

## **Teacher Licensure Capstone (TLC) Content Guidelines**

## Teacher Licensure Capstone (TLC) Academic Integrity Guidelines

Students at Wichita State University are expected to uphold high academic standards. WSU will not tolerate a lack of academic integrity. Students are responsible for knowing and following the Student Code of Conduct <a href="http://webs.wichita.edu/inaudit/ch8\_05.htm">http://webs.wichita.edu/inaudit/ch8\_05.htm</a> and the Student Academic Honesty policy <a href="http://webs.wichita.edu/inaudit/ch2\_17.htm">http://webs.wichita.edu/inaudit/ch2\_17.htm</a>.

When the faculty member determines sanctions are warranted for violations of academic integrity, regardless of severity, the faculty member must report the infraction to the Office of Student Conduct and Community Standards. If you need more information about the process or wish to appeal a decision, please visit <a href="https://www.wichita.edu/about/student\_conduct/AcademicDishonesty.php">https://www.wichita.edu/about/student\_conduct/AcademicDishonesty.php</a>.

## **Examples of Violating Academic Integrity:**

- > *Plagiarism*: This means copying work (such as words, phrases, sentences, paragraphs or ideas) from someone else's writing and putting them into a TLC as original work.
- > Submitting a TLC, or parts of a TLC, that was prepared by a person other than the candidate.
- > Submitting a TLC, or parts of a TLC, that was previously submitted by someone else.
- Not properly citing sources used in the TLC document (such as lesson plan format).
- Fabricating context, numerical, or other data.
- Extensive *collaboration* with others in preparing the TLC: Having someone else plan the teaching or write sections of the candidate's TLC.



## **Overview of Teacher Licensure Capstone**

The Teacher Licensure Capstone (TLC) is designed to provide the teacher candidate an opportunity to demonstrate how he/she uses contextual factors in a classroom to design and implement a unit of study.

The teacher candidate will provide information about the unit's lesson plans and assessments. Specific information about how the instruction is modified for a subgroup of students or one focus student within the classroom is also required.

In addition, the teacher candidate will reflect on the implementation of the unit for the whole class and the subgroup of students or the focus student.

The TLC assesses competency according to the Kansas Professional Standards (see <a href="https://www.ksde.org/Portals/0/TLA/Program%20Standards/Professional%20Education%20final%2008012017.pdf">https://www.ksde.org/Portals/0/TLA/Program%20Standards/Professional%20Education%20final%2008012017.pdf</a> for full description of the Standards).

For the purpose of the TLC, the Standards have been clustered into 6 Focus Areas that represent key areas of teaching practice.

#### The Focus Areas are:

## Focus Area A: ANALYSIS OF CONTEXTUAL INFORMATION

The teacher candidate will 1) have acquired a knowledge base of how students learn and develop, 2) provide learning opportunities that will support their understanding of child development, 3) have the knowledge to select developmentally appropriate differentiated instruction, and 4) include multiple instructional strategies to meet the needs of all learners including those with exceptionalities. Kansas Standards 1,2, 3, and 4

## Focus Area B: ANALYSIS OF LEARNING ENVIRONMENT FACTORS

The teacher candidate: 1) demonstrates the ability to provide different approaches to learning; 2) creates instructional opportunities that are equitable, that are based on developmental levels, and that are adapted to diverse learners; 3) understands a variety of appropriate instructional strategies to develop various kinds of students' learning including critical thinking, problem solving, and reading; 4) plans effective instruction based upon the knowledge of all students, community, subject matter, curriculum outcomes, and current methods of teaching reading; 5) demonstrates the ability to integrate across and within content fields; 6) understands the role of technology in society and demonstrates skills using instructional tools and technology to gather, analyze, and present information. Kansas Standards 2, 3, 5, 7, and 8



#### Focus Area C: INSTRUCTIONAL IMPLEMENTATION

The teacher candidate understands and uses a variety of appropriate instructional strategies including a wide range of technological tools to develop various kinds of students' learning including critical thinking, problem solving, and reading. The teacher candidate ensures effective student use of technology. Kansas Standards 3, 5, and 8

#### Focus Area D: ANALYSIS OF CLASSROOM LEARNING ENVIRONMENT

The teacher candidate uses an understanding of individual and group motivation and behavior, including effective verbal and non-verbal communication techniques to create a positive learning environment that fosters active inquiry, supportive interaction, collaboration, and self-motivation in the classroom. Kansas Standards 3 and 8

#### Focus Area E: ANALYSIS OF ASSESSMENT PROCEDURES

The teacher candidate understands and uses formal and informal assessment strategies to evaluate and ensure the continual intellectual, social, and other aspects of personal development of all learners. The teacher candidate monitors his or her own teaching strategies and behavior in relation to student success, modifying plans, and instructional approaches accordingly. Kansas Standard 6

#### Focus Area F: REFLECTION AND SELF-EVALUATION

The teacher candidate is a reflective practitioner who continually evaluates the effects of his or her choices and actions on others (students, parents, and other professionals in the learning community), actively seeks out opportunities to grow professionally, and participates in the school improvement process. The teacher candidate fosters collegial relationships with school personnel, parents, and agencies in the larger community to support all students' learning and well-being. Kansas Standards 9 and 10

The TLC measures the teacher candidate's ability to design, deliver, and reflect on an entire unit of study through four distinct sources of evidence which are:

## Task #1. Contextual Information & Learning Environment Factors

In this Task the teacher candidate will demonstrate an understanding of the students in the class and how student characteristics are used for planning instruction and establishing a classroom environment conducive to learning.



## Task #2. Instructional Design

In this Task the teacher candidate will demonstrate the ability to design a *unit of study* for the students in the classroom. Within this unit of study, the teacher candidate is required to plan for the use of assessment, technology, reading strategies, integration of content, differentiation, and resources.

## Task #3. Teaching and Learning

In this Task the teacher candidate will demonstrate the skills of lesson delivery and assessment of student learning over the course of the entire unit of study that was designed in Task 2. Two lessons from this unit of study will be developed in detail in order to be observed.

#### Task #4. Self-Evaluation and Reflection

In this Task the teacher candidate will demonstrate the ability to critically examine and reflect on his or her teaching performance and the impact of instruction on the students. In addition, Task 4 is also intended for the teacher candidate to evaluate professionalism and commitment to lifelong learning.

## **Guidelines for the Teacher Licensure Capstone**

## 1) General Guidelines:

- a. Read each task and scoring rubric entirely before beginning work on any part of the portfolio.
- b. Develop a timeline for completion. (As a reference, the average amount of time to complete the written portion of each task is: Task #1: 3-4 hours , Task #2: 6-8 hours, Task #3: 4-5 hours , and Task #4: 2-3 hours ).
- c. Develop an outline and set a due date for each task, realizing that some parts of each task can be occurring simultaneously.
- d. Before submitting the portfolio, check responses to see if all prompts and questions have been addressed, compare responses to the criteria listed in the rubrics, and all other required products are included. The required products should be clearly labeled and placed in the appendices in the order that they are requested.
- e. Do not use names of candidate, teachers, students, schools, school districts or cities.

