

OTCAS APPLICATION WALKTHROUGH

2020-2021

DO YOUR OWN RESEARCH

This presentation is meant to serve as a resource during this application cycle. It does **NOT** cover all aspects of the application, so you must do your own research!

Review the [OTCAS Application Instructions](#) for more detailed information.

OTCAS Contact Info:

Phone: 617-612-2860 (applicant inquiries only)

Application: <https://otcas.liaisoncas.com/applicant-ux/#/login>

Email: otcasinfo@otcas.org

OTCAS FEES

The OTCAS fee is \$150 to apply to one program and \$65 for each additional program.

Information on payments and fees:

https://help.liaisonedu.com/OTCAS_Applicant_Help_Center/Starting_Your_OTCAS_Application/Getting_Started_with_Your_OTCAS_Application/03_Application_Fees

FEE ASSISTANCE PROGRAM

The OTCAS Fee Assistance Program helps students with extreme financial need

If accepted, the initial \$150 program fee is waived

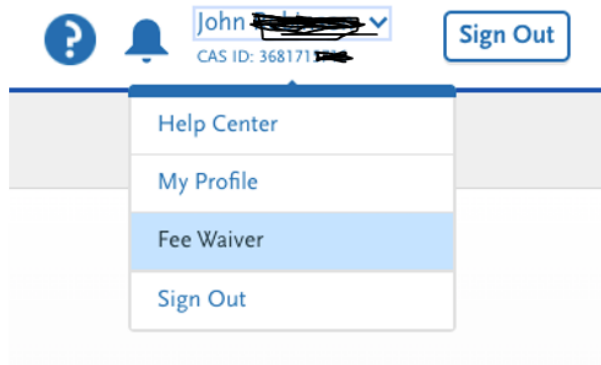
Request a waiver as soon as you create an account



[OTCAS Fee Assistance Program](#)

HOW TO REQUEST A WAIVER

1. Go to your name
2. Select "Fee Waiver"



What is a fee waiver?

A fee waiver is an application fee discount granted to applicants who apply for the waiver and who meet the specific requirements described in the OTCAS instructions. The amount of the fee waiver may cover some or all of your program application fees.

How do I get a fee waiver?

There are a limited number of fee waivers available in each application cycle, and they are awarded on a first-come, first-served basis. For more information about how to qualify for a fee waiver, see the OTCAS [Instructions and FAQ](#).

How will I know if I've been awarded a fee waiver?


When a decision is made on your fee waiver application, OTCAS will notify you through your application, and will also send you an email. **It is very important that you not e-submit your application until you receive your fee waiver decision.** All fee waiver decisions are final.

How do I use my fee waiver?

If you are awarded a fee waiver, you have 14 calendar days from the award date to e-submit your application. The fee waiver amount will automatically be applied to your account during the checkout/payment process. If you apply to additional programs beyond the scope of your awarded fee waiver, you may be responsible for additional program fees.

If you do not e-submit your application within 14 calendar days after the fee waiver award date, your fee waiver is automatically forfeited. If you forfeit your fee waiver, you cannot submit another fee waiver request during this application cycle.

Be sure to review the Fee Waiver information provided on the next screen after you select “Fee Waiver” under your name.

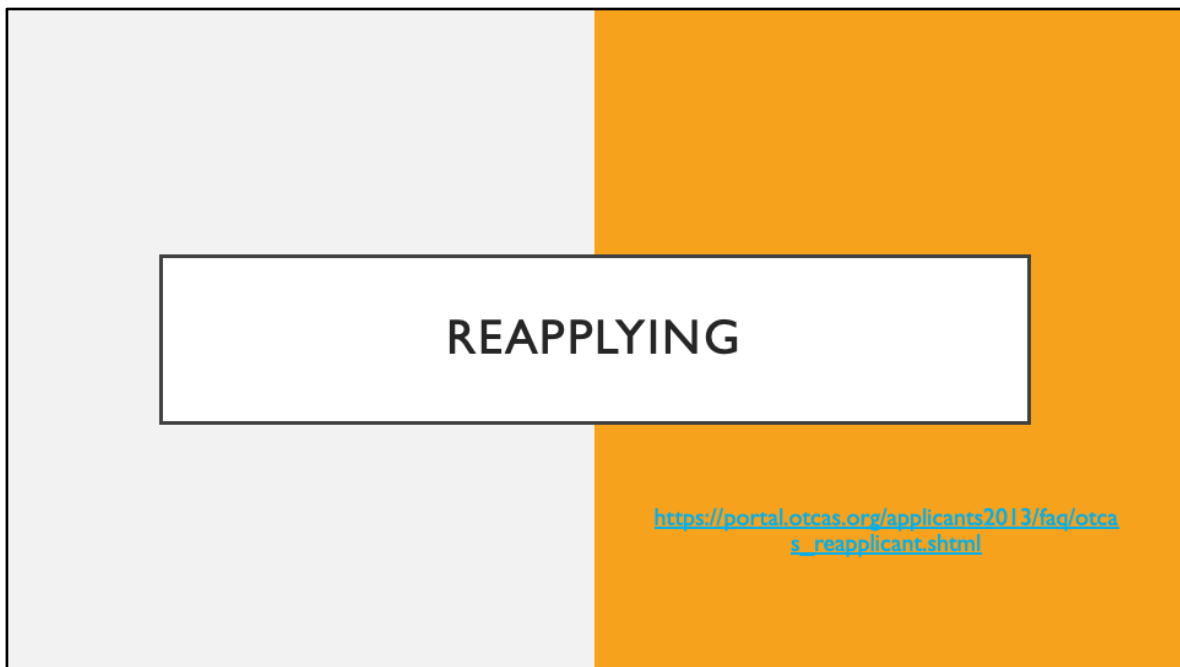


DATES

- OTCAS opens for the 2020-2021 cycle on **July 16th, 2020.**
- To view a program's deadline date, click **Add Program** and review the information under **Deadline**. You can submit your application up until 11:59 PM ET on the deadline date.
- [Timeline info](#)

OTCAS opens for the 2020-2021 cycle on July 16th, 2020.

In some instances, the individual program's deadline may differ from the application's cycle dates. To view a program's deadline date, click **Add Program** and review the information under **Deadline**. You can submit your application up until 11:59 PM ET on the deadline date. Use the Timeline info link to see a detailed timeline of things to do for your OTCAS application.



If you are reapplying, this link will provide you with all of the instructions you need to reapply.

Account Basics

When creating an account, consider the following:

- Create only one account to avoid processing delays and difficulties. Duplicate accounts and any documents associated with those accounts are deleted.
- For your own security, do not share your password or account information with anyone.
- Usernames and passwords are case-sensitive.
- Use an email address that you check frequently to avoid missing important updates.

New Account Instructions

To create your account, you must select at least one program to which to apply. Once your account is established you may add or remove programs as needed before you submit your application. To create an account:

1. From the application home page, click Create an Account.
2. Complete the required fields, agree to the terms and conditions, then click Create my account.*
3. A message appears that your account was successfully created. Click Continue.
4. Use the arrows to review helpful information. When you're ready, click Start Your Application!
5. Use the filters to find and select the programs to which you want to apply. Note that you can go back and change these selections at any point before you submit your application.
6. When you are finished selecting your programs, click I am Done, Review My Selections.
7. Review your selections, then click Continue to My Application to view your dashboard.

*You must enter your first and last name. If you only have one name, enter it in the applicable name field (i.e., first name or last name), then:

- Enter FNU if your first name is unknown.
- Enter LNU if your last name is unknown.

Once your account is created, you receive a CAS ID number. This appears in the top right corner of your application. If you need to contact customer service, provide this number to them so they can quickly find your application.

CREATE AN ACCOUNT

Create only one account to avoid processing delays and difficulties. Duplicate accounts and any documents associated with those accounts are deleted.

For your own security, do not share your password or account information with anyone.

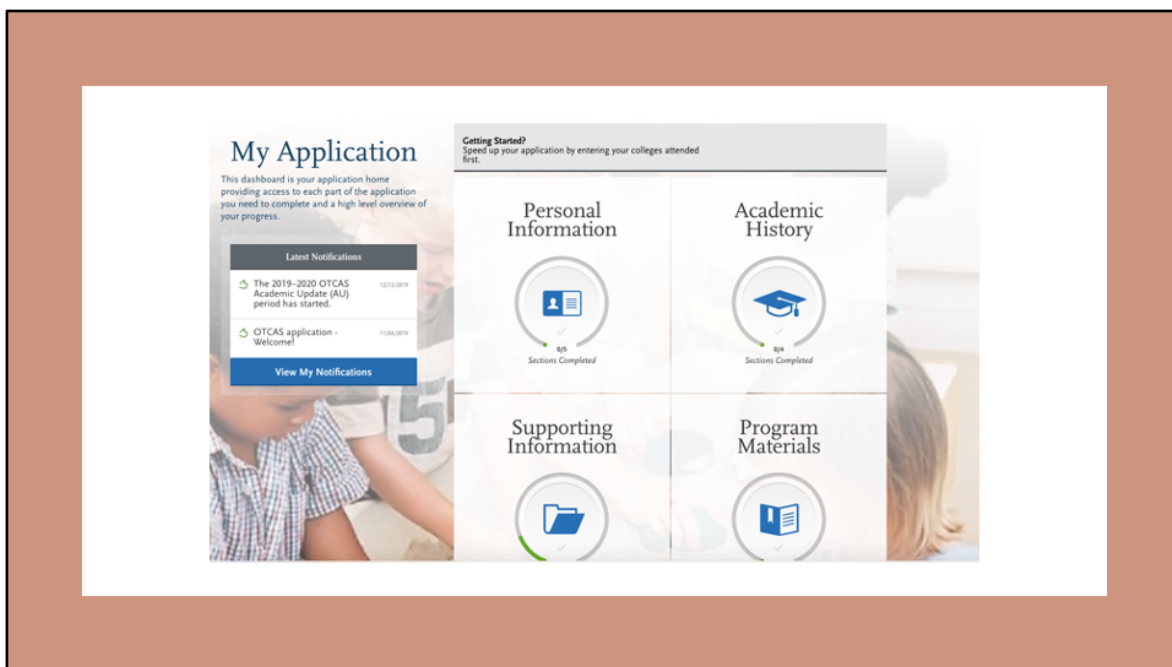
Usernames and passwords are case-sensitive.

Use an email address that you check frequently to avoid missing important updates.

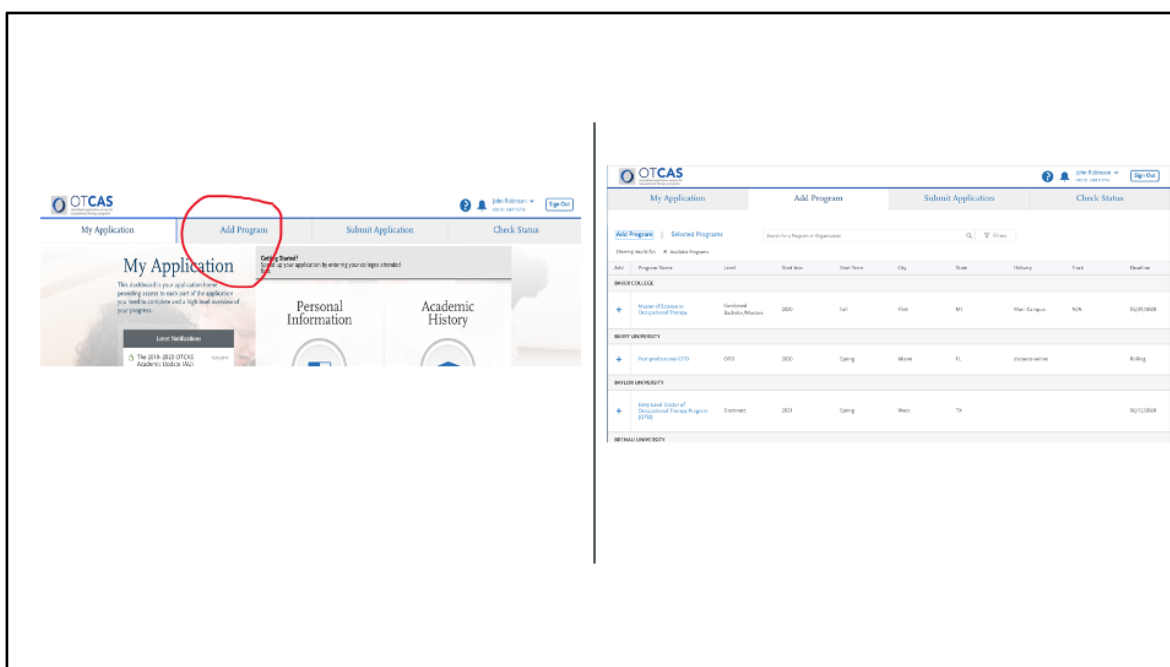
Students will sometimes create an email specifically for application things.



