



TRANSFORMING THE SUPPLY CHAIN

The APICS
Instructor-led Classroom
Training with PSA Academy



About APICS

APICS is the association for supply chain management and the leading provider of research, education and certification programmes that elevate supply chain excellence, innovation and resilience.

The APICS Certified in Production and Inventory Management (CPIM); APICS Certified Supply Chain Professional (CSCP); APICS Certified in Logistics, Transportation and Distribution (CLTD); and APICS Supply Chain Operations Reference-Professional (SCOR-P) designations set the industry standard.

With more than 45,000 members and approximately 300 channel partners, APICS is transforming the way people do business, drive growth and reach global customers

Why should you study with PSA Academy?

Authorised APICS Channel partner for Nigeria, Kenya and Ethiopia

APICS certified industry experienced instructors

Targeted learning through pre and post training assessments

Supportive instructors providing real time on-site and remote support

CSCP exam process guidance

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CSCP

CERTIFIED SUPPLY CHAIN PROFESSIONAL

About CSCP

The APICS Certified Supply Chain Professional (CSCP) programme is recognised globally as the premier educational and certification programme for operations and end-to-end supply chain management. It takes a broad view of operations, encompassing the entire supply chain—from supplier, through the company, to the end consumer. It provides professionals with the knowledge necessary to understand and manage the integration and coordination of end-to-end supply chain activities.

Earning the CSCP credential distinguishes you as an industry expert, demonstrating your mastery of essential supply chain concepts, strategies, best practices and technologies; and equips you with the specialist knowledge and skills to keep you and your organisation competitive with global standards.

With the CSCP credential, you demonstrate a significant commitment to your career development and enhance your skills to execute strategies for streamlining operations to meet customers' needs, reducing costs and optimising profits. Since its launch in 2006, more than 25,000 professionals in 100 countries have earned the CSCP designation.

Why should you earn a CSCP Certification?

Improve your hiring potential by 65%

On average, alumni see a 25% salary increase

Maximise your organisation's ERP investments

Increase your professional value and advance your career

Demonstrate competency in managing global end-to-end supply chain activities

Demonstrate your commitment to advancing your career and your company's operations

Improve internal operations and increase customer satisfaction

Preparing for your CSCP Exams?

APICS offers three flexible study options that fit your schedule and learning style, supported by a variety of resources to build your knowledge of the CSCP subject through the APICS Learning System

Self-study

- Learn on your own anytime to accommodate your own demanding schedule.
- Create your own study plan and focus on the specific topics you need to master

Instructor-supported Online Courses

- Offered online by experienced and certified APICS instructors worldwide with review courses that are interactive and easily navigated
- Structured weekly online sessions ensure that you will stay on track with your studies
- PSA Academy to introduce this study option soon

Instructor-led Classroom Training

- Led by experienced APICS instructors through one of APICS chapters or international partners
- Structured classroom sessions and remote support with peer discussions and real-world experiences to reinforce the learning materials ensures that
- Currently offered through PSA Academy in Nigeria, Kenya and Ethiopia

Preparing for your CSCP Exams? (cont)

Either study option provides you with access to the APICS Learning System which contains several comprehensive reading materials, interactive study tools & support. You will also receive:

- An APICS Dictionary (Members Only)
- Exam Content Manual (Members only)
- Exam Reference Materials
- Supply Chain Channel Online Community (Members Only)

Retaking the Exam

The candidates who fail the APICS CSCP exam must wait for 14 full days before retaking it. The retake fee is \$450

Rescheduling an Exam

A rescheduling fee of \$45 applies to any rescheduled exam. Rescheduling an exam less than one business day prior to your exam appointment is subject to a forfeited exam fee

What will you learn?

The APICS CSCP body of knowledge is divided into three modules covering the entire Exams Content Manual (ECM). It covers:

Module 1

Supply Chain Design

- Section A: Develop the Supply Chain Strategy
- Section B: Design the Supply Chain

Module 2

Supply Chain Planning and Execution

- Section A: Procure and Deliver Goods and Services
- Section B: Manage the Relationship with Supply Chain Partners
- Section C: Manage Reverse Logistics

Module 3

Supply Chain Improvement and Best Practices

- Section A: Comply with Standards, Regulations, and Sustainable Best Practices
- Section B: Manage Risk in the Supply Chain
- Section C: Measure, Analyse, and Improve the Supply Chain

Who can benefit from the programme?