### 2) Guidelines for Making Selections:

The major selections that must be made to complete the TLC are:



#### a. Class selection

• If teaching more than one class, select a class that includes a diverse population with a range of achievement levels, exceptionalities, and/or cultural or linguistic backgrounds. The candidate will need to demonstrate an ability to teach students who have a variety of needs.

#### b. Subgroup selection

• Select a subgroup based on the information and analyzed data collected during the Contextual Information portion of Task 1. The candidate will need to consistently track and analyze the progress of the students in the subgroup compared to the whole class.



#### **Focus student selection**

- Select a focus student for whom specific information will be provided in Tasks 1, 2, and 3.
- The focus student could be either a student with exceptionalities or an English Language Learner. The selection of the student should enable the candidate to demonstrate ability to modify lessons and assist this student in meeting all the unit objectives.
- The focus student should be from the class selected.

Whether candidate selects a sub-group or focus student, candidate must describe this subgroup/student and a rationale for why they were selected and what the instructional implications will be in the unit.

#### c. Unit selection

- Choose a topic that is aligned to Kansas state academic standards (<a href="https://www.ksde.org/Teaching-Learning/Academic-Standards">https://www.ksde.org/Portals/0/Early%20Childhood/KsEarlyLearningStandards</a>. On Kansas Early Learning Standards (<a href="https://www.ksde.org/Portals/0/Early%20Childhood/KsEarlyLearningStandards.pdf">https://www.ksde.org/Portals/0/Early%20Childhood/KsEarlyLearningStandards.pdf</a>) and is age and developmentally appropriate.
- Choose a unit that will have:
  - at least two learning objectives, four maximum
  - a recommended four lessons, a maximum of 10 lessons
  - a pre-assessment, formative assessment(s), and a summative (post) assessment.



- Choose a set of lessons that will allow demonstration of:
  - 1. Integration of literacy/reading strategies to promote student understanding.
  - 2. Integration of technology to facilitate student learning.
  - 3. Integration of critical thinking/problem solving strategies.
  - 4. Integration across <u>and</u> within content fields with the goal of extending student learning and fostering a deeper understanding of the content.

#### e. Focus lesson selection

• Select two of the unit lessons to be featured in your TLC. Choose lessons that demonstrate a broad range of teaching ability. The candidate will provide specific information about these two focus lessons in Tasks 2 and 3 and provide a copy of both lessons in Appendix B.

## 3) Formatting Guidelines:

- a. Use 11 point, Arial font.
- b. Single space both the narrative portions and tables.
- c. Do not exceed 20 pages excluding appendices.
- d. Appendices should be used to provide supplemental information to help the scorer gain a better understanding of lessons, assessments, scoring rubrics, etc. Appendices should not be used to convey key responses to task prompts.
- e. Abbreviations used in document must be defined in an appendix (e.g. PBS- Positive Behavior Supports).

## 4) Appendix collection guidelines:

See Teacher Licensure Capstone template for more detail.

## Appendix A: Demographic Data for classroom, school, and district

o Must provide appropriate charts/graphs to display demographic data for district, school, and classroom

## **Appendix B: Detailed Lesson Plans (2)**

o Provide a copy of two complete detailed lesson plans

#### **Appendix C: Assessments and Rubrics**



- o Provide a copy of pre-assessment document and the corresponding scoring key/rubric
- o Chart/Table/Graphs of disaggregated data for the Pre-assessment
- o Provide a copy of one formal formative assessment document and the corresponding scoring key/rubric
- o Provide a copy of one informal formative assessment document and the corresponding scoring key/rubric
- o Provide a copy of the summative assessment document and the corresponding scoring key/rubric
- o Chart/Table/Graph of disaggregated data for the Summative Assessment

## Task 1 - Contextual Information and Learning Environment Factors

#### Task Overview:

Task #1 is all about the class and the learning environment. In this task, the candidate will demonstrate an understanding of who is in the classroom and how that information is used to plan instruction and establish a classroom environment conducive to learning. The purpose of this task is to address Focus Areas A and D. Responses to this task will be scored on the extent to which they provide clear, convincing, appropriate, consistent, and effective evidence according to the rubrics at the end of this task.

#### **Composing Responses:**

This task has been divided into steps with specific directions and prompts to assist in providing responses. Responses must address all of the prompts provided for each step.

### **Step 1: General Contextual Information**

- Task 1A
  - $\circ\quad$  Type of Community in which teaching will take place
  - o Details about the overall makeup of the district AND Details about the overall makeup of the school
  - o Details about district/school requirements that impact and guide instruction

**Directions:** In this step, write a brief narrative about the broader context in which teaching will take place while completing this portfolio (district, school, and community). **No specific names should be listed.** Use a variety of resources to find this contextual information including district/school websites, school administrators, school counselors, cooperating teachers, student records, students' families, etc. Include information regarding:

• the type of community in which teaching will take place (Ex. urban, rural, or suburban)



- details about the overall makeup of the district (Ex. 3 high schools and 10 elementary schools; district report card information on student performance);
- details about the overall makeup of the school (Ex. Pre K–grade 6, 345 students)
- details of district or school requirements that impact and guide

Response should be limited to one page.

#### **Step 2: Characteristics of the Classroom (Contextual Information)**

- Task 1B
  - o Complete Table 1.1 Class Contextual Information and
    - Complete each prompt to describe the characteristics of the whole class
  - Complete Table 1.2 Student Characteristics for Whole Class
    - Write about student characteristics that impact teaching in the classroom. Include curricular and extra-curricular interests, academic performance, class behavior, family/community background.

**Directions:** In this step, complete Table 1.1 and Table 1.2 with information about the students in the class selected. Use a variety of resources to find this contextual information including school administrators, school counselors, cooperating teacher, student records, etc.

## **Step 3: Sub-group/Focus Student Information**

- Task 1C
  - o Complete Table 1.3 Subgroup/Focus Student Characteristics
    - Provide information about the subgroup of students chosen or the focus student selected from this class that would benefit from modified instruction

**Directions:** Identify a Subgroup of students (e.g., males, females, ethnicity, parental support, etc.) and provide a rationale for the selection. <u>OR</u> Identify a Focus Student and provide a rationale for the selection.

Response should be limited to two pages for the entire section – Table 1.2 and Table 1.3.

### **Helpful Reminders:**

- > Select a class that will be used for all four tasks in the TLC.
- > Select a class that includes a range of student diversity including achievement levels, exceptionalities, cultural or language diversity.



- Responses to all steps in task 1 will be based on this class only.
- > Select a sub-group of students or a focus student from this class who will be specifically addressed in step 3.

