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**Tracking Number: SIF/2017/100670**

**PHARMACY COUNCIL OF INDIA**

**Standard Inspection Format (S.I.F) for institutions conducting  
B Pharm**

**(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)**

**(SIF-B)**

*To be filled up by P.C.I*

*To be filled up by inspectors*

**Inspection No. :**

**Date of Inspection:**

**FILE No.**

**NAME OF THE INSPECTORS: 1.  
(IN BLOCK LETTERS)**

**2.**

**PART-1**

**A-GENERAL INFORMATION**

**A - I.1**

**Name of the Institution** Karuna College of Pharmacy, Irinkittor  
**Complete Postal address:** Irinkittor, P.O. Thirumittakkode, Palakkad 679 533 District,  
(Kerala)  
**Telephone Number with STD Code** 0466 2258100  
**Fax No** 04662258101  
**Email** kcp\_iring@yahoo.in  
**Year of Establishment** 2010  
**Status of the course conducting body** Private  
**(Enclose copy of Registration documents of Society/Trust)**

**A - I.2**

**Name of the Society/Trust/Management** National Medical Educational Charitable Trust(NET)  
**(attach documentary evidence)**  
**Address** Changaramangalam, Nannammukku P.O, Malappuram  
Dist. Kerala-679575.  
**Telephone Number with STD Code** 0466 2258100  
**Fax No** 04662258101  
**Email** kcp\_iring@yahoo.in  
**Website** www.karunacollegeofpharmcy.org

**A - I.3**

**Name of the Person to be contacted by phone** Mr.Ummer Eramangalam  
**Designation** General Secretary

**Address** Mr.Ummer Eramangalam, Thavayil House, Naranipuzha Road, Eramangalam P.O, Malappuram Dist. Kerala-679587  
**STD Code** 0494  
**Telephone Number**  
**Office** 04662258100  
**Residence** 2673606  
**Mobile** 9947451631  
**Fax No** Nil  
**Email** kcp\_iring@yahoo.in

**A - I.4**

**Name of the Head of the Institution** Prof Dr Subash Philip  
**Address** Karuna College of Pharmacy, Iringutdoor, Thirumittacode P.O, Near Pattambi , Palakkad Dist. Kerala-679533.

**Signature of the Head of the Institution**

**Signature of the Inspectors**

**A - I.5**

**FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL**

**a. DETAILS OF AFFLIATION FEE PAID**

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2017	097321	14/07/2017	

**b. APPROVAL STATUS**

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
B Pharm	2018	Approved Letter No & Date	32-892/2016 - PCI/2184 8-22036 05/08/2016	G.O(Rt)No.2323/15/H&FED dated 21/07/2015	No.10923/AcII/Pharm/A2/2016 Dated 20/07/2017	
		Approved Intake	60	60	45	
		Actually Admitted	60	60	45	

**c. STATUS OF APPLICATION**

COURSES INSPECTED FOR				
Course	Extension of	Increase in	Current Intake	Proposed increase

	Approval	Intake of Seates		in Intake
<b>B Pharm</b>	Yes	No	45	0

Note: Enclose relevant documents

**A - I.6**

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status

No

**A - I.6 a**

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes
Multi Institutional Campus	No

Examining Authority:

Degree Course

With complete postal Address, Telephone No. and STD Code.

The Registrar, Kerala University of Health Sciences, Thrissur

Signature of the Head of the Institution

Signature of the Inspectors

**B - DETAILS OF THE INSTITUTION**

**B - I.1**

Name of the Principal

Prof Dr Subash Philip

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD		
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof		

\* Documentary evidence should be provided

**B - I.2**

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
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<b>B Pharm</b>	30/03/2016		Yes	Yes
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\* Enclose Documents

### B - I.3

Status of Governing Council	Trust
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

### B - I.4

#### Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	No	No	
Non-Teaching Staff	State Government	Yes	Yes	No	

### B - I.5

#### B Pharm Course: Admission statement for the past three year

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
Sanctioned	60	60	60
No. of Admissions	60	60	45
Unfilled Seats	0	0	0
No of Excess Admission	0	0	0

### B - I.6

#### Academic information: Percentage of UG results for the past three years based on University Calender

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
1st Year	59		
2nd Year	40		
3rd Year	47		
Final Year	55	45	
Pass % (Final Year)	55	45	

