



The Crusader

"Preserving the Past for the Future"

July 2014

AUGUST GENERAL MEETING WILL BE AT HOSS'S IN LEESPORT

The Reading Company Technical & Historical Society is pleased to invite members and the public to a presentation by Dan Lieb, diver and President of the New Jersey Historical Divers Association, on a fascinating investigation of railroad history. Join us to hear about two tank engines circa 1850 that sit at the bottom of the Atlantic Ocean several miles off the coast of central New Jersey. Learn how these locomotives might be connected to the Reading Railroad.

This event is scheduled to be held on **Tuesday, August 26, 2014** at 7:30 pm at the **Hoss's Steak and Sea House in Leesport, PA**. The cost will be \$10.00 at the door with all proceeds benefiting the RCT&HS. Dinner is on your own.

Please note that this event will replace our AUGUST monthly meeting held in Blandon, PA. There will be a short business meeting prior to the presentation. We hope you attend.



THE MUNCHKIN RYW OPENS

The Munchkin Rwy was operated for the first time in Lititz on the 5th of July.

The boy pictured to the right was our first official rider.

Members of the Munchkin Rwy Committee are helping to make this ride a real gem at the RRHM.

Photo by Paul Payne.



Hamburg Museum Track Fund

(since 5/07)

Receipts

Current Month: \$35.00
Total: \$33,259.70

Payments

Current Month: \$0.00
Total: \$30,188.28

Outstanding Loan Balance: \$3,071.42

Pay Down the Loan Program

(since 11/10)

Receipts

Current Month: \$760.00
Total: \$37,071.09

Payments

Current Month: \$519.55
Total: \$37,126.87

Current Balance: \$59,873.13

Save your Redner's Tapes

JULY 22ND GENERAL MEETING

President Duane Engle called the meeting to order at 7:34 p.m. there were 7 individuals from the Executive Board, 37 members, and 3 visitors in attendance. Duane welcomed new member Ed Campbell to the meeting. A motion to accept the June 2014 minutes as printed was made by Larry Mundell and seconded by Greg Goodridge. The motion passed.

EXECUTIVE BOARD

Duane Engle 610-929-5661 rcths.dengle@juno.com

The July meeting of the Executive Board was held at 5PM on July 1st at Isaac's Restaurant in Strasburg, PA. Major topics of discussion and motions carried are as follows:

- **Financial** – John Greene presented his report on the success of the wine tasting event held on June 21st. Items to be placed on the annual fund raising letter were finalized. John Greene reported that he will be working with AMTRAK to reserve seats for a fall excursion. There were no RFE's submitted for approval. Greg Goodridge reported that the museum will need a new printer/copier.
- **Museum** – The board approved a \$2 increase in the museum admission price for adults and seniors. The Munchkin Rwy will be included in the admission price.
- **Miscellaneous** – The board approved a proposal from the RAil group to partner with them and facilitate the RAil's project's ability to raise revenue for a one year trial period. At this point RAil does not have their 501(c) 3 status but, has applied for it. For the time being, they wish to operate through us. Jim Adams said that this is OK legally as long as the RCT&HS receives some of the money raised. The board accepted Dave Heffner as the next Compliance Officer. The board approved a motion to investigate the request by the Colebrookdale Railroad to use our coaches until their coaches are ready for service.

The next general meeting of the Executive Board will be held at 7PM at the Reading Railroad Heritage Museum in Hamburg, PA on August 5th. For a complete copy of the board meeting minutes please contact Jeff Smith at rcths.jsmith@windstream.net.

MEMBERSHIP

Melanie Zimmerman 717-445-6301 membership@readingrailroad.org

As of July 22 we have 39 new members and 787 renewals for a total of 826 members for 2014. We had a total of 868 members at this time last year. Renewal reminder post-cards went out several weeks ago which generally brings in a considerable amount of renewals.

Currently the membership breakdown is as follows: 543 Individual, Lifetime or Honorary, 99 Family, 111 Contributing, 51 Sustaining, 17 Corporate, and 5 Student memberships.