# Teacher Licensure Capstone Scoring Rubric Task 1: Contextual Information and Learning Environment Factors

Focus Area A	Ineffective (1)	Developing (2)	Effective (3)	Highly Effective (4)
	Ineffective, minimal, little or no evidence	Limited, uneven evidence	Clear and convincing, appropriate, consistent, effective	Exemplar
Standard 1	Responses include:	Responses include:	Responses include:	Responses include:
Learner Development	Incomplete or	Limited intellectual,	Multiple intellectual,	Multiple and specific
The teacher understands	ineffective intellectual,	social, and personal	social, and personal	intellectual, social,
how learners grow and	social, and personal	developmental	developmental	and personal
develop, recognizing that	developmental	influences on learning.	influences on learning.	developmental
patterns of learning and	influences on learning.	Limited information	Detailed and appropriate	influences on
development vary	Minimal or	about the characteristics	information about the	learning.
individually within and	inappropriate	of the community,	characteristics of the	Detailed, specific,
across the cognitive,	information about the	district, school, and/or	community, district,	and appropriate
linguistic, social,	characteristics of the	class.	school, and/or class.	information about
emotional, and physical	community, district,	Limited implications for	Detailed and appropriate	the characteristics of
areas, and designs and	school, and/or class.	instruction.	implications for	the community,
implements	Minimal or		instruction.	district, school,
developmentally	inappropriate			and/or class.
appropriate, relevant, and	implications for			Detailed, specific
rigorous learning	instruction.			and appropriate
experiences				implications for
				instruction.



Standard 2	Responses for Sub-	Responses for Sub-	Responses for Sub-group	Responses for Sub-
<u>Learning Differences</u>	group or focus student	group or focus student	or focus student provide:	group or focus
The teacher uses	provide:	provide:	Detailed and appropriate	student provide:
understanding of	Incomplete or	Limited references to	references to student	Detailed, specific,
differences in individuals,	inappropriate references	student characteristics,	characteristics, including	and appropriate
cultures, and communities	to student	including but not limited	but not limited to prior	references to student
to ensure inclusive	characteristics, including	to prior learning, culture,	learning, culture,	characteristics,
learning environments	but not limited to prior	language, exceptionality,	language, exceptionality,	including but not
that enable each learner to	learning, culture,	family values, and	family values, and	limited to prior
meet rigorous standards.	language, exceptionality,	community values.	community values.	learning, culture,
	family values, and	Limited implications for	Detailed and appropriate	language,
	community values.	instruction.	implications for	exceptionality,
	Minimal or		instruction.	family values, and
	inappropriate			community values.
	implications for			Detailed, specific,
	instruction.			and appropriate
				implications for
				instruction.

Focus Area D	Ineffective (1)	Developing (2)	Effective (3)	Highly Effective (4)
	Ineffective, minimal, little or no evidence	Limited, uneven evidence	Clear and convincing, appropriate, consistent,	Exemplar
			effective	
Standard 3	Responses provide:	Responses provide:	Responses provide:	Responses provide:
<u>Learning Environment</u>	Incomplete or	Limited strategies for the	Multiple, detailed and	Multiple, detailed,
The teacher works with	inappropriate strategies	whole class to promote	appropriate strategies for	specific, and
others to create	for the whole class to	an environment	the whole class to	appropriate strategies



environments that support individual and collaborative learning, includes teacher and student use of technology, and encourages positive social interaction, active engagement in learning, and self-motivation

promote an environment conducive to positive student learning. Inappropriate or no strategies for the selected subgroup to become self-motivated and work productively and cooperatively. Minimal, inappropriate or no strategies for the selected focus students to become selfmotivated and work productively and cooperatively.

conducive to positive student learning.
Limited strategies for the selected subgroup to become self-motivated and work productively and cooperatively.
Limited strategies for the selected focus students to become self-motivated and work productively and cooperatively.

promote an environment conducive to positive student learning. Strategies should address self-motivation, positive relationships, positive classroom behavior, cooperation, and purposeful learning. Detailed and appropriate strategies for the selected subgroup to become selfmotivated and work productively and cooperatively. Detailed and appropriate strategies for the selected focus students to become self- motivated and work productively and cooperatively.

for the whole class to promote an environment conducive to positive student learning. Strategies effectively address selfmotivation, positive relationships, positive classroom behavior. cooperation, and purposeful learning. Detailed, specific, and appropriate strategies for the selected subgroup to become selfmotivated and work productively and cooperatively. Detailed, specific, and appropriate strategies for the selected focus student to become self- motivated and work productively and cooperatively.



## Task 2 - Instructional Design

#### **Task Overview:**

Task #2 is about PLANNING a unit of study.

- The focus of the unit will be on one content area (e.g. science, math, social studies).
- Choose objectives that are aligned with state standards for the content area and plan a series of lessons that will enable students to achieve those objectives.
- Within the unit, design lessons including the use of technology, reading strategies, and integration of other content.
- Identify and/or design assessments that will verify student achievement of the objectives.
- Include two (2) detailed lessons that will be included in Appendix B.
  - o Include technology and reading strategies at least once within these two plans.
- Additionally, prepare adaptive plans for each of the two detailed lessons for the subgroup of students or focus student identified in task #1.

The purpose of this task is to address Focus Areas A, B, and E. Responses to this task will be scored on the extent to which they provide clear, convincing, appropriate, consistent, and effective evidence according to the rubrics at the end of this task.

## **Composing Response:**

The task has been divided into steps with specific directions and prompts to assist in providing responses. Responses must address all of the prompts for each step and be organized in the steps below.

## Step 1: Description of Learning Objectives and Rationale for Selection (Minimum 2 learning objectives, maximum 4)

**Directions:** Complete Task 2.A. Provide a description of the learning objectives for the unit and rationale for the selection of the unit

## **Step 2: Identify Learning Objectives**

**Directions:** Complete Task 2.B. Identify the learning objectives for the unit. A minimum of two learning objectives no more than four. The objectives should focus on student performance with an audience, behavior, condition, and degree. When writing these objectives, utilize Bloom's Taxonomy or a similar approach to identify high-order thinking/behavior (i.e. compose, evaluate, discuss, outline) that students should achieve.



These objectives should not be a list of activities. They should reflect what the still will know or be able to do as a result of the unit. Each objective should align to a state academic standard/benchmark (https://www.ksde.org/Teaching-Learning/Academic-Standards).

Response should be limited to one page for Task 2.A and 2.B.

## **Step 3: Narrative**

**Directions:** Task 2.C requires the candidate to provide a narrative (limited to 1 page) how the identified learning objectives for the selected unit address the state academic standard/benchmark (<a href="https://www.ksde.org/Teaching-Learning/Academic-Standards">https://www.ksde.org/Teaching-Learning/Academic-Standards</a>).

Response should be limited to one page for Task 2.C.

## Step 4: Instructional Design Unit Assessment Plan to Measure Student Learning

**Directions:** Complete Task 2.D by providing the required information in Table 2.1. This table is an overview of the unit plan with a focus on the instructional activities/strategies and the specific adaptations/differentiation/universal design for learning for each unit objective identified in Task 2.B.