### B - II

#### Co-Curricular Activities / Sports Activities

Whether college has NSS Unit	Yes
If no give reasons	
NSS Program Officer's Name	Mr SHAMNAS M
Programme Conducted Details	CELEBRATED ENVIRONMENTAL DAY BY PLANTING TREES. CONDUCTED BLOOD DONATION CAMP. CELEBRATED

	PHARMACY WEEK AND PHARMACIST DAY
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Not Available
Sports Ground	Individual
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course	Yes
Organization/Institution/Trust/Society Name	NATIONAL MEDICAL EDUCATIONAL CHARITABLE TRUST (NET)
Complete Postal Address.	Changaramangalam, Nannammukku P.O, Malappuram dist
Telephone No.	0466 2258100
Nature of Association	Trust

Signature of the Head of the Institution

Signature of the Inspectors

### C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	23427250.00	1.	Building	8756965.00	
3.	Library Fee	0.00	2.	Equipment	58343.00	
4.	Sports Fee	11800.00	3.	Others	100363.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	0.00	1.	Salary	7172408.00	
			2.	Maintenance Expenditure		
				i. College	720517.00	
				ii. Others	293133.00	
			3.	University Fee	364150.00	
			4.	Apex Bodies Fee	200000.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the	0.00	

			College		
			7. Others	900000.00	
			8. Misc. Expenditure	487468.00	
	<b>Total</b>	<b>23439050.00</b>	<b>Total</b>	<b>10137676.00</b>	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

### PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (B.Pharm courses) Available
- a) 2.5 acers District HQ/Corporation/Municipality limit
- b) 0.5 acre for City/Metros
- b. Building Own
- c. Land Details to be in the name of Trust and Society Enclosed
- i. Own Records to be enclosed
- ii. Sale deed
- d. Building
- i) Approved Building plan, sale deed to be enclosed Enclosed
- e. Total Built Area of the college building in sq. mts Built up Area 7052
- Amenities and Circulation Area 1556

#### 2. Class Rooms

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
B.Pharm	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	350	

[\* To accomodate 60 students]

#### 3. Laboratory requirement at the end of 4 Years

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks or Deficiency
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	10	1000	
2	Pharmaceutics	03 Laboratories	3	300	
3	Pharmaceutical Chemistry	02 Laboratories	2	200	
4	Pharmaceutical Analysis	01 Laboratory	1	100	
5	Pharmacology	02 Laboratories	2	200	
6	Pharmacognosy	01 Laboratories	1	100	
7	Pharmaceutical Biotechnology	01 Laboratory	1	100	

8	Preparation Room for each lab	10 sq mts (minimum)	10	235	
9	Area of the Machine Room	80-100 Sq.mts	1	100	
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	100	
11	Store Room I	1 (Area 100 Sq mts)	1	100	
12	Store Room II	1 (Area 20 Sq mts)	1	20	

**The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008**

1. All the Laboratories should be well lit & ventilated.
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
4. The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

#### 4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	33	
2	Office - I - Establishment	01	60 Sq. mts	1	60	
3	Office - II - Academics			1	33	
4	Confidential Room			1	10	

#### 5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	80	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	4	120	

#### 6. Museum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	110	
2	Library	01	150 Sq. mts	1	150	
3	Museum	01	50 Sq. mts (Maybe attached to the	1	50	

			Pharmacognosy lab)			
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	250	
5	Seminar Hall	01		1	100	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	150	

#### 7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	75	
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	75	
3	Toilet Blocks for Girls	01	24 Sq. mts	1	60	
4	Toilet Blocks for Boys	01	24 Sq. mts	1	60	
5	Drinking Water facility - Water cooler (Essential)	01	--	2	1	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	0	0	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	1500	
8	Power Backup Provision (Desirable)	01	--	2	10	

#### 8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	80	
Computer (Latest Configuration)	1 system for every 10 students (UG &	26	0	



	PG)			
Printers	1 Printer for every 10 computers	5	0	
Multi Media Projector	01	2	0	
Generator (5KVA)	01	1	10	

