



Industrial Supply Company  
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Melville, NY 11747  
516-812-1217  
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Dear MSC/Sid Tool Supplier:

Please note that the following encompasses orders for MSC/Sid Tool, also including Class C Solutions Group (CCSG).

Attached is the latest version of MSC's Routing / Logistics Guide. These instructions do NOT change the freight terms under which you ship to MSC. The procedures contained in this Guide must be followed for all shipments from your company, moving to MSC locations, with COLLECT freight terms. This Guide must also be followed for Third Party Bill (To MSC) shipments, shipping to our Customers.

When making prepaid shipments you are not required to follow these routing instructions.

Following these procedures will assist to ensure that your product is received, paid for and available for sale in the most efficient manner.

Here are a few reminders:

- 1) If MSC is responsible for the freight costs on a UPS Small Parcel shipment, you are to **ship collect, using the appropriate MSC UPS Account Number.**
- 2) For Freight/LTL shipments (Not Small Parcel) you are to follow the attached Routing Guide. Included in the Guide is a matrix for your use in determining the carrier you are to utilize for moving this freight.

Please do not confuse UPS/FedEx Small Parcel with UPS Freight or Fed Ex Freight.

MSC **DOES NOT** UTILIZE FEDEX FREIGHT or XPO LOGISTICS. UPS FREIGHT as a carrier is not to be used for customer shipments unless the terms are "collect" billing our customers. Please refer to the Carrier Selection Guidelines contained herein.

**Failure to follow the instructions contained in this guide may result in your company being charged back for full freight costs and administrative expenses. Feel free to contact the MSC LOGISTICS DEPT. at 800-792-5708 or 516-812-2030 should you have any questions.**

Thank you in advance for your help and continued cooperation.

Sincerely,

Dominick Agnese  
Transportation Manager

## **FREQUENTLY ASKED QUESTIONS – TRIANGLE GUIDE ONLY:**

**1. How should I label pallets that I am sending to several MSC CFC'S on one LTL shipment?**

ANSWER: Each skid should be labeled to the final intended destination with a copy of the specific pallet label provided in the guide.

**2. How do I have to document a combined shipment to one location on my shipping paperwork?**

ANSWER: The complete shipment detail should be shown as appropriate on the manifest, shown in the guide. The actual BOL should show the shipping details, and also list the manifest as a single extra item to be signed for by the pick-up driver.

**3. So what do I show in the body of the Bill-of-Lading?**

ANSWER: For example, if you are shipping from Florida and have pallets for Mableton, Jonestown, Elkhart, and Fernley, your BOL should include this type of information (example only):

**"7 Pallets (4,525 Lbs) Consigned to MSC Mableton, GA. which include 1 Fernley, 1 Jonestown, 3 Elkhart, and 2 Mableton labeled Pallets." Appropriate freight description and classification must also be included as necessary.**

**4. The guide calls for me to use UPS (Collect Account Numbers) for small parcel shipments of less than 12 cartons and having a combined weight not exceeding 350 lbs. My order meets those requirements, but due to the nature of my products and past damage history, can I palletize and ship via LTL using the guide?**

ANSWER: This Guide should be followed. If prior experience is cause for concern, please call 800-792-5708 for clarification as needed.

**5. What UPS Collect Account Number do I use for a shipment to an MSC BRANCH?**

ANSWER: The Eight MSC / CCSG Customer Fulfillment Centers (CFC's) each have their own separate UPS Collect Account Numbers as shown in the guide. (Dallas, TX. Jonestown, PA; Elkhart, IN; Hanover Park, IL; Mableton, GA, Fernley, NV, Columbus OH. Shelbyville, KY.) All other Sid Tool, MSC, Enco or other MSC locations around the country are considered branches, and use the corresponding UPS Collect Account Number found within this guide.

- 6. My shipping department is incapable of following these guidelines for multiple CFC deliveries to a single combined location as indicated in the guide. What happens if I just ship separate LTL shipments to each final location?**

ANSWER: If the terms of sale are such that MSC is "Paying the Freight", any violations of the directions provided in the guide are subject to audit and may result in Bill Back Deductions for any shipping and handling costs plus administrative fees that are caused by not following the guide.

- 7. I have 6 Pallets that only weigh 3,000 Lbs. Do I have to call for an LTL or truckload routing decision?**

ANSWER: Yes. All shipments consisting of 5 or more pallets or weighing 5,000 Lbs. or more must be called into 800-792-5708 for a routing decision. Required Information: Origin Zip, Destination Zip, pallet count, pallet sizes (L x W x H), total Weight, and actual NMFC Class, not your "Carrier Negotiated FAK."

- 8. How can I get extra blank copies of the MSC Supplier Manifest or Pallet Labels?**

ANSWER: Please make copies from the guide.

- 9. How do I know when to use the different attachments when selecting an ltl carrier?**

ANSWER: ATTACHMENT 1 is only for LTL Shipments to any of their five CFC's: Jonestown, PA [Harrisburg]; Mableton, GA [Atlanta]; Elkhart, IN; Fernley, NV [Reno] Columbus OH. ATTACHMENT 2 is for all Class C solutions ltl shipments. Attachment 3 is for all other LTL shipments to any other MSC locations or customers in the USA.

- 10. Who can I call for any other QUESTIONS?**

Please contact our MSC LOGISTICS DEPT. AT 800-792-5708 or 516-812-2030



MSC INDUSTRIAL  
CLASS C SOLUTIONS GROUP

SUPPLIER LOGISTICS GUIDE

EFFECTIVE 10/23/17



**Triangle**

**MSC INDUSTRIAL DIRECT  
CLASS C SOLUTIONS GROUP  
TRIANGLE SUPPLIER LOGISTICS GUIDE**

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**(Effective 10/23/17)**

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**MSC INDUSTRIAL  
TRIANGLE SUPPLIER LOGISTICS GUIDE  
(Effective 10/23/17)**

**INTRODUCTION**

Please apply these instructions for carrier selection, packaging, and labeling to all of your shipments destined for MSC Industrial Direct facilities and customers.

Appropriate carrier selection reduces costs and increases customer service, while correct packaging, labeling, and palletizing (as required), ensures the efficient receipt of your company's orders.

