#### TIFFIN CITY BOARD OF EDUCATION

Regular Meeting Minutes Tuesday, April 25, 2017, 7:00 PM Tiffin Middle School Cafetorium 103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by the President, Chris Widman, with the following members present: Dr. Gase, Mr. Henry, Dr. Hoyda, Mr. Schwartz and Mr. Widman.

Roll Call

The Pledge of Allegiance was led by Prinicpal Beaston and the following students from Krout 2-3 Elementary: Alexa Beaston, Logan Gooding, Hannah Hampshire, Candace Kirian, Caroline Lewis, Weston Lucal, Maizie Mellott, Amelia Miller, Emma Musgrave, Grace Poignon, Garrett Ridner, Abi Willman, Anne Young, Bryce Zimmerman, and Raphael Zirger.

Pledge of Allegiance

(17-055) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adopt the agenda with the following corrections:

**Adopt Agenda** 

# 11.13 Approve School Lunch Prices for the 2017-2018 School Year

The Superintendent recommends the Tiffin City Board of Education approve the school lunch prices for the 2017-2018 School Year:

K-5 - \$2.20 6-8 - \$2.20 9-12 - \$2.70 Milk <del>.60</del> \$.50 Salad Bar - \$3.10

# XIV. EXECUTIVE SESSION

Enter into Executive Session to discuss consider the employment of a public employee employees.

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda and Mr. Widman. Motion carried.

#### BOARD OF EDUCATION STUDENT RECOGNITION

Principal Hartenstein recognized the following students from Columbian High School:

Student Recognition

State Art Award – Misty Waters and Sessile Burks
State Cross Country – Jacob Anderson
State Wrestling – Andrew Branson and Caden Blust
Skills USA – Alexis Herr and Eve Fitch
State Science Fair – Carly Schafer and Miranda Stallard
State Band and Choir Participants

Board Discussion

#### **BOARD DISCUSSION - none**

### **BOARD REPORTS**

Business Advisory Council, Dr. Gase – Met April 20, 2017. Spoke about REACH, Camp Invention, and parent outreach. The next meeting is Thursday, May 18, 2017 at 8:00 AM in the McMullen Conference Room, Tiffin Mercy Hospital.

**Board Commit**tee Reports

Finance Committee, Mr. Henry – Met April 18, 2017. Spoke about monthly reports, open enrollment, and the bond refunding. The next meeting is Tuesday, May 9, 2017 at 4:30 PM in the first floor conference room of the Administration Building.

Marketing Committee, Mr. Schwartz – Met April 6, 2017. Spoke about the new Faces of TCS, baseball trip to Allen Eiry Senior Center, media coverage, graduation yard signs, Bellevue City Schools' Quality Profile, student public service announcements, marketing of the musical and tea party, and promotion of extra-curricular events. The next meeting is Thursday, May 4, 2017 at 4:00 PM in the first floor conference room of the Administration Building.

Program Committee, Mr. Widman – Did not meet. The next meeting is Wednesday, May 17, 2017 at 5:15 PM in the first floor conference room of the Administration Building.

Support Services Committee, Dr. Hoyda – Met April 7, 2017. Mr. Daniel spoke about the Senior Citizens' Brunch, lunch price increases, City of Tiffin events that will affect busing, quotes for TMS roof repair, pump replacement in the stadium well, and copiers. The next meeting is Friday, May 12, 2017 at 8:00 AM in the first floor conference room of the Administration Building.

Personnel Committee – Did not meet

Records Committee - Did not meet.

Legislative Liaison, Mr. Henry – Spoke about the biennial budget bill, removal of teacher externships from the spending plan, and high school graduation requirements.

Vanguard-Sentinel Update, Mr. Widman – Met April 20, 2017. Spoke about the new public safety building, SkillsUSA, new employees, enrollment increases, and new one-year programs. The next meeting is May 18, 2017, at the Administration Center.

Wellness Committee, Dr. Gase –Met April 19, 2017. Spoke about consortium funds, proper public purposes, legal opinions, and pre-payment of wellness programs.

#### STUDENT REPRESENTATIVES

Audrey Behm – Spoke about the Student Council Chalk Walk and thanked Maya Clouse-Henry for organizing the event.

Hannah Treadway – Spoke about the Academic Letter Breakfast and Senior Excellence Dinner and thanked TCAA for sponsoring the events.

#### SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

1. Miscellaneous Items – Spoke about the revised board policies, exhibits and regulations that are recommended for approval on the agenda. File JO-R was cleaned up as needed on page 4 of 15.