- The candidate must have a minimum of four (4) lessons in the unit and no more than 10 lessons.
- The candidate must provide a written description of the instructional activities/strategies for each unit objective.
- The candidate must describe the specific adaptations OR differentiation OR universal design for learning provided for each unit objective identified in Task 2.B for the focus student or sub-group of students.

Response should be limited to one page for Task 2.D.

## Step 5: Description of Pre-assessment, Formative Assessments, and Post Assessment

**Directions:** Complete Task 2.E. by providing the required information in Table 2.2. This table is a description of the Pre-assessment, Formative Assessments, and Post Assessment utilized in the unit of study.



For each assessment, the candidate must:

- describe the assessment to be used,
- provide the rationale for choosing this assessment,
- identify which objectives the assessment address, and
- identify how the assessment will be scored and/or the criteria to be used for evaluation.

In addition the candidate must state what accommodations or modifications they will make for the focus student or sub-group for each objective.

Response should be limited to two pages for Task 2.E.

## Step 6: Additional Details in Instructional Design

**Directions:** Complete Task 2.F by addressing each prompt in the chart. The candidate must answer:

- How the instructional strategies/activities address the learning objectives for this unit;
- How critical thinking and problem solving strategies will be implemented in the unit by giving specific examples of use;
- How the unit demonstrates the integration of knowledge/skills across and within content fields;
- How literacy/reading strategies are used throughout the unit by giving specific examples. (Remember that using text is not a reading strategy);
- How technology will be integrated within the unit by both the candidate (teacher of the unit) and student (whole class as well as subgroup/focus student)

Response should be limited to one page for Task 2.F.

## Step 7: Provide a copy of two complete detailed lesson plans in Appendix B.

**Directions:** In Appendix B, include the two detailed lesson plans created. Use any lesson plan format that is comfortable so long as it includes the information listed below. Also note that teacher-centered and student-centered models of instruction should be evident in at least one lesson. A specific and appropriate reading strategy must be included in at least one lesson. At least one lesson must show integration within and across content fields. Technology must also be used in at least one of the lesson plans. Include a copy of the lesson plans in Appendix B. Make certain to include the following information in each lesson plan [maximum 2 pages each].

- Topic selected
- Curriculum standards addressed
- Lesson objectives identified by number from Table 2.2.1



- Connection to student background knowledge
- Assessment for lesson objectives
- Model(s) of instruction used
- Level of Understanding (e.g., Bloom's Taxonomy
- Differentiated Instruction
- Reading Strategy
- Technology Use
- Community Resources
- Materials
- Integration within and across content fields

#### **Helpful Reminders**:

When planning Unit Design, consider:

- Topic Selection: Select a topic that allows for integration across content.
- Lesson Duration: The available time for each lesson; lesson duration should take into consideration content development as well as student motivation and interest.
- Lesson Variety: Differentiate for a range of abilities and learning styles. The lesson delivery should be both teacher centered and student centered.

When selecting the two detailed lesson plans to feature in Appendix B, consider:

- Reflection: Reflect on what occurred including lesson design and delivery and student response to instruction.
- **Differentiated Instruction:** Target activities to the whole class as well as to the subgroup/focus students selected; take everyone into consideration as these lessons are planned.
- **Technology:** Purposeful use of technology in the lessons. For example, use technology to create activities and research topics; to deliver material to the students; and involve students in using technology.

When planning assessment for subgroup/focus student and for the whole class, consider:

- Alignment: Assessments must align with objectives. What will students learn about the unit topic?
- **Objectives:** The objectives must be measurable. *How* will student learning be measured?



- **Assessment:** Vary formative assessments using both formal and informal measures. Summative assessment should align with the content in the pre-assessment to allow for measurement of student growth (see Glossary for assessment definitions).
- Scoring: Any assessment must be scored in an ethical manner in order to give all students an opportunity to demonstrate understanding.

# Teacher Licensure Capstone Scoring Rubric Task 2 Instructional Design

Focus Area A	Ineffective (1)	Developing (2)	Effective (3)	Highly Effective (4)
	Ineffective, minimal, little or no evidence	Limited, uneven evidence	Clear and convincing, appropriate, consistent, effective	Exemplar
Standard 4	Objectives are not grade	Objectives are unevenly	The majority of the	All of the objectives are
Content Knowledge	level and age	tied to curricular	objectives are grade level	grade level and age
The teacher understands	appropriate; are not tied	standards and grade	and age appropriate; are	appropriate; are clearly tied
the central concepts,	to curricular standards.	level appropriate or	clearly tied to curricular	to curricular standards.
tools of inquiry, and	Objectives do not	inaccurate connections	standards.	Objectives accurately
structures of the	accurately include major	are made.	Objectives accurately	include major concepts of
discipline(s) he or she	concepts of the	A limited number of the	include major concepts of	the discipline.
teaches and creates	discipline.	objectives include major	the discipline.	Instructional activities
content-specific learning	Instructional activities	concepts of the	Instructional activities	consistently create multiple
and literacy experiences	provide minimal	discipline.	consistently create	opportunities that make
that make the discipline	opportunities to make	Instructional activities	opportunities that make	subject matter meaningful
accessible and relevant to	subject matter	create limited	subject matter meaningful	for all students.
assure mastery of the	meaningful for all	opportunities that make	for all students.	
content.	students.	subject matter		
		meaningful for all		
		students.		



Standard 1	The instructional design	The instructional design	The instructional design is	The instructional design is
Learner Development	does not demonstrate an	addresses limited	appropriate and addresses	appropriate and addresses
The teacher understands	understanding of how	understanding of how	how individuals learn and	how individuals learn and
how learners grow and	individuals learn and the	individuals learn and the	the range of individual	the range of individual
develop, recognizing that	range of individual	range of individual	variations within the	variations within the
patterns of learning and	variations within the	variations within the	classroom.	classroom.
development vary	classroom.	classroom.	The instructional design	The instructional design
individually within and	The instructional design	The instructional design	includes instructional	includes instructional
across the cognitive,	does not include	includes limited	activities that are	activities that are
linguistic, social,	instructional activities	instructional activities	developmentally appropriate	developmentally
emotional, and physical	that are developmentally	that are developmentally	and has appropriate	appropriate and has
areas, and designs and	appropriate and does not	appropriate and/or has	adaptations	exemplar adaptations
implements	have appropriate	limited or inappropriate		
developmentally	adaptations to meet the	adaptation		
appropriate, relevant, and	needs of all learners.			
rigorous learning				
experiences.				