**This Guide does not apply to shipments that are made to MSC Customers which have requested specific carriers and that the freight be shipped collect and billed to the consignee. Please follow specific directions as listed on MSC's purchase order for these shipments.**

The Carrier Selection Guidelines contained herein supersede any prior Routing Guide information, and take precedence over any instructions to the contrary on your MSC purchase orders.

If you need any clarification, please contact our **MSC LOGISTICS DEPT.** and indicate you have an MSC Industrial Direct routing or packaging question.

**800-792-5708 or 516-812-2030**

As this Guide can not cover all possible questions you may have, we welcome questions.

**Any deviation from these Guidelines must be approved, in writing, by the MSC Product Manager responsible for your business.**

**Please do not mark any declared value on the bill of lading when MSC is paying the freight charges.**

When our customer requests a collect shipment (Carrier billing our customer for freight) **DO NOT** list MSC as a 3<sup>rd</sup> party on the bill of lading.

**MSC DESTINATION SELECTION:**

**This Supplier Routing Guide facilitates the consolidation, appropriate labeling, palletizing, and shipment of Orders to the closest MSC Customer Fulfillment Center to your shipping point.**

**Brief Explanation:** MSC has pre-scheduled Truckload transfers moving regularly between their four major CFC's (Customer Fulfillment Centers) located in Jonestown (Harrisburg), PA; Elkhart, IN; Mableton (Atlanta), GA; and Fernley (Reno), NV. This Guide supports the movement of multiple orders destined to these locations, moving as one truckload or LTL Shipment **TO THE CLOSEST CFC.** Freight for each

separate CFC must be placed on separate pallets, and must be marked for the appropriate intended Final Destination as outlined herein.

**Example:** A "Triangle Supplier" located in NJ has pallet orders for MSC Jonestown, Mableton, and Fernley. Attachment 1 indicates that the load should consolidate to MSC Jonestown. If LTL, route via Pitt Ohio. If Truckload, this will consolidate to MSC Jonestown, PA. Each pallet must be marked for the Final Intended MSC Destination, but the Bill-of-Lading will indicate to ship physically to Jonestown. The Bill-of-Lading should indicate ex.) 24 Total Skids to MSC Jonestown, with 12 marked for Jonestown, 5 marked for Mableton, and 7 marked for Fernley.

Shipments to Columbus, OH and Class C Solutions destinations Dallas, TX, Chicago, IL, and Shelbyville, KY will be shipped direct per attachment.

**CARRIER SELECTION:**

Carrier Selection will be determined by the specifics of your shipment: Number of packages or pallets, weight, type of freight (National Motor Freight Classification description), cube, origin, and destination.

All shipments to the same destination should be consolidated to avoid duplication within any three business days.

Breaking down larger shipments into smaller, more frequent LTL or UPS shipments is not authorized.

**HOW TO SELECT A CARRIER:**

**A) SMALL ORDERS (SMALL PARCEL):**

Shipments consisting of less than 12 cartons with a total weight not exceeding 350 Lbs., and that are within the UPS limitations outlined below, ship via UPS  
Collect billing as follows:

All Orders should be shipped directly to the Customer, Branch, or Customer Fulfillment Center.

<b><u>MSC SHIPMENTS DESTINED TO</u></b>	<b><u>UPS ACCOUNT NO</u></b>
CFC Columbus OH	A803X0
CFC Jonestown PA	901W40
CFC Elkhart IN	691E82
CFC Mableton GA	8807X2
CFC Fernley, NV	E2W120
ALL MSC BRANCHES	10F1F8
DIRECT CUSTOMER SHIPMENTS	E71A07

<b><u>CCSG SHIPMENTS DESTINED TO</u></b>	<b><u>UPS ACCOUNT NO</u></b>
CFC Shelbyville KY	E154W2
DIRECT CUSTOMER SHIPMENTS	2E1595



**EXCEPT UNITED STATES POSTAL SERVICE – SEE SECTION D**

**UPS LIMITATIONS**

UPS Shipments are limited to specific size and weight requirements. Shipments exceeding the following requirements should be palletized and shipped via MSC's Routing Instructions for Medium and Large Orders.

- ✓ Maximum 350 Lb. total shipment weight.
- ✓ Maximum 150 Lb. weight per package. NOTE: For packages weighing more than 70 Lbs., the Yellow UPS Heavy Package Sticker Must be Applied to the Right of the Address Label for maximum visibility. Enter the package weight in the White Box on the label.
- ✓ Maximum 130 Inches combined length and girth per package.
- ✓ Maximum 108 Inch Package Length.

**B) MEDIUM SIZE ORDERS:**

For orders that are more than "UPS Qualified" . . . (above), but less than 5 standard Pallets and less than 5,000 Lbs. refer to the LTL Carrier Selection Matrix herein.

**SHIPMENT MANIFEST:**

An MSC Industrial Direct Supplier Manifest [Attachment 4 (Sample) and Attachment 5 (Blank-Copy and Re-Use)] must be completed for LTL and Truckload Shipments destined for Jonestown, Elkhart, Mableton, or Fernley. It must include:

- Ship Date
- Skid Totals
- Weight Totals
- Skid Counts (Ex. 1 of 4, etc.)
- Weight per Skid
- PO # Associated with Each Skid

**The Manifest must be completed for each shipment, signed by the driver to acknowledge receipt of all skids, attached to the Bill of Lading and listed on the Bill of Lading as an item shipped, i.e. 2 pallets containing 100 cartons and 1 MSC Manifest.**

This information is critical to move your product without delay through the cross-dock operation.

**PALLET LABELS:**

In addition to the Manifest, Shipments destined to Jonestown, Elkhart, Mableton, and Fernley must have two opposite sides of each skid labeled with appropriate Pallet Identifier (**Attachment 6-Copy and Re-Use**). The identifier corresponds with the Order's **final destination**. The identifier must be visible at all times and can be attached to the inside of the stretch wrap or securely attached to each individual skid.

**CARRIER SELECTION:**

Select Carrier by using **Attachment 1**(Triangle Guide for Cross-Dock Carrier Selection) for Shipments to MSC Customer Fulfillment Centers. Mark the Freight Collect.

Select Carrier by using **Attachment 2** (LTL Carrier Selection Guide for all State Combinations) for Shipments to any MSC Customers or Branches. Ship Third Party Prepaid.

