

**United Way of Westmoreland County**  
**“Counseling for Career Success”**  
**K-12 Guidance Plan**

School District Mount Pleasant Area School District Date June 5, 2012

- A. School Counselors and assignments:(List the names and responsibility areas of
- Frank Farrell- Ramsay Elementary School Counselor- Caseload 360/1
  - Debbie Pierce- Norvelt Elementary School Counselor- Caseload 396/1
  - Jessica Picarsic- Donegal and Rumbaugh Elementary School Counselor- Caseload 351/1
  - Terri Remaley- Jr. High School Counselor- Caseload 340/1
  - Leigh Bryan-Taylor- Sr. High School Counselor, Last Names A-L- Caseload 350/1
  - Jennifer Mikulsky- Sr. High School Counselor, Last Names M-Z- Caseload 350/1
  - Christopher Potoka- Sr. High School Counselor, College and Career- Caseload 1040/1
  - Cassie Moorhead- Crossroads Alternative School Counselor- Caseload 50/1

B. Grant Proposal Narrative:

The program will enhance the student awareness related to CTC and postsecondary career options available to them. It will improve student career readiness with regard to their personal interest and incorporate aptitude inventory results. Beginning in the elementary school, students will embark on a lifelong career plan. This plan will continue to be built upon throughout their secondary instruction. Area business leaders and postsecondary institutions will partner with our district, including teachers and parents, and develop avenues for students as they become productive members of their community upon graduation.

The funding will be used to transport students to the CTC and local businesses. In addition, career resources will be purchased that will assist the students in researching interests which they will then connect to career plans. These additional resources will enable our program to extend from elementary through secondary years.

C. School-Counseling Department Mission Statement:

The Mission of Mount Pleasant Area School District School Counseling Program is to provide a comprehensive, developmental counseling program addressing the academic, career and personal/social development of all students. School counselors are professional school advocates who provide support to maximize student potential and academic achievement. School counselors partner with educators, parents or guardians and the community to promote lifelong learning and to encourage them to become productive members of society.

Philosophy: We believe that all students are unique, have dignity, and have the right to be treated with respect and have access to a full-time, state-certified, master's-degree-level school counselor to deliver the counseling program. Ethnic, cultural, racial, sexual differences and special needs of students are considered in planning and implementing the school counseling program.

All students have the potential to develop according to the three domains (personal/social, academic, and career). The school counselors in the Mount Pleasant Area School District will participate in professional development activities essential to maintain a quality school counseling program

<b>What we believe about Students</b>	<b>What we believe about the School Counseling Program</b>
All students have the potential to learn and are motivated to learn in different ways.	The school counseling program acts as an agent of systematic change.
All students have access to the school counseling program and resources available.	Data and individual student needs drive program development, implementation, and evaluation.
All students have dignity, worth and deserve respect.	
All students have the potential to become productive members of society.	

D. Stakeholders: (See attached action plans for the four stakeholders).

- Parents— Parents will be engaged by sending home newsletters, posting e-Newsletters for Elementary parents, and posting and sending an e-Newsletter for Jr. /Sr. High School related to careers. There will be an awareness created toward career related events.
- Teachers/Administrators—Teachers will be educated about Career Standards and career options available to students. Teachers will have opportunities to have hands on experiences.
- Business/Community—Students will become connected with business and community members through a new program offered through a partnership with Kennametal and Mt. Pleasant, taking the Holland interest inventory and connecting it to Career Cruising results, and establishing an earlier connection through activities and opportunities with the CWCTC.
- Post-Secondary—Business members and Post-secondary representatives will be connected to students at various levels at Mt. Pleasant. Students will become aware of various options after High School.

E. “Counseling for Career Success” Advisory Council Mount Pleasant Area School District

Name- Title	Stakeholder Group
Mr. Frank Farrell	Elementary School Counselor
Ms. Jessica Picarsic	Elementary School Counselor
Mrs. Debbie Pierce	Elementary School Counselor
Mrs. Terri Remaley	Secondary School Counselor
Mrs. Leigh Bryan Taylor	Secondary School Counselor
Mrs. Jennifer Mikulsky	Secondary School Counselor
Mr. Christopher Potoka	Secondary School Counselor
Mr. Michael Picarsic	Director of Education
Dr. Ken Williams	Junior & Senior High Principal
Ms. Holly McGill	Junior/Senior High Teacher
Mrs. Lorraine Burd	Junior/Senior School Teacher
Ms. Jody Hirst	Excela Health
Ms. Erica Clayton Wright	Kennametal
Mrs. Tara Leeder	Parent/School Board Member
Mr. Jay Elder	CWCTC Representative
Mr. James Pirlo	Post-secondary – WCCC
Ms. Donna Edmonds	Post-secondary- St. Vincent College

1<sup>st</sup> Proposed Meeting Date: October 2012 at 4:00

2nd Proposed Meeting Date: February 2013 at 4:00

- F. Role of the School Counselor: (Make a general statement of how school Counselors in this district reflect these roles- Use the Pa.Companion Guide pp.14-17 for ideas: [www.pasca-web.org](http://www.pasca-web.org)).
- A. As a Leader, the counselors will encourage and empower students to make productive and successful decisions.
  - B. As an Advocate, the counselors will support and intercede on behalf of all students.
  - C. As a Collaborator, the counselors will work as a liaison between teachers, parents and community stakeholders to discuss and develop the student’s academic, career, and personal/ social success.
  - D. As an Agent of Systemic Change, the counselors will analysis’ data for the implementation of the school wide program.
  - E. Program Delivery: (Attach the 4 column delivery system template for each level or by grade).
- H. Curriculum Action Plan :( See Attached.)
- I. Organizing Career Resources- Use the Career Resources Document to describe how you will connect your program to business and community in the career domain.

- J. Program Calendar: (See Attached.)
- K. Career and Technical Center Strategy- See attached Plan for CTC.
- L. Produce an Academic and Career Plan Tool and submit with your proposal.  
We will be using the Academic and Career Plan Tool from Career Cruising that is included in the student's Career Cruising portfolio. It will be reviewed with students at least every other year starting in 8<sup>th</sup> grade.
- M. Complete and submit the Data Collection and Setting Goal Setting Tool. (See Attached.)
- N. Complete the itemized budget sheet and get the appropriate signature from your Superintendent before submitting.