#### 9. Amenities(Desirable)

Name	Requirment as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	0	0	UNDER CONSTRUCTION	
Staff Quarters	16 x 80 Sq. mts	0	0	UNDER CONSTRUCTION	
Canteen	100 Sq. mts	0	100		
Parking Area fro staff and students		1	300		
Bank Extension Counter		0	0	UNDER PROCESS	
Cooperative Stores		0	0	UNDER CONSTRUCTION	
Guest House	80 Sq. mts	0	0	UNDER CONSTRUCTION	
Transport Facility for students		3	250		
Medical Fecilities(First Aid)		1	10		

#### 10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	970	4485	
2	Annual Addition of Books		100 to 150 books per year	16	217	
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	10	9	
4	CDS		Adequate Nos	18	89	

5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computrized System			Available		
8	Library timings			09.00 am-4.30 pm		

#### 10.C.Library Staff

Sl. No	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

Signature of the Head of the Institution

Signature of the Inspectors

### PART III ACADEMIC REQUIREMENTS

#### Course Curriculum

##### 1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
B. Pharm	60:1	20:1	

##### 2. Scheme of B. Pharm Course:

Annual

##### 3. Date of Commencement of session/ sessions for B.Pharm:

Commencement	Completion
15/10/2016	08/04/2017

##### 4. Vacation

	No of Days		No of Days
Summer :	15	Winter :	15

##### 5. Total No. of working days

180

##### 6. Time Table copy Enclosed:

Yes

## 7. Whether the prescribed numbers of classes are being conducted as per university norms

### B Pharm I

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutical Chemistry I	75	76	75	75	25	
Pharmaceutical Chemistry II	75	75	75	78	26	
Pharmaceutics I	50	61	150	156	52	
Human Anatomy and Physiology	75	96	75	75	25	
Pharmacognosy I	75	87	75	75	25	

### B Pharm II

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutical Analysis I	50	54	150	152	50	
Pharmaceutics II	50	54	75	78	26	
Pathophysiology, Health Education and Community Ph	50	52	0	0	0	
Mathematics, Biostatistics and Computer Applicati	100	104	0	0	0	
Pharmaceutical Chemistry III	75	75	75	75	25	
Applied Biochemistry and Molecular Biology	75	84	75	75	25	
Pharmaceutical Technology	50	60	75	75	25	

### B Pharm III

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutics-IV	50	56	75	78	26	
Pharmaceutical Chemistry-IV	75	75	75	75	25	
Pharmacology-I	75	87	75	78	26	
Pharmaceutics-III	50	58	75	75	25	
Pharmaceutical Jurisprudence	50	50	0	0	0	
Pharmacognosy-II	75	84	75	75	25	
Pharmaceutical	50	52	0	0	0	

Management						
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**B Pharm IV**

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
PHARMACEUTICAL CHEMISTRY-V	75	75	75	75	25	
PHARMACEUTICAL ANALYSIS-II	50	50	75	75	25	
PHARMACOGNOSY-III	50	50	75	75	25	
PHARMACEUTICS-VI	75	97	150	75	25	
PHARMACOLOGY-II	75	81	75	75	25	
PHARMACY PRACTICE PROJECT	50	56	50	69	23	
	25	25	0	0	0	

**8. Whether Tutorials are being conducted (if yes, as per university norms)**

**Yes**

**9. Number of Guests Lecturers/Seminars/Work Shops/Symposia/Presentations conducted during last year**

Name of the Event	2015-2016	2016-2017	2017-2018
Guest Lectures	3	3	2
Seminars	3	2	2
Workshops	0	0	0
Symposia	0	0	0

**B. Papers Presented/Published during last 3 years**

	2015-2016		2016-2017		2017-2018	
	National	International	National	International	National	International
<b>Published</b>	1	2	1	1	1	1
<b>Presented</b>	2	0	1	0	1	0

**10. Whether Internal Assessments are conducted periodically as per university/Board norms**

**B. PHARM**

Class	I Sessional Dates		II Sessional Dates		III Sessional Dates		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	18/10/2016	12/12/2016	09/01/2017	01/03/2017	04/04/2017	20/03/2017	
II B. Pharm	15/10/2016	14/11/2016	06/01/2017	06/02/2017	01/04/2017	20/03/2017	
III B. Pharm	15/10/2016	14/11/2016	06/01/2017	06/02/2017	01/04/2017	13/03/2017	
IV B. Pharm	17/10/2016	21/11/2016	07/01/2017	13/02/2017	03/04/2017	13/03/2017	

