

---

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT

---



# **BOARD OF EDUCATION REGULAR MEETING**

Tuesday, May 12, 2015

School District Administrative Center  
520 Fifth Avenue

# Fairbanks North Star Borough School District

## 2014-15 PRIORITIES



### OUR VISION... Excellence and Equity for All

**OUR MISSION** is to provide an excellent and equitable education in a safe, supportive environment so all students can become productive members of a diverse and changing society.

## Core Values

- Student learning is at the center of everything we do.
- Respect for the diversity and dignity of all individuals and groups is essential.
- Provide a safe learning environment.
- Quality education requires highly motivated, skilled, supportive teachers, administrators, and support staff.
- High achievement evolves from high expectations and educational opportunities.
- Active partnerships with the family and community are essential to support successful student learning.

## Performance Goals

*The Fairbanks North Star Borough Board of Education encourages the use of innovative and creative strategies and programs to attain these goals.*

### A. Diversity

- Adopt and implement a Diversity Action Plan.

### B. Student Achievement

- Implement new state assessments and graduation testing requirements.
- Update the district-wide assessment system.

### C. Instructional Innovation

- Explore the expansion of student learning opportunities.

### D. Connections Between Parents, Community, Business, and Our Schools

- Increase parent engagement in schools.
- Increase business and agency partnerships.

## Ongoing Commitments

- Focus instruction and resources on areas of need, such as career and technical education, math and writing improvement, and the gender achievement gap.
- Support class sizes that are conducive to learning.
- Use data-supported decision making and annual school planning.
- Provide educational options to families and students.
- Increase communication with, and support for, and respect of students and families of diverse populations.
- Invest in quality professional development to meet district goals.
- Use technologies, including PowerSchool Premier, to enhance learning, monitor student progress, involve parents, enhance communication, and maintain efficient district operations.
- Recruit, hire, and retain a diverse workforce with the talents and abilities to fulfill the district's mission.
- Maintain excellent school facilities and manage capital improvement projects.
- Develop long-term sustainability of overall district operations.

**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**May 12, 2015**  
**7:00 P.M. – REGULAR BOARD MEETING**  
Board Room - 520 Fifth Avenue  
School District Administrative Center

**AGENDA**

**A. PRELIMINARIES**

*Reference Pages*

1. Call to Order
2. Pledge of Allegiance
3. Music: Barnette Magnet School
4. Mission Statement
5. Roll Call
6. Alaska Future Problem Solving Program State Champions 3
7. Interior Science Fair Winners 3-4
8. 2015 Native Youth Olympics State Champion 4
9. SkillsUSA Alaska Leadership & Conference Champions 4
10. 2015 Ford AAA Student Auto Skills Alaska State Champions 5
11. Fairbanks North Star Borough School District Up With Art, AASA, & Alaska Scholastic Art and Writing Award Winners 5
12. 2015 Alaska Statewide High School Science Symposium Winners 6 & 16-27
13. FIRST Tech Challenge World Champions – INSPIRE Award 6

**B. AGENDA**

1. Adoption of the Agenda 6
2. Presentation on Agenda Items 6

**C. PUBLIC COMMENTS ON NONAGENDA ITEMS**

**D. ACTION ITEMS – OLD BUSINESS**

- \*\* 1. Minutes See minutes

**E. ACTION ITEMS – NEW BUSINESS**

1. Charter School Report & Contract Renewal:  
Chinook Montessori Charter School 7, 28-36, & Separate Cover
2. Charter School Report Update:  
Effie Kokrine Early College Charter School 7 37-46, & Separate Cover
3. Policy 935.26: Provision of Transportation Services (First Reading) 7-8 & 47
4. Suspend Policy 264: Types of Meetings for 2015-2016 School Board Regular Meeting Schedule Adjustments 8 & 48
- \*\* 5. Budget Transfer 2015-132: Certified Salary & Benefits 8 & 49-50
- \*\* 6. Budget Transfer 2015-133: Special Education Summer School 8, 49, & 51
- \*\* 7. Budget Transfer 2015-134: Special Education 8, 49, & 52
- \*\* 8. Budget Transfer 2015-137: Effie Kokrine Early College Charter School 8, 49, & 53
- \*\* 9. Budget Transfer 2015-138: Effie Kokrine Early College Charter School 8, 49, & 54
- \*\*10. Grant Submittal: Title VI-B 9 & 55
- \*\*11. Grant Submittal: Section 619 Preschool Disabled 9 & 56
- \*\*12. Grant Submittal: Title VII, Part A, Indian Education Formula Grant, Part II 9 & 57
- \*\*13. Fundraising/Travel Request: Barnette Magnet School 9 & 58

**E. ACTION ITEMS – NEW BUSINESS (continued)**

- \*\*14. Fundraising/Travel Request: Barnette Magnet School 9 & 59
- \*\*15. Fundraising/Travel Request: Ben Eielson Junior-Senior High School 9 & 60
- \*\*16. Gift Acceptance: Lathrop High School 9 & 61
- \*\*17. Personnel Action Report 10 & 62

**F. INFORMATION & REPORTS**

- 1. Superintendent Report 10
- 2. 7-8 English/Language Arts (ELA) Materials Report 10 & 63-64
- \*\* 3. Personnel Information Report 10 & 65
- \*\* 4. Superintendent's Budget Transfers 10 & 66
- \*\* 5. Long Term Suspension & Expulsion Report 10
- \*\* 6. Board's Reading File 10-15
- \*\* 7. Coming Events and Meeting Announcements 15

**G. BOARD AND SUPERINTENDENT'S COMMENTS & COMMITTEE REPORTS**

**H. ADJOURNMENT BY 10:00 P.M. UNLESS RULES SUSPENDED**

*Board of Education Regular Meetings are broadcast live on KUAC-FM, 89.9 and televised live on GCI Cable channel 14, and audio streamed live from the district's web page [www.k12northstar.org](http://www.k12northstar.org)*

**EXECUTIVE SESSION:** The board reserves the right to enter into executive session on any agenda item as and to the extent allowed for in State law. Executive sessions will be entered into by motion for the following subjects as permitted by law: (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential; (4) matters involving consideration of government records that by law are not subject to public disclosure. Motions to go into executive session should specify the subject of the proposed executive session without defeating the purpose of addressing the subject in private. Reference: AS 44.62.310 and Board Policy 264, D.

**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**7:00 P.M. – REGULAR BOARD MEETING  
May 12, 2015  
AGENDA**

**A. PRELIMINARIES**

Reference Pages

**A. 1. Call to Order**

**A. 2. Pledge of Allegiance, led by Barnette’s Raise Your Voices Choir**

**A. 3. Music**

Barnette Magnet School’s Raise Your Voices Choir will perform for the school board under the direction of Melissa Downes, music teacher.

**A. 4. Mission Statement**

Our mission is to provide an excellent and equitable education in a safe, supportive environment so all students can become productive members of a diverse and changing society.

**A. 5. Roll Call**

Heidi Haas, President  
Wendy Dominique, Vice President  
Allyson Lambert, Treasurer  
Lisa Gentry, Clerk  
Sue Hull, Member  
Michael O’Brien, Member  
Sean Rice, Member  
Larry Rice, Base Representative  
Sidney Zemp, Post Representative  
Kobe Rizk, Student Representative

**A. 6. Alaska Future Problem Solving Program State Champions**

Four district students recently earned first place awards in the Alaska Future Problem Solving State competition. These four students are invited to represent Alaska at the upcoming Future Problem Solving International Competition to be held in Iowa this summer. Colleen Smith, Barnette Magnet School extended learning teacher and coach, will make the presentation.

Hannah Powell	West Valley High School	1 <sup>st</sup> Place: Scenario Writing Middle Division
Lauren Bird	Barnette Magnet School	1 <sup>st</sup> Place: Scenario Writing Junior Division
Carol Kegley	Barnette Magnet School	1 <sup>st</sup> Place: Individual Global Issue Problem Solving
Kylie Haas	Barnette Magnet School	1 <sup>st</sup> Place: Scenario Performance Junior Division

**A. 7. 2015 Interior Alaska Science Fair Winners**

The Interior Alaska Science Fair was held March 25-28, 2015, at Pioneer Park Civic Center. There were 451 projects from over 650 students/classes and over 50 judges and volunteers. Michelle Daml, elementary curriculum coordinator, will present the Director Awards.

**Science Fair Logo Design Winner**

Bethany Conkey	Ticasuk Brown Elementary
----------------	--------------------------

**A. 7. 2015 Interior Alaska Science Fair Winners (continued)**

**Doug Schamel Awards**

<u>Student Name</u>	<u>School</u>	<u>Project Title</u>
Ms. Krenzer's 1 <sup>st</sup> Grade Class	Ticasuk Brown Elementary	Bubbles
Ms. Bell's 2 <sup>nd</sup> Grade Class	Anderson Elementary	Rainbow Racers

**GVEA Award**

Aden Rothmeyer	Tanana Middle	Wind Turbines
----------------	---------------	---------------

**Shannon & Wilson Award**

Darya Kholodova	Ladd Elementary	How Does Snow Affect Surface Temperature?
-----------------	-----------------	---

**ABR (Environmental Research & Services Awards)**

Ms. Hovda's 2 <sup>nd</sup> Grade Class	Weller Elementary	Wood Frogs
Niya Brown & Ross Esslemont	Woodriver Elementary	Secrets Under the Snow

**Fairbanks Memorial Hospital Awards**

Jayla Johnson & Wyona Skaw	Denali Elementary	Submarine Volcanoes
Patrick Stites	Ticasuk Brown Elementary	Lights, Camera, Action!
Solomon Smith	University Park Elementary	How Video Games Affect Pain
Allan Samuel	Denali Elementary	The Respiratory System
Carina Mae Allen	University Park Elementary	Fingerprints: Arches & Loops & Whorls: Oh My!
Lindsay Gatto	Ben Eielson Junior High	The Skinny on Moisturizers

**A. 8. 2015 Native Youth Olympics State Champion**

The 2015 Native Youth Olympics State Championships were held in late April in Anchorage. Madeline Ko, West Valley High School sophomore, won the Girls' One-Foot High Kick and Two-Foot High Kick state titles and received the Native Youth Olympics Overall Female Athlete honor. Angie Vanlandingham, West Valley coach, will make the presentation.

**A. 9. SkillsUSA Alaska Leadership & Conference Champions**

Hutchison High School Students will be recognized for their first place finish in the State Skills USA and Health Occupational Students of America Leadership Conference. Hutchison Interim Principal Tyrone Oates and Kelly Shaw, Skills USA co-sponsor, will make the presentation.

SkillsUSA State Champions	
Emma Daniels & James Cloyd	1 <sup>st</sup> Place – TV/Video Production
Denali Maggard	1 <sup>st</sup> Place – Automotive Service

**A. 10. 2015 Ford AAA Student Auto Skills Alaska State Champions**

On Friday, April 17, 2015, the North Pole High School Automotive Diagnostic Team of Cole Vinton and Andrew Risner earned first place in the 2015 Ford AAA Student Auto Skills State Competition held in Anchorage. They will represent the State of Alaska at the national competition in June, held at the Ford Motor Company World Headquarters in Dearborn Michigan. Jerry Million, North Pole High School automotive technology instructor, will make the presentation.

**A. 11. Fairbanks North Star Borough School District Up With Art, AASA, & Alaska Scholastic Art and Writing Award Winners**

Students from local secondary schools will be recognized for their outstanding achievements in the Fairbanks North Star Borough School District Up With Art, the American Association of School Administrators (AASA), and the Alaska Scholastic Art and Writing Awards. Jenifer Cameron, district art coordinator, will make the presentation.

<b>Fairbanks North Star Borough School District Up With Art</b>		
Name	School	Award
Grant Ackerman	West Valley High School	Best of Show – 3D
Eric Alderman	Lathrop High School	1st Place: Sculpture
Taylor Bergan	West Valley High School	1st Place: Jewelry
Prince Cooks	West Valley High School	1st Place: Painting
Autumn Fournier	Lathrop High School	1st Place: Photography (Digital)
Maria Frantz	West Valley High School	1st Place: Media Art
Sasha Gorda	West Valley High School	1st Place: Printmaking
Beryl Hawkins	Ben Eielson High School	1st Place: Mixed Media
Amber Hinton-Logan	Lathrop High School	Best of Show: 2-D
Angelica Kougl	West Valley/BEST	1st Place: Native Art
Jeremiah Leisure	Star of the North	1st Place: Ceramics (Handbuilt)
Hunter McLean	Lathrop High School	1st Place: Ceramics (Wheel)
Tanner Rhines	Star of the North	1st Place: Drawing
Tatyana Weltzheimer	Lathrop High School	1st Place: Photography (Traditional)

<b>American Association of School Administrators (AASA)</b>		
Name	School	Award
Grant Ackerman	West Valley High School	1st Place: Mixed Media
Taylor Bergan	West Valley High School	1st Place: Jewelry
Rachel Burchard	Lathrop High School	1st Place: Ceramics
Maria Frantz	West Valley High School	1st Place: Digital Art
Angelica Kougl	West Valley/BEST	1st Place: Multicultural

<b>Scholastic Art and Writing</b>		
Name	School	Award
Hannah Chowaniec	West Valley High School	Gold Key
Maria Frantz	West Valley High School	Gold Key & National Gold Key
Aubrea Stoltz	West Valley High School	2 Gold Keys & American Vision Nominee
Tanner Rhines	Star of the North	4 Gold Keys, National American Vision Award, & National Gold Portfolio Award w/ \$10,000 Scholarship from Scholastic

**A. 12. 2015 Alaska Statewide High School Science Symposium Winners** Ref. Pgs. 16-27

Dr. Abel Bult-Ito, Alaska Statewide High School Science Symposium regional director, will present the award winning students from the Alaska Statewide High School Science Symposium. Dr. Bult-Ito has also provided additional information and a summary of the awards on each of the local winners and the titles of their papers.

<u>Student</u>	<u>Award</u>	<u>School</u>
Katherine Bates	1 <sup>st</sup> Place – National Speaker #1 & 1 <sup>st</sup> Place Winner, Session 3	West Valley High School
Brooke Gottmeier	3 <sup>rd</sup> Place – National Poster Presenter #1 & 2 <sup>nd</sup> Place Winner, Session 2	West Valley High School
Michael Kaden-Hoffmann	4 <sup>th</sup> Place – National Poster Presenter #2 & 1 <sup>st</sup> Place Winner, Session 2	West Valley High School
Quetzal Luebke-Laroque	5 <sup>th</sup> Place – National Poster Presenter #3 & 2 <sup>nd</sup> Place Winner, Session 1	West Valley High School
Marlene Bond	6 <sup>th</sup> Place – National Alternate Delegate #1 & 1 <sup>st</sup> Place Winner, Session 5	West Valley High School
Dawson Verley	7 <sup>th</sup> Place – National Alternate Delegate #2 & 1 <sup>st</sup> Place Winner, Session 1	West Valley High School
David Chen	8 <sup>th</sup> Place – National Alternate Delegate #3 & 2 <sup>nd</sup> Place Winner, Session 4	West Valley High School

**A. 13. FIRST Tech Challenge World Champions – INSPIRE Award**

The Fairbanks robotics team, Schrödinger’s Hat, won the first place INSPIRE Award at the FIRST Tech Challenge World Championship held recently in St. Louis. Team members Justin Hannah, Colleen Johnson, Katie Johnson, Emily Maynard, Eli Simmons, and Andrew Parker were coached by Sharon and Tom Johnson. Sarah Gillam, West Valley assistant principal, will make the presentation.

**B. AGENDA**

**B. 1. Adoption of the Agenda**

Consent agenda items marked with an asterisk are considered routine items not requiring public discussion by the school board. Unless removed from the consent agenda, asterisked items will be automatically approved when the agenda is adopted. Questions concerning these items should be directed to the administration before the meeting.

If the superintendent or a member of the public wishes to have an item removed from the consent agenda, the request must be made to a board member any time prior to the start of the meeting. The board member has the discretion to accept or deny the request. Only a board member may remove an item from the consent agenda. If an item is removed from the consent agenda, it shall be considered separately as the last item of new business. Asterisked items will then be adopted by one single motion.

■ MOVE to adopt the agenda with consent items.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
 Advisory Vote \_\_\_\_\_ Vote \_\_\_\_\_

**B. 2. Presentation on Agenda Items**

Any person wishing to speak on an agenda item—action items or information and reports—will have three minutes to testify when that item is before the school board for discussion. There is a limit of one hour total testimony per item.



**C. PUBLIC COMMENTS ON NONAGENDA ITEMS**

Public comments on nonagenda items are limited to three minutes per person for a maximum of one hour. People on the sign-up list will be called first. If there is time, people who did not sign up may address the school board. A person testifying must state their name and address for the record. Board members may ask questions for clarification. Although there is time at the end of each meeting for school board and superintendent comments, some concerns may not be able to be addressed immediately, as additional information may need to be gathered.

**D. ACTION ITEMS – OLD BUSINESS**

**D. \*\* 1. Minutes**

See Minutes

MOVE to approve the minutes from the special meeting on May 4, 2015, as submitted.

**E. ACTION ITEMS – NEW BUSINESS**

**E. 1. Charter School Report & Contract Renewal:**

**Chinook Montessori Charter School**

Ref. Pgs. 28-36 & Separate Cover

Included in the board packet is the proposed 2015-16 contract for Chinook Montessori Charter School. The contract language is unchanged from the current year. After Chinook Montessori Charter School representatives present their annual report to the school board, the administration recommends next year’s contract be approved.

**Board Priority: Provide educational options to families and students.**

■ MOVE to approve the 2015-16 charter school contract between Chinook Montessori Charter School Inc. and the Fairbanks North Star Borough School District.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Advisory Votes \_\_\_\_\_ Vote \_\_\_\_\_

**E. 2. Charter School Report Update:**

**Effie Kokrine Early College Charter School**

Ref. Pgs. 37-46 & Separate Cover

Included in the board packet is the 2015-16 contract previously approved by the school board at their November 18, 2014 Regular Meeting, and subsequently approved by the State Board of Education in consideration of Effie Kokrine Early College Charter School’s charter renewal application. The contract language is unchanged from what the school board approved in the charter renewal application. After Effie Kokrine Early College Charter School representatives present their report to the school board, the administration recommends next year’s contract be re-confirmed.

**Board Priority: Provide educational options to families and students.**

■ MOVE to acknowledge State approval of Effie Kokrine Early College charter renewal and to re-confirm the 2015-16 charter school contract between Effie Kokrine Charter School Inc. and the Fairbanks North Star Borough School District.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Advisory Votes \_\_\_\_\_ Vote \_\_\_\_\_

**E. 3. Policy 935.26: Provision of Transportation Services (First Reading)**

Ref. Pg. 47

The administration forwards to the school board a new charter school transportation policy, drafted to comply with revised charter schools transportation statute AS 14.09.010 and regulation 4 AAC 27.057. The borough legal department has vetted the proposed policy. Elizabeth Schaffhauser, employment and educational opportunity director, is available to answer questions.

**Board Priority: Provide educational options to families and students.**

E. 3. **Policy 935.26: Provision of Transportation Services  
(First Reading) (continued)**

Ref. Pg. 47

■ MOVE to approve first reading, public hearing, and advancement to second reading of Policy 935.26: Provision of Transportation Services.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Advisory Votes \_\_\_\_\_ Vote \_\_\_\_\_

E. 4. **Suspend Policy 264: Types of Meetings for 2015-2016 School Board Regular Meeting  
Schedule Adjustments**

Ref. Pg. 48

Historically, the school board has cancelled its second December and first January meetings due to their close proximity to winter break. In order to set the school board's regular meeting calendar for the 2015-2016 school year, the administration is recommending the board cancel their December 15, 2015 and January 5, 2016 meetings.

The board's March 15, 2016 meeting falls during the week of spring break and is being recommended to be rescheduled to March 22, 2016. The board's May 17, 2016 meeting is scheduled to be held on the same evening as the Hutchison and Ben Eielson graduations and is being recommended to be rescheduled to May 10, 2016.

**Board Priority: *Student learning is at the center of everything we do.***

■ MOVE to suspend the rules, Policy 264: Types of Meetings to cancel the December 15, 2015 and January 5, 2016 meetings and reschedule the March 15, 2016 meeting to March 22, 2016 and the May 17, 2016 meeting to May 10, 2016.

E. \*\* 5. **Budget Transfer 2015-132: Certified Salary & Benefits**

Ref. Pgs. 49-50

Budget transfer 2015-132 aligns certified salary and benefit accounts in the amount of \$3,972,536.

MOVE to approve Budget Transfer 2015-132: Certified Salary & Benefits in the amount of \$3,972,536.

E. \*\* 6. **Budget Transfer 2015-133: Special Education Summer School**

Ref. Pgs. 49 & 51

Budget transfer 2015-133 aligns special education summer school accounts in the amount of \$190,000.

MOVE to approve Budget Transfer 2015-133: Special Education Summer School in the amount of \$190,000.

E. \*\* 7. **Budget Transfer 2015-134: Special Education**

Ref. Pgs. 49 & 52

Budget transfer 2015-134 aligns special education accounts in the amount of \$610,691.

MOVE to approve Budget Transfer 2015-134: Special Education in the amount of \$610,691.

E. \*\* 8. **Budget Transfer 2015-137: Effie Kokrine Early College Charter School**

Ref. Pgs. 49 & 53

Budget transfer 2015-137 aligns Effie Kokrine Early College Charter School accounts in the amount of \$45,771.

MOVE to approve Budget Transfer 2015-137: Effie Kokrine Early College Charter School in the amount of \$45,771.

E. \*\* 9. **Budget Transfer 2015-138: Effie Kokrine Early College Charter School**

Ref. Pgs. 49 & 54

Budget transfer 2015-138 aligns Effie Kokrine Early College Charter School accounts in the amount of \$32,939.

MOVE to approve Budget Transfer 2015-138: Effie Kokrine Early College Charter School in the amount of \$32,939.

- E. **\*\*10. Grant Submittal: Title VI-B** Ref. Pg. 55  
Request permission to submit the Title VI-B grant application in the amount of \$3,662,832 to the Federal Department of Education via the Alaska Department of Education and Early Development.  
  
MOVE to approve submission of the Title VI-B grant application in the amount of \$3,662,832.
- E. **\*\*11. Grant Submittal: Section 619 Preschool Disabled** Ref. Pg. 56  
Request permission to submit the Section 619 Preschool Disabled grant application in the amount of \$91,443 to the Federal Department of Education via the Alaska Department of Education and Early Development.  
  
MOVE to approve submission of the Section 619 Preschool Disable grant application in the amount of \$91,443.
- E. **\*\*12. Grant Submittal: Title VII, Part A, Indian Education Formula Grant, Part II** Ref. Pg. 57  
Request permission to submit the Title VII, Part A, Indian Education Formula Grant, Part II application in the amount of \$872,697 to the Federal Department of Education.  
  
MOVE to approve submission of the Title VII, Part A, Indian Education Formula Grant, Part II application in the amount of \$872,697.
- E. **\*\*13. Fundraising/Travel Request: Barnette Magnet School** Ref. Pg. 58  
Barnette Magnet School is requesting permission to raise funds to send its Future Problem Solving team to Ames, Iowa, June 5-9, 2015, to compete in the International Future Problem Solving Competition, at no cost to the district.  
  
MOVE to approve Barnette Magnet School's request to raise funds to send its Future Problem Solving team to Ames, Iowa, June 5-9, 2015, to compete in the International Future Problem Solving Competition, at no cost to the district.
- E. **\*\*14. Fundraising/Travel Request: Barnette Magnet School** Ref. Pg. 59  
Barnette Magnet School is requesting permission to raise funds to send its History Day team to College Park, Maryland, June 12-19, 2015, to compete in the National History Day Competition, at no cost to the district.  
  
MOVE to approve Barnette Magnet School's request to raise funds to send its History Day team to College Park, Maryland, June 12-19, 2015, to compete in the National History Day Competition, at no cost to the district.
- E. **\*\*15. Fundraising/Travel Request: Ben Eielson Junior-Senior High School** Ref. Pg. 60  
Ben Eielson Junior-Senior High School is requesting permission to raise funds to send students to France and Spain, March 12-22, 2016, where students will learn about the culture and history of the countries, at no cost to the district, and if the State Department issues travel warnings, students will not travel.  
  
MOVE to approve Ben Eielson Junior-Senior High School's request to raise funds to send students to France and Spain, March 12-22, 2016, where students will learn about the culture and history of the countries, at no cost to the district, and if the State Department issues travel warnings, students will not travel.
- E. **\*\*16. Gift Acceptance: Lathrop High School** Ref. Pg. 61  
Lathrop High School is requesting gift acceptance of \$1,235 from Running Club North to support the school's cross country running program.  
  
MOVE to accept the gift of \$1,235 from Running Club North to Lathrop High School to support the school's cross country running program.

**E. \*\*17. Personnel Action Report**

Ref. Pg. 62

MOVE to approve the Personnel Action Report for the period April 27 – May 1, 2015.

**F. INFORMATION AND REPORTS**

**F. 1. Superintendent Report**

Superintendent Dr. Gaborik will provide a superintendent report.

***Board Priority: Student learning is at the center of everything we do.***

**F. 2. 7-8 English/Language Arts (ELA) Materials Report**

Ref. Pgs. 63-64

The district's curriculum revision process includes the selection of textbooks and materials to support the implementation of adopted curricula. Peggy Carlson, executive director of curriculum and instruction, and Margaret Salisbury, interim curriculum coordinator, have provided a report in the reference pages that includes the ELA materials being considered for adoption. The materials remain available for review and the administration anticipates making a final recommendation at the June 2, 2015 meeting.

***Board Priority: Student learning is at the center of everything we do.***

**F. \*\* 3. Personnel Information Report**

Ref. Pg. 65

The Personnel Information Report for the period April 25 – May 1, 2015, has been provided.

**F. \*\* 4. Superintendent's Budget Transfers**

Ref. Pg. 66

The Superintendent's Budget Transfer Report for May 12, 2015, has been provided.

**F. \*\* 5. Long Term Suspension and Expulsion Report**

Expulsions for the 2014-2015 school year, as of May 5, 2015, are listed below:

	Long Term Suspension	Expulsion - Through End of School Year	Expulsion - Indefinite
Substance Abuse	7		10
Fighting/Assault	0		1
Weapons	21		1
Other	2		3
<b>Total.....</b>	<b>45</b>		

**F. \*\* 6. Board's Reading File**

- 05-01-15..... Email & Letter from Superintendent to Commissioner's Office  
RE: 4 AAC 04.205 School and Educator Accountability Comments
- 05-01-15..... Email from J. Holladay to Board  
RE: Public Records Request
- 05-01-15..... Email & Letter from R. Boyce to Board  
RE: Letter of Concern Regarding Possible School Board Executive Session
- 05-01-15..... Email from Board Office to J. Holladay  
RE: Public Records Request
- 05-04-15..... Email from Superintendent to Board  
RE: Arctic Light Interim Principal
- 05-04-15..... Email from J. Carson to Board  
RE: Calendar Comments
- 05-04-15..... Input from J. Wheatley to Board  
RE: Calendar Comments
- 05-04-15..... Input from V. Jackson to Board  
RE: Calendar Comments

**F. \*\* 6. Board's Reading File (continued)**

- 05-04-15 ..... Input from D. Rinio to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from V. Compton to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from G. Suminski to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from A. Mingledorff to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from G. Hamlin to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from P. Chico to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from B. Brice to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from N. Eiseman to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from J. Hopper to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from S. Freeman to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from F. Oxman to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from J. Brown to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from T. Kennedy to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from T. Hawkins to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from C. Heimer to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from R. Capen to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from J. Addington to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from S. Berg to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from S. Fields to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from R. Ford to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from K. Bosh to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from S. Paskvan to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from S. Richards to Board  
RE: Calendar Comments
- 05-04-15 ..... Input from J. Walton to Board  
RE: Calendar Comments

**F. \*\* 6. Board's Reading File (continued)**

05-04-15 ..... Input from E. Wood to Board  
RE: Calendar Comments

05-04-15 ..... Email from J. Carson to Board  
RE: Budget Comments

05-04-15 ..... Input from S. Blizzard to Board  
RE: Budget Comments

05-04-15 ..... Input from S. Masterman to Board  
RE: Budget Comments

05-04-15 ..... Input from I. Elliot to Board  
RE: Budget Comments

05-04-15 ..... Input from E. Maines to Board  
RE: Budget Comments

05-04-15 ..... Input from R. Smith to Board  
RE: Budget Comments

05-04-15 ..... Input from R. Schlumbohm to Board  
RE: Budget Comments

05-04-15 ..... Input from T. Walker to Board  
RE: Budget Comments

05-04-15 ..... Input from P. Gum to Board  
RE: Budget Comments

05-04-15 ..... Input from J. Kennedy to Board  
RE: Budget Comments

05-04-15 ..... Input from M. Sherman to Board  
RE: Budget Comments

05-04-15 ..... Input from S. Wiegand to Board  
RE: Budget Comments

05-04-15 ..... Input from R. Martin to Board  
RE: Budget Comments

05-04-15 ..... Input from M. Shubair to Board  
RE: Budget Comments

05-04-15 ..... Input from C. Smallwood to Board  
RE: Budget Comments

05-04-15 ..... Email from K. Perkins to Board  
RE: Draft Plan for Board Review

05-04-15 ..... Email from Superintendent to Board  
RE: Incident at Arctic Light

05-04-15 ..... Email from Superintendent to Board  
RE: Arctic Light Update

05-04-15 ..... Email from C. Nash to Board  
RE: Principal Selection Process, A Parent Perspective

05-04-15 ..... Email from Superintendent to Board  
RE: Arctic Light Update

05-04-15 ..... Email from P. Bennett-Gannon to Board  
RE: Concern Related to Tonight's School Board Agenda

05-04-15 ..... Email from Superintendent to Board  
RE: Arctic Light Update

05-04-15 ..... Email from B. Howk to Board  
RE: Ryan's May Newsletter

**F. \*\* 6. Board's Reading File (continued)**

- 05-05-15 ..... Email from Board President to Board  
RE: Update
- 05-05-15 ..... Email from Superintendent to Board  
RE: Arctic Light Update
- 05-05-15 ..... Email from J. Yordy to Board  
RE: Lack of Response Re: Karen Gaborik's Action/Directive (3/3/15)
- 05-05-15 ..... Email from S. Hull to Board  
RE: US News Link: 13<sup>th</sup> Grade Offers Some Teens an Easier Transition to College
- 05-05-15 ..... Email from E. Fry to Board  
RE: EED News Release: First Administration of New Tests Was Successful
- 05-05-15 ..... Email from Superintendent to Board  
RE: Calls to Schools
- 05-05-15 ..... Email from Superintendent to All Staff  
RE: Thank You Teachers
- 05-05-15 ..... Email from E. Price-Smith to Board  
RE: Invitation to Lathrop's Evening of Excellence
- 05-05-15 ..... Email from J. Holladay to Board  
RE: Public Records Request Follow-Up
- 05-05-15 ..... Email from Superintendent to Board  
RE: Tanana
- 05-05-15 ..... Email from Superintendent to Board  
RE: Correction – Tanana
- 05-05-15 ..... Email from Superintendent to Board  
RE: Tanana Update
- 05-05-15 ..... Email from J. Yordy to Board  
RE: Procedural Inquiry – Denial of Support
- 05-05-15 ..... Email from Superintendent & J. Carson to Board  
RE: Media – Statewide Lockdowns
- 05-05-15 ..... Email from J. Carson to Media  
RE: News Release – Union Apprenticeship Signing
- 05-05-15 ..... Email from J. Holladay to Board  
RE: Addendum to RE: Public Records Request Follow Up
- 05-05-15 ..... Letter from K. Rizk to Board  
RE: Introduction
- 05-06-15 ..... Letter from Board to Anne Wien Elementary PTA  
RE: Donation Thank You
- 05-06-15 ..... Letter from Board to Yukon-Koyukuk School District  
RE: Donation Thank You
- 05-06-15 ..... Letter from Board to Malemute Band Parents' Association  
RE: Donation Thank You
- 05-06-15 ..... Letter from Board to J. Peterlin  
RE: Music Performance Appreciation
- 05-06-15 ..... Email from P. Frymark to Board  
RE: Non-Renewal/Non-Retention Follow Up
- 05-06-15 ..... Email from Superintendent to Board  
RE: Response to Phone Threats
- 05-06-15 ..... Email from Board to P. Lee  
RE: Only Secretary Cut at Bridge Abel Bass