TREASURER'S REPORT

Jim Adams 610-777-3764 adamsjimca@comcast.net

Reading Company Technical & Historical Society Profit and Loss

June 2014

	Total
Income	
Admissions	700.00
Donations	820.09
Membership Dues	601.00
Non Profit Income	125.00
Sales of Product Income	5,230.29
Special Events Income	686.00
Total Income	\$ 8,162.38
Cost of Goods Sold	
Inventory purchased for resale - COGS	723.03
Sales Expense - COGS	259.95
Total Cost of Goods Sold	\$ 982.98
Gross Profit	\$ 7,179.40
Expenses	
Member Services	145.00
MP & RE	1,599.95
Museum	8,405.78
Operations/Administration	291.61
Special Events	420.55
Total Expenses	\$ 10,862.89
Net Operating Income	-3,683.49
Other Income	
Interest Earned	28.31
Total Other Income	\$ 28.31
Net Other Income	\$ 28.31
Net Income	-3,655.18

RCT&HS FUND BALANCE REPORT 2014

6/30/2014

General Fund (available)	-\$11,038.03
Gen Fd Encumb BeeLine, Operation, Sales,Tax	\$53,541.91
GENERAL FUND SUB-TOTAL	\$42,503.88
Restricted Funds *	
Museum Fund (available)	\$493.38
Museum Fund Encumbrance	\$26,604.91
MUSEUM FUND SUB-TOTAL	\$27,098.29
Equipment Preservation	\$20,611.89
Modular Railroad	\$1,638.70
Endowment	\$2,088.16
Exhibit	\$2,496.24
Transit Bus	\$1,592.42
Archives	\$4,425.00
Munchkin Railroad	\$2,553.62
New Building	\$4,945.36
SUB-TOTAL	\$40,351.39
TOTAL CASH ALL FUNDS	\$109,953.56
CASH CHANGE FROM LAST MONTH	-\$3,901.71
TOTAL OUTSTANDING LOANS	\$60,392.68

*Funds that can only be used for stated purpose

A motion to refer the Treasurer's Report to the Finance Committee for audit and vote was made by Dale Woodland and seconded by Don Crabtree. The motion Passed.

BUDGET & FINANCE

John Brown 717-426-2238 JWBROWN929@AOL.COM

We are beginning our Annual Fund drive. A letter will be mailed to each member before the end of July. Please support our Society with a gift to the Annual Fund.

Committee Chairs - It is time to start planning the 2015 Budget. If you anticipate any significant financial variances from this year, either income or expenses, please let me know. Otherwise your budget for 2015 will be based on 2014 performance.

SALES

Duane Engle 610-929-5661 rcths.dengle@juno.com (for mail order questions contact Dave Heffner at 717-290-1493 daverj1@verizon.net)

The Broadway Limited SW1500s have finally arrived. We still have a good number of other model items available that were just released. They are available at the museum store and at sales events. Our show at the RR Museum of PA in Strasburg went very well. We did about \$2900 in sales. Greg and Barb Goodridge, Lee Schultz, Sue Funk, Lynn Engle and Duane Engle worked the sales table. The next regular show is with the modular layout at the Railroad Museum of PA in Strasburg Sept. 6th and 7th for model Railroad days with the NMRA. We will also be doing some small shows in Lansdale on Aug. 23rd and Hamburg on Aug. 31st. We will not be attending the Greenburg show at Edison, NJ in August on due to staffing concerns. If anyone can help with these shows please contact Greg Goodridge or Duane Engle.

FUND RAISING COMMITTEE

Paul Troutman and Mike Stehman reported that the RCT&HS fundraising event "STEAM INTO HISTORY" was held on May 17th, 2014. We had 89 participants. good weather, and a good trip. We express thanks to The Tuesday Volunteers, Hagey Coach, New Freedom Restaurant, Steam Into History, Paul Troutman, Mike Stehman, Jim Adams, and Boscov's for their assistance in making the event a success. Total income from ticket sales was \$7,605.00 and total expenses were \$4,996.34 for a net profit of \$2,608.66. This entire event was completed with no use of Society funds. All expenses were paid with funds already received from ticket sales. The net profit has been transferred to the Society's "New Building" fund.

John Greene reported that the wine tasting profit was \$611.80. The next wine tasting event is on Sept. 13th. Also, we plan to be selling personalized bricks for the rail car storage building this fall. Look for excursion information soon as we have reserved 2 coaches on an AMTRAK fall foliage excursion out of Philadelphia.

LONG RANGE PLANNING TASK FORCE

Carol Adams 610-777-3764 adamsjimca@comcast.net

The proposal for the engineering required for the NPDES renewal application has been signed. Stackhouse Bensinger Inc. has begun work to prepare the application.

