

**Teacher Related Government  
Orders  
Tamil Nadu**

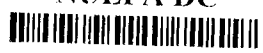
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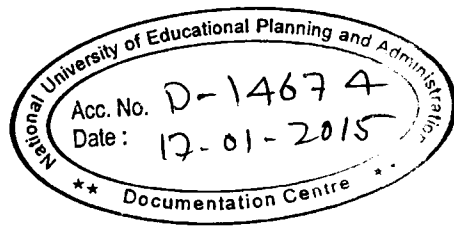
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**NUEPA DC**



**D14674**



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## ABSTRACT

School Education – Evaluation Reforms – Recommendation of the State Level Expert Group – Introduction of Continuous Comprehensive Evaluation system in all schools in Tamil Nadu – Implementation for Class I to VIII from the academic year 2012-13 and for classes IX to X from the academic year 2013-14 - Orders – Issued.

School Education (V1) Department

G.O.(Ms) No. 143.

Dated : 19.09.2011.  
Thiruvalluvar Aandu 2042.

Read :

1. G.O. (1D) No.106, School Education, dated 5.4.2011
2. From the Director of Teacher Education, Research and Training Chennai-6 Lr. Rc.No.4914/D2/2011, dated 4.8.2011.

### ORDER :-

As the State needs to move away from just rote learning and memory-based questions to application-oriented ones besides testing the problem solving and thinking skills of children and there is an imminent need to consider Continuous and Comprehensive Evaluation system, Government has constituted State Level Expert Group for evolving and implementing Evaluation reforms in the state in the G.O. 1<sup>st</sup> read above.

2. As studied by the State Level Expert Group, the Director of Teacher Education Research and Training, in the reference 2<sup>nd</sup> cited has sent proposals for Introduction of Continuous Comprehensive Evaluation from Class I to X in all Schools as detailed below :-

The Government of Tamil Nadu have taken radical and positive steps in the recent past in the direction of child friendly learning. The classroom transaction envisaged for the Primary and Upper Primary students in Tamil Nadu reflects a paradigm shift from teacher-centric to learner-centric pedagogic practice.

The National Policy on Education (NPE 1986), which states that "Comprehensive and Continuous Evaluation should incorporate both scholastic and non-scholastic aspects of evaluation, spread over the total span of instructional time."

The NCF 2005 envisions 'a vastly different system built upon entirely new foundations that would actually make the teacher the primary evaluator of her students. It also recommends that a school-based continuous and comprehensive evaluation system be established in order to (i) reduce stress on children, (ii) make evaluation comprehensive and regular, (iii) provide space for the teacher for creative teaching, (iv) provide a tool for diagnosis

and for producing learners with greater skills. The Comprehensive and Continuous Evaluation scheme should be simple, flexible, and implementable in any type of school from the elite one to a school located in rural or tribal areas. Examination Reforms is an important component of NCF to reduce psychological pressure, particularly on children in class X and XII.

The Right of Children to Free and Compulsory Education Act [2009] ensures the following :-

- Building up child's knowledge, potential and talent ;
- Learning through activities, exploration and discovery in a child friendly and child-centered manner ;
- Making the child free from fear, trauma and anxiety and helping the child to express views freely ;
- Comprehensive and continuous evaluation [CCE] of the child's understanding of knowledge and his or her ability to apply the same.

(2) Continuous and Comprehensive Evaluation in schools is one of the provisions attributed in the above said Act. As the RTE Act 2009 mandates the practice of Comprehensive and Continuous Evaluation, the State has resolved to introduce the Comprehensive and Continuous Evaluation in all schools of Tamil Nadu in the best interest of every student.

(3) The present testing of the learner, based only on memory is one-dimensional. It does not test whether the student is able to interpret or apply knowledge gathered in any other frame of reference. Students are not taught to analyze, to order, to organize, to reason, to find purpose and direction with the information that they receive without choice. It does not take into account the child's learning style, or have diversity in time frame or testing mechanism that can accommodate and reflect the child's learning capacity. The question papers of the Board Examination of Classes X and XII are predictable and students are not able to move beyond the text. They also undergo a great deal of stress and strain, and the fear of failure leads to many tragic consequences.

(4) The Central Board of Secondary Education (CBSE) has already introduced Comprehensive and Continuous Evaluation for Classes I to X and is in the process of extending it to classes XI and XII. The neighbouring States like Kerala and Karnataka too have implemented Comprehensive and Continuous Evaluation in the Schools.

(5) Some dimensions for Comprehensive and Continuous Evaluation are already in-place in Tamil Nadu at both Primary and Upper Primary levels in Government and Government-aided schools. At present, however, the framework of Comprehensive and Continuous Evaluation for all schools that is in consonance with the RTE Act is not in place. Hence, there is an urgent need to make Evaluation more continuous and comprehensive, and to reduce the stress level of the learner, as mandated by the NCF 2005.

(6) The Evaluation Reforms in School Education Committee discussed with educationists and interacted with teachers about evolving and the implementing the Comprehensive and Continuous Evaluation Model for Classes I to X, and deliberated on the implications of extending it to Classes XI and XII.

(7) Continuous and Comprehensive Evaluation comprises of both **Scholastic** and **Co Scholastic** Areas. Each Term of an academic year would have a Formative and one Summative Assessment.

**Formative Assessment [FA]** is assessment that happens throughout each term. It allows scope for use in a diagnostic and remedial manner.

**Summative Assessment [SA]** is conducted at the end of every term. It is blueprint-based, objective, written, individual and graded. Each SA would only assess the syllabus covered during that Term.

#### **Scholastic Area - Curricular Learning Units**

- All Subjects: [Tamil, English, Maths, Science, Social Science]

[Summative Evaluation Questions would include Knowledge and Understanding Questions, Application-based Questions, Open Ended Questions, as per the blueprint]

- Physical Education/Folk Arts/Yoga/Gardening/Gymnastics

Descriptive Indicators for Assessment would be based on criteria of performance, such as Involvement, Persistence, Regularity of Practice, Team Spirit [where required]

**Co Scholastic Areas** include Life Skills [WHO recommended 10 Life Skills], Work Experience [SUPW], Visual and Performing Arts Attitudes and Values / Personality Development and Co curricular Activities like Scouts and Guides, NSS, Club Activities, Indigenous sports, or any other unique individual skills. Descriptive

#### **(8) Evaluation Scheme for Connecting Methodology to Assessment: Classes I to X**

As has been suggested by the NCERT, it is proposed to award Grades on a **9 – Point Scale** after a Mark-based Assessment in Scholastic areas in order to avoid unnecessary competition among students and to nullify the subjectivity of Examiners.

Indicators for assessing each of the co scholastic areas will be graded on a **5 – Point Scale** alone.

(9) Students will be evaluated in scholastic areas both by Formative and Summative assessments with the weightage of 40 and 60 percent marks respectively. Formative assessment happens **throughout each term** and provides scope for diagnostic and remedial measures. Summative assessment is conducted at the end of each term which tests subject competencies.

(10) The academic year would have 3 Terms, as at present, or, as an alternative, 2 Terms, [June – October & November - April], based upon the Semester pattern followed by the Central Board of Secondary Education.

Under Formative assessment, (Trimester pattern) equal weightage will be given to cognitive ability slip tests of written mode and skill based assessment for activities like discussion, project, debate, etc. In each subject, six Classroom Assessment Tests of 5 marks each need to be conducted and the marks of best 4 tests to be taken and recorded for 20 marks (4 x 5 = 20 marks). Similarly, for Skill Based Assessment, six activities are to be conducted and the marks of the best four activities to be taken and recorded for 20 marks (4 x 5 = 20 marks). This process is carried out through each term.

#### (11) Assessment Framework - Scholastic Area

Formative Assessment would take place in 2 frames – FA [a] & [b].

FA (a) - 4 best activities [classroom transactional processes] out of a maximum of 6 for each child would be assessed for 20 marks [each 5 marks = 20].

FA (b) - Out of 6 Slip Tests/CATs, the best 4 will be taken and assessed for 20 marks. [Each 5 marks = 20].

S. No.	Terms	Type of Assessment	Mode of Assessment	Time frame	Marks
1.	Term 1 June to September	FA 1	[*] a & b	June - September	20 + 20
		SA1	Paper – Pen Test	First Week of September	60
2.	Term 2 October to December	FA 2	[*] a & b** b -Check Note for Classes V/VI to X	October to December	20 + 20
		SA 2	Paper- Pen Test	Third week of December	60
3.	Term 3 January to April	FA 3	[*] a & b	January - April	20 + 20
		SA 3	Paper – Pen Test	First Week of April	60
[Grade/Grade Point – Report Card] [Average Percentage - For Teacher Assessment]					

#### [\*] – Note

a. Song, Puppetry, Role-play, Craft, Games and Stories, etc; [Primary Level].  
Associative/Creative Activities, Summarizing/Organizing Activities, Interactive Activities, Performance-based Activities Investigative Activities and Remedial Activities. [Upper Primary, Secondary Levels]

b. Evaluate Cognitive Skills at the end of each unit of the syllabus.

**\*\*Note:** In Term 2, for Classes V/VI -X, the whole of the 20 marks assigned for FA [1] would be allocated for a Project/Assignment in any subject/area of the student's interest. This is to be done through the 2<sup>nd</sup> Term, and evaluated at the end of Term 2. (Activities for FA a and FA b will be designed in a workshop and will be distributed to schools as implementation guide lines).

**Grades for Scholastic Area – Summative Evaluation**

<i>Marks</i>	<i>Grade</i>	<i>Grade point*</i>
55-60	A1	10
49-54	A2	9
43-48	B1	8
37-42	B2	7
31-36	C1	6
25-30	C2	5
19-24	D	4
13-18	E1	-
12 & below	E2	-

**Grades for Scholastic Area – Formative Evaluation**

<i>Marks</i>	<i>Grade</i>	<i>Grade point*</i>
37-40	A1	10
33-36	A2	9
29-32	B1	8
25-28	B2	7
21-24	C1	6
17-20	C2	5
13-16	D	4
9-12	E1	-
8 & below	E2	-

\*The Grade given in each scholastic area can be converted into marks by multiplying the Grade Point by 10, if required.

**Grades for Scholastic Area – Combination of Formative and Summative Evaluation**

<b>Marks</b>	<b>Grade</b>	<b>Grade point*</b>
91-100	A1	10
81-90	A2	9
71-80	B1	8
61-70	B2	7
51-60	C1	6
41-50	C2	5
33-40	D	4
21-32	E1	-
20 & below	E2	-

For each Term and for each Subject, Grades will be awarded in the following manner :

<b>Term</b>	<b>FA(a) 20</b>	<b>FA(b) 20</b>	<b>FA Total 40</b>	<b>SA 60</b>	<b>Total [FA + SA] 100</b>	<b>Grade</b>
1						
2						
3						
Average of Term 1 + Term 2 + Term 3 = $300/3 =$						Corr. Grade
Grand Total						

(12) As has been suggested by the NCERT, it is proposed to award Grades instead of Marks, in order to avoid unnecessary competition among students and to nullify the subjectivity of Examiners.

**For each Term Grades will be awarded in the following manner:**

<b>Sl.No</b>	<b>Subject</b>	<b>Grade for summative Evaluation (for 60 marks)</b>	<b>Grade for Formative Evaluation (for 40 marks)</b>	<b>Combined Grade (for 100 Marks)</b>
1.				
2.				
3.				

(13) Descriptive Indicators for assessing each of the co scholastic area namely, Life Skill, Work Experience, Visual and Performing Arts, Attitudes and Values, Personality Development and Co curricular Activities will be prescribed in the Teachers Manual which will prepared by the evaluation committee. Grades for a particular descriptive indicator is given below :

Excellent	A
Very Good	B
Good	C
Satisfactory	D
Needs Improvement	E

(14) The content covered in one particular term will not be carried to next subsequent term. Basic concepts and practices, however, would need to be adequately reinforced and carried over.

(15) Assessment will be recorded thrice a year in both Scholastic and Co Scholastic areas in a progress card. The progress cards will be maintained independently in each area for each child. These records would be carried over throughout the period of schooling process. In the event of the transfer of the student, the Student Comprehensive and Continuous Evaluation Record would be given to the student along with the Transfer Certificate.

(16) This proposed method of assessment will be implemented as follows :-

Classes 1 to 8	:	2012 - 2013
Classes 9 and 10	:	2013 – 2014

(17) At the Higher Secondary level, for the change in curriculum envisaged to yield the intended result and fulfill the objectives of National Curriculum Frame, National Policy on Education and Right to Education, it is necessary to re-examine the need for Board examinations for Classes X and XII.

(18) After long deliberation, the system of evaluation followed now in colleges and institutes of higher learning is a Semester pattern, with summative and project based assessments built into the evaluation process. This frame has replaced an earlier, content-laden non-semester pattern. Thus, to enable students to transit smoothly from school to college, it is suggested to follow a similar pattern for Classes XI and XII.

(19) The Director of School Education, Director of Elementary Education and Director of Matriculation Schools, would implement and monitor the Comprehensive and Continuous Evaluation's in the respective schools without lapses.

3. After Examination, the Government has decided to accept the proposal of the Directorate of Teacher Education, Research and Training, in para 2 above and accordingly issued orders to introduce the Continuous Comprehensive Evaluation Scheme for classes 1 to 8 from the academic year 2012-2013 and for classes 9 to 10 from the academic year 2013-2014 in all schools of Tarnil Nadu.

(ii) Moreover, it is also ordered that as trimester pattern will be introduced in all the schools from the next academic year, the Continuous Comprehensive Evaluation system will be an integral part of the Trimester system.

(BY ORDER OF THE GOVERNOR)

D. Sabitha,  
Secretary to Government.

To  
The Director of Government Examinations, Chennai - 6.  
The Director of School Education, Chennai - 6.  
The Director of Elementary Education, Chennai-6  
The Director of Matriculation Schools, Chennai-6.  
The Director of Teacher Education Research and Training, Chennai -6.  
The Managing Director,  
Tamil Nadu Text Book Corporation, Chennai -6.  
The Sate Project Director, Sarva Shiksha Abhiyan, Chennai -6.  
The Additional Project Director,  
Rashtriya Madhyamik Shiksha Abhiyan, Chennai - 6.  
The Chairman, Teachers Recruitment Board, Chennai-6.  
The Director,  
Non Formal and Adult Education, Chennai-6.

Copy to :  
Social Welfare and Nutritious Meal Programme Department,  
Chennai-9  
Adi Dravidar and Tribal Welfare Department,  
Chennai-9.  
BC, MBC & Minorities Welfare Department,  
Chennai-9.  
All Officers / All Sections in School Education Department,  
Chennai-9  
Stock File / Spare

// forwarded by order //

Section Officer.





## ABSTRACT

Tamil Nadu Higher Secondary Educational Service - Special Rules-Amendments  
– Issued.

### School Education (HS2) Department

G.O.(Ms) No.152

Dated 14.07.2008

ஆணி 30

திருவள்ளூர் ஆண்டு 2039

Read:

1. G.O.Ms.No.720, School Education, dt.28.4.1981
2. G.O.Ms.No.266, School Education, dt. 18.10.2000.
3. From the Director of School Education Lr.No. 19129/W3/E1/8, dt.22.4.2008 and 5.6.2008.

### ORDER:

The Government reviewed the ratio prescribed for appointment by recruitment by transfer for the post of P.G.Assistant in English and after careful review direct that the ratio 1 : 1 shall be prescribed for appointment to the post of P.G.Assistant in English only between persons possessing Bachelor's degree and P.G.Degree in the same subject (preferential person) and from among the qualified persons possessing Bachelor's degree and Master's degree in different subjects (non-preferential persons).

2. Accordingly the following Notification will be published in the Tamil Nadu Government Gazette:

### NOTIFICATION.

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendments to the Special Rules for the Tamil Nadu Higher Secondary Educational Service (Section 37, in Volume II of the Tamil Nadu Services Manual, 1969)

2. The amendments hereby made shall be deemed to have come into force on the 1<sup>st</sup> day of January 2008.

### AMENDMENTS.

In the said Special Rules, in the Annexure, in column (3), against the category "Post Graduate Assistants in Languages (other than Tamil)" in column (1) and against the entry "Recruitment by transfer" in column (2) thereof, -

(1) the proviso to item 1 shall be omitted;

(2) in item II, for the first proviso, the following proviso shall be substituted, namely:-

“Provided that appointment to the post of Post Graduate Assistants in English Language from among the qualified persons possessing Bachelor's degree and Master's degree in the same subjects (preferential persons) and from among the qualified persons possessing Bachelor's degree and Master's degree in different subjects (Non-preferential persons) shall be made in the ratio of 1 : 1.”

(By Order of the Governor)

M.Kuttralingam,  
Principal Secretary to Government.

To

The Director of School Education, Chennai – 6.  
The Works Manager,  
Government Central Press, Chennai - 79. (By Special Messenger)  
(For publication in Tamil Nadu Government Gazette)  
requested to send 50 copies to Government and 100 copies to Director of School Education, Chennai - 6 for reference)  
The Secretary, Tamil Nadu Public Service Commission, Chennai - 2.  
The Principal Chief Conservator of Forest, Chennai - 15.  
The Director of Adi-Dravidar and Tribal Welfare, Chennai - 5.  
The Director of Backward Classes Welfare, Chennai - 5.  
The Commissioner of Municipal Administration, Chennai - 5.  
The Commissioner, Corporation of Chennai/Madurai/Coimbatore/Salem/  
Triunelveli/Triuchirappalli /Erode/Tiruppur.

**Copy to:**

The Personnel and Administrative Reforms (E) Department, Chennai - 9.  
The Law Department, Chennai - 9.  
The Municipal Administration and Water Supply Department, Chennai - 9.  
The Backward Classes , Most Backward Classes and Minorities welfare Department, Chennai-9.  
The Social Welfare and Nutritious Meal Programme Department, Chennai - 9.  
The Adi-Dravidar and Tribal Welfare Department, Chennai - 9.  
All Heads of the Department under School Education Department,  
All Departments of Secretariat, Chennai-9.  
All Sections in the School Education Department, Chennai-9.  
Web site.

/Forwarded/ By Order/

Section Officer.



New Health Insurance Scheme 2012 for the employees of Government Departments and Organisations covered under this Scheme- Consolidated List of Hospitals covered under the Scheme based on the recommendations of the Accreditation Committee for empanelment of Hospitals- Notified - Orders Issued.

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**FINANCE (SALARIES) DEPARTMENT**

G.O.Rt.No.680

Dated:29th July, 2013  
Vijaya Aandu, Aadi 13,  
Thiruvalluvar Aandu 2044  
Read:

1. G.O.Ms.No.139 Finance (Sal.) Department, dated, 27.04.2012.
2. G.O.Ms.No.243 Finance (Sal.) Department, dated, 29.06.2012.
3. G.O. Ms.No.309 Finance (Sal.) Department, dated, 14.08.2012.
4. From the Commissioner of Treasuries and Accounts,  
Lr.Rc.No.33701/2012 NHIS/ dated 23.04.2013, 28.5.2013 &  
04.06.2013.

\*\*\*\*\*

**ORDER:**

In the Government Order first read above, orders have been issued for the implementation of New Health Insurance Scheme 2012 to provide Health Care Assistance to the employees of Government Departments, Public Sector Undertakings, Statutory Boards, Local Bodies, State Government Universities, Willing State Government Organisations/Institutions and their eligible family members with a provision to avail assistance up to Rs.4.00 lakhs (Rupees four lakhs only) for a block of 4 years on selection of a suitable Public Sector Insurance Company through National competitive bidding.

2. In the Government order second read above, the Government has awarded the tender to United India Insurance Company Limited and the said Company has executed an agreement with the Government for the implementation of the New Health Insurance Scheme, 2012.

3. As per the orders issued in the Government order second read above, the additional list of Hospitals covered under the scheme will have to be notified and also hosted on the websites of Government of Tamil Nadu in Finance Department, Treasuries and Accounts Department, United India Insurance Company Limited and Third Party Administrator for reference from time to time.

4. In the Government Order third read above, Government has constituted an Accreditation Committee for empanelment of accredited hospitals and to monitor the quality of treatment consisting of the Commissioner of Treasuries and Accounts, the Director of Medical and Rural Health Services and a representative of the United India Insurance Company Limited.

5. As per the orders issued in para 6 of the Government order third read above, the Accreditation Committee shall submit a report to Government with specific recommendation for accreditation of Hospitals under the New Health Insurance Scheme, 2012 within three months from the date of formation of the Committee.

6. In the letter fourth read above the Commissioner of Treasuries and Accounts has forwarded the recommendations of the Accreditation Committee for empanelment of Hospitals and requested orders at Government level.

7. The Government after careful examination of the recommendations of the Accreditation Committee hereby issues the following orders:

- i. The consolidated list of approved hospitals as in Annexure I shall be notified for availing assistance under New Health Insurance Scheme 2012;
- ii. The list of hospitals providing cashless assistance since inception of the New Health Insurance Scheme 2012 and which are in the process of signing Memorandum of Understanding shall be notified as in Annexure II.
- iii. The list of District wise and other State Co-ordinators and Nodal Officers under New Health Insurance Scheme 2012 shall be notified as in Annexure III.
- iv. The list of 21 hospitals as in Annexure IV which were already included in the list of 167 hospitals in the Government order second read above shall be deleted from the list of network hospitals under the New Health Insurance Scheme 2012.

(BY ORDER OF THE GOVERNOR)

**K.SHANMUGAM**  
**PRINCIPAL SECRETARY TO GOVERNMENT**

To

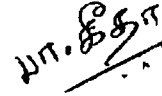
All Secretaries to Government, Chennai-600 009.  
All Departments of Secretariat (OP/Bills), Chennai-600 009.  
The Secretary, Legislative Assembly Secretariat, Chennai-600 009.  
The Secretary to the Governor, Chennai-600 032.  
The Comptroller, Governor's Household, Raj Bhavan, Chennai-600 032.  
The Governor's Secretariat, Raj Bhavan, Guindy, Chennai-600 032.  
All Heads of Departments.  
All Public Sector Undertakings and Statutory Boards.  
All District Collectors / All District Judges / All Chief Judicial Magistrates.  
The Accountant General (A&E) Chennai-600 018.  
The Accountant General (Audit-I) Chennai-600 018.  
The Accountant General (Audit-II) Chennai-600 018.  
The Accountant General (CAB) Chennai-9 / Madurai.  
All Chief Educational Officers / All District Elementary Educational Officers.  
All Pay and Accounts Officers / All Treasury Officers / Sub-Treasury Officers.

The Special Commissioner and Commissioner of Treasuries and Accounts, Chennai-15.  
The Chief Internal Auditor and Chief Auditor of Statutory Boards, Chennai-2.  
The Secretary, Tamil Nadu Public Service Commission, Chennai-600 003.  
The Registrar General, High Court, Chennai-600 108.  
All Commissioners of Tribunal for Disciplinary Proceedings.  
The Registrars of all Universities / Agricultural University, Coimbatore.  
The Project Co-ordinator, Tamil Nadu Integrated Nutrition Project, Chennai.  
The Commissioners, Corporation of Chennai, Coimbatore, Madurai, Trichy, Tirunelveli, Salem, Tiruppur and Erode.  
All Municipalities/ The Tamil Nadu Science and Technology Centre, Chennai-25.  
The Anna Institute of Management, Chennai-600 028.  
The International Institute of Tamil Studies, Chennai-600 113.  
The Tamil Nadu Energy Development Agency, Chennai.  
The United India Insurance Company Limited, Divisional Office: 010600, 5th Floor, PLA Rathna Tower, 212, Anna Salai, Chennai-600 006.

**Copy to:**

The Secretary to the Chief Minister, Chennai-600 009.  
The Chief Minister's Office, Chennai-600 009.  
The Private Secretary to the Chief Secretary to Government, Chennai-600 009.  
The Special Personal Assistant to Finance Minister, Chennai - 600 009.  
The Private Secretary to the Secretary to Government, Finance Department, Chennai-600 009.  
All Officers in Finance Department, Chennai-600 009.  
All Sections in Finance Department, Chennai-600 009.  
All Recognised Associations.  
Stock File / Spare Copies.

//Forwarded / by Order//



**SECTION OFFICER**

ANNEXURE-I

LIST OF APPROVED HOSPITALS UNDER NEW HEALTH INSURANCE SCHEME - 2012

Sl. No.	Name of the hospital	Address	Contact Number	Specialities Available
<b>ARIYALUR</b>				
1	A.S. NURSING HOME	27/E, PATTUNOOKARA STREET, ARIYALUR - 621704	04329-222425	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GENITO URINARY SURGERY, GYNAECOLOGY, NEPHROLOGY, ORTHOPAEDIC SURGERY
2	EZHIL SURGICAL AND MATERNITY HOSPITAL	44 A1/A2, JAYANKONDAN, SOUTH VELLALA STREET, ARIYALUR - 621802	04331-321818,290650	GENERAL SURGERY, GYNAECOLOGY, GENITO URINARY SURGERY
3	ARIYALUR GOLDEN HOSPITAL(P)LTD	81 A, SENDURAI ROAD, ARIYALUR - 621704	04329-222530	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GENITO URINARY SURGERY, GYNAECOLOGY, ORTHOPAEDIC SURGERY
<b>CHENNAI</b>				
4	VIJAYA GROUP OF HOSPITALS	NSK SALAI, VADAPALANI, CHENNAI - 600 026	044-24802221, 24802165	GENERAL MEDICINE-MEDICAL CARE, GENERAL SURGERY, GENITO URINARY SURGERY, GYNAECOLOGY, NEPHROLOGY, ORTHOPAEDIC SURGERY, NEUROLOGY, PLASTIC & FACIO MAXILLIARY, GASTROENTEROLOGY, NEUROSURGERY, ENT, CARDIOLOGY
5	K.J. HOSPITAL PRIVATE LIMITED	NEW NO.182, POONAMALLEE HIGH ROAD, CHENNAI - 600 084	044 - 26411000	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY
6	THE HEART INSTITUTE, VIJAYA HEALTH CENTER	323 AND 434, NSK SALAI, VADAPALANI, CHENNAI - 600026	044 - 24802165,66646664, 66616661	CARDIOLOGY, CARDIOTHORACIC SURGERY
7	FORTIS MALAR HOSPITAL	52, GANDHI NAGAR, 1st MAIN ROAD, CHENNAI - 600020	044 - 42892222,24914023	CARDIOLOGY
8	HARVEY HEALTHCARE LIMITED	542, TTK ROAD, ALWARPET, CHENNAI - 600018	044-28350136	CARDIOLOGY, CARDIOTHORACIC SURGERY
9	ASWENE SOUNDRA HOSPITAL & RESEARCH CENTER	24, KASTURI RANGAN ROAD, TEYNAMPET, CHENNAI - 600018	044 - 24990525, 24990780.	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GENITO URINARY SURGERY, GYNAECOLOGY
10	SUGAM HOSPITAL	349, THIRUVOTTIYUR HIGH ROAD, THIRUVOTTIYUR, CHENNAI - 600 019	044-40506070	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GENITO URINARY SURGERY, GYNAECOLOGY
11	DR. AGARWAL'S EYE HOSPITAL LTD	19, CATHEDRAL ROAD, CHENNAI - 600 086	044-28112811/2592/2358/3704/044-43141205	OPHTHALMOLOGY
12	EYE RESEARCH FOUNDATION [VIJAYA]	180- NSK SALAI, CHENNAI - 600 026	044 - 24802165, 6664666, 66616661	OPHTHALMOLOGY
13	M.N. EYE HOSPITAL	781, T.H. ROAD, TONDIARPET, CHENNAI - 600 081	044-25956403	OPHTHALMOLOGY
14	VASAN EYE CARE HOSPITAL	118, BAZAAR ROAD, SAIDAPET, CHENNAI - 600015	044-43400000, 39890000	OPHTHALMOLOGY
15	RAJAN EYE CARE HOSPITAL (P) LTD.,	5, VIDYODHAYA EAST 2nd STREET, T.NAGAR, CHENNAI - 600017	044-28340500,0300	OPHTHALMOLOGY
16	MIOT HOSPITALS	4/112, MOUNT POONAMALLEE ROAD, MANAPAKAM, CHENNAI - 600089	044-22492288	ORTHOPAEDIC SURGERY, PLASTIC & FACIO MAXILLIARY, CARDIOLOGY, CARDIOTHORACIC SURGERY, ONCOLOGY
17	DEEPAM HOSPITAL (P) LTD	327, MUTHURANGAN ROAD, WEST TAMBARAM, CHENNAI - 600 045	044-22261317, 044-3973201	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY, ORTHOPAEDIC SURGERY

Sl. No.	Name of the hospital	Address	Contact Number	Specialities Available
18	DR. RAVISHANKAR'S EYE CLINIC & NURSING HOME	11, HUNTERS ROAD, VEPERY, CHENNAI - 600 112	044-25323128, 26611530	OPHTHALMOLOGY
19	APPASAMY HOSPITAL	23, FRIENDS AVENUE, ARUMBAKKAM, CHENNAI - 600106	044-30595959, 30595956/5947	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY, ORTHOPAEDIC SURGERY
20	UDHI EYE HOSPITALS	9, MURRAYS GATE ROAD, ALWARPET, CHENNAI - 600018	044-43471111, 42188844	OPHTHALMOLOGY
21	KUMARAN HOSPITALS PVT LTD	214, P.H. ROAD, KILPAUK, CHENNAI - 600010	044-42956777	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY, ORTHOPAEDIC SURGERY, ONCOLOGY
22	AMRIT HOSPITAL	310, MINT STREET, SOWCAREPET, CHENNAI - 600079.	044-25296786	GENERAL SURGERY, OPHTHALMOLOGY, GYNAECOLOGY
23	UMA EYE CLINIC PVT LTD	NO:1957, 10th MAIN ROAD, ANNANAGAR, CHENNAI - 600 104.	044-26213670, 26263189	OPHTHALMOLOGY
24	FRONTIER LIFELINE DR. K. M. CHERIAN HEART FOUNDATION	R-30-C, AMBATTUR INDUSTRIAL ESTATE ROAD, MOGAPPAI, CHENNAI - 600101	044-28567200	CARDIOLOGY, CARDIOTHORACIC SURGERY
25	SEN HOSPITAL	18, BUNDER GARDEN STREET, PERAMBUR, CHENNAI - 600 011	044-42769724, 42769725	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY
26	SANKARA EYE HOSPITAL	NO.1, THIRD CROSS STREET, SRI SANKARA NAGAR,PAMMAL, CHENNAI - 600075	044 - 224811799	OPHTHALMOLOGY
27	DR. KAMAKSHI MEMORIAL HOSPITAL	1, RADIAL ROAD, PALLIKARANAI, CHENNAI - 600100	044-66300300	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY, ONCOLOGY, CARDIOLOGY, CARDIOTHORACIC SURGERY, ENT, GASTROENTEROLOGY, NEUROLOGY, VASCULAR SURGERY, PLASTIC & FACIO MAXILLIARY
28	K.K. EYE CARE AND RESEARCH CENTRE	34, GANDHI ROAD, WEST TAMBARAM, CHENNAI - 600045	044-22263130, 45076004	OPHTHALMOLOGY
29	FATHIMAH EYE CLINIC	23, ARULANANDAM STREET, SANTHOME, CHENNAI - 600004	044-24640902	OPHTHALMOLOGY
30	BALAKRISHNA EYE HOSPITAL & EYE RESEARCH CENTER	11/6, SASTRI 1st CROSS STREET, KAVERI ROAD, SAIDAPET-PO, CHENNAI - 600015	044 - 24359514 32550260	OPHTHALMOLOGY
31	KKR ENT HOSPITAL & RESEARCH INSTITUTE (P) LTD.	274, POONAMALLEE HIGH ROAD, KILPAUK, CHENNAI - 600 010	044-42601021	ENT
32	SATISH EYE HOSPITAL	15 (NEW NO: 57), ORMES ROAD, KILPAUK, CHENNAI - 600 010	044-26424935, 26426464,26651828	OPHTHALMOLOGY
33	V.S. HOSPITAL	13, EAST SPURTANK ROAD, CHETPET, CHENNAI - 600031	044-12001000, 28190920	ONCOLOGY
34	PARVATHY HOSPITAL	241, G.S.T. ROAD, CHROMPET, CHENNAI-600044	044-22382748, 22382248	ORTHOPAEDIC SURGERY, PLASTIC & FACIO MAXILLIARY
35	GLOBAL HOSPITALS & HEALTH CITY	439, CHERAN NAGAR, PERUMBAKKAM, CHENNAI-600 100.	044-22777000	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY, CARDIOLOGY, CARDIOTHORACIC SURGERY, ENT, GASTROENTEROLOGY, NEUROLOGY, PLASTIC & FACIO MAXILLIARY, VASCULAR SURGERY

Sl. No.	Name of the hospital	Address	Contact Number	Specialities Available
36	CHETTINAD HOSPITAL	CHETTINAD HEALTH CITY, RAJIV GANDHI SALAI, KELAMBAKKAM - 603103	044-47411042, 47411060, 47411000, 47428455	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY, CARDIOLOGY, CARDIOTHORACIC SURGERY, ENT, GASTROENTEROLOGY, NEUROLOGY, PLASTIC & FACIO MAXILLIARY, VASCULAR SURGERY
37	BHARATHI RAJAA SPECIALITY HOSPITAL	NO.20, G N CHETTY ROAD, T.NAGAR, CHENNAI-600017	044-30113011,100	CARDIOLOGY, CARDIOTHORACIC SURGERY, GENERAL SURGERY
38	NOBLE HOSPITAL	NO.4, AUDIAPPA MUDALI STREET, PURASAWALKAM, CHENNAI-600 084	044 - 40042222	GENERAL SURGERY, GENERAL MEDICINE - MEDICAL CARE, ORTHOPAEDIC SURGERY, GASTRO ENTEROLOGY, GENITOURINARY SURGERY
39	SOORIYA HOSPITAL	NO 1, ARUNACHALLAM ROAD, SALIGARAMAM, CHENNAI - 600093	044 - 23761751, 23761756	CARDIOLOGY, CARDIOTHORACIC SURGERY, NEUROLOGY, ORTHOPAEDIC SURGERY
40	VEE CARE HOSPITAL	106, JAWAHARLAL NEHRU SALAI, NEAR KOYEMBEDU JUNCTION, THIRUMANGALAM, ANNA NAGAR WEST, CHENNAI-600 040.	044-42945454	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY, PLASTIC & FACIO MAXILLIARY, ENT, ORTHOPAEDIC SURGERY
41	VEE CARE SUNDAR HOSPITAL	186, TRUNK ROAD, POONAMALLEE, CHENNAI - 600056	044-42945454	GENERAL SURGERY, GYNAECOLOGY
42	VEE CARE EYE HOSPITAL	A - 13, 2nd AVENUE, ROUNDTANA JUNCTION, ANNANAGAR, CHENNAI - 600102	044-42945454	OPHTHALMOLOGY
43	ABHIJAY HOSPITAL (P) LTD	22/2, E S I HOSPITAL ROAD NEAR TVK NAGAR JUNCTION, PERAVALLUR [PERAMBUR] CHENNAI-600 011	044-490150501, 490150532	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY
44	CSI RAINY MULTISPECIALITY HOSPITAL	45, G.A ROAD, NEAR KALMANDAPAM, CHENNAI - 600021	044-40405050	GENERAL SURGERY, GYNAECOLOGY
45	KHM HOSPITAL	AB-14, 6th MAIN ROAD, ANNANAGAR, CHENNAI - 600040	044-26212218	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY, ORTHOPAEDIC SURGERY
46	LIFELINE RIGID HOSPITAL	47/3, NEW AVADI ROAD, KILPAUK, CHENNAI - 600 010	044-42949494	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY, SURGICAL GASTROENTEROLOGY
47	TAMIL NADU UROLOGICAL RESEARCH CENTRE PVT LTD	76, NELSON MANICKAM ROAD, AMINJIKARAI, CHENNAI-600 029.	044-23743300, 23743500	UROLOGY
48	R G STONE UROLOGY & LAPAROSCOPY HOSPITAL	391/392, ANNA SALAI, OPP.NEW BUS STAND, SAIDAPET, CHENNAI - 600015	044-43993600, 65855521, 65855524, 24336240	UROLOGY
49	TRUST HOSPITAL	NO:122, MEDAVAKAM TANK ROAD, AYANAVARAM, CHENNAI - 600023.	044-26461722,	NEPHROLOGY/UROLOGY
50	DR. AGARWAL'S EYE HOSPITAL	OLD NO:20, NEW NO: 33, 7th AVENUE, NEAR G.R.T. SCHOOL, ASHOK NAGAR, CHENNAI - 600083	044-28112811/2592/2358/3704/044-43141205	OPHTHALMOLOGY



Sl. No.	Name of the hospital	Address	Contact Number	Specialities Available
51	DR. AGARWAL'S EYE HOSPITAL	3, 1st, FLOOR, MAIN ROAD, KAMARAJAR NAGAR, AVADI, CHENNAI - 600071	044-28112811/2592/2358/3704/044-43141205	OPHTHALMOLOGY
52	DOCTOR REX'S HOSPITALS	37, (OLD 19) MILLERS ROAD, KILPAUK, CHENNAI - 600010	044-26424656	ORTHOPAEDIC SURGERY, PLASTIC & FACIO MAXILLIARY
53	HALSTEAD SURGICAL CLINIC	NO:306, POONAMALLEE HIGH ROAD, KILPAUK, CHENNAI-10	044-26413344, 26413300	GENERAL SURGERY
54	ADITYA HOSPITAL	NO.7, BARNABY ROAD, KILPAUK, CHENNAI-600 010.	044-26411450	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY
55	SRINIVAS EYE HOSPITAL	335, THIRUVALLUR SALAI, PANEER NAGAR, MUGAPPAIR, CHENNAI - 600 037	044-43550111	OPHTHALMOLOGY
56	AROKYA HOSPITAL	32, PILLAIYAR KOIL ST., NESAPAKKAM, CHENNAI - 600 078	044-24895781	GENERAL SURGERY, GYNAECOLOGY
57	LAKE VIEW HOSPITAL	100 A, KALPALAYAM, RED HILLS ROAD, CHENNAI - 600099	044-25659911	GENERAL SURGERY, GYNAECOLOGY
58	HANDE HOSPITAL	45, LAKSHMI TALKIES ROAD, SHENOY NAGAR, CHENNAI-600 030.	044-305844002, 305844003	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY, SURGICAL GASTROENTEROLOGY
59	LASER AND LAPROSCOPIC HOSPITAL	NEW NO-121, G N CHETTY ROAD, T. NAGAR, CHENNAI - 600017	044-28150651	GENERAL SURGERY, SURGICAL GASTROENTEROLOGY
60	NANTHINI HOSPITAL	168, CHANDRA SEKARAN AVENUE, THORAIPAKKAM, CHENNAI-600097.	044-24580400	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY
61	CHENNAI EYE CARE HOSPITAL	NO-6, 12th CROSS STREET, DHANDEESWARAM NAGAR, VELACHERY (NEAR TANSINAGAR BUS STOP), CHENNAI-600 042.	044-22435300	OPHTHALMOLOGY
62	LAKSHMI HOSPITAL	47, GOVINDAN ROAD, WEST MAMBALAM - CHENNAI-600 033	044-32559182, 24580400	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY
63	GAJANAN HOSPITAL (P) LTD	29, KANNAN STREET, WEST TAMBARAM CHENNAI - 600 045	044-22266550, 22266649	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY
64	KRISHNA EYE & ENT HOSPITALS	39, BURKIT ROAD, T. NAGAR, CHENNAI - 600017	044-24355152	ENT & OPHTHALMOLOGY
65	B.M. SILVER JUBILEE MULTI SPECIALITY HOSPITAL	41, DURGA ROAD, FALLAVARAM CHENNAI-43	044 - 22662414	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY
66	ROYAL BALAJI HOSPITALS	NO 7, WORKS ROAD, CHROME PET - 600044	044-22412009, 22412010	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY
67	RIGHT HOSPITALS	1, PROF. SUBRAMANYAN STREET, KILPAUK, CHENNAI - 600010	044-26403939, 26423939, 26403999	GENERAL SURGERY, GYNAECOLOGY, PLASTIC & FACIO MAXILLIARY
68	DR. AGARWAL'S EYE HOSPITAL	THE FEDERATION SQUARE, B-63, SIVA ELANGO SALAI, (70 FEET ROAD), PERIYAR NAGAR, CHENNAI - 600082	044-28112811/2592/2358/3704/044-43141205	OPHTHALMOLOGY
69	DR. AGARWAL'S EYE HOSPITAL	49, ARCOT ROAD, PORUR, CHENNAI - 600116	044-28112811/2592/2358/3704/044-43141205	OPHTHALMOLOGY
70	SAKTHI HOSPITAL & RESEARCH CENTRE	175/86, BIG STREET, TRIPILICANE, CHENNAI 600 005.	044-28442626, 52156633	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY

Sl. No.	Name of the hospital	Address	Contact Number	Specialities Available
71	FOUSIYA HOSPITAL	NEW #119, OLD # 56, DR. NATESAN ROAD, TRIPLICANE, CHENNAI - 600 005.	044-28446033	GENERAL SURGERY, GYNAECOLOGY
72	NARAYANA HOSPITAL	18, TANA STREET, PURASAWAKAM, CHENNAI - 600 007.	044-2650899	GENERAL SURGERY, GYNAECOLOGY
73	DR. AGARWAL'S EYE HOSPITAL	AC-15, 2nd AVENUE ANNANAGAR, CHENNAI - 600040	044- 28112811/2592/ 2358/3704/044- 43141205	OPHTHALMOLOGY
74	MAXIVISION EYE CARE MEDFORT HOSPITALS	NO. 116, CHAMIERS ROAD, NANDANAM, CHENNAI - 35	044 - 49001800	OPHTHALMOLOGY
75	VASAN EYE CARE HOSPITAL	NO 77, 3rd AVENUE (OPP K4 POLICE STATION), ANNANAGAR EAST, CHENNAI - 102	044-33724800	OPHTHALMOLOGY
76	VASAN EYE CARE HOSPITAL	NO. 201, GST ROAD, OPP. TO CHROMPET BUS STOP, CHROMPET, CHENNAI - 600 044	044-33724800	OPHTHALMOLOGY
77	SAMPAT NURSING HOME	4, NACHIAPPA STREET, MYLAPORE, CHENNAI - 600004	044-24981630	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY
78	SRINIVAS PRIYA HOSPITAL	106, PATEL ROAD, PERAMBUR, CHENNAI - 600011.	044-25515502	GENERAL SURGERY, GYNAECOLOGY
79	DR. AGARWAL'S EYE HOSPITAL	NO: 729, T.H. ROAD, OLD TAMILNADU THEATER, NEW WASHERMENPET, CHENNAI - 600081.	044- 28112811/2592/ 2358/3704/044- 43141205	OPHTHALMOLOGY
80	DR. AGARWAL'S EYE HOSPITAL	NO: 27, 100 FEET ROAD, BABY NAGAR, VELACHERY, CHENNAI - 600042.	044- 28112811/2592/ 2358/3704/044- 43141205	OPHTHALMOLOGY
81	ESWARI NURSING HOME	1/255, 10th STREET, S.R.P. COLONY, CHENNAI - 82	044-25508343, 25508048	GENERAL SURGERY, GYNAECOLOGY
82	RAJAN DENTAL INSTITUTE PVT LTD.	NO: 56, DR. RADHAKRISHNAN SALAI, MYLAPORE, CHENNAI - 600004.	044-28472266	PLASTIC & FACIO MAXILLIARY
83	A V HOSPITALS	172, SOLAIAPPAN STREET, OLD WASHERMENPET, (MAHARANI THEATER) CHENNAI - 600021.	044-25954786	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY
84	SARASWATHY SPECIALITY HOSPITAL	92/A, BAZAAR ROAD, SADASIYA NAGAR, NEAR RAM NAGAR BUS STOP, MADIPAKKAM, CHENNAI - 600091.	044-65389621	GENERAL MEDICINE - MEDICAL CARE, GENERAL SURGERY, GYNAECOLOGY, CARDIOLOGY
85	SRI KUMARAN MULTI SPECIALITY HOSPITAL	NO-532, SURIYA NARAYANA STREET, ROYAPURAM, CHENNAI - 600013.	044-25960206	GENERAL SURGERY, GYNAECOLOGY
86	A G EYE CARE HOSPITAL	106, R.K MUTT ROAD, MYLAPORE, CHENNAI - 600004.	044-44431111	OPHTHALMOLOGY
87	VASAN EYE CARE HOSPITAL	NO. 100/101, TRIPPLICANE HIGH ROAD, TRIPPLICANE, CHENNAI. 600 005	044-39923000	OPHTHALMOLOGY
88	VASAN EYE CARE HOSPITAL	NEW NO: 976, OLD NO: 447, T.H ROAD, (OLD WASHERMENPET) TONDIARPET - 600021	044-43400660	OPHTHALMOLOGY
89	VASAN EYE CARE HOSPITAL	NO. 310, TTK ROAD, ALWARPET, CHENNAI. 600018	044-33724400	OPHTHALMOLOGY
90	VASAN EYE CARE HOSPITAL	NO. 115/1, KAMARAJ AVENUE, 2nd STREET, ADYAR, CHENNAI. 600 020	044-33724700	OPHTHALMOLOGY



## **ABSTRACT**

Ordinance – Tamil Nadu Appointment on preferential basis in the Services under the State of Persons Studied in Tamil medium Ordinance, 2010 – Rules framed – Notified.

### **PERSONNEL AND ADMINISTRATIVE REFORMS (S) DEPARTMENT**

**G.O.Ms.No.145**

**Dated:30.09.2010**

**Read:**

**Tamil Nadu Ordinance No.3 of 2010**

#### **ORDER:**

The following Notification will be published in the Tamil Nadu Government Gazette:-

#### **NOTIFICATION.**

In exercise of the powers conferred by sub-section (1) of section 8 of the Tamil Nadu Appointment on preferential basis in the Services under the State of Persons Studied in Tamil medium Ordinance, 2010 (Tamil Nadu Ordinance 3 of 2010), the Governor of Tamil Nadu hereby makes the following rules, namely :-

#### **RULES**

1. **Short title.**- These rules may be called the Tamil Nadu Appointment on preferential basis in the Services under the State of Persons Studied in Tamil medium Rules, 2010.

2. **Definition.**- In these rules, unless the context otherwise requires,-

(a) "direct recruitment" means first appointment of a person to any service under the State in accordance with the rules or regulations or orders in force;

(b) "persons studied in Tamil medium" means persons who have obtained the educational qualification or qualifications prescribed for direct recruitment in the rules or regulations or orders applicable to any appointment in the services under the State through Tamil medium of instruction;

(c) "services under the State" includes the services under-

- (i) Government;
- (ii) the Legislature of the State;
- (iii) any local authority;



- (iv) any Corporation or company owned or controlled by the Government; and
- (v) any other authority in respect of which the State Legislature has power to make laws.

3. **Manner of selection for appointment.** - Twenty percent of all vacancies in the appointment in the services under the State which are to be filled through direct recruitment shall be set apart on preferential basis to persons studied in Tamil medium as illustrated below:-

**ILLUSTRATION**

Out of 200 seats, 40 seats shall be set apart on preferential basis to persons studied in Tamil medium, in their respective category, in the following manner:-

General Tum	19	31	48	65	81	100	115	131
	148	165	181	200				
Backward Classes (Other than Backward Classes Muslims)	18	38	58	74	94	114	134	149
	170	190	199					
Most Backward Classes/ De-notified Communities	23	46	73	96	123	146	173	196
Scheduled Castes	26	62	92	126	162	192		
Backward Classes Muslims	188							
Scheduled Caste Arunthathians	166							
Scheduled Tribes	150							

**(BY ORDER OF THE GOVERNOR)**

**K. N. VENKATARAMANAN  
SECRETARY TO GOVERNMENT**

To

All Secretaries to Government, Chennai - 600 009.

All Departments of Secretariat, Chennai - 600 009.

All Heads of Departments including District Collectors and District Judges,

The Secretary, Tamil Nadu Public Service Commission, Chennai-600 006.

The Registrar, High Court of Madras, Chennai – 600 104.

The Works Manager, Government Central Press, Chennai – 600 079.

(for publication in the Tamil Nadu Government Gazette)

The Accountant General, Chennai – 6 / 9 / 18 / 35.

The Chairman, Teachers' Recruitment Board/ TamilNadu Unformed Services  
Recruitment Board, Chennai 2

Copy to:

The Secretary to Hon'ble Chief Minister, Chennai – 600 009.



The Law ( P & AR / Scrutiny) Department, Chennai – 600 009.  
All Sections / All Officers in Personnel and Administrative Reforms Department,  
Chennai – 600 009.  
Personnel and Administrative Reforms (CC/AR-II) Department, Chennai –600 009.  
Stock File / Spare Copy.

**//Forwarded/By Order//**

நி.வி.பொருள்  
30/09/2010  
**SECTION OFFICER**





**Government Of Tamil Nadu**

# **ABSTRACT**

1. School Education - Recruitment of B.T. Grade Teachers as Block Resource Teachers under Sarva Shiksha Abiyan Scheme and Recruitment of the Regular B.T. Assistants and Language Pandits/ Post Graduate Teachers in the Government High/Higher Secondary Schools in Tamil Nadu for 2002-2003 - conducting the competitive Written Examination by Teachers Recruitment Board- Proposals - Approved - Orders -Issued.

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**School Education (Q2) Department**

**G.O.(Ms.)No. 16**

**Dated: 5.2.2002**

**Read:-**

- (1) G.O. (Ms) No.210, School Education, Dt.7-12-2001
- (2) Government Letter No.246/Q2/2002-2, S.E., Dated 18-01-2002
- (3) Government Letter No.246/C2/2002-3, S.E., dt.30-01-2002
- (4) From the Chairman, Teachers Recruitment Board, D.O.Lr.No.199/B2 /2002, dated 29-01-2002.