On each Bill-of-Lading please note as appropriate: Freight Charges are to be Third Party, Prepaid or Freight Collect. Send Freight Bill To:

MSC Industrial Direct / Class C Solutions Group  
Accounts Payable / Accounts Payable  
P O Box 9073 / PO Box 9073  
Melville, NY 11747 / Melville, NY 11747

**C) LARGE ORDERS:**

Orders of 5 standard pallet spaces or more and or Shipments Weighing 5,000 lbs. or more, YOU MUST CONTACT OUR MSC LOGISTICS DEPT FOR ROUTING INSTRUCTIONS:

**800-792-5708 or 516-812-2030**

Please have the following information available when you call:

- ✓ ORIGIN ZIP
- ✓ DESTINATION ZIP
- ✓ PALLET COUNT
- ✓ PALLET SIZE(S) (Length X Width X Height)
- ✓ TOTAL WEIGHT of Order
- ✓ NMFC CLASS or WEIGHT PER CU. FT. (Not your negotiated class with a non-approved carrier)

**D) U S POSTAL SERVICE SHIPMENTS**

Small Parcel shipments to United States Postal Service Operations **CAN NOT BE MADE VIA UPS.**

Small Parcel shipments (Less Than 12 Cartons with a total weight not exceeding 350 Lbs. and within the U S Postal Service Small Parcel shipping guidelines) should be made as follows:

Ship via U S Parcel Post through the regular mail system (prepay and add)

OR

Ship via Fed Ex. Small Parcel Bill to Fed ex Account Number **275418323**  
(Call Fed EX Small Parcel at: **800-463-3339**)

Hazardous Small Parcel Packages to the U S Postal System should be routed via Fed Ex Small Parcel Third Party.

LTL Shipments should be made following the LTL Routing Guide contained in **Attachment 2.**

**NON-COMPLIANCE POLICY:**

Loss or damage claims derived from a Supplier incorrectly routing freight will result in a direct charge back of all damages. The Supplier will be responsible to file all claims with the Carrier on misrouted shipments, regardless of F.O.B. Terms.

Any accessorial charges (i.e. detention, sort and segregate, inside delivery, after hour's delivery and notification charges, etc.) derived from Supplier misrouting freight will result in a direct charge back, and administrative fees may be added.

Failure to properly describe the freight with correct NMFC Classifications that result in increased Freight charges or Freight Audit Costs may be charged back to the Supplier.

Failure to tender an LTL Shipment with the proper freight terms (Prepaid vs. Collect) that results in the Carrier invoicing MSC an additional Correction Fee, will result in those costs plus possible Administrative Costs being billed back to the Supplier.

Failure to follow the requirements stated in this Guide may result in a charge back for the full freight expense incurred by MSC Industrial Direct plus an Administrative Fee and possible reduction in business volumes.

If you have any questions concerning the contents of this Guide, please contact our MSC LOGISTICS DEPT.; indicate that you have an MSC Industrial Direct Routing Guide question at 800-792-5708 or 516-812-2030 or [msscrouting@mscdirect.com](mailto:msscrouting@mscdirect.com)

#### **SHIPPING INSTRUCTIONS:**

##### **Multiple Purchase Order (PO) Shipments:**

Every attempt should be made to **NOT** mix product from different purchase orders in the same carton. If you must ship product from multiple PO's in the same carton, the product must be physically separated using internal packaging and have the PO number(s) clearly identified for the product it is covering.

##### **Consolidation of Orders:**

If there will be more than one order shipping within three business days to one MSC location, combine the orders for shipping, unless otherwise notified by MSC. **The combined shipment must be sent utilizing one Bill-of-Lading, and must include all of the PO numbers being shipped.**

##### **Packaging:**

It is the Supplier's responsibility to package product in accordance with MSC Standards and Specifications to minimize product damage. You must adhere to the following guidelines when packaging MSC product:

- ✓ Like items must be banded together (i.e. Inner Packs) within the shipping carton.
- ✓ Items packaged in a tube must have the ends taped closed or locked through package design.
- ✓ Sets must be assembled and separated by material in the shipping carton.
- ✓ Packaging must include a description and/or tool size. Tool size must be marked on each individual tool.

##### **Carton or Pallet Identification / Labeling:**

See Attachment 7 (Sample UPS Cartons) and Attachment 8 (Sample Pallet Shipments) for details.

The following information must be clearly marked on each carton or pallet:

- ✓ Supplier name and address
- ✓ MSC destination location address, as stated on the PO
- ✓ If a pallet consists of more than one PO Number, the PO Numbers must be shown on each carton.
- ✓ When shipping samples or new items, note "SAMPLES" or "NEW ITEMS" as appropriate in ¾" block print on two opposite sides of the carton.
- ✓ Carton Quantity must be clearly marked with the total number of cartons in the shipment: Example: The first carton of a three carton order should be marked "1 of 3", etc.
- ✓ When shipping pallets to MSC's Customer Fulfillment Centers (CFC's) (Jonestown, Elkhart, Mableton, or Fernley), Each Pallet must have two MSC identifier labels (See Attachment) properly completed and attached to two opposite sides. Print should be clearly visible from a Fork Lift seat. These "pallet placards" must include:

MSC DESTINATION  
 NUMBER OF SKIDS WITHIN THE ORDER LOT ("1 of 3"), etc.  
 INDIVIDUAL PALLET WEIGHT

- ✓ Label informing the Carrier not to break down the skid or the stretch wrap should be clearly visible on at least two opposing sides of the Pallet.

**Packing Slips:**

All shipments must include two copies of the Packing Slip, and they must be shipped with the product according to the following guidelines:

**Packing Slip #1:** For shipments moving via **Truckload or LTL**, the Packing Slip must be placed in a pouch and attached to the outside of the shrink wrap on the Order's lead pallet, with the Lot Designation of Example: ("1 of \_\_"). (See Attachment 8 Sample Pallet Shipment). **The first Pallet or first Carton of a multiple CFC Consolidation shipment must contain the Packing Slip for that CFC's freight. Freight for each separate CFC should have a separate Packing Slip, also attached to the first Pallet or Carton.**

For shipments moving via **UPS**, the Packing Slip must be placed in a pouch and attached to the outside of the lead carton of the shipment. Label the lead carton with Lot Designation of Example: ("1 of \_\_"). (See Attachment 7 Sample UPS Carton Label).

