

UNITED STATES DEPARTMENT OF LABOR (DOL) WORKERS' COMPENSATION MEDICAL BILL PROCESS (WCMBP)

837 HEALTHCARE CLAIM COMPANION GUIDE ANSI ASC X12N (VERSION 5010) PROFESSIONAL, INSTITUTIONAL, AND DENTAL

VERSION 1.2

MAY 01, 2021



Contract No. DOL-OPS-16-C-0022

COPYRIGHT AND TRADEMARK INFORMATION

© 2020 CNSI

CNSI 2277 Research Boulevard Rockville, MD 20850

No part of this manual may be copied, stored, or reproduced in any form without written permission from the publisher. The publisher and author assume no responsibility for errors, omissions, or damages resulting from the use of this information.

CNSI® and eCAMS® HCE are trademarks or registered trademarks of Client Network Services LLC, also known as CNSI.

All other referenced marks are those of their respective owners.



DOCUMENT APPROVALS

CNSI Representative
Name:
<bin shi=""></bin>
Title:
<title></td></tr><tr><td>Signature:</td></tr><tr><td></td></tr><tr><th>Date:</th></tr><tr><td><03/17/2020></td></tr></tbody></table></title>

OWCP Representative
Name:
<name></name>
Title:
<title></td></tr><tr><td>Signature:</td></tr><tr><td></td></tr><tr><td>Date:</td></tr><tr><td><mm/dd/yyyy></td></tr></tbody></table></title>





APPROVAL HISTORY

Review Date	Version	Approver

VERSION HISTORY

Revision Level	Date	Author/Reviewer	Change Summary
4/9/2020		Release 1.0	Initial document
4/27/2020		Release 1.1	SFTP URL is updated
04/08/2021		Release 1.2	Added Medicare Number





TABLE OF CONTENTS

1	Ir	ntrodu	ction	1
	1.1	Do	cument Purpose	1
	1	.1.1	Intended Users	2
	1	.1.2	Relationship to HIPAA Implementation Guides	2
	1.2	Tra	Insmission Schedule	2
2	Т	ECHN	ICAL INFRASTRUCTURE AND PROCEDURES	3
	2.1	Te	chnical Environment	3
	2	.1.1	Communication Requirements	
	2	.1.2	Testing Process	
	2	.1.3	Trading Partner Testing Procedures	
	2	.1.4	Production Environment	
	2	.1.5	Who to Contact for Assistance	
	2.2	Up	load Batches via Web Interface	5
	2.3	SF	TP Setup, Directory, and File Naming Convention	
	2	.3.1	SFTP User Setup	
	2	.3.2	Resetting SFTP User Password	10
	2	.3.3	SFTP Directory Naming Convention	11
	2	.3.4	File Naming Convention	13
	2	.3.5	Billing Provider and Billing Agent/Clearinghouse Association	15
	2.4	Tra	nsaction Standards	17
	2	.4.1	General Information	17
	2	.4.2	Data Format	17
	2	.4.3	Data Interchange Conventions	18
	2	.4.4	Acknowledgement Procedures	19
	2	.4.5	Rejected Transmissions and Transactions	19
	2	.4.6	Upload Supporting Document	19
	2	.4.7 S	ubmit Medicare Number for Institutional bills	





Transac	ction Specifications	21
2.5	837 PROFESSIONAL	21
2.6	837 INSTITUTIONAL	





FIGURES

Figure 1. Provider Portal Screen	5
Figure 2. File Upload Screen	5
Figure 3. File Upload Dialog Screen (before EDI file selection)	6
Figure 4. File Upload Dialog Screen (after EDI file selection)	6
Figure 5. File Upload screen with Success/Failure Message	7
Figure 6. HIPAA Response/Acknowledgements Screen	7
Figure 7. Opening the SFTP User Details Screen	8
Figure 8. SFTP User Login Screen	8
Figure 9. Creating New SFTP User	9
Figure 10. Accessing the SFTP Client	10
Figure 11. SFTP User Details Screen	10
Figure 12. EDI SFTP User Info	11
Figure 13. Resetting the SFTP User Password	11
Figure 14. SFTP Folder Structure	12
Figure 15. Billing Provider Enrollment/Maintenance Wizard Screen	16
Figure 16. Add Billing Agent/Clearinghouse Dialog Screen	16

TABLES

Table 1. 837 PROFESSIONAL Envelope Header	21
Table 2. Header	23
Table 3. Detail, Billing/Pay-to Provider Heretical Level	24
Table 4. Detail, Subscriber Hierarchical Level	25
Table 5. Detail, Patient Hierarchical Level	27
Table 6. 837 Institutional Envelope Header	36
Table 7. Header	37
Table 8. Detail, Billing/Pay-To-Provider Hierarchical Level	38





Table 9. Detail, Subscriber Hierarchical Level	39
Table 10. Detail, Patient Hierarchical Level	40
Table 11. Envelope Trailer	46
Table 12. 837 DENTAL Envelope Header Figure	48
Table 13. Header	50
Table 14. Detail, Billing/Pay-To Provider Hierarchical Level	51
Table 15. Detail, Subscriber Hierarchical Level	53
Table 16. Detail, Patient Hierarchical Level	54
Table 17. Envelope Trailer	59





1 INTRODUCTION

The Administrative Simplification provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA, Title II) includes requirements that national standards be established for electronic health care transactions, and national identifiers for providers, health plans, and employers. This requires Department of Labor – Office of Workers' Compensation Program (OWCP) to adopt standards to support the electronic exchange of administrative and financial health care transactions between covered entities (health care providers, health plans, and healthcare clearinghouses).

The intent of these standards is to improve the efficiency and effectiveness of the nation's health care system by encouraging widespread use of electronic data interchange standards in health care. The intent of the law is that all electronic transactions for which standards are specified must be conducted according to the standards. These standards were not imposed arbitrarily but were developed by processes that included significant public and private sector input.

1.1 Document Purpose

Companion Guides are used to clarify the exchange of information on HIPAA transactions between the OWCP's Workers' Compensation Medical Bill Processing (WCMBP) system and its trading partners. OWCP defines trading partners as covered entities that either submit or retrieve HIPAA batch transactions to and from WCMBP system.

This Companion Guide provides information related to electronic submission of 837 Claims Transactions to the WCMBP System by approved trading partners. The three distinct claim transaction formats documented are:

- 837 Professional
- 837 Institutional
- 837 Dental

This Companion Guide is intended for trading partner use in conjunction with the ANSI ASC X12N National Implementation Guides listed below. The ANSI ASC X12N Implementation Guides can be accessed at http://www.wpc-edi.com.

The Standard Implementation Guides for Claim Transactions are:

- 837 Healthcare Claim: Professional (005010X222)
- 837 Healthcare Claim: Institutional (005010X223)
- 837 Healthcare Claim: Dental (005010X224)





OWCP has also incorporated all of the approved 837 Addenda listed below.

- ASC X12N 837 Professional (005010X222A1)
- ASC X12N 837 Institutional (005010X223A2)
- ASC X12N 837 Dental (005010X224A2)

1.1.1 Intended Users

Companion Guides are intended to be used by members/technical staff of trading partners who are responsible for electronic transaction/file exchanges.

1.1.2 Relationship to HIPAA Implementation Guides

Companion Guides are intended to supplement the HIPAA Implementation Guides for each of the HIPAA transactions. Rules for format, content, and field values can be found in the Implementation Guides. This Companion Guide describes the technical interface environment with WCMBP, including connectivity requirements and protocols, and electronic interchange procedures. This guide also provides specific information on data elements and the values required for transactions sent to or received from the WCMBP System.

Companion Guides are intended to supplement rather than replace the standard Implementation Guide for each transaction set. The information in these documents is not intended to:

- Modify the definition, data condition, or use of any data element or segment in the standard Implementation Guides.
- Add any additional data elements or segments to the defined data set.
- Utilize any code or data values that are not valid in the standard Implementation Guides.
- Change the meaning or intent of any implementation specifications in the standard Implementation Guides.

1.2 Transmission Schedule

N/A





2 TECHNICAL INFRASTRUCTURE AND PROCEDURES

2.1 Technical Environment

2.1.1 Communication Requirements

This section will describe how trading partners can send 837 Transactions to the WCMBP System using macros in word by two methods:

- Secure File Transfer Protocol (SFTP)
- WCMBP Web Portal

To submit supporting document with EDI files, please use the SFTP method. Uploading supporting document to Web Portal with EDI file is currently not supported in the WCMBP System.

2.1.2 Testing Process

Completion of the testing process is not mandatory prior to submitting electronic transactions in production to the WCMBP System. It is, however, strongly recommended to ensure proper billing and prompt medical bill processing and payment. Testing is conducted to ensure the following levels of HIPAA compliance.