# DIRECTOR OF INSTRUCTION / PERSONNEL'S REPORT AND RECOMMENDATIONS

- 1. Camp Invention
- 2. Miscellaneous Items

#### DIRECTOR OF OPERATIONS' REPORTS AND RECOMMENDATIONS

1. Miscellaneous Items – none.

Student Representatives

Superintendent's Report

Director of Instruction / Personnel's Report

Director of Operations' Report

# OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

**Public Input** 

Tiffany Thompson, 2741 S. Township Road 1195, Tiffin, spoke about the 2017-2018 school calendar and collaborative process used in the past.

Mark Hoerig, 75 Birchwood Drive, Tiffin, spoke about the Board of Education minutes and agendas available online. He requested the same availability for board committee meetings.

#### **CONSENT AGENDA**

(17-056) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the following items:

The Superintendent's recommendation to approve the minutes from the following meetings:

- Special Meeting on March 14, 2017, as exhibited on pages 12 through 13 of the agenda.
- Special Meeting on March 17, 2017, as exhibited on pages 14 through 15 of the agenda.
- Special Meeting on March 22, 2017, as exhibited on pages 16 through 18 of the agenda.
- Regular meeting on March 28, 2017, as exhibited on pages 19 through 28 of the agenda.

The Superintendent's recommendation to approve the Treasurer's reports for March 2017, as exhibited on pages 29 through 38 of the agenda.

The following were balances reported in various accounts for March 2017:

Approve
March 2017
Treasurer's
Report

Approve

Meetings

Minutes of March

General Fund	\$16,164,850.16
Bond Retirement	949,364.46
Permanent Improvement	198,804.49
Building	61,041.00
Food Service Fund	389,432.73
Special Trust	9,286.05
Endowment	15,270.69
Uniform School Supplies	-64,169.00
Mental Health	-22,733.00
Public School Support	40,412.03
Other Grant	74,724.28
District Agency	0.00
Classroom Facilities Maintenance	903,583.72
Student Managed Activity	56,993.64
District Managed Activity	146,329.70
Auxiliary Services	212,802.86
Data Communication Fund	0.00
Alternative Schools	-2,785.49
School to Work	2,569.57
IDEA Part B Grants	-74,465.95
Title I Disadvantaged Children	-63,221.12
IDEA Preschool-Handicapped	-3,990.76
Improving Teacher Quality -1,65	

Total \$18,992,448.47

The Superintendent's recommendation to accept the following resignations:

Accept Resignations

# PROFESSIONAL STAFF effective at the conclusion of the 2016-2017

**School Year** 

Timothy S. Breyman, Teacher Robert L. Chevalier, Teacher

The Superintendent's recommendation to employ the following:

Approve **Employment** 

#### PROFESSIONAL STAFF

#### **Substitute Teachers effective 2016-2017 School Year**

Heidi J. Clark Janis L. Owens Jenna L. Skidmore

#### Home Instruction 2016-2017 School Year

Timothy S. Breyman

#### Effective with the 2017-2018 School Year

Donald R. Cook, Teacher Mykel L. Heberling, Teacher

# Teacher Continuing Contracts Effective with the 2017-2018 School Year

Robert L. Chevalier Christopher O. Kopp

### **Supplemental 2016-2017**

Michael T. Lee, TMS Track, Head Boys

#### **SUPPORT STAFF**

Kyle M. Gilbert, Substitute Educational Aide Effective 2016-2017 Christine L. Thom, Substitute Custodian Effective April 10, 2017

The Superintendent recommends the Tiffin City Board of Education approve the following contract non-renewals at the expiration of the 2016-2017 School Year:

Approve Non-Renewals

# PROFESSIONAL STAFF

# **Auxiliary Services Tutors**

Tamra E. Andrews

#### **Tutor Contracts**

Alexa K. Almond – Home Instruction

Leigh K. Alvarado – Home Instruction

Deborah A. Baker – Before School Teacher

Megan E. Belch – Home Instruction

Tiffany E. Boehler – Home Instruction

Vicky M. Boehler – Home Instruction

Karen M. Daniel – Home Instruction

Samantha E. Demmerley – Home Instruction

Todd R. Edmond – ACT Preparation

Todd R. Edmond - Before School Teacher Substitute

Donald J. Ferstler – Home Instruction

Robert F. Hawk – Home Instruction

Libbie Kaltenbach – Home Instruction

Stacey L. Kiesel – Home Instruction

Christopher O. Kopp – Home Instruction Christopher O. Kopp – Before School Teacher Substitute

