



METROPOLITAN CAMPUS

The Quarterly Training Bulletin

April – June 2022

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An ISO 9001:2015 Certified Training Institute



April 2022

No	Name of the Programme	Medium	Duration	For Whom	Course Fee Rs.	Tentative Programme Dates
<i>Diploma Programmes</i>						
01	Diploma in Computer Networking	English	13 weeks	IT Officers	130,000/=	25, 27 (02 weekdays a week)
<i>Certificate Programmes</i>						
01	Certificate in Presentation Techniques and Public Speaking Skills (CPTPSS)	Sinhala & English	05 days	Staff Grade & Non-Staff Grade Officers	29,000/=	06 (Every Wednesday)
02	Preliminary Course in Human Resource Management (PCHRM)	Sinhala & English	10 days	Non-Staff Grade Officers	59,000/=	26 (Every Tuesday)
<i>Workshops</i>						
01	Government Payroll System	Sinhala & English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	04, 05 & 06
02	Event Management in Your Organization	Sinhala & English	02 days	Non-Staff Grade Officers	13,000/=	05 & 06
03	Essentials in Cyber Security	Sinhala & English	02 days	Staff Grade & Non-Staff Grade Officers	13,000/=	06 & 07
04	Formal Letter Writing Skills	English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	26, 27 & 28
05	Advanced MS Excel Skills	Sinhala & English	02 days	Staff Grade & Non-Staff Grade Officers	13,000/=	27 & 28

April 2022 cont.

No	Name of the Programme	Medium	Duration	For Whom	Course Fee Rs.	Tentative Programme Dates
Workshops cont.						
06	Internal Auditing Practices in the Public Sector	Sinhala	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	27, 28 & 29
07	Positive Thinking for Building Personality	English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	27, 28 & 29
08	Personal File Management	Sinhala	03 days	Non-Staff Grade Officers	18,000/=	27, 28 & 29
Seminars						
01	Effective Presentation Skills	Sinhala & English	01 day	Staff Grade & Non-Staff Grade Officers	7,750/=	20
02	Awareness Programme on e-Procurement	Sinhala & English	01 day	Staff Grade & Non-Staff Grade Officers	7,750/=	21
03	Awareness Programme on MS Access	Sinhala & English	01 day	Staff Grade & Non-Staff Grade Officers	7,750/=	21
03	Preparation of Professional Documents with MS Word	Sinhala & English	01 day	Staff Grade & Non-Staff Grade Officers	7,750/=	22
04	English for Front Office Staff	Sinhala & English	01 day	Staff Grade & Non-Staff Grade Officers	7,750/=	22
05	Artificial Intelligence for Public Sector Decision Making	Sinhala & English	01 day	Staff Grade Officers	7,750/=	28

May 2022

No	Name of the Programme	Medium	Duration	For Whom	Course Fee Rs.	Tentative Programme Dates
<i>Diploma Programmes</i>						
01	Diploma in English for Professionals (DEP)	English	30 weeks	Staff Grade Officers	75,000/=	07 (02 weekdays a week)
02	Diploma in Artificial Intelligence & Machine Learning (DAIML)	English	01 year	IT Officers and Staff-Grade Officers	150,000/=	25, 27 (02 weekdays a week)
<i>Certificate Programmes</i>						
01	Certificate Course in Human Resource Management (CCHRM)	Sinhala & English	05 days	Staff Grade & Non-Staff Grade Officers	29,000/=	05 (Every Thursday)
02	Certificate in Office Management and Administration (COMA)	Sinhala & English	05 days	Non-Staff Grade Officers	29,000/=	06 (Every Friday)
03	Certificate in Managing Information Systems (CMIS)	Sinhala & English	05 days	Non-Staff Grade Officers	29,000/=	10 (Every Tuesday)
<i>Workshops</i>						
01	Design Thinking Tools for Efficient Public Service	Sinhala & English	02 days	Staff Grade Officers	13,000/=	05 & 12
02	Research Methodology	Sinhala & English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	09, 10 & 11
03	Stores and Inventory Management	Sinhala & English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	10, 11 & 12
04	Public Service Disciplinary Procedures	Sinhala & English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	18, 19 & 20

May 2022 cont.