- 1. Level 1 Syntactical integrity: Testing of the EDI file for valid segments, segment order, element attributes, testing for numeric values in numeric data elements, validation of X12 syntax, and compliance with X12 rules.
- Level 2 Syntactical requirements: Testing for HIPAA Implementation Guide-specific syntax requirements, such as limits on repeat counts, used and not used qualifiers, codes, elements and segments. It will also include testing for HIPAA required or intra-segment situational data elements, testing for non-medical code sets as laid out in the Implementation Guide, and values and codes noted in the Implementation Guide via an X12 code list or table.
- 3. Level 3 HIPAA Balance Testing: Validate that claim line items amounts are equal to the total claim amount.
- 4. Level 7 WCMBP defined custom rules. All transactions will be validated against WCMBP defined custom rules as specified in the Transaction Specification section.

Additional testing may be required in the future to verify any changes made to the WCMBP System. Changes to the ANSI formats may also require additional testing.





2.1.3 Trading Partner Testing Procedures

- 1. The WCMBP Companion Guides are available for download via the web at https://owcpmed.doi.gov/portal/provider/bill-submissions .
- 2. The trading partner submits all HIPAA test files through the WCMBP System Web Portal or Secure File Transfer Protocol (SFTP).
 - Web Portal URL:

Open <u>https://owcpmed.dol.gov/portal/provider/bill-submissions</u>, expand the "Web Batch – Upload EDI files online" section, and click the **Provider Login for EDI Testing** button.

- SFTP URL: <u>sftp://mft.wcmbp.com</u>
- 3. The trading partner downloads acknowledgements for the test file from the WCMBP Web Portal or SFTP.
- If WCMBP System generates a positive TA1 and positive 999 acknowledgement, the file is successfully accepted. The trading partner is then ready to send 837 HIPAA files in production.
- 5. If the test file generates a negative TA1 or negative 999 acknowledgment, then the submission is unsuccessful and the file is rejected. The trading partner should resolve all the errors that are reported on the negative TA1 or negative 999 and resubmit the file for test. Trading partners can continue to test in the testing environment until they receive a positive TA1 and positive 999.

2.1.4 Production Environment

The trading partner submits all HIPAA production files through the WCMBP Web Portal or Secure File Transfer Protocol (SFTP).

- Web Portal URL: Open <u>https://owcpmed.dol.gov/portal/provider/bill-submissions</u>, expand the "Web Batch – Upload EDI files online" section, and click the **Provider Login** button.
- SFTP URL (same as Test Environment): <u>sftp://mft.wcmbp.com</u>

2.1.5 Who to Contact for Assistance

- WCMBP EDI Help Desk Telephone Number: 1-800-987-6717
- Hours: 8:00 AM 8:00 PM EST, Monday through Friday
- Information below is required when calling the helpdesk:
 - Topic of Call (setup, procedures, etc.)
 - Name of caller





- Submitter's OWCP Provider ID
- Organization of caller
- Telephone number of caller
- Nature of problem (connection, receipt status, etc.)

2.2 Upload Batches via Web Interface

Once logged into the WCMBP Portal, the user can Upload file and Retrieve Acknowledgement/Response in the Provider Portal screen following the steps below:

1. Click the **Submit HIPAA Batch Transaction** hyperlink in the Provider Portal screen to open the File Upload screen.

HCH							
O Q 3140767 L Mayhew, Joanne Pro	ofile: EXT Provider B	Nils Submitter •				Q Externa	il Links 🗿 Help
n > Provider Portal							
Online Services	Q	G ' Manage Alerts					
Bills	*	II My Remin	nders				^
Bill Inquiry View Payment Bill Adjustment/Void On line Bills Entry		Filter By :	•))(Read Status • O Go		Save Filter	₩ My Filters •
Resubmit Denied/Voided Bill Retrieve Saved Bills Manage Templates Create Bills from Saved Templates		8	Alert Type	Alert Mossage ▲▼	Alert Date	Due Date	Read
Claimant	*			No Records	Found !		
Eligibility Inquiry		I Your Rec	ent Online Activities				*
Authorization	*						
On-line Authorization Submission		The local day and the second second second	ed in with Mayhew Account with IP Addres Visit: 03/05/2020 11:02:00 PM	s 127.0.0.1			
Provider	*	Last login faile					
Maintain Provider Information		Last login talle	o attempt.				
НІРАА	۷						
Submit HIPAA Batch Transaction Retrieve HIPAA Batch Responses SFTP User Details							
Admin	*						
Maintain Users							
My Interactions	*						
Correspondences							

Figure 1. Provider Portal Screen

2. Click the Upload button on the File Upload screen to open the File Upload dialog





e	CAMS" LCEV				
Ċ	700033400	👤 User, Admin	Profile: EXT Provider Bills Submitter -	📀 External Links	🥐 Help
++ >	Provider Portal > I	Batch Attachment R	esponse		
00	lose				
					^
_	Jpload se click on the Up	load button to upl	oad your file.		

Figure 2. File Upload Screen

3. Click the Browse button on the File Upload Dialog to select EDI file for upload

Please s	select the file to be up	loaded: (.dat)	
E	ilename: Browse	No file selected.	
		No file selected.	
			O OK Cance

Figure 3. File Upload Dialog Screen (before EDI file selection)

- 4. Select the EDI file from your local file system. The selected file must meet the following criteria.
 - a. File Size The file cannot be empty, i.e. 0 kb
 - b. File Name Extension The file name extension must be .*dat* with all lower case. For example: My_Hipaa_File.dat
 - c. File Name Length The file name length (including the file name extension) cannot be greater than 50 characters
 - d. File Name Special Characters The file name should not contain special characters
- 5. After the EDI file is selected, press **OK** button on the File Upload Dialog to start the upload.





9 Help	
III Attachment	^
Please select the file to be uploaded: (.dat)	
Filename: Browse originalFileName.dat *	
	OK Cancel

Figure 4. File Upload Dialog Screen (after EDI file selection)

6. Once the file is uploaded to WCMBP, the system renames the file following the specified naming convention. The success/failure message is displayed on the screen along with transmission details.

🕐 💽 700033400 💄 User, Admin 🛛 Profile: EXT Provider Bills Submitter 🕶	🔇 External Links	🤋 Help
👫 > Provider Portal > Batch Attachment Response		
O Close		
		^
OUpload		
Please click on the Upload button to upload your file.		
Upload File Response		
Thank You		
The following File has been successfully uploaded:		
File Name: HIPAA.700033400.03162020.123135.W.originalFileName.dat Date/Time: 03/16/2020 12:34:28		
Date mile: Usi no colo 12.34.20 Your file has been submitted for processing.Please print this page for your reference.		

Figure 5. File Upload screen with Success/Failure Message

7. Click the **Retrieve HIPAA Batch Responses** hyperlink from the Provider Portal screen to retrieve Acknowledgements/Responses (TA1, 999 and 835) as shown below. Using filter options such as Transaction Type, Upload/Sent Date or File Name to search for the EDI files of interest.





Department of Labor | Office of Workers' Compensation Programs (OWCP) Workers' Compensation Medical Bill Processing (WCMBP) 837 Healthcare Claim Companion Guide ANSI ASC X12N (Version 5010) | Version 1.2

) 🔇 700033400 👤 User, Admin 🛛 Profile: EXT Pro	vider Bills Submitter					🔇 External Links	🥑 Help
Provider Portal > Retrieve Acknowledgment Response	File						
Close							
HIPAA Response/Acknowledgement							^
ansaction Type: 837P 🗸 And Upload/Sent Date 🗸	03/16/2020		And	File Name v originalFileName And	v	O Go	
						🖺 Save Filter 🔻 🕅	ly Filters 🕶
HIPAA File	Transaction Type	Status	Upload Date ▲ V	TA1 Response File	999 Res	oonse File V	
				HIPAA.700033400.03162020.123135.W.originalFileName.dat.tmp_TA1.da			

Figure 6. HIPAA Response/Acknowledgements Screen





2.3 SFTP Setup, Directory, and File Naming Convention

2.3.1 SFTP User Setup

The following steps should be followed to set up the SFTP:

1. Click the SFTP User Details hyperlink on Provider Portal screen under Online Services menu HIPAA Section to open the SFTP User Details screen

ecams HOEV						
O Q 3140767 L Mayhew, Joanne Profile: EXT Provide	er Billis Submitter =				Q Externa	l Links 🗿 Help
n > Provider Portal						
Online Services	C ManapeAlerts					
Bills	My Rer	ninders				^
Bill Inquiry View Payment Bill Adjustment/Void On-line Bills Entry	Filter By	•	Read Status • O Go		BSave Filter	₩ My Filters •
Resubmit Denied/Volded Bill Retrieve Saved Bills Manage Templates Create Bills from Saved Templates	0	Alert Type ▲▼	Alert Message ▲ ▼	Alert Date	Due Date	Read A V
			No Records	Found !		
Eligibility Inquiry	I Your R	ecent Online Activities				^
Authorization • • • • • • • • • • • • • • • • • • •	You have lo	gged in with Mayhew Account with IP Addres	s 127.0.0.1			
Provider	v	te Visit: 03/05/2020 11:02:00 PM				
Maintain Provider Information	🛔 Last login fa	used attempt.				
нірад	*					
Submit HIPAA Batch Transaction Retrieve HIPAA Batch Responses SFTP User Details						
Admin	*					
Maintain Users						
My Interactions	*					
Correspondences						

Figure 7. Opening the SFTP User Details Screen

2. Click the Create SFTP User button to open the EDI SFTP User Info Dialog

Note: If the SFTP user has been created already, the **Create SFTP User** button will be displayed as disabled, and the **Reset SFTP Password** button will be enabled.

ecams HCE	
🖒 👩 700033400 👤 User, Admin 🛛 Profile: EXT Provider Bills Submitter 🕶	😋 External Links 🛛 🥑 Help
+ > Provider Portal > SFTP User Details	
Close Create SFTP User	
III EDI SFTP User Info:	^
Click "Create SFTP User" Button to Create the SFTP User	

Figure 8. SFTP User Login Screen





- 3. Your SFTP User Login ID will be automatically assigned by WCMBP using your OWCP Provider ID with "OWCP" prefix. For example, if your OWCP Provider ID is 123456789, your SFTP User Login ID will be OWCP123456789.
- 4. Enter a secured password following the password policy as shown on screen, confirm it, and then click the **OK** button to create your new SFTP user.

🖍 Set SFTP PWD - Google	Chrome	-		×
localhost:8080/ecar	ns/CNSIControlServlet		0-7	Ð
😗 Help				
EDI SFTP Us	er Info:			•
User Login ID: Password: Confirm Password:	Password Policy Must be 8-14 characters long Must include at least one letter and one number Must have at least one special character(for example:!\$#) OWCP123456789 *			
		O Ok	O Cance	
Page ID: dlgSetSftpPw	d(Admin) Environment: Product_DEV ID: wcdaldrp01_Profile2	Server Tir 0	ne: 03/07 1:06:19 E	

Figure 9. Creating New SFTP User

5. You can now access the SFTP using an SFTP client such as WinSCP





Session			
File protocol:			
SFTP	\sim		
Host name:			Port number:
mft.wcmbp.com			1026 🚔
User name:		Password:	
OWCP123456789		•••••	•••••
Save 🔻	Cancel		Advanced 🖛

Figure 10. Accessing the SFTP Client

2.3.2 Resetting SFTP User Password

Perform the following steps to reset your SFTP password:

6. To open the SFTP User Details screen, click the **SFTP User Details** hyperlink on the Provider Portal page under the Online Services menu HIPAA Section.

Elher.	No. of Concession, Name				and an	
O Q 3140767 & Mayhew, Joanne Protile: EXT Provider	Bills Submitter *				Q Externa	I Links 💿 Hel
> Provider Portal						
Online Services	G ManageAlerts					
Bills 🗸	II My Rem	linders				^
Bill Inquiry View Payment Bill Adjustment/Void On line Bills Entry	Filter By :	•)	Read Status • O Go		Save Filter	₩ My Filters •
Resultinit Denied/Voided Bill Retrieve Saved Bills Manage Templates Create Bills from Saved Templates	a	Alert Type	Alert Message ▲ ♥	Alert Date ▲ v	Due Date	Read
Claimant V			No Records	Found !		
Eligibility Inquiry		202 0 202				
Authorization		cent Online Activities				
On-line Authorization Submission	1 You have log	ged in with Mayhew Account with IP Addre	ss 127.0.0.1			
Provider 🗸	Previous Site	Visit: 03/05/2020 11:02:00 PM				
Maintain Provider Information	Last login fai	led attempt:				
HIPAA 🗸 🗸						
Submit HIPAA Batch Transaction Retrieve HIPAA Batch Responses SFTP User Details						
Admin 🗸						
Maintain Users						
My Interactions 🗸						
Correspondences						

Figure 11. SFTP User Details Screen





7. Click the Reset SFTP Password button to open the EDI SFTP User Info Dialog

Note: If the SFTP user has not been created already, the **Create SFTP User** button will be displayed as enabled, and the **Reset SFTP Password** button will be disabled.

eCAMS HCL					
🕐 😋 3140767 💄 Mayhew, Joanne	Profile: EXT Provider Bills Submitter			External Links	Help
# > Provider Portal > SFTP User Details					
O Close O Create SFTP User	at SFTP Password				
EDI SFTP User Info:					^
Your SFTP User Details are SFTP User Login ID: OWCP123456789					
Page ID: pgSftpUserDetails(Admin)	Environment: Product_DEV	ID: wcdaldrp01_Profile2	Server Time: 03/07/2020 10:44:36 EST	Powered by 🌖	CNSI

Figure 12. EDI SFTP User Info

8. Enter a new password following the password policy as shown on screen, confirm it, and then click the **OK** button to reset your SFTP password.

Set SFTP PWD - Google Chrome	_		\times
O localhost:8080/ecams/CNSIControlServlet		0-7	Ð
● Help			
EDI SFTP User Info:		^	
Password Policy			
Must be 8-14 characters long Must include at least one letter and one number Must have at least one special character(for example:!\$#)			
User Login ID: OWCP123456789			
Password:			
Confirm Password:			
	ØOk	Cancel	
Page ID: dlgSetSftpPwd(Admin) Environment: Product_DEV ID: wcdaldrp01_Profile2	Server Tim 01	ie: 03/07/ :06:19 ES	

Figure 13. Resetting the SFTP User Password





2.3.3 SFTP Directory Naming Convention

The Folder structure will appear as follows:

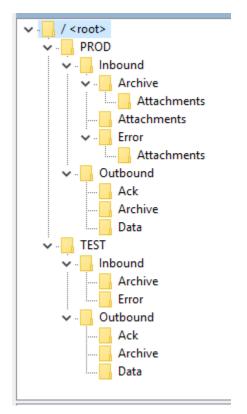


Figure 14. SFTP Folder Structure

There will be two categories of folders under the Trading Partner's SFTP folders:

- 1. TEST Trading Partners should submit and receive their test files under this folder
- 2. <u>PROD Trading Partners should submit and receive their production files under this</u> <u>folder</u>

The following folders will be available under the TEST/PROD folder within the SFTP root of the Trading Partner:

 'Inbound' - This folder should be used to drop the Inbound files that needs to be submitted to WCMBP





- After the inbound 837 file is dropped to the *Inbound* folder, WCMBP will rename the file following inbound file naming convention in Section 2.3.4, and perform the following file level validation before processing.
 - File Size The file cannot be empty, i.e. 0 kb
 - File Name Extension The file name extension must be .*dat* with all lower case. For example: My_Hipaa_File.dat
 - File Name Length The file name length (including the file name extension) cannot be greater than 50 characters
 - File Name Special Characters The file name should not contain special characters
- The file that failed the validation will be renamed with *.error* extension. After the user logs out from the SFTP account, the error file will be move to the *Inbound/Error* folder.
- The file that passed the validation will be ready for processing. After being processed, the file will be renamed with *.processed* extension. After the user logs out from the SFTP account, the processed file will be moved to *Inbound/Archive* folder.
- The files in both *Inbound/Archive* and *Inbound/Error* folders will be retained for 30 days before they are purged by the system automatically.

'Outbound' - X12 outbound transactions generated by WCMBP will be available in this folder

- The trading partner should look for acknowledgements to the files submitted in the Outbound/Ack folder. TA1 and 999 will be available for all the files submitted by the Trading Partner that passed file level validation.
- The trading partner should look for 835 file in the *PROD/Outbound/Data* folder. The 835 file will not be generated for the test file uploaded in TEST. Note: If the trading partner (submitter) is a billing agent/clearinghouse, the 835 file will be available in the *PROD/Outbound/Data* folder only if the billing agent/clearinghouse and the billing provider are associated within WCMBP. Refer to Section 2.3.5 on how the billing provider set up the billing provider/billing agent association within WCMBP.
- It's recommended that the trading partner delete the acknowledge and 835 files after they are downloaded. The files in both *Outbound/Ack* and *Outbound/Data* folders will be retained for 10 days before they are moved to the *Outbound/Archive* folder by the system automatically. The files in *Outbound/Archive* folder will be retained for 30 days before they are purged by the system automatically.