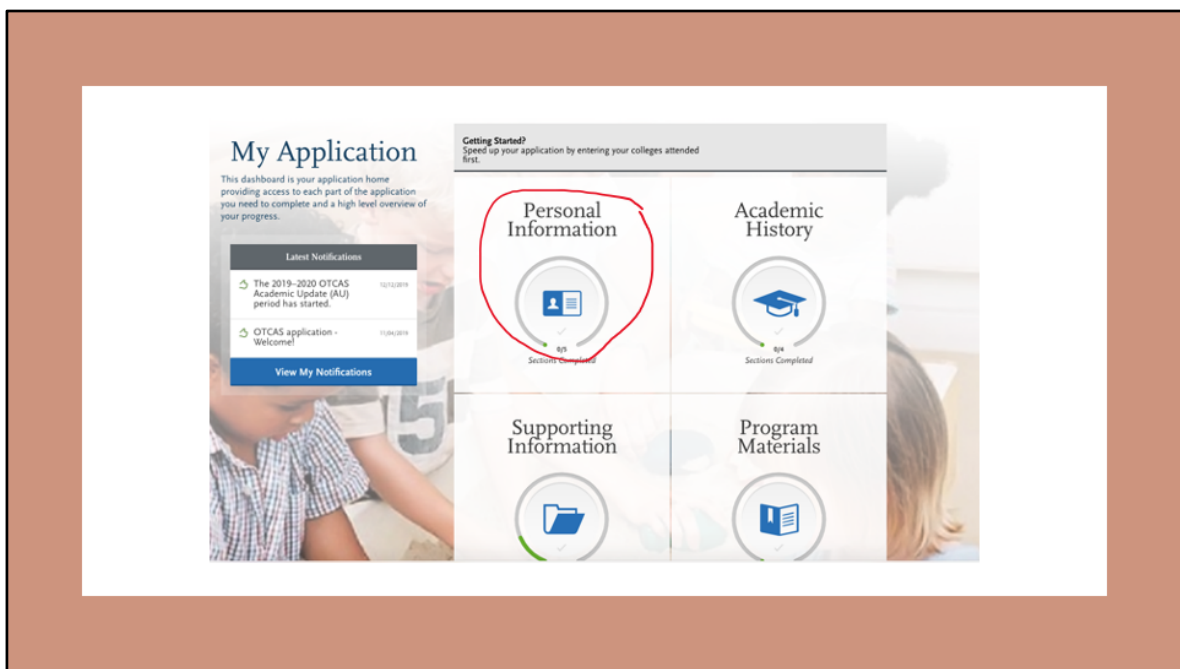
Go to the OTCAS homepage and select Create an Account.



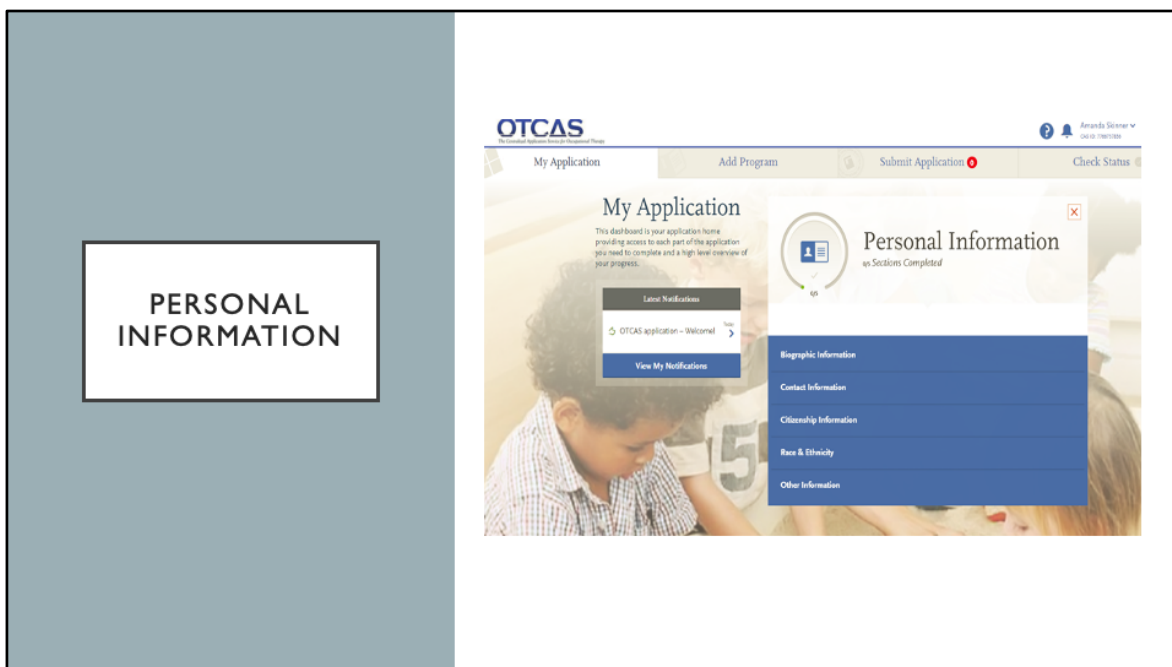
Once you log in, you will see your dashboard displaying the 4 components to your OTCAS applications under the first tab you see called “My Application”.



The first thing you need to do when you get to your dashboard is select the program or programs that you would like to apply to. Select “Add Program” at the top next to the “My Application” tab. Enter or filter to select your programs that you want to apply to.



Let's start with Personal Information.



There are 5 subsections under personal information that you need to complete.

Biographic Information

You may update your biographic information at any time before or after submission. *Indicates required field

Your Name
To make changes to your name, go to the [Profile Section](#)

First Name:

Middle Name:

Last Name:

Suffix:

Alternate Name
Do you have any alternate names (for example a maiden name, middle name or nickname)?

☐ Yes ☒ No

Gender
What is your gender?

☐ Male ☐ Female ☐ Decline to State

Birth Information

Date of Birth:

Country:

City:

State:

County:

The first is Biographic information where you will include your name, any alternate names, gender, and birth information.

OTCAS

My Applications Add Programs

Contact Information

You may update the address of the application at any time. Be sure to keep your contact information up-to-date throughout the application process.

Provide your Address, Phone & Email information.

[Help/Save/Cancel/Back](#)

Before Completed

Request Information

Contact Information

Personal Information

Work & Study

Other Information

Current Address

Street Address

City

Country / Territory

State / Province

Zip / Postal Code

Applicable (Use if you are applying to a country that requires a permanent address)

What is your permanent address?

Street Address

City

Country / Territory

State / Province

Zip / Postal Code

Phone

Mobile Phone Number

Home Phone Number

Email

Email

[Save and Continue](#)

Next enter your contact information. Remember to select an email that you will check frequently.

Citizenship Information

You may update this information at any time prior to submission. Once you have submitted, the information on this page cannot be edited.

Provide your Citizenship, Residence, and Visa information

* Indicates required field.

United States Citizenship Details

U.S. Citizenship Status

Country of Citizenship

Do you have dual citizenship?

☐ Yes ☐ No

Residency Information

Legal State of Residence

Legal County of Residence

How long have you been a resident of your state?

How long have you lived in the U.S.?

Visa Information

Do you have a U.S. Visa?

☐ Yes ☒ No

Next, include your citizenship and residency information. This is where you will include any necessary visa information.

The screenshot shows the OTCAS (Ontario Trillium Foundation) application interface. At the top, there are three tabs: 'My Application', 'Add Program', and 'Submit Application' (which has a red error icon). Below the tabs, the page title is 'Race & Ethnicity'. A sidebar on the left contains a 'Sections Completed' section with a circular progress indicator and a list of sections: 'Biographic Information', 'Contact Information', 'Citizenship Information', 'Race & Ethnicity' (which is highlighted), and 'Other Information'. The main content area for 'Race & Ethnicity' includes a warning: 'You may update this information at any time prior to submission. Once you have submitted, the information on this page cannot be edited.' Below this is a heading 'List your Race and Ethnicity' followed by a red asterisk indicating a required field. The 'Ethnicity' section has a dropdown menu with the prompt 'Do you consider yourself to be of Hispanic/Latino Origin?'. The 'Race' section has a heading 'Please select one or more of the following groups to which you consider yourself to be a member.' and a list of checkboxes: 'American Indian or Alaska Native', 'Asian', 'Black or African American', 'Native Hawaiian or Other Pacific Islander', and 'White'. At the bottom of the form is a blue button labeled 'Save and Continue'.

Enter your race and ethnicity information under the next tab.

My Application Add Programs

Other Information

You may update this information at any time prior to submission. Once you have submitted, the information on this page cannot be edited.

Indicate your military experience. * (Indicates required field)

Military Status

Indicate your anticipated United States Military status at the time you enroll.

Felony

Have you ever been convicted of a felony?

☐ Yes ☐ No

Academic Induction

Have you ever been discharged by any college, university, or professional school for (1) unacceptable academic performance (including probation, suspension, dismissal, etc.) or (2) academic dishonesty?

☐ Yes ☐ No

Language Proficiency

What is your native language?

[Add Another Language](#)

Previous Occupational Therapy Education

Have you previously enrolled in an Occupational Therapy degree program?

