

**ADDENDUM NO. 31  
TO THE AGREEMENT DATED JUNE 2, 2017  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND AECOM TECHNICAL SERVICES, INC.**

**Project: FY21 Staff Extension Support Services for Project Controls,  
Orlando International Airport**

**THIS ADDENDUM** is effective this 15<sup>th</sup> day of October,  
2020, by and between the **GREATER ORLANDO AVIATION AUTHORITY**  
("Authority"), and **AECOM TECHNICAL SERVICES, INC.** ("Consultant").

**WITNESSETH:**

**WHEREAS**, by Agreement dated June 2, 2017, Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services (OAR Prime Entity) Services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **ONE HUNDRED FORTY-ONE THOUSAND ONE HUNDRED TWENTY AND NO/100 DOLLARS (\$141,120.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$141,120.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$141,120.00</b>

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated June 2, 2017 and all prior addenda will remain in full force and effect.

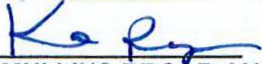
IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives have executed this Addendum this 5<sup>th</sup> day of October, 2020.

GREATER ORLANDO AVIATION AUTHORITY

By:   
David M. Patterson  
Director of Construction

Approved as to Form and Legality  
(for the benefit of GOAA only)

this 5 day of Oct, 2020

By:   
NELSON MULLINS BROAD AND  
CASSEL, Legal Counsel  
Greater Orlando Aviation Authority

AECOM TECHNICAL SERVICES, INC.

By:   
Signature (Duly Authorized Rep.)

Ross Spence  
Printed Name

Associate Vice President  
Title





Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida, 32827-4392  
(407) 825-2001

# Memorandum

**To:** Members of the Construction Committee

**From:** Deborah McKeown, Manager of Project Controls  
Planning, Engineering and Construction

**Date:** September 8, 2020

**Re:** Request for Approval of an Addendum to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2021 Staff Extension Support Services for Project Controls at Orlando International Airport

Consultant's attached proposal, dated August 25, 2020, is to provide FY 2021 Staff Extension Support Services for Project Controls. These services include, but are not limited to, performing specialized and advanced administrative functions and public meeting assignments, and maintaining records and minutes for various Aviation Authority Sunshine Committees, such as the Construction Committee (CC), Professional Services Committee (PSC), and Design Review Committee (DRC), ensuring compliance with Aviation Authority Policies and Procedures, and Florida State Statutes.

If approved, these services would be effective October 1, 2020, through September 30, 2021.

This continuing consultant was selected for this task based on  all that apply):

- Experience
- Available Personnel
- Current Workload
- Expertise
- Equitable Distribution
- Other: \_\_\_\_\_

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

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Funding is from Operations and Maintenance Fund (Budget Code \_\_\_\_\_), subject to adoption by the Aviation Authority Board of the Fiscal Year (FY) 2021 Aviation Authority Budget. Funding source verified by Andrea Harper of Construction Finance on 9/2/20 as correct and available.

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with AECOM Technical Services, Inc. for the services contained herein and amount as shown below:

Not to Exceed Fees	\$141,120.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$141,120.00</b>
Reviewed by RWBC	<i>JSS</i>

**Req 87344**

ITEM 7  
9/8/2020



AECOM Technical Services, Inc.  
7650 West Courtney Campbell Causeway  
Tampa, FL 33607. Phone: 813-636-2425 Fax: 813-287-8591



August 25, 2020

Ms. Debbie McKeown  
Manager of Project Controls  
**GREATER ORLANDO AVIATION AUTHORITY**  
5850 Cargo Road  
Orlando, Florida 32827-4399

Subject: Staff Extension – Project Controls Coordinator  
Orlando International Airport

Dear Ms. McKeown:

AECOM is pleased to submit this proposal to provide Staff Extension services for projects defined by the Senior Director of Planning, Engineering and Construction at the Orlando International Airport. This proposal has been prepared based on our understanding of the following scope of work:

AECOM hours are proposed for charges incurred for Project Coordinator Services. These services include performing specialized and advanced administrative functions and public meeting assignments; and, maintaining records and minutes for various Aviation Authority Sunshine Committees, such as the Construction Committee (CC), Professional Services Committee (PSC), and Design Review Committee (DRC), ensuring compliance with Aviation Authority Policies and Procedures, and Florida State Statutes. The staff extension support services include, but are not limited to, preparing and distributing agenda packages for Sunshine and non-Sunshine meetings; posting of Sunshine Committee meetings; attending Sunshine Committee meetings and project-specific Pre-Submittal and Pre-Proposal Conferences; preparing CC Pre-Agenda; attending CC Pre-Agenda meetings; coordinating conference room set-up prior to meetings; preparing related committee minutes; receiving and compiling questions submitted from proposers; receiving/processing/distributing Statements of Qualification (SOQ); drafting and distributing all related letters to proposers; submitting all related updates to the Aviation Authority's website; and all other support related to the various sunshine committees; perform various data entry support into iPro (Project Controls database) and spreadsheets as directed; and maintaining current knowledge of Florida State Statutes and Aviation Authority Policies and Procedures, as they relate to Sunshine committees; and other duties as assigned. The proposed time period is from October 1, 2020 through September 30, 2021.

This Task will be an Addendum to AECOM's Continuing Program and Project Management Services (OAR Prime Entity), dated June 2, 2017. This work will be billed for, on an hourly basis, a Not-to-Exceed amount of \$141,120.

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on these important staff support services. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ross Spence', is written over a faint horizontal line.

Ross Spence  
Program Manager  
AECOM Technical Services, Inc.

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: AECOM

By: 

Print Name: Ross Spence

Date: 8/25/2020

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL (OVERALL)**

**TABLE C-1**

**SUMMARY OF TOTAL CONTRACT VALUE**

**Staff Extension - Project Controls Coordinator**

Phase of Project:		Project Management Services	TOTAL CONTRACT
1.0 Lump Sum Fee:		\$0	\$0
2.0 Not to Exceed Reimbursable Fee:		\$141,120	\$141,120
3.0 Not to Exceed Reimbursable Expenses:		\$0	\$0
<b>4.0 TOTAL CONTRACT VALUE:</b>		<b>\$141,120</b>	<b>\$141,120</b>

Total Lump Sum Labor Hours:		0	0
Total Not to Exceed Reimbursable Labor Hours:		1,960	1,960
<b>TOTAL LABOR HOURS:</b>	0	1,960	1,960
<b>Average Hourly Rate:</b>	<b>\$0.00</b>	<b>\$72.00</b>	<b>\$72.00</b>



**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-4**  
**SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES**  
**Staff Extension - Project Controls Coordinator**

Phase of Project:							OAR Services				TOTAL	
	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate
<b>AECOM</b>												
Not to Exceed Reimbursable Fee								1,960	\$141,120	1,960	\$141,120	\$72.00
Not to Exceed Reimbursable Expenses											\$0	
<b>Sub-Total AECOM</b>								<b>1,960</b>	<b>\$141,120</b>	<b>1,960</b>	<b>\$141,120</b>	<b>\$72.00</b>
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
<b>Sub-Total</b>											<b>\$0</b>	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
<b>Sub-Total</b>											<b>\$0</b>	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
<b>Sub-Total</b>											<b>\$0</b>	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
<b>Sub-Total SubConsultant</b>											<b>\$0</b>	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
<b>Sub-Total SubConsultant</b>											<b>\$0</b>	
<b>Total Not to Exceed Amount:</b>	\$0	0	\$0	0	\$0	0	\$0	1,960	\$141,120	1,960	\$141,120	\$72.00

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-5  
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

**Staff Extension - Project Controls Coordinator**

AECOM	PROJECT CONTROLS COORDINATOR		TOTAL		
	labor hours	Cost	labor hours	Cost	Avg. Hourly Rate
Rate (\$/Hour):	\$72				
Project Controls					
Project Controls Coordinator - Staff Extension	1,960	\$141,120	1,960	\$141,120	\$72.00
<b>Total</b>	<b>1,960</b>	<b>\$141,120</b>	<b>1,960</b>	<b>\$141,120</b>	<b>\$72.00</b>

**NOTES:**

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.