**ORDER:**

The Government of Tamil Nadu is implementing the Sarva Shiksha Abiyan programme sponsored by the Government of India. Under the scheme lasting for 10 years initially, teaching resources development in the development block areas in the form of improving the teaching skill of teachers plays prime importance. A system of teaching resources development through appointment of Block Resource Teachers recruited in the pay scale of School Assistants is the part of the Sarva Shiksha Abiyan

Programme. 50 per cent of the teachers appointed under the scheme should be female teachers. The programme may continue beyond the initial ten years and the teachers may be absorbed in the Government schools thereafter.

2. Improving the quality of imparting education in Government High and Higher Secondary Schools especially in those located in the rural areas has been engaging the attention of the State Government. Accordingly in the Government Order first read above the procedure for selection of teachers in the B.T. Assistants and P.G. Assistants grades were revised and selection have been made.

3. The posts of Block Resource Teachers and the regular B.T. Assistants and Language Pandits are inter-changeable considering the nature of resource development contemplated.

4. In the reference 4th read above, the Chairman, Teachers Recruitment Board has submitted proposal's for the proposed recruitment of 3060 Block Resources Teachers in the cadre of B.T. Assistants under the Sarva Shiksha Abiyan programme outlined in the first paragraph. He has inter alia, suggested that the regular posts of B.T. Assistants for the academic year 2002-2003 may be estimated and recruited along with the Block Resources Teachers through a common written competitive examination followed by certificate verification. Short-listing for certificate verification based on merit and communal roster and digital valuation of answer papers are part of these proposals. The Government have carefully considered the proposals of the Chairman, Teachers Recruitment Board, and issue the following order in partial modification of the Rules of procedure suggested in G.O.Ms.No.210, School Education, dt.7-12-2001.

1. I. The age limit for recruitment of the teachers under the Tamil Nadu School Educational Subordinate Service / Higher Secondary School Educational Services Rules which have been amended in G.O.Ms.No.174, School Education (M2) Department, dt.12-10-2001, and G.O.Ms.175, School Education (HS) Department, dated 12.10.2001 shall be adopted.
1. II. An open objective type multiple choice written recruitment examination to all candidates with B.A./B.Sc with B.Ed. qualification including language pandits who are duly registered for that basic qualification in the employment exchanges in Tamil Nadu can be held. The persons qualified to be P.G. Assistants, but holding registration in the employment exchange for the post of B.T. Assistants, are also eligible to compete in the above recruitment examination.

1. III. The first preference for recruitment shall be that of Block Resource Teachers' posts followed by the regular posts of graduate Assistants and Language Pundits.

1. IV. The candidates may be given the option to apply for either posts or for both. Once exercised this option shall be final.

1. V. Short list of candidates shall be prepared for the respective posts on merit-cum-roster; and those opting for both posts shall be absorbed in the short list based on the merit and roster.

5. This revised procedure of recruitment replaces the system of recruitment of candidates sponsored from the Employment Exchanges only based on seniority in these exchanges.

6. The duration of written examination will be 3 hours with an objective type paper for total marks of 150 consisting of 110 marks for the subject, 30 marks for educational methodology and 10 marks for General Knowledge. The syllabi for the examination prepared by the Teachers Recruitment Board with the aid of teaching experts in the relevant subjects will be widely circulated for the use of the candidates. The written competitive examination can be conducted in all the districts Centres in the State to facilitate the rural candidates, utilising the services of the Director of School Education.

7. The Teachers Recruitment Board shall be the Nodal Agency and the Directorate of Government Examination shall assist in the conduct of examination. The question papers for the written examination, evaluation and preparation of subject wise rank list will be undertaken by the Teachers Recruitment Board.

8. Based on the relative meritorious ranking and communal rotations the Teachers Recruitment Board shall publish the list of candidates qualified for the certificate verification at the ratio of 1:2 i.e. two candidates for each vacancy subject to availability of candidates fulfilling the principles of para 4 above.

9. There shall be no oral test for the above short listed candidates. However weightage marks on the following basis will be awarded after the certificate verification:-

i.	For Registration in Employment Exchanges	0 to 1 year	Nil
		1 to 3 years	1
		3 to 5 years	2
		5 to 10 years	3
		Beyond 10 years	4
ii.	Sports		1
iii.	NCC/NSS/Scouts and Guides		1
iv.	Fine Arts, Elocution, Painting, etc.		1
v.	St. Jones Ambulance/Red Cross, etc.		1
vi.	Rural Areas Schools at School levels study		1
vii.	Gold medal holders at Degree level or B.Ed level or both		1
	Total		10

10. The rural area weightage will be given for candidates who have studied in the schools listed either middle, high or higher secondary courses. Orders will be issued separately.

11. The final selection of the candidates on merit and communal roster will be based on the aggregate marks in the written examination and the weightage marks awarded during the certificate verification.

12. Examination Fee: The application form will be designed by the Teachers Recruitment Board and issued in person through the Chief Educational Officers of Districts to the candidates on payment of Rs.50/- in cash or in Demand Draft. These duly completed application forms will be received back from the Chief Educational Officers and centrally processed by the Teachers Recruitment Board under the I.C.R. procedure for issue of Hall Tickets, etc. The other announces of the examination will be decided by the Chairman, Teachers Recruitment Board to achieve optimum technical competence and maximum transparency of the process. The examination fee will be Rs.150/- for candidates of the Scheduled Caste and Scheduled Tribes Communities and Blind of all Communities; and for all others it will be Rs.300/-. The date of written examination, certificate verification, etc will be decided by the Teachers Recruitment Board to achieve optimum efficiency and the earliest possible deployment of the teachers of respective categories.

13. The Government have considered that the Teachers Recruitment Board may consider the feasibility to announce the marks of all candidates and publish the key to questions over the Internet as soon as possible after the results are announced. The Teachers Recruitment Board may prescribe a fee for the candidates to obtain the copy of the answer sheets or for re-valuation or both considering the amount of work involved.

14. The vacancies for the B.T. Teachers to be appointed at the Block Resources Centres have been communicated in the letter 2nd read above. The subject wise vacancies for regular vacancies for the academic year 2002-2003 has also been communicated separately.

15. The Chairman, Teachers Recruitment Board has been permitted to engage the Computer Software Company, namely Methodex Corporation Ltd., which has been selected in 2001, under a due procedure; to handle the ensuing central valuation, central processing at the rates finalised in September 2001 for the B.T. and P.G. Recruitment Examination for 2001. Consequential necessary steps for the efficient conduct of the recruitment examination and final selection will be decided by the Chairman, Teachers Recruitment Board and suitable orders taken from the Government where ever necessary. Separate Bank Accounts will be maintained for this recruitment and connected expenditure will be met from these funds.

(BY ORDER OF THE GOVERNOR)

**V.K. SUBBURAJ,**

**SECRETARY TO GOVERNMENT.**

**To**

The Chairman, Teachers Recruitment Board, Chennai-6.

The Director of School Education, Chennai-6.

The Director of Government Examinations, Chennai-6.

The Director of Matriculation Schools, Chennai-6.

Copy to:

The Works Manager, Government Central Press, Chennai-79.

(He is requested to publish in the Tamil Nadu Government Gazette urgently)

The Senior Personal Assistant to the Hon'ble Minister for Education,

Chennai-9 for information.

The Chief Minister's Office, Chennai for information.

The School Education ('HS' 'C' & 'M') Department, Chennai-9- for information and necessary action.



### சுருக்கம்

பள்ளிக்கல்வி - ஆசிரியர் பொது மாறுதல் - ஊராட்சி ஒன்றியம்/நகராட்சி/மாநகராட்சி தொடக்க மற்றும் நடுநிலைப் பள்ளிகள் மற்றும் அரசு / நகராட்சி / மாநகராட்சி உயர்நிலை மற்றும் மேல்நிலைப் பள்ளிகள் - 2013-2014-ஆம் கல்வி ஆண்டில் கடைபிடிக்கப்பட வேண்டிய நெறிமுறைகள் - ஆணை வெளியிடப்படுகிறது.

### பள்ளிக் கல்வித் (இ1) துறை.

அரசாணை (1டி) எண். 129

நாள்: 09.05.2013

திருவள்ளூர்வராண்டு 2044.  
சித்திரை 26.

படிக்கப்பட்டவை:-

1. அரசாணை (1D) எண்.158 பள்ளிக் கல்வித் (இ1) துறை, நாள். 18.5.2012.
2. பள்ளிக் கல்வி இயக்குநரின் கடித ந.க.எண். 183/ஏ1/இ2/2013 நாள் 26.02.2013.

### ஆணை:

ஆசிரியர் சமுதாயத்தின் நலனுக்காக வெளிப்படையான ஒளிவு மறைவற்ற கலந்தாய்வு பொதுமாறுதல் வழிகாட்டி விதிமுறைகள் தொடர்ந்து கடைபிடிக்கப்படும் என்ற அரசின் முடிவிற்கேற்ப பள்ளிக்கல்வித் துறை கட்டுப்பாட்டின்கீழ் பணிபுரியும் அனைத்து வகை ஆசிரியர்களிடையே, 2013-2014-ம் கல்வியாண்டில் பொது மாறுதல்கள் வழங்குவதற்கு கீழ்க்காணும் நெறிமுறைகளை பின்பற்ற வேண்டும் என்று அரசு ஆணையிடுகிறது:-

- 1) மூன்று வருடங்களுக்கு மேல் அரசுப் பணியாளர்கள் ஒரே இடத்தில் பணியாற்றக் கூடாது என்ற பொதுவான ஆணை இருப்பினும், ஆசிரியர்களைப் பொறுத்த மட்டில் இது கடைபிடிக்கப்படுவதில்லை. இந்தமுறை 2013-14 ஆம் கல்வியாண்டிலும் தொடரலாம். ஓர் ஆசிரியருக்கு மாறுதல் தருவதற்காக காரணம் ஏதுமின்றி மற்றொரு ஆசிரியரை மாறுதல் செய்யக்கூடாது.
- 2) (i) மாவட்டங்களில் அனைத்துவகை ஆசிரியர் பணிநிலையிலும் 01.06.2013 அன்று ஏற்படும் காலிப்பணியிடங்களின் விவரப்பட்டியலை முதலில் முழுமையான வகையில் தயார் செய்திட வேண்டும்.  
(ii) தொடக்க/நடுநிலைப்பள்ளிகளில் பணிபுரியும் தலைமை ஆசிரியர்கள் உள்ளிட்ட அனைத்துவகை ஆசிரியர்கள், அரசு உயர்/ மேல்நிலைப் பள்ளிகளில் பணிபுரியும் அனைத்துவகை ஆசிரியர்கள் மீது பெறப்பட்டுள்ள புகார்கள் அடிப்படையில் மாறுதல் வழங்கப்பட வேண்டிய ஆசிரியர்களுக்கு சம்மந்தப்பட்ட அலுவலர்கள் நிர்வாக அடிப்படையில் மாறுதல் ஆணைகளை முதலில் வழங்கிட வேண்டும். மாறுதல் வழங்கப்பட்ட பின்பு, அந்த புகார் உரிய அலுவலரால் விசாரிக்கப்பட்டு, புகாருக்கு முதல்நிலை ஆதாரம் உள்ள





நிகழ்வுகளில், குற்றச்சாட்டுகள் தொடுக்கப்பட்டு, உரிய ஒழுங்கு நடவடிக்கை மேற்கொள்ளப்பட வேண்டும். சம்பந்தப்பட்ட கோப்பில் இக்காரணத்தின் அடிப்படையிலேயே நிர்வாக மாறுதல் சம்பந்தப்பட்ட ஆசிரியருக்கு வழங்கப்பட்டது என்ற விவரம் பதிவு செய்யப்பட வேண்டும். உயர்நிலை/மேல்நிலைப் பள்ளித் தலைமை ஆசிரியர்களைப் பொறுத்தமட்டில், சம்பந்தப்பட்ட முதன்மைக் கல்வி அலுவலர்களிடமிருந்து பெறப்படும் அறிக்கையின் அடிப்படையில் பள்ளிக்கல்வி இயக்குநர் மாறுதல் செய்ய வேண்டும்

(iii) மேற்கண்ட நடவடிக்கைகள் முடிவு பெற்றபின், பள்ளிக் கல்வி மற்றும் தொடக்கக் கல்வி இயக்குநர்கள் குறிப்பிடும் நாட்களில் மாவட்டங்களில் கலந்தாய்வு நடத்தப்பட வேண்டும். கலந்தாய்வு நடப்பதற்கு மூன்று நாட்களுக்கு முன்னதாகவே தொடக்கக் கல்வி அலுவலகம் மற்றும் முதன்மைக் கல்வி அலுவலகங்களில் காலிப்பணியிடங்களின் பட்டியல் ஒட்டப்பட வேண்டும். மாவட்ட தேசிய தகவல் மைய இணையதளத்திலும் வெளியிடவேண்டும். கலந்தாய்வு குறித்த செய்தியினை அனைத்து செய்தித் தாள்களிலும் வெளியிடலாம். பொது மாறுதல்கள் சார்ந்த நெறிமுறைகளும் வெளியிடலாம்.

3) பொது மாறுதல் கோருவது சார்ந்த விண்ணப்பங்களை, இத்துடன் இணைக்கப்பட்டுள்ள படிவத்தில் 3 நகல்களில் பூர்த்தி செய்து, பெற்று இரண்டு நகல்களில் முதன்மைக்கல்வி அலுவலர்/மாவட்டத் தொடக்கக் கல்வி அலுவலர்/உதவி தொடக்கக்கல்வி அலுவலர், பரிந்துரை மற்றும் மேற்கையொப்பம் பெற்று, மாவட்ட மாறுதல் கோரும் ஆசிரியர்கள் சார்பாக ஒரு விண்ணப்ப நகலினை சம்பந்தப்பட்ட மாவட்டத்திற்கு அனுப்ப வேண்டும். ஒரு நகலினை சம்பந்தப்பட்ட ஆசிரியரிடம் வழங்க வேண்டும். மாவட்டத்திற்குள் மாறுதல் கோரும் ஆசிரியர் சார்பான விண்ணப்பத்தினை சார்ந்த அலுவலகத்திலேயே உரிய பதிவேடுகளில் வரிசை எண் வழங்கி, பதிவிட்டு, பராமரிக்க வேண்டும். முறையான விண்ணப்பம் இல்லாமல் எந்த மாறுதல்களும் பரிசீலிக்கப்படக் கூடாது. மாறுதல் கோரும் விண்ணப்பங்கள் பற்றிய விபரங்கள் (ஆசிரியர் பெயர், மாறுதல் கோரியுள்ள இடம்) அறிவிப்புப் பலகையில் வெளியிடப்பட வேண்டும்.

4) பொதுமாறுதல்கள் வழங்க கீழ்க்காணும் அலகின் அடிப்படையில் பரிசீலிக்கப்பட வேண்டும்.

(அ) தொடக்கக் கல்வித்துறையை பொறுத்தவரை

- (i) ஒன்றியத்திற்குள் / நகராட்சிக்குள் / மாநகராட்சிக்குள் முதலில் வழங்க பரிசீலிக்கப்பட வேண்டும்.
- (ii) மாவட்டத்திற்குள் / ஒன்றியம் விட்டு ஒன்றியம் அல்லது மற்ற அலகுகளுக்கு பரிசீலிக்கப்பட வேண்டும்.
- (iii) மாவட்டம் விட்டு மாவட்டம்.



(அ) அரசு உயர் / மேல்நிலைப் பள்ளிகளைப் பொறுத்தவரை

- (i) வருவாய் மாவட்டத்திற்குள்
- (ii) மாவட்டம் விட்டு மாவட்டம்

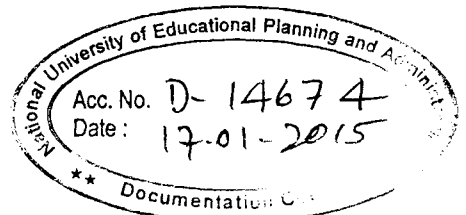
(இ) உச்சநீதிமன்ற இடைக்காலத் தீர்ப்பாணையின்படி இடைநிலை ஆசிரியர்கள் மாநில முன்னுரிமைப்படி நியமனம் செய்யப் பட்டுள்ளவர்களுக்கு மட்டும் மாவட்ட மாறுதல் கிடையாது. ஆனால் மாவட்டத்திற்குள் மாறுதல் கோரி, மாறுதல் விண்ணப்பம் அளித்து மாறுதல் பெறலாம்.

5) கடந்த கலந்தாய்வில் மாறுதல் பெற்ற ஆசிரியர்கள், மாறுதல் பெற்ற பணியிடத்தில் முழுமையாக ஒரு கல்வியாண்டு பணிபுரிந்திருக்க வேண்டும். கீழ்க்காணும் பிரிவினர்களுக்கு ஓர் ஆண்டு பணிக்காலத்திலிருந்து விலக்களிக்கலாம்.

- (i) 2012-2013 ஆம் ஆண்டு பணிநிரவல் பெற்றவர்கள்
- (ii) முற்றிலும் கண்பார்வையற்றவர்கள் (Total Blindness)
- (iii) மாற்றுத்திறனாளிகள் சட்டம் 1995-ன்படி 40% மற்றும் அதற்கு மேலும் ஊனம் உள்ள மாற்றுத் திறனாளிகளுக்கான சான்றிதழ் பெற்றவர்கள் (மாற்றுத் திறனாளிகளுக்கான மாநில ஆணையரகத்தினால் சான்றிதழ் அளிக்கப்பட்டிருக்க வேண்டும்)
- (iv) இராணுவத்தில் பணிபுரிபவர்களின் மனைவி தங்களின் சொந்த பாதுகாப்பு கருதி மாறுதல் கோரும் போது.
- (v) இருதய மாற்று அறுவை சிகிச்சை, சிறுநீரக மாற்று அறுவை சிகிச்சை செய்து கொண்டவர்கள் மூன்றாண்டு காலத்திற்குள் விண்ணப்பிக்கலாம்.
- (vi) கடுமையாக பாதிக்கப்பட்ட புற்றுநோயாளிகள்
- (vii) விதவைகள்
- (viii) பதவி உயர்வு மூலம் பிற பள்ளிகளுக்குச் சென்றுள்ளவர்கள்.

6) ஒரு பணியிடத்திற்கு ஒருவருக்கு மேல் மாறுதல் கோரினால் கீழ்க்கண்ட நெறிமுறைகளைக் கையாண்டு முன்னுரிமை வழங்க வேண்டும் :-

- (அ) (i) முற்றிலும் கண்பார்வையற்றவர்கள் (Total Blindness)
- (ii) மாற்றுத்திறனாளிகள் சட்டம் 1995-ன்படி 40% மற்றும் அதற்கு மேலும் ஊனம் உள்ள மாற்றுத் திறனாளிகளுக்கான சான்றிதழ் பெற்றவர்கள் (மாற்றுத்





திறனாளிகளுக்கான மாநில ஆணையரகத்தினால் சான்றிதழ் அளிக்கப்பட்டிருக்க வேண்டும்)

- (ஆ) (i) இராணுவத்தில் பணிபுரியும் பணியாளர்களின் கணவன் / மனைவியர்  
(ii) விதவைகள் மற்றும் 40 வயதைக் கடந்த திருமணம் செய்து கொள்ளாத முதிர் கன்னியர்  
(iii) இருதய அறுவை சிகிச்சை மற்றும் சிறுநீரக மாற்று அறுவை சிகிச்சை செய்து கொண்டவர்கள்.  
(iv) கடுமையாக பாதிக்கப்பட்ட புற்றுநோயாளிகள்.  
(v) மனவளர்ச்சி குன்றிய மற்றும் உடல் குறைபாடுடைய குழந்தைகளின் பெற்றோர்.  
(vi) பணிநிரவலில் மாறுதல் பெற்ற ஆசிரியர்கள்
- (இ) ஒரே இடத்தில் குறைந்தபட்சம் மூன்றாண்டுகள் அதற்கு மேலும் பணியாற்றிய ஆசிரியர்கள்
- (ஈ) (i) கணவன் மனைவி இருவரும் பணியில் இருப்பவர்கள் எனில், தற்போது கணவர் பணிபுரியும் இடத்தில் இருந்து மனைவி பணிபுரியும் இடமும் அல்லது மனைவி பணிபுரியும் இடத்திலிருந்து கணவர் பணிபுரியும் இடமும் 30 கி.மீ. கற்றளவுக்குள் இருக்கும்பட்சத்தில் அவர்களை தனித்தனியே வசிப்பதாக கருதி கணவன்/மனைவி பணிபுரிபவர்கள் (Spouse employed) என்ற அடிப்படையில் முன்னுரிமை அளிக்கப்படமாட்டாது.  
(ii) கடந்த ஆண்டில், கலந்தாய்வில் கலந்து கொண்டு, கணவன்/மனைவி இருவரும் பணிபுரிபவர்கள் (Spouse Employed) என்ற தகுதியின் பேரில், மாறுதல் பெற்றவர்கள் மீண்டும் அதே தகுதியின் அடிப்படையில் மாறுதல் பெற, இரண்டு ஆண்டுகளுக்கு முன்னுரிமை வழங்க இயலாது. மேற்கண்ட தகுதியின் பேரில் ஏற்கனவே மாறுதல் பெற்றவர்கள், மீண்டும் கலந்தாய்வில் கலந்து கொள்ள தடையில்லை. ஆனால் அவ்வாறு மாறுதல் கோருபவர்களின் மாறுதல் கோரிக்கைகள் பணியிட முன்னுரிமை (Station Seniority) அடிப்படையிலேயே பரிசீலிக்கப்படும்.  
(iii) கணவன் மனைவி என்ற முன்னுரிமை அடிப்படையில் மாறுதல் கோரும் பணியிடமானது, கணவன் அல்லது மனைவி பணிபுரியும் மாவட்டத்தில் உள்ள பணியிடங்களுக்கு மட்டுமே பொருந்தும்.  
(iv) கணவன் மனைவி என்ற முன்னுரிமை, மைய அரசு, மாநில அரசு அலுவலகங்கள், பள்ளிகள், அரசு உதவிபெறும் பள்ளிகளில் பணியாற்றுவவர்களுக்கு மட்டுமே பொருந்தும் அதற்கென அதிகாரமளிக்கப்பட்ட உரிய அலுவலர்களால் பணிச்சான்று வழங்கப்பட வேண்டும். இதில் மைய அரசு/ மாநில அரசு/பொதுத்துறை என்ற பாகுபாடு கிடையாது.



(உ) பிற ஆசிரியர்கள்.

7. சிறப்பு நிகழ்வு :கணவன் அல்லது மனைவி திடீரென்று விபத்திலோ அல்லது நோய் வாய்ப்பட்டு இறந்தாலோ அத்தகைய ஆசிரியர்கள் குறித்த நிகழ்வுகளில் கலந்தாய்வு குறித்த விதிமுறைகளை கடைபிடிக்காமல் சிறப்பு நிகழ்வாக வழங்கலாம். எனினும், இது குறித்து அந்தந்த இயக்குநருக்கு ஒட்டுமொத்த அறிக்கை அனுப்பப்பட வேண்டும்.

8) கலந்தாய்வு (counselling) முறையில் ஆசிரியர்கள் பொது மாறுதலின் போது, கீழ்க்காணும் நிபந்தனைகளையும் அலுவலர்கள் கவனத்திற் கொள்ள வேண்டும்:-

(அ) ஏற்கனவே புகாரின் மீது நிர்வாக காரணங்களுக்காக மாற்றப்பட்டவர்கள் இரண்டாண்டுகள் கழித்து விண்ணப்பிக்கலாம். ஆயினும், ஏற்கனவே பணியாற்றிய இடத்திற்கு மாறுதல் கோரி விண்ணப்பிக்கக் கூடாது.

(ஆ) அனைத்து வகை ஆசிரியர்களின் மாறுதல்களை முதன்மைக் கல்வி அலுவலர்கள் / மாவட்டத் தொடக்கக் கல்வி அலுவலர்கள் ஆணையிடலாம்.

(இ) மாறுதல் கோரும் ஆசிரியர்கள், மாறுதல் விண்ணப்பத்தில் எந்தப் பள்ளிக்கு மாறுதல் கோருகிறார் என்ற விவரத்தைக் குறிப்பிடக்கூடாது. மாவட்ட மாறுதல் கோரும் ஆசிரியரும் மாறுதல் கோரும் மாவட்டத்தின் பெயரினை மட்டுமே குறிப்பிட வேண்டும். மாறுதல் கோரியுள்ள ஆசிரியர்களின் பெயர்களை ஏற்கனவே குறிப்பிட்டபடி முன்னுரிமை பட்டியல் தயாரித்து அதன்படி ஒரு குறிப்பிட்ட நாளில் கலந்துரையாடலுக்கு (counselling) வரவழைத்து அவர்களிடம் தகுதியுள்ள காலிப்பணியிடங்களின் பட்டியலைக் கொடுத்து அவர்கள் விரும்பிய இடத்திற்கு மாறுதல் அளிக்கப்பட வேண்டும்.

(ஈ) மலைப்பாங்கான இடங்களில் உள்ள தொடக்க மற்றும் நடுநிலைப் பள்ளிகளுக்கு ஆசிரியர்கள் செல்ல தயக்கம் காட்டுவார்கள் என்பதாலும், இதனால் இவ்விடங்களில் அமைந்துள்ள பள்ளிகளில் ஆசிரியர் பணியிடங்கள் காலியாக இல்லாமலிருக்க, மலைச் சுழற்சி முறை (Hill Rotation) அரசாணை (நிலை) எண் 404 கல்வி, அறிவியல் மற்றும் தொழில்நுட்ப துறை நாள் : 25.5.1995-ன்படி மாறுதல்கள் வழங்கப்பட்டு வருகின்றது. இதே முறை பின்பற்றப்படலாம். எனவே, பத்தி-4, 5 மற்றும் 6ல் குறிப்பிட்டுள்ள மாறுதல் நெறிமுறைகள் மலை சுழற்சி மாறுதல் முறைக்குப் பொருந்தாது.

(உ) உயர்நிலை மற்றும் மேல்நிலைப் பள்ளித் தலைமை ஆசிரியர்களின் மாறுதல்களைப் பொருத்தவரை பள்ளிக் கல்வி இயக்குநரால் மாநிலம் தழுவிய பட்டியல் பேணப்படுவதால், அந்த காலிப் பணியிட விவரங்களை பள்ளிக் கல்வி இயக்குநர் அலுவலகத்திலும், முதன்மைக் கல்வி அலுவலர் அலுவலகத்திலும் அறிவிப்புப் பலகையில் வெளியிட வேண்டும். உயர்/மேல்நிலைப் பள்ளித் தலைமையாசிரியர்களுக்கு மாநில அளவில் பள்ளிக் கல்வி இயக்குநரால் பொது மாறுதல் கலந்தாய்வு நடத்தப்படும்.





(ஊ) மனமொத்த மாறுதல்களைப் பொருத்தமட்டில், பள்ளிக் கல்வி இயக்குநர் / முதன்மைக் கல்வி அலுவலர் / மாவட்டத் தொடக்கக் கல்வி அலுவலர் ஆகியோர் கலந்தாய்வு பொது மாறுதல் நடைபெறுவதற்கு முன்னர் மாறுதல் ஆணைகள் வழங்கிட வேண்டும்.

(எ) மனமொத்த மாறுதல் அடிப்படையில், மாறுதல் பெற்றவர்கள் மீண்டும் ஏற்கனவே பணிபுரிந்த பள்ளிக்கே மனமொத்த மாறுதலில் செல்ல அனுமதிக்கக் கூடாது. மனமொத்த மாறுதலுக்கு விண்ணப்பிப்பவர்கள், தற்போது பணிபுரியும் பள்ளியில் ஒரு கல்வி ஆண்டு முழுமையாகப் பணிபுரிந்திருக்க வேண்டும். கீழ்க்கண்ட காரணங்களுக்காக மனமொத்த மாறுதல் கோருபவர்களின் விண்ணப்பங்களை பரிசீலனைக்கு எடுத்துக்கொள்ளக்கூடாது.

(i) நடப்புக் கல்வியாண்டில் பதவி உயர்வு பெறும் நிலையில் உள்ள அனைத்துவகை ஆசிரியர்கள்.

(ii) நடப்புக் கல்வியாண்டில் ஓய்வுபெறவுள்ள அனைத்துவகை ஆசிரியர்கள்.

(iii) நிர்வாகக் காரணங்கள் அடிப்படையில் (புகாரின் பேரில்) மாறுதல் செய்யப்பட்ட அனைத்துவகை ஆசிரியர்கள்.

(ஏ) தொடக்கக் கல்வி இயக்குநர், பள்ளிக் கல்வி இயக்குநர் மற்றும் இணை இயக்குநர்கள் கலந்தாய்வு மையங்களில் திடீர் சோதனை செய்து முறையான வகையில் மாறுதல் வழங்கும்பணி நடைபெறுவதை உறுதி செய்து கொள்ளவேண்டும். வழிகாட்டி நெறிமுறைகள் வெளியிடப்பட்டு, மாறுதல் பணி குறித்த உரிய கால அட்டவணை தயாரிக்கப்பட்ட பின்பு இவ்விபரங்கள் குறித்து மாவட்டத் தொடக்கக் கல்வி அலுவலர் மற்றும் முதன்மைக் கல்வி அலுவலர் மூலமாக செய்தித் தாள்களில் அறிவிப்பு வெளியிடப்பட வேண்டும்.

(ஐ) உபரி ஆசிரியர் பணியிடங்களை பணி நிரவல் செய்த பின்னரே பொது மாறுதல் நடவடிக்கை மேற்கொள்ள வேண்டும். அவ்வாறு பணி நிரவல் செய்யப்படும்போது தொடக்கப் பள்ளிகளில் குறைந்தது இரு ஆசிரியர்கள் இருக்க வேண்டும் என்பது உறுதி செய்யப்பட வேண்டும்.

(ஓ) இந்த மாறுதலில் அலகுவிட்டு அலகு என்பது பள்ளிக் கல்வித்துறையின் கீழுள்ள அரகப் பள்ளிகள், ஒன்றியப் பள்ளிகள், நகராட்சி பள்ளிகள் மாநகராட்சி பள்ளிகள் ஆகியவற்றினை மட்டுமே குறிக்கும். ஆதி திராவிடர் மற்றும் பழங்குடியினர் நலத்துறைப் பள்ளிகள், பிற்பட்டோர் நலத்துறை பள்ளிகள் போன்றவைகள் வேறு துறையின் கீழ் வருவதால் அவைகள் பள்ளிக் கல்வித்துறையின் கீழ் தனி அலகு எனக் கருத இயலாது.

(ஔ) சென்னை, கோயம்புத்தூர், மதுரை மாநகராட்சி பள்ளிகளில் பணிபுரியும் அனைத்து வகை ஆசிரியர்களில், ஊராட்சி ஒன்றியம் / நகராட்சி / ஆரம்ப / நடுநிலைப் பள்ளிகளுக்கும், அரக மற்றும் நகராட்சி உயர்நிலை மற்றும் மேல்நிலைப் பள்ளிகளுக்கு மாறுதல் கோருபவர்களுக்கும், ஊராட்சி ஒன்றிய



நகராட்சி ஆரம்ப, நடுநிலைப் பள்ளிகளில் மற்றும் அரசு, நகராட்சி உயர்நிலை மற்றும் மேல்நிலைப் பள்ளிகளில் பணியாற்றும் ஆசிரியர்களிலிருந்து மேற்கண்ட மூன்று மாநகராட்சி பள்ளிகளுக்கு மாறுதல் கோருபவர்கள் அரசாணை நிலை எண் 209 ப.க.துறை, நாள் 08.05.97ல் தெரிவிக்கப்பட்டுள்ள நிபந்தனைகளுடன், அந்தந்த துறைத்தலைவர்களிடம் மறுப்பின்மைச் சான்று பெற்று, அதன்பேரில் பெறப்படும் விண்ணப்பத்தினை முறையே ஆரம்ப, நடுநிலைப் பள்ளிகளுக்கு தொடக்கக் கல்வி இயக்குநரும், உயர்நிலை/மேல்நிலைப் பள்ளிகளுக்கு பள்ளிக்கல்வி இயக்குநரும் பரிசீலனை செய்து மாறுதல் ஆணை வழங்கலாம்.

**நிபந்தனைகள்:**

- i) அலகுவிட்டு அலகு மாறுதலில் செல்லும் ஆசிரியர் மாறுதல் பெறும் அலகில் பணி மூப்பில் மிகவும் இளையவராக வைக்கப்படுவார்.
- ii) தகுதிகாண் பருவம் நிறைவு செய்தவர்கள் மட்டுமே அலகு விட்டு அலகு மாறுதலுக்கு விண்ணப்பிக்க இயலும்.
- iii) மாறுதலுக்கு பயணப்படி, நாள் படி வழங்கப்பட மாட்டாது.
- iv) மாறுதலில் செல்லும் ஆசிரியர் அத்துறையின் நெறிமுறைகளுக்கு/சட்ட திட்டங்களுக்கு உட்பட்டு நடக்க வேண்டும்.
- v) மாறுதல் பெற்றவுடன் தாய்த்துறையிலிருந்தும் மீள்உரிமை எவ்வித முன்னறிவிப்புமின்றி துண்டிக்கப்படும்
- vi) இந்நிபந்தனைகளை உள்ளடக்கிய உறுதி மொழிப் படிவத்தினை சம்மந்தப்பட்ட ஆசிரியர்களிடமிருந்து பெற்று அவர்களுடைய பணிப்பதிவேட்டில் உரியவாறு பதிவு செய்யப்படல் வேண்டும்.

(ஒள) கலந்தாய்வு நாளன்றே மாறுதல் ஆணை வழங்கப்பட வேண்டும்.

- 9) பள்ளிக் கல்வித்துறையில் உயர்நிலைப் பள்ளி / மேல்நிலைப் பள்ளிகளில் 6,7,8 வகுப்புகளில் காலியேற்படும் இடைநிலை ஆசிரியர் பணியிடங்கள் பட்டதாரி ஆசிரியர் பணியிடங்களாக தரம் உயர்த்தப்பட்டு, பட்டதாரி ஆசிரியர்களால் நிரப்பப்பட்டு வருகின்றன. ஆசிரியர்களுக்கான அலகு விட்டு அலகு மாறுதல் வழங்கும் நிகழ்வுகளில் பிற அலகுகளில் 6,7,8 வகுப்புகளில் பணிபுரியும் இடைநிலை ஆசிரியர்கள் மேற்படி பணியிடங்களுக்குப் பொதுமாறுதல் பெற இயலாது.
- 10) பள்ளிக் கல்வித் துறையில் 6,7,8 வகுப்புகளில் காலியாகும் இடைநிலை ஆசிரியர் பணியிடங்களில் ஒருமுறை பட்டதாரி ஆசிரியர்கள் மாறுதல் பெற்று பணியாற்றியவுடன் அப்பணியிடம் தொடர்ந்து பட்டதாரி ஆசிரியர் பணியிடமாகவே கருதப்பட வேண்டும். அவ்வாறு பூர்த்தி செய்யப்படும் போது அரசாணை எண். 171 பள்ளிக் கல்வி (எம்2) துறை நாள் 18.8.2008 பத்தி-8ல் குறிப்பிட்டுள்ள அறிவுரைகளைகருத்தில் கொண்டு விதிகளை மீறாமல் பணியிடம் நிரப்ப வேண்டும்.

7



- 11) RMSA/SSA அயற்பணியில் மாவட்ட உதவித் திட்ட அலுவலர்/மாவட்ட உதவித் திட்ட ஒருங்கிணைப்பாளர் மற்றும் முதன்மைக் கல்வி அலுவலகத்தில் நேர்முக உதவியாளர் (மேல்நிலைக் கல்வி) பணியிடத்தில் பணிபுரியும் அரசு மேல்நிலைப் பள்ளி தலைமை ஆசிரியர் மற்றும் முதன்மைக் கல்வி அலுவலத்தில் நேர்முக உதவியாளராக (இடைநிலைக் கல்வி) பணியிடத்தில் பணிபுரியும் அரசு உயர்நிலைப் பள்ளி தலைமை ஆசிரியர் நிலையில் பணிபுரிபவர்களில் அடுத்த 2013-14 ஆம் கல்வியாண்டு இடையில் ஓய்வு பெறுபவர்கள் எனில், அயற்பணியில் இக்கல்வியாண்டு முடிய மறுநியமன பணிநீட்டிப்பு வழங்க இயலாத காரணத்தால் தற்போது மாறுதலில் தாய் துறைக்கு மாற்றம் செய்ய முன்னுரிமை வழங்கப்படலாம்.
- 12) இனி வருங்காலங்களில் மாநில கல்வியியல் ஆராய்ச்சி பயிற்சி நிறுவன இயக்ககத்தில் நடைபெறும் மாவட்ட ஆசிரியர் கல்வி பயிற்சி நிறுவனங்கள் மற்றும் அரசு ஆசிரியர் பயிற்சி நிறுவனங்களில் பணிபுரியும் ஆசிரியர்களுக்கு பொது மாறுதல் வழங்கப்படும் பட்சத்தில் அரசாணையின்படி மாற்றுத் திறனாளிகளுக்கு தனியாக சிறப்புக் கலந்தாய்வு மேற்கொள்ளப்படும் என மாநிலக் கல்வியியல் ஆராய்ச்சி பயிற்சி நிறுவன இயக்குநர் அவர்கள் தமது கடித ந.க.எண்.1212/அ1/2013 நாள் 22.02.2013-ன் வாயிலாக தெரிவித்துள்ளார்.
- 13) 2013-2014 ஆம் ஆண்டுக்கான பொது மாறுதலின்போது, ஜூலை 2012ல் கீழ்க்கண்ட மாவட்டங்களில் பணி நிரவலில் மாவட்டம் விட்டு மாவட்டம் / மாவட்டத்திற்குள் வேறு பள்ளிக்கு மாறுதலில் சென்றவர்களுக்கு, மாவட்ட அளவிலான முன்னுரிமை அடிப்படையில் ஒரு முறை மட்டும் வாய்ப்பு வழங்கி சிறப்பு நிகழ்வாக முன்னுரிமை அளிக்கலாம்.

மாவட்டம் விட்டு மாவட்டம் பணி நிரவல் பெற்ற பாடங்கள் / மாவட்டங்கள்

தமிழ்	கணிதம்	அறிவியல்
சென்னை	சென்னை	சென்னை
கோயம்புத்தூர்	காஞ்சிபுரம்	கோயம்புத்தூர்
நீலகிரி	திருவள்ளூர்	நாமக்கல்
தூத்துக்குடி	கோயம்புத்தூர்	
திருநெல்வேலி	கரூர்	
கன்னியாகுமரி	தேனி	

- 14) பள்ளிக் கல்வித்துறையைப் பொறுத்தமட்டில், ஆசிரியப் பணியிட மாறுதல்கள் கலந்தாலோசனை (counselling) முறையில், அவ்வாசிரியர்களின் விருப்பத்திற்கு ஏற்றபடி மாறுதல் செய்யப்படுவதால், "மாறுதல் பயணப்படி" போன்ற எந்தவித செலவினமும் அரசுக்கு ஏற்படக்கூடாது எனவும் அறிவுறுத்தப்படுகிறது.



2) இந்த வழிகாட்டுதல் நெறிமுறைகளின் அடிப்படையில் தெளிவான நடவடிக்கைகளை வகுத்து கள அலுவலர்களுக்கு அனுப்பும்படி பள்ளிக் கல்வி இயக்குநர் மற்றும் தொடக்கக் கல்வி இயக்குநர் கேட்டுக் கொள்ளப்படுகிறார்கள்.

(ஆளுநரின் ஆணைப்படி)

த.சபிதா  
அரசு முதன்மைச் செயலாளர்

பெறுநர்

பள்ளிக் கல்வி இயக்குநர், சென்னை-6.

தொடக்கக் கல்வி இயக்குநர், சென்னை-6.

முதன்மைச் செயலாளர் / மாற்றுத்திறனாளிகளுக்கான மாநில ஆணையர், சென்னை-78.

செயலாளர் மாற்றுத்திறனாளிகள் நலத்துறை, சென்னை-9.

செயலாளர், பிற்படுத்தப்பட்டோர், மிகப்பிற்படுத்தப்பட்டோர்

மற்றும் சிறுபான்மையினர் நலத்துறை, சென்னை-9

ஆணையர், பிற்படுத்தப்பட்டோர், மிகப்பிற்படுத்தப்பட்டோர்

மற்றும் சீர்மரபினர் நலத்துறை, சென்னை-5

ஆதிதிராவிடர் மற்றும் பழங்குடியினர் நலத்துறை, சென்னை-9.

நகல்:-

மாண்புமிகு முதலமைச்சரின் அலுவலகம், சென்னை-9.

பள்ளிக்கல்வித் துறை அமைச்சரின் அலுவலகம், சென்னை-9.

பள்ளிக்கல்வித் (ஜி/எம்/எச்.எஸ்./வரவு-செலவு) துறை, சென்னை-9.

முதன்மைச் செயலரின் தனிச்செயலர், பள்ளிக் கல்வித் துறை, சென்னை-9.

// ஆணைப்படி அனுப்பப்படுகிறது//

29/5/12  
பிரிவு அலுவலர்.  
சு





**பள்ளிக் கல்வித்துறை**  
**மாறுதல் விண்ணப்பப் படிவம்.**  
**அரசு/நகராட்சி உயர்நிலை/மேல்நிலைப் பள்ளி ஆசிரியர்கள்/தலைமையாசிரியர்கள் பொது**  
**மாறுதல் கோரும் விண்ணப்பம்.**  
**(பொருத்தமானதற்கு குறியீட்டுக் காட்டுக)**

		மாவட்டத்திற்குள்/பிற மாவட்டத்திற்கு	
01	ஆசிரியரின் பெயர்	:	
02	பதவியின் பெயர் (புடம் குறிக்கப்பட வேண்டும்)	:	
03	பிறந்தநாள் மற்றும் ஓய்வு பெறும் நாள்	:	
04	தற்போதைய பதவியில் முதன் முதலில் நியமனம் செய்யப்பட்ட நாள்	:	
05	பணிவரன்முறை செய்யப்பட்ட நாள்	:	
06	தற்போது பணிபுரியும் பள்ளியில் பணியேற்ற நாள்	:	
07	இப்பள்ளிக்கு மாறுதல் பெற்ற வகை(மனமொத்த மாறுதல் / விருப்ப மாறுதல் /நேரடி நியமனம்/ பதவி உயர்வு/நிர்வாக மாறுதல்/அலகு மாறுதல்/துறை மாறுதல்/பணி நிரவல் )	:	
08	தற்போது பணிபுரியும் பள்ளியின் பெயர் (முழு விலாசம், மாவட்டம், பின்கோடுடன்)	:	
09	மாறுதல் கோருவதற்கான காரணம்	:	
10	சிறப்பு முன்னுரிமையின் அடிப்படையில் மாறுதல் கோரினால் அதன் விவரம். (உரிய சான்றிதழ்கள் இணைக்கப்பட வேண்டும். சான்றிதழ் இருந்தால் மட்டுமே சிறப்புமுன்னுரிமைக்குப் பரிசீலிக்கப்படும்)	:	இணைக்கப்பட்டுள்ளது/இணைக்கப்படவில்லை
11	மாறுதல் கோரும் பள்ளி (முழு விலாசம், மாவட்டம், பின்கோடுடன்)	:	1) 2) 3)
12	அலகு விட்டு அலகு மாறுதல் அடிப்படையில் மாறுதல் கோருபவரா? ஆம் எனில் தற்போது பணிபுரியும் துறைத் தலைவரால் தடையின்மைச் சான்று பெற்று இணைக்கப்பட்டுள்ளதா?	:	ஆம்/இல்லை
13	அலகு விட்டு அலகு மாறுதல் கோருபவரின் அரசாணை எண் 209, நாள் 08.05.97 -ல் உள்ள நிபந்தனைப் படிவம் இணைக்கப்பட்டுள்ளதா?	:	ஆம்/இல்லை



ஆசிரியரின் உறுதிமொழி

மேலே குறிப்பிடப்பட்டுள்ள விவரங்கள் யாவும் உண்மையென உறுதி கூறுகிறேன். நான் கோரும் இடத்திற்கு மாறுதல் அளிக்கும்பட்சத்தில் எவ்வித மாறுதல் பயணப்படி கோரமாட்டேன் என உறுதி அளிக்கிறேன்.

இடம் :

நாள் :

ஆசிரியர் கையொப்பம்

மேற்கண்ட விவரங்கள் அனைத்தும், சார்ந்த ஆசிரியர் முதன்முதலில் பணியில் சேர்ந்த நாள், தற்போது பணிபுரியும் பள்ளியில் பணியில் சேர்ந்த நாள், மற்றும் மனமொத்த மாறுதல்/விருப்ப மாறுதல்/பதவி உயர்வின்மூலம் மாறுதல்/நிர்வாக மாறுதல் ஆகியவை பணிப்பதிவேடு மற்றும் இதர ஆவணங்களை ஒப்பிட்டு சரியாக உள்ளது எனவும், அன்னார் மீது தமிழ்நாடு குடிமுறைபணி (ஒழுங்குமுறை மற்றும் மேல்முறையீடு) விதிகள் 17 (a) மற்றும் 17 (b)-ன்படி எவ்வித ஒழுங்கு நடவடிக்கையும் நிலுவையில் இல்லை எனச் சான்றளிக்கப்படுகிறது.

தலைமையாசிரியரின் கையொப்பம்.

பள்ளி முத்திரை

நாள்:

(தலைமையாசிரியர் மாறுதல்  
விண்ணப்பம் எனில் மாவட்டக் கல்வி  
அலுவலர் சான்று மற்றும் ஒப்பம்.)

மேலே குறிப்பிடப்பட்டுள்ள விவரங்கள் அனைத்தும், உரிய பதிவேடுகளை வைத்து சரிபார்க்கப்பட்டது என சான்றளிக்கப்படுகிறது.

முதன்மைக் கல்வி அலுவலர்  
அலுவலக முத்திரையுடன்

நாள்:

/ உண்மை நகல்/

2011/11/10  
பிரிவு அலுவலர்  
உ



**Government Of Tamil Nadu**

**Abstract**

School Education-Creation of Junior Grade Teachers Posts from the academic year 2003-2004 - Amendment to Tamil Nadu Recognised Private Schools (Regulation) Rules, 1974-Orders-Issued.

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**School Education (X2) Department**

**G.O.Ms.No.125**

**Dated: 12.11.2003**

**Read:**

- 1) G.O.Ms.No.100 S.E. Department dt.27.6.2003
- 2) From the Director of School Education letter Rc.No.57264/G7/2003 dated 6.10.2003.

-----

The Government in the G.O. read above have ordered that in view of the difficult financial position in the State vacancies arising from the academic year 2003-2004 in the various categories of teachers posts in all kinds of schools shall be deemed to have become as Junior Grade Teachers posts and allowed only consolidated pay as mentioned below:

<b>Sl.No.</b>	<b>Category</b>	<b>Consolidated pay to be paid</b>
1.	Junior Grade Secondary Grade Teacher (including Physical Education Teacher and Specialist Teacher) (For Nursery, Montessori and Kinder Garden Junior Teacher Rs.2500/- p.m. )	Rs.3000/-p.m.
2.	Junior Grade B. Ed. Teacher (including Language Teacher)	Rs.4000/- p.m.
3.	Junior Grade Post Graduate Assistant	Rs.4500/-p.m.

2) In the said Government Order it has also been indicated that necessary amendment will be brought to the Tamil Nadu Recognised Private Schools (Regulation) Rules,



1974. Accordingly, the Government issue the necessary amendments to the Tamil Nadu Recognised Private Schools (Regulation) Rules, 1974

3. The appended Notification will be published in the Tamil Nadu Government Gazette:-

(BY ORDER OF THE GOVERNOR)

**Leena Nair**  
**Secretary to Government**

**To**

The Director of Stationary and Printing, Chennai-1

(for publishing in the TNGG)

The Director of School Education, Chennai-6

The Director of Elementary Education, Chennai-6

Copy to: The S.E.Dept (D,B, & HS) Chennai-9

Law Department, Chennai-9

The Senior P.A. to Hon'ble Minister for Education, Chennai-9

// forwarded/ by Order//

**SECTION OFFICER**

**APPENDIX.**

**NOTIFICATION.**

In exercise of the powers conferred by section 56 of the Tamil Nadu Recognised Private Schools (Regulation) Act, 1973 (Tamil Nadu Act 29 of 1974), the Governor of Tamil Nadu hereby makes the following amendments to the Tamil Nadu Recognised Private Schools (Regulation) Rules, 1974:-

**AMENDMENTS**

In the said Rules, -

(1) in rule 15.-

(a) in sub-rule (2), after clause (i), the following clause shall be inserted namely:-





"(i -A)The School Committee of every Private School shall enter into an agreement with the person appointed as Junior Grade Teacher in Form VII –C." ;

(b) after sub-rule (6), the following sub-rule shall be inserted, namely:-

"(6-A) The person appointed as Junior Grade Teacher in a private School shall possess the qualifications specified in Annexure V-A". ;

2) after Annexure V, the following Annexure shall be inserted, namely:-

**"ANNEXURE V – A"**

[vide rule 15(6-A)]

**I. Qualifications for appointment as Junior Grade Teachers in private schools**

Name of the Post. (1)	Qualifications. (2)
1. Junior Grade B.Ed. Teacher in High Schools and Higher Secondary Schools	B.A. or B.Sc., of any University in the State or its equivalent.and B.T. or B.Ed.
2. Junior Grade B.Ed. Teacher in Middle Schools	B.A., or B.Sc., of any University in the State or its equivalent and B.T., or B.Ed.,
3. Junior Grade Secondary Grade Teacher	S.S.L.C.and Diploma in Teacher Education Certificate of Tamil Nadu or its equivalent.
4. Junior Grade Elementary Grade Teacher (Trained in Nursery, Montessori and Kinder Garden)	S.S.L.C or its equivalent and Trained Teachers Certificate of Pre primary teachers training or pre basic teachers training in Nursery, Montessori, Kinder Garden Course. Provided teachers who have passed in preschool Teacher Training Course or Pre Basic Teacher Training



Course shall be employed to handle Standard I and II only.