**F. \*\* 6. Board's Reading File (continued)**

- 05-06-15 ..... Email from J. Knickerbocker to Board  
RE: Ben Eielson's May Newsletter
- 05-06-15 ..... Email from Board to J. Yordy  
RE: Lack of Response Re: Karen Gaborik's Action/Directive (3/3/15)
- 05-06-15 ..... Email from Board President & E. Schaffhauser to Board  
RE: Report on the PRC
- 05-06-15 ..... Email & Attachments from J. Yordy to Board  
RE: Lack of Response Re: Karen Gaborik's Action/Directive (3/3/15)
- 05-06-15 ..... Email from J. Yordy to Board  
RE: Further: HR Meeting Concerns
- 05-06-15 ..... Email from Superintendent to All Staff & Parents  
RE: Update: Disruptive Calls
- 05-06-15 ..... Email from J. Yordy to Board  
RE: Procedural Inquiry – Denial of Support – Addendum
- 05-06-15 ..... Email from B. Bailey to Superintendent  
RE: Message from Superintendent Dr. Karen Gaborik
- 05-06-15 ..... Email from Board Office to Board  
RE: BP Invitations
- 05-06-15 ..... Email from Board Office to Board  
RE: Reminder of Union Apprenticeship Signing
- 05-06-15 ..... Email from J. Yordy to Board  
RE: Procedural Inquiry – Denial of Support – Addendum
- 05-06-15 ..... Email from S. Budge to Board  
RE: Lockdown
- 05-06-15 ..... Email from J. Carson to Media  
RE: News Release – Anonymous Calls
- 05-06-15 ..... Email from Board President to Board  
RE: Borough Meeting
- 05-06-15 ..... Email from S. Hull to S. Budge  
RE: Lockdown
- 05-06-15 ..... Email from S. Hull to A. Porter  
RE: Lathrop Engineering Classes
- 05-07-15 ..... Email from D. Hirshberg to Board  
RE: CAEPR Survey of School Board Members Around Teacher and Principal Salary & Benefit Schedules and Teacher Tenure
- 05-07-15 ..... Email from J. Holladay to Board  
RE: Request for Personnel Record
- 05-07-15 ..... Email from A. Story to Board  
RE: House Finance Education
- 05-07-15 ..... Email from M. O'Brien to P. Frymark  
RE: Non-Renewal/Non-Retention Follow Up
- 05-07-15 ..... Email from P. Frymark to M. O'Brien  
RE: Non-Renewal/Non-Retention Follow Up
- 05-07-15 ..... Email from J. Yordy to T. Smith  
RE: Procedural Inquiry – Denial of Support – Addendum
- 05-07-15 ..... Email from J. Holladay to Board  
RE: Request for Personnel Record
- 05-07-15 ..... Email from J. Yordy to Superintendent  
RE: Memorandum Clarification



**F. \*\* 6. Board's Reading File (continued)**

- 05-07-15..... Email from K. Perkins to Board  
RE: Draft Plan for Board Review Reminder
- 05-07-15..... Email from J. Cameron to Board  
RE: Invitation to Young Artists Mayor's Show Reception

**F. \*\* 7. Coming Events and Meeting Announcements**

- 5/11/15 5:00 pm Board Policy Review Committee Meeting
- 5/12/15 6:00 pm Special Meeting: Executive session to hear student discipline matters, and to receive an update and provide direction on the board's goals to the negotiator regarding ESSA negotiations, to include the CFO for the purpose of receiving salary and benefit information
  
- 5/12/15 7:00 pm Regular Meeting
- 5/14/15 5:30 pm Board Diversity Committee Meeting
- 5/14/15 6:00 pm Reconvened Fairbanks North Star Borough Assembly Meeting (809 Pioneer Rd)
- 5/14/15 7:00 pm Graduation: Effie Kokrine Early College Charter School (Effie Gymnasium)
- 5/15/15 11:00 am BRIDGE Ceremony (Board Room, Admin Center)
- 5/15/15 7:00 pm Graduation: Star of the North Charter School (Hering Auditorium)
- 5/18/15 7:00 pm Graduation: Lathrop High School (Carlson Center)
- 5/19/15 7:00 pm Graduation: North Pole High School (Carlson Center)
- 5/20/15 7:00 pm Graduation: Hutchison High School (Carlson Center)
- 5/20/15 7:00 pm Graduation: Ben Eielson High School (Ben Eielson Gymnasium)
- 5/21/15 7:00 pm Graduation: West Valley High School (Carlson Center)
- 5/21/15 7:00 pm Graduation: BEST (West Valley Performing Arts Center)
- 6/01/15 5:30 pm Special Meeting: Executive session to hear student discipline matters, and to receive an update and provide direction on the board's goals to the negotiator regarding ESSA negotiations, to include the CFO for the purpose of receiving salary and benefit information
  
- 6/01/15 6:00 pm Work Session: Budget
- 6/02/15 7:00 pm Regular Meeting

*All meetings are at 520 Fifth Avenue unless noted otherwise.*

**G. BOARD AND SUPERINTENDENT'S COMMENTS & COMMITTEE REPORTS**

**H. ADJOURNMENT BY 10:00 P.M. UNLESS RULES SUSPENDED**

**EXECUTIVE SESSION:** The board reserves the right to enter into executive session on any agenda item as and to the extent allowed for in State law. Executive sessions will be entered into by motion for the following subjects as permitted by law: (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential; (4) matters involving consideration of government records that by law are not subject to public disclosure. Motions to go into executive session should specify the subject of the proposed executive session without defeating the purpose of addressing the subject in private. Reference: AS 44.62.310 and Board Policy 264, D.

**2015 Finalist Winners & Awards**  
**30<sup>TH</sup> Alaska Statewide High School Science Symposium**  
 UNIVERSITY OF ALASKA FAIRBANKS  
 FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
 PETERSBURG CITY SCHOOL DISTRICT  
 ANCHORAGE SCHOOL DISTRICT  
 28 AND 29 MARCH

PLACEMENT	PRESENTER & PAPER TITLE	AWARDS EARNED
<b>1<sup>st</sup> Place</b> <b>National JSHS</b> <b>Speaker #1</b>	<b>Katherine Bates</b> <b>West Valley High School</b> <b>Progesterone's Effects on</b> <b>Compulsive-Like and</b> <b>Anxiety-Like Behaviors of</b> <b>Compulsive-Like Mice, <i>Mus</i></b> <b><i>musculus</i></b>	<b>\$4,200 UAF Tuition Scholarship</b> <b>\$2,250 All expense-paid trip to JSHS</b> <b>Nationals in Hunt Valley, Maryland</b> <b>\$2,000 Army/Navy/Air Force Scholarship</b> <b>\$250 CIF (Cash in fist)</b> <b>1<sup>st</sup> Place Winner, Session 3</b>  <b><u>\$8,700 total</u></b>
<b>2<sup>nd</sup> Place</b> <b>National JSHS</b> <b>Speaker #2</b>	<b>Ian Fleming</b> <b>Petersburg High School</b> <b>Survival of Hatching Coho</b> <b>Salmon (<i>Oncorhynchus</i></b> <b><i>Kisutch</i>) in Relation to the</b> <b>Application of Glyphosate</b> <b>Based Herbicides</b>	<b>\$4,200 UAF Tuition Scholarship</b> <b>\$2,250 All expense-paid trip to JSHS</b> <b>Nationals in Hunt Valley, Maryland</b> <b>\$1,500 Army/Navy/Air Force Scholarship</b> <b>\$200 CIF (Cash in fist)</b> <b>2<sup>nd</sup> Place Winner, Session 3</b>  <b><u>\$8,150 total</u></b>
<b>3<sup>rd</sup> Place</b> <b>National JSHS</b> <b>Poster</b> <b>Presenter #1</b>	<b>Brooke Gottmeier</b> <b>West Valley High School</b> <b>Chlorophyll Levels in</b> <b><i>Cornus canadensis</i></b> <b>Undergoing Winter</b> <b>Reddening</b>	<b>\$4,200 UAF Tuition Scholarship</b> <b>\$2,250 All expense-paid trip to JSHS</b> <b>Nationals in Hunt Valley, Maryland</b> <b>\$1,000 Army/Navy/Air Force Scholarship</b> <b>\$200 CIF (Cash in fist)</b> <b>2<sup>nd</sup> Place Winner, Session 2</b>  <b><u>\$7,650 total</u></b>
<b>4<sup>th</sup> Place</b> <b>National JSHS</b> <b>Poster</b> <b>Presenter #2</b>	<b>Michael Kaden-Hoffmann</b> <b>West Valley High School</b> <b>Phylogenetic Analysis of</b> <b>DNA Sequences Supporting</b> <b>Three Reciprocally</b> <b>Monophyletic Species in</b> <b>Dwarf Rosebay –</b> <b><i>Therorhodion</i> (Ericaceae)</b>	<b>\$4,200 UAF Tuition Scholarship</b> <b>\$2,250 All expense-paid trip to JSHS</b> <b>Nationals in Hunt Valley, Maryland</b> <b>\$500 ASHSSS Scholarship</b> <b>\$250 CIF (Cash in fist)</b> <b>1<sup>st</sup> Place Winner, Session 2</b>  <b><u>\$7,200 total</u></b>

<p><b>5<sup>th</sup> Place</b>  <b>National JSHS</b>  <b>Poster</b>  <b>Presenter #3</b></p>	<p><b>Quetzal Luebke-Laroque</b>  <b>West Valley High School</b>  <b>The Relationship between</b>  <b>3D Printing Temperatures</b>  <b>and Print Quality</b></p>	<p><b>\$2,250 All expense-paid trip to JSHS</b>  <b>Nationals in Hunt Valley, Maryland</b>  <b>\$200 CIF (Cash in fist)</b>  <b>2<sup>nd</sup> Place Winner, Session 1</b></p>	<p><b><u>\$2,450 total</u></b></p>
<p><b>6<sup>th</sup> Place</b>  <b>National JSHS</b>  <b>Alternate</b>  <b>Delegate #1</b></p>	<p><b>Marlene Bond</b>  <b>West Valley High School</b>  <b>The Music of our Minds –</b>  <b>Does Listening to Different</b>  <b>Genres of Music Influence</b>  <b>Performance on Simple</b>  <b>Math Tests?</b></p>	<p><b>\$250 CIF (Cash in fist)</b>  <b>1<sup>st</sup> Place Winner, Session 5</b></p>	<p><b><u>\$250 total</u></b></p>
<p><b>7<sup>th</sup> Place</b>  <b>National JSHS</b>  <b>Alternate</b>  <b>Delegate #2</b></p>	<p><b>Dawson Verley</b>  <b>West Valley High School</b>  <b>A Statistical Assessment of</b>  <b>the Reliability of</b>  <b>Temperature Trends in the</b>  <b>Arctic Atmosphere</b></p>	<p><b>\$250 CIF (Cash in fist)</b>  <b>1<sup>st</sup> Place Winner, Session 1</b></p>	<p><b><u>\$250 total</u></b></p>
<p><b>8<sup>th</sup> Place</b>  <b>National JSHS</b>  <b>Alternate</b>  <b>Delegate #3</b></p>	<p><b>David Chen</b>  <b>West Valley High School</b>  <b>A Genetic Mechanism</b>  <b>Underlying Bacterial Drug</b>  <b>Resistance</b></p>	<p><b>\$200 CIF (Cash in fist)</b>  <b>2<sup>nd</sup> Place Winner, Session 4</b></p>	<p><b><u>\$200 total</u></b></p>

**Fairbanks North Star Borough School District Students in Bold**

**William Mitchell, *West Valley High School*, Investigation of the Sulfolane Degradation Potential of a *Variovorax sp.* Isolated from a Subarctic Aquifer: \$25 from the Alaska Branch of the American Society of Microbiology**

Summer Morton, *Petersburg High School*, The Possibility of the Transformation of *Escherichia coli* when Cultured in Agar with Genetically Modified Organism Corn: \$25 Dan Glass Memorial Award from the American Society of Microbiology.

**2015 PRELIMINARY SESSION WINNERS**  
**30<sup>TH</sup> Alaska Statewide High School Science Symposium**  
 UNIVERSITY OF ALASKA FAIRBANKS  
 FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
 PETERSBURG CITY SCHOOL DISTRICT  
 ANCHORAGE SCHOOL DISTRICT  
 28 AND 29 MARCH

**Session 1: Physical, Chemical, and Computer Sciences**

<b>PRESENTER/ SCHOOL</b>	<b>PAPER TITLE</b>	<b>RANK</b>
<b>Dawson Verley</b> <i>West Valley High School</i>	<b>A Statistical Assessment of the Reliability of Temperature Trends in the Arctic Atmosphere</b>	<b>1</b>
<b>Quetzal Luebke-Laroque</b> <i>West Valley High School</i>	<b>The Relationship between 3D Printing Temperatures and Print Quality</b>	<b>2</b>
<b>Abe Haas</b> <i>West Valley High School</i>	<b>Identification and Characterization of Rocks in the Bettisworth Quarry Area</b>	<b>3</b>
<b>Norman Rockwell</b> <i>West Valley High School</i>	<b>Modeling the Official 3x3 Rubik's Cube Solving Algorithm in Java</b>	<b>4</b>
<b>Ethan Berkeland</b> <i>West Valley High School</i>	<b>How Surrounding Environment Affects the Growth and Development of Depth Hoar Snow Crystals</b>	<b>5</b>

**Session 2: Plant Biology**

<b>PRESENTER/ SCHOOL</b>	<b>PAPER TITLE</b>	<b>RANK</b>
<b>Michael Kaden-Hoffmann</b> <i>West Valley High School</i>	<b>Phylogenetic Analysis of DNA Sequences Supporting Three Reciprocally Monophyletic Species in Dwarf Rosebay – <i>Therorhodion</i> (Ericaceae)</b>	<b>1</b>
<b>Brooke Gottmeier</b> <i>West Valley High School</i>	<b>Chlorophyll Levels in <i>Cornus canadensis</i> Undergoing Winter Reddening</b>	<b>2</b>
<b>Andrew Hanneman</b> <i>Austin E. Lathrop High School</i>	<b>Relationship Between Diameter at Breast Height vs. Total Height in <i>Betula neolaskana</i></b>	<b>3</b>
<b>Joey Harun-DeLong</b> <i>West Valley High School</i>	<b>The Effect of Nitrogen and Phosphorous on the Growth of <i>Melilotus alba</i> and Implications for Climate Change Induced Range Expansion</b>	<b>4</b>
<b>River Quitslund</b> <i>Petersburg High School</i>	<b>The Effect of Ocean Freshening on Primary Productivity and Biomass in <i>Amphidinium Carterea</i></b>	<b>5</b>

### Session 3: Organismal Biology

<i>PRESENTER / SCHOOL</i>	<i>PAPER TITLE</i>	<i>RANK</i>
<b>Katherine Bates</b> <i>West Valley High School</i>	<b>Progesterone's Effects on Compulsive-Like and Anxiety-Like Behaviors of Compulsive-Like Mice, <i>Mus musculus</i></b>	<b>1</b>
Ian Fleming <i>Petersburg High School</i>	Survival of Hatching Coho Salmon ( <i>Oncorhynchus Kisutch</i> ) in Relation to the Application of Glyphosate Based Herbicides	2
<b>Lina Heinrichs</b> <i>West Valley High School</i>	<b>The Effects of Temperature on Survival of Live-Bearing Freshwater Pond Snails</b>	<b>3</b>
<b>Aubrea Stoltz</b> <i>West Valley High School</i>	<b>The Effect of Wild Alaskan Blueberry on the Muscular Functioning of the <i>C. elegans</i> Wildtype Worm Model</b>	<b>4</b>
Caleb Huntington <i>Chugiak High School</i>	Potential Gene Flow Between Southwest and Southcentral Alaska Distinct Population Segments of Northern Sea Otters, <i>Enhydra lutris kenyoni</i>	5

### Session 4: Microbiology

<i>PRESENTER / SCHOOL</i>	<i>PAPER TITLE</i>	<i>RANK</i>
Summer Morton <i>Petersburg High School</i>	The Possibility of the Transformation of <i>Escherichia coli</i> when Cultured in Agar with Genetically Modified Organism Corn	1
<b>David Chen</b> <i>West Valley High School</i>	<b>A Genetic Mechanism Underlying Bacterial Drug Resistance</b>	<b>2</b>
<b>William Mitchell</b> <i>West Valley High School</i>	<b>Investigation of the Sulfolane Degradation Potential of a <i>Variovorax sp.</i> Isolated from a Subarctic Aquifer</b>	<b>3</b>
<b>Gerrit Vreeman</b> <i>West Valley High School</i>	<b>Ozone versus Chlorine Treatment: A Comparative Study on Treating Waterborne <i>E. coli</i></b>	<b>4</b>
<b>Tristan Sayre</b> <i>West Valley High School</i>	<b>Effectiveness of Hand Sanitizers Against <i>E. coli</i> Bacteria</b>	<b>5</b>

### Session 5: Human Biology

<i>PRESENTER / SCHOOL</i>	<i>PAPER TITLE</i>	<i>RANK</i>
<b>Marlene Bond</b> <i>West Valley High School</i>	<b>The Music of our Minds – Does Listening to Different Genres of Music Influence Performance on Simple Math Tests?</b>	<b>1</b>
<b>Angie Randall</b> <i>West Valley High School</i>	<b>Perspectives of Inkblots Between Ages and Genders</b>	<b>2</b>
<b>Alicia Alabran</b> <i>West Valley High School</i>	<b>What Color Do You Hear?: A study of Synesthesia</b>	<b>3</b>
<b>Kelin Reitano</b> <i>West Valley High School</i>	<b>Do Male and Female Athletes Pronate Differently While Running?</b>	<b>4</b>

Fairbanks North Star Borough School District Students in Bold

## **What is JSHS?**

The Junior Science and Humanities Symposia (JSHS) Program promotes original research and experimentation in the sciences, technology, engineering, and mathematics (STEM) at the high school level and publicly recognizes students for outstanding achievement. By connecting talented students, their teachers, and research professionals at affiliated symposia and by rewarding research excellence, JSHS aims to widen the pool of trained talent prepared to conduct research and development vital to our nation.

## **The JSHS Mission**

- To promote research and experimentation in the sciences, engineering, and mathematics at the high school level.
- To recognize the significance of research in human affairs and the importance of humane and ethical principles in the application of research results.
- To search out talented youth and their teachers, recognize their accomplishments at symposia, and encourage their continued interest and participation in the sciences, mathematics, and engineering.
- To expand the horizons of research-oriented students by exposing them to opportunities in the academic, industrial, and governmental communities.
- To increase the number of future adults capable of conducting research and development.

## **Regional and National Symposia**

Endorsed by the National Association of Secondary School Principals (NAASP), JSHS regional and national symposium are held during the academic year and reach over 10,000 high school students and teachers throughout the United States, Puerto Rico, and the Department of Defense Schools of Europe and the Pacific Rim. Each of 48 university-held regional symposia invite the participation of secondary schools within their region. By participating in a regional symposium, students and teachers may...

- Participate in a forum honoring exceptional work in the sciences, engineering, or mathematics, and supporting personal and professional growth.
- Interact with practicing professionals who provide enrichment opportunities and discussions that allow participants to look beyond high school to future post secondary education and career development in the sciences, engineering, or mathematics.
- Develop higher-order thinking skills and integrated learning across disciplines through the process of scientific inquiry, writing a scientific paper, and delivering a presentation – all skills that will benefit students future post secondary and graduate pursuits.
- Support and encourage the success of high school teachers in addressing the attainment and mastery of state and national performance and process skill standards in the sciences, mathematics, and language arts by their students.
- Participate in a scientific conference, visit research and development laboratories, and have their abstract published in symposium proceedings.
- Gain self-confidence through the experience of conducting an independent research investigation and by networking among other participants with similar interests.
- Advance in research paper competition to the National symposium and for significant military-sponsored scholarships and other awards.

**Title: Progesterone's Effects on Obsessive Compulsive Disorder of Compulsive-Like Mice, *Mus musculus***  
**Presenter: Katherine Bates**  
**School: West Valley High School, Fairbanks, Alaska**  
**Teacher: Gregory Kahoe, West Valley High School, Fairbanks, Alaska**  
**Mentors: Dr. Abel Bult-Ito, UAF Biology and Wildlife, Fairbanks, Alaska**  
**Swarup Mitra, UAF Biology and Wildlife, Fairbanks, Alaska**

Progesterone's effect on Obsessive Compulsive Disorder (OCD) was studied using a spontaneous animal model of compulsive-like mice, which have shown face and predictive validity with the disorder in humans. Two strains of compulsive-like mice (HA1 and HA3) were ovariectomized. After 7 days of recovery, they each were subcutaneously injected with 200 microliters of a vehicle (olive oil) or progesterone (4mg/kg) and after an hour they underwent behavioral tests: nest-building, marble burying and open field anxiety test. The HA1 strain showed no significant effect of progesterone on marble burying and nest building ( $p>0.05$ ), while it significantly decreased anxiety in the open field ( $p<0.001$ ). The HA3 strain showed no significant effect on marble burying ( $p>0.05$ ), while it significantly reduced nest building and anxiety in the open field ( $p<0.05$ ). These results indicate that progesterone has no major effects on compulsive behaviors for the compulsive-like mice, with a potential small effect of strain and therefore genetic background. It also shows that progesterone may act as an anxiolytic drug, and that general anxiety is different from anxiety pertaining to compulsions. Further research into the genetic variation that could cause the strain difference in progesterone's effect on compulsive-like behaviors is needed. This result may support the idea that anxiety is caused by under-activity of a GABA<sub>A</sub> receptor-binding site.

Title: **Chlorophyll Levels in *Cornus canadensis* Undergoing Winter Reddening**  
Presenter: **Brooke Gottmeier**  
School: **West Valley High School, Fairbanks, Alaska**  
Teacher: **Cyndie Beale, West Valley High School, Fairbanks, Alaska**  
Mentor: **Dr. Christa Mulder, UAF Biology and Wildlife, Fairbanks, Alaska**

Not only are chlorophyll pigments important in a primary producer's ability to create sugar, accessory pigments, such as anthocyanins, flavonoids, terpenoids, xanthophyll, and carotenoids, are crucial to the process. I hypothesized that as the amount of anthocyanin pigments increased in the absorption spectrum of *Cornus canadensis* leaves, the levels of chlorophyll would remain constant, suggesting that the primary role of anthocyanin pigments is for photo-oxidative protection. I collected samples of *Cornus canadensis* leaves, dried and then ground them in order to create a solution with the leaf matter and 70% isopropyl alcohol. I measured the transmission values of the solution in a spectrophotometer. After calculating the absorption, I was able to determine that as the leaves redden there was a 59% loss of chlorophyll at 430 nm and a 46% loss at 660 nm rejecting my initial hypothesis. However, my results depicted no increase in absorption in the green range of anthocyanin pigments; instead, we found a dramatic peak in absorption in the ultraviolet range that slightly increased throughout the summer and decreased by the end of September.



**Title: Phylogenetic Analysis of DNA Sequences Supporting Three Reciprocally Monophyletic Species in Dwarf Rosebay – *Therorhodium* (Ericaceae)**

**Presenter: Michael Kaden-Hoffmann**

**School: West Valley High School, Fairbanks, Alaska**

**Teacher: Gregory Kahoe, West Valley High School, Fairbanks, Alaska**

**Mentors: Dr. Stefanie Ickert-Bond, UA Museum of the North, Fairbanks, Alaska**  
**Jordan Metzgar, UA Museum of the North, Fairbanks, Alaska**

There are conflicting reports on the number of species in the genus *Therorhodium*; some indicate there are two species, while others delineate three different species in the genus. The goal of my study was to figure out how many species of *Therorhodium* there are using phylogenetic analysis of DNA sequences. The hypothesis that I proposed is that there are indeed three species of *Therorhodium* that can be clearly differentiated based on analysis of molecular characters. First we extracted the DNA from 22 *Therorhodium* samples using the *Qiagen DNeasy Plant Kit*. Polymerase chain reactions (PCRs) were performed at UAF and PCR products were sent out for cycle sequencing to the University of Washington. Once the samples were sequenced we used a program called MrBayes to create a phylogenetic tree showing the relationships between each of the samples and some known species as a reference. In our data we saw three distinct clades within *Therorhodium* and all the branches in front of the three clades of *Therorhodium* are significantly supported with Bayesian posterior probabilities over 0.95. From the results I can conclude that my hypothesis is supported and that there are three species of *Therorhodium*, namely *T. glandulosum*, *T. camtschaticum*, and *T. redowskianum*.

**Title: The Relationship between 3d Printing Temperatures and Print Quality**  
**Presenter: Quetzal Luebke-Laroque**  
**School: West Valley High School, Fairbanks, Alaska**  
**Teacher: Gregory Kahoe, West Valley High School, Fairbanks, Alaska**

Using a heavily modified Printrbot 3D printer, I printed test objects to find an ideal extruder temperature for the highest aesthetic quality. I printed a total of 58 stepped pyramids with white PLA plastic. A cooling fan was used, but a heated build platform was not. Objects were scored based on four criteria, with a maximum score of 16. The test pyramid was specially designed to contain overhangs, concave corners, and other complex features. Temperature was the independent variable, and it was tested on a range from 170 to 230 °C, at one degree increments. The quality graph formed an arch shaped correlation with temperature, with a peak near 185° C. Some high scores were found in the higher temperature ranges above 190° C, but results were less reliable in that range, with more failure due to misshapen plastic. Using 4th and 6th degree polynomial regression, it was concluded that the best printing temperature for these conditions is 184 °C. However, this temperature cannot be simply applied to all printing situations, because there are numerous other variables operating which can reduce quality.

**Title: The Music of our Minds – Does Listening to Different Genres of Music Influence Performance on Simple Math Tests?**  
**Presenter: Marlene C. Bond**  
**School: West Valley High School, Fairbanks, Alaska**  
**Teacher: Cyndie Beale, West Valley High School, Fairbanks, Alaska**  
**Mentor: Dr. Inna Rivkin, UAF Psychology, Fairbanks, Alaska**

Understanding the influence of music on cognitive abilities and completing spatial-temporal tasks has resulted in numerous scientific studies. This study sought to determine if listening to different genres of music would influence cognitive performance on arithmetic tests, and whether the approach (music before or during the test) has an effect on performance. Twenty-one high school students listened to Heavy metal, Hip-hop, Pop, Classical music and a control either during or before the test. A 5 x 2 repeated measures ANOVA indicated a significant main effect of music genre on test performance ( $p < 0.001$ ). Examining the within-subjects contrasts show that test performance is significantly higher for all genres when individually compared with heavy metal music. There was a marginal significant main effect for approach ( $p = 0.1$ ) with performance scores marginally significantly higher for participants listening to music before than during the test. The analyses also revealed a significant interaction between the type of music and the approach ( $p < 0.05$ ). My study shows that cognitive performance or concentration are affected by approach and depend on the genre of music. These results could be useful to further understand the influence of background music on study habits and learning.

**Title: A Statistical Assessment of the Reliability of Temperature Trends in the Arctic Atmosphere**  
**Presenter: Dawson Verley**  
**School: West Valley High School, Fairbanks, Alaska**  
**Teachers: Gregory Kahoe, West Valley High School, Fairbanks, Alaska**  
**Cyndie Beale, West Valley High School, Fairbanks, Alaska**  
**Mentor: Dr. Richard Collins, UAF Atmospheric Sciences, Fairbanks, Alaska**

I conducted a statistical analysis and Monte Carlo simulation to analyze atmospheric temperature trends in the Arctic mesosphere and stratosphere. This computational analysis was based on LIDAR data from the Poker Flat research range. The scientific consensus concerning mesospheric cooling suggested that a significant majority of simulations would reflect cooling trends, but many years of observation would be required to verify observed cooling trends with a scientific level of confidence. I found that as little as 60% of short-term simulations reflected cooling. Additionally, I noted that a simulated observation period of more than 300 years was required to be confident, to a significance of  $p < 0.05$ , that the current cooling trend is accurate. Though the statistics of this experiment support mesospheric cooling, there is a surprisingly low level of certainty in currently observed atmospheric trends. This unsettling data sheds doubt on the precision of observed atmospheric temperature trends.

**Title: A Genetic Mechanism Underlying Bacterial Drug Resistance**  
**Presenter: David Chen**  
**Achool: West Valley High School, Fairbanks, Alaska**  
**Teacher: Gregory Kahoe, West Valley High School, Fairbanks, Alaska**  
**Mentor: Jayme Parker, UAF Biology and Wildlife, Fairbanks, Alaska**

This experiment was a continuation of my previous research that identified the process by which bacteria develop drug resistance. Seven generations of *Escherichia coli* were bred to be resistant to Ampicillin. In this experiment the genetic makeup of the seven generations of *E. coli* from that research was analyzed. The original purpose of this experiment was to identify the gene(s) responsible for the drug resistant genetic mutations. All seven generations of bacteria were isolated into single colonies and then tested through a series of genomic DNA extraction processes. Throughout a series of trial and error Polymerase Chain Reaction (PCR) tests looking for potential gene sequences, it was found that there were no genetic matches. None of the drug resistant genes were identified in the *E. coli* specimens yet the control identified positive. Later, tests with 10 different antibiotics confirmed that the drug resistant *E. coli* was not only resistant to Ampicillin but to multiple antibiotics. This experiment shows that bacteria can develop resistance to antibiotics that they haven't been exposed to or that perhaps certain genes provide drug resistance to multiple antibiotics.

CHARTER SCHOOL CONTRACT  
CHINOOK MONTESSORI CHARTER SCHOOL

TABLE OF CONTENTS

Parties to Contract

Basic Contract

Article 1. Scope of Work

Article 2. Term

Article 3. Consideration and Payment

Article 4. Direction

Article 5. General Conditions

Article 6. Default; Breach of Contract; Remedies

Article 7. Conditions to Approval

Signatures

Exhibit "A-1" – Chinook Montessori Charter School Renewal Application

Exhibit "A-2" - Special Conditions for Chinook Montessori Charter School

Exhibit "B" - General Conditions for Charter School Contracts

CHARTER SCHOOL CONTRACT  
THIS AGREEMENT MADE AS OF JULY 1, 2015

BETWEEN FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
520 Fifth Avenue  
Fairbanks, Alaska 99701

hereinafter referred to as the "Buyer"

AND CHINOOK MONTESSORI CHARTER SCHOOL INC.  
1318 Polar Dr.  
Fairbanks, Alaska 99712

hereinafter referred to as "Contractor"

WITNESSETH THAT:

IN CONSIDERATION OF the promises and mutual covenants and agreements herein contained, the parties agree as follows:

1. SCOPE OF WORK

Subject to the terms and conditions hereinafter provided, the Buyer engages the Contractor for the furnishing of services specifically described in Exhibit "A-1", "Chinook Montessori Charter School Renewal Application," dated February 2011 which is hereby incorporated by reference, as amended by the supplemental information presented to the Contractor at the School Board Work Session on February 7, 2011 and for such other tasks as may be mutually agreed upon in writing between the Contractor and the Buyer.

The Scope of Work defined at Exhibit "A-1" is clarified and modified by the Special Conditions for Chinook Montessori Charter School at "Exhibit A-2."

2. TERM

The services called for under this Contract shall commence upon approval by the State of Alaska Board of Education and terminate on June 30, 2021, subject to earlier termination as provided in this agreement and the exhibits thereto, and subject to annual review by the Buyer as provided in Paragraph 7(B) below.

3. CONSIDERATION AND PAYMENT

A. As consideration for such services, as hereinafter provided, the Buyer agrees to pay the Contractor as provided in Exhibits A-1 and A-2.