**Packing Slip #2:** For shipments moving via **Truckload or LTL**, place the Packing Slip in a pouch and attach to a carton contained on the lead pallet inside of the stretch wrap of the shipment.

(Lead carton is the one marked ("1 of \_\_"). This will assist MSC in the event that the Outside packing Slip is lost. (See Attachment 8 Sample Pallet Shipment).

The first Pallet or first Carton of a multiple CFC Consolidation shipment must contain the Packing Slip for that CFC's freight. Freight for each separate CFC should have a separate Packing Slip, also attached to the first Pallet or Carton.

Shipments moving via UPS; place inside the last carton or in a pouch attached to the last carton.

**Palletizing:**

All non-UPS shipments must be palletized using standard (GMA) wood, 40" X 48" pallets, and follow these guidelines:

- ✓ Total Pallet Height not to exceed 44" (Product Specific Exceptions must be approved by MSC.)
- ✓ Stretch wrap to ensure stability during shipping.
- ✓ Use banding on heavy loads to assure stability.
- ✓ Mark as indicated above, instructing carrier not to break stretch wrap or banding.
- ✓ DO NOT DOUBLE STACK Pallets, unless prior shipping experience has shown this will not cause damage. (Product Specific Exceptions must be approved by MSC.)

**Bill-of-Lading Preparation:**

Shipments moving on the same day from the same origin to the same destination as designated in Attachment 1 must be on the same Bill-of-Lading, and must contain the following:

- ✓ Supplier name
- ✓ Supplier origin address
- ✓ MSC destination address (Select appropriate destination CFC per Attachment 1)
- ✓ Piece count including cartons contained on the skids and the manifest as an item. When shipping pallets you must state the total number of cartons contained on the pallets. For Example: "10 Pallets containing 500 Cartons".
- ✓ The "MSC Industrial Direct Supplier Manifest" must be listed on the Bill-of-Lading as an item.
- ✓ Item Description

- ✓ NMFC Number and/or Freight Classification for each item
- ✓ MSC PO Number(s)
- ✓ Carrier Instructions NOT to break down or double stack pallets
- ✓ Accurate selection of whether Shipment is to be Prepaid vs. Collect, and the appropriate "Bill-To Address" when required.

**Never put declared value on the bill of lading when MSC or Class C is paying the freight charges**

**ATTACHMENT 1  
TRIANGLE GUIDE FOR CROSS DOCK CARRIER SELECTION**

Origin State		For shipments to: Elkhart, Fernley, Jonestown & Mableton	
		Ship to Location	Carrier
Alabama	AL	Mableton, GA	SOUTHEASTERN
Alaska	AK	Fernley, NV	
Arizona	AZ	Fernley, NV	REDDAWAY
Arkansas	AR	Mableton, GA	SOUTHEASTERN
California	CA	Fernley, NV	REDDAWAY
Colorado	CO	Elkhart, IN	UPS FREIGHT
Connecticut	CT	Jonestown, PA	R & L
Delaware	DE	Jonestown, PA	PITT OHIO
District of Columbia	DC	Jonestown, PA	PITT OHIO
Florida	FL	Mableton, GA	SOUTHEASTERN
Georgia	GA	Mableton, GA	SOUTHEASTERN
Hawaii	HI	Fernley, NV	
Idaho	ID	Fernley, NV	REDDAWAY
Illinois	IL	Elkhart, IN	R & L
Indiana	IN	Elkhart, IN	PITT OHIO
Iowa	IA	Elkhart, IN	PITT OHIO
Kansas	KS	Elkhart, IN	PITT OHIO
Kentucky	KY	Mableton, GA	SOUTHEASTERN
Louisiana	LA	Mableton, GA	SOUTHEASTERN
Maine	ME	Jonestown, PA	R & L
Maryland	MD	Jonestown, PA	PITT OHIO
Massachusetts	MA	Jonestown, PA	NEW PENN
Michigan	MI	Elkhart, IN	PITT OHIO
Minnesota	MN	Elkhart, IN	R & L
Mississippi	MS	Mableton, GA	SOUTHEASTERN
Missouri	MO	Elkhart, IN	PITT OHIO
Montana	MT	Elkhart, IN	YRC
Nebraska	NE	Elkhart, IN	PITT OHIO
Nevada	NV	Fernley, NV	REDDAWAY
New Hampshire	NH	Jonestown, PA	R & L
New Jersey	NJ	Jonestown, PA	PITT OHIO
New Mexico	NM	Mableton, GA	YRC

Carrier
R & L
YRC
R & L
YRC
YRC
R & L
PITT OHIO
PITT OHIO
R & L
R & L
UPS FREIGHT
PITT OHIO
PITT OHIO
HOLLAND
R & L
HOLLAND
R & L
R & L
PITT OHIO
R & L
PITT OHIO
HOLLAND
R & L
R & L
YRC
R & L
UPS FREIGHT
R & L
PITT OHIO
UPS FREIGHT



**ATTACHMENT 1  
TRIANGLE GUIDE FOR CROSS DOCK CARRIER SELECTION**

		<b>For shipments to: Elkhart, Fernley, Jonestown &amp; Mableton</b>	
<b>Origin State</b>		<b>Ship to Location</b>	<b>Carrier</b>
New York	NY	Jonestown, PA	PITT OHIO
North Carolina	NC	Mableton, GA	SOUTHEASTERN
North Dakota	ND	Elkhart, IN	R & L
Ohio	OH	Elkhart, IN	PITT OHIO
Oklahoma	OK	Mableton, GA	SOUTHEASTERN
Oregon	OR	Fernley, NV	REDDAWAY
Pennsylvania	PA	Jonestown, PA	PITT OHIO
Puerto Rico	PR	Mableton, GA	
Rhode Island	RI	Jonestown, PA	R & L
South Carolina	SC	Mableton, GA	SOUTHEASTERN
South Dakota	SD	Elkhart, IN	R & L
Tennessee	TN	Mableton, GA	SOUTHEASTERN
Texas	TX	Mableton, GA	SOUTHEASTERN
Utah	UT	Fernley, NV	REDDAWAY
Vermont	VT	Jonestown, PA	R & L
Virginia	VA	Jonestown, PA	PITT OHIO
Washington	WA	Fernley, NV	REDDAWAY
West Virginia	WV	Elkhart, IN	PITT OHIO
Wisconsin	WI	Elkhart, IN	PITT OHIO
Wyoming	WY	Elkhart, IN	YRC