5. Junior Grade Tamil Pandits (1) B.A (Tamil) or B.Litt.(Tamil)/ or B.O.L.(Tamil) and B.Ed. or Pandits Training or Secondary Grade Training or its equivalent

(2) A pass in S.S.L.C. and Oriental Title of Madras, Madurai or Annamalai University; and Pandits Training Certificate or Secondary Grade Training Certificate : Provided that persons who have passed Pulavar Panditham Examinations of the Madurai Tamil Sangam held up to April 1977 with Pandits Training or Secondary Grade Training are also eligible for appointment as Tamil Pandits in schools.



6. Junior Grade Pandits of other languages (Languages other than Tamil)
- (1) Degree of any University in the State or its equivalent with oriental language as special study and B.Ed or Pandit Training or Secondary Grade Training or its equivalent Or
- (2) A pass in S.S.L.C. and Titles or Certificates of proficiency in oriental learning of any University in the state or its equivalent and Pandits Training or Secondary Grade Training or its equivalent.
7. Junior Grade Physical Director in High Schools
- A B.P.Ed., degree or its equivalent.
8. Junior Grade Physical Education Teacher
- (1) A pass in first year BA., or its equivalent degree or Higher Secondary Course or TSLC or Secondary Grade or Senior Basic and
- (2) Government. Teachers Certificate of Higher Grade in Physical Education or Certificate in Physical Education Course.



9. Junior Grade Instructor in Sewing
- (1) A pass in S.S.L.C. and
- (2) Government Technical Examination (Higher Grade in needle work and Dress-making and Higher Grade in Embroidery) or Industrial School Certificate; or National Trade Certificate awarded by the National Council for training in vocational Trades, Government of India or the Diploma awarded by the Director-General of Resettlement and Employment New Delhi in Embroidery and Needle work; or Diploma in Costume Designing and Dress making issued by the State Board of Technical Education and Training Chennai and
- (3) Technical Teacher's Certificate.





10. Junior Grade  
Instructor in  
Music

(1) Degree with  
Music under Part  
III ; or S.S.L.C.  
Completed  
and Sangeetha  
Bushana of  
Annamalai  
University; or  
Sangeetha Vidwan  
title in Music  
awarded by the  
Director of  
Government  
Examinations,  
Chennai or  
Sangeetha  
Sironmani of the  
Chennai University;  
or Diploma in Music  
of the Chennai  
University or  
Madurai University;  
and Technical  
Teacher's Certificate  
or

(2) S.S.L.C.  
Passed and  
Government  
Technical  
Examination  
Certificate (Higher  
Grade in Music);  
and Technical  
Teacher's  
Certificate; or

(3) A pass in  
S.S.L.C. with forty  
percent in Music  
(Theory and  
Practical separately  
under the diversified  
courses); and  
Technical Teacher's  
Certificate; or  
Diploma in Music  
Teaching awarded  
by the Director of  
Government



Examinations; or

(4) Teacher's Certificate in 'Indian Music' issued by the Director of Government Examinations.

11. Junior Grade Drawing Master
- (1) (a) Degree with Drawing and Painting under Part III of any University in the State or its equivalent; or Diploma in Painting or Diploma in Drawing of the Annamalai University; or
- (b) S.S.L.C. passed and Government Technical Examinations (Higher Grade) in Free-hand outline and Model Drawing; or Government Diploma in Drawing; and
- (2) Technical Teacher's Certificate.



12. Junior Grade Pre-vocational Teachers A pass in S.S.L.C. and a Certificate in Higher Grade of the relevant subject

II Qualifications for appointment as Junior Grade Teachers in Higher Secondary Schools

Name of the post	Qualifications
1. Junior Grade Post – Graduate Assistants in Academic Subjects	(i) A Master's degree or its equivalent in the relevant subject; and  (ii) B.T., or B.Ed., degree or its equivalent
2. Junior Grade Post-Graduate Assistants in Languages (Tamil)	(i) A Master's degree in Tamil or its equivalent; and  (ii) B. T. or B.Ed degree or its equivalent;
3. Junior Grade Post-Graduate Assistants in Languages Other than Tamil).	(i) A Master's Degree in the Language in respect of which appointment is made or its equivalent; and  (ii) B. T. or B.Ed. Degree or its equivalent
4. Junior Grade Physical Directors	(i) A M.P.Ed., degree or its equivalent or  (ii) A diploma equivalent to M.P.Ed., degree." ;

(3) after Form VII-B, the following Form shall be added, namely:-

**"FORM VII -C**

**[(Vide rule 15(2)(i-a)]**

Form of Agreement to be executed by the School Committee of a Private School in respect of Junior Grade Teachers.



Agreement made this...day of two thousand and ... between the School Committee of ... School of the One Part and ... (Junior Grade Teacher) of the Other Part;

WHEREAS, the School Committee has offered to engage the said Thiru/Thirumathi/Selvi ..... to serve in the .....

School as a Junior Grade Teacher on consolidated pay for five years.

AND WHEREAS, the said Thiru/Thirumathi/Selvi.....has accepted to serve as a Junior Grade Teacher.

Now these present witness and the parties hereto do hereby agree as follows:-

1. That the School Committee shall employ the said Junior Grade teacher and the said Junior Grade teacher shall serve as a Junior Grade teacher in the school at . . . . on consolidated pay from the date of his/her taking charge of his/her appointment until such appointment is determined as hereinafter provided.
- 2.(a) That the said Junior Grade Teacher shall employ himself/herself honestly, efficiently and diligently under the orders and instructions of the Headmaster or the School Committee.
3. That the said Junior Grade Teacher will not normally or on any pretence absent himself/herself from his/her duties without first having obtained the permission of the Headmaster. In case of sickness or other inevitable causes, he/she shall forward a proper medical certificate or communication explaining the extraordinary circumstances to the Headmaster.
4. That the said Junior Grade Teacher will devote his/her whole time to the duties of the said employment and will not on his/her own account or otherwise either directly or indirectly carry on or be concerned in any trade, business or canvassing work, private tuition or the like, of a remunerative kind without the specific written sanction of the School Committee.
5. That the said Junior Grade Teacher shall be entitled to time scale of pay after the completion of five years of service on consolidated pay.
6. That the said Junior Grade Teacher shall be paid a sum of Rs.....(Rupees . . . . . only) monthly as consolidated pay with effect from the date of his/her taking charge as such Junior Grade Teacher.

In witness whereof the School Committee..... and..... have hereunto set their hand.

**Signature of the Secretary of the School Committee**

In the presence of -

**First Witness -**





Signature:

Name:

Address:

Occupation:

**Second Witness -**

Signature:

Name:

Address:

Occupation:

Signature of the Teacher

In the presence of -

**First Witness -**

Signature:

Name:

Address:

Occupation:

**Second Witness -**

Signature:

Name:

Address:

Occupation:



Government Of Tamil Nadu

ABSTRACT

Pension – Pension scheme for staff of non Government Educational Institution-  
Introduction of Contributory pension scheme to the staff of all the non government Educational Institutions under the control of School Education Department with effect from 1.4.2003- Orders – Issued

---

SCHOOL EDUCATION ( S2) DEPARTMENT

G.O.(Ms) No.16

Dated 13.2.2004

**Read:**

G.O.Ms.No.259 Finance (Pension) Department, dated 6.8.2003

---

**ORDER:**

In the G.O. read above, orders have been issued introducing a new contributory pension scheme to the State Government employees who are recruited on or after 1.4.2003 and necessary amendment to Tamil Nadu Pension Rules have also been issued to this effect.

2. The Government after careful consideration have decided to extend the above scheme to the staff of Non-Government Educational institutions under the control of the School Education Department.

3. Accordingly the following orders are issued.

(i) The Scheme of contributory pension scheme ordered in the G.O. read above is extended to all teaching and non teaching staff of the Non Government Educational Institutions under the control of School Education Department.

(ii) A new Contributory Pension Scheme based on defined contributions will be introduced to the newly recruited employees in Non Government Educational Institutions. This will apply to all teaching and non teaching employees who are recruited on or after 1.4.2003.

(iii) The employee's contribution and the Government contribution, if any towards the scheme shall be spelt out separately.

(iv) After issue of detailed orders from Government of India, introducing new scheme

to their employees, the State Government will, if necessary, modify these orders and issue rules and regulations for the Contributory Pension Scheme for the employees of the Non Government Educational institutions recruited on or after 1.4.2003.

These orders shall be incorporated under Rules and Orders on pension scheme for staff of Non Government Educational Institutions.

This order issues with the concurrence of Finance Department vide its U.O.No.14/DSCPG/Fin (Pension)/2004, dated 12.2.2004.

(BY ORDER OF THE GOVERNOR)

K. GNANADESIGAN,

SECRETARY TO GOVERNMENT.]

To

All Directors (under the control of School Education Department)

The Accountant General,(Audit)Chennai-18

The Accountant General (CAO)Chennai-18

The Examiner of Local Fund Accounts, Chennai-2

The Director of Treasuries and Accounts, Chennai-15

The Pay and Accounts Officer (South, East, North) Chennai

The Director of Rural Development,Chennai-104

The Director of Municipal Administration,Chennai-5

Copy to

The Finance Dept,Chennai-9

The Rural Development Department,Chennai-9

The Municipal Administration and Water Supply Department,Chennai-9

The Social Welfare ( I&P) Department,Chennai-9

All sections in School Education Department, Chennai-9

/FORWARDED BY ORDER//

Ss

S.E.(S2)DEPT

The note of Finance (Pension )Department and the orders of Secretary at p.1 ante may be perused.

2. The Finance Department has requested to issue orders for introduction of New Contributory pension scheme to the staff of Aided Educational Institutions under the control of School Education Department with necessary amendment to their pension rules immediately and orders on this issue may be issued before 16.2.2004

3. In this connection, it is submitted that the Tamil Nadu Non Government Teachers Pension Rules, 1958 came into force from 1st April 1955, vide orders issued in G.O.Ms.No.1109, Education dated 31.5.1958. In G.O.Ms.No.208, Education, dated 10.2.1971 orders were issued extending of the liberalised pension scheme to Non-Government School Teachers from 1st June 1970. In G.O.Ms.No.627, Education, dated 11.5.1972, the scheme was extended to non teaching staff of the aided schools under the control of School Education Department. These

orders have been incorporated under Rules & Orders of pension scheme for staff of non-Government Educational Institutions.

4. In consonance of the orders issued in G.O.Ms.No.259 Finance (Pension) dated 6.8.03, the contributory pension scheme may be introduced to all the staff of the non Government Educational Institutions under the control of School Education Department with effect from 1.4.2003.

5. Subject to orders a draft G.O. is put up below for approval.

6. Finance (Pen) Department may see before issue.



**Government Of Tamil Nadu**

**ABSTRACT**

School Education-Creation of Junior Grade Post Graduate Assistants in Government/ Municipal Higher Secondary Schools from the academic year 2003-2004-Agreement form under rule 11 of the General rules for the Tamil Nadu State and Subordinate Services for the appointment of Junior Grade Post Graduate Assistants-prescribed – Orders issued.

---

**School Education (HS1) Department**

**G.O.Ms.No.53**

**Dated: 02.6.2004**

**Read:**

- 1.G.O.Ms.No.100 School Education dated 27/6/2003
2. From the Director of School Education Letter Rc.No.05188/JDP/2004 dated 13.1.2004
3. G.O.(Ms) No.51 School Education Department dt. 1.6.2004
4. G.O.(Ms) No.52 School Education (E1) dated 1.6.2004

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**ORDER**

The Government in the Government Order first read above have ordered that in view of the difficult financial position in the State, vacancies arising from the academic year 2003-2004 in the various categories of Teacher Posts in all kinds of Schools shall be deemed to be junior Grade Teacher posts and allowed only consolidated pay. In the said Government Order the Junior Grade Post Graduate Assistant was allowed consolidated pay of Rs.4500/- per month.

- 2) The Director of School Education in his letter second read above has forwarded the draft form of Agreement for appointment to the posts of Junior Grade Post Graduate Assistant in Government / Municipal Higher Secondary Schools under rule 11 of the General Rules for Tamil Nadu State and Subordinate Services.
- 3) The Government after careful examination approve the form of agreement to be executed at the time of appointment by the Junior Grade Post Graduate Assistants as appended to this order.
- 4) The Director of School Education is requested to instruct the appointing authorities to execute the agreement with the Junior Grade Post Graduate Assistants

recruited by the Teachers Recruitment Board in the Agreement Form appended to this order. He is also requested to use this Agreement Form in respect of other identical Junior Grade posts in the Tamil Nadu Higher Secondary Educational Service.

(BY ORDER OF THE GOVERNOR)

**K. GNANADESIKAN,  
Secretary to Government.**

To

The Director of School Education , Chennai-6  
The Chairman Teachers Recruitment Board, Chennai-6

Copy to

The Commissioner, Corporation of Chennai, Chennai-3

The school Education department (Budget)Chennai-9

The Senior PA to Honourable Minister for Education. Chennai-9

Law Department, Chennai-9

Personnel and Administrative Reforms Department,Chennai-9

// forwarded by Order//

**SECTION OFFICER.**

#### APPENDIX

Agreement to be made under rule 11 of the General Rules of the Tamil Nadu State and Subordinate Services Rules for the appointment of Post Graduate Assistants (Junior Grade) in the Government / Municipal Higher Secondary Schools.

This agreement made at ----- on this the -----  
----- day of ----- 200 ----- between the Governor  
of Tamil Nadu ( hereinafter referred to as “ the Government” which expression shall  
wherever the context so admits, include his successors-in-office and to be assigned of  
the one Part and Thiru/Tmt/Selvi ----- S/O, D/O -----  
----- residing at (hereinafter referred to as “the Post Graduate  
Assistant (Junior Grade)” of the Government / Municipal Higher Secondary School,  
----- of the Other Part.

WHEREAS under Proceedings Rc.No. -----

dated ----- the Joint Director of School Education (Higher Secondary)



has appointed Thiru/Tmt/Selvi- - - - -

as Post Graduate Assistant (Junior Grade) on consolidated pay of Rs.--- (Rupees  
----- only ) per month on the terms and conditions  
hereinafter mentioned.

Now these presents witnesses and the parties hereto respectively agree as follows:-

1. ----- shall submit himself/herself to the orders and directions of the Joint Director of school Education (Higher Secondary) and of the superiors under whom he/she may from time to time be placed by the Joint Director of School Education (Higher secondary) for Service.

2) (i) ----- shall subject to the provisions for determination of the agreement made for the purpose, be in the temporary service of the Government initially on consolidated pay of Rs. ----- (Rupees ----- only) per month for five years. He/She shall also serve at all the time, discharge himself / herself efficiently and diligently all the responsibilities assigned as a teacher under the orders, directions and instructions of the Joint Director of School Education (Higher Secondary) and of the said officers and shall do all the acts to discharge all the duties that may be required to be done in such capacity as appointed.

(ii) He/She shall be brought on to regular establishment with prescribed scale of pay after satisfactory completion of 5 years of service as Post Graduate Assistant (Junior Grade) taking into account his/ her merit, ability and seniority.

3. He/She shall devote his / her whole time and attention to the duties and responsibilities attached to the post of Post Graduate Assistant (Junior Grade) -----  
----- and subject to as hereinafter mentioned and shall not engage directly or indirectly in any trade or business, work or occupation on his /her own account. He/She shall not undertake private work of any kind except with the special sanction of the Director of School Education obtained in each case, and abide by such conditions, as the Director of School Education may impose while granting permission.

4. He/She shall not on any account or pretext absent himself/ herself from his/her duties without having first obtained the permission of the Joint Director of School Education (Higher Secondary) Chennai-6 or other duly authorised superiors or in case of sickness or inevitable accident, without furnishing his/her immediate superior officer forthwith with a medical certificate to the satisfaction of the officer concerned. In case he/she absents himself/herself from the said duties without obtaining permission aforesaid or in case of sickness or inevitable accident, without furnishing the requisite medical certificate aforesaid, as early as possible, he /she shall forfeit all claims of any remuneration which might otherwise accrue to himself /herself during such absence, in addition being liable to any disciplinary action which such absence may entail upon himself/herself under the rules prescribed for the time being in force for the regulation of the category of the public service to which he/she belongs or in which he/she may be, for the time being and / or from time

to time serving.

5. He/She at all times will truly and faithfully account for and pay or deliver to the persons who is appointed or posted on his /her successor all money , goods, materials, documents, books, papers and reports which will or may at any time come to his /her hands or be under his/her charge on account of the Government and shall conform to all the rules and regulations including the Tamil Nadu Government Servants' Conduct Rules prescribed for the time being in force for the regulation or the category of the public service to which he/she belongs or in which he/she may be, for the time being and / or from time to time serving and shall conform to and obey all such orders, direction and regulation as he/she may from time to time that may be received from the Joint Director of School Education (Higher Secondary) and or his/her superior officers.

6. The services of Thiru/ Tmt/ Selvi/ ----- may, at any time during the tenure of service under this agreement be terminated either by the Joint Director of School Education (Higher Secondary) or any higher authority by giving 3 months notice on the part of the teacher /employer except in case of termination for want of vacancy.

7. If he/she should observe and comply with all the terms, conditions, stipulations and provisions of these presents, it shall be paid to him / her for such time as he/she shall be in the said temporary service and perform the duties herein before mentioned but not otherwise, consolidated pay of Rs.---- (Rupees only) per month for the post of Post Graduate Assistant (Junior Grade) .

8. He/She shall, during his/her temporary service under this agreement be eligible, subject to the exigencies of public service for the Casual Leave at the rate of one day per duty month. No other leave is admissible.

9. He/She shall not be eligible for any pension or disability pension whatsoever nor shall have any claim for any bonus or gratuity in respect of his/her service under these presents or otherwise.

10. He/She will be on Contributory Pension scheme on his/her regular appointment on completion of 5 years contract appointment.

11. He/she shall not have any claim for regularisation of his/her services in the post of Post Graduate Assistant (Junior Grade) for fixation of seniority and sanction of increment by virtue of this appointment on any account for any reason whatsoever.

12. Notwithstanding anything herein before contained the Post Graduate Assistant (Junior Grade) shall, unless or otherwise decided by the Government, be entitled to receive, in whole or in part as may be authorised by the Government, the benefits of any improvement that may be sanctioned by the Government, subsequent to the date of these presents in the terms and conditions of service of members of the category of the service to which he/she may, for the time being, belong and the decision of the Government in respect of such improvement in the terms and conditions of such service of him/her shall operate so as to modify to that extent the provisions of these

presents.

13. If due to any misconduct or negligence on the part of the individual, the Government may sustain any loss or damage, such loss or damage shall be made good by him/her.

14. Notwithstanding anything hereinbefore contained the pay admissible under these presents shall be subject to any modification that may be ordered by the Government.

15. He/She is liable for transfer to any place by the Joint Director of School Education (Higher Secondary).

16. He/She shall not be eligible for any concessions in relation to medical attendance and treatment.

17. He/She should handle a minimum of 14 hours of work per week.

18. He/She need not be involved in any extra Curricular activities of Schools.

19. He/She is permitted to leave the institution as and when the work assigned by the Head of the institution for each day is completed and he/she need not remain in the School till closure of the School.

20. In respect of any matter in regard to which no provision has been made in the agreement, the provisions of Article 311 of the Constitution of India and the provisions of any Rule made under the proviso to Article 309 of the Constitution of India, shall apply to the extent to which they are applicable to the service hereby provided for, and the decision of the Government as to their applicability shall be final.

IN WITNESS WHERE OF the said Post Graduate Assistant (Junior Grade) and the Joint Director of School Education (Higher Secondary), Chennai-6 acting for and on behalf of and by order and direction of the Governor of Tamil Nadu have hereunto set their respective signatures.

**Signature of the Employee**

In the presence of:-

First Witness --

Name and Address

Occupation

Second Witness --

Name and Address

Occupation

Signed and delivered by the Joint Director of School Education (Higher secondary),  
Chennai-600 006.

In the presence of :-

First Witness –

Name and Address

Occupation

Second Witness –

Name and Address

Occupation

**Government Of Tamil Nadu**

**ABSTRACT**

SCHOOL EDUCATION - Creation of Junior Grade B.Ed. Teachers/Tamil Pandits/ Pandits of other languages / Physical Education Teachers./ Specialist Teachers (Sewing/Music/Drawing) in Government/Municipal High/Higher Secondary Schools from the academic year 2003-2004 – Agreement Form under rule 11 of General Rules for the Tamil Nadu State and Subordinate Service Rules – Prescribed – Orders issued.

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**School Education (M2) Department**

**G.O.(Ms) No.54,**

**DATED: 2.6.2004**

**Read:**

- 1) G.O.Ms.No. 100, School Education dated 27.6.2003.
- 2) From the Director of School Education Letter.Rc.No.05188/JDP/2004, dated 13.1.2004 and Letter Rc.No. 3119/W18/2004, dated 29.1.2004.
- 3) G.O.(Ms) No. 51, School Education, dated 1.6.2004.
- 4) G.O.(Ms) No. 52, School Education, dated 1.6.2004.

**ORDER;**

The Government in the Government Order first read above have ordered that in view of the difficult financial position in the State, vacancies arising from the academic year 2003-2004 in the various categories of Teacher posts in all kinds of Schools shall be deemed to be Junior Grade Teacher posts and allowed only consolidated pay. In the said Government Order, the Junior Grade B.Ed. Teachers/Tamil Pandits/ Pandits of other languages and Physical Education Teachers/ Specialist Teachers (Sewing/Music/Drawing) were allowed on consolidated pay of Rs. 4000/- and Rs. 3000/- per month respectively.

2. The Director of School Education with his letter second read above has forwarded the draft form of Agreement for appointment to the posts of Junior Grade B.Ed. Teachers/Tamil Pandits/ Pandits of other languages / Physical Education Teachers/ Specialist Teachers (Sewing/Music/Drawing) in Government/Municipal High/Higher Secondary Schools under rule 11 of the General Rules for Tamil Nadu State and Subordinate Services.

3. The Government after careful examination approve the form of agreement so as to be adopted under the Department of School Education as appended to this order to be compulsorily executed by the Junior Grade B.Ed. Teachers/Tamil Pandits/ Pandits of other languages/Physical Education Teachers/ Specialist Teachers (Sewing/ Music/Drawing) etc.

4. The Director of School Education is requested to instruct the appointing authorities to

execute the agreement in the Form as appended to this order with the Junior Grade B.Ed. Teachers/Tamil Pandits/ Pandits of other languages who are recruited by the Teachers Recruitment Board. and the Physical Education Teachers./Specialist Teachers (Sewing/Music/Drawing) through Employment Exchange as the case may be.

/By Order of the Governor/

**K. GNANADESIKAN,  
Secretary to Government.**

**To**

The Director of School Education , Chennai-6.

The Chairman, Teachers Recruitment Board , Chennai-6.

Copy to:

The School Education Department (Budget), Chennai-9.

The Senior Personal Assistant. to

Hon'ble Minister for Education, Chennai-9.

The Law Department Chennai-9.

The Personnel and Administrative Reforms Department,  
Chennai-9.

The Finance Department, Chennai-9.

The Commissioner, Corporation of Chennai, Chennai-3.

/Forwarded by Order/

**Section Officer.**

### **AGREEMENT**

Agreement to be made under rule 11 of General Rules of the Tamil Nadu State and Subordinate Services Rules for the appointment of Junior Grade B.Ed. Teachers/ Junior Tamil Pandits/ Junior Pandits of other languages/Physical Education Teachers Junior/Specialist Teachers (Sewing/Music/Drawing ) in Government/Municipal High/Higher

Secondary Schools.

This agreement made at .....on this the .....  
.....day of .....  
.....200 .between the Governor of Tamil Nadu (hereinafter  
referred to as "the Government" which expression shall, wherever the context so admits,  
include his successors in office and to be assigned) of the One Part and  
Thiru/Tmt/Selvi.....

Son/Daughter of..... residing  
at.....(hereinafter  
referred to as the "Junior Grade B.Ed. Teachers/ Tamil Pandits/Pandits of other  
languages/Physical Education Teachers/Specialist Teachers (Sewing/Music/Drawing ) of  
Government/Municipal High/Higher Secondary School. ....  
.....  
.....of the Other Part ;

WHEREAS, under Proceedings Rc.No. ....,  
dated ..... the Joint Director of School Education (Personnel)/Chief Educational  
Officer has appointed Thiru/Tmt. ....as Junior Grade B.Ed.  
Teacher/Tamil Pandits/Pandits of other languages/Physical Education Teacher/Specialist  
Teachers (Sewing/Music/Drawing ) in Government/Municipal High/Higher Secondary  
School at ..... on consolidated pay of Rs.....(Rupees  
.....only) Per Month on the terms and conditions hereinafter  
mentioned.

Now, these presents witnesseth and the parties hereto respectively agree as follows:-

1) ..... shall submit himself/herself to the orders and  
directions of the Joint Director of School Education (Personnel)/Chief Educational Officer of  
concerned district and of the officers under whom he/she may from time to time be placed by  
the Joint Director of School Education (Personnel)/Chief Educational Officer of concerned  
district for service.

2) (i). ..... shall subject to the provisions for determination of  
the agreement made for the purpose, be in the temporary service of the Government initially  
on consolidated pay of Rs. ....(Rupees ..... only) Per Month for five years.  
He/She shall also serve at all the time,, discharge himself/herself efficiently and diligently all  
the responsibilities assigned as a teacher under the orders directions and instructions of the  
Joint Director of School Education (Personnel)/Chief Educational Officer of concerned  
district and of the said officers and shall do all acts to discharge all the duties that may be  
required of him to be done in such capacity as appointed .

(ii) He/She shall be brought on to regular establishment with prescribed scale of pay after  
satisfactory completion of 5 years of service as Junior Grade B.Ed. Teacher/Tamil  
Pandits/Pandits of other languages/Physical Education Teacher/Specialist Teachers  
(Sewing/Music/Drawing ) taking into account his/her merit ability and seniority.

3. He/She shall devote his/her whole time and attention to the duties and responsibilities

attached to the post of Junior Grade B.Ed. Teacher/Tamil Pandits/Pandits of other languages/Physical Education Teacher/Specialist Teachers (Sewing/Music/Drawing ) and subject to as hereinafter mentioned and shall not engage directly or indirectly in any trade or business, work or occupation on his/her own account. He/she shall not undertake private work of any kind except with the special sanction of the Director of School Education obtained in each case, and abide by such conditions, as the Director of School Education may impose while granting permission.

4. He/she shall not on any account or pretext absent himself/herself from his/her duties without having first obtained the permission of the Joint Director of School Education ( Personnel ) / Chief Educational Officer of concerned district or other duly authorised officers or in case of sickness or inevitable accident, without furnishing his / her immediate superior officer forthwith with a medical certificate to the satisfaction of the officer concerned. In case he / she absent himself/herself from the said duties without obtaining permissions aforesaid or in case of sickness or inevitable accident, without furnishing the requisite medical certificate aforesaid, as early as possible he/she shall forfeit all claims of any remuneration which might otherwise accrue to himself/herself during such absence, in addition being liable to any disciplinary action which such absence may entail upon himself/herself under the rules prescribed for the time being in force for the regulation of the category of the public service to which he/she belongs or in which he/she may be, for the time being and / or from time to time serving.

5. He/she at all times will, truly and faithfully account for and pay or deliver to the person who is appointed or posted as his/her successor all money goods, materials, documents, books, papers and reports which will or may at any time come to his/her hands or be under his/her charge on account of the government and shall conform to all the rules and regulations including the Tamil Nadu Government Servants' Conduct Rules prescribed for the time being in force for the regulation or the category of the public service to which he/she belongs or in which he/she may be, for the time being and / or from time to time serving and shall conform to and obey all such orders, direction and regulation as he/she may from time to time that may be received from the Joint Director of School Education (Personnel) /Chief Educational Officer of concerned district and/or his/her superior officers.

6. The services of Thiru/Tmt/Selvi. .... may, at any time during the tenure of service under this agreement, be terminated either by the Joint Director of School Education (Personnel)/Chief Educational Officer or any higher authority by giving three months notice on the part of the teacher/employer except in case of termination for want of vacancy.

7. If he/she should observe and comply with all the terms, conditions, stipulations and provisions of these presents, it shall be paid to him/her for such time as he/she shall be in the said temporary service and perform the duties herein before mentioned but not otherwise, consolidated pay of Rs. .... /Rs. .... Per Month only (Rupees ..... only / Rupees ..... only) for the post of Junior Grade B.Ed. Teacher/Tamil Pandits/Pandits of other languages/Physical Education Teacher/Specialist Teachers (Sewing/Music/Drawing ).

8. He/She shall during his/her temporary service under this agreement be eligible, subject to the exigencies of public service, for the Casual leave at the rate of one day per duty month.



No other leave is admissible.

9. He/She shall not be eligible for any pension or disability pension whatsoever nor shall have any claim for any bonus or gratuity in respect of his/her service under these presents or otherwise.

10. He/She will be on contributory Pension Scheme on his/her regular appointment on completion of 5 years contract appointment.

11. He/She shall not have any claim for regularisation of his/her services in the post of Junior Grade B.Ed. Teacher/Tamil Pandits/Pandits of other languages/Physical Education Teacher/Specialist Teachers (Sewing/Music/Drawing ), for fixation of seniority and sanction of increment by virtue of this appointment on any account for any reason whatsoever.

12. Notwithstanding anything herein before contained, Junior Grade .....shall unless otherwise decided by the Government, be entitled to receive, in whole or in part as may be authorised by the Government, the benefits of any improvements that may be sanctioned by the Government, subsequent to the date of these presents in the terms and conditions of service of members of the category of the service to which he/she may, for the time being, belong and the decision of the Government in respect of such improvement in the terms and conditions of such service of him/her, shall operate so as to modify to that extent the provisions of these presents.

13. If due to any misconduct or negligence on the part of the individual, the Government may sustain any loss or damage, such loss or damage shall be made good by him/her.

14. Notwithstanding anything herein before contained the pay, admissible under these presents shall be subject to any modification that may be ordered by the Government.

15. He/She is liable for transfer to any place by the Joint Director of School Education (Personnel) /Chief Educational Officer of concerned district.

16. He/She shall not be eligible for any concessions in relation to medical attendance and treatment.

17. In respect of any matter in regard to which no provision has been made in the agreement, the provisions of Article 311 of the Constitution of India and the provisions of any Rule made under the proviso to Article 309 of the Constitution of India. shall apply to the extent to which they are applicable to the service hereby provided for, and the decision of the Government as to their applicability shall be final.

18. He/She shall handle a minimum of 14 hours of work per week.

19. He/She need not be involved in any extra curricular activities of schools.

20. He/She shall be permitted to leave the institution and when the work assigned by the Head of the institution for each day is completed and he/she need not remain in the school till closure of the school.

IN WITNESS WHERE OF the said Junior Grade .....

and the Joint Director of School Education (Personnel)/Chief Educational Officer of concerned district acting for and on behalf of and by order and direction of the Governor of Tamil Nadu have hereunto set their respective signatures.

**Signature of the employee**

In the presence of:-

First Witness

Name and Address

Occupation

Second Witness

Name and Address

Occupation

Signed and delivered by the Joint Director of School Education (Personnel)/Chief Educational Officer.

In the presence of:-

First Witness

Name and Address

Occupation

Second Witness

Name and Address

Occupation

**Government Of Tamil Nadu**

**ABSTRACT**

ELEMENTARY EDUCATION - Creation of Junior Grade Posts in Higher Grade / Secondary Grade/ B.Ed. Teachers/Tamil Pandits/ Pandits of other languages /Physical Education Teachers / Specialist Teachers (Sewing/Music/Drawing) in Panchayat Union/Government / Municipal Elementary and Middle Schools from the academic year 2003-2004 – Agreement form under rule 11 of General Rules for the Tamil Nadu State and Subordinate Service Rules- Prescribed – Orders issued.

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**School Education (G) Department**

**G.O.(Ms.) No. 55**

**Dated: 02.06.2004.**

**Read:**

- 1) G.O.Ms.No. 100, School Education dated 27.6.2003.
- 2) From the Director of School Education, letter Rc.No.05188/JDP/2004 dated 13.1.2004 and 3119 W18 /04 dated 29.1.2004.
- 3) From the Director of Elementary Education, Chennai-6 letter Rc.No.26986/D1/2003 dated 5.2.2004.
- 4) G.O.Ms.No.51, School Education, dated 1.6.2004.
- 5) G.O.Ms.No.52, School Education, dated 1.6.2004.

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**ORDER;**

The Government in the G.O. first read above have ordered that in view of the difficult financial position in the State, vacancies arising from the academic year 2003-2004 in the various categories of Teacher posts in all kinds of Schools shall be deemed to be junior grade Teacher posts and allowed only consolidated pay. In the said G.O. the Junior Grade B.Ed. Teachers/Tamil Pandits/ Pandits of other languages and Secondary Grade Teachers/ Physical Education Teachers / Specialist Teachers (Sewing/Music/Drawing) and Higher Grade Teachers were allowed on consolidated pay of Rs. 4000/-, Rs. 3000/- and Rs.2500/- per month respectively.

2. The Director of School Education with his letter second read above has forwarded the draft form of Agreement vetted by Special Government Pleader (Education).

3. The Government after careful examination, approve the form of agreement so as to be adopted under the Department of Elementary Education as appended to this order

to be executed by the Junior Grade Secondary Grade Teachers / B.Ed. Teachers/Tamil Pandits/ Pandits of other languages/ Physical Education Teachers / Specialist Teachers (Sewing/ Music/Drawing) and Higher Grade Teachers, etc

4. The Director of Elementary Education is requested to instruct the appointing authorities compulsorily to execute the above agreement in the Form as appended to this order with the Junior Grade B.Ed. Teachers/Tamil Pandits/ Pandits of other languages who are recruited by the Teachers Recruitment Board. and the Junior Grade Higher Grade Teachers / Secondary Grade Teachers / Physical Education Teachers / Specialist Teachers (Sewing/ Music/Drawing), through Employment Exchange as the case may be.

(BY ORDER OF THE GOVERNOR)

**K.GNANADESIKAN,  
SECRETARY TO GOVERNMENT.**

**To**

The Director of Elementary Education ,Chennai-6.  
The Chairman, Teachers Recruitment Board , Chennai-6.

Copy to:

The Director of School Education, Chennai-6.

The School Education Department (Budget), Chennai-9.

The Senior Personal Assistant to Hon'ble Minister for Education, Chennai-9.

The Law Department./Personnel and Administrative Reforms Department,Chennai-9.

The Commissioner, Corporation of Chennai, Chennai-3.

// FORWARDED /BY ORDER//

**SECTION OFFICER.**

#### **AGREEMENT**

Agreement to be made under rule 11 of General Rules of the Tamil Nadu State and Subordinate Services Rules for the appointment of Junior Higher Grade Teachers/ Junior Secondary Grade Teachers/ Junior B.Ed. Grade Teachers/ Junior Tamil Pandits / Junior Language Pandits/ Junior Physical Education Teachers/ Junior Specialist Teachers in Panchayat Union Schools/ Municipal Schools/Government Schools coming under the control of Directorate of Elementary Education,

This agreement made at -----on this the ----- day of --  
----- 200 between the Governor of Tamil Nadu (hereinafter referred to

as "the Government" which expression shall, wherever the context so admits, include his successors in office and to be assigned) of the One Part and Thiru/Tmt/Selvi ----- S/o, D/o.-----  
----- residing at -----  
-----

(hereinafter referred to as "the Junior Higher Grade Teacher/ Junior Secondary Grade Teacher/ Junior B.Ed. Grade Teacher/ Junior Tamil Pandit/ Junior Language Pandits / Junior Physical Education Teacher / Junior Specialist Teacher" of the Other Part.

WHEREAS under Proceedings No.....dated  
..... the District Elementary Educational Officer, .....  
District has appointed Thiru/Tmt./Selvi ..... as  
.....in Panchayat Union School/ Municipal  
School/ Government School at ..... on consolidated  
pay of Rs...../- (Rupees.....  
.....

only) per month on the terms and conditions herein after mentioned.

Now these presents witnesseth and the parties hereto respectively agree as follows:-

1. ....shall submit himself/herself to the orders and directions of the Director of Elementary Education and Officers under whom he/she may from time to time be placed by the District Elementary Educational Officer for service.
2. (i) .....shall subject to the provisions for determination of the agreement made for the purpose, be in the temporary service of the Government initially on consolidated pay of Rs. ..../- (Rupees .....only) per month for five years. He/She shall also serve at all the time, discharge himself/ herself efficiently and diligently all the responsibilities assigned as a teacher under the orders, directions and instructions of the Director of Elementary Education and the District Elementary Educational Officer and of the said officers and shall do all the acts, discharge all the duties, that may be required to be done in such capacity as appointed.
- ii) He/She shall be brought on to regular establishment with the prescribed scale of pay after satisfactory completion of five years of service as Junior Grade .....taking into account his/her merit, ability and seniority.

3. He/She shall devote his/her whole time and attention to the duties and responsibilities attached to the post of Junior Grade .....  
..... and subject to as hereinafter mentioned and shall not engage directly or indirectly in any trade or business, work or occupation on his/her own account. He/She shall not undertake private work of any kind except with the special sanction of the Director of Elementary Education obtained in each case, and abide by such conditions as the Director of Elementary Education may

impose while granting permission.

4. He/She shall not on any account or pretext absent himself/herself from his/her duties without having first obtained the permission of the Director of Elementary Education or other duly authorised officers or in case of sickness or inevitable accident, without furnishing his / her immediate superior officer forthwith with a medical certificate to the satisfaction of the officer concerned. In case he / she absent himself/herself from the said duties without obtaining permission aforesaid or in case of sickness or inevitable accident, without furnishing the requisite medical certificate aforesaid, as early as possible he/she shall forfeit all claims of any remuneration which might otherwise accrue to himself/herself during such absence, in addition being liable to any disciplinary action which such absence may entail upon himself/herself under the rules prescribed for the time being in force for the regulation of the category of the public service to which he/she belongs or in which he/she may be, for the time being and / or from time to time serving.

5. He/She at all times will, truly and faithfully account for and pay or deliver to the person who is appointed or posted on his/her successor all money, goods, materials, documents, books, papers and reports which will or may at any time come to his/her hands or be under his/her charge on account of the Government and shall conform to all the rules and regulations including the Tamil Nadu Government Servants' Conduct Rules prescribed for the time being in force for the regulation or the category of the public service to which he/she belongs or in which he/she may be, for the time being and / or from time to time serving and shall conform to and obey all such orders, direction and regulation as he/she may from time to time that may be received from the Director of Elementary Education/ District Elementary Educational Officer and other Officers or his subordinate officers.

6. The services of Thiru/Tmt/Selvi..... may at any time during the tenure of service under this agreement be terminated either by the Director of Elementary Education/District Elementary Educational Officer or any higher authority by giving three months notice on the part of the teacher/employer except in case of termination for want of vacancy.

7. If he/she should observe and comply with all the terms, conditions, stipulations and provisions of these presents, it shall be paid to him/her for such time as he/she shall be in the said temporary service and perform the duties herein before mentioned but not otherwise, consolidated pay of Rs..... (Rupees..... only) per month for the post of Junior Grade.....

8. He/She shall during his/her temporary service under this agreement be eligible, subject to the exigencies of public service for the Casual leave at the rate of one day per duty month. No other leave is admissible.

9. He/She shall not be eligible for any pension or disability pension whatsoever nor shall have any claim for any bonus or gratuity in respect of his/her service under these presents or otherwise.

10. He/She will be on contributory pension scheme on his/her regular appointment on completion of five years contract appointment.

11. He/She shall not have any claim for regularisation of his/her services in the post of Junior Grade ....., for fixation of seniority and sanction of increment by virtue of this appointment on any account for any reason whatsoever.

12. Notwithstanding anything herein before contained, Junior Grade ..... shall unless or otherwise decided by the Government, be entitled to receive, in whole or in part as may be authorised by the Government, the benefits of any improvements that may be sanctioned by the Government, subsequent to the date of these presents in the terms and conditions of service of members of the category of the service to which he/she may, for the time being, belong and the decision of the Government in respect of such improvement in the terms and conditions of such service of him/her shall operate so as to modify to that extent the provisions of these presents.

13. If, due to any misconduct or negligence on the part of the individual, the Government may sustain any loss or damage, such loss or damage shall be made good by him/her.

14. Notwithstanding anything hereinbefore contained the pay admissible under these presents shall be subject to any modification that may be ordered by the Government.

15. He/She is liable for transfer to any place by the Director of Elementary Education/District Elementary Educational Officer/or Competent Authority.

16. He/She shall not be eligible for any concessions in relation to medical attendance and treatment.

17. Junior grade Teachers for I to V Standards: He/She shall handle a maximum of 25 periods per week. He/She will be permitted to take rest in the 4th period and the 7th period.

18. Junior Grade B.T. Assistant/ Tamil Pandits for VI to VIII Standards: He/She shall handle a minimum of 14 hours of work per week. He/She need not be involved in any extra curricular activities. He/She will be permitted to leave the institution as and when the work assigned by the Head of the institution for each day is completed. He/She need not remain in the school till closure of the school.

19. In respect of any matter in regard to which no provision has been made in the agreement, the provisions of Article 311 of the Constitution of India and the provisions of any Rule made under the proviso to Article 309 of the Constitution of India, shall apply to the extent to which they are applicable to the service hereby provided for, and the decision of the Government as to their applicability shall be final.

IN WITNESS WHERE OF the said Junior Grade .....

..... and the District Elementary Educational Officer acting for and on behalf of and by order and direction of the Governor of Tamil Nadu have hereunto set their respective signatures.

**Signature of the Employee**

In the presence of:-

First Witness---

Name and Address

Occupation

Second Witness---

Name and Address

Occupation.

Signed and delivered by the District Elementary Educational Officer

In the presence of:-

First Witness---

Name and Address

Occupation

Second Witness---

Name and Address

Occupation.



**GOVERNMENT OF TAMIL NADU  
ABSTRACT**

INCENTIVES – Sanction of incentive increments for higher qualifications –  
Recommendation of Fourth Pay Commission and One Man Committee – Orders –  
Issued.

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**PERSONNEL AND ADMINISTRATIVE REFORMS (FR.II) DEPARTMENT**

**G.O.Ms.No.907**

**Dated : 17.9.1986**

Purattasi I, Akshaya,  
Thiruvalluvar Aandu 2017.

**Read :**

1.G.O.Ms.No.843, Personnel and Administrative Reforms (FR.II) Department,  
dated 5.9.1983.

2.G.O.Ms.No.1159, Personnel and Administrative Reforms (FR.II)  
Department, dated 21.11.1984.

**ORDER :**

The Fourth Pay Commission examined the scheme of sanction of advance increment for acquiring higher qualifications. It recommended a scheme of 'Personal Pay' in the place of advance increment. As far as the Education Department is concerned, it has recommended that the teachers should be made eligible for the incentive increments only for acquiring higher qualifications in the area of their specialisation.

2. Several Service Associations have represented that the present scheme of advance increment may itself be continued instead of the new scheme of personal pay, as recommended by the Fourth Pay Commission. The matter was referred to the One Man Committee. It has recommended that the old scheme of incentive increment may be allowed to continue. However, it has held that the higher qualifications should be relevant to the area of specialization instead of in any subject.

3. The Government accept the above recommendation of the One Man Committee. Accordingly, they direct that the scheme of incentive increments now in vogue be allowed to continue subject to the modification stipulated below :-

The higher qualification should be with reference to the area of specialization instead of in any subject. For example, Post Graduate Degree in Political Science or Public Administration acquired by a Tamil Pandit serves no purpose. In such cases, incentive increment should not be sanctioned. However, this order does not apply to such cases where incentive increment has already been sanctioned or yet to be sanctioned for qualifications acquired prior to the date of issue of this order.

4.This order takes effect from the date of issue.

5.This order issues with the concurrence of the Finance Department-vide its U.O.No.11A/O.S.D./86, dated 12.9.1986.

(BY ORDER OF THE GOVERNOR)

**J.ANJANI DAYANAND**  
**SPECIAL COMMISSIONER AND**  
**SECRETARY TO GOVERNMENT**

To

All Commissioners and Secretaries to Government, Madras-9.  
All Heads of Departments including all District Collectors/District Judges.  
The A.G.-I/II, Madras-18.  
The A.G., Madras-9/35.  
The Pay and Accounts Officer (N/E/S), Madras-79/5/35.  
The Pay and Accounts Officer, Madras-9.  
The Sub-Pay and Accounts Officer, Madras-9.  
The Secretary, TNPSC., Madras-2 (w.e.1)  
The Registrar, High Court, Madras-104 (w.e.1)  
All Treasury Officers.

Copy to :

All State owned Corporations/Boards/Undertakings.  
All Recognised Service Associations.  
The Personnel and Administrative Reforms (Per.M) Department, Madras-9.  
The Personnel and Administrative Reforms (Per.K) Department, Madras-9.

/Forwarded/By Order/

Sd/-  
**Section Officer.**



(Abstract)

Award of cash incentive to the Government employees who have rendered 25 years of unblemished service - Orders Issued.

**FINANCE (PAY CELL) DEPARTMENT**

**G.O.Ms.No.390**

**Dated:07--11--2012**

Iypasi, 22.

Thiruvalluvar Aandu, 2043.

**Read:**

1. G.O.Ms.No.13, Finance (Pay Cell) Department, dated: 04—01--1996.
2. SB Order No.22 / 2011, letter No.113-01 / 2011-SB dated: 24-11-2011, the Department of Posts, Ministry of Communication and Information Technology, Government of India.

\*\*\*\*\*

**ORDER:**

In the Government Order read above, orders have been issued to the effect that the Government employees who have completed 25 years of unblemished service under the State Government shall be awarded with an Indira Vikas Patra in the denomination of Rs.1,000/- (Rupees one thousand only) with an initial value of Rs.500/- (Rupees five hundred only). Subsequently, Kisan Vikas Patra was issued in lieu of Indira Vikas Patra.

2) In the letter second read above, the Government of India has conveyed its decision of discontinuing the sale of Kisan Vikas Patra with effect from 1--12--2011 consequent on rationalization of schemes.

3) Consequent on the closure of the scheme of Kisan Vikas Patra, requests were made from various Departments of Secretariat / Head of Departments to provide an alternate incentive in lieu of Kisan Vikas Patra awarded for rendering of 25 years of unblemished service by the employees. The Government has examined the issue in detail and considering the quantum of incentive fixed fifteen years ago, it was felt necessary that the twenty five years of unblemished service rendered by the employees should be recognised in a proper perspective and therefore it has been decided to grant cash award as an incentive to the above employees. Accordingly, Government direct that a cash award of Rs.2,000/- (Rupees two thousand only) shall be sanctioned to the employees who have rendered twenty five years of

//p.t.o//

--: 2 :--

unblemished service along with a Certificate (Annexure enclosed) issued on behalf of Government duly recognizing their unblemished services.

4) The Government also direct that the appointing authorities concerned shall prepare a list of employees who have completed 25 years of unblemished service once in every six months i.e. on the 1<sup>st</sup> January and 1<sup>st</sup> July of every year and issue sanction orders for issue of cash award of Rs.2,000/- (Rupees two thousand only) so as to enable the Drawing and Disbursing Officers to claim the same and make payment to the employees concerned. Further, there shall be no change in the conditions stipulated in para--3 of the Government Order cited and subsequent clarification issued in this regard.

5) These orders shall also apply to the teaching and non-teaching staff of local bodies and aided educational institutions.

6) The expenditure shall be debited to the detailed head of account "59 Prizes and Awards" under the relevant sub-head, minor, sub-major and major heads of account.

7) Necessary additional funds will be provided in Revised Estimate / Final Modified Appropriation 2012-2013. Pending provision of such funds, the Heads of Department concerned are permitted to incur the expenditure under the relevant head of account and the same may be included in the proposals sent to Government for Revised Estimate / Final Modified Appropriation 2012-2013.

8) In cases where the sanction for issue of Kisan Vikas Patra has already been made and the amount drawn and kept in the accounts of the Drawing Officers for purchase of Kisan Vikas Patra, which has been dispensed such amounts shall be remitted to the Government account and orders sanctioning Kisan Vikas Patra in such cases shall be cancelled and fresh orders be issued for sanction of cash award to such employees.

9) This order is issued with Additional Sanction Ledger No.1568 (One Thousand Five Hundred and Sixty Eight)

**(BY ORDER OF THE GOVERNOR)**

**K. SHANMUGAM,**  
PRINCIPAL SECRETARY TO GOVERNMENT.

To  
All Secretaries to Government.  
The Secretary, Legislative Assembly, Secretariat, Chennai-600 009.  
The Secretary to the Governor, Chennai--32.  
The Comptroller, Governors Household, Raj Bhavan, Chennai-32.  
The Governor's Secretariat, Raj Bhavan, Guindy, Chennai- 600 032.  
All Departments of Secretariat (OP / Bills), Chennai – 9.  
All Heads of Departments.  
All Collectors / All District Judges / All Chief Judicial Magistrates.

.... / 3 /

The Accountant General (Accounts & Entitlements), Chennai- 600 018.  
The Principal Accountant General (Audit.I), Chennai-600 018.  
The Accountant General (Audit.II), Chennai-600 018.  
The Accountant General (CAB), Chennai-600 009 / Madurai.  
The Registrar General, High Court, Chennai-600 104.  
The Chairman, Tamil Nadu Public Service Commission, Chennai-600 002.  
The Registrar of all Universities in Tamil Nadu.  
The Principal Secretary & Commissioner of Treasuries and Accounts, Chennai-15.  
The Director of Pension, DMS Complex, Chennai-600 006.  
The Director of Local Fund Audit, Chennai – 108.  
The Pension Pay Officer, Chennai- 600 006.  
The Pay and Accounts Officer, Secretariat, Chennai-9.  
The Pay and Accounts Officer,( North / South / East) Chennai- 1 / 35 / 5.  
The Pay and Accounts Officer, Madurai - 625 001.  
All Treasury Officers / Sub-Treasury Officers.  
All Commissioners of Corporations / Municipal Commissioners/ Town Panchayat and Panchayat Union Commissioners.