B. There is no guarantee of any minimum amount to be paid under this contract.

4. DIRECTION

The Contractor shall report to and be responsible for its performance and receive its direction from the Fairbanks North Star Borough School District Board of Education.

5. GENERAL CONDITIONS

The General Conditions, set forth in Exhibit "B" entitled "General Conditions for Charter School Contracts," which is attached hereto, are hereby incorporated by reference herein.

6. DEFAULT; BREACH OF CONTRACT; REMEDIES

"Default," for the purposes of this contract, is defined as (a) a failure by a party to timely perform any duty, obligation or task delegated to it by this contract or the exhibits to this contract, (b) a failure by a party to adhere to Buyer's Policy No. 935, "Charter Schools," (c) a failure to comply with applicable State and Federal laws and regulations, or (d) the failure by the Contractor to adhere to any of Buyer's rules or regulations not waived by the Buyer. In the event of a default by the Contractor in the performance of this contract, the Buyer and the Contractor shall attempt in good faith to resolve the default informally. Where the default does not jeopardize the safety or well-being of students, the Buyer will attempt to resolve the default through negotiation and discussion before declaring a breach of contract to exist. If the safety and well-being of students is jeopardized, or if negotiations and discussions fail, then the Buyer may declare a breach of contract to exist. In the event of a breach of contract, the Buyer and the Contractor shall have those remedies available under Buyer's regulations and policies and Alaska law.

7. CONDITIONS TO APPROVAL

A. This contract is subject to approval by the State of Alaska Board of Education, and shall create no enforceable rights in either party unless and until the contract is so approved.

B. Approval of this contract by the Fairbanks North Star Borough School District Board of Education is not a commitment to fund the contract in any year except the 2015/2016 school year, and funding for the 2015/2016 school year is expressly contingent upon the terms and conditions of the motion by which this contract is approved by the Fairbanks North Star Borough School District Board of Education.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed as of the day and year first above written.

CHINOOK MONTESSORI  
CHARTER SCHOOL INC.

FNSB SCHOOL DISTRICT

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_



EXHIBIT "A-1"  
CHINOOK MONTESSORI CHARTER SCHOOL  
RENEWAL APPLICATION

Dated: February, 2011

EXHIBIT "A-2"  
SPECIAL CONDITIONS FOR  
CHINOOK MONTESSORI CHARTER SCHOOL RENEWAL APPLICATION

Dated: February, 2011

The following special conditions and clarifications apply to this contract:

1. Resolution 2011-09 Approving Chinook Montessori Charter School Renewal Application adopted by the Fairbanks Board of Education on February 15, 2011 is made a part of this agreement and is incorporated by reference.

2. The Contractor has arranged for the availability of premises in and on which it will deliver the services described in the charter school application. The Buyer shall have no responsibility for any claim by any person relating to the premises selected by the Contractor. Claims relating to the premises shall be within the scope of the Contractor's duty of indemnity provided in Exhibit B to the Charter School Contract.

TABLE OF CONTENTS  
EXHIBIT "B"  
Dated: July 1, 2015

GENERAL CONDITIONS FOR CHARTER SCHOOL CONTRACTS

Article 1.	Applicable Law
Article 2.	Assignment
Article 3.	Confidential Matters
Article 4.	Conflict of Interest
Article 5.	General Relationship
Article 6.	Independent Contractors and Employees of Consultant
Article 7.	Non-Assertion of Rights by Consultant or Others
Article 8.	Notices
Article 9.	Reports
Article 10.	Safety and Security Regulations
Article 11.	Strict Loyalty
Article 12.	Superseding Effect
Article 13.	Amendments and Modifications
Article 14.	Indemnification
Article 15.	School District Policies
Article 16.	Special Education Functions
Article 17.	Rules of Interpretation

## EXHIBIT "B"

### GENERAL CONDITIONS FOR CHARTER SCHOOL CONTRACTS

1. APPLICABLE LAW

Any controversy or claim arising out of or relating to this Contract shall be governed by the law of the State of Alaska. Any litigation under this Contract, if commenced by Contractor, shall be brought in a Court of competent jurisdiction in the Fourth Judicial District of State of Alaska. Pending the resolution of any dispute, the Contractor shall proceed as directed by the Buyer in writing.

2. ASSIGNMENT

This Contract is for personal services and shall not be transferred or assigned in whole or in part by the Contractor without prior written consent of the Buyer.

3. CONFIDENTIAL MATTERS

The Contractor shall keep in strictest confidence all information relating to this Contract which may be acquired in connection with or as a result of this Contract. During the term of this Contract and at any time thereafter, without the prior written consent of the Buyer, the Contractor shall not publish, communicate, divulge, disclose or use any of such information which has been designated as Buyer proprietary or which from the surrounding circumstances in good conscience ought to be treated as Buyer proprietary. The Buyer shall in all ways comply with statutory requirements of confidentiality. Upon termination or expiration of this Contract, Contractor shall deliver all records, data, information, and other documents and all copies thereof to the Buyer and such shall remain the property of the Buyer.

4. CONFLICT OF INTEREST

The Contractor shall not act as an agent, or in a liaison capacity as an officer, employee, agent, or representative of any Buyer supplier or prospective supplier. Except as permitted in the composition of the Academic Policy Committee of the Contractor, the Contractor hereby warrants that there is no conflict of interest in Contractor's full time or other employment, if any, or other personal service contracts, if any, with the activities to be performed hereunder and Contractor shall advise the Buyer if a conflict of interest arises in the future.

5. GENERAL RELATIONSHIP

In all matters relating to this Contract, the Contractor shall be acting as an independent contractor. Neither the Contractor nor employees of the Contractor, if any, are employees of the Buyer under the meaning or application of any Federal or State Unemployment or Insurance Laws or Worker's Compensation Laws, or otherwise, unless provided otherwise by separate contract. The Contractor shall assume all liabilities or obligations imposed by any one or more of such laws with respect to employees of the Contractor, if any, in the performance of this Contract. The Contractor shall not have any authority to assume or create any obligation, express or implied, on behalf of the Buyer and the Contractor shall have no authority to represent itself as an agent, employee, or in any other capacity of the Buyer.

6. INDEPENDENT CONTRACTORS AND EMPLOYEES OF CONTRACTOR

The Contractor shall not utilize any entities, persons or employees on the work to be performed hereunder except as permitted by Exhibits A-1 and A-2.

7. **NON-ASSERTION OF RIGHTS BY CONTRACTOR OR OTHERS**  
During and after the term of this Contract, Contractor shall not assert or permit any other party to assert against the Buyer, any patent or other rights with respect to which Contractor has the right to assert or license at the termination or expiration of this Contract because of the practice of any process or the manufacture, use or sale of any product arising out of the subject matter of this Contract.
8. **NOTICES**  
Any notice required to be given hereunder shall be deemed to have been sufficiently given either when served personally or when sent by first class mail addressed to the Parties at the addresses set forth in this Contract.
9. **REPORTS**  
The Contractor, when directed, shall provide written reports to the Fairbanks North Star Borough Board of Education with the respect to the services rendered hereunder.
10. **SAFETY AND SECURITY REGULATIONS**  
The Contractor shall comply with all applicable Buyer security regulations. If the Contractor renders services at the Buyer's facility, Contractor shall not remove any Buyer proprietary information therefrom. The Contractor shall comply with all applicable safety regulations.
11. **STRICT LOYALTY**  
The Contractor and its employees shall avoid all circumstances and actions which would place the Contractor in a position of divided loyalty with respect to the obligations undertaken under this Contract.
12. **SUPERSEDING EFFECT**  
This Contract supersedes all prior oral or written agreements, if any, between the parties, and constitutes the entire agreement between the parties.
13. **MODIFICATIONS, AMENDMENTS**  
No modification or amendment to this Contract shall be effective unless it is in writing and signed by the Contractor and the Buyer. Oral amendments shall be ineffective.
14. **INDEMNIFICATION**  
The Contractor shall indemnify, hold harmless and defend the Buyer, its Board of Education, officers, agents, employees and advisors from liability for the actions and inaction's of the charter school, its Academic Policy Committee, teachers, employees, and volunteers. The duties imposed by this paragraph shall include, but not be limited to, (a) disputes and claims, including mediation and 'due process' hearings, arising directly or indirectly out of individualized education plans, the right to such a plan and implementation of such a plan; (b) disputes and claims involving violations or claims of violations of the confidentiality laws regulating schools, parents and children; (c) disputes and claims arising out of imposition of discipline by the Contractor, it officers, agents, employees and volunteers on students; and (d) disputes and claims involving, directly or indirectly, Buyer's Board Policies or Administrative Policies that are waived by the Contractor under Exhibit A-1.

The itemization of specific instances of the Contractor's duty to indemnify, hold harmless and defend is solely for purposes of illustration and is not intended to be complete.

15. SCHOOL DISTRICT POLICIES

The Contractor acknowledges that, except where it has opted out of School District Policies and Administrative Regulations in the Contract, the Contractor, its officers, directors, agents, employees and volunteers remain bound by and must comply with School District Policies and Administrative Regulations.

16. SPECIAL EDUCATION FUNCTIONS

To the extent that the Contractor may have undertaken special education functions under Exhibit A-1, the Contractor shall be solely responsible for the development, maintenance and implementation of those assumed special education functions for those special education students. The Contractor recognizes and agrees that the Buyer, under federal law, may have liability for the consequences of the Contractor's failure to comply with special education laws, including but not limited to compliance with the Individuals with Disabilities Education Act ("IDEA"). Except where the Buyer has specifically agreed to perform IDEA functions for the Contractor, the Contractor shall have the duty to indemnify the Buyer as set out in Paragraph 14 above. That duty to indemnify shall apply even if federal law would otherwise impose liability on the Buyer.

17. RULES OF INTERPRETATION

The Contractor recognizes that while the charter school statutes of Alaska transfer control of enrolling charter school students to the Contractor, certain portions of Alaska law and federal law hold that Buyer accountable for educational deficiencies, injury or other harm that may befall a charter school student enrolled with the Contractor. The Contractor agrees that this charter school contracts shall be interpreted to require the Contractor to indemnify, hold harmless and defend the Buyer from all liability whatsoever for performance or non-performance of those duties and responsibilities which the Contractor has agreed to perform under this contract.

CHARTER SCHOOL CONTRACT  
EFFIE KOKRINE EARLY COLLEGE CHARTER SCHOOL

TABLE OF CONTENTS

Parties to Contract

Basic Contract

Article 1. Scope of Work

Article 2. Term

Article 3. Consideration and Payment

Article 4. Direction

Article 5. General Conditions

Article 6. Default; Breach of Contract; Remedies

Article 7. Conditions to Approval

Signatures

Exhibit "A-1" – Effie Kokrine Early College Charter School Application

Exhibit "A-2" - Special Conditions for Effie Kokrine Early College Charter School

Exhibit "B" - General Conditions for Charter School Contracts

CHARTER SCHOOL CONTRACT  
THIS AGREEMENT MADE AS OF JULY 1, 2015

BETWEEN FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
520 Fifth Avenue  
Fairbanks, Alaska 99701

hereinafter referred to as the "Buyer"

AND EFFIE KOKRINE CHARTER SCHOOL INC.  
Fairbanks, AK

hereinafter referred to as "Contractor"

WITNESSETH THAT:

IN CONSIDERATION OF the promises and mutual covenants and agreements herein contained, the parties agree as follows:

1. SCOPE OF WORK

Subject to the terms and conditions hereinafter provided, the Buyer engages the Contractor for the furnishing of services specifically described in Exhibit "A-1", "Effie Kokrine Early College Charter School Renewal Application," dated November 2014 which is hereby incorporated by reference, as amended by the supplemental information presented to the Contractor at the School Board Work Session on October 20th, 2014 and for such other tasks as may be mutually agreed upon in writing between the Contractor and the Buyer.

The Scope of Work defined at Exhibit "A-1" is clarified and modified by the Special Conditions for Effie Kokrine Early College Charter School at "Exhibit A-2."

2. TERM

The services called for under this Contract shall commence upon approval by the State of Alaska Board of Education and terminate at the end of the 2024-2025 school year, subject to earlier termination as provided in this agreement and the exhibits thereto, and subject to annual review by the Buyer as provided in Paragraph 7(B) below.

3. CONSIDERATION AND PAYMENT

A. As consideration for such services, as hereinafter provided, the Buyer agrees to pay the Contractor as provided in Exhibits A-1 and A-2.

B. There is no guarantee of any minimum amount to be paid under this contract.



4. DIRECTION

The Contractor shall report to and be responsible for its performance and receive its direction from the Fairbanks North Star Borough School District Board of Education.

5. GENERAL CONDITIONS

The General Conditions, set forth in Exhibit "B" entitled "General Conditions for Charter School Contracts," which is attached hereto, are hereby incorporated by reference herein.

6. DEFAULT; BREACH OF CONTRACT; REMEDIES

"Default," for the purposes of this contract, is defined as (a) a failure by a party to timely perform any duty, obligation or task delegated to it by this contract or the exhibits to this contract, (b) a failure by a party to adhere to Buyer's Policy No. 935, "Charter Schools," (c) a failure to comply with applicable State and Federal laws and regulations, or (d) the failure by the Contractor to adhere to any of Buyer's rules or regulations not waived by the Buyer. In the event of a default by the Contractor in the performance of this contract, the Buyer and the Contractor shall attempt in good faith to resolve the default informally. Where the default does not jeopardize the safety or well-being of students, the Buyer will attempt to resolve the default through negotiation and discussion before declaring a breach of contract to exist. If the safety and well-being of students is jeopardized, or if negotiations and discussions fail, then the Buyer may declare a breach of contract to exist. In the event of a breach of contract, the Buyer and the Contractor shall have those remedies available under Buyer's regulations and policies and Alaska law.

7. CONDITIONS TO APPROVAL

A. This contract is subject to approval by the State of Alaska Board of Education, and shall create no enforceable rights in either party unless and until the contract is so approved.

B. Approval of this contract by the Fairbanks North Star Borough School District Board of Education is not a commitment to fund the contract in any year except the 2015/2016 school year, and funding for the 2015/2016 school year is expressly contingent upon the terms and conditions of the motion by which this contract is approved by the Fairbanks North Star Borough School District Board of Education.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed as of the day and year first above written.

EFFIE KOKRINE CHARTER SCHOOL INC.

By: *John Saw*  
Title: Head Teacher

FNSB SCHOOL DISTRICT

By: *Michael Fish*  
Title: CFO

EXHIBIT "A-1"  
EFFIE KOKRINE EARLY COLLEGE CHARTER SCHOOL  
RENEWAL APPLICATION

Dated: July, 2015

EXHIBIT A-2  
SPECIAL CONDITIONS FOR  
EFFIE KOKRINE EARLY COLLEGE CHARTER SCHOOL

Dated: July 1, 2015

The following special conditions and clarifications apply to this contract.

1. At page 19, second paragraph, first line, change "1/2" to "1/12".
2. At page 28-29, revise "Facility Lease Arrangement" to read as follows:

Facility Use Agreement.

The Academic Policy Committee has negotiated with the School District for the use of the Howard Luke Academy as the Charter School site. The Facility Use Agreement attached as Appendix XVIII shall become effective upon approval of the Charter School by the School District School Board, the State of Alaska and the signing of the Charter School Contract.

3. At page 32, Article VII, second paragraph, add the following sentence to the end of the second paragraph:

During the summer months and other periods when the School District is not in session, the School District shall not be responsible for school bus transportation.

4. Add Appendix XIX, ESSA Waiver. The parties acknowledge that this letter may simply recite that implementation of the Charter School will not require any waiver of any provision of the current School District – ESSA collective bargaining agreement.

5. At page 29, amend "Maintenance and Janitorial Services" to read: "The School District will provide maintenance and janitorial services for the building."

6. At Appendix XVIII, "Facility Use Agreement," page 3, change the Facility Use Fee from "\$287,010 annually" to "\$257,010" annually."

7. At page 27 of Exhibit A-1, Effie Kokrine Charter School Application, the section entitled *Accounting Methods* is amended by appending:

Effie Kokrine Charter School is responsible for certifying all staff payroll information for the District in accordance with specific timelines.

Effie Kokrine Charter School Star reserves the right to re-allocate funds from one line item to another if purchasing practices or conservation result in an expenditure less than budgeted.

For budgetary purposes, annual appropriations lapse at fiscal year end, except for that portion related to encumbered amounts. Encumbrances outstanding at year-end are reported as reservations of fund balance and are automatically carried forward to the new fiscal year budget. Unspent and unencumbered funds at fiscal year-end will be reported to the Board of Education and may be re-appropriated by the Board at their discretion.

8. Beginning in the 2006-07 school year, and continuing for the term of the charter contract, the district will assume responsibility for assessing, providing, scheduling, and coordinating all special education services. The District will withhold fifty percent (50%), or an amount agreed upon by Effie Kokrine Charter School and the Board of Education, of foundation formula block funding allocated to the Effie Kokrine Charter School for providing special education, gifted and talented education, vocational education, and bilingual education services to its students. Notwithstanding General Condition 14 of Exhibit B, the District shall indemnify, hold harmless and defend the Effie Kokrine Charter School, its Academic Policy Committee, officers, agents, employees, intern volunteers and advisors from the liability for the actions and inactions of the District, Board of Education, teachers, employees, and volunteers of the District regarding special education services.

9. Effective July 1, 2007, the sponsorship of EKCS by Fairbanks Native Association shall terminate, and FNA shall be relieved of legal rights, obligations and liabilities as "Contractor" which may accrue after the effective date of this contract.

10. Effective July 1, 2011 the name of the Contractor throughout the application, contract, and supporting exhibits is "EFFIE KOKRINE EARLY COLLEGE CHARTER SCHOOL."

TABLE OF CONTENTS  
EXHIBIT "B"  
Dated: July 1, 2015

GENERAL CONDITIONS FOR CHARTER SCHOOL CONTRACTS

Article 1.	Applicable Law
Article 2.	Assignment
Article 3.	Confidential Matters
Article 4.	Conflict of Interest
Article 5.	General Relationship
Article 6.	Independent Contractors and Employees of Consultant
Article 7.	Non-Assertion of Rights by Consultant or Others
Article 8.	Notices
Article 9.	Reports
Article 10.	Safety and Security Regulations
Article 11.	Strict Loyalty
Article 12.	Superseding Effect
Article 13.	Amendments and Modifications
Article 14.	Indemnification
Article 15.	School District Policies
Article 16.	Special Needs
Article 17.	Rules of Interpretation

EXHIBIT "B"  
Dated: July 1, 2015

GENERAL CONDITIONS FOR CHARTER SCHOOL CONTRACTS

1. **APPLICABLE LAW**  
Any controversy or claim arising out of or relating to this Contract shall be governed by the law of the State of Alaska. Any litigation under this Contract, if commenced by Contractor, shall be brought in a Court of competent jurisdiction in the Fourth Judicial District of State of Alaska. Pending the resolution of any dispute, the Contractor shall proceed as directed by the Buyer in writing.
2. **ASSIGNMENT**  
This Contract is for personal services and shall not be transferred or assigned in whole or in part by the Contractor without prior written consent of the Buyer.
3. **CONFIDENTIAL MATTERS**  
The Contractor shall keep in strictest confidence all information relating to this Contract which may be acquired in connection with or as a result of this Contract. During the term of this Contract and at any time thereafter, without the prior written consent of the Buyer, the Contractor shall not publish, communicate, divulge, disclose or use any of such information which has been designated as Buyer proprietary or which from the surrounding circumstances in good conscience ought to be treated as Buyer proprietary. The Buyer shall in all ways comply with statutory requirements of confidentiality. Upon termination or expiration of this Contract, Contractor shall deliver all records, data, information, and other documents and all copies thereof to the Buyer and such shall remain the property of the Buyer.
4. **CONFLICT OF INTEREST**  
The Contractor shall not act as an agent, or in a liaison capacity as an officer, employee, agent, or representative of any Buyer supplier or prospective supplier. Except as permitted in the composition of the Academic Policy Committee of the Contractor, the Contractor hereby warrants that there is no conflict of interest in Contractor's full time or other employment, if any, or other personal service contracts, if any, with the activities to be performed hereunder and Contractor shall advise the Buyer if a conflict of interest arises in the future.
5. **GENERAL RELATIONSHIP**  
In all matters relating to this Contract, the Contractor shall be acting as an independent contractor. Neither the Contractor nor employees of the Contractor, if any, are employees of the Buyer under the meaning or application of any Federal or State Unemployment or Insurance Laws or Worker's Compensation Laws, or otherwise, unless provided otherwise by separate contract. The Contractor shall assume all liabilities or obligations imposed by any one or more of such laws with respect to employees of the Contractor, if any, in the performance of this Contract. The Contractor shall not have any authority to assume or create any obligation, express or implied, on behalf of the Buyer and the Contractor shall have no authority to represent itself as an agent, employee, or in any other capacity of the Buyer.
6. **INDEPENDENT CONTRACTORS AND EMPLOYEES OF CONTRACTOR**  
The Contractor shall not utilize any entities, persons or employees on the work to be performed hereunder except as permitted by Exhibits A-1 and A-2.

7. **NON-ASSERTION OF RIGHTS BY CONTRACTOR OR OTHERS**

During and after the term of this Contract, Contractor shall not assert or permit any other party to assert against the Buyer, any patent or other rights with respect to which Contractor has the right to assert or license at the termination or expiration of this Contract because of the practice of any process or the manufacture, use or sale of any product arising out of the subject matter of this Contract.
8. **NOTICES**

Any notice required to be given hereunder shall be deemed to have been sufficiently given either when served personally or when sent by first class mail addressed to the Parties at the addresses set forth in this Contract.
9. **REPORTS**

The Contractor, when directed, shall provide written reports to the Fairbanks North Star Borough Board of Education with the respect to the services rendered hereunder.
10. **SAFETY AND SECURITY REGULATIONS**

The Contractor shall comply with all applicable Buyer security regulations. If the Contractor renders services at the Buyer's facility, Contractor shall not remove any Buyer proprietary information therefrom. The Contractor shall comply with all applicable safety regulations.
11. **STRICT LOYALTY**

The Contractor and its employees shall avoid all circumstances and actions which would place the Contractor in a position of divided loyalty with respect to the obligations undertaken under this Contract.
12. **SUPERSEDING EFFECT**

This Contract supersedes all prior oral or written agreements, if any, between the parties, and constitutes the entire agreement between the parties.
13. **MODIFICATIONS, AMENDMENTS**

No modification or amendment to this Contract shall be effective unless it is in writing and signed by the Contractor and the Buyer. Oral amendments shall be ineffective.
14. **INDEMNIFICATION**

The Contractor shall indemnify, hold harmless and defend the Buyer, its Board of Education, officers, agents, employees and advisors from liability for the actions and inaction's of the charter school, its Academic Policy Committee, teachers, employees, and volunteers. The duties imposed by this paragraph shall include, but not be limited to, (a) disputes and claims, including mediation and 'due process' hearings, arising directly or indirectly out of individualized education plans, the right to such a plan and implementation of such a plan; (b) disputes and claims involving violations or claims of violations of the confidentiality laws regulating schools, parents and children; (c) disputes and claims arising out of imposition of discipline by the Contractor, it officers, agents, employees and volunteers on students; and (d) disputes and claims involving, directly or indirectly, Buyer's Board Policies or Administrative Policies that are waived by the Contractor under Exhibit A-1.

The itemization of specific instances of the Contractor's duty to indemnify, hold harmless and defend is solely for purposes of illustration and is not intended to be complete.

15. SCHOOL DISTRICT POLICIES

The Contractor acknowledges that, except where it has opted out of School District Policies and Administrative Regulations in the Contract, the Contractor, its officers, directors, agents, employees and volunteers remain bound by and must comply with School District Policies and Administrative Regulations.

16. SPECIAL NEEDS

To the extent that the Contractor may have undertaken special needs students under Exhibit A-1, the Contractor shall be responsible for the development, maintenance and implementation of those assumed special needs services. The District will initially set aside fifty percent (50%), or an amount agreed upon by Effie Kokrine Early College Charter School and the Board of Education, of foundation formula block funding allocated to the Effie Kokrine Early College Charter School for providing special education instruction, gifted and talented education, vocational education, and bilingual education services to its students. Those funds remain part of the charter schools funding allocation and may be reallocated by the head teacher if it is determined that those funds are not required to provide special needs services.

The Contractor recognizes and agrees that the Buyer, under federal law, may have liability for the consequences of the Contractor's failure to comply with special education laws, including but not limited to compliance with the Individuals with Disabilities Education Act ("IDEA"). Except where the Buyer has specifically agreed to perform IDEA functions for the Contractor, the Contractor shall have the duty to indemnify the Buyer as set out in Paragraph 14 above. That duty to indemnify shall apply even if federal law would otherwise impose liability on the Buyer. Notwithstanding General Condition 14 of Exhibit B, the District shall indemnify, hold harmless and defend the Effie Kokrine Early College Charter School, its Academic Policy Committee, officers, agents, employees, intern volunteers and advisors from the liability for the actions and inactions of the District, Board of Education, teachers, employees, and volunteers of the District regarding special education services.

17. RULES OF INTERPRETATION

The Contractor recognizes that while the charter school statutes of Alaska transfer control of enrolling charter school students to the Contractor, certain portions of Alaska law and federal law hold that Buyer accountable for educational deficiencies, injury or other harm that may befall a charter school student enrolled with the Contractor. The Contractor agrees that this charter school contracts shall be interpreted to require the Contractor to indemnify, hold harmless and defend the Buyer from all liability whatsoever for performance or non-performance of those duties and responsibilities which the Contractor has agreed to perform under this contract.



**SCHOOL BOARD POLICY**  
**935.6: Provision of Transportation Services**  
**May 12, 2015 (First Reading)**

1           935.26 Provision of Transportation Services

2  
3           Purpose:

4           The Fairbanks North Star Borough School District hereby establishes the  
5           policy by which students attending a charter school operated by the  
6           school district are provided transportation services.

7  
8           Policy:

9           1) The school district shall provide transportation services for students  
10           enrolled in those charter schools seeking transportation services on  
11           a space available basis along the regular routes that students  
12           attending schools in an attendance area in the district are  
13           transported. Students may be transported via regular routes  
14           established for attendance area secondary schools and then  
15           shuttled to a charter school.

16  
17           2) The school district is not required to establish dedicated  
18           transportation routes for the exclusive use of students enrolled in a  
19           charter school.

20  
21           3) Charter schools are not authorized to opt out of this policy for the  
22           purpose of acquiring transportation funding.

23  
24           4) This policy will be applied in conjunction with other district policies  
25           on student transportation.

26  
27  
28           Legal References: AS 14.09.010, 4 AAC 27.057

29           Cross Reference: See SBP 760 Student Transportation and 761 Bus Conduct



520 Fifth Avenue, Fairbanks, AK 99701  
 k12northstar.org

### 2015

July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1<sup>st</sup> Quarter: 45 days

### November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

2<sup>nd</sup> Quarter: 43 days

### 2016

#### January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

#### February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

#### March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

3<sup>rd</sup> Quarter: 48 days

#### April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

#### May

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4<sup>th</sup> Quarter: 44 days

#### June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**2015 August**  
 12 & 18 Teacher Work Days  
 13,14,17 Professional Development Days  
 19 First Day for Students

**September**  
 7 Labor Day Holiday  
 28 Professional Development

**October**  
 16 End of 1<sup>st</sup> Quarter (early dismissal)  
 26-27 Parent-Teacher Conferences

**November**  
 26-27 Thanksgiving Holiday

**December**  
 16-18 Last 3 Days (early dismissal)  
 18 End of 1st Semester (early dismissal)  
 21 Winter Break – Begin

**2016 January**  
 1 Winter Break – End  
 4 Teacher Work Day (no school)  
 18 Martin Luther King Jr. Holiday

**February**  
 5 Professional Development  
 15-16 Parent-Teacher Conferences

**March**  
 11 End of 3<sup>rd</sup> Quarter (early dismissal)  
 14-18 Spring Break

**April**  
 4-8 Testing (all students attend school)  
 11-15 Testing (all students attend school)

**May**  
 16-18 Last 3 Days (early dismissal)  
 18 Last Day for Students  
 19 Professional Development Day  
 20 Teacher Work Day


- School Start/End
  - End of Quarter (early dismissal)
  - T** Testing Day
  - Last 3 days (early dismissal)
  - Professional Development Day (no school)
  - Vacation/Holiday (no school)
  - Parent-Teacher Conferences (no school)
  - Teacher Work Day (no school)
  - Tentative make-up days for bad weather
- 1<sup>st</sup> semester: 88 days  
 2<sup>nd</sup> semester: 92 days

---

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT

---

MEMORANDUM

DATE: April 29, 2015  
TO: Board of Education  
FROM: *Lisa Pearce, Chief Financial Officer*   
RE: Summary of budget transfers requiring School Board approval

---

By Board policy, budget transfers between programs in excess of \$20,000 or any transfer in excess of \$25,000 requires Board authorization. Included in the May 12, 2015 Board packet is transfer requiring School Board approval. Below is a short summary for the purpose of this transfer.

**2015-132 \$3,972,536**

This transfer represents aligning certified salary and benefits at all locations where actual expenditures incurred.

**2015-133 \$190,000**

This transfer represents aligning Special Education Summer School salary where actual expenditures occur.

**2015-134 \$610,691**

This transfer aligns Special Education accounts where actual expenses occurred.

**2015-137 \$45,771**

To align Effie Kokrine Charter School budget to cover program expenses. Charter schools have considerable flexibility in where they allocate their budget dollars and this transfer reflects those allocations.

**2015-138 \$32,939**

To align Effie Kokrine Charter School budget to cover program expenses. Charter schools have considerable flexibility in where they allocate their budget dollars and this transfer reflects those allocations.