No	Name of the Programme	Medium	Duration	For Whom	Course Fee Rs.	Tentative Programme Dates
Workshops cont.						
05	Bid Documents and Tender Procedures	Sinhala & English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	23, 24 & 25
06	Report Writing Skills	English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	24, 25 & 26
07	Database Management using MS Access	Sinhala & English	02 days	Staff Grade & Non-Staff Grade Officers	13,000/=	25 & 26
08	Board of Survey Losses & Write-Offs	Sinhala & English	02 days	Staff Grade & Non-Staff Grade Officers	13,000/=	25 & 26
09	Essentials in Project Management	Sinhala & English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	25, 26 & 27
Seminars						
01	Introduction to Research Proposal Writing	Sinhala & English	01 day	Staff Grade & Non-Staff Grade Officers	7,750/=	31

June 2022

No	Name of the Programme	Medium	Duration	For Whom	Course Fee Rs.	Tentative Programme Dates
<i>Diploma Programmes</i>						
01	Diploma in Tamil for Professionals (DTP)	Tamil & English	30 weeks	Staff Grade & Non-Staff Grade Officers	75,000/=	02 (Every Thursday)
02	Diploma in Procurement Management & Contract Administration (DIPMCA)	English	01 year	Staff Grade Officers	130,000/-	25 (Every Saturday)
<i>Certificate Programmes</i>						
01	Certificate in English for Employment Purposes (CEEP)	English	10 weeks	Non-Staff Grade Officers	59,000/=	03 (Every Friday)
02	Certificate Course in Bionanotechnology	English	12 weeks	Staff Grade Officers	80,000/=	04 (Every Saturday)
<i>Workshops</i>						
01	Information Communication Technology	Sinhala & English	02 days	Staff Grade & Non-Staff Grade Officers	13,000/=	23 & 24
02	Event Management in Your Organization	Sinhala & English	02 days	Staff Grade & Non-Staff Grade Officers	13,000/=	07 & 08
03	Public Financial Regulations	Sinhala & English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	08, 09 & 10
04	Essentials of Network Administration	Sinhala & English	02 days	Staff Grade & Non-Staff Grade Officers	13,000/=	09 & 10
05	Bid Evaluation in Public Procurement	Sinhala & English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	20, 21 & 22

June 2022 cont.

No	Name of the Programme	Medium	Duration	For Whom	Course Fee Rs.	Tentative Programme Dates
Workshops cont.						
06	Essential IT Skills for Non- IT Officers	Sinhala & English	02 days	Staff Grade & Non-Staff Grade Officers	13,000/=	22 & 23
07	Information System Auditing	Sinhala & English	02 days	Staff Grade & Non-Staff Grade Officers	13,000/=	22 & 23
08	General Office Administration and E-Code	Sinhala & English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	28, 29 & 30
09	English for Office Use	Sinhala & English	03 days	Staff Grade & Non-Staff Grade Officers	18,000/=	28, 29 & 30
Seminars						
01	Letter Writing	Sinhala & English	01 day	Staff Grade & Non-Staff Grade Officers	7,750/=	02
02	Preparation of Professional Documents with MS Word	Sinhala & English	01 day	Staff Grade & Non-Staff Grade Officers	7,750/=	17
03	Awareness Programme on e-Procurement	Sinhala & English	01 day	Staff Grade & Non-Staff Grade Officers	7,750/=	17