2.3.4 File Naming Convention

When a HIPAA file is uploaded via Web Portal or SFTP, WCMBP will rename the file following the Inbound Transaction naming convention below and generate the Acknowledgement/Response files following the Outbound naming convention below.





2.3.4.1 For Inbound Transactions Uploaded Via Web Portal:

Hipaa.<TPId>.<date>.<timestamp>.<uploadmethod>.<originalfilename>

- <TPId> is the Trading Partner Id, which is also the OWCP Provider ID
- <date> is the Date in format yyyyMMdd
- <timestamp> is the timestamp in format HHmmss
- <uploadmethod> is the method how the HIPAA file is uploaded. F-FTP, W-Web.
- <originalfilename> is the original file name which is submitted by the trading partner.

2.3.4.2 For Inbound Transactions Uploaded Via SFTP:

Hipaa.<TPId>.<date>.<timestamp>.<uploadmethod>.<originalfilename>.pgp

- <TPId> is the Trading Partner Id, which is also the OWCP Provider ID
- <date> is the Date in format yyyyMMdd
- <timestamp> is the timestamp in format HHmmss
- <uploadmethod> is the method how the HIPAA file is uploaded. F-FTP, W-Web.
- <originalfilename> is the original file name which is submitted by the trading partner.

2.3.4.3 For Outbound TA1 Acknowledgement File:

Hipaa.<TPId>.<date>.<timestamp>.<uploadmethod>.<originalfilename>.<ta1extension>.dat

- <TPId> is the Trading Partner Id, which is also the OWCP Provider ID
- <date> is the Date in format yyyyMMdd
- <timestamp> is the timestamp in format HHmmss
- <uploadmethod> is the method how the HIPAA file is uploaded. F-FTP, W-Web.
- <originalfilename> is the original file name which is submitted by the trading partner.
- <ta1extension> is the system generate TA1 file extension

2.3.4.4 For Outbound 999 Acknowledgement File:

Hipaa.<TPId>.<date>.<timestamp>.<uploadmethod>.<originalfilename>.<999extension>.dat

- <TPId> is the Trading Partner Id, which is also the OWCP Provider ID
- <date> is the Date in format yyyyMMdd
- <timestamp> is the timestamp in format HHmmss
- <uploadmethod> is the method how the HIPAA file is uploaded. F-FTP, W-Web.
- <originalfilename> is the original file name which is submitted by the trading partner.
- <999extension> is the system generate 999 file extension. If there are multiple GS/GE envelopes submitted in an 837 file, WCMBP will generate multiple 999 Acknowledgement files with different 999 file extensions.





2.3.4.5 For Outbound 835 Transaction File:

Hipaa.<TPId>.<date>.<timestamp>.835.dat

- <TPId> is the Trading Partner Id, which is also the OWCP Provider ID
- <date> is the Date in format yyyyMMdd
- <timestamp> is the timestamp in format HHmmss

Example:

- o OWCP Provider ID: 123456789
- o Original 837 File Name: OriginalFileName.dat
- 837 File Upload Date/Time: February 25, 2020 03:16:36PM
- TA1 File Generation Date/Time: February 25, 2020 03:17:45PM
- 999 File Generation Date/Time: February 25, 2020 03:20:18PM
- o 835 File Generation Date/Time: March 01, 2020 01:00:43AM

Renamed Inbound File Names for the example:

- o Inbound File (Web): Hipaa.123456789.20200225.151636.W.OriginalFileName.dat
- o Inbound File (SFTP): Hipaa.123456789.20200225.151636.F.OriginalFileName.dat.pgp
- Inbound SFTP File passed validation:
 - Hipaa.123456789.20200225.151636.F.OriginalFileName.dat.pgp.processce
- d
 o Inbound SFTP File failed validation:
 - Hipaa.123456789.20200225.151636.F.OriginalFileName.dat.pgp.error

Outbound File Names for the SFTP example:

- o TA1: Hipaa.123456789.20200225.151745.F.OriginalFileName.dat.tmp_TA1.dat
- o 999: Hipaa.123456789.20200225.152018.F.OriginalFileName.dat.tmp_GS3031980_999.dat
- o 835: Hipaa.123456789.20200301.010043.835.dat

2.3.5 Billing Provider and Billing Agent/Clearinghouse Association

To set up the billing provider and billing agent/clearinghouse association within WCMBP, the following steps should be performed by the billing provider.





- 1. Obtain the billing agent/clearinghouse' OWCP Provider ID from the billing agent/clearinghouse
- 2. Enter the billing agent/clearinghouse's OWCP Provider ID in the EDI Submitter Details step in the enrollment/maintenance wizard

ී 🚱 HCE 👤 Administrator, Super Profile: HCE Super Admin Profile 🕶				💽 External L	.inks 🔺 My Favorites	😗 He
Mylnbox > Enrollment Tasks > FAOI Enrollment plication Number : 20191109982918 Name: General Hosp	ital		Encollment Tupe	: Facility/Agency/Organization/Institutio		_
	ttal		Enronment Type	. Facility/Agency/Organization/Institutio	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Close Required Credentials Purge						
Enroll Provider -Facility/Agency/Organization/Institution						
Business Process Wizard-Provider Enrollment (Facility/Agency/Organization/Institution). Click on the Step	# under the Step column					
Step	Required	Start Date	End Date	Status	Step Remark	
tep 1: Provider Basic Information	Required	11/09/2019	11/09/2019	Complete		
tep 2: Add Location	Required	11/09/2019	11/09/2019	Complete		
tep 3: Add Taxonomies	Required	11/09/2019	11/09/2019	Complete		
tep 4: Add Ownership Details	Required	11/09/2019	11/09/2019	Complete		
tep 5: Add Licenses and Certifications	Required	11/09/2019	11/09/2019	Complete		
tep 6: Add Identifiers	Required	11/09/2019	11/09/2019	Complete		
tep 7: Add EDI Submission Method	Optional	11/09/2019	11/09/2019	Complete		
tep 8: Add EDI Submitter Details	Optional	11/09/2019	11/09/2019	Complete		
tep 9: Add EDI Contact Information	Optional	11/09/2019	11/09/2019	Complete		
tep 10: Add Payment Details	Required	11/09/2019	11/09/2019	Complete		
tep 11: Complete Provider Disclosure	Required	11/09/2019	11/09/2019	Complete		
Step 12: View/Upload Attachments	Optional	11/09/2019	11/09/2019	Complete		
	Required	11/09/2019	11/09/2019	Complete		

Figure 15. Billing Provider Enrollment/Maintenance Wizard Screen

Associate Billing Agent/Clearing	ghouse		•
	ghouse's OWCP ID to complete this section. Il complete your enrollment by temporarily o	hoosing not to use Billing Agent/Clearinghouse.	
Billing Agent/Clearinghouse OWCP ID:	123456700 *		
Start Date:	03/01/2020	End Date: 12/31/2999	
		O OK	el

Figure 16. Add Billing Agent/Clearinghouse Dialog Screen

Note:

 After a billing agent uploads an 837 file via SFTP and the bill is loaded/processed by WCBMP, the 835 file will be available in the *PROD/Outbound/Data* folder to the billing agent only if the billing agent and the billing provider are associated within WCMBP





- The 835 file is always available for download from the billing provider's Provider Portal page
- If the association has not been set up by the billing provider yet, the billing provider can create a provider portal user account for the billing agent, so that the billing agent can log into the billing provider's provider portal and download the 835 file.
- The billing agent should contact the billing provider's security administrator if they need the provider portal access under the billing provider.

2.4 Transaction Standards

2.4.1 General Information

HIPAA standards are specified in the Implementation Guide for each mandated transaction and modified by authorized Addenda. Currently, the 837 transaction has one Addendum. This Addendum has been adopted as final and is incorporated into WCMBP requirements.

An overview of requirements specific to the transaction can be found in the 837 Implementation Guide. Implementation Guides contain information related to:

- Format and content of interchanges and functional groups
- Format and content of the header, detailer and trailer segments specific to the transaction
- Code sets and values authorized for use in the transaction
- Allowed exceptions to specific transaction requirements

Transmission sizes are limited based on two factors:

- Number of Segments/Records allowed by the WCMBP System
- The WCMBP System file size limitations

It is recommended to limit the size of the transaction (ST-SE envelope) to a maximum of 5,000 CLM segments.

WCMBP limits a file size to 50 MB while uploading HIPAA files through the WCMBP web portal. It is recommended to limit the file size to 100 MB while uploading HIPAA file through SFTP.