**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BUDGET TRANSFER  
2015-132**

**TO:** School Board  
**FROM:** Lisa Pearce, Chief Financial Officer, Administrative Services  
**SUBJECT:** Budget Transfer, Board Approval  
**DATE:** April 27, 2015

DECREASE		INCREASE	
Account Number & Name	Amount	Account Number & Name	Amount
100-10-xx-xxxx-xxx-xxxxx -0, AND, Cert Sal & Wages	169,013	105-10-xx-xxxx-xxx-xxxxx -0, AWE, Cert Sal & Wages	48,084
105-10-xx-xxxx-xxx-xxxxx -0, AWE, Cert Sal & Wages	173,384	110-10-xx-xxxx-xxx-xxxxx -0, ARC, Cert Sal & Wages	20,400
110-10-xx-xxxx-xxx-xxxxx -0, ARC Cert Sal & Wages	157,358	115-10-xx-xxxx-xxx-xxxxx -0, BGR, Cert Sal & Wages	36,426
115-10-xx-xxxx-xxx-xxxxx -0, BGR, Cert Sal & Wages	174,840	120-10-xx-xxxx-xxx-xxxxx -0, BNT, Cert Sal & Wages	85,965
120-10-xx-xxxx-xxx-xxxxx -0, BNT, Cert Sal & Wages	112,189	125-10-xx-xxxx-xxx-xxxxx -0, CRW, Cert Sal & Wages	29,142
125-10-xx-xxxx-xxx-xxxxx -0, CRW, Cert Sal & Wages	113,646	130-10-xx-xxxx-xxx-xxxxx -0, NDL, Cert Sal & Wages	199,611
130-10-xx-xxxx-xxx-xxxxx -0, DNL, Cert Sal & Wages	36,426	135-10-xx-xxxx-xxx-xxxxx -0, HTR, Cert Sal & Wages	62,654
135-10-xx-xxxx-xxx-xxxxx -0, HTR, Cert Sal & Wages	304,513	140-10-xx-xxxx-xxx-xxxxx -0, JOY, Cert Sal & Wages	23,313
140-10-xx-xxxx-xxx-xxxxx -0, JOY, Cert Sal & Wages	221,466	145-10-xx-xxxx-xxx-xxxxx -0, LADD, Cert Sal & Wages	53,910
145-10-xx-xxxx-xxx-xxxxx -0, LADD, Cert Sal & Wages	215,638	150-10-xx-xxxx-xxx-xxxxx -0, NDL, Cert Sal & Wages	40,796
150-10-xx-xxxx-xxx-xxxxx -0, NDL, Cert Sal & Wages	7,286	155-10-xx-xxxx-xxx-xxxxx -0, NPE, Cert Sal & Wages	30,598
155-10-xx-xxxx-xxx-xxxxx -0, NPE, Cert Sal & Wages	112,190	160-10-xx-xxxx-xxx-xxxxx -0, PLC, Cert Sal & Wages	21,856
160-10-xx-xxxx-xxx-xxxxx -0, PLC, Cert Sal & Wages	142,789	165-10-xx-xxxx-xxx-xxxxx -0, SAL, Cert Sal & Wages	2,916
165-10-xx-xxxx-xxx-xxxxx -0, SAL, Cert Sal & Wages	78,680	170-10-xx-xxxx-xxx-xxxxx -0, TIC, Cert Sal & Wages	30,598
170-10-xx-xxxx-xxx-xxxxx -0, TIC, Cert Sal & Wages	237,493	175-10-xx-xxxx-xxx-xxxxx -0, TRV, Cert Sal & Wages	1,458
175-10-xx-xxxx-xxx-xxxxx -0, TRV, Cert Sal & Wages	96,164	180-10-xx-xxxx-xxx-xxxxx -0, UPK, Cert Sal & Wages	40,797
180-10-xx-xxxx-xxx-xxxxx -0, UPK, Cert Sal & Wages	62,652	185-10-xx-xxxx-xxx-xxxxx -0, WLR, Cert Sal & Wages	74,310
185-10-xx-xxxx-xxx-xxxxx -0, WLR, Cert Sal & Wages	74,307	190-10-xx-xxxx-xxx-xxxxx -0, WRV, Cert Sal & Wages	279,746
190-10-xx-xxxx-xxx-xxxxx -0, WRV, Cert Sal & Wages	84,506	199-10-xx-xxxx-xxx-xxxxx -0, DW, Cert Sal & Wages	45,168
199-10-xx-xxxx-xxx-xxxxx -0, DW, Cert Sal & Wages	55,366	200-10-xx-xxxx-xxx-xxxxx -0, NPM, Cert Sal & Wages	152,986
200-10-xx-xxxx-xxx-xxxxx -0, NPM, Cert Sal & Wages	263,718	205-10-xx-xxxx-xxx-xxxxx -0, RSM Cert Sal & Wages	56,824
205-10-xx-xxxx-xxx-xxxxx -0, RSM, Cert Sal & Wages	129,673	210-10-xx-xxxx-xxx-xxxxx -0, RYN, Cert Sal & Wages	189,410
210-10-xx-xxxx-xxx-xxxxx -0, RYN, Cert Sal & Wages	16,028	215-10-xx-xxxx-xxx-xxxxx -0, TAN, Cert Sal & Wages	42,253
215-10-xx-xxxx-xxx-xxxxx -0, TAN, Cert Sal & Wages	35,696	300-10-xx-xxxx-xxx-xxxxx -0, BEH, Cert Sal & Wages	135,504
300-10-xx-xxxx-xxx-xxxxx -0, BEH, Cert Sal & Wages	148,614	405-10-xx-xxxx-xxx-xxxxx -0, HUT, Cert Sal & Wages	71,396
405-10-xx-xxxx-xxx-xxxxx -0, HUT, Cert Sal & Wages	45,167	410-10-xx-xxxx-xxx-xxxxx -0, LTH, Cert Sal & Wages	221,465
410-10-xx-xxxx-xxx-xxxxx -0, LTH, Cert Sal & Wages	256,432	415-10-xx-xxxx-xxx-xxxxx -0, NPH, Cert Sal & Wages	56,823
415-10-xx-xxxx-xxx-xxxxx -0, NPH, Cert Sal & Wages	190,868	420-10-xx-xxxx-xxx-xxxxx -0, WVH, Cert Sal & Wages	445,843
499-10-xx-xxxx-xxx-xxxxx -0, DW, Cert Sal & Wages	196,696	505-10-xx-xxxx-xxx-xxxxx -0, BEST, Cert Sal & Wages	77,221
620-10-xx-xxxx-xxx-xxxxx -0, SPED, Cert Sal & Wages	7,286	510-10-xx-xxxx-xxx-xxxxx -0, GHA, Cert Sal & Wages	21,856
660-10-xx-xxxx-xxx-xxxxx -0, ITT, Cert Sal & Wages	14,570	535-10-xx-xxxx-xxx-xxxxx -0, BRIDGE, Cert Sal & Wages	53,909
700-10-xx-xxxx-xxx-xxxxx -0, ASP, Cert Sal & Wages	37,882	630-10-xx-xxxx-xxx-xxxxx -0, GEN PROG, Cert Sal & Wages	1,255,189
		675-10-xx-xxxx-xxx-xxxxx -0, ELL, Cert Sal & Wages	24,769
		695-10-xx-xxxx-xxx-xxxxx -0, CURR, Cert Sal & Wages	14,570
		735-10-xx-xxxx-xxx-xxxxx -0, BUS, Cert Sal & Wages	2,914
		770-10-xx-xxxx-xxx-xxxxx -0, CTE, Cert Sal & Wages	21,856
<b>TOTAL</b>	<b>3,972,536</b>	<b>TOTAL</b>	<b>3,972,536</b>

**REASON: To align certified salary and benefits.**

<b>Administrative Services Office Review</b>
Budget
Chief Financial Officer 

<b>Board Approval</b>
Signature: _____

**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BUDGET TRANSFER  
2015-133**

**TO:** School Board  
**FROM:** Lisa Pearce, Chief Financial Officer, Administrative Services  
**SUBJECT:** Budget Transfer, Board Approval  
**DATE:** April 27,2015

DECREASE		INCREASE	
Account Number & Name	Amount	Account Number & Name	Amount
620-10-20-2020-310-13170 -0, SPED, Summer Sch. Sup Pay	190,000	620-10-20-2020-310-13150 -0, SPED, Summer Sch, Salary	190,000
<b>TOTAL</b>	190,000	<b>TOTAL</b>	190,000

**REASON: SPED Summer School; align budget where actual expenses occur.**

---



---



---

<b>Administrative Services Office Review</b>
Budget
_____ Chief Financial Officer


<b>Board Approval</b>
Signature: _____

**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BUDGET TRANSFER  
2015-134**

**TO:** School Board  
**FROM:** Lisa Pearce, Chief Financial Officer, Administrative Services  
**SUBJECT:** Budget Transfer, Board Approval  
**DATE:** April 28, 2015

DECREASE		INCREASE	
Account Number & Name	Amount	Account Number & Name	Amount
620-10-20-1020-410-24100 -0, SPED, Inst, Prof & Tech	380,000	620-10-22-1022-310-13170 -0, Sup Svc, Pay Cert	950
620-10-20-1020-540-35400 -0, SPED, Inst, Software	11,200	620-10-22-1022-320-13290 -0, SPED, Sup Svc, Temp	108,865
620-10-22-1022-410-24100 -0, SPED, Sup Svc, Prof & Tech	132,000	620-10-22-1022-360-xxxxx -0, SPED, Benefits	10,374
620-10-22-1022-440-24440 -0, SPED, Sup Svc, Purch Svc	11,000	620-10-22-1022-420-24200 -0, SPED, Sup Svc, Staff Trv	9,000
620-10-22-1022-450-24500 -0, SPED, Sup Svc, Supplies	25,000	620-10-22-1022-425-24250 -0, SPED, Sup Svc, Std Trv	3,000
620-10-22-1022-490-24900 -0, SPED, Sup Svc Dues & Fees	4,000	620-10-20-1020-440-24400 -0, SPED, Inst, Purch Svc	24,502
620-10-20-2020-410-24100 -0, SPED, Summer Prof & Tech	4,000	620-10-20-1020-450-24500 -0, SPED, Inst, Supplies	290,000
620-10-22-1022-450-24570 -0, SPED, Sup Svc, Equip	43,491	620-10-20-2020-420-24210 -0, SPED, Summer, Mileage	250
		620-10-20-2020-425-24250 -0, SPED, Summer, Student Trv	3,750
		620-10-20-1020-450-24510 -0, SPED, Inst, Software	160,000
<b>TOTAL</b>	610,691	<b>TOTAL</b>	610,691

**REASON:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<b>Administrative Services Office Review</b>
Budget
_____ Chief Financial Officer


<b>Board Approval</b>
Signature: _____

**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BUDGET TRANSFER  
2015-137**

**TO:** School Board  
**FROM:** Lisa Pearce, Chief Financial Officer, Administrative Services  
**SUBJECT:** Budget Transfer, Board Approval  
**DATE:** April 30,2015

DECREASE		INCREASE	
Account Number & Name	Amount	Account Number & Name	Amount
520-10-10-1010-310-13150-0, EKC, Cert, Salaries	21,800	520-10-20-1020-xxx-xxxxx -0, EKC, SPED, Cert Wages & Benefits	31,765
520-10-10-1010-xxx-xxxxx -0, EKC, Benefits	9,965	520-10-30-1185-xxx-xxxxx -0, EKC, Guidance, Wages & Benefits	14,006
520-10-10-1010-450-24500 -0, EKC, Inst Supplies	14,006		
<b>TOTAL</b>	45,771	<b>TOTAL</b>	45,771

**REASON: EKC, align accounts with negative balances.**

<b>Administrative Services Office Review</b>
Budget
Chief Financial Officer

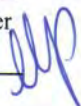

<b>Board Approval</b>
Signature:
_____

**FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BUDGET TRANSFER  
2015-138**

**TO:** School Board  
**FROM:** Lisa Pearce, Chief Financial Officer, Administrative Services  
**SUBJECT:** Budget Transfer, Board Approval  
**DATE:** April 30,2015

DECREASE		INCREASE	
Account Number & Name	Amount	Account Number & Name	Amount
520-10-10-1010-450-24500 -0 Supplies	32,939	520-10-30-1185-360-13610 -0, Health & Life	3,195
		520-10-10-1010-410-24100 -0, Professional & Technical	9,500
		520-10-35-1035-420-24200 -0, Travel	1,125
		520-10-40-1040-420-24200 -0, School Adm Travel	1,125
		520-10-70-1070-310-13160 -0, Extra Duty Pay-Certified Wages & Sal	7,344
		520-10-30-1185-320-13240 -0, EKC, Guidance Supp, Wages	10,650
<b>TOTAL</b>	32,939	<b>TOTAL</b>	32,939

**REASON: EKC, align accounts with negative balances.**

<b>Administrative Services Office Review</b>
Budget
_____
Chief Financial Officer 
_____

<b>Board Approval</b>
Signature: _____



GRANT TITLE: Title VI-B  
 FUNDING AGENCY: Federal Dept. of Education via Alaska Dept. of Education & Early Development  
 GRANT AMOUNT: \$3,662,832  
 STATUS: Submission  
 SUBMISSION DEADLINE: May 15, 2015  
 REVIEWED BY: Grant Review Committee  
 TIME PERIOD: July 1, 2015 – June 30, 2016

GRANT PROGRAM GOAL: The district receives federal funds to assist in the provision of specialized curriculum and instruction for students with one or more of the following disabilities: autism, deafness, emotional disturbance, hearing impairment, specific learning disability, mental retardation, multiple disabilities, orthopedic impairment, other health impairment, preschool developmental delay, communicative disorders, traumatic brain injury, or visual impairment.

POPULATION TO BE SERVED: Students ages 3-21 with a disability (according to one of the federal definitions above) that affects educational performance.

PROPOSED ACTIVITIES AT SUBMISSION: Special education is specially designed instruction, at no cost to the parent, to meet the unique needs of a child with disabilities. This proposal provides funds for staff to deliver special education instruction; supplies and equipment necessary for children with disabilities to achieve their educational goals (such as communications boards for students with motor/speech impairments); training for special education staff to better prepare them to deliver instruction or give them new methods of instruction for children experiencing disabilities; additional and/or specialized evaluations and services; data collection services to compile information helpful to the efficient and effective operation of special education programs; transportation to ensure access to community learning sites (including work experience); temporary aide assistance to ensure uninterrupted services to new-to-the district severely disabled students; and training for all teachers and administrators in the implementation of IDEA regulations, State alternative assessments and exemplary programs and methods (including the use of technology) to teach students with disabilities.

BOARD PERFORMANCE GOAL, ON-GOING COMMITMENTS, AND AND/OR NEW INITIATIVE SUPPORTED BY THIS GRANT Goal: 1) Explore the expansion of student learning opportunities. Commitment: Provide educational options to families and students.

BENEFITS TO STUDENTS: The provision of a free, appropriate, public education for students with disabilities.

ACTIVITIES CHANGED UPON ACCEPTANCE: N/A

DISTRICT OBLIGATIONS DURING GRANT/UPON COMPLETION (i.e., in-kind services): VI-B funds must be used to supplement, not supplant, district funds. The district must spend at least as much on special education programs from one year to the next or risk losing VI-B funds (100% maintenance of effort), with four exceptions: retirement of senior, and therefore costly, special education teachers; decrease in enrollment of children with disabilities; a child served by an especially costly program moves away; or the end of other costly expenditures such as computers or construction.

**BUDGET:**

Salaries	\$2,188,032.34
Benefits	\$1,180,102.67
Professional & Technical	\$100,000
Staff Travel	\$6,000
Student Travel	\$1,000
Other Purchased Services	\$500
Supplies	\$6,806.52
Indirect	\$180,390.47

GRANT TITLE: Section 619 Preschool Disabled  
FUNDING AGENCY: Federal Department of Education via  
Alaska Department of Education & Early Development  
GRANT AMOUNT: \$91,443  
STATUS: Submission  
SUBMISSION DEADLINE: May 15, 2015  
REVIEWED BY: Grant Review Committee  
TIME PERIOD: July 1, 2015- June 30, 2016

GRANT PROGRAM GOAL: This program supplements district expenditures for young children with disabilities.

POPULATION TO BE SERVED: Children ages 3 through 5 with disabilities as defined by federal law.

PROPOSED ACTIVITIES AT SUBMISSION: This proposal funds paraprofessionals to assist teachers in the provision of special education instruction and supplies necessary for the students to achieve their educational goals.

BOARD PERFORMANCE GOAL, ON-GOING COMMITMENTS, AND AND/OR NEW INITIATIVE SUPPORTED BY THIS GRANT: Goal: 1) Explore the expansion of student learning opportunities. 2) Close the achievement gaps. Commitment: Provide educational options to families and students.

BENEFITS TO STUDENTS: The provision of a free, appropriate, public education for young children with disabilities.

ACTIVITIES CHANGED UPON ACCEPTANCE: N/A

DISTRICT OBLIGATIONS DURING GRANT/UPON COMPLETION (i.e., in-kind services): Section 619 funds must be used to supplement, not supplant, district funds. The district must spend at least as much on special education programs from one year to the next or risk losing Section 619 funds (100% maintenance of effort), with four exceptions: retirement of senior, and therefore costly, special education teachers; decrease in enrollment of children with disabilities; a child served by an especially costly program moves away; or the end of other costly expenditures such as computers or construction.

**BUDGET:**

Salaries	\$53,832.52
Benefits	\$33,107.00
Indirect	\$ 4,503.99

GRANT TITLE: Title VII, Part A, Indian Education Formula Grant Part II  
FUNDING AGENCY: US Department of Education  
STATUS: Submission  
AMOUNT: \$872,697  
SUBMISSION DEADLINE: May 15, 2015  
REVIEWED BY: Grant Review Committee  
TIME PERIOD: July 1, 2015 – June 30, 2016

GRANT PROGRAM GOAL: To reform and improve elementary and secondary school programs that serve Alaska Native and American Indian students.

POPULATION TO BE SERVED: Alaska Native and American Indian students

PROPOSED ACTIVITIES AT SUBMISSION: The Formula Grant is divided into two parts – Part I and Part II. Part I, Student Count, allows districts to submit Alaska Native/American Indian student count totals. Part II, Program and Budget Information, provides the award amount based on the Alaska Native/American Indian student count total submitted under Part I. Part II also enables districts to submit student performance data, identify project services and activities and develop program budgets based on a known grant amount.

Funds will be used to support the program coordinator, secretary, graduation success/attendance liaison, family advocate, tutor, and Native Youth Olympic Coaches positions. The graduation success/attendance liaison will assist with the effort to ensure graduation success. The family advocate will work with the graduation success/attendance liaison to support students and families and will give educational presentations to schools throughout the district. Tutors will work with staff to provide individual and/or small group academic assistance to students. Native Olympic Coaches will help train students for the events.

BOARD PERFORMANCE GOALS, ONGOING COMMITMENTS, AND/OR NEW INITIATIVE SUPPORTED BY THIS GRANT: Goals: 1) Explore the expansion of student learning opportunities. 2) Close the achievement gaps. Ongoing Commitments: 1) Focus instruction and resources on areas of need, such as career and technical education, math and writing improvement, and the gender achievement gap. 2) Increase communication with, and support for, and respect of students and families of diverse populations.

ACTIVITIES CHANGED SINCE SUBMISSION: N/A

DISTRICT OBLIGATIONS DURING GRANT/UPON COMPLETION (i.e., in-kind services): If administrative costs exceed 5%, the district must request a waiver.

BUDGET: TBD



**MEMORANDUM**

April 24, 2015

To: Sandra Kowalski, Assistant Superintendent-Elementary 

From: Dana Evans, Principal  
Barnette Magnet School 

Re: Fundraising / Travel Request

Name of Organization: Future Problem Solving Team  
Barnette Magnet School  
4 students

Purpose for fundraising: To reduce the cost of trip per student to Iowa for the International FPS Competition.

Date of travel: June 5- June 9, 2015

Reasons for travel: Participation in the Future Problem Solving Competition

How money will be raised: Students and families will sell items or services at various events and locales. We may ask businesses and community organizations for sponsorship and mileage donations.

Fundraising Goal: \$ 5000.00

Cost to the district: \$ 0.



MEMORANDUM

April 24, 2015

To: Sandra Kowalski, Assistant Superintendent-Elementary 

From: Dana Evans, Principal  
Barnette Magnet School 

Re: Fundraising / Travel Request

Name of Organization: National History Day – College Park, MD  
Barnette Magnet School  
7 middle school students

Purpose for fundraising: To reduce the cost of trip per student to College Park, MD for the National History Day competition.

Date of travel: June 12 – 19, 2015

Reasons for travel: Participation in the National History Day Competition

How money will be raised: Students will offer sorting and packing services to teachers who are packing up their classrooms for donations towards their trip.

Fundraising Goal: \$ 1000.00

Cost to the district: \$ 0.



**BEN EIELSON JUNIOR-SENIOR HIGH SCHOOL**

675 Ravens Way  
Eielson AFB, Alaska 99702-1308



MARIO GATTO, Principal  
BARBARA WILEY, Assistant Principal

Phone (907) 372-3110  
Fax (907) 372-3202  
Counseling Fax (907) 372-3039

DATE: April 21, 2015  
TO: Shaun Kraska,  
Assistant Superintendent Secondary  
FROM: Barb Wiley, Interim Principal  
Ben Eielson Junior/Senior High School  
RE: **FUNDRAISING/TRAVEL REQUEST**



Name of group/organization: BEHS Travel  
Up to 20 Students and Adults  
Purpose for fundraising: To cover travel expenses to France and Spain  
Date of Travel: Spring Break, March 12 - March 22, 2016  
Reason for Travel: Students will be traveling to France and Spain for educational purposes, utilizing Education First (EF) Tours, a respected educational travel tour company.  
How money will be raised: Silent Auction, Car Wash, Dinners, bake sales, etc  
Fundraising Goal: \$5000.00  
Cost to District: No Cost to District



# AUSTIN E. LATHROP HIGH SCHOOL

901 Airport Way Fairbanks, Alaska 99701 (907) 456-7794 Fax (907) 452-6735

## MEMORANDUM

DATE: April 27, 2015  
TO: Shaun Kraska, Interim-Assistant Superintendent   
FROM: Robert Meade, Principal  
Lathrop High School   
RE: Gift Acceptance

Donation From: Running Club North  
P O Box 84237  
Fairbanks, AK 99708

Money Donated: \$1,235.00

To Be Used For: Lathrop Cross Country Running Expenses

# Personnel Action Report

For the period: 4/27/15 – 5/01/15

## CERTIFIED EMPLOYEE – NEW HIRES (TEMPORARY CONTRACT)

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Effective Date</u>
-------------	--------------	-----------------	-----------------------

## CERTIFIED EMPLOYEE – LEAVE OF ABSENCE

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Effective Date</u>
-------------	--------------	-----------------	-----------------------

## CERTIFIED EMPLOYEE – TERMINATION

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Effective Date</u>
Gray, Julia	Secondary Teacher	North Pole High / RIF	May 26, 2015
Reeves, Lee Anne	Special Education	Two Rivers Elementary	April 27, 2015
Sarrazin-Strong, Nicole	Elementary Teacher	Barnette Magnet	May 26, 2015
Shuttleworth, Derek	Secondary ELP Teacher	North Pole Middle	May 26, 2015
Stolar, Katrina	Elementary Teacher	Badger Road Elementary	May 26, 2015

## CERTIFIED EMPLOYEE – RETIREMENT

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Hire Date</u>	<u>Effective Date</u>
-------------	--------------	-----------------	------------------	-----------------------

---

## EXEMPT EMPLOYEE – NEW HIRE

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Effective Date</u>
-------------	--------------	-----------------	-----------------------

## EXEMPT EMPLOYEE – LEAVE OF ABSENCE

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Effective Date</u>
-------------	--------------	-----------------	-----------------------

## EXEMPT EMPLOYEE – TERMINATION

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Effective Date</u>
-------------	--------------	-----------------	-----------------------

## EXEMPT EMPLOYEE – RETIREMENT

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Hire Date</u>	<u>Effective Date</u>
Burns, Rebecca	Secretary	Human Resources	June 7, 2007	July 31, 2015

---

Information compiled and report produced and provided by Human Resources Department



Fairbanks North Star Borough School District

**English/Language Arts Textbooks/Materials Report**  
May 12, 2015

Prepared by Peggy Carlson, Executive Director of Curriculum & Instruction  
Margaret Salisbury, Interim Secondary Curriculum Coordinator

The Fairbanks North Star Borough School District curriculum revision process includes the selection of textbooks and materials for recommendation to the School Board for adoption.

During the last curriculum adoption, the secondary schools did not have an opportunity to purchase English Language Arts (ELA) textbooks and materials reflective of new standards and learning expectations. The last textbook adoption for this content area took place in 2005. Significant shifts in the standards, technology, and delivery of content has taken place during the ten years since this adoption.

In early March, a request was extended to the publishers for a review of current materials. Secondary ELA teachers were invited to review materials March 23-27, 2015 and substitutes were provided. Throughout April, teachers continued to review materials during and after school hours. One middle school scheduled their Professional Learning Community (PLC) at the curriculum library to review as a group. Nineteen teachers reviewed the materials, including middle school special education and regular education teachers, and English Language Learner (ELL) teachers. Although there were several opportunities for high school ELA teachers to review the materials, they were not able to do so.

Teachers reviewed and commented on:

- Content
- Student layout
- Ease of use and online navigation
- Professional support
- Lesson plan guidance
- Non-fiction content
- Lexile scores
- Differentiation
- Assessments

Finally, the review of materials ensured alignment with Alaska State Standards focusing on the three major literacy shifts:

- Building knowledge through content rich nonfiction;
- Reading, writing, and speaking grounded in evidence from text both literary and informational; and
- Regular practice with complex text and its academic vocabulary.

With the emphasis on technology for 21<sup>st</sup> Century Learning, teachers were very interested in finding an online component that offered not just an e-book, but an extended learning environment that will support student interaction and learning. All of the programs had digital components, each developed to varying degrees, for teacher support and student engagement. Some of the publishers offer video connections as well as audio components that read to the students as they follow along with text. Reviewers examined an e-Pub app that allows the reading assignment to be

downloaded on multiple devices (iPhone, iPad, iTouch, computers, laptops) and can be accessed by students without depending on Wi-Fi access at home.

The Board Curriculum Advisory Committee (BCAC) also reviewed these materials and provided detailed written feedback. The curriculum department invited the public to review the materials during the curriculum library's regular hours of operation. Extended evening hours were also publicized.

**Materials Under Consideration:**

*Collections*, Houghton Mifflin Harcourt Grades 6-12, 2015

*Study Sync*, McGraw Hill Education Grades 6-12, 2014

*Common Core Literature*, Pearson Grades 6-12, 2015

The highest rated program was *Study Sync*. It provides media rich learning experiences, complex fiction and non-fiction, and differentiated resources for diverse classrooms aligned with Alaska State Standards. It is updated on an ongoing basis without the restriction of a static copyright that often limits the flexibility of a traditional textbook. *Study Sync* leverages technology to create a relevant and connected learning environment that supports 21<sup>st</sup> Century Learners.

**Recommendations:**

A decision was made to postpone further review of 9-12 ELA materials until the fall of 2015, since these materials were not reviewed.

The ELA Content Leadership Team met on April 21, 2015 and the BCAC met on April 23, 2015. Both committees recommended adoption of these materials. At this time, based on teacher and community responses, the administration anticipates recommending the following English Language Arts program for grades 7-8 at the June 2, 2015 School Board meeting:

*Study Sync*, McGraw Hill Education, Grades 7-8, 2014

# Information Report

For the period: 4/25/2015–5/01/2015

## CLASSIFIED EMPLOYEE – NEW HIRES

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Effective Date</u>
Burley, Sara	Nurse	Badger Road Elementary School	April 27, 2015

## CLASSIFIED EMPLOYEE – LEAVE OF ABSENCE /LAYOFF

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Effective Date</u>
-------------	--------------	-----------------	-----------------------

## CLASSIFIED EMPLOYEE – TERMINATION

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Effective Date</u>
Wagner, Elizabeth	After School Coordinator	Nordale Elementary School	May 11, 2015
Moore, Christina	Elementary Library Associate	Two Rivers Elementary School	May 28, 2015
Brottem, Tamarack	SPED Classroom Aide	Hutchison High School	May 01, 2015
Kern, Giselle	Speech Path Assistant	Denali Elementary School	May 21, 2015
McDaniel, Megan	SPED ER Aide	Special Education Department	May 21, 2015
Linnell-Olsen, Lisa	ANE Tutor	Randy Smith Middle School	May 18, 2015
Baker-Clerc, Tera	SPED Aide	Ticasuk Brown Elementary School	May 15, 2015
Hunt, Patricia	SPED classroom Aide	Arctic Light Elementary School	May 21, 2015
Modlin, Samantha	SPED Classroom Aide	Ben Eielson Jr./Sr. High School	April 29, 2015

## CLASSIFIED EMPLOYEE – RETIREMENT

<u>Name</u>	<u>Title</u>	<u>Location</u>	<u>Hire Date</u>	<u>Effective Date</u>
Morgan, Karen	SPED Pre-K Aide	Ladd Elementary School	September 15, 1997	May 08, 2015
Mickelsen, Carol	Behavior Intervention Aide	Hunter Elementary School	September 01, 2004	May 21, 2015
Pegues, Margaret	Administrative Secretary	Facilities Maintenance	August 16, 1984	April 30, 2015
Cortez, Ramon	Custodian	University Park Elementary	April 12, 1991	May 29, 2015
Knight, Viletta	Secretary	Special Education Department	March 11, 1997	May 28, 2015
Thompson, Anita	Secretary	Library Media	September 17, 1990	May 29, 2015
Hunt, Patricia	SPED Classroom Aide	Ticasuk Brown Elementary School	October 06, 2006	May 21, 2015
Learned, Lori	Elementary Library Associate	North Pole Elementary School	October 22, 2001	April 30, 2015



# MINUTES

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
FAIRBANKS, ALASKA

Special Meeting

MINUTES

May 4, 2015

Mrs. Lambert, board treasurer, called the meeting to order at 5:33 p.m. in the boardroom of the FNSBSD Administrative Center at 520 Fifth Avenue. The special meeting was called to discuss student discipline matters and Education Support Staff Association (ESSA) negotiations.

Mrs. Lambert read the district's mission statement: *"Our mission is to provide an excellent and equitable education in a safe, supportive environment so all students can become productive members of a diverse and changing society."*

Present:

Wendy Dominique, Vice President  
Allyson Lambert, Treasurer  
Lisa Gentry, Clerk  
Sue Hull, Member  
Michael O'Brien, Member

Absent:

Heidi Haas, President  
Sean Rice, Member

Staff Present:

Dr. Karen Gaborik, Superintendent  
Shaun Kraska, Interim Assistant Superintendent of Secondary Education  
Ivory McDaniel, Investigation Specialist & Hearing Officer  
Mario Gatto, Principal on Special Assignment/Acting Head Negotiator  
Sharon Tuttle, Executive Assistant to the Board of Education

Others:

John Sedor, Outside Counsel, Sedor, Wendlandt, Evans, Filippi  
Rene' Broker, Borough Attorney  
Jill Dolan, Assistant Borough Attorney

**Public Testimony** – *limited to items on the agenda only* [0:00:52]

Irene Matheis, 2118 South Cushman, ESSA president, appreciated the board's work on the budget, but hoped the board did not intent to balance the budget on the backs of ESSA staff. She spoke to the bargaining delays and hoped the board would honor the bargaining process. Ms. Matheis encouraged the board to begin bargaining before the end of the school year.

**Executive Session for Student Discipline** [0:03:41]

An executive session was called to hear student discipline matters.

HULL MOVED, O'BRIEN SECONDED, TO CONVENE IN EXECUTIVE SESSION TO HEAR STUDENT DISCIPLINE MATTERS THAT COULD TEND TO PREJUDICE THE REPUTATION AND CHARACTER OF ANY PERSON, PROVIDED THE PERSON MAY REQUEST A PUBLIC DISCUSSION AND MATTERS WHICH BY LAW, MUNICIPAL CHARTER, OR ORDINANCE ARE REQUIRED TO BE CONFIDENTIAL.

MOTION CARRIED UNANIMOUSLY BY VOICE CONSENT OF FOUR MEMBERS  
(O'BRIEN, HULL, GENTRY, LAMBERT)

The board convened to executive session at 5:37 p.m.

Vice President Dominique arrived at 5:38 p.m. and joined the executive session.

The executive session recessed at 6:29 p.m. with Vice President Dominique presiding. [0:04:07]

**Student Discipline** [0:04:15]

HULL MOVED, LAMBERT SECONDED, TO:

PLACE STUDENT 05-04-15-01 ON LONG-TERM SUSPENSION FOR THIRTY (30) SCHOOL DAYS; FURTHER STUDENT SHOULD ENROLL IN THE SMART PROGRAM AND STUDENT MAY BE ELIGIBLE TO RETURN TO SCHOOL ON THE FIRST DAY OF THE 2015-16 SCHOOL YEAR, AUGUST 19, 2015.

PLACE STUDENT 05-04-15-02 ON LONG-TERM SUSPENSION FOR THIRTY (30) SCHOOL DAYS; FURTHER STUDENT SHOULD ENROLL IN THE SMART PROGRAM AND STUDENT MAY BE ELIGIBLE TO RETURN TO SCHOOL ON MAY 20, 2015.

PLACE STUDENT 05-04-15-03 ON LONG-TERM SUSPENSION FOR THIRTY (30) SCHOOL DAYS; FURTHER STUDENT SHOULD ENROLL IN THE SMART PROGRAM AND STUDENT MAY BE ELIGIBLE TO RETURN TO SCHOOL ON THE FIRST DAY OF THE 2015-16 SCHOOL YEAR, AUGUST 19, 2015.

PLACE STUDENT 05-04-15-04 ON LONG-TERM SUSPENSION FOR THIRTY (30) SCHOOL DAYS; FURTHER STUDENT SHOULD ENROLL IN THE SMART PROGRAM AND STUDENT MAY BE ELIGIBLE TO RETURN TO SCHOOL ON THE FIRST DAY OF THE 2015-16 SCHOOL YEAR, AUGUST 19, 2015.