The APICS CSCP programme is non-discriminatory and designed to benefit professionals across all sectors (private, public, humanitarian etc) including:

- Supply chain managers
- Materials managers
- Operation managers
- Supply chain analysts
- Supply chain consultants
- Employees hoping to boost productivity and collaboration
- Innovators promoting global supply chain management
- Supply chain professionals looking to secure their career

All candidates for the APICS CSCP programme must meet one of the following requirements:

- Three years of supply chain experience
- Bachelor's degree or in the international equivalent
- CPIM, CLTD, CTL, CIRM, SCOR-P, CPM, or CPSM designations

Pricing

Please, contact us on training@pamsteele.co.uk to get your quotes for our classroom-led training.

Our cost covers tuition, the APICS Learning System, an APICS dictionary, the CSCP slide book, Exam Content Manual (ECM), exam enrolment and other exam reference materials.

1. Complete the free eligibility application

- Submitting your eligibility application is free and easy. Visit apics.org/eligibility

2. Choose the learning option that suits you

- The APICS CSCP Learning System is the foundation for all preparation options

3. Schedule your exam

- Purchase your exam credit through Pamela Steele Associates or directly from APICS. Schedule your exam appointment within the six-month window that your Authorisation to Test (ATT) is valid.

4. Take the exam and receive your results.

- With a passing score, you can start using your new CSCP credential to set yourself apart.

- Do I have to be an ASCM member to become certified?

No, membership is not required to become certified. However, ASCM members receive a discount on exam fees, courseware materials and educational programmes. Non-members may register for exams, but they must first create an ASCM account online to obtain an APICS ID.

- What are the requirements for earning the APICS CSCP certification?

To earn APICS CSCP certification, you must pass a comprehensive exam.

- How is the exam structured?

The APICS CSCP exam consists of 150 multiple choice questions answered within 3.5 hours.

- What is the score range for the APICS CSCP exam?

APICS uses a scaled score methodology, which is a technique for equating scores in which the degree of difficulty varies from one exam form to the next. The CSCP score range is from 200-350. A score of 300 representing 86% or higher in both parts is required to pass the exam.

- When will my results be CSCP ready?

You will receive your results immediately after completing the exam.

- Can I see the questions and answers on my CSCP exams after I test?

No. It is best practice in testing to not provide this information to candidates. The exam content and any test-related materials are confidential and not available for review.

- How long does the classroom sessions run?

Our instructor led classroom training runs for 6-days over a 48hour duration (8 hours daily)

- When does the next course begin?

Our next courses will be on:

Nigeria:	23–28 March 2020
Ethiopia:	13–18 April 2020
Kenya:	20-24 April 2020

- How much interaction will I have with an instructor?

You will have access to an instructor throughout the duration of your learning in class and remotely from time to time to support your preparation all through the period of your preparation for the exam

- How does APICS Certification ensure content reflects current industry trends and is relevant for today's work environment?

APICS certification follows an industry best practice standard for high-stakes certification programmes to evaluate the job roles of supply chain and operations management practitioners and to identify how the functions, skills and knowledge needed in the role evolve over time. The Job Task Analysis (JTA) evaluation is conducted for CSCP every 3-5 years through an extensive international research project. Qualitative and Quantitative results are reviewed by a panel of industry subject matter experts who change CSCP content as outlined in the Exam Content Manual (ECM) based on the research.

- Does my CSCP certification requires maintenance?

Yes, Candidates are required to maintain their certification every five years and must earn a total of 75 professional development points. The cycle starts the month the candidate becomes certified. Candidates who hold multiple APICS Certifications (CPIM, CSCP, CLTD) may apply earned points to all the designations that they hold when submitting their maintenance applications.

- Are there penalties for not maintaining one's certification?

If a candidate does not maintain their certification within five years, their credentials will be suspended. With each additional year of suspension, they will be required to submit additional professional development points to reinstate their certification.

- How much does the maintenance application fee cost?

Members - \$75

Non-Members - \$150

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CPIIM

CERTIFIED IN PRODUCTION AND INVENTORY MANAGEMENT

About CPIM

The APICS Certified in Production and Inventory Management (CPIM) certification is recognised globally as the standard of professional competence in production and inventory control since 1973. Earning the APICS CPIM designation increases your functional knowledge of production and inventory management. It equips you with the skills you need to effectively master the concepts, strategies and terminology to improve internal operations, maximise the ROI on your organisation's systems and increase customer satisfaction.