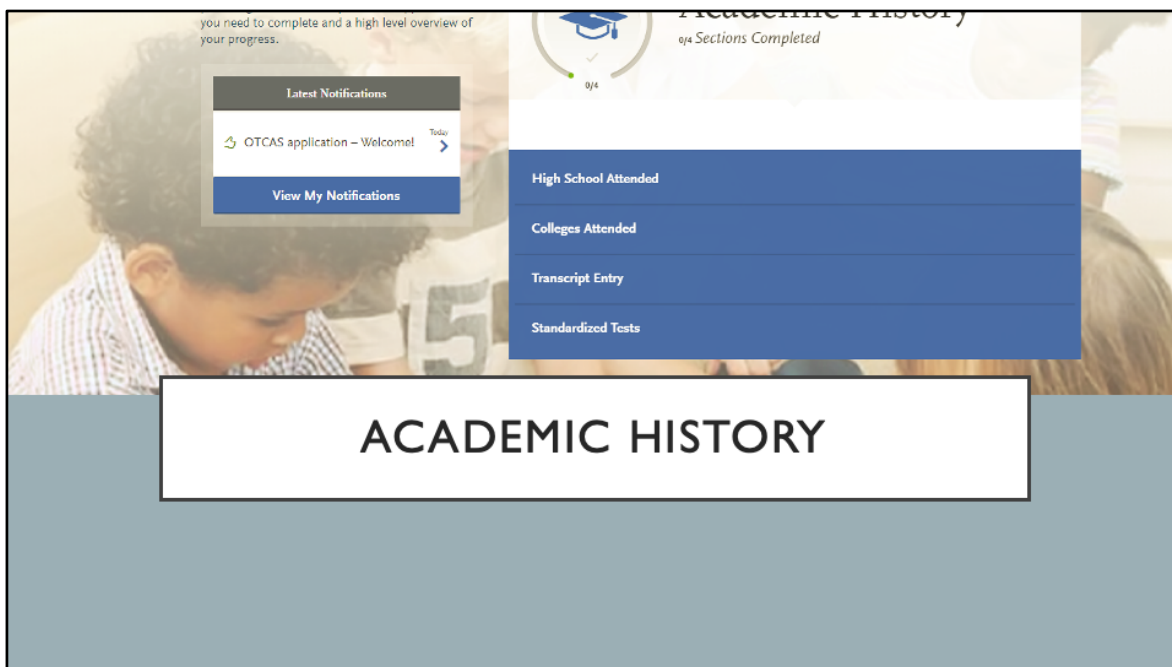
☐ Yes ☐ No

If yes, specify the college or school of Occupational Therapy

Are you eligible to return to the Occupational Therapy degree program?

[Save and Continue](#)

The last part of this section is called “Other Information.” Under this section you will include your language proficiencies, military status, any previous OT education, and felony convictions. When you complete this section, go back to your dashboard and select “Academic History” to start on.



There are 4 sections that we will cover under Academic History: High School Attended, Colleges Attended, Transcript Entry, and Standardized Tests.

HIGH SCHOOL ATTENDED

The image displays two screenshots of the OTCAS application portal, illustrating the process of adding high school information.

Left Screenshot: The 'High School Attended' section is visible. It includes a sidebar with links for 'High School Attended', 'College Attended', 'Transfer Date', and 'Standardized Tests'. The main content area has a heading 'High School Attended' and a sub-heading 'Add Your High School'. A red arrow points from the 'Add Your High School' button to the right screenshot.

Right Screenshot: The 'Add Your High School' form is shown. It includes fields for 'What high school did you attend?', 'City', 'State', and 'Did you graduate from this high school?'. A 'Save This School' button is at the bottom.

First click on “Add Your High School”. Then you will be prompted to complete the high school information for your school and then select “save this school.”

COLLEGES ATTENDED

The image displays two screenshots of the OTCAS (Ontario Transfer Council for Advanced Studies) application portal, specifically the 'Colleges Attended' section. A red arrow points from the 'Add a College' button in the left screenshot to the 'Add Your Colleges' form in the right screenshot.

Left Screenshot: Colleges Attended Overview

- OTCAS** logo and navigation tabs: My Application, Add Program, Submit Application.
- Colleges Attended** section header.
- Sections Completed** indicator.
- High School Attended** button.
- Colleges Attended** button.
- Transcript Entry** button.
- Standardized Tests** button.
- Add a College** button.

Right Screenshot: Add Your Colleges Form

- OTCAS** logo and navigation tabs: My Application, Add Program, Submit Application.
- Colleges Attended** section header.
- Add Your Colleges** sub-header.
- Sections Completed** indicator.
- High School Attended** button.
- Colleges Attended** button.
- Transcript Entry** button.
- Standardized Tests** button.
- What college did you attend?** text input field.
- Save This College** button.

Next select “Colleges Attended” and add your college. Start typing in your college name and click “save this college.”

COLLEGES ATTENDED

The image shows two screenshots of the OTCAS 'Add Your Colleges' form, connected by a red arrow indicating a progression from the initial form to a more detailed one.

Left Screenshot: The form is titled 'Add Your Colleges' and includes a sidebar with 'My Application', 'Add Program', and 'Submit Application'. The main content area has a heading 'Colleges Attended' and a sub-heading 'Add Your Colleges'. It asks the user to 'Please add all undergraduate, graduate or professional institutions you attended or are currently attending.' and provides a text input field for 'What college did you attend?' with 'WESTERN HENRIETY UNIVERSITY' entered. Below this is a question 'Did you obtain or are you planning to obtain a degree from this college?' with 'Yes' and 'No' radio buttons. A 'Save This College' button is at the bottom.

Right Screenshot: This is a more detailed version of the form. It includes a sidebar with 'My Application', 'Add Program', and 'Submit Application'. The main content area has a heading 'Colleges Attended' and a sub-heading 'Add Your Colleges'. It asks the user to 'Please add all undergraduate, graduate or professional institutions you attended or are currently attending.' and provides a text input field for 'What college did you attend?' with 'WESTERN HENRIETY UNIVERSITY' entered. Below this is a question 'Did you obtain or are you planning to obtain a degree from this college?' with 'Yes' and 'No' radio buttons. There are also fields for 'Degree Level' (Undergraduate, Graduate, Professional), 'Degree Type' (Bachelor's, Master's, Doctoral), 'Start Date' (Month, Year), 'End Date' (Month, Year), and 'Status' (Current, Former, Transfer). A 'Save This College' button is at the bottom.

You will answer a series of questions and click save this college.

TRANSCRIPTS

Colleges Attended

To add colleges, click the Add a College button below. You may update the information in this section at any time prior to submission.

+ Add a College

MY ATTENDED COLLEGES

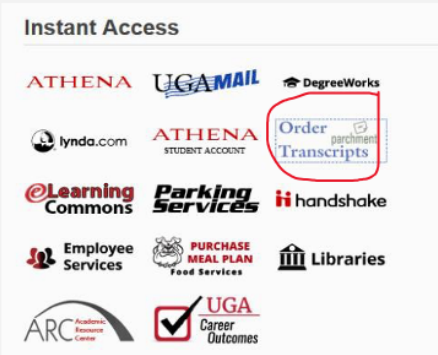
UNIVERSITY OF GEORGIA

August 2014 - 2018 Attending Semester System Bachelor of Engineering Degree Expected: May 2018

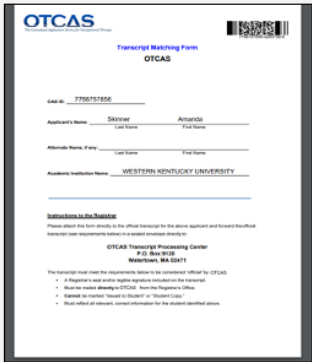
Download Transcript Request Form

- UGA uses **Parchment**
- Request a transcript from each college
- Use official transcripts only

- UGA uses **Parchment**—therefore, you do NOT need the Transcript Matching Form. You will be able to order the transcript online through ATHENA.
- If you wish to mail your transcript, click the blue button that says **“DOWNLOAD TRANSCRIPT REQUEST FORM.”**
- Do this for each college and provide it to the college registrar who will, in turn, attach to the **official transcript**.
- You need transcripts from every college you have attended.



OTCAS
Transcript Processing
Department
P.O. BOX 9120
Watertown, MA 02471



- **MAILING YOUR TRANSCRIPT THROUGH PARCHMENT:**
 - In Athena choose the **Student tab** and click on **Student Records**, then choose **Request Official Transcripts**. It will redirect you to the **My UGA Portal** where you will need to log in with your student ID and password. Once you have done so, choose the Parchment Icon.
 - Once you click on the Parchment icon it will direct you to another page. Type in **OTCAS** under institution and follow the instructions. If you type in **OTCAS** and it does not show up in the search bar, click on the blue link below that says “**click to enter your own**” Here you will enter the OTCAS mailing address. You will need to include your **Transcript Matching Form** which you will download under “**Colleges Attended.**” You will scan this form and then choose “attachment,” within your Parchment order. You will attach that form in Parchment before you complete your transcript order through UGA.
 - Remember **DO NOT** send your transcripts before the application

opens.

- Due to mailing and processing times, transcript verification can take up to six weeks so make this the **FIRST** item on your checklist after creating an account on OTCAS.
- All transcripts **MUST** be sent to OTCAS for each school you have attended (even joint enrollment). Only original, official transcripts will be accepted. The application cannot be processed without official transcripts sent directly to:

OTCAS

Transcript Processing Department

P.O. BOX 9120

Watertown, MA 02471

TRANSCRIPT COURSE ENTRY

Review all your entries

FYOS will be "special topics"

High School Attended

Colleges Attended

Transcript Entry

Standardized Tests

Need help with Transcript Entry? Watch this video.

Transcript Entry

WESTERN KENTUCKY UNIVERSITY Transcript

Fall August 2003 - Fall December 2006

* Indicates required field.

Fall 2003 Freshman

COURSE CODE	COURSE TITLE	SUBJECT	CREDITS	GRADE	CAS GRADE
ENC 100	Freshman English	English	3.00	C	C
HIST 119	Western Civ to 1648	History	3.00	B	B
MUS 152	Vocal Diction	Music	1.00	A	A
MUS 153	Voice Principal	Music	2.00	A	A
MUS 160	Group Piano I	Music	1.00	B	B
MUS 175	Freshman Seminar	Music	2.00	A	A
MUS 340	Choral Society	Music	1.00	A	A
PE 101	Aerobic Dance	Physical Education	1.00	A	A

+ Add A Course

+ Add A Semester

- If you choose to manually enter your transcripts please follow these directions:
 - Now you will choose **Transcript Entry** and begin to add in your coursework for each institution.
 - Once you are finished entering each transcript, make sure to review your entries.
 - For your FYOS course you will want to choose "special topics" as the subject.

COURSEWORK ENTRY STEP-BY-STEP

- Obtain a transcript for each college-level institution you have attended. Use the transcript and the UGA Bulletin to complete this section.
- Entering Coursework:
 - Add a term for the first institution. Term choices are Fall, Winter, Spring, Summer or Interim. Academic Choices are Freshman, Sophomore, Junior, Senior, Graduate and Post baccalaureate (In general, four-year students list one year per designation and five-year students list their last two years as senior).
 - Add all courses for the new term. Use a recent copy of the transcript to enter the course code, course title, subject, credits and grade. See example below:

Fall 2002 Freshman					
COURSE CODE	COURSE TITLE	SUBJECT	CREDITS	GRADE	CAS GRADE
		Select Subject ▼		▼	
Examples: BIO 101	Introduction to Biology	Biology	3.25	B5 or B	B5 or B
					Save
					Cancel

My Application

Add Program

Submit Application

3/4

Sections Completed

High Schools Attended

Colleges Attended

Transcript Entry

Standardized Tests

Need help with Transcript Entry? Watch this video.

Transcript Entry

LOYOLA UNIVERSITY CHICAGO Transcript

Fall November 2004 - null Still Attending System

Spring

2009

Freshman

Completed

COURSE CODE	COURSE TITLE	SUBJECT	CREDITS	GRADE	CAL GRADE
Anatomy101	Intro to Ane	Anatomy	3	25	A
Examples: BIO 101	Introduction to Biology	Biology	3.25	85 or B	85 or B
	Select Subject				
Examples: BIO 101	Introduction to Biology	Biology	3.25	85 or B	85 or B

Add A Course

Add 30 semester

Save All

Cancel

Winter 2014 Sophomore

COURSE CODE	COURSE TITLE	SUBJECT	CREDITS	GRADE	CAL GRADE
bio101	intro	Biology	3.50	B	B
chem101	chem	Chemical Engineering	3.25	A	A
Biochem101	Intro to BioChem	Biological Chemistry	3.50	B7	B
Physics101	Intro to Physics	Physics	3.25	A	A

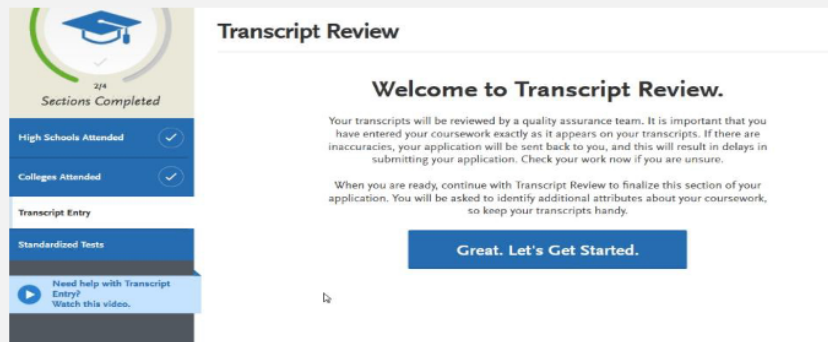
Add A Course

Add 30 semester

* You will enter all your courses each semester as it is designated on your transcript. **DO NOT** rush through this section as you will need to select the courses you have entered for later sections.