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE. 5 AYES  
(O'BRIEN, HULL, GENTRY, LAMBERT, DOMINIQUE)

**ESSA Negotiations** [0:04:52]

Vice President Dominique recused herself from the ESSA negotiations matter and executive session due to her son's affiliation with ESSA and handed the gavel to Mrs. Lambert.

**Executive Session for ESSA Update** [0:05:03]

An executive session was called to receive an update on ESSA negotiations and provide direction to the negotiator.

GENTRY MOVED, HULL SECONDED, TO RECONVENE IN EXECUTIVE SESSION WITH OUTSIDE COUNSEL AND THE BOROUGH ATTORNEY'S OFFICE TO DISCUSS MATTERS WITHIN THE ATTORNEY CLIENT PRIVILEGE REGARDING ESSA NEGOTIATIONS, AND TO RECEIVE AN UPDATE ON NEGOTIATIONS AND PROVIDE DIRECTION ON THE BOARD'S GOALS TO THE NEGOTIATOR, TO INCLUDE THE CFO FOR THE PURPOSE OF RECEIVING SALARY AND BENEFIT INFORMATION.

MOTION CARRIED UNANIMOUSLY BY VOICE CONSENT OF FOUR MEMBERS  
(O'BRIEN, HULL, GENTRY, LAMBERT) (DOMINIQUE RECUSED)

The board reconvened to executive session at 6:32 p.m.

The executive session adjourned at 6:55 p.m. [0:05:30]

Mrs. Lambert turned the gavel back to Vice President Dominique.

Board Comments/Discussion

None

The meeting adjourned at 6:56 p.m.

Submitted by Sharon Tuttle, executive assistant to the Board of Education.





520 Fifth Avenue, Fairbanks, AK 99701  
www.k12northstar.org

2014						
July						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2nd Quarter: 43 days

**2014**

**August**

- 13 & 19 Teacher Work Days
- 14, 15, 18 Professional Development Days
- 20 First Day for Students

**September**

- 1 Labor Day Holiday
- 29 Professional Development

**October**

- ~~7-9 HSGOE~~ (no longer required)
- 17 End of 1st Quarter (early dismissal)
- 27-28 Parent-Teacher Conferences

**November**

- 27-28 Thanksgiving Holiday

**December**

- 17-19 Last 3 Days–Early Dismissal
- 19 End of 1st Semester (early dismissal)
- 22 Winter Break – Begin

**2015**

**January**

- 2 Winter Break – END
- 5 Teacher Work Day (no school)
- 19 Martin Luther King Jr. Holiday

**February**

- 6 Professional Development
- 16-17 Parent-Teacher Conferences
- 23 CLOSED BAD WEATHER

**March**

- 13 End of 3rd Quarter (early dismissal)
- 16-20 Spring Break
- 31 Testing (all students attend school)

**April**

- 1-2 Testing (all students attend school)
- 7-9 Testing (all students attend school)

**May**

- 19-21 Last 3 Days–Early Dismissal
- 21 Last Day for Students
- 22 Professional Development Day
- 25 Memorial Day Holiday
- 26 Teacher Work Day

- School Start/End
  - End of Quarter (early dismissal)
  - T** Testing Day
  - Last 3 days (early dismissal)
  - Professional Development Day (no school)
  - Vacation/Holiday (no school)
  - Parent-Teacher Conferences (no school)
  - Teacher Work Day (no school)
  - Tentative Make-Up Days for Bad Weather
  - CLOSED BAD WEATHER
- 1st semester: 88 days  
2nd semester: 92 days

2015						
January						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
S	M	T	W	T	F	S
					6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
S	M	T	W	T	F	S
						7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	T				

3rd Quarter: 48 days

April						
S	M	T	W	T	F	S
						4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

4th Quarter: 44 days

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



# Annual Report 2014-2015

Wendy Demers & Laura Stark



### **Information on the attainment of student performance expectations:**

- Terra Nova testing results for fifth and seventh graders are included with this report. The Alaska Measures of Progress assessment results were not available at the time this report was written.
- When Chinook teachers see students who show poor student performance, remediation is given in many forms. These forms include, but are not limited to; collaborating with the staff, using teaching assistants for extra instruction, modifying class work, enlisting help and advice from the special education staff, involving parent support and knowledge, and giving extra teacher help.
- Chinook continues to work at reaching our school-wide goal of supporting smooth academic and social transitions between: kindergarten and primary grades, primary grades and intermediate grades, intermediate grades and middle school, and middle school and high school. At the varying grade levels, teachers met during professional development days and identified benchmarks that will assist students in their transitions and found ways to reach these benchmarks through student, parent, and teacher collaboration. For example, different math skills were identified as crucial to successful student transitions. Teachers have also continued to communicate about transitions during the

current school year, and this goal will continue to be addressed through future years.

### **Trends in Student Enrollment and Mobility:**

- The enrollment at Chinook is very stable. Last year 88 % of our students returned from the previous year.
- Our new students mainly fill slots in the seventh grade and kindergarten classrooms. This is because the kindergarten classroom has no “feeder” classroom, and we only “feed” sixteen sixth graders into the seventh grade room and there is room for twenty-two seventh graders. We do not take new eighth grade students because Chinook’s program is so different, we want students to have more than one year to adjust.

### **Description of Charter School activities:**



**Novices (Kindergartner students)** – Novices were introduced to the differences between fiction and nonfiction and how to read and write both. Without using words, they acted out a fiction story. They have

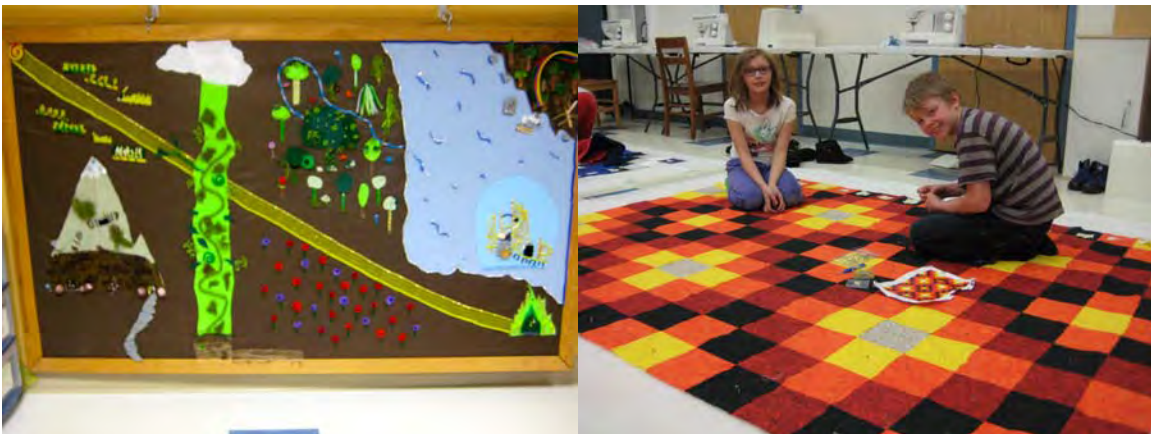
printed uppercase and lowercase letters. They worked on addition and subtraction using numbers up to four digits. Novices sorted animals into classifications and labeled their parts. They studied continent names and labeled the countries. Novices worked on telling time and counting coins. Novices practiced playing rhythms on several kinds of percussion instruments. They demonstrated grace and courtesy in the classroom, while exploring our community during field trips.



**Apprentices (Primary students)** – The Apprentices continue to learn about botany in our garden. They were able to identify different leaf shapes and textures. They were able to identify edible flowers, leaves and vegetables. The Betas (2<sup>nd</sup> graders) created fabric covered autobiography books, which included many childhood photos. The Gammas (3<sup>rd</sup> graders) completed research presentations as their “Passage.” All Apprentices expanded their learning by going into the community on many various go-out groups (field trips) to such places as, the Alaska State Troopers, Creamer’s Field, the Alaska Sea Life Center and Holm Town Nursery.



**Pioneer (Intermediate Students)** – Some of the highlights for the Pioneer classrooms were simulations and the storyboard work. The students participated in simulations about the Chilkoot trail and the Irish Potato Famine. Students also wrote multiple storyboard stories. These stories were centered on two “storyboard” settings, a fairy tale land and an outer space environment. Pioneers also created full-size quilts for each eighth grade graduate. They also participated in attribute weeks, learning about Chinook’s fifteen attributes for success. Pioneers continued having reading, writing, and math buddies. These buddies came from the younger Chinook classroom. Through the buddy work, they were able to work with their younger buddy on reading, writing, and math skills.



**Mentors (Middle school students)** - The Mentors began their year by heading out to Denali National Park where they hiked, explored and

learned about ecology, plants, and wildlife through time spent with the park rangers and teachers from the Murie Science center. Mentors organized school wide community events, such as the Fall Carnival and talent show. One class of Mentors headed to San Antonio, Texas for a weeklong immersion in history and daily life skills. This trip included time volunteering, visiting museums, and Trinity University. Eighth graders are also required to complete a weeklong apprenticeship in a chosen field of work. This year students worked with teachers in the Fairbanks Northstar School District, scientists at UAF, architects, engineers, and other professionals within the community.



**Major changes planned for the following year:**

- As of the time of this report, there are no major changes planned for next year. Staffing may be affected due to the school district's budget.

**Meetings of the governing bodies of the charter school:**

- Our APC for this current school year includes Wendy Demers (president and Chinook head teacher), Michele Halbrooks (vice President and Chinook teacher), Eleanor Denton (Treasurer and Chinook parent), Amy Vinlove (secretary and Chinook parent), Danette Peterson (board member and Chinook parent), Elizabeth Hilker (board member and Chinook teacher), and Laura Stark (board member and Chinook teacher).
- Our APC for the next school year will include four different Chinook teachers. The positions they will take are president, vice

president, board member, and board member. Also, a new parent will be joining the board. The names of these teachers have not been established at the time this report was written. The new parent board member is Heather Conklin. She is taking Amy Vinlove's place on the board.

- Chinook has no PTA/PTO
  
- Current List of Chinook employees

**Teachers:**

Christina Carlson

Wendy Demers

Paul Fontes

Michele Halbrooks

Elizabeth Hilker

Mia Mattie

Laura Stark

**Resource:**

Pauline Bennett-Gannon (Occupational Therapist)

Cindy Hinkey (SPED Aide)

Wintr Howard (SPED Aide)

Alex Mihalich (Speech and Language Teacher)

Deb Morton (School Psychologist)

Tyler Sloger (SPED Teacher)

**Classified:**

Angie Bodenstadt (TA)

Susan Coltellaro (Administrative Secretary)



Kathy McGowan (Roaming TA)

Clara Miller (Part Time TA)

Mark Shill-Zonts (Custodian)

Barbara Tallan (TA)

Katy Tschida (TA)

Jody Vanderbilt (TA)

Lois Walker (TA)

- The current bylaws and the 2014-2015 minutes are attached.

**Other Information of interest to the School Board and/or the school district administration:**

- We have continued with the Attribute curriculum that we created five years ago in response to an increase of intervention meetings. We teach fifteen attributes we think contribute to successful people. These attributes are taught at all grade levels. This year we continued having attribute weeks that were dedicated to a certain attribute. Each class demonstrated that attribute in some way and displayed it in the front hall.
- As a staff, we are currently writing a book about creating and implementing the Attribute curriculum. One of Chinook's founding teachers, Terri Austin, is helping with this process.
- Our goal, as a staff, was to address bullying issues and to compile a list of identifiers and strategies for dealing with bullying behavior within Chinook. After reading the book, Sticks and Stones by Emily Bazelon, we were able to come up with strategies during a professional development day.
- The yearly Mentor trip was changed to only 8<sup>th</sup> graders. This year only one 8<sup>th</sup> grade class went. In the future, 8<sup>th</sup> graders from both classes will go.

**MINUTES**  
**Chinook Montessori Charter School**  
**Board Meeting**  
**Teacher's Conference Room**  
**3002 International Street**  
**Fairbanks, Alaska**  
**September 7, 2014 – 4:00-5:30pm**

- I. Parent Comments (Wendy): No parents are present for comments.
- II. Approval of Agenda (Wendy): Eleanor Denton, Amy Vinlove, Laura Stark, Michele Halbrooks, Wendy Demers, Elizabeth Hilker are present. Danette Peterson came at 4:30pm. Agenda is approved with the addition of computer use policy to section VI.
- III. Approval of Minutes of the May 19, 2014 meeting: Minutes are approved without revisions.
- IV. Officers for 2014-15: President: Wendy, Vice President: Michele, Treasurer: Eleanor, Secretary: Amy
- V. Treasurer's Report (Eleanor): Eleanor submits the April, May, June, July 2014 Treasurer reports. Reports are approved as submitted.
- VI. Monthly Report by the Intervention Team (Wendy D.): No intervention meetings as of yet, but a few issues. Board went into executive session to protect student confidentiality of a student issue. (4:25) Board exited from executive session. (4:30)
- VII. Report from staff meeting to Chinook board (Wendy D.): Computer misuse guidelines have been updated and redistributed and all students have been informed of them. 1<sup>st</sup> offense: parent notification. 2<sup>nd</sup> offense: loss of technology privileges for two weeks. 3<sup>rd</sup> offense: meeting with intervention team and plan of improvement created. Technology privileges lost indefinitely. Another change has been made in regards to the mentor trip – it will only be 8<sup>th</sup> grade now, and it will not necessarily be completed in April. (Christina is planning on taking the kids to San Antonio, TX in February). Staff are thinking about a hot dog, garden veggie free lunch for kids next Wednesday.
- VIII. Funding requests/needs: Mia's class is going to be purchasing and doing a play this year, but that will be paid for out of school district money. Michele has one funding request. The school grill is old and trashy. Should we buy a new one or can we just clean the current one? A good approach might be to ask for a parent who is interested in volunteer hours who might like to clean it. This request will be put in the next school wide letter.
- IX. Other Business –
  - Transportation for charter schools (Danette): Danette got a little bit of info, but not great information. The state legislature did pass funding for charter school transportation. She can't get solid information from the transportation department downtown. Michele is concerned that parent contact would be lost if we got transportation. Wendy says that she will bring it up at the first charter school meeting downtown on 10/1. Questions regard the logistics of picking up all over town . . . would kids be transferred, e.g. to local high schools and then picked up from there? Danette would be interested in knowing how many parents would be interested in this. The staff would like to know where the

money earmarked for charter school transportation is at this point. We will have more info at our next meeting.

- Background checks for volunteers (Danette): School district is requiring background checks for parents who are working directly with students. Forms have been put on the Chinook website. It takes about 5 days for the background check to be run on volunteers. Form needs to be printed out and filled in and then a copy of a license needs to be turned in with it. Parent transportation will still be checked by Susan at Chinook (not downtown).
- Timing for next meetings: 4:15 – 5:30 Danette can't come until 4:30, Amy has to leave at 5:30.

X. Set date for next meeting: **4:15pm, October 6 (Monday)**

XI. Adjourn

**MINUTES**  
**Chinook Montessori Charter School**  
**Board Meeting**  
**Teacher's Conference Room**  
**3002 International Street**  
**Fairbanks, Alaska**  
**October 6, 2014 – 4:15-5:30pm**

- XII. Parent Comments (Wendy): No parents are present for comments.
- XIII. Approval of Agenda (Wendy): Eleanor Denton, Amy Vinlove, Danette Peterson, Laura Stark, Michele Halbrooks, Wendy Demers, Elizabeth Hilker are present.
- XIV. Approval of Minutes of the September 7, 2014 meeting: Minutes are approved with a date correction.
- XV. Reassign signature powers for Chinook, Inc. to 2014/15 officers: Wendy D., Michele and Eleanor fill out paperwork necessary for signing authority for Chinook Inc. Paul and Elizabeth are not listed for signing authority any longer. Michele and Wendy will bring the paperwork to the bank.
- XVI. Treasurer's Report (Eleanor): Eleanor submits the August 2014 treasurer's report. Eleanor is going to tally up revenues and get them to Melody so that she can start working on their taxes. Hopefully she will charge the flat fee for tax preparation. The report is approved as submitted.
- XVII. Monthly Report by the Intervention Team (Wendy D.): Intervention meeting met today in a brief meeting regarding snowballs on the playground. No other interventions this month.
- XVIII. Report from staff meeting to Chinook board (Wendy D.): Other issue discussed was getting rid of the stage this year and using the wood from elsewhere. We can now rent the stage at Pioneer Park for much less because of the non-profit status. The stage is cumbersome and large and takes up a good portion of the space in the connex. Hauling it back and forth from the connex is potentially dangerous in winter and putting it together is challenging. Eleanor asks about the dinner show option for Pioneer Park, and Wendy says that this would still be an option in the other space at the Civic Center. Wendy confirms that it is very inexpensive to rent space at Alaskaland, and you even get a free opportunity for a rehearsal. If space is cleared out in the connex, it could be better organized. Parents will be asked to help clean out connex during professional development days next week (Oct. 16 and 17).
- XIX. Funding requests/needs: One issue discussed at staff meeting was requiring hats/mittens for pioneers and mentors. Early in the season the older kids weren't necessarily ready with appropriate gear. They are interested in getting a mini weather station for Chinook so that they can get accurate information on the weather (-20 to 20 the older kids need proper gear, younger kids need proper gear including snow pants, over 20 hats and mittens are optional for older kids). A weather station would give more accurate information. Michele was going to look for a reasonably priced weather station. One is available for \$40 on Amazon.com.
- XX. Other Business –

- Alaska's new testing system – We will have a parent meeting on October 21 regarding Alaska's new testing system. Amy will facilitate and give information to parents about the new system. The meeting will be at 5:30 (dinner) and 6pm – information and practice with the practice tests. Danette will get some cheese and crackers.
- Wendy D. follow up on Charter School district meeting and transportation to charter schools: Wendy got information from downtown that suggests there was no money allocated at the state level. Amy mentioned a recent proposed regulation before the state Board of Education that requires that districts develop policies regarding charter school transportation. Danette will look into it.
- Adjustments for tardies in relation to road conditions (Danette): Danette asks about marking tardies when the roads are bad, and the staff confirm that they do not mark tardies on days when roads are bad.
- Professional development day scheduling (Danette): Danette asks about the motivation for the scheduled date for September professional development, and why it was one week different from the rest of the district. The staff has not in the past looked at FNSBSD dates for professional development, but will try to take them into account in the future.

XXI. Set date for next meeting: **Monday, November 3<sup>rd</sup>, 4:15-5:30pm**

XXII. Adjourn

**MINUTES**  
**Chinook Montessori Charter School**  
**Board Meeting**  
**Teacher's Conference Room**  
**3002 International Street**  
**Fairbanks, Alaska**  
**November 3, 2014 – 4:15-5:30pm**

- XXIII. Parent Comments (Wendy): No parents are present.
- XXIV. Approval of Agenda (Wendy): Eleanor Denton, Amy Vinlove, Laura Stark, Michele Halbrooks, Wendy Demers, Elizabeth Hilker are present.
- XXV. Approval of Minutes of the October 6, 2014 meeting: Minutes are approved as written.
- XXVI. Treasurer's Report (Eleanor): September's treasurer's report was approved as submitted.
- XXVII. Monthly Report by the Intervention Team (Wendy D.): The board went into executive session to maintain student confidentiality at 4:25 and came out of executive session at 4:30.
- XXVIII. Report from staff meeting to Chinook board (Wendy D.): Only issue was the Fred Meyer Community Rewards program (see other business below).
- XXIX. Funding requests/needs: No current funding requests.
- XXX. Other Business –
- Danette's request to have AMP technology practice tests available during portfolio presentations: Someone has put in a request to run a studio where students can practice the technology practice tests. This won't be up and running for a few weeks. The teachers are happy to have a few computers set up during portfolio presentations with the KITE client loaded so that students/parents can practice. Susan will also send out the link showing how to download and use the KITE client at home (<http://education.alaska.gov/akassessments/>).
  - Fred Meyer Community Rewards (Laura): Reward opportunities for non-profit organizations. Signing up is free and requires proof of non-profit status. The form is partially completed by Susan. She needs something showing our 501C3 status. Eleanor is digging up the document. Once the system is set up we can inform parents as to how to enroll in the program.
- XXXI. Set date for next meeting: **Monday, December 8, 4:15-5:30pm**
- XXXII. Adjourn

**MINUTES**  
**Chinook Montessori Charter School**  
**Board Meeting**  
**Teacher's Conference Room**  
**3002 International Street**  
**Fairbanks, Alaska**  
**December 8, 2014 – 4:15-5:30pm**

- I. Parent Comments (Wendy): No parents are present.
- II. Approval of Agenda (Wendy): Danette Peterson, Amy Vinlove, Laura Stark, Michele Halbrooks, Wendy Demers, Elizabeth Hilker are present. Agenda is approved as written.
- III. Approval of Minutes of the November 2, 2014 meeting: Minutes are approved as written.
- IV. Treasurer's Report (Eleanor is absent but has submitted the October treasurer's report): October treasurer's report is approved as written. Danette asks when we are expected to file taxes for Chinook Inc. – April or September? The rummage sale was a big success.
- V. Monthly Report by the Intervention Team (Wendy D.): No interventions recently.
- VI. Report from staff meeting to Chinook board (Wendy D.): Nothing to report from staff meetings. Mentors are gearing up for their class trip. The mentor effort of Ian Kenaston and Levi Rasmussen to develop ski trails in the woods across the street from Chinook was discussed. The boys made a presentation to the Mayor of Fairbanks to discuss the proposal and were warmly received.
- VII. Funding requests/needs: The book sale generated a lot of book credit for Chinook (over \$2000 to spend on books). Wendy thinks that the evening book sale went well also.
- VIII. Other Business –
  - a. Funds for quilting (Wendy D.) – Asks if all the money for quilting comes from school district money. It is confirmed that it is school district money for curriculum supplies and does not come out of Chinook Inc.
  - b. AMP testing: Two studios were held and Michele thinks they went well. The AMP practice table out at portfolio presentations was heavily used. The testing schedule has been finalized. Paul is coordinating technology in house, and there will also be a tech person from downtown here during that time. Testing will occur April 1, 2 (3<sup>rd</sup>, 7<sup>th</sup>, 8<sup>th</sup> grade). On April 3 (4<sup>th</sup> and 8<sup>th</sup> written science test). April 8, 9 (4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>). Make up days will follow. ***This schedule is tentative and subject to approval by the district.*** No testing will occur on iPads this year as the testing company has not been able to make the app work. All of the testing will occur on laptops. Chinook has plenty of laptops. Some of the laptops will need to have an operating system upgrade for the client to work effectively (must be Mac OS 10.6 or higher). The school is potentially purchasing more mice for kids who don't like track pads and some additional sets of headphones.
  - c. The sleepover went very well (as reported by the teachers). Mixed reviews on whether or not celebration should be right after the sleepover – might move it back to the last day of portfolio presentation week.

- IX. Set date for next meeting: **Monday, January 12, 2015**
- X. Adjourned at 5:10pm.



**DRAFT MINUTES**  
**Chinook Montessori Charter School**  
**Board Meeting**  
**Teacher's Conference Room**  
**3002 International Street**  
**Fairbanks, Alaska**  
**January 12, 2015 – 4:15-5:30pm**

- XXXIII. Parent Comments (Wendy): No parents are present.
- XXXIV. Approval of Agenda (Wendy): Danette Peterson, Amy Vinlove, Eleanor Denton, Laura Stark, Michele Halbrooks, Wendy Demers, Elizabeth Hilker are present. Agenda is approved with the addition of an addition by Elizabeth.
- XXXV. Approval of Minutes of the December 8, 2014 meeting: Minutes are approved as written.
- XXXVI. Treasurer's Report (Eleanor): November and December treasurer's reports are approved as submitted. Eleanor has some concerns about the current CPA being used for tax preparation, but she is working on smoothing things out. She might recommend that we move away from using the current tax preparer when the next Treasurer takes over. It is a simple process to file the taxes for Chinook Inc. and might not require a \$200 charge from a formal tax preparation office. Pick, Click, Give is discussed, and we will need to renew our application in February 2015. The website with information on applying is <http://www.pickclickgive.org/index.cfm/info-for-nonprofits>. Eleanor suggests that we possibly move our money and banking to a different bank that doesn't charge \$2 for each monthly paper statement. There is a check from May 2014 for \$50 that has never cleared, so Eleanor requests permission to redeposit those funds. Eleanor has a few questions regarding expenses and deposits from the book fair that are discussed with Wendy. Wendy will submit an expense report for the deposit. Eleanor wonders about donations from Dr. Henry's (orthodontist) office that is supposed to be donated to the school of each of his clients (\$50 per client). The school does not have any record of these donations and wonders where the money goes or has gone. Does it go to the school district? If so, how do we get it?
- XXXVII. Monthly Report by the Intervention Team (Wendy D.): A letter was sent home about excessive tardies in lieu of an intervention. There have not been any other interventions.
- XXXVIII. Report from staff meeting to Chinook board (Wendy D.): Nothing to report.
- XXXIX. Funding requests/needs: Wendy is getting an updated budget soon which will let her know how much can be taken out of FNSBSD funds to cover the mentor trip and a potential apprentice trip to the SeaLife Center in Seward.
- XL. Other Business –
- Eleanor – board by-law review: Eleanor wonders if we are going to start doing this again. We often begin the process and then get sidetracked with other more pressing issues. Article 2, section 1 in the board manual is discussed regarding the provision to “approve” the operating budget prior to submission to the district. Staff explains that the budget is not submitted to the district for “approval” but it is

fine to review the budget with the board. A proposal is made to amend the by-laws for Article 2, section 1 to strike the words "prior to submission to the school district." Discussion is also held concerning adding statements that "the board will be advised prior to making large changes to the school operating budget" and "The board should maintain the disbursement of Chinook Inc. funds." It is also discussed if the prompt preceding the list of items should be revised to say "The board shall . . ." Amy will write a proposed new wording for this article and bring it to the board at the next meeting for review.

- Danette – formative reading assessments for K-3. Danette wonders what assessment system has been used in the past to review K-3 reading. One has been used in the past but did not provide useful information. Elizabeth has talked to the FNSBSD curriculum department and has not received any clear guidance regarding an appropriate assessment tool. Danette says that she'd like to have more of a standards-based evaluation of kids in early years. The staff has it on their agenda to consider options at their spring in-service.
- Danette asks if it would be helpful to have additional hooks added to the closet areas to allow kids more room to hang up their things. A few have been installed and are working well in the apprentice hallway. Danette will look into the cost of adding more hooks in all of the cubbies.
- Elizabeth – apprentice class trip to Seward. 24 students from both classrooms and Paul would stay back with students who aren't going.

XLI. Set date for next meeting: **Monday, February 9, 4:15-5:30pm**

- **Remember to apply for Pick, Click, Give in February 2015**

XLII. Adjourn

**MINUTES**  
**Chinook Montessori Charter School**  
**Board Meeting**  
**Teacher's Conference Room**  
**3002 International Street**  
**Fairbanks, Alaska**  
**February 9, 2015 – 4:15-5:30pm**

- XLIII. Parent Comments (Wendy): Danette Peterson, Amy Vinlove, Eleanor Denton, Laura Stark, Michele Halbrooks, Wendy Demers, Elizabeth Hilker are present.
- XLIV. Approval of Agenda (Wendy): Agenda is approved with two additional items under "other business."
- XLV. Approval of Minutes of the January 12, 2015 meeting: Minutes are approved as written.
- XLVI. Treasurer's Report (Eleanor): Eleanor just got the bank statement so the official report will be available next time. Eleanor has confirmed that Melanie will have our taxes filed by the March deadline. We might consider asking someone else to do our taxes in the future – it could count as parent volunteer hours, and it is a very simple process given the size of our corporation. It might make sense to switch once Eleanor is done with her term as Treasurer (Spring 2016). If we have a parent do the task in lieu of parent volunteer hours we should make sure that the transaction is equivalent (cost for outside preparation is \$200 so parent hours should be equal to that). Eleanor asks teachers to remind parents who pay for pizzas to get an itemized receipt. Eleanor is also proposing a transfer of funds from checking to savings in Chinook Inc. and will propose an amount at our next board meeting.
- XLVII. Monthly Report by the Intervention Team (Wendy D.): One intervention was held in regards to an issue of excessive tardies. A letter had been sent previously and the letter was followed up with a meeting that led to a plan of action. There was a second meeting regarding a mentor learning contract that included plagiarized work. An intervention meeting involving the student and family and teacher was held and the issue was discussed and a plan of action was developed. Danette asks if there have been any policy or procedural changes made at the school as a result of behavioral issues this year. The staff reports that they have not had any incidents that they feel have warranted changes in policy.
- XLVIII. Report from staff meeting to Chinook board (Wendy D.): Nothing specific that is not already being discussed under "other business." Decent turnout for first orientation meeting – about 49 kids total including a few 7<sup>th</sup> graders.
- XLIX. Funding requests/needs: Seward trip – see below. A \$100 donation was made to the Alaska State Charter School Association to help cover conference costs. Two staff members are attending the meeting. **Put a reminder to the Chinook community in the next newsletter to Pick, Click, Give for Chinook when signing up for PFDs.** Danette reports that the \$100 spent on the School Choice Fair was a waste of money and time. The event was not well organized or publicized and there were very few attendees. In the past the event has been sponsored by the school district and has been free – that changed this year and it was not a beneficial activity for us to participate in.
- L. Other Business –

- Board by-law review: review proposed modifications to Article II, Section 1 in the Chinook Inc. By-Laws (see attachment) – Proposed new wording is reviewed. Motion to approve new wording is made by Elizabeth. Seconded by Danette. New wording is approved unanimously. Amy is sending the approved new wording to Wendy to put in the official document.
- Update on Seward trip – The group will be staying at a school/church facility and Wendy asks if we can offer them a private donation for letting people stay there. In the past another group that has stayed at the church has made a \$150 donation for weekend use. The Chinook group will be larger so the donation should probably be larger. A ballpark figure for the two nights (total) is \$400. All the entrance fees, breakfasts and dinners are going to be covered by school funds (not Chinook Inc. funds). Parents will pay for fuel and lunches and car snacks. There are extra grant funds available this year so they are able to cover this one-time expense.
- State charter school conference – one issue to be discussed at the meeting is the funding structure for charter schools, particularly the 150 student threshold. The legislature is considering the issues surrounding charter school funding.
- School budget forecast – Wendy reports that the last principal's meeting was all about budgets. The district is looking at a budget deficit and potential layoffs for non-tenured teachers, involuntary transfers, etc. Chinook is hoping they will not be subject to these since their staff is very solid. Chinook does have approximately 200K in extra budget money that they need to spend this year. They are looking at 70" TVs installed in each classroom, all networked. That will work for LCD projection (screen sharing through Apple TV). They are also looking at updating all student laptops (65 of them) and two new computer carts. Also looking at buying stability stools and some new sewing machines. Also looking for a folding stage to replace the one they currently have which takes up a lot of room. They are making a list, pricing things out, and then prioritizing. The deadline to use the money is early April.