**Copy to:**

The Secretary to Hon'ble Chief Minister, Chennai—9.  
The Special Personal Assistant to Hon'ble Minister, Finance, Chennai-9  
The Private Secretary to Chief Secretary to Government, Chennai-9.  
The Private Secretary to Principal Secretary to Government, Finance Department, Chennai-9,  
Finance (BG-II) Department, Chennai-9.  
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**/Forwarded By Order/**

  
7/11/2012

**UNDER SECRETARY TO GOVERNMENT.**

**ANNEXURE**



**CERTIFICATE OF COMMEMORATION**

Certified that Thiru / Tmt.-----  
working as ----- in -----  
Department has completed 25 years of unblemished service on -----.  
The unblemished services rendered by the above employee is  
commemorated by Government.

Dated:  
Place :

HEAD OF DEPARTMENT /  
PRINCIPAL SECRETARY TO GOVERNMENT.

//True Copy//

*Leidhar*  
7/11/2012

UNDER SECRETARY TO GOVERNMENT.



### **Abstract**

Award of cash incentive to the Government employees who have rendered 25 years of unblemished service -- Delegation of powers --Regarding.

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### **FINANCE (PAY CELL) DEPARTMENT**

**G.O.Ms.No.222**

**Dated: 01—7—2013,**  
Aani-- 17,  
Thiruvalluvar Aandu-2044.

### **Read:**

1. G.O.Ms.No.390, Finance (Pay Cell) Department, dated: 07--11--2012.
  2. From the Director of Co-operative Audit, Chennai, Letter No. 5771/2012/அபஅ.2, dated: 18--3--2013.
- 

### **ORDER:**

In the Government Order read above, orders have been issued to the effect that a cash award of Rs.2,000/- (Rupees two thousand only) shall be sanctioned to the employees who have rendered twenty five years of unblemished service along with a Certificate issued on behalf of Government duly recognizing their unblemished services also directing the appointing authorities concerned to prepare a list of employees who have completed 25 years of unblemished service once in every six months i.e. on the 1<sup>st</sup> January and 1<sup>st</sup> July of every year and issue sanction orders for issue of cash award of Rs.2,000/- (Rupees two thousand only) so as to enable the Drawing and Disbursing Officers to claim the same and make payment to the employees concerned.

2) In the letter read above, the Director of Co-operative Audit has stated that the process of preparation of list of employees by calling for the proposal from the subordinate officers will in turn cause delay for sanction of cash award. Therefore, the Director of Co-operative Audit has requested the Government to delegate the powers to the Regional / District Officers to sanction the above cash award for their immediate subordinate officers working under his control instead of by the appointing authorities.

3) The Government have carefully examined the request of the Director of Co-operative Audit and direct that the Regional / District Officers in all Departments be delegated with powers to sanction Cash Award of Rs.2000/- (Rupees two thousand only) along with a certificate to the Government Servants whenever they

// p.t.o.//

--:2:--

complete 25 years of unblemished service instead of by the appointing authorities subject to the conditions prescribed in the Government Order read above.

**(BY ORDER OF THE GOVERNOR)**

**S. KRISHNAN,  
PRINCIPAL SECRETARY to GOVERNMENT (EXPENDITURE).**

To

All Secretaries to Government.

The Secretary, Legislative Assembly, Secretariat, Chennai-600 009.

The Secretary to the Governor, Chennai--32.

The Comptroller, Governors Household, Raj Bhavan, Chennai-32.

The Governor's Secretariat, Raj Bhavan, Guindy, Chennai- 600 032.

All Departments of Secretariat (OP / Bills), Chennai – 9.

All Heads of Departments.

All Collectors / All District Judges / All Chief Judicial Magistrates.

The Accountant General (Accounts & Entitlements), Chennai- 600 018.

The Principal Accountant General (Audit.I), Chennai-600 018.

The Accountant General (Audit.II), Chennai-600 018.

The Accountant General (CAB), Chennai-600 009 / Madurai.

The Registrar General, High Court, Chennai-600 104.

The Chairman, Tamil Nadu Public Service Commission, Chennai-600 003.

The Registrar of all Universities in Tamil Nadu.

The Principal Secretary & Commissioner of Treasuries and Accounts, Chennai-15.

The Director of Pension, DMS Complex, Chennai-600 006.

The Director of Local Fund Audit, Chennai – 108.

The Pension Pay Officer, Chennai- 600 006.

The Pay and Accounts Officer, Secretariat, Chennai-9.

The Pay and Accounts Officer,( North / South / East) Chennai- 1 / 35 / 5.

The Pay and Accounts Officer, Madurai - 625 001.

All Treasury Officers / Sub-Treasury Officers.

All Commissioners of Corporations / Municipal Commissioners/ Town Panchayat and Panchayat Union Commissioners.

**Copy to:**

The Secretary to Hon'ble Chief Minister, Chennai—9.

The Special Personal Assistant to Hon'ble Minister, Finance, Chennai-9

The Private Secretary to Chief Secretary to Government, Chennai-9.

The Private Secretary to Principal Secretary to Government, Finance Department, Chennai-9,  
Finance (BG-II) Department, Chennai-9.

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01/07/2013  
SECTION OFFICER.





**FINANCE (SALARIES) DEPARTMENT**  
**G.O.Ms.No. 175 , Dated 18<sup>th</sup> June 2010**

*( Aani - 4, Thiruvalluvar Aandu-2041)*

Salaries to Government Servants – Salaries through Electronic Clearance System (ECS) – Withdrawal of acquittance for salaries credited in Bank Account through ECS – Orders – Issued.

**Read:**

1. G.O.Ms.No. 5 ,Finance (Salaries) Department, dated 03.01.2003.
2. G.O.Ms.No.428, Finance (Salaries) Department, dated 28.10.2003.
3. G.O.Ms.No.429, Finance (Salaries) Department, dated 28.10.2003.
4. G.O.Ms.No.330, Finance (Salaries) Department, dated 31.08.2005.
5. Government Letter No.10227/Salaries/2010-1, dated 04.03.2010.
6. Letter No.CCA/FIN/Pr.AO/Admn/2009-10/17910, dated 29.03.2010 from Government of India, Ministry of Finance.

\*\*\*\*\*

**ORDER:**

In the Government Orders first to fourth read above orders were issued for the introduction of Electronic Clearance System for payments of monthly salaries and other payments to Government employees in a phased manner. As per the orders contained in para 6(B)(II)(11) of G.O.Ms.No.5, Finance (Salaries) Department, dated 03.01.2003, the Drawing and Disbursing Officer has to obtain advance acquittance from all the non Self Drawing Officers and attach the acquittance to the office copy of the respective pay bills and Self Drawing Officers were already giving such acquittance in the salary bills at the time of presentation of the bill. As per the orders contained in para 6(C)(9) of the above Government Order, the credit advice regarding ECS credit has to be furnished by the PAO / Treasury to the Drawing and Disbursing Officers.

2. The Government of India vide letter sixth read above have furnished a copy of the extracts of Receipts and Payments Rules as requested in the Government letter fifth read above. As per the Correction Slip No.29, dated 01.06.2000, an exception has been inserted under Rule 92(1) of the Receipts and Payments Rules of the Government of India to the effect that no formal acquittance is to be obtained from the Banks, Officers / Staff in case of payments

credited directly to the bank account of the Officers / Staff. The acknowledgement of the bank branches is to be watched by the Drawing and Disbursing Officer and confirmation made to Pay and Accounts Office. Under the existing procedure, in our State payments to employees are obtained by the Drawing and Disbursing Officers after the respective bills are advised for ECS credit.

3. It has now been decided to dispense with the system of obtaining acquittance for payments made to Government employees to avoid wastage of time and labour when credits are passed on to the bank accounts of individual Officers / Staff through ECS. The Drawing and Disbursing Officer shall however, stitch the ECS credit advice / extracts of such advice with the office copy of the each bill drawn for Government employees. The entries in UDP register and cash book shall be recorded with reference to the ECS credit advice received from the Treasury / Pay and Accounts Office as the case may be.

4. Necessary amendments to Sub Rule 4(a) under Treasury Rule 32 read with Form 88 of Tamil Nadu Treasury Code (Vol-II) and Article 82 (a) of the Tamil Nadu Financial Code (Vol-I) shall be issued separately.

(BY ORDER OF THE GOVERNOR)

**K.SHANMUGAM,  
PRINCIPAL SECRETARY TO GOVERNMENT.**

To

The Works Manager, Government Central Press, Chennai-79.  
All Secretaries to Government.  
The Secretary, Legislative Assembly Secretariat, Chennai-9.  
The Governor's Secretariat, Raj Bhavan, Guindy, Chennai-32.  
The Registrar, High Court, Chennai-104.  
The Secretary, TNPSC, Chennai – 6.  
All Departments of Secretariat, Chennai-9.  
All Heads of Departments.  
All Collectors/All District Judges/All Chief Judicial Magistrates.  
The Principal Accountant-General (A &E), Chennai-18.  
The Principal Accountant-General (A &E), Chennai-18.(by name).  
The Accountant-General (Audit-1), Chennai-18.  
The Accountant-General (Audit-1), Chennai-18. (by name).  
The Accountant-General (Audit-II), Chennai-6.  
The Accountant-General (Audit-II), Chennai-6.(by name).  
The Accountant-General (CAB), Chennai-9./ Madurai.  
The Commissioner of Treasuries and Accounts, Chennai-15.  
The Pay and Accounts Officer (Secretariat), Chennai-9.  
The Pay and Accounts Officer (South), Chennai-35.

The Pay and Accounts Officer (North), Chennai-1.  
The Pay and Accounts Officer (East), Chennai-5.  
The Pay and Accounts Officer, Madurai-625 001.  
All Treasury Officers.  
The Registrars of All Universities.  
All State Owned Corporations and Statutory Boards.  
The Commissioner, Corporations of Chennai / Madurai/ Coimbatore / Tiruchirappalli/  
Salem / Tirunelveli/ Erode/ Tirupur/ Vellore / Tuticorin.  
The Project Co-ordinator, Tamil Nadu Integrated Nutrition Project, 570, Anna Salai,  
Chennai-18.

**Copy to:**

Finance ( T&A - III) Department, Secretariat, Chennai-9.  
The Secretary to Chief Minister, Secretariat ,Chennai-9.  
The Private Secretary to the Chief Secretary, Secretariat ,Chennai-9.  
The Private Secretary to the Secretary to Government, Finance Department,  
Secretariat, Chennai-9.  
All Officers in Finance Department, Secretariat , Chennai-9.  
All Sections in Finance Department, Secretariat, Chennai-9.  
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SECTION OFFICER.



தமிழ்நாடு பள்ளிக் கல்வி இயக்குநரின் செயல்முறைகள் சென்னை – 6

முன்னிலை முனைவர் ப.மணி

ந.க.எண்.26188/ஏ1/இ4/2012 நாள் 28.05.2012

பொருள் பள்ளிக் கல்வி – பள்ளிக் கல்வி துறையில் பணிபுரியும் பெண் ஊழியர்கள் அலுவலக நேரத்திற்கு பின்னர் அலுவலக பணியில் ஈடுபடுதல் – தவிர்க்க அறிவுரை – சார்ந்து.

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பள்ளிக் கல்வித் துறையில் பணிபுரியும் பெண் ஊழியர்களை அலுவலக நேரத்திற்கு பின்னர் பணியில் ஈடுபடுத்துவதாகவும், இதனால் தேவையற்ற நிகழ்வுகள் ஏற்படுவதாகவும் இயக்குநரின் கவனத்திற்கு கொண்டு வரப்பட்டுள்ளது.

எனவே, இனி வரும் காலங்களில் பள்ளிக் கல்வி துறையைச் சார்ந்த அலுவலகங்களில் அலுவலக நேரத்திற்கு பின்னர் பணியில் ஈடுபடுத்துவதை தவிர்க்க வேண்டும் என திட்டவாட்டமாக அனைத்து ஆய்வு அலுவலர்களுக்கும் தெரிவிக்கப்படுகிறது. இதனை தங்கள் கட்டுப்பாட்டில் உள்ள அனைத்து அலுவலகங்களுக்கும் தெரிவித்து அதன் ஒப்புதலைப் பெற்று கோப்பில் வைத்துக் கொள்ளுமாறு அறிவுறுத்தப்படுகிறது.

/ஓம்/பள்ளிக் கல்வி இயக்குநருக்காக

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### சுருக்கம்

பள்ளிக்கல்வித்துறை – இலவச மற்றும் கட்டாயக் கல்வி உரிமைச் சட்டம் 2009-ன்படி தொடக்கக் கல்வி இயக்ககத்தின் கட்டுப்பாட்டில் உள்ள ஊராட்சி ஒன்றிய / நகராட்சி / அரசு தொடக்க மற்றும் நடுநிலைப் பள்ளிகளில் ஆசிரியர் மாணவர் எண்ணிக்கை அடிப்படையில் உபரியாக உள்ள இடைநிலை ஆசிரியர் மற்றும் பட்டதாரி ஆசிரியர் பணியிடங்களை கூடுதல் தேவையுள்ள பள்ளிகளுக்கு பணிநிரவல் செய்திடல் – ஆணை வெளியிடப்படுகிறது.

பள்ளிக்கல்வித் (வ.செ.2) துறை

அரசாணை (1டி) எண்.270

நாள் 10 .7. 2012

படிக்கப்பட்டவை:-

1. அரசாணை (1டி) எண்.142, பள்ளிக் கல்வி, நாள்.26.4.2012.
2. தொடக்கக் கல்வி இயக்குநரின் கடித எண்.013275/இ/ 2012 நாள் 6.7.2012:-

### ஆணை:-

மேலே ஒன்றாவதாகப் படிக்கப்பட்ட அரசாணையில் பள்ளிக் கல்வி மற்றும் தொடக்கக் கல்வி இயக்ககத்தின் கட்டுப்பாட்டில் உள்ள பள்ளிகளில் உபரி ஆசிரியர் பணியிடங்களை கண்டறிந்து பணிநிரவல் மூலம் நிரப்புவது தொடர்பாக ஓர் குழு அமைக்கப்பட்டது. மேலே இரண்டாவதாகப் படிக்கப்பட்ட கடிதத்தில் தொடக்கக் கல்வி இயக்குநர் தற்போது உபரியாக உள்ள ஆசிரியருடன், இடைநிலை ஆசிரியர்கள் 3144 பேரும் பட்டதாரி ஆசிரியர்கள் 51 பேரும் உபரியாக உள்ளார்கள் எனத் தெரிவித்து, இலவச மற்றும் கட்டாயக் கல்வி உரிமைச் சட்டம் 2009-ன்படி தொடக்கக் கல்வித் துறையின் கட்டுப்பாட்டில் உள்ள ஊராட்சி / நகராட்சி / அரசு தொடக்க மற்றும் நடுநிலைப் பள்ளிகளில் 1.9.2011-ல் மாணவர்கள் எண்ணிக்கை அடிப்படையில் ஆசிரியர் பணியிடங்களை மறுசீரமைப்பு செய்யப்படுவதற்கு முன்னர் மறுசீரமைப்பினால் பாதிக்கப்படாத நடுநிலைப் பள்ளி தலைமை ஆசிரியர் தொடக்கப்பள்ளி தலைமை ஆசிரியர் பட்டதாரி ஆசிரியர் மற்றும் தமிழாசிரியர் மாறுதல் மற்றும் பதவி உயர்வுகள் அந்தந்த ஒன்றிய அளவில் அரசாணை(1டி) எண்.158, பள்ளிக் கல்வி நாள் 18.5.2012-ன்படி வழங்கப்பட்டன என்றும், இவ்வரசாணையின்படி இடைநிலை ஆசிரியர்கள் மற்றும் பட்டதாரி ஆசிரியர்களுக்கு பொது மாறுதல்கள் வழங்கப்படவேண்டிய நிலை உள்ளது என்றும், இவர்களுக்கு பொது மாறுதல் வழங்கப்படுவதற்கு முன்னர் அரசாணையில் குறிப்பிட்டபடி உபரி ஆசிரியர் பணியிடங்களை பணிநிரவல் செய்த பின்னரே பொது மாறுதல் நடவடிக்கை மேற்கொள்ள வேண்டிய நிலை உள்ளதென்றும் தெரிவித்துள்ளார், மேலும் தொடக்கக் கல்வித் துறையை பொறுத்தமட்டில் ஒவ்வொரு ஒன்றியமும் தனி அலகு என்பதாலும், பதவி உயர்வுகள் ஒன்றிய முன்னுரிமையின்படி வழங்கப்பட்டு வருவதாலும் ஒன்றியத்திலுள்ள உபரி இடைநிலை ஆசிரியர் மற்றும் பட்டதாரி ஆசிரியர்களை அதே ஒன்றியத்திற்குள் பணிநிரவல் செய்திட போதிய காலிப்பணியிடம் இல்லாத நிலையில், ஒன்றியம் விட்டு ஒன்றியம் பணிநிரவல் செய்யப்படவேண்டிய நிலை உள்ளது என்றும், இவ்வாறு பணி நிபுணம் செய்வதில் கீழ்க்காணும் நெறிமுறைகள் மற்றும் நிபந்தனைகள் யீது அரசின் ஆணை வேண்டியுள்ளார்.

(கு.பி.பா.)

- (i) ஊராட்சி ஒன்றிய / நகராட்சி / அரசு தொடக்க மற்றும் நடுநிலைப் பள்ளிகளில் 19.2011-ல் உள்ள மாணவர்களின் எண்ணிக்கைகளின்படி காலி / உபரியாக உள்ள இடைநிலை ஆசிரியர் மற்றும் பட்டதாரி ஆசிரியர்களை பணியிடத்துடனோ அல்லது பணியிடத்தையோ தேவைக்கேற்றவாறு மாற்றி பணிநிரவல் அந்தந்த ஒன்றியத்திற்குள் (அலகு) செய்யப்படவேண்டும். அவ்வாறு ஒன்றியத்திற்குள் பணிநிரவல் செய்யப்படும்போது பள்ளியில் சேர்ந்த தேதியின்படி இளையவரை பணிநிரவல் ஆசிரியராக நிர்ணயித்தல் வேண்டும்.
- (ii) ஒன்றியத்திற்குள் பணிநிரவல் செய்யப்பட்ட பின்னரும் உபரி இடைநிலை ஆசிரியர் / பட்டதாரி ஆசிரியர்கள் இருப்பின் அவர்களை அருகில் உள்ள வேறு ஒன்றியத்தில் தேவைப்படும் பள்ளிகளுக்கு மாற்றி பணிநிரவல் செய்திட வேண்டும். அவ்வாறு பணிநிரவல் காரணமாக உபரி ஆசிரியர்கள் ஒன்றியம் விட்டு ஒன்றியத்திற்கு மாற்றப்படும்போது சம்பந்தப்பட்ட ஒன்றியத்தின் ஒட்டுமொத்த முன்னுரிமைப் பட்டியலில் மிகவும் இளையவர்களாக உள்ளவர்களைத்தான் பணிநிரவல் செய்தல் வேண்டும்.
- (iii) மேற்குறிப்பிட்டவாறு ஒன்றியம் விட்டு ஒன்றியம் பணிநிரவல் பெறும் ஆசிரியர்களின் முன்னுரிமையானது முந்தைய ஒன்றியத்திலே (அலகில்) தொடர்ந்து இருக்கும் அடுத்தடுத்த கல்வியாண்டுகளில் முந்தைய ஒன்றியத்தில் ஏற்படும் காலிப்பணியிடங்களுக்கு பணிநிரவலின்போது செய்யப்பட்ட முன்னுரிமையின்படி வேறு ஒன்றியத்திற்கு பணிநிரவல் பெற்றவர் மாறுதலுக்கு உட்படுத்தப்படுவார். மேலும் முந்தைய ஒன்றிய முன்னுரிமையினை துறப்புசெய்யவிரும்பினால் அன்னாரது விருப்பக் கடிதத்தின்படி பணிநிரவல் பெற்ற ஒன்றியத்தில் இளையோராக முன்னுரிமை நிர்ணயம் செய்யவேண்டும்.
- (iv) ஒன்றியத்திற்குள் மற்றும் ஒன்றியம்விட்டு ஒன்றியம் இடைநிலை ஆசிரியர் / பட்டதாரி ஆசிரியர் பணிநிரவல் அந்தந்த மாவட்ட தொடக்கக் கல்வி அலுவலரால் மேற்கொள்ளப்படவேண்டும்.
- (v) முற்றிலும் கண்பார்வையற்றவர்கள் (Total Blindness), மாற்றுத் திறனாளிகள் சட்டம் 1995ன்படி 40% மற்றும் அதற்கு மேலும் ஊனம் உள்ள மாற்றுத் திறனாளிகளுக்கான சான்றிதழ் பெற்றவர்கள் (மாற்று திறனாளிகளுக்கான மாநில ஆணையரகத்தினால் சான்றிதழ் அளிக்கப்பட்டிருக்க வேண்டும்), விதவைகள் மற்றும் 40 வயதைக் கடந்த திருமணம் செய்து கொள்ளாத முதிர் கன்னியர், இருதய அறுவை சிகிச்சை மற்றும் சிறுநீரக மாற்று அறுவை சிகிச்சை செய்து கொண்டவர்கள், கடுமையாக பாதிக்கப்பட்ட புற்றுநோயாளிகள் மற்றும் மனவளர்ச்சி குன்றிய மற்றும் உடல் குறைபாடுடைய குழந்தைகளின் பெற்றோர் ஆகியோருக்கு பணியிட மாறுதலில் முன்னுரிமை வழங்கலாம் மற்றும் முற்றிலும் கண்பார்வையற்றவர்கள் மற்றும் மாற்றுத்திறனாளிகள் விருப்பப்படி தான் பணி புரியும் இடத்திலேயே பணி செய்ய முன்னுரிமை அளிக்கலாம்.

(கு.பி.பா.)



- (vi) உபரி இடைநிலை ஆசிரியர் / பட்டதாரி ஆசிரியர் மற்றும் உபரி காலி இடைநிலை ஆசிரியர் / பட்டதாரி ஆசிரியர் பணியிடங்கள் மாவட்டத்திற்குள் மாற்ற இயலாத நிலை இருப்பின், பணியிடத்துடனோ அல்லது பணியிடத்தையோ தேவைப்படும் வேறு மாவட்டங்களுக்கு பணிநிரவல் செய்திட தொடக்கக் கல்வி இயக்குநருக்கு அனுமதி வழங்கலாம்.

2. மேற்காணும் சூழ்நிலையில் தொடக்கக் கல்வி இயக்குநரின் செயற்குறிப்பினை ஏற்று தொடக்கக் கல்வித் துறையின் கட்டுப்பாட்டிலுள்ள ஊராட்சி ஒன்றிய / நகராட்சி / அரசு தொடக்க மற்றும் நடுநிலைப் பள்ளிகளில் உபரியாக உள்ள இடைநிலை ஆசிரியர் மற்றும் பட்டதாரி ஆசிரியர் பணியிடங்களை ஆசிரியருடனும் / ஆசிரியர் இன்றியும் மேலே குறிப்பிடப்பட்டுள்ள நெறிமுறைகள் மற்றும் நிபந்தனைகளின் படி பணிநிரவல் செய்திட தொடக்கக் கல்வி இயக்குநருக்கு அனுமதி அளித்து ஆணையிடப்படுகிறது.

(ஆளுநரின் ஆணைப்படி)

த.சுபிதா  
அரசு முதன்மைச் செயலாளர்.

பெறுநர்

தொடக்கக் கல்வி இயக்குநர், சென்னை - 6.

நகல்

மாண்புமிகு பள்ளிக்கல்வி அமைச்சரின்

முதுநிலை நேர்முக உதவியாளர், சென்னை - 9.

முதன்மைச் செயலரின் தனிச் செயலாளர்,

பள்ளிக்கல்வித்துறை சென்னை - 9.

//ஆணைப்படி அனுப்பப்படுகிறது//

பிரிவு அலுவலர்.



# **GOVERNMENT OF TAMILNADU**

**(Copy of G.O.Ms.No.1032, Education dt. 22nd June 1971)**

**Education Incentive payments to teacher for acquiring higher qualifications-two advance increments in scale applicable to teachers-orders clarified.**

**Read: The following papers.**

G.O.Ms.No.42, Education, dt.10th January 1969.

From the Director of collegiate Education, Letters No.18769/D2/69, dt.25th May 1969.

From the Director of the School Education, Letter No.63949/PAD/69, dt.31st May 1969.

11935/PDI/69, dt.18th July 1969.

14719/PDI/69,31st July 1969.

70208/PDI/PDI/69, dt.1st August 196.

84351/C8/69.dt.20th November 1969.

144046/PDI/69, dt.11th December 1969 and 25th March 1970:

793760/E2/69, dt.6th January 1970.

199476/PDI69. dt.13th May 1970 & 10th Oct 1970.

284680/PDI/70, dt.8th January 1971.

223116/PDI/69, dt.5th February 1971 & 46935/PDI/71, dt.3rd April 1971.

From the Collector of South Arcot letter No.J5/29475/69 dated 23rd August 1969 From the Pay and Accounts Officer Letter No.AGBVII/EIT/381, dt.2nd December 1969.

From the Accountant General Letter No.DA/17/Edn/G128/Misc 68-69/247 dt.20th December 1969 and D.A. - 17/Edn/IV255/dt. 18th January 1970.

**Order:**

A few issues arising out of the Scheme of monetary incentive in the form of two advance increments in the scale of pay admissible to teachers in service (Sanctioned in G.O.Ms.No.42, Edn. dt.79th January 1969) in order to motivate the teachers to acquire higher academic qualifications have been examined by the Government and the following orders are issued.

2. The following clarifications are issued in regard to the working of the scheme:

i) Authority competent to sanction incentive increments G.O. Ms.No.42-Edn. dt. 10th January 1969 should itself be deemed to empower authorities competent to sanction regular increments to sanction the incentive advance increments also.

ii) Incentive advance increments are not admissible to teachers who have reached the maximum.

iii) Honours Degree to be treated on par with M.A. All the Honours degree holders should now be deemed to possess M.A. Degree as five years have already elapsed since they obtained the Honours Degree and should automatically be granted advance increments under G.O.Ms.No.42. Edn. dt.10th January, 1969. No fresh orders are necessary.

iv) Admissibility of 2 advance increments in higher scale when higher qualification was acquired by the incumbent when he was working in post on lower scale of pay. This point has been raised by the Collector of South Arcot. In the example quoted by him a B.T. Assistant who acquired M.A.degree in April 1965 when holding the post of B.T. Assistant is now working as Headmaster from 8th November 1967 in the scale of Rs.225-10-275-15-360. The incentive scheme came into force on 1st July 1968. The Collector is informed that the said teacher has to be allowed with effect from 1st July 1968 two advance increments in the scale applicable to him then and there at the time he acquired such higher qualification. He cannot be allowed to postpone the time of availing the benefit and avail of two advance increments after he gets a higher post with a higher scale of pay, on the ground that it will be financially more beneficial to him to avail of the benefit later.

v) The following clarifications are issued regarding advance increments to secondary grade teachers:-

- 1) A secondary grade teacher (or other specialist teacher) will not get any financial benefit if he ceases only B.A. or B.Sc. He will get advance increments only if after passing B.A. or B.Sc. be passed B.T. also.
- 2) A secondary grade teacher who first passes B.T. and gets two advance increments, but who still continues to work in secondary grade post and who possesses M.A. or M.Sc. will get two more advance increments.

- 3) A secondary grade teacher who first possesses M.A. or M.Sc. without first passing B.T. need not be granted advance increments. If however, thereafter he passes B.T. he may be allowed four advance increments at one stroke.
- 4) Four advance increments can be given at the same time to B.T. Assistants who possess M.A. or M.Sc. and M.Ed.
- 5) Physical Education Teachers, Grade II should be deemed to have been included under item (8) (other Specialist teachers) in the Annexure to G.O. Ms.No.42, Edn. dated 10th Janu. 1969.
- 6) As clarified already in Government Letter No.30895/F2/69-3 Edn. dt. 26th June 1969 addressed to the Accountant General, Tamil Nadu regular increment is to be sanctioned from the date of its accrual audit. It is not necessary that there should be a lapse of one year between the date of advance increment and date of normal increment.

### 3. Extension of Benefit of Advance increments to Deputy Inspector of Schools, etc.

The Government sanction the payment of the advance increments to non-Gazetted officers borne on the combined cadre of school Assistants and Deputy Inspectors such as Deputy Inspectors Grade I & II Personal Assistant to District Educational Officers, Deputy Inspector of (Account), Executive Assistants for special officer for School Meal Programme etc. and also to secondary grade teachers or B.A. B.Ts working as Junior Deputy Inspectors.

4. Under existing orders, Pandits, Grades I and II who possess or acquire B.T. alone are eligible for incentive payments. If a non- B.T. Tamil Pandit now in service aspires to get two advance increments he should study for B.T. He will not get any advance increments even if he already possesses or if he here-after acquires M.A. Degree. The Government now issue revised orders to the following effect:-

- a) Categories (1) and (2) of Grade I Tamil Pandits have to possess B.T. even for initial appointment and hence they will not be eligible for advance increments for possession of B.T. or B.Ed. They may however be allowed two advance increments for possessing of M.A. and two for M.Ed.
- b) Regarding category (3) of the Grade I Pandits and Grade II Pandits the question whether any change in the status-quo is called for will be examined separately and orders issued shortly.
- 5) The Government has not considered it necessary to sanction incentive increments to higher grade teachers who have acquired secondary Grade T.S.L.C. but continue to work in higher grade vacancies.
- 6) Separate orders will be issued with the other points raised by the Director of School Education.
- 7) This order issues with the concurrence of Finance Department Vide its U.O. No.39481/E/ 71-1, dt 11th May 1971.



**GOVERNMENT OF TAMIL NADU**

**Personnel And Administrative Reforms (Per-N) Department**  
**Circular No. 14353/Per.N/93-1 dated 11.03.1993**

— 0 —

**Sub: Disciplinary Proceedings - Initiation of proceedings under Rule 17(a) or 17(b) of Tamil Nadu Civil Services (Classification, Control & Appeal) Rules, 1953 - Framing of charges - Guidelines - Issued.**

— 0 —

Of late, it has been noticed that some of the disciplinary authorities frame charges under Rule 17(b) of the Tamil Nadu Civil Services (Classification, Control and Appeal) Rules, 1953, in a routine manner even for minor offences which might not ultimately result in imposition of any major penalty. In order to avoid the framing of charges unnecessarily under rule 17(b) even for minor lapses and to avoid necessary prolonging of disciplinary cases, it is considered necessary to issue some guidelines in framing charges under the relevant rules so as to eliminate the delay in processing the disciplinary cases.

2. The procedure to be followed in disciplinary cases against Government servants is laid down in detail in the Tamil Nadu Civil Services (Classification, Control and Appeal) Rules. The Tamil Nadu Civil Services (Classification Control and Appeal) Rules have been framed in conformity with the provisions of Article 311 of the Constitution of India. It is absolutely necessary that the procedure as laid down in those rules and the various instructions issued thereunder are followed rigidly. Any failure to observe the proper procedure, either wilfully or through negligence, is liable to vitiate the entire proceedings under them null and void. Necessary instructions were also incorporated in Chapter II of the "Handbook on Disciplinary Proceedings" regarding the guidelines to be followed while framing charges.

3. Decision to charge an Officer should be taken only when full facts have been gathered and evaluated and there is non- controvertible inference and material that a misconduct has been committed. Once a decision has been taken to the effect that formally disciplinary proceedings should be instituted against the Government servant under the rules, the disciplinary authority will have to consciously decide whether proceeding should be taken under Rule 17(a) or 17(b), i.e., for imposing a minor or a major penalty. It should be borne in mind that the nature of disciplinary action and the quantum of punishment are to be commensurate with the gravity of the charges alleged to have been committed.

4. The disciplinary authorities should frame charges under rule 17(b) only when they are of the firm view that the charges, if framed and proved, would result in the imposition of any of the major penalties, namely, dismissal from service, removal from service, compulsory retirement or reduction to a lower rank in the seniority list or to a lower post or time-scale. The specific procedure under rule 17(b) has to be followed (from the stage of enquiry, after the receipt of the explanation)

also when the second proviso to rule 17(a) is attracted. The cases of indiscipline, moral turpitude, corruption, bigamous marriage unauthorised absence, etc., would attract action under rule 17(b) of the Tamil Nadu Civil Services (Classification, Control and Appeal) Rules. For delinquencies other than the above not involving moral turpitude, a simple show cause notice under rule 17(a) would be quite adequate instead of framing specific charges as in the case under rule 17(b), unless a major punishment is really warranted.

5. However, in order to demarcate the framing of charges under rule 17(b) and proceedings under rule 17(a) of the Tamil Nadu Civil Services (Classification, Control and Appeal) Rules, the guidelines to be followed are given in the Annexures to this Circular. All the Departments of Secretariat, the Heads of Department, etc., are requested to follow the guidelines indicated in the Annexures while framing charges and ensure that the appropriate rule i.e., 17(a) or 17(b) is invoked against the erring employees and the procedure prescribed under the relevant rules are observed in full without any omission so as to avoid unnecessary delay, etc., in processing the disciplinary cases.

6. A rough - and ready method to determine whether charges are to be framed under rule 17(b) or show cause notice is to be issued under rule 17(a) would be as follows:

<u>Test</u>	<u>Procedure</u>
(a) Is a major penalty warranted based on the gravity of the allegations?	If yes, Frame charges under Rule 17(b).
(b) In all other cases	Proceed under Rule 17(a).

7. The receipt of this Circular may be acknowledged, and these instructions may be brought to the notice of the disciplinary authorities under your control.

**M.AHMED**  
Secretary to Government





**Personnel and Administrative  
Reforms (S) Department,  
Secretariat, Chennai-600 009.**

**Letter No.13400/S/2007- 6, Dated 11.09.2009**

**From  
K.N. Venkataramanan, I.A.S.,  
Secretary to Government,**

**To  
All Secretaries to Government, Chennai-9.  
All Departments of Secretariat, Chennai-9.  
All Heads of Departments including District Collectors/  
District Judges and District Magistrates.  
The Secretary, Tamil Nadu Public Service  
Commission, Chennai-2.  
The Registrar, High Court, Chennai-104.**

**Sir,**

**Sub: Public Services – Preparation of Panel for Promotion  
Guidelines – Effect of punishment of stoppage of  
increment – Clarification issued – Amendment to the  
clarification – Reg.**

- Ref: 1. Letter No.28790/S/2001-1, Personnel and  
Administrative Reforms (S) Department,  
dated.05.07.2001.**
- 2. From the Secretary, Tamil Nadu Public Service  
Commission, Chennai-2. Letter No.5215/DPD-  
A5/2004, dated.27.12.2004.**
- 3. Government Letter No.18667/S/2007-1,  
Personnel and Administrative Reforms (S)  
Department, dated.28.04.2006.**
- 4. From the Secretary, Tamil Nadu Public Service  
Commission, Letter No.4287/DPD-A4/2007,  
dated.22.10.2007.**

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The clarifications issued in the Government letter third cited regarding the effect of punishment on stoppage of increment are hereby cancelled.

2. It has been clarified in the Government letter first cited, that an order imposing any punishment including withholding of increment takes effect from the date on which the said order is communicated to Government servant

- 2 -

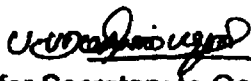
concerned. In that case, this does not mean that the punishment will be over after expiry of the period reckoning from the date of receipt of the orders of punishment. The punishment will continue till the actual period of punishment is completed. Currency of punishment is therefore continued till the punishment is over.

3. With a view to make the intention clear, it is hereby clarified that the currency of punishment (including withholding of increment) begins when the punishment order is communicated to the concerned Government servant and concludes when the actual period of punishment is over.

"For example, an official was awarded with a punishment of stoppage of increment for one year on 10.04.2005 and the order was communicated to the individual on the same day. Since his normal increment is first day of April, the punishment can be implemented only from 01.04.2006. He is eligible to attain his next increment only on 01.04.2007. However the currency of punishment begins on 10.04.2005 and concludes on 31.03.2007".

4. The above procedure may be followed uniformly in all such cases.

Yours faithfully,

  
for Secretary to Government.  
28/9/09

Copy to:

All Officers / All Sections of Personnel and Administrative  
Reforms Department, Secretariat, Chennai -9.

தமிழ்நாடு பள்ளிக் கல்வி இயக்குநரின் செயல்முறைகள், சென்னை-600 006

ந.க.எண்.045750/ஐ-1/2013

நாள் 01.07.2013

பொருள்: மாநில நல்லாசிரியர் விருது-2012-13 ஆம் ஆண்டு  
டாக்டர் இராதாகிருஷ்ணன் விருது - மாவட்ட அளவில் தகுதியான  
ஆசிரியர்களை தேர்வு செய்திட மாவட்ட தேர்வுக்குழு அமைத்தல் -  
விருதிற்கான ஆசிரியர்களின் கருத்துருக்கள்- கோருதல் சார்ந்து.

- - - - -

செப்டம்பர் திங்கள் 5ஆம் நாள் (5.9.2012) நடைபெறவுள்ள ஆசிரியர் தின விழாவில் 2012-13 ஆம் ஆண்டுக்குரிய மாநில அளவில் "நல்லாசிரியர் விருது" பெறத் தகுதிவாய்ந்த தொடக்க/நடுநிலை/உயர்நிலை/மேல்நிலை மற்றும் மெட்ரிக் பள்ளி ஆசிரியர்களை தேர்வு செய்திட, மாவட்ட அளவில் தேர்வுக்குழு அமைத்து ஆசிரியர்களை தேர்வு செய்திட அனைத்து முதன்மைக் கல்வி அலுவலர்களுக்கும் தெரிவிக்கப்படுகிறது.

மாவட்ட தேர்வுக்குழு உறுப்பினர்களாக தேர்வு செய்யப்படுபவர்கள் தூய்மையான கல்விப்பணியாற்றுபவர்களாகவும், எவ்வித புகாருக்கும் ஒழுங்கு நடவடிக்கைக்கும் உட்பட்டவராக இருத்தல் கூடாது என்பதை சார்நிலை அலுவலர்கள் கவனத்தில் கொள்ள வேண்டும் . இதனை மீறி செயல்படும் அலுவலர்கள் மீது உரிய நடவடிக்கை எடுக்க நேரிடும் எனவும் தெரிவிக்கப்படுகிறது.

டாக்டர் இராதாகிருஷ்ணன் விருதிற்கு தகுதிவாய்ந்த ஆசிரியர்களை தேர்வு செய்திட உரிய வழிகாட்டி நெறிமுறைகளும், விண்ணப்பமும் இத்துடன் இணைக்கப்பட்டுள்ளது. வழிகாட்டி நெறிமுறைகளில் தெரிவித்துள்ளபடி விருதிற்கு ஆசிரியர்களை தேர்வு செய்திட தெரிவிக்கப்படுகிறது. இத்துடன் இணைக்கப்பட்டுள்ள விண்ணப்பத்தினை மட்டுமே பூர்த்தி செய்து அனுப்பப்படவேண்டும்.

ஆகஸ்டு மாதம் 10-ஆம் தேதிக்குள் மாவட்டத் தேர்வுக்குழுவின் தல ஆய்வு செய்து சேகரிக்கப்பட்ட விவரங்கள் மற்றும் பணிநிலை சார்ந்து ஆய்ந்தறியப்பட்ட ஆவணங்கள் ஆகியவற்றின் அடிப்படையில் தரத்தை தரவரிசை பட்டியல் தயார் செய்து வைத்துக் கொள்ளப்படவேண்டும். மாநில தேர்வுக்குழுவிற்கு பரிந்துரை செய்யப்படவேண்டிய விவரங்கள் பின்னர் தெரிவிக்கப்படும்.

பள்ளிக்கல்வி இயக்குநர்

பெறுநர்:

அனைத்து முதன்மைக் கல்வி அலுவலர்கள்  
அனைத்து மாவட்டத் தொடக்கக் கல்வி அலுவலர்கள்  
அனைத்து மெட்ரிக் பள்ளி ஆய்வாளர்கள்,  
ஆங்கிலோ இந்தியப் பள்ளி ஆய்வாளர், சென்னை-6  
நகல்:  
தொடக்கக் கல்வி இயக்குநர், சென்னை-6  
மெட்ரிக் பள்ளிகள் இயக்குநர், சென்னை-6.

## டாக்டர் இராதாகிருஷ்ணன் விருது –2012–13

செப்டம்பர் திங்கள் 5ஆம் நாள் (5.9.2012) நடைபெறவுள்ள ஆசிரியர் தின விழாவில் 2012–13 ஆம் ஆண்டுக்குரிய மாநில அளவில் “நல்லாசிரியர் விருது” பெறத் தகுதிவாய்ந்த தொடக்க/நடுநிலை/உயர்நிலை/மேல்நிலை/மெட்ரிக் பள்ளிகள் ஆசிரியர்களை தேர்வு செய்திட, மாவட்ட அளவில் கீழ்க்கண்டவாறு தேர்வுக்குழு அமைத்து ஆசிரியர்களை தேர்வு செய்திட அனைத்து சார்நிலை அலுவலர்களுக்கும் தெரிவிக்கப்படுகிறது.

முதன்மைக் கல்வி அலுவலர்	:	தலைவர்
மாவட்டக்கல்வி அலுவலர்	:	உறுப்பினர்
மாவட்ட தொடக்கக் கல்வி அலுவலர்		உறுப்பினர்
மாவட்ட ஆசிரியர் பயிற்சி நிறுவன முதல்வர்		உறுப்பினர்
மெட்ரிக் பள்ளி ஆய்வாளர்		உறுப்பினர்
முதுநிலை உதவிதொடக்கக்கல்வி அலுவலர் மேல்நிலைப்		உறுப்பினர்
பள்ளி முதுநிலை தலைமை ஆசிரியர்		உறுப்பினர்

### வழிகாட்டி நெறிமுறைகள் (GUIDELINES)

1. தலைமை ஆசிரியர்கள் 20 வருடங்கள் மற்றும் ஆசிரியர்கள் /சிறப்பு ஆசிரியர்கள் குறைந்தபட்சம் 15 வருடங்கள் பணிபுரிந்து இருக்க வேண்டும். ஆதிதிராவிட / பழங்குடியினர் நலத்துறை, பிற்பட்டோர் நலத்துறையினரால் நடத்தப்படும் பள்ளிகளில் பணிபுரியும் ஆசிரியர்களும் விருதிற்கு தகுதியுடையவர்கள் ஆவார்கள்.
2. 30.09.2012 க்கு முன் வயதுமுதிர்வின் காரணமாக ஓய்வு பெற்ற ஆசிரியர்களை பரிந்துரை செய்யக்கூடாது. ஆசிரியர்கள் 2011–2012 கல்வியாண்டில் குறைந்தது 4 மாதங்கள் (30.09.2012 வரை – in Regular Service) பணிபுரிந்தவராக இருத்தல் வேண்டும். (முறுதியமன காலத்தை கணக்கில் எடுத்துக் கொள்ளக்கூடாது).
3. பரிந்துரைக்கப்படும் ஆசிரியர்கள் எவ்வித குற்றச்சாட்டிற்கும், ஒழுங்கு நடவடிக்கைக்கும் உட்படாதவராகவும், பொதுவாழ்வில் தூய்மையானவராகவும், பொது சேவைகளில் நாட்டம் கொண்டவராகவும் இருத்தல் வேண்டும். பள்ளியின் முன்னேற்றத்தில் அக்கறை கொண்டவராகவும், பள்ளி மாணவர்களின் இடைநிற்றலை குறைத்தல், பள்ளி மாணவர் சேர்க்கை தேர்வில் தேர்ச்சி சதவீதத்தை உயர்த்துதல், கல்விதரத்தில் பின்தங்கிய மாணவர்களின் தரத்தை முன்னேற்ற பாடுபடுபவராகவும் இருத்தல் வேண்டும்.
4. அரசியலில் பங்குபெற்று அரசியல் கட்சிகளுடன் தொடர்புடைய ஆசிரியர்களின் பெயர்கள் கண்டிப்பாக பரிந்துரைக்கப்படக்கூடாது.
5. சிறந்த முறையில் பணிபுரியும் தமிழாசிரியர்கள் மற்றும் சிறப்பு ஆசிரியர்களான ஓவிய ஆசிரியர்கள், உடற்கல்வி ஆசிரியர்கள், கைத்தொழில் ஆசிரியர்கள், இசை ஆசிரியர்கள்

இவர்களில் தகுதியானவர்களையும் விருதிற்கு பரிந்துரைக்கும்போது கவனத்தில் கொள்ளவேண்டும்.

6. பரிந்துரைக்கப்படும் ஆசிரியர்களின் கருத்துருக்கள், பெயர்பட்டியலினை மாவட்டத் தேர்விக்குழுத் தலைவர் தமது சொந்தப் பொறுப்பில் வைத்துக் கொள்ளவேண்டும். தேர்வுக்குழு உறுப்பினர்களும் இது தொடர்பாக இரகசியம் காத்திடல் வேண்டும்.
7. 2012-2013-ம் ஆண்டிற்கான இத்துடன் இணைக்கப்பட்டுள்ள படிவத்தில் மட்டுமே ஆசிரியர்களின் கருத்துருக்கள் அனுப்பப்படல் வேண்டும். எக்காரணம் கொண்டும் முந்தைய ஆண்டுகளின் படிவத்தில் கருத்துருக்களை அனுப்புதல் கூடாது.
8. முதன்மைக் கல்வி அலுவலர்கள் தங்கள் மாவட்டத்தில் உள்ள அனைத்து வகை தலைமையாசிரியர்கள் கூட்டத்தினை ஜூலை மாதம் 6-ஆம் தேதி அன்றும் அன்றைய தினமே மாவட்டத் தொடக்கக் கல்வி அலுவலர் தங்கள் மாவட்டத்திலுள்ள அனைத்து உதவித் தொடக்கக் கல்வி அலுவலர்கள் கூட்டத்தினை கூட்டி இத்துடன் வழங்கப்படும் டாக்டர் இராதாகிருஷ்ணன் விருதிற்கு தகுதியுடைய ஆசிரியர்களுக்கான விண்ணப்பத்தின் 1 முதல் 3 பக்கங்களை வழங்குதல் வேண்டும்.
9. டாக்டர் இராதாகிருஷ்ணன் விருது பெற விண்ணப்பிக்கும் ஆசிரியர்கள் விண்ணப்பங்களை ஜூலை 12-ஆம் தேதிக்குள் முதன்மைக் கல்வி அலுவலர் அலுவலகத்திலும், மாவட்ட தொடக்கக் கல்வி அலுவலர் அலுவலகத்திலும் சமர்ப்பிக்கப்படுதல் வேண்டும்.
10. ஜூலை 12-ஆம் தேதியிலிருந்து ஜூலை-19-ஆம் தேதிக்குள் மாவட்டத் தேர்வுக் குழுவினர் கருத்துருக்கள் சமர்ப்பித்தவர்களின் பணித்திறன், பள்ளி மேம்பாட்டிற்காக, மாணவர் நலனுக்காக, தேர்ச்சி விழுக்காட்டினை உயர்த்த மேற்கொள்ளப்பட்ட நடவடிக்கைகள் மற்றும் சிறப்பு தகுதிகள் குறித்து பள்ளிக்குச் சென்று தல ஆய்வு மேற்கொண்டு அறிக்கை தயார் செய்தல் வேண்டும்.
11. ஜூலை 12-ஆம் தேதியிலிருந்து ஜூலை-19-ஆம் தேதிக்குள் விருதிற்கு விண்ணப்பித்துள்ள ஆசிரியர்களின் பணிப்பதிவேடு, ஓழுங்கு நடவடிக்கைக்கு உட்படாத விவரம் ஆகியவற்றினை முதன்மைக் கல்வி அலுவலரின் நேர்முக உதவியாளர், மாவட்ட கல்வி அலுவலரின் நேர்முக உதவியாளர், மாவட்ட தொடக்கக் கல்வி அலுவலக நேர்முக உதவியாளர் மற்றும் கண்காணிப்பாளர்கள் அடங்கிய குழு அமைத்து ஆய்வு செய்தல் வேண்டும்.

பள்ளிக் கல்வி இயக்குநர்

RECOMMENDATION FOR DR.RADHAKRISHNAN BEST TEACHER AWARD FOR THE  
YEAR 2012-2013

PROFORMA

Affix
Passport size
Photo

**Name of the Revenue District** :

**Name of the Educational District** :

1. Name of the Teacher / Headmaster/  
Headmistress with Designation IN BLOCK LETTERS

In English :

In Tamil :

a) Date of Birth :

b) Date of Superannuation :

c) Father's / Husband's Name  
(in English & Tamil) :

2) Name of the School with full postal  
address where the Teacher / Headmaster/  
is working with Pin code & Phone No :

3. Qualification (should be clearly specified) :  
Academic  
Professional  
Other Training if any

4.Date of first entry in to Teaching Profession :

### SERVICE RECORD

Name of the School	Designation	Period of service		Total Service in each school wherever the Teacher / H.M.Worked
		From	To	

Total Services :

---

Classes Handling :

Subjects Handling :

As a Headmaster his/her Achievements towards results during the last 5 years in X Std.& XII Std. Public Exams (in Percentage)

YEAR	X	XII
2008-2009		
2009-2010		
2010-2011		
2011-2012		
2012-2013		

As a Teacher his / her achievements towards result in his / her subject in the public examination during the last 5 years

YEAR	X	XII
2008-2009		
2009-2010		
2010-2011		
2011-2012		
2012-2013		

As a Physical Director / PET achievements in Division level / State Level / National Level Sports meet and sports activities :

As a special teacher his/her achievements towards students performance:

**Whether acted as a Chief Superintendent :**    **yes**        **or**        **No**  
**if so specify years centers and Exams. :**  
**Experience in evaluation :**  
**Whether debarred from Exam duty :**

Has the teacher received any recognition award of prizes either from central Govt. or State Govt. or District Authorities and if so the details thereof :

Reason for submitting for the Award :



District/ Sub- Committee's specific recommendation.  
Rank in which the teacher is placed  
by the District Committee.