No matter where you are in your career, earning the APICS CPIM certification will demonstrate your mastery of knowledge and skills in production and inventory management. Earning the APICS CPIM certification will demonstrate your commitment to advancing both your career and your company's operations.

With over 112,000 designees around the world, CPIM has been recognized globally as the standard of professional competence in production and inventory management since 1973.

Why should you earn a CPIM Certification?

On average, alumni see a 25% salary increase

Improve your hiring potential by 65%

Improving and updating your knowledge of production and inventory management

Increase your professional value and advance your career

Increased efficiency of processes in your organisation and distribution chain

Demonstrate commitment to advancing your career and your company's operations

Learn latest trends in production and inventory management

Preparing for your CPIM Exams?

APICS offers three flexible study options that fit your schedule and learning style, supported by a variety of resources to build your knowledge of the CPIM subject through the APICS Learning System.

- **Self-study with CPIM Learning System**

- Learn on your own anytime to accommodate your own demanding schedule.
- Create your own study plan and focus on the specific topics you need to master

- **Instructor-supported Online Courses**

- Offered online by experienced and certified APICS instructors worldwide with review courses that are interactive and easily navigated
- Structured weekly online sessions ensure that you will stay on track with your studies
- PSA Academy to introduce this study option soon

- **Instructor-led Classroom Training**

- Led by experienced APICS instructors through one of APICS chapters or international partners
- Structured classroom sessions and remote support with peer discussions and real-world experiences to reinforce the learning materials ensures that
- Currently offered through PSA Academy in Nigeria, Kenya and Ethiopia

Preparing for your CPIM Exams? (cont)

Either study option provides you with access to the APICS Learning System which contains several comprehensive reading materials, interactive study tools & support. You will also receive:

- An APICS Dictionary (Members Only)
- Exam Content Manual (Members only)
- Exam Reference Materials
- Supply Chain Channel Online Community (Members Only)

Retaking the Exam

The candidates who fail the APICS CPIM exam must wait for 14 full days before retaking it. The retake fee is the same as the exam price.

Rescheduling an Exam

A rescheduling fee of \$45 applies to any rescheduled exam. Rescheduling an exam less than one business day prior to your exam appointment is subject to a forfeited exam fee

What will you learn?

The APICS CPIM body of knowledge covers eight modules with two exams that reflects critical areas in production and inventory management

Part 1

Module 1

Business-wide Concepts

Module 2

Demand Management

Module 3

Transformation of Demand into Supply

Module 4

Supply

Part 2

Module 1

Master Planning of Resources

Module 2

Detailed Scheduling and Planning

Module 3

Execution and Control of Operations

Module 4

Strategic Management of Resources

Who can benefit from the programme?

The APICS CPIM programme is designed for professionals across all industries working in:

- Production and Inventory Management
- Operations
- Supply Chain Management
- Procurement
- Materials Management
- Purchasing
- Production Planning
- Distribution Managers
- Consultants

Eligibility

No college degree is required

Pricing

Please, contact us on training@pamsteele.co.uk to get your quotes for our classroom-led training.

Our cost covers tuition for the exam bundle, the APICS Learning System, an APICS dictionary, the CSCP slide book, Exam Content Manual (ECM), bundle exam enrolment and other exam reference materials.

The CPIM Learning System:

- Your journey begins with the CPIM Learning Systems for Part 1 and Part 2 exams

Choose the learning option that suits you:

- Choose the study option that works best for you, instructor led classes or study independently at your own pace

Schedule your exam:

- Purchase your exam credit through Pamela Steele Associates. Schedule your exam appointment within the six-month window that your Authorisation to Test (ATT) is valid.

Take the exam and receive your results:

- With a passing score, you can start using your new CPIM credential to set yourself apart.

- **Do I have to be an ASCM member to become certified?**

No, membership is not required to become certified. However, ASCM members receive a discount on exam fees, courseware materials and educational programmes. Non-members may register for exams, but they must first create an ASCM account online to obtain an APICS ID.

- **What are the requirements for earning the APICS CPIM certification?**

To earn APICS CPIM certification, you must pass a two parts comprehensive exam.