29

COURSEWORK ENTRY



Transcript Review

Welcome to Transcript Review.

Your transcripts will be reviewed by a quality assurance team. It is important that you have entered your coursework exactly as it appears on your transcripts. If there are inaccuracies, your application will be sent back to you, and this will result in delays in submitting your application. Check your work now if you are unsure.

When you are ready, continue with Transcript Review to finalize this section of your application. You will be asked to identify additional attributes about your coursework, so keep your transcripts handy.

Great. Let's Get Started.

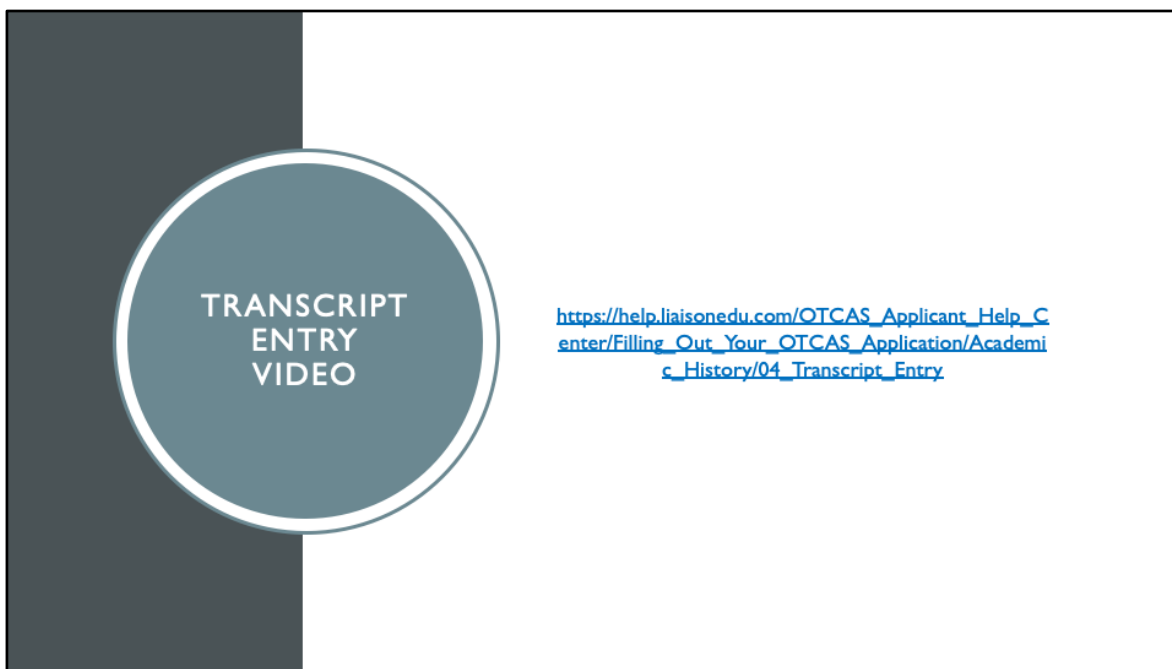
- Once all courses have been entered, a blue button will appear on the Transcript Entry page which says **Review and Finalize My Transcripts**. This process will allow applicants to designate specific courses study abroad, repeat, advanced placement etc. (If you need additional help with entering course work in for Transcripts please watch this [video](#))
- OTCAS is required to factor **ALL** attempts at courses into the GPA calculation, regardless of school or state's academic forgiveness policies. Marking a course as "repeated" will **NOT** exclude it from your GPA calculation.
- OTCAS allows each occupational therapy school to request applicants to identify prerequisite coursework. Once the **Colleges Attended** and **Transcript Entry** sections are complete, go to **Program Materials** to identify prerequisite coursework for each dental school.

COURSEWORK ENTRY STEP-BY-STEP FAQ

- **How do I indicate that a course is honors, AP or another special designation?**
 - After entering all course, you will be prompted to complete the “Transcript Review” where you can indicate if courses are repeated, advanced placement, honors, or study abroad, etc.
- **How do I list a lab?**
 - If the transcript lists labs separately, then they must be listed separately on the application as well. Record the lab as it appears on the transcript, with the title, prefix/number, amount of credits, and grade given. If the transcript combines the lab/lecture courses into one class on a transcript, the should be reported as one entry on the application.

COURSEWORK ENTRY STEP-BY-STEP FAQ

- **How do I enter in planned or in-progress terms and courses?**
 - List the school "Colleges Attended" section of the application. Make sure that the attendance dates entered for this school include the time period for in-progress or planned courses. For example, if the applicant is entering a planned Fall 2017 term, end date should include Fall 2017.
 - In the course work section, add the planned or in-progress term and year. Select "In-Progress/Planned" from the drop-down menu rather than "Completed."
 - Enter the course information. The box for the grade will be grayed out so that nothing can be entered into it.
 - Add additional planned/in-progress terms if necessary.
- **Can I update my coursework after I submit my application?**
 - No. Once you have submitted your application to OTCAS, no changes to coursework can be made. If you submit your OTCAS application before your updated grades are available, you may update your coursework during the Academic Update period. An email will be sent to the applicants when the Academic Update period opens.



Let's watch this brief video on entering transcript information.

PROFESSIONAL TRANSCRIPT ENTRY

Would you like to use Professional Transcript Entry?

☐ Yes, I'd like to have my transcripts entered
 ☐ No thanks, I'll handle it myself

Continue

Professional Transcript Entry

3/4 Sections Completed

- High Schools Attended ✓
- Colleges Attended ✓
- Transcript Entry
- Standardized Tests

Need help with Transcript Entry? Watch this video.

What is this?

Save time completing your application by having us enter coursework on your behalf.

How long does it take?

Professional Transcript Entry will begin as soon as you submit your application and we receive all of your official transcripts.

After you submit your application and we receive all of your official transcripts, please allow up to ten business days for us to complete your order.

Why should I use it?

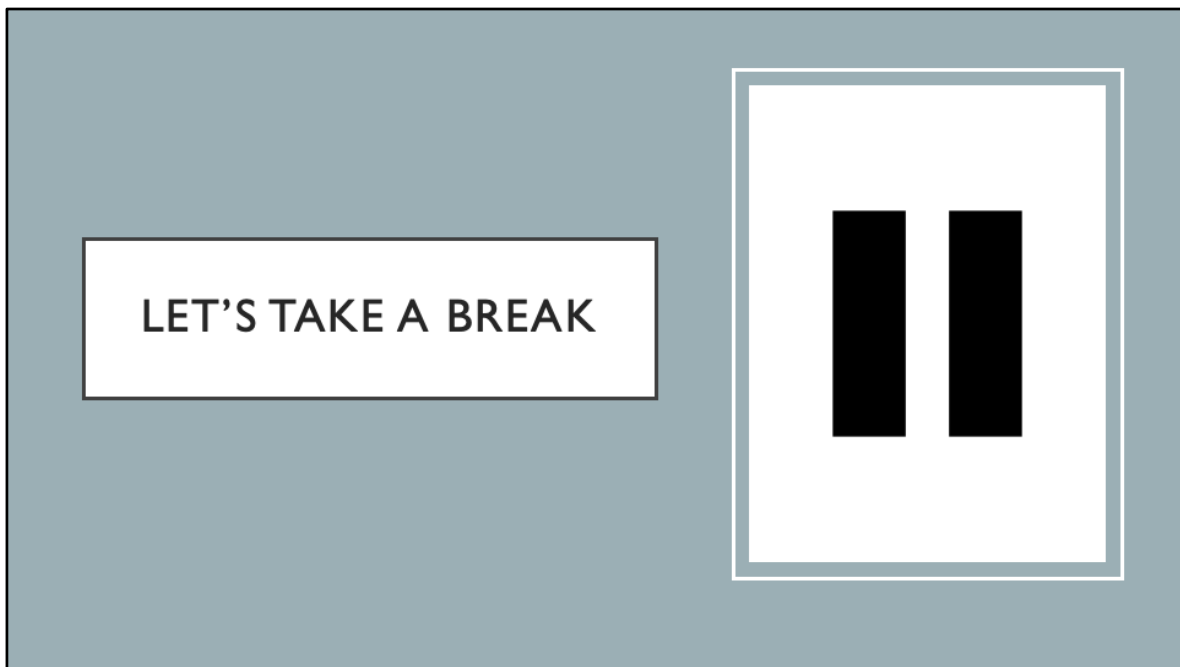
- Entering coursework from multiple institutions can be a time-consuming and error-prone task.
- Professional Transcript Entry frees you to focus on more strategic tasks, like writing your essay or gathering letters of recommendation.
- Professional Transcript Entry also improves the accuracy of coursework entry, so you can avoid any processing delays.
- And don't worry, you'll be able to approve all entries before they're finalized.

3 transcripts-\$69

4-6 transcripts-\$95

7+ transcripts-\$145

- This is an optional service and costs \$69 for up to 3 transcripts, \$95 for 4-6 transcripts and \$145 for 7 more transcripts.
- There will be a link to the professional service within the application.



Let's take a brief break before moving into Standardized Tests. Make sure that when you sit down to do your applications that you allocate enough time to complete the transcripts section in its entirety before moving on.

STANDARDIZED TESTS

Please provide information about the tests you have taken or plan to take. You may add or update this information at any time after the application. When you have a score, you can add the score and additional notes as well as update the essay marked 'plan to take'. You will not be able to add or update or delete completed tests.

List all the tests that you have taken or plan to take.