**CERTIFICATE-I**

Certified that Thiru/ Tmt/ Seivi.....  
is recommended for Dr.Radhakrishnan Best teacher Award for the year 2012-2013. We are satisfied that this nominee has clear record of service, faultless antecedents and that no legal enquiries, proceedings and charges, departmental or other wise are pending against him/her

**Signature of the District Committee Members**

**Chairman of the District Committee.**

**CERTIFICATE-II**

As Chairman, I ..... certify that I have personally gone through and verified the records of the nominee and certify that they are correct to the best of my knowledge and I solemnly affirm that the Teacher recommended is of outstanding merit and unblemished character.

**Chairman of the District Committee.**





### **Abstract**

School Education – Teachers Recruitment Board – Recruitment of Secondary Grade Teachers and Graduate Assistants –Fixing the criteria for selection of candidates who have cleared the Teacher Eligibility Test for appointment to the post of Secondary Grade Teachers and B.T. Assistants and other related issues – Recommendation of the Committee - Orders issued.

### **School Education (Q)Department**

**G.O.(Ms).No.252**

**Dated: 05.10.2012**  
**Thiruvalluvar Aandu 2043**  
**Purattasi 19**  
**Read :**

- 1.G.O.Ms.No.181, School Education Department, dated 15.11.2011
- 2.G.O.Ms.No.90, School Education Department, dated 28.03.2012.
- 3.G.O.Ms.No.222, School Education Department, Dated 24.08.2012.
- 4.G.O.(2D)No.36,School Education (Q)Department, dated 14.09.2012.
- 5.The High Court, Madras in W.P.Nos.24507 & 24631/2012 and M.P.Nos 1 & 1/2012, Judgement dated 21.09.2012.

### **ORDER:-**

In the G.O. first read above, the Government have issued orders designating the TRB as a Nodal Agency for conducting of Teacher Eligibility Test for the recruitment of Secondary Grade Teachers and Graduate Assistants.

2. In the G.O. Second read above, the Government have issued orders for the recruitment of Secondary Grade Teachers and Graduate Assistants by Conducting the Teacher Eligibility Test. It was also ordered that the qualifying candidates of the Teacher Eligibility Test will be recruited based on marks, Communal rotation and Certificate Verification. However, with respect to the recruitment of Secondary Grade Teachers, the state-wide seniority in employment exchange registration will be continued till the disposal of the Special Leave Petition filed in the Supreme Court.

3. In the G.O third read above, the Government have issued orders to conduct the Teacher Eligibility Test on 12.07.2012 for the recruitment of Secondary Grade Teachers and Graduate Assistants by the Teachers Recruitment Board. The Government further directs the Teachers Recruitment Board, to conduct another Teacher Eligibility Test for those candidates, who have not obtained 60% marks, and the Teacher Eligibility Test to be held before the end of October 2012.

4. In the G.O fourth read above, the Government constituted a committee for selection of candidates who have cleared the Teacher Eligibility Test for appointment to the post of Secondary Grade Teachers and B.T. Assistants and other related issues under the Chairmanship of Hon'ble

Minister for School Education, Sports and Youth Welfare with the following members.

1. Hon'ble Minister for School Education, Sports and Youth Welfare	Chairman
2. Principal Secretary to Government, School Education Department	Member
3. The Chairman, Teachers Recruitment Board, Chennai	Member
4. The Director of School Education, Chennai-6	Member

5. In the Judgement fifth read above, the Hon'ble High Court directed as follows:-

“So far as the candidates who possess the Teacher Eligibility Certificate are concerned, after receipt of the recommendations of the Committee constituted (vide G.O.(2D).No.36, School Education Department, dated 14.09.2012) selection and appointment shall be made as per the criteria to be fixed by the Committee.”

6. In order to provide quality education to the children in Tamil Nadu and considering the need to filling up of vacant teachers post, the committee in its meeting held on 14.09.2012 and 24.09.2012, unanimously decided to recommend to the Government to adopt the modalities by giving weightage of marks for their academic qualification in 12<sup>th</sup> Standard, DEEd., Degree, B.Ed. and TET for selection and appointment of Secondary Grade Teachers and Graduate Assistants.

7. The Government have examined the recommendation of the Committee and decided to accept the same. They accordingly direct the Teachers Recruitment Board to adopt the following modalities by giving weightage of marks for selection and appointment of Secondary Grade Teachers and Graduate Assistants.

**Tamil Nadu Teacher Eligibility Test Weightage For Secondary Grade Teachers**

(a) There shall be 100 marks in total as full marks

(b) The computation of 100 marks will be in the following manner

(i)	Higher Secondary Exam	:	15 marks
(ii)	D.T.Ed., / D.E.Ed., Exam	:	25 marks
(iii)	Teacher Eligibility Test	:	60 marks

(c) Marks shall be given for item (i), (ii) and (iii) of clause (b), in the manner mentioned hereunder

(i) For Higher Secondary Exam (12<sup>th</sup> Standard)

Examination passed	Weightage of marks	90% and above	80% and above but below 90%	70% and above but below 80%	60% and above but below 70%	50% and above but below 60%	Below 50%
12 <sup>th</sup> Std.	15	15	12	9	6	3	0

(ii) For DTED/DEEd.

Examination passed	Weightage of marks	70% and above	50% and above but below 70%
DTED/DEEd	25	25	20

(iii) For TNTET

Examination passed	Weightage of marks	90% and above	80% and above but below 90%	70% and above but below 80%	60% and above but below 70%
TNTET	60	60	54	48	42

**Tamil Nadu Teacher Eligibility Test Weightage For Graduate Assistants**

(a) There shall be 100 marks in total as full marks

(b) The computation of 100 marks will be in the following manner

(i) Higher Secondary Exam	:	10 marks
(ii) Degree Exam	:	15 marks
(iii) B.Ed. Exam	:	15 marks
(iv) Teacher Eligibility Test	:	60 marks

(c) Marks shall be given for item (i), (ii), (iii) and (iv) of clause (b), in the manner mentioned hereunder

(i) For Higher Secondary Exam (12<sup>th</sup> Standard)

Examination passed	Weightage of marks	90% and above	80% and above but below 90%	70% and above but below 80%	60% and above but below 70%	50% and above but below 60%	Below 50%
12 <sup>th</sup> Std.	10	10	8	6	4	2	0

(ii) For Degree and B.Ed.,

Examination passed	Weightage of marks	70% and above	50% and above but below 70%	Below 50%
Degree	15	15	12	10
B.Ed.	15	15	12	-

(iii) For TNTET

Examination passed	Weightage of marks	90% and above	80% and above but below 90%	70% and above but below 80%	60% and above but below 70%
TNTET	60	60	54	48	42

After computation of marks, based on the above selection criteria, if more than one candidate have the same mark, then preference in selection will be based on the date of birth.(the older person will be given priority)

8. The Government also direct that the appointment to the post of Secondary Grade Teachers, the existing procedure i.e. selection through Employment Exchange in state wide seniority may be continued till the final verdict of Hon'ble Supreme Court in Special Leave Petition Number 18227 and 18228 of 2008 filed by the Government.

(By Order of the Governor)

D.Sabitha,  
Principal Secretary to Government.

To  
The Chairman, Teachers Recruitment Board,  
Chennai-6.  
The Director of School Education, Chennai-6.  
The Director of Elementary Education, Chennai-6.  
The Director of Matriculation Schools, Chennai-6.  
The State Project Director, Sharva Shiksha Abhiyan, Chennai-6.  
The Director of Government Examinations, Chennai-6.  
The Additional Advocate General-V,  
High Court, Chennai-108.  
The Chief Minister Office, Chennai-9.  
The Senior Personal Assistant to Hon'ble Minister  
for School Education, Sports and Youth Welfare,  
Law, Courts and Prison, Chennai-9.  
The Adi Dravidar and Tribal Welfare Department, Chennai-9.  
The Backward Classes, Most Backward Classes & Minorities  
Welfare Department, Chennai-9.  
The Social Welfare & Nutritious Meal  
Programme Department, Chennai-9.  
The Municipal Administration and Water Supply Department,  
Chennai-9.

(Forwarded By Order)

  
Section Officer

**Government Of Tamil Nadu**

**ABSTRACT**

School Education – Constitution of Committee to bring out “The Education Manual for Tamil Nadu “ Nomination of Dr. Tmt Y.G. Parthasarathy, Dean and Director of Padma Seshadri Group of Schools, Chennai as Vice – Chairman - Orders - Issued.

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**SCHOOL EDUCATION (X2) DEPARTMENT**

**G.O.(1D ) No.2**

**Dated: 3.1.2003**

**READ:**

G.O.Ms.No.177, School Education, dated 14.11.2002

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**ORDER :**

The Government nominate Dr. Tmt Y.G. Parthasarathy, Dean and Director of Padma Seshadri Group of Schools, as Vice- Chairman to the High Level Committee constituted in the Government Order read above.

( By Order of the Governor )

**C V SANKAR,  
SECRETARY TO GOVERNMENT**

**To**

Thiru A. Muthukirshnan.

Retired Director of School Education, Chairman, High Level Committee.

Dr. Tmt Y.G.Parthasarathy,

Dean and Director of Padma Seshadri Group of Schools,

14C North Crescent, T.Nagar, Chennai 17.

Padma Seshadri Balabavan, Senior Secondary School,

No.5 Lake I – Main Road, Nungambakkam, Chennai 34





Thiru K.S.Subbiah, Retired Joint Director, Member  
Thiru P.Santhanakrishnan, Retired Deputy Director, Member  
Thiru A. Pandian, Retired District Educational Officer,  
Thiru Hirudayanathan, Retired Inspector Matriculation Schools  
Thiru P. Radhakrishnan, Retired P.A. to Director of School Education  
The Director of School Education, Chennai 6  
The Director of Elementary Education, Chennai 6  
The Director of Matriculation School, Chennai 6  
The Director of Teacher Education Research and Training, Chennai 6  
The Joint Director, School Education, Secondary Education, Chennai 6

Copy to

Director, Public Libraries, Chennai 2  
Project Director, DPEP, Chennai.6  
Director of Non-Formal Education and Adult Education, Chennai 6  
The Accountant General, Chennai 35  
The Pay Accounts Officer, (North), Chennai 18/35  
The School Education Department, Chennai 9  
(D, X, V, U, HS, Bud – sections.)

/Forwarded/By Order/

**SECTION OFFICER**



**Government Of Tamil Nadu**

**ABSTRACT**

School Education – Filling up of vacant teacher posts in aided schools on consolidated pay – Further Orders – Issued.

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**SCHOOL EDUCATION ( X2) DEPARTMENT**

**G.O. Ms.No.4**

**Date : 19.1.2004**

**Read:-**

1. 1. Government Letter No.11495/X2/2003-2 dated 26.5.2003.
2. 2. G.O.Ms.No.100, School Education dated 27.6.2003.
3. 3. G.O.Ms.No.125, School Education dated 12.11.2003.

Read also:

1. 4. From the Director of School Education, letter Rc. No.45914/ W6/W2/2003, dated 27.11.2003.

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Order:

Pending a decision to fill up the vacant teacher posts in all categories of schools, from the academic Year 2003-04, the Government, in letter No. 11495/X2/2003-2, School Education Department, dated 26.5.2003, have instructed the Director of School Education, the Director of Elementary Education and the Director of Teacher Education Research and Training not to permit the aided managements to fill up the vacant teacher posts as on or after 1.6.2003, until further orders.

2. In G.O.Ms.No.100, School Education, dated 27.6.2003. the Government have ordered to fill up hereafter, the vacant teacher posts on a consolidated pay for a period of 5 years in all categories of schools. Subsequently, necessary amendment has also been issued to the "Tamil Nadu Recognised Private Schools (Regulation) Rules, 1974 in G.O.Ms.No. 125, School Education dated 12.11.2003 in this regard.

3. Now, the Government issue the following further orders on filling up of teacher posts in aided schools:-

1. i. The instructions issued in Government letter No.11495/X2/2003-2, School Education Department, dated 26.5.03 and subsequently by the Director of School Education/Director of Elementary Education in Rc.No.45914/W6/2003, dated 26.5.2003 and in Rc.No.25873/H1/2002, dated 26.5.2003 respectively will have no effect hereafter.

2. ii. While filling up the vacancies available as on 1.6.2003 in the aided schools on a consolidated pay for a period of 5 years, the rule of reservation will be started afresh.
3. iii. Vacancies available as on 1.6.2003 in the aided schools will be filled up by both consulting employment exchange and through some other modes like newspaper publication advertisement, media, calling for the application by notifying the same in the notice board and consider all applications and select the best candidates from among them without there being any preference to the candidates sponsored by the employment exchange.
4. iv. The consequential vacancies arising on account of promotion/migration / transfer / death / resignation etc. are to be filled up through direct recruitment on a consolidated pay only.
5. v. The procedure regarding rule of reservation and consulting employment exchange in respect of minority schools will be issued separately. Until then, the existing procedure will continue.

3. This order issues with the concurrence of Labour and Employment Department and Finance department vide their U.O.No. 40215/N2/03-1 dated 17.12.2003, 4226/FS/P/03 dated 12.1.2004 respectively.

( BY ORDER OF THE GOVERNOR )

**K. GNANADESIKAN,  
SECRETARY TO GOVERNMENT**

**To**

The Director of School Education, Chennai-6.

The Director of Elementary Education, Chennai -6

The Director of Teacher Education, Research and Training, Chennai –6.

Copy to:

The Finance (Education) Department, Chennai –9.

Finance (CMPC) Department, Chennai –9.

Labour and Employment Department, Chennai 9

School Education (B, D, VE, U, X sections ) Department, Chennai 9.

The Accountant General, Chennai-18

The Accountant General, Chennai-35



## ABSTRACT

School Education – The Right of Children to Free and compulsory Education Act(RTE)-2009 conducting of Teacher Eligibility Test(TET) – Orders – Issued.

### School Education (C2) Department

G.O.(Ms) No.181

Dated: 15.11.2011

திருவள்ளூர் ஆண்டு 2042  
ஐப்பசி-29

Read:

1. G.O.Ms.No.220, School Education(S2)Department  
Dated: 10.11.2008.
2. Government Letter No.15152/C2/2006-9, Dated: 9.10.2006.
3. From the National Council for Teacher Education, New Delhi, Letter No.76-4/2010/NCTE/Acad, Dated 11.2.2011

### ORDER:

The Right of Children to Free and Compulsory Education Act, 2009 was enacted by the Parliament in 2009 to provide for free and compulsory education to all children of the age of 6-14 years. The Act was published in the Gazette of India on 27<sup>th</sup> August 2009. Subsequently, the said Act was republished by the Government of Tamil Nadu in the Tamil Nadu Government Gazette on 24<sup>th</sup> February 2010. The said Act came into force with effect from 1<sup>st</sup> April 2010.

2. As per sub-section (1) of section 23 of the Right of Children to Free and Compulsory Education Act, 2009 (RTE) the National Council for Teacher Education (NCTE) has been appointed as the Academic Authority by Government of India. The said Academic Authority has indicated to all the States that the teachers to be recruited in future for the elementary segment should have passed the "Teacher Eligibility Test"(TET) to be conducted by the appropriate Government in accordance with the guidelines framed by the National Council for Teacher Education for the purpose.

3. The said section clearly specifies that teachers who at the commencement of this Act, do not possess minimum qualifications as prescribed by the Academic Authority authorized by the Central Government shall acquire

such minimum qualifications within a period of 5 years. Hence, the "Teacher Eligibility Test (TET)" would have to be conducted for recruiting teachers for the primary and upper primary classes. The teachers working in unaided private schools are required to pass Teacher Eligibility Test within 5 years. In the State of Tamil Nadu, Secondary Grade Teachers (those teaching classes I to V) are required to have minimum qualifications of D.T.Ed. and Graduate Assistants (BT Assistant) (those teaching classes VI to VIII) are required to have minimum qualification of B.Ed. They should also pass Teacher Eligibility Test forthwith.

4. However, with the passing of the RTE Act, it is now mandatory for all the State Governments to recruit Secondary Grade and BT teachers only by conducting a Teacher Eligibility Test.

5. In the G.O.1<sup>st</sup> read above, orders have been issued as directed by the Hon'ble Supreme Court of India on 20.8.2008 in SLP (c) No.18227 – 18228/2008 that the State Government should followed the Statewide seniority in employment registration while appointing Secondary Grade Teachers by calling for the list of eligible persons from all the District Employment Exchanges and by *newspaper Public Advertisements* throughout the State. The Supreme Court has further directed that the aforesaid arrangement will apply for any recruitment to be made pending disposal of these appeals.

6. In the Government letter 2<sup>nd</sup> read above, the Government changed the recruitment policy in 2006-07 for recruiting Graduate Assistants, from written examination to Statewide registration seniority in Employment Exchange.

7. The Government carefully examined on the lines of the orders of Supreme Court of India in SLP(c) No.18227- 18228 dated 20.8.2008 and National Council for Teacher Education guidelines and issue the following orders in respect of change of policy for recruitment of Secondary Grade and B.T Teachers.

- i. In respect of Secondary Grade Teachers, the statewide seniority in Employment Exchange Registration will continue to be followed till the disposal of the SLP filed in the Supreme Court of India.
- ii. In respect of Graduate Assistants (B.T.Teachers recruited by TRB for the Classes VI to X) in all middle schools, High/Higher Secondary Schools, selection through written examinations ("Teacher Eligibility Test" ) in accordance with the guidelines framed by National Council for Teacher Education and certificate verification, will be followed.
- iii. The Teachers Recruitment Board is designate as the Nodal Agency for conducting of Teacher Eligibility Test and recruitment of Teachers.

8. Guidelines for conducting Teacher Eligibility Test is enclosed in the Annexure to the Government Order.

//By Order of Governor//

T.S.Sridhar  
Additional Chief Secretary to Government

To

The Director of School Education , Chennai-6.

The Director of Elementary Education , Chennai-6.

The Director of Matriculation Schools, Chennai-6.

The Principal Secretary/State Project Director, Sarva Shiksha Abhiyan, Chennai-6.

The Director of Teacher Education, Research and Training, Chennai-06.  
ion,Chennai-6.

The Director of Government Examinations, Chennai-6.

The Chairman, Teachers Recruitment Board, Chennai-6.

The Member Secretary / Joint Director,  
Advisory Committee (RTE), Chennai-6.

Copy to :

The Chief Minister Office, Chennai-9.

The Public (SC) Department, Chennai-9.

The Senior Personal Assistant to Hon'ble Minister, School Education,  
Sports and Youth Welfare, Chennai-9.

The Adi Dravidar and Tribal Welfare Department, Chennai-9.

The Backward Classes, Most Backward Classes & Minorities Welfare  
Department, Chennai -9

The Social Welfare & Nutritious Meal Programme Department, Chennai-9

The Municipal Administration and Water Supply Department, Chennai-9.

//Forwarded by Order//

Section Officer

**ANNEXURE TO G.O(MS) NO.181, SCHOOL EDUCATION DEPARTMENT**  
**DATED 15.11.2011**

**Guidelines for conducting Teacher Eligibility Test (TET)**

**Background and Rationale:**

The implementation of the Right of Children to Free and Compulsory Education (RTE) Act, 2009 requires the recruitment of a large number of teachers across the country in a time bound manner. In spite of the enormity of the task, it is desirable to ensure that quality requirement for recruitment of teachers are not diluted at any cost. It is therefore necessary to ensure that persons recruited as teachers possess the essential aptitude and ability to meet the challenges of teaching at the primary and upper primary level.

2. In accordance with the provisions of sub-section (1) of section 23 of the Right of Children to Free and Compulsory Education (RTE) Act, 2009, the National Council for Teacher Education (NCTE) has laid down the minimum qualifications for a person to be eligible for appointment as a teacher in class I to VIII, vide its Notification dated August 23, 2010. A copy of the Notification is attached at Annexure 1. One of the essential qualifications for a person to be eligible for appointment as a teacher in any of the schools referred to in clause (n) of section 2 of the RTE Act is that he/she should pass the Teacher Eligibility Test (TET) which will be conducted by the appropriate Government.

3. The rationale for including the TET as a minimum qualification for a person to be eligible for appointment as a teacher is as under:

- i. It would bring national standards and benchmark of teacher quality in the recruitment process;
  - ii. It would induce teacher education institutions and students from these institutions to further improve their performance standards;
  - iii. It would send a positive signal to all stakeholders that the Government lays special emphasis on teacher quality
4. The TET examination may be conducted by a suitable professional body designated by the appropriate Government for the purpose. It will be conducted in accordance with the Guidelines hereunder.

**Eligibility**

5. The following persons shall be eligible for appearing in the TET:



i. A person who has acquired the academic and professional qualifications specified in the NCTE Notification dated 23rd August 2010.

ii. A person who is pursuing any of the teacher education courses (recognized by the NCTE or the RCI, as the case may be) specified in the NCTE Notification dated 23rd August 2010.

iii. The eligibility condition for appearing in TET may be relaxed in respect of a 3 State/UT which has been granted relaxation under sub-section (2) of section 23 of the RTE Act. The relaxation will be specified in the Notification issued by the Central Government under that sub-section.

### **Structure and Content of TET**

6. The structure and content of the TET is given in the following paragraphs. All questions will be Multiple Choice Questions (MCQs), each carrying one mark, with four alternatives out of which one answer will be correct. There will be no negative marking. The examining body should strictly adhere to the structure and content of the TET specified below.

7. There will be two papers of the TET. Paper I will be for a person who intends to be a teacher for classes I to V. Paper II will be for a person who intends to be a teacher for classes VI to VIII. A person who intends to be a teacher either for classes I to V or for classes VI to VIII will have to appear in both papers (Paper I and Paper II).

**Paper I (for classes I to V); No. of MCQs – 150;  
Duration of examination: one-and-a-half hours  
Structure and Content (All Compulsory)**

(i) Child Development and Pedagogy	30 MCQs	30 Marks
(ii) Language I	30 “	30 “
(iii) Language II	30 “	30 “
(iv) Mathematics	30 “	30 “
(v) Environmental Studies	30 “	30 “

**Nature and standard of questions**

While designing and preparing the questions for Paper I, the examining body shall take the following factors into consideration:

- The test items on Child Development and Pedagogy will focus on educational psychology of teaching and learning relevant to the age group of 6-11 years. They will focus on understanding the characteristics and needs of diverse learners, interaction with learners and the attributes and qualities of a good facilitator of learning.

- The Test items for Language I will focus on the proficiencies related to the medium of instruction, (as chosen from list of prescribed language options in the application form).

- The Language II will be from among the prescribed options other than Language I. A candidate may choose any one language from the available language options and will be required to specify the same in the application form. The test items in Language II will also focus on the elements of language, communication and comprehension abilities.

- The test items in Mathematics and Environmental Studies will focus on the concepts, problem solving abilities and pedagogical understanding of the subjects. In all these subject areas, the test items shall be evenly distributed over different divisions of the syllabus of that subject prescribed for classes I–V by the appropriate Government.

- The questions in the tests for Paper I will be based on the topics of the prescribed syllabus of the State for classes I–V, but their difficulty standard, as well as linkages, could be upto the secondary stage.

**Paper II (for classes VI to VIII); No. of MCQs – 150;  
Duration of examination : one-and-a-half hours**

**Structure and Content**

(i) Child Development & Pedagogy (compulsory)	30 MCQs	30 Marks
(ii) Language I (compulsory)	30 "	30 "
(iii) Language II (compulsory)	30 "	30 "
(iv) (a) For Mathematics and Science teacher : Mathematics and Science – 60 MCQs of 1 mark each		
(b) For Social studies teacher : Social Studies - 60 MCQs of 1 mark each		
(c) for any other teacher – either 4(a) or 4(b)		

While designing and preparing the questions for Paper II, the examining body shall take the following factors into consideration:

- The test items on Child Development and Pedagogy will focus on educational psychology of teaching and learning, relevant to the age group 11-14 years. They will focus on understanding the characteristics, needs and psychology of diverse learners, interaction with learners and the attributes and qualities of a good facilitator of learning.

- The test items for Language I will focus on the proficiency related to the medium of instruction, as chosen from list of prescribed options in the application form.

- The Language II will be a language other than Language I. The person may choose any one language from among the available options and as in the specified list in the application form and attempt questions in the one indicated by the candidate in the application form by him. The Test items in Language II will also focus on the elements of language, communication and comprehension abilities.

• The test items in Mathematics and Science, and Social Studies will focus on the concepts, problem solving abilities and pedagogical understanding of these subjects. The test items of Mathematics and Science will be of 30 marks each. The test items shall be evenly distributed over different divisions of the syllabus of that subject as prescribed for classes VI-VIII by the appropriate government.

• The questions in the tests for Paper II will be based on the topics of the prescribed syllabus of the State for classes VI-VIII but their difficulty standard as well as linkages could be upto the senior secondary stage.

8. The question paper shall be bilingual – (i) in language(s) as decided by the appropriate Government; and (ii) English language.

### **Qualifying marks**

9. A person who scores 60% or more in the TET exam will be considered as TET pass. School managements (Government, local bodies, government aided and unaided)

- (a) may consider giving concessions to persons belonging to SC/ST, OBC, differently abled persons, etc., in accordance with their extant reservation policy;
- (b) should give weightage to the TET scores in the recruitment process; however, qualifying the TET would not confer a right on any person for recruitment/employment as it is only one of the eligibility criteria for appointment.

### **Applicability**

10

- (a) TET conducted by the Central Government shall apply to all schools referred to in sub-clause (i) of clause (a) of section 2 of the RTE Act.
- (b) TET conducted by a State Government/UT with legislature shall apply to :
  - (i) a school of the State Government/UT with legislature and local authority referred to in sub-clause (i) of clause (n) of section 2 of the RTE Act; and
  - (ii) a school referred to in sub-clause (ii) of clause (n) of section 2 of the RTE Act in that State/UT.

A school at (i) and (ii) may also consider eligibility of a candidate who has obtained TET Certificate awarded by another State/UT with legislature. In case a

State Government/UT with legislature decides not to conduct a TET, a school at (i) and (ii) in that State/UT would consider the TET conducted by the Central Government.

- (c) A school referred to in sub-clause (iv) of clause (n) of section 2 of the RTE Act may exercise the option of considering either the TET conducted by the Central Government or the TET conducted by the State Government/UT with legislature.

#### **Frequency of conduct of TET and validity period of TET certificate**

11. The appropriate Government should conduct a TET at least once every year. The Validity Period of TET qualifying certificate for appointment will be decided by the appropriate Government subject to a maximum of seven years for all categories. But there will be no restriction on the number of attempts a person can take for acquiring a TET Certificate. A person who has qualified TET may also appear again for improving his/her score.

#### **Procedure for conduct of the Test**

12. The examining body shall formulate a detailed procedure and lay down instructions for conduct of the TET. Candidates should be informed that a very serious view will be taken of any malpractice or impersonation.

#### **Legal Disputes**

13. All legal disputes with regard to conduct of TET shall be subject to the jurisdiction of the appropriate Government.

#### **Award of TET Certificate**

14. The appropriate Government conducting the Test shall award a TET Certificate to all successful candidates. The certificate should contain the name and address of the candidate, date of birth, Registration No. year/month of award of Certificate, marks obtained in each Paper, class level of its validity (Class I to V, class VI to VIII or both), and, in case of classes VI to VIII, the subject area (Science and Mathematics, Social Studies, etc.). The certificate may be electronically generated with adequate security features. Appropriate may consider utilizing the services of specialized agencies for issuing de-materialized (demat) TET certificates as a security feature to avoid any kind of malpractice.

#### **Monitoring**

15. Following measures would be taken for monitoring the quality and administration of the TET:

- (a) The appropriate Government shall appoint a Nodal Officer for the purpose of TET.
- (b) The NCTE would organize meetings of the Nodal Officers at least once every year.
- (c) Every appropriate Government will forward a report of each TET to the NCTE in a format to be prescribed by the NCTE.
- (d) The NCTE shall maintain data base and be the repository of experts and resources, including the technological tools for conduct of the TET, and shall share it with the appropriate Government.

T.S.Sridhar  
Additional Chief Secretary to Government

//True Copy//

Section Officer





## ABSTRACT

Adhoc Rules - Vocational Education - Adhoc Rules for the posts of Vocational Instructors in Higher Secondary Schools - Amendment - Issued.

---

### SCHOOL EDUCATION (VE) DEPARTMENT

G.O.(Ms).No.191

Dated:30.7.2009

Read:

1. G.O.Ms.No.6, School Education Department, dated 4.1.2000
2. From the Director of Technical Education, Chennai -25, Letter No. 40105/Y3/CDC/07, dated 3.10.2007.
3. From the Director of School Education Letter Na.Ka.No.101568/V1/E1/2006, dated 15.6.2009.

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### ORDER:

The Director of School Education in his letter 3rd read above has stated that the post of Vocational Instructor (Draftsman-Civil) has not been included in the adhoc rules for the post of Vocational Instructors in the Higher Secondary Schools issued in the G.O. 1st read above and has sent a proposal for specifying necessary qualification for the post of Vocational Instructor, (Draftsman-Civil).

2. Accordingly, the following Notification will be published in the Tamil Nadu Government Gazette:-

### NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendment to the rules published with the School Education Department

- 2 -

Notification SRO No.B - 90/2001, at pages 140 to 147 of Part III - Section 1(b) of the Tamil Nadu Government Gazette, dated the 7th November 2001:-

2. The amendment hereby made shall be deemed to have come into force on the 23rd September 1994.

**AMENDMENT**

In the said Rules, in rule 5, in the Table - under sub-rule (b) under the heading "VOCATIONAL INSTRUCTOR FOR ENGINEERING AND TECHNOLOGY", after the entry "Building Maintenance" in Column (1) and the corresponding entry in Column (2) Thereof, the following entries shall, respectively, be inserted, namely:-

- 1 (a) Draftsman (Civil) A Diploma in Civil Engineering or a Diploma in Architectural Assistantship awarded by the State Board of Technical Education and Training, Chennai or by any recognised Institutions or Boards and one year practical experience in the allied field".

(By order of the Governor)

M.Kutralingam,  
Principal Secretary to Government

To  
The Director of School Education, Chennai - 6  
The Works Manager, Government Central Press, Ch - 79  
(for publication in the Tamil Nadu Government Gazette, By/SM  
The Accountant General, Chennai - 18  
The Accountant General (CAO), Chennai -18  
The Pay and Accounts Officer ((North), Chennai - 79  
The Pay and Accounts Officer (South), Chennai - 35  
The Pay and Accounts Officer (East), Chennai -  
The Pay and Accounts Officer, Madurai / Coimbatore

**Copy to:**

P & AR Department, Chennai-9  
Law Department, Chennai-9  
G.O.Ms.No.6, School Education, dated 4.1.2000  
All HODs in School Education Dept.  
All Chief Educational Officer's,  
School Education Department Website.

/ Forwarded by order /

Section Office





## ABSTRACT

School Education - Secondary Grade Teachers - Transfer from one District to another District as per the orders of Hon'ble Supreme Court of India - Orders Issued.

### **School Education (EE3(2)Department**

**G.O.(Ms)No. 243**

**Date.30.11. 2013.**

திருவள்ளூர் ஆண்டு 2044  
விஜயவருடம், கார்த்திகை 14.  
Read.

1. G.O(Ms)No.447, Education, Science and Technology Department dated 16.7.1996.
2. Orders of Hon'ble Madurai Bench of Madras High Court in W.P.No.6373, 8474 and 10583/2007 dated 4.2.2008.
3. Orders of Hon'ble Madurai Bench of Madras High Court in WA.No.119/2008 and 122/2008 dated 14.5.2008.
4. Interim orders of Hon'ble Supreme Court of India in SLP.Nos.18227 and 18228 / 2008 dated 20.10.2008.
5. G.O.Ms.No.220, School Education, dated 10.11.2008.
6. From the National Council for Teachers Education, New Delhi, Letter No, 76-4/2010/NTE/Acad, Dated 11.02.2011.
7. G.O.Ms.No.181,School Education, dated 15.11.2011.
8. G.O.Ms.No.90,School Education, dated 28.03.2012.
9. G.O.Ms.No.222, School Education, dated 24.8.2012.
10. G.O.Ms.No.252, School Education, dated 5.10.2012.
11. Orders of Hon'ble Supreme Court of India in civil appeal Nos. 6184-6185/2008, 6186-6187/2008, and 6188-6189/2008 dated 5.9.2013.
12. From the Director of Elementary Education Letter R.C.No. 24909/D1/2012, dated 23.09.2013.

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### **ORDER:-**

In the G.O. fifth read above, orders have been issued as directed by Hon'ble Supreme Court of India on 20.8.2008 in SLP No.18227-18228/2008 that the State Government should followed the Statewide seniority in employment registration while appointing Secondary Grade Teachers by calling for the list of eligible persons from all the District Employment Exchanges and by newspaper Public Advertisements throughout the State. Further, it was also ordered to mention in the notification, that any person selected and appointed in a particular school within a district cannot aspire for transfer to another school outside the District. The Supreme Court has

further directed that the aforesaid arrangement will apply for any recruitment be made pending disposal of these appeals.

2. In the G.Os 7<sup>th</sup>, 8<sup>th</sup> and 10 read above, Government direct that the appointment to the post of Secondary Grade Teachers, the existing procedures (i.e.) selection through Employment Exchange in Statewide seniority may be continued till the disposal of the SLP. Nos.18227 and 18828 of 2008 filed in the Supreme Court of India.

3. The State Government filed an I.A. in the Supreme Court of India in Civil Appeal Nos.6186 to 6187 / 2008 with the following prayer.

- Expedite the hearing in the instant Civil Appeals;
- modify the Interim Order dated 20.10.2008 passed in the Instant Civil Appeals by permitting the Appellant State to follow a procedure for appointment of Secondary Grade Teachers from those individuals who have passed Teacher Eligibility Test as per the National Council for Teacher Education guide lines. Thereafter, the Teacher Eligibility Test qualified candidates have to appear the written Competitive Examination which is to be conducted by the Teachers Recruitment Board, Chennai-6 and appointments will be made as per rule of reservation; and
- pass such further or other orders, as this Hon'ble Court may deem fit and proper in the circumstances of the case. ”

4. In the reference 11<sup>th</sup> read above, the Hon'ble Supreme of India disposed the Civil Appeals as follows:-

**CIVIL APPEAL Nos.6186 – 6187 of 2008**

**xxxx**

**xxxx**

**xxxxx**

'That the teachers who were appointed prior to the G.O. dated 15.11.2011 will remain protected and as far as the transfers sought by the teachers outside their Districts are concerned, it is for them to apply to the authority concerned and the authority concerned will consider their applications in accordance with their rules.

In view of the above, the Civil Appeal Nos.6186 – 6187/2008 stand disposed of.

**CIVIL APPEAL Nos.6184-6185/2008 & C.A.Nos.6188-6189-2008**

**xxxxx**

**xxxx**

**xxxxx**

Civil Appeal Nos.6184-6185/2008 & 6188-6189/2008 stand disposed of as having become infructuous.

5. In view of the orders of the Hon'ble Supreme Court of India that Civil Appeal Nos.6184-6185 and 6188-6189/2008 stand disposed off as having become infructuous, the Director of Elementary Education in his letter 12<sup>th</sup> read above has submitted the proposals to the Government seeking clarification for giving transfer to the teachers those who were appointed as per the interim direction of the Hon'ble Supreme Court from one district to another district through counselling methods and administrative grounds.

6. The Government have examined the proposal of the Director of Elementary Education in lines with the orders of Hon'ble Supreme Court of India in Civil Appeal Nos. 6184-6185/2008, 6186-6187/2008, and 6188-6189/2008 dated 5.9.2013 in para 4 above and direct that the Secondary Grade Teachers appointed as per the Interim order of the Hon'ble Supreme Court be considered for giving transfer from one district to another based on the rules if and when applications are made for transfer.

(By Order of the Governor)

D.SABITHA  
Principal Secretary to Government

**To**

The Chairman, Teachers Recruitment Board, Chennai-6  
The State Project Director, SSA, Chennai-6.  
The Director of Elementary Education, Chennai-6.  
The Director of School Education, Chennai-6  
The Commissioners of all Corporations,  
The Principal Secretary/Commissioner of  
Backward, Most Backward and Minorities Welfare Department, Chennai-5  
The Director of Adi-drava and Tribal Welfare Dept., Chennai-5  
The Director of Social Welfare and Nutritious-Meal Programme, Chennai-5.  
The Commissioner of Municipal Admin, Chennai-5  
The Accountant General, Chennai-18/35  
All Treasury Officers.

**Copy to**

The Labour and Employment Department, Chennai-9.  
The Personnel and Administrative Reforms Department, Chennai-9.  
The Social Welfare and Nutritious-Meal Programme Department, Chennai-9.  
The Municipal Administration and Water Supply Department, Chennai-9  
The Backward, Most Backward and Minorities Welfare Department, Chennai-9  
The Senior P.A. to Hon'ble Minister for School Education, Chennai-9  
The Senior P.s. to Principal Secretary to Government, School Education Dept., Chennai-9.

// Forwarded by order //

Section Officer.





## **ABSTRACT**

School Education - Recruitment of Secondary Grade Teachers –Clarifications Orders Issued.

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### **School Education (EE3(2)Department**

**G.O.(Ms)No.244**

**Date.30.11. 2013.**

**திருவள்ளூர் ஆண்டு 2044  
விஜயவருடம், கார்த்திகை 14  
Read.**

1. G.O(Ms)No.447, Education, Science and Technology Department, dated 16.7.1996.
2. Orders of Hon'ble Madurai Bench of Madras High Court in W.P.No.6373, 8474 and 10583/2007 dated 4.2.2008.
3. Orders of Hon'ble Madurai Bench of Madras High Court in WA.No.119/2008 and 122/2008 dated 14.5.2008.
4. Interim orders of Hon'ble Supreme Court of India in SLP.Nos.18227 and 18228 / 2008 dated 20.10.2008.
5. G.O.Ms.No.220, School Education, dated 10.11.2008.
6. From the National Council for Teachers Education, New Delhi, Letter No.76-4/2010/NTE/Acad, Dated 11.02.2011.
7. G.O.Ms.No.181, School Education, dated 15.11.2011.
8. G.O.Ms.No.90, School Education, dated 28.03.2012.
9. G.O.Ms.No.222, School Education, dated 24.8.2012.
10. G.O.Ms.No.252, School Education, dated 5.10.2012.
11. Orders of Hon'ble Supreme Court of India in Civil Appeal Nos. 6184-6185/2008, 6186-6187/2008, and 6188-6189/2008, dated 5.9.2013.
12. From the Chairman, Teachers Recruitment Board, Chennai-6 Letter R.C.No.3726/TET/2013, dated 31.10.2013.

-----

### **ORDER:-**

In the G.O. fifth read above, orders have been issued as directed by Hon'ble Supreme Court of India on 20.8.2008 in SLP Nos.18227-18228/2008 that the State Government should followed the Statewide seniority in employment registration while appointing Secondary Grade Teachers by calling for the list of eligible persons from all the District Employment Exchanges and by newspaper Public Advertisements throughout the State. Further it was also ordered to mention in the notification, that any person selected and appointed in a particular

school within a district cannot aspire for transfer to another school outside the District. The Supreme Court has further directed that the aforesaid arrangement will apply for any recruitment be made pending disposal of these appeals.

2. In the G.Os 7<sup>th</sup>, 8<sup>th</sup> and 10 read above, Government direct that the appointment to the post of Secondary Grade Teachers, the existing procedures (i.e.) selection through Employment Exchange in Statewide seniority may be continued till the disposal of the SLP. Nos.18227 and 18828 of 2008 filed in the Supreme Court of India.

3. The State Government filed an I.A. in the Supreme Court of India in Civil Appeal Nos.6186 to 6187 / 2008 with the following prayer.

- Expedite the hearing in the instant Civil Appeals;
- modify the Interim Order dated 20.10.2008 passed in the instant Civil Appeals by permitting the Appellant State to follow a procedure for appointment of Secondary Grade Teachers from those individuals who have passed Teacher Eligibility Test as per the National Council for Teacher Education guide lines. Thereafter, the Teacher Eligibility Test qualified candidates have to appear the written Competitive Examination which is to be conducted by the Teachers Recruitment Board, Chennai-6 and appointments will be made as per rule of reservation; and
- pass such further or other orders, as this Hon'ble Court may deem fit and proper in the circumstances of the case. ”

4. In the reference 11<sup>th</sup> read above, the Hon'ble Supreme of India disposed the Civil Appeals as follows:-

**CIVIL APPEAL Nos.6186 – 6187 of 2008**

**XXXX**

**XXXX**

**XXXXX**

‘That the teachers who were appointed prior to the G.O. dated 15.11.2011 will remain protected and as far as the transfers sought by the teachers outside their Districts are concerned, it is for them to apply to the authority concerned and the authority concerned will consider their applications in accordance with their rules.

In view of the above, the Civil Appeal Nos.6186 – 6187/2008 stand disposed of.

**CIVIL APPEAL Nos.6184-6185/2008 & C.A.Nos.6188-6189/2008**

**XXXXX**

**XXXX**

**XXXXX**

Civil Appeal Nos.6184-6185/2008 & 6188-6189/2008 stand disposed of as having become infructuous.

5. The Chairman, Teachers Recruitment Board in the reference 12<sup>th</sup> read above has requested the Government for seeking clarifications on the norms to be followed while assigning marks during the conduct of Certificate Verification for Secondary Grade Teachers in the light of the orders of the SLP in the reference 11<sup>th</sup> read above.

6. The Government have examined the matter in detail and direct the Teachers Recruitment Board to follow the procedure for recruitment of Secondary Grade Teacher based on the marks scored by the candidates in the Teachers Eligibility Test following the criteria laid down in G.O(Ms)No.252, School Education (Q) Department, dated 05.10.2012.

(By Order of the Governor)

D.SABITHA  
Principal Secretary to Government

To

The Chairman, Teachers Recruitment Board, Chennai-6  
The State Project Director, SSA, Chennai-6.  
The Director of Elementary Education, Chennai-6.  
The Director of School Education, Chennai-6  
The Commissioners of all Corporations,  
The Principal Secretary/Commissioner of  
Backward, Most Backward and Minorities Welfare Department, Chennai-5  
The Director of Adi-drava and Tribal Welfare Dept., Chennai-5  
The Director of Social Welfare and Nutritious-Meal Programme, Chennai-5.  
The Commissioner of Municipal Admin, Chennai-5  
The Accountant General, Chennai-18/35  
All Treasury Officers.

Copy to

The Labour and Employment Department, Chennai-9.  
The Personnel and Administrative Reforms Department, Chennai-9.  
The Social Welfare and Nutritious-Meal Programme Department, Chennai-9.  
The Municipal Administration and Water Supply Department, Chennai-9  
The Backward, Most Backward and Minorities Welfare Department, Chennai-9  
The Senior P.A. to Hon'ble Minister for School Education, Chennai-9  
The Senior P.s. to Principal Secretary to Government,  
School Education Dept., Chennai-9.

// Forwarded by order //

Under Secretary to Government.







## ABSTRACT

School Education - Sarva Shiksha Abhiyan - Filling up of 16549 Part-time instructors to Government schools for Standard VI to VIII- Procedure of selection – Orders issued.

### School Education(C2) Department

G.O.(MS) No.177

Dated:11.11.2011

Read:

From the Principal Secretary/ State Project Director,  
Sarva Shiksha Abhiyan D.O.Letter No.1115/A5/SSA/2011  
dated 24.10.2011 and 9.11.2011

### ORDER:-

The Principal Secretary/ State Project Director, Sarva Shiksha Abhiyan has stated that in the Project Approval Board held for approving the supplementary Annual Work Plan & Budget 2010-11 in the context of Right of Children to Free and Compulsory Education (RTE) provisions, 16549 Part-time instructors have been sanctioned for Tamil Nadu. Of these posts, 5253 Part-time instructor posts for Art Education, 5392 posts for Health and Physical Education and 5904 posts for Work Education have been sanctioned for Standard VI to VIII in Government schools where admission of children is more than one hundred.

2. In this connection, the Principal Secretary / State Project Director, Sarva Shiksha Abhiyan has submitted proposals for filling up of 16549 Part-time instructors to Government schools for Standard VI to VIII.

3. The Government have examined the proposals of the Principal Secretary / State Project Director, Sarva Shiksha Abhiyan carefully and approved the recruitment process for the appointment of the 16549 Part-time instructors to Government schools for Standard VI to VIII.

#### 1. Guidelines for recruitment.

The selection will be made in district level.

- A committee is constituted as follows:
  - Chief Educational Officer – Chairperson
  - Chief Educational Officer (SSA) – Member Secretary
  - District Elementary Educational Officer

- District level officer from the district in Health and Physical Education - Specialist concerned for Part Time teacher being selected.
  - District level Specialist in Art Education – Specialist concurrence for Part Time teacher being selected.
  - District level Specialist for respective work Education – Specialist concerned for Part Time teacher being selected in Music, (Vocal and Instrumental) Sewing, Horticulture, Life skill & communication skill, Masonry & Computer Application etc.
- Chief Educational Officers for High and Higher Secondary Schools and District Elementary Educational Officers for Upper Primary schools will be the appointing authorities.
  - Applications for the Part-time teachers to be called for through dailies, media by making wide publicity and also from Employment Exchange.
  - The salary of the Part-time instructors will be Rs.5000 per month
  - The selection of candidates is to be made based on an interview conducted by the Committee.
  - Preference is to be given to the higher qualified candidate in respective trades and fields such as Bachelor's degree where Diploma are also considered.
  - Subject to merit being equal, local area candidate and women candidate may be given priority in the selection.
  - 10% of candidates may also be selected and kept as waiting list. The life of the list may be for one year or till next selection, whichever is earlier.
  - Selection list should be displayed in the Chief Educational Officer's Office notice board and in the Education Department website immediately.
  - All the procedures of the selection should be recorded in a separate register and signed by all members and should be kept in safe custody with all the relevant records.

## 2. Information to be recorded in the appointment orders.

- The appointment of Part-time instructors are purely temporary till the completion of the project period.
- The services of the Part-time instructors will be terminated without any notice if not required.
- Except gazetted holidays and Sundays no leave is eligible during period of service for candidates appointed as part-time instructors.
- No increment is eligible during the period of service.
- Considering the quantum of salary fixed and the work in schools Part Time Vocational Instructors now proposed to be selected should be allotted a minimum of 9 hrs of duty per week i.e.,  $\frac{1}{2}$  working day in 3 days per week either 9.30 – 12.30 p.m. or 2 to 5.00 p.m. to be fixed by Head of the Institution. Due time table to be formed and given to them well in advance. Part Time Instructors are to work with the children after the school hours like other teachers also following the time schedule given by the Head Masters.
- The incumbents selected may be exempted from attending school during examination and should be asked to compensate by attending the school instead on Holidays i.e., Quarterly, Half yearly and Annual summer vacation to train the children.
- Salaries will be paid to the Part Time Instructors through Village Education Committee (VEC) proportionally after deducting the salaries for the days to which he / she is absent from duty. Proper attendance register should be maintained in the school.

## 3. Utilization of the services of selected incumbents in schools as Part-time instructors.

- Amount for salary may be released by District Project Co-ordinator (DPC), Sarva Shiksha Abhiyan directly to Village Education Committee account every month following the usual procedure. Head Master of the concerned schools is to draw the salary from Village Education Committee account and pay the salary to them after getting proper acquittance deducting the proportionate salary for the days of absence. The deducted amount should be returned to District Project Co-ordinator then and there.
- A profile / personnel file to be maintained for each Part-Time Instructor by the Head of office in which the date of joining, personnel data, work done, the performance of the work etc., will be recorded in every month and kept with the Head of office. This should be reviewed

during the payment of salary in the succeeding month by the Village Education Committee.

- The services of the selected Part-Time Instructors may be utilized for maximum 4 schools (nearby) where there is short of selected candidates available. In this case, the Part-time Instructors may be paid for all the 4 schools and in all the 4 schools they should be asked to serve for 3 half days.

4. The Director of School Education and Director of Elementary Education are directed to take necessary action in this regard.

(BY ORDER OF THE GOVERNOR)

T.S.SRIDHAR,  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.

To  
The Principal Secretary/State Project Director,  
Sarva Siksha Abhiyan, Chennai-6.  
The Director of School Education, Chennai-6.  
The Director of Elementary Education, Chennai-6.  
The Director of Teacher Education Research and Training, Chennai-6.  
The Accountant General, Chennai 18.  
The Pay and Accounts Officer, Chennai 18.  
The Director of Treasuries and Accounts, Chennai-15.  
All Collectors.  
All District Treasuries.

Copy to :  
Hon'ble Chief Minister's Office, Chennai 9.  
The Personal Assistant to Hon'ble Minister for School Education, Chennai-9  
SC/SF.

//True copy//

SECTION OFFICER



## **ABSTRACT**

Tamil Nadu Teacher Eligibility Test – Relaxation of 5% marks to the candidates belonging to Scheduled Caste, Schedule Tribes, Backward Classes, Backward Classes(Muslim), Most Backward Classes, De-notified Communities and Differently Abled persons – Orders – Issued.

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### **School Education (TRB) Department**

G.O.Ms.No.25

Dated : 06.02.2014  
திருவள்ளூர் ஆண்டு 2044,  
விஜய வருடம் தை 24

#### **Read :**

- 1.G.O.Ms.No.181, School Education(C2) Department, Dated 15.11.2011
  - 2.Government Letter No. 2068/C2/2012-1, Dated 4.2.2012.
- 

#### **ORDER:-**

In the G.O 1<sup>st</sup> read above, the Government have issued orders, designating the Teachers Recruitment Board as the nodal agency for conducting the Tamil Nadu Teacher Eligibility Test. In the Government letter second read above, criteria for conducting the Teacher Eligibility Test has been prescribed. In the said letter among other things the number of questions and maximum marks has been fixed at 150 Multiple Choice Questions of 1 mark each for a total of 150 marks for Paper I and Paper II respectively. The pass percentage for clearing the Teacher Eligibility Test was fixed at 60% of the 150 marks (90 marks out of 150 marks).

2. The Hon'ble Chief Minister in her reply to the Governor's Address on 3.2.2014 announced on the Floor of the Assembly that a 5% relaxation will be given from the present 60% marks for passing the Teacher Eligibility Test. She further added that the candidates belonging to Scheduled Castes, Scheduled Tribes, Backward Classes, Backward Classes(Muslims), Most Backward Classes, Denotified Communities and Differently Abled persons will be declared as pass in the Teacher Eligibility Test on obtaining 55% marks instead of the present 60% marks. This relaxation of marks will also be applicable to the Teacher Eligibility Test conducted in August, 2013.