Focus Area B	Ineffective (1)	Developing (2)	Effective (3)	Highly Effective (4)
	Ineffective, minimal, little or no evidence	Limited, uneven evidence	Clear and convincing, appropriate, consistent, effective	Exemplar
Standard 2	The instructional design	The instructional design	The instructional design	The instructional design
Learning Differences	provides minimal	is limited in providing	provides different	provides different
The teacher uses	variety in or equitable	different or equitable	approaches to learning, as	approaches to learning, as
understanding of	approaches to learning	approaches to learning.	well as equitable	well as equitable
differences in individuals,	opportunities.	The instructional design	opportunities for all	opportunities for all
cultures, and communities		includes partially	students.	students.



to ensure inclusive learning environments that enable each learner to meet rigorous standards.	The instructional design contains no adaptations and differentiations.	appropriate adaptations or differentiations.	The instructional design includes clear evidence of appropriate adaptations and differentiations to meet the needs of all students.	The instructional design includes exemplar evidence of appropriate adaptations and differentiations to meet the needs of all students.
Standard 8 Instructional Strategies The teacher understands and uses a variety of instructional strategies to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in relevant ways.	The instructional design does not include a variety of appropriate instructional activities and strategies and does not include both teachercentered and student-centered models of instruction.  The instructional design does not incorporate instructional strategies that require critical thinking and problem solving.	The instructional design identifies limited variety of appropriate instructional activities and strategies and may fail to include both teacher- centered and student-centered models of instruction.  The instructional design incorporates instructional strategies that require critical thinking and problem solving, but they are not tied to the unit objectives.	The instructional design identifies a variety of appropriate instructional activities and strategies and includes both teachercentered and student-centered models of instruction.  The instructional design incorporates appropriate instructional strategies that require critical thinking and problem solving related to the unit objectives.	The instructional design identifies a wide variety of appropriate instructional activities and strategies and includes both teachercentered and student-centered models of instruction.  The instructional design incorporates appropriate, empirically-supported instructional strategies that require critical thinking and problem solving related to the unit objectives.
Standard 7 Planning for Instruction	The instructional design is not based on student	The instructional design is partially based on	The instructional design is based on student	The instructional design is based on student
The teacher plans instruction that supports every student in meeting rigorous learning goals by	knowledge, community resources, and/or subject matter. The instructional design	student knowledge, community resources, and/or subject matter. The instructional design	knowledge, community resources, and subject matter. The instructional design	knowledge, community resources, and subject matter. The instructional design
drawing upon knowledge	does not create a bridge	creates a limited	creates an effective bridge	creates an effective,



C	1		1	1 1 1 1 .
of content areas,	between curriculum	connection between	between curriculum goals	exemplar bridge between
technology, curriculum,	goals and students'	curriculum goals and	and students' experiences.	curriculum goals and
cross-disciplinary skills,	experiences.	students' experiences.	The alignment between	students' experiences.
and pedagogy, as well as	No alignment exists	While some alignment	objectives, instructional	The alignment between
knowledge of learners and	between objectives,	exists, it is unevenly	activities and assessments is	objectives, instructional
the community context	instructional activities	aligned between	clear.	activities and assessments
	and assessments.	objectives, instructional	Reading strategies are	is clear and evident.
	Reading strategies are	activities and	described in the overall unit	Effective and appropriate
	not used in the unit.	assessments.	plan and at least one of the	reading strategies are
		Reading strategies are	detailed lesson plans	described in the overall
		described in the overall	incorporates a detailed	unit plan and at least one of
		unit plan but unit plan	reading strategy that	the detailed lesson plans
		are limited in enhancing	enhances the content.	incorporates a detailed
		instruction.		reading strategy that
				enhances the content.
Standard 5	The instructional design	There is limited	There is clear evidence that	There is clear evidence that
Application of Content	does not integrate	evidence that the	the instructional design	the instructional design
The teacher understands	content across or within	instructional design	creates learning experiences	creates exemplar learning
how to engage learners	field.	creates learning	which integrate content	experiences which
through interdisciplinary		experiences which	within and across subject	integrate content
lessons that utilize		integrate content within	areas.	effectively and relevantly
concept-based teaching		and across subject areas.		within and across subject
and authentic learning		3		areas.
experiences to engage				
students in effective				
communication and				
collaboration, and in				
critical and creative				
thinking				



Standard 3	Teacher use of	Teacher use of	Effective teacher use of	Effective teacher use of
Learning Environment	technology is not	technology is evident in	technology is evident in the	technology is evident in the
The teacher works with	evident in the	the instructional design;	instructional design and	instructional design and
others to create	instructional design or is	however effectiveness is	clearly enhances instruction.	significantly enhances
environments that support	not effective.	limited.	Effective student use of	instruction.
individual and	Student use of	Student use of	technology is evident in the	Effective student use of
collaborative learning,	technology is not	technology is evident in	instructional design and	technology is evident in the
includes teacher and	evident in the	the instructional design;	clearly enhances student	instructional design and
student use of technology,	instructional design or is	however effectiveness is	learning.	significantly enhances
and encourages positive	not used effectively.	limited.	Technology strategies are	student learning.
social interaction, active	Technology strategies	Technology strategies	described in the overall unit	Technology strategies are
engagement in learning,	are not used in the unit.	are described in the	plan and at least one of the	clearly described in the
and self-motivation.		overall unit plan.	detailed lesson plans	overall unit plan and at
			incorporates a detailed	least one of the detailed
			technology strategy that	lesson plans incorporates a
			enhances the content.	detailed technology
				strategy that enhances the
				content.

Focus Area E	Ineffective (1)	Developing (2)	Effective (3)	Highly Effective (4)
	Ineffective, minimal, little or no evidence	Limited, uneven evidence	Clear and convincing, appropriate, consistent, effective	Exemplar
Standard 6	The instructional design	The instructional design	The instructional design	The instructional design
Assessment	includes pre-	includes pre-	includes pre-assessments	includes appropriate pre-
The teacher understands	assessments and	assessments and/or	and summative assessments	assessments and
how to use multiple	summative assessments	summative assessments	that align with unit	summative assessments
measures to monitor and			objectives.	



assess individual student
learning, engage learners
in self-assessment, and
use data to make
decisions. development
of all learners.

that do not align with the unit objectives. The instructional design does not have formative assessments that are aligned to the unit's objectives. The assessment plan does not include a description of how the results of the assessments will be used. Neither detailed lesson plan includes formative assessments or adaptations.

that align with the objectives. The instructional design has some formative assessments that are partially aligned to the unit's objectives. The assessment plan includes a limited description of how the assessment results will be used. One of the two detailed lesson plans includes formative assessments and/or adaptations.

The instructional design has formative assessments that are clearly aligned to all of the unit's objectives. The assessment plan includes a clear description of how the results of the assessments will be used. Each of the two detailed lesson plans includes formative assessments and adaptations or gives an explanation why they are not necessary.

that align with unit objectives. The instructional design has several formative assessments that are clearly aligned to all of the unit's objectives. The assessment plan includes a clear and detailed description of how the results of the assessments will be used. Each of the two detailed lesson plans includes appropriate formative assessments and specific adaptations or gives an explanation why they are not necessary.



## Task 3 - Teaching and Learning

#### Task Overview

Task 3 is all about IMPLEMENTATION of the teaching and learning in the planned unit. In this task, the candidate will demonstrate an ability to implement an instructional unit (developed in Task 2) and then analyze and reflect on teaching.

## **Composing Response:**

This Task has been divided into individual steps. Tables and narrative responses will be completed and submitted for each step as identified below. Attach additional documents where required.