- **How is the exam structured?**

The APICS CPIM exam consists of two parts structured as follows;

- CPIM Part 1 - 150 multiple choice questions - 3.5 hours.
- CPIM Part 2 – 150 multiple choice questions – 3.5 hours

- **What is the score range for the APICS CPIM exam?**

APICS uses a scaled score methodology, which is a technique for equating scores in which the degree of difficulty varies from one exam form to the next. The CPIM score range is from 200-350. A score of 300 representing 86% or higher in both parts is required to pass the exam.

- When will my results be CPIM ready?

You will receive your results immediately after completing the exam.

- Can I see the questions and answers on my CPIM exams after I test?

No. It is best practice in testing to not provide this information to candidates. The exam content and any test-related materials are confidential and not available for review.

- How long does the classroom sessions run?

Our instructor led classroom training runs for 6-days over a 48hour duration (8 hours daily)

- When does the next course begin?

Our next courses will be on:

Nigeria:	23–28 March 2020
Ethiopia:	13–18 April 2020
Kenya:	20-24 April 2020

- How much interaction will I have with an instructor?

You will have access to an instructor throughout the duration of your learning in class and remotely from time to time to support your preparation all through the period of your preparation for the exam

- How does APICS Certification ensure content reflects current industry trends and is relevant for today's work environment?

APICS certification follows an industry best practice standard for high-stakes certification programmes to evaluate the job roles of supply chain and operations management practitioners and to identify how the functions, skills and knowledge needed in the role evolve over time. The Job Task Analysis (JTA) evaluation is conducted for CPIM every 3-5 years through an extensive international research project. Qualitative and Quantitative results are reviewed by a panel of industry subject matter experts who change CPIM content as outlined in the Exam Content Manual (ECM) based on the research.

- Does my CPIM certification requires maintenance?

Yes, candidates are required to maintain their certification every five years and must earn a total of 75 professional development points. The cycle starts the month the candidate becomes certified. Candidates who hold multiple APICS Certifications (CPIM, CSCP, CLTD) may apply earned points to all of the designations that they hold when submitting their maintenance applications.

- Are there penalties for not maintaining one's certification?

If a candidate does not maintain their certification within five years, their credentials will be suspended. With each additional year of suspension, they will be required to submit additional professional development points to reinstate their certification.

- How much does the maintenance application fee cost?

Members - \$75

Non-Members - \$150

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CLTD

CERTIFIED IN LOGISTICS, TRANSPORTATION AND DISTRIBUTION

About CLTD

The APICS Certified in Logistics, Transportation and Distribution (CLTD) certification provides you with the information you need to meet today's supply chain logistics challenges. Created by ASCM with a team of subject matter experts, the CLTD designation covers a comprehensive body of knowledge that sets the global standard for best practices in logistics, transportation and distribution.

As an APICS CLTD designee, you will have the skills and knowledge it takes to get noticed by employers and stand out from your peers. Earning the APICS CLTD certification will demonstrate your commitment to advancing both your career and your company's operations.

The CLTD programme provides you with the understanding to evaluate logistics, transportation and distribution activities within an organisation's global operations by improving efficiency, maximising technology ROI and streamlining operations to address today's supply chain logistics challenges.

Why should you earn a CLTD Certification?

Build credibility and set yourself apart from peers

On average, alumni see a 25% salary increase

Gain recognition in the field as a logistics

Increase your professional value and advance your

Demonstrate logistics mastery of knowledge

Demonstrate your commitment to advancing your career and your company's

Learn latest trends in global supply chain logistics

Preparing for your CLTD Exams?

APICS offers three flexible study options that fit your schedule and learning style, supported by a variety of resources to build your knowledge of the CLTD subject through the APICS Learning System.