**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-7a, C-7b and C-7c  
PARTICIPATION SCHEDULES**

**Staff Extension - Project Controls Coordinator**

**TABLE C-7a DBE PARTICIPATION SCHEDULE**

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
<b>TOTAL PROPOSED PARTICIPATION</b>			<b>\$0.00</b>	<b>0.0%</b>

**TABLE C-7b MWBE PARTICIPATION SCHEDULE**

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
<b>TOTAL PROPOSED PARTICIPATION</b>				<b>\$0.00</b>	<b>0.0%</b>

**TABLE C-7c LDB PARTICIPATION SCHEDULE**

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
<b>TOTAL PROPOSED PARTICIPATION</b>			<b>\$0.00</b>	<b>0.0%</b>

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-9  
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES

Staff Extension - Project Controls Coordinator

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

FIRM	POSITION	CONTRACT HOURLY RATE
AECOM	PROJECT CONTROLS COORDINATOR	\$72.00







**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
5850-B Cargo Road  
Orlando, Florida 32827-4399

**MEMORANDUM**

To: Members of the Construction Committee

From: Somdat Jiawan, Manager, Small Business Programs (sj)

Date: September 08, 2020

Re: Request for Recommendation of Approval of an Addendum to the Continuing Program and Project Management (OAR Prime Entity) Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2021 Staff Extension Support Services for Project Controls at Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the limited scope of the services to be provided, AECOM Technical Services, Inc. does not propose any small business participation on this Addendum.

Our analysis indicates that AECOM Technical Services, Inc. is eligible for award of the subject Addendum.



If approved, these services would be effective October 1, 2020.

The Office of Small Business Development has determined that due to the limited scope of the required services, Summit Broadband does not propose any small business participation on this Purchase Request.

Upon motion of Mr. Hunt, second by Mr. Callum, vote carried by roll-call with all votes yea, to approve to Purchase of Internet Services from Summit Broadband for W-S00116 South Terminal C (Phase 1) - Support Services (Other Costs), for the total not-to-exceed expense amount of \$38,400.00, with funding from General Airport Revenue Bonds.

GENERAL

REQUEST FOR APPROVAL TO PURCHASE OFFICE FURNITURE FROM BOS ORLANDO FOR BP- 00482 GATE E-50 AND CHECKPOINT CHARLIE DEVELOPMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

5. Mr. Sorondo presented the memorandum, dated September 8, 2020, along with a quote from BOS Orlando, dated August 18, 2020, for BP- 00482 Gate E-50 and Checkpoint Charlie Development, at the Orlando International Airport. On August 18, 2020, the Aviation Authority received a quotation in response to RFQ 93083-20 from BOS Orlando for the purchase of office furniture and ancillary office equipment required for the implementation phase of the Checkpoint Charlie Security Improvements.

<u>Bidder/Proposer</u>	<u>Total Price</u>
BOS Orlando	\$8,442.24

The pricing provided is in accordance with the Omnia Partners Contract # 2020000606 (Expires 12/31/2024) and, as allowed by the Authority's Operational Procedure (Section 450.03, NonCompetitive Procurements), the procurement of Goods, Services, and Professional Services can be made from a supplier having a contract with any public entity for the Goods, Services, or Professional Services described in such contracts.

The Office of Small Business Development has determined that due to the limited scope of the required services, Business Office Systems does not propose any small business participation on this Purchase Request.

Upon motion of Ms. Sharman, second by Ms. Schneider, vote carried by roll-call with all votes yea, to approve to Purchase Office Furniture from BOS Orlando for BP-00482 Gate E-50 and Checkpoint Charlie Development, for a total not-to-exceed expense amount of \$8,442.24, with funding from previously approved Capital Expenditure Funds.

REQUEST FOR APPROVAL OF A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING HORIZONTAL CONSTRUCTION SERVICES AGREEMENT WITH CARR & COLLIER INC. FOR H-00336 DEMOLITION OF EXISTING CHECKPOINT CHARLIE, AT THE ORLANDO INTERNATIONAL AIRPORT.

