investment
Stock-in-hand	Stock
	Closing Stock
	Consignment Stock
	Opening Stock
Misc. Expense (ASSET)	Preliminary Expenses
	NOT yet written off
Suspense A/c	Suspense Account
	Any payment or receipt from party whose name not known
	Suspense
Secured Loan	Loans for whom Security Given
	like loan from bank/ Financial Institution
Unsecured Loan	Loans taken for whom no Security given
	Like Short term loan from directors
	or loan from friends /relatives
Reserve & Surplus	Any type of reserve like
	General Reserve
	Capital Reserve
	Capital Reserve A/c Investment Allowance Reserve A/c

	Share Premium A/c
	Reverse and Surplus
Provisions	All Provisions except Provisions for bad debts
	Provision for Tax
	Provision for Expense
	Provision for Sinking Fund
	All types of Payables like Salary Payable, Audit fees Payable,
Sundry Debtors	Any Party to Whom Sales Made
	Provision for Bad Debts