<b>For shipments to Columbus Only</b>
<b>Carrier</b>
YRC
R & L
R & L
PITT OHIO
R & L
YRC
PITT OHIO
R & L
R & L
R & L
HOLLAND
R & L
YRC
R & L
PITT OHIO
YRC
PITT OHIO
HOLLAND
YRC

<b>Carrier Contact Numbers</b>	
Holland	866-465-5263
New Penn	800-950-5046
Pitt Ohio	800-366-7488
R & L	800-543-5589
Reddaway	888-420-8960
Southeastern	800-237-7335
UPS Freight	800-333-7400
YRC	800-610-6500

**DIRECT AND TRIANGLE GUIDE FOR CARRIER SELECTION INTO**

**CCSG CUSTOMER FULFILLMENT CENTER**

**Destination CFC:**

**Shelbyville**

**Destination CFC:**

**Shelbyville**

**ORIGIN STATE**

**CARRIER**

**ORIGIN STATE**

**CARRIER**

Alabama	AL	SOUTHEASTERN
Alaska	AK	
Arizona	AZ	UPS FREIGHT
Arkansas	AR	SOUTHEASTERN
California	CA	UPS FREIGHT
Colorado	CO	UPS FREIGHT
Connecticut	CT	R & L
Delaware	DE	R & L
District of Columbia	DC	R & L
Florida	FL	SOUTHEASTERN
Georgia	GA	SOUTHEASTERN
Hawaii	HI	
Idaho	ID	UPS FREIGHT
Illinois	IL	UPS FREIGHT
Indiana	IN	UPS FREIGHT
Iowa	IA	R & L
Kansas	KS	R & L
Kentucky	KY	SOUTHEASTERN
Louisiana	LA	SOUTHEASTERN
Maine	ME	R & L
Maryland	MD	R & L
Massachusetts	MA	R & L
Michigan	MI	UPS FREIGHT
Minnesota	MN	R & L
Mississippi	MS	SOUTHEASTERN
Missouri	MO	R & L
Montana	MT	YRC
Nebraska	NE	R & L
Nevada	NV	UPS FREIGHT
New Hampshire	NH	R & L
New Jersey	NJ	R & L
New Mexico	NM	UPS FREIGHT
New York	NY	UPS FREIGHT

North Carolina	NC	SOUTHEASTERN
North Dakota	ND	R & L
Ohio	OH	R & L
Oklahoma	OK	SOUTHEASTERN
Oregon	OR	UPS FREIGHT
Pennsylvania	PA	UPS FREIGHT
Puerto Rico	PR	
Rhode Island	RI	R & L
South Carolina	SC	SOUTHEASTERN
South Dakota	SD	R & L
Tennessee	TN	SOUTHEASTERN
Texas	TX	SOUTHEASTERN
Utah	UT	UPS FREIGHT
Vermont	VT	R & L
Virginia	VA	SOUTHEASTERN
Washington	WA	UPS FREIGHT
West Virginia	WV	R & L
Wisconsin	WI	UPS FREIGHT
Wyoming	WY	YRC

<b>CARRIER CONTACT NUMBERS</b>	
R & L	800-543-5589
Southeastern	800-237-7335
UPS Freight	800-333-7400
YRC	800-610-6500

**ATTACHMENT 2  
LTL CARRIER SELECTION GUIDE FOR ALL STATE COMBINATIONS**

	AK	AL	AR	AZ	CA	CO	CT	DC	DE	FL	GA	HI	IA
AK													
AL		S	R	Y	Y	Y	R	R	R	R	R		R
AR		R	S	Y	Y	Y	R	R	R	R	R		R
AZ		Y	Y	R	RD	RD	Y	Y	Y	Y	Y		Y
CA		Y	Y	RD	RD	RD	Y	Y	Y	Y	Y		Y
CO		Y	Y	RD	RD	RD	Y	Y	Y	Y	Y		Y
CT		R	R	Y	Y	Y	N	R	R	R	R		R
DC		R	R	Y	Y	Y	R	N	N	R	R		R
DE		R	R	Y	Y	Y	R	N	N	R	R		R
FL		R	R	Y	Y	Y	R	R	R	S	S		R
GA		R	R	Y	Y	Y	R	R	R	R	S		H
HI													
IA		R	R	Y	Y	Y	R	R	R	R	R		R
ID		Y	Y	RD	RD	RD	Y	Y	Y	Y	Y		Y
IL		R	R	Y	Y	Y	R	R	R	R	R		R
IN		R	R	Y	Y	Y	R	R	R	R	R		R
KS		R	R	Y	Y	Y	R	R	R	R	R		R
KY		R	R	Y	Y	Y	R	R	R	R	R		R
LA		R	R	Y	Y	Y	R	R	R	R	R		R
MA		R	R	Y	Y	Y	N	R	R	R	R		R
MD		R	R	Y	Y	Y	R	R	R	R	R		R
ME		R	R	Y	Y	Y	R	R	R	R	R		R
MI		R	R	Y	Y	Y	R	R	R	R	R		R
MN		R	R	Y	Y	Y	R	R	R	R	H		R
MO		R	R	Y	Y	Y	R	R	R	R	R		R
MS		R	R	Y	Y	Y	R	R	R	R	R		R
MT		Y	Y	RD	RD	RD	Y	Y	Y	Y	Y		Y
NC		R	R	Y	Y	Y	R	R	R	R	R		R
ND		R	R	Y	Y	Y	R	R	R	R	R		R
NE		R	R	Y	Y	Y	R	R	R	R	R		R
NH		R	R	Y	Y	Y	N	R	R	R	R		R
NJ		R	R	Y	Y	Y	R	R	R	R	R		R
NM		Y	Y	R	R	R	Y	Y	Y	Y	Y		Y
NV		Y	Y	R	RD	R	Y	Y	Y	Y	Y		Y
NY		R	R	Y	Y	Y	R	N	N	R	R		R
OH		R	R	Y	Y	Y	R	R	R	R	R		R
OK		R	R	Y	Y	Y	R	R	R	R	R		R
OR		Y	Y	RD	RD	RD	Y	Y	Y	Y	Y		Y
PA		R	R	Y	Y	Y	N	N	R	R	R		R
PR													
RI		R	R	Y	Y	Y	N	R	R	R	R		R
SC		R	R	Y	Y	Y	R	R	R	R	R		R
SD		R	R	Y	Y	Y	R	R	R	R	R		R
TN		R	R	Y	Y	Y	R	R	R	R	R		R
TX		R	R	Y	Y	Y	R	R	R	R	R		R
UT		Y	Y	RD	RD	RD	Y	Y	Y	Y	Y		Y
VA		R	R	Y	Y	Y	R	N	N	R	R		R
VT		R	R	Y	Y	Y	N	R	R	R	R		R
WA		Y	Y	RD	RD	RD	Y	Y	Y	Y	Y		Y
WI		R	R	Y	Y	Y	R	R	R	R	R		R
WV		R	R	Y	Y	Y	R	N	N	R	R		R
WY		Y	Y	RD	RD	RD	Y	Y	Y	Y	Y		Y