6. *This item was deferred.*

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES (OAR PRIME ENTITY) AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR FISCAL YEAR (FY) 2021 STAFF EXTENSION SUPPORT SERVICES FOR PROJECT CONTROLS, AT THE ORLANDO INTERNATIONAL AIRPORT.

7. Ms. McKeown presented the memorandum, dated September 8, 2020, along with a proposal from AECOM Technical Services, Inc., dated August 25, 2020, for Fiscal Year (FY) 2021 Staff Extension Support Services for Project Controls, at the Orlando International Airport. The scope is to provide FY 2021 Staff Extension Support Services for Project Controls. These services include, but are not limited to, performing specialized and advanced administrative functions and public meeting assignments, and maintaining records and minutes for various Aviation Authority



Sunshine Committees, such as the Construction Committee (CC), Professional Services Committee (PSC), and Design Review Committee (DRC), ensuring compliance with Aviation Authority Policies and Procedures, and Florida State Statutes.

If approved, these services would be effective October 1, 2020, through September 30, 2021.

The Office of Small Business Development has determined that due to the limited scope of the services to be provided, AECOM Technical Services, Inc. does not propose any small business participation on this Addendum.

Upon motion of Ms. Sharman, second by Mr. Hunt, vote carried by roll-call with all votes yea, to approve an Addendum to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2021 Staff Extension Support Services for Project Controls, for a total not-to-exceed fee amount of \$141,120.00, with funding from Operations and Maintenance Funds. ✓

**REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING CONSULTANT SERVICES AGREEMENT WITH AVCON, INC. FOR FY 2021 ON-CALL AIRPORT PLANNING AND ENGINEERING SUPPORT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

8. Mr. Sorondo presented the memorandum, dated September 8, 2020, along with a proposal from AVCON, Inc., dated August 25, 2020, for FY 2021 On-Call Airport Planning and Engineering Support Services, at the Orlando International Airport. The scope is to provide FY 2021 On-Call Airport Planning and Engineering Support Services at the Orlando International Airport. Services for this addendum will run from October 1, 2020 through September 30, 2021.

If approved, these services would be effective October 1, 2020.

The Office of Small Business Development has determined that due to the specialized scope of the services to be provided, AVCON, Inc. does not propose any small business participation on this Addendum.

Agenda Item Nos. 8, 9, 10, 11, and 12 were considered in one motion.

Upon motion of Ms. Sharman, second by Mr. Callum, vote carried by roll-call with all votes yea, to approve an Addendum to the Continuing Civil Engineering Consultant Services Agreement with AVCON, Inc. for FY 2021 On-Call Airport Planning and Engineering Support Services, for a total not-to-exceed fee amount of \$20,000.00, with funding from Operation and Maintenance Funds.

**REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CAD, GIS, BIM & RELATED SERVICES AGREEMENT WITH EPIC ENGINEERING AND CONSULTING GROUP, LLC FOR FY 2021 PLANNING, ENGINEERING & CONSTRUCTION STAFF EXTENSION FOR COMPUTER AIDED DESIGN (CAD), GEOGRAPHIC INFORMATION SYSTEMS (GIS), BUILDING INFORMATION MODELING (BIM) & RELATED SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

9. Mr. Sorondo presented the memorandum, dated September 8, 2020, along with a proposal from EPIC Engineering and Consulting Group, LLC, dated August 31, 2020, for FY 2021 Planning, Engineering & Construction Staff Extension for Computer Aided Design (CAD), Geographic Information Systems (GIS), Building Information Modeling (BIM) & Related Services, at the Orlando International Airport. The scope is to provide Airport staff extension services, for the Planning, Engineering and Construction department, from October 1, 2020 through December 31, 2020 for Computer Aided Design (CAD), Geographic Information Systems (GIS), Building Information Modeling (BIM) and related staff support services for Orlando International Airport.

If approved, these services would be effective October 1, 2020.