## **Step 1: Narrative Daily Teaching Reflection**

**Directions:** Complete Task 3.A. by keeping a daily teaching reflection log of each lesson completed. Complete the log following each day's lesson. Within this log, pay particular attention to the Subgroup/focus student who were previously identified and respond to specific prompts regarding these students. Within the daily narrative:

- Provide descriptions, analysis, and reflection on:
  - plans for instruction,
  - performance of the lesson, and
  - implications for future instruction.
- Address Focus prompts for subgroup/focus student

**Focus Prompts:** The following questions refer to the Unit Design created in Task 2 and can be utilized when responding to the daily teaching reflections.

- Were the lesson plans for the day followed, or were adjustments made? Explain response.
- How well did the lesson go?
- What went well?
- What did not go well?
- How effective were the plans for instruction?
- Did students meet each objective that was set for this lesson? Explain response.



- Describe how lesson strategies were effective in eliciting student learning?
- Describe the implications for future instruction based on analysis.

Focus Prompts: For Subgroup/Focus Student address the following questions (when most appropriate):

- How were pre-assessment results used to inform instruction for each student in this unit?
- How were formative assessments used to inform instruction for each student?
- Was the plan for adaptations successful for the achievement of the unit objectives for each student? Explain.

Response should be limited to two pages for Task 3.A.

#### **Step 2: Student Interaction and Engagement**

**Directions:** Task 3.B requires the candidate to focus on strategies that were utilized in the unit to have students interact and engage in the learning process throughout the unit. The candidate should focus on strategies utilized to promote student-to-student interaction and student-to-teacher interactions. The responses should be reflective responses based on the lessons presented in the unit.

Response should be limited to one page for Task 3.B.

## **Step 3: Analysis of Assessment**

**Directions:** The candidate will complete Task 3.C. by responding to each prompt provided in the chart.

The candidate will respond to the Pre-Assessment administered at the beginning of the unit; the formative assessment or assessment provided throughout the unit; and the post assessment (summative) administered at the end of the unit.

- A copy of the pre-assessment and the corresponding scoring key/rubric must be provided in Appendix C.
- A copy of ONE of a formal assessment and the corresponding scoring key/rubric must be provided in Appendix C.
- A copy of ONE informal assessment and the corresponding scoring key/rubric must be provided in Appendix C.
- A copy of the summative assessment (post-assessment) and the corresponding scoring key/rubric must be provided in Appendix C.



For each assessment the candidate must report the data (e.g. results of assessment) and discuss the interpretation of the data. Candidate must also describe how the data for this assessment were used:

- in proceeding with instruction (pre-assessment);
- to determine accommodations or modifications (formative assessments);
- to demonstrate meeting learning objectives for the unit (Summative (Post assessment))
- to demonstrate not meeting learning objectives (Summative (Post assessment))

Response should be limited to one page for Task 3.C.

## **Step 4: Visual Representation of Disaggregated Data**

**Directions:** The candidate will complete Task 3.D. by creating a chart, table, and/or graph to report the results of each assessment administered in the unit. These will be placed in Appendix C. This includes the Pre-assessment at the beginning of the unit and the Summative Assessment (post-assessment) administered at the end of the unit. The data should include both the whole class and the subgroup/focus students. The candidate must title the table/chart/graph and use labels to accurately portray the data.

Response should be limited to two pages for Task 3.D in Appendix C.

#### Task 3.C. and 3.D. Prompts:

Use the following prompts to guide responses in Task 3.C and in creating the table/chart/graph in Task 3.D. In reporting the data, provide an overall summary of class performance as well as disaggregated by previously identified Subgroup/Focus Students from Task 1.

#### Pre-assessment

- Disaggregate data for the Whole Class, Subgroup/Focus Students in chart/graph/table form.
- Analyze pre-assessment results.
- Discuss the results in reference to each learning objective(s).
- Describe how pre-assessment data was used to proceed with instruction for all students.
- What is the plan to differentiate for all learners?



#### Formative

- Analyze formative assessment results.
- Discuss results in reference to each learning objective(s). Which students did not learn what was intended they learn? Discuss adaptations based on the results of formative assessments.
- Identify differentiation implemented to help all students meet the goals and objectives of this unit.
- Summative
- Disaggregate and analyze (in chart/graph/table form for the Whole Class, Subgroup/Focus Student) results. What did the disaggregated data reveal?
- Discuss the results in reference to the learning objectives.
- Did all students learn what was intended they learn? Explain

## **Helpful Reminders:**

When analyzing unit lessons, consider...

- Completing the daily teaching reflection log each day rather than waiting for a later time to construct responses.
- Make sure the daily log shows analysis and reflection and is not just a restatement of what happened for that lesson.
- Record any communications with individuals who are resources (*students, parents, community members, and other professionals*) in the Communications Log for Task #4.

When analyzing focus students' work, consider ...

- Utilizing the focus prompts to guide responses.
- Consulting support staff to provide additional strategies for working with these students. When displaying assessment results for the unit, consider...
- Selecting contextual factors that make sense for the group of students.
- Select the most appropriate form to display the data using a chart, table, or graph and present information in a way that is clear and easy to read.
- Completing the pre-assessment prior to developing the Unit plans.
- Showing how the data was analyzed and utilized.



# Teacher Licensure Capstone Scoring Rubric Task 3 Teaching and Learning

Focus Area C	Ineffective (1)	Developing (2)	Effective (3)	Highly Effective (4)
	Ineffective, minimal, little or no evidence	Limited, uneven evidence	Clear and convincing, appropriate, consistent, effective	Exemplar
Standard 8	Minimal teaching and	Limited number of	Uses a variety of teaching	Uses a variety of
<u>Instructional Strategies</u>	learning strategy used,	teaching and learning	and learning strategies that	empirically-supported
The teacher understands	or strategies are not	strategies used but are	are appropriate for students'	teaching and learning
and uses a variety of	appropriate for students'	not always appropriate	diverse contextual factors	strategies that are
instructional strategies to	diverse contextual	for students' diverse	and reading abilities.	appropriate and specific
encourage learners to	factors and reading	contextual factors and	Uses multiple teaching and	for students' diverse
develop deep	abilities.	reading abilities.	learning strategies to meet	contextual factors and
understanding of content	Minimal teaching and	Limited number of	the diverse cognitive, social,	reading abilities.
areas and their	learning strategies used	teaching and learning	and emotional needs of all	Uses multiple teaching
connections, and to build	or strategies do not meet	strategies used, but	learners.	and learning research-
skills to apply knowledge	the diverse cognitive,	strategies do not	Uses instructional strategies	based strategies to meet
in relevant ways	social, and emotional	consistently meet the	that are aligned with content	the diverse cognitive,
	needs of all learners.	diverse cognitive, social,	and learning objectives	social, and emotional
	Instructional strategies	and emotional needs of	being taught.	needs of all learners.
	used are not aligned	all learners.	Monitors and adjusts	Uses instructional
	with content and	Instructional strategies	strategies in response to	strategies that are clearly
	learning objectives	are aligned with content	learner feedback (pre-	aligned with content and
	being taught.	but not all learning	assessment data, formative	learning objectives being
	Does not monitor	objectives being taught	assessments)	taught.
	student learning.	OR Instructional	Uses teaching practices to	Monitors and adjusts
		strategies are aligned	meaningfully engage	strategies in response to



