

TEAMBUILDER

Masonic Village at Sewickely Employee Newsletter September 22, 2017



Community Festival
Oct. 7

ADMIT ONE



SEWICKLEY Community Festival

Saturday, October 7, 10 a.m. - 3 p.m.

2017

Parade beginning at 10:30 a.m.

Syria Shriners

Pittsburgh Police Emerald Society Pipes & Drums

Numerous police departments from the Pittsburgh area

Dedication of the NEW Veterans Garden

Tours of the community

Vendor craft show

Wing cook-off

Food and refreshments

Kids' activities: petting zoo, bounce house
and face painting

Musical guests: Donna and Mark Groom,
the Quaker Valley Marching Band
and DJ Phil Lenz

Local businesses, fire and rescue and
Masonic groups

Masonic Village Farm Market

Kronos Winners

The Project TIME team would like to *thank* all employees for their interest in the new Kronos system! The clock in the photo on the wall, the red wall clock, the Minion clock, the pocket watch and the LEGO® figure clock were the correct answers in the Project TIME (Kronos) video campaign prize contest.

After submitting entries through Aug. 25, the following employees were selected to each receive a \$20 gift card to a retailer of their choice!

- **Nina Federico**, music therapist
- **Richelle DiVito**, activities coordinator
- **LouAnn Scott**, administrative assistant

Need help with Kronos? Have a question?

Visit the [Kronos Resources and Apps](#) site to find job aids, instructional videos and other information. Consult your manager to obtain assistance. Call the Masonic Villages' Kronos Support Line: 717-367-1121, ext. 15111, option 3. Email the Masonic Villages' Kronos Support Team at kronohelp@masonicvillages.org.





Welcome
New Employees!

Cathy Charlton, homemaker
Joanne France, nursing assistant
Patricia Frost, administrative assistant
Kathleen Gary, nursing assistant
Doohwan Kim, cook
Veronica Lee, homemaker
Nytaezia Lundy, nursing assistant
Amanda Marcionda, LPN
Danielle Marko, LPN
Zacchaeus Martinez, server

Kristen McCarl, server
Mahle McCracken, food service worker
Nicole McElhaney, nursing assistant
Alexandra Morrow, nursing assistant
Alease Pace, LPN
Elizabeth Scherer, nursing assistant
Bobbie Shay, nursing assistant
Lisa Stevens, homemaker
Alisa Thompson, nursing assistant

New Corporate Director of Pharmacy Services

Joann M. Seigel has joined Masonic Villages as the corporate director of pharmacy services. With 30 years experience in pharmacy services for long-term care communities, Joann most recently worked as the director of pharmacy operations at Curtis Pharmacy. Joann will head the pharmacy department's efforts to expand the service across Masonic Villages Pennsylvania locations. Her office is located at Masonic Village Elizabethtown.

After receiving her bachelor's degree in pharmacy from Duquesne University, she began actively participating in the school's alumni association.

Joann has always lived in Pittsburgh and currently resides in the city's Upper St. Clair suburb with her husband. She enjoys taking the train to visit her two children in Manhattan.

Workday 29 is Here!

Upgrade

New User Experience

For desktop computer users, Workday 29 brings a new look to your Worker profile! The information is now grouped similarly to how you view it in the Mobile App. Workday's goal is to provide a unified experience across all of the different ways you access your Workday information.