Panel of Resource Persons

Financial Management, Commercial Skills & Governance	
Resource Person	Credentials
Mr. H.M. Ajith Chandra	MBA (PIM), PGD in Mgt. (PIM), B. Com (Special), USJ Add. Director General (Rtd), Department of Treasury Operations, Ministry of Finance Senior Consultant (Visiting), Metropolitan Campus.
Ms. Gayani De Alwis	MBA (PIM), MSc (Reading, UK), CSCM, FISMM, FCILT Global Chairperson Women in Logistics & Transport (WILAT), Director Singer Sri Lanka PLC, Director, Logicare Pvt Ltd, Former Director Supply Chain Management Unilever Sri Lanka, Management Consultant and Lecturer, Immediate Past Chairperson Chartered Institute of Logistics & Transport (CILT) Senior Consultant (Visiting), Metropolitan Campus.
Mr. I.G Perera	MBA (Supply Chain Management), MSc (SCM), MSc Proj.Mgt), International Diploma in Supply Chain Management, (ITC-Geneva), Six Sigma (Black Belt), Visiting Lecturer - NSBM, University of Colombo, ISMM (UK), RMIT (Australia) Senior Consultant (Visiting), Metropolitan Campus.
Mr. Christy Perera	B.Sc. University of Peradeniya PGD "Equipment Procurement Management" (ILO - Italy), PGD "Procurement of Information Technologies" (ILO - Italy) CMP - NUS, Singapore, CCM - ILO, Italy, CSC - ILO, Italy, CPM - CAE, Australia. CPP&C - SETIM, Canada, CPF - Manila Senior Consultant (Visiting), Metropolitan Campus.
Mr. N.R. Asoka De Silva	BSc(Eng)(Peradeniya), Msc(Eng) (National University of Ireland) Member of Institute of Industrial Engineers (USA) Senior Consultant (Visiting), Metropolitan Campus.
Mr. Pius Fernando	MSc (University of Teesside, Middleborough, UK) Consultant - The World Bank, General Education Management Project, Former Director General of Public Finance (MOF, General Treasury), Former Director General of Management Audit (MOF, General Treasury) Senior Consultant (Visiting), Metropolitan Campus.
Mr. Saliya Dharmawardhane	B.Sc. Business Administration (USJ) Master of Public Administration (PIM USJ), CPA Ireland, CPA SL, DPFM, DIPCA Senior Consultant (Visiting), Metropolitan Campus.
Mr. R.S. Weerawickrama	LLB (Col), LLM (HK), MPA&M (Col), JPUM Attorney-at-Law, Unofficial Magistrate, Legal Practitioner in the Supreme Court of Sri Lanka Senior Consultant (Visiting), Metropolitan Campus
Ms. W. G. Chandrika	B.com(Special) (Kelaniya), MA (Kelaniya), MATT, APFA, CPFA, Former Director, Department of Public Finance, Ministry of Finance Senior Consultant (Visiting), Metropolitan Campus.

Financial Management, Commercial Skills & Governance	
Resource Person	Credentials
Mr. S. Upananda	BSc (SJP) MSc in IT, CPFA, FCMA, DISSCA, FPFA, PGD in IT, PGD in Management, DPFM Senior Consultant (Visiting), Metropolitan Campus.
Mr. H. M. P. B. Herath	MPA (University of Jayawardanepura) PGD. In Economic Development (University of Colombo) PGD. In Community Development (University of Colombo) Senior Consultant (Visiting), Metropolitan Campus.
Mr. K. M. S. Wijenayake	MBA, MSc, BSc, PGD (Scm), PGD (Mat Mgt), PGD (HRM), CMILT, MIM, (SL) MISMM CEO/Director, University Collage Senior Consultant (Visiting), Metropolitan Campus.
Eng. Chalana Munasinghe	BSc Eng., MIE(SL), PG Dip (En.Eng.), Associate green Professional Civil Engineer, Ministry of Health and Indigenous Medicine Senior Consultant (Visiting), Metropolitan Campus.
Mr. Nalaka Dissanayake	Master of Human Resource Management (Colombo) Diploma in Public Administration (Slida), MA (Sociology), Kelaniya / LLB (UG) Dip. In Journalism (Colombo), Dip. In Environmental Journalism (Slejf), Senior Assistant Secretary (Parliamentary Affairs Division), Ministry of Public Services, Provincial Councils & Local Governance Senior Consultant (Visiting), Metropolitan Campus.
Mr. L. Gamage	MBA (University of Rajarata), PG Dip (Management), BSc Special (Hons) - Accounting & Finance Internal Auditor - Special Task Force Senior Consultant (Visiting), Metropolitan Campus.
Mr. T. Gunathilake	Accountant - Special Task Force Reading for Master of Financial Economics (USC) B.Sc. Business Admin Special (USJP), APFA, AAT, DIPPCA, Dip (Acc) Senior Consultant (Visiting), Metropolitan Campus.
Mr. P. D. L. Kularathne	MCs. Public Management (SIDA), PGD. Public Financial Management (SIDA), B.Com.(Sp) (SJP), Certified Public Accountant (CPA Sri Lanka), Certified Business Accountant (CBA Sri Lanka), Diploma in Accountancy, Member - Association of Public Finance Accountant of Sri Lanka Senior Consultant (Visiting), Metropolitan Campus.
Mr. M. K. W. Wickramaratne	PGD in Mgt. (OUSL), B. Com (UOP), USJ SLAS (Rtd), Chief Secretary (Fmr), Sabaragamuwa Provincial Council Inquiry Officer, Public Service Commission & Ministry of Public Administration Appeal Analyst, National Police Commission & Executive Director South Asia Partnership of SL Senior Consultant (Visiting), Metropolitan Campus.