**Submit this plan to Michael D. Thompson at: [mikethompson@centralpenn.edu](mailto:mikethompson@centralpenn.edu) after the 4<sup>th</sup> training session in May. Please send me whatever you have completed so the plan can begin for the 2012-13 school year. You will receive your funds for this project once your plan has been signed by your Superintendent and approved by me.**

### D. Parent Information Strategy Action Plan Tool

Parent Information Strategies for all students K-12	Action Steps (Small steps needed to implement each strategy)	By When	By Whom	Measures of Success: How will you know if your strategy worked? Who or what are you trying to change? How will you count this? What are the results of implementing the strategies? Did your strategies work?	
				Pre	Post
e-Newsletter Jr. High/Sr. High	-announcement to gather parent email addresses -create newsletter -send newsletter via email to parents	Fall 2012	Chris Potoka	No e-newsletter exists	Number of parents who request e-newsletter (trying to improve parental awareness)
Memo's sent home to parents Elementary	-continue to gather information -continue to develop memo and send home	Fall 2012	Elementary Counselors	Memo's do not currently have career information	Number of initials/signatures of parents
Counselor newsletter Elementary – posted on website	-coordinate activities between elementary buildings -create newsletters -send to technology director to post on school website	Fall 2012	Elementary Counselors	No e-newsletter exists	Number of website hits on the newsletter

**D. Action Planning Tool for 3 Goals in the Career Domain for Professional Development of Educators/Administrators**

<b>Program Goal</b>	<b>Standards Addressed CEW</b>	<b>Grade Level</b>	<b>Activities /Event Description</b>	<b>Data Used to Measure Impact</b>	
Teacher Tour Day of CWCTC	All	Faculty	Three (3) Teachers have the opportunity to tour the CWCTC in New Stanton for the day	Evaluation	20 Sc Y
			They will observe students learning in the classrooms and in their shops (hands-on skills training)		
Teacher in the Workplace Program	All	Faculty	An employer hosts a teacher for several days during the summer	Evaluation	20 Sc Y
			A step-by-step curriculum guides the teacher toward linking a real world work experience to his or her teaching and career education.		
Educate Faculty about Aligning Career Standards	All	Faculty	Encourage faculty to collaborate on delivering the career standards in the curriculum	Evaluation	20 Sc Y
			Invite faculty to participate on the Career Standards Advisory Council		
			Keynote speaker at In-service Day- Mike Thompson- Staff will complete Holland Assessment		

**D.Action Planning Tool for 3 Goals in the Career Domain for Engaging Business/Community Partners**

<b>Program Goal</b>	<b>Standards Addressed CEW</b>	<b>Grade Level</b>	<b>Activities /Event Description</b>	<b>Data Used to Measure Impact</b>	<b>Start Date</b>
To involve disconnected Junior High students to careers	A.C.1.3 A.C.1.5	7 <sup>th</sup> -8 <sup>th</sup> grade	Learn of job opportunities in a new program developed with Kennametal	Surveys	Fall 2012
To create a new link with	C.A.1.3 C.B.1.2	3 <sup>rd</sup> -12 <sup>th</sup> grade	For 3 <sup>rd</sup> grade students to complete the Holland Inventory – coloring book activity	Number of students that	Fall 2012

Holland and Career Cruising and to have students start to complete Holland			For students to connect their code to careers on career cruising	complete the activity	
To establish an earlier relationship or connection with CTC	C.A.1.2 A.C.1.2	6 <sup>th</sup> Grade	Speaker from CTC to talk to 5 <sup>th</sup> and 6 <sup>th</sup> Grade	Pre-Post survey	Fall 2012
			Possibly tour of the CTC in 6 <sup>th</sup> grade		

**D. Action Planning Tool for 3 Goals in the Career Domain  
With Post-Secondary Partners**

<b>Program Goal</b>	<b>Standards Addressed CEW</b>	<b>Grade Level</b>	<b>Activities /Event Description</b>	<b>Data Used to Measure Impact</b>
<b>To education Elementary Students regarding Post-Secondary options</b>	13.1.5	5 <sup>th</sup>	<b>Invite Post-Secondary speakers to speak to 5<sup>th</sup> Graders during Elementary Education Week</b>	Pre and Post Sur
<b>To connect Business stakeholders and post-secondary stakeholders</b>	13.1.11	9 <sup>th</sup> - 12 <sup>th</sup>	<b>Advisory Meetings (connecting through Advisory Committee)</b>	Evaluation Sh
			<b>During Exit Interviews, students are asked what post-secondary option pertains to their shadow experience</b>	
			<b>Career Day at Senior High School</b>	
<b>To use Post-Secondary Resources for Guidance Plan</b>	13.1.8/ 13.1.11	7 <sup>th</sup> - 12 <sup>th</sup>	<b>Post-secondary speakers to High School students</b>	Evaluation Sh
			<b>Post-secondary speakers to Junior High students during individual classes</b>	

**F.E. Program Delivery**  
**COMPREHENSIVE SCHOOL COUNSELING PROGRAM DELIVERY SYSTEM**  
 Mount Pleasant Area School District Elementary

<p><b>Guidance Curriculum</b>                  Provide developmental, comprehensive guidance program content in a systematic way to all students preK-12</p>	<p><b>Prevention, Intervention and Responsive Services</b>                  Addresses school and student needs</p>	<p><b>Individual Student Planning</b>                  Assists students and parents in development of academic and career plans</p>	<p><b>System Support</b>                  Includes program, staff and school support activities and services</p>
<p><b>Purpose</b>                  Student awareness, skill development and application of skills needed to achieve academically and be career and college ready by graduation</p>	<p><b>Purpose</b>                  Prevention, Intervention and Responsive services to groups and/or individuals</p>	<p><b>Purpose</b>                  Individual student academic and occupational planning, decision making, goal setting and preparing for academic transitions.</p>	<p><b>Purpose</b>                  Program delivery and support</p>
<p><b>Academic</b>                  -Classroom presentations for scheduling                  -National Education Week</p>	<p><b>Academic</b>                  - Small group counseling regarding study skills, organization, and responsibility                  -Administering PSSA make-ups</p>	<p><b>Academic</b>                  -One-on-one counseling for grades, study skills, organization                  -Meeting with students who are failing classes                  -Facilitate meetings between students and teachers                  -Administer achievement and ability tests                  -DIBELS Benchmark Testing                  -Individual Testing (K-BIT, WRAT, Peabody)                  -DIBELS progress monitoring                  -Conduct Observations                  -Administering PSSA make-ups</p>	<p><b>Academic</b>                  -Coordinate initial special education testing process                  -Attend IEP meetings                  -504 Service Agreements                  -Psychiatric and behavioral referrals to the IU/Staffing                  Truancy Elimination Plan Meetings                  -Homeless Referrals                  -Schedule MDT Meetings                  -ESL Coordination with IU                  IST/Gifted screenings/meetings/IST logs                  -Scoring tests                  -Consultation w/ Teachers                  -Registration of new students                  -Parent meetings                  -Faculty meetings                  -Class roll passwords to parents                  -Level 1 Screening                  -On-going letters to parents                  -Facilitate meetings between parents, teachers and/or students                  -District Reports                  -Open House                  -Coordinate PSSA testing process                  -Develop Confidential List                  -Distribute Parent Copy of PSSA Results                  -PSSA Training Webinar                  -Kindergarten Registration Week                  -In-service teachers on PSSA Testing                  -Kindergarten Parent Workshop</p>



