

UNDERSTANDING CAPITAL GAINS AND LOSSES FOR STOCK PLAN TRANSACTIONS

Procter & Gamble Co

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Important considerations

- **General tax information for individuals subject to US taxation only**
- **Plan provisions and stock plan benefit types vary**
- **Check your company's plan documents for specifics**
- **This is not personal tax advice—consult a tax advisor for information relevant to your specific situation**

Agenda

- **Be prepared for tax season**
- **Cost basis**
- **Stock plan transaction examples**
- **Finding tax information**
- **Filing your tax return**
- **Contact information**

Be prepared for tax season

Why does this matter?

- **If you sold shares in 2020 or if shares were sold on your behalf...**

Why does this matter?

Later in this presentation...



- **If you sold shares in 2020 or if shares were sold on your behalf...**

...we will look at examples of what you need to know if you sold shares.

Why does this matter?

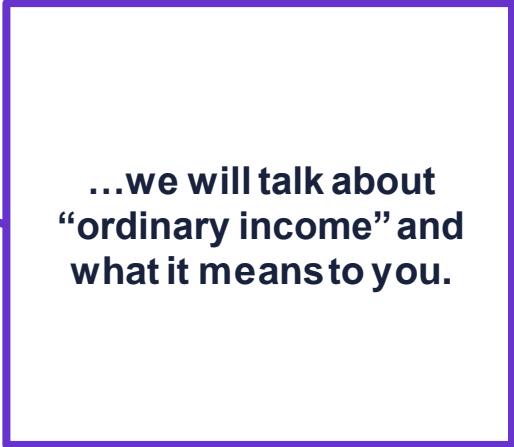
- **If you sold shares in 2020 or if shares were sold on your behalf...**
- **You may have recognized ordinary income as part of that transaction...**

Why does this matter?

Later in this presentation...



- **If you sold shares in 2020 or if shares were sold on your behalf...**
- **You may have recognized ordinary income as part of that transaction...**

A purple-bordered rectangular box containing text. A purple arrow points from the left side of the box towards the second bullet point of the list on the left.

**...we will talk about
“ordinary income” and
what it means to you.**

Why does this matter?

- **If you sold shares in 2020 or if shares were sold on your behalf...**
- **You may have recognized ordinary income as part of that transaction...**
- **Ordinary income is not reflected on your E*TRADE Securities Form 1099-B...**

Why does this matter?

Later in this presentation...



- **If you sold shares in 2020 or if shares were sold on your behalf...**
- **You may have recognized ordinary income as part of that transaction...**
- **Ordinary income is not reflected on your E*TRADE Securities Form 1099-B...**

...we will talk about what is and what isn't reflected on your Form 1099-B.



Why does this matter?

- **If you sold shares in 2020 or if shares were sold on your behalf...**
- **You may have recognized ordinary income as part of that transaction...**
- **Ordinary income is not reflected on your E*TRADE Securities Form 1099-B...**
- **And you therefore may need to manually adjust the cost basis of the shares you sold to help ensure an accurate tax filing.**

Why does this matter?

Later in this presentation...



- **If you sold shares in 2020 or if shares were sold on your behalf...**
- **You may have recognized ordinary income as part of that transaction...**
- **Ordinary income is not reflected on your E*TRADE Securities Form 1099-B...**
- **And you therefore may need to manually adjust the cost basis of the shares you sold to help ensure an accurate tax filing.**

...we will talk about how to make this adjustment.

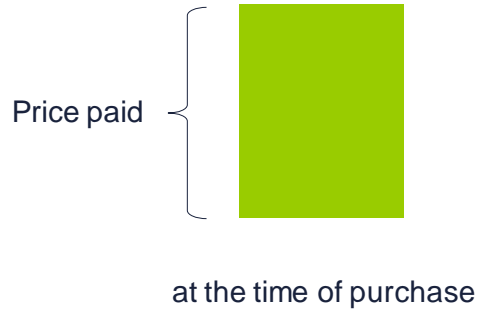
Cost basis

An example of a taxable stock transaction

Let's look at a couple of simple examples to help explain how a capital gain and a capital loss is calculated, and then we'll take a look at how to calculate a capital gain or loss when a participant sells stock acquired through their stock plan benefits.

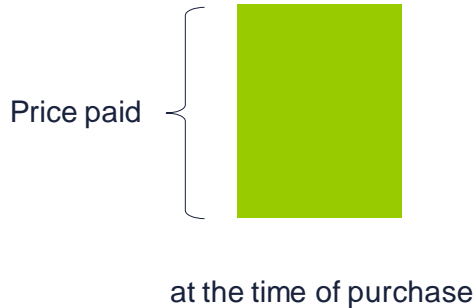
An example of a taxable stock transaction

If you buy and sell stock in a taxable, non-stock plan transaction, and the price goes up...



An example of a taxable stock transaction

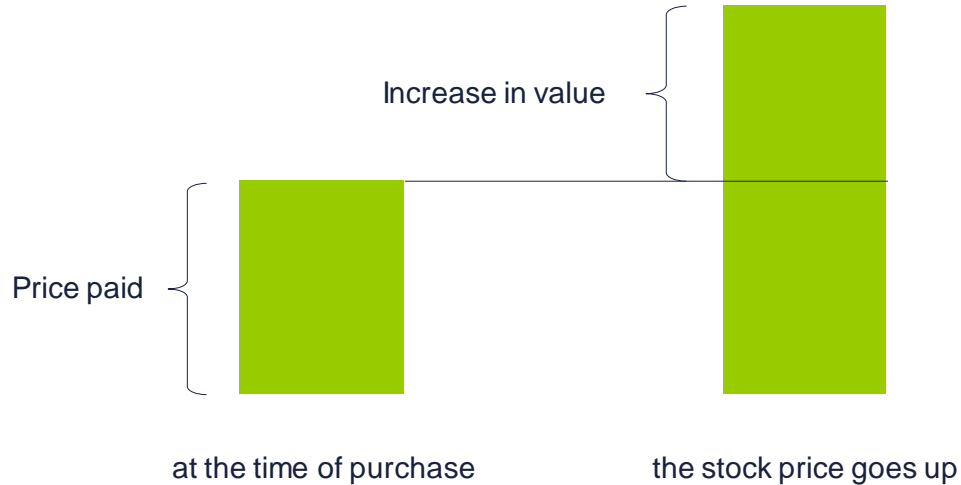
If you buy and sell stock in a taxable, non-stock plan transaction, and the price goes up...



In other words...if you buy and sell stock on your own in a regular brokerage account.

An example of a taxable stock transaction

If you buy and sell stock in a taxable, non-stock plan transaction, and the price goes up...



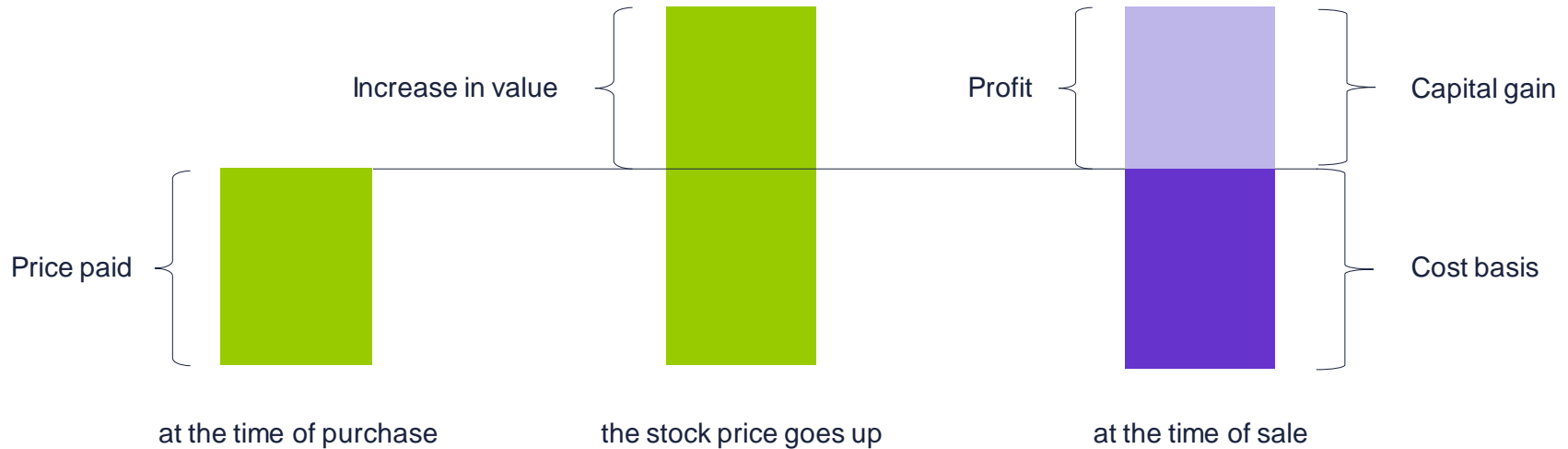
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If you buy and sell stock in a taxable, non-stock plan transaction, and the price goes up...



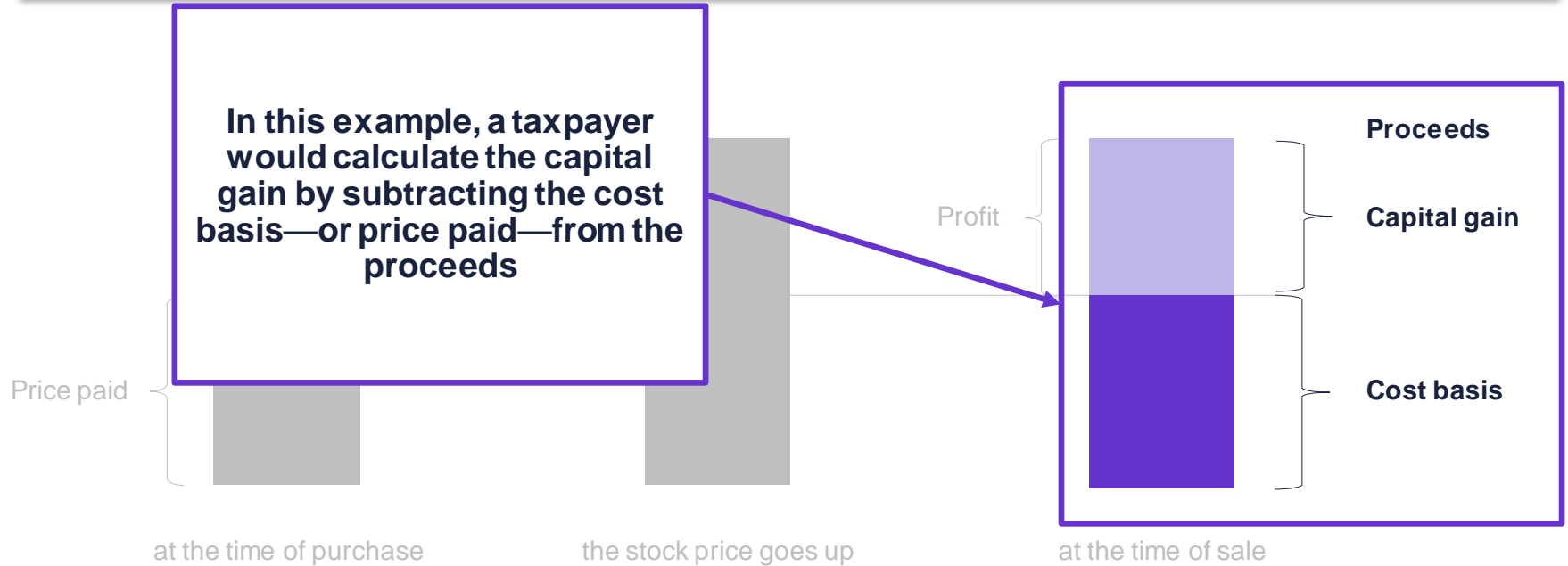
An example of a taxable stock transaction

If you buy and sell stock in a taxable, non-stock plan transaction, and the price goes up...



An example of a taxable stock transaction

If you buy and sell stock in a taxable, non-stock plan transaction, and the price goes up...



An example of a taxable stock transaction

If you buy and sell stock in a taxable, non-stock plan transaction, and the price goes down...



An example of a taxable stock transaction

If you buy and sell stock in a taxable, non-stock plan transaction, and the price goes down...

In this example, a taxpayer would calculate the capital loss by subtracting the cost basis—or price paid—from the proceeds, but the result would be a negative number, therefore a capital loss.

Price paid

at the time of purchase

the stock price goes down

Proceeds

at the time of sale

Capital loss

Cost basis

An example of a stock plan transaction

A potential significant difference between a regular stock transaction and a stock plan transaction:

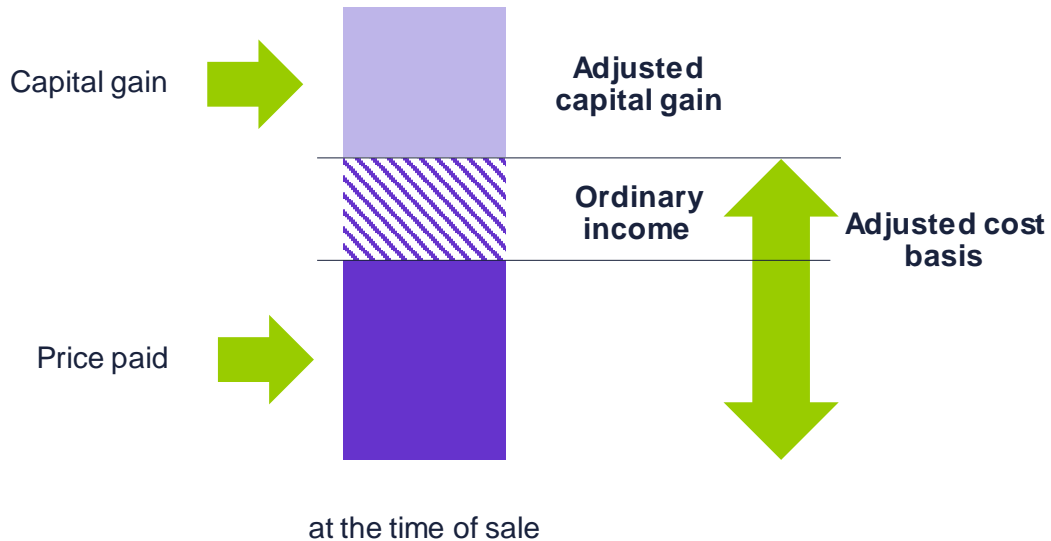
An example of a stock plan transaction

A potential significant difference between a regular stock transaction and a stock plan transaction:

ORDINARY INCOME!

An example of a stock plan transaction

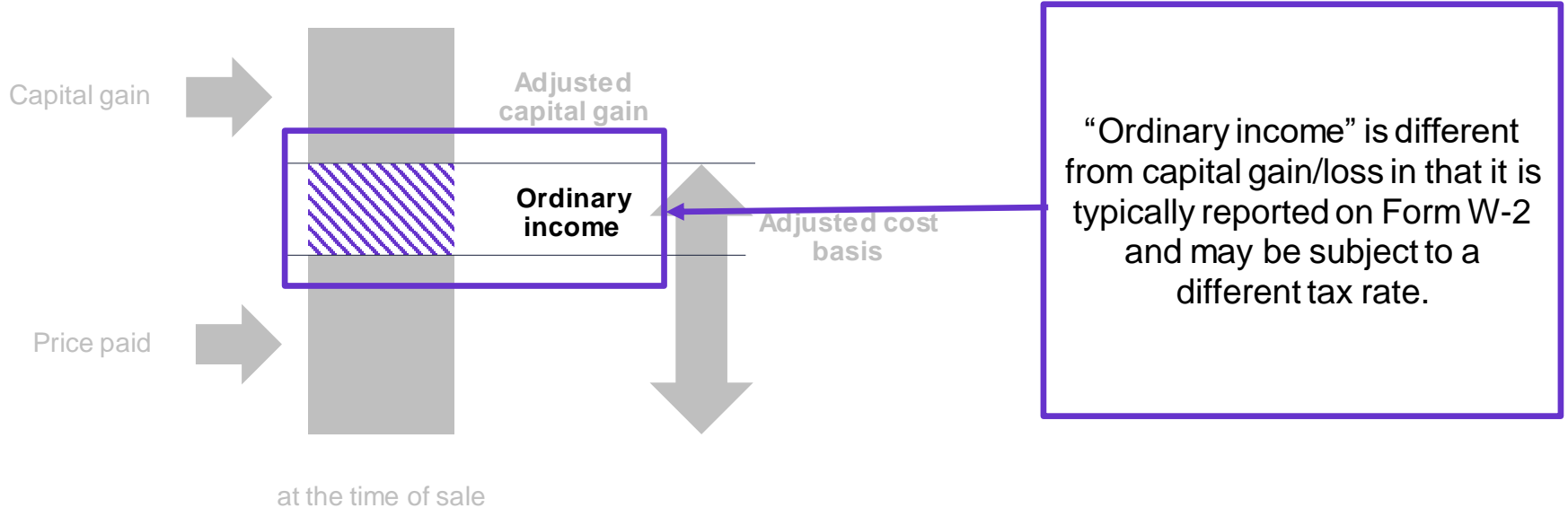
If you sell shares of stock acquired through your company's stock plan program...



You may have recognized ordinary income when you acquired the shares or when you sold them, depending on the type of equity.

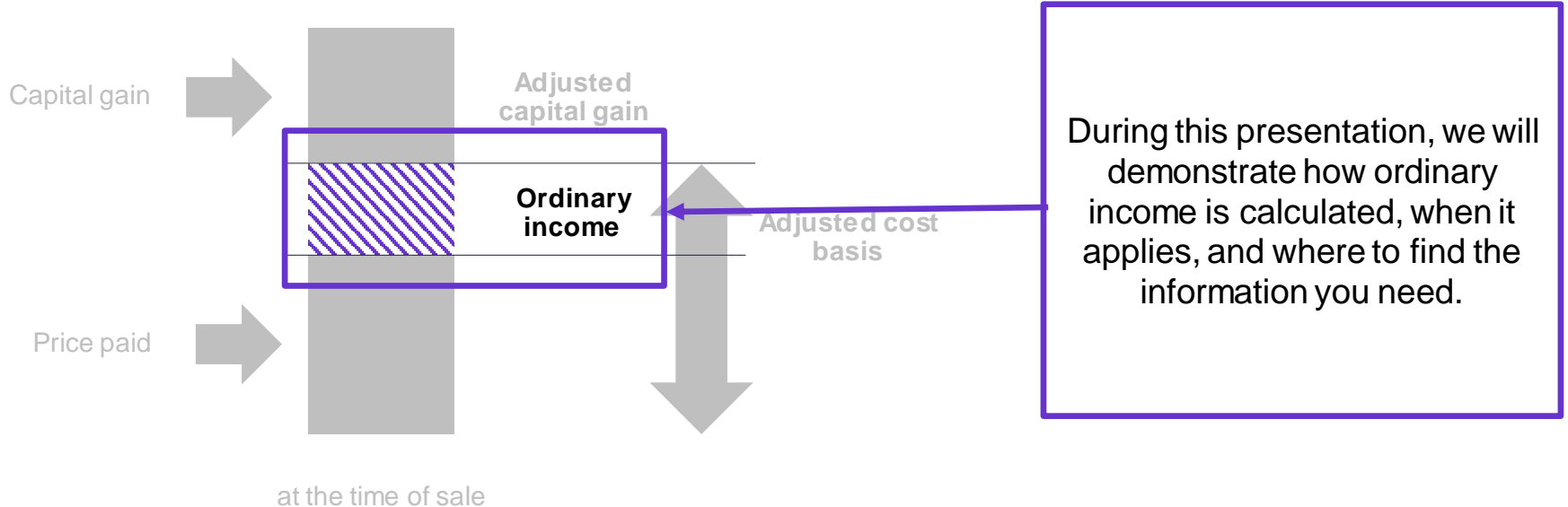
A stock plan transaction

If you sell shares of stock acquired through your company's stock plan program...



A stock plan transaction

If you sell shares of stock acquired through your company's stock plan program...

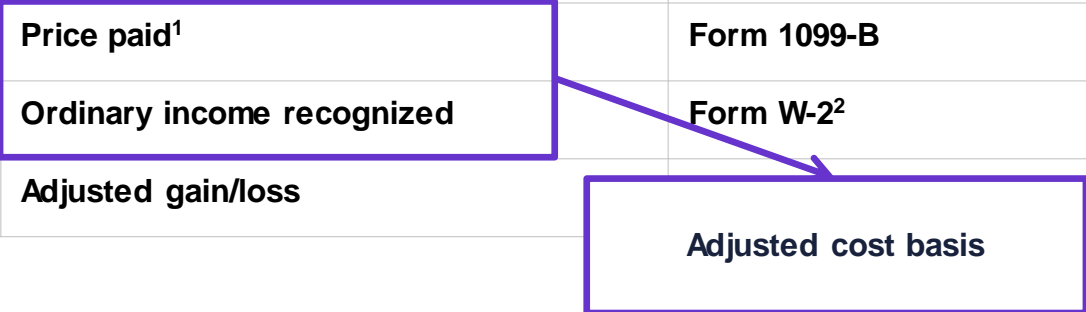


Calculating cost basis

To calculate adjusted gain and loss...

	Proceeds¹	Form 1099-B
-	Price paid¹	Form 1099-B
-	Ordinary income recognized	Form W-2²
=	Adjusted gain/loss	

Adjusted cost basis



Notes:

1. The proceeds and price paid reflected on Form 1099-B may include commissions and fees paid at the time of purchase and/or at the time of sale.
2. Check with your company payroll to determine how ordinary income is reported on your pay statements and/or your Form W-2.

Capital gains and losses tax rates

Different tax rates apply to short-term and long-term capital gains

You should always consult your own tax advisor concerning how holding periods, capital gains and losses, and your personal circumstances may affect your taxes, and before taking any action that may have tax consequences. Your actual taxes paid will vary depending upon your personal circumstances. The tax information shown is provided for informational purposes only and pertains to federal rates. There is no guarantee regarding the accuracy or completeness of the information and it may be subject to change.

2. Some taxpayers may be required to pay an additional 3.8% net investment income tax in addition to the applicable long-term capital gains tax rate.

Capital gains and losses tax rates

Different tax rates apply to short-term and long-term capital gains.

2020 Ordinary Income Tax Brackets¹	Long-Term Capital Gains Tax Rates²
10%, 12%	0%
22%, 24%, 32%, 35%	15%
37%	20%

You should always consult your own tax advisor concerning how holding periods, capital gains and losses, and your personal circumstances may affect your taxes, and before taking any action that may have tax consequences. Your actual taxes paid will vary depending upon your personal circumstances. The tax information above is provided for informational purposes only and pertains to federal rates. There is no guarantee regarding the accuracy or completeness of the information, and it may be subject to change.

Notes:

1. Typically a taxpayer's short-term rate will equal the ordinary income rate.
2. Some taxpayers may be required to pay an additional 3.8% net investment income tax in addition to the applicable long-term capital gains tax rate.

Stock plan transaction examples

Non-qualified stock option taxation

Taxation is effective the date of exercise, regardless of the type of exercise.

- There are several methods of exercise available for non-qualified stock options (NQSOs), including cash exercise (exercise and hold), same day exercise, and sell-to-cover.¹
- IRC stipulates that taxation applies effective the date of exercise. The participant will recognize ordinary income equal to the discount, i.e., the stock price at the time of exercise minus the exercise price.
- Your company may require withholding at the time of exercise.²

Notes:

1. Some types of exercise may not be available during blackout periods. Refer to your company insider trading policy or legal team for more information.
2. Check with your stock plan team or payroll department for more information about tax withholding and NQSO exercise.

NQSO exercise and hold example

Let's assume a participant receives an NQSO grant from their company.

- The participant receives a grant of NQSOs
- One year later, according to the participant's vesting schedule, 300 options vest¹
- Six months after vest, the participant decides to do a cash exercise and hold the shares.
- Later, the participant decides to sell all 300 shares

Note:

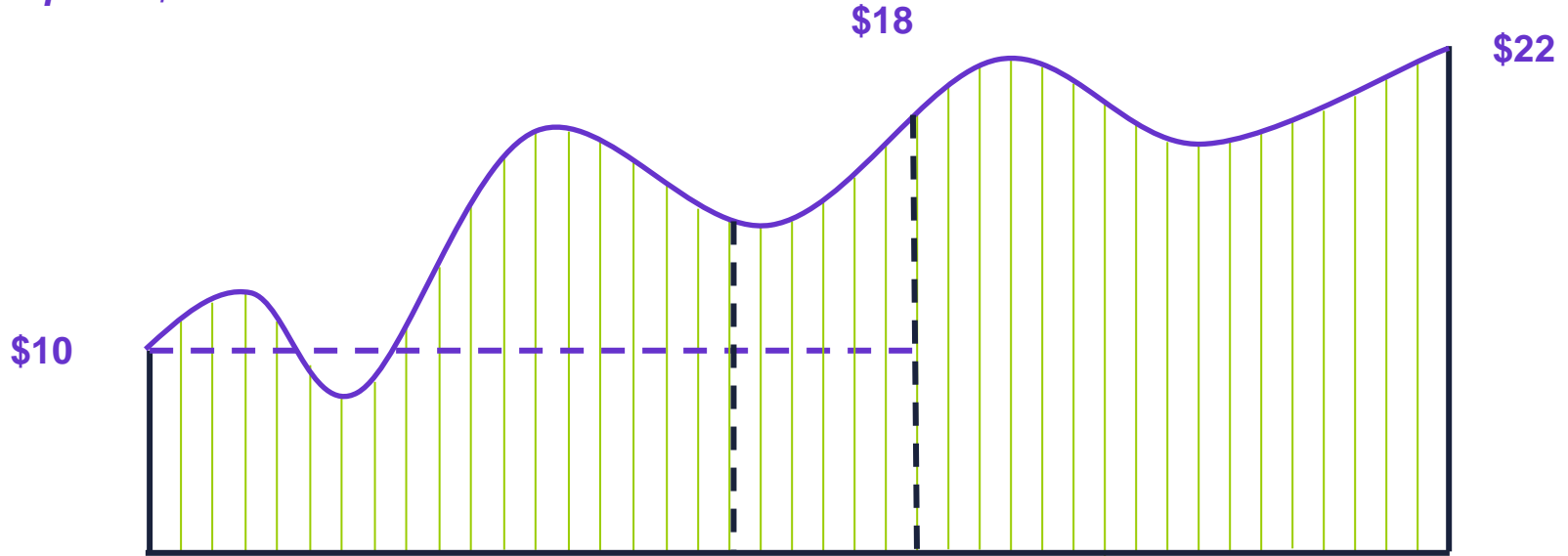
1. Vesting schedules vary depending on your company plan provisions. Refer to your plan documents for more information.

NQSO example

Exercise price: \$10

Price on date of exercise: \$18

Sale price: \$22



Grant date

Vest date

Exercise date

Sale date

NQSO exercise and hold, then sell

	Proceeds from sale¹	300 shares x \$22/share	\$6,600	Form 1099-B ²
-	Adjusted cost basis			
-	Price paid¹	300 options x \$10/option	\$3,000	Form 1099-B ³
-	Ordinary income	300 options x (\$18 - \$10)/option	\$2,400	Form W-2 ⁴
=	Adjusted capital gain		\$1,200	

Notes:

1. Commissions and fees are not included in this example. Commissions and fees paid at time of sale are typically subtracted from the proceeds on Form 1099-B. Commissions and fees paid at time of acquisition are typically subtracted from the price paid at acquisition on Form 1099-B.
2. Shown in the "Proceeds" column of Form 1099-B. May also be found on Trade Confirmation.
3. Shown in the "Cost or Other Basis" column of Form 1099-B. May also be found on Confirmation of Exercise.
4. Check with payroll department for more information on how ordinary income is reported on your W2 and pay statement.

NQSO same-day exercise example

Let's assume a participant receives a non-qualified stock option grant from their company.

- The participant receives a grant of NQSOs
- One year later, according to the participant's vesting schedule, 300 options vest¹
- Six months after vest, the participant decides to do a same day exercise and receives cash proceeds

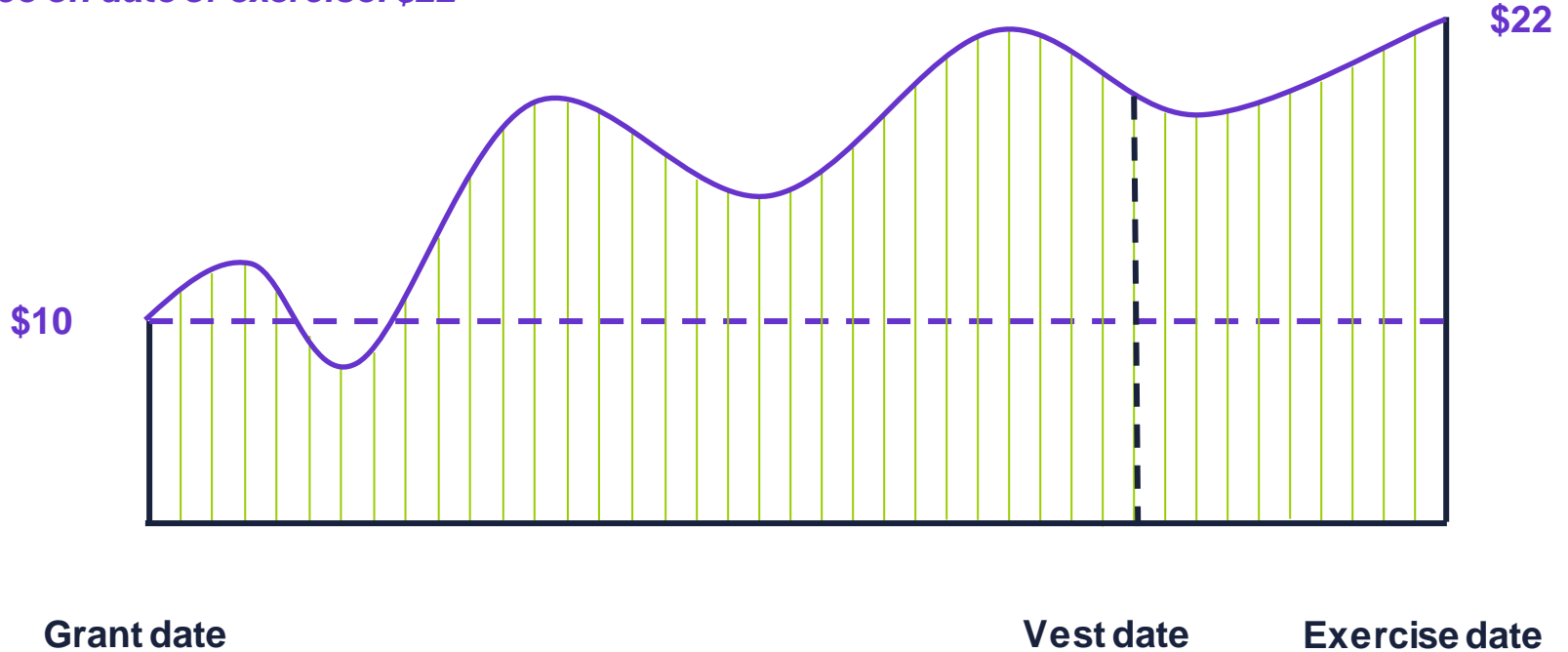
Note:

1. Vesting schedules vary depending on your company plan provisions. Refer to your plan documents for more information.

NQSO example

Exercise price: \$10

Price on date of exercise: \$22



NQSO same day exercise

	Proceeds from sale¹	300 shares x \$22/share	\$6,600	Form 1099-B ²
-	Adjusted cost basis			
-	Price paid¹	300 options x \$10/option	\$3,000	Form 1099-B ³
-	Ordinary income	300 options x (\$22 - \$10)/option	\$3,600	Form W-2 ⁴
=	Adjusted capital gain		\$0⁵	

Notes:

1. Commissions and fees are not included in this example. Commissions and fees paid at time of sale are typically subtracted from the proceeds on Form 1099-B. Commissions and fees paid at time of acquisition are typically subtracted from the price paid at acquisition on Form 1099-B.
2. Shown in the "Proceeds" column of Form 1099-B. May also be found on Trade Confirmation.
3. Shown in the "Cost or Other Basis" column of Form 1099-B. May also be found on Confirmation of Exercise.
4. Check with payroll department for more information on how ordinary income is reported on your W2 and pay statement.
5. There may be a slight price difference between the stock price at the time of exercise and the stock price when the shares are sold, as a short period of time may have elapsed between exercise and sale.

Where to find the information you need

Sources of information

- **Form 1099-B**
- **Stock Plan Transactions Supplement**
- **Stock plan confirmations**
- **Gains and Losses page**
- **Education resources**

Form 1099-B

Form 1099-B shows taxable stock transactions, including sale of company stock.
The Form 1099-B can be found here:

The screenshot displays the E*TRADE Stock Plan dashboard. At the top, market indices are shown: DOW 26,723.50 (▲ 221.90 (0.84%)), NASDAQ 11,025.10 (▲ 113.51 (1.04%)), and S&P500 3,298.04 (▲ 28.08 (0.86%)) as of 09:44 AM ET. The navigation bar includes 'Accounts', 'Trading', 'Markets & Ideas', 'Stock Plan', and 'What We Offer'. A search bar is present with the placeholder 'Symbol, company, or keywords'. Below the navigation, a dropdown menu is open under 'Stock Plan', listing options: Overview, Holdings, Sell, Exercise, Planning, My Account, Knowledge, Tax Information (highlighted with a red box), and Orders. The main content area shows a 'Welcome, TEST STOCKPLAN' message with a last login of Oct 30, 2020, 9:47 AM ET. A 'Stock Plan (XLF) ...0114' section is visible with a 'Show number' link and 'Quick links' dropdown. On the right, account balances are displayed: \$62,011.72, \$1,415.03 (with a 'Refresh' link for Nov 02, 2020, 9:37 AM ET and a 'Customize' link), \$62,011.72, \$1,415.03 (2.34%), \$9,654.00, and \$71,665.72 (with a 'Show less' link). A 'Deposit checks in a flash' promotional banner is also present. At the bottom, a 'Launch Pad' section for 'power E*TRADE' includes a 'Launch' button. The footer shows 'Linked to your Stock Plan' and 'Individual Brokerage ...0114 Show number'.

Form 1099-B

Form 1099-B shows taxable stock transactions, including sale of company stock.
The Form 1099-B can be found here:

The screenshot shows the E*TRADE website's Tax Center. At the top, there are market indices: DOW 30,078.25 (31.88 (0.11%)), NASDAQ 12,508.82 (130.95 (1.06%)), and S&P500 3,673.87 (10.41 (0.28%)) as of 12:19PM ET. The navigation bar includes 'Accounts', 'Trading', 'Markets & Ideas', 'Stock Plan', and 'What We Offer'. A search bar is on the right. Below the navigation, there are links for 'Complete View', 'Portfolios', 'Watch Lists', 'Orders', 'Balances', 'Transactions', 'Banking', 'Transfers', 'Tax Center' (highlighted), 'Documents', 'Dividend Reinvestment', and 'Open Account'. The main heading is 'Tax Center'. Under 'My tax documents', there are links for 'View full tax schedule' and 'Sign up for Electronic Delivery'. Below this are filters for 'Tax year' (2020) and 'Accounts' (Joint Account -6670), with an option for 'Amended documents only'. A table lists documents for 2020 for the Joint Account -6670. The 'Download form' column contains two items: '1099 Consolidated' and 'Stock Plan Transactions Supplement', both with download icons. The 'Additional information' column has a link 'Understanding your Form 1099'. A red box highlights the two download links.

Tax year	Account	Download form	Additional information
2020	Joint Account -6670 Export CSV file	↓ 1099 Consolidated ↓ Stock Plan Transactions Supplement	Understanding your Form 1099

Form 1099-B

Form 1099-B shows taxable stock transactions, including sale of company stock.

E*TRADE SECURITIES LLC PO BOX 484 JERSEY CITY, NJ 07303-0484	Account No: 12345678 Account Name: JANE DOE Taxpayer Identification Number: ***-**-1234 Account Executive No: ORIGINAL: 09/26/2017
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2017 FORM 1099-B: PROCEEDS FROM BROKER AND BARTER EXCHANGE TRANSACTIONS, CONTINUED OMB NO. 1545-0715

Noncovered Long-Term Gains or Losses on Gross Proceeds
Report on Form 8949, Part II with Box E checked

Box 6: Gross Proceeds Box 5: Box Checked (Noncovered Security) Box 3: Basis Not Reported to the IRS Box 2: Type of Gain or Loss - Long-Term

The 1099-B data referenced by a Box Number is reported to the IRS. The additional information not referenced by a Box Number is not reported to the IRS, but may be helpful to complete your return.

Security Description CUSIP (Box 1a)	Quantity Sold	Date Acquired	Date Sold or Disposed (Box 1c)	Proceeds/ Reported to IRS (Box 1d)	Cost or Other Basis	Accrued Market Discount	Wash Sale Loss Disallowed	Gain/Loss Amount	Additional Information
ACME WIDGETS Cusip: 123456789	56.00000	10/15/2014	03/27/2017	\$7,890.10	\$0.00	\$0.00	\$0.00	\$7,890.10	
	65.00000	10/15/2014	03/27/2017	\$9,158.15	\$0.00	\$0.00	\$0.00	\$9,158.15	
	79.00000	10/15/2014	03/27/2017	\$11,130.68	\$0.00	\$0.00	\$0.00	\$11,130.68	
	138.00000	10/15/2014	03/27/2017	\$19,443.46	\$0.00	\$0.00	\$0.00	\$19,443.46	
Subtotals	338.00000			\$47,622.39	\$0.00	\$0.00	\$0.00	\$47,622.39	
4 ITEMS - TOTAL				\$47,622.39	\$0.00	\$0.00	\$0.00		

END OF 2017 FORM 1099-B

Stock Plan Transactions Supplement

Stock Plan Transactions Supplement is available on etrade.com and shows a summary of stock plan sales during the year.

E*TRADE

Stock Plan Transactions Supplement

This document provides you with additional information about your 2017 Stock Plan Transactions that is not reported to the IRS on your Form 1099-B.

John Smith
Account number ending in: XXXX

Reporting Period: January 1, 2017 - December 31, 2017 Download Date: 02/17/2018

Symbol	Qty	Date Acquired	Date Sold or Expired	Total Proceeds	Cost Basis	Adjustment Amount (Ordinary Income)	Adjusted Cost Basis	Adjusted Gain (Loss)	Capital Gains Status	Covered/ Non-Covered	Grant Type	Grant Number
JSK	68	05/13/2009	03/15/2017	\$8,897.80	\$4,925.72	—	—	\$3,972.08	Long	Non-Covered	ISO	SO1038094
JSK	5	11/25/2012	05/07/2017	\$650.00	\$433.76	\$0.00	\$433.76	\$216.24	Long	Covered	ISO	SO1038094
JSK	5	11/25/2012	03/15/2017	\$654.25	\$0.00	\$0.00	\$654.25	\$654.25	Long	Non-Covered	PSA	PS1385886
JSK	10	11/25/2012	02/23/2017	\$1,355.00	\$0.00	\$1,020.00	\$1,020.00	\$334.90	Long	Non-Covered	RSU	RS1764608
JSK	10	11/25/2012	05/07/2017	\$1,311.20	\$0.00	\$1,020.00	\$1,020.00	\$290.00	Long	Non-Covered	RSU	RS1764608
JSK	32	10/02/2016	02/12/2017	\$3,975.04	\$3,432.91	\$605.01	\$4,037.92	(\$63.00)	Short	Covered	ESPP	—
JSK	100	11/25/2016	02/23/2017	\$13,555.00	\$0.00	\$10,900.00	\$10,200.00	\$3,349.00	Short	Non-Covered	PSA	PS1385886
JSK	88	12/06/2016	01/29/2017	\$12,779.36	\$10,078.05	\$1,778.87	\$11,857.12	\$922.24	Short	Covered	NQ	SO1001293
JSK	100	12/06/2016	02/12/2017	\$12,422.00	\$0.00	\$13,674.00	\$13,674.00	(\$1,052.00)	Short	Non-Covered	PSU	PS1234568
				\$26,201.36	\$10,078.05	\$16,252.97	\$25,531.12	-\$129.76				

About This Document
This document is designed to assist you in reviewing information that may be important when reporting your 2017 Stock Plan Transactions on your federal and state income tax returns. This document provides additional information about your 2017 Stock Plan Transactions that is not reported to the IRS on your Form 1099-B due to IRS reporting requirements.

The Cost Basis that appears on your Form 1099-B reflects the amount paid to acquire shares, including brokerage commissions and fees. The Form 1099-B Cost Basis amount does not include amounts related to your 2017 Stock Plan Transactions that your employer reported to the IRS as ordinary income. As a result, an adjustment to the Cost Basis amount may be required to determine the basis amount that you need to report on your tax return(s).

This document includes the ordinary income amount(s) associated with your 2017 Stock Plan Transactions that your employer provided to E*TRADE. Those amounts are reflected in the Adjustment Amount (Ordinary Income) column. The Adjusted Cost Basis field reflects both the Cost Basis reported on Form 1099-B and the Adjustment Amount. It is your responsibility to validate these amounts against the Form W-2 or other documents provided by your employer before you determine to include them in your tax return filing.¹

This document includes information about transactions relating to your stock plan shares only.
Please consult your tax advisor for further information.

Helpful Links
[Tax Documents: etrade.com/tax](https://etrade.com/tax)
[Employee Stock Plan Tax Center: etrade.com/stockplantax](https://etrade.com/stockplantax)
[Stock Plan Gains & Losses: etrade.com/spgainloss](https://etrade.com/spgainloss)
[Stock Plan Confirmations: etrade.com/spconfirms](https://etrade.com/spconfirms)

Customer Service
etrade.com/service
 800-838-0908 or +1 650 599 0125 from outside the U.S.

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Stock Plan Transactions Supplement

Stock Plan Transactions Supplement is available on **etrade.com** and shows a summary of stock plan sales during the year.

E*TRADE

Stock Plan Transactions Supplement

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John Smith
Account number ending in: XXXX

Reporting Period: January 1, 2017 - December 31, 2017 Download Date: 02/17/2018

Symbol	Qty Acquired	Date Sold or Expired	Cost Basis	Adjusted Amount (Ordinary Income)	Adjusted Cost Basis	Adjusted Gain (Loss)	Capital Gains Status	Covered/Non-Covered	Grant Type	Grant Number
			---	---	---	\$3,972.08	Long	Non-Covered	ISO	S01038094
			\$655.60	\$0.00	\$433.76	\$221.85	Long	Covered	ISO	S01038094
			\$654.25	\$510.30	\$510.30	\$143.95	Long	Non-Covered	PSA	PS138586
			\$1,355.50	\$1,020.60	\$1,020.60	\$334.90	Long	Non-Covered	RSU	RS176468
			\$1,311.20	\$1,020.60	\$1,020.60	\$290.60	Long	Non-Covered	RSU	RS176468
			\$3,975.04	\$605.81	\$4,038.72	(\$63.68)	Short	Covered	ESPP	---
			\$13,555.00	\$10,206.00	\$10,206.00	\$3,349.00	Short	Non-Covered	PSA	PS138586
			\$12,779.36	\$1,778.57	\$11,857.12	\$922.24	Short	Covered	NQ	S01001293
			\$12,422.00	\$13,474.00	\$13,474.00	(\$1,052.00)	Short	Non-Covered	PSU	PS123456
			\$25,201.36	\$15,252.57	\$25,331.12	-\$129.76				

Important when reporting your 2017 Stock Plan Transactions on your federal and state tax returns:

- Report the Total Proceeds, Adjusted Cost Basis, and Adjusted Gain (Loss) from the summary table above.
- Report the Adjusted Cost Basis field reflects both the Cost Basis reported on Form 1099-B and the ordinary income reported on your Form W-2 or other documents provided by your employer before you sell the shares.
- Report the Adjusted Gain (Loss) field reflects both the Gain (Loss) reported on Form 1099-B and the ordinary income reported on your Form W-2 or other documents provided by your employer before you sell the shares.

Helpful Links
[Tax Documents: etrade.com/tax](#)
[Employee Stock Plan Tax Center: etrade.com/stockplantax](#)
[Stock Plan Gains & Losses: etrade.com/spgainloss](#)
[Stock Plan Confirmations: etrade.com/spconfirms](#)

Customer Service
[etrade.com/service](#)
 800-838-0908 or +1 650 599 0125 from outside the U.S.

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Stock plan confirmations

Stock plan confirmations provide important information about the shares of stock when you receive them and when you sell them.

The screenshot displays the E*TRADE website interface. At the top, there is a navigation bar with the E*TRADE logo and menu items: Accounts, Trading, Markets & Ideas, Stock Plan (highlighted), and What We Offer. A search bar is located on the right side of the navigation bar. Below the navigation bar, the main content area is divided into several sections. On the left, there is a 'Welcome, TEST STOCKPLAN' message with the last login time. Below this, there is a 'Stock Plan (XLF) ...0114' section with a 'Show number' link and 'Quick links' dropdown. On the right, there is a 'My Account' dropdown menu with options: Overview, Holdings, Sell, Exercise, Planning, My Account (highlighted with a red box), Knowledge, Tax Information, and Orders. Below the dropdown, there is a 'Tax Center' section with a 'Documents' dropdown and 'Dividend Reinvestment' and 'Open Account' links. The main content area also displays financial data: \$62,011.72, \$1,415.03, \$62,011.72, \$1,415.03 (2.34%), \$9,654.00, and \$71,665.72. There is a 'Show less' link below the financial data. On the right side, there is a 'Deposit checks in a flash' section with a mobile check deposit icon and a 'Make a deposit' link. At the bottom, there is a 'Launch Pad' section with a 'Launch' button and the text 'power E*TRADE'.

Stock plan confirmations

Stock plan confirmations provide important information about the shares of stock when you receive them and when you sell them.

My Stock Plan

Stock Plan (XLF) -0114

Last Refresh: November 02, 2020 9:50 AM ET

Quick Links English USD Action Items (5) Help

Total Account Value	Current Account Value	Potential Benefit Value
\$71,471.63 (+1.90%)	\$61,831.63	\$9,640.00

DemoCorp Symbol XLF Last Price \$24.10 Today's Change \$0.24 (+1.01%)

Plan Elections | Contributions | Benefit History | Orders | Gains & Losses **Stock Plan Confirmations** | Company Resources | 10b5-1 Plans

Message from your company
Custom messaging for your company can be updated in real time and communicate to participants through this section. It can be visible on all pages or unique to each page.

Stock Plan Confirmations

Please note that the availability of certain confirmations depends on the current functionality selected by your company. Please [click here](#) for more information about specific stock plan confirmations. To access trade confirmations, [click here](#).

Note: Multiple exercises placed on the same day may appear in one confirmation.

Year: 2020 Benefit Type: All Apply

Find documents for filing your taxes

- Tax Documents
- Statements
- Cost Basis

For illustration only. Not a recommendation.

Gains and Losses page

The Gains and Losses page provides an online summary of stock plan transactions during the year. It also includes a downloadable spreadsheet.

The screenshot shows the E*TRADE website interface. At the top, there are market indices: DOW 26,723.50 (▲ 221.90 (0.84%)), NASDAQ 11,025.10 (▲ 113.51 (1.04%)), and S&P500 3,298.04 (▲ 28.08 (0.86%)) as of 09:44 AM ET. The navigation bar includes 'Accounts', 'Trading', 'Markets & Ideas', 'Stock Plan', and 'What We Offer'. A search bar is on the right. Below the navigation, there are links for 'Complete View', 'Portfolios', 'Watch Lists', 'Orders', 'Balances', and 'Transactions'. The 'Stock Plan' dropdown menu is open, with 'My Account' highlighted in a red box. The main content area shows a welcome message for 'TEST STOCKPLAN' and a 'Stock Plan (XLF) ...0114' section. A table displays account balances: \$62,011.72, \$1,415.03 (2.34%), \$9,654.00, and \$71,665.72. A 'Launch Pad' section for 'power E*TRADE' is also visible.

Gains and Losses page


The Gains and Losses page provides an online summary of stock plan transactions during the year. It also includes a downloadable spreadsheet.

My Stock Plan

Stock Plan (XLF) - 0114

Last Refresh: November 02, 2020 9:50 AM ET

Quick Links | English | USD | Action Items (5) | Help

Total Account Value	Current Account Value	Potential Benefit Value		Symbol	Last Price	Today's Change
\$71,471.63 (+1.90%)	\$61,831.63	\$9,640.00		XLF	\$24.10	\$0.24 (+1.01%)

Plan Elections | Contributions | Benefit History | Orders | **Gains & Losses** | Stock Plan Confirmations | Company Resources | 10b5-1 Plans

Message from your company
Custom messaging for your company can be updated in real time and communicate to participants through this section. It can be visible on all pages or unique to each page.

Gains & Losses

Find information about cost basis and gains or losses for shares sold from your Stock Plan account.

Find documents for filing your taxes

Tax Documents | Statements

Tax Year: 2020 | Symbol: All | Benefit Type: All | Capital Gains Status: All | Covered Status: All | Apply

For illustration only. Not a recommendation



Gains and Losses page

The Gains and Losses page provides an online summary of stock plan transactions during the year. It also includes a downloadable spreadsheet.

Symbol ▼	Transaction Type	Benefit Type	Qty.	Opening Transaction			Closing Transaction			Capital Gains Status	
				Date Acquired	Acquisition Cost	Adjusted Cost Basis	Date Sold	Total Proceeds	Gain/Loss		Adjusted Gain/Loss
✓ XYZ		Multiple	765		\$33,741.03			\$13,851.24	(\$9,249.76)	\$0.00	Multiple
>	Sell	ESPP	2	06/21/2014	\$90.00	\$260.00 ?	07/08/2016	\$169.99	\$79.99	(\$90.01) ?	Long Term
Order Type	Covered Status	Qualified Plan?	Disposition Type		Discount Amount						
Sell ESPP	Covered	Qualified	Qualifying Disposition		190						
Grant Date	Grant Date FMV	Purchase Date	Purchase Date FMV		Purchase Price						
10/09/2013	200	06/21/2014	260		\$90.00						
View Order Details View Tax Reporting Guidelines										Order Number# 1234567	

Note: The information on the Gains and Losses page is based on information received from the company and is provided as a courtesy to the investor for the preparation of an individual's tax return. Investors are responsible for keeping track of cost basis and ordinary income recognized and calculating capital gains and losses.

Education resources

On *etrade.com*, you will find a variety of other information and resources.

The screenshot shows the E*TRADE website interface. At the top, there are market indices: DOW 26,723.50 (▲ 221.90 (0.84%)), NASDAQ 11,025.10 (▲ 113.51 (1.04%)), and S&P500 3,298.04 (▲ 28.08 (0.86%)), as of 09:44 AM ET. The navigation bar includes 'Accounts', 'Trading', 'Markets & Ideas', 'Stock Plan', and 'What We Offer'. A search bar is on the right with the placeholder 'Symbol, company, or keywords'. Below the navigation, a dropdown menu is open over the 'Stock Plan' link, listing: Overview, Holdings, Sell, Exercise, Planning, My Account, Knowledge (highlighted with a red box), Tax Information, and Orders. The main content area shows a welcome message for 'TEST STOCKPLAN' with a last login of Oct 30, 2020, 9:47 AM ET. It features a 'Stock Plan (XLF) ...0114' section with a 'Quick links' dropdown and 'Open orders (0)'. A 'Launch Pad' section for 'power E*TRADE' is visible at the bottom right. On the right side, there are account balances: \$62,011.72, \$1,415.03, and \$9,654.00 (2.34%), along with a 'Deposit checks in a flash' promotional banner.

Education resources

On *etrade.com*, you will find a variety of other information and resources.

DOW 26,919.20 ▲ 417.60 (1.58%) NASDAQ 10,993.98 ▲ 82.39 (0.76%) S&P500 3,311.73 ▲ 41.77 (1.28%) as of 10:41AM ET

E*TRADE Accounts Trading Markets & Ideas **Stock Plan** What We Offer

Symbol, company, or keywords

Overview Holdings Sell Exercise Planning My Account Knowledge Tax Information Orders

My Stock Plan

Last Refresh: November 02, 2020 10:40 AM ET

Stock Plan (XLF) -0114

Quick Links English USD Action Items (5) Help

Total Account Value	Current Account Value	Potential Benefit Value				
\$72,386.64 (+3.20%)	\$62,680.64	\$9,706.00		Symbol	Last Price	Today's Change
				XLF	\$24.27	\$0.41 (+1.70%)



Learn Stock Plan Basics

Report Taxes for Stock Plans

Stock Plan Calculators

Retirement Info & Tools

For illustration only. Not a recommendation.

Filing your tax return

Using tax software

If you are a self-filer using tax software...

Consider:

- **It is unlikely your tax software will automatically adjust cost basis using the information and forms downloaded**
- **Use the tax software's education and help resources to learn how to adjust basis**
- **It is likely a manual process to adjust cost basis will be necessary for most stock plan transactions**

Working with a tax preparer

If you work with a tax preparer...

Consider:

- **Make sure your tax preparer knows that an adjustment of cost basis may be necessary for shares acquired through your company stock plan program**
- **Provide all tax forms to your tax preparer**
- **Also provide the Gain and Losses spreadsheet and the Stock Plan Transactions Supplement**

Contact information

Contact information

Remember:

E*TRADE employees and representatives cannot provide tax advice. Consider working with a tax professional if you need tax advice specific to your situation.

Contact information

If you need to contact E*TRADE Securities for more information...

The screenshot shows the E*TRADE website interface. At the top, there is a navigation bar with the E*TRADE logo and menu items: Accounts, Trading, Markets & Ideas, Stock Plan, and What We Offer. A search bar is located on the right side of the navigation bar. Below the navigation bar, there is a secondary navigation bar with links: Complete View, Portfolios, Watch Lists, Orders, Balances, Transactions, Tax Center, Documents, Dividend Reinvestment, and Open Account. The main content area is titled "Welcome, TEST STOCKPLAN" and includes a "Last login: Oct 30, 2020, 9:47 AM ET" message. A "Stock Plan (XLF) ...0114" link is visible, along with "Quick links" and "Open orders (0)". A dropdown menu is open under the "Stock Plan" navigation item, listing: Overview, Holdings, Sell, Exercise, Planning, My Account, Knowledge, Tax Information, and Orders. The "Customer Service" link in the top right corner is highlighted with a red box. On the right side of the main content area, there is a summary of account balances: \$62,011.72, \$1,415.03, \$62,011.72, \$1,415.03 (2.34%), \$9,654.00, and \$71,665.72. Below this, there is a "Deposit checks in a flash" section with a "Make a deposit" link. At the bottom, there is a "Launch Pad" section with a "Launch" button.

Contact information

If you need to contact E*TRADE Securities for more information...

DOW 26,349.72 -97.33 (-0.37%) NASDAQ 7,689.38 -99.06 (-1.27%) S&P500 2,871.18 -14.39 (-0.50%) as of 01:58PM ET

E*TRADE Accounts Trading Research Stock Plan Explore Products

Symbol Search Keywords Search

Complete View Portfolios Watch Lists Orders Balances Transactions Banking Transfers Tax Center Documents Dividend Reinvestment Open Account

Customer Service

Home Message center **Contact us** Upload document

Message Center (0)

Request	Account
Change Uninvested Cash Option	XXXX-0113
Account Closure Request	XXXX-0113
Correspondence	XXXX-0113

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Email address	User ID
Alternate email address	Password
Residential and mailing address	Electronic delivery
Phone number(s)	Market data subscriptions
	Link accounts

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IRA distribution	Dividend reinvestment (DRIP)
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Options Upgrade	

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