I Am Not Adding Any Standardized Tests

ACT

GRE

MAT

SAT

TOEFL

Standardized Tests

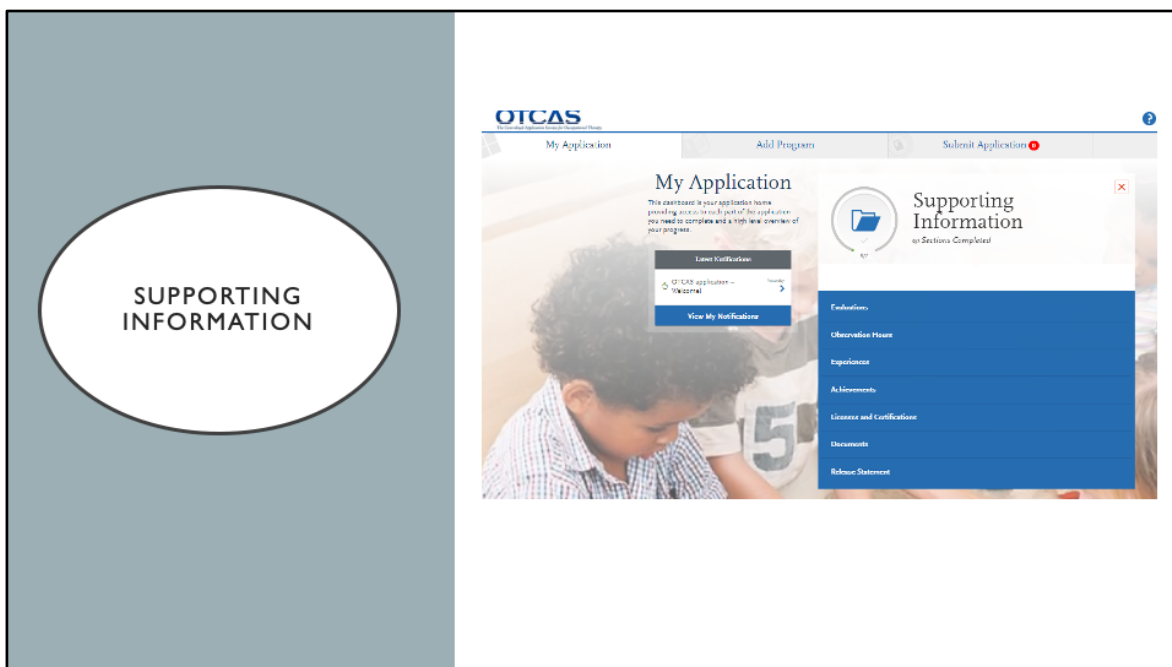
GRE

How you take the test?
☐ Yes ☒ No

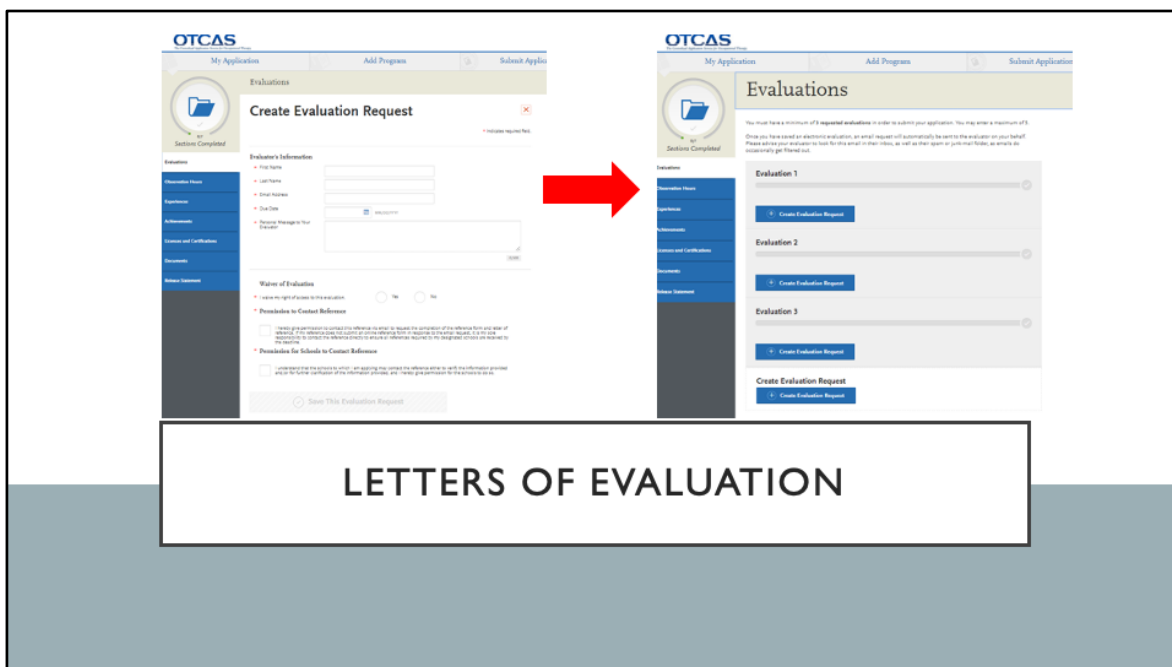
When do you plan to take the test?

ETS Registration Code

- If you **DO NOT** wish to enter standardized test scores, please choose the 'I Am Not Adding Any Standardized Test'.
- If you **DO** wish to enter the standardized test scores, please enter all of the test scores that apply to you.
- If you have not already taken the test, enter when you plan on taking the GRE



Under this section you will submit your requests for evaluations, record your observation hours, enter any achievements, licenses, and certifications, sign your release statements and provide any additional documents like a personal statement.



- For each letter, include:
 - First Name
 - Last Name
 - Email Address
 - Due date
 - Personal message/notes.
- Indicate the date which the evaluation needs to be submitted based on the earliest OT school deadline date.
- This deadline is not imposed by OTCAS and

evaluators can still submit after the date. You can write the evaluator a message in order to remind them.

LETTERS OF EVALUATION

- Once a reference is completed on the OTCAS application, it cannot be removed or replaced.
- Once evaluators are selected, be certain to inform them of the process and that they will be filling out the reference electronically. Obtain their preferred email address and make sure they are monitoring their email inbox for the request email.
- Requesting Evaluations: Applicants can select **three individual** evaluations (more can be requested by 'creating evaluation request') and each letter should be written by one person.
- For each evaluation, the applicant must select whether to waive their access to the evaluation. **ALWAYS** waive your right to read this letter.

LETTERS OF EVALUATION

- If the evaluation has been sent, a
 - **green** STATUS box appears under the Evaluator's name.
- If the letter of recommendation has yet to be sent an **orange** STATUS box will appear.

The screenshot displays a web interface for managing evaluations. On the left is a sidebar with a menu containing 'Evaluations' (with a green checkmark), 'Experiences' (with a checkmark), 'Achievements' (with a checkmark), 'Licenses' (with a checkmark), and 'Personal Statement' (with a checkmark). The main content area features a header with a warning message: 'You have reached the maximum of 4 evaluations.' Below this, there is a list of four evaluators, each with a green progress bar and a green checkmark icon. The evaluators are: Hoyle, Cindy; Keaveney, Melissa; Frantz, Carolyn; and Cushman, Claire. Each evaluator's entry includes a status box (green for 'Completed' or 'Requested') and a submitted date.

Evaluator Name	Evaluation Request	Status	Submitted Date
Hoyle, Cindy	Completed	Completed	12/06/2016
Keaveney, Melissa	Requested	Requested	09/03/2017
Frantz, Carolyn	Requested	Requested	05/03/2017
Cushman, Claire	Requested	Requested	05/03/2017

OBSERVATION HOURS

Click on 'Add Observation Hours'

If you DO NOT intend to enter
Observation Hours, please select the
'I Am Not Adding Any Observation
Hours'

OTCAS
My Application Add Program

Observation Hours

+ Add Observation Hours

I Am Not Adding Any Observation Hours

Evaluations

Observation Hours

Experiences

Achievements

Licenses and Certifications

Documents

Release Statement

OTCAS Observation Hours

Add Your Observation Hours

Enter your paid or volunteer observation hours in this section.

Not all programs require observation hours. Review online OTCAS directory for program specific requirements. OTCAS will not determine if you meet the minimum observation requirements for your designated OT programs.

Facility:

- Facility Name
- Street Address
- Street Address 2
- City
- Country
- State/Province
- Postal Code

Experience Dates:

- Start Date
- End Date

Experience Details:

- Observation Type
- Field
- Number
- Both

Observation Categories:

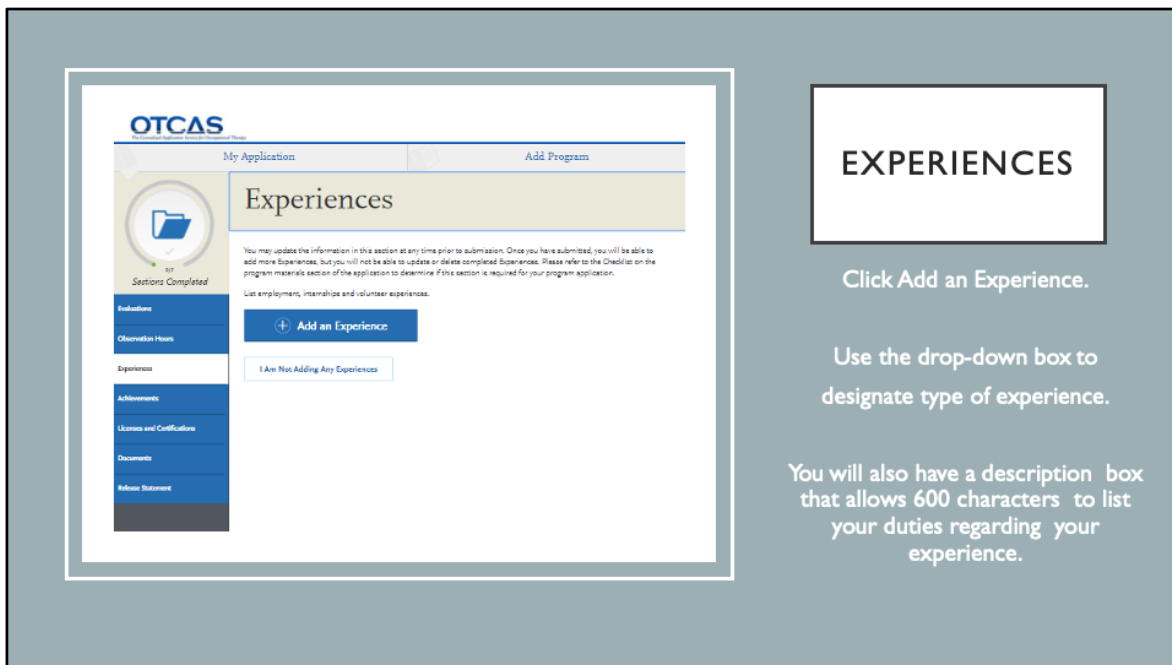
Observation Category	Hours Completed	Hours Remaining
Academic	0	0
Business	0	0
Health and Wellness	0	0
Humanities	0	0
Law	0	0
Liberal Arts	0	0
Mathematics	0	0
Science	0	0
Social Sciences	0	0
Technical Skills	0	0
Arts and Design	0	0
Health and Wellness	0	0
Humanities	0	0
Law	0	0
Liberal Arts	0	0
Mathematics	0	0
Science	0	0
Social Sciences	0	0
Technical Skills	0	0
Arts and Design	0	0

Observation Categories (Check all that apply):

- ☐ Academic
- ☐ Business
- ☐ Health and Wellness
- ☐ Humanities
- ☐ Law
- ☐ Liberal Arts
- ☐ Mathematics
- ☐ Science
- ☐ Social Sciences
- ☐ Technical Skills
- ☐ Arts and Design

OBSERVATION HOURS

You can upload your observation logs by selecting “documents” under the supporting information tab and then upload observation hours documents. I’ll show you where that’s it is in just a moment. Here, you can enter in information about your observation hours.



The image shows a screenshot of the OTCAS (Ontario Tech Career Assessment System) 'Experiences' section. The interface includes a sidebar with navigation links: Evaluations, Observation Hours, Experiences, Achievements, Licenses and Certifications, Documents, and Release Statement. The 'Experiences' section is active, showing a 'Sessions Completed' indicator and a list of experiences. A blue button labeled '+ Add an Experience' is prominent. To the right of the screenshot is a white box with the heading 'EXPERIENCES'. Below the heading, it says 'Click Add an Experience.' and 'Use the drop-down box to designate type of experience.' At the bottom of this box, it states 'You will also have a description box that allows 600 characters to list your duties regarding your experience.'