2.4.2 Data Format

2.4.2.1 Delimiters

The WCMBP will use the following delimiters on outbound transactions:

Data element separator - Asterisk (*)





- Sub-element Separator colon (:)
- Segment Terminator Tilde (~)

2.4.2.2 Dates

The following rules apply to any dates in the 837 transaction:

- For the 837 Professional and Dental all dates will be formatted according to Year 2000 compliance, CCYYMMDD, except for the ISA09 element where the date format is YYMMDD.
- For the 837 Institutional all dates will be formatted according to Year 2000 compliance, CCYYMMDD, except for the ISA09 element where the date format is YYMMDD and the Admission Date/Hour where the date format is CCYYMMDDHHMM.
- The only value acceptable for "CC" (century) is 20. The exception to this rule is for any of the Date of Birth values.
- Time is in military time format, 1 to 24 to indicate hours and 00 to 59 to indicate minutes and/or seconds. ISA10 and GS05 elements are formatted HHMM (i.e. 2115 defines the time of 9:15 p.m.). BGN04 element is HHMMSS (i.e. 211515 defines the time of 9:15:15 p.m.).
- No spaces or character delimiters should be used in presenting dates or times.
- Dates that are logically invalid (e.g. 20191301) are rejected.

2.4.2.3 Field Length

HIPAA regulations specify field lengths for all of the data elements of the 837 Healthcare Claim transaction. For some of these data elements, WCMBP processes fewer characters than the maximum allowed. The Transaction Specifications in section 3 display the WCMBP field lengths.

2.4.2.4 Phone Numbers

Phone numbers are presented as contiguous number strings, without dashes or parenthesis markers. For example, the phone number (800) 555-1212 should be presented as 8005551212. Area codes should always be included.

2.4.3 Data Interchange Conventions

When accepting 837 Healthcare Claim transactions from trading partners, WCMBP follows standards developed by the Accredited Standards Committee (ASC) of the American National Standards Institute (ANSI). These standards involve Interchange (ISA/IEA) and Functional Group (GS/GE) Segments or "outer envelopes". All 837 Transactions should follow the HIPAA guideline. Please refer to the 837 Implementation Guide for ISA/IEA envelop, GS/GE functional group and ST/SE transaction specifications. Specific information on how individual data elements are populated by uploading the supporting document file to folder \PROD\Inbound\Attachment the





WCMBP System on ISA/IEA and GS/GE envelopes are shown in the table beginning later in this section.

The ISA/IEA Interchange Envelope, unlike most ASC X12 data structures has fixed field length. The entire data length of the data element should be considered and padded with spaces if the data element length is less than the field length.

Example of ISA with the entire data length with padded spaces:

ISA*00* *00* *ZZ*123456789 *ZZ*100000 *040303*1300*^*00501*000001001*1*T*:~

The WCMBP System accepts 837 transaction files with single ISA/IEA envelope and allows multiple GS/GE envelopes. 837 transactions (with recommended limit of 5,000 CLM segments within an ST/SE envelop), can have multiple ST/SE envelops within the same GS/GE envelope.

2.4.4 Acknowledgement Procedures

Once the file is submitted by the trading partner and is successfully received by the WCMBP system, a response in the form of TA1 and 999 acknowledgment transactions will be placed in appropriate folder (on the FTP server) of the trading partner. The WCMBP system generates positive TA1 and positive 999 acknowledgement, if the submitted HIPAA file meets HIPAA standards related to syntax and data integrity. For files, which do not meet the HIPAA standards a negative TA1 and/or negative 999 are generated and sent to the trading partner.

2.4.5 Rejected Transmissions and Transactions

837 Healthcare Claims will be rejected if the file does not meet HIPAA standards for syntax, data integrity and structure (Strategic National Implementation Process (SNIP) type 1, 2 and 3). Additionally, the transactions will be validated against WCMBP defined custom rules (SNIP type 7) as specified in the Transaction Specification section. Non-compliance of the custom rules will result in rejection of the transaction.

2.4.6 Upload Supporting Document

Perform the following steps to upload supporting document via SFTP with the EDI files:

- 1. The supporting document must be in TIFF or PDF format.
- 2. For each supporting document, assign a unique *Attachment Control Number* (ACN) and use it in 2300 Loop PWK segment following the Transaction Specifications in Section 3 below.





- Rename the supporting document by adding the ACN. For example, if the original file name is "Document_837.tiff", and the ACN is "12345", rename the file to "Document_837.12345.tiff"
- 4. Upload the supporting document file to folder \PROD\Inbound\Attachments
- 5. The system will rename the file automatically using the format <OWCPProviderID>.<date>.<timestamp>.<uploadedfilename>
- 6. After the EDI file and supporting document file is processed, the system will rename the file using the format <OWCPProviderID>.<date>.<timestamp>.<uploadedfilename>.processed, and move it to folder \PROD\Inbound\Archive\Attachments
- 7. The processed supporting document file will be retained for 7 days before it's purged by the system automatically.
- 8. Supporting document can be uploaded for an existing bill that is already in the system but in suspended status due to missing documents.
- 9. Perform the following steps to upload supporting document via SFTP:
 - Rename the supporting document by adding the TCN of the bill. For example, if the original file name is "Document_Existing_Bill.pdf", and the TCN of the bill is "110019038000046000", rename the file to
 "Document_Existing_Bill.110019038000046000.pdf"
 - b. Upload the supporting document file to the \PROD\Inbound\Attachments folder

2.4.7 Submit Medicare Number for Institutional bills

- 1. Medicare Number is required for institutional bills with Type of Bill 11X, 13X or 14X
- 2. Use loop 2300 Billing Note (NTE) segment to submit the 6-digit Medicare Number
 - a. Submit NTE*01 element with code "ADD" [ADD: Additional Information]
 - b. Submit NTE*02 element with description as "Medicare Number#123456#"

System will parse the note and treat 123456 as a Medicare Number





TRANSACTION SPECIFICATIONS

2.5 837 PROFESSIONAL

Table 1. 837 PROFESSIONAL Envelope Header

	DPE HEADER					
ENVELC						
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
	ENVELOPE					INTERCHANGE CONTROL HEADER
Appendix B.3		ISA		R	R	
			ISA01	R	R	Value is '00' .
			ISA02	R	R	Please use 10 spaces.
			ISA03	R	R	Value is '00' .
			ISA04	R	R	Please use 10 spaces.
			ISA05	R	R	Value is ' ZZ '.
			ISA06	R	R	Value is the 9- digit OWCP Provider ID provided during the enrollment process. Please make sure this ID is left justified with trailing spaces to complete the 15-digit element.





ENVELO	PE HEADER					
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
			ISA07	R	R	Value is ' ZZ '.
			ISA08	R	R	Value is ' 100000 '. Please make sure this element is left justified with trailing spaces to complete the 15-digit element.
			ISA15	R	R	Value is ' T ' when submitting a test file. Value is ' P ' when submitting a production file.
	HEADER					FUNCTIONAL GROUP HEADER
Appendix B		GS				
			GS02	R	R	Please use the 9-digit OWCP Provider ID provided during the enrollment process.
			GS03	R	R	Value is ' 77044 '
			GS08	R	R	Use this value '005010X222A1'





Table 2. Header

HEADER						
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
62	HEADER	ST		R	R	TRANSACTION SET HEADER
63		BHT		R	R	
	1000A					SUBMITTER NAME
67		NM1		R	R	
		NM1	09	R	R	Value is the 9-digit OWCP Provider ID provided during the enrollment process. Note: If the submitter is a billing agent/clearinghouse, send the billing agent/clearinghouse' OWCP Provider ID.
76		PER		R	R	
	1000B					RECEIVER NAME
74		NM1		R	R	
75		NM1	03	R	R	Value is ' Department of Labor'
75		NM1	09	R	R	Value is ' 77044 ' for DFEC, ' 77103' for DEEOIC, and ' 77104 ' for DCMWC



Table 3	Detail	Billing/Pav-to	Provider	Heretical Level
10010 0.	D Otalli,		1 1011001	

	DETAIL, BILLING/PAY-TO PROVIDER HIERARCHICAL LEVEL							
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS		
	2000A					BILLING/PAY-TO- PROVIDER HIERARCHAL LEVEL		
77		HL		R	R			
		PRV						
	2010AA					BILLING PROVIDER NAME		
84		NM1		R	R			
88		N3		R	R			
89		N4		R	R			
91		REF		S	R	Clarification The REF segment must be used to identify the billing provider.		
			REF01		R	See the Implementation Guide for a list of valid values.		
			REF02		R	Use the applicable provider identifier.		
	2010AB					PAY-TO PROVIDER Clarification The Pay-to-Provider should be same as Billing Provider. Do not use the 2010AB loop.		