Troy L. Laird – Home Instruction

Michael T. Lee – Home Instruction

Jeanette M. Marshall – ACT Preparation

Jeanette M. Marshall – Home Instruction

Laurie A. Morter – Home Instruction

Jennifer S. Musgrave – ACT Preparation

Paula K. Pauly – ACT Preparation Nattaporn K. Perrine – ESL Tutor Ann T. Reddy – Before School Teacher Kristen M. Santos – Home Instruction Christine A. Shaver – Home Instruction Patricia J. Smith – Home Instruction Lauren A. Williams – ACT Preparation Lisa E. Wilson – Home Instruction Katharine L. Wrabel – ACT Preparation

#### **Contingent Educational Aides**

Barbara J. Goshe - Aux. Nurse

# Extracurricular /Pupil Activity— Athletic Spring Sports, Pursuant to ORC 3319.083

Curt G. Mellott Baseball, Head Varsity

Lou Garcia Basketball, Assistant Varsity Boys'
Erin E. Reed Basketball, Head Varsity Girls'
Tyler R. Halcomb Basketball, Ninth Grade Boys'

David L. Jones Bowling, Head Varsity

Teresa S. Hartman

Cheerleading, Varsity/Jr. Varsity (Fall)

Cheerleading, Varsity/Jr. Varsity (Winter)

Nikki M. Hintze Cross Country, Head Varsity Girls'

Andrew J. Miller Football, Assistant Varsity Shaun L. Conley Football, Assistant Varsity Joshua S. Roberts Football, Ninth Grade Patrick A. Boggs Football, Ninth Grade (50%) Joshua A. Edler Football, Seventh/Eighth Grade Robert G. Ochier Soccer, Head Varsity, Boys' Vincent R. Arnold Soccer, Head Varsity Girls' Melissa A. Hoffman Soccer, Asst. Varsity Girls' Christopher D. Lewis Swimming, Head Varsity Krystina J. Auble Tennis, Head Varsity Girls'

Gregory A. Ramsdell Choristers

Michael P. Steyer Spring Musical Director

Lindsey L. Smith Spring Musical, Assistant Director Nathan H. Santos Spring Musical, Music Director

Lonnie S. Fitch Sprint Musical, Technical Dir./Choreog. (50%)

Heidi E. Stephey Flag Squad

Victoria A. Ingalls
Dorothy J. Cory
Hope Boes
Ian Rammell
Joshua M. Beacorn
Benjamin R. Williams
Vrack, Assistant Varsity Boys'
Volleyball, Head Varsity
Volleyball, Seventh Grade Girls'
Wrestling, Assistant Varsity
Wrestling, Assistant Varsity
Wrestling, Seventh/Eighth Grade

The Superintendent's recommendation to accept the following donations:

# Accept Donations

#### Tiffin Columbian

- The Junior Home Association donated \$400.00 for the Dad Kernan Citizenship and Dad Kernan Athletic Awards
- Hempy Water donated 13 cases of water for the Allen Eiry Senior Lunch, valued at \$65.00
- P. T. Services donated a \$100 Walmart gift card for supplies for the Allen Eiry Senior Lunch
- Smith's Frosted Foods donated 100 hot dogs for the Allen Eiry Senior Lunch, valued at \$50.00
- Larry Kisabeth donated 50 hot dogs for the Allen Eiry Senior Lunch, valued at \$25.00
- Walmart donated a \$25 gift card for supplies for the Allen Eiry Senior Lunch
- Simply Susan's donated 25 packs of hot dog buns for the Allen Eiry Sen-

- ior Lunch, valued at \$25.00
- Melaleuca Wellness Company cookies for the Allen Eiry Senior Lunch, valued at \$20.00
- Five Guys Restaurant donated peanuts and serving boats to the Allen Eiry Senior Lunch, valued at \$20.00

#### Noble 4-5

 VCA Dog and Cat Hospital of Tiffin donated their services for Kennedy's care, valued at \$213.54