**11. Whether Evaluation of the internal assessments is Fair**

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Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates scored less than 50%		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B.Pharm	8.00	16.00	39.00	43.00	13.00	1.00	1.00	0.00	
II B.Pharm	10.00	14.00	33.00	40.00	9.00	5.00	7.00	0.00	
III B.Pharm	7.00	17.00	27.00	37.00	16.00	7.00	11.00	0.00	
IV B.Pharm	7.00	11.00	32.00	36.00	10.00	4.00	8.00	6.00	

## 12. Work load of Faculty members for B. Pharm

S.No.	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load	Remarks of the Inspectors
			I		II		III		IV			
			Th	Pr	Th	Pr	Th	Pr	Th	Pr		
1	Dr. Prof Subash Philip											
2	Miss. ANJU T N	Pharmacology I Pharmacology II PP & HE	0 0 0	0 0 0	0 0 2	0 0 0	3 0 0	9 0 0	0 0 0	0 6 0	12 6 2	
3	Miss. Aswathy Janardhanan											
4	Miss. DEEPTHY K T	HAP Pharmacology II	3 0	9 0	0 0	0 0	0 0	0 0	0 3	0 3	12 6	
5	Miss. HASEENA C	Applied Biochemistry and Molecular Biology P.Chem IV	0 0	0 0	3 0	9 0	0 3	0 3	0 0	0 0	12 6	
6	Miss. MITHRA K M	Pharmaceutics I Pharmaceutics VI	0 0	9 0	0 0	0 0	0 0	0 0	0 0	0 9	9 9	
7	Miss. NEETHU SARA VARGHESE	Pharmaceutical chemistry II Pharmaceutical Chemistry IV PManagement	3 0 0	9 0 0	0 0 0	0 0 0	0 0 1	0 6 0	0 0 0	0 0 0	12 6 1	
8	Miss. PRASEETHA K	Pharmaceutical Chemistry III Pharmacognosy III	0 0	0 0	3 0	9 0	0 0	0 0	0 0	0 6	12 6	
9	Miss. SAFEERA MAYYERI	Pharmacognosy II Pharmacognosy III	0 0	0 0	0 0	0 0	3 0	9 0	0 2	0 3	12 5	
10	Miss. SAJITHA M S	HP AND CP Pharmacognosy I	0 3	0 9	0 0	0 0	0 0	0 0	2 0	9 0	11 12	
11	Miss. SRUTHI PRABHA K	P.Juris Pharmaceutics II Pharmaceutics IV	0 0 0	0 0 0	0 2 0	0 9 0	2 0 6	0 0 0	0 0 0	0 0 0	2 11 6	
12	Mr. AJMAL H	P.Analysis II Pharmaceutical Chem I	0 3	0 9	0 0	0 0	0 0	0 0	2 0	3 0	5 12	
13	Mr. JAYESH VN	P.Tech Pharmaceutics V Pharmaceutics VI	0 0 0	0 0 0	2 0 0	3 0 0	0 0 0	0 0 0	0 3 0	0 0 9	5 3 9	
14	Mr. SHAMNAS M	AB & MB HP & CP PP & HE	0 0 0	0 0 0	1 0 1	0 0 0	0 0 0	0 0 0	0 1 0	0 9 0	1 10 1	
15	Mr. YASER K	P.Tech Pharmaceutics III	0 0	0 0	0 0	6 0	0 3	0 9	0 0	0 0	6 12	

16	Mrs. Anu P M														
17	Mrs. DHANYA K P	Pharmaceutics I Pharmaceutics IV	3 0	9 0	0 0	0 0	0 2	0 3	0 0	0 0	12 5				

### 13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2015-2016	Year : 2016-2017	Year : 2017-2018
No of Students Appeared	8	10	14
No of Student Qualified	0	0	1
Percentage			

### 14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr previous Year
No of Industrial Visits	3
Industrials Tour	1
Industrial Training	0
No of resourse persons from the Industry for Guest Lectures	0
No. of collaboration projects with Industry	0

### 15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 2015-2016	Year : 2016-2017	Year : 2017-2018
No of Students Appeared for campus interview	13	30	--
% Percentage	2	25	--