- **Self-study with CLTD Learning System**
 - Learn on your own anytime to accommodate your own demanding schedule.
 - Create your own study plan and focus on the specific topics you need to master
- **Instructor-supported Online Courses**
 - Offered online by experienced and certified APICS instructors worldwide with review courses that are interactive and easily navigated
 - Structured weekly online sessions ensure that you will stay on track with your studies
 - PSA Academy to introduce this study option soon
- **Instructor-led Classroom Training**
 - Led by experienced APICS instructors through one of APICS chapters or international partners
 - Structured classroom sessions and remote support with peer discussions and real-world experiences to reinforce the learning materials ensures that
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Preparing for your CLTD Exams? (cont)

Either study option provides you with access to the APICS Learning System which contains several comprehensive reading materials, interactive study tools & support. You will also receive:

- An APICS Dictionary (Members Only)
- Exam Content Manual (Members only)
- Exam Reference Materials
- Supply Chain Channel Online Community (Members Only)

Retaking the Exam

The candidates who fail the APICS CLTD exam must wait for 14 full days before retaking it. The retake fee is \$250

Rescheduling an Exam

A rescheduling fee of \$45 applies to any rescheduled exam. Rescheduling an exam less than one business day prior to your exam appointment is subject to a forfeited exam fee

What will you learn?

The APICS CLTD body of knowledge covers eight modules with an exam that reflects critical areas in logistics, transportation and distribution for the roles and responsibilities of logistics managers;

Module 1	→	Logistics and Supply Chain Overview
Module 2	→	Capacity Planning and Demand Management
Module 3	→	Order Management
Module 4	→	Inventory and Warehouse Management
Module 5	→	Transportation
Module 6	→	Global Logistics Considerations
Module 7	→	Logistics Network Design
Module 8	→	Reverse Logistics and Sustainability

Who can benefit from the programme?

The APICS CLTD programme is designed for logistics, transportation and distribution professionals across all industries, especially:

- Logistics Managers/Engineers
- Supply Chain Logistics Managers
- Traffic Managers
- Transportation/Fleet Managers
- Supply Chain Consultants
- Warehouse Operations Managers
- Reverse Logistics Managers
- Distribution Managers
- Government and Military

All candidates for the APICS CLTD programme must meet one of the following requirements

- Three years of supply chain experience
- Bachelor's degree or in the international equivalent
- CPIM, CLTD, CTL, CIRM, SCOR-P, CPM, or CPSM designations

Pricing

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Our cost covers tuition, the APICS Learning System, an APICS dictionary, the CSCP slide book, Exam Content Manual (ECM), exam enrolment and other exam reference materials.

1. The CLTD Learning System

- Your journey begins with the CLTD Learning System

2. Choose the learning option that suits you

- Choose the study option that works best for you, instructor led classes or study independently at your own pace

3. Schedule your exam

- Purchase your exam credit through Pamela Steele Associates. Schedule your exam appointment within the six-month window that your Authorization to Test (ATT) is valid.

4. Take the exam and receive your results.

- With a passing score, you can start using your new CLTD credential to set yourself apart.

- Do I have to be an ASCM member to become certified?

No, membership is not required to become certified. However, ASCM members receive a discount on exam fees, courseware materials and educational programmes. Non-members may register for exams, but they must first create an ASCM account online to obtain an APICS ID.

- What are the requirements for earning the APICS CLTD certification?

To earn APICS CLTD certification, you must pass one comprehensive exam

- How is the exam structured?

The APICS CLTD exam consists of 150 multiple choice questions answered within 3.5 hours

- What is the score range for the APICS CLTD exam?

APICS uses a scaled score methodology, which is a technique for equating scores in which the degree of difficulty varies from one exam form to the next. The CLTD score range is from 200-350. A score of 300 representing 86% or higher in both parts is required to pass the exam.

- When will my results be CLTD ready?

You will receive your results immediately after completing the exam.

- Can I see the questions and answers on my CLTD exams after I test?

No. It is best practice in testing to not provide this information to candidates. The exam content and any test-related materials are confidential and not available for review.

- How long does the classroom sessions run?

Our instructor led classroom training runs for 6-days over a 48hour duration (8 hours daily)

- When does the next class begin?

Our next class holds as follows.

Nigeria:	23–28 March 2020
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- Does my CLTD certification requires maintenance?

Yes, Candidates are required to maintain their certification every five years and must earn a total of 75 professional development points. The cycle starts the month the candidate becomes certified. Candidates who hold multiple APICS Certifications (CPIM, CSCP, CLTD) may apply earned points to all of the designations that they hold when submitting their maintenance applications.

- Are there penalties for not maintaining one's certification?

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- How much does the maintenance application fee cost?

Members - \$75

Non-Members - \$150

For further information

To enquire about our APICS CSCP Instructor-led classroom training, please talk to the PSA Academy at:

training@pamsteele.co.uk