#### Washington K-1

- Pat and Tom Walter donated the book *Orcas*, valued at \$12.00 in memory of Marilyn Wilson
- Nancy & Don Burner donated the book *Beluga Whales*, valued at \$12.00, in memory of Marilyn Wilson
- Pat & Tom Walter donated the book *Mom and Me Cookbook*, valued at \$12.00, in memory of Alma Brandt
- The Washington Staff donated the book *Little Kids First Big Book of Weather*, valued at \$12.00, in memory of Jean Seigly
- Kelly Stahl donated the book *I Didn't Do It!*, valued at \$12.00, in memory of Jean Seigly
- The Washington Staff donated the book *Virgil and Owen Stick Together*, valued at \$12.00, in memory of Peggy Plott
- Kelly Stahl donated the book *Bye-Bye, Big Bad Bullybug*, valued at \$12.00, in memory of Peggy Plott
- Pat & Tom Walter donated the book My First French Bakery, valued at \$12.00, in memory of Peggy Plott
- Pat & Tom Walter donated the book *Fairies Cookbook*, valued at \$12.00, in memory of Dorothy Watson
- Nancy & Don Burner donated the book *Mom and Me Cookbook*, valued at \$12.00, in memory of Dorothy Watson
- The Washington Staff donated the book *Penguins*, valued at \$12.00, in memory of Dorothy Watson

The Treasurer's recommendation to adopt the following supplement to the Amended Appropriation Resolution previously adopted on October 25, 2016, for the fiscal year ending June 30, 2017:

• 002 Bond Retirement \$4,466,600.00

The Superintendent's recommendation to pay the following stipend(s) upon certified completion of duties:

**STIPENDS 2016-2017** 

Nathan Lynch, Bill Krause Track Meet Manager, \$450 from Fund 300 Nathan Lynch, District Track Site Manager, \$500 from Fund 022 Nathan Lynch, Regional Track Site Manager, \$580 from Fund 022

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda and Mr. Widman. Motion carried.

#### **ACTION ITEMS**

(17-057) Mr. Schwartz moved, seconded by Mr. Henry, the Tiffin City Board of Education approve the following recommended new and revised Board Policies and Regulations, as exhibited on pages 39 through 91 of the agenda:

AC – Nondiscrimination

ACA/ACAA – Nondiscrimination on the Basis of Sex/Sexual Harassment

BDDH (also KD) – Public Participation at Board Meetings DJB - Petty Cash Accounts

Adopt Supplemental
Appropriation

**Pay Stipends** 

Approve Board Policies and Regulations

IIBH – District Websites

JEC - School Admission

JECAA – Admission of Homeless Students

JECAA-R Admission of Homeless Students (Enrollment Dispute and Resolution Process)

JFCF - Hazing and Bullying

JFCF-R – Hazing and Bullying (Harassment, Intimidation and Dating Violence)

JFG - Interrogations and Searches

JFG-R – Interrogations and Searches

JHCB – Immunizations

JO – Student Records

JO-R - Student Records

The president called for the vote. Voting yes: Mr. Schwartz, Mr. Henry, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-058) Mr. Schwartz moved, seconded by Mr. Henry, the Tiffin City Board of Education approve the Houghton Mifflin Harcourt proposal, as exhibited on pages 92 through 98 of the agenda.

Approve Houghton Mifflin Harcourt Proposal

The president called for the vote. Voting yes: Mr. Schwartz, Mr. Henry, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-059) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the College Credit Plus Alternative Funding Structure Agreement with Tiffin University for 2017-2018, as exhibited on pages 99 through 101 of the agenda.

Approve College Credit Plus Agreement with Tiffin University

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-060) Mr. Schwartz moved, seconded by Mr. Henry, the Tiffin City Board of Education approve the Contract for Teaching Membership with VHS, Inc., as exhibited on pages 102 through 106 of the agenda.

Approve Contract with VHS

The president called for the vote. Voting yes: Mr. Schwartz, Mr. Henry, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-061) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the Contract with Apex Learning, as exhibited on pages 107 through 108 of the agenda.

Approve Contract with Apex Learning

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-062) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the College Credit Plus Agreement with University of Northwestern Ohio for 2017-2018, as exhibited on pages 109 through 111 of the agenda.

Approve College Credit Plus Agreement with UNOH

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-063) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve Exhibit Six and Exhibit Five Addendums to the 2016-2017 Agreement with the Seneca County Board of Developmental Disabilities, as exhibited on pages 112 through 115 of the agenda.

Addendum to 2016-2017 Seneca County Board of Development Disabilities

Approve

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-064) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve school nurse services agreement with Mercy Health-Tiffin Hospital LLC, as exhibited on pages 116 through 123 of the agenda.

Approve School Nurse Agreement

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-065) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve vendor agreement with Ohio Medicaid School Program, as exhibited on pages 124 through 126 of the agenda.