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) --

Signature of the Head of the Institution

Signature of the Inspectors

## PART IV - PERSONNEL

### TEACHING STAFF

#### 1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
1	DHANYA K P	Asstt. Professor	B Pharm, M Pharm,	02/01/2012	5.7 + 0.0	31312		
2	JAYESH VN	Asstt. Professor	B Pharm, M Pharm,	16/10/2014	2.9 + 5.5	26525		

#### 2. Qualification and Number of Staff Members

Qualification
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B Pharm		M Pharm		PhD		Others	
49		38		3		1	Part Time

### 3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I B. Pharm	Available	No. of staff required for II B. Pharm	Available	No. of staff required for III B. Pharm	Available	No. of staff required for IV B. Pharm	Available
Principal	1		1		1		1	
Pharmaceutical Chemistry	1	3	2	2	3	0	4	0
Pharmaceutical Analysis	1	0	--	1	--	0	1	0
Pharmacology	1	1	2	1	3	0	4	0
Pharmacognosy	1		2		3		3	
Pharmaceutics	1	2	2	0	3	0	4	0
<b>Total</b>	<b>6</b>		<b>9</b>		<b>13</b>		<b>17</b>	
Part Time teaching staff	3		--		--		--	
Remarks of the Inspection Team								

\*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

### 4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	0	
	Asst. Professor	1	10	
	Professor	4	0	
	Lecturer			
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	1	
	Asst. Professor	1	10	
	Professor	4	2	
	Lecturer			
Department of Pharmacology	Professor	1	0	
	Asst. Professor	1	6	
	Professor	3	1	
	Lecturer			
Department of Pharmacognosy	Professor	1	0	
	Asst. Professor	1	5	
	Professor	2	1	
	Lecturer			

### 5. Selection criteria and Recruitment Procedure for Faculty

<b>a. Whether Recruitment Committee has been formed</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>b. Whether Advertisement for vacancy is notified in the Newspapers</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>c. Whether Demonstration Lecture has been conducted</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>d. Whether opinion of Recruitment Committee Recorded</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No

**6. Details of Faculty Retention for:**

Name of Faculty Member	Period	Percentage
	Duration of 15 year and above	
	Duration of 10 year and above	
Ms. Dhanya K.P	Duration of 5 year and above	5.8
Prof. Dr Subash Philip Mr. Shamnas. M, Mr. Jayesh V.N, Ms. Deepthy K.T, Ms. Sajitha M.s, Mr. Ajmal.H, Mr. Yaser K, Ms. Safeera Mayyeri, Ms. Neethu Sara Varghese, Ms. Anju T.N, Ms. Praseetha K, Ms. Sruthi Prabha.K, Ms. Haseena C, Ms. Anu PM, Ms. Aswathy Janardhanan	Less than 5 years	94.11

**7. Details of Faculty Turnover**

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Mr. Shamanas. M, Mr. Jayesh V.N, Ms. Dhanya K.P, Ms. Deepthy K.T, Ms. Sajitha M.S, Mr. Ajmal.H, Mr. Yaser.K	% of faculty retained in last 3 yrs	No	No	Yes	No

**8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:**

Sl No.	Designation	Required Number	Required Qualification	Available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	1 for each Dept	D. Pharm	2 BSC	
2	Labortory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	5 PDC TALLY DTP	
3	Office Superintendent	1	Degree	0	
4	Accountant	1	Degree	1 BA PGDCA	
5	Store keeper	1	D. Pharm/ Degree	1 BSc BOTANY	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	2 BA	
7	First Division Assistant	1	Degree	2 BA	
8	Second Division Assistant	2	Degree	1 SSLC CTTC DCPA	