- Applicants use the **Experiences** section to provide detailed information about:
 - **Academic Enrichment:** Programs sponsored by colleges, universities or other not-for-profit organizations (e.g., Summer Medical and Health Professions Education Program).
 - **Employment:** Paid work done outside of the health care field; for example, a retail or restaurant job.
 - **Extracurricular Activities:** Any sports teams and other activities through a college or university.
 - **Research:** Research projects done in addition to classroom work; research should NOT appear as credit on a school transcript.

- **Volunteer:** Volunteer work done outside of the health care field; for example, working for Habitat for Humanity, tutoring students, participating in or working for a fundraiser walk or blood drive, etc.
- Include the name and address of each organization and supervisor, dates associated with the experience, title held by the applicant, average weekly hours, and a description of key responsibilities.
- Applicants should only record experiences obtained during college and should limit their entries to the top six in each category. But make sure you include everything! So many times students leave out wonderful experiences because they don't think they are "relevant".

EXPERIENCES FAQ

1. I'VE BEGUN MY EXPERIENCE, BUT I PLAN ON ACCUMULATING MORE HOURS BEFORE OT SCHOOL BEGINS. CAN I INCLUDE THOSE?

IN THE EXPERIENCE SECTIONS, YOU MAY ONLY DOCUMENT (IN HOURS/WEEKS, ETC.) THE TIME ALREADY COMPLETED.

ONCE YOU SUBMIT YOUR APPLICATION, YOU MAY NOT UPDATE YOUR HOURS.

HOWEVER, IN THE TEXT BOX UNDER "DUTIES," YOU MAY CLARIFY YOUR EXPECTED TIME COMMITMENT, AND SEND ANY UPDATES DIRECTLY TO THE SCHOOLS TO WHICH YOU ARE APPLYING.

2. I HAVE PLANS TO ADD EXPERIENCES AFTER I SUBMIT MY APPLICATION. CAN I ADD NEW EXPERIENCES AFTER I SUBMIT?

YES, NEW EXPERIENCES CAN BE ADDED BUT EXISTING EXPERIENCES CANNOT BE UPDATED AFTER THE APPLICATION IS SUBMITTED.

ACHIEVEMENTS

Sections Completed

4/5

- Evaluations** ✓
- Experiences** ✓
- Achievements**
- Licenses** ✓
- Personal Statement** ✓

Add Your Achievements

Update your achievements any time prior to submission. After submission, you can add more achievements. However, you cannot update or delete completed achievements. Refer to the Checklist on the program materials section of the application to determine if achievements are required for your program application.

After achievement entry, select up to 4 as your most important to highlight on your application PDF. Choose the achievements that best reflect your background or mean the most to you. You can change your selection any time before you submit your application. After submission, you may select additional achievements as most important up to the maximum but you may not remove previously-designated achievements.

Achievement Details

Type required

Name required

Name of Presenting Organization required

Issued Date required

Brief description optional

Awards dropdown

Awar[...]

Organization [...]

MM/DD/YYYY

[...]

[X]


✓ Save This Achievement


- Provide information about relevant academic awards, honors, and scholarship achieved.
- When adding achievements, detail the name of the presenting organization, issue date and a brief description.
- For honors, awards or scholarships received in multiple years or semesters, either enter them as multiple entries with the same name, or, if the honor or award was received consecutively, as one entry spanning multiple years.




- Provide information about certifications.
- Types may include:
 - CPR
 - PCT (Personal Care Technician)
 - CNA (Certified Nursing Assistant)
- List only valid certifications.

PERSONAL
STATEMENT

 1 page; 7,500 characters including spaces

 Prompt: Discuss how your academic background and life experiences will contribute to your success in the OT program while enhancing our program and the profession of occupational therapy.

 Do **not** personalize your personal statement for one particular school.

- 1 page; 7,500 characters including spaces
- Prompt: Discuss how your academic background and life experiences will contribute to your success in the OT program while enhancing our program and the profession of occupational therapy.
- Traits to express: motivation, academic preparedness, articulate, socially conscious, and knowledgeable about OT.
- Write about your experiences and any qualities that will make you stand out.
- Do **not** personalize your personal statement for one particular school.

PERSONAL STATEMENT PROMPT CHOICES

- Some students have a background, identity, interest or talent that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.
- The lessons we take from obstacles we encounter can be fundamental to later success. Recount a time when you faced a challenge, setback, or failure. How did it affect you, and what did you learn from the experience?
- Reflect on a time when you questioned or challenged a belief or idea. What prompted your thinking? What was the outcome?
- Describe a problem you've solved or a problem you'd like to solve. It can be an intellectual challenge, a research query, an ethical dilemma – anything that is of personal importance, no matter the scale. Explain its significance to you and what steps you took or could be taken to identify a solution.
- Discuss an accomplishment, event or realization that sparked a period of personal growth and a new understanding of yourself and others.
- Describe a topic, idea, or concept you find so engaging that it makes you lose all track of time. Why does it captivate you? What or who do you turn to when you want to learn more?
- Share an essay on any topic of your choice. It can be one you've already written, one that responds to a different prompt, or one of your own design.

These are some potential prompts that you may receive to write your personal statement on.

Your Personal Essay should address why you selected occupational therapy as a career and how this degree relates to your immediate and long-term professional goals. Describe how your personal, educational, and professional background help you achieve your goals. This essay is an important part of your application and allows you to clearly and effectively express yourself. Do not personalize this essay for a particular program, as it is shared with all your programs.

Once you submit your application, you cannot edit previously uploaded documents, but you can add new documents, if applicable.

* Indicates required field

*** Personal Statement**

✓

+

Add Document

You can add your personal statement by selecting “add document”

The image shows a screenshot of a web form titled "Release Statement". The form has a light beige header with the title. Below the header, there is a paragraph of instructions: "You must review and respond to the following release statements to submit your application. Once you submit your application, your responses cannot be edited. Review these instructions and the content of the statements carefully. It's your responsibility to read and understand these statements before responding to them. [Click here](#) for more information." To the right of this paragraph is a small asterisk icon with the text "Indicates required field". Below the instructions, there is a section titled "Advisor Release". This section contains a paragraph of text: "By selecting Yes, you authorize OTCAS to release parts of your OTCAS application and application status to health profession advisors and advisory committees at schools you previously attended. Your advisor can then better assist you throughout the admissions process. Once you submit your application, you cannot edit this response." At the bottom of this section are two radio buttons: "Yes" and "No". The "Yes" radio button is selected. Below the form, there is a white rectangular box with a black border containing the text "RELEASE STATEMENTS" in bold, uppercase letters.

Release Statement

You must review and respond to the following release statements to submit your application. Once you submit your application, your responses cannot be edited. Review these instructions and the content of the statements carefully. It's your responsibility to read and understand these statements before responding to them. [Click here](#) for more information.

* Indicates required field

Advisor Release

* By selecting **Yes**, you authorize OTCAS to release parts of your OTCAS application and application status to health profession advisors and advisory committees at schools you previously attended. Your advisor can then better assist you throughout the admissions process. Once you submit your application, you cannot edit this response.

☒ Yes ☐ No

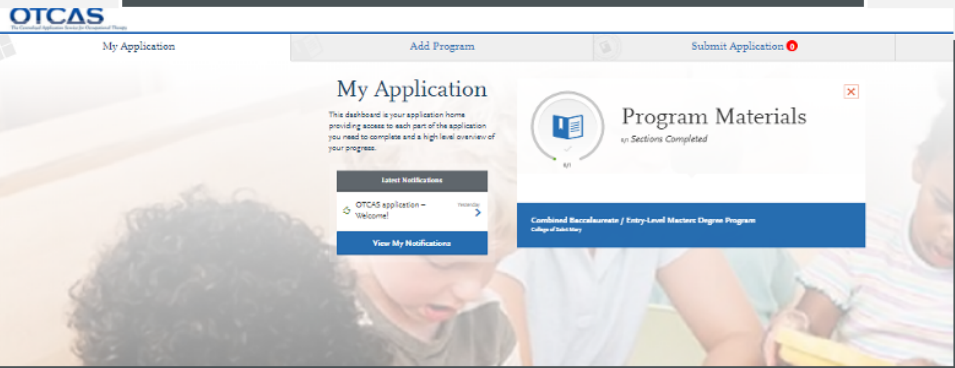
RELEASE STATEMENTS

You will have 2 release statements and then you will need to certify and authorize. You will have an advisor release statement and an OTCAS release. This is an example of the Advisor release.


<div><div>OTCAS Release</div><div><div>★ Before You E-Submit Your Application</div><div>Review the list below to ensure that you have properly completed the OTCAS application process:</div><div>Did you...</div><div>Request ALL official transcripts be sent to OTCAS?</div><div>Enter all of your coursework from your entire academic career?</div><div>Review your application for accuracy?</div><div>Research school pages for deadline requirements and supplemental information?</div><div>Read and understand the OTCAS Help Center?</div><div>Confirm that the e-mail to the Electronic Reference Portal was received by your evaluators?</div><div>Do you...</div><div>Understand that once you E-Submit your application, NO changes can be made to <u>any section</u> other than your personal data?</div><div>Understand that once you E-Submit your application, NO refunds will be granted for any reason?</div><div>Understand that it is your responsibility to monitor the status of your application on a regular basis?</div><div> </div><div>NOTE: If there is any section that you do not understand, contact OTCAS customer service immediately for clarification.</div><div>DO NOT continue with your application until you have completed each task requested by OTCAS and fully understand the OTCAS policies.</div><div><input type="checkbox"/> Indicate your understanding and acceptance of the terms described above by checking this box.</div></div></div>

This is the OTCAS Release.

PROGRAM MATERIALS



PROGRAM MATERIALS



Brenau University
Entry-Level OT Doctorate Degree Program, Norcross (August 2020 Start) Deadline: 12/02/2019

[Home](#) [Documents](#) [Prerequisites](#)


The School of Occupational Therapy at Brenau University in Georgia provides graduate education programs preparing students to become occupational therapists prepared to work in diverse settings. The curriculum emphasizes evidence-based practice with hands-on experiences providing occupational therapy services to diverse and underserved populations. Service oriented students will value the early immersion into community-based practice.

All programs are full-time with significant course loads. Students can expect to devote 30-50 hours each week in class meetings, fieldwork experiences, and assignments regardless of the degree program selected.

[Click here to see the Brenau University School of Occupational Therapy webpage.](#)

Masters and doctorate degree levels are acceptable routes of entry to the profession. [Click here for additional information.](#) Both degree levels require Level I and Level II Fieldwork (practice) experiences. The doctoral degree includes additional courses focused on leadership, advocacy, and education and requires an additional experiential component with a capstone project.

The School of Occupational Therapy at Brenau University offers both degree levels:




Brenau University
Entry-Level OT Doctorate Degree Program, Norcross (August 2020 Start) Deadline: 12/02/2019

[Home](#) [Documents](#) [Prerequisites](#)


Documents

Brenau University's entry-level occupational therapy doctorate (OTD) program consists of a rigorous curriculum that fosters creative and reflective practitioners prepared to provide occupational therapy services in a variety of settings. The OTD graduate is ready to enter the field in program development, research, education, and advocacy. *Share your challenging experience (500 words or less): academic, personal, or related to work that has prepared you for the demands of an entry-level doctoral program in occupational therapy.* Upload this file with your response.

UPLOAD TIPS



Review Uploaded Documents
The system will automatically review your upload for formatting. Please review before submitting.