3. In continuation of the announcement made by the Hon'ble Chief Minister, the Government orders as follows:

- a) relaxing 5% marks from the present pass mark of 60% and fix the pass mark at 55% for candidates belonging to Scheduled Caste, Schedule

Tribes, Backward Classes, Backward Classes(Muslim), Most Backward Classes, De-notified Communities and Persons with Disability (PWD) as given below. The Candidates are required to obtain the following minimum marks in Paper I for Secondary Grade Teachers and Paper II for Graduate Assistants :-

Category	Maximum Marks	Minimum Marks (%) to be obtained in TNTET	
		Paper I	Paper II
General	150	60% or 90 marks	60% or 90 marks
SC, ST, BC, BC(M), MBC, DNC and Persons with Disability (PWD)	150	55% or 82.5 marks rounded off to 82 marks	55% or 82.5 marks rounded off to 82 marks

- b) relaxing 5% marks from the 60% marks prescribed for clearing of the Tamil Nadu Teacher Eligibility Test, 2013 held on 17.8.2013 and 18.8.2013 for Scheduled Caste, Scheduled Tribes, Backward Classes, Backward Classes (Muslims), Most Backward Classes, De-notified Communities and Persons with Disability (PWD) and fixed at 55% or 82 marks.
- c) For all future Teacher Eligibility Tests, to fix the minimum marks for candidates belonging to General Category at 90 marks (60% of 150) and for candidates belonging to Scheduled Caste, Scheduled Tribes, Backward Classes, Backward Classes (Muslims), Most Backward Classes, De-notified Communities, and Persons with Disability (PWD) at 82 marks(55% of 150).

(By Order of the Governor)

D.SABITHA  
Principal Secretary to Government

To  
The Chairman, Teachers Recruitment Board, Chennai -6.  
The Director of School Education, Chennai-6.  
The Director of Elementary Education, Chennai-6.  
The Director of Matriculation Schools, Chennai-6.  
The State Project Director, Sarva Shiksha Abhiyaan, Chennai-6.  
The Project Director, Rahstriya Madyamik Shiksha Abhiyaan, Ch-6.  
The Director of Government Examination, Chennai-6.

Copy to:-

The Hon'ble Chief Ministers Office, Chennai-9  
The Senior P.A to Hon'ble Minister for School Education, Chennai-9.  
The Adi Dravidar and Tribal Welfare Department, Chennai-9.  
The BC, MBC & MW Department, Chennai-9.  
The Welfare of Differently Abled Persons Department, Chennai-9.

//Forwarded By Order //

*Jayanthi A*  
Section Officer

**Government Of Tamil Nadu**

**ABSTRACT**

Syllabus - Revised syllabus from Standards VI to XII - Implementation from 2003-2004 - Approval of Revised Curriculum and syllabus and approval of important points in the principles of curriculum-Orders-Issued.

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**School Education (Q2) Department**

**G.O.Ms.No. 46**

**Dated : 14.05.2004**

**Read :**

1. 1. G.O.Rt.No.231, School Education, dated 31.08.2000.
2. G.O.Ms.No. 11, School Education, dated 22.01.2003.
3. From the Director of School Education Lr.Rc.No.108044 / PD7 / 2001, dated 27.11.2003, 29.12.2003, 23.01.2004 & 16.02.2004.

\*\*\*\*\*

**ORDER :**

In the G.O. first read above, Government issued orders constituting a High Level Committee to revise syllabi for all subjects from Standards VI to XII to suit the present needs of the Student Community. The Director of School Education has stated that the above said High Level Committee met several times and framed the School Curriculum and also constituted separate Expert Committees for various subjects which have developed syllabi for various courses.

2. In the G.O. second read above, the Government issued orders constituting a High Level Expert Committee to introduce new syllabus in schools.

3. The Director of School Education in his letters read above, has furnished the "Principles of Revised Curriculum" and syllabus for Standards VI to XII and requested the Government to approve and publish the same in the Tamil Nadu Government Gazette. The Director of School Education has also requested Government Orders approving the important points that are incorporated in the Principles of Curriculum, which attracts some changes in the curriculum. The Director of School Education has also recommended to conduct Orientation courses to teachers so as to teach the new text materials effectively by using teaching appliances.

4. The Government approved the "Principles of Revised Curriculum and Syllabus" for standards VI to XII and being published in the Tamil Nadu Government Gazette.

5. The Government accept the recommendation of the Director of School Education

and approve the following important points incorporated in the Principles of Curriculum with certain modifications:-

1. 1. To introduce new text books in a phased programme in the following manner.

i. VI, IX Tamil Text only for Std. X - 2003-2004

ii. VII, XI and all other subjects except Tamil Text in Std. X - 2004-2005

iii. VIII & XII - 2005-2006

1. 2. To introduce one paper for the Higher Secondary Public Examination in Languages under Part-I and Part-II, instead of two papers in Higher Secondary Courses in the Board Examinations.

2. 3. To delete the following languages from the school curriculum, that are permitted in the present system, since the number of candidates appearing for the Higher Secondary Examination is less than 50.

(a) Gujarathi (b) Persian (c) German (d) Latin

4. To introduce Computer Science as one of the subject from IX standard to start with and later on be extended from VI to VIII standard.

5. To introduce the newly recognised groups as mentioned in Annexure-I, in the Academic Stream as stated in the Principles of Curriculum.

1. 6. To drop the following eleven subjects from the present list of subjects for the Higher Secondary Classes due to poor demand:-

1. Ayurveda

7. Psychology

2. Drawing and Painting

8. Sociology

3. Foundation Science

9. Siddha

4. Indian Music

10. Western Music

5. Logic

11. Advanced English

6. Philosophy

Advanced Tamil shall be retained as one of the optional subject in Group III and IV.

1. 7. To introduce five new subjects in Higher Secondary Courses, as follows with effect from 2004-2005.

1. Bio-Chemistry 2. Micro-Biology 3. Nursing 4. Nutrition and Dietetics



## 5. English for Communication

1. 8. Out of 2 periods allotted for value education, one period be utilized for enhancing the skill of spoken English from standards VI to X.
2. 9. To introduce Science Experiments for Stds. IX and X. One period per week will be allotted for practicals and have a separate practical note book.
3. 10. To fix, a minimum of 30 students per group in respect of academic stream and 20 students for Vocational stream in respect of schools located in urban areas and 15 for academic and 10 for Vocational stream in respect of schools located in rural areas.
4. 11. To follow the existing syllabus and textbooks for Botany, Zoology and Computer Science for XI standard during the year 2004-2005. New syllabus for Botany, Zoology, Advanced language (Tamil) and Computer Science for XI standard be developed during 2004-2005 and new books be introduced from 2005-2006.
5. 12. To fix the total number of working days into 200 days, out of which 180 days will be exclusively devoted for actual teaching learning process.

## 13. Working hours

The No.of working hours per day will be 5 hours and 40 minutes as follows:

Forenoon = 4 periods x 45 minutes	=	180 minutes
Afternoon = 4 periods x 40 minutes	=	160 minutes
Total	=	340 minutes
		-----
	=	5 hours 40 minutes

1. 14. Allocation of periods at secondary and Higher Secondary stage are as stated in Annexure-II.
2. 15. Based on the revised syllabus and text books, orientation courses will be conducted to the teachers by Director of Teacher Education, Research and Training the development of training manual for the orientation courses will be prepared and training programme conducted in collaboration with Director of Teacher Education, Research and Training.

6. The Director of School Education has reported that as per the Principles of Curriculum, it has to follow the Language books prescribed in the CBSE System for the Languages viz. Hindi, Sanskrit, Arabic and French, since the present text books followed for these languages are at elementary level. In this connection, the Government direct Director of School Education to obtain the Expert opinions from Professors of these languages, before taking a final decision in this matter.

7. The Government also accept the proposal of the Director of School Education to conduct Orientation courses to teachers during June and July of every academic year and to prepare training manual by the Director of School Education in consultation with the Director of Teacher Education, Research and Training without involving any financial commitment to Government.

(BY ORDER OF THE GOVERNOR)

K. GNANADESIKAN,  
SECRETARY TO GOVERNMENT.

To

The Director of School Education, Chennai-6.

The Director of Matriculation Schools, Chennai-6.

The Director of Elementary Education, Chennai-6.

The Director of Teacher Education, Research and Training, Chennai-6.

The State Project Director, SSA, Chennai-6.

The Chairman and Managing Director.

Tamil Nadu Text Book Corporation, Chennai-6.

Copy to :

The Hon'ble Minister (Education) Office, Chennai-9.

The Hon'ble CM's Office, Chennai-9.

/forwarded by order/

**SECTION OFFICER**

**Annexure - I**

Groups in Higher secondary stage: (XI and XII):

Part-I: Each student should choose one group of study which consists of four subjects under Part-III, including three core subjects and one optional subject except Group II A.

Group - I : 1. Mathematics 2. Physics 3. Chemistry

4. Optional : Biology / Computer Science / Statistics / Bio-Chemistry/ English for Communication/ Home Science

Group - II : 1. Physics 2. Chemistry 3. Biology

4. Optional : Micro-Biology / Bio-Chemistry/ Nursing /Nutrition & Dietetics/ Computer Science/English for Communication / Home Science

Group - II(A) :1. Physics 2. Chemistry 3. Botany 4. Zoology

Group - III : 1. Accountancy 2. Commerce 3. Economics

4. Optional : Business Mathematics/ Computer Science / Statistics / English for Communication/History/Political Science/Ethics and Indian Culture / Advanced Language (Tamil).

Group - IV : 1. History 2. Economics 3. Geography

4. Optional : Political Science / Computer Science / Statistics/ English for Communication/Ethics and Indian Culture / Advanced Language (Tamil)

**K. GNANADESIKAN,  
SECRETARY TO GOVERNMENT.**

/True Copy/

**SECTION OFFICER**

**ANNEXURE - II**

**(ii) Allocation of periods at secondary stage: (VI to X Std)**

**No. of periods per subject**

Subject	Tamil	English	Maths	Science	Social & Science	Physical & Health Edn.	Value Edn.	Sci.Tamil, Arts, Music & Craft (LOE) Edn.	Total
No. of Periods per week	7	7	7	7	5	2	2	3	40

**ALLOCATION OF PERIODS AT HIGHER SECONDARY STAGE  
ACADEMIC STREAM:**

Tamil or any other Indian Language	-	4 periods
English	-	4 periods
Electives : 4 X 7	-	28 periods

Scientific Tamil, Value Education, Library Education,  
Community Service and Physical & Health Education      4 periods  
Total      -      40 periods

**ALLOCATION OF PERIODS AT HIGHER SECONDARY STAGE -  
VOCATIONAL STREAM:**

Tamil or any other Indian Language      -      4 periods  
English      -      4 periods  
Vocational subjects including related subjects, theory      -      28 periods  
and practicals  
Scientific Tamil, Value Education, Library Education      4 periods  
& Community Service and Physical & Health Education  
Total      -      40 periods

**K. GNANADESIKAN,  
SECRETARY TO GOVERNMENT.**

/True Copy/

**SECTION OFFICER**

**Government Of Tamil Nadu**

**ABSTRACT**

Sarva Shiksha Abiyan – Formation of Four Tier Committees viz, State, District Block and Village levels to implement and monitor the Sarva Shiksha Abiyan Programmes in Tamil Nadu – Orders – Issued.

---

**SCHOOL EDUCATION DEPARTMENT**

**G.O.MS.No.53**

**DATED 26.4.2002**

**Read:**

State Project Director, District Primary Education

Programme Lr.Rc.No.669/A/SSA/2002, dt.5.4.2002

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**ORDER:**

Sarva Shiksha Abiyan is a Centrally sponsored Scheme and this scheme is to be implemented in all the districts of the state over a span of 10 years. The scheme is being implemented through the society namely “Tamil Nadu State Mission of Education for all “ at the state level..

2. State Project Director, District Primary Education Programme, who is the implementing authority of Sarva Shiksha Abiyan, has now requested the Government to accord permission for the formation of four-Tier Committees at State, District, Block and Village levels for effective implementation, planning and monitoring the SSA scheme.

3. The Government after careful examination have accepted the request of State Project Director, DPEP and accordingly direct that the following four-Tier

committees be constituted for planning monitoring and implementation of Sarva Shiksha Abiyan. The roles and responsibilities of these committees are drawn and shown under each committee. The State Project Director, District Primary Education Programme and the Collectors in the districts are instructed to take immediate action to Constitute these committees by making suitable nominations to the non-official members wherever necessary and intimate the nominations made therein to the Government in due course.

## **1. State level planning and implementation committee.**

### **A. Constitution**

<b>Chairman</b> : State Project Director	1
<b>Members</b>	
Director of School Education	1
Director of Elementary Education	1
Director of Teacher Education Research & Training	1
Director of Non-Formal and Adult Education	1
District Programme Co-ordinators	4
Additional District Programme Co-ordinators	4
Assistant District Programme Co-ordinator	4
NGO Representatives	2
Educationists	2
Civil Engineering Consultants	2
Teacher Representatives	2
Representatives from Women Development Corporation	1
<b>Total</b>	<b>26</b>

### **B. Roles and Responsibilities**

1. (i) The committee will implement all the SSA programmes as per the time frame.
1. (ii) Preparation of Annual and Perspective Plan:- The implementation of programmes as per the annual work plan budget at all levels as per time schedule is one of its major responsibilities.

1. (iii) The committee shall co-ordinate with district collectors and D.L.C. for the successful implementation of the programme.
1. (iv) plan formulation in a decentralized manner starting from the grass-root level. Also preparation of State level intervention documents and strategies
1. (v) Training the planning team in the planning process.
1. (vi) Collection and compilation of data and analysing the data for planning evaluation and impact of the programmes.
1. (vii) Conduct of studies and Research Activities at the District and State Level. Encouraging Action Research among personnel.
1. (viii) Effective co-ordination of various departments like School Education, Elementary Education, Teacher Education Research & Training, Non-Formal Education which execute Programme activities and incentive schemes.
1. (ix) Review the activities of District and Sub-District Level structures and implementing agencies.
1. (x) Rendering academic support to all lower level structures in achieving the goals of SSA.
1. (xi) Formation and convening of State Resource Groups and incorporating the suggestions in the plan activities.
1. (xii) Preparation of various modules and training materials.

1. (xiii) Paying special attention to programmes for special focus groups.
  
1. (xiv) Devising and encouraging innovative practices and strategies at all levels and programme components.
  
1. (xv) Organising Teacher Training.
  
1. (xvi) Monitor the physical and financial progress under SSA:-
  - a) Functioning of VLC/PTAs
  - b) MIS reports
  - c) Progress of Civil Works
  - d) Progress of Capacity Building and various trainings
  - e) Interventions for special focus groups and achievement
  - f) Action and achievement on EGS and AIE

This committee would meet once in a month and analyse the progress of implementation. The reports of the District Committees and the monthly meetings of the District Committees would be discussed.

The Chair of the committee will convene the meeting and maintain the minutes. He will also prepare a report on the activities of SSA for each quarter and place them before the State Mission Executive Committee for approval. He will arrange to send this report in the prescribed proforma to Government of India.

#### **District Level Committee**

##### **A. Constitution**



District Collector	1	Chairman
District Rural Development Officer	1	
Chief Educational Officer	1	Member Secretary
District Panchayat Council Chairman	1	Member
District Elementary Education Officer	1	Member
District Education Officer/District Adult Education Officer/AEEO	1	Members each
Principal, DIET	1	Member
NGO - Education/Child Labour/ differently abled	2	Members
Educationist	1	Member
Teacher Representatives/Headmasters	2	Members each
B.L.C. Chairperson	2	Members
P.T.A.	2	Members
V.L.C Chairperson	2	Members
Total	22	

(Out of which one SC/ST and one Woman)

**Special Invitees:** Concerned Panchayat Union Chairman, DSWO, DADWO, J.D. Health, DLO.

## B. Roles and Responsibilities

(i) District level committees are responsible for planning, implementation and monitoring the SSA programme in the districts.

1. (ii) Orienting the lower level structure/committees in micro planning, school/village mapping, plan formulation and target fixing.
1. (iii) School / village level plans are to be consolidated at cluster level and block level. and incorporated into the district plans – Annual and Perspective District Plans.
1. (iv) Block and village specific goals and targets and area specific programmes and strategies to achieve the same have to be formulated and monitored.

(v) To review progress and status on enrolment of retention, drop out rates etc. Block wise.

(vi) Implementing approved plan activities as per the calender.

Monitoring programme implementation through periodical reviews, visits to schools BRCs and CRCs.

(vii) Maintaining and updating house hold data and school information for cent percent enrolment and compilation at the district level.

1. (viii) Distribution of grants to various agencies and monitoring the proper and transparent utilisation of grants released and their effective utilisation.

1. (ix) To identify critical infrastructure requirements. Planning to bridge the same. Monitoring the progress and quality of Construction works undertaken in the districts.

1. (x) Organising awareness campaigns, district level functions. Monitoring the proper distribution of various incentives to children.

(xi) Securing the Co-ordination and co-operation of other agencies like, NGOs, self help groups, Government Departments etc., for enrolment, tackling drop outs, achievement levels and quality of Education.

1. (i) Supervising the training programmes at the district and blocks and assessing the impact of the training.

1. (ii) Conduct of research activities both formal and action research through SSA personnel and research scholars, in the districts.

**N.B.** The invitees to be specifically requested to attend the quarterly meetings. The committee shall meet atleast monthly.

### **III. Block Level Education Committee**

#### **A. Constitution**

Block Development Officer	1	Chairman
Panchayat Union Chairman	1	Co Chairman
BRC supervisor	1	Member
Assistant Elementary Education Officers	1	Member Secretary
VLC President/representative	3	Members
NGO	2	Member
Educationist	1	Member
Self help group Member	1	Member
Teacher Representative	2	Members
PTA representative	2	Members
DIET Representative	1	Member
Ad.EEO	1	Member
Total	<b>16</b>	

(Out of which one SC/ST and one Woman)

**Invitees – Cluster Coordinators/Headmasters, PTA**

#### **Roles and Responsibilities**

**Block Level Education Committee is responsible for the following activities.**

1. (i) Block level plan formulation, implementation and monitoring of the programmes.
  
1. (ii) Compilation of village level plans to arrive at block specific targets, strategies and programmes.
  
1. (iii) Implementing approved plan activities as per the calendar.



1. (iv) Monitoring programme implementation through periodical reviews, visits to schools and CRCs.

(a) enrolment and retention data school wise

(b) review achievement levels school wise

(c) review of functioning of AIS/EGs schools.

1. (v) Maintaining and updating house hold data and school information for cent percent enrolment and completion by enrolment drives and special focus on low enrolment/high incidence of child labour areas.

1. (vi) Distribution of grants to schools like material, school, teacher grants through VLCs and monitoring their transparent and proper utilisation of grants released to schools.

1. (vii) Monitoring the progress and quality of Construction of works undertaken in the block.

1. (viii) Organising awareness campaigns, block level functions.

1. (ix) Monitoring the proper distribution of various incentives to children.

1. (x) Securing the Co-ordination and co-operation of other agencies like, NGOs, self help groups, Government Departments etc.

1. (xi) Conducting periodical review meetings with other officials of the block to remove any bottle neck in the execution of the various programme inputs.

1. (xii) Supervising the training programmes at the blocks and assessing the impact of the training.



1. (xiii) To follow up with DLC on teacher vacancies and appointment and positioning of Volunteers for alternative Education/EGs/CE centers.
  
1. (xiv) Operating Joint account of the Chairman and Member Secretary as necessitated.

The Committee shall meet monthly.

#### **IV. Village ,Planning, Implementation and Monitoring Committees (VLC)**

1. **1. School Level** – The Concerned VLC / PTA will be incharge of planning, implementation and monitoring of SSA activities.

2. **2.**

3. **A. Constitution**

Panchayat President	1	Chairman
President PTAs	2	
Senior Most Headmasters (in the village)	1	Member Secretary
Self Help Group member (who is also Parent)	1	Member
Ward member or elected representative	1	Member
ECCE /ICDS	1	Member
NGO	1	Member
Educationist	1	Member
Teacher representative	2	Member
Health worker	1	Member
Village Administrative Officer	1	Member
<b>Total</b>	<b>13</b>	
(Out of which one SC/ST and one Woman)		

#### **B. Roles and Responsibilities**

1. **1.** Identifying the needs of the schools.

2. 2. Conducting periodical meetings to ensure co-operation of the community, Community Mobilisation.

3a) Assisting the Headmaster in transparent utilisation of grants released to schools and maximum effective utilisation of the funds.

3b) To manage the Joint Account of the VLC for infrastructure

improvement and teacher support scheme.(The Joint Account will be by Chairman and Member Secretary)

4. Undertaking civil construction and maintenance works wherever assigned or needed.

5. Enrolment of all school age children and cent percent completion of elementary education of all children.

6. Conducting campaigns and melas for universalisation of elementary education.

7. Monitoring the Academic Performance of children, Enrolment.

Achievement levels, Attendance and Quality of education.

8 Organising functions and celebrations – Half yearly School Public

Events which showcase the skills of the students.

9 Effective co-ordination of the community with implementing agencies.

Public School Data on School Notice Board and the progress made quarterly.

10 To involve in teacher training



11. To involve in appointment of Preraks, Volunteers in ALS / EGs as per guideline and direction of DLC.

12 Monitor functioning of Adult/CE centers and EGS/AIE.

(BY ORDER OF THE GOVERNOR)

**V.K. SUBBURAJ,  
SECRETARY TO GOVERNMENT.**

**To**

The State Project Director,

Sarva Shiksha Abiyan

DPI Compound, Chennai-6

The Director of Elementary Education, Chennai-6

The Director of School Education, Chennai-6

The Director of Non formal and Adult Education, Chennai-6

The Director of Teacher Education Research and Training,, Chennai-6

All Collector.

Copy to

The Senior Personal Assistant to Minister for Education, Chennai-9



**Government Of Tamil Nadu**

**ABSTRACT**

School Education Department-Recognition and approvals of Schools- certain instructions - orders issued.

---

**School Education (D1) Department**

G.O.(Ms) No.82

Dated 22.7.2004

**Read:**

G.O. (Ms.) No.80, School Education Department, dated 22.7.2004.

**ORDER:-**

In the G.O. read above a Committee has been constituted to inspect all the schools of Tamil Nadu including unrecognised schools which had thatched structures and ensure that the thatched structures are removed and replaced with non-flammable materials before 30.7.2004.

2. In this regard the Government direct that the officers who are vested with the powers of according Recognition/Approval to Schools, before according recognition/ approval should go into all aspects to ensure the proper functioning of the schools. The aspects should be ensured are as follows:-

(i) The Structural Stability Certificate from the Public Works Department/Chartered Engineers.

(ii) Public Building License under the Tamil Nadu Public Buildings (Licensing) Act 1985 from the Local Tahsildar.

(iii) Sanitary and Hygiene Certificate from the local Health Authorities.

3. The officers who are vested with the power to grant Recognition/Approval are also directed to ensure strict observance of these mandatory provisions and if any lapse/slackness shown in supervising is found, Government will take a very serious view of such lapses on the part of the concerned official and will initiate severe disciplinary action against those erring officials.

4. The Director of School Education/Director of Elementary Education/Director of Matriculation Schools are requested to send suitable proposals in this regard for making suitable amendments to the Tamil Nadu Recognised Private Schools.

(Regulation) Act and Rules to ensure absolute

safety for the children in all respects. The amendment to be proposed should also contain the specific provision prescribing obtaining License/No Objection Certificate from Fire and Rescue Service authorities as mandatory.

**(By Order of the Governor)**

**K.GNANADESIKAN,**

**SECRETARY TO GOVERNMENT.**

To

The Director of School Education, Chennai-6.

Director of Elementary Education, Chennai-6.

Director of Matriculation Schools, Chennai-6.

The Director of Teacher Education, Research

and Training, Chennai-6..

**/forwarded / by order/**

**SECTION OFFICER**

**Government Of Tamil Nadu**

**Abstract**

School Education - Grant of permission and recognition of Schools – Tamil Nadu  
Recognised Private Schools (Regulation) Rules, 1974- Amendment – Orders – Issued.

---

**SCHOOL EDUCATION (X2) DEPARTMENT**

**G.O.Ms.No.123**

**Dated: 14.9.2004**

**Read:-**

- 1) G.O.Ms.No.82, School Education (D1) department, dated 22.7.2004
- 2) From the Director of School Education Lr.No.Rc.83901/G7/04, dated 17.8.04.
- 3) From the Director of Elementary Education Lr.No.27856/G1/04, dated 2.9.2004.

\*\*\*

**Order:**

In the Government Order read above, the Director of School Education and Director of Elementary Education were requested to send suitable proposals including obtaining No Objection Certificate from Fire and Rescue Service authorities as a mandatory requirement for grant of permission and recognition to any private school to ensure absolute safety for the school children in all respects. Accordingly, the Director of School Education / Director of Elementary Education have submitted suitable recommendations to the Government. The Government accept the recommendations of the Director of School Education and Director of Elementary Education and issue the following Notification making suitable amendments to the Tamil Nadu Recognised Private Schools (Regulation) Rules, 1974 under the Tamil Nadu Recognised Private Schools (Regulation) Act 1973 (Tamil Nadu Act 29 of 1974), to ensure absolute safety of children in schools in all respects. It is also specified that the amendments, proposed prescribe obtaining ' No Objection Certificate' from Fire and Rescue Service authorities as a mandatory requirement for granting permission for establishing any private school and recognition of any private school.

2. The appended Notification will be published in the Tamil Nadu Government Gazette.

(BY ORDER OF THE GOVERNOR)

**K. GNANADESIKAN,**

**Secretary to Government.**

**To**

The Director of Stationery and Printing, Chennai-1.

(for publication in Tamil Nadu Government Gazette)

The Director of School Education, Chennai-6.

The Director of Elementary Education, Chennai-6

The Director of Fire and Rescue Services, Chennai-8.

Copy to

The School Education (B & HS) Department, Chennai-9.

Law Department, Chennai-9.

The Minister Office (E & CT)

SF/SC

/Forwarded by Order/

**Section Officer.**

## **APPENDIX**

### **NOTIFICATION**

In exercise of the powers conferred by section 56 of the Tamil Nadu Recognised Private Schools (Regulation) Act, 1973 (Tamil Nadu Act 29 of 1974), the Governor of Tamil Nadu hereby makes the following amendments to the Tamil Nadu Recognised Private Schools

(Regulation) Rules, 1974.

### **AMENDMENTS**

In the said Rules,-

(1) in rule 6, in sub-rule (1), after clause (e), the following clauses shall be added, namely:-

"(f) structural stability certificate from the Engineers of Public Works

Department/Chartered Engineers (from the Engineers in the panel of qualified and

registered Engineers maintained by the District Collectors) in accordance with the Tamil Nadu Public Buildings (Licensing) Act, 1965 (Tamil Nadu Act 13 of 1965) is obtained;..

(g) adequate sanitary facilities separately for teachers and pupils (boys/girls separately) and a certificate to that effect is obtained from the local Health Authority;

(h) No Objection Certificate from the Station Officer, Fire and Rescue Services department, in the area, where the school is situated is obtained:

Provided that no thatched structure shall be in the school premises, "

(2) in rule 9, in sub-rule (2), for clause (a), the following clause shall be substituted, namely:-

"(a) The educational agency shall, -

(i) produce a licence permitting the use of the school building as public building under the Tamil Nadu Public Buildings (Licensing) Act, 1965 (Tamil Nadu Act 13 of 1965);

(ii) produce structural stability certificate from the Engineers of Public Works Department/Chartered Engineers (from the Engineers in the panel of qualified and registered Engineers maintained by the District Collectors) in accordance with the Tamil Nadu Public Buildings (Licensing) Act, 1965 (Tamil Nadu Act 13 of 1965);

(iii) provide adequate sanitary facilities separately for teachers and pupils (boys/girls separately) and produce a certificate to that effect obtained from the local Health Authority;

(iv) produce a No Objection Certificate from the Station Officer, Fire and Rescue Services department, in the area where the school is situated:

Provided that no thatched structure shall be in the school premises."

**K. GNANADESIKAN,  
Secretary to Government.**

/True copy/

**Section Officer.**





**Government Of Tamil Nadu**

**ABSTRACT**

EDUCATION – SCHOOL EDUCATION – Upgradation of High/Higher Secondary Schools – Permanent Criteria and norms for Upgradation of High/Higher Secondary Schools – Orders – Issued.

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**SCHOOL EDUCATION DEPARTMENT**

**G.O.Ms.No. 235**

**Dated 24-5-97.**

**Read:**

1. G.O.Ms.No. 981 Education, Science and Technology Department, Dated 21-5-82.
2. Government letter No. 31480/E1/83-5 Education, Science Technology department Dated 9-5-83.
3. Government Letter No. 150722/E1/85-2 Education Dated 15-7-85.
4. Government Letter No. 706799/E1/89-7 Education Dated 13-8-86.
5. Government Letter No. 7017/E1/89-2 Education dated 19-4-89.
6. From the Director of School Education letter Rc.No. 11215/W13/96 dated 31-1-97.

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**ORDER:**

In Government order first read above as subsequently amended in the Government letter second to fifth read above, Government have constituted a High Level Committee to scrutinize the various proposals received for the Upgradation of High/Higher Secondary Schools and to make recommendations to Government for Upgradation of High/Higher Secondary Schools.

2. While constituting the High Level Committee, the Government have permitted the committee to evolve the criteria and Higher Secondary Schools. Accordingly, the committee evolved criteria and norms every year as and when they met but they are not of permanent nature. Government therefore consider it essential, to formulate uniform and permanent type of criteria/norms for upgrading of High and Higher Secondary Schools. Accordingly, the Director of School Education in his letter sixth read above has submitted the permanent type of criteria and norms for Upgradation of High and Higher Secondary Schools, based on the present requirements to cater to the

educational needs of the area, high and higher secondary schools and requested approval of the same.

3. The Government, after careful examination, direct that the criteria and norms as detailed in the annexure I and II to this order be followed for upgradation of Government/Panchayat Union/Corporation/Municipality Middle schools into High Schools and for upgradation of High schools into Higher Secondary Schools from 1997 acadmic year.

4. This order issued with the concurrence of the Finance Department vide its U.O.No. 2390/FS/P/97 dated 16-5-97.

// BY ORDER OF THE GOVERNOR //

M.A.GOWRISHANKAR,  
SECRETARY TO GOVERNMENT,

To

The Director of School Education, Chennai – 6.  
The Joint Secretary to Government (School Education)  
School Education Department, Chennai-9.

Copy to:

The Finance Department, Chennai-9.

The Adi Dravidar and Tribal Welfare Department, Chennai-9.

The Municipal Administration and Water Supply Department, Chennai-9.

The Senior Personal Assistant to Minister(Education), Chennai-9.

The School Education Department(HS), Chennai

#### ANNEXURE – I.

#### **NORMS FOR UPGRADATION OF GOVERNMENT/PANCHAYAT UNION/ CORPORATION/ MUNICIPALITY MIDDLE SCHOOLS INTO HIGH SCHOOLS EVERY YEAR.**

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The number of schools to be selected for the year may be fixed by the Government depending upon the budget provision.

The schools should possess five acres of play area for Boys High School and Co-education High School and three acres of play area for Girls High School.

The schools should have remitted the Public contribution fixed by Government from time to time fully.

Priority to be given to the schools located in hill areas.

Priority to be given to the schools located in area where the population of Adi-dravidas is high.

The proposals for upgradation of Girls schools may be given due consideration.

The strength in Standard VIII should not be less than 50 pupils-relaxation in strength may be considered in the case of Adi-dravida schools.

Priority to be given to the schools where the feeder schools and the High Schools already functioning in that area do not meet the demand of the population of school age children of that area.

The school should have adequate buildings, accommodation and other infrastructure facilities.

The minimum distance between one high school and another high school for the purpose of upgradation shall be 5 kms.

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## **ANNEXURE – II**

### **CRITERIA AND NORMS FOR UPGRADATION OF HIGHER SECONDARY SCHOOLS.**

The number of schools to be selected for the year may be fixed by the Government depending upon the budget provision of the respective year.

The schools, other than in urban areas shall have five acres of land and Schools in urban areas shall have three acres of land inclusive of play ground area

The schools should have adequate buildings, accommodation and other infrastructure facilities.

The strength in Standard X of the proposed school should not be less than 100. However, this may be relaxed in respect of Adi-dravida schools

First priority shall be given to the schools which have remitted the public contribution fixed by the Government from time to time in full.

Priority shall be given for the opening of Girls institutions.

The minimum distance between one higher secondary school and higher secondary school for purpose of upgradation shall be 8 kms.

Priority shall be given to area where existing Higher Secondary school do not meet the demand of the local needs.

Priority shall be given to the schools in Hill area.

Priority to be given to the schools located in area where population of adi-dravida is high.

Opening of Girls Higher Secondary Schools shall be considered only by upgrading existing Girls High School and not by separation from existing co-education Higher Secondary Schools.

**Government Of Tamil Nadu**

**ABSTRACT**

Elementary Education - Nursery and Elementary Schools - Implementation of Tamil -  
Medium of Instruction – Amendments - Issued.

**School Education (C2) Department**

**G.O.Ms.No.25**

**Dated: 27.1.2000**

**Read:-**

1. G.O.Ms.No.6, School Education, dated 13.1.99.
2. From the High Court Order in WP Nos.5313, 5748,  
6066, 6590 and 7191/99 dated 7.6.99.

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**ORDER:-**

The following amendment is issued to G.O.Ms.No.6, School Education, dated  
13.1.99:-

**AMENDMENT**

In the above G.O.

1) In Sub para (1), in the first line the word 'Tamil language' shall be read as 'Tamil or Mother-tongue'

2) In the same para, in the fifth line, the word 'through the medium of Tamil' shall be read as 'through the medium of Tamil or Mother-tongue'

3) In sub-para (2) in the fourth line the word 'in Tamil' shall be read as 'in Tamil or Mother-tongue'.

(BY ORDER OF THE GOVERNOR)

**M.A.GOWRISHANKAR,**  
**Secretary to Government.**

**To**

The Director of Elementary Education,Chennai-6.

The Director of School Education,Chennai-6.

The Special Secretary to Chief Minister,Chennai-9.

The Senior P.A. to Minister(Education),Chennai-9.

The P.S. to Secretary, School Education Department,Chennai-9.

All Sections in School Education Department,Chennai-9.

**Government Of Tamil Nadu**

**ABSTRACT**

Board of Matriculation Schools – Reconstitution – Orders – Issued.

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**SCHOOL EDUCATION DEPARTMENT**

**G.O.(ID) No.239**

**Dated: 18.12.2001**

**READ;--**

1. G.O.Ms.No. 128, School Education dated 22.4.98.
2. From the Director of Matriculation School Lr.No. 40488/E4/2001 dated 6.12.2001.

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**ORDER;**

The Government approve the proposal of the Director of Matriculation School to reconstitute the Board of Matriculation Schools for a period of three years from the date of issue of this order. The term of the existing Members of the Board of Matriculation Schools approved in the G.O. first cited is deemed to have extended till the issue of this order reconstituting the Board. The present reconstituted Board shall consist the following:--

I. Director of Matriculation Schools .. Chairman

**Ex. OFFICIO MEMBERS:--**

- Director of School Education, Chennai-6
- Director of Government Examinations, Chennai –6.
- Director of Collegiate Education, Chennai –6.
- Director of Teacher Education, Research and Training, Chennai-6.
- Inspector of Matriculation Schools, Chennai -8
- Inspector of Matriculation Schools, Coimbatore
- Inspector of Matriculation Schools, Madurai.

**II. University Representatives**

1. Chennai University

Dr. E. Sundaramoorthy,

Professor and Head of Department of

Tamil Literature, Chennai University.

2. Bharathiyar University, Coimbatore

Dr. R. Ananthasayanam,

Professor and Head of Department,

Educational Technology,

Bharathiyar University,

Coimbatore.

3. Madurai Kamaraj University

Thiru K. Chidambaram,

Registrar in-charge, Madurai Kamaraj University,

Madurai 625 021.

### **III. Representatives of the Government of Pondicherry**

Director of Public Instructions Pondicherry or his nominee .

### **IV. Nominated Members to represent Managements of Matriculation Schools**

1. Tmt. S. Premalatha, M.A., M.Ed.,

Correspondent,

Mahatma Gandhi Matriculation Higher Secondary School, Madurai District.

2. Thiru C. Venkatachalapathy,

Correspondent,

Rockfort Matriculation Higher Secondary School,

Trichirapalli.



3. Tmt. Hema Anandalal,  
Kids Oxford Matriculation Higher Secondary School,  
Kuzhithurai, Kanyakumari District.,

**V. Nominated Members to represent Head of Matriculation Schools**

1. Dr. R.M. Muthiah Sakthi,  
Principal, St. Pauls Matriculation Higher Secondary  
School, Mannurpet, Chennai 600 050.
2. Fr. Benjamin,  
Principal, Don Bosco Matriculation Higher Secondary  
School, Chennai
3. Thiru C. Natarajan, M.Sc., B.Ed.,  
Principal, Kongu Vellalar Matriculation Higher  
Secondary School, Karumathampatti, Coimbatore.

**VI. Nominated Members to represent Matriculation School Teachers**

1. Tmt. Usha, M.com., B.Ed.,  
G.K.D. Matriculation Higher Secondary School,  
Periyanaickenpalayam  
Coimbatore.
2. Tmt. Premila, M.Sc., B.Ed.,

Albumin Matriculation Higher Secondary School,  
Ayyampettai, Thanjavur.

3. Najma Nasreen, M.Sc., B.Ed.,  
Crescent Matriculation Higher Secondary School,  
Chennai 600 006.

#### **VII. Nominated Members to represent Special Interests**

1. Dr. R. Jagannathan, M.Sc., Ph.D.,  
Parent of the student,  
Jaigopal Garodia Hindu Vidyalaya Matriculation  
Higher Secondary School, Chennai –33.
2. Thiru. N. Vijayan, M.A., M.Ed., A.M.I.E., B.L.,  
Principal, Zion Matriculation Higher Secondary  
School,, Selaiyur, Chennai –73.
3. Sister Leena D' Souza,  
Principal,  
Rosary Matriculation Higher Secondary School,  
Mylapore, Chennai –4.

2. The terms and conditions and function of the reconstituted Board of Matriculation Schools will be as follows:--

#### **I. Term of Office**

The members will hold office for a period of 3 years and shall be eligible for reappointment. The Government shall however remove any person from his office as member of the Board at any time without assigning any reasons.

## II. Conditions of Membership

No member of the Board shall accept any examinership or paper setting work in connection with any examination run by the Department of Government Examinations for Matriculation Schools during the term of membership.

## III. Functions:-

The Board is an Advisory Board. It shall advise the Director of Matriculation Schools in this State, from time to time on all matters referred to it and on matters relating to Matriculation Education.

## IV. The Board shall be consulted

- On the courses of study syllabus and Text Books for Matriculation Schools.
- On various academic matters that the Director of Matriculation Schools wants to bring to the Board for discussion and advice.
- The Board shall meet at least twice in a year but as often as summoned by the Director of Matriculation Schools.

V. The Director of Matriculation Schools who is the Chairman of the Board shall constitute separate committees for any specific purpose or to be any expert advice on such matters like.

- Training of courses of study and preparation of syllabi.
- Prescription of text books.
- Framing rules for the conduct of its business, the constitution and function of its committees, award of certificates etc., and
- On any other matter, the Director of Matriculation Schools requires expert guidance.

3. The Government direct, that the Board of Matriculation Schools be classified as First Class committee (under Tamil Nadu Manual of Special Pay and Allowance) for purpose of allowing Traveling Allowance and Daily Allowance to the non-official members and that the Director of Matriculation Schools shall be the authority to countersign the Traveling Allowance bills of the members of the Board.

(BY ORDER OF THE GOVERNOR)

**V.K. SUBBURAJ,  
SECRETARY TO GOVERNMENT.**

To

The Director of Matriculation Schools, Chennai –600 006.

The Pay and Accounts Officer, Chennai –600 035.

The Members concerned through the Director of Matriculation Schools,  
Chennai –600 006.

//Forwarded/by order//

**SECTION OFFICER.**



## ABSTRACT

School Education - Centrally Sponsored Scheme of "Incentives to Girls for Secondary Education"- Release of grant - Orders issued.

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School Education (C2) Department

G.O.Ms.No.281

Dt:30.10.2009

Read:

- 1.From the Deputy Secretary to Government of India, Ministry of Human Resource Development, Department of School Education & Literacy, New Delhi, Lr.No.F.7-1/2007/SS, Dt:3.7.2008
  - 2.From the Government of India, Ministry of Human Resource Development, Department of School Education & Literacy, New Delhi, Lr.No. F.7-33/2008-SS, Dt: 6.5.2009
  - 3.From the Director of School Education, Chennai-6, Lr.Rc.No.066476/EE4/2008, Dt:15.7.2009
- 

### **ORDER:**

During July, 2008, the Government of India have launched a new Centrally Sponsored Scheme called "Incentive to Girls for Secondary Education". As per the Scheme, a sum of Rs.3000/- will be deposited in the name of each eligible girl and she would be entitled to withdraw it on reaching 18 years of age.

### **Salient features of the Scheme:-**

- (i) All SC/ST Girls who pass Class VIII and enroll in Class IX in State Government, Government Aided or Local Body Schools in the academic year 2008-09 onwards; and
- (ii) All girls who pass Class VIII from Kasturba Gandhi Balika Vidyalayas (irrespective of whether from SC/ST or not) and enroll in Class IX in State Government, Government Aided or Local Body Schools in the academic year 2008-09 onwards; and
- (iii) The girl should be unmarried and below 16 years of age (as on 31<sup>st</sup> March) on joining Class IX; and
- (iv) The girls studying in class IX in private unaided schools and the schools run by Central Government are also excluded from the scheme.

Release of Funds:-

- (i) the Government of India will release the funds in two installments every year.
- (ii) the first installment will be released immediately after verifying the proposal and after obtaining the recommendation of the Grant-in-Aid Committee of the Ministry of Human Resource Development.
- (iii) the second installment will be released after the receipt of the Utilization of Certificate on 1<sup>st</sup> installment and progress report from the State Government.
- (iv) the Grants to State Governments will be remitted through Inter-Government Adjustment Advice or through Banking Channel. This would include direct transfer of grants to the accounts of the beneficiaries through the banking channel.
- (v) The Headmasters of the schools where the beneficiary students are studying should open Zero Balance Accounts of all the beneficiaries with the nearby State Bank of India or public sector banks.

2. In the letter 2<sup>nd</sup> read above, the Government of India have sanctioned a sum of Rs.36,38,76,000/-(Rupees Thirty six crores thirty eight lakhs and seventy six thousand only) to cover 1,21,292 beneficiaries under the Centrally Sponsored Scheme "Incentive to Girls for Secondary Education". The Government of India have requested this Government to deposit the above sanctioned amount with the State Bank of India, Main Branch, Sansad Marg, New Delhi along with the details of the beneficiaries like the name, father's name, the name of the bank and its address, account number etc. so that the State Bank of India may issue a Fixed Deposit Certificate to the beneficiaries of the State under the Scheme.

3. The Accountant General has also reported that the amount (Rs.36,38,76,000/-(Rupees Thirty six crores thirty eight lakhs and seventy six thousand only) has been credited in the accounts of the Tamil Nadu Government. The Director of School Education in his letter 3<sup>rd</sup> read above has requested the Government to issue necessary orders to enable him to deposit the amount with the State Bank of India, New Delhi.

4. The Government have carefully examined the proposal of the Director of School Education. Accordingly sanction is accorded to

- i. to release a sum of Rs.36,38,76,000/-(Rupees Thirty six crores thirty eight lakhs and seventy six thousand only) sanctioned by the Government of India under the 'Incentive to Girls for Secondary Education' scheme ; and

- ii. to request the Director of School Education to draw the amount and deposit the same in the State Bank of India, Main Branch, Sansad Marg, New Delhi as advised by the Government of India.
- iii. to publish the list of beneficiaries with school details on this Department's website (or Government website) and also provide lists to the local Panchayat Union and Panchayat to popularize the Scheme and for transparency.

5. The expenditure sanctioned in the para 4 above shall be debited to the following New head of account opened under Demand No.43-03:-

"2202 General Education- 02 Secondary Education-800 other expenditure – III Centrally Sponsored – Schemes in the Eleventh Five Year Plan – SI Incentive to girls for Secondary Education – 09 Grants in aid – 09 others"  
(DPC 2202-02-800-SI 0993)

6. The Director of School Education is the Estimating, Reconciling and Controlling Authority for the New head of account opened at para 5 above.

7. The Pay and Accounts Officer/Treasury Officer concerned is requested to open the above New head of account in their accounts.

8. The expenditure sanctioned above shall constitute an item of "New Service". The approval of legislature will be obtained in due course. Pending approval of the legislature, the expenditure will be initially met by drawal of advance from the Contingency Fund. Orders regarding this will be issued from Finance (BG-I) department separately. The Director of School Education shall apply for the sanction of the required fund in the prescribed format in duplicate to Finance (BG-I) department along with the copy of this order and shall send necessary draft explanatory notes for specific inclusion of this expenditure in Supplementary Estimate for 2009-2010.

9. This order issues with the concurrence of Finance Department vide its U.O No.60470/Edn.II/09, Dated 26.10.2009 and ASL No.952 (Nine hundred and fifty two)

//By Order of the Governor//

M.KUTRALINGAM  
PRINCIPAL SECRETARY TO GOVERNMENT

To

The Director of School Education, Chennai-6

The State Project Director,

Sarva Shiksha Abhiyan, Chennai-6

The Director of Elementary Education, Chennai-6

The Director of Matriculation Schools, Chennai-6

The Director of Government Examination, Chennai-6

The Director of Teacher Education and Research Training,  
Chennai-6

The Joint Secretary to Government of India,

Ministry of Human Resource Development,

Department of School Education and Literacy, New Delhi.

Pay and Accounts Officer, Chennai 35.

The Accountant General, Chennai 18/35

The Accountant General (By name), Chennai 18/35.

Copy to:-

Special Officer, O/o Hon'ble Chief Minister, Chennai-9

Personal Assistant to Hon'ble Minister for School Education, Chennai 9

The Finance (Edn.II/BG-I/BG-II) Department, Chennai-9.

The School Education (Budget) Department, Chennai-9.

The Planning Development & Special Initiatives Department.  
Chennai-9.

Computer Programmer, School Education Department, Chennai-9

(To Publish the G.O in the School Education Website)

Clean copy/Stock file.





## Abstract

School Education - NABARD - Creation of Infrastructural facilities in 131 Government Higher Secondary Schools under RIDF XVIII - Administrative and financial sanction - Orders - Issued .

School Education (X1) Department

G.O. (Ms) No.290

Dated. 12.11.2012

திருவள்ளூர் ஆண்டு 2043  
ஐப்பசி 27

### **Read:-**

1. Director of School Education Letter No.17208/N2/Phase.XI-273/2011, dated. 15.3.2011, 8.9.11 and 29.11.2011 and 3.2.2012
2. From the Deputy Secretary to Govt. Finance (Res.II)Dept. Lr.No.19775/Resources-II/2012-1 dated 18.04.2012.
3. From the Deputy General Manager, NABARD, Chennai No.NB.TN.SPD/145/RIDF-XVIII/110-PSC/2012-13, dated. 29.08.2012.
4. From the Principal Secy. to Govt. Finance Dept. Letter No.43717/ Res.II /2012-13, dated 05.09.2012

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### **ORDER:**

The Hon'ble Minister (S.E., S & Y.W) has made the following announcement in the Legislative Assembly while moving the Demand 43 School Education Department for grants for the year 2011-2012:-

“நபார்டு திட்டம் XI - ன் கீழ் 236 அரசு மேல்நிலைப் பள்ளிகளுக்கு ரூபாய் 260 கோடி செலவில் அறிவியல் ஆய்வுக் கூடங்கள், கூடுதல் வகுப்பறைகள், குடிநீர் வசதி, சுழிவறைகள் மற்றும் கற்றுச்சுவர் உள்ளிட்ட அடிப்படை வசதிகள் ஏற்படுத்துதல்

பதினொன்று மற்றும் பனிரெண்டாம் வகுப்புகளில் பயிலும் மாணவர்கள் இயற்பியல், வேதியியல் மற்றும் உயிரியல் போன்ற அறிவியல் பாடங்களைச் செய்முறை வாயிலாக உணர்ந்து கற்க ஆய்வுக் கூடங்கள் அவசியமாகின்றன. மாணவர்கள் எளிய பரிசோதனைகளைத் தாமே செய்வதன் மூலம் பல அறிவியல் கோட்பாடுகளின் உண்மைத் தன்மையை சோதித்தறிந்து கற்றுக்கொள்ள ஏதுவாகும். இச்செயல்முறைக் கற்றலின் மூலம் மாணவர்களின் சிந்திக்கும் ஆற்றலையும் அறிவியல் மனப்பான்மையையும் வளர்க்க 236 அரசு மேல்நிலைப் பள்ளிகளுக்கு ரூபாய் 260 கோடி செலவில் அறிவியல் ஆய்வுக் கூடங்கள், கூடுதல் வகுப்பறைகள், குடிநீர் வசதி, சுழிவறைகள் மற்றும் கற்றுச்சுவர் உள்ளிட்ட அடிப்படை வசதிகள் ஏற்படுத்தப்படும்”.

2. The Director of School Education has sent the proposals seeking administrative sanction for providing infrastructure facilities such as classrooms, laboratory, drinking water, toilet, and compound wall in 269 schools including for construction of Boys Hostel in Sainik school, Amaravathy Nagar (excluding cost of furniture and lab equipments) at a total cost of Rs. 26479.79 lakhs under RIDF XVIII. The Director of School Education was requested to send a revised proposal for selecting the schools which does not have land dispute and site problem so as to avoid surrender of funds.