The Long Range Planning Committee is working to prepare site plans for both near-term and long-term work.

MUSEUM OPERATIONS

Dale Woodland 215-723-5848 RDG803@yahoo.com

Dale and Karen Confer continue to work with the RAIL group. They will use our 60-foot box car for an event October 24-26, 2014. The car will be a stage and art display venue. Artwork will be draped on the car which will not affect its condition. They will schedule around the King Frost Parade that Saturday. We are working to help them obtain a boxcar of their own for future use at a site along Canal Street in Reading. We need more volunteers, especially now that the Munchkin Railway is up and operating. You may volunteer just for the Munchkin Railway which does not involve giving tours or working the cash register. We will be hosting a photography class given by Dan's Camera City of Allentown - details to be announced. Several group tour requests are in the works. A revision updating our rack card has been approved by the MOB. Major changes include updating admission fees, winter recess, and Munchkin Railway addition.

Artifact Curator (Karen Confer):

Munchkin Railway (Bill Hodson, 215-723-8292 wrhodson66@gmail.com)

The Munchkin Railway Committee achieved several significant milestones this past month:

1. We operated our first off-site event at Lititz Fourth of July Event (on 7/5/14),
2. We passed the state inspection at the Museum,
3. We operated the Munchkin Railway at the Museum each operating day since Saturday, July 12, and
4. We now have twelve trained Munchkin Railway operators: Duane Briscoe, Dave Heffner, Sam Herb, Bill Hodson, Paul Payne, Tom Poserina, Jeff Smith, Steph Smith, Pete Urbaitis, Dale Woodland, Greg Goodridge, and Eric Quimby. Any other docents or even-non-docents who would be willing to be trained to operate the Munchkin Railway should please call me or email me. I will send you the materials and arrange on-site training for you. It is not at all difficult and requires about an hour or so on-site after reading the materials.

At Lititz we gave 340 rides to happy riders including teens and some adults. We grossed \$340. Special thanks to Kent Herzer, Mike Stehman, Duane Briscoe, Paul Payne, Jeff and Steph Smith, and Dave Heffner.

At the Museum, the 42" fence has been completed and the station has been moved and reassembled. Carl Rettstadt and Fred Phillips led the "barn raising" event at which we had an about ten volunteers present! The station now needs to be shingled, be painted, and have the interior track installed. Tony Sleva, a member volunteer from Oregon Coast Scenic Railroad (Tillamook, OR) has been painting it. We have temporary signage and are awaiting final signs. Members, up to 225 pounds can ride free but according to our state license an operator must be on duty.

Steve Gilbert plans to decorated the Munchkin Railway cars in various railroad schemes to match their original colors.

We plan to display outdoor-type artifacts in the Munchkin Railway "park" area including the 2-foot loco,

cross-bucks, signals, etc. Do you have some favorites? Tom Schucker is looking for a few good men to help to move the 2-foot loco and its cars as an artifact for the Munchkin Railway. It needs to be painted, moved, and have 2' track built using 4x4s, etc. Does anyone have left-over pressure treated 4x4s at least 4' long to donate? Also, as grounds keeper, he is accepting donations of a few small trees like honey locust or the like. Please contact him if interested at tschucker@ptd.net or 610-530-0570.

Lynn Engle, our head gardener, with the assistance of Nancy Davis and Elaine Greene, will plant some flowers this year and more formal gardens next year. We are accepting "Munchkin Railway beautification" donations.

Karin Mallett of WFMZ Channel 69 wants to produce a "One-Tank Trip" feature on our Munchkin Railway. We hope to accomplish that by mid-August after some more beautification has been accomplished.

MUSEUM BUILDING COMMITTEE

Don Crabtree DONALDCRABTREEXX@VERIZON.NET

There was some AC trouble where a water pan overflowed into the lunch room which has been addressed.

TRACK & GROUNDS

Duane Engle 610-929-5661 roths.dengle@juno.com

Track work is ongoing on the Canal track behind the museum in preparation of installing our switch. Ties are being replaced where the track was re-aligned. This work should be ongoing each Saturday except for days that we are having modular or sales shows. Mowing, site beautification and general site cleanup are also ongoing. We can always use help in this area especially during the week if possible so that we are not working in areas where tours are being conducted. The following helped in the past month: Don Crabtree, Mike Smith, John Stoudt, Tom Schucker and Duane Engle. Anyone that can help with any of this work, please contact Duane Engle.