Carrier Information	
H	Holland
N	New Penn
P	Pitt Ohio
R	R & L
RD	Reddaway
S	Southeastern
Y	YRC

**ATTACHMENT 2  
LTL CARRIER SELECTION GUIDE FOR ALL STATE COMBINATIONS**

	ID	IL	IN	KS	KY	LA	MA	MD	ME	MI	MN	MO	MS	MT	NC	ND	NE	NH	NJ
AK																			
AL	Y	R	R	R	S	R	Y	R	R	Y	R	R	R	Y	R	R	R	R	R
AR	Y	R	R	R	R	R	Y	R	R	Y	R	R	R	Y	R	R	R	R	R
AZ	RD	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	RD	Y	Y	Y	Y	Y
CA	RD	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	RD	Y	Y	Y	Y	Y
CO	RD	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	RD	Y	Y	Y	Y	Y
CT	Y	R	R	R	R	R	N	R	N	Y	R	R	R	Y	R	R	R	N	R
DC	Y	R	R	R	R	R	Y	N	R	P	R	R	R	Y	R	R	R	R	R
DE	Y	R	R	R	R	R	Y	N	R	P	R	R	R	Y	R	R	R	R	R
FL	Y	R	R	R	R	R	Y	R	R	Y	R	R	R	Y	R	R	R	R	R
GA	Y	H	H	H	H	R	Y	R	R	H	H	H	R	Y	R	R	R	R	R
HI																			
IA	Y	R	R	R	R	R	Y	R	R	H	R	R	R	Y	R	R	R	R	R
ID	RD	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	RD	Y	Y	Y	Y	Y
IL	Y	R	R	R	R	R	Y	R	R	P	R	R	R	Y	R	R	R	R	R
IN	Y	R	R	R	R	R	Y	R	R	P	R	R	R	Y	R	R	R	R	R
KS	Y	R	R	R	R	R	Y	R	R	H	R	R	R	Y	R	R	R	R	R
KY	Y	R	R	R	S	R	Y	R	R	P	R	R	R	Y	R	R	R	R	R
LA	Y	R	R	R	R	S	Y	R	R	Y	R	R	R	Y	R	R	R	R	R
MA	Y	R	R	R	R	R	N	R	N	R	R	R	R	Y	R	R	R	N	R
MD	Y	R	R	R	R	R	Y	R	R	P	R	R	R	Y	R	R	R	R	R
ME	Y	R	R	R	R	R	Y	R	R	Y	R	R	R	Y	R	R	R	R	R
MI	Y	R	R	R	R	R	R	R	R	R	R	R	R	Y	R	R	R	R	R
MN	H	R	R	R	R	R	Y	R	R	H	R	R	R	Y	R	R	R	R	R
MO	Y	R	R	R	R	R	Y	R	R	H	R	R	R	Y	R	R	R	R	R
MS	Y	R	R	R	R	R	Y	R	R	Y	R	R	S	Y	R	R	R	R	R
MT	RD	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	RD	Y	Y	Y	Y	Y
NC	Y	R	R	R	R	R	Y	R	R	Y	R	R	R	Y	S	R	R	R	R
ND	Y	R	R	R	R	R	Y	R	R	Y	R	R	R	Y	R	R	R	R	R
NE	Y	R	R	R	R	R	Y	R	R	Y	R	R	R	Y	R	R	R	R	R
NH	Y	R	R	R	R	R	N	R	N	Y	R	R	R	Y	R	R	R	N	R
NJ	Y	R	R	R	R	R	Y	R	R	P	R	R	R	Y	R	R	R	R	R
NM	R	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
NV	R	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	RD	Y	Y	Y	Y	Y
NY	Y	R	R	R	R	R	R	N	R	R	R	R	R	Y	R	R	R	R	R
OH	Y	R	R	R	R	R	Y	R	R	H	R	R	R	Y	R	R	R	R	R
OK	Y	R	R	R	R	R	Y	R	R	Y	R	R	R	Y	R	R	R	R	R
OR	RD	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	RD	Y	Y	Y	Y	Y
PA	Y	R	R	R	R	R	N	N	N	R	R	R	R	Y	R	R	R	N	N
PR																			
RJ	Y	R	R	R	R	R	N	R	N	Y	R	R	R	Y	R	R	R	N	R
SC	Y	R	R	R	R	R	Y	R	R	Y	R	R	R	Y	R	R	R	R	R
SD	Y	R	R	R	R	R	Y	R	R	Y	R	R	R	Y	R	R	R	R	R
TN	Y	R	R	R	R	R	Y	R	R	R	R	R	R	Y	R	R	R	R	R
TX	Y	R	R	R	R	R	Y	R	R	Y	R	R	R	Y	R	R	R	R	R
UT	RD	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	RD	Y	Y	Y	Y	Y
VA	Y	R	R	R	R	R	Y	N	R	P	R	R	R	Y	R	R	R	R	R
VT	Y	R	R	R	R	R	N	R	N	Y	R	R	R	Y	R	R	R	N	R
WA	RD	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	RD	Y	Y	Y	Y	Y
WI	Y	R	R	R	R	R	R	R	R	R	R	R	R	Y	R	R	R	R	R
WV	Y	R	R	R	R	R	Y	N	R	P	R	R	R	Y	R	R	R	R	R
WY	RD	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	RD	Y	Y	Y	Y	Y