			<p>(Coordination and Presentation)</p> <ul style="list-style-type: none"> <li>-Kindergarten Screening (Coordination)</li> <li>-Kindergarten Matrix</li> <li>-Class Lists for next school year</li> <li>-Final Retention Letters mailed to parents</li> <li>-Review all records for transfer</li> <li>-Complete Transfer of Strategies for IST</li> <li>-Complete Non-exceptional guidelines</li> <li>-Confidential List for transfer to next grade level within district</li> <li>-Performance Series Testing (Develop schedule, conduct make-ups) (Grades 2-6)</li> <li>-Retention Letters</li> <li>-Pre-algebra Placement Test/Scoring</li> <li>-Humanities/Pre-algebra referrals for 7<sup>th</sup> grade</li> <li>-2<sup>nd</sup> Retention Letters mailed home to parents</li> <li>-Kindergarten Matrix</li> <li>-Class Lists for next school year</li> <li>-Final Retention Letters mailed to parents</li> <li>-Review all records for transfer</li> <li>-Complete Transfer of Strategies for IST</li> <li>-Complete Non-exceptional guidelines</li> <li>-Confidential List for transfer to next grade level within district</li> <li>- LEA (IEP/MDT)</li> </ul>
<p><b>Career</b></p> <ul style="list-style-type: none"> <li>-Study Skills Lessons Grades 4, 5, and 6</li> <li>-American Education Week Career Days</li> <li>-K-6 Career Portfolio</li> <li>-7<sup>th</sup> grade scheduling</li> <li>-Career Interest Coloring Book (grade 3)</li> <li>-Career Interest Inventory (grade 5)</li> <li>-Tour of CWCTC (grade 6)</li> <li>-Presentation by Beth Butala about the CWCTC(grade 5)</li> </ul>	<p><b>Career</b></p> <ul style="list-style-type: none"> <li>-Small group K-6 grade Career Portfolio</li> <li>-Small group 7<sup>th</sup> grade scheduling</li> <li>-Small group career counseling</li> </ul>	<p><b>Career</b></p> <ul style="list-style-type: none"> <li>-Attend IEP meetings with students</li> <li>-Individual K-6 Grade Career Portfolio</li> <li>-Individual 7<sup>th</sup> Grade Scheduling</li> <li>-Individual meetings with students</li> <li>-Individual career counseling</li> </ul>	<p><b>Career</b></p> <ul style="list-style-type: none"> <li>-Career Standards Curriculum Work</li> <li>-Career Development IU</li> <li>-Career Speaker</li> <li>-Kindergarten Parent Workshop</li> </ul>
<p><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>- St. Vincent College Prevention Projects Lessons</li> <li>-Social Lessons (Bullying, Conflict Resolution, etc)</li> </ul>	<p><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>- St. Vincent College Group (6T's) present to classroom, and give out permission slips</li> </ul>	<p><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>-Facilitate meetings between parents, teachers, and/or students</li> <li>-One-to-one counseling for personal/social</li> <li>-Crisis Intervention with</li> </ul>	<p><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>-Complete/Coordinate SSI Form</li> <li>-Performance Series Achievement Awards</li> <li>-ESAP Meetings</li> <li>-Parent Meetings</li> <li>-Consultation with teachers</li> <li>-Consultation with outside agencies and</li> </ul>

<ul style="list-style-type: none"> <li>-Blackburn Center Presentations</li> <li>-Red Ribbon Week</li> <li>-Mt. Pleasant Drug Awareness Contest</li> </ul>		<ul style="list-style-type: none"> <li>student</li> <li>-School Refusal</li> <li>Counseling with student</li> <li>-Individual Counseling</li> <li>-Parent meetings with students</li> </ul>	<p>OUTREACH Program</p> <ul style="list-style-type: none"> <li>-Facilitate meetings between parents, teachers, and/or students</li> <li>-Coordinate with St. Vincent Prevention Projects Groups/Programs</li> <li>-Truancy Elimination Plan Meetings</li> <li>-Homeless referrals</li> <li>-Develop Behavior Plans and Behavior charts</li> <li>-Coordinate community holiday resources</li> <li>-On-line reporting for Safe Schools (ESAP)</li> <li>-St. Vincent College Group coordinate group, schedule and consult with group facilitator</li> </ul>
<p><b>Counselor Role</b></p> <ul style="list-style-type: none"> <li>-Guidance curriculum implementation</li> <li>- Classroom or Structured Groups</li> </ul>	<p><b>Counselor Role</b></p> <ul style="list-style-type: none"> <li>- Small Group Counseling</li> </ul>	<p><b>Counselor Role</b></p> <ul style="list-style-type: none"> <li>-Assessment</li> <li>-Individual Counseling</li> </ul>	<p><b>Counselor Role</b></p> <ul style="list-style-type: none"> <li>-Develop and Manage Program</li> <li>- Coordination</li> <li>- Development relationships and partnerships</li> <li>- Consultation</li> <li>-Planning</li> <li>-Placement</li> <li>-Consultation</li> <li>-Referrals</li> </ul>
<p><b>Percentage of Time</b></p> <p>Elementary School 35% – 45%</p>	<p><b>Percentage of Time</b></p> <p>Elementary School 30% - 40%</p>	<p><b>Percentage of Time</b></p> <p>Elementary School 5% - 10%</p>	<p><b>Percentage of Time</b></p> <p>Elementary School 10% - 15%</p>