EQUIPMENT RESTORATION AND MAINTANANCE RESTRUCTURING

Paul Payne papayne@ptd.net

- Baggage Car 1715 - Project Leader: Don Crabtree. 2014 Goals: Have entire car in primer by season end.
- Sanding, priming continues. Working to find proper shade for finish coat.
- Caboose 94074 - Project Leader: Carl Rettstadt. 2014 Goals: Finish window repairs; Install finish flooring.
- On hold. Resources diverted to MRW project.
- Caboose 92938 (Hershey Caboose) - Project Leader: Carl Rettstadt. 2014 Goals: Seal roof, patch side, re-attach steps. On hold pending completion of Caboose 94074.
- LEMTU Roof - Project Leader: Rick Bates. 2014 Goals: Clean to metal, triple prime. Approx. 35% complete.
- MU Cars - Project Leader: Mike Huber. 2014 Goals: Window repairs; Close roof openings.

- 9123, tour-side - trucks and undercarriage components painted; Side undergoing prep and priming.
- Car 1189 - Project Leader: Paul Payne. 2014 Goals: Move car to Hamburg, via rail. Single Car (Brake) Test completed. Undercarriage bibbing/netting completed. Working on UMLER registration and car markings in preparation for move.
- FP7 900 Nose Painting - Project Leader: Rick Hoffmeister. 2014 Goals: Clean, prep and paint the nose portion. Sanding and priming continues.
- NW2 103 - Project Leader: Paul Payne. 2014 Goals: Continue, if not complete rewiring. No action until Car 1189 move is completed.
- FP7s at Steamtown - Still no feedback from Steamtown regarding work-around for performance bond requirement.
- Passenger Coaches - In negotiations with Colebrookdale on their use of coaches for several seasons.
- Committee Restructuring - Project Leader: Paul Payne (papayne@ptd.net). Committee staffed: Don Crabtree, Charles Murphy, Paul Payne. Awaiting addresses for mailing expanded questionnaire.
- **NEEDED:** Project Leaders, Project Helpers (both skilled and unskilled). If you want to assist with any of the above projects, please contact the Project Leaders directly, or the Committee Chairman.

PASSENGER OPERATIONS

Dale Woodland 215-723-5848 RDG803@yahoo.com

Nothing to report.

ACQUISITIONS

Steve Schwartz 610-434-1289 schwartzsj@juno.com

No report.

ARCHIVES AND PUBLICATIONS

Rick Bates 610-647-9359 rbates261@verizon.net

◆ **Archives:** No report.

◆ **Publications:** The next Bee Line, a double issue, is still at the printer, and work is progressing on another double issue to follow that one.

CALENDAR

Dale Woodland 215-723-5848 RDG803@yahoo.com

John Greene 215-721-3006 jgreene@netcarrier.com

Calendar is now on sale for \$12.95 (members price \$11.65). Dale will market the calendar beyond the usual Reading Company interest base. We are very pleased with the excellent quality of the images.

MODULAR

Jonathan Barket 570-366-1533 jono1920@aol.com

The next scheduled show will be at the Railroad Museum of PA in Strasburg Sept. 6th and 7th for model Rail-

road days with the NMRA. We will not be attending the Greenburg show at Edison, NJ in August on due to staffing concerns. If anyone can help with these shows please contact Jonathan Barket.

MODELING -John Greene 215-721-3006 greene@netcarrier.com

No report.

PUBLIC RELATIONS

Steve Gilbert 610-781-2100 SGRDG179@aol.com

Most of last month was spent helping with advertising for the Munchkin Railway and making signage. This Saturday (July 26th) is the volunteer appreciation event at the museum we hope that you can attend.

MAILING

Ken Riegel 610-777-4555

No report.

SAFETY

This committee is in need of a chairman. If you are interested, please contact President Duane Engle.

TRAIN MEET

Tom Brown 717-279-6783 mjtsbrown@comcast.net

The RCT&HS train meet will be held at the Leesport Market on Sunday, October 5, 2014, from 9:00 a.m. until 1:00 p.m. Dealers will be admitted at 7:00 a.m. and the public will be admitted at 9:00 a.m. We will need help with the set up of tables and chairs at 6:00 a.m. If you can help with set up, come on out. As usual, there will be an outdoor flea market the same day as the train meet.