3. The Director of School Education has sent a revised proposal based on the latest unit cost (2012-13) furnished by the Chief Engineer Buildings for NABARD, RIDF XVIII (Phase XI) construction/provision of infrastructure facilities to 130 Government Higher Secondary Schools and construction of boys hostel to SAINIK School at Rs.15273.13 lakhs.

4. The NABARD in its letter 3<sup>rd</sup> read above, has sanctioned a project proposal at total cost of Rs. 152.730 crores involving a loan component of Rs. 129.8216 crores and state Government share of Rs. 22.9084 crores under Rural Infrastructural Development Fund- RIDF XVIII (RIDF XVIII) for provision of additional infrastructure facilities to 131 schools in Tamil Nadu. The loan carries an interest payable on loan will be decided by Reserve Bank of India.

5. The Government after careful examination of the proposals of Director of School Education, accord administrative sanction for Rs. 152,73.13 lakh (Rupees One hundred and Fifty two crore, seventy three lakh and thirteen thousand only) involving 85% cost i.e., Rs. 129,82.16 lakh as NABARD loan and Rs. 2290.97 lakh (balance 15%) State share for creating infrastructure facilities such as classrooms, laboratory, drinking water, toilet, and compound wall in 130 schools and construction of Boys Hostel in sainik school, Amaravathy Nagar (excluding cost of furniture and lab equipments) as detailed in the Annexure to this order.

6. The expenditure sanctioned in para 5 above shall be debited to the following head of accounts:-

(i) Rs. 11913.04 lakh:- (78%)

"4202 Capital Outlay on Education, Sports, Arts and Culture - 01. General Education - 202. Secondary Education - Schemes in the twelfth Five Year Plan - II. State Plan - JG. Construction of School Buildings and other infrastructure facilities with loan assistance from NABARD under Rural Infrastructure Development fund (RIDF) - 16. Major works" (DPC 4202 01 202 JG 1605).

(ii) Rs. 3054.63 lakh:- (20%)

4202 Capital Outlay on Education, Sports, Arts and Culture - 01 General Education - 789 Special Component Plan for Scheduled Castes - Schemes in the Twelfth Five Year Plan - II. State Plan - JA. Construction of School Buildings and other infrastructural facilities with loan assistance from NABARD under Rural Infrastructure Development Fund (RIDF) under Special Component Plan - 16 Major works (DPC 4202 01 789 JA 1605).

(iii) Rs. 305.46 lakh:- (2%)

4202 Capital Outlay on Education, Sports Arts and Culture - 01 General Education - 796 Tribal Area Sub-plan - Schemes in the twelfth five Year Plan - II. State Plan - JA Construction of School Building and other infrastructure facilities with loan assistance from NABARD under Rural Infrastructure Development Fund (RIDF) - 16 Major works (DPC 4202 01 796 JA 1600).

7. The expenditure sanctioned in para 5 above constitutes an item of "New Service" and the approval of Legislature will be obtained in due course. Pending approval of the Legislature, the expenditure shall initially be met by an advance from the contingency fund the sanction of which will be done by the Finance (BG-I) Department based on the application in the prescribed format from the Director of School Education. The Director of School Education shall determine the immediate requirement of funds out of total sanction and apply for the contingency fund advance in the prescribed along with a copy of this order. The Director of School Education shall also send supplementary note to include this expenditure in the supplementary Estimates 2012-13.

8. In order to avoid delay in the execution of electrical works after the completion of the building works, the Director of School Education is permitted to execute both civil and electrical works as one package as being practiced in World Bank Aided Projects subject to the condition that the total expenditure including the expenditure for electrical works should not exceed the sanctioned cost. The Director of School Education shall also follow the other existing procedures. The Director of School Education is requested to incur the expenditure to each school according to the Heads of Accounts mentioned in para 6 above.

9. This order issues with the concurrence of the Finance (Edn.II) Department vide its U.O.No.581/DS(KM)/2012 dated.25.10.2012 (ASL No. 1405 (One thousand four hundred and five)).

(BY ORDER OF THE GOVERNOR)

D. Sabitha,  
Principal Secretary to Government.

To  
The Director of School Education, Chennai - 6.  
The Pay and Accounts Officer, Chennai- 35.  
The Accountant General , Audit, Chennai- 18/35.  
The Chief General Manager, NABARD,TN Regional Office,  
48 Mahatma Gandhi Road, P.Box 6074, Chennai -34.  
The General Manager, NABARD, State Projects Department,  
C-24, G Block, Bandra-Kurla Complex, P.B. No.8121,  
Bandra (East),Mumbai-400 051.

Copy to:  
The Chief Engineer (Building) PWD,  
Chepauk, Chennai-5 through DSE  
The Finance Department(Edn.II),Chennai-9.  
The Finance( BG.I-II, LC, Res.II)Dept., Chennai-9.  
The School Education(Budget) Department,Chennai-9.  
The Personal Assistant to Chief Minister, Chennai-9.  
The Personal Assistant to Minister for (Sch.Edn.) ,Chennai-9.  
The Personal Assistant to Minister for (Finance) ,Chennai-9.  
All Chief Educational Officers  
(through Director of School Education, Chennai-6.)  
School Education Web. site.  
SF/SC

//FORWARDED BY ORDER//

Section Officer.

**School Education XI Department**

**ANNEXURE to G.O (Ms) No.290 School Education (XI) Department dated. 12.11.2012**

Sl.No.	Name of the school	District	Class Room			Laboratory			Toilet			Drinking Water Facility			Compound Wall			Expenditure Sanctioned (Rs. in Lakhs)			Total Amount (in lakhs)		
			No.	Unit cost (in Lakhs)	Amount (in lakhs)	No.	Unit cost (in Lakhs)	Amount (in lakhs)	Boys	Girls	Total Nos.	Unit cost (in Lakhs)	Amount (in lakhs)	No.	Unit cost (in Lakhs)	Amount (in lakhs)	Length (mts.)	Unit cost (in Lakhs)	Amount (in lakhs)	General (78%)		SCP (20%)	TSP (2%)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
1	GHSS Kamarasavalli	ARIYALUR	15	6.72	100.80	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0	500	0.024	12.00	112.38	28.82	2.88	144.08
2	GHSS Udayarpalayam (G)	ARIYALUR	11	6.72	73.92	1	24.76	24.76	0	3	3	3.26	9.78	0	1.62	0	1000	0.024	24.00	103.32	26.49	2.65	132.46
3	GHSS Edayarpalayam	COIMBATORE	8	6.72	53.76	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0	0	0.024	0.00	61.25	15.70	1.57	78.52
4	GHSS Kalveerampalayam	COIMBATORE	10	6.72	67.20	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	141	0.024	3.38	80.71	20.70	2.07	103.48
5	GHSS Ramanthapuram	COIMBATORE	10	6.72	67.20	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	800	0.024	19.20	93.05	23.86	2.39	119.30
6	GHSS Singanallur (G)	COIMBATORE	4	6.72	26.88	1	24.76	24.76	0	1	1	3.26	3.26	0	1.62	0	100	0.024	2.40	44.69	11.46	1.15	57.30
7	GHSS Sundakkamuthur	COIMBATORE	4	6.72	26.88	1	24.76	24.76	1	2	3	3.26	9.78	1	1.62	1.62	400	0.024	9.60	56.66	14.53	1.45	72.64
8	GHSS Veelamadai	COIMBATORE	12	6.72	80.64	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	800	0.024	19.20	103.54	26.55	2.65	132.74
9	GHSS Mamangalam	CUDDALORE	11	6.72	73.92	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	300	0.024	7.20	88.94	22.80	2.28	114.02
10	GHSS Kozlipakkam	CUDDALORE	14	6.72	94.08	0	24.76	0.00	1	1	2	3.26	6.52	0	1.62	0	200	0.024	4.80	82.21	21.08	2.11	105.40

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11	GHSS Thiruthuraiyur	CUDDALORE	12	6.72	80.64	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0.00	600	0.024	14.40	93.44	23.96	2.40	119.80
12	GHSS Tholar	CUDDALORE	6	6.72	40.32	1	24.76	24.76	1	0	1	3.26	3.26	1	1.62	1.62	500	0.024	12.00	63.93	16.39	1.64	81.96
13	GHSS V.Kattupalayam	CUDDALORE	8	6.72	53.76	0	24.76	0.00	1	1	2	3.26	6.52	0	1.62	0.00	750	0.024	18.00	61.06	15.66	1.57	78.28
14	GHSS Gopalpatti (G)	DINDUGUL	15	6.72	100.80	1	24.76	24.76	0	3	3	3.26	9.78	0	1.62	0	500	0.024	12.00	114.93	29.47	2.95	147.34
15	GHSS K.Dharmathupatti	DINDUGUL	13	6.72	87.36	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	1000	0.024	24.00	111.26	28.53	2.85	142.64
16	GHSS Kosukurichi	DINDUGUL	9	6.72	60.48	1	24.76	24.76	1	0	1	3.26	3.26	0	1.62	0.00	500	0.024	12.00	78.39	20.10	2.01	100.50
17	GHSS Sitharevu	DINDUGUL	9	6.72	60.48	1	24.76	24.76	2	1	3	3.26	9.78	0	1.62	0.00	600	0.024	14.40	85.35	21.88	2.19	109.42
18	GHSS Sullerumbu	DINDUGUL	10	6.72	67.20	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	610	0.024	14.64	88.23	22.62	2.26	113.12
19	GHSS Vedasandur (G)	DINDUGUL	12	6.72	80.64	1	24.76	24.76	0	4	4	3.26	13.04	1	1.62	1.62	0	0.024	0.00	93.65	24.01	2.40	120.06
20	GHSS Barnatham	DHARMAPURI	12	6.72	80.64	0	24.76	0.00	1	1	2	3.26	6.52	1	1.62	1.62	0	0.024	0.00	69.25	17.76	1.78	88.78
21	GHSS B.Mallapuram(G)	DHARMAPURI	16	6.72	107.52	1	24.76	24.76	0	3	3	3.26	9.78	1	1.62	1.62	150	0.024	3.60	114.88	29.46	2.95	147.28
22	GHSS Harur (G)	DHARMAPURI	18	6.72	120.96	1	24.76	24.76	0	3	3	3.26	9.78	1	1.62	1.62	0	0.024	0.00	122.55	31.42	3.14	157.12
23	GHSS Laligam	DHARMAPURI	7	6.72	47.04	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	750	0.024	18.00	76.39	19.59	1.96	97.94
24	GHSS Mukkalnaickalpatti	DHARMAPURI	16	6.72	107.52	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0	0	0.024	0.00	103.18	26.46	2.65	132.28
25	GHSS Perumbalai	DHARMAPURI	14	6.72	94.08	0	24.76	0.00	1	1	2	3.26	6.52	1	1.62	1.62	150	0.024	3.60	82.54	21.16	2.12	105.82
26	GHSS Ingur	ERODE	12	6.72	80.64	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0	300	0.024	7.20	87.83	22.52	2.25	112.60
27	GHSS Kasipalayam	ERODE	11	6.72	73.92	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0	237	0.024	5.69	86.49	22.18	2.22	110.89
28	GHSS Kombanaickenpalayam	ERODE	9	6.72	60.48	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	0	0.024	0.00	72.84	18.68	1.87	93.38
29	GHSS Modakurichi (G)	ERODE	8	6.72	53.76	0	24.76	0.00	0	1	1	3.26	3.26	1	1.62	1.62	0	0.024	0.00	45.74	11.73	1.17	58.64

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30	GHSS T.N.Palayam	ERODE	14	6.72	94.08	1	24.76	24.76	0	1	1	3.26	3.26	1	1.62	1.62	0	0.024	0.00	96.50	24.74	2.47	123.72
31	GHSS Vijayamangalam	ERODE	20	6.72	134.40	0	24.76	0.00	1	1	2	3.26	6.52	0	1.62	0	0	0.024	0.00	109.92	28.18	2.82	140.92
32	GHSS Ekanampet (G)	KANCHEEPURAM	20	6.72	134.40	0	24.76	0.00	0	1	1	3.26	3.26	1	1.62	1.62	200	0.024	4.80	112.38	28.82	2.88	144.08
33	GHSS Manampathy	KANCHEEPURAM	6	6.72	40.32	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	0	0.024	0.00	55.85	14.32	1.43	71.60
34	GHSS Old Perungafathur	KANCHEEPURAM	24	6.72	161.28	1	24.76	24.76	1	2	3	3.26	9.78	1	1.62	1.62	80	0.024	1.92	155.50	39.87	3.99	199.36
35	GHSS Pullalur	KANCHEEPURAM	10	6.72	67.20	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	1500	0.024	36.00	106.16	27.22	2.72	136.10
36	GHSS Thiruporur	KANCHEEPURAM	12	6.72	80.64	1	24.76	24.76	1	2	3	3.26	9.78	1	1.62	1.62	315	0.024	7.56	97.00	24.87	2.49	124.36
37	GHSS Kadiapattinam(G)	KANYAKUMARI	14	6.72	94.08	0	24.76	0.00	0	0	0	3.26	0.00	1	1.62	1.62	0	0.024	0.00	74.65	19.14	1.91	95.70
38	GHSS Monikettipottal	KANYAKUMARI	12	6.72	80.64	0	24.76	0.00	1	0	1	3.26	3.26	0	1.62	0.00	260	0.024	6.24	70.31	18.03	1.80	90.14
39	GHSS Munchirai	KANYAKUMARI	23	6.72	154.56	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	200	0.024	4.80	149.96	38.45	3.85	192.26
40	GHSS Vadasery	KANYAKUMARI	12	6.72	80.64	0	24.76	0.00	1	1	2	3.26	6.52	0	1.62	0.00	100	0.024	2.40	69.86	17.91	1.79	89.56
41	GHSS Vilavankodu	KANYAKUMARI	12	6.72	80.64	0	24.76	0.00	1	0	1	3.26	3.26	0	1.62	0.00	200	0.024	4.80	69.19	17.74	1.77	88.70
42	GHSS Penyakulathupalayam	KARUR	6	6.72	40.32	1	24.76	24.76	1	0	1	3.26	3.26	1	1.62	1.62	415	0.024	9.96	62.34	15.98	1.60	79.92
43	GHSS Vengampatti	KARUR	10	6.72	67.20	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	450	0.024	10.80	86.50	22.18	2.22	110.90
44	GHSS Kaveripattinam (G)	KRISHNAGIRI	24	6.72	161.28	0	24.76	0.00	0	0	0	3.26	0.00	0	1.62	0.00	320	0.024	7.68	131.79	33.79	3.38	168.96
45	GHSS Kunnathur (B)	KRISHNAGIRI	6	6.72	40.32	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	0	0.024	0.00	55.85	14.32	1.43	71.60
46	GHSS Mathur (G)	KRISHNAGIRI	6	6.72	40.32	1	24.76	24.76	0	2	2	3.26	6.52	1	1.62	1.62	1000	0.024	24.00	75.83	19.44	1.94	97.22
47	GHSS Singarapetti (B)	KRISHNAGIRI	8	6.72	53.76	1	24.76	24.76	2	0	2	3.26	6.52	1	1.62	1.62	400	0.024	9.60	75.08	19.25	1.93	96.26
48	GHSS Vellampatti	KRISHNAGIRI	20	6.72	134.40	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	500	0.024	12.00	139.85	35.86	3.59	179.30

49	GHSS Kottanathampatti	MADURAI	6	6.72	40.32	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0.00	230	0.024	5.52	55.07	14.12	1.41	70.60
50	GHSS Kulamangalam	MADURAI	12	6.72	80.64	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0.00	480	0.024	11.52	91.20	23.38	2.34	116.92
51	GHSS Y.Othakkadai(G)	MADURAI	11	6.72	73.92	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0.00	0	0.024	0.00	76.97	19.74	1.97	98.68
52	GHSS Manalmedu(G)	NAGAPATTINAM	22	7.02	154.44	1	25.76	25.76	0	1	1	3.34	3.34	1	1.62	1.62	200	0.024	4.80	148.17	37.99	3.80	189.96
53	GHSS Panchanathikulam East	NAGAPATTINAM	8	7.02	56.16	1	25.76	25.76	1	1	2	3.34	6.68	1	1.62	1.62	500	0.024	12.00	79.73	20.44	2.04	102.22
54	GHSS Thulasenthirapuram	NAGAPATTINAM	13	7.02	91.26	1	25.76	25.76	0	0	0	3.34	0.00	0	1.62	0.00	50	0.024	1.20	92.21	23.64	2.36	118.22
55	GHSS Mohanur (G)	NAMAKKAL	24	6.72	161.28	1	24.76	24.76	0	2	2	3.26	6.52	1	1.62	1.62	1000	0.024	24.00	170.18	43.64	4.36	218.18
56	GHSS Singalanthapuram	NAMAKKAL	14	6.72	94.08	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0	390	0.024	9.36	105.08	26.94	2.69	134.72
57	GHSS Thimmanaickanpatti	NAMAKKAL	14	6.72	94.08	1	24.76	24.76	1	2	3	3.26	9.78	1	1.62	1.62	930	0.024	22.32	119.00	30.51	3.05	152.56
58	GHSS Vennandur (B)	NAMAKKAL	9	6.72	60.48	1	24.76	24.76	1	0	1	3.26	3.26	0	1.62	0	0	0.024	0.00	69.03	17.70	1.77	88.50
59	GHSS Vennandur (G)	NAMAKKAL	15	6.72	100.80	0	24.76	0.00	0	1	1	3.26	3.26	0	1.62	0	0	0.024	0.00	81.17	20.81	2.08	104.06
60	GHSS Nanchanad	NILGIRIS	6	8.5	51.00	0	31.2	0.00	1	1	2	4.32	8.64	0	1.62	0.00	200	0.032	6.40	51.51	13.21	1.32	66.04
61	GHSS Eranai	PERAMBALUR	8	6.72	53.76	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	0	0.024	0.00	66.33	17.01	1.70	85.04
62	GHSS Nerkunam	PERAMBALUR	6	6.72	40.32	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	254	0.024	6.10	60.60	15.54	1.55	77.70
63	GHSS Ogalur	PERAMBALUR	9	6.72	60.48	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	200	0.024	4.80	76.58	19.64	1.96	98.18
64	GHSS Sribrahadambal (B)	PUDUKOTTAI	18	6.72	120.96	1	24.76	24.76	2	0	2	3.26	6.52	1	1.62	1.62	0	0.024	0.00	120.01	30.77	3.08	153.86
65	GHSS Subramaniyapuram	PUDUKOTTAI	6	6.72	40.32	1	24.76	24.76	0	1	1	3.26	3.26	0	1.62	0	15	0.024	0.36	53.59	13.74	1.37	68.70



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66	GHSS Tirumayam	PUDUKOTTAI	0	6.72	0.00	1	24.76	24.76	0	2	2	3.26	6.52	0	1.62	0.00	500	0.024	12.00	33.76	8.66	0.87	43.28
67	GHSS Vallatharakottai	PUDUKOTTAI	9	6.72	60.48	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	0	0.024	0.00	71.57	18.35	1.84	91.76
68	GHSS Emaneswaram	RAMANATHAPURAM	9	6.72	60.48	1	24.76	24.76	2	1	3	3.26	9.78	1	1.62	1.62	800	0.024	19.20	90.36	23.17	2.32	115.84
69	GHSS Kakoor	RAMANATHAPURAM	9	6.72	60.48	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	404	0.024	9.70	80.40	20.62	2.06	103.08
70	GHSS Thinaikulam	RAMANATHAPURAM	11	6.72	73.92	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	0	0.024	0.00	83.32	21.36	2.14	106.82
71	GHSS T.M Kottai	RAMANATHAPURAM	11	6.72	73.92	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	0	0.024	0.00	83.32	21.36	2.14	106.82
72	GHSS Kaveripuram	SALEM	0	6.72	0.00	1	24.76	24.76	2	1	3	3.26	9.78	0	1.62	0.00	200	0.024	4.80	30.69	7.87	0.79	39.34
73	GHSS K.K. Nagar	SALEM	8	6.72	53.76	1	24.76	24.76	2	2	4	3.26	13.04	1	1.62	1.62	202	0.024	4.85	76.46	19.61	1.96	98.03
74	GHSS Nangavalli (G)	SALEM	18	6.72	120.96	0	24.76	0.00	0	1	1	3.26	3.26	1	1.62	1.62	0	0.024	0.00	98.16	25.17	2.52	125.84
75	GHSS Tharamangalam (G)	SALEM	15	6.72	100.80	1	24.76	24.76	0	6	6	3.26	19.56	1	1.62	1.62	140	0.024	3.36	117.08	30.02	3.00	150.10
76	GHSS Poolankurichi	SIVAGANGAI	10	6.72	67.20	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	700	0.024	16.80	89.92	23.06	2.31	115.28
77	GHSS Arani(G)	THIRUVALLUR	13	6.72	87.36	1	24.76	24.76	0	3	3	3.26	9.78	0	1.62	0	400	0.024	9.60	102.57	26.30	2.63	131.50
78	GHSS Buchireddypalli	THIRUVALLUR	12	6.72	80.64	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	1600	0.024	38.40	118.51	30.39	3.04	151.94
79	GHSS Mittanamalli	THIRUVALLUR	12	6.72	80.64	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	340	0.024	8.16	94.93	24.34	2.43	121.70
80	GHSS Pondavakkam	THIRUVALLUR	16	6.72	107.52	1	24.76	24.76	0	1	1	3.26	3.26	1	1.62	1.62	400	0.024	9.60	114.47	29.35	2.94	146.76
81	GHSS R.K.Pet (G)	THIRUVALLUR	16	6.72	107.52	1	24.76	24.76	0	1	1	3.26	3.26	1	1.62	1.62	330	0.024	7.92	113.16	29.02	2.90	145.08
82	GHSS Uthukotti (G)	THIRUVALLUR	9	6.72	60.48	1	24.76	24.76	0	2	2	3.26	6.52	0	1.62	0	0	0.024	0.00	71.57	18.35	1.84	91.76
83	GHSS Mela Chokkanathapuram	THENI	3	6.72	20.16	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	850	0.024	20.40	56.04	14.37	1.44	71.84
84	GHSS Elangadu	THANJAVUR	7	6.72	47.04	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	0	0.024	0.00	61.09	15.66	1.57	78.32

85	GHSS Neyveli South	THANJAVUR	14	6.72	94.08	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0.00	400	0.024	9.60	100.18	25.69	2.57	128.44
86	GHSS Sholapuram	THANJAVUR	3	6.72	20.16	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	0	0.024	0.00	40.12	10.29	1.03	51.44
87	GHSS Sundaraperumalkoil	THANJAVUR	10	6.72	67.20	1	24.76	24.76	0	1	1	3.26	3.26	0	1.62	0.00	0	0.024	0.00	74.27	19.04	1.90	95.22
88	GHSS Thiruppurambiyam	THANJAVUR	12	6.72	80.64	1	24.76	24.76	1	0	1	3.26	3.26	0	1.62	0.00	500	0.024	12.00	94.11	24.13	2.41	120.66
89	GHSS Vettikadu	THANJAVUR	12	6.72	80.64	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	750	0.024	18.00	101.34	25.98	2.60	129.92
90	GHSS Aakur	THIRUVANNAMALAI	3	6.72	20.16	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	257	0.024	6.17	44.93	11.52	1.15	57.61
91	GHSS Karapattu	THIRUVANNAMALAI	18	6.72	120.96	1	24.76	24.76	2	2	4	3.26	13.04	0	1.62	0.00	400	0.024	9.60	131.32	33.67	3.37	168.36
92	GHSS Madam	THIRUVANNAMALAI	0	6.72	0.00	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	78	0.024	1.87	25.86	6.63	0.66	33.15
93	GHSS Mandakolathur	THIRUVANNAMALAI	8	6.72	53.76	1	24.76	24.76	2	1	3	3.26	9.78	1	1.62	1.62	250	0.024	6.00	74.82	19.18	1.92	95.92
94	GHSS Marudhadu	THIRUVANNAMALAI	9	6.72	60.48	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	750	0.024	18.00	86.88	22.28	2.23	111.38
95	GHSS Pudupalayam	THIRUVANNAMALAI	4	6.72	26.88	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	0.00	0.024	0.00	46.63	11.96	1.20	59.78
96	GHSS Purisai	THIRUVANNAMALAI	5	6.72	33.60	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	220	0.024	5.28	55.99	14.36	1.44	71.78
97	GHSS Thatchampattu	THIRUVANNAMALAI	10	6.72	67.20	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	70	0.024	1.68	79.39	20.36	2.04	101.78
98	GHSS Kangeyam	THIRUPPUR	12	6.72	80.64	0	24.76	0.00	1	1	2	3.26	6.52	1	1.62	1.62	250	0.024	6.00	73.93	18.96	1.90	94.78
99	GHSS Kannivadi	THIRUPPUR	12	6.72	80.64	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0.00	1000	0.024	24.00	100.93	25.88	2.59	129.40
100	GHSS Padiyur	THIRUPPUR	14	6.72	94.08	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	448	0.024	10.75	106.17	27.22	2.72	136.11
101	GHSS Perumanallur	THIRUPPUR	24	6.72	161.28	1	24.76	24.76	2	2	4	3.26	13.04	1	1.62	1.62	275	0.024	6.60	161.69	41.46	4.15	207.30
102	GHSS Pudupai	THIRUPPUR	12	6.72	80.64	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	500	0.024	12.00	97.92	25.11	2.51	125.54
103	GHSS Velliraveli	THIRUPPUR	12	6.72	80.64	1	24.76	24.76	0	1	1	3.26	3.26	1	1.62	1.62	700	0.024	16.80	99.12	25.42	2.54	127.08

219

104	GHSS Kandiramanickam	TIRUVARUR	12	6.72	80.64	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	600	0.024	14.40	99.79	25.59	2.56	127.94
105	GHSS Kottur	TIRUVARUR	30	6.72	201.60	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	0	0.024	0.00	182.91	46.90	4.69	234.50
106	GHSS Ayikudi	THIRUNELVELI	16	6.72	107.52	0	24.76	0.00	1	1	2	3.26	6.52	1	1.62	1.62	200	0.024	4.80	93.96	24.09	2.41	120.46
107	GHSS Sambavar vadakarai	THIRUNELVELI	19	6.72	127.68	1	24.76	24.76	2	3	5	3.26	16.30	1	1.62	1.62	0	0.024	0.00	132.88	34.07	3.41	170.36
108	GHSS Ettrai	TRICHY	18	6.72	120.96	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	250	0.024	6.00	124.69	31.97	3.20	159.86
109	GHSS Moovanur	TRICHY	9	6.72	60.48	1	24.76	24.76	1	0	1	3.26	3.26	0	1.62	0.00	450	0.024	10.80	77.45	19.86	1.99	99.30
110	GHSS Perumalpalayam	TRICHY	18	6.72	120.96	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	500	0.024	12.00	129.37	33.17	3.32	165.86
111	GHSS Poongudi	TRICHY	4	6.72	26.88	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0.00	1076	0.024	25.82	60.42	15.49	1.55	77.46
112	GHSS Sevelpatti	TRICHY	16	6.72	107.52	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0.00	300	0.024	7.20	108.79	27.90	2.79	139.48
113	GHSS Sirugambur	TRICHY	7	6.72	47.04	1	24.76	24.76	2	2	4	3.26	13.04	1	1.62	1.62	1000	0.024	24.00	86.16	22.09	2.21	110.46
114	GHSS Valanadu	TRICHY	12	6.72	80.64	1	24.76	24.76	1	0	1	3.26	3.26	1	1.62	1.62	400	0.024	9.60	93.51	23.98	2.40	119.88
115	GHSS Kurukusalai	TUTICORIN	14	6.72	94.08	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	275	0.024	6.60	104.19	26.72	2.67	133.58
116	Senna Vanna GHSS Thoothukudi	TUTICORIN	8	6.72	53.76	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0.00	200	0.024	4.80	64.99	16.66	1.67	83.32
117	GHSS Matrapalli	VELLORE	8	6.72	53.76	1	24.76	24.76	2	2	4	3.26	13.04	0	1.62	0.00	0	0.024	0.00	71.42	18.31	1.83	91.56
118	GHSS Natham	VELLORE	12	6.72	80.64	1	24.76	24.76	2	2	4	3.26	13.04	0	1.62	0.00	0	0.024	0.00	92.38	23.69	2.37	118.44
119	GHSS Nattarampalli (G)	VELLORE	13	6.72	87.36	1	24.76	24.76	0	2	2	3.26	6.52	1	1.62	1.62	0	0.024	0.00	93.80	24.05	2.41	120.26
120	GHSS Nimmiyampattu	VELLORE	12	6.72	80.64	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	200	0.024	4.80	92.31	23.67	2.37	118.34
121	GHSS Thimiri (G)	VELLORE	10	6.72	67.20	1	24.76	24.76	0	3	3	3.26	9.78	1	1.62	1.62	0	0.024	0.00	80.62	20.67	2.07	103.36
122	GHSS Thiruvalem(G)	VELLORE	8	6.72	53.76	1	24.76	24.76	0	1	1	3.26	3.26	1	1.62	1.62	0	0.024	0.00	65.05	16.68	1.67	83.40

123	GHSS Vadachery	VELLORE	10	6.72	67.20	0	24.76	0.00	1	1	2	3.26	6.52	1	1.62	1.62	500	0.024	12.00	68.13	17.47	1.75	87.34
124	GHSS Vallipattu	VELLORE	13	6.72	87.36	1	24.76	24.76	1	1	2	3.26	6.52	0	1.62	0.00	0	0.024	0.00	92.54	23.73	2.37	118.64
125	GHSS Murungampakkam (G)	VILLUPURAM	9	6.72	60.48	1	24.76	24.76	0	1	1	3.26	3.26	1	1.62	1.62	250	0.024	6.00	74.97	19.22	1.92	96.12
126	GHSS Nagakuppam	VILLUPURAM	13	6.72	87.36	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	250	0.024	6.00	98.48	25.25	2.53	126.26
127	GHSS Nainarpalayam	VILLUPURAM	19	6.72	127.68	1	24.76	24.76	2	2	4	3.26	13.04	1	1.62	1.62	300	0.024	7.20	135.95	34.86	3.49	174.30
128	GHSS Sendanadu	VILLUPURAM	20	6.72	134.40	1	24.76	24.76	2	2	4	3.26	13.04	1	1.62	1.62	10	0.024	0.24	135.77	34.81	3.48	174.06
129	GHSS Meesalor	VIRUDHUNAGAR	10	6.72	67.20	1	24.76	24.76	0	0	0	3.26	0.00	0	1.62	0.00	1500	0.024	36.00	99.81	25.59	2.58	127.96
130	GHSS Sevelpatti	VIRUDHUNAGAR	10	6.72	67.20	1	24.76	24.76	1	1	2	3.26	6.52	1	1.62	1.62	0	0.024	0.00	78.08	20.02	2.00	100.10
Total			1508	6.72	10157.34	112	24.76	2776.12	102	142	244	3.26	797.80	71	1.62	115.02	43252	0.024	1039.65	11611.021	2977.19	297.719	14885.93
131	Sainik School, Amaravathy Nagar	THIRUPPUR	oys Hostel (300 Students) - Estimate as prepared by EE, PWD, THIRUPPUR Division based on 2012-13 Rate																	302.02	77.44	7.74	387.20
Grand Total																				11913.04	3054.63	305.46	15273.13

D. Sabitha,  
Principal Secretary to Government.

//True copy//

Section Officer.



## Abstract

School Education – Announcement made by the Hon'ble Chief Minister in the Tamil Nadu Legislative Assembly under rule 110 of TNLA on 26.8.2011 – Introduction of Trimester Pattern in all Schools in Tamil Nadu from the academic year 2012-13 for classes I to VIII – orders issued.

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### **School Education (E1) Department**

**G.O.(Ms.) No. 203**

**Dated : 09.12.2011**

**Thiruvalluvaraundu 2042 Karthigai 23**

**Read:**

1. Announcement made by the Hon'ble Chief Minister in the Tamil Nadu Legislative Assembly under rule 110 of Tamil Nadu Legislative Assembly on 26.08.2011.
2. G.O.(Ms.) No.143, School Education(V1) Department dated 19.9.2011.
3. From the Director of School Education letter Rc.No.85773/I-2/2011 dated 31.10.2011.

### **ORDER:-**

The Hon'ble Chief Minister has made the following announcement in the Tamil Nadu Legislative Assembly under rule 110 of Tamil Nadu Legislative Assembly on 26.8.2011.

“the Trimester pattern will be introduced in all schools in Tamil Nadu from the next academic year in order to reduce the load of the books on children as it causes physical strain to them. Accordingly, instead of having a single voluminous text book for each subject for the whole year, the academic year would be divided into three terms and for each term, there will be separate text book for each subject. At the end of each term, the Examination would be conducted under Continuous Comprehensive Evaluation. This would drastically eliminate worries, fearness and depression of the students besides reducing the physical strain caused by the load of books.”

2. The Government of Tamil Nadu have taken radical and positive steps in the recent past in the direction of child friendly learning. At present, children are examined only at the end of the academic year and the scholastic areas of children are alone tested, whereas co-scholastic are neglected. Overall personality development of children depends both on scholastic and co-scholastic areas and hence, the assessment has to be continuous all throughout the year. Realizing this, the State is introducing an evaluation system which is Continuous and Comprehensive in nature (CCE) from the academic year 2012-13 for classes I to VIII and for IX and X in 2013-14, in the G.O. second read above and it has also been ordered therein that the **Continuous Comprehensive Evaluation system will be an integral part of the trimester system.**

3. The Director of School Education in his letter third read above has stated that the State Common Board of School Education conducted a meeting on 18.10.2011 and unanimously decided to introduce "TRIMESTER PATTERN" in Classes I to VIII from the academic year 2012-2013 in all Schools in Tamil Nadu and he also submitted the following proposal to issue necessary orders to introduce "TRIMESTER PATTERN" from the academic year 2012-2013 for the Classes I to VIII.

(i) Books are the tools in the classrooms to bring out the desired changes in the children besides inculcation of life skills. As per the existing system, students are forced to carry books which have portions meant for the whole year. Children are literally burdened with books. The enrichment of knowledge along with syllabus revision have resulted in increased volume and size of the books and the physical strain the children undergo. A possible way out is the introduction of the trimester system. The Trimester System will involve three terms during one academic year as follows :-

I Term	June, July, August and September
II Term	October, November and December
III Term	January, February, March and April.

The existing books will be suitably divided into three parts.

(ii) The rationale for introducing the trimester system is to create a school where teaching and learning is valued with an emphasis on learning outcomes demonstrated in students performance. A well designed curriculum through thinner books along with creative instructional practices will form the key to success.

(iii) Trimester gives room for **Block Scheduling**. There is allocation of more time for each class with fewer periods of instruction per day giving more scope for interactive and collaborative learning experiences. Under Trimester Scheduling, there is a relationship between the amount of time invested and the

quantity and quality of learning that occurs for any given group of students. Teaching strategies which more actively involve students in the learning processes have proven to enable a higher retention level of the students. **Active processing experiences** such as hands on experiences in Science Lab or field trip will naturally help students in generating meaning for content being learnt. Role playing will enhance understanding of core concepts beyond memorization. The Trimester system allows such **interactive teaching styles** into their daily lesson plans due to more time allotted to each class as compared to traditional system.

(iv) Immediate feedback leads to improvement of Student performance in the Trimester Schedule. This unique assessment system offers the possibility of **Catch-up acceleration**. Large time and the smallness of the term books motivate students to work together in a sportive and friendly manner avoiding cut-throat sense of unhealthy competition among peers. Amazingly, learning happens incidentally.

(v) Trimester schedules are a model for school improvement and not just a schedule change. Balancing the core classes over three terms allows for less stress on students. Students will have more time to devote in depth and quality time to a fewer number of lessons. For the part of teachers also they do not have to rush up to cover a number of lessons. Moreover, the introduction of trimester does not mean only dividing the existing text books into three equal parts. It is more than that; each lesson unit will be followed by a number of activities which will help to drive home the desired skills. **The trimester system coupled with comprehensive and continuous evaluation method will certainly mark a qualitative leap as far as the education of children is concerned.**

4. After examination and in the context of the announcement made by the Hon'ble Chief Minister and the orders issued for the implementation of Continuous Comprehensive Evaluation from the academic year 2012-13 for classes I to VIII in the G.O.second read above, the Government has decided to accept the proposal of Director of School Education in para 3 above and **issue orders to introduce the "Trimester Pattern" in all Schools of Tamil Nadu from the academic year 2012-13 for classes I to VIII.**

(By Order of the Governor)

Dr.T.S.Sridhar

Additional Chief Secretary to Government

To.  
The Director of School Education, Chennai-6.  
The Director of Elementary Education, Chennai-6.  
The Director of Matriculation Schools, Chennai-6.  
The Director of Teacher Education Research  
and Training Centre, Chennai -6.

The Managing Director,  
Tamil Nadu Text Book Corporation, Chennai-6.  
The State Project Director, Sarva Shiksha Abhiyan,  
Chennai-6  
The Additional Project Director,  
Rashtriya Madhyamik Shiksha Abhiyan, Chennai-6.  
The Director of Government Examination, Chennai-6.  
The Chairman, Teachers Recruitment Board, Chennai-6  
The Director of Non-Formal and Adult Education, Chennai-6.  
The Secretary to Government, Social Welfare and  
Nutritious Meal Programme Department, Chennai-9.  
The Secretary to Government, Adidraavidar and  
Tribal Welfare Department, Chennai-9  
The Secretary to Government, Backward Classes,  
Most Backward Classes and Minorities Welfare Department, Chennai -9.  
The Secretary to Government, Environment and  
Forest Department, Chennai-9  
The Secretary to Government, Municipal Administration and  
Water Supply Department, Chennai-9.  
The Secretary to Government,,  
Special Programme Implementation Department, Chennai-9.

Copy to :  
All Officers/ All sections in School Education Department,  
Chennai-9.  
The Hon'ble Chief Minister's Office, Chennai-9.  
Senior P.A. to Hon'ble Minister, (School Education) Chennai-9.  
Stock File/ Spare.

//Forwarded By Order//

Section Officer





School Education – Right to Education Act (RTE), 2009 - Constitution of School Management Committee – Orders – Issued.

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### School Education (C2) Department

G.O.Ms.No.213

Dated: 26.12.2011

திருவள்ளூர்வராண்டு, 2042

மார்கழி, 10

Read:

1. G.O.Ms.No.53, School Education Department Dt:26.4.2002
2. G.O.Ms.No.108, School Education Department Dt:31.7.2003
3. G.O.Ms.No.173, School Education Department Dt: 8.11.2011
4. From the Principal Secretary/State Project Director, Sarva Shiksha Abhiyan, Chennai -6 Lr.No.831/C2/SMC/SSA/2011, Dt: 21.11.2011

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**ORDER:**

In the Government Order 1<sup>st</sup> read above, the Government have issued orders to form the four tier Committees viz., State, District, Block and Village levels to implement and monitor the Sarva Shiksha Abhiyan programme in Tamil Nadu. Accordingly, VLCs (Village Level Committees) which had been constituted and discharging its roles and responsibilities in implementation of Sarva Shiksha Abhiyan Programmes at the school level have been renamed as VEC (Village Education Committee) as per the Government Order 2<sup>nd</sup> read above with new composition.

2. As per the Right of Children to free and Compulsory Education Act 2009 of Government of India, it is mandated to form School Management Committees in all schools with certain laid down roles and responsibilities in the Act. The Government has notified RTE Rules 2011 and issued orders in Government Order 3<sup>rd</sup> read above which lay down the roles and responsibilities.

3. The Principal Secretary / State Project Director, Sarva Shiksha Abhiyan has informed that the Government of India has sanctioned as part of the Annual Work Plan & Budget 2011-12 of Sarva Shiksha Abhiyan an amount of Rs.27.00 crores for School Management Committee and related whole School Development Plan and also informed that the formation of School Management Committee in all schools are mandatory as per the Right of Children to free and Compulsory Education Act 2009 and RTE Rules 2011, has submitted the proposals for the constitution of School Management Committee in each school for planning, implementation and monitoring of Sarva Shiksha Abhiyan schemes.

4. The Government have examined the proposals of the Principal Secretary/State Project Director, Sarva Shiksha Abhiyan carefully and decided to constitute a School Management Committee in each school for planning, monitoring and implementation of Sarva Shiksha Abhiyan schemes as per Right of Children to free and Compulsory Education Act 2009.

**Composition of School Management Committee:**

- (i) A School Management Committee shall be constituted in every school, other than an unaided school, within its jurisdiction, within six months of the appointed date, and reconstituted every two years.
- (ii) Seventy five percent of the strength of the School Management Committee shall be from amongst parents or guardians of children
- (iii) Provided fifty percent of committee shall be women.
- (iv) Provided further that proportionate representation shall be given to the parents or guardians of the children belonging to disadvantaged group and weaker section.
- (v) The remaining twenty five percent of the strength of the School Management Committee shall be from amongst the following persons
  - a) one third members from amongst the elected members of the local authority, to be decided by the local authority;
  - b) one third members from amongst teachers from the school, to be decided by the teachers of the school;
  - c) one third from amongst local educationists / children in the school, to be decided by the parents in the Committee.
- (vi) To manage its affairs, the School Management Committee shall elect a Chairperson and Vice Chairperson from among the parent members. The Head teacher of the school or where the school does not have a head teacher, the senior most teacher of the school shall be the ex-officio Member-Convener of the School Management Committee.
- (vii) Where there are two or more schools in a panchayat, the panchayat president will be the member of School Management Committee of one of the school remaining schools shall have ward members as members of the School Management Committee.
- (viii) The School Management Committee shall meet at least once a month and the minutes and decisions of the meetings shall be properly recorded and made available to the public.

Composition of School Management Committee is as follows:

Category	No.	Position	Preference
Parent (PTA) member	1	Chairman	Woman

Parent of CWSN/Vulnerable	1	Vice-Chairman	member 1 (Preferably the chair person)
Head Master	1	Convener	Women
Teacher representative	1	Member	Member-1
Parents including from disadvantage group & Weaker section *	12	Member	Woman member-7
Elected member of Local Body	2	Member	Woman member-1
Educationist/Philanthropist/NGO/Retired Official	1	Member	
Self Help Group member(parent)	1	Member	Woman member-1
Total	20**		

\* Proportionate representation to parents from disadvantage group and weaker sections as defined in the RTE Act 2009 and RTE Rules 2011 & from time to time.

\*\* 50% must be women i.e., 10 must be women.

**Note:**

- In general, out of twenty members, parents should be 75%
- Out of twenty members, 10 members should be women (50%)

**Functions of School Management Committee:**

The School Management Committee shall perform the following functions namely

**A. Monitor the functioning of the school.**

- (i) Ensure the regularity and punctuality in attendance by teachers of the school.
- (ii) Assess the learning ability of each child and accordingly supplement additional instructions if any required.
- (iii) Ensure the enrolment and continued attendance of all the children from the neighborhood of the school.
- (iv) Bring to the notice of the Local Education Authority any deviation from the rights of the child, in particular mental and physical

harassment of the children, denial of admission and timely provision of free entitlements.

- (v) Communicate in simple and creative ways to the population in the neighbourhood of the school, the rights of the child as enunciated in the Act as also the duties of the appropriate government, local authority, school, parents and guardian.
- (vi) Ensure that no child shall be liable to pay any kind of fee or charges or expenses which may prevent him or her from pursuing and completing the elementary education.
- (vii) Identify the needs, prepare a plan, and monitor the implementation of the provisions, where a child above six years of age has not been admitted in any school or though admitted, could not complete his or her Elementary Education, then, he or she shall be admitted in a class appropriate to his or her age.
- (viii) Monitor the identification and enrolment of CWSN and mobilize facilities for education of children with disability, as per equal opportunities, protection and full participation Act 1995 and ensure their participation in and completion of Elementary Education.
- (ix) List out specifications for equitable quality of education in a school.
- (x) Monitor the implementation of the mid day meal in the school
- (xi) Ensure that no teacher shall engage himself or herself in private tuition or private teaching activity

**B. Preparation, recommendation, implementation and monitoring of the School Development Plan (SDP)**

- (i) Every School Management Committee constituted under sub-section (1) of section 21 shall prepare a School Development Plan every year in such manner as may be prescribed.
- (ii) The School Management Committee shall prepare a School Development Plan at least three months before the end of the financial year in which it is first constituted under Act.
- (iii) Monitor that teachers are not burdened with non academic duties other than those specified in section 27. No teacher shall be deployed for any non-educational purposes other than the decennial population census, disaster relief duties or duties relating in elections to the local authority or the state legislatures or parliament, as the case may be.
- (iv) Assess financial requirement and needs of the RTE Act 2009, including for providing special training facility specified in section 4. Entitlements of children such as free text books and uniforms, and

any other additional requirement for fulfilling the responsibilities of the school under Act.

- (v) The School Development Plan shall be signed by the Chairperson or vice chairperson and convenor of the School Management Committee and submitted to the local authority before the end of the financial year in which it is prepared.
- (vi) Sub committees and sub groups with co-opted members for effective implementation & monitoring of the School Development Plan may be formed as requested / needed by the SMC preferably with parents. HM, teachers, children, educationalist, BRTEs, Local Engineers, elected representatives, Civil Society members supporting the school.

**C. Monitoring of utilisation of the grants received from the appropriate Government or Local authority or any other source.**

- (i) Prepare an annual account of receipts and expenditure of the school. Any money received by the said committee for the discharge of its functions under this Act, shall be kept in a separate account to be audited annually.
- (ii) The Annual account should be signed by the chairperson or vice – chairperson and convener of the said Committee and make available to the local authority within one month of their preparation

**D. Performance of other functions**

The School Management Committee shall play such roles and functions as ordered from time to time.

6. The State Project Director, Sarva Shiksha Abhiyan is directed to take necessary action to constitute a School Management Committee in each school for planning, monitoring and implementation of Sarva Shiksha Abhiyan schemes as per RTE Act.

(By Order of the Governor)

T.S. SRIDHAR  
Additional Chief Secretary to Government.

**To**

The State Project Director, Sarva Shiksha Abhiyan, Chennai-6  
The Director of School Education, Chennai-6  
The Director of Elementary Education, Chennai-6  
The Director of Matriculation Schools, Chennai-6  
The Director of Teacher Education Research & Training, Chennai-6  
The Additional State Project Director,

Rashtriya Madhyamic Shiksha Abhiyan, Chennai -6  
All Corporation's Commissioner  
The Director of Adi Dravidar and Tribal Welfare, Chennai-5  
The Director of Backward Classes,  
Most Backward Classes & Minorities Welfare, Chennai-5  
The Chief Principal Conservator of Forest, Chennai-15  
The Director of Social Welfare & Nutritious Meal Programme, Chennai-5

**Copy to:**

The Personal Assistant to Hon'ble Minister for School Education, Chennai-9  
The Adi Dravidar and Tribal Welfare Department, Chennai -9  
The Backward Classes, Most Backward Classes & Minorities Welfare  
Department, Chennai -9.  
The Environment & Forest Department, Chennai-9  
The Social Welfare & Nutritious Meal Programme Department, Chennai-9

*//Forwarded by order//*

Section Officer.



## ABSTRACT

School Education – Tamil Nadu Right of Children to Free and Compulsory Education Rules, 2011 – Notified - Orders – Issued.

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### School Education (C2) Department

G.O.(Ms) No.173

Dated: 08.11.2011

திருவள்ளூர் ஆண்டு 2042

ஐப்பசி-22

Read:

1. G.O.(Ms.)No.120, School Education Department, Dated: 24.04.2010
2. From the Additional Secretary, Government of India, Ministry of Human Resource Development, New Delhi D.O.No.1-8/09-EE-4, Dated: 7.6.2010 and 21.12.2010.
3. From the Chairman, Advisory Committee on Free and Compulsory Education Act, Chennai-6, Letter dated: 03.11.2010,01.03.2011, 17.03.2011 and 19.04.2011.

### ORDER:

The Right of Children to Free and Compulsory Education Act, 2009 (Central Act 35 of 2009) has come into effect from 1<sup>st</sup> April 2010. The Act provides for Free and Compulsory Education to all children including disabled children of the age of 6 to 14 years. Every child of the age of 6 to 14 years shall have a right to free and compulsory admission, attendance and completion of education in a neighbourhood school. The Act outlines the various duties and responsibilities of the appropriate Government, Local Bodies, Schools and Parents. Section 38 of the said Act provides that the appropriate Government may by notification make rules for carrying out the provisions of the said Act.

2. The draft guidelines have been prepared by the School Education Department on the lines of the model guidelines issued by Ministry of Human Resource Development, Government of India. The same has been approved by the Government. It is requested to publish the appended notification in the Tamil Nadu Government Gazette at the earliest.

//By Order of Governor//

T.S.Sridhar

Additional Chief Secretary to Government

To

The Works Manager, Government Central Press, Chennai-79

(To Publish in the Tamil Nadu Public Gazette)

The Director of School Education , Chennai-6.  
The Chairman/Member Secretary,  
Advisory Committee(RTE), Chennai-6.  
The Director of Elementary Education , Chennai-6.  
The Director of Matriculation Schools, Chennai-6.  
The State Project Director, Sarva Shiksha Abhiyan,  
Chennai-6.  
The Additional State Project Director, Rashtriya Madhyamic Shiksha Abhiyan,  
Chennai-6.  
The Additional Secretary, Government of India  
Ministry of Human Resource Development,  
Department of School Education and Literacy, Shastri Bhavan,  
New Delhi-110115.  
All Corporation's Commissioner  
The Director of Adi Dravidar and Tribal Welfare, Chennai-5  
The Director of Backward Classes, Most Backward Classes & Minorities Wefare ,  
Chennai-5  
The Chief Principal Conservator of Forest, Chennai-15  
The Director of Social Welfare & Nutritious Meal Programme, , Chennai-5  
Copy to :  
All Sections in School Education Department, Chennai-9.  
The Personal Assistant to Hon'ble Chief Minister, Chennai-9.  
The Personal Assistant to Hon'ble Minister Education, Chennai-9.  
The Adi Dravidar and Tribal Welfare Department, Chennai -9  
The Backward Classes, Most Backward Classes & Minorities Wefare  
Department, Chennai -9  
The Environment & Forest Department, Chennai-9  
The Social Welfare & Nutritious Meal Programme Department, Chennai-9

//Forwarded by Order//

Section Officer



## APPENDIX.

### NOTIFICATION.

In exercise of the powers conferred by sub-section (1) of section 38 of the Right of Children to Free and Compulsory Education Act, 2009 ( Central Act 35 of 2009), the Governor of Tamil Nadu hereby makes the following Rules:-

### RULES.

#### PART - I PRELIMINARY

**1. Short title** .- These Rules may be called the Tamil Nadu Right of Children to Free and Compulsory Education Rules, 2011.