Accepted File Types
doc, docx, pdf, ppt, pptx, jpeg, png, mp3, mp4, mov, avi, flv, h264, h265, h266, h267, h268, h269, h270, h271, h272, h273, h274, h275, h276, h277, h278, h279, h280, h281, h282, h283, h284, h285, h286, h287, h288, h289, h290, h291, h292, h293, h294, h295, h296, h297, h298, h299, h300, h301, h302, h303, h304, h305, h306, h307, h308, h309, h310, h311, h312, h313, h314, h315, h316, h317, h318, h319, h320, h321, h322, h323, h324, h325, h326, h327, h328, h329, h330, h331, h332, h333, h334, h335, h336, h337, h338, h339, h340, h341, h342, h343, h344, h345, h346, h347, h348, h349, h350, h351, h352, h353, h354, h355, h356, h357, h358, h359, h360, h361, h362, h363, h364, h365, h366, h367, h368, h369, h370, h371, h372, h373, h374, h375, h376, h377, h378, h379, h380, h381, h382, h383, h384, h385, h386, h387, h388, h389, h390, h391, h392, h393, h394, h395, h396, h397, h398, h399, h400, h401, h402, h403, h404, h405, h406, h407, h408, h409, h410, h411, h412, h413, h414, h415, h416, h417, h418, h419, h420, h421, h422, h423, h424, h425, h426, h427, h428, h429, h430, h431, h432, h433, h434, h435, h436, h437, h438, h439, h440, h441, h442, h443, h444, h445, h446, h447, h448, h449, h450, h451, h452, h453, h454, h455, h456, h457, h458, h459, h460, h461, h462, h463, h464, h465, h466, h467, h468, h469, h470, h471, h472, h473, h474, h475, h476, h477, h478, h479, h480, h481, h482, h483, h484, h485, h486, h487, h488, h489, h490, h491, h492, h493, h494, h495, h496, h497, h498, h499, h500, h501, h502, h503, h504, h505, h506, h507, h508, h509, h510, h511, h512, h513, h514, h515, h516, h517, h518, h519, h520, h521, h522, h523, h524, h525, h526, h527, h528, h529, h530, h531, h532, h533, h534, h535, h536, h537, h538, h539, h540, h541, h542, h543, h544, h545, h546, h547, h548, h549, h550, h551, h552, h553, h554, h555, h556, h557, h558, h559, h560, h561, h562, h563, h564, h565, h566, h567, h568, h569, h570, h571, h572, h573, h574, h575, h576, h577, h578, h579, h580, h581, h582, h583, h584, h585, h586, h587, h588, h589, h590, h591, h592, h593, h594, h595, h596, h597, h598, h599, h600, h601, h602, h603, h604, h605, h606, h607, h608, h609, h610, h611, h612, h613, h614, h615, h616, h617, h618, h619, h620, h621, h622, h623, h624, h625, h626, h627, h628, h629, h630, h631, h632, h633, h634, h635, h636, h637, h638, h639, h640, h641, h642, h643, h644, h645, h646, h647, h648, h649, h650, h651, h652, h653, h654, h655, h656, h657, h658, h659, h660, h661, h662, h663, h664, h665, h666, h667, h668, h669, h670, h671, h672, h673, h674, h675, h676, h677, h678, h679, h680, h681, h682, h683, h684, h685, h686, h687, h688, h689, h690, h691, h692, h693, h694, h695, h696, h697, h698, h699, h700, h701, h702, h703, h704, h705, h706, h707, h708, h709, h710, h711, h712, h713, h714, h715, h716, h717, h718, h719, h720, h721, h722, h723, h724, h725, h726, h727, h728, h729, h730, h731, h732, h733, h734, h735, h736, h737, h738, h739, h740, h741, h742, h743, h744, h745, h746, h747, h748, h749, h750, h751, h752, h753, h754, h755, h756, h757, h758, h759, h760, h761, h762, h763, h764, h765, h766, h767, h768, h769, h770, h771, h772, h773, h774, h775, h776, h777, h778, h779, h780, h781, h782, h783, h784, h785, h786, h787, h788, h789, h790, h791, h792, h793, h794, h795, h796, h797, h798, h799, h800, h801, h802, h803, h804, h805, h806, h807, h808, h809, h810, h811, h812, h813, h814, h815, h816, h817, h818, h819, h820, h821, h822, h823, h824, h825, h826, h827, h828, h829, h830, h831, h832, h833, h834, h835, h836, h837, h838, h839, h840, h841, h842, h843, h844, h845, h846, h847, h848, h849, h850, h851, h852, h853, h854, h855, h856, h857, h858, h859, h860, h861, h862, h863, h864, h865, h866, h867, h868, h869, h870, h871, h872, h873, h874, h875, h876, h877, h878, h879, h880, h881, h882, h883, h884, h885, h886, h887, h888, h889, h890, h891, h892, h893, h894, h895, h896, h897, h898, h899, h900, h901, h902, h903, h904, h905, h906, h907, h908, h909, h910, h911, h912, h913, h914, h915, h916, h917, h918, h919, h920, h921, h922, h923, h924, h925, h926, h927, h928, h929, h930, h931, h932, h933, h934, h935, h936, h937, h938, h939, h940, h941, h942, h943, h944, h945, h946, h947, h948, h949, h950, h951, h952, h953, h954, h955, h956, h957, h958, h959, h960, h961, h962, h963, h964, h965, h966, h967, h968, h969, h970, h971, h972, h973, h974, h975, h976, h977, h978, h979, h980, h981, h982, h983, h984, h985, h986, h987, h988, h989, h990, h991, h992, h993, h994, h995, h996, h997, h998, h999, h1000, h1001, h1002, h1003, h1004, h1005, h1006, h1007, h1008, h1009, h1010, h1011, h1012, h1013, h1014, h1015, h1016, h1017, h1018, h1019, h1020, h1021, h1022, h1023, h1024, h1025, h1026, h1027, h1028, h1029, h1030, h1031, h1032, h1033, h1034, h1035, h1036, h1037, h1038, h1039, h1040, h1041, h1042, h1043, h1044, h1045, h1046, h1047, h1048, h1049, h1050, h1051, h1052, h1053, h1054, h1055, h1056, h1057, h1058, h1059, h1060, h1061, h1062, h1063, h1064, h1065, h1066, h1067, h1068, h1069, h1070, h1071, h1072, h1073, h1074, h1075, h1076, h1077, h1078, h1079, h1080, h1081, h1082, h1083, h1084, h1085, h1086, h1087, h1088, h1089, h1090, h1091, h1092, h1093, h1094, h1095, h1096, h1097, h1098, h1099, h1100, h1101, h1102, h1103, h1104, h1105, h1106, h1107, h1108, h1109, h1110, h1111, h1112, h1113, h1114, h1115, h1116, h1117, h1118, h1119, h1120, h1121, h1122, h1123, h1124, h1125, h1126, h1127, h1128, h1129, h1130, h1131, h1132, h1133, h1134, h1135, h1136, h1137, h1138, h1139, h1140, h1141, h1142, h1143, h1144, h1145, h1146, h1147, h1148, h1149, h1150, h1151, h1152, h1153, h1154, h1155, h1156, h1157, h1158, h1159, h1160, h1161, h1162, h1163, h1164, h1165, h1166, h1167, h1168, h1169, h1170, h1171, h1172, h1173, h1174, h1175, h1176, h1177, h1178, h1179, h1180, h1181, h1182, h1183, h1184, h1185, h1186, h1187, h1188, h1189, h1190, h1191, h1192, h1193, h1194, h1195, h1196, h1197, h1198, h1199, h1200, h1201, h1202, h1203, h1204, h1205, h1206, h1207, h1208, h1209, h1210, h1211, h1212, h1213, h1214, h1215, h1216, h1217, h1218, h1219, h1220, h1221, h1222, h1223, h1224, h1225, h1226, h1227, h1228, h1229, h1230, h1231, h1232, h1233, h1234, h1235, h1236, h1237, h1238, h1239, h1240, h1241, h1242, h1243, h1244, h1245, h1246, h1247, h1248, h1249, h1250, h1251, h1252, h1253, h1254, h1255, h1256, h1257, h1258, h1259, h1260, h1261, h1262, h1263, h1264, h1265, h1266, h1267, h1268, h1269, h1270, h1271, h1272, h1273, h1274, h1275, h1276, h1277, h1278, h1279, h1280, h1281, h1282, h1283, h1284, h1285, h1286, h1287, h1288, h1289, h1290, h1291, h1292, h1293, h1294, h1295, h1296, h1297, h1298, h1299, h1300, h1301, h1302, h1303, h1304, h1305, h1306, h1307, h1308, h1309, h1310, h1311, h1312, h1313, h1314, h1315, h1316, h1317, h1318, h1319, h1320, h1321, h1322, h1323, h1324, h1325, h1326, h1327, h1328, h1329, h1330, h1331, h1332, h1333, h1334, h1335, h1336, h1337, h1338, h1339, h1340, h1341, h1342, h1343, h1344, h1345, h1346, h1347, h1348, h1349, h1350, h1351, h1352, h1353, h1354, h1355, h1356, h1357, h1358, h1359, h1360, h1361, h1362, h1363, h1364, h1365, h1366, h1367, h1368, h1369, h1370, h1371, h1372, h1373, h1374, h1375, h1376, h1377, h1378, h1379, h1380, h1381, h1382, h1383, h1384, h1385, h1386, h1387, h1388, h1389, h1390, h1391, h1392, h1393, h1394, h1395, h1396, h1397, h1398, h1399, h1400, h1401, h1402, h1403, h1404, h1405, h1406, h1407, h1408, h1409, h1410, h1411, h1412, h1413, h1414, h1415, h1416, h1417, h1418, h1419, h1420, h1421, h1422, h1423, h1424, h1425, h1426, h1427, h1428, h1429, h1430, h1431, h1432, h1433, h1434, h1435, h1436, h1437, h1438, h1439, h1440, h1441, h1442, h1443, h1444, h1445, h1446, h1447, h1448, h1449, h1450, h1451, h1452, h1453, h1454, h1455, h1456, h1457, h1458, h1459, h1460, h1461, h1462, h1463, h1464, h1465, h1466, h1467, h1468, h1469, h1470, h1471, h1472, h1473, h1474, h1475, h1476, h1477, h1478, h1479, h1480, h1481, h1482, h1483, h1484, h1485, h1486, h1487, h1488, h1489, h1490, h1491, h1492, h1493, h1494, h1495, h1496, h1497, h1498, h1499, h1500, h1501, h1502, h1503, h1504, h1505, h1506, h1507, h1508, h1509, h1510, h1511, h1512, h1513, h1514, h1515, h1516, h1517, h1518, h1519, h1520, h1521, h1522, h1523, h1524, h1525, h1526, h1527, h1528, h1529, h1530, h1531, h1532, h1533, h1534, h1535, h1536, h1537, h1538, h1539, h1540, h1541, h1542, h1543, h1544, h1545, h1546, h1547, h1548, h1549, h1550, h1551, h1552, h1553, h1554, h1555, h1556, h1557, h1558, h1559, h1560, h1561, h1562, h1563, h1564, h1565, h1566, h1567, h1568, h1569, h1570, h1571, h1572, h1573, h1574, h1575, h1576, h1577, h1578, h1579, h1580, h1581, h1582, h1583, h1584, h1585, h1586, h1587, h1588, h1589, h1590, h1591, h1592, h1593, h1594, h1595, h1596, h1597, h1598, h1599, h1600, h1601, h1602, h1603, h1604, h1605, h1606, h1607, h1608, h1609, h1610, h1611, h1612, h1613, h1614, h1615, h1616, h1617, h1618, h1619, h1620, h1621, h1622, h1623, h1624, h1625, h1626, h1627, h1628, h1629, h1630, h1631, h1632, h1633, h1634, h1635, h1636, h1637, h1638, h1639, h1640, h1641, h1642, h1643, h1644, h1645, h1646, h1647, h1648, h1649, h1650, h1651, h1652, h1653, h1654, h1655, h1656, h1657, h1658, h1659, h1660, h1661, h1662, h1663, h1664, h1665, h1666, h1667, h1668, h1669, h1670, h1671, h1672, h1673, h1674, h1675, h1676, h1677, h1678, h1679, h1680, h1681, h1682, h1683, h1684, h1685, h1686, h1687, h1688, h1689, h1690, h1691, h1692, h1693, h1694, h1695, h1696, h1697, h1698, h1699, h1700, h1701, h1702, h1703, h1704, h1705, h1706, h1707, h1708, h1709, h1710, h1711, h1712, h1713, h1714, h1715, h1716, h1717, h1718, h1719, h1720, h1721, h1722, h1723, h1724, h1725, h1726, h1727, h1728, h1729, h1730, h1731, h1732, h1733, h1734, h1735, h1736, h1737, h1738, h1739, h1740, h1741, h1742, h1743, h1744, h1745, h1746, h1747, h1748, h1749, h1750, h1751, h1752, h1753, h1754, h1755, h1756, h1757, h1758, h1759, h1760, h1761, h1762, h1763, h1764, h1765, h1766, h1767, h1768, h1769, h1770, h1771, h1772, h1773, h1774, h1775, h1776, h1777, h1778, h1779, h1780, h1781, h1782, h1783, h1784, h1785, h1786, h1787, h1788, h1789, h1790, h1791, h1792, h1793, h1794, h1795, h1796, h1797, h1798, h1799, h1800, h1801, h1802, h1803, h1804, h1805, h1806, h1807, h1808, h1809, h1810, h1811, h1812, h1813, h1814, h1815, h1816, h1817, h1818, h1819, h1820, h1821, h1822, h1823, h1824, h1825, h1826, h1827, h1828, h1829, h1830, h1831, h1832, h1833, h1834, h1835, h1836, h1837, h1838, h1839, h1840, h1841, h1842, h1843, h1844, h1845, h1846, h1847, h1848, h1849, h1850, h1851, h1852, h1853, h1854, h1855, h1856, h1857, h1858, h1859, h1860, h1861, h1862, h1863, h1864, h1865, h1866, h1867, h1868, h1869, h1870, h1871, h1872, h1873, h1874, h1875, h1876, h1877, h1878, h1879, h1880, h1881, h1882, h1883, h1884, h1885, h1886, h1887, h1888, h1889, h1890, h1891, h1892, h1893, h1894, h1895, h1896, h1897, h1898, h1899, h1900, h1901, h1902, h1903, h1904, h1905, h1906, h1907, h1908, h1909, h1910, h1911, h1912, h1913, h1914, h1915, h1916, h1917, h1918, h1919, h1920, h1921, h1922, h1923, h1924, h1925, h1926, h1927, h1928, h1929, h1930, h1931, h1932, h1933, h1934, h1935, h1936, h1937, h1938, h1939, h1940, h1941, h1942, h1943, h1944, h1945, h1946, h1947, h1948, h1949, h1950, h1951, h1952, h1953, h1954, h1955, h1956, h1957, h1958, h1959, h1960, h1961, h1962, h1963, h1964, h1965, h1966, h1967, h1968, h1969, h1970, h1971, h1972, h1973, h1974, h1975, h1976, h1977, h1978, h1979, h1980, h1981, h1982, h1983, h1984, h1985, h1986, h1987, h1988, h1989, h1990, h1991, h1992, h1993, h1994, h1995, h1996, h1997, h1998, h1999, h2000, h2001, h2002, h2003, h2004, h2005, h2006, h2007, h2008, h2009, h2010, h2011, h2012, h2013, h2014, h2015, h2016, h2017, h2018, h2019, h2020, h2021, h2022, h2023, h2024, h2025, h2026, h2027, h2028, h2029, h2030, h2031, h2032, h2033, h2034, h2035, h2036, h2037, h2038, h2039, h2040, h2041, h2042, h2043, h2044, h2045, h2046, h2047, h2048, h2049, h2050, h2051, h2052, h2053, h2054, h2055, h2056, h2057, h2058, h2059, h2060, h2061, h2062, h2063, h2064, h2065, h2066, h2067, h2068, h2069, h2070, h2071, h2072, h2073, h2074, h2075, h2076, h2077, h2078, h2079, h2080, h2081, h2082, h2083, h2084, h2085, h2086, h2087, h2088, h2089, h2090, h2091, h2092, h2093, h2094, h2095, h2096, h2097, h2098, h2099, h2100, h2101, h2102, h2103, h2104, h2105, h2106, h2107, h2108, h2109, h2110, h2111, h2112, h2113, h2114, h2115, h2116, h2117, h2118, h2119, h2120, h2121, h2122, h2123, h2124, h2125, h2126, h2127, h2128, h2129, h2130, h2131, h2132, h2133, h2134, h2135, h2136, h2137, h2138, h2139, h2140, h2141, h2142, h2143, h2144, h2145, h2146, h2147, h2148, h2149, h2150, h2151, h2152, h2153, h2154, h2155, h2156, h2157, h2158, h2159, h2160, h2161, h2162, h2163, h2164, h2165, h2166, h2167, h2168, h2169, h2170, h2171, h2172, h2173, h2174, h2175, h2176, h2177, h2178, h2179, h2180, h2181, h2182, h2183, h2184, h2185, h2186, h2187, h2188, h2189, h2190, h2191, h2192, h2193, h2194, h2195, h2196, h2197, h2198, h2199, h2200, h2201, h2202, h2203, h2204, h2205, h2206, h2207, h2208, h2209, h2210, h2211, h2212, h2213, h2214, h2215, h2216, h2217, h2218, h2219, h2220, h2221, h2222, h2223, h2224, h2225, h2226, h2227, h2228, h2229, h2230, h2231, h2232, h2233, h2234, h2235, h2236, h2237, h2238, h2239, h2240, h2241, h2242, h2243, h2244, h2245, h2246, h2247, h2248, h2249, h2250, h2251, h2252, h2253, h2254, h2255, h2256, h2257, h2258, h2259, h2260, h2261, h2262, h2263, h2264, h2265, h2266, h2267, h2268, h2269, h2270, h2271, h2272, h2273, h2274, h2275, h2276, h2277, h2278, h2279, h2280, h2281, h2282, h2283, h2284, h2285, h228