CONVENTION COMMITTEE

John Greene 215-721-3006 jgreene@netcarrier.com

WEBSITE AND CORRESPONDENCE

Norman O. Mueller 610-446-6651 rcths.questions@verizon.net

Mike Martin 215-681-7428 michael.s.martin26@gmail.com

We are still working on Web site updates. Next will be to update the list of surviving Reading equipment. If you can make contributions to this please contact Mike Martin.

ENTERTAINMENT

Dale Woodland (215) 723-5848 RDG803@yahoo.com

Tonight we have Jim Schlegel, History of Railroads in the East Penn Valley; August - Sunken Locomotives (Hoss's Restaurant- Leesport); Sept.- Mike Smith - Donald Wise slides 50th Iron Horse Ramble; Oct - Paul Kutta, White Pass & Yukon ; Nov. - Olev Taremae- The R&N ; Dec - Dale Woodland, Railroading in the Winter of 2013 - 2014. As always looking for suggestions for new programs.

OLD BUSINESS -None

NEW BUSINESS

- Charlie and Karen Confer reported that they will be attending the Steel Wheels festival in Cumberland, MD during the last week of September.
- Dale Woodland reported that recently the RDG and CNJ heritage units have been together.
- Steve Gilbert reported that the 2102 is out of the barn and visible at Port Clinton parked by the R&N offices.
- Tonight's coal bucket contained \$132 and 10 pay down the loan envelopes. Thanks!
- Mike Stehman announced that he is thinking of putting together a bus trip to the B&O Railroad Museum in Baltimore, MD. Tours and lunch will be included. If this is something you would like to do please let Mike know.
- Jeff Smith recommended visiting the C&O Heritage Center in Clifton Forge, VA.
- Please note that Jeff Smith's email address changed slightly *from* rcths.jsmith@dejazzd.com *to* rcths.jsmith@windstream.net. Please make changes to your contact lists.

CLOSING

Larry Mundell made a motion to adjourn the meeting and Dale Woodland seconded the motion. The motion passed and President Duane Engle adjourned the meeting at 8:36 PM.

DO YOU SHOP ON-LINE?

Your on-line purchases can turn into money for the Reading Railroad Heritage Museum!

The Reading Railroad Heritage Museum is registered with ShopforMuseums.com. ShopforMuseums.com is secure and simple to use. Log on to the website, www.ShopforMuseums.com. They have a relationship with over 300 national participating retailers, including **Boscov's, Macy's, Amazon, Office Max, Cabela's, Lands' End, Dell Computers, PetSmart, Sears, Office Max, Ebay, and many more.**

With each online visit, shoppers simply start at www.ShopforMuseums.com, sign in and select The Reading Railroad Heritage Museum to receive a donation. Then choose the store you would like to shop at by using the links on the ShopforMuseums website. The rest is automatic! ShopforMuseums.com tracks the sales and sends donations to us quarterly. Depending on the store, the donation varies from 1% to 10% of the shopper's total.

RCT&HS Corporate Members

- **Russell & Julia Angstadt**
- **C&C Tax Service, Inc.**, Reading, PA (610) 796-9330
- **Centralia Coal Sales Co.** ,Wilkes-Barre, PA (570) 822-4135
- **G&K Hobbies**, Bill Krug CEO, Reading, PA (610) 374-8598
- **Health Insurance Solutions, Inc.**, **Tom and Nanette Poserina**, Health Brokers
(215) 721-2220
- **Lancaster Chapter, NRHS**, Christiana, PA (610) 593-4968
- **PENNVIA Private Railcars, Inc.**, Passenger Dome car charters in the US and Canada,
West Lawn, PA (610) 678-3604
- **Rabenold, Koestel, and Scheidt, Attorneys at Law**, Wyomissing, PA (610) 374-2103
- **RackAbility, Inc.**, Ephrata, PA 17522 (717) 917-7403
- **Reading and Northern Railroad, Co.**, Andrew Muller Jr., CEO, Port Clinton, PA
(610) 562-2100
- **Reading Berks Historic Transportation Assoc., Inc.**, Reading, PA
- **R. Harris Russo, MD, Neurological Surgery**, Kalamazoo, MI (269) 343-3939
- **Security First Inc.**, Shillington, PA (610) 777-8890
- **Suzan and Mike Duvall**, Harrisburg, PA
- **The Bethlehem Car Works**, John Greene, CEO, Telford, PA (215) 721-3006
- **Town & Country Newspaper**, Pennsburg PA, (215) 679-5060