Department of Labor | Office of Workers' Compensation Programs (OWCP) Workers' Compensation Medical Bill Processing (WCMBP) 837 Healthcare Claim Companion Guide ANSI ASC X12N (Version 5010) | Version 1.2





Table 4. Detail, Subscriber Hierarchical Level

DETAI	DETAIL, SUBSCRIBER HIERARCHICAL LEVEL								
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS			
	2000B					SUBSCRIBER HIERARCHAL LEVEL			
108		HL		R	R				
110		SBR		R	R				
	2010BA					SUBSCRIBER NAME			
117		NM1		R	R				
			NM101	R	R	Value is "IL".			
			NM102	R	R	Value is "1".			
			NM103	R	R	Value is the Subscriber last name.			
			NM104	S	R	Value is the Subscriber first name.			
			NM105	S	S	Value is the Subscriber middle initial if known.			
			NM107	S	S	Value is the Subscriber name suffix if known.			
			NM108	S	R	Value is "MI".			
			NM109	S	R	Please use the alpha/numeric OWCP Case Number for each program's claimant. For example: DFEC – 123456789			





						DEEOIC – 1234567890 DCMWC – BNXYZ- 1973001
121		N3		S	R	
122		N4		S	R	
124		DMG		S	R	
	2010BB					PAYER NAME
130		NM1		R	R	
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
134		N3		S	R	
135		N4		S	R	
137		REF		S	R	<u>Clarification</u> The REF segment must be used to identify the billing provider within WCMBP.
					R	Value is "G2"
					R	Value is the billing provider's OWCP Provider ID.
	2010BC				Not Used	RESPONSIBLE PARTY
139		NM1		S		
143		N3		S		
144		N4		S		





X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
	2000C				Not Used	PATIENT HIERARCHAL LEVEL
152		HL		R		<u>Clarification</u> The patient is always the same as the subscriber for DOL claims.
154		PAT		S		
	2010CA				Not Used	PATIENT NAME
	2300					CLAIM INFORMATION
170		CLM		R	R	
182		DTP		S	S	
186		DTP		S	S	
188		DTP		S	S	
190		DTP		S	S	
192		DTP		S	S	
194		DTP		S	S	
196		DTP		S	S	
197		DTP		S	S	
200		DTP		S	S	
201		DTP		S	S	
203		DTP		S	S	
205		DTP		S	S	
206		DTP		S	S	
208		DTP		S	S	





Table 5. Detail, Patient Hierarchical Level

DETA	IL, PATIEN	IT HIERARCH	IICAL L	EVEL		
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
210		DTP		S	S	
212		DTP		S	S	
214		PWK		S	S	
		PWK01	01	R	R	See the Implementation Guide for a list of valid values.
		PWK02	02	R	R	Value is 'FT' – File Transfer.
		PWK05	05	R	R	Value is 'AC' – Attachment Control Number.
		PWK06	06	R	R	A unique Attachment Control Number of up to 50- characters must be used and must match the number in the file name of the supporting document uploaded. This number is used to link the bill with the supporting document and must be unique per billing provider or billing agent across all bills. Refer to Section 2.4.6 on how to upload the attachment using this Attachment Control Number.
217		CN1		S	S	
219		AMT		S	R	
220		AMT		S	R	





221	AMT		S	R	
222	REF		S	S	
224	REF		S	S	
226	REF		S	S	
227	REF		S	S	
229	REF		S	S	
230	REF		S	S	
231	REF	02	S	S	
233	REF		S	S	
235	REF		S	S	
236	REF		S	S	
238	REF		S	S	
240	REF		S	S	
241	REF		S	S	
242	REF		S	S	
244	K3		S	Not Used	
246	NTE		S	S	
248	CR1		S	S	
251	CR2		S	S	
257	CRC		S	S	
260	CRC		S	S	
263	CRC		S	Not Used	
36 – A1	CRC		S	S	





265		HI		S	S	
271		HCP		S	S	
	2310A					REFERRING PROVIDER NAME
282		NM1		S	S	
40 A1		PRV		S	S	
288		REF		S	S	
		REF01	01	S	R	Value is 'G2'
		REF02	02		R	Please use the Provider Commercial Number.
	2310B					RENDERING PROVIDER NAME
290		NM1		S	S	
41 A1		PRV		S	S	
296		REF		S	S	
			REF01	S	R	Value is 'G2'
			REF0 2		R	Please use the Provider Commercial Number.
	2310C					PURCHASED SERVICE PROVIDER NAME
298		NM1		S	S	
301		REF		S	S	
			REF0 1		R	Value is 'G2'
			REF0 2		R	Please use the Provider Commercial Number.
	2310D					SERVICE FACILITY LOCATION
303		NM1		S	S	
307		N3		R	R	





308		N4	R	R	
310		REF	S	S	
	2310E				SUPERVISING PROVIDER NAME
312		NM1	S	S	
316		REF	S	S	
	2320				OTHER SUBSCRIBER INFORMATION
318		SBR	S		DOL only allows one occurrence of this loop.
	2400				SERVICE LINE
		LX	R	R	Clarification The maximum is 50 service lines
56 - A1		SV1	R	R	Clarification In SV101-1, for DOL use value 'HC' for HCPCS codes. Note that CPT codes are included in this coding structure.
58 - A1		SV5	S	S	
410		PWK	S	S	
412		CR1	S	S	
61 - A1		CR2	S	Not used	
421		CR3	S	Not used	
423		CR5	S	S	
427		CRC	S	S	
430		CRC	S	S	
432		CRC	S	S	





64 - A1	DTP	S	S	
437	DTP	S	S	
440	DTP	S	S	
442	DTP	S	S	
64 - A1	DTP	S	S	
65 - A1	DTP	S	S	
449	DTP	S	S	
451	DTP	S	S	
452	DTP	S	S	
454	DTP	S	S	
456	DTP	S	S	
66 - A1	DTP	S	S	
460	DTP	S	S	
67 - A1	MEA	S	S	
466	CN1	S	S	
468	REF	S	S	
469	REF	S	S	
472	REF	S	S	
69 - A1	REF	S	S	
475	REF	S	S	
477	REF	S	S	
478	REF	S	S	
479	REF	S	S	





480		REF		S	S	
482		REF		S	S	
484		AMT		S	S	
485		AMT		S	S	
486		AMT		S	S	
487		K3		S	S	
488		NTE		S	S	
70 A1		PS1		S	S	
491		HSD		S	S	
495		HCP		S	S	
	2410					DRUG IDENTIFICATION
71 - A1		LIN		S	S	
74 - A1		CTP		S	S	
77 - A1		REF		S	S	
	2420A					RENDERING PROVIDER NAME
501		NM1		S	S	
79 - A1		PRV		S	S	
507		REF		S	S	
			REF0 1		R	Value is G2
			REF0 2		R	Please use the Provider Commercial Number.
	2420B					PURCHASED SERVICE PROVIDER
509		NM1		S	S	





		REF		S	S	
	2420C					SERVICE FACILITY LOCATION
514		NM1		S	S	
518		N3		R	R	
519		N4		R	R	
521		REF		S	S	
	2420D					SUPERVISING PROVIDER NAME
523		NM1		S	S	
527		REF		S	S	
			REF0 1		R	Value is G2
			REF0 2		R	Please use the Provider Commercial Number.
	2420E					ORDERING PROVIDER NAME
529		NM1		S	S	
533		N3		S	S	
534		N4		S	S	
536		REF		S	S	
538		PER		S	S	
	2420F					REFERRING PROVIDER NAME
541		NM1		S	S	
544		PRV		S	S	
547		REF		S	S	
			REF0 1		R	Value is G2





			REF0 2		R	Please use the Provider Commercial Number.
	2420G					OTHER PAYER PRIOR AUTHORIZATION OR REFERRAL NUMBER
549		NM1		S	S	
552		REF		R	R	
			REF0 1	Not Used	Not Used	
			REF0 2			
	2430					LINE ADJUDICATION INFORMATION
554		SVD		S	S	
558		CAS		S	S	
566		DTP		R	R	
	2440			S	S	FORM IDENTIFICATION CODE
567		LQ		S	S	
569		FRM		R	R	
572	TRAILE R	SE				TRANSACTION SET TRAILER
Appen dix B	ENVELO PE	GE		R	R	FUNCTIONAL GROUP TRAILER
Appen dix B	ENVELO PE	IEA		R	R	INTERCHANGE CONTROL TRAILER
			IEA02	R	R	Must be identical to ISA13.