Recovery Assistant

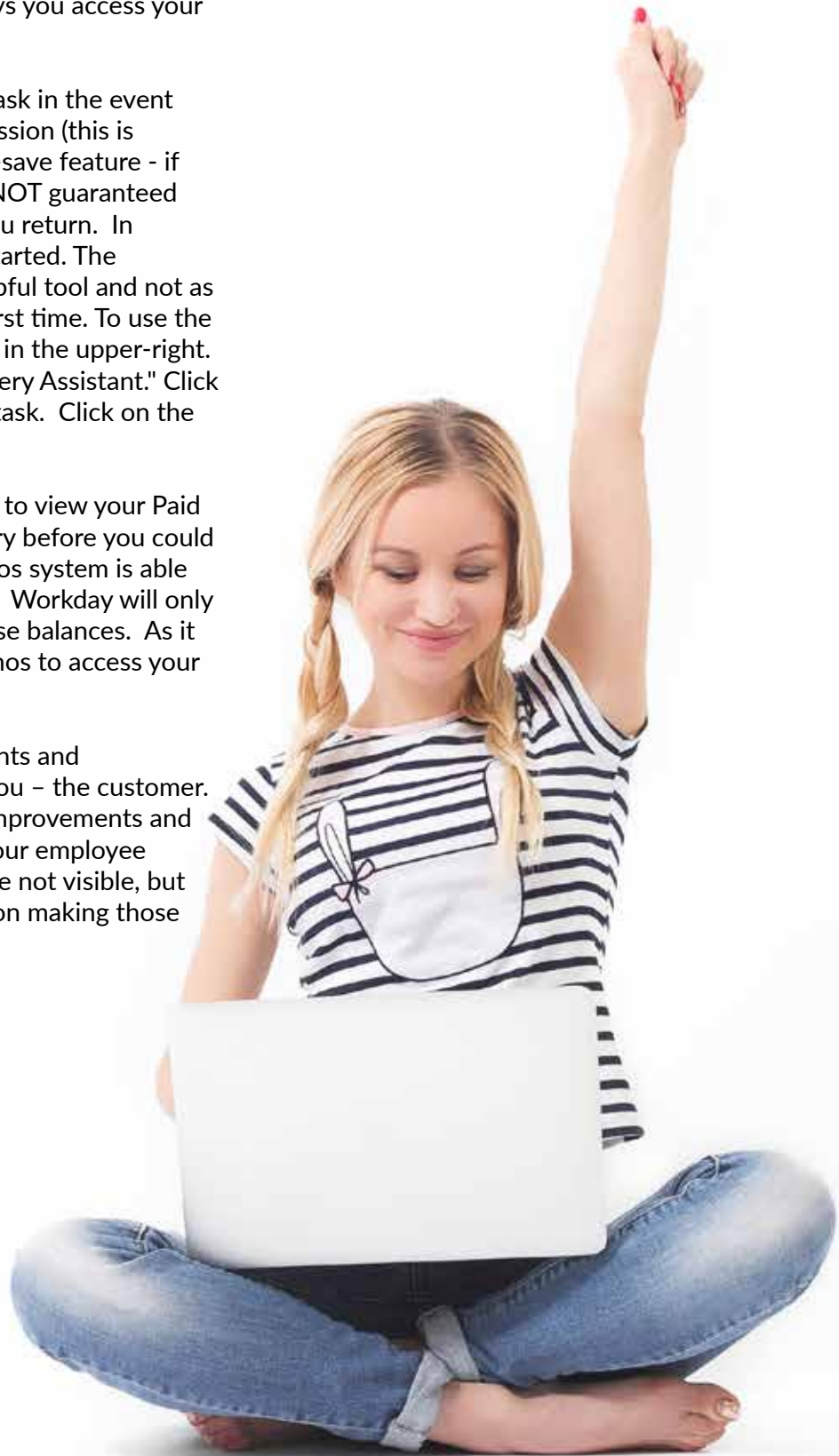
This new feature will allow you to resume a task in the event you timed out or closed out of your Workday session (this is different than signing out). This is NOT an auto-save feature - if you entered any data in the Workday task, it is NOT guaranteed that the same information will be there when you return. In addition, it is not going to save every task you started. The Recovery Assistant should only be used as a helpful tool and not as a replacement for doing the task correctly the first time. To use the Recovery Assistant, click on "Name (cloud icon)" in the upper-right. In the menu, look toward the bottom for "Recovery Assistant." Click on it to see where you can return to a previous task. Click on the task to return to it.

Kronos

Previously, you were asked to go to Workday to view your Paid Time Off. A completed Payroll run was necessary before you could see your updated balances. Now, the new Kronos system is able to provide an up-to-date Paid Time Off balance! Workday will only receive the balances from Kronos and show those balances. As it has been communicated before, please use Kronos to access your up-to-date information.

Background Enhancements

Workday is committed to making improvements and optimizations to make their product better for you - the customer. Masonic Villages is committed to taking those improvements and optimizations and making them meaningful for our employee community. Most of the changes in Workday are not visible, but the Masonic Villages Workday Team is working on making those changes integrate seamlessly.



Reporting Violations

Masonic Village has established a compliance hotline through Lighthouse Services, Inc., to report fraud, unlawful, unethical and other types of improper behavior. Employees may contact Lighthouse Services by using the contact information below. Such reports may be made confidentially and anonymously. Toll-free: 844-600-0095 • www.lighthouse-services.com/masonicvillages-reports@lighthouse-services.com (Must include company name with report.)

Mission Statement

Our not-for-profit caring communities and services assist individuals, families and children in realizing their potential and enjoying the highest possible quality of life through the traditions of Freemasonry.

Masonic Villages is an Equal Opportunity Employer.

Masonic Villages is a Member of LeadingAge, LeadingAge PA, Kairos Health Systems, MCSA

Corporate Compliance Hotline 844-600-0095

“Teambuilder” Submissions & Questions: 717-367-1121, ext. 33383 or bbanta@masonicvillages.org



MASONIC VILLAGE

Enjoy Life Your Way