	Students are not engaged	with learning objectives,	students in active inquiry	learner feedback (pre-
	in active inquiry or	but not appropriate for	and higher level thinking	assessment data,
	higher level thinking.	the content being taught	(i.e. questioning concepts,	formative assessments).
		Monitors student	developing learning	Uses exemplar teaching
		learning, but does not	strategies, seeking	practices to meaningfully
		adjust instructional	resources, conducting	engage students in active
		strategies in response to	independent investigations)	inquiry and higher level
		learner feedback.		thinking (i.e. questioning
		Students are engaged in		concepts, developing
		active inquiry, but not		learning strategies,
		higher level thinking OR		seeking resources,
		students are engaged in		conducting independent
		higher level thinking, but		investigations).
		not active inquiry.		,
Standard 5	The ability to integrate	Demonstrates the ability	Demonstrates the ability to	Demonstrates the ability
Application of Content	across and within	to integrate across or	integrate across and within	to effectively and
The teacher understands	content fields is not	within the content fields	content fields. Integration	relevantly integrate across
how to engage learners	demonstrated.	but integration does not	supports learning.	and within content fields.
through interdisciplinary		support learning.		Integration supports
lessons that utilize				learning.
concept-based teaching				
and authentic learning				
experiences to engage				
students in effective				
communication and				
collaboration, and in				
critical and creative				
thinking.				



Standard 3	Does not incorporate	Incorporates technology	Incorporates technology and	Effectively incorporates
Learning Environment	technology	and justifies its	justifies the use of	relevant educational
The teacher works with		enhancement of	technology to enhance	technology and fully
others to create		instructional practices,	instructional practices, and	justifies the use of
environments that support		but does not help all	help all students use	technology to enhance
individual and		students use instructional	instructional technology	instructional practices,
collaborative learning,		technology effectively	effectively.	and help all students use
includes teacher and		OR helps all students use		instructional technology
student use of technology,		instructional technology		effectively.
and encourages positive		effectively, but use did		_
social interaction, active		not enhance instruction		
engagement in learning,		OR infrequent use of		
and self-motivation.		technology with little		
		impact on student		
		learning		



Focus Area D	Ineffective (1)	Developing (2)	Effective (3)	Highly Effective (4)
	Ineffective, minimal, little or no evidence	Limited, uneven evidence	Clear and convincing, appropriate, consistent, effective	Exemplar
Standard 3	No clear evidence to	Limited evidence to support	Maintains an environment	Maintains an environment
Learning	support maintaining an	maintaining an environment	that includes independent	that includes appropriate
Environment	environment that includes	that includes independent	and/or group participation to	independent and/or group
The teacher works	independent and/or group	and/or group participation to	encourage positive social	participation to facilitate
with others to create	participation to encourage	encourage positive social	interaction, equitable	positive social interaction,
environments that	positive social interaction,	interaction, equitable	engagement, and self-	equitable engagement, and
support individual	equitable engagement, and	engagement, and self-	motivation of all students.	self-motivation of all
and collaborative	self-motivation of all	motivation of all students.	Uses a range of strategies to	students.
learning, includes	students.	A range of strategies to	promote positive	Uses a range of
teacher and student	A minimal range of	promote positive	relationships, cooperation,	empirically-supported
use of technology,	strategies to promote	relationships, cooperation,	and purposeful learning in	strategies to promote
and encourages	positive relationships,	and purposeful learning in	the classroom	positive relationships,
positive social	cooperation, and	the classroom were used,		cooperation, and
interaction, active	purposeful learning in the	but not all were effective.		purposeful learning in the
engagement in	classroom were used and			classroom
learning, and self-	not all were effective.			
motivation.				



Focus Area E	Ineffective (1)	Developing (2)	Effective (3)	Highly Effective (4)
	Ineffective, minimal, little or no evidence	Limited, uneven evidence	Clear and convincing, appropriate, consistent, effective	Exemplar
Assessment The teacher understands how to use multiple measures to monitor and assess individual student learning, engage learners in self-assessment, and	Variety of assessment techniques are not evident. Variety of assessment types are not evident.  Data are not disaggregated or used to improve instruction	More than one type of assessment is given, but there is no evidence showing that resulting data were used to improve instructional practice  Data are disaggregated,	Uses a variety of informal and formal assessment techniques (e.g., portfolios, multiple choice, short answer, essay, observations, performance assessments, student self-reflections)  Disaggregated data are	Uses a variety of appropriate informal and formal assessment techniques (e.g., portfolios, multiple choice, short answer, essay, observations, performance assessments,
use data to make decisions.	OR data are not provided Assessment is not used to inform or improve instruction for focus student	but not used to inform or improve instruction Assessment is used and explained, but did not address the subgroup/ focus student needs; OR did not result in relevant modification.	analyzed, and assessment results used to inform and improve instruction As a result of assessment results, monitors teaching strategies in relation to subgroup/focus student success; modifies plans and instructional approaches accordingly.	student self-reflections) Disaggregated data are appropriately analyzed, and assessment results appropriately interpreted and used to inform and improve instruction As a result of assessment results, consistently monitors teaching strategies in relation to subgroup/focus student
				success; appropriately modifies plans and



				instructional approaches accordingly.
Focus Area F	Ineffective (1)	Developing (2)	Effective (3)	Highly Effective (4)
1 00 43 111 64 1	11101100110 (1)	Developing (2)	Zirective (e)	
	Ineffective, minimal,	Limited, uneven	Clear and convincing,	Exemplar
	little or no evidence	evidence	appropriate, consistent,	-
			effective	
Standard 9	Reflection	Reflection demonstrates	Reflection demonstrates a	Reflection demonstrates
Professional Learning and	demonstrates a minimal	a limited ability to reflect	consistent and thorough	an exemplar and thorough
Ethical Practice	or ineffective ability to	on the implementation	ability to reflect on the	ability to reflect on the
The teacher engages in	reflect on the	and outcomes of the daily	implementation and	implementation and
ongoing professional	implementation and	instruction in relation to	outcomes of the daily	outcomes of the daily
learning and uses	outcomes of the daily	the impact on the whole	instruction in relation to the	instruction in relation to
evidence to continually	instruction in relation	class and the sub-group	impact on the whole class	the impact on the whole
evaluate his/her practice,	to the impact on the	or focus student.	and the sub-group or focus	class and the subgroup or
particularly the effects of	whole class and the	Reflection on the focus	student.	focus student.
his/her choices and	sub-group or focus	lessons is limited in	Reflection on the focus	Reflection on the focus
actions on others	student.	identifying the positive	lessons clearly and	lessons clearly,
(learners, families, other	Reflection on the focus	impact for learning in	effectively identify the	specifically, and
professionals, and the	lessons minimally	regard to the	positive impact for learning	effectively identify the
community), and adapts	identify the positive	instructional strategies	in regard to the instructional	positive impact for
practice to meet the needs	impact for learning in	used.	strategies used.	learning in regard to the
of each learner.	regard to the	Reflection on the focus	Reflection on the focus	instructional strategies
	instructional strategies	lessons is limited in	lessons clearly and	used.
	used. Or reflection is	identifying the positive	effectively identifies the	Reflection on the focus
	absent.	impact for learning in	positive impact for learning	lessons clearly,
	Reflection on the focus	regard to the overall	in regard to the overall	specifically, and
	lessons minimally	classroom environment.	classroom environment.	effectively identify the
	identifies the positive	Evidence demonstrates a	Evidence demonstrates an	positive impact for
	impact for learning in	limited reflection of all	effective and convincing	learning in regard to the