LI. Set date for next meeting: **Monday, March 9<sup>th</sup>, 4:15-5:30pm**

- **Remember to apply for Pick, Click, Give in February 2015, deadline is end of March**
- **Remember to begin the process of board elections in March/April**

LII. Adjourned at 5:30pm

**DRAFT MINUTES**  
**Chinook Montessori Charter School**  
**Board Meeting**  
**Teacher's Conference Room**  
**3002 International Street**  
**Fairbanks, Alaska**  
**March 9, 2015 – 4:15-5:30pm**

- LIII. Parent Comments (Wendy): Danette Peterson, Amy Vinlove, Eleanor Denton, Laura Stark, Michele Halbrooks, Wendy Demers, Elizabeth Hilker are present. No parents are present for comments.
- LIV. Approval of Agenda (Wendy): Agenda is approved with the addition of bullets 3-7
- LV. Approval of Minutes of the February 9, 2015 meeting: Minutes are approved as submitted.
- LVI. Treasurer's Report (Eleanor): Eleanor distributes the January and February treasurer's report. Our taxes were completed in a timely fashion.
- LVII. Monthly Report by the Intervention Team (Wendy D.): Three interventions have been held. Two involved younger students and suspensions resulted (a 3 day and a 10 day suspension). The district provided guidance on the issue. The parents were supportive. Both students took work home. The third intervention involved three kids playing on the playground in an inappropriate way and it was resolved in a satisfactory manner and did not involve suspensions. Danette asks if there are any school wide reminders that should emerge as a result of the interventions. The staff believes they were isolated incidents and don't require blanket reminders. A reminder was given to students by the teachers following one of the incidents. The need to maintain confidentiality on intervention paperwork distributed to parents of involved parents was discussed and reiterated.
- LVIII. Report from staff meeting to Chinook board (Wendy D.): Calypso Farms is discussed below.
- LIX. Funding requests/needs: No funding requests (see Seward update below).
- LX. Other Business –
- Board election for parent seat (establish timeline): Board member interest forms will be distributed March 23, due by April 3. Forms will be reviewed at the April 6 board meeting and nominees reduced to two (if there are more than two interested parents). Ballots for the election will be distributed April 10, need to be returned by April 17.
  - Discussion of busing for Chinook. The district is asking what the school's position is on the recent legislation passed regarding money for busing for charter schools. The issue has been discussed briefly at a past board meeting, but little information was available at the time. Staff members say that they feel like busing would change the foundational aspects of the school. Danette and Amy (parents) feel that the issue should be brought before a larger Chinook community before being dismissed. More information on the issue needs to be gathered (e.g. how much of the school budget would have to be contributed to the effort, what the logistics of the busing plan would be). The district is looking to make sure they are in compliance with last year's legislation.

- Update on Calypso Farm collaboration: A new person at Calypso is heading up their school collaboration. The current liaison wants Chinook to order (and pay for) 3-4 truckloads of soil to cover the garden beds, and put together volunteer work teams to get the beds ready. We haven't paid them yet for this upcoming summer and we're not sure what the \$2000 will pay for. There is a meeting set for 3/30/15 during the staff meeting to find out more about what the conditions of the contract would be if Chinook signs it, and to decide whether or not to continue to partnership. Last year the garden was not very successful and the staff did not feel like there was much guidance or support from Calypso. It is not clear what the Chinook \$2000 contribution would pay for right now. The switch in their model from paying kids to help with the gardening to kids having to pay to attend a camp to garden does not seem to have been a successful one.
- Update on the Seward trip: The place where Seward trip kids are staying in Wasilla is now asking for \$20/head per night to stay there (they had previously said that Chinook would be accommodated for a donation of an unspecified amount. The board approved a \$400 donation at our February meeting). Negotiations are going on now with a different charter school in Wasilla to determine if Chinook kids can stay there instead. The other school (charter school) is offering to have Chinook kids stay there both nights, and possibly feed the Chinook families. The problem with the charter school accommodations is that there are no showers. The kids from the charter school are coming to Fairbanks and Chinook might host them for a game/social night at the school (they are coming up in May). There will be fewer adults than kids who need accommodations, as several parents have arranged alternative accommodations in Wasilla. There are limited sleeping arrangements in Seward also and they were filled on a first come, first serve basis (based on the people who had their paperwork turned in on time). Some parents are not going to be able to stay at the SeaLife center. Danette is not sure all the parents understood that there was limited space at the SeaLife center or that the spots for parents would be filled on a first come, first serve basis. There is room for 65 kids and 15 adults. Right now 59 kids are going on the trip.
- Update on the reading literacy assessments: Has not been discussed at the staff meeting yet.
- Dates for AMP testing: April 1 and 2 3<sup>rd</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade have testing. April 3, 4<sup>th</sup>/8<sup>th</sup> take Science test, April 9<sup>th</sup>, 4<sup>th</sup>/5<sup>th</sup>/6<sup>th</sup> grade have testing.
- Review of by-laws (as time permits): Time did not permit at this meeting.

LXI. Set date for next meeting: **Monday, April 6, 4:15-5:30pm**

LXII. Adjourned at 5:30pm

**BY-LAWS**  
**OF**  
**CHINOOK MONTESSORI CHARTER SCHOOL, INC.**

---

**Article I**

Offices

Section 1. The principal offices of the corporation in the State of Alaska shall be located in the City of Fairbanks, Fourth Judicial District: The corporation may have such other offices, either within or without the state of Alaska, as the Board of Directors may designate or as the business of the corporation may require from time to time.

**Article II**

Board of Directors

Section 1. The board of directors is responsible for ensuring the fulfillment of the mission of the Charter School. The primary responsibilities of the Board shall be to:

- maintain the vision of the Charter, including being aware of the school history, policies, and goals
- foster communication throughout the school community
- nurture sense of community
- review the school operating budget prior to submission to the school district
- review and recommend Charter changes
- address major school facility issues
- address parental and student issues as requested

Members of the Board shall have no authority over the school as individuals; they have authority only when acting as a body duly called in session.

## Section 2. Number of Directors

The Board of Directors shall consist of seven members, until changed by a duly adopted amendment of these by-laws.

## Section 3. Election and Appointments, Qualifications of Board, Term

- a) The board shall consist of four Charter School teachers (Seats A, B, C, D), two parents who have children attending the Charter School (Seats E, F), and one other parent who has children attending the Charter School or a community member at large who does not have a child attending the Charter school (Seat G).
- b) Each Director shall serve a term of three years. Seats A, B, C, and D shall have no restriction on the number of consecutive terms. Seats E, F, and G shall have a maximum of two consecutive terms. The terms shall have staggered expiration dates. All terms shall expire following the fall elections. The Directors for Seats A, B, C and D shall be selected by a vote of the Charter School teachers. Candidates for the Directors for Seats E, F, and G shall be selected by a majority vote of the parents from a candidate slate of two nominated by the outgoing board. The board shall then review all timely expressions of interest in view of the primary responsibilities of the Board, as well as the following qualifications. Candidates for Seats E and F must have been Chinook parents for at least two years, have fulfilled parent volunteer hours. The election shall be held no later than the end of the fourth week of the school year. Formal appointment of Board members shall become effective at the next meeting of the Board following their elections.



#### Section 4. Removal

Directors may be removed from office at any regular, annual or special meeting of the Board by the affirmative vote of two-thirds of the Directors then in office. Attendance at board meetings is expected. Frequent absences may result in dismissal from the Board.

#### Section 5. Resignations

A Director may resign at any time by giving written notice to the President or Secretary of the Board. Such resignation shall be effective at the time specified therein and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

#### Section 6. Vacancies

If a position on the Board becomes vacant by reason of death, resignation, retirement, or removal or other inability to serve, then the vacancy shall be filled by appointment based on the affirmative vote of the then remaining Directors. A Director appointed to fill a vacancy shall serve the unexpired portion of the term.

### **Article III**

#### **Meetings**

##### Section 1. Time of Meetings

The regular meeting of the Board shall be held at the date, time and place as determined by the Board. The Board shall meet regularly to discuss the school's operations and hear reports and updates from each board member, consider and adopt policies, and consider requests and concerns from parents, students and teachers concerning issues which impact the entire school.

## Section 2. Place of Meeting

The Board of Directors may designate any place, either within or outside the State of Alaska as the place of meeting for any annual meeting or for any special meeting called by the Board of Directors.

## Section 3. Annual Meeting

The Annual Meeting of the Board shall be held on the first regularly scheduled board meeting following the board election, or at the date, time and place as determined by the Board. At the annual meeting, the Board shall elect officers and consider such other business as may properly be brought before the meeting.

## Section 4. Special Meetings

Special Meetings for any purpose or purposes may be called at any time upon request of any three Board members. Any Director, or the President may call the meeting upon receiving the requisite request. The business transacted at any such meeting shall be limited to the purpose or purposes stated in the notice thereof.

## Section 5. Notice of Meetings

Notices of all regularly scheduled meetings shall be given to Board members and the school community not less than 24 hours before the meeting except in case of emergency. The notice shall state the matters to be presented for consideration.

## Section 6. Quorum

The quorum for any meeting of the Board shall be four members as represented in person, by proxy, or by teleconference. No formal action may be taken at any meeting at which a quorum is not present. When only a quorum exists, the Board shall act by unanimous vote unless otherwise required by the Bylaws. If more than a quorum is present, every act or decision done or made by a majority of the Directors present at a meeting duly held shall be regarded as the act of the Board.

### Section 7. Proxies

At all meeting, a member may vote by proxy executed by the member. Such proxy shall be filed with the Secretary of the corporation before or at the time of the meeting.

### Section 8. Adjournments

A quorum may adjourn any meeting to meet again at a stated place, date, and hour; however in the absence of a quorum, a majority of the directors present at any regular or special Board meeting may adjourn from time to time until the time fixed for the next regular Board meeting.

## **Article IV**

### Board of Directors

#### Section 1. General Powers

The affairs of the corporation shall be managed by it Board of Directors.

#### Section 2. Expenses

By resolution of the Board, the Directors may be paid their expenses, if any, incurred while fulfilling the obligations of their duties.

#### Section 3. Committees

The Board may provide for such standing or special committees, as it deems desirable and discontinue the same at its pleasure. Each committees shall have such powers and perform such duties not inconsistent with the law or other charter agreement, as provided by the Board. If provision be made for any such committee, the members thereof shall be appointed by the Board, other parents who have students attending the Charter School, or community members at large. Vacancies in such committees shall be filled by the Board.

## **Article V**

### **Officers**

#### **Section 1. Appointment and Term of Office**

Officers of the Board of Directors shall be nominated and elected by a majority for the Board at its annual meeting. Each officer will hold office until the next annual election, and until a successor is chosen unless said officer shall resign, be removed or otherwise be disqualified to serve. The elected officers of the Board are: President, Vice-President, Secretary and Treasurer. One person may hold, and perform the duties of any two of the four offices simultaneously except those of President and Vice-President.

#### **Section 2. Other officers**

The Board may elect, or may authorize the President or some other officer or any committee to appoint, such other officers or agents, as the Board may deem necessary or advisable. Such officers hold office for such period, have such powers and perform such duties as may be provided in these Bylaws or as the Board or officer or committee appointing the officer may from time to time determine.

#### **Section 3. Removal**

Any officer elected or appointed by the Board of Directors may be removed by the Board of Directors whenever in its judgment the best interests of the corporation would be served thereby.

#### **Section 4. Vacancies**

A vacancy in an office because of death, resignation, removal, disqualification or otherwise, may be filled by the board of Directors for the unexpired portion of the term.

## Section 5. President

The President shall be the principal executive officer of the corporation, and subject to the control of the Board of Directors, shall in general supervise and control all of the affairs of the corporation.

The President shall preside at all meetings of the Board; call special meetings of the Board; appoint members to all committees of the Board; prescribe duties of officers of the Board as necessary; serve ex-officio as a member of all committees; sign on behalf of the Board all statement of assurance, contracts, proposals, and other commitments previously approved by the Board, and informational reports; and perform the usual and ordinary duties of the office.

## Section 6. Vice-President

Vice-President shall preside at all meetings in the absence of the President and shall have all the powers of and be subject to all the restrictions upon the President. The Vice-President may sign, with the President or other proper officer of the Board, documents, which the Board of Directors has authorized to be executed.

## Section 7. Secretary

The Secretary shall attend all Board meetings and keep or cause to be kept, in his or her custody in the Charter School Building, a book recording the minutes of all Board meetings setting forth the place, date, time and decisions made; whether at a regular or special meeting and if a special meeting, how the meeting was authorized; the notice thereof given; the names of those present and absent at the meeting; and the proceedings thereof. The Secretary shall give or cause to be given notice of all Board meetings as required. The Secretary may have authority to sign documents. The Secretary shall see that the seal of the corporation is affixed to all documents the execution of which on behalf of the corporation under its seal is duly authorized. The Secretary shall perform such other duties and have such other authorities as are delegated to him/her by the Board.

## Section 8. Treasurer

The Treasurer shall, subject to the direction of the Board, act as custodian of all moneys belonging to the Charter School, receive all moneys belonging the Charter School, deposit funds of the Charter School and disburse funds as ordered by the Board, and keep full and accurate accounts of receipts and disbursements in books belonging to the Charter School; and such other powers and authority incident to the office of Treasurer and shall perform such other duties as may be prescribed by the Board or these Bylaws.

## **Article VI**

### Execution of Instruments

#### Section 1. Contracts

The Board shall have the power to designate the officers and agents who shall have authority to execute any instrument on behalf of the Charter School, and such authority may be general or confined to specific instances.

#### Section 2. Checks

All checks, drafts and orders for the payment of money issued in the name of the corporation up to Two Thousand Dollars (\$2000.00) may be signed by the President, Vice president, or Treasurer of the board. All checks, drafts or other orders for the payment of money, over Two Thousand Dollars (\$2000.00), shall be signed by two such officers. No check or instrument for the payment of money to the Charter school shall be endorsed otherwise than for deposit other the credit of the Charter School.

## **Article VII**

### Books and Records

Section 1. The corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Board of Directors. All

books and records of the corporation may be inspected by any Board member, for any purpose at any reasonable time.

Section 2. The corporate books and records shall include an annual budget of Chinook Inc. and other budgets as required by the board.

Section 3. Fiscal Year. The fiscal year of the corporation shall end on June 30.

Section 4. Seal. The Board of Directors shall provide the corporate seal which shall be circular in form and shall have inscribed thereon the name of the corporation and the the state of incorporation and the words "Corporate Seal".

### **Article VIII**

#### Amendments

These Bylaws may be added to, altered, amended or repealed by unanimous consent of the Board of Directors then in office at any regular or special meeting, if written notice of the proposed addition, alteration, amendment or repeal shall have been given to each Board of Directors member at least 7 days before the meeting.

### **Article IX**

#### Explanation of Purpose

The Chinook Montessori Charter School, Inc. is a non-profit corporation dedicated to provide education to children.

IN WITNESS WHEREOF the following directors certify the adoption of these by-laws at a meeting of the directors held on the 19th day of April, 2008.

Seat A	Barb Smith	_____
Seat B	Paul Fontes	_____
Seat C	Wendy Demers	_____
Seat D	Lyn Gilbert-Gard	_____

Seat E	Brandi Berg	_____
Seat F	Sue Mitchell	_____
Seat G	Mike Mathers	_____

LXIII. The bylaws change to elect new board members during the spring was approved unanimously. A need to update the corporate records binder was discussed.

**Draft By-Laws Change for Article II, Section 3b**

Old language: Candidates for Seats E and F must have been Chinook parents for at least two years, have fulfilled parent volunteer hours. The election shall be held no later than the end of the fourth week of the school year. Formal appointment of Board members shall become effective at the next meeting of the Board following their election.

New Language: Candidates for Seats E and F must have been Chinook parents for at least two years by the end of the current school year and must have fulfilled parent volunteer hours. The election shall be held no later than the third week of April. Formal appointment of Board members shall become effective at the first meeting of the Board of the next school year. The newly elected board members may attend the remaining board meetings of the current school year as observers.

**Proposed By-Law Change for Article II, section 1** (Approved February 9, 2015)

Section 1. The board of directors is responsible for ensuring the fulfillment of the mission of the Charter School. The ~~primary responsibilities of the~~ board shall be to:

- Same
- Same
- Same



- Review the school operating budget ~~prior to submission to the school district~~
- (Add) **Be advised prior to making large changes to the school operating budget**
- (Add) **Oversee the disbursement of Chinook Inc. funds**
- review and recommend Charter changes
- etc.

COMPLETE BATTERY

Group List Report,  
Part I

Class: HALBROOKS

Grade: 5.5

Purpose

This report summarizes achievement data for a specified group. Part I provides a variety of norm-referenced scores for the group. Part II provides the individual scores for each student. Together with classroom assessments and classwork, this information can be used to identify potential strengths and needs in the content areas shown.

Number of students: 15  
Number of students using accommodations: 1

Form Level: 5-15  
Test Desk: 208975      Scoring: PATTERN (RT)  
QM: 21      Norms Desk: 2867  
School: CHUBOOK CHARLES  
District: PARKBROOKS WORTHSTAR

City/State: 761080000, IL  
CTB ID: 15068M727846004-03-0002P-003347



Norm-Referenced Scores

	No. of Items	No. using Accommodations	National Percentile Scale			
			MSR	MS	MDNP	Low/High NP
Reading	15	0	60.1	66.1	67.0	13-88
Language	15	0	58.7	65.3	64.5	11-89
Mathematics	15	1	58.3	61.9	59.0	17-87
Total Score**	15	1	58.5	65.0	62.0	19-88

\* Based on locally reported data.  
\*\* Total scores in Reading, Language and Math for all scores that contain Language.

MSR: Mean Normal Curve Equivalent      Accom: Accommodation  
MS: Mean Scale Score  
MDNP: Median National Percentile

Observations

Displayed on the left are the norm-referenced scores for every content area tested. The Median National Percentile (MDNP) score, and the lowest and highest National Percentile (NP) scores of the group are shown in the last two columns. Displayed on the right is a graph of the MDNP scores. The MDNP is indicated by the diamond. The width of the band running through the diamond represents the range (low to high) of the students' scores. The shaded area on the graph represents the average range of scores, defined as the middle 50 percent of students nationally. Four of the group's four MDNP scores are in the average range. Scores in the area to the right of the shading are above the average range.

Scores in the area to the left of the shading are below the average range. No MDNP scores are above the average range and no MDNP scores are below the average range. In Reading, for example, the MDNP score is 67.0, which is in the average range. The lowest Reading score in the group is 13 and the highest is 88. (This information is shown both on the graph and in the "Low/High NP" column.)

Additional information about the interpretation of these scores and the use of test results can be found at CTB's website: [www.ctb.com/TerraNova3](http://www.ctb.com/TerraNova3)

COMPLETE BATTERY

Group List Report  
Part I

Class: HALBROOKS

Grade: 5.5

Purpose

This report summarizes achievement data for a specified group. Part I provides a variety of norm-referenced scores for the group. Part II provides the individual scores for each student. Together with classroom assessments and classwork, this information can be used to identify potential strengths and needs in the content areas shown.

Number of students: 15  
Number of students using accommodations: 1

Form/Level: 5-15

Test Date: 07/28/15 Scoring: PATTERN (RT)

DM: 21 Norms Date: 2007

School: CHIMOOK CHARTER  
District: HALBROOKS WORTHINGTON

City/State: Waltham, MA

CTBAID: 15658M321846A01-02-69626-033347



Norm-Referenced Scores

Content Area	No. of Students	No. using Accommodations	MACE	MSS	MDNP	Low NP	National Percentile Scale		
							Below Average	Average	Above Average
Reading	15	0	60.1	668.1	67.0	13-93			
Language	15	1	54.7	636.3	64.0	21-89			
Mathematics	15	1	53.5	661.5	59.0	17-90			
<b>Total Score**</b>	<b>15</b>	<b>1</b>	<b>58.5</b>	<b>662.9</b>	<b>62.0</b>	<b>19-86</b>			

\* Based on locally reported data.  
\*\* Total scores in Reading, Language and Math for all levels that contain Language.

MACE: Mean Normal Curve Equivalent    Accom: Accommodations  
MSS: Mean Scaled Score  
MDNP: Median National Percentile

Observations

Displayed on the left are the norm-referenced scores for every content area tested. The Median National Percentile (MDNP) score, and the lowest and highest National Percentile (NP) scores of the group are shown in the last two columns. Displayed on the right is a graph of the MDNP scores. The MDNP is indicated by the diamond. The width of the band running through the diamond represents the range (low to high) of the students' scores. The shaded area on the graph represents the average range of scores, defined as the middle 50 percent of students nationally. Four of the group's four MDNP scores are in the average range. Scores in the area to the right of the shading are above the average range.

Scores in the area to the left of the shading are below the average range. No MDNP scores are above the average range and no MDNP scores are below the average range. In Reading, for example, the MDNP score is 67.0, which is in the average range. The lowest Reading score in the group is 13 and the highest is 93. (This information is shown both on the graph and in the "Low/High NP" column.)

Additional information about the interpretation of these scores and the use of test results can be found at CTB's website: [www.ctb.com/TerraNova3](http://www.ctb.com/TerraNova3)



2014-2015 Annual Report  
Josh Snow, Head Teacher  
May 1, 2014

Located on the Howard Luke Campus  
601 Loftus Rd.  
Fairbanks, AK 99708

# Effie Kokrine Early College Charter School

Located on the Howard Luke Campus

601 Loftus Road, Fairbanks, Alaska 99709

Phone (907) 474-0958; Fax (907) 479-2104



May 1, 2015  
Fairbanks North Star Borough Board of Education  
520 Fifth Ave.  
Fairbanks, AK  
99701

Dear President Haas,

I am pleased to submit the 2014-2015 Annual Report for the Effie Kokrine Early College Charter School.

The 2014-15 school year has been full of challenges and accomplishments. First and foremost it gives me great pleasure to report that our Charter Renewal Application was accepted by the AK State Board of Education. This grants Effie the opportunity to serve students and families in the FNSBSD with our unique educational offering for the next ten years.

Several other accomplishments are noteworthy and detailed in this report. I know that you are already quite familiar with our programs due to the extensive work associated with the Charter Renewal Application. I look forward to addressing specific issues and answering any questions you may have when I make my formal presentation of this Annual Report at the May 12 Board Meeting.

Sincerely,

A handwritten signature in black ink that reads "Josh Snow".

Josh Snow  
Head Teacher



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Education  
and Early Development**

OFFICE OF THE COMMISSIONER

801 W 10th Street, Suite 200  
P.O. Box 110500  
Juneau, Alaska 99811-0500  
Main: 907.465.2800  
Fax: 907.465.4156

April 3, 2015

Joshua Snow, Principal  
Effie Kokrine Charter School  
601 Loftus Road  
Fairbanks, AK 99709

Dear Principal Snow:

On behalf of the Alaska State Board of Education & Early Development, I am pleased to inform you that the board, at its March 19, 2015 meeting approved your reapplication request for a period of ten years.

Congratulations on the good work being done at Effie Kokrine Charter School.

Sincerely,

A handwritten signature in cursive script that reads "Mike Hanley".

Mike Hanley  
Commissioner

cc: Karen Gaborik, Superintendent  
EED Charter School Program Manager

# Student Achievement Data

## Alaska School Performance Index (ASPI)-

In 2012-2013, Effie received a two star rating on the ASPI with a score of 67.71. In 2013-14, Effie improved to a three star rating with a score of 71.44. The high school improved in each of the six categories, with the greatest improvement in student growth, increasing from 77.36 to 89.94.

## Statewide Assessments-

This spring Effie piloted the AK Measures of Progress Assessments. Scores are not yet available. Graphs of student performance are included on the following pages.

Based on results from the previous years, Effie is taking the following steps to remediate poor student performance:

- Summer School / Credit Recovery
- Reorganization of Math classes and adoption of Go Math text in the Middle School
- Development and implementation of universal screening assessments in writing and math
- Optimizing use of JOM and ANE tutors to maximize benefits to struggling students.

## School Goals-

1. Effie Kokrine Early College Charter School will strive for 20% of high school students being enrolled in higher education courses each year.

Results- This year 34 students have enrolled in early college coursework representing 32 % of students in the high school.

2. Effie Kokrine students enrolled in early college classes will have a 90% success rate in earning credit.

Results- 79% of students enrolled in college classes have successfully earned college credit.

3. All Effie Kokrine students who have scored below proficient on statewide assessments will be enrolled in the appropriate math, reading, and/or writing skills improvement class or otherwise scheduled into an academic intervention program.

Results- All students who scored below proficient were scheduled into math improvement classes as an academic intervention.

4. All Effie Kokrine graduates will have a clearly defined and developed post-high school transition plan.

Results- 72% of seniors are enrolled at UAF or have specific work plans for their post-high school transition.

5. 90% of Effie Kokrine students will track and communicate weekly his or her school performance to parents/guardians using a "Student Success Checklist" or other methods.

Results- 65% of students utilize the "Student Success Checklist."

6. Effie Kokrine will work with every student whose attendance rate is negatively impacting his or her academic performance and design an improvement plan to meet or exceed the FNSBSD's daily attendance rate.

Results- Effie has two different mechanisms to address students with low attendance rates. Teachers hold bi-monthly *team meetings* where students with low grades and poor attendance rates are identified and interventions are discussed. Also, the Student Support Team (SST) meets every Thursday morning to develop and assess intervention strategies for these students.

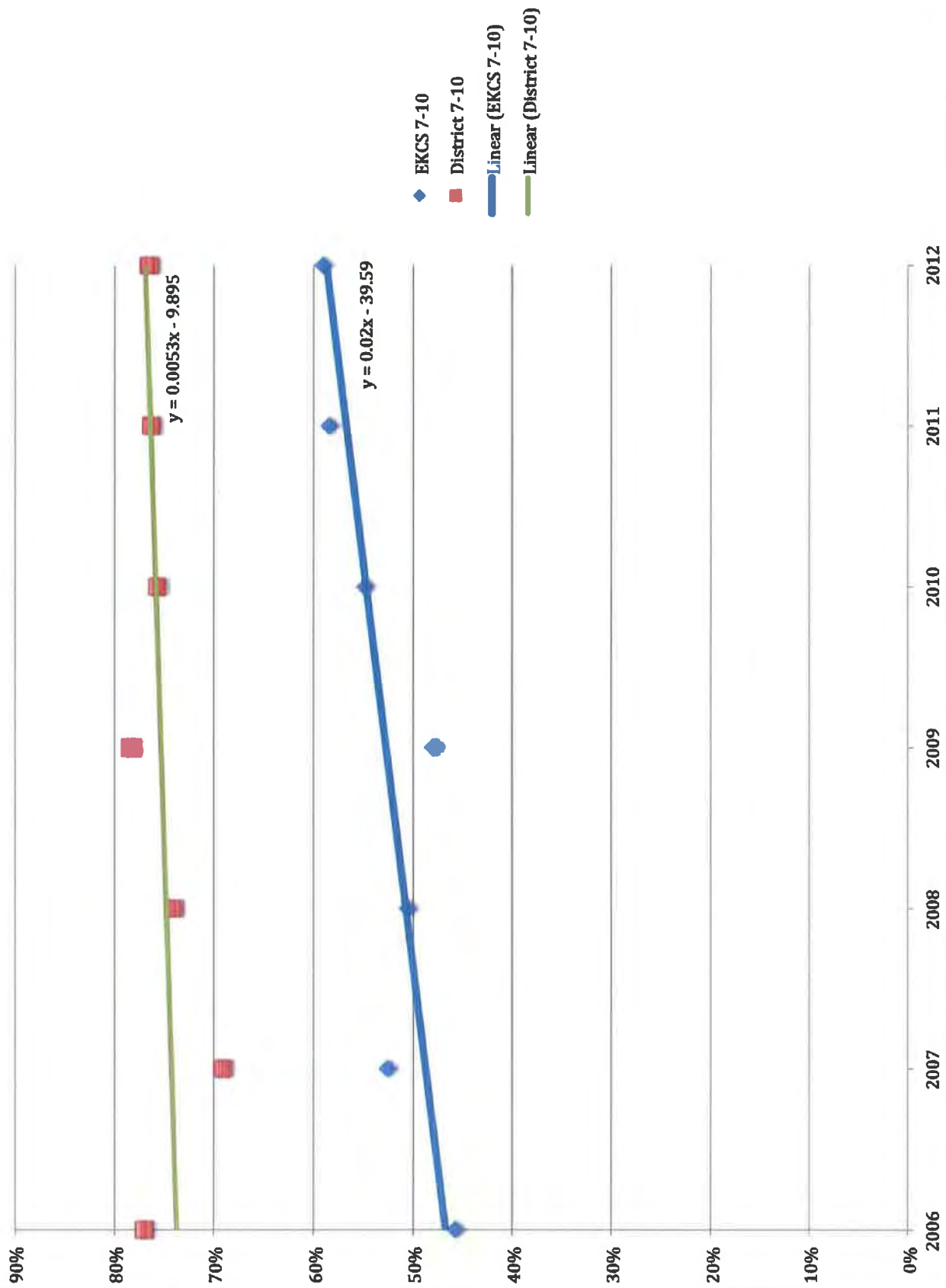
7. Effie Kokrine staff will link instructional activities to Themes and Alaska Native Cultural Values on the Curriculum Spiral a minimum of once per quarter.

Results- In the Middle School, instructional activities are linked to Themes and AK Native Cultural Values on a weekly basis.