www.readingrailroad.org

Mark Your Calendars

- August 23: Sales and Information Table at the Lansdale Founders Day Event in Lansdale, PA
- August 26: General Meeting of the RCT&HS and Special Presentation to be held at Hoss's Steak and Sea House on Rt. 61 in Leesport, PA
- August 30: Sales and Information Table at the Hamburger Festival in Hamburg, PA
- September 6 - 7: Sales and Modular at the Railroad Museum of Pennsylvania in Strasburg, PA
- September 26 - 28: Reading Railroad Modelers Meet II in Hamburg, PA
- October 5: RCT&HS Train Meet in Leesport, PA
- October 25: King Frost Parade Hamburg, PA
- October 25 - 26: RAil Events at the RRHM in Hamburg, PA

RCT&HS Sales Items

Broadway Limited HO Rdg SW1500, 2 diff. #'s with sound
 MTH HO NS RDG Heritage loco, with sound
 Bowers HO C430 (yel. and green) with or w/o sound
 MTH HO Rdg Alco FA1 A/B set, 2 diff. #'s with or w/o sound
 MTH HO LV & PRR Alco FA1 A/B set, with or w/o sound
 Accurail LV 50 ton 2-bay rib-side hopper **(kit)**
 Accurail RDG Welded 50' Boxcar (green w/ large yel. RDG) **(kit)**
 Accurail Rdg spd. let. w/ athra. herald, 50 ton offset 2-bay hopper **(kit)**
Quantities are limited.

Just Arrived available now
Still In-stock available now
Still In-stock available now
New item available now
New item available now
New item available now
New item available now
New item available now

ORDER FORM		Member	
Item Description	Quantity	Unit Price	Total
BLI HO Rdg SW1500 #2761 with sound		\$184.50	
BLI HO Rdg SW1500 #2762 with sound		\$184.50	
MTH HO NS RDG Heritage loco, with sound		\$250.20	
Bowser HO Rdg C430 #5211 with sound		\$241.36	
Bowser HO Rdg C430 #5211 w/o sound		\$160.27	
Bowser HO Rdg C430 #5212 with sound		\$241.36	
Bowser HO Rdg C430 #5212 w/o sound		\$160.27	
MTH HO Rdg Alco FA1 A/B set #300, with sound		\$337.50	
MTH HO Rdg Alco FA1 A/B set #300, w/o sound		\$233.10	
MTH HO Rdg Alco FA1 A/B set #301, with sound		\$337.50	
MTH HO Rdg Alco FA1 A/B set #301, w/o sound		\$233.10	
MTH HO LV Alco FA1 A/B set, with sound		\$337.50	
MTH HO LV Alco FA1 A/B set, w/o sound		\$233.10	
MTH HO PRR Alco FA1 A/B set, with sound		\$337.50	
MTH HO PRR Alco FA1 A/B set, w/o sound		\$233.10	
ACU HO LV 50 ton ribbed-side 2-bay hopper		\$12.15	
ACU HO RDG 50' Welded Boxcar, greenn w/ large RDG		\$13.05	
ACU HO Rdg 50 ton offset 2-bay hopper		\$12.82	
ACU HO Rdg 50 ton offset 2-bay hopper, 3 car set		\$37.80	
DVD - Iron Horse Rambles to West Milton		\$23.40	
DVD - Railfanning the Reading Vol. 1 (Late 40's to mid. 60's)		\$23.40	
		Total	
Add PA Sales Tax of 6%		tax	
Shipping: Orders up to \$35 add \$10, \$35.01 to \$100 add \$20, and over \$100 add \$30		S / H	
Allow 4 to 6 weeks for delivery. Make checks payable to RCT&HS.		Grand Total	

If paying by credit card, please check one: () VISA () MC () Discover
 Card Number: _____ - _____ - _____ - _____ Expiration Date: ____/____
 3 digit security code (back of card) _____

Ship to: Name _____
 Address _____
 City _____ State _____ Zip _____
 Phone (____) _____ Date _____

Please print your information clearly.
SEND TO: RCT&HS P.O. Box 15143 Reading, PA 19612-5143