**(From ASCA Workbook, page 59)**

## F.E. Program Delivery

### COMPREHENSIVE SCHOOL COUNSELING PROGRAM DELIVERY SYSTEM Mount Pleasant Area Junior High School

<p style="text-align: center;"><b>Guidance Curriculum</b></p> <p style="text-align: center;">Provide developmental, comprehensive guidance program content in a systematic way to all students preK-12</p>	<p style="text-align: center;"><b>Prevention, Intervention and Responsive Services</b></p> <p style="text-align: center;">Addresses school and student needs</p>	<p style="text-align: center;"><b>Individual Student Planning</b></p> <p style="text-align: center;">Assists students and parents in development of academic and career plans</p>	<p style="text-align: center;"><b>System Support</b></p> <p style="text-align: center;">Includes program, staff and school support activities and services</p>
<p><b>Purpose</b></p> <p>Student awareness, skill development and application of skills needed to achieve academically and be career and college ready by graduation</p>	<p><b>Purpose</b></p> <p>Prevention, Intervention and Responsive services to groups and/or individuals</p>	<p><b>Purpose</b></p> <p>Individual student academic and occupational planning, decision making, goal setting and preparing for academic transitions.</p>	<p><b>Purpose</b></p> <p>Program delivery and support</p>
<p><b>Academic</b></p> <ul style="list-style-type: none"> <li>-Large Group Study Skills Presentations Grade 7 &amp; 8</li> <li>-Scheduling Presentations for students entering Grades 7 &amp; 8</li> </ul>	<p><b>Academic</b></p> <ul style="list-style-type: none"> <li>-Group counseling for grades, study skills, organization</li> <li>-Facilitate meetings between teachers and/or students</li> </ul>	<p><b>Academic</b></p> <ul style="list-style-type: none"> <li>-Senior Projects</li> <li>-Schedule changes</li> <li>-One-on-one counseling for grades, study skills, organization</li> <li>-Meet with students who received an "F" on report card</li> <li>-Distribute summer school information</li> </ul>	<p><b>Academic</b></p> <ul style="list-style-type: none"> <li>-Registration of new students</li> <li>-Consultation w/ Teachers</li> <li>-Consultation with outside agencies</li> <li>-Faculty meetings</li> <li>-Classroll passwords to parents</li> <li>-Facilitate meetings between parents, teachers and/or students</li> <li>-Open House</li> <li>-Coordinate PSSA testing</li> <li>-Parent Meetings</li> <li>-Arrange for homework for students who have been absent</li> <li>-Coordinate psychological evaluation process</li> <li>-Attend MDT meetings</li> <li>-Prepare and send failure letters to parents</li> <li>-Coordinate initial special education testing process</li> <li>-Attend IEP meetings</li> <li>-Schedule changes</li> <li>-Review individual student records for appropriate course placement</li> <li>-Parent/Teacher conferences</li> <li>-Lunch Duty</li> </ul>
<p><b>Career</b></p> <ul style="list-style-type: none"> <li>-Graduation Projects meetings with grade level</li> <li>-Large Group Career Presentations</li> <li>-Large Group Career Cruising Presentations grades 7 &amp; 8</li> <li>-Large Group Study Skills Presentations Grades 7 &amp; 8</li> <li>-Healthcare Career Day</li> <li>-Large Group Presentations</li> </ul>	<p><b>Career</b></p> <ul style="list-style-type: none"> <li>- Discuss impact of grades and school performance on career choices</li> </ul>	<p><b>Career</b></p> <ul style="list-style-type: none"> <li>-Individual meetings</li> <li>-Graduation Projects</li> </ul>	<p><b>Career</b></p> <ul style="list-style-type: none"> <li>-Coordinate Healthcare Career Day</li> <li>-Parent Meetings</li> <li>-Attend IEP meetings</li> <li>-Develop students with IEP's transition plans</li> </ul>

<b>Grade 7</b>			
<b>Personal/Social</b> -St. Vincent Prevention Presentations -Project ALERT (7 <sup>th</sup> and 8 <sup>th</sup> grade) - Officer Ober presentations for 7 <sup>th</sup> grade	<b>Personal/Social</b> -Small group counseling	<b>Personal/Social</b> -One-on-one counseling for personal/social	<b>Personal/Social</b> -Consultation with teachers -Consultation with outside agencies -Parent meetings -Attend SAP meetings -Lunch Duty -Facilitate meetings between parents, teachers, and/or students -Coordinate JH Student of the Month -Coordinate Recognition Assembly -SAP online reporting -Coordinate St. Vincent Prevention Presentations -Coordinate Project ALERT (7 <sup>th</sup> and 8 <sup>th</sup> grade) -Coordiante Officer Ober presentations for 7 <sup>th</sup> grade
<b>Counselor Role</b> -Guidance curriculum implementation -Classroom or structured groups -Consultation	<b>Counselor Role</b> -Small group counseling	<b>Counselor Role</b> -Assessment -Individual Counseling	<b>Counselor Role</b> -Develop and Manage Program - Coordination - Development relationships and partnerships - Consultation -Planning -Placement -Consultation -Referrals
<b>Percentage of Time</b> <b>20%</b>	<b>Percentage of Time</b> <b>20%</b>	<b>Percentage of Time</b> <b>25%</b>	<b>Percentage of Time</b> <b>35%</b>

(From ASCA Workbook, page 59)