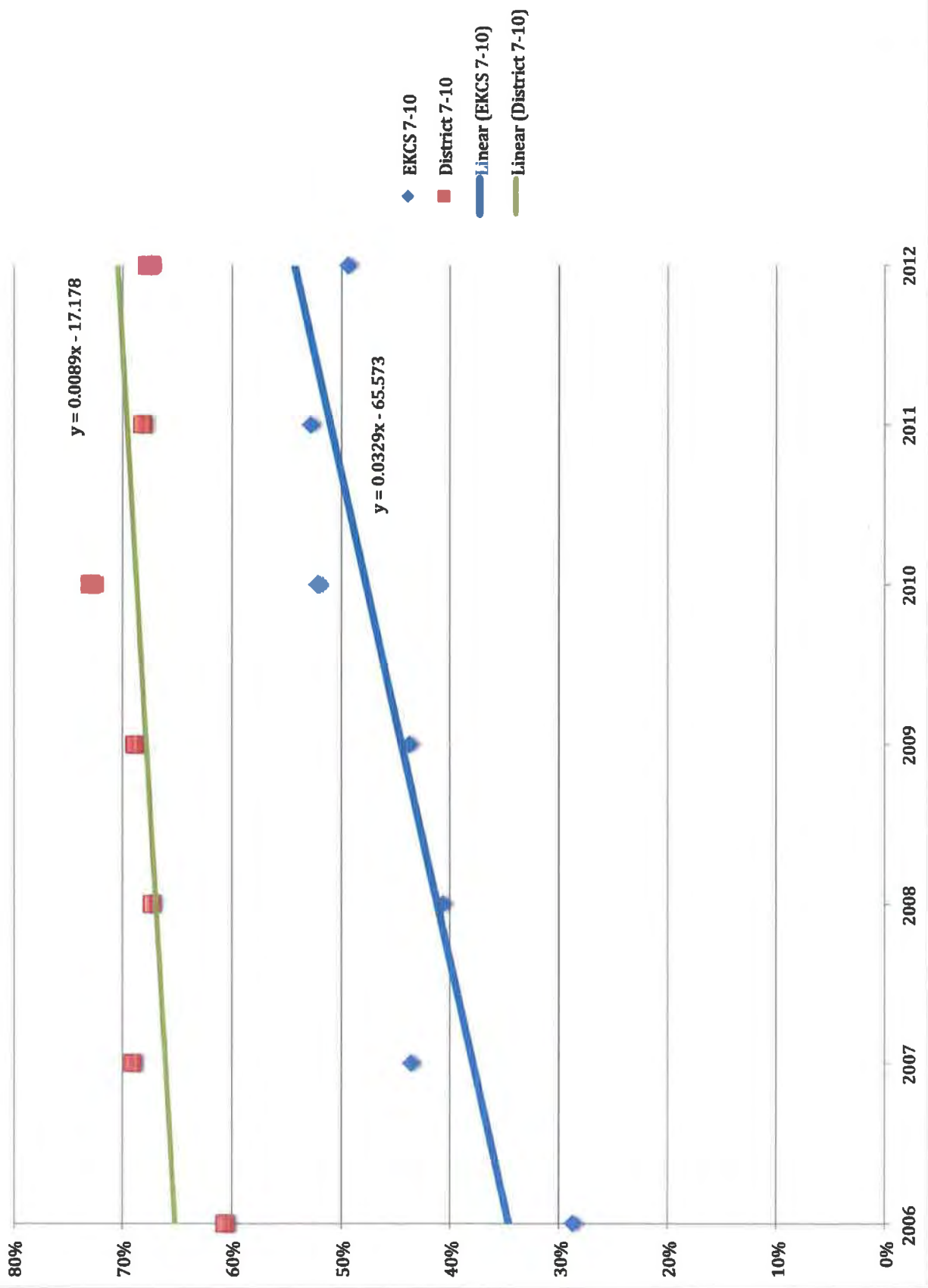
The Curriculum Spiral is currently being revised to more accurately reflect high school course work



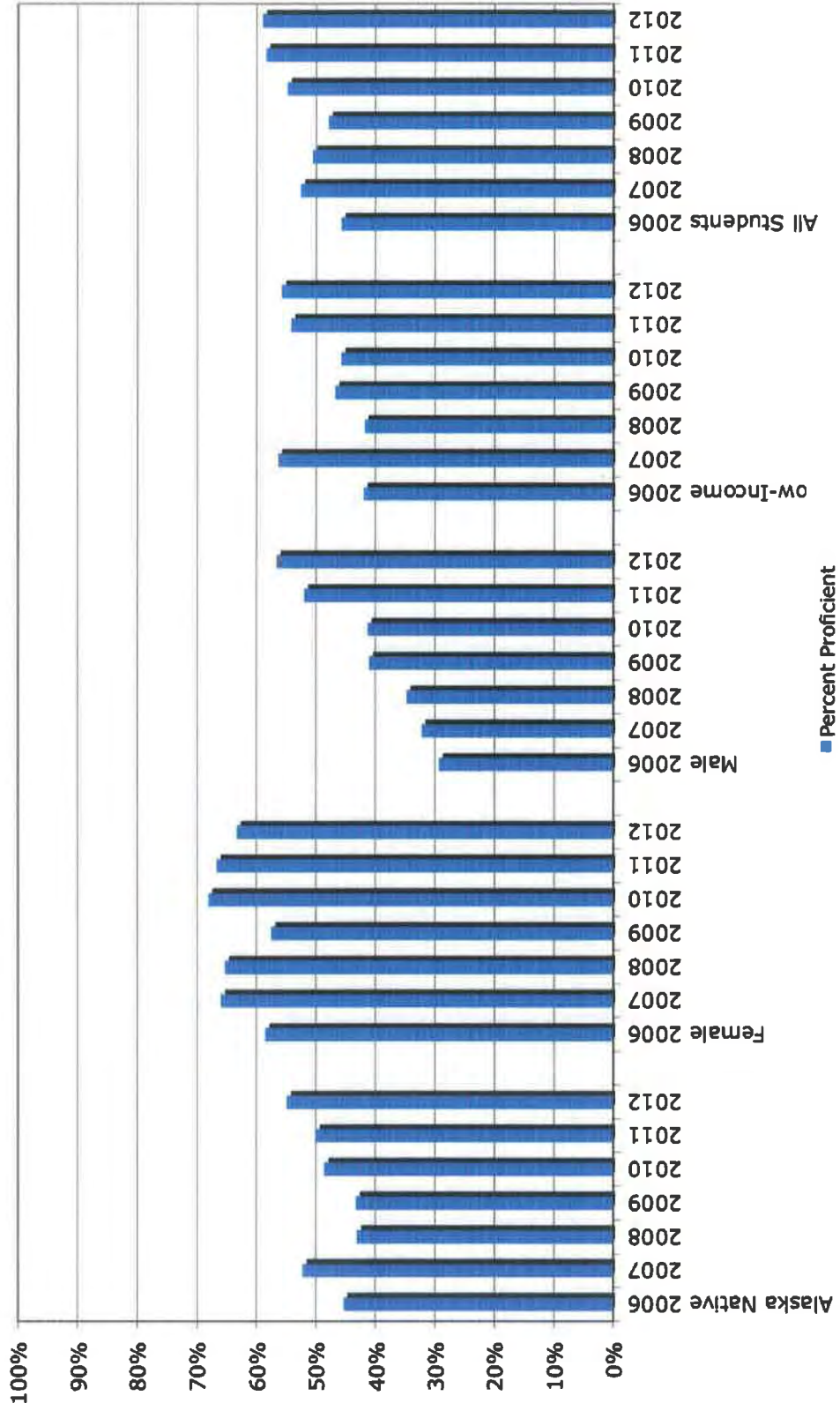
# SBA Percent Proficient: Writing



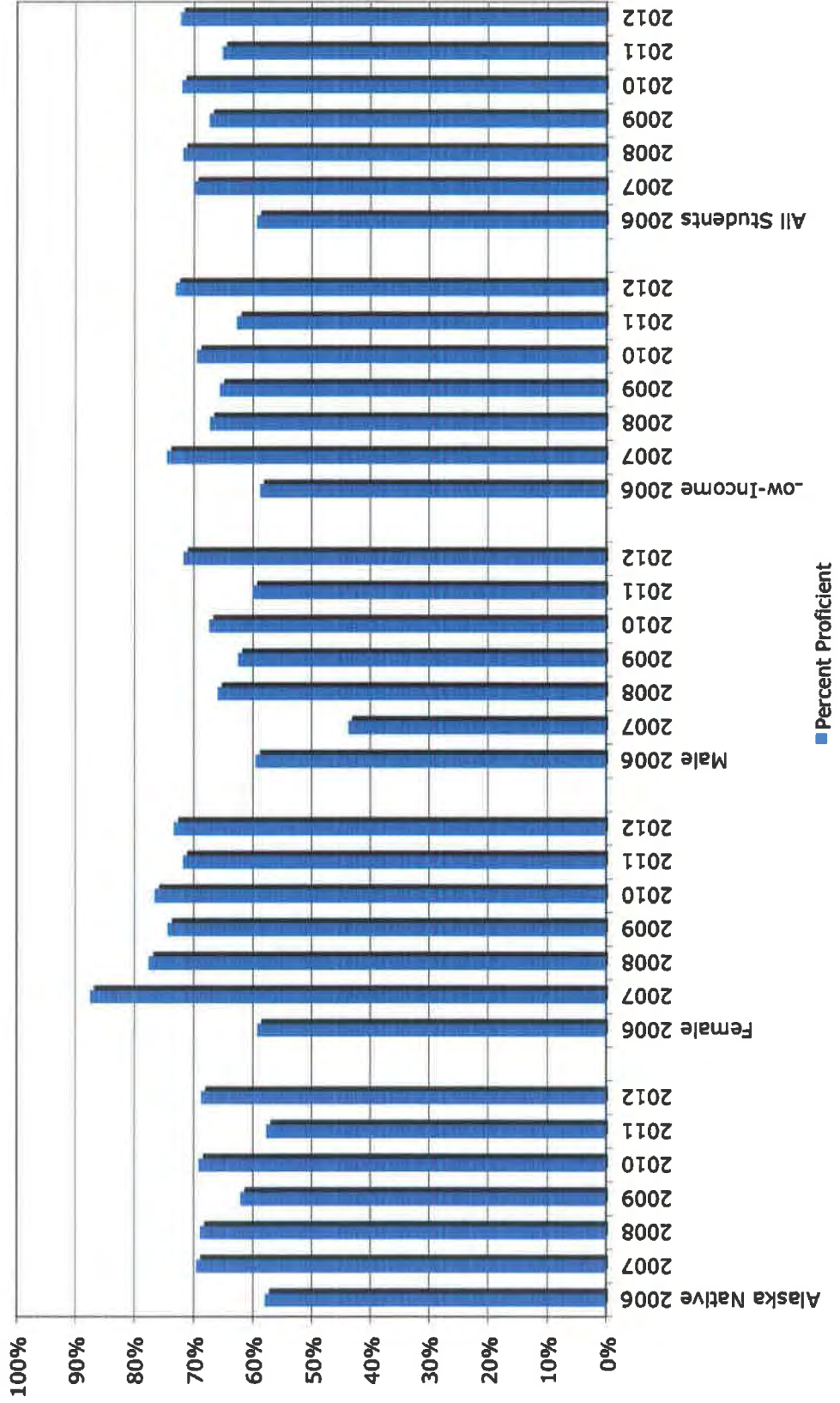
# SBA Percent Proficient: Math



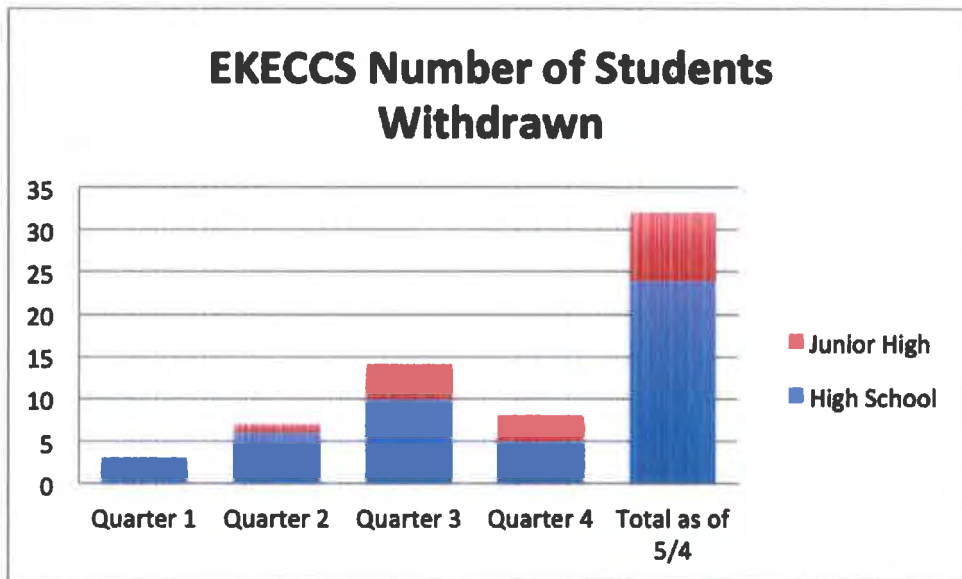
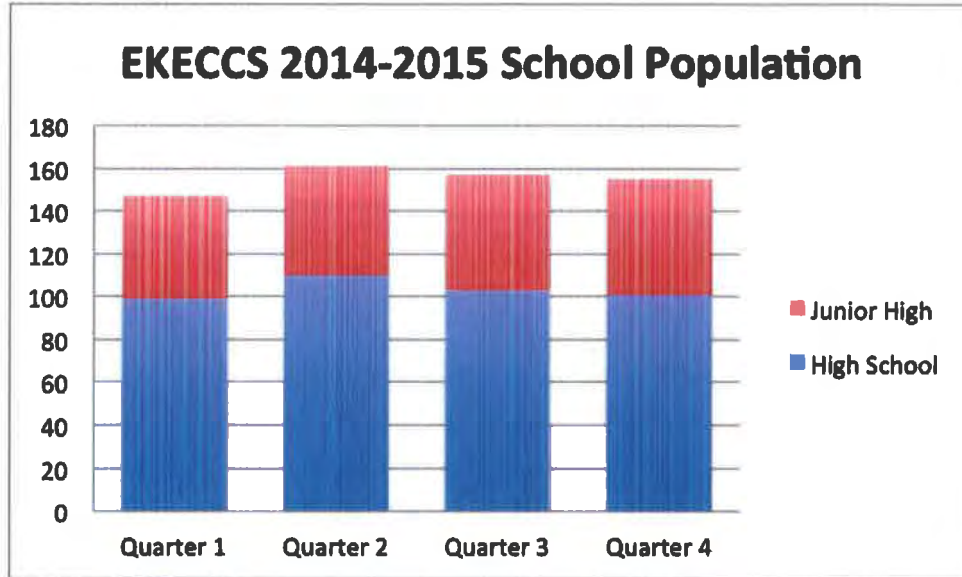
### SBA Proficiency by Percent: Writing 2005-2012



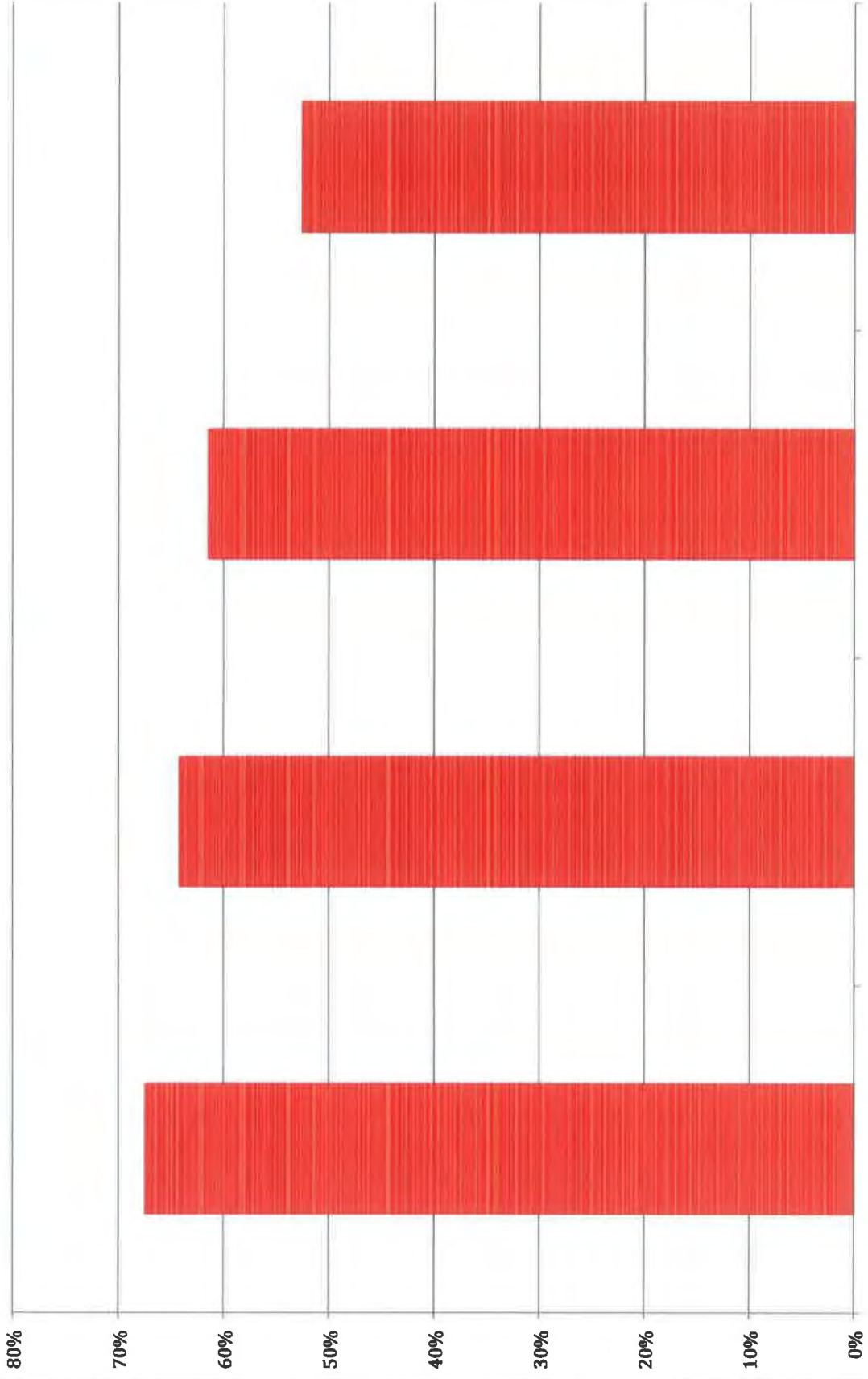
### SBA Proficiency by Percent: Reading 2005-2012



## Student Enrollment and Mobility



# Percent of Student Population Transiency



Of the population for each given year, the column represents the percent of students who withdrew from Effie before graduating.

## IV Charter School Activities Descriptions

### **First Quarter-**

Howard Luke Birthday Potlatch-

One of the longest standing and most important school traditions, Howard's birthday celebration includes student involvement at every level. Student's planed, prepared food, and hosted guests in celebration of our campuses namesake.

Fall Culture Camp-

Seventh and Eight Graders spent two days at Red Squirrel Campground participating in workshops and team building activities.

Food Preservation Project-

Seventh graders explored Troth Yeddha' (college hill), gathered cranberries, and later made jam. The jam is given as a thank you gift to class guests throughout the school year.

High School-

Denali Natl. Park Archeology Dig-

Effie collaborated with the UAF Museum of the North and the National Park Service to send high school students to Denali National Park to assist with an archeology dig taking place adjacent to the Nenana River.

Cross Country Running -

Effie fielded 2A Girl's and Boy's Cross Country Running teams for the first time in 2014. The Boys team qualified for the State Meet.

### **Second Quarter-**

Athabascan Fiddle Festival-

Seventh and Eight graders attended this important yearly event and visited and danced with elders.

Denakkanaaga Elder Interviews-

Eighth graders visited the Morris Thompson Center and interviewed elders. Two groups were recognized for their final videos at the ANE banquet.

Native Regalia Parade-

Seventh graders designed and completed beading projects that were displayed in a Native Regalia Parade for parents and family members.

#### Robotics-

Tim Illguth from the Alaska Satellite Facility coached high school students in the building of robots to compete in the First Tech Challenge at UAF.

#### Alaska Federation of Natives Annual Convention-

Effie joined together with the Alaska Native Education Department to help host a "satellite" Fairbanks-based AFN Elders and Youth Convention. High School students participated in various sessions via video conferencing and as well as hearing from local elders and leaders in person.

#### **Third Quarter-**

##### Fifth Annual Snowshoe Tea Race-

For the third year in a row, students from Watershed Charter School (this year braving -20 temps!) competed. The event combines fitness and survival skills. Races were followed by a potlatch for the guest competitors.

##### Hunters Education Training-

Barry Whitehill, from the AK Department of Fish and Game, instructed Seventh graders in the Hunters Education Class. All students completed the course allowing them to carry a firearm and hunt as minors.

##### Cultural Science Fair-

Eight different projects were selected for entry in the Interior Alaska Science Fair and one project received the National Park Service Award.

##### Assistance Dog Training-

Seventh graders worked with "The Other Paw" organization to learn about and help train assistance dogs.

##### 4H Club Mushing Program-

Seventh graders visited the Sirius Kennel and drove dogs with mushers Josh and Nita Fowler. Students also served as official handlers at the Fairbanks Iditarod Restart.

##### Future Farmer of America (AK)-

The Effie FFA chapter raised funds and attended the State Convention in Anchorage. Students competed in Career Development Events. Effie senior, Ronan Ruerup, served all year as the statewide president for FFA.

##### UAF Rural Student Services Partnership-

Senior Advisor Eric Galloway partnered with the Office of Rural Student Services to assist with financial aide and enroll senior in fall courses.

##### Native Youth Olympics-

Head Teacher Josh Snow traveled with the District NYO Team (including Effie athletes) to the state competition in Anchorage.



**Fourth Quarter-****Fairbanks Community Food Bank-**

Eighth graders visited the Community Food Bank and boxed 8568 lbs. of food for elders in Interior villages.

**4H Club Mushing Program-**

Seventh graders are currently designing and building two basket sleds with visiting artist/craftsman Mark Thompson.

**Sediment Core Sampling at Smith Lake-**

High School students assisted visiting scientists from the University of South Hampton (UK) in investigating aquatic paleoecology through taking sediment core samples.

**Creamers Field- Spring migration Survey-**

High School students learned different methods of conducting bird surveys including species identification and the *Time-Activity Budget* method.

**Radio Telemetry Demonstration-**

Brice Lake from the US Fish and Wildlife Service demonstrated the use of radio telemetry technology in tracking animal populations.

**Effie Kokrine Early College Charter School  
Board of Directors**

The Effie Kokrine Charter School is autonomous from the School District, and as such, we have our own Governing Board that makes decisions regarding the calendar, school policies, and educational curriculum. The board meets once a month.

<b>Seat A</b> Elder Representative	3 Year Term 2015-2018		Vacant
<b>Seat B</b> Parent Representative	3 Year Term 2012-2015		Eliza Winfrey
<b>Seat C</b> Teacher Representative	3 Year Term 2013-2016	President	Eric Galloway <a href="mailto:eric.galloway@k12northstar.org">eric.galloway@k12northstar.org</a>
<b>Seat D</b> Principal	3 Year Term 2015-2018		Josh Snow <a href="mailto:joshua.snow@k12northstar.org">joshua.snow@k12northstar.org</a>
<b>Seat E</b> Parent Representative	3 Year Term 2013-2016		Debbie Kokrine
<b>Seat F</b> Teacher Representative	3 Year Term 2015-2018		Sheryl Meierotto <a href="mailto:sheryl.meierotto@k12northstar.org">sheryl.meierotto@k12northstar.org</a>
<b>Seat G</b> UAF Representative	3 Year Term 2012-2015	Secretary	Olga Skinner <a href="mailto:oiskinner@alaska.edu">oiskinner@alaska.edu</a>
<b>Seat H</b> FNA Representative	3 Year Term 2012-2015		Vacant
<b>Seat I</b> Classified Representative	3 Year Term 2013-2016	Treasurer	Rhonda Frost-Gillen <a href="mailto:rhonda.frost-gillen@k12northstar.org">rhonda.frost-gillen@k12northstar.org</a>

**Effie Kokrine Charter School  
Board of Directors' Meeting  
August 11, 2014  
5:15 PM  
Agenda**

Eric Galloway Olga Skinner Sheryl Meierotto Rhonda Frost-Gillen Deborah Kokrine Victor Kennedy Josh Snow Parent seat – Vacant FNA seat - Vacant
---

Regular Monthly Meeting

- I. Call to order - Vice-Chair Eric Galloway called the meeting to order at 5:23
- II. Roll Call - Members present were Eric Galloway, Olga Skinner, Sheryl Meierotto (via phone), Rhonda Frost-Gillen, Deborah Kokrine, and Josh Snow. A quorum was established. Excused: Victor Kennedy. Resigned: Bev Kokrine and Ray DeWilde. Guest: Sue McCullough.
- III. Adoption of Agenda – Eric Galloway moved to adopt the agenda. Motion seconded by Deborah Kokrine. Motion passes unanimously.
- IV. Minutes of May 8 and May 14, 2014 Meetings – Olga Skinner moved the minutes of both meetings and Eric Galloway seconded the motion. Motion passes unanimously.
- V. Principal's Report – Josh Snow
  - A. Enrollment Update – The high school is set to be full. There are 11 or 12 students on the waitlist for 9<sup>th</sup> and 10<sup>th</sup> grades. It is time to consider going to to a lottery system like Chinook and Watershed schools. An issue is the number of students continuing from 8<sup>th</sup> grade to 9<sup>th</sup> grade (30 students) and juggling the number of teachers for 9<sup>th</sup> graders. A lottery is written into the original charter and the lottery would be available for open spots.
  - B. School Budget – The budget reflects an enrollment of 155 students. The new budget also reflects the change of principal leadership to a head teacher.
  - C. Financial Report for Non-Profit – Sue McCullough met with Evon Peter, Vice Chancellor for Rural, Community and Native Education at University of Alaska Fairbanks, and discussed the non-profit including the

need for people to be on the non-profit board and the need for someone from UAF to follow through on Early College.

D. Early College – Sue McCullough invited home schoolers to help fill some of the early college courses. UAF would like to see more students in the courses. Classes include: DEVE 109, ENGL 213X, MATH 108, and DEVM 105 or DEVM 106. Sue is waiting to hear from Juneau about courses and meeting APS requirements. CTT courses can lead to an occupational endorsement and classes in surveying, Introduction to Forestry and Land Management may lead to internships in the summer. FIRE 151 will start after hunting break.

#### IV. Old Business

A. Charter Revision Process – Josh Snow. The second draft of the charter was submitted and all readers were very supportive. The document will need to be ready for the November meeting of the school board. Josh Snow will go to Juneau with Kathy Hughes in January to present the Charter. The rating of EKECCS jumped from 2 stars to 3 stars. Josh talked to Steve Ginnis for a letter of support. Eric Galloway emailed links to board members to examine the draft and comments.

#### IX. New Business

- A. Board Chairperson. Rhonda Frost-Gillen moved to nominate Eric Galloway as Chair. Sheryl Meierotto seconded the motion. Motion passed unanimously.
- B. Discussion of filling vacant seats. The vacant seats are to be filled by a parent from the PTO. Josh Snow will put word out in the newsletter. The board will appoint from nominated parents. Josh received an email from Steve Ginnis that Brenda Krupa of FNA will fill the vacant FNA seat. Also, Josh will speak to the FNA Board at the September 16<sup>th</sup> meeting.
- C. Check Signature Privileges. Rhonda Frost-Gillen moved to have more check signers. Deborah Kokrine nominated Josh Snow, Rhonda Frost-Gillen, and Eric Galloway listed for check signatory privileges. Olga

Skinner seconded the motion. All nominees accepted and the motion passed unanimously.

XI. Visitor Comments – None

XII. Board Comments

A. Open Campus Policy – the staff will have an open campus policy at lunch for high school students and closed campus policy for 7<sup>th</sup> and 8<sup>th</sup> graders.

B. The part time position for a PE teacher is still open with no people in the hiring pool. The English position closes Tuesday and there are people in the pool for hiring. The district will give additional .5 SPED in addition to Carla and this position will be shared with Lathrop. There is a suggestion for a student job to help at lunch time clean up.

C. Suggested to adopt a calendar of meeting dates at the next meeting.

XIII. Next Meeting Date: September 23, 2014 @ 5:15pm.

XIV. Adjournment – Olga Skinner moved and Deborah Kokrine seconded to adjourn the meeting at 6:43 pm. Motion passed unanimously.

Submitted by Olga Skinner, Secretary.

**Effie Kokrine Charter School  
Board of Directors' Meeting  
October 9, 2014  
5:15 PM  
Agenda**

Eric Galloway
Olga Skinner
Sheryl Meierotto
Rhonda Frost-Gillen
Deborah Kokrine
Victor Kennedy
Josh Snow

Regular Monthly Meeting

- I. Call to order
- II. Roll Call
- III. Adoption of Agenda
- IV. Minutes of August 11 Meeting
- V. Visitor Comments
- VI. Principal's Report – Josh Snow
  - A. Enrollment Update
  - B. School Budget
  - C. Financial Report for Non-Profit
  - D. Early College
- IV. Old Business
  - A. Varsity Letter Jackets
  - B. Charter Revision Process
- IX. New Business
  - A. Parent Seat on APC Board
  - B. Sports Program
  - C. New School Goals
- XII. Board Comments
- XIII. Next Meeting Dates: November 13, and December 11, 2014 @ 5:15 pm
- XIV. Adjournment

**Effie Kokrine Charter School  
Board of Directors' Meeting  
October 9, 2014  
5:15 PM  
Minutes**

Eric Galloway Olga Skinner Sheryl Meierotto Rhonda Frost-Gillen Deborah Kokrine Victor Kennedy Josh Snow Brenda Krupa Parent seat – Vacant
--

Regular Monthly Meeting

- I. Call to order - Vice-Chair Eric Galloway called the meeting to order at 5:20
- II. Roll Call - Members present were Eric Galloway, Olga Skinner, Sheryl Meierotto, Rhonda Frost-Gillen, Victor Kennedy, and Josh Snow. A quorum was established. Excused: Deborah Kokrine and Brenda Krupa. Guests: Sylvia Kennedy and Eliza Winfrey.
- III. Adoption of Agenda – Sheryl Meierotto moved to adopt the agenda. Motion seconded by Eric Galloway. Motion passes unanimously.
- IV. Minutes of August 11 Meeting – Sheryl Meierotto moved to adopt the minutes and Olga Skinner seconded the motion. Motion passes unanimously.
- V. Visitor Comments – Sylvia Kennedy discussed the logo for the letterman jackets. The new logo would be great but maybe simplified for putting on jackets.
- VI. Principal's Report – Josh Snow
  - A. Enrollment Update – 160 students enrolled. Student counts need to continue through the 3<sup>rd</sup> week of October. There have been high personnel changes but little effect on students.
  - B. School Budget – The budget reflects an enrollment of 155 students. The budget will increase by about \$9000 for each additional student over 156. Another change in the budget is due to a new way of operating sports programs. The cross-country team started fundraising. The school covers coaching and the team raised funding for other costs. This model was share with basketball families. Last year, \$35000 came out of the school budget to cover referees and travel. \$11000 was raised through the Basketball tournament, which equates to \$360/student. A concern is the amount of students on free and reduced lunch and how this policy may

impact their involvement in school activities. In the basketball meeting, parents came up with ways to decrease the cost per student through donations and other fundraising activities.

C. Financial Report for Non-Profit – This money is used for bringing Elders into the school. A possible way for the non-profit to build its account is to raise money through pull-tabs.

D. Early College – This semester's early college enrollment is the highest to date. Josh is continuing to work with Sue McCullough to find more ways to support increasing tuition bills from more students taking advantage of this opportunity. There is no support from UAF in this area. An idea is to look into endowments. Tuition will be the next item to address following the charter revision. The school can use more support in working with students to apply for financial aid. \$3000 more could have been accrued through students applying for scholarship funding. More support in accessing funding would be helpful.

## VII. Old Business

A. Varsity Letter Jackets – Victor Kennedy. The school would order letters and the students would order jackets. Suggested letters would be EK so that there would be no confusion with West Valley if “W” was used. Mr. Horine has the new logo, which was designed by Sarah States. Victor will get input from students and present at the next board meeting. Victor will come in to the school to talk to students on October 17.

B. Charter Revision Process – Josh Snow. Next draft is due tomorrow to the school board. It is important to how the charter is different and how it evolved from its beginnings. Wayne Horine, Eric Galloway, and Josh Snow will finish up edits tonight and send to the school board. It is important to express that parents approve/support the grading policy. Gather official word from parents at annual meeting in May on grading policy. Olga Skinner suggested moving the 7<sup>th</sup> goal to higher up in the goal sequence because it is more foundational and



speaks to the uniqueness of the charter school and includes the spiral curriculum and Alaska Native focus. Sheryl Meierotto addressed the “minimum of once per quarter” in that goal and should be increased. Sheryl Meierotto made a motion to authorize the charter renewal committee to submit the charter renewal to the Fairbanks North Star Borough School District School Board. Olga Skinner seconded the motion. Eric Galloway called a vote. The motion passed unanimously.

VIII. New Business

- A. Parent seat on APC Board. Rhonda Frost-Gillen nominated Eliza Winfrey. Victor Kennedy seconded the nomination. The vote was unanimous.
- B. Sports Program. Addressed in previous discussion on budget.
- C. New School Goals. Addressed in previous discussion on charter renewal.

IX. Board Comments.

- A. Sheryl Meierotto thanked the charter revision committee on all their hard work.
- B Tomorrow is Howard Luke’s Birthday Party at 1:00.
- C. Eliza Winfrey emphasized the need to follow the agenda and be conscious of time.

X. Next Meeting Date: November 13 and December 11, 2014 @ 5:15pm.

XI. Adjournment – Sheryl Meierotto moved and Rhonda Frost-Gillen seconded to adjourn the meeting at 7:02 pm. Motion passed unanimously.

Submitted by Olga Skinner, Secretary.

**Effie Kokrine Charter School  
Board of Directors' Meeting  
November 12, 2014  
5:15 PM  
Minutes**

Eric Galloway Olga Skinner Sheryl Meierotto Rhonda Frost-Gillen Deborah Kokrine Victor Kennedy Eliza Winfrey Brenda Krupa Josh Snow
---

Regular Monthly Meeting

- I. Call to order - Chair Eric Galloway called meeting to order at 5:24pm.
- II. Roll Call - Members present were Eric Galloway, Olga Skinner, Sheryl Meierotto, Rhonda Frost-Gillen, Deborah Kokrine, Victor Kennedy, and Josh Snow. Excused: Eliza Winfrey and Brenda Krupa. Guests: Sylvia Kennedy and Sue McCullough.
- III. Adoption of Agenda – Olga Skinner moved to adopt the agenda. Motion seconded by Sheryl Meierotto. Motion passes unanimously.
- IV. Minutes of October 9, 2014 Meeting – Sheryl Meierotto moved to table adoption of minutes until next meetin. Motion seconded by Rhonda Frost-Gillen. Motion passes unanimously.
- V. Visitor Comments – Sue McCullough reported on Early College Program
  - A. The Alaska Native Education Grant with a focus on language revitalization has potential to partially fund Sue McCullough’s position in the future.
  - B. The Ethnobotany and BIOL 104X courses have a strong partnership with National Park Service and a school in Anaktuvak Pass. There is potential for BLaST (a NIH-funded grant through UAF) funding to support this.
  - C. Career Workshops in Wildland Fire (UAF Courses) are coming up.
  - D. Future Early College semesters are planned out. Wayne Horine and Lorinda Fattic are interested in holding a Summer math workshop.
  - E. A final draft of Pierce Park is now complete and ready to present to Fairbanks North Star Borough Parks and Recreation.
- VI. Principal’s Report – Josh Snow

A. Enrollment Update – Enrollment at 160 students. The count period is over. FNSBSD may be counting Early College students differently. This means count is at 156 students with 4 additional students for an extra funding amount of \$8,000. Junior High is identified as an area of need for recruitment. A take away from the charter review process is the need for stakeholders to share their concerns. Josh invited parents in for a “Tea and Talk” the night before and had 5 parents attend. Parents shared their concerns. Josh shared their concerns with staff and the annual report. More “Tea and Talk” events will be held. Eric Galloway commented that the new accreditation process requires stakeholder input. Josh also met with Melinda Chase to discuss ways EKCS can participate in Native Language Revitalization. They discussed the British Columbia model of revitalization, which involves small projects for students to work on, like using multimedia and technology. Additional possibilities include the use of Native language in spiral and signage. There will be a Native Language training this weekend with Kenneth and Caroline Frank. Deborah Kokrine told Josh to contact Ava Vent for additional ideas.

B. School Budget – The budget shows \$146,081 of unspent money that is not dedicated yet and this will turn into \$154,081 with additional \$8000 from student count. Staff input needs include: audiovisual projectors for three classrooms, 60 smaller desks for high school classrooms, a laptop cart for Junior High. Josh will discuss other options for supply money in New Business. Josh would like to see APC input and guidance in school’s purchasing. Victor Kennedy brought up beading course as a skill and said that parents have commented about lack of art activities.

#### IV. Old Business

A. Charter Revision Process. Eric Galloway said that Steve Ginnis expressed support but had many concerns. The biggest concern was the grading policy and now the charter reflects a grading policy that is in line with the school district, a grade of 60% and higher is passing. Another misunderstanding was the number of students in the Special

Education program at the school was interpreted as being much higher than it is. Daphne Gustafson also reported concern about the grading policy and this is connected to grant reporting for the tutoring program. As a positive, the Superintendent supports the charter renewal application and is changing the renewal period from 5 years to 10 years. This year of work on the charter, especially by Wayne Horine and Eric Galloway, has helped build good bridges with the school district. The meeting with the school board also clarified what EKCS really is as a school. Sheryl Meierotto expressed that there was a great level of support from Kathy Hughes. Sheryl also acknowledged the hard work put in by Eric Galloway and Josh Snow on the Charter renewal process.

IX. New Business

A. School Priorities - Sheryl Meierotto moved to table this until the next meeting. Rhonda Frost-Gillen seconded this motion. Motion passed unanimously.

XII. Board Comments – Rhonda Frost-Gillen asked about when the school will get new carpet. Josh Snow said he has already talked to someone downtown about that and he is working on it.

XIII. Next Meeting Dates: December 11, 2014 @ 5:15 pm

XIV. Adjournment – Eric Galloway moved and Rhonda Frost-Gillen seconded to adjourn the meeting at 6:23 pm. Motion passed unanimously.

Submitted by Olga Skinner, Secretary.

**Effie Kokrine Charter School  
Board of Directors' Meeting  
January 23, 2013  
5:15 PM  
Agenda**

Eric Galloway Bev Kokrine Olga Skinner Sheryl Meierotto Rhonda Frost-Gillen Deborah Kokrine Victor Kennedy Ray DeWilde Linda M Evans
--

Regular Monthly Meeting

- I. Call to order – Chairman Bev Kokrine called the meeting to order at 5:20 pm.
- II. Roll Call – Members present were Eric Galloway, Beverly Kokrine, Olga Skinner, Sheryl Meierotto, Rhonda Frost-Gillen, Deborah Kokrine, Ray DeWilde, and Linda Evans. A quorum was Established. Excused: Victor Kennedy. Guests: Superintendent Pete Lewis, Kathy Hughes, Mike Fisher, Daphne Gustafson, Linda Woods, and James Krall
- III. Adoption of Agenda – Olga Skinner moved and Ray Dewilde seconded to adopt the agenda as presented. Motion passed unanimously.
- IV. Minutes of December 9, 2013 Meeting – Linda Evans moved and Deborah Kokrine seconded the December 9, 2013 minutes be adopted. Motion passes unanimously.
- V. District Presentation on Charter Revision - Superintendent Pete Lewis, Kathy Hughes and Mike Fisher discussed charter revision process and timelines with the board. The first written draft will have to be presented to the district after spring break, March 2014. The charter revision will go to the district school board for the meeting packet in October 2014 and presented at the November 2014 board meeting, either the first or third week of the month. The charter revision packet will need to be sent to the Alaska State Board of Education in March 2015 and presented at the June 2015 State Board meeting, which will be held here in Faribanks.
  - a. Grading Policy and FNA Concerns. Pete Lewis discussed concerns from FNA discussions about the grading policy. Grades are currently A, B, C, and F. No D's. There is a concern that students with Ds would

be passing classes. Ray Dewilde, also an FNA Board member, said the Administration and FNA Board would like a report back on D's. How many students are extending their graduation out because of this policy. Following the break, Linda Woods proposed that comments should be presented to the staff rather than the board. Linda Evans agreed that the next staff meeting would be a time to discuss this topic.

- b. Future leadership. Pete Lewis also discussed considerations of a future principal versus head teacher. The board would need to determine the choice because the hiring processes for each type of position are different. Budget should also be a consideration. Kathy Hughes is knowledgeable of different models of leadership at other charters.
- c. Charter Revision – Mike Fisher and Kathy Hughes addressed charter revision and timeline considerations. The application process is geared around what charter has done in prior 10 years of operation and address changes from the initial charter, such as the calendar and the inclusion of early college and early college success. The first meeting for the charter and school district needs to happen right after spring break. In order for the final draft to go to the district board on November 2014, the information needs to get to the district during the last week of October to be in the packet for the November meeting. There was also discussion on the possibility of Title 1 funding, which would require following those funding guidelines. Charter considerations should include how that funding and the mission of the school would support or not support each other.
- d. Building Maintenance/Safety. The school is on the list of the first five schools to have safety and communications issues addressed in the fall. This includes: repairing the intercom, new phones, cameras, and fobs.

- VI. Principal's Report – Linda M. Evans referred to handouts due to time constraints.

## IV. Old Business

- A. Revise Current Calendar 2013-2014 – Sheryl Meierotto moved to approve the revised calendar due to weather. Eric Galloway seconded. Motion passes unanimously.

## IX. New Business

- a. Principal Notice of Resignation – Linda Evans submitted her resignation. Motion to accept by Sheryl Meierotto and seconded by Ray Dewilde. Motion passes unanimously.
- b. 2014-2015 Proposed Calendar – Ray Dewilde proposed an earlier fall break for moose hunting. Rhonda Frost-Gillen said it was moved to a later time because it was too warm for hunting in the first week of the month. Sheryl Meierotto proposed a parent vote for fall break during the up-coming parent-teacher conferences.

XI. Visitor Comments – none at this time

XII. Board Comments – none at this time

XIII. Next Meeting Dates: March 4, 2014 @ 5:15 pm.

April 1, 2014 @ 5:15 pm

Deb Kokrine advised the Board she might not make the next meetings due to medical.

XIV. Adjournment – Ray Dewilde moved and Olga Skinner seconded to adjourn the meeting at 7:00 pm. Motion pass unanimously.

**Effie Kokrine Charter School  
Board of Directors' Meeting  
March 4, 2014  
5:15 PM  
Agenda**

Eric Galloway Bev Kokrine Olga Skinner Sheryl Meierotto Rhonda Frost-Gillen Deborah Kokrine Victor Kennedy Ray DeWilde Linda M Evans
--

Regular Monthly Meeting

- I. Call to order - Chairman Bev Kokrine called the meeting to order at 5:20
- II. Roll Call - Members present were Eric Galloway, Bev Kokrine, Olga Skinner, Sheryl Meierotto, Rhonda Frost-Gillen, Victor Kennedy, and Linda Evans. A quorum was established. Excused: Deborah Kokrine and Ray DeWilde.
- III. Adoption of Agenda – Sheryl Meierotto moved to adopt the agenda with the inclusion of discussion on the Grading Policy in Old Business. Motion seconded by Olga Skinner. Motion passes unanimously.
- IV. Minutes of January 23, 2014 Meeting – Discussion to include Building Maintenance and Safety discussion. Linda Evans moved and Rhonda Frost-Gillen seconded the January 23, 2013 minutes be adopted with the inclusion of Building and Safety notes in V. section d. Motion passes unanimously.
- V. Principal's Report – Linda M. Evans
  - A. Enrollment Update – Current enrollment at 169 students. This is down 5 students from grades 11 and 12. There are 20 students on the waitlist who are mostly Freshmen. 9<sup>th</sup> Grade class will be crowded next year. Linda Evans will talk to staff about recruitment.
  - B. School Budget – Linda Evans reported that there is \$118,400 from increased enrollment that needs to be spent. She will work with staff to order what they might need for next year. \$75,000 will go into salaries because of shortage. Purchasing deadlines will need to be considered. Pete Pinney, Linda Evans, and Sue McCullough met to discuss the issues of streamlining the process of handling fees for early college. This semester's early college payment is not calculated. This will need to be done before April 1.



C. Financial Report for Non-Profit – There is no more money from the TCC Cultural Grant. The Gwich'in language class will come out of donations. The 501(c)3 report is due on June 1 with the IRS.

D. Early College – Sue McCullough was not present. No Early College update at this meeting.

IV. Old Business

A. 2014-2015 Proposed Calendar – Parents voted 3<sup>rd</sup> week of September for the week-long break. There were 65 votes from parents. Some votes were from parents of several children so the voting percentage was high. The rationale was that students would otherwise be in school for a couple of weeks if the break was earlier in the month. Linda Evans moved to adopt this revision to the school calendar and Sheryl Meierotto seconded. Motion passes unanimously.

B. Charter Revision Process – Sheryl Meierotto will share the Google Doc with people. A draft will go to Pete Lewis on March 31<sup>st</sup> with any supporting documents. A meeting with Pete Lewis will be arranged following the submission.

C. Grading Policy – The vote on the grading policy was tabled in order to allow time to hear back from Steve Ginnis.

IX. New Business

A. Principal or Lead Teacher Decision – Eric Galloway presented the pros and cons listed by the staff for either position. The staff didn't discuss the possibility of an interim position. More discussion was needed before a final vote. An email vote was proposed, however following emails noted that a motion is needed first to change the leadership from current principal position.

XI. Visitor Comments – None

XII. Board Comments

XIII. Next Meeting Dates: April 1, 2014 @ 5:15 pm

May \_\_\_\_\_, 2014 @ 5:15 pm

XIV. Adjournment – Rhonda Frost-Gillen moved and Sheryl Meierotto seconded to adjourn the meeting at 7:12 pm. Motion passed unanimously.

**BY-LAWS OF  
EFFIE KOKRINE CHARTER SCHOOL, INC.**

**SECTION I OFFICES**

- 1.1 Principal Offices. The principal office of the corporation is located at 601 Loftus Road, Fairbanks Alaska, 99709.
- 1.2 Other Offices. The corporation may have other offices at such other places within the State of Alaska, or such other state in which is may be qualified to do business, as it business and activities may require, and as the Board of Directors may, from time to time, designate or require.
- 1.3 Change of Address/Principal Office. The Board of Directors may change the principal office or mail address from one location to another within the Fairbanks North Star Borough and such change(s) shall not be deemed, nor require, an amendment of these Bylaws.

**SECTION II MEMBERSHIP**

- 2.1 Regular Members. All parents of enrolled students and staff of the Effie Kokrine Charter School, shall be regular members of the corporation.
- 2.2 Supporting Members. All alumni, parents of alumni, and contributors shall be eligible to be supporting members of the Corporation. Eligible individuals may subscribe for supporting membership upon terms and conditions established by the Board of Directors.
- 2.3 Voting Rights. Each regular member shall be entitled to one vote on each matter submitted to a vote of the members, other than elections or the appointment of Directors and officers.

**SECTION III MEETINGS OF MEMBERS**

- 3.1 Annual Meeting. The annual membership meeting of this organization shall be held on the first Saturday of October each and every year except if such day is a legal holiday, then and in that event, the Board of

Directors shall fix the day but it shall not be more than two weeks from the date fixed by these By-Laws.

- 3.2 Special Meetings. The Chairperson, the Board of Directors, or one-twentieth of the regular members of the Corporation may call special meetings of the members for a stated purpose. No other business but that specified in the notice of meeting may be transacted at a special meeting without the unanimous consent of all present at such meeting.
- 3.3 Location of Meetings. All meetings of the members shall take place at the principal office of the Corporation unless otherwise provided by the Board of Directors. In all cases, meetings of the members shall take place within the Fairbanks North Star Borough.
- 3.4 Notice of Meetings. Written or printed notice stating the place, day and hour of any meeting of members shall be delivered to each member entitled to vote at such meeting, not less than ten (10) days nor more than fifty (50) days before the date of the meeting at the direction of the Chairperson, Secretary, or the officers/directors or other persons calling such meeting. If mailed, the notice shall be considered to be delivered when deposited in the United States mail addressed to the member or members address as it appears in the records of the corporation, with postage pre-paid. The notice of meeting for a special meeting shall state the purpose(s) for which the meeting is called.
- 3.5 Quorum of Members. A quorum of a meeting of the members shall be established upon the presence or representation of members holding one-tenth of the votes entitled to be cast at such meeting.
- 3.6 Action By Members. A majority of the regular members attending a meeting who are entitled to vote on the issue or election presented shall constitute action of the members.
- 3.7 Proxies. At any meeting of members a member entitled to vote shall vote in person. Members may not vote by proxy.
- 3.8 Voting. At all meetings, except for the nomination of directors, votes may be by voice. At any regular meeting, if a majority so requires, any question properly submitted to the members shall be voted upon by secret ballot.

- 3.9 Order Of Business. Unless otherwise approved by a majority of regular, the meetings of members shall be conducted in the following order:
1. Roll Call.
  2. Reading of the Minutes of the preceding meeting.
  3. Reports of Committees.
  4. Reports of Officers.
  5. Old and Unfinished Business.
  6. New Business.
  7. Nominations of Board Members (if applicable)
  7. Adjournments.

#### SECTION IV BOARD OF DIRECTORS

- 4.1 General Powers. The affairs of the Corporation shall be managed by the Board of Directors. Such Board of Directors shall only act in the name of the organization when it shall be regularly convened by its chairperson after due notice to all the directors of such meeting.
- 4.2 Number and Tenure. The number of Directors shall be nine (9). Each Director shall hold office for a term of three (3) years, or until his or her successor shall have been appointed in a manner provided in these bylaws.
- 4.3 General Qualifications of Directors. All Directors shall be at least eighteen (18) years of age and residents of the Fairbanks North Star Borough at the time of their election, and not have been convicted of a crime against a person (e.g. A.S. 11.15 et. seq.) within the last five (5) years. A person shall be deemed as meeting either the general qualifications or special qualifications for a designated seat based upon their status as they exist upon the date of election. Except as otherwise provided in these Bylaws, a Director shall not be deemed subsequently disqualified for a seat because of a change in status that occurs during the term of the Director.
- 4.4 Special Qualifications for Designated Seats. All directors shall be seated in designated seats denominated as follows: Seats A, B, C, D, E, F, G, H, and I. Seat A shall be designated for persons over the age of fifty-five (55) years upon the date of election. Seats B and E shall be designated for a parent of an attending student upon the date of election. Seats C, F, and I shall be designated for members of the school

staff other than the Principal. Seat D shall be designated for the principal or acting principal of the school. Seat H shall be designated for a member of the Board of Directors of Fairbanks Native Association. Seat G shall be a member of the faculty or staff of the University of Alaska.

- 4.5 Nominations of Candidates for Directors. Prior to filling any vacancy on the Board of Directors, the Chairperson shall give notice and solicit nominations for candidates to fill such vacancy from the persons and entities eligible to nominate candidates for the designated seat(s). Qualified persons may be nominated to fill any vacant or vacating seat by the following persons and entities:
- Seat A - Fairbanks Area elder
  - Seats B, E -EKCS Parents Association
  - Seats C, F, I -EKCS Staff Association
  - Seat G - UAF faculty members
  - Seat H -Board of Directors of Fairbanks Native Association, Inc.
  - All Seats -any member of the EKCS Board of Directors.
- 4.6 Appointment for Appointed Directors. A majority of the Board of Directors of Board shall appoint, from among persons nominated in accordance with these bylaws, qualified persons to sit as Directors, except that the Principal shall serve as a Director for Seat D at all times.
- 4.7 Organization of the Board. The Board of Directors shall select from one of their members a Chairperson. The Chairperson of the Board shall preside over all meeting of the Board, and shall have the responsibility of establishing the agenda for all meetings of the Board, and such other duties and responsibilities assigned by the Board. The Board of Directors may select from one of their members a Vice-Chairperson. The Vice -Chairperson shall preside over all meetings in the absence of the Chairperson.
- 4.8 Action by Board. Five (5) members of the board shall constitute a quorum of the meetings of the Board of Directors. Each director shall have one vote and such voting may not be done by proxy. A question receiving a majority affirmative vote by the majority of the Board shall be an action by the Board. The Board of Directors may make such rules and regulations, consistent with these Bylaws, covering its meetings as it may in its discretion determine necessary. In the absence of inconsistent rules and regulations adopted by the Board, the Board

shall conduct its meetings in a manner consistent with Robert's Rules of Order.

- 4.9 Conflicts of Interest. No director shall vote on any issue before the Board that affects the pecuniary interest of the Director or the Director's immediate family member. For the purposes of this provision, an "immediate family member" shall include a spouse, domestic partner, parent, sibling, or child.
- 4.10 Vacancies. Subject to the provisions of Section 4.5, vacancies in the Board of Directors shall be filled by a vote of the majority of the remaining members of the Board of Directors for the balance of the term.
- 4.11 Removal. A majority of the remaining board members may remove a director when sufficient cause exists for such removal. "Sufficient cause" shall mean a criminal indictment, charging or conviction involving deceit, dishonesty, misappropriation, conversion or theft of property, or any crime against a person (e.g. A.S. 11.15 et. seq.). A director subject to a motion for removal shall receive at least ten (10) day prior notice of such intent to remove and shall be provided opportunity to address the board on the subject. A director may be represented by counsel at any removal hearing. A removal hearing shall be conducted in executive session. The Board of Directors shall adopt such rules for this hearing as it may in its discretion consider necessary for the best interests of the organization.
- 4.12 Compensation. Directors shall serve without compensation for their services in that capacity, however, by resolution of the Board, may be compensated for expenses incurred for attendance of meetings, and other business conducted on behalf of the corporation.

## SECTION V COMMITTEES

- 5.1 Authorization of Committees. The Board of Directors may create one (1) or more committees, with such duties as prescribed by the Board. A committee may be composed of Directors and non-Directors. Such committees may be advisory in nature or authorized to carry out one or more function or power of the corporation upon delegation of power(s) of the Board through resolution.

- 5.2 Delegation of Powers. If the Board delegates any of its powers to a committee, any actions taken by the committee shall be as effective as if taken by the Board. If a Committee is delegated any authority to exercise a power on behalf of the corporation by its sole action, only the Director members of such committee may vote. A committee shall limit its activities to the accomplishment of the tasks for which it is designated and shall have no power to act except as specifically conferred by action of the Board. The designation of such committees. The designation of such committees and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any individual Director of any responsibility imposed upon him or her by law.
- 5.3 Rules. The requirements of these bylaws, rules and regulations applicable to the Board and its members, and any special rules and regulations adopted by the Board of Directors respecting the organization, conduct of meetings, actions and voting of the Committee shall govern the operation of the Committee. The Board of Directors shall fill any vacancy in a Committee.

#### SECTION VI OFFICERS

- 6.1 Officers, Numbers, Terms, and Appointment. The Principal Officers of the corporation shall be as follows: President, Vice President, and the Secretary/Treasurer. Officers shall serve at the pleasure of the Board of Directors. Officers may be members of the Board of Directors, however, if an officer is not a member of the Board of Directors, such officer may not vote on matters coming before the Board of Directors. The Board may, from time to time, appoint from among its members or otherwise, officers with special, limited and enumerated powers to represent the Corporation. The title, duties and powers of such special officers shall be specified in an authorizing Board resolution.
- 6.2 Duties. The duties of the principal officers shall be as follows:
- (a) The President. The President shall be the chief executive officer of the corporation, and shall:
- i. present at each annual meeting of the organization an annual report of the work of the organization;



- ii. see all books, reports and certificates required by law are properly kept or filed;
- iii. be one of the officers who may sign the checks or drafts of the organization; and
- iv. have such powers as may be reasonably construed as belonging to the chief executive of any organization.

(b) The Vice President. The Vice President, in the event of the absence or inability of the President, exercise his office become acting president of the corporation with all the rights, privileges and powers as if he had been the duly elected president.

(c) The Secretary/ Treasurer. The Secretary/Treasurer shall

- i. keep the minutes and records of the organization in appropriate books;
- ii. file any certificate required by any statute, federal or state;
- iii. give and serve all notices to members of this organization;
- iv. be the official custodian of the records and seal of this corporation;
- v. be one of the officers who may sign the checks or drafts of the organization;
- vi. arrange for the accounting of all moneys, credits and property of the Corporation and for an accurate accounting of all money received and discharged
- vii. except as otherwise provided by Board resolution, arrange for the custody of all funds and securities of the Corporation and shall deposit the same in such banks or depositories as the Board shall direct;
- viii. keep proper books of account and other books showing at all times the amount of the funds and other property belonging to the Corporation;
- ix. have the care and custody of all monies belonging to the organization and shall be responsible for such monies or securities of the organization;
- x. exercise all duties incident to the office of Secretary or the office of Treasurer; and
- xi. perform such other duties as may be assigned to him or her from time to time by the Board.

With the approval of the Board, the Secretary/Treasurer, may delegate such duties, powers and authority to employees retained for such purposes.

- 6.3 Limitations on Duties and Powers. The Board of Directors may limit the powers, duties and authority of the principal or special officers of the Corporation by resolution of the Board. Such limitations may include providing for terms and conditions upon the exercise of officers powers.
- 6.4 Resignation, Removal, Vacancies. Any officer may resign at any time by giving written notice thereof to the President, Secretary/Treasurer, or Chairperson of the Board. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof and the acceptance of the resignation shall not be necessary to make it effective. Any officer may be removed, wither with or without cause by the Board at any meeting of the Board at which a quorum is present. The removal of an officer shall not operate to limit the contractual rights of such officer. The Board of Directors shall fill all vacancies in any office. Whenever a vacancy shall occur in any office of the Corporation between meetings of the Board of Directors, the Chairperson may make special temporary appointments to fill the vacancy until the next meeting of the Board of Directors. The Board of Directors may extend a special temporary appointment by the Chairperson upon terms and conditions they deem advisable.
- 6.5 Compensation. Officers shall serve without compensation for their services in that capacity, however, by resolution of the Board, may be compensated for expenses incurred for attendance of meetings, and other business conducted on behalf of the corporation.

## SECTION VII GENERAL PROVISIONS

- 7.1 Waiver of Notice. Whenever any notice is required to be given to any Member, Director or committee member under these Bylaws, or by operation of law, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be equivalent to the giving of such notice. Attendance of a member, Director or committee member at any meeting shall constitute a waiver of notice of such meeting, except where the person

attends the meeting for the expressed purpose of objecting to the transaction of business on the grounds that the meeting is not lawfully called or convened. Persons attending a meeting for the purpose of objecting to the transaction of business on such grounds, shall not be counted for the purpose of quorum, but may otherwise participate in the meeting solely for the purposes of casting votes against any and all actions coming before the body.

- 7.2 Informal Action. Any action required or permitted to be taken at any meeting of the members, directors, or committee thereof, may be taken without a meeting if consent in writing, setting out the action taken shall be signed by all of the members entitled to vote with respect to the subject matter or all of the directors.
- 7.3 Indemnification. The Corporation shall indemnify its present and former Directors, officers and committee members to the full extent permitted by law. The Corporation may, but shall not be required to indemnify representatives, agents, and other persons action on behalf of the Corporation by an agreement in writing approved by the Board.
- 7.4 Prohibition Against Loans and Dividends. The corporation may not make loans to any director or officer. A director or officer who assents to or participates in the making of such a loan shall be liable to the corporation for the amount of the loan until its repayment. The corporation may not declare or pay dividends to any member, or other person.
- 7.5 Books and Records. The corporation shall keep correct and complete books and records of account and shall keep minutes of the proceedings of its members, board of directors and committees having any of the authority of the board of directors; and shall keep at its principal office a record of the names and addresses of its members entitled to vote. Any member, or an agent or attorney for the member may inspect all books and records of a corporation, for any proper purpose at any reasonable time.
- 7.6 Deposits, Checks and Accounts. All funds of the Corporation shall be deposited from time to time to the account of the Corporation in such banks or other depositories as the Board of Directors may select. The Board of Directors shall approve all signatories on demand accounts of the Corporation. All checks payable in amounts in excess of \$1,000

shall require the signature of two (2) authorized signatories. All checks payable in amounts in excess of \$3,500 shall require the signature of both the Principal and Secretary/Treasurer. No depository account in the name of the Corporation may be established without the approval of the Board of Directors.

- 7.7 Contracts. The Board of Directors shall approve any and all contracts payable in an amount in excess of \$10,000. The Board of Directors may authorize any officer(s) or agent(s) of the Corporation to enter into any contract or execute and deliver any instrument in the name and on behalf of the Corporation. Such authority may be general or confined to specific purpose or instance. This provision shall not apply to contracts payable through the Fairbanks North Star Borough School District.
- 7.8 Employee Salaries. The Board of Directors, or officers acting under a delegation of authority from the Board, shall hire and fix the compensation of any and all employees that they, in their discretion, may determine to be necessary for the conduct of the business of the organization. The Board of Directors may adopt policies and procedures of general applicability to the employees of the Corporation.
- 7.9 Fiscal Year. The fiscal year of the corporation shall begin on the first day of July and end on the last day of June.
- 7.10 Bylaw Amendments. These By-Laws may be altered, amended, repealed or added to by an affirmative vote of the majority of all Directors. However, a change in the number of directors shall not be effective until approved by an affirmative vote of the majority of members present and voting at the first regular annual meeting held after such change. A change in the bylaws made by the Directors may be invalidated by an affirmative vote of the majority of members present and voting at the first regular annual meeting held after such change.
- 7.11 Severability. Any provision of these Bylaws or amendment thereto be held to be illegal, invalid or unenforceable shall be fully severable and these bylaws shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part hereof, and the remaining provisions shall remain in full force and effect, and shall not

be affected by the illegal invalid or unenforceable provision or by its severance here from.

DULY APPROVED AND ADOPTED by the Board of Directors of the EFFIE KOKRINE CHARTER SCHOOL, INC., on this \_\_\_\_\_ day of \_\_\_\_\_, 2006

Attest:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary/Treasurer

Bylaws  
EFFIE KOKRINE CHARTER SCHOOL, INC.  
10:24:07 AM; 5/28/2014

Page 11 of 11

## Effie Kokrine Early College Charter School 2014-15 Staff List

Ph Ext#	Name	Position	E-Mail@k12northstar.org	Room #
33109	Elder's Room	Elder's Room		109
33502	Frost-Gillen, Rhonda	Counseling Tech	<a href="mailto:rhonda.frost">rhonda.frost</a>	102
33180	Gallagher, Mindy	ANE Tutor	<a href="mailto:mindy.gallagher">mindy.gallagher</a>	180
33153	Galloway, Eric	High School Math	<a href="mailto:eric.galloway">eric.galloway</a>	153
33134	Gym Office			134
33165	Horine, Wayne	High School, Math	<a href="mailto:wayne.horine">wayne.horine</a>	165
33555	Huus, Mike	Day Custodian	<a href="mailto:mike.huus">mike.huus</a>	147
33124	Jackson, Cassie	Jr High Teacher, 7th Gr	<a href="mailto:cassie.jackson">cassie.jackson</a>	124
33125	Kangas, Alicia	Jr. High Teacher 7th Gr	<a href="mailto:alicia.kangas">alicia.kangas</a>	125
33169	Kangas, Carla	Spec Ed Teacher	<a href="mailto:carla.kangas">carla.kangas</a>	169
33501	Kangas, Irene	Administrative Secretary	<a href="mailto:irene.kangas">irene.kangas</a>	102
33184	Krall, James	High School,	<a href="mailto:james.krall">james.krall</a>	184
33197	Kraus, Tiana	JOM Tutor	<a href="mailto:tkraus@fairbanksnative.org">tkraus@fairbanksnative.org</a>	196
33180	Marsseau, Carolyn	ELL Tutor	<a href="mailto:carolyn.marsseau">carolyn.marsseau</a>	180
33103	McCarty, Marie	JOM Tutor	<a href="mailto:mmcarty@fairbanksnative.org">mmcarty@fairbanksnative.org</a>	103
33183	McCullough, Sue	Early College Coordinator	<a href="mailto:tenaya84@hotmail.com">tenaya84@hotmail.com</a>	183
33120	Meierotto, Sheryl	Jr High Teacher, 8th Gr	<a href="mailto:sheryl.meierotto">sheryl.meierotto</a>	120
33106	Nicolia, Teresa	Speech Pathologist	<a href="mailto:teresa.nicolia">teresa.nicolia</a>	106
33148	Oneill, Julie	Kitchen Supervisor	<a href="mailto:jjohnson-oneill">jjohnson-oneill</a>	148
33169	Panamaroff, Alex	SPED Aide	<a href="mailto:alexander.panamaroff">alexander.panamaroff</a>	169
33167	Root, Colby	High School English	<a href="mailto:colby.root">colby.root</a>	167
33128	Science Room	College Classes		128
33510	Snow, Josh	Principal	<a href="mailto:josh.snow">josh.snow</a>	178
33163	Sopoliga, Michelle	High School, Science	<a href="mailto:michelle.sopoliga">michelle.sopoliga</a>	163
33108	States, Sarah	Middle School, 8th Gr	<a href="mailto:sarah.states">sarah.states</a>	108
33555	Worbel, Philip	Lead Custodian	<a href="mailto:philip.worbel">philip.worbel</a>	147

## Parent Organization

This spring the Effie Kokrine Booster Club was formed by parents with students enrolled at Effie. The Booster Club originally targeted raising funds for the Effie Girl's and Boy's Basketball teams. The Booster Club expanded their focus to include support for all student activities. In April the Booster Club sponsored the first Spring Bazaar and Petty Zoo. Over fifty vendors signed up. The Booster Club is currently planning the first *Grad Bash* event for seniors.

Booster Club Officers-

President- Kim Aiken

Secretary/Treasurer- Tiffany Piser

## Changes and Other Information

### Grading Policy-

At the start of the 2015/16 school year, Effie will impliment a new grading policy in line with the rest of the school district.

### Summer School-

Effie is partnering with CEC and BEST to offer credit recovery in June 2015. Four certified teachers and one tutor will hold classes at Effie from June 1- June 26 from 8 am to noon each day.

### Career Readiness-

Select Effie students receiving special education services will be attending the vocational classes in Construction, Health and Transportation, Distribution and Logistics at Hutchinson High School in fall of 2015.

### SAYA (Saving Our Adolescents and Young Adults for Healthy Transitions)-

Head Teacher, Josh Snow, will serve as a Transition Team member associated with the SAYA grant recently awarded to the Fairbanks Native Association Behavioral Health Department. The Transition Team is tasked with designing strategies to improve wrap-around mental health service integration and coordination for Alaska Native and American Indian Youth in the Fairbanks and North Pole Area. FNA Behavioral Health is partnering with Effie to host a Trauma-Informed Positive Behavioral Intervention and Supports Training for staff members and FNA tutors.