Financial Management, Commercial Skills & Governance

Resource Person	Credentials
Dr. A. H. Lakmal	Doctor of Philosophy: School of Geomatics, Liaoning Technical University, People's Republic of China, MSc (University of Peradeniya), BSc (Surveying Science), Institute of Surveying & Mapping, Certificate on Remote Sensing with Specialization in Digital Image Analysis, Indian Institute of Remote Sensing, India, Certificate on Dynamic Modelling for Landslides and Floods using GIS & RS, The International Institute of Geo information Science and Earth Observation (ITC) Senior Consultant (Visiting), Metropolitan Campus.

Information Communication and Digital Management

Resource Person	Credentials
Mr. Samantha Indika	MSc. In Computing (UK), BSc. In Computing (Hons) First Class (UK) MCT, ACS, MBCS, C EH. MCS (SL) CCNA R&S, CCNP R&S, CCNA Voice, CCNA Security RHCSA, MCSA, MCITP, MCTS, MCSE1, MCSE1+Security+Messaging MCSA1, MCSA1 + Security+Messaging, MCP Senior Consultant (Visiting), Metropolitan Campus.
Mr. Chathura Palliyaguru	DIT, HDIT UCSC (BIT), MBCS, MCS(SL), MIEEE. Senior Consultant (Visiting), Metropolitan Campus.

Leadership and Organizational Management

Resource Person	Credentials
Ms. Kanthi Basnayake	MBA (UK) BBM (India), Management Consultant APMI Certified Professional Coach – CPC, Fed Uni. (Aus.), Senior Consultant (Visiting), Metropolitan Campus.
Ms. Denuka Perera	Chartered (MCIPM) CEO-Zion Consulting, Chartered Member-Chartered Institute of Personnel Management Sri Lanka, Human Resource Consultant and Trainer Faculty Member & Senior Consultant- Chartered Institute of Personnel Management Sri Lanka Consultant (Visiting), Metropolitan Campus.
Ms. Navoda Rathnayake	PQHRM (CIPM), Human Resource Consultant – at Zion, at Zion Consulting. Consultant (Visiting), Metropolitan Campus.
Dr. Madhu Fernando	DBA (Swinburne University, Australia), MEng (RMIT University, Australia) PMP (PMI USA), CEO Innova Strategies, Chairperson Institute of Project Management Education and research. Senior Consultant (Visiting), Metropolitan Campus.
Mr. J. B. Senevirathne	Master of Development Studies, (University of Colombo), PGD (University of Colombo), BSc. Agriculture (University of Peradeniya), Director, Monitoring & Evaluation (Information & Communication Technology Agency Sri Lanka- ICTA), Development Planning, Monitoring & Evaluation Specialist Consultant (Visiting), Metropolitan Campus.