regard to	the overall	three types of	reflection of all three types	overall classroom
classroor	m	assessments used based	of assessments used based on	environment.
environn	nent.	on the results achieved	the results achieved for the	Evidence demonstrates an
Evidence	e demonstrates	for the learning goals and	learning goals and objectives	effective and exemplar
a minima	al or	objectives set for	set for students.	reflection of all three
nonexiste	ent reflection	students.		types of assessments used
of all thr	ree types of			based on the results
assessme	ents used based			achieved for the learning
on the re	sults achieved			goals and objectives set
for the le	earning goals			for students.
and object	ectives set for			
students				



## Task 4 - Self-Evaluation and Reflection

#### Task Overview

Task 4 is all about REFLECTION on professional practice.

The candidate will:

- analyze the effects of instruction on student learning and determine which objectives were most successful and which were least successful;
- reflect on strategies for improvement in future instruction to improve student performance.
- Personally reflect on aspects of their instruction that should be improved.

The purpose of this task is to address Focus Area F. Responses to this task will be scored on the extent to which they provide clear, convincing, appropriate, consistent, and effective evidence according to the rubrics at the end of this task.

## **Composing Response:**

This Task has been divided into individual steps. Tables and narrative responses will be completed and submitted for each step as identified below.

## Step 1: Reflection and Description of Successful Objective(s)

**Directions:** Complete Task 4.A. After analyzing the assessment results, the candidate will identify <u>at least one learning objective, maximum two</u>, from the unit that were the most successful. The candidate will then explain why this objective or objectives were successfully met. The candidate should give more than one reason for each of the objectives identified. Limited to ½ page.

## Step 2: Reflection and Description of Unsuccessful Objective(s)

**Directions:** Complete Task 4.B. After analyzing the assessment results, the candidate will <u>identify at least one learning</u> <u>objective, maximum two,</u> from the unit that were the least successful. The candidate will then explain why this



objective or objectives were the least successfully after teaching the unit. The candidate should give more than one reason for each of the objectives identified. In addition, the candidate must discuss at least TWO things to do differently in the future to improve students' performance. Limited to ½ page.

Response should be limited to one page for Task 4.A and 4.B.

## Step 3: Reflection on Unit and Implications for Teaching

**Directions:** Complete Task 4.C. After analyzing the assessment results, the teaching of the unit, student performance, and two detailed lessons, the candidate will identify at least TWO aspects of their instruction that should be improved. In addition, the candidate will need to explain their reasoning for choosing these two aspects.

Response should be limited to one page for Task 4.C.

## **Helpful Reminders:**

When reflecting on lessons and assessments, consider...

- The rationale for success and lack of success of student learning objectives.
- Improvements that could be made to lesson planning and future teaching.
- The impact these improvements could have on anticipated professional growth activities.
- Completing the reflection as events occur as opposed to trying to construct the chart from memory.



# Teacher Licensure Capstone Scoring Rubric Task 4 Self-Evaluation and Reflection

Focus Area F	Ineffective (1)	Developing (2)	Effective (3)	Highly Effective (4)
	Ineffective, minimal, little or no evidence	Limited, uneven evidence	Clear and convincing, appropriate, consistent, effective	Exemplar
Standard 9	Reflection does not	Reflection identifies a	Reflection identifies a	Reflection clearly identifies a
Professional Learning and	identify learner	minimum of one	minimum of one	minimum of one maximum of
Ethical Practice	objectives where	maximum of two learner	maximum of two learner	two learner objectives where
The teacher engages in ongoing professional learning and uses	students were successful and/or	objective where students were successful and	objectives where students were successful and	students were successful and provides detailed rationale for
evidence to continually evaluate	provides no rationale	provides rationale for	provides rationale for	success.
his/her practice, particularly the	for success.	success.	success.	Reflection identifies a
effects of his/her choices and	Reflection does not	Reflection identifies a	Reflection identifies a	minimum of one maximum of
actions on others (learners,	identify learner	minimum of one	minimum of one	two learner objectives where
families, other professionals, and	objectives where	maximum of two learner	maximum of two learner	students were less than
the community), and adapts	students where less	objective where students	objectives where students	successful and provides
practice to meet the needs of	than successful	were less than	were less than successful	detailed rationale for lack of
each learner.	and/or provides no	successful and provides	and provides rationale for	success.
	rationale for lack of	rationale for lack of	lack of success.	Reflection identifies and
	success.	success.	Reflection identifies and	discusses two or more
	Reflection does not	Reflection identifies and	discusses two or more	research-based strategies to
	identify or discuss	discusses one strategy to	strategies to extend	extend instruction for
	strategies to extend	extend instruction for	instruction for successful	successful learner objectives.
	instruction for	successful learner	learner objectives.	Reflection identifies and
	successful learner	objectives.	Reflection identifies and	discusses two or more
	objectives.		discusses two or more	research-based strategies to



Reflection does not	Reflection identifies and	strategies to improve	improve instruction on less
identify or discuss	discusses one strategy to	instruction on less than	than successful learner
strategies to improve	improve instruction on	successful learner	objectives.
instruction on less	less than successful	objectives.	Multiple, appropriate
than successful	learner objectives.	Multiple adaptations for	adaptations for instructional
learner objectives.	Limited adaptations for	instructional changes were	changes were provided and
Adaptations for	instructional changes	provided and discussed.	discussed.
instructional changes	were identified with	Two goals for	Two relevant goals for
were insufficient or	minimal discussion	professional growth that	professional growth that
missing.	provided.	emerged from teaching	emerged from teaching this
No goals for	One goal for	this unit were identified.	unit were identified and
professional growth	professional growth that		explained.
were identified, OR	emerged from teaching		-
goals did not emerge	this unit was identified.		
from teaching the			
unit.			



## REFERENCES

Use this section to list credible resources you cited in the text to inform and/or support your instructional decisions/rationale in this work sample.



## APPENDIX A Demographic Data for classroom, school, and district



## **APPENDIX B Detailed Lesson Plans (2)**



## **APPENDIX C** Assessments and Rubrics