## F.E. Program Delivery

### COMPREHENSIVE SCHOOL COUNSELING PROGRAM DELIVERY SYSTEM Mt. Pleasant Area Senior High School

<b>Guidance Curriculum</b> Provide developmental, comprehensive guidance program content in a systematic way to all students preK-12	<b>Prevention, Intervention and Responsive Services</b> Addresses school and student needs	<b>Individual Student Planning</b> Assists students and parents in development of academic and career plans	<b>System Support</b> Includes program, staff and school support activities and services
<b>Purpose</b> Student awareness, skill development and application of skills needed to achieve academically and be career and college ready by graduation	<b>Purpose</b> Prevention, Intervention and Responsive services to groups and/or individuals	<b>Purpose</b> Individual student academic and occupational planning, decision making, goal setting and preparing for academic transitions.	<b>Purpose</b> Program delivery and support
<b>Academic</b> - Graduation Projects presentations 12 <sup>th</sup> grade -Graduation Project presentations 11 <sup>th</sup> grade -Scheduling presentations 9 <sup>th</sup> grade -Scheduling presentations 10 <sup>th</sup> grade -Scheduling presentations 11 <sup>th</sup> grad -Classroom presentations for scholarships 12 <sup>th</sup> graders	<b>Academic</b> -Group counseling for grades, study skills, organization -Set up Peer Tutoring -SATs Proctor -Distribute summer school information -Proctor AP Exams	<b>Academic</b> -One-on-one counseling for grades, study skills, organization -Senior Project Meetings with students individually -Set up peer tutoring -Meet with students that received a D/F on Report card -Facilitate meetings between students and teachers -Individual meetings to answer questions pertaining to scholarships -Individual meetings with students for scheduling -Summer school information to students -Schedule changes with students	<b>Academic</b> -Parent Meetings -Registration of new students -Consultation w/ Teachers -Consultation with outside agencies -Faculty Meetings -Coordinate initial special education testing process -Classroll passwords to parents -Attend IEP Meetings without students present -Open House -Arrange for homework for students who have been absent -Schedule Changes -Summer School credits/Assign homerooms -Check Credits -Coordinate PSSA testing -PSSA Retests -Coordinate Graduation Program -Coordinate Awards Day -Distribute mid -semester transcripts -Failure letters to Parents -Distribute final transcripts AP Exam Coordination
<b>Career</b> -Graduation Projects Meetings -Senior & Junior classroom presentations -WSCA College/ Technical School and Career Night -CTC presentations to 9 <sup>th</sup> graders -CTC presentations -Career Day (every other year) -9 <sup>th</sup> Grade presentations	<b>Career</b> -College Fair WCCC -PSAT -Rotary Vocational Day -College Representatives meetings -Technical/Vocational Representatives meetings -Military Representatives meetings -Financial Aid Night -FAFSA Completion Night	<b>Career</b> -Individual meetings -Develop students with IEPs transition plans -Senior Projects -Attend IEP meetings with students at meeting -New Registrations- Career Plan -Transition Plans -Graduation Project Presentations -Meet one-on-one with	<b>Career</b> -Consultation with Post Secondary Schools -Consultation with CWCTC -College/Technical School/Military Representative Meetings - Attend CWCTC meetings -SAT/ACT Coordination -SAT/ACT Consultation -PSAT Coordination -WSCA College, Technical

<ul style="list-style-type: none"> <li>-10<sup>th</sup> Grade Presentations</li> <li>-11<sup>th</sup> Grade Presentations</li> <li>-Graduation Projects Presentations</li> <li>-FAFSA / Financial Aid presentation to 12<sup>th</sup> grade</li> <li>-Post secondary options presentation 10<sup>th</sup> grade</li> <li>-Post secondary options presentation 12<sup>th</sup> grade</li> <li>-Postsecondary career exploration presentation 11<sup>th</sup> grade</li> <li>-Career research presentation 9<sup>th</sup> grade</li> </ul>		<p>interested students regarding former Governor's School Programs</p> <ul style="list-style-type: none"> <li>-Discuss career plans during individual scheduling</li> <li>-Parent Meetings with students</li> </ul>	<p>School and Career Night</p> <ul style="list-style-type: none"> <li>-Military Lists</li> <li>-CTC presentations</li> <li>-CTC Coordination</li> <li>-Financial Aid Night</li> <li>-FAFSA Completion</li> <li>-Letters of Recommendation</li> </ul>
<p><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>- St. Vincent Prevention Projects Too Good For Drugs presentations 9<sup>th</sup> Grade</li> <li>-St. Vincent Prevention Projects Safe and Drug Free Schools Tough Topics Presentations 10<sup>th</sup> Grade</li> <li>-St. Vincent Prevention Projects Safe and Drug Free Schools Tough Topics Presentations 11<sup>th</sup> Grade</li> </ul>	<p><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>-St. Vincent Prevention Projects Groups (four throughout School year)</li> <li>-St. Vincent Prevention Projects Smoking Cessation groups</li> <li>-Meet with students interested/referred to California University of PA Leadership Academy</li> </ul>	<p><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>-One-on-one counseling for personal/social</li> <li>-Interview students for St. Vincent Prevention Project Groups and give permission slips /collect slips</li> <li>-Parent meetings with students</li> </ul>	<p><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>-SAP Meetings</li> <li>-Parent Meetings</li> <li>-Consultation with teachers</li> <li>-Consultation with outside agencies</li> <li>-Lunch Duty *</li> <li>-Facilitate meetings between parents, teachers, and/or students</li> <li>-Coordinate with PACT facilitators and student involved</li> <li>-Coordinate with St. Vincent Prevention Projects Groups/ Programs</li> <li>-Coordination of California University of PA Leadership Academy</li> </ul>
<p><b>Counselor Role</b></p> <ul style="list-style-type: none"> <li>Guidance curriculum implementation</li> <li>-Classroom or structured groups</li> <li>-Consultation</li> </ul>	<p><b>Counselor Role</b></p> <ul style="list-style-type: none"> <li>-Small group counseling</li> </ul>	<p><b>Counselor Role</b></p> <ul style="list-style-type: none"> <li>-Assessment</li> <li>-Individual Counseling</li> </ul>	<p><b>Counselor Role</b></p> <ul style="list-style-type: none"> <li>-Develop and Manage Program</li> <li>- Coordination</li> <li>- Development relationships and partnerships</li> <li>- Consultation</li> <li>-Planning</li> <li>-Placement</li> <li>-Consultation</li> <li>-Referrals</li> </ul>
<p><b>Percentage of Time</b> <b>20%</b></p>	<p><b>Percentage of Time</b> <b>20%</b></p>	<p><b>Percentage of Time</b> <b>25%</b></p>	<p><b>Percentage of Time</b> <b>35%</b></p>

(From ASCA Workbook, page 59)

## Kindergarten Curriculum Action Plan

Lesson Content/Program Content	ASCA Domain and/or CEW Domain	Curriculum and Materials	Start and End Dates	Number of Students Affected	Location	Evaluation and Assessment	Stakeholders	Contact Person
Bullying	PS:B1.4, 1.6 13.2.3.E	Be a Buddy not a Bully Worksheet	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Safety/Abuse	PS:C1.2 13.2.3.E	Obie's Safety Tips & "Be Safe"Worksheet	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Circle of Feelings (Esteem)	PS:C1.8, 1.9 13.3.3.C	Posters Video/Song Norman Puppets	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Rules Are For Gorillas (Conflict)	PS:C1.8, 1.9 13.3.3.C	Posters Gary Gorilla Puppets	Semester 1	All Students	Classroom	Question and Answer Take Home sheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Healthy Habits (ATOD)	PS:C1.8, 1.9 13.2.3.E	Posters Magill Puppets Audio Tape	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Saying No To Danger (Coping)	PS:C1.8, 1.9 13.2.3.E	Mr. Yuk Stickers Video Pig Puppets Visual Aides	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor

Don't Be So Bossy or Creole (WRAP)	PS:C1.8 PS:A1.1 13.2.3.E	Clyde & Rosie Puppets	Semester 2	All Students	Classroom	Question and Answer Take Home sheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Career Awareness	13.1.3.E/H C:A1.2	Community Helpers	Semester 2	All Students	Classroom	Writing/drawing role playing	Teacher	School Counselor
Career Awareness	13.1.3 ABC PS:B1.9	Portfolio	Semester 1	All Students	Classroom	Writing/drawing role playing	Teacher	School Counselor



## Grade 1 Curriculum Action Plan

Lesson Content/Program Content	ASCA Domain and/or CEW Domain	Curriculum and Materials	Start and End Dates	Number of Students Affected	Location	Evaluation and Assessment	Stakeholder	Contact Person
Bullying	PS:B1.4, 1.6 13.2.3.E	Be a Buddy not a Bully Worksheet	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Safety/Abuse	PS:C1.2 13.2.3.E	Safety Tips Worksheet	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Rules Have A Reason (Esteem)	PS:C1.8, 1.9 13.3.3.C	Video Situation Cards Dog Puppet	Semester 1	All Students	Classroom	Question and Answer Take Home sheet Role Playing	St. Vincent College Prevention Projects	School Counselor
I'm Telling (Conflict)	PS:C1.8, 1.9 13.3.3.C	Word Cards Tadpole in a Jewel Box	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Young Dusty (ATOD)	PS:C1.8, 1.9 13.2.3.E	Picture Manipulatives Choices Healthy Habits Dragon	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Why I won't Do Drugs (Coping)	PS:C1.8, 1.9 13.2.3.E	Picture Cards of organs/skeleton Velcro Puzzle	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor

Working It Out (Conflict)	PS:C1.8 PS:A1.1 13.2.3.E	Kids First Aide Kit Visual Aide of Conflict	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Career Awareness	13.1.3.E/H C:A1.2	Community Helpers	Semester 2	All Students	Classroom	Writing/drawing role playing	Teacher	School Counselor
Career Awareness	13.1.3 ABC PS:B1.9	Portfolio	Semester 1	All Students	Classroom	Finished Document	Teacher	School Counselor

## Grade 2 Curriculum Action Plan

Lesson Content/Program Content	ASCA Domain and/or CEW Domain	Curriculum and Materials	Start and End Dates	Number of Students Affected	Location	Evaluation and Assessment	Stakeholder	Contact Person
Bullying	PS:B1.4, 1.6 13.2.3.E	Bully Detective Certificate	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Safety/Abuse	PS:C1.2 13.2.3.E	Safety Crossword	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Feeling Good About Me (Magic) or Feeling Good About Me (Responsible) (Esteem)	PS:C1.8, 1.9 13.3.3.C	Magic Mirror Pictures of Feelings Video	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Standing Up for Yourself or How I Learned Not to Be Bullied (Conflict)	PS:C1.8, 1.9 13.3.3.C	Video Knight Puzzle	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Dusty the Dragon (ATOD)	PS:C1.8, 1.9 13.2.3.E	Posters Video Characters: Lung Sisters etc.	Semester 1	All Students	Classroom	Question and Answer Take Home sheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Healthy Me: All About Medicines (Coping)	PS:C1.8, 1.9 13.2.3.E	Posters Video Manipulatives-pill bottles etc.	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor

Feeling Good About Me (Responsible) or Feeling Good About Me (Magic) (Conflict)	PS:C1.8 PS:A1.1 13.2.3.E	Posters Video Following Rules	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
How I Learned Not to Be Bullied	PS:A1.8 13.2.3.E	Posters Video Viopence is never the answer	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Career Awareness	13.1.3 ABC PS:B1.9	Portfolio	Semester 1	All Students	Classroom	Finished Document	Teacher	School Counselor

### Grade 3 Curriculum Action Plan

Lesson Content/Program Content	ASCA Domain and/or CEW Domain	Curriculum and Materials	Start and End Dates	Number of Students Affected	Location	Evaluation and Assessment	Stakeholder	Contact Person
Bullying	PS:B1.4, 1.6 13.2.3.E	No More Bullying	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Safety	PS:C1.2 13.2.3.E	Safety Contract	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
You Can Count On Me (Esteem)	PS:C1.8, 1.9 13.3.3.C	Props Puppets Video	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Bully on the Bus or No More Teasing (Conflict)	PS:C1.8, 1.9 13.3.3.C	Posters Video What a Bully Looks Like	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
What About Tobacco (ATOD)	PS:C1.8, 1.9 13.2.3.E	Word Cards Visual Aides- cigarette, lungs, tar Video	Semester 1	All Students	Classroom	Question and Answer Take home sheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Cool AL (Alcohol) (Coping)	PS:C1.8, 1.9 13.2.3.E	Posters Cooperative Learning Materials Video	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Harassment Hurts (Conflict)	PS:C1.8 PS:A1.1 13.2.3.E	Posters Video	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor

Don't Pop Your Cork on Mondays	PS:A1.8 13.2.3.E	Giggle Bag- bubbles, stress ball, jump rope etc. Video BookMarks	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Career Awareness	13.1.3 ABC PS:B1.9	Portfolio	Semester 1	All Students	Classroom	Finished Document	Teacher	School Counselor
Career Awareness	13.1.3 ABCFGH 13.2.3 D C:A1.3 C:B1.2 C:C1.3	Interest Inventory	Semester 2	All Students	Classroom	Writing/drawing role playing	Teacher	School Counselor