9	Peon	2	SSLC	2	9th	
10	Cleaning personnel	Adequate	---	4	5th	
11	Gardener	Adequate	---	1	NIL	

**9. Scale of pay for Teaching faculty (to be enclosed):**

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No
										PT	TDS	EPF	
1	DHANYA K P	B Pharm, M Pharm,	Asstt. Professor	18000	0	0	0	0	0	0	0	0	32127394186
2	DEEPTHY K T	B Pharm, M Pharm, B.PHARM,	Asstt. Professor	15600	0	0	0	0	0	0	0	0	0
3	SAJITHA M S	B Pharm, M Pharm,	Asstt. Professor	15600	0	0	0	0	0	0	0	0	DC
4	YASER K	B Pharm, M Pharm,	Asstt. Professor	16000	0	0	0	0	0	0	0	0	34279442789
5	JAYESH VN	B Pharm, M Pharm,	Asstt. Professor	30346	0	0	0	0	0	0	0	0	34279173360
6	AJMAL H	B Pharm, M Pharm,	Asstt. Professor	15600	0	0	0	0	0	0	0	0	AA
7	SHAMNAS M	B Pharm, M Pharm,	Asstt. Professor	32000	0	0	0	0	0	0	0	0	AV
8	SAFEERA MAYYERI	B Pharm,	Asstt. Professor	16000	0	0	0	0	0	0	0	0	AE
9	MITHRA K M	B Pharm,	Asstt. Professor	16000	0	0	0	0	0	0	0	0	20335382503
10	ANJU T N	B Pharm,	Asstt. Professor	16000	0	0	0	0	0	0	0	0	20140057457
11	NEETHU SARA VARGHESE	B Pharm,	Asstt. Professor	16000	0	0	0	0	0	0	0	0	35609455891
12	SRUTHI PRABHA K	B Pharm, M Pharm,	Asstt. Professor	16000	0	0	0	0	0	0	0	0	20352707510
13	PRASEETHA K	B Pharm, M Pharm,	Asstt. Professor	18600	0	0	0	0	0	0	0	0	20362570810
14	HASEENA C	B Pharm,	Asstt. Professor	16000	0	0	0	0	0	0	0	0	15470100050978
15	Anu P M	B Pharm, M Pharm,	Asstt. Professor	18600	0	0	75	0	0	0	0	0	67136583853
16	Aswathy Janardhanan	B Pharm, M Pharm,	Lecturer	15750	0	0	250	0	0	0	0	0	67021861527
17	Prof Subash Philip	B Pharm, M Pharm, PHD,	Principal/Director	48870	0	7130	7500	0	0	0	0	0	20283384743

**10. Whether facilities for Research / Higher studies are provided to the faculty?**

Yes  No

(Inspectors to verify documents pertaining to the above)

**11. Whether faculty members are allowed to attend workshops and seminars?**

Yes  No

(Inspectors to verify documents pertaining to the above)

**12. Scope for the promotion for faculty: Promotions**

Yes  No

**13. Gratuity Provided**

Yes  No

**14. Details of Non-teaching staff members (list to be enclosed)**

Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
PARVATHY K T	Store keeper	BSc BOTANY	01/08/2011	6 Y		
SUJATHA V P	Laboratory Assistants	PDC TALLY DTP	03/11/2010	6 Y 9 MONTHS		
AJITHA C	Laboratory Assistants	PDC DCA DTP	01/08/2011	6 Y		
SOUMYA P	Accountant	BA PGDCA	13/12/2010	6 Y 8 MONTHS		
NASIYA SAKKER	Librarian	MLIB BCom	01/11/2015	1 Y 9 months		

KAMALAM	Cleaning personnel	5th	16/09/2011	5 Y 11 MONTHS		
PREETHA M	Laboratory Assistants	PDC	19/12/2011	5 Y 8 MONTHS		
DEEPA C V	First Division Assistant	BA	27/02/2012	5 Y 6 MONTHS		
HAMZAKUTTY	Peon	9th	01/01/2013	4 Y 7 MONTHS		
LUBINA MOL	Computer Data Operator	BA	01/09/2014	2 Y 11 M		
SREEJA M	Laboratory Assistants	PDC	01/08/2014	3 Y		
USHA KS	Peon	SSLC	24/09/2013	3 Y 11 MONTHS		
THANKA	Cleaning personnel	SSLC	01/04/2014	3 Y 1 MONTH		
KABEER P.K	Administrative Officer	DEGREE	01/04/2011	14 Y		
SREEJA P.P	Cleaning personnel	SSLC	02/12/2015	1 Y 8 M		
SHANIFA P	Laboratory Assistants	SSLC	01/03/2016	1 Y 5 M		
JIJI T P	Computer Data Operator	MCA	05/04/2017	4 M		
SANDHYA S	First Division Assistant	MBA	05/04/2017	4 M		
SUJITHA M	Cleaning personnel	SSLC	01/06/2017	2 M		
SILPA V V	Laboratory Technician	BSC	13/03/2017	5 M		
GANGADEVI M	Second Division Assistant	SSLC CTTC DCPA	20/02/2017	6 M		
SILPA UNNI A P	Laboratory Technician	D Pharm	05/05/2017	3 M		
UNNIKUTTAN	Gardener	NIL	01/09/2010	6 Y 11 M		