2.6 837 INSTITUTIONAL

Table 6. 837 Institutional Envelope Header

ENVELO	PE HEADER					
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
	ENVELOPE					INTERCHANGE CONTROL HEADER
Appendix B.3		ISA				
			ISA01	R	R	Value is '00' .
			ISA02	R	R	Please use 10 spaces.
			ISA03	R	R	Value is '00' .
			ISA04	R	R	Please use 10 spaces.
			ISA05	R	R	Value is 'ZZ' .
			ISA06	R	R	Value is the 9-digit OWCP Provider ID provided during the enrollment process. Please make sure ID is left justified with trailing spaces to complete the 15-digit element.
			ISA07	R	R	Value is 'ZZ' .
			ISA08	R	R	Value is '100000' . Please make sure this element is left justified with trailing spaces to complete the 15-digit element.
			ISA15	R	R	Value is 'T' when submitting a test file. Value is 'P' when submitting a production file.





	ENVELOPE					FUNCTIONAL GROUP HEADER
Appendix		GS				
B.8						
			GS02	R	R	Please use the 9-digit OWCP Provider ID provided during the enrollment process
			GS03	R	R	Value is '77044'
			GS08	R	R	Use this value '005010X223A2'

Table 7. Header

HEAD	HEADER					
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
56		ST		R	R	
57		BHT		R	R	
	1000A					SUBMITTER NAME
61		NM1		R	R	
		NM1	09	R	R	Value is the 9-digit OWCP Provider ID provided during the enrollment process.
64		PER		R	R	
	1000B					RECEIVER NAME
67		NM1		R	R	
68		NM1	03	R	R	Value is ' Department of Labor'
68		NM1	09	R	R	Value is '77044' for DFEC, ' 77103' for DEEOIC, and ' 77104' for DCMWC





Table 8. Detail, Billing/Pay-To-Provider Hierarchical Level

DETAI	DETAIL, BILLING/PAY-TO PROVIDER HIERARCHICAL LEVEL									
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS				
	2000A					BILLING/PAY-TO- PROVIDER HIERARCHAL LEVEL				
69		HL		R	R					
71		PRV		S	S					
	2010AA					BILLING PROVIDER NAME				
76		NM1		R	R					
79		N3		R	R					
80		N4		R	R					
82		REF		S	R	Clarification The REF segment must be used to identify the billing				
						provider.				
82		RER	01		R	See the Implementation Guide for a list of valid values.				
83		REF	02		R	Use the applicable provider identifier.				
87		PER		S	S					
	2010AB					PAY-TO PROVIDER Clarification The Pay-to-Provider should be same as the Billing Provider. Do not use the 2010AB loop.				





DETAI	DETAIL, SUBSCRIBER HIERARCHICAL LEVEL									
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS				
	2000B					SUBSCRIBER HIERARCHAL LEVEL				
99		HL		R	R					
101		SBR		R	R					
	2010BA					SUBSCRIBER NAME				
108		NM1		R	R					
			NM101	R	R	Value is "IL".				
			NM102	R	R	Value is "1".				
			NM103	R	R	Value is the Subscriber last name.				
			NM104	S	R	Value is the Subscriber first name.				
			NM105	S	S	Value is the Subscriber middle initial if known.				
			NM107	S	S	Value is the Subscriber name suffix if known.				
		NM1	08	S	R	Value is 'MI'.				
		NM1	09	S	R	Please use the alpha/numeric OWCP Case Number for each program's claimant. For example: DFEC – 123456789 DEEOIC – 1234567890				

Table 9. Detail, Subscriber Hierarchical Level





						DCMWC – BNXYZ- 1973001
112		N3		S	R	
113		N4		S	R	
115		DMG		S	R	
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
	2010BB					PAYER NAME
126		NM1		R	R	
129		N3		S	S	
		N4		S	S	
132		REF		S	R	Clarification The REF segment must be used to identify the billing provider within WCMBP.
					R	Value is "G2"
					R	Value is the billing provider's OWCP Provider ID.

Table 10. Detail, Patient Hierarchical Level

DETAI	DETAIL, PATIENT HIERARCHICAL LEVEL									
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS				
	2000C			S	Not Used	PATIENT HIERCHICAL LEVEL				
139		HL		R		<u>Clarification</u> The patient is always the same as the subscriber for DOL claims.				





141		PAT		R		
	2010CA				Not Used	PATIENT NAME
-	2300					CLAIM INFORMATION
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
157		CLM		R	R	
165		DTP		S	S	
167		DTP		R	R	
169		DTP		S	S	
171		CL1		S	S	
173		PWK		S	S	
		PWK01	01	R	R	See the Implementation Guide for a list of valid values.
		PWK02	02	R	R	Value is 'FT' – File Transfer.
		PWK05	05	R	R	Value is 'AC' – Attachment Control Number.
		PWK06	06	R	R	A unique Attachment Control Number of up to 50-characters must be used and must match the number in the file name of the supporting document uploaded. This number is used to link the bill with the supporting document and must be unique per billing provider or billing agent across all bills.





					Refer to Section 2.4.6 on how to upload the attachment using this Attachment Control Number.
176	CN1		S	S	
178	AMT		S	S	
180	AMT		S	S	
182	AMT		S	S	
184	AMT		S	S	
185	REF		S	S	
186	REF		S	S	
187	REF		S	S	
17 - A1	REF		S	S	
191	REF		S	S	
192	REF	02	S	S	
193	REF		S	S	
195	REF		S	S	
197	REF		S	S	
198	REF		S	S	
200	REF		S	S	
202	REF		S	S	
204	K3		S	S	
205	NTE		S	S	
208	NTE		S	S	Use this segment to submit Medicare Number.





		NTE01	01	R	R	Value is 'ADD'
		NTE02	02	R	R	Please use the following format to submit Medicare number: Medicare Number#123456#. Where 123456 is the Medicare Number
19 - A1		HI		S	S	
230		HI		S	S	
232		HI		S	S	
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
242		HI		S	S	
244		HI		S	S	
256		HI		S	S	
267		HI		S	S	
280		HI		S	S	
290		HI		S	S	
299		HI		S	S	
306		QTY		S	S	
308		HCP		S	S	
	2310A					ATTENDING PHYSICIAN NAME
321		NM1		S	S	
		PRV		S	S	
326		REF		S	S	
326		REF	01	R	R	Value is 'G2'





327				_	_	Please use Provider
		REF	02	R	R	Commercial Number.
	2310B					OPERATING PHYSICIAN NAME
328		NM1		R	R	
333		REF		S	S	
333		REF	01	R	R	Value is 'G2'
334		REF	02	R	R	Please use Provider Commercial Number.
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
	2310C					OTHER PROVIDER NAME
335		NM1		S	S	
340		REF		S	S	
340		REF	01	R	R	Value is 'G2'
341		REF	02	R	R	Please use Provider Commercial Number.
	2310D					REFERRING PROVIDER
		NM1		S	S	
		PRV		S	S	
		REF		S	S	
		REF	01	R	R	Value is 'G2'
		REF	02	R	R	Please use Provider Commercial Number.
	2310E					SERVICE FACILITY NAME





349		NM1		S	S	
354		N3		R	R	
355		N4		R	R	
357		REF		S	S	
		REF	01	R	R	Value is 'G2'
		REF	02	R	R	Please use Provider Commercial Number.
	2320					OTHER SUBSCRIBER INFORMATION
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
359		SBR		S		DOL only allows one occurrence of this loop.
	2400					SERVICE LINE NUMBER
444		LX		R	R	<u>Clarification</u> The maximum is 999 service lines
445		SV2		R	R	Clarification In SV102-1, for DOL use value 'HC' for HCPCS codes. Note that CPT codes are included in this coding structure.
452		PWK		S	S	
26 - A1		DTP		S	S	
28 A1		DTP		S	S	
460		AMT		S	Not used	
461		AMT		S	Not used	
29 - A1		HCP		S	S	
						DRUG IDENTIFICATION





	2410			S	Not used	
35 - A1		LIN		S	S	
38 - A1		CTP		S	S	
40 - A1		REF		S	S	
	2420A					ATTENDING PHYSICIAN NAME
462		NM1		S	S	
467		REF		S	S	
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
467		REF	01	R	R	Value is 'G2'
468		REF	02	R	R	Please use Provider Commercial Number.
	2420B					OPERATING PHYSICIAN NAME
469		NM1		S	S	
474		REF		S	S	
474		REF	01	R	R	Value is 'G2'
475						Please use Provider
		REF	02	R	R	Commercial Number.
	2420C	REF	02	R	R	
476	2420C	REF NM1	02	R	R	Commercial Number.
476	2420C		02			Commercial Number.
	2420C	NM1	02	S	S	Commercial Number.