**ATTACHMENT 2**  
**LTL CARRIER SELECTION GUIDE FOR ALL STATE COMBINATIONS**

	NM	NV	NY	OH	OK	OR	PA	PR	RI	SC	SD	TN	TX	UT	VA	VT	WA	WI	WV	WY	
AK																					
AL	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	S	R	Y	Y	R	Y	
AR	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
AZ	R	RD	Y	Y	Y	RD	Y		Y	Y	Y	Y	Y	RD	Y	Y	RD	Y	Y	RD	
CA	R	RD	Y	Y	Y	RD	Y		Y	Y	Y	Y	Y	RD	Y	Y	RD	Y	Y	RD	
CO	R	RD	Y	Y	Y	RD	Y		Y	Y	Y	Y	Y	RD	Y	Y	RD	Y	Y	RD	
CT	Y	Y	Y	R	R	Y	N		N	R	R	R	R	Y	R	N	Y	Y	R	Y	
DC	Y	Y	N	R	R	Y	R		R	R	R	R	R	Y	N	R	Y	Y	N	Y	
DE	Y	Y	N	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
FL	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
GA	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	H	R	Y	
HI																					
IA	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	H	R	Y	
ID	R	RD	Y	Y	Y	RD	Y		Y	Y	Y	Y	Y	RD	Y	Y	R	Y	Y	RD	
IL	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	P	R	Y	
IN	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	H	R	Y	
KS	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	H	R	Y	
KY	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	H	R	Y	
LA	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
MA	Y	Y	R	R	R	Y	N		N	R	R	R	R	Y	R	N	Y	R	R	Y	
MD	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
ME	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
MI	Y	Y	R	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	R	R	Y	
MN	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	H	R	Y	
MO	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	H	R	Y	
MS	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
MT	Y	RD	Y	Y	Y	RD	Y		Y	Y	Y	Y	Y	RD	Y	Y	RD	Y	Y	RD	
NC	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
ND	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
NE	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
NH	Y	Y	Y	R	R	Y	N		R	R	R	R	R	Y	R	N	Y	Y	R	Y	
NJ	Y	Y	Y	R	R	Y	N		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
NM	R	R	Y	Y	Y	R	Y		Y	Y	Y	Y	Y	R	Y	Y	Y	Y	Y	Y	
NV	R	RD	Y	Y	Y	R	Y		Y	Y	Y	Y	Y	R	Y	Y	R	Y	Y	RD	
NY	Y	Y	N	R	R	Y	R		R	R	R	R	R	Y	N	R	Y	R	N	Y	
OH	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	H	R	Y	
OK	Y	Y	Y	R	S	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
OR	R	RD	Y	Y	Y	RD	Y		Y	Y	Y	Y	Y	RD	Y	Y	RD	Y	Y	RD	
PA	Y	Y	N	R	R	Y	N		N	R	R	R	R	Y	N	N	Y	Y	N	Y	
PR																					
RI	Y	Y	Y	R	R	Y	N		N	R	R	R	R	Y	R	N	Y	Y	R	Y	
SC	Y	Y	Y	R	R	Y	R		R	S	R	R	R	Y	R	R	Y	Y	R	Y	
SD	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
TN	Y	Y	Y	R	R	Y	R		R	R	R	S	R	Y	R	R	Y	H	R	Y	
TX	Y	Y	Y	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	Y	R	Y	
UT	R	RD	Y	Y	Y	RD	Y		Y	Y	Y	Y	Y	RD	Y	Y	RD	Y	Y	RD	
VA	Y	Y	N	R	R	Y	R		R	R	R	R	R	Y	S	R	Y	Y	N	Y	
VT	Y	Y	Y	R	R	Y	N		N	R	R	R	R	Y	R	N	Y	Y	R	Y	
WA	R	RD	Y	Y	Y	RD	Y		Y	Y	Y	Y	Y	RD	Y	Y	RD	Y	Y	RD	
WI	Y	Y	R	R	R	Y	R		R	R	R	R	R	Y	R	R	Y	R	R	Y	
WV	Y	Y	N	R	R	Y	R		R	R	R	R	R	Y	N	R	Y	Y	N	Y	
WY	Y	RD	Y	Y	Y	RD	Y		Y	Y	Y	Y	Y	RD	Y	Y	RD	Y	Y	RD	