**15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.**

Yes
  No

Signature of the Head of the Institution

Signature of the Inspectors

**PART V - DOCUMENTATION**

<b>Records Maintained (Essential)</b>			
<b>Sl. No.</b>	<b>Records</b>	<b>Yes/No</b>	<b>Remarks of the Inspectors</b>
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	

8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

**PART - VI**

**Financial Resource Allocation and Utilization for the past Three years**

(Audited Accounts for previous year to be enclosed)

Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			Expenditure in Rs. 2017-2018			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
2500000 0	1600000 0	900000 0	2000000 0	1500000 0	500000 0	2200000 0	1650000 0	650000 0	

**Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years**

(Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Remarks of the Inspectors*
<b>Chemicals</b>	700000	174104	<b>Chemicals</b>	500000	342876	<b>Chemicals</b>	550000	122335	
<b>Glassware</b>	900000	122778	<b>Glassware</b>	350000	210481	<b>Glassware</b>	385000	18726	
<b>Equipment</b>	150000	633068	<b>Equipment</b>	200000 0	197694 1	<b>Equipment</b>	50000 0	3436995 7	
<b>Books</b>	490000	452945	<b>Books</b>	900000	865904	<b>Books</b>	100000	0	
<b>Journals</b>	120000	43295	<b>Journals</b>	150000	53475	<b>Journals</b>	175000	0	

\*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

**PART VII – EQUIPMENT AND APPARATUS**

**1 . Department wise List of Minimum equipments required for B Pharm**

**Department of Pharmacology**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15	20	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahlia™s haemocytometer	20	20	Yes	
4	Hutchinson™s spirometer	1	1	Yes	
5	Spygmomanometer	5	5	Yes	
6	Stethoscope	5	5	Yes	
7	Permanent Slides for various tissues	0	40	Yes	
8	Models for various organs	0	3	Yes	
9	Specimen for various organs and systems	0	0	No	
10	Skeleton and bones	0	1	Yes	
11	Different Contraceptive Devices and Models	0	1	Yes	
12	Muscle electrodes	1	0	No	
13	Lucas moist chamber	1	0	No	
14	Myographic lever	1	0	No	
15	Stimulator	1	0	No	
16	Centrifuge	1	1	Yes	
17	Electronic Balance	1	1	Yes	
18	Physical /Chemical Balance	1	1	Yes	
19	Sherrington™s Kymograph Machine / Polyrite	10	20	Yes	
20	Sherrington Drum	10	20	Yes	
21	Perspex bath assembly (single unit)	10	20	Yes	
22	Aerators	10	20	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	1	Yes	
25	Standard graphs of various drugs	0	0	No	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy™s hot plate and radiant heat methods)	1	1	Yes	
30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	18	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Levers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmacognosy**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	20	Yes	
2	Digital Balance	2	1	Yes	