Approve Ohio Medicaid Vendor Agreement

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-066) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve memorandum of understanding with Ohio Medicaid School Program, as exhibited on pages 127 through 129 of the agenda.

Approve Ohio Medicaid MOU

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-067) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve memorandum of understanding with Heidelberg University, as exhibited on page 130 of the agenda.

Approve MOU with Heidelberg University

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-068) Dr. Gase moved, seconded by Mr. Henry, the Tiffin City Board of Education approve the 2017-2018 School Calendar, as exhibited on page 131 of the agenda.

Approve 2017-2018 School Calendar

Mr. Henry spoke about needing additional professional development days in the calendar.

Mr. Widman spoke about developing the calendar with committee and public input before board approval. He also spoke about professional development being available from the ESC by subject area and the opportunity for teacher collaboration on calamity days.

Dr. Gase spoke about high quality professional development and the curriculum audit's recommendation to increase teacher collaboration.

Mr. Schwartz spoke about considering the calendar committee's final proposal.

Dr. Hoyda spoke about conducting professional development on calamity days and creating a three-year calendar to correspond with the collective bargaining agreement.

The president called for the vote. Voting yes: Mr. Widman. Voting no: Dr. Gase, Mr. Henry, Dr. Hoyda and Mr. Schwartz. Motion failed.

(17-069) Mr. Schwartz moved, seconded by Mr. Henry, the Tiffin City Board of Education approve the 2017-2018 School Lunch Prices as follows:

Approve 2017-2018 Lunch Prices

K-5 - \$2.20 6-8 - \$2.20 9-12 - \$2.70 Milk - \$ .50 Salad Bar - \$3.10

The president called for the vote. Voting yes: Mr. Schwartz, Mr. Henry, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

(17-070) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the Tiffin Columbian Graduating Class of 2017, as exhibited on pages 132 through 135 of the agenda, pending fulfillment of all requirements of Tiffin City Schools and the Ohio Department of Education.

Approve Graduating Class of 2017

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr. Gase, Dr. Hoyda, and Mr. Widman. Motion carried.

#### OPPORTUNITY FOR THE PUBLIC TO DIALOGUE WITH THE BOARD

**Public Dialogue** 

Sarah Babione, 1662 E. County Road 38, Tiffin, thanked the board for not approving the proposed calendar and asked when parents might expect a revision. She also spoke about calamity days and high quality professional development within reasonable cost.

Carissa Allen, 135 Clinton Avenue, Tiffin, spoke about the lack of day-time conferences for parents.

Tiffany Thompson, 2741 S. Township Road 1195, Tiffin, spoke about the calendar committee proposal not being considered by the board and the lack of interest from parents for day-time conferences.

Dr. Hoyda spoke about the calendar proposal that started on Friday and ended after Memorial Day. He also spoke about adjusting calendars for different grade levels and the disparity between first and second semesters for semester-long courses.

Chris Joyce, Guidance Counselor, spoke about evening conferences, which allow two more instructional days before state testing, and variances in first and second semester due to calamity and testing days.

Stephanie Dell, 8947 W. Township Road 112, Fostoria, thanked Mr. Henry and Mr. Schwartz for recognizing teachers and the calendar committee's input. She also spoke about teacher collaboration regularly occurring after school.

**Board Discussion** 

#### **BOARD DISCUSSION**

Mr. Henry thanked faculty members for communicating about the school calendar and spoke about needing a school resource officer, social worker, and additional counseling services.

Dr. Hoyda spoke about the status of block scheduling, RTI, and Washington K-1 aides.

(17-071) Mr. Henry moved, seconded by Dr. Hoyda, the Tiffin City Board of Education hold an executive session to consider the employment of public employees.

Executive Session

The president called for the vote. Voting yes: Mr. Henry, Dr. Hoyda, Dr. Gase, Mr. Schwartz, and Mr. Widman. Motion carried.

Time in: 9:01 PM Time out: 10:27 PM

(17-072) Mr. Henry moved, seconded by Mr. Schwartz, the Tiffin City Board of Education adjourn.

Adjournment

The president called for the vote. Voting yes: Mr. Henry, Mr. Schwartz, Dr.

Gase, Dr. H	Ioyda, and Mr. Widman. Mot	tion carried.	
Time in:	7:00 PM		
Time out:	10:28 PM		
	egular meeting is scheduled f lle School Cafetorium.	for May 23, 2017 at 7:00 PM in the	Next Meeting
		President	
		Treasurer	