# MSC ELKHART, IN

**Supplier**

**Name:** \_\_\_\_\_

\_\_\_\_\_ of \_\_\_\_\_

**Pallet Weight:** \_\_\_\_\_

---

**Internal Use Only:**

\_\_\_\_\_ of \_\_\_\_\_

**Customer Freight:** \_\_\_\_\_

**Transfers:** \_\_\_\_\_

**Supplies:** \_\_\_\_\_

**Debit Memo:** \_\_\_\_\_

# MSC FERNLEY, NV

**Supplier**

**Name:** \_\_\_\_\_

\_\_\_\_\_ of \_\_\_\_\_

**Pallet Weight:** \_\_\_\_\_

---

**Internal Use Only:**

\_\_\_\_\_ of \_\_\_\_\_

**Customer Freight:** \_\_\_\_\_

**Transfers:** \_\_\_\_\_

**Supplies:** \_\_\_\_\_

**Debit Memo:** \_\_\_\_\_

# MSC JONESTOWN, PA

**Supplier**

**Name:** \_\_\_\_\_

\_\_\_\_\_ of \_\_\_\_\_

**Pallet Weight:** \_\_\_\_\_

---

**Internal Use Only:**

\_\_\_\_\_ of \_\_\_\_\_

**Customer Freight:** \_\_\_\_\_

**Transfers:** \_\_\_\_\_

**Supplies:** \_\_\_\_\_

**Debit Memo:** \_\_\_\_\_

# MSC MABLETON, GA

**Supplier**

**Name:** \_\_\_\_\_

\_\_\_\_\_ of \_\_\_\_\_

**Pallet Weight:** \_\_\_\_\_

---

**Internal Use Only:**

\_\_\_\_\_ of \_\_\_\_\_

**Customer Freight:** \_\_\_\_\_

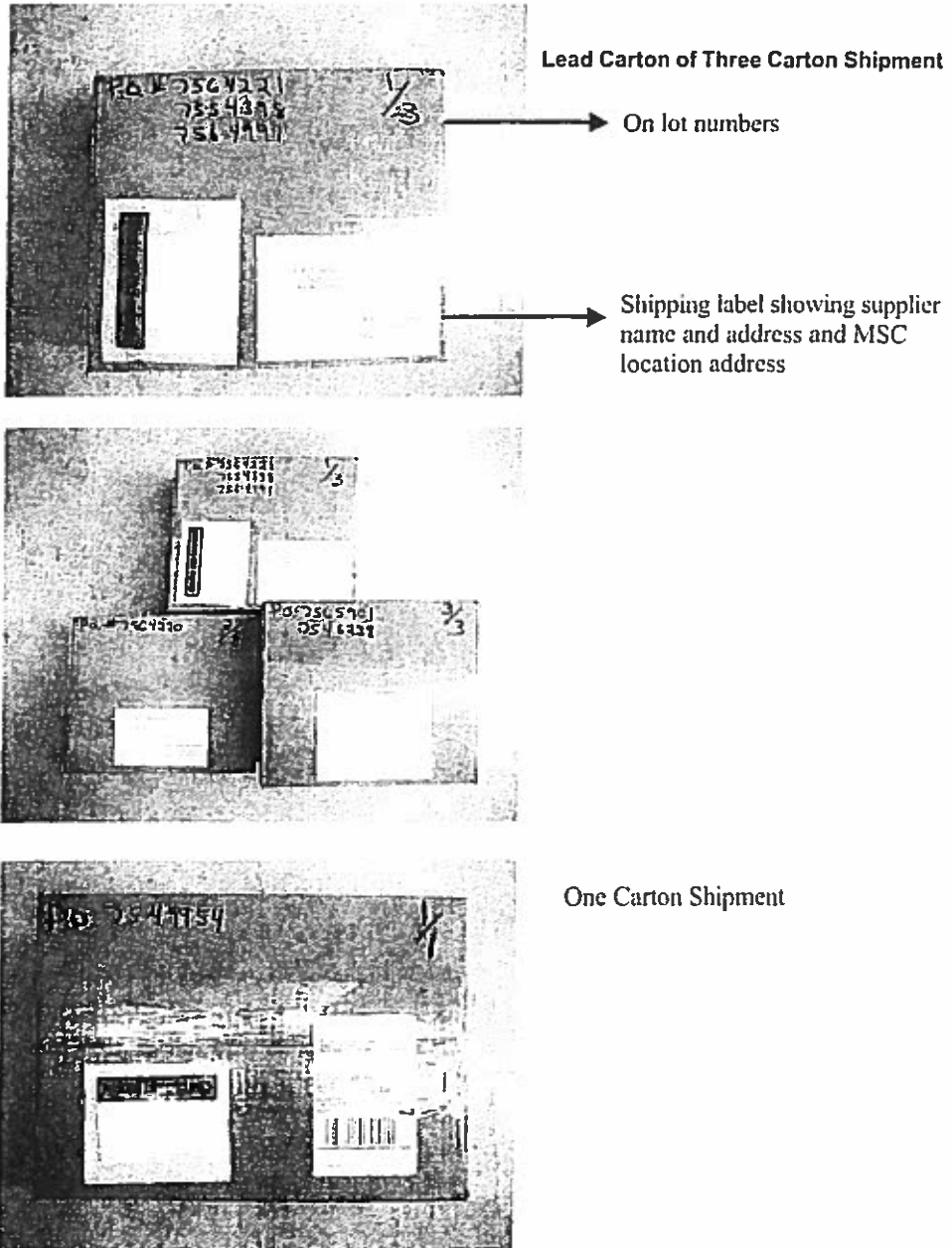
**Transfers:** \_\_\_\_\_

**Supplies:** \_\_\_\_\_

**Debit Memo:** \_\_\_\_\_

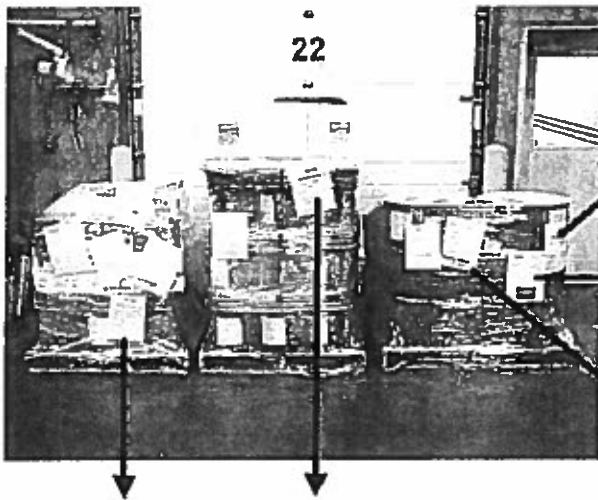
# ATTACHMENT 7 – SAMPLE UPS CARTONS

## Sample UPS Cartons



# ATTACHMENT 8 – SAMPLE CONSOLIDATION PALLET SHIPMENTS

## ATTACHMENT 8 Sample Consolidation Pallet Shipments



Shipment Sent to Elkhart Consisting of One Pallet for Jonestown and Two Pallets for Mableton

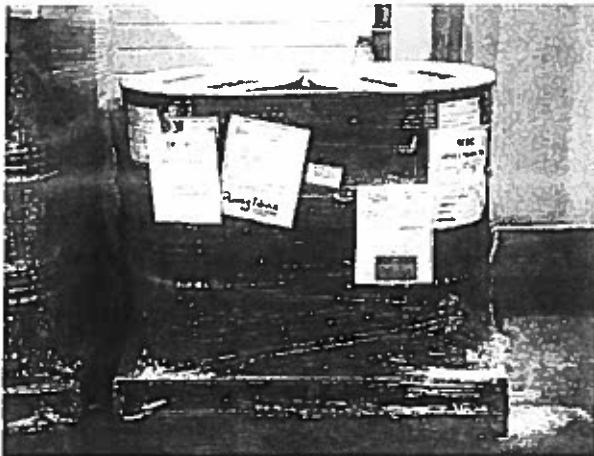
Identifier indicating the pallet's final destination being Mableton

Packing slip pouch

Notice to carrier not to double stack pallet or break stretch wa

Identifier indicating the pallet's final destination being Jonestown

Identifier indicating the pallet's final destination being Mableton



Lead Mableton Pallet