PROGRAM MATERIALS

- You can also confirm prerequisites for a specific program under Program Materials

Go to Transcript Entry >

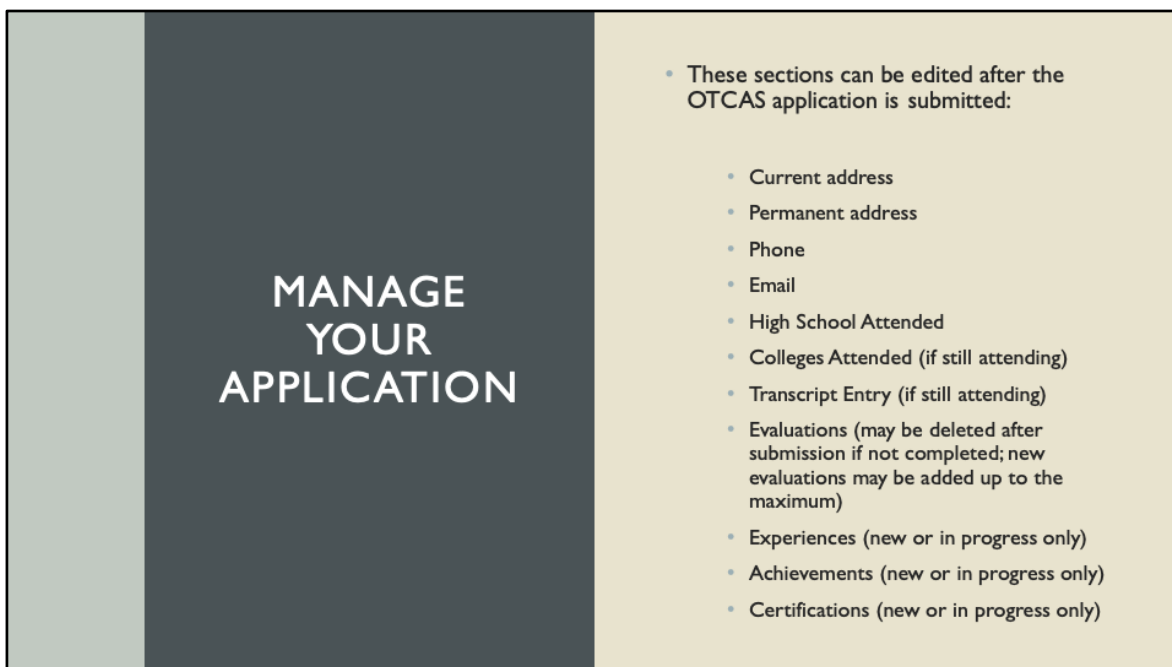
Prerequisites for this program	Credits	Grade	Description
Human Anatomy and Physiology 1	4.0	2.0	Brenau equivalent: BY209 Human Anatomy & Physiology I (4 cr with lab)
Human Anatomy and Physiology 2	4.0	2.0	Brenau equivalent: BY210 Human Anatomy & Physiology II (4 cr with lab)
Physics or Biomechanics or Kinesiology	3.0	2.0	Movement science course will be accepted; Brenau equivalent: PS121 General Physics (3 cr), or EX300/EX300L Kinesiology (4 cr with lab), or EX301 Biomechanics (3 cr)
Statistics	3.0	2.0	Must include descriptive & inferential statistics; Brenau equivalent: MS209 Intro to Stats (3 cr)
Developmental Psychology Across Lifespan	3.0	2.0	Must cover infants through older adults; Brenau equivalent: PY202 Human Growth and Development (3 cr)
Abnormal Psychology	3.0	2.0	Brenau equivalent: PY309 Abnormal Psych (3 cr)
Introduction to Anthropology or Sociology	3.0	2.0	Courses in Social Issues or Cultural Anthropology will be accepted; Brenau equivalent: SY101 Intro to Sociology (3 cr) or AY101 Intro to Anthropology (3 cr)
Medical Terminology	2.0	2.0	Brenau equivalent: HS 201 Clinical Medical Communications (3 cr)
Introduction to Ethics or Philosophy	3.0	2.0	Logic and reasoning course will be accepted; Brenau equivalent: PH232 Introduction to Ethics (3 cr) or PH203 Introduction to Philosophy (3 cr)

Again, this is Brenau as an example, but you can see the specific prerequisites that this program has and verify these using “Go to Transcript Entry”.



SUBMIT APPLICATION

- Once all of the sections are complete, an applicant pay and submit their application.
- Submitting the application does not mean the it will immediately be reviewed by the OT schools.
- Once an application is complete (submitted and all transcripts are received), it begins the verification process (i.e., standardized GPAs are calculated, and transcripts are reviewed for errors).
- All applicants are encouraged to submit the application well in advance of posted deadline dates.
- Applicants who submit early are more successful in being invited to interviews.



**MANAGE
YOUR
APPLICATION**

- These sections can be edited after the OTCAS application is submitted:
 - Current address
 - Permanent address
 - Phone
 - Email
 - High School Attended
 - Colleges Attended (if still attending)
 - Transcript Entry (if still attending)
 - Evaluations (may be deleted after submission if not completed; new evaluations may be added up to the maximum)
 - Experiences (new or in progress only)
 - Achievements (new or in progress only)
 - Certifications (new or in progress only)

Make sure you check the status of your application regularly and keep an eye on your emails.



COVID-19 & OTCAS UPDATES

https://help.liaisonedu.com/COVID-19/1_Students

This link will take to their updates page regarding COVID-19 impacts.



Any questions?