	2430				SERVICE LINE ADJUDICATION INFORMATION
490		SVD	S	S	
494		CAS	S	S	
502		DTP	S	S	
503		SE	R	R	TRANSACTION SET TRAILER

Table 11. Envelope Trailer

ENVELO	OPE TRAILER	R				
X12 IG PAGE REF	LOOP	SEGM ENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
	ENVELOPE					FUNCTIONAL GROUP
Appendix B		GE		R	R	
	ENVELOPE					INTERCHANGE CONTROL TRAILER
Appendix B		IEA		R	R	
			IEA02	R	R	Must be identical to ISA13.





837 DENTAL

Table 12. 837 DENTAL Envelope Header Figure.

ENVELO	PE HEADER					
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
	ENVELOPE					INTERCHANGE CONTROL HEADER
Appendix B.3		ISA		R	R	
			ISA01	R	R	Value is '00' .
			ISA02	R	R	Please use 10 spaces.
			ISA03	R	R	Value is '00' .
			ISA04	R	R	Please use 10 spaces.
			ISA05	R	R	Value is 'ZZ' .
			ISA06	R	R	Value is the 9-digit OWCP Provider ID provided during the enrollment process. Please make sure this ID is left justified with trailing spaces to complete the 15-digit element.
			ISA07	R	R	Value is ' ZZ '.
			ISA08	R	R	Value is '100000'. Please make sure this element is left justified with trailing spaces to complete the 15- digit element.
			ISA15	R	R	Value is ' T' when submitting a test file. Value





						is 'P' when submitting a production file.
	HEADER					FUNCTIONAL GROUP HEADER
Appendix B.8		GS				
			GS02	R	R	Value is the 9- digit OWCP Provider ID provided during the enrollment process.
			GS03	R	R	Value is '77044'
			GS08	R	R	Use this value '005010X224A2'





Table 13. Header

HEADER						
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
53	HEADER	ST		R	R	TRANSACTION SET HEADER
54		BHT		R	R	
	1000A					SUBMITTER NAME
59		NM1		R	R	
		NM1	09	R	R	Value is the 9-digit OWCP Provider ID provided during the enrollment process
63		PER		R	R	
	1000B					RECEIVER NAME
66		NM1		R	R	
67		NM1	03	R	R	Value is 'Department of Labor'
67		NM1	09	R	R	Value is '77044' for DFEC, ' 77103' for DEEOIC, and ' 77104' for DCMWC





Table 14. Detail, Billing/Pay-To Provider Hierarchical Level

DETAI	L, BILLINC	G/PAY-TO PF	ROVIDER	HIERARC	CHICAL LE	VEL
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
	2000A					BILLING/PAY-TO- PROVIDER HIERARCHAL LEVEL
69		HL		R	R	
71		PRV		S	S	
	2010AA					BILLING PROVIDER NAME
76		NM1		R	R	
80		N3		R	R	
81		N4		R	R	
						<u>Clarification</u>
83		REF		S	R	The REF segment must be used to identify the billing provider.
		REF	01		R	See the Implementation Guide for a list of valid values.
		REF	02		R	Use the applicable provider identifier.
	2010AB					PAY-TO PROVIDER Clarification The Pay-to-Provider should be same as Billing Provider. Do not use the 2010AB loop.
	2000B					SUBSCRIBER HIERARCHAL LEVEL





96		HL	R	R	
99		SBR	R	R	
	2010BA				SUBSCRIBER NAME
103		NM1	R	R	





Table 15. Detail, Subscriber Hierarchical Level

DETA	DETAIL, SUBSCRIBER HIERARCHICAL LEVEL										
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS					
			NM101	R	R	Value is "IL".					
			NM102	R	R	Value is "1".					
			NM103	R	R	Value is the Subscriber last name.					
			NM104	S	R	Value is the Subscriber first name.					
			NM105	S	S	Value is the Subscriber middle initial if known.					
			NM107	S	S	Value is the Subscriber name suffix if known.					
		NM1	08	S	R	Value is 'MI'.					
		NM1	09	S	R	Please use the alpha/numeric OWCP Case Number for each program's claimant. For example: DFEC – 123456789 DEEOIC – 1234567890 DCMWC – BNXYZ- 1973001					
108		N3		S	R						
109		N4		S	R						
111		DMG		S	R						
	2010BB					PAYER NAME					
117		NM1		R	R						
121		N3		S	R						





122	N4	S	R	
124	REF	S	R	Clarification The REF segment must be used to identify the billing provider within WCMBP.
			R	Value is "G2"
			R	Value is the billing provider's OWCP Provider ID.

Table 16. Detail, Patient Hierarchical Level

DETAII	DETAIL, PATIENT HIERARCHICAL LEVEL									
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS				
	2000C				Not Used	PATIENT HIERARCHAL LEVEL				
132		HL		S		<u>Clarification</u> The patient is always the same as the subscriber for DOL claims.				
134		PAT		R						
	2010CA				Not Used	PATIENT NAME				
	2300					CLAIM INFORMATION				
149		CLM		R	R					
157		DTP		S	S					
158		DTP		S	S					
160		DTP		S	S					
161		DTP		S	S					
162		DTP		S	S					
164		DTP		S	S					





166	DN1		S	S	
168	DN2		S	S	
170	PWK		S	S	
	PWK01	01	R	R	See the Implementation Guide for a list of valid values.
	PWK02	02	R	R	Value is 'FT' – File Transfer
	PWK05	05	R	R	Value is 'AC' – Attachment Control Number.
	PWK06	06	R	R	A unique Attachment Control Number of up to 50-characters must be used and must match the number in the file name of the supporting document uploaded. This number is used to link the bill with the supporting document and must be unique per billing provider or billing agent across all bills. Refer to Section 2.4.6 on how to upload the attachment using this Attachment Control Number.
173	AMT		S	S	
174	AMT		S	Not Used	
175	REF		S	Not used	
16 A1	REF		S	S	
179	REF		S	S	





180		REF	02	S	S	
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
181		REF		S	S	
183		REF		S	S	
185		NTE		S	S	
	2310A					REFERRING PROVIDER NAME
187		NM1		S	S	
190		PRV		S	S	
193		REF		S	S	
		REF	01	R	R	Value is 'G2'
		REF	02	R	R	Please use Provider Commercial Number.
	2310B					RENDERING PROVIDER NAME
195		NM1		S	S	
19 A1		PRV		S	S	
201		REF		S	S	
		REF	01		R	Value is 'G2'
		REF	02		R	Please use Provider Commercial Number.
	2310C					SERVICE FACILITY LOCATION
203		NM1		S	S	
207		REF		S	S	





		REF	01		R	Value is 'G2'
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
		REF	02		R	Please use Provider Commercial Number.
	2310D					ASSISTANT SURGEON NAME
20 A1		NM1		S	S	
23 A1		PRV		S	S	
25 A1		REF		S	R	
		REF	01	S	S	Value is 'G2'
		REF	02	S	S	Please use Provider Commercial Number.
	2320					OTHER SUBSCRIBER INFORMATION
	2330A			R		OTHER SUBSCRIBER NAME
						DOL only allows one occurrence of this loop.
	2400					LINE COUNTER
265		LX		R	R	Clarification The maximum is 50 service lines
266		SV3		R	R	
271		TOO		S	S	
32 A1		DTP		S	S	
275		DTP		S	S	
277		DTP		S	S	
279		DTP		S	S	





281		QTY		S	S	
283		REF		S	S	
33 A1		REF		S	S	
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
285		REF		S	S	
287		AMT		S	S	
34 A1		AMT		S	N/A	
288		NTE		S	S	
	2420A					RENDERING PROVIDER NAME
289		NM1		S	S	
35 A1		PRV		S	S	
295		REF		S	S	
		REF	01	R	R	Value is 'G2'
		REF	02	R	R	Please use Provider Commercial Number.
	2420B					OTHER PAYER PRIOR AUTHORIZATION OR REFERRAL
297			NM1	S	S	
36 A1			REF	S	S	
	2420C					ASSISTANT SURGEON NAME
37 A1			NM1	S	S	
40 A1			PRV	S	S	
42 A1			REF	S	S	





		REF	01		R	Value is 'G2'
		REF	02		R	Please use Provider Commercial Number.
	2430					LINE ADJUDICATION INFORMATION
301			SVD	S	S	
305			CAS	S	S	
312			DTP	R	R	
313						TRANSACTION SET TRAILER

Table 17. Envelope Trailer

ENVELC	OPE TRAILER					
X12 IG PAGE REF	LOOP	SEGMENT	REF. DES.	IG USAGE	DOL USAGE	COMMENTS
	ENVELOPE					FUNCTIONAL GROUP TRAILER
Appendix B		GE		R	R	
	ENVELOPE					INTERCHANGE CONTROL TRAILER
Appendix B		IEA		R	R	
			IEA02	R	R	Must be identical to ISA13.