**2. Definitions.**- (1) In these rules, unless the context otherwise requires, -

- (a) "Act" means the Right of Children to Free and Compulsory Education Act, 2009 (Central Act 35 of 2009);
- (b) "Anganwadi" means an Anganwadi Centre established under the Social Welfare Department, Government of Tamil Nadu;
- (c) "appointed date" means the date on which the Rules come into force as notified in the Tamil Nadu Government Gazette;
- (d) "Assistant Elementary Education Officer" means an officer in charge of elementary education in all schools having classes I to V and I to VIII in Block level;
- (e) "District Education Officer" means an officer in charge of secondary education in all schools having classes VI to X and VI to XII;
- (f) "Form" means a form appended to these rules;
- (g) "Head Teacher" includes the Headmaster, Headmistress and Principal of the school;
- (h) "Pupil Cumulative Record" means the record of the progress of the child based on comprehensive and continuous evaluation;
- (i) "School mapping" means assessment of the availability of schooling facilities for elementary education based on norms

and standards specified in the Schedule to the Act in terms of location, infrastructure, teachers and distance matrix between schools and habitations and includes planning, school location for the purpose of section 6 of the Act to overcome social, developmental and geographical barriers and geographical distance. It also includes maps of all the schools in the State using new and emerging technologies including Geographic Information System, prepared by the authorised agencies.

(j) "Schedule" means the Schedule to the Act.

(2) All other words and expressions used herein and not defined but defined in the Act shall have the same meanings respectively assigned to them in the Act.

## **PART - II RIGHT OF CHILDREN TO FREE AND COMPULSORY EDUCATION**

**3. Special training** .- (1) The School Management Committee of the school shall identify the children requiring special training and organize such training in the following manner:-

(a) The special training shall be based on specially designed, age appropriate learning material, approved by the academic authority specified in sub- section (1) of section 29.

(b) It shall be provided in classes held in the premises of the school, or through classes organized in places identified by the Head Teacher.

(c) It shall be provided by teachers working in the school, or by teachers specially appointed for the purpose.

(d) The duration shall be for a minimum period of three months which may be extended, based on periodical assessment of learning progress, for a maximum period not exceeding two years.

(2) The child shall, upon admission in a class appropriate to his age after special training, continue to receive special attention by the teacher to enable him to successfully integrate with the rest of the class, academically and emotionally.

(3) In case the child is admitted in an age appropriate class in an unaided school, the management of the school shall provide the special training to the child so admitted.

### **PART - III DUTIES OF STATE GOVERNMENT, LOCAL AUTHORITY**

**4. Area or limits of neighbourhood** .- (1) The area or limits of neighbourhood within which a school shall be established by the State Government is,--

(a) a distance of one kilometre in respect of children in classes I to V;

(b) a distance of three kilometres in respect of children in classes VI to VIII:

Provided that where it is not possible to establish a school within such area or limits, the State Government or the local authority shall make adequate arrangements, such as free transportation and residential facilities, for providing elementary education to the children in that area:

Provided further that in places with high population density, the State Government shall establish more than one school having regard to the number of children in the age group of 6-14 years in such places based on the child census conducted by Sarva Shiksha Abhiyan or the local authority.

(2) Wherever required, the State Government or the local authority shall upgrade existing schools with classes I to V to include classes from VI to VIII.

(3) In places with difficult terrain, risk of landslides, floods, or lack of proper roads and approach from their homes to the school, the State Government or the local authority shall locate its school in such manner as to avoid such dangers, by reducing the area or limits specified under sub-rule (1).

(4) For children from small hamlets, as identified by the State Government or the local authority, where no school exists within the area or limits of neighbourhood specified under sub-rule (1), the State Government or the local authority shall make adequate arrangement such as free transportation and residential facilities for providing elementary education in a school, in relaxation of the area or limits specified in sub-rule (1).

(5) The local authority, in consultation with the Assistant Elementary Education Officer or the District Education Officer concerned, shall identify the neighbourhood school where children can be admitted and make such information public through the notice board of the local authority and office of the Education Officer concerned. The basis of the identification of the neighbourhood school shall be the school mapping carried out by the State Government or the local authority under sub-rule (2) of rule 5.

(6) In respect of children with disability, which prevents them from accessing the school, the State Government or the local authority shall make appropriate and safe transportation arrangements to enable them to attend school and complete elementary education.

(7) The State Government or the local authority shall ensure that access of children to the school is not hindered on account of social and cultural factors.

**5. Free text books and uniforms .-** (1) A child attending a school of the State Government or local authority referred to in sub-clause (i) of clause (n) of section 2, a child attending a school referred to in sub-clause (ii) of clause (n) of section 2 in pursuance of clause (b) of sub section (1) of section 12, and a child attending a school referred to in sub-clause (iv) of clause (n) of section 2 in pursuance of clause (c) of sub-section (1) of section 12 shall be entitled to free textbooks, writing materials and uniforms:

Provided that a child with disability shall also be provided free special learning and support material.

(2) For the purpose of determining and for establishing neighbourhood schools, the State Government or the local authority shall undertake school mapping, and also identify all children, including children in remote areas, children with disabilities, children belonging to disadvantaged group, children belonging to weaker section and children referred to in section 4.

(3) The State Government or the local authority shall ensure that no child is subjected to caste, class, religious or gender abuse in the school.

(4) For the purpose of clause (c) of section 8 and clause (c) of section 9, the State Government and the local authority shall ensure that a child belonging to weaker section or a child belonging to disadvantaged group is not segregated or discriminated against, in the classroom, during midday

meals, in the play grounds and in the use of common drinking water and toilet facilities.

**6. Submission of proposals by the State Government to Central Government for financial assistance.-**

The State Government shall prepare annual estimates of capital and recurring expenditure for the implementation of the provisions of the Act based on the existing level and standard of its education system and forward State specific proposals to the Central Government for obtaining as grants-in-aid of revenues, referred to in sub-section (3) of section 7.

**7. Maintenance of records of children by Local Authority.-** (1)

Every local authority shall maintain a record of all children in its jurisdiction, through a household survey from their birth till they attain the age of 14 years and of children with disabilities till they attain the age of 18 years and shall maintain such other particulars in respect of each child so as to monitor his enrolment, attendance, learning achievement and transition to next higher classes.

(2) The record, referred to in sub-rule (1) shall be updated annually.

(3) The record referred to in sub-rule (1) shall be maintained transparently and kept in a manner accessible to the general public.

(4) The record referred to in sub-rule (1) shall in respect of every child include, -

(a) name, sex, date of birth, place of birth;

(b) name, address, occupation of parent or guardian;

(c) school or anganwadi centre that the child attends;

(d) present address of the child;

(e) class in which the child is studying and if education is discontinued the cause for such discontinuance;

(f) whether the child belongs to weaker section;

(g) whether the child belongs to disadvantaged group;

(h) whether the child requires special facilities or residential facilities on account of (i) migration and sparse population; (ii) age appropriate admission; and (iii) disability.

#### **PART IV - RESPONSIBILITIES OF SCHOOLS AND TEACHERS**

**8. Admission of children belonging to weaker section and disadvantaged group.**- (1) The school referred to in sub-clause (iv) of clause (n) of section 2 shall ensure that children admitted in pursuance of clause (c) of sub-section (1) of section 12 shall not be segregated from the other children in the classrooms nor shall their classes be held at places and timings different from the classes held for other children.

(2) The school referred to in sub-clause (iv) of clause (n) of section 2 shall ensure that children admitted in pursuance of clause (c) of sub-section (1) of section 12 shall not be discriminated from the rest of the children in any manner pertaining to entitlements and facilities such as textbooks, uniforms, library and Information, Communication and Technology facilities, extra-curricular and sports.

(3) The areas or limits of neighbourhood specified in sub-rule (1) of rule 4 shall apply to admissions made in pursuance of clause (c) of sub-section (1) of section 12:

Provided that the school may, for the purpose of filling up the requisite percentage of seats for children referred to in clause (c) of sub-section (1) of section 12 extend these areas or limits with the prior approval of the State Government.

**9. Reimbursement of per-child expenditure by the State Government for the purpose of sub-section (2) of section 12.**- (1) The per-child expenditure shall be the expenditure incurred by the State Government for a child in the Government School or the fee fixed by the Committee constituted under the Tamil Nadu Schools (Regulation of Collection of Fee) Act, 2009 (Tamil Nadu Act 22 of 2009) in respect of the school where the child is admitted whichever is less.

(2) (a) The school specified in sub-clause (iv) of clause (n) of section 2 shall, in the month of July, submit to the local authority, a list of students admitted in the school, who are provided free and compulsory elementary education for reimbursement of per-child expenditure by the State Government.

(b) If any child leaves or absents himself for a period exceeding thirty days or leaves the school in the middle of the academic year, the same has to be intimated to the local authority and claim has to be made accordingly.

(3) The local authority shall sanction the reimbursement amount for each academic year in two installments, namely in the months of September and March after verifying or cause to be verified the enrollment of those students in the school.

(4) Every school referred to in sub-clause (iv) of clause (n) of section 2 shall maintain a separate bank account in respect of the amount received by it as reimbursement under sub-section (2) of section 12.

(5) Subject to the provisions contained in the proviso to clause (a) of section 8 and clause (a) of section 9, the reimbursement shall be made through electronic clearance system in the separate bank account maintained by the school for the purpose.

**10. Documents as proof of age for admission** .- In cases where the parent or guardian of the child is unable to produce the birth certificate of the child issued under the Births, Deaths and Marriages Act, 1886 (Central Act VI of 1886), any one of the following documents shall be deemed to be proof of age of the child for the purpose of admission in a school:-

(a) Hospital or Auxiliary Nurse and Midwife (ANM) register record;

(b) Anganwadi record;

(c) Declaration of the age of the child by the parent or guardian.

**11. Extended period for admission**.- (1) The extended period for admission in a school shall be six months from the date of commencement of the academic year.

(2) Where a child is admitted in a school after the extended period, he shall be eligible to complete studies with the help of prescribed training, as determined by the State Government.

**12. Recognition to school** .- (1) Every school, other than a school specified in sub-clauses (i) and (iii) of clause (n) of section 2 established before the commencement of the Act shall make a self declaration within a

period of six months from the date of coming into force of these rules, in Form I to the competent authority, as specified below, regarding its compliance or otherwise with the norms and standards prescribed in the Schedule and fulfillment of the following conditions, namely:-

- (a) the school is run by a society registered under the Tamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975) or a public trust constituted under any law for the time being in force;
- (b) the school is not run for profit by any individual, group or association of individuals or any other persons;
- (c) the school conforms to the values enshrined in the Constitution;
- (d) the school buildings or other structures or the lands are used only for the purpose of education and skill development;
- (e) the school is open to inspection by any officer authorised by the State Government or the competent authority;
- (f) the school furnishes such reports and such information as may be required by the local authority from time to time and complies with such instructions of the State Government or the local authority as may be issued to secure the continued fulfillment of the condition of recognition or the removal of deficiencies in the working of the school.

(2) Every self declaration received in Form I shall be placed by the competent authority in public domain within fifteen days of its receipt.

(3) The competent authority shall within three months of the receipt of such self declaration cause on-site inspection of such schools to verify as to whether the norms and standards and the conditions mentioned in sub-rule (1) are fulfilled.

(4) After the inspection referred to in sub-rule (3) is carried out, the inspection report shall be placed by the competent authority in public domain and the schools found to be conforming to the norms, standards and the conditions shall be granted certificate of recognition by the competent authority in Form II within a period of 30 days from the date of inspection.



(5) The schools, which do not conform to the norms, standards and conditions mentioned in sub-rule (1) shall be listed by the competent authority through a public order. Such schools may request the competent authority for an on-site inspection for grant of recognition at any time within the next **three months**.

(6) The schools which do not conform to the norms, standards and conditions mentioned in sub-rule (1) even thereafter, shall cease to function.

(7) Any person who intends to establish a school shall apply to the competent authority in Form-I for obtaining a certificate of recognition. The applicant shall, in addition to the norms and standards specified in the Schedule, fulfill the following conditions before making an application for such recognition:-

(a) **Fee Structure**.- The applicant shall give a declaration that the school will collect the fee fixed by the Committee constituted under the Tamil Nadu Schools (Regulation of Collection of Fee) Act, 2009 (Tamil Nadu Act 22 of 2009).

(b) **Minimum Infrastructure Facilities**.- (i) The school seeking recognition shall comply with the norms and standards regarding the land and other requirements stipulated in the Schedule.

(ii) The school shall also comply with the norms and standards notified by the State Government under any other law regarding infrastructure facilities including land and buildings.

(c) **Other Facilities**.- (i) Number of teachers to be employed in the school, nature of building and the facilities to be provided in the building, teaching learning equipment, library, play material, games and sports equipments that should be made available in the school shall be in accordance with the norms and standards specified in the Schedule.

(ii) Every school shall ensure the supply of protected drinking water and also ensure that lavatory and urinal facilities are provided in the schools as per the criteria to be specified by the competent authority.

**Explanation**.- For the purpose of rules 12 and 13, 'competent authority' means,-

(i) the Joint Director , Directorate of Elementary Education.	in the case of schools having classes I to V or schools having classes I to VIII
(ii) the Chief Educational Officer of the District.	in the case of schools having classes L.K.G. to V
(iii) the Joint Director (Secondary Education), Directorate of School Education.	in the case of minority schools having classes I to X or VI to X
(iv) the Chief Educational Officer of the District.	in the case of non-minority schools having classes I to X or VI to X.
(v) the Joint Director , Directorate of Matriculation Schools	in the case of Matriculation schools.
(vi) the Joint Director (Secondary Education), Directorate of School Education.	in the case of Anglo Indian schools.

**13. Withdrawal of recognition.**- (1) Where the competent authority on its own motion or on any representation received from any person, has reason to believe and to be recorded in writing, that a school recognised under rule 12 has violated one or more of the conditions for grant of recognition or has failed to fulfill the norms and standards specified in the Schedule, shall, -

(a) issue a notice to the secretary / correspondent of the school by registered post specifying the violations of the condition for grant of recognition and seek his written explanation within one month;

(b) in case the explanation is not found to be satisfactory or no explanation is received within the stipulated time, he shall cause an inspection of the school, to be conducted by a Committee of 3 or 5 members comprising of educationists and Government representatives, which shall make due inquiry and submit its report, along with its recommendations to the competent authority. On consideration of the said report, if the competent authority is of the view that the recognition may be withdrawn, shall, after affording an opportunity of being heard to the school, pass orders thereon.

(2) If the competent authority passes an order of withdrawal of recognition, it shall be operative from the immediately succeeding academic year. The said order shall also specify the neighbourhood schools to which the children of that school shall be admitted.

## **PART - V SCHOOL MANAGEMENT COMMITTEE**

**14. Composition and functions of the School Management Committee.**- (1) A School Management Committee (hereinafter in this rule referred to as the Committee) shall be constituted in every school, other than an unaided school, with not less than **nine members** within its jurisdiction, within six months of the appointed date, and reconstituted every two years:

Provided that, no member other than an ex-officio member shall serve as a member of the Committee for more than two terms.

(2) Seventy five percent, of the strength of the said Committee shall be from amongst parents or guardians of children, with proportionate representation to the parents or guardians of children belonging to disadvantaged group and weaker section.

(3) The remaining twenty five percent, of the strength of the said Committee shall be from amongst the following persons, namely:-

- a) one third members from amongst the elected members of the local authority, to be decided by the local authority;

- b) one third members from amongst teachers from the school, to be decided by the teachers of the school;
- c) one third members from amongst local educationists or children in the school, to be decided by the parents in the said Committee.

(4) Fifty percent of the members of the Committee shall be women.

(5) The quorum of the meeting of the committee shall be not less than fifty percent of the total members of the Committee.

(6) To manage its affairs, the Committee shall elect a chairperson and vice-chairperson from among the parent members. The Head teacher of the school or where the school does not have a head teacher, the senior most teacher of the school, shall be the ex-officio Member-Convenor of the Committee meeting. In the case of an aided school, the School Manager / Correspondent / Secretary or his nominee from the School Committee shall be the chairperson.

(7) The Committee shall meet atleast once in two months in the school premises and the minutes and decisions of the meeting shall be properly recorded and made available to the public.

(8) The Convenor of the Committee meeting shall be competent to invite not more than three persons as Special invitees to offer advice on specific issues such as child protection, health and nutrition and child psychology. Such persons shall not form part of the quorum and shall not be eligible to vote.

(9) In addition to the functions specified in sub-section (2) of section 21, the Committee shall ,-

- (a) communicate in simple and creative ways to the population in the neighbourhood of the school, the rights of the child as enunciated in the Act, as also the duties of the State Government, local authority, school parent and guardian;
- (b) ensure the implementation of clauses (a) and (e) of section 24 and section 28;

- (c) monitor that teachers are not burdened with non academic duties other than those specified in section 27;
- (d) ensure the enrolment and continued attendance of all the children from the neighbourhood in the school;
- (e) monitor the maintenance of the norms and standards prescribed in the Schedule.
- (f) bring to the notice of the local authority any denial of the rights of the child, denial of admission and timely provision of free entitlements as per section 3(2).
- (g) identify the needs, prepare a plan, and monitor the implementation of the provisions of section 4.
- (h) monitor the identification and enrolment of, and facilities for learning by disabled children, and ensure their participation in, and completion of elementary education.
- (i) monitor the implementation of the Mid-day meal programme in the school.
- (j) ensure that no child is subjected to physical or mental harassment.
- (k) any money received by the Committee for the discharge of its functions under this Act, shall be kept in a separate account, to be made available for audit every year.
- (l) prepare and submit an annual account of receipts and expenditure of the school to the local authority within **three months** from the date of expiry of every financial year.

**15. Preparation of School Development Plan.**- (1) The Committee shall prepare a School Development Plan for every three year period comprising of three annual sub plans:

Provided that the first such plan shall be prepared at least three months before the end of the financial year in which the Committee is first constituted under the Act.

(2) The School Development Plan shall contain the following details:-

(a) Estimates of class-wise enrollment for each year.

(b) Requirement, over the three year period, of the number of additional teachers, including Head teachers, subject teachers and part time teachers, separately for classes I to V and classes VI to VIII, calculated, with reference to the norms specified in the Schedule.

(c) Physical requirement of additional infrastructure and equipments over the three year period, calculated, with reference to the norms and standards specified in the Schedule.

(d) Additional financial requirement over the three year period, year-wise, in respect of (b) and (c) above, including additional requirement for providing special training facility specified in section 4, entitlements of children such as free text books and uniforms, and any other additional financial requirement for fulfilling the responsibilities of the school under the Act.

(e) Existing infrastructure facilities such as buildings, laboratory, library, toilets, drinking water, furniture, equipment, play ground.

(3) The School Development Plan shall be signed by the Chairperson / Vice Chairperson and Convenor of the Committee and submitted to the local authority before the end of the financial year in which it is prepared.

## **PART VI – TEACHERS**

**16. Acquiring minimum qualification.-** (1) The State Government shall provide adequate teacher education facilities to ensure that all teachers in schools referred to in sub-clauses (i) and (ii) of clause (n) of section 2, who do not possess the minimum qualifications; as laid down by the academic authority authorised by the Central Government at the time of commencement of the Act, to acquire such minimum qualifications within a period of five years from the commencement of the Act.

(2) For a teacher, of any school referred to in sub-clause (iv) of clause (n) of section 2, who does not possess the minimum qualifications

as laid down by the academic authority authorised by the Central Government at the time of commencement of the Act, the management of such school shall enable such teacher to acquire such minimum qualifications within a period of five years from the commencement of the Act.

**17. Salary and allowances and conditions of service of teachers.-** (1)

The salary and allowances and terms and conditions of service of teachers of schools referred to in sub clauses (i) and (ii) of clause (n) of section 2 shall be as laid down by the State Government from time to time. In the case of teachers in unaided schools referred to in sub clause (iv) of clause (n) of section 2, the salary and allowances and terms of conditions of service shall be in accordance with the regulations and guidelines issued by the State Government from time to time.

(2) In particular and without prejudice to sub-rule (1), the terms and conditions of service shall take into account the following namely:-

- (a) adherence to the conduct rules and code of professional ethics for school teachers in force.
- (b) accountability of teacher to the School Committee; and
- (c) provisions enabling long term stake of teachers in the teaching profession.

18. **Duties to be performed by teachers.-** In addition to the duties specified in clauses (a) to (e) of sub-section (1) of section 24, a teacher shall perform the following duties assigned to him, namely:-

- (a) participation in training programmes;
- (b) participation in curriculum formulation, and development of syllabi, training modules and text book development.
- (c) maintain pupil cumulative record for every child.

**19. Maintaining pupil-teacher ratio.-** The sanctioned strength of teachers in a school shall be notified by the State Government or the local authority, as the case may be, within a period of eighteen months from the appointed date:

Provided that the State Government or the local authority, as the case may be, shall within six months of the said notification, redeploy teachers of schools having strength in excess of the sanctioned strength prior to the notification.

**20. Curriculum and Evaluation Procedure.**- (1) While laying down the curriculum and evaluation procedure for elementary education, the academic authority shall,-

- (a) formulate the relevant and age appropriate syllabus and text books and other learning materials;
- (b) develop in – service teacher training design;
- (c) prepare guidelines for putting into practice comprehensive and continuous evaluation;
- (d) develop performance indicators for the individuals and institutions along with accountability criteria towards children's learning levels;
- (e) undertake periodic performance appraisal of individuals and institutions; and
- (f) commission and undertake researches / studies on policies, programmes, curriculum, learning outcomes of children, etc.

(2) The academic authority shall design and implement a process of holistic school quality assessment on a regular basis.

**21. Award of completion certificate.**- The certificate of completion of elementary education shall be awarded in Form-III within a month of the completion of elementary education. The said certificate shall be accompanied by the Pupil Cumulative Record.



APPENDIX

FORM - I

**SELF DECLARATION CUM APPLICATION  
FOR GRANT OF RECOGNITION OF SCHOOL  
( See sub-rule (1) of rule 12 )**

To

The \_\_\_\_\_  
(Competent authority)

(Name of District)

Sir,

I forward herewith a self declaration regarding compliance with the norms and standards prescribed in the Schedule to the Right of Children to Free and Compulsory Education Act, 2009 (Central Act 35 of 2009) and an application in the prescribed proforma for the grant of recognition to

.....

.....(Name of the School)

.....

with effect from the commencement of the academic year 20.....

Yours faithfully,

Enclosure:

Place:

Date:

Secretary / Correspondent

**A. School Details:-**

1	Name of School	
2	Academic Session	
3	District	
4	Postal Address	
5	Village/City	
6	Taluk	
7	Pincode	
8	Phone No with STD Code	
9	Fax No.	
10	E-mail address, if any	
11	Nearest Police Station	

**B. General Information:-**

1	Year of Foundation			
2	Date of First Opening of School			
3	Name of Trust / Society/Managing Committee			
4	Whether Trust / Society/Managing Committee is registered			
5	Period until which Registration of Trust / Society/ Managing Committee is valid			
6	Whether there is a proof of non-profitable character of the Trust / Society / Managing Committee supported by the list of members with their address on an affidavit in copy			
7	Name, official address of the Manager/ President / Chairman of the school			
	Name			
	Designation			
	Address			
	Phone	(O) (R)		
8	Total Income & Expenditure during last 3 years surplus / deficit			
	Year	Income	Expenditure	Surplus / deficit

**C. Nature and area of school:-**

1	Medium of Instruction	
2	Whether Tamil is taught as a language for all students?	
3	Type of School (Specify entry & exit classes)	
4	If aided, the name of agency and percentage of aid	
5	If School Recognised	
6	If so, by which authority *Recognition number	
7	Does the school has its own building or is it running in a rented building? If it is on the rented building whether the lease deed is registered? (Please attach copy thereof).	
8	Whether the school buildings or other structures or the grounds are used only for the purpose of education and skill development?	
9	Total land area of the School (in square feet).	
10	Total built in area of the school (in square feet).	

**D. Enrollment Status:-**

Sl.No	Class	No. of Section	No. of Students		
			Boys	Girls	Total
1	Pre K.G				
2	L.K.G				
3	U.K.G				
4	I				
5	II				
6	III				
7	IV				
8	V				
9	VI				
10	VII				
	VIII				

**E. Infrastructure Details and Sanitary Conditions:-**

Sl. No	Room	Numbers	Average Size (in square feet).
1	Classroom		
2	Office room-cum-store room-cum-Headmaster Room		
3	Kitchen – cum-Store		

**F. Other Facilities:-**

1	Whether all facilities have barrier free access	
2	Teaching Learning Material (attach list)	
3	Sports & Play equipments (attach list)	
4	Facility books in Library <ul style="list-style-type: none"><li>• Books ( Number of books)</li><li>• Periodical/Newspapers/Journals</li></ul>	
5	Type and number of drinking water facility	
6	Sanitary Conditions	
	(i)Type of western closets & urinals	
	(ii)Number of urinals/lavatories separately for Boys	
	(iii) Number of urinals/lavatories separately for Girls	

**G. Particulars of teaching staff:-**

1. Teachers in classes I to VIII only (details of each teacher separately).

	Teacher Name	:	
	Father / Spouse Name	:	
	Date of Birth	:	
	Academic Qualification	:	
	Professional Qualification	:	
	Date of Appointment	:	

	Class assigned	:	
	Teaching experience	:	
	Trained or untrained	:	
	Scale of pay	:	
	Gross salary per month	:	

**2. Headmaster / Principal**

	Headmaster/Principal Name	:	
	Father / Spouse Name	:	
	Date of Birth	:	
	Academic Qualification	:	
	Professional Qualification	:	
	Date of Appointment	:	
	Class Assigned	:	
	Teaching experience	:	
	Trained or untrained	:	
	Scale of pay	:	
	Gross salary per month	:	

### **H. Curriculum and Syllabus**

1	Details of curriculum & syllabus followed in each class(Upto VIII)	
2	System of Pupil Assessment	
3	Whether pupils of the school are required to take any Board exam upto class VIII?	

### **I. School Fee**

Sl.No.	Class	Fee
1	Pre K.G	
2	L.K.G	
3	U.K.G	
4	I	
5	II	
6	III	
7	IV	
8	V	
9	VI	
10	VII	
11	VIII	

**J.** Neighbourhood area for the purpose of rule 4:

**K.** Certified that the school complies with the Fire Safety Rules, Municipal laws and traffic regulations.

**L.** Certified that the school has also submitted information in this data capture format of District Information System of Education with this application

**M.** Certified that the school is open to inspection by any officer authorized by the State Government or the competent authority.

**N.** Certified that the school undertakes to furnish such reports and information required by the competent authority from time to time and comply with such instructions of the State Government or the competent authority as may be issued to secure the continued fulfillment of the condition of recognition or the removal of deficiencies in working of the school.

**O.** Certified that records of the school pertinent to the implementation of this Act shall be open to inspection by any Officer authorized by the State Government or the competent authority at any time, and the school shall furnish all such information as may be necessary to enable the Central and / or State Government/Local Body or the Administration to discharge its or his obligations to Parliament / Legislative Assembly of the State/ Panchayat/Municipal Corporation, as the case may be.

(Signature)

Secretary/Correspondent  
..... School

Place:

Date:

**Form-II**

**CERTIFICATE OF RECOGNITION**

**(See sub-rule(4) of rule 12)**

Gram :  
E-Mail:

Phone:  
Fax :

OFFICE OF \_\_\_\_\_  
(Competent authority)  
(Name of District)

No.

Dated :

To  
The Secretary/Correspondent/Manager,  
\_\_\_\_\_ School.

Sir / Madam,

Sub: Recognition Certificate for the school under sub-rule (4)  
of rule 12 of the Tamil Nadu Right of Children to Free  
and Compulsory Education Rules, 2011.

----

With reference to your application dated \_\_\_\_\_ and  
subsequent school-inspection in this regard, I hereby convey the grant of  
recognition to the \_\_\_\_\_(name of the school with address) for class  
\_\_\_\_\_ to class \_\_\_\_\_ for the period from ----- to  
\_\_\_\_\_

The recognition Code Number allotted to your school is \_\_\_\_\_



The above recognition is subject to the following conditions:-

- (1) The grant of recognition is not extendable and does not in any way imply any obligation to recognize- beyond class VIII.
- (2) The school shall abide by the provisions of the Right of Children to Free and Compulsory Education Act, 2009 and the Tamil Nadu Right of Children to Free and Compulsory Education Rules, 2011.
- (3) The school shall admit in pre-school / class I to the extent of 25 % of the strength in each class, children belonging to weaker section and disadvantaged group in the neighbourhood and provide free and compulsory elementary education till its completion.
- (4) The school shall maintain a separate bank account for the purpose of reimbursement.
- (5) The school shall not collect any capitation fee and subject the child or his or her parent or guardian to any screening procedure.
- (6) The school shall not deny admission to any child,-
  - (a) for lack of age proof if such admission is sought subsequent to the extended period prescribed for admission.
  - (b) on the ground of religion, caste or race, place of birth or any of them.
- (7) The school shall ensure that , -
  - (i) no child admitted shall be held back in any class or expelled from school till the completion of elementary education in a school;
  - (ii) no child shall be subjected to physical punishment or mental harassment.
  - (iii) no child is required to pass any board examination till
  - (iv) the completion of elementary education;
  - (v) every child completing elementary education shall be awarded a certificate as laid down under rule 21.

- (vi) inclusion of students with disabilities/special needs as per provision of the Act
- (vii) the teachers are recruited with minimum qualifications as laid under section 23(1) of the Act:  
Provided that the teachers who, at the commencement of this Act do not possess minimum qualifications shall acquire such minimum qualifications within a period of 5 years;
- (viii) the teacher performs his duties specified under sub-section (1) of section 24 of the Act; and
- (ix) the teacher shall not engage himself for private teaching activities.

(8) The school shall follow the syllabus on the basis of curriculum laid down by appropriate authority.

(9) The school shall maintain the standards and norms as specified in section 19 of the Act.

(10) No unrecognized classes shall run within the premises of the school or outside in the name of school.

(11) The school building or other structures and the grounds are used only for the purposes of education and skill development

(12) The school is run by a society registered under the Tamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975), or a public trust constituted under any law for the time being in force;

(13) The school is not run for profit to any individual, group or association of individuals or any other persons;

(14) The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared. A copy each of the Statements of Accounts should be sent every year to the competent authority granting recognition.

(15) The recognition Code Number shall be quoted for any correspondence with the competent authority

(16) The school shall furnish such reports and information as may be required by the competent authority from time to time and shall comply with such instructions of the State Government or the competent authority as may be issued to secure the continued fulfillment of the condition of recognition or the removal of deficiencies in working of the school;

(17) The recognition shall be withdrawn if any contravention of the provisions of the Act, Rules or the conditions of recognition are found and proved.

Competent authority.

FORM – III

CERTIFICATE OF COMPLETION

(See rule 21)

It is hereby certified that -----(Name of the Student)-----  
----- S/o Thiru.-----residing at-----Door No.-----  
----- Village, has successfully completed class VIII in \_\_\_\_\_  
\_\_\_\_\_ School at \_\_\_\_\_ (place) during the year  
\_\_\_\_\_.

The Pupil Cumulative Record of \_\_\_\_\_(Name of Student) is  
enclosed herewith.

Head Master / Principal  
------(Name of the school)

Place :

Date :

T.S.Sridhar  
Additional Chief Secretary to Government

// True copy //

Section Officer



## ABSTRACT

ACT – The Right of Children to Free and Compulsory Education Act, 2009 –  
Notifications – Issued.

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### School Education (C2) Department

G.O.(Ms) No.174

Dated:08.11.2011  
திருவள்ளூர் ஆண்டு 2042.  
ஐப்பசி-22

Read

### ORDER:-

The following Notifications will be published in the Tamil Nadu Government Gazette:-

### NOTIFICATION-I

Under clause (d) of section 2 of the Right of Children to Free and Compulsory Education Act, 2009 (Central Act 35 of 2009), the Governor of Tamil Nadu hereby specifies that "Child belonging to disadvantaged group" means a child who is an Orphan, or affected with Human Immuno Deficiency Virus or a transgender or a child of a scavenger in addition to the definition given in the Right of Children to Free and Compulsory education Act 2009.

..2..

**NOTIFICATION-II**

Under clause (e) of section 2 of the Right of Children to Free and Compulsory Education Act, 2009 (Central Act 35 of 2009), the Governor of Tamil Nadu hereby specifies that "Child belonging to weaker section" means a child belonging to such parents or guardians whose annual income is lower than Rs.2,00,000/- (Rupees Two lakh only ).

//By Order of Governor//

T.S.Sridhar  
Additional Chief Secretary to Government

To

The Works manager,  
Government Central Press, Chennai-79.  
(for Publishing notification and supply of 1000  
copies to this Department)  
The Director of Teacher Education Research  
and Training, Chennai-6  
The Director of School Education, Chennai-6.  
The Director of Elementary Education, Chennai-6  
The State Project Director, Sarva Shiksha Abhiyan, Chennai-6.  
The Director of Public Libraries, Chennai-2.  
The Director of Non Formal and Adult Education,  
Chennai-6  
The Director of Government Examinations, Chennai-6.  
The Director of Matriculation Schools, Chennai-6  
The Chairman, Teachers Recruitment Board, Chennai-6  
The managing Director, Tamil Nadu Text Book Corporation,  
Chennai-6  
The Members through  
Director of School Education, Chennai-6  
Copy to:-  
Law Dept, Chennai-9.

//Forwarded by Order//

Section Officer



### **ABSTRACT**

School Education – Right of Children to Free and Compulsory Education Act 2009 – Reimbursement of per child expenditure for admission of children enrolled under 25% reservation belonging to weaker section and disadvantaged group in unaided schools–Orders issued

---

### **School Education (C2) Department**

G.O.(Ms) No.180

Dated: 15.11.2011

திருவள்ளூர் ஆண்டு 2042

ஐப்பசி-29

Read

G.O.(Ms) No.174, School Education Department, dated:08.11.2011

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### **ORDER:-**

The Right of Children to Free and Compulsory Education Act, 2009 (Central Act 35 of 2009) was enacted by the Parliament in 2009 to provide for free and compulsory education to all the children of the age of 6-14 years. The Act was published in the Gazette of India on 27<sup>th</sup> August 2009. Subsequently, the said Act was republished by the Government of Tamil Nadu in the Tamil Nadu Government Gazette on 24<sup>th</sup> February 2010. The said Act came into force with effect from 1<sup>st</sup> April 2010.

2. As per the Sub-Section (1) of Section 12 of the said Act, unaided private school shall admit in class I, to the extent of at least 25% of the strength of the class, children belonging to weaker section and disadvantaged group in the neighbourhood (viz) Area or Limits of Neighbourhood within which a school shall be established by the State Government in a distance of 1 KM in respect of children in classes I to V and 3 KMs in respect of children in classes VI to VIII and provide free and compulsory education till their completion.

3. In the Government Order read above, Orders have been issued to notify "a child belonging to Disadvantaged Group" and "a child belonging to weaker section" as follows:

(i) "Child belonging to disadvantaged group" means a child who is an Orphan, or affected with Human Immuno Deficiency Virus or a transgender or a child of a scavenger in addition to the definition given in the Right of Children to Free and Compulsory education Act 2009 and (ii) "Child belonging to weaker

section” means a child belonging to such parents or guardians whose annual income is lower than Rs.2,00,000/- (Rupees Two lakh only ).

4. The Government after careful examination and have decided to reimburse expenditure to the unaided schools with respect to the 25% of children belonging to the disadvantaged group and weaker section categories at the rate of the expenditure incurred by the State Government in Government Schools for a child **OR** the fee fixed by the Committee constituted under the Tamil Nadu Schools (Regulation of Collection of Fee) Act, 2009 (Tamil Nadu Act 22 of 2009) **WHICHEVER is LESS**” and accordingly issued orders.

//By Order of Governor//

T.S.Sridhar

Additional Chief Secretary to Government

To

The Director of School Education , Chennai-6.

The Director of Elementary Education , Chennai-6.

The Director of Matriculation Schools, Chennai-6.

The Principal Secretary/State Project Director, Sarva Shiksha Abhiyan, Chennai-6.

The Director of Teacher Education, Research and Training, Chennai-06.

The Director of Public Libraries, Chennai-2.

The Director of Non-formal and Adult Education, Chennai-6.

The Director of Government Examinations, Chennai-6.

The Chairman, Teachers Recruitment Board, Chennai-6.

The Member Secretary / Joint Director,  
Advisory Committee (RTE), Chennai-6.

Copy to :

The Chief Minister Office, Chennai-9.

The Public (SC) Department, Chennai-9.

The Senior Personal Assistant to Hon'ble Minister, School Education,  
Sports and Youth Welfare, Chennai-9.

The Backward Classes, Most Backward Classes & Minorities Welfare  
Department, Chennai -9

The Social Welfare & Nutritious Meal Programme Department, Chennai-9

The Municipal Administration and Water Supply Department, Chennai-9.

//Forwarded by Order//

Section Officer





## ABSTRACT

School Education – Right of Children to Free and Compulsory Education Act 2009 – 25% Reservation for students belonging to Disadvantaged Group / Weaker Section in all Private Non-Minority unaided schools including CBSE / ICSE – Guidelines - Orders issued.

-----  
**School Education (X2) Department**

**G.O. (Ms) No.60**

**Dated 01.04.2013**

Thiruvalluvar Aandu 2044  
Panguni 19

**Read:-**

- (1) G.O. (Ms) No.271, School Education (X2) Department, dated 25.10.2012.
  - (2) From the Director of Matriculation Schools and State Chief Nodal Officer, Chennai-6 Rc. No.5210/A1/2013, dated .03.2013.
- 

**ORDER:**

As per section 12 (1) (c) of the Right of Children to Free and Compulsory Education Act 2009 and as per rule 8 & 9 of the Tamil Nadu Right of Children to Free and Compulsory Education Rules, 2011, it is mandatory to reserve 25% of seats for Admission at entry level class to the children belonging to Disadvantaged Group / Weaker Sections following the norms of neighbourhood schooling. According to this provision, children belonging to the above groups whose residence is within 1 km or 3 km for Primary & Upper Primary classes respectively from the school in which the children to be admitted are eligible for 25% reservation.

2. In the G.O. 1<sup>st</sup> read above, the Director of Matriculation Schools as the Chief State Nodal Officer alongwith five member were appointed to monitor the effective implementation of the Right of Children to Free and Compulsory Education Act, 2009.

3. The Chief State Nodal Officer / Director of Matriculation Schools has proposed certain instructions for implementing 25% reservation for Disadvantaged Groups / weaker section under the Right of Children to Free and Compulsory Education Act, 2009.

(P.T.O.)

...2...

4. After careful consideration of the proposal of the Director of Matriculation Schools, the Government issue the following Guidelines for effective implementation of 25% reservation for Disadvantaged Groups / weaker section as per the Right of Children to Free and Compulsory Education Act, 2009.

- (i) 1. Every School shall prepare the details of Entry level class and intake capacity.
2. The 25% of intake capacity shall be calculated .
3. The 25% intake seats shall be filled following the procedure laid down here. The schools shall be informed to reserve these seats and the same may be displayed in the Notice Board of the school.
4. An Application Form designed by the Department is circulated to all schools to process this in a uniform manner.
5. The date of issue of application / submission of application form as fixed by the Department shall be displayed in the notice board in all schools.
6. Eligible application as per norms shall be identified after scrutiny.
7. A suitable redressal mechanism shall be evolved for appeal against applications declared ineligible.
8. Random selection method shall be applied, if the eligible applications are more than the intake capacity. The list of selected children shall be displayed in the Notice Board. Schools shall be instructed to submit Return statement in the specified format to the inspecting Officer concerned.
9. To monitor the children attendance, a term wise statement of attendance shall be called for from the school.
10. The children admitted under 25% Reservation shall not be discriminated in any form from other children as contemplated in the Act.

(ii) The above task should be carried out as per the schedule Annexed.

(iii) In this regard, formats as for receiving / collecting data from the schools are Annexed.

(iv) Since the said process of admission has to be completed by end of May, the time frame as mentioned in the Annexure has to be strictly adhered to towards expediting the process of admission.

(P.T.O.)

...3...

5. The Director of School Education, the Director of Matriculation Schools and the Director of Elementary Education are requested to communicate the instructions to all schools under their jurisdiction and implement this order in true letter and spirit. They are also requested to monitor the above guidelines for implementation of the Right of Children to Free and Compulsory Education Rules, 2011.

(BY ORDER OF THE GOVERNOR)

D. Sabitha,  
Principal Secretary to Government.

**To**

The Director of School Education,  
Chennai-6.

The Director of Elementary Education,  
Chennai-6.

The Chief State Nodal Officer /  
Director of Matriculation Schools, Chennai-6.

//FORWARDED BY ORDER//

Section Officer.

**Annexure to G.O. (Ms) No.60, School Education (X2) Department,**  
**dated 01.04.2013.**

**Annexure – I**  
**Steps for Implementation of 25% Reservation for admission to**  
**Children belonging to Disadvantaged Group/ Weaker Section in Private**  
**Non-minority Un-Aided Schools**  
**under RTE Act, 2009**

Sl. No. (1)	Events (2)	Tentative Date (3)
1.	Every School shall prepare the details of Entry level class and intake capacity	2 <sup>nd</sup> April of every year
2.	The 25 % of intake as per notification No.G.O.Ms.No.9 School Education ( C2) Department dated. 18.01.2011 to be entered in a separate Register, and submit to the District Committee prescribed in Form I	2 <sup>nd</sup> April of every year
3.	This 25% of intake seats shall be displayed at the School Notice Board.	2 <sup>nd</sup> April of every year
4.	Application Form for Admission of Children under 25% Reservation in Private Schools except un aided minority un aided schools, shall be as prescribed in Form –II	
5.	Every Private School except Un-aided Minority School shall notify calling for Application Forms under 25% Reservation	2 <sup>nd</sup> May of every Year
6.	Date of issue of Application Forms	3 <sup>rd</sup> May to 9 <sup>th</sup> May of every Year
7.	Submission of filled in Application Forms	By 5.00 p.m On or before 9 <sup>th</sup> May every year
8.	The parents shall receive a Registration Slip from School while submitting Application Form as prescribed in Form – III.	
9	Names of Eligible applicants shall be displayed. Names of Ineligible applicants shall also be displayed separately with reason of rejection.	By 5.p.m on 11 <sup>th</sup> May for every year

(P.T.O.)

...2...

10	If the eligible applicants are more than 25% of intake, random selection method shall be applied with numbered tokens of eligible applicants. Parents who are interested may participate in the random selection.	At 10.30 am of 14 <sup>th</sup> May of every year.
11.	Names of Selected applicants, with application numbers shall be displayed immediately in the Notice Board with a waiting list of 10% out of the 25%.	2 p.m on 14 <sup>th</sup> May, every year
12.	The Schools shall submit Return Statement to the concerned district level authority after completion of admission process as prescribed in Form-IV	On or before 20 <sup>th</sup> May of every year

(Note: Where the dates mentioned in Column (3) happened to be a Government Holiday, the following working day shall be taken into account) .

**Registers to be maintained:-**

- 1). Total No of Students admitted in Entry Level Class.
- 2). Total No. of application issued under 25% (with Name list).
- 3). List of students selected under 25% (admission category).
- 4). Reimbursement claimed register.

Sd/-xxxxx  
Principal Secretary to Government.

//True copy//

Section Officer.

**APPENDIX**  
**Form- I**  
**Details of Admission against 25% Reservation Seats at the Entry Level Classes**  
**for the Academic Year ----- under RTE Act,2009**

Name of the School: .....

Address: .....

Telephone Number:..... Fax: .....

Name of the Principal/ Head of the Institution:.....

Name of the Vice Principal .....

Sl.No.	Particulars	
1.	Entry level class of the School	:
2.	Total number of seats available at the entry level :	
	General seats	:
	Reserved Seats	:
	(25% of total Seats)	
3.	Date of issue of Admission forms	:
4.	Last date of issue of Admission forms	:
5.	Period of Submission of Admission forms	: From:.....To.....Time.....
6.	Date of display of list of eligible candidates for draw of lots and ineligible candidates.	: Date.....Time.....
7.	Date of random selection (if number of applications are more than the number of free quota seats)	: Date.....Time.....
8.	Date of display of list of selected candidates in the random selection method along with waiting list	Date.....Time.....
9.	Last date of admission	:
10.	Date of commencement of academic year	:

Signature of the Principal / Head of the Institution.

Sd/-xxxxx  
Principal Secretary to Government.

//True copy//

Section Officer.

To be issued free of cost

Application Number

Form- I I

Application Form for Admission of children of Weaker Sections and Disadvantaged Groups in Private Non-minority Un-Aided Schools under RTE Act, 2009

Name of the School: .....

Address: .....

Telephone Number:.....

- A Weaker Section
- B Disadvantaged Group

(To be filled by the school)

1. Name of the Child (in Block letters) :
2. Gender (Please tick whichever is applicable) : Male/ Female/Transgender
3. Date of Birth (Proof to be enclosed ) \*1 :  DD  MM  YYYY
4. Age as on 31<sup>st</sup> July : \_\_\_\_\_ Year \_\_\_\_\_ Month
5. Name of Parents/ Guardian :  
 Mother :  
 Father :  
 Guardian (if parents are not alive) :
6. Occupation of Parents /Guardian :  
 Mother :  
 Father :  
 Guardian :
7. Residential Address :  
 (Proof to be enclosed ) \*2
8. (a) Community (Please tick whichever is applicable) :  
 (Proof to be enclosed ) \*3

OC	BC	BCM	MBC	SC	SCA	ST
----	----	-----	-----	----	-----	----

- (b) Categories of other Disadvantaged groups (Please tick whichever is applicable) (Proof to be enclosed ) \*3
  - Orphan
  - Differently abled
  - Transgender
  - HIV affected
  - Child of Scavenger

(P.T.O.)

...2...

9. Shortest distance from residence to school by :  
road / walk (in mts.)
10. Total Annual Income of Parents/Guardian  
from all sources for claim under Weaker Section category  
(Proof to be enclosed ) \*3 :

**Declaration by the Parents/Guardian**

I, ....., (Name) Mother / Father / Guardian of  
..... (name of the Child) hereby declare that the information mentioned above  
are true and correct to the best of my knowledge and belief. I am fully aware that in case any  
information is found to be false or incorrect on verification, the admission of my ward may be  
cancelled.

Signature of the Mother/Father/Guardian

Date :  
Place :

(Note : Ineligible and incomplete applications shall be summarily rejected).

- \*1. (a) Birth Certificate  
(b) Hospital/Auxiliary and Midwife register  
(c) Anganwadi record  
(d) Declaration through an affidavit of the age of the child by the Parent / Guardian.
- \*2. (a) Family card  
(b) Voter ID card  
(c) Adhar ID card  
(d) Driving license  
(e) Bank passbook  
(f) Telephone bill  
(g) PAN card  
(h) Certificate of Residence issued by VAO  
(i) ID card issued by State Govt. / Central Govt. /Public Sector Undertakings

(P.T.O.)



...3...

\*3.

<b>Certificates</b>	<b>Competent Authority</b>
Income Certificate	Tahsildar, Revenue Department, Government of Tamilnadu
Community Certificate for BC, MBC	Deputy Tahsildar, Revenue Department, Government of Tamilnadu
Community Certificate for SC	Tahsildar, Revenue Department, Government of Tamilnadu/ Competent authority in the case of children coming from other States
Community Certificate for ST	RDO/ Sub Collector, Revenue Department, Government of Tamilnadu/ Competent authority in the case of children coming from other States
Certificate for Orphan	District Social Welfare Officer, Department of Social Welfare and Nutritious Meal Programme
Certificate for HIV/Transgender	Medical Officer authorized by the Department of Health and Family Welfare, Government of Tamilnadu
Children of Scavenger	Competent Authority authorized by the Commissioners of the respective Corporations, Municipalities, Executive Officers, of the respective Town Panchayats and Presidents' of the respective Village Panchayats
Children of Scavengers who are not employed in Corporations, Municipalities, Town Panchayats and Village Panchayats	District Collector or the authority authorized by the District Collector in this behalf.
Certificate for Differently abled	District Differently abled Rehabilitation Officer

Sd/-xxxxx  
Principal Secretary to Government.

//True copy//

Section Officer.

**Form- III**  
**Registration Slip (To be issued to the Parents/ Guardian)**  
**for 25% Reservation under RTE Act,2009.**

Name of the School:

Address:

Telephone Number..... Fax.....

Name of the Principal / Head of the Institution.

.....

Application of ..... (Name of the Child)

S/o. / D/o. C/o ..... is received on (date) .....

Application Number:

(a) Date of Display of eligible and ineligible applicants :.....

(b) Date of hearing of appeal on rejected applications:.....

(c) Date of display of list of selected candidates along with waiting list:.....

(d) Date of Admission:.....

Signature of the Principal / Head of the Institution

Sd/-xxxxx  
Principal Secretary to Government.

//True copy//

Section Officer.

Form- IV

Return Statement to be submitted to the DEEO/DEO/IMS for the year -----

Name of the School : .....

Address : .....

Telephone Number : .....

Name of the Principal/ Head of the Institution : .....

Entry level class

Total No. of Seats in entry level class

Total No. of Seats under 25% Reservation for Disadvantaged / Weaker Section.

Admissions made under 25% Reservation for Disadvantaged / Weaker Section.

Number of unfilled Seats under 25% Reservation for Disadvantaged / Weaker Section.

Remarks

Bank Account No of the School :

Signature of the Principal / Head of the Institution.

Sd/-xxxxx  
Principal Secretary to Government.



D14674

//True copy//

Section Officer.

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