Leadership and Organizational Management

Resource Person	Credentials
Mr. Jagath Peiris	MBA (ISLE University, Brussels), CEO, MD – GTCC Certified Professional Coach, Certified 5S Trainer, Member of Sri Lanka Institute of Training & Development Consultant (Visiting), Metropolitan Campus.
Mr. Velusamy Poobalasingam	Dip – Quality Management Productivity Trainer, 5S Kaizen Consultant, Professional Trainer Consultant (Visiting), Metropolitan Campus.
Ms. Jacintha Monushia Rajamohan	MBA (UK), Certified professional coach (Aus) National Dip in Counselling & phycology Consultant (Visiting), Metropolitan Campus.

Communication and Language Skills

Resource Person	Credentials
Mr. Wishwajith Gunasekara	BA, MA, Senior Consultant, Miloda Former language consultant, SLIDA Artist Senior Consultant (Visiting), Metropolitan Campus.
Ms. Lalanthika Wijesinghe	B.Ed., M.Ed (Open University of Sri Lanka) M.phil (Open University of Sri Lanka) Senior Consultant (Visiting), Metropolitan Campus.
Ms. Anjaneewandana Wijewardana	CELTA- University of Cambridge, MA – University of Kelaniya, BA – University of Colombo Senior Consultant (Visiting), Metropolitan Campus.
Ms. J. Balaranjani	BA, MA, PhD (pending conferment), Former Lecturer (University of Kelaniya), Senior Consultant (Visiting), Metropolitan Campus.
Mr. M. Anas	BA, MA, Sworn Translator, Grade 1 Translator in the public service, Senior Consultant (Visiting), Metropolitan Campus.
Ms. Swetha Jinadari Jayakody	PGDE(TESL) – University of Colombo, PGD(TLSC) – Open University, BA – University of Sri Jayewardenapura, English Trained Teacher – NIE Senior Consultant (Visiting), Metropolitan Campus.
Dr. Shashinie Maneera Thenabadu	PhD in Teaching English as a Second Language (TESL) – Monash University, Australia MA in Teaching English as a Second Language (TESOL) – La Trobe University, Australia MA in Linguistics – University of Kelaniya BA – University of Peradeniya Senior Consultant (Visiting), Metropolitan Campus.
Dr. Sumudu Nisala Embogama	PHD(Kelaniya), M.A. (Kelaniya), M.A. (Peradeniya), B.A. English Special (Peradeniya) Senior Consultant (Visiting), Metropolitan Campus.
Major Wimansha Abeyawickrama	MA(Warwick, UK), MA(Kelaniya), BA(SJP), ASTHE(Colombo) with SEDA(UK), CELTA(Cambridge), CTHE(Colombo), Specialist English Trained(Peradeniya), BALIC(TX, USA) ICELT(Cambridge), TKT(Cambridge)
Ms. M. T. N. Wijetunge	MA(Warwick, UK), MA(Kelaniya), BA(SJP), ASTHE(Colombo) with SEDA(UK), CELTA(Cambridge), CTHE(Colombo), Specialist English Trained(Peradeniya), BALIC(TX, USA) ICELT(Cambridge), TKT(Cambridge)

Communication and Language Skills

Resource Person

Credentials

Ms. B. D. K. Anandawansa

MA in Linguistics (Kelaniya), MA in Women's Studies (Colombo), BA (Hons) (Peradeniya)

Allied Sciences

Resource Person

Credentials

Dr. Peshala Kumari

PhD in Biochemistry (US)
B.Sc. Human Biology Special Degree (Microbiology Specialization) (Hons), Postgraduate Certificate in Medical Education PGIM, University of Colombo

Dr. Sanath de Silva

Ph.D. (Colombo)
Senior Lecturer - Department of Strategic Studies
Faculty of Defence & Strategic Studies
General Sir John Kotelawala Defence University

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