3	Autoclave	2	2	Yes	
4	Hot air oven	2	1	Yes	
5	B.O.D.incubator	1	1	Yes	
6	Refrigerator	1	1	Yes	
7	Laminar air flow	1	1	Yes	
8	Colony counter	2	1	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	20	Yes	
12	Sterility testing unit	1	0	No	
13	Camera Lucida	15	13	Yes	
14	Eye piece micrometer	15	20	Yes	
15	Stage micrometer	20	20	Yes	
16	Incinerator	1	0	No	
17	Moisture balance	1	0	No	
18	Heating mantle	15	15	Yes	
19	Flourimeter	1	1	Yes	
20	Vacuum pump	2	1	Yes	
21	Micropipettes (Single and multi channeled)	2	1	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	0	No	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	6	Yes	
4	Soxhlet apparatus	10	8	Yes	
5	TLC chamber and sprayer	10	1	Yes	
6	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutical Chemistry**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	1	Yes	
2	Oven	3	1	Yes	
3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	8	Yes	
5	Digital balance 10mg sensitivity	10	1	Yes	
6	Suction pumps	6	0	No	
7	Muffle Furnace	1	0	No	
8	Mechanical Stirrers	10	10	Yes	
9	Magnetic Stirrers with Thermostat	10	5	Yes	
10	Vacuum Pump	1	1	Yes	
11	Digital pH meter	1	1	Yes	
12	Microwave Oven	1	1	Yes	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	1	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	40	40	Yes	
5	Arsenic Limit Test Apparatus	20	20	Yes	
6	Nessler's Cylinders	40	39	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutics**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Homogenizer	5	1	Yes	
2	Digital balance (10 mg sensitivity)	5	1	Yes	
3	Microscopes	5	5	Yes	
4	Stage and eye piece micrometers	5	20	Yes	
5	Brookfield's viscometer	1	0	No	
6	Ball mill	1	1	Yes	
7	Sieve shaker with sieve set	1	1	Yes	
8	Double cone blender	1	0	No	
9	Propeller type mechanical agitator	5	3	Yes	
10	Autoclave	1	1	Yes	
11	Steam distillation still	1	0	No	
12	Vacuum Pump	1	1	Yes	
13	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	0	10	Yes	
14	Tablet punching machine	1	1	Yes	
15	Capsule filling machine	1	1	Yes	
16	Ampoule washing machine	1	1	Yes	
17	Ampoule filling and sealing machine	1	1	Yes	
18	Tablet disintegration test apparatus IP	1	1	Yes	
19	Tablet dissolution test apparatus IP	1	1	Yes	
20	Monsanto's hardness tester	1	1	Yes	
21	Pfizer type hardness tester	1	1	Yes	
22	Friability test apparatus	1	1	Yes	
23	Clarity test apparatus	1	1	Yes	
24	Ointment filling machine	1	1	Yes	
25	Collapsible Tube Crimping Machine	1	1	Yes	
26	Tablet coating pan	1	0	No	
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	4	Yes	
28	Digital pH meter	2	1	Yes	
29	All purpose equipment with all accessories	1	1	Yes	
30	Aseptic Cabinet	1	1	Yes	
31	BOD Incubator	2	1	Yes	
32	Bottle washing Machine	1	1	Yes	
33	Bottle Sealing Machine	1	0	No	
34	Bulk Density Apparatus	2	1	Yes	
35	Conical Percolator (glass/ copper/ stainless steel)	10	0	No	
36	Capsule Counter	2	0	No	
37	Energy meter	2	1	Yes	
38	Hot Plate	2	2	Yes	
39	Humidity Control Oven	1	0	No	
40	Liquid Filling Machine	1	1	Yes	
41	Mechanical stirrer with speed regulator	2	2	Yes	
42	Precision Melting point Apparatus	1	1	Yes	
43	Tray Drier	1	1	Yes	
44	Distillation Unit	1	1	Yes	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwald's viscometer	15	22	Yes	
2	Stalagmometer	15	25	Yes	
3	Desiccator	5	2	Yes	
4	Suppository moulds	20	12	Yes	
5	Buchner Funnels Small, medium, large	0	16	Yes	
6	Filtration assembly	1	0	No	
7	Permeability Cups	5	5	Yes	
8	Andreason's Pipette	3	4	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Pharmaceutical Biotechnology**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	0	No	
2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	0	No	
4	Phase contrast/Trinocular Microscope	1	0	No	
5	Refrigerated Centrifuge	1	0	No	
6	Fermenters of different capacity (Desirable)	1	0	No	
7	Tissue culture station	1	0	No	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	0	No	
10	Rheometer	1	0	No	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	1	Yes	
13	Sonicator	1	0	No	
14	Respinometer	1	0	No	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	0	No	
17	Micro Centrifuge	1	0	No	
18	Incubator water bath	1	0	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	0	No	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Central Instrumentation Room**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	1	Yes	
2	Digital pH meter	1	1	Yes	
3	UV- Visible Spectrophotometer	1	1	Yes	
4	Flourimeter	1	1	Yes	
5	Digital Balance (1mg sensitivity)	1	1	Yes	
6	Nephelo Turbidity meter	1	1	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	0	No	
11	HPLC	1	1	Yes	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	0	No	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	0	No	
17	Ion- Exchanger	1	1	Yes	
18	Lyophilizer (Desirable)	1	0	No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Observations of the Inspectors:**

Compliance of the last recommendations by Inspectors

Specific observations if not compiled

Signature of Inspectors:

1.

2.

**Note:**

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

Signature of the Head of the Institution

**Signature of the Inspectors**