## Grade 4 Curriculum Action Plan

Lesson Content/Program	ASCA Domain and/or CEW Domain	Curriculum and Materials	Start and End Dates	Number of Students Affected	Location	Evaluation and Assessment	Stakeholder	Contact Person
Study Skills Presentation	13.1.5 A,B,H 13.2.5 E 13.3.5 A,B,C,E A:B1.3 A:C1.1	Handout and Video	1st nine weeks	All Students	Classroom	Quiz and Question/Answer	School Counselor	School Counselor
Bullying	PS:B1.4, 1.6 13.3.5.C	20 Things to do Instead of Hurting Someone Back	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Safety	PS:C1.2 13.3.5.C	Safety Crossword	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Cyberbullying/Internet Safety (Esteem)	PS:C1.8. 1.9 13.2.5.E	Posters Video Word Cards	Semester 1	All Students	Classroom	Question and Answer Take Home sheet Role Playing	St. Vincent College Prevention Projects	School Counselor
I Can Say No (Conflict)	PS:C1.8. 1.9 13.3.5.C	Situation Cards	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Smokeless (ATOD)	PS:C1.8. 1.9 13.2.5.E	Mr. Gross Mouth/snuff can Video Situation Cards	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor

Drugs, Tobacco, Self esteem, Alcohol, Medicine, Bullying Review	PS:C1.8. 1.9 13.2.5.E	Props Video Word Cards Posters	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Making Wise Choices (Conflict)	PS:C1.8. PS:A1.1 13.3.5.C	Stuffed Bear Posters Situation Cards Bingo Game-wise choices	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Out Of Control	13.2.5.E PSA1.8	Posters Video	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Career Awareness	13.1.5 G 13.2.5 DC:A1.3 C:B2.5 PS:B1.9	Portfolio	Semester 1	All Students	Classroom	Finished Document	Teacher	School Counselor

### Grade 5 Curriculum Action Plan

Lesson Content/Program Content	ASCA Domain and/or	Curriculum and Materials	Start and End Dates	Number of Students Affected	Location	Evaluation and Assessment	Stakeholder	Contact Person
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**CEW  
Domain**

Study Skills Presentation	13.1.5 A,B,H 13.2.5 E 13.3.5 A,B,C,E A:B1.3 A:C1.1	Handout and Video	1st nine weeks	All Students	Classroom	Quiz and Question/Answer	School Counselor	School Counselor
Bullying	PS:B1.4, 1.6 13.3.5.C	Put a Stop to Bullying	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Safety	PS:C1.2 13.3.5.C	Everyone has the right to be safe	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Internet Safety	PS:C1.2 13.3.5.C	Click on Safety	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Smokeless or Smoking No Thanks (Esteem)	PS:C1.8. 1.9 13.2.5.E	Mr. Gross Mouth/snuff can Video Situation Cards	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Winning By Saying No (Conflict)	PS:C1.8. 1.9 13.3.5.C	Situation cards	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing Question and Answer	St. Vincent College Prevention Projects	School Counselor
Truth About Alcohol (ATOD)	PS:C1.8. 1.9 13.2.5.E	Truths/myths Visual Aides Video	Semester 1	All Students	Classroom	Take Home sheet Role Playing Question and Answer	St. Vincent College Prevention Projects	School Counselor
Silent on the Sidelines (Coping) Bullying	PS:B1.4, 1.6 13.3.5.C	Posters Video	Semester 2	All Students	Classroom	Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor

What's Cool? The Popularity Game (Conflict)Esteem	PS:C1.8. PS:A1.1 13.3.5.C	Props Video	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
What's Wrong with Inhalants? (WRAP)	PS:C1.8. 1.9 13.2.5.E	Visual Aides Video	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Career Awareness	13.1.5 G 13.2.5 DC:A1.3 C:B2.5 PS:B1.9	Portfolio	Semester 1	All Students	Classroom	Finished Document	Teacher	School Counselor
Career Awareness	13.1.5 F C:A1.3 C:B1.2 C:C1.3	Interest Inventory	Semester 2	All Students	Classroom	Inventory Results	School Counselor	School Counselor

## Grade 6 Curriculum Action Plan

<b>Lesson Content/Program Content</b>	<b>ASCA Domain and/or CEW Domain</b>	<b>Curriculum and Materials</b>	<b>Start and End Dates</b>	<b>Number of Students Affected</b>	<b>Location</b>	<b>Evaluation and Assessment</b>	<b>Stakeholder</b>	<b>Contact person</b>
Study Skills Presentation	13.1.8.AB 13.2.8.AE 13.3.8.AEG A:B1.3 A:C1.1	Handout and Video	1st nine weeks	All Students	Classroom	Quiz and Question/Answer	School Counselor	School Counselor
Career Awareness	13.1.8.A,B,D,F 13.2.8.D C:A1.3 C:B2.5 PS:B1.9	Career Portfolio	1st nine weeks- 4th nine weeks	All Students	Classroom	Finished Document	School Counselor	School Counselor
Scheduling Presentation	13.1.8.H C:B2.4	Scheduling Sheets Program of Studies	Semester 2	All Students	Classroom	Course Selection	School Counselor	School Counselor
Bullying	PS:B1.4, 1.6 13.3.8.C	Harrassment Happens When..	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Safety/Abuse	PS:C1.2 13.3.8.C	Bill of Rights	Semester 1	All Students	Classroom	Question and Answer	Blackburn Staff	School Counselor
Bullying	PS:B1.5 13.3.8.C	Bully Dance Video Book Markers Heroes in the Hallway Drawings	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor

OTC Prescription Drugs (Conflict)	PS:C1.8. 1.9 13.3.8.A/C	Visula Aides Pictures-Over the Counter Drugs manipulatives	Semester 1	All Students	Classroom	Question and Answer Take Home sheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Marijuana Report (ATOD)	PS:C1.8. 1.9 13.3.8.A/C	Characters/Script	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects St. Vincent College Prevention Projects	School Counselor
Alcohol: A Risky Choice (Coping)	PS:C1.8, 1.9 13.3.8.A/C	Game-Jeopardy	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects St. Vincent College Prevention Projects	School Counselor
Smoking: A Dangerous Game (Conflict)	PS:C1.8, 1.9 13.3.8.A/C	Family Feud Game-facts of smoking	Semester 2	All Students	Classroom	Question and Answer Worksheet Role Playing Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects St. Vincent College Prevention Projects	School Counselor
Surviving Peer Pressure (Esteem)	PS:C1.9 PS:B1.8 13.3.8.C	Situation Cards Video	Semester 1	All Students	Classroom	Question and Answer Worksheet Role Playing	St. Vincent College Prevention Projects	School Counselor
Career Awareness	13.1.8 A/B/D C:A1.2, 1.3, 1.9	Field Trip to Career Technical Center	Semester 2	All Students	WCTC	Pre/Post Survey	WCTC	School Counselor

## Mount Pleasant Area School District: Grade 7 Curriculum Action Plan

Lesson Content/Program Content	ASCA Domain and/or CEW Domain	Curriculum and Materials	Start and End Dates	Number of Students Affected	Location	Evaluation and Assessment	Stakeholder	Contact Person
Interest Inventory Presentation	C.A1.3/9 C.B1.4/5/6/8 C.B2.1/5 C.C1.2/3/4 C.C2.1 13.1.8.A/B/F/G 13.2.8.D	Career Cruising	Semester 1	All students	Class	Career Matchmater Results	Counselor	Chris Potoka
Study Skills Presentation	C:A1.4/5/6/7/9/10 C:A2.1/4/5/7/8/9 C:C1.1/5 C:C2.1/2 13.1.8.A/B/F 13.2.8.A/D/E 13.3.8.A/E/F/G	Handouts	Semester 1	All students	Class	Question and Answer	Counselor	Terri Remaley
Scheduling Presentation	C:B2.4 C:B.2.2 13.1.8.A/B/D/E/F/H	Scheduling Sheets Program of Studies	Semester 2	All students	Auditorium	Course Selection Career Questionnaire	Counselor	Terri Remaley
Economic Factors that Impact Employment Opportunities/ World Geography	C:A1.2/ C:A1.2 C:B1.7 /C:B1.8 13.1.8.E	World Geography Textbook/ Supplemental Classroom Materials	Year	All students	World Geography Classroom	Tests and Quizzes	Teacher	Terri Remaley & 7th Grade World Geography Teacher

## Mount Pleasant Area School District: Grade 8 Curriculum Action Plan

Lesson Content/Program Content	ASCA Domain and/or CEW Domain	Curriculum and Materials	Start and End Dates	Number of Students Affected	Location	Evaluation and Assessment	Stakeholder	Contact Person
Job/Career Preference Presentation	C:A1.1/2 C:B1.4/5 C:B2.1/5 C:C1.5 C:C2.1 13.1.8.A/B/D/F/G	Career Cruising	Semester 1	All students	Class	Career Selector Results	Counselor Students	Chris Potoka
Study Skills Presentation	C:A1.4/5/6/7/9/10 C:A2.1/4/5/7/8/9 C:C1.1/5 C:C2.1/2 13.1.8.A/B/F 13.2.8.A/D/E 13.3.8.A/E/F/G	Handouts	Semester 1	All students	Class	Question and Answer	Counselor Students	Terri Remaley
Scheduling Presentation	C:B2.4 C:B.2.2 13.1.8.A/B/D/E/F/H	Scheduling Sheets Program of Studies	Semester 2	All students	Auditorium	Course Selection Career Questionnaire	Counselor Students Parents	Chris Potoka
Budget and Pay Statements Lesson/ Computer Applications I	13.3.8.D	Supplemental Classroom Material	Semester 1 or Semester 2	All students	Computer Applications I Classroom	Question and Answer	Teacher	Terri Remaley & Computer Applications teacher

Business Plan Lesson/  
Computer  
Applications I

C:A1.5/6  
C:A.2.1/3/4/8  
C:B.5/6/8  
13.4.8.C

Supplemental  
Classroom  
Material

Semester  
1 or  
Semester  
2

All  
students

Computer  
Applications  
I Classroom

Question and  
Answer

Teacher

Terri  
Remaley &  
Computer  
Applications  
teacher

## Mount Pleasant Area School District: Grade 9 Curriculum Action Plan

Lesson Content/Program Content	ASCA Domain and/or CEW Domain	Curriculum and Materials	Start and End Dates	Number of Students Affected	Location	Evaluation and Assessment	Stakeholder	Contact Person
Career Comparison Presentation	C:A1.1 C:B1.1/2/3/4/5/6/7 C:B2.1 C:C1.1/3/5 13.1.11.F 13.2.11.B	Career Cruising	Semester 2	All students	Class	Completion of Career Comparison	Counselor	Chris Potoka
Career Portfolio	C:A1.1/2/3/4/5/6/7/8/9/10 C:A2.1/2/3/4/5/6/7/8/9 C:B1.1/2/3/4/5/6/7/8 C:B2.1/2/3/5 C:C1.1/2/3/4/6	Career Cruising Individual Binder	Year	All students	Class	Career Portfolio	Counselor	Leigh Bryan-Taylor, Jennifer Mikulsky
Scheduling Presentation	C:B2.4 C:B.2.2 13.1.8.A/B/D/E/F/H	Scheduling Sheets Program of Studies	Semester 2	All students	Auditorium	Course Selection Career Questionnaire	Counselor	Leigh Bryan-Taylor, Jennifer Mikulsky
Career Day	C:A1.2 C:B2.1 13.1.11.A/B/D/E/F/H	C:B1.5 Individual Guest Speakers	Semester 1	All students	Classrooms	Evaluation Form	Counselors/ Business/ Community Members	Chris Potoka
Central Westmoreland Career Technology Center (CWCTC) Presentation	C:A1.2/5/6/9 C:A2.3 13.1.11.A/B/C/D	C:B1.1/4 Materials provided by Counselor from CWCTC	Semester 1	All students	Social Studies Classrooms	Questionnaire	Counselor/ Post-Secondary	Jennifer Mikulsky, Beth Butala



## Mount Pleasant Area School District: Grade 10 Curriculum Action Plan

Lesson Content/Program	ASCA Domain and/or CEW Domain	Curriculum and Materials	Start and End Dates	Number of Students Affected	Location	Evaluation and Assessment	Stakeholder	Contact Person
Career Portfolio	C:A1.1/2/3/4/5/6/7/8/9/10 C:A2.1/2/3/4/5/6/7/8/9 C:B1.1/2/3/4/5/6/7/8 C:B2.1/2/3/5 C:C1.1/2/3/4/6	Career Cruising Individual Binder	Year	All students	Class	Career Portfolio	Counselor/ Business/ Community Members/ Post- Secondary	Leigh Bryan-Taylor, Jennifer Mikulsky, Chris Potoka, Terri Remaley
Scheduling Presentation	C:B2.4 C:B.2.2 13.1.8.A/B/D/E/F/H	Scheduling Sheets Program of Studies	Semester 2	All students	Auditorium	Course Selection Career Questionnaire	Counselor	Jennifