



DANVILLE

Congregational Church

United Church of Christ

Annual Report

2015-16



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2015-16

Danville Congregational Church
United Church of Christ
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STAFF

Rev. Gail Doering, Interim Senior Minister
Rev. Eric Sherlock, Associate Minister
Janice Inman, Dayspring Preschool Director
Julie Herndon, Director of Music
Lynda Manstrom, Office Manager
Jennifer Uhlich, Office Assistant
Jessika Suter, Nursery Attendant

ANNUAL MEETING AGENDA

June 12, 2016

Meeting called to order	Bob Hardy
Opening Prayer	Rev. Gail Doering
DCC Covenant	Kristina Kelchner
Recognition of outgoing Officers, Commissioners and Volunteers	Bob Hardy Rev. Gail Doering
Thank you to Julie Herndon – Music director	Polly Smith
Quorum Established	Tim Booher
Approval of minutes 2015-2016 Congregational Meetings	Tim Booher
Financial report / 2016-2017 Budget	Betty McCabe
Dayspring Preschool Report	Krista Hixon
Endowment Report	Bruce Hixon
Associate Minister Report	Rev. Eric Sherlock
Interim Senior Minister Report	Rev. Gail Doering
Moderator Report	Bob Hardy
Election of Officers and Commissioners	Bill Armstrong
Nominating committee for 2016-2017 Bill Armstrong Betsy Hosick Richard Stein	Janis Jang Larry Berlin Bette Felton
Installation of Officers and Commissioners	Rev. Gail Doering Rev. Eric Sherlock
Closing prayer	Rev. Eric Sherlock
Motion to adjourn meeting	Bob Hardy

TABLE OF CONTENTS

I.	Introduction Officers and Commissioners Ministers and Moderators Commissions Committees New Members and Statistics	<i>blue</i>
II.	Congregational Meetings 2015 Annual Meeting – June 14, 2015 Congregational Meeting – October 11, 2015 Congregational Meeting – June 5, 2016	<i>lilac</i>
III.	Staff & Officer Reports Interim Senior Minister Associate Minister Moderator Diaconate Dayspring Preschool Board	<i>pink</i>
IV.	Commission and Committee Reports Buildings and Grounds Commission Children's Ministries Commission Church Family Commission Faith Journeys Commission Membership Commission Outreach Commission Stewardship Commission Worship Commission Youth Ministries Commission Circles Committee Committee for Justice Ministries Endowment Fund Committee Finance Committee Human Resources Committee In-Care Committee Pastoral Relations Committee. Associate Minister Pastoral Relations Committee. Interim Sr. Minister Nominating Committee Prayer Shawl Ministry Sister Parish Ministry Team Tenant Relations Committee Website Committee	<i>white</i>
V.	Financial Reports Report of the Financial Secretary Report of the Treasurer	<i>yellow</i>

OFFICERS

	<u>2015-16</u>	<u>2016-17</u>
Moderator	Bob Hardy	Bob Hardy
Vice Moderator	Bill Armstrong and Kristina Fetherstonhaugh	Betsy Hosick
Clerk	Tim Booher	Kim Michaud
Financial Secretary	Gary Dowell	TBA
Treasurer	Betty McCabe	Betty McCabe

COMMISSIONERS

<u>Commission</u>	<u>2015-16</u>	<u>2016-17</u>
Buildings and Grounds	Dee Brook and Brett Clark	Alice Donovan
Children's Ministries	Laura Beaver	Laura Beaver
Church Family	Kyra Kennedy and Joyce Klassen	Kyra Kennedy and Joyce Klassen
Faith Journeys	Betsy Hosick and Cheryl Pierson	Cheryl Pierson
Membership	Larry Berlin	Larry Berlin
Outreach	Marianne Clark	Barb Peterson
Stewardship	Karen Connolly and Trish Moosbrugger	TBA
Worship	Diane Hardy and Polly Smith	Diane Hardy
Youth Ministries	Deborah Daily	Judy Gestring

PRESCHOOL BOARD

<u>2015-16</u>	<u>2016-17</u>
Janet Apostolo - <i>Treasurer</i>	Janet Apostolo - <i>Treasurer</i>
Nancy Dowell - <i>Friends of Dayspring</i>	Nancy Dowell
Judy Halden	Dave Halseth
Dave Halseth - <i>Council Representative</i>	Charlie Hasselbrink - <i>Chair</i>
Krista Hixon - <i>Chair</i>	Janice Inman - <i>Director</i>
Janice Inman - <i>Director</i>	Anne Seiler
Anne Seiler - <i>Secretary</i>	TBA

DIACONATE 2015-2016

Life Members

Peggy Gierke
Nancy Hill
Bob Wilkens

Elected by Council

Bette Felton
Joanne Haney
Nan Karns
Karen Kawaguchi
Judy Leach
Donna Lenhardt
Mary Kay McClure
Kim Michaud
Judi Weisgraber

MINISTERS

Michel A. Vallon, Minister	1/1/55 to 1/15/67
Ronald Barton, Minister	1/1/68 to 6/30/75
Paul L. Forman, Minister	10/1/75 to 11/15/90
Betty Burns Beckner, Assoc. Minister	6/1/85 to 10/ 2/88
Ann Lougee, Christian Ed. Consultant and Interim Minister	11/1/88 to 2/15/90
Karrie Brain-Marsh, Minister of Christian Ed.	2/1/90 to 9/30/90
Ann Lougee, Interim Minister	11/15/90 to 2/16/92
Elizabeth Felts, Minister	3/1/92 to 10/1/99
Catherine A. Bohrman, Associate Minister	7/1/97 to 7/12/98
Lee Cruise, Interim Minister	10/1/99 to 8/31/01
Alan Kelchner, Sr. Minister	9/1/01 to 6/24/12
Laura Barnes, Associate Minister	11/8/2003 to 10/31/2012
Roberta H. McReynolds, Transition Minister	10/1/2012 to 4/14/2013
Anton DeWet, Sr. Minister	4/1/2013 to 8/31/2015
Eric Sherlock, Associate Minister	8/1/2015 to Present
Gail Doering, Interim Sr. Minister	1/16/2016 to Present

MODERATORS

John J. Heck	01/02/55 to 01/27/57	Bert Wells	06/08/97 to 06/07/98
Charles Huestis	01/27/57 to 01/26/58	Bette Felton	06/07/98 to 06/13/99
Martin Reite	01/26/58 to 01/25/59	Dee Brook	06/13/99 to 06/04/00
Richard Allen	01/25/59 to 03/21/60	Howard Spinner	06/04/00 to July 2000
William Nicherson	03/21/60 to 01/29/61	Dave Halseth	July 2000 to 06/10/02
Frank Dilling	01/29/61 to 07/02/61	Dave Hill	06/11/02 to 06/08/03
Ward H. Alter	07/02/61 to 01/27/63	Randy Jang	06/09/03 to 06/13/04
Dr. J. C. Forsyth	01/27/63 to 01/26/64	Doug Howell	06/13/04 to 06/12/05
Dr. H. R. Packard	01/26/64 to /65	Kyra Kennedy	06/13/05 to 06/11/06
Pete Snyder	/65 to 01/26/69	Joyce Klassen	06/12/06 to 06/09/07
Tom McGovern	01/26/69 to 01/ /73	Tim Seiler	06/10/07 to 06/07/08
Pete Snyder	01/ /73 to 01/ /75	Nancy Wander	06/08/08 to 06/13/09
Paul Rechenbach	01/ /75 to 01/21/76	Richard Stein	06/14/09 to 06/12/10
Ilo Maynard	01/21/76 to 01/13/78	Trish Moosbrugger	06/13/10 to 06/11/11
Bill Well	01/13/78 to 01/12/79	James Orris	06/12/11 to 06/09/12
Bill Bodenman	01/12/79 to 01/10/80	Betty McCabe	06/10/12 to 06/08/13
Margy Donhowe	01/10/80 to 01/16/81	Syd Dent	06/09/13 to 06/10/14
Bob Baird	01/16/81 to 01/15/82	Joy Grant	06/11/15 to 02/22/15
Bonnie Powers	01/15/82 to 01/14/83	Dave Hill	03/01/15 to 06/13/15
Orlin Donhowe	01/14/83 to 01/20/84	Bob Hardy	06/14/15 to Present
Bruce Blair	01/20/84 to 01/25/85		
Frank Simmons	01/25/85 to 01/17/86		
Jim Price	01/17/86 to 01/30/87		
Bruce Bartels	01/30/87 to 01/22/88		
Susan Johnson	01/22/88 to 01/20/89		
Doug Leich	01/20/89 to 02/04/90		
Wayne Snyder	02/04/90 to 06/09/91		
Dave Sheldon	06/09/91 to 03/15/92		
Tara Mikesh Steele	03/15/92 to 06/06/93		
Richard Schuster	06/06/93 to 06/12/94		
Connie Wadsworth	06/12/94 to 06/11/95		
Joseph Acorn	06/11/95 to 06/02/96		
Dave Hill	06/02/96 to 06/08/97		

2015-2016 COMMISSION MEMBERS

BUILDING & GROUNDS

Dee Brook and Brett Clark,

Commissioners

John Bassett,

Alice Donovan

Bob Donovan

Carol Gerich

Judy Halden

Bob Kovach

Tom Sonnemann

Elke Torgersen

Walt Torgersen

CHILDREN'S MINISTRIES

Laura Beaver, Commissioner

Dee Brook

Claire Conger

Carolyn Courtright

Barb DeBarger

Nancy Dowell

Nancy Halseth

Dave Halseth

Brittany Hatter

Cathy Anne Hatter

Krista Hixon

Janis Jang

Nan Karns

Karen Kawaguchi

Kim Lawrence

Kim Michaud

Trish Moosbrugger

Anne Seiler

CHURCH FAMILY

Kyra Kennedy and Joyce

Klassen, Commissioners

Bill Armstrong

Tim Booher

Barbara Carrillo

Nancy Dowell

Dave Halseth

Nancy Halseth

Cindy Lindstrom

Barbara Olwin

Elke Torgersen.

FAITH JOURNEYS

Betsy Hosick and Cheryl

Pierson, Commissioners

Bette Felton

Charles Hartman

Dave Hill

Bob Howell

Dottie Howell

Bruce Lohmann

Bill Williams

MEMBERSHIP

Larry Berlin, Commissioner

Karen Kawaguchi

Diane Stein

OUTREACH

Marianne Clark, Commissioner

Jackie Bardsley

Norman Bardsley

Claire Conger

Kathie Hixon

Doug Leich

Barb Peterson

Richard Stein

Donny Woo

STEWARDSHIP

Karen Connolly and Trish

Moosbrugger, Commissioners

Penny Atkin

Gary Dowell

Bruce Hixon

WORSHIP

Diane Hardy and Polly Smith,

Commissioners

Joyce Boehmert

Britta Cascio

Mary Deauclaure

Glenyse Henschel

Julie Herndon

Wilson Jackson

Janis Jang

Randy Jang

Caryl Krotz

Priscilla Spinner

YOUTH MINISTRIES

Deborah Daily, Commissioner

Syd Dent

Justin Jang

Steve Paroli

Eric Sherlock

All DCC families with Youth

2015-2016 DCC COMMITTEES

Committees of the Congregation

Nominating Committee

Bill Armstrong – *Committee Chair*
Larry Berlin
Bette Felton
Janis Jang
Richard Stein

Endowment Fund Committee

Penny Atkin
Dee Brook
Bruce Hixon – *Committee Chair*
Bob Kovach
Caryl Krotz

Human Resources Committee

Steve Enochian
Karen Haley Allen
Wilson Jackson

In-Care Committee

Bob Hardy
Bob Howell
Nan Karns
Donna Lenhardt
Randy Jang
Doug Leich – *Committee Chair*

Pastoral Relations Committee, Associate Minister

Tim Booher
Judy Halden
Alex Hasselbrink
Kyra Kennedy

Pastoral Relations Committee, Interim Sr. Minister

Karen Connolly
Bette Felton
Kristina Kelchner
Richard Stein

Committees of the Council

Circles Committee

Karen Anderson
Penny Davis
Nan Karns
Kim Michaud – *Committee Chair*

Finance Committee

Michael Schmahl, *Co-chair*
Gary Dowell, *Financial Secretary*
Betty McCabe, *Treasurer*
Hal Leach, *Co-chair*
Karen Connolly, *At-Large*
Gail Doering, *Interim Sr. Minister*
Bob Hardy, *Moderator*
Janet Apostolo, *Dayspring Preschool Board*
Trish Moosbrugger, *Stewardship*

Committee for Justice Ministries

Report not submitted

Prayer Shawl Ministry

Marylou Acorn
Karen Anderson
Gail Clark
Jackie McKinley
Judy Schreib
Elke Torgersen

Tenant Relations Committee

Penny Atkin
Dee Brook
Judy Halden
Lynda Manstrom
Pat McGrath

Website Committee

Syd Dent
Gail Doering
Karen Kawaguchi
John Klassen
Eric Michaud
Kim Michaud
Chris Rauen
Eric Sherlock
Diane Stein
Jennifer Uhlich

NEW MEMBERS AND STATISTICS

June 1, 2015 – May 31, 2016

Active Membership on June 1, 2015: 289

New Members: 15

Affirmation of Faith: 1
Confirmation: 7
Letter of Transfer: 6
Reaffirmation of Faith: 1
Reinstated from Inactive: 0

Loss of Members: 42

Move to Inactive: 31
Letter of Transfer: 2
Deceased: 9

Active Membership on May 31, 2016: 262

New Members:

Mariana Bray	Abby Hasselbrink	Alene Miskovetz
Jim Conning	Lucy Hasselbrink	Trudy Perry
Kiko DeBarger-Gestring	Elsa Ibarra	Mary Ann Prickett
Chris Evans	Michiyo Laing	Allison Seiler
Hannah Fetherstonhaugh	Eleanor Marston	Eric Sherlock

Baptisms:

Jasmine Conning
Beau Randal Koutsouros
Nolen Gregory Koutsouros
Catherine Jean Snyder
Maisie Lynn Snyder

DCC Members Who Have Died

Phebe Carniglia
Steve Carniglia
Cid Daugherty
Patricia Denton
Jean Douglas
Barbara Evans
Millie Palmer
Trudy Perry
Bob Wilkens

CONGREGATIONAL MEETING MINUTES

2015 Annual Meeting June 14, 2015

OFFICERS	<u>2014-2015</u>	<u>2015-2016</u>
Moderator	Joy Grant/Dave Hill	Bob Hardy
Vice Moderator	Dave Hill/Bob Hardy	Bill Armstrong and Kristina Fetherstonhaugh
Clerk	Karol Mead	Tim Booher
Financial Secretary	Gary Dowell	Gary Dowell
Treasurer	Michael Schmahl	Betty McCabe
Commissioners:	<u>2014-2015</u>	<u>2015-2016</u>
Buildings & Grounds	John Bassett & Brett Clark	Dee Brook & Brett Clark
Children's Ministries	Brittany Hatter & Cathy Anne Hatter	Laura Beaver
Church Family	Anne Moulds	Kyra Kennedy & Joyce Klassen
Faith Journeys	Pam Archer & Betsy Hosick	Betsy Hosick & Cheryl Pierson
Membership	Karen Kawaguchi	Larry Berlin
Outreach	Richard Stein	Marianne Clark
Stewardship	Karen Connelly & Trish Moosbrugger	Trish Moosbrugger
Worship	Bob Hardy & Melissa Tumaneng	Diane Hardy & Polly Smith
Youth Ministries	Deborah Daily & Alex Hasselbrink	Deborah Daily

Nominating Committee

Bill Armstrong (chair)
Richard Stein
Janis Jang
Larry Berlin
Bette Felton

Moderator Dave Hill called the meeting to order at: 11:06 AM

Anton DeWet led us in an opening prayer.

A quorum was established.

Karol reviewed the Minutes for the following Congregational Meetings:

- 2014 Annual Meeting- June 8, 2014
- Congregational meeting- July 20, 2014
- Congregational meeting- May 17, 2015
- Congregational meeting- May 31, 2015

There were no corrections.

Richard Stein made a Motion to accept the Minutes as written. The Motion was seconded by Bette Felton. The Minutes were approved and accepted.

Dave introduced those that served on Council and the Diaconate this year. Anton thanked all who volunteered and that each has fulfilled an important role in the life of the church. He

thanked all who had volunteered and offered their time and efforts this year and acknowledged that several would be assuming new roles in the oncoming year.

Anton thanked all those who had volunteered who had reached out and contributed in many different ways. Dave also added that all who are here are the people who make this church the vital place that it is.

Outgoing Members of Council:

Dave Hill, Karol Mead, Michael Schmahl, John Bassett, Cathy Anne Hatter, Brittany Hatter, Anne Moulds, Pam Archer, Betsy Hosick, Karen Kawaguchi, Karen Connelly, Bob Hardy, Melissa Tumaneng, Alex Hasselbrink, Dave Halseth.

Outgoing Deacons:

Larry Berlin, Randy Jang, Joyce Klassen.

Dave recognized our graduates:

High School: Alex Benton, Fiona Klassen, Annalise Northway, Amber Courtright, Spencer Grenley, Alex Shupe Shelloe

Undergraduate: Matthew Bassett, Brittany Hatter, Nicole Heinson, Caitlin Kawaguchi, Ally Peed, Devon Williams

Graduate: Julie Herndon

Thanks to the Associate Pastor Search Committee: Dave Hill

Dave recognized and thanked those who worked on the Associate Pastor Search Committee: Bill Armstrong, Laura Beaver, Syd Dent, Judy Halden, Bob Hardy, Carrie Hrousis, Anne Seiler, Kyra Kennedy (chair) and Anton DeWet.

He welcomed Reverend Eric Sherlock as our associate pastor. We look forward to having him start in August.

Thanks to the Music Director Search Committee: Anton DeWet

Anton remembered that last year that we as a congregation mourned the loss of our music director, Kristen Pankonin. He said it became clear to the search committee for the music director that the person they were looking for was already in our midst and that is Julie Herndon. He recognized and thanked the search committee: David Brown (chair), Diane Hardy, Kristina Fetherstonhaugh, Karen Connelly, and Larry Berlin.

Financial report: Michael Schmahl

In the Annual Report there is a large amount of information about the church's finances. The Finance Committee prepared it in three parts: Church, Dayspring and Endowment. There are several people that are involved in managing the finances of the church. He will be presenting the part concerning the church, Charlie Hasselbrink will talk about the preschool's finances and Janet Apostolo will report on the Endowment Fund.

He reviewed the budget from last year. We had a very good year; our income came a little ahead of the projected amount and our expenses were well below what had been projected. We do have a huge depreciation expense having to do with our multi-million dollar campus which shows a net loss for 2015.

Income: We did well on commitments 95-97%, plate corrections equaled the projected amount, building use was slightly under projection, possibly related to the projected amount was higher than realistic. He pointed out that special offerings just pass through. Endowment grants are not included in the operating budget, but we do receive monies and the commissions can request grants for a specific purpose. Last year we received \$11,000.00 in grants which went to a variety of purposes. For example, administration needed more office hours so the office assistant could work on the web site upgrade. Youth Ministries received monies to fund the OWL program. The commissions also bring in income by fundraising, such as the Children's Ministries putting on Vacation Bible School, Sister Parish also raised income by fundraising. Last year we had an unexpected expense when one of our tenants didn't renew their nonprofit status and our property tax bill was increased. The problem was resolved by the tenant and we received a large refund from the county. The reserve fund has also appreciated significantly.

Expenses: the biggest category is salaries and benefits. The reason why we were low on expenses as we had several positions not being filled. We were without a Music Director for part of the year and there was a transition between Lydia and Laura. Commissions and Committees were a little over budget, but utilities such as electricity and water use were the big issue. We had some water leaks which have been repaired. Electricity costs will be offset by the solar panel.

He reviewed the balance sheet. He noted our assets have decreased because of the large depreciation expense. Liabilities are made up primarily of our mortgage, has \$300,000.00 in Phase Two notes and these decreased by \$100,000.00. He noted the Share the Vision Fund has now been completely consumed by project this year.

Gary Dowell made a Motion to accept the financial report, seconded by Judy Leach.

The Motion carried.

Budget for 2015-2016: Michael Schmahl

The Stewardship Campaign originally asked for a 9% increase in commitments. The commitments resulted in 5% increase requiring some changes in the proposed budget that was in the Stewardship packets. Finance Committee revised some of the expenses and the revised budget was approved by Council. He reviewed several of the categories.

Questions: Are mission trips built into the budget? Answer: Yes. Michael pointed out that the operating budget does not include Endowment Fund grants so it's important to keep in mind that there is a separate money pool that can be used for items that didn't get funded. The question was asked how many giving units we had this year in comparison to last year. Answer: Last year we had 114 commitments, this year we have received 98 commitments so far and he is expecting more to come, and there is also the expectation that there will be new members joining the church.

Tim Seiler made a Motion to approve the budget as presented in the report, seconded by Jim Felton.

Motion carried.

Dayspring Preschool Report: Charlie Hasselbrink

DSPS had outstanding recruitment this past year and is recognized as one of the top preschools in the area. In reviewing income, he pointed out that when signing up for the year families pay a deposit to reserve a place. There were some families that didn't complete the year meaning they forfeited those deposits; there was a one-time adjustment, but it will be part of the regular process now. There is a scholarship program at DSPS to help families having financial difficulties with the tuition.

In expenses: supplies were higher as expected with outsized enrollment, utilities were higher and there were additional IT costs as they needed more IT support. There was an increased need for scholarships that was higher than the original budget. Staff development will be a focus area in 2016.

Alex Hasselbrink made a Motion to accept the report, seconded by Judy Leach. The Motion carried.

Endowment report:

Janet Apostolo: The Endowment Fund that was established in 2004 and has grown over the years due to the generosity of this congregation. The value of the Fund as of 5/31/2015 was \$550,800.00. During 2014-2015 the Fund provided \$13,500 to the general operating expenses of DCC, along with \$12,950.00 in grants to different Commissions of DCC. There were \$1,300.00 not used in grants this year and will be carried over to the next fiscal year. The Endowment Fund will provide \$13,500.00 to the general operating expenses in 2015-2016, this is from the interest earned from the Phase II notes that were generously donated to the Endowment Fund the prior year. There will \$12,825.00 in grants that will be available. At this time they are asking requests for grants; the grants will be available in September. Bruce Hixon will be the new Endowment Fund chair.

Bob Kovach: The intention of the Endowment Fund is to encourage ministries to try different things that are not funded by the General Fund. There is another way to donate the ED, called the Legacy Society. This allows individuals to remember DCC in their Will.

Bette Felton made a Motion to accept the report, Penny Atkins seconded. The Motion passed.

Director of Youth and Children's Ministries: Laura Engelken

She started to recognize all the different ways as we as a church body care for members of our church body, children and youth. They are not a separate group of people, they are a part of us. More and more we are finding opportunities to engage in meaningful ways. Highlights include the intergenerational Christmas Pageant, Church Buddies, and Godly play. She acknowledged Syd for all he has done especially in these times of transition; he has been a stalwart presence. She thanked all who had provided dinner prior to youth group, it has been a time of fellowship and fun. She is excited that Reverend Eric is coming; he has a lot of good ideas.

Elections: Dave Hill

There are several commissioners elected on May 17, 2015 but a few positions were unfilled.

- Children's Ministries Commissioner: Laura Beaver
- Membership Commissioner: Larry Berlin.

Dave asked if there were any other nominees for these positions. There were none.

Trish Moosbrugger made a Motion to accept Laura Beaver as Children's Ministries Commissioner and Larry Berlin as the Membership Commissioner, seconded by Dee Brook. The Motion passed.

- Finance Committee was elected on May 17. There are three at large members: Hal Leach, Karen Connelly, and Michael Schmahl.
- Dayspring Board of Directors: there is a position still open.
- Nominating Committee: per the bylaws we need to elect the committee members at the Annual Meeting. The nominees are: Bette Felton, Janis Jang, Bill Armstrong, Larry Berlin, and Richard Stein.

Gary Dowell made a Motion that we elect these five people as the Nominating Committee for next year, seconded by Judy Halden. The Motion carried.

Senior Minister's Report: Anton DeWet

He wanted to begin by saying thank you to the congregation, the leadership core, staff members and his colleague Laura Engelken

It's been a good year and also a long and tough year. As an institution, DCC has everything a church can ever dream of. As a body of Christ, the body of Christ is a growing, developing, living reality; God is never done with us, God is always speaking. We need to ask ourselves how we can carry out our vision statement going forward, especially as an individual. We will be saying good bye to Laura over the next few months.

Moderator's Report: Dave Hill

He thanked his wife Nancy and his daughter Cindy who have been a continual support to him. He thanked all of DCC both past and present who have supported him and Nancy over for their 23 years at the church. He said that many in the congregation are he and Nancy's friends, teacher, and community, however he said that he and Nancy will be taking a sabbatical from their work in the church.

Installation of Officers, Commissioners and Deacons: Anton DeWet and Dave Hill

Council:

Betsy Hosick & Cheryl Pierson, Faith Journey's' Betty McCabe, Treasurer; Brett Clark & Dee Brook, Buildings and Grounds; Bob Hardy, Moderator; Diane Hardy & Polly Smith, Worship, Joyce Klassen & Kyra Kennedy, Church Family; Bill Armstrong & Christina Fetherstonhaugh, Vice Moderators; Tim Booher, Clerk; Deborah Daily, Youth Ministries, Laura Beaver, Children's Ministries, Larry Berlin, Membership; Marianne Clark, Outreach; Trish Moosbrugger, Stewardship; Gary Dowell Financial Secretary, Dave Halseth Dayspring representative.

Deacons:

Bette Felton, Donna Lendhardt, Joanne Haney, Judy Leach, Judi Weisgraber, Karen Kawaguchi, Kim Michaud, Mary Kay McClure, Nancy Karns, Bob Wilkens, Peggy Gierke, and Nancy Hill.

Anton thanked all for answering the call to service. He said we promise you our support and prayers and we of the congregation stand behind you.

Dave passed on the symbol of moderator to Bob.

Bob thanked Dave for his leadership over the years, but particularly over the past months as Dave worked tirelessly and he appreciates all of his support during this time. Bob said he is very excited about the upcoming year, because of the wonderful family DCC is and he appreciates every opportunity he is able to spend together in community.

Bob asked for a motion to adjourn: Trish Moosbrugger made the Motion to adjourn, seconded by Michael Schmahl. The meeting was adjourned at 12:28 PM.

Respectfully submitted by
Karol Mead
Clerk

DANVILLE CONGREGATIONAL CHURCH

Congregational Meeting Minutes

October 11, 2015

The meeting was called to order by Bob Hardy at 10:35 a.m.

Bob [Hardy] explained the purpose of the meeting is to discuss proposed changes to DCC By-Laws in support of the Pastoral Relations Committee for Rev. Eric. The PRC is a committee of the Congregation.

A quorum was established by the Clerk, Tim Booher.

The proposed changes were;

"Each committee shall have four (4) to six (6) members who ordinarily serve a three-year term."

"The Moderator and Vice Moderators of the church shall not be an appointed member of a Pastoral Relations Committee."

Karen Connolly made a motion to approve both changes. Dee Brook seconded. The motion passed.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted by:

Tim Booher, Clerk

DANVILLE CONGREGATIONAL CHURCH

Congregational Meeting Minutes

June 5, 2016

The meeting was called to order by Bill Armstrong at 10:35 a.m.

Bill explained the purpose of the meeting was to approve the candidates for Church Council and Commissioners.

A quorum was established by the Clerk, Tim Booher.

Bill introduced the candidates for the following positions.

- Bob Hardy, Moderator
- Betsy Hosick, Vice Moderator
- Clerk, Kim Michaud
- Treasurer, Betty McCabe
- Buildings and Grounds, Alice Donovan
- Children's Ministries, Laura Beaver
- Church Family, Kyra Kennedy and Joyce Klassen
- Faith Journeys, Cheryl Pierson
- Membership, Larry Berlin
- Outreach, Barb Peterson
- Worship, Diane Hardy
- Youth Ministries, Judy Gestring

Richard Stein moved to elect these candidates for Church Council and Commissioners.

Dave Hill seconded Richard's motion to elect the council and commission members.

The Congregation approved unanimously.

Kyra Kennedy made a motion to close the meeting, seconded by Pat McGrath.

Approved, Unanimously.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted by:

Tim Booher, Clerk

INTERIM SENIOR MINISTER

Dear friends,

The great "theologian," Woody Allen, says that 80 percent of life's success is in showing up. I wish to express immense gratitude to all of you, that since I arrived to be your Interim Senior Minister in mid-January of this year, you all (Officers, Commissioners, Staff and friends) have been fantastic at telling me where to show up. It is a large part of being an interim -- knowing when and where to show up. I have shown up at Second Hours, Diaconate meetings, Council, a bedside of a dying member, Confirmation Class, and more. I have witnessed events like Love Your Muslim Neighbor, the Syrian American Council presentation and the Conference Day that was hosted here at DCC. All of these, plus Sunday worship services and the many one to one meetings we have shared, have all given me windows to view the many-faceted personality of this faith community.

Another Woody Allen witticism is, "If you want to make God laugh, tell Him/Her about your plans!" My reason for being here, or that I am here at all, was not in your plan. Actually, it wasn't exactly in mine either. However, for me, it was an unexpected blessing and delight to have an opportunity to return home to the Bay Area and to serve a dynamic, caring, albeit challenging at times, community of faith that is DCC. My coming to you, on the other hand, was probably not in your hopes, dreams and plans. Most church folks don't sit around and hope and pray for the time that they will get an interim, transitional or temporary pastor. Nonetheless, this is where we are.

There is a tongue in cheek Zen adage, "wherever you go, there you are." And THERE, my friends, is exactly where we are. So rather than become too melancholy or stuck in a past that is to be wonderfully celebrated, we are faced with the task of moving forward to envision a new future that brings the essence and unique gifts of DCC's rich and wonderful past, and the historic foundations of the denominational values of the United Church of Christ, to life. This endeavor is connected to the spiritual awareness of our unique community context and where the Holy One may be calling us to be and serve. We are on the threshold, the precipice, the liminal space, and yes, possibly even wandering in the desert wilderness. Step by step, we must move to the next place along the path. In Godly Play, the desert is described as a place that is dangerous and that no one goes into the desert unless they have to. But the Godly Play desert stories also use a repeated line that the desert is where "God came so close to Abraham, and Abraham came so close to God." This is a time and place of uncertainty, and at the same time, a rich and fertile time of discovery and holy presence.

To put all this into concrete perspective, your elected leadership, the dedicated and talented staff and YOU, will all be involved in the next steps of finding a way into the future, a way of not just surviving, but thriving. This is our work. This is our response. This is our hope. I hope that you will join me, join us, in the process of discerning, journeying, being and becoming. In the midst of that, of course, a way will become much clearer as we hire a new music director, and begin to take strides toward calling a new senior pastor that will join you on this journey.

In peace and grace,
Your friend along the way,

A handwritten signature in cursive script, appearing to read "Laurie".

P.S. It is a dangerous thing to begin to list names in a thank you, but I must give a huge shout out to our Associate Pastor, and my colleague in ministry, Eric Sherlock. In my short time here, it has been a joy and privilege to serve alongside him. The worship staff, Julie Herndon and Mary Deauclaire, have been enthusiastic and receptive, and have so much creative talent and energy. Our office staff accomplish so much and respond to multiple and varied demands, and nearly always have smiles on their faces. Along with this committed and passionate leadership and an engaged membership, we have so much upon which to build a future. Color me grateful!

ASSOCIATE MINISTER

It is with great enthusiasm that I write my first annual report as DCC's Associate Pastor! Matt and I arrived in August and we were warmly welcomed by many of you with invitations to dinner, coffee, and fellowship. In the weeks and months that followed, we hit the ground running in laying the foundation for what is a beautiful ministry partnership today.

In our first month of ministry together we said goodbye to your tenured Senior Pastor, Rev. Anton DeWet. In the five months that followed Rev. Anton's departure, I served as your sole pastor and worked closely with our moderator, Bob Hardy, church council, Diaconate, and our office staff. Throughout the course of these months we sought to maintain administrative operations and congregational care. Each week we gathered as community – worshipping, singing, praying, laughing, crying, and eating together. We were challenged and inspired every Sunday with a new voice and perspective in the pulpit as we welcomed guest preachers. I continued to preach once a month, while also maintaining a constant leadership presence in worship. In January we welcomed Rev. Gail to our congregation as our Interim Senior Minister, and I am thrilled to call her my ministry partner, colleague and friend.

In addition to the joys and challenges of the five months between senior pastoral leadership, I enjoyed the opportunity of attending Church Camp at Camp Caz, welcoming a class of new members, presiding over the baptism of one of our littlest ones, Jasmine Conning, as well as remembering and honoring the lives of Millie Palmer and Barbara Evans. With the arrival of Rev. Gail, I have been given the space needed to focus my energies more intentionally on the children's and youth ministries of Danville Congregational Church.

Children's Ministries

It is such a joy to partner and serve the children and families of DCC. Through All Church Family Worship, which we offer the first Sunday of every month, to our Intergenerational Christmas Pageant where we saw over 40 participants involved, to our Lenten Mission Project with Heifer International, it has been wonderful getting to know our families and children.

On the second through fourth Sundays of the month, our children in grades 5 and under, gather for Godly Play. I am grateful for the incredible group of volunteers that have devoted countless hours of prep and dedication to this program. As we move into the future together, our Children's Ministry Commissioner, Laura Beaver and I, along with our Godly Play volunteers and Children Commission have assessed a need to make some changes with the Godly Play program.

Beginning in the fall of 2016, children in grades 2 and under will continue sharing in Godly Play, which provides a solid foundation for children to creatively engage with the stories of scripture and liturgical patterns of the church year. Once children reach grade 3, however, we have noticed a need for a different offering that will meet their developmental and spiritual needs. Our hope is that Holy Moly will meet the needs of our mid/late-elementary aged children.

Holy Moly is a curriculum that compliments the pedagogy of Godly Play, but will give space for children to wonder and reflect in an environment that is developmentally appropriate as well as introduces new stories and concepts. We are excited about this new offering and hopeful for its future at DCC.

Youth Ministries

DCC's Youth Group continues to meet every Sunday evening from 6-8:00 PM in the Youth Room. This year we have focused on building community. Each Sunday we average 15 youth participants, with 20 or so youth in the congregation who are connected in some way to DCC's youth program.

A typical night at Youth Group looks something like this: breaking bread and eating a meal together that is provided by a DCC family, sharing our highs and lows of our week while also asking and offering each other forgiveness, seeking authenticity and sharing appreciations through games and group building exercises, and then blessing each other in our closing circle as we move into the week ahead. DCC's Youth Group is a community of joy where youth are invited to come as they are and seek meaning and friendships with other youth.

This past year, in addition to our Sunday evening gatherings, we led worship on Christmas Eve and Good Friday, served our friends at GLIDE Memorial Church, and learned more about our Sister Parish partnership. As we move into the next year, DCC's Youth Group will begin the exciting task of planning for our summer mission trip in 2017!

Other than Youth Group, I had the joyous opportunity to join 9 youth in their Confirmation journeys. Together we gathered for three months to learn about the Christian tradition, ask questions of faith, and explore the meaning of discipleship. Confirmation commenced with a celebration and service of welcome on May 15.

Finally, I would be remiss if I did not express my gratitude for our dedicated Youth Leaders: Syd Dent, Steve Paroli, and Justin Jang.

Concluding Thoughts

Friends, this has been an incredible first year together. I am so thankful for the support of the congregation and the collegiality of Gail, Lynda, Jennifer, Julie, Mary, and Jessika. As we move into the future and grow together, there will be both challenges and joys, but with God anything is possible. Let us keep the faith and move forward with joyful anticipation.

With gratitude and faith,

A handwritten signature in cursive script, appearing to read "Eric".

MODERATOR

When the DCC church year started last June there was an energetic movement causing leadership changes. My intention in becoming Moderator was to help support Rev. Anton DeWet in the ministry at DCC. Due to many extenuating circumstances, Anton decided it was time for him and his family to move on to new opportunities. Then soon after, our interim associate minister also decided to make a move.

What I have learned is that whenever there is a change in leadership, there will be unexpected challenges, so finding resources and support were first priority to move forward. In prayer a set of goals for my service as Moderator were formed to support the church community, bringing what I hoped would be a cohesiveness and camaraderie that seemed waning at the time. It was a blessing to have two Vice-Moderators, Bill Armstrong and Kristina Kelchner, along with other long time members to help with keeping the church focused on moving forward with optimism and faith.

We were blessed by the August arrival of our new Associate Minister, Rev. Eric Sherlock, all the way from Boston. Rev. Eric proved to be, and continues to prove, that he has the spirit of blessing and faith in Christ to lead our children, youth and congregation when called upon.

Attaining the fulfillment of certain goals included providing sincere communication and listening with all committee groups. A visual relations diagram was created to help each of us see how the church functions, where we were serving and get an idea of how each member related to one another. Sharing the "DCC Covenant" at the start of each council meeting has set the tone and purpose for the Council to do the work of the church.

For over four months through the fall we worked together to bring light and joy to worship services. Along with rev. Eric, we called on seasoned UCC ministers to help with the preaching, while we searched for a new Senior Interim Minister. A six person "Interim Minister Search team" found our new hire to help us in our next chapter of growth together.

The candidate, Rev. Gail, was recommended by the UCC conference chair, as she was serving a church in Oregon at the time. Rev. Gail came to meet the congregation on November 29th to meet and preach, then returned after January 1st so her current contract be full-filled. Worship services continued to be planned through the Advent and Christmas Eve season with specialty pageants and music that was rich. Thanks to everyone involved, everything pulled together very nicely and the congregation had wonderful holiday experiences. I was able to sign a Contract with our new Interim Minister starting January 17.

The last few months have been ably supported by Rev. Gail; providing feedback and experience for next steps. The Ministers have some new adventures planned and I hope you can join in.

As we come to a change in council leadership we are also preparing for another shift as our Music Director, Julie Herndon, has taken a wonderful opportunity to go to Stanford for the next few years. Our amazing musical search team is interviewing and culling out the best new candidate to lead our music program. We pray for right outcome and new musicianship for all to enjoy and participate in.

Through all the up and downs, the tears and laughter, it has been a pleasure working together with the DCC leadership, clergy and congregation over this last year and I look forward to more fun to come. In prayer and faith, all is well and all will be well. Thank you for the opportunity to be of service.

Bob Hardy, Moderator

ANNUAL REPORT OF THE DIACONATE

Deacons at DCC meet monthly with the ministers, and are charged by the Church Bylaws to "aid and advise the ministers and the Council, stand with and listen to persons in the congregation and provide special ministries of reconciliation, comfort, and inspiration."

Ministries of the Diaconate include:

- A ministry of presence. In co-operation with our ministers, we call this 'being there' for members – with home visits, prayer team participation, recognition of special acts of kindness,
- Planning and coordinating memorial services, and maintaining and disbursing a growing number of memorial funds- money given in memory,
- Assisting in planning and coordinating weddings and receptions,
- Coordinating with the Prayer Shawl Ministry to deliver shawls and baby blankets and maintain records,
- Identifying and acknowledging members of the congregation who have gone above and beyond for DCC, sending several cards each month,
- Keeping connected to, and serving our students who are 'in care', or in college,
- Monitoring, and maintaining the DCC active member list, and reaching out to members who have been absent for a while,
- Supporting our ministers by serving communion at DCC or in member homes, helping with Godspeed services, baptisms, and other events.

Diaconate members meet monthly with the minister(s). The bylaws indicate: "Deacons are appointed by Council for a one-year term and are eligible for three consecutive years. Persons are eligible for reappointment after a year's absence from the Diaconate." ... "Life Deacons are elected by the congregation after being nominated by the Diaconate and reviewed by Council."

In 2015-16, Diaconate members are Life Deacons: Peggy Gierke, Nancy Hill and Bob Wilkens; and appointed Deacons: Nan Karns, Karen Kawaguchi, Judy Leach, Donna Lenhardt, Kim Michaud, Joanne Haney, Mary Kay McClure, Bette Felton and Judi Weisgraber.

During the past years, Deacons Judy Leach, Nan Karns, Kim Michaud, and Joanne Haney have provided us with their energy and inspiration and have completed their terms of service as Deacons. Our thanks go to them for their unique, special ministries.

Each year new deacons are appointed by Council to replace those leaving service. For the year 2016-17 the following nominated Deacons were approved at the April Council meeting: Dee Brook, Carol Gerich, Anne Seiler, and Richard Stein. We look forward to their enthusiasm and ministry in the year ahead!

Bette Felton
For the Diaconate

ANNUAL REPORT OF THE DAYSPRING PRESCHOOL BOARD

In June 2016, Dayspring Preschool (DSPS) completes its sixth school year serving the families of the Tri-Valley area and beyond. The school continues to thrive under the leadership of its Director, Janice Inman, and a high quality teaching staff. It is recognized as one of the top preschools in the area attracting families in and around Danville, as well as from areas as far away as Livermore, Tracy, San Leandro, and Oakland. There is typically a wait list for most programs, and based on projected enrollments for the fall that trend is expected to continue.

We can all be proud of the quality program that Dayspring provides to preschool children. The letter attached at the end of this report is from a prospective family that recently took a tour of the preschool and is representative of the first impressions that most visitors have. Dayspring's partnership with the San Ramon Valley Unified School District (SRVUSD) is also a key differentiator. Highlights of this partnership include:

- DSPS has worked to establish a strong relationship with the SRVUSD, resulting in referrals, tours, and enrollments
- DSPS has received input from local teachers, principals, and school board members regarding the high quality of the curriculum & programming at DSPS
- DSPS continues to receive feedback that children are well prepared for kindergarten, and continue to do well beyond kindergarten
- DSPS is in-line with Common Core
- DSPS has revised the preschool's curriculum criteria guidelines to reflect/include Common Core elements

These differentiators helped the preschool exceed enrollment goals throughout the year (80+ 'Full Time Equivalents'), which translated to another year of strong financial performance. Dayspring increased to \$350K its annual allocation to DCC, which continues to cover the entire debt service for the new building.

Most importantly Dayspring continues to be an important part of DCC's ministry in the community. Highlights include:

- This year the Prayer Shawl Ministry made 10 baby blanket cap sets for new Dayspring babies.
- The DCC delegation to our Sister Parish in San Antonio, Guatemala, brought with them bracelets that were hand made by Dayspring students
- Dayspring Preschool families support the ministry work of:
 - The Contra Costa-Solano County Food Bank each year, and
 - St. Jude Children's Research Hospital

The Board has also been hard at work this year. The focus has been on establishing a mature and consistent operating model. This includes business continuity planning. This year we successfully executed a mock test of our Telecom Outage Recovery Plan, and the Preschool Director implemented a Cloud storage back-up solution for the detailed operating and programming materials used in the day-to-day operation of the Dayspring. Going forward in the new fiscal year the focus will be on expanding and strengthening the shared ministry with DCC.

Finally, we want to thank the many 'Friends of Dayspring' for your support throughout the year, especially Brett Clark for the many hours he has devoted to helping with facilities! We are inspired by your commitment to this ministry. Your support also helps differentiate Dayspring as a special place for teachers to work and pursue their passion to make a difference in students' lives.

Respectfully submitted by the Dayspring Board:

Krista Hixon (Chair), Janet Apostolo (Treasurer), Anne Seiler (Secretary), Dave Halseth (Building, Grounds & Facilities and Council Representative), Nancy Dowell (Friends of Dayspring Chair), Judy Halden and Janice Inman (Director).

Dear Ms Inman,

It was great meeting you and your staff the other day. I had a wonderful time visiting the facility and seeing the children enjoy learning.

██████ is an articulate, curious, and sweet-natured child and as parents, we would love for her to have the opportunity to be in an environment where she can thrive, grow, and foster great friendships.

After doing an extensive search of preschools in Contra Costa County, Dayspring is the first place we toured that we feel would provide that safe, nurturing, and enriching environment where ██████ could thrive. After our visit, we feel that our philosophy of raising ██████ matches well with Daycare's philosophy, where children develop a love for learning, encouraged to voice their ideas and opinions, are taught to respect others, taught to work collaboratively, and where curiosity is encouraged. We were impressed with how the attentive teaching staff was implementing the play-based learning philosophy in a wonderful way. We were also impressed with the well-maintained facility where children can learn and play freely and safely.

As dual working parents, it would put our minds at ease knowing that ██████ is at Dayspring while away from home. Please feel free to contact us if you have any questions. Look forward to hearing from you soon.

Kind Regards,


████████████████████

BUILDINGS AND GROUNDS COMMISSION

The Buildings and Grounds Commission offers service opportunities for congregation members who are or could become familiar with buildings facilities and operations and especially with those with mechanical, electrical, landscape or building maintenance expertise.

DCC is a large campus consisting of multiple buildings, parking areas and landscaped areas. The care, preservation, repair, and improvement of these areas is the mission of the Buildings and Grounds (B&G) team.

Much of the activities of the team involve routine maintenance as well as upgrades when required. Some of the yearly routine maintenance include cleaning and/or replacing the 34 HVAC filters on site, replacing the various exterior and interior light bulbs, maintaining consumable supplies, and making sure the facilities are secure after Sunday activities. Quarterly and annual inspections are scheduled and performed for fire sprinkler and alarm systems.

One of the responsibilities of B&G Commission is to monitor the performance of our contract services. Consequently, we replaced our landscape service last summer due to poor performance—particularly meeting the needs of Dayspring preschool. We are now receiving reliable, dedicated service from a local and more professional contractor.

The Covenant Building gets almost constant use throughout the week due to the activities of our numerous rental tenants. Even though we pay for basic custodial service, the increased maintenance load requires extra effort to keep the facilities clean and operating efficiently. To reduce costs, this effort is provided by the volunteer labor of the B&G team. Likewise, the Dayspring Preschool is operating at capacity and requires a sometimes urgent need to maintain—not just the classrooms—but the entire Hope Center safely and efficiently.

Some of the preservation, repair, and improvement projects completed during this past year included the following:

- Increasing the number of large wheeled recycle bins to divert more organic and recyclable waste from landfill. (Republic Services provides these at no extra cost.)
- Further drainage improvements to the Dayspring play yard.
- Repairs to the preschool classrooms during spring break.
- Replacing the Koinonia Kitchen dishwasher, disposal, and associated plumbing.
- Replacing the microwave oven in Kairos Kitchen.

Our largest and most expensive activity occurred in January. A tree root caused a break in the 6-inch water supply to our on-site fire hydrants and building sprinkler systems. This was a costly repair, requiring complete removal of a large redwood tree and hiring a specialized contractor certified to repair and restore fire service. While repairs were being made, a security service was required to provide a 24-hour “fire watch” for our facilities.

The Budget assigned to B&G does not include any discretionary funds for aesthetic property improvements or enhancements. Such projects are accomplished through volunteer labor and endowment funds or individual specific monetary donations for materials. Examples during the past year included:

- Adding river rock and redwood bark mulch to bare dirt areas (parking lot islands, under the flag pole, courtyard perimeter).

- Building a large raised planter for Dayspring.
- Replacing the window blinds in Koinonia Hall.
- Replacing half the fluorescent bulbs in Koinonia Hall with LED bulbs.

We wish to express our gratitude and appreciation to the Building and Grounds Commission members: John Bassett, Alice and Bob Donovan, Carol Gerich, Judy Halden, Bob Kovach, Tom Sonnemann, Elke and Walt Torgersen, and others who have generously volunteered their time and talents!

Dee Brook and Brett Clark,
Buildings and Grounds Co-commissioners

CHILDREN'S MINISTRIES COMMISSION

It's been an exciting year within children's ministry at DCC. It's been wonderful to have Pastor Eric at the helm of our "ship." The children's programming at DCC has grown richer and deeper with his guidance.

Godly Play

Godly Play has continued this year, we have usually had one group of children due to size of both the participant and volunteer pool. The stories and sacred time continues to support both the children and the volunteers involved.

Pastor Eric and the Children's Ministries Commission continue to evaluate the program. We have decided that in the Fall of 2016, Godly Play will be offered for children K-2nd grade, and a new program called "Holy Moly" will be offered for children 3-5 grade. We will offer "Holy Moly" to all children in the Summer of 2016, allowing the Commission and other church members an opportunity to assess the program prior to the change planned for Fall. This change will require more volunteers, and we are actively looking for ways to invite members to volunteer their time and skill to Children's Ministries. If you are interested, please let Pastor Eric know!

Vacation Bible Camp (VBC)

VBC will be held June 13-17. The Children's Ministries Commission and Pastor Eric are meeting with our volunteers to plan for the exciting week.

All-Church Family Camp at Camp Caz

In October 2015, DCC families spent a wonderful weekend at UCC's Camp Cazadero. Days were filled with hikes, meals, skits, music, crafts and wonderful worship time together. The weekend ended with a vesper service where all participants made music together in the woods - the children were active and joyful participants. The Children's Ministries Commission looks forward to families joining the DCC family again at Camp Caz in the Fall of 2016.

Children's Music and Intergenerational Christmas Pageant

In the Fall of 2015, the church hired a new children's music associate, Dawn Martin. Dawn led our intergenerational children's Christmas pageant. All participants did a wonderful job with the pageant and it was a lot of fun for the whole congregation. The Children's and Youth Ministries Commissions enjoyed a wonderful potluck together at the home of Kristina Kelchner and family following the pageant. With the current search for a new Music Director, we are temporarily putting children's music programming on hold until we can make an assessment of how to best include it in the plans of a future church Music Director. Dawn Martin left her role as children's music leader in April 2016.

Many thanks to all those who participated in our Children's Commission meetings and activities this year, including:

Dee Brook
Claire Conger
Carolyn Courtright
Barb DeBarger
Nancy Dowell
Nancy Halseth
Dave Halseth
Brittany Hatter
Cathy Anne Hatter

Krista Hixon
Janis Jang
Nan Karns
Karen Kawaguchi
Kim Lawrence
Kim Michaud
Trish Moosbrugger
Anne Seiler
Many of the church Youth members

CHURCH FAMILY COMMISSION

Church Family has had an active year hosting and supporting events. We started the year with a goal to create fun events that would bring the DCC community together.

Sunday Luncheon for PCR President and Welcome for Eric Sherlock:

All church luncheon on August 16 to welcome PCR President Dr. Vasquez-Levy who gave a sermon on how congregations can partner with the schools that train their ministers, such as PSR. This Sunday was also Eric Sherlock's first Sunday with DCC!

All Church Picnic:

The Church Picnic was held on the DCC campus on September 6. Family commission provided pulled pork sandwiches and hot dogs, with participants providing salads and desserts. The playground was open for kids. The high point was a jam session with adults and youth participating.

Dominos Night:

Cindy Lindstrom put on an Oktoberfest Potluck and Dominoes at DCC on October 24. Thanks to Cindy for these fun events for people to gather and play.

5th Sunday, Service Sunday:

On November 29, Faith Journeys, Outreach, Youth, and Church Family joined together to put on an all church service Sunday. Each commission created service activities for members to participate in. Church Family and members made lunch for everyone attending the service Sunday. They also made dinner of soup and chicken enchiladas that were served that same Sunday Night to around 40 people at Winter Nights Shelter Program at WCPC.

Holiday Happenings:

Church Family held an adult Christmas Party on December 5 which was attended by about 60 people. Kairos was decked out for Christmas. It was a potluck style and everyone provided delicious appetizers and beverages. The event provided an occasion for members to chat, sing, and enjoy. Nancy Dowell created much laughter with her group singalong of Twelve Days of Christmas – we'll have to make this a tradition!!

Mardi Gras Party:

Church Family held an adult Mardi Gras Party on Feb. 13 which was attended by about 90 (beautifully costumed) people. A lovely sit down Creole dinner was catered by A Loveable Feast. The St Gabriel's Brass Band brought the party alive with dancing, Congo lines and much frivolity.

Stewardship Luncheon:

Church Family cooked a simple soup lunch for the stewardship presentation. This was a sit down luncheon cooked and served by the commission.

None of this would have been possible without the wonderful support of our commission and friends. Thanks to Bill Armstrong, Tim Booher, Nancy Halseth, Dave Halseth, Nancy Dowell, Barbara Carrillo, Barbara Olwin, Elke Torgersen, Cindy Lindstrom along with all the people that stepped in with set up, tear down, and general help. Special thanks to Elke for keeping the kitchens stocked and cleaned.

We look forward to continuing in the same vein for this coming year, organizing events to strengthen and deepen the connections in our church community.

Blessings – Kyra Kennedy & Joyce Klassen, Co-commissioners

FAITH JOURNEYS COMMISSION

The Faith Journeys Commission role is to “plan and carry out programs and events related to spiritual nurture and faith development for adults.” With this as our directive, the Faith Journeys commission wanted to make sure we were in tune with the needs of the congregation.

To kick off the year, a congregational survey was presented during Time of Fellowship for DCC members to identify meaningful topics for the coming year. The results indicated a desire for more education regarding Mental Health and Wellness, Homelessness, Race in America, Open and Affirming, Climate, Status of Children, and Immigration.

These key areas were addressed through many well attended second hours, books, activities, and an advent series on climate change and caring for our common home. Our journey also included looking at our own belief system through our Lenten Series.

The year began with an active participation in the first ever Oakland A's game to honor the LGBT community, with over 40 DCC members and friends in attendance and an active contingent to walk in the SF Pride Parade, including many of our youth and straight allies. We also participated in Castro Valley Pride by operating a booth to share God's love for all.

We had many well-attended Second Hour Discussions over the past year: *The Religion of Democracy*, Rev. Dr. David Vásquez-Levy from Pacific School of Religion, *Religions for Peace*, Kelsey Pacha's (a transgender man) talk on *Transition to Inclusion*, The Putnam Clubhouse with Tamara Hunter and a conversation on Mental Health, Get to Know Your Pastors, and Flying our Flags (Rainbow, Christian and US). Many other great Second Hours included topics such as Poetry Sharing, Refugees in our Community and Love Your Muslim Neighbors.

Our congregation participated in the Advent Series taking a deep look into the Encyclical of Pope Francis, *Laudato Si', On Care of Our Common Home*, hosted by Bob Hardy who co-chaired with many of our church leaders. The Lenten series centered on Eric Elnes' book *Gifts of the Dark Wood* with 3 consecutive Sunday Second Hours, led by our interim minister Gail Doering.

The Men's luncheon met on Thursdays during Advent, Lent and again in the Spring, with the focus on food for body and mind, gathering with friends for study and discussion of scripture.

In addition, the Commission sponsored a book of the month covering a variety of spiritual and social justice topics for those readers in the congregation. These books covered a wide-array of topics including faith, climate, race, and equality.

Monthly Green Challenges focused on increasing awareness around Reduce, Reuse, Recycle that culminated in June with a congregation-wide church clean-up. We began with awareness of what we use and challenged the congregation to use less, recycle more, and reuse what we can.

Active members of the Faith Journeys Commission this year include Betsy Hosick (co-commissioner), Cheryl Pierson (co-commissioner), Bette Felton, Charles Hartman, Dave Hill, Bob and Dottie Howell, Bruce Lohmann, Bill Williams.

Cheryl Pierson and Betsy Hosick Faith Journeys Co-Commissioners

MEMBERSHIP COMMISSION

The Membership Commission has many wonderful tasks that support the ministry of Danville Congregational Church. Those tasks include, among others, helping to assure a most welcoming greeting of new attendees, keeping track of visitors, affording non-members with the opportunity to attend informational or inquiry sessions to learn more about DCC, guiding future members through the joining process, organizing new member dinners, assisting in the updating of the DCC website, and supporting efforts to showcase the church and its ministries through participation in outside events and advertising.

During the past year we added eight new members to our DCC family. Those great members include, Pastor Eric Sherlock, Alene Miskovetz, Michiyo Laing, Jim Conning, Mary Ann Prickett, Chris Evans, Elsa Ibarra, and Trudy Perry. Also thanks to those who helped coordinate the New Member Sunday event. Those are Angie Orris, Diane Stein, and Karen Kawaguchi and Kim Michaud.

Thank you to our most gracious volunteer host, Judy Halden, for hosting a New Member dinner at her lovely home. It was a fun and enlightening event with great food and conversation.

Thanks to all of our Red Bag Volunteers, who help to assure a visible greeting to new worship attendees. This part of our ministry assures that visitors are recognized, and are welcomed to our church and our social gathering after worship. The Red Bags that visitors carry acts as a magnet for additional attention by our members. Thanks so much to the current volunteers including, Kim Michaud, Judy Gestring, Judy Halden, Melissa Tumaneng, Karen Kawaguchi, Ligaya MacGregor, Diane and Richard Stein, Anne Seiler, Chris Rauen, and Wilson Jackson. If you would like to volunteer for this most welcoming mission, please contact Larry Berlin to be added to the list.

A very special thanks to Wilson Jackson for his dedicated service in tracking new attendees and for all of his efforts to maintain information that could possibly lead to new members. In addition thanks to Lynda, Jennifer and for their important related efforts.

A new DCC website was launched in May 2016 with thanks to Karen Kawaguchi of Membership for her dedicated efforts in this task, along with John Klassen, Kim and Eric Michaud, Syd Dent and Chris Rauen. Also, a special thanks to Jennifer Uhlich, who worked extra hours helping with our website conversion.

This year, Membership reached out to the community with the publication of an Easter ad in the East Bay Times that goes out to almost 350,000 subscribers. The beautiful ad used the same layout and design as the previous year's advertisement.

Other efforts are currently underway to determine the best avenues to increase membership at DCC. These efforts are so important for sustaining the social and spiritual health of DCC. We so welcome your ideas, time and help in this ministry. Feel free to drop into our commission meetings for even one time to share your ideas and to learn about our commission, or to join the group. Thanks to our commission members Diane Stein and Karen Kawaguchi for their unselfish dedication.

Larry Berlin
Membership Commissioner

OUTREACH COMMISSION

Committee Members:

Jackie and Norman Bardsley, Marianne Clark (Commissioner), Claire Conger, Kathie Hixon, Doug Leich, Barb Peterson, Richard Stein and Donny Woo

The mission of the Outreach Commission is to engage the congregation in a variety of programs and activities that reach out to people in need in our community, the Northern CA, Nevada Conference and elsewhere in the world where there is a critical need. This year, the Outreach Commission focused on Homelessness and ancillary issues.

Following are some of the year's accomplishments:

More than 30 DCC members prepared and served food to the **Mountain View Homeless Shelter** in Martinez. Volunteers served one week in the month of November and one week in the Month of May.

DCC participated in **Warm Winter Nights** during the month of February by contributing \$500, preparing and serving food and providing activities for the children. More than 35 congregants were involved in this project.

Congregants provided 26 backpacks to **Shelter, Inc** and 8 to **Contra Costa Interfaith Housing** children August, so they could go to school prepared.

DCC adopted 7 families for **Christmas for Everyone**. These families were in the **Shelter, Inc** program and consisted of 35 adults and children. Many, many congregants were involved in purchasing, wrapping and sorting the gifts. Two carloads of gifts were delivered to Shelter, Inc. prior to Christmas.

DCC participated in Work Days for **Habitat for Humanity's** Muir Ridge project in July and March by either working on site or preparing and serving food for the volunteers.

In April, 35 Easter baskets were provided to **Rainbow Community Center** for those affected by AIDS.

Every third Sunday is Ingathering Sunday when congregants bring non-perishable food for the **Food Bank of Contra Costa and Solano**. In addition, donations totaling \$825 were sent to the food bank.

Thanks to the support of the congregation, in individual donations and special offerings throughout the year, DCC provided needed monies for the following:

Contra Costa Interfaith Housing	\$1200
Interfaith Council of Contra Costa	\$1500
Shelter, Inc	\$3579
Bay Area Crisis Nursery	\$1187
STAND! For Families Free of Violence	\$1187
Contra Costa Clubhouse Life Beyond Mental Illness	\$2033
Northern CA, NV, UCC Christmas Fund	\$2033
Syrian Refugee Relief	\$3275
Heifer International	\$1242
Neighbor's in Need, NCNC, UCC	\$1140

Through the Outreach Budget the following amounts were paid:

Pacific School of Religion	\$800
UCC Our Church's Wider Mission	\$30,490

Thank you, all, who helped make this year a success. Your energy, physical, and financial support has provided much-needed services throughout our community and the world and has made the Outreach Committee's job easier.

STEWARDSHIP COMMISSION

The primary focus of the Stewardship Commission is to design and conduct the annual stewardship campaign, and to promote financial stewardship as well as participation in all areas of church life.

Our Stewardship Campaign slogan for 2016-2017 is *Developing - Connecting - Community* and it is about taking everything we have done so far and continuing to move it forward in support of DCC's overall mission statement.

It has been our privilege to experience the amazing generosity of our congregation, who faithfully and lovingly give of their time, talents and resources.

We would like to sincerely thank those who have served with energy and joy on our commission: Penny Atkin, Gary Dowell, and Bruce Hixon. And a very special thank you to our Finance Committee – Hal Leach, Janet Apostolo, Michael Schmahl, Gary Dowell, Karen Connolly, Betty McCabe, and Bob Hardy. We also thank the Church Family Commission who organized the Stewardship Luncheon on April 24.

Trish Moosbrugger
Stewardship Commissioner

WORSHIP COMMISSION

We had a year of changes. In August our Senior Minister Anton DeWet resigned unexpectedly and our new Associate Pastor Eric Sherlock was called and graciously took on additional responsibilities of the church. We then called an Interim Senior Minister, Gail Doering, to guide us through the next chapter of Danville Congregational.

Completed items:

Robes have been cleaned.

The Baptismal Font remains at the front of the Sanctuary and the position will be adjusted accordingly with the church service.

Arranged a Service of Godspeed for Laura Engelken on her last Sunday, August 9.

A new Organ Console light was installed providing better lighting for the players.

Thank you to Wilson Jackson for the changing the banner in the sanctuary as the church calendar requires. This is not an easy task. Also thank you to Janis and Randy Jang for organizing the purchasing the beautiful Easter flowers for the Easter service and the flowers used at Christmas.

Ongoing collaboration with the Moderator Team while they line up guest speakers.

The placement of the communion table was adjusted so that the pastor is behind the table facing the congregation. With this configuration communion will feel open and inviting. This change was adopted.

A new children's Music Director was hired. Dawn Martin joined DCC to support our Children's Music program October through April.

A Commission Fair was held in November, in place of our normal Commission meetings. The Fair was called *Celebration of Church Life*, which comprised of all commissions and engaged people in all aspects, including ways to serve and participate and contribute to the Life of the Church.

The sound board has been staffed by a great group in congregants: Thank you to Randy Jang, Jim Felton, Brett Clark and our newest technician, Steve Bridgeman.

The New Year brought news from Mary Deauclaire, the Bell Choir Director, of a Spring Concert to be held in May. It was a Huge success! We appreciate the Concert which was an outreach to the larger community and to our own church members. Thank you Mary and all the members of the bell choir.

Julie Herndon attended the American Choral Director Association conference. This was a great opportunity for her.

The music program offers a wide variety of music and is appreciated. The music runs the gamut of pop, traditional religious and multi-cultural.

Julie Herndon has submitted her resignation due to a wonderful opportunity to study at Stanford. We wish her well and God Speed. We have taken immediate steps to ensure that music leadership is provided by engaging a search team to find a replacement. The committee is Diane Hardy, Polly Smith, Gail Doering, Eric Sherlock, Tom Sonnemann and Mary Deauclaire. David Brown and Karen Connolly are supporting the committee as advisors;

Kristina Kelchner and Bill Armstrong are serving as HR consultants. Interviews have started and a new director will be hired in a timely fashion.

Members of the Worship Commission included: Diane Hardy, Julie Herndon, Caryl Krotz, Wilson Jackson, Joyce Boehmert, Randy Jang, Janis Jang, Mary Deauclaire, Britta Cascio, Priscilla Spinner, Glenyse Henschel and Polly Smith. There were others that joined in supporting the commission along the way. Thank you for your continued support.

Respectfully submitted,
Polly Smith & Diane Hardy

YOUTH MINISTRIES COMMISSION

Pastoral Leadership: Rev. Eric Sherlock, Associate Minister

Youth Advisors: Syd Dent, Steve Paroli, and Justin Jang

Youth Ministries Commissioner: Deborah Neitz Daily

Commission Members: All families with youth

2015-16 was a year of new beginnings that brought new life and stability with the arrival of Reverend Eric Sherlock as Associate Minister. With Eric's leadership, the Youth Ministries program found a stability that has been lacking for the past several years. Weekly attendance is steady with 15 middle and high school youth participating on any given Sunday night Youth Group. Each week, our youth enjoy a good balance between fun and serious conversation. While the youth are enjoying activities, many families get together on an informal basis, either at restaurants or homes, further strengthening our bonds.

We started the year by hosting a meeting with the parents of the middle and high school youth to understand and re-affirm their goals for the program. Confirmation was considered a priority as well as building fellowship amongst the youth and Eric.

Sunday evening dinner is still an important aspect of the program and we enjoy the support of the broader DCC community in providing meals.

Confirmation for youth 8th grade and above was offered this year. Nine of our youth participated in the program with seven joining on May 15 in a lovely service.

Our Youth also participated in the following:

- Pride Parade in San Francisco
- Ice Skating in Walnut Creek and San Francisco
- Serving food at Glide Memorial
- Leading the creation of Advent wreaths
- Delivering hats and scarves to St. Anthony's in San Francisco
- Pride Parade in San Francisco
- Youth-run Services
 - Christmas Eve
 - Good Friday Service
 - Easter Egg Hunt
- Camps:
 - Vacation Bible School (Counselors)
 - Halloween Bash (Safe overnight)
 - NCNC Senior High Fall Youth Event
 - NCNC Midwinter Camp & NCNC Feb Camp

Deborah Daily

Youth Ministries Commissioner

CIRCLES COMMITTEE

Circles are an important part of the life of Danville Congregational Church. Circle members gather for social occasions, work together performing Sunday service and fellowship roles, come together for outreach projects, and care for each other as needed when someone in a circle is sick, bereaved, homebound, or has an occasion to celebrate.

Circles help build community at DCC. When we work or play together we get to know each other better. After attending DCC for a short while, visitors are invited to join one of our circles if they choose. Circles are a way for members and friends to feel connected in a smaller group.

This year we encouraged circles to participate in the fun activities planned by our Church Family Commission like the picnic, Christmas party and Mardi Gras party. Circles also:

- gathered for lunch after Sunday worship
- went on hikes
- gathered for potlucks and gift wrapping in member homes
- attended concerts

Many circles participated in service projects provided by our Outreach Commission such as:

- preparing and serving meals at Shelter, Inc.'s Martinez shelter, and at the Winter Nights event hosted at the San Ramon Valley United Methodist Church
- providing Christmas gifts for Shelter, Inc. and CCIH families
- creating silent auction baskets for the CCIH Ruby Slippers fundraiser
- creating Easter baskets for AIDS patients and other LGBTQ persons who need assistance through the Rainbow Community Center in Concord

Circles continue to provide support for the worship service every Sunday, as greeters, ushers, liturgists, candle lighters, flower providers and friendship hosts. On Circle Sunday, September 27, circles gathered for games and conversation during Second Hour.

In the spring we assessed how circles were doing with filling their Sunday tasks and found that some circles routinely did not have enough people to help. The committee decided to disband Palm Circle and reassign its members to the other circles needing help. This change is effective on June 12. We will now have eight circles and a new Sunday tasks schedule. We hope this will help all circles to function better.

Many thanks to the members of the Circles Committee this past year for their service: Karen Anderson, Penny Davis (Sunday Tasks), Nan Karns (Caring), and Judy Schreib as well as Rev. Gail and Rev. Eric for their support. Thanks also to our Circle Leaders/Communicators, Sunday Tasks Coordinators, and Caring Coordinators.

Kim Michaud
Chair, Circles Committee

COMMITTEE FOR JUSTICE MINISTRIES

Report not submitted.

ENDOWMENT FUND COMMITTEE

The principal responsibilities of the Endowment Fund Committee are to encourage contributions to the fund and to distribute its earnings. Grant decisions focus on four areas: Preserving our presence (our legacy of buildings and programs); Christian education for children and youth; Community nourishment (nutrition, education, and spiritual giving); and Outreach/Access (to transportation, housing, health and social services).

Requests for grants are typically submitted early in our fiscal year and approvals are made in August/September. Separate fund allocations exist for unrestricted purposes and for those that are restricted to the education of youth and children. During the past year, we approved the following requests:

Buildings and Grounds:	New blinds in Koinonia Hall
Worship:	Organ lighting
Sister Parish:	Scholarship
Christian Education:	Children's Music Associate

Our committee initiated this year the solicitation of new donations to the fund during Advent and Lent in order to honor the memories of loved ones. We are pleased to have received six contributions. Next year we plan to improve congregation understanding of various options for endowment gifting.

Thank you to this year's committee members: Penny Atkin, Dee Brook, Bob Kovach and Caryl Krotz.

Bruce Hixon,
Endowment Fund Committee Chair

FINANCE COMMITTEE

For the second year in a row, we will finish the year with a small surplus caused primarily due to personnel or pastoral vacancies. The committee has recommended to Council for these funds to be allocated to our Long Term Maintenance reserve fund which has been depleted over the past two years.

The mortgage with American River Bank has a principal balance of \$3.65 million and the remaining balance on the one unpaid Phase II note is \$300,000 of the original \$1.13 million. This note is held by the DCC Endowment Fund with principal repayment required beginning in 2020. The allocation from Dayspring pays the entire amount of the debt service and contributes approximately \$105,000 to the operating budget of the church.

The church and preschool maintain a combined \$150,000 in Board restricted funds with available unrestricted cash to provide a reserve for General Operations of the church and preschool. These designated funds allow for the payment of non-discretionary expenses for a period of time in the case of a financial emergency. While unlikely to occur, these Board designated restricted funds provide downside protection for the church and preschool.

Due to the volatility of the market, the Endowment Fund has decreased in value by 1.65% over the past year; however, we maintain a balance as of April 30 of just over \$536,000. This is after allocating the annual draw for FY2016 in the amount of \$14,125 available to fulfill grant requests this year. Also, an annual review of the church's insurance coverage was completed and appropriate increases in coverage were approved and the new policies are in effect.

The committee initiated the annual budget process for the 2016-17 fiscal year in late February which included the forecasting of income and expenses for both the church and preschool and establishing the needs for the Stewardship campaign. This process is more complex now with the overlapping of the church and "school" year which requires more flexibility in adjusting the budget during the year as additional information related to income and expenses are defined. The committee will continue to monitor these factors throughout the year and work with other church and preschool leadership to make budgetary adjustments as necessary.

We wish to thank all of the members of the Finance Committee for their sharing of expertise and commitment of time and talents.

Michael Schmahl, *Co-chair*

Gary Dowell, *Financial Secretary*

Betty McCabe, *Treasurer*

Hal Leach, *Co-chair*

Karen Connolly, *At-Large*

Gail Doering, *Interim Sr. Minister*

Bob Hardy, *Moderator*

Janet Apostolo, *Dayspring Preschool Board*

Trish Moosbrugger, *Stewardship*

HUMAN RESOURCES COMMITTEE

Report not submitted.

IN-CARE COMMITTEE

The purpose of the In-Care Committee is to support and nurture church members who are considering a call to ordained ministry, and who may seek to be In Care of the church and of the Bay Association of the Northern California Nevada Conference (NCNC), UCC. If you are considering UCC ordained ministry, our committee stands ready to meet with you to assist in your discernment process. The Committee consists of two Diaconate members (Nan Karns and Donna Lenhardt) and three (currently four) at-large members (Bob Hardy, Bob Howell, Randy Jang and chairperson Doug Leich). Nan Karns and Randy Jang are ending their terms this June, and we will be welcoming a new Diaconate member to replace Nan.

The committee has met more-or-less quarterly with Melissa Tumaneng and assisted her in the process leading to her acceptance in March 2015 by the NCNC Committee on Ministry as a Member in Discernment (the current NCNC term replacing In Care), and in subsequent steps on her path toward ordination. Melissa is a recent graduate of the Pacific School of Religion (MDiv, 2013) with three years of chaplaincy training, first as an intern at Kaiser Oakland Hospice and Stanford Hospital and Clinics, and then as a Clinical Pastoral Education Resident Chaplain at John Muir Health (Concord and Walnut Creek). After a time as Program Manager and Chaplain to Students at the Chaplaincy Institute, an interfaith seminary in Berkeley, she has found her calling as Spiritual Care Counselor (full-time chaplain) with Hope Hospice in Dublin. We celebrate that she is enthusiastic about living out her calling as hospice chaplain. She passed a "Discernment Renewal" interview with the NCNC Committee on Ministry in February 2016, and now has an ordination interview with the same Committee on Ministry scheduled in July. For this interview, she has written an ordination paper discussing her faith journey, her theological beliefs and her sense of calling to ordained ministry. Melissa shares her gratitude to all at DCC for the support and encouragement she has received.

The committee feels blessed by Melissa's gifts of love, compassion and commitment and will continue to provide nurture, support, and counsel as she continues her discernment process. We also commend Melissa for her commitment to serving the wider church as this year's Moderator of the Bay Association of the Northern California Nevada Conference, UCC.

NOMINATING COMMITTEE

The Nominating Committee began meeting in early spring to determine who among the officers, commissioners and committee people would be continuing for the 2016-2017 church year and who would have to be replaced. Once we identified the areas where we would need to replace the person currently serving either because they had served the maximum amount of time allowed or no longer wished to serve, we started collaborating to fit the gifts, skills and abilities of our members with the opportunity to serve.

The Nominating Committee cast a wide net to have officers, commissioners and committee members represent all views and opinions of our members, with the goal of providing balance and inclusiveness. As with last year, we still have positions to fill and the nominating committee will continue to work on those openings and ask all of our members to look deep inside their heart and pray about the possibility of serving our Church.

Members of the 2015-2016 Nominating Committee were Bette Felton, Bill Armstrong, Richard Stein, Janis Jang, Bob Hardy and Larry Berlin. Also attending and assisting the nominating committee were; Interim Senior Pastor, Gail Doering, Associate Pastor, Eric Sherlock and Co-Vice Moderator, Kristina Kelchner.

People being proposed for the 2016-2017 Nominating Committee, who will be elected at the June 2016 Annual Meeting, are Bette Felton, Janis Jang, Bill Armstrong, Larry Berlin and Richard Stein. As soon as someone is identified as Moderator for the 2017/2018 year, they will be asked to join and chair the nominating committee.

Thank you to all of our committee members, who worked so hard, missed second hours to attend meetings and agreeing to stay on the committee for another year, it has been my pleasure to serve with you.

Sincerely,

Bill Armstrong
Vice Moderator and
Committee Chair

PASTORAL RELATIONS COMMITTEE – Associate Minister

Eric Sherlock joined us as Associate Minister on August 11. The PRC began meeting on Oct. 7, 2015 and has met monthly since then. The purpose of our meeting is to lend support to Eric and maintain open relations between him and the congregation by listening and advising in a caring and sensitive manner. Eric's first year with DCC has offered many challenges. Our senior minister left, just 3 weeks after Eric started as our Associate Pastor. From August 30 through January, Eric was the only staff pastor at DCC. With the support of the leadership of the church Eric took on the challenges of this unexpected situation with amazing calm, skill and grace. Eric has developed a great connection with the members of all ages, from the youngest to the oldest. He has gone out of his way to connect with our youth, children and families, developing great relationship based on respect and honesty. Eric is an incredibly talented pastor and we feel blessed to have him at DCC and to be a part of his PRC committee and growth.

The PRC includes Tim Booher, Judy Halden, Alex Hasselbrink, and Kyra Kennedy (chair)

PASTORAL RELATIONS COMMITTEE – Interim Sr. Minister

The PRC for Reverend Gail has just gotten underway, and by the time of the Annual Meeting we will have met only two times, but we are ready to start the process of providing support for Reverend Gail as well as providing a regular channel of communication between her and the congregation.

Members of Reverend Gail's PRC are Karen Connolly, Bette Felton, Kristina Kelchner, and Richard Stein.

PRAYER SHAWL MINISTRY

Over the past year, DCC's Prayer Shawl Ministry presented 19 prayer shawls to family members and friends of our congregation and 12 baby blankets to members of our church family and expectant mothers of children at Dayspring Preschool. In addition, we presented approximately 20 scarves to church members, our Guatemalan friends and Winter Night guests. Also, about 150 hats/scarves were donated to St. Anthony's Church in San Francisco for the homeless. \$156.13 was spent on yarn for shawls and baby blankets. The yarn for the scarves/hats was donated by church members. Active members include Marylou Acorn, Karen Anderson, Gail Clark, Jackie McKinley, Judy Schreib, and Elke Torgersen.

SISTER PARISH MINISTRY TEAM

The committee hosted six National Board Members from Sister Parish, Inc. November 12-15 in Danville for their semi-annual board meeting, and activities included the annual Solidarity Walk, with signs and posters made by the Youth Group, and a special worship service. The National Board Members participated in a second hour Q&A on the Sister Parish model, and told stories and shared experiences from other member churches.

DCC sponsored eight persons for a delegation to the Catholic Community of San Antonio, Quiche, Guatemala from March 12-20, with one full scholarship funded jointly by the Endowment Committee as well as several private donations. Trish Moosbrugger, Bill Williams, Linda Reeve, Charlie Hasselbrink, Krista Hixon and David Marshall, Bruce Lohmann and Micaela Williams participated in the delegation and shared their experiences with the congregation during worship on April 10.

Sister Parish staff Carrie Stengel visited San Antonio five times throughout the year for in-person meetings to exchange news and greetings. The meetings also served to start planning for the March 2016 delegation to San Antonio. Members of the Catholic Community in San Antonio continue to meet every Sunday in the church.

In 2015 and early 2016, Bob Howell and Carrie Stengel work to develop the Joint Prayer Ministry between our two communities. During the March delegation visit, we asked community members what they thought about this exchange. Tomás Hernández Itzep replied, "The idea is that we support each other spiritually, through God. We say prayers for you in our language and we don't speak the same language. But language doesn't matter to God. We are all children of God." The rest of the community quickly agreed that the prayer exchange is an important part of the partnership between DCC and San Antonio.

Members in San Antonio continue to discuss project proposal options for the funds so generously raised by DCC. The Catholic Community also continues to talk about their plans to buy land for the construction of a new church. The church they currently use for worship is owned by the community, so they can use it only as long as the community mayor and authorities grant access. Although this has not been a problem recently, the San Antonio Catholic Community hopes that one day they will have its own space. They ask for DCC's prayers that they will be able to carry out this dream.

The Catholic Community expressed gratitude after the delegation visit in March of 2016. As Pedro Sarat said at our final meeting, "San Antonio is going to stay happy. We will never forget our brothers and sisters in Danville and they will never forget us. You have come with love and joy.... Here in San Antonio we thank God for the love you have for us and San Antonio will keep Danville in our prayers. May God bless you all. And to the young man David, 12 years old, God will bless you for coming to Guatemala."

SISTER PARISH MINISTRY TEAM

Joint Prayer Ministry

Prepared by Bob Howell, Joint Prayer Ministry Coordinator

At a planning meeting during the last Sister Parish south to north visit members of the two visitation committees decided to organize a joint prayer ministry with the following goals:

- To lift up the Sister Parish Vision before the members of both congregations, thereby helping them become more aware of and committed to this important ministry of the two churches.
- To help members become more aware of the sources of injustice and oppressions of concern to the members of the two churches.
- To help invoke the power of God in resolving the concerns raised by members of the two congregations.
- To further stimulate commitments of each congregation's members to become engaged in actions focused on building the Kingdom of God.

As the coordinator of this new ministry I worked closely with Carrie Stengle, the Director of the Sister Parish Program in Guatemala. Carrie obtained the prayers from the members of the San Antonio Parish and I obtained the prayers from Danville Congregational Church. The prayers were then published in booklets prepared for distribution both in electronic form and hard copy to the members of DCC and in hard copy to the members of the San Antonio Parish. When Carrie made visits to the San Antonio Parish she translated the DCC prayers during meetings with the members there.

According to Carrie the experience served as an excellent means of communication and connection between the members of the two congregations, and helped the San Antonio members better sense the power of God working through our Sister Parish relationship. Carrie also reported that the project helped to reach out and connect to more members of the two congregations than those actively participating in the actual visits and on related committees.

During 2015 and early 2016 three editions of the joint prayer ministry booklet were published. A complete listing of all of the prayers lifted up by the members of the two congregations was prepared for use during the February 2016 north to south visit. This was a large version of the booklet and it contained pictures taken during recent visits by the two congregations.

An important feature of the booklet prepared for the 2016 north to south visit was an attempt to foster dialogue between our delegates and the members of the San Antonio congregation around the concerns and justice issues raised during the joint prayer ministry. Additionally, the booklet sought to foster dialogue concerning joint ministry projects discussed during the earlier south to north visit. Hopefully, these discussions will provide insight into the viability of continuing the joint prayer ministry and ways of improving the ministry if it is continued.

TENANT RELATIONS COMMITTEE

Tenant Relations Committee is a very small, hard-working group. This year we confirmed that rents are paid on time, revised the lease wording, had new leases signed by all tenants, updated the rental contract and reviewed the storage space used by lessees.

Best of all, we established the position of Event Coordinator and appointed Lynda Manstrom to fill that role. This should eliminate many of the problems we had when renters and lessees were uncertain about procedures and policies.

We serve the community by hosting six recovery groups as well as PFLAG, Gods Way Church, and Valley Oak Senior Respite Center. The value of our outreach by way of reduced rent, etc. exceeds \$150,000. There are many recitals, concerts, and study sessions held in our facility.

Don't hesitate to recommend us to anyone who might be interested.

Thanks to everyone for the ongoing support.

Penny Atkin, Dee Brook, Judy Halden, Pat McGrath

WEBSITE COMMITTEE

We are excited that our new DCC Website went live in May of 2016!

The Website Committee started in the fall of 2014, with the goal of reviewing our current website, and deciding on a way to update it so that it would look more current and be easy to navigate. Websites are often a visitor's first impression of our church, so it is important to keep them up to date. We applied for and received an Endowment Grant to help with this task. We then chose to work with the Affordable Church Website Program to create a WordPress website, along with hiring designOlah to help with some of the fine-tuning and graphic design. Our task started out by reviewing our current website and looking at other church websites, to get an idea of what we liked and didn't like. When Rev. Eric arrived in the fall of 2015, he also had some website knowledge and was very helpful in keeping us moving forward. By the time Rev. Gail started in January, we were getting ready to start moving the website content from old to new, and both she and Rev. Eric helped review and make updates during this transition. Jennifer Uhlich worked steadily on this task, and we were able to go live in May of 2016.

We had various people on the project at different stages, but here is the list of all who helped – many thanks for each of their input and help with our design: John Klassen, Karen Kawaguchi, Kim Michaud, Eric Michaud, Syd Dent, Chris Rauen, Diane Stein, Eric Sherlock, Gail Doering, Lynda Manstrom, and Jennifer Uhlich.

We have learned that the life span of a website is about 3 years, so we expect more updates to come in future years.

REPORT OF THE FINANCIAL SECRETARY

June 1, 2015 – May 31, 2016

Thanks to all of you, I am able to report that we finished our fiscal year 2015-2016 as follows:

2015-2016 Commitment Budget	\$350,962
2015-2016 Commitments Actual	\$318,418 (99 Commitments)
2015-16 Plate Budget	\$20,000
2015-16 Plate Actual	\$23,322
Looking Forward:	
2016-2017 Commitment Goal	\$340,400
2016-2017 Commitments Received	\$338,301 (92 Commitments)

We are expecting several other members that historically make annual commitments to respond which will bring us to our goal.

I am grateful for the trust that you have placed with me in the past years for processing your generous contributions.

Thanks to Lynda Manstrom for all the help with quarterly statements and mailings. A special thanks to Bruce Hixon and Larry Berlin for their weekly help with the offering process and covering for me when I was not in town.

Respectfully submitted,

Gary Dowell
Financial Secretary
June 7, 2016

REPORT OF THE TREASURER

1. Danville Congregational Church Balance Sheet
May 31, 2016
2. Danville Congregational Church Statement of Change in Net Assets
June 1, 2015 - May 31, 2016
3. Dayspring Preschool Balance Sheet
May 31, 2016
4. Dayspring Preschool Statement of Change in Net Assets
June 1, 2015 - May 31, 2016
5. Endowment Fund of Danville Congregational Church Balance Sheet
May 31, 2016
6. Endowment Fund of Danville Congregational Church Statement of
Change in Net Assets
June 1, 2015 - May 31, 2016
7. Danville Congregational Church 2016-17 Budget Summary

Danville Congregational Church
Balance Sheet
May 31, 2016

	<u>May 31, 2016</u>
ASSETS	
Cash and Equivalents	
DCC - Cash and Equivalents	
1100 Checking	109,993.98
1120 Savings	36,633.62
1121 Fidelity	14,029.62
DCC - Cash and Equivalents Total	<u>160,657.22</u>
Investments	
DCC - Investments	
1150 Fidelity Investments	2,023.54
1151 Oiko Credit USA	281.54
1152 UC Funds Investment Account	98,385.10
DCC - Investments Total	<u>100,690.18</u>
Other Assets	
DCC - Other Assets	
1301 Prepaid Expenses	768.19
1302 Other Receivable	376.58
DCC - Other Assets Total	<u>1,144.77</u>
Fixed Assets	
DCC - Fixed Assets	
1800 Land	900,000.00
1801 Land Improvements	792,262.32
1815 Covenant Building	1,968,330.89
1820 Hope Center	3,124,185.25
1830 Furniture and Fixtures	102,442.02
1831 DCC - Capitalized Improvements	30,933.00
1835 Computer Equipment	19,475.02
1840 Organ and Piano	118,840.24
1845 Playground Equipment	72,784.00
1975 Accumulated Depreciation	(1,813,536.12)
DCC - Fixed Assets Total	<u>5,315,716.62</u>
TOTAL ASSETS	<u><u>5,578,208.79</u></u>

Danville Congregational Church
Balance Sheet
May 31, 2016

May 31, 2016

LIABILITIES AND FUND BALANCES

DCC - Liabilities

2170 Prepaid Commitments for Next Year	5,806.80
2180 Prepaid VBC Registrations	1,650.00
2200 Accounts Payable	7,315.30
2201 Phase II Notes Interest Payable	12,375.00
2202 Security and Other Deposits	920.00
2206 Due to Dayspring	50.00
2300 Phase II Notes Payable	300,000.00
2312 ARB Real Estate Loan	3,639,081.32

DCC - Liabilities Total	3,967,198.42
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TOTAL LIABILITIES

3,967,198.42

FUND BALANCES

DCC - Unrestricted Funds

3000 Available for General Operations	42,155.49
3002 Investment in Property and Equipment	1,376,635.30
3029 General Operation - Reserve	100,000.00

DCC - Unrestricted Funds Total	1,518,790.79
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DCC - Board Designated Funds

3010 Owl Training Fund	1,630.94
3011 Tenant Relations Fund	2,000.00
3021 Christmas and Easter Flowers Fund	479.95
3024 Ministerial Leave	212.41
3026 Long Term Maintenance	24,330.79
3027 Telephone System Fund	9,160.03
3028 Flowers	455.74

DCC - Board Designated Funds Total	38,269.86
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DCC - Temporarily Restricted Funds

Capital Campaign Funds

3050 Share the Vision Fund	5,037.27
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Capital Campaign Funds Total	5,037.27
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Memorial Funds

3070 Memorial Funds - General	3,907.81
3071 Memorial Funds - Barbara Evans	10,600.00
3073 Memorial Fund - Ed Evans	11,366.67
3074 Memorial Fund - Glenn Maynard	860.00
3077 Memorial Fund - Millie Palmer	2,800.00
3079 Memorial Fund - Bob Wilkens	90.00
3080 Memorial Fund - David Acorn	1,177.93
3088 Memorial Fund - Arlene Adams	390.00
3092 Lucy Hall Scholarship	160.66
3094 Joseph/Virginia DeFreitas Music Fund	82.81
3096 Doug Krutilek Music Fund	470.30
3098 Memorial Fund - Wally Leecing	24.32
3102 Memorial Fund - Kristin Pankonin	550.00

Memorial Funds Total	32,480.50
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Danville Congregational Church
Balance Sheet
May 31, 2016

May 31, 2016

Other Funds

3032 Faith Journeys FFTS Funds	434.90
3035 Music Director Fund	1,050.00
3200 Mission Projects	1,423.15
3201 Campus Improvements Fund	67.98
3202 Website Dev Fund	777.50
3250 Youth and Children Curriculum Fund	3,983.19
3350 Vacation Bible School Fund	376.76
3400 WOW Service Fund	1,444.88
3570 Youth Mission Trip Fund	1,479.00
3600 Green Building Fund	2,133.40
3616 Sound System Fund	100.00
3614 Coffee Connection Fund	145.36
3616 Endowment Fund Grants - Unrestricted Use	1,715.83
3615 Endowment Fund Grants - Restricted Use	1,300.00

Other Funds Total	<u>16,431.95</u>
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TOTAL DCC - FUND BALANCES	<u><u>1,611,010.37</u></u>
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TOTAL LIABILITIES AND FUND BALANCES	<u><u><u>5,578,208.79</u></u></u>
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Danville Congregational Church
Statement of Change in Net Assets
For the Fiscal Year June 1, 2015 to May 31, 2016

	Unrestricted Funds	Board Designated Funds	Temporarily Restricted Funds	Total	Budget
<u>Income</u>					
Contributions Income					
4000 Commitments - Current Year	315,767.76	-	-	315,767.76	350,962.00
4020 Commitments - Prior Year	2,650.00	-	-	2,650.00	-
4030 Commitments - Phase II Notes Interest	13,500.00	-	-	13,500.00	13,500.00
4040 Plate	24,031.60	-	-	24,031.60	20,000.00
4052 Campus Improvements Commitment	-	-	-	-	-
Contributions Income Total	355,949.36	-	-	355,949.36	384,462.00
Temporary Restricted Funds					
4053 Endowment Fund Grants - Temp Restricted Use	-	-	2,500.00	2,500.00	-
4054 Endowment Fund Grants - Unrestricted Use	-	-	6,413.00	6,413.00	-
4870 Sound System Donations	-	-	100.00	100.00	-
Temporary Restricted Funds Total	-	-	9,013.00	9,013.00	-
Share the Vision Fund					
4800 Capital Campaign Donations	-	-	11,288.00	11,288.00	-
Share the Vision Fund Total	-	-	11,288.00	11,288.00	-
Building Use Income					
4100 Building Rental	51,410.00	-	-	51,410.00	36,000.00
4140 Weddings and Events	1,350.00	-	-	1,350.00	9,000.00
Building Use Income Total	52,760.00	-	-	52,760.00	45,000.00
Fundraising Income					
4250 Youth Fundraising	140.00	-	-	140.00	-
Fundraising Income Total	140.00	-	-	140.00	-
Memorial Funds					
4600 Memorial Fund Gifts	-	-	375.00	375.00	-
4613 Ed Evans Fund	-	-	167.00	167.00	-
4622 Barbara Evans Memorial Fund Donations	-	-	10,600.00	10,600.00	-
4624 Millie Palmer Memorial Fund Donations	-	-	2,800.00	2,800.00	-
4626 Bob Wilkens Memorial Fund Donations	-	-	90.00	90.00	-
Memorial Funds Total	-	-	14,032.00	14,032.00	-
Mission Projects					
4521 Guatemala Mission Trip Income	-	-	9,130.00	9,130.00	-
4525 Sister Parish Grant	-	-	-	-	3,500.00
Mission Projects Total	-	-	9,130.00	9,130.00	3,500.00
WOW Service Fund					
4540 WOW Service Donations	-	-	1,865.50	1,865.50	-
WOW Service Fund Total	-	-	1,865.50	1,865.50	-
Outreach Offering Income					
4300 Thanksgiving Offering	2,579.00	-	-	2,579.00	2,600.00
4305 Christmas Offering	4,067.00	-	-	4,067.00	4,300.00
4310 Easter Offering	2,375.00	-	-	2,375.00	2,600.00
4316 Christmas and Easter Flowers Fund	-	1,120.00	-	1,120.00	-
4320 Heifer Project	1,243.22	-	-	1,243.22	200.00
4325 McGovern House	100.00	-	-	100.00	300.00
4330 Christmas for Others	-	-	-	-	200.00
4340 Neighbors in Need	1,140.00	-	-	1,140.00	1,600.00
4345 One Great Hour of Sharing	990.00	-	-	990.00	2,000.00
4355 Cropwalk	-	-	-	-	100.00
4365 Contra Costa Food Bank	825.00	-	-	825.00	350.00
4370 Contra Costa Interfaith Housing Donations	50.00	-	-	50.00	200.00
4380 Disaster Relief Fund	-	-	-	-	2,000.00
4385 UCC Strengthen the Church	1,027.00	-	-	1,027.00	1,400.00
4390 Other Outreach Offering Income	3,575.00	-	-	3,575.00	800.00
Outreach Offering Income Total	17,971.22	1,120.00	-	19,091.22	18,650.00

Danville Congregational Church
Statement of Change in Net Assets
For the Fiscal Year June 1, 2015 to May 31, 2016

	Unrestricted Funds	Board Designated Funds	Temporarily Restricted Funds	Total	Budget
Worship Commission					
4245 Worship Commission Income	68.00	-	-	68.00	-
Worship Commission Total	68.00	-	-	68.00	-
Church Family Commission					
4260 Church Family Special Events Income	2,515.00	-	-	2,515.00	-
Church Family Commission Total	2,515.00	-	-	2,515.00	-
Childrens Ministry Commission					
4285 Vacation Bible Camp Income	2,075.00	-	-	2,075.00	2,000.00
4287 Children's Ministry Misc Income	110.00	-	-	110.00	-
Childrens Ministry Commission Total	2,185.00	-	-	2,185.00	2,000.00
Youth Ministry Commission					
4273 Endowment Grant Youth Ministry	-	-	-	-	2,000.00
4275 Youth Food Income	314.00	-	-	314.00	900.00
4280 Youth Mission Trips/Retreats Income	-	-	-	-	1,800.00
4281 Youth Mission Trip Fund Income	-	-	1,479.00	1,479.00	-
Youth Ministry Commission Total	314.00	-	1,479.00	1,793.00	4,700.00
Faith Journeys Commission					
4265 Faith Journeys - Food for the Soul Income	-	-	-	-	200.00
4270 Faith Journeys Misc. Income	958.33	-	-	958.33	350.00
Faith Journeys Commission Total	958.33	-	-	958.33	550.00
Membership Commission					
4240 Membership Income	840.00	-	-	840.00	-
Membership Commission Total	840.00	-	-	840.00	-
Diaconate					
4290 Diaconate Misc Income	704.00	-	-	704.00	300.00
Diaconate Total	704.00	-	-	704.00	300.00
Miscellaneous Income					
4700 Interest Income	204.92	-	-	204.92	500.00
4701 Dividends	1,164.18	-	-	1,164.18	-
4705 Other Unspecified Income	383.55	-	-	383.55	-
4710 Escript Income	96.13	-	-	96.13	250.00
4720 Gain/Loss on Securities	(343.24)	-	-	(343.24)	-
4721 Unrealized Gain/Loss on Securities	(5,505.60)	-	-	(5,505.60)	-
4880 Long Term Maintenance Donation	2,000.00	-	-	2,000.00	-
Miscellaneous Income Total	(2,000.06)	-	-	(2,000.06)	750.00
Administrative					
4790 Allocation from Dayspring	355,000.00	-	-	355,000.00	355,000.00
Administrative Total	355,000.00	-	-	355,000.00	355,000.00
Funds Released for Current Year Expenses					
Transfer from Unrestricted to Board Designated	(16,820.00)	16,820.00	-	-	-
4998 Released from Temporary Restricted Funds	32,255.47	-	(32,255.47)	-	-
4999 Released from Board Designated	28,186.61	(28,186.61)	-	-	-
Temporarily Restricted Income Total	43,622.08	(11,366.61)	(32,255.47)	-	-
Total Income	831,026.93	(10,246.61)	14,552.03	835,332.35	814,912.00

Danville Congregational Church
Statement of Change in Net Assets
For the Fiscal Year June 1, 2015 to May 31, 2016

	Unrestricted Funds	Board Designated Funds	Temporarily Restricted Funds	Total	Budget
<u>Expenses</u>					
Endowment Grant Recipients					
6801 Unrestricted Use Funds	4,697.17	-	-	4,697.17	-
6802 Restricted Use Funds	1,200.00	-	-	1,200.00	-
Endowment Grants Recipients Expense Total	5,897.17	-	-	5,897.17	-
Outreach Offering Expense					
5100 Thanksgiving Offering	2,579.00	-	-	2,579.00	2,600.00
5105 Christmas Offering Expense	4,067.00	-	-	4,067.00	4,300.00
5110 Easter Offering Expense	2,375.00	-	-	2,375.00	2,600.00
5120 Heifer Project	1,242.82	-	-	1,242.82	200.00
5125 McGovern House	100.00	-	-	100.00	300.00
5130 Christmas for Others	-	-	-	-	200.00
5140 Neighbors in Need Offering	1,140.00	-	-	1,140.00	1,600.00
5145 One Great Hour of Sharing Offering	990.00	-	-	990.00	2,000.00
5155 Cropwalk	-	-	-	-	100.00
5165 Contra Costa Food Bank	825.00	-	-	825.00	350.00
5170 Contra Costa Interfaith Housing	50.00	-	-	50.00	200.00
5180 Disaster Relief Expense	3,275.00	-	-	3,275.00	2,000.00
5185 Strengthen the Church Offering	1,027.00	-	-	1,027.00	1,400.00
5190 Miscellaneous Outreach Offering Expense	300.00	-	-	300.00	800.00
5355 Christmas/Easter Flowers Expense	640.05	-	-	640.05	-
5390 Misc. Outreach Benevolences Expense	-	-	-	-	-
Outreach Offering Expense Total	18,610.87	-	-	18,610.87	18,650.00
Benevolences and UCC Support					
5010 Contra Costa Interfaith Housing	1,200.00	-	-	1,200.00	1,200.00
5011 California Council of Churches	-	-	-	-	-
5020 Interfaith Council of CCC	1,500.00	-	-	1,500.00	1,500.00
5030 Minister Benevolences	200.00	-	-	200.00	750.00
5040 UCC Our Church's Wider Mission	29,500.00	-	-	29,500.00	29,500.00
5050 Pacific School of Religion	800.00	-	-	800.00	800.00
5070 Food Bank - CC & Solano County	500.00	-	-	500.00	500.00
5080 Shelter, Inc.	500.00	-	-	500.00	500.00
Benevolences and UCC Support Total	34,200.00	-	-	34,200.00	34,750.00
Outreach Commission					
5195 Outreach - Discretionary giving	500.00	-	-	500.00	500.00
5197 Miscellaneous Outreach Expense	651.52	-	-	651.52	1,500.00
Outreach Commission Total	1,151.52	-	-	1,151.52	2,000.00
Worship Commission					
5300 Worship Resources	557.08	-	-	557.08	1,000.00
5310 Guest Musicians	850.00	-	-	850.00	1,750.00
5320 Organ/Piano Maintenance	1,265.00	-	-	1,265.00	2,300.00
5321 Guest Accompanist	-	-	-	-	1,000.00
5330 Music Program	1,498.10	-	-	1,498.10	1,500.00
5350 Choir Robe Maintenance	422.82	-	-	422.82	380.00
5340 Guest Preaching	3,000.00	-	-	3,000.00	3,200.00
5360 Misc. Worship Expense	5.39	-	-	5.39	150.00
Worship Commission Total	7,598.39	-	-	7,598.39	11,280.00
Church Family Commission					
5400 Church Family Program	384.86	-	-	384.86	600.00
5401 Church Family - Coffee Expense	576.29	-	-	576.29	1,100.00
5410 Church Family Special Events	2,982.99	-	-	2,982.99	400.00
Church Family Commission Total	3,944.14	-	-	3,944.14	2,100.00
Childrens Ministry Commission					
5500 Childrens Ministry Curriculum	22.49	-	-	22.49	-
5505 Godly Play	15.27	-	-	15.27	-
5506 Godly Play Fund Expenses	125.00	-	-	125.00	-

Danville Congregational Church
Statement of Change in Net Assets
For the Fiscal Year June 1, 2015 to May 31, 2016

	Unrestricted Funds	Board Designated Funds	Temporarily Restricted Funds	Total	Budget
5510 Vacation Bible Camp	2,113.22	-	-	2,113.22	2,000.00
5515 Childrens Music	-	-	-	-	-
5520 Supplies	553.91	-	-	553.91	1,000.00
5525 Snacks	-	-	-	-	400.00
5530 Childrens Ministry Misc. Expenses	660.00	-	-	660.00	-
5535 Nursery Supplies	384.63	-	-	384.63	450.00
Childrens Ministry Commission Total	3,874.52	-	-	3,874.52	3,850.00
Youth Ministry Commission					
5545 Youth Curriculum	444.12	-	-	444.12	200.00
5546 OWL Training	869.06	-	-	869.06	2,000.00
5549 Bibles/Confirmation Gifts	261.90	-	-	261.90	700.00
5550 Food	221.32	-	-	221.32	315.00
5551 Youth Ministry - OWL Expenses	10.24	-	-	10.24	-
5555 Supplies	479.87	-	-	479.87	300.00
5560 Special Events	115.20	-	-	115.20	200.00
5565 Mission Trips & Retreats	203.95	-	-	203.95	1,800.00
5570 Youth Fundraising	-	-	-	-	-
Youth Ministry Commission Total	2,605.66	-	-	2,605.66	5,515.00
Faith Journeys Commission					
5590 Faith Journeys	2,300.83	-	-	2,300.83	1,200.00
5591 Faith Journeys Talk Series	800.00	-	-	800.00	-
5595 Faith Journeys - Food for the Soul Expenses	-	-	-	-	200.00
Faith Journeys Commission Total	3,100.83	-	-	3,100.83	1,400.00
Membership Commission					
5700 Church Membership	1,203.81	-	-	1,203.81	1,000.00
5705 Web Site Development	234.00	-	-	234.00	1,000.00
5706 Website Dev Fund Expense	3,122.50	-	-	3,122.50	-
5710 Church Membership Advertising	1,608.55	-	-	1,608.55	1,200.00
Membership Commission Total	6,168.86	-	-	6,168.86	3,200.00
Stewardship Commission					
5750 Stewardship Expenses	123.87	-	-	123.87	300.00
Stewardship Commission Total	123.87	-	-	123.87	300.00
Building & Grounds Commission					
5800 Custodial Service	9,305.00	-	-	9,305.00	9,800.00
5810 Custodial Supplies	1,548.15	-	-	1,548.15	2,400.00
5820 Outside Services	304.00	-	-	304.00	-
5821 Alarm Monitoring Service	3,043.44	-	-	3,043.44	3,800.00
5822 Landscape Maintenance	8,600.00	-	-	8,600.00	7,000.00
5840 Maintenance and Repair	2,816.36	-	-	2,816.36	3,000.00
5850 Long Term maintenance	22,280.96	-	-	22,280.96	-
5870 Utilities - Electric	16,267.11	-	-	16,267.11	13,100.00
5871 Utilities - Gas	3,514.91	-	-	3,514.91	2,700.00
5872 Utilities - Water	7,265.18	-	-	7,265.18	10,000.00
5873 Utilities - Waste	3,628.65	-	-	3,628.65	3,520.00
5879 Sanitation License Fee	7,315.30	-	-	7,315.30	-
5880 B&G Misc Expenses	115.83	-	-	115.83	-
Building & Grounds Commission Total	86,004.89	-	-	86,004.89	55,320.00
Diaconate					
5900 Diaconate Expenses	1,021.15	-	-	1,021.15	300.00
Diaconate Total	1,021.15	-	-	1,021.15	300.00
Personnel					
Minister					
7000 Minister Salary	34,150.38	-	-	34,150.38	64,601.60
7010 Minister Housing	26,050.02	-	-	26,050.02	41,200.00

Danville Congregational Church
Statement of Change in Net Assets
For the Fiscal Year June 1, 2015 to May 31, 2016

	Unrestricted Funds	Board Designated Funds	Temporarily Restricted Funds	Total	Budget
7020 Minister Annuity (14%)	5,785.00	-	-	5,785.00	13,843.20
7030 Minister Family Protection (Disability)	560.00	-	-	560.00	1,390.50
7040 Minister Medical Expense Compensation	11,494.43	-	-	11,494.43	24,713.82
7100 Minister Auto Reimbursement	540.78	-	-	540.78	1,600.00
7110 Minister Professional Expense Reimbursement	2,882.01	-	-	2,882.01	4,100.00
Minister Total	81,462.62	-	-	81,462.62	151,449.12
Associate Minister					
7200 Assoc Minister Salary	29,108.34	-	-	29,108.34	25,825.00
7210 Assoc Minister Housing	26,716.66	-	-	26,716.66	28,000.00
7230 Assoc Minister Annuity	7,692.40	-	-	7,692.40	7,000.00
7240 Assoc Minister Health Insurance	3,115.97	-	-	3,115.97	3,345.00
7250 Assoc Minister Disability Insurance	675.00	-	-	675.00	-
7300 Assoc Minister Automobile Reimbursement	438.53	-	-	438.53	-
7310 Assoc Minister Professional Exp Reimbursement	1,743.85	-	-	1,743.85	1,830.00
Associate Minister Total	69,490.75	-	-	69,490.75	66,000.00
Staff					
6000 Office Manager Salary	49,186.56	-	-	49,186.56	49,186.62
6010 Office Manager Payroll Tax	4,200.29	-	-	4,200.29	3,724.23
6020 Office Manager Health Insurance	4,022.25	-	-	4,022.25	3,974.00
6100 Office Administrative Assistant Salary	11,058.62	-	-	11,058.62	11,008.00
6110 Office Administrative Assistant Payroll Tax	1,537.08	-	-	1,537.08	836.61
6200 Music Director Salary	32,396.40	-	-	32,396.40	32,396.00
6210 Music Director Payroll Expense	2,944.47	-	-	2,944.47	2,462.10
6230 Music Director Health Insurance	3,905.38	-	-	3,905.38	3,963.96
6240 Children's Music Director Sub	1,125.00	-	-	1,125.00	1,625.00
6300 Children's Music Director Payroll Expense	-	-	-	-	2,000.00
6350 Bell Choir Director	5,000.00	-	-	5,000.00	4,400.00
6400 Child Care Attendant Salary	4,422.79	-	-	4,422.79	7,641.57
6410 Child Care Attendant Payroll Expense	706.82	-	-	706.82	566.50
6500 Minister in Training Salary	50.00	-	-	50.00	300.00
6600 Workers Compensation Insurance	3,690.86	-	-	3,690.86	1,557.69
7198 Childrens Ministry Payroll Taxes	794.16	-	-	794.16	573.50
7199 Childrens Ministry	10,381.25	-	-	10,381.25	6,926.50
Staff Total	135,421.93	-	-	135,421.93	133,142.28
Personnel Total	286,375.30	-	-	286,375.30	350,591.40
Administrative					
5830 Insurance	8,846.55	-	-	8,846.55	12,000.00
5860 Property Assessments	5,633.16	-	-	5,633.16	2,800.00
6700 Bank Service Charges & Other Fees	2,158.34	-	-	2,158.34	2,100.00
6710 Copier Maintenance	8,802.26	-	-	8,802.26	10,000.00
6730 Miscellaneous Gifts/Flowers	317.60	-	-	317.60	700.00
6736 Retreat Expense	456.58	-	-	456.58	-
6737 Moderator Discretionary Expenses	1,566.53	-	-	1,566.53	-
6740 Information Technology Expense	5,880.32	-	-	5,880.32	6,660.00
6745 Office Supplies	2,969.35	-	-	2,969.35	3,000.00
6750 Office Equipment	1,000.00	-	-	1,000.00	1,000.00
6760 Payroll Services	1,260.00	-	-	1,260.00	1,500.00
6770 Postage	2,806.02	-	-	2,806.02	3,500.00
6780 Telephone and Communication Expense	5,707.40	-	-	5,707.40	4,000.00
6781 Telephone System Lease Payment	3,939.96	-	-	3,939.96	-
6790 Miscellaneous Administrative Expense	263.28	-	-	263.28	250.00
6795 Pastoral Search Expenses	5,029.13	-	-	5,029.13	-
6796 Business Manager	13,048.75	-	-	13,048.75	14,000.00
Administrative Total	69,685.23	-	-	69,685.23	61,510.00

Danville Congregational Church
Statement of Change in Net Assets
For the Fiscal Year June 1, 2015 to May 31, 2016

	Unrestricted Funds	Board Designated Funds	Temporarily Restricted Funds	Total	Budget
Miscellaneous Expense					
7510 Wedding and Events Expenses	912.50	-	-	912.50	1,200.00
7511 Tenant Relations Expense	750.00	-	-	750.00	1,250.00
Miscellaneous Expense Total	1,662.50	-	-	1,662.50	2,450.00
Memorial Funds					
5841 Campus Improvement Fund	888.67	-	-	888.67	-
7700 Mem Fund Exp - General Fund	280.38	-	-	280.38	-
7713 Mem Fund Exp - Ed Evans	4,159.13	-	-	4,159.13	-
7714 Mem Fund Exp - Wally Leecing	180.68	-	-	180.68	-
7726 Mem Fund Exp - David Acorn	27.78	-	-	27.78	-
Memorial Funds Total	5,536.64	-	-	5,536.64	-
Mission Projects					
5571 Youth Mission Fundraising	-	-	-	-	-
5621 Guatemala Mission Trip Expenses	8,440.00	-	-	8,440.00	-
5622 Sister Parish Annual Dues	1,000.00	-	-	1,000.00	1,000.00
5623 Sister Parish Trips - Scholarship	690.05	-	-	690.05	2,500.00
Mission Projects Total	10,130.05	-	-	10,130.05	3,500.00
WOW Service Fund					
5198 WOW Service Expenses	2,215.50	-	-	2,215.50	-
WOW Service Fund Total	2,215.50	-	-	2,215.50	-
Share the Vision Fund					
8100 Building Project Expenses	6,250.73	-	-	6,250.73	-
8400 Green Building Fund	667.93	-	-	667.93	-
Share the Vision Fund Total	6,918.66	-	-	6,918.66	-
Debt Service					
Debt Service-Principal payment reflected on BS	-	-	-	-	85,421.03
8701 Debt Service-ARB Mortgage-Interest	159,274.57	-	-	159,274.57	159,274.57
8711 Debt Service-Phase II Notes-Interest	13,500.00	-	-	13,500.00	13,500.00
Debt Service Total	172,774.57	-	-	172,774.57	258,195.60
	729,600.32	-	-	729,600.32	814,912.00
Net Income before Depreciation	101,426.61	(10,246.61)	14,552.03	105,732.03	-
Less :					
6810 DCC Depreciation Expense	183,740.45	-	-	183,740.45	-
Net Income (Loss) after Depreciation	(82,313.84)	(10,246.61)	14,552.03	(78,008.42)	-
Beginning of Fiscal Year Balance	1,601,104.63	48,516.47	39,397.69	1,689,018.79	
End of Fiscal Year Balance	1,518,790.79	38,269.86	53,949.72	1,611,010.37	

Danville Congregational Church
Dayspring Preschool
Balance Sheet
May 31, 2016

	<u>May 31, 2016</u>
ASSETS	
Cash and Equivalents	
Dayspring - Cash and Equivalents	
1267 Chase Checking Account	57,412.41
1268 Chase Savings Account	87,731.58
1269 UC Funds Reserve Account	49,621.99
1270 Checking	267,150.83
1272 Petty Cash	<u>76.85</u>
Dayspring - Cash and Equivalents Total	461,993.66
Other Assets	
Dayspring - Other Assets	
1310 Accounts Receivable	938.00
1311 Other Receivables	50.00
1314 Prepaid Benefits	<u>2,382.82</u>
Dayspring - Other Assets Total	3,370.82
Fixed Assets	
Dayspring - Fixed Assets	
1850 Dayspring-Capitalized Improvements	19,165.07
1851 Accumulated Depreciation	<u>(6,000.00)</u>
Dayspring - Fixed Assets Total	13,165.07
TOTAL ASSETS	<u><u>478,529.55</u></u>
LIABILITIES AND FUND BALANCES	
LIABILITIES	
Dayspring - Liabilities	
2270 Prepaid Tuition	726.00
2275 Deposits Held	143,643.79
2276 Other Current Liabilities - Accounts Payable	<u>38,248.44</u>
Dayspring - Liabilities Total	182,618.23
FUND BALANCES	
Dayspring - Unrestricted Funds	
3060 Available for Preschool Operations	119,541.14
3061 Investment in Property and Equipment	13,165.07
3062 General Operation Reserve	<u>50,000.00</u>
Dayspring - Unrestricted Funds Total	182,706.21
Dayspring - Board Designated Funds	
2271 Resource Improvement Fund	38,500.00
3063 NACYE Fund	4,705.11
3064 Staff Retention & Development Fund	20,000.00
3065 Dayspring Scholarship Fund	20,000.00
3066 Endowment Note Principal Fund	<u>30,000.00</u>
Dayspring - Board Designated Funds Total	113,205.11
Dayspring - Fund Balances Total	<u>295,911.32</u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>478,529.55</u></u>

Dayspring Preschool
Statement of Change in Net Assets
For Fiscal Year June 1, 2015 to May 31, 2016

	Unrestricted Funds	Board Designated Funds	Temporarily Restricted Funds	Total	Budget
<u>Income</u>					
Dayspring Preschool					
4770 Tuition Allocated to Unrestricted Use	934,851.69	-	-	934,851.69	953,086.00
4771 Tuition Allocated to Scholarship Fund	-	19,035.57	-	19,035.57	17,328.00
4772 Tuition Allocated to Staff Retention & Dev Fund	-	12,268.69	-	12,268.69	9,863.00
4773 Tuition Allocated to Resource Improvement Fund	-	6,000.00	-	6,000.00	6,000.00
4774 Scholarship Grant Income	-	1,900.00	-	1,900.00	-
4778 Tuition Allocated to Endowment Note Principal	-	30,000.00	-	30,000.00	-
4780 Other Income	13,191.37	-	-	13,191.37	16,362.00
4782 Interest Income	14.62	-	-	14.62	-
4784 Dividend Income	250.40	-	-	250.40	-
4783 Unrestricted Gain(Loss) on Investments	(628.41)	-	-	(628.41)	-
Income Dayspring Preschool Total	947,679.67	69,204.26	-	1,016,883.93	1,002,639.00
Funds Released for Current Year Expenses					
4998 Released from Temporary Restricted Funds	-	-	-	-	-
4999 Released from Board Designated	1,653.07	(1,653.07)	-	-	-
Temporarily Restricted Income Total	1,653.07	(1,653.07)	-	-	-
	949,332.74	67,551.19	-	1,016,883.93	1,002,639.00
<u>Expenses</u>					
Dayspring Preschool					
5957 Dayspring Scholarship Disbursement	1,605.00	-	-	1,605.00	17,329.00
5965 Benefits	29,718.67	-	-	29,718.67	53,979.00
5970 Salaries & Payroll Taxes	482,568.49	-	-	482,568.49	482,901.00
5971 Workers Compensation Insurance	18,914.68	-	-	18,914.68	20,765.00
5976 Janitorial Services	10,174.65	-	-	10,174.65	5,869.00
5977 Laundry Services	2,400.00	-	-	2,400.00	1,483.00
5978 Repairs & Maintenance	6,459.53	-	-	6,459.53	10,585.00
5979 IT and Telephone	3,844.48	-	-	3,844.48	3,954.00
5980 Administrative and Office Supplies	13,352.03	-	-	13,352.03	9,870.00
5985 Dayspring Supplies and Other	15,831.93	-	-	15,831.93	28,542.00
5989 Utilities Expense	953.53	-	-	953.53	999.00
5988 Staff Retention and Development Fund	48.07	-	-	48.07	9,863.00
5984 Other Expense	1,400.00	-	-	1,400.00	-
5987 DCC Allocation Payment	355,000.00	-	-	355,000.00	355,000.00
Dayspring Preschool Expenses Total	942,271.06	-	-	942,271.06	1,001,139.00
Net Income before Depreciation	7,061.68	67,551.19	-	74,612.87	1,500.00
Less :					
5976 Dayspring Depreciation	1,500.00	-	-	1,500.00	1,500.00
Net Income (Loss) after Depreciation	5,561.68	67,551.19	-	73,112.87	-
Beginning of Fiscal Year Balance	177,144.53	45,653.92	-	222,798.45	
End of Fiscal Year Balance	182,706.21	113,205.11	-	295,911.32	

DANVILLE CONGREGATIONAL CHURCH
ENDOWMENT FUND
BALANCE SHEET
May 31, 2016

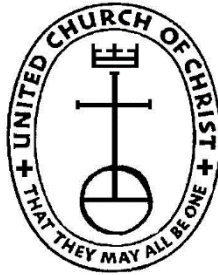
	<u>May 31, 2016</u>
ASSETS	
Merrill Lynch Cash/Money Market 298-04015	9,461.82
Merrill Lynch Cash/Bank Deposit Program 298-04011	7,212.67
Phase II Note	300,000.00
Phase II Note Accrued Interest	12,375.00
Funds at FMV:	
Ivy High Income Fund - ML 298-04015	17,525.07
UCC Moderate Balanced Fund	122,725.66
Ivy High Income Fund - ML 298-04011	<u>69,338.79</u>
TOTAL ASSETS	<u><u>538,639.01</u></u>
 FUND BALANCES	
Temporarily Restricted - Unrestricted Use:	
United Church Funds	747.85
Temporarily Restricted - Restricted Use:	
Funds Available for Grants from 2014 -2015	1,300.00
ML 298-04015	25,686.89
ML 298-04011	4,398.93
Phase II Note - Accrued Interest	12,375.00
Permanently Restricted:	
United Church Funds	121,977.81
ML 298-04011	72,152.53
DCC - Phase II Note	<u>300,000.00</u>
TOTAL FUND BALANCES	<u><u>538,639.01</u></u>

DANVILLE CONGREGATIONAL CHURCH
ENDOWMENT FUND
STATEMENT OF CHANGE IN NET ASSETS
FOR THE FISCAL YEAR JUNE 1, 2015 TO MAY 31, 2016

	Temporarily Restricted Funds				
	Unrestricted Funds	Unrestricted Use	Restricted Use	Permanently Restricted Funds	Total
INCOME					
Contributions	\$ -	\$ -	\$ -	\$ 645.00	\$ 645.00
Interest	-	-	13,501.15	-	13,501.15
Dividends	-	1,513.59	5,784.46	-	7,298.05
Capital gain distributions	-	-	-	-	-
Unrealized gains (losses)	-	(555.40)	(4,633.66)	(12,768.67)	(17,957.73)
Realized gains (losses)	-	65.46	-	-	65.46
Total Income	-	1,023.65	14,651.95	(12,123.67)	3,551.93
FUNDS RELEASED FOR CURRENT YEAR EXPENSES					
Released from Temporary Restricted Funds	22,713.00	(6,413.00)	(16,300.00)	-	-
EXPENSES					
ML Annual Fee - TR Unrestricted Use	150.00	-	-	-	150.00
ML Annual Fee - TR Restricted Use	150.00	-	-	-	150.00
Grants - TR Unrestricted Use	6,413.00	-	-	-	6,413.00
Grants - TR Restricted Use	16,000.00	-	-	-	16,000.00
Total Expenses	22,713.00	-	-	-	22,713.00
INCREASE (DECREASE) IN NET ASSETS	-	(5,389.35)	(1,648.05)	(12,123.67)	(19,161.07)
NET ASSETS AT					
Beginning of Fiscal Year Balance	-	6,137.20	45,408.87	506,254.01	557,800.08
End of Fiscal Year Balance	-	747.85	43,760.82	494,130.34	538,639.01

Danville Congregational Church
2016-17 BUDGET SUMMARY

INCOME SOURCES	2015-2016	PROPOSED	2016-2017
	Budget	Budget	Inc/(Dec)
Commitments	\$ 350,962	\$ 340,400	\$ (10,562)
Plate Collections	20,000	17,440	(2,560)
Building Use & Weddings	45,000	45,000	-
Special Offerings	18,650	18,650	-
Fund Raising/Endow Grants	11,050	10,850	(200)
Other Income	14,250	14,250	-
Total Operating Income	459,912	446,590	(13,322)
Dayspring Allocation	355,000	350,000	(5,000)
TOTAL INCOME	\$ 814,912	\$ 796,590	\$ (18,322)
EXPENDITURES	2015-2016	PROPOSED	2016-2017
	Budget	Budget	Inc/(Dec)
Salaries/Benefits & Fees			
Pastoral Services	\$ 219,249	\$ 202,214	(17,035)
Staff & Contractors	125,643	121,020	(4,622)
Financial Services	14,000	14,000	-
Ministerial Expenses	5,700	7,200	1,500
Worship/Music	11,280	9,080	(2,200)
Special Offerings	18,650	18,650	-
UCC Support & Benevolences	34,750	31,597	(3,153)
Children's Ministries	3,850	3,950	100
Youth Ministries	5,515	7,015	1,500
Faith Journeys	1,400	1,700	300
Church Family	2,100	2,100	-
Building & Grounds	55,320	59,700	4,380
Administration	47,510	52,118	4,608
Membership	3,200	3,200	-
Outreach/Mission Trips	5,500	2,500	(3,000)
Stewardship/Diaconate	600	600	-
Tenant Relations/Wedding	2,450	1,750	(700)
Total Operating Expenses	556,717	538,394	(18,322)
Debt Service	258,196	258,196	-
TOTAL EXPENSES	\$ 814,912	\$ 796,590	\$ (18,322)



Danville Congregational Church

United Church of Christ

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Our Vision

At Danville Congregational Church we welcome you to a progressive spiritual community that is open and affirming, celebrates differences, and encourages alternate views. We explore the Bible with curiosity and enthusiasm, taking it seriously but not literally. Taking Christ's call passionately to love our neighbor, we extend our faith into action for the betterment of all. Wherever you are on life's journey, we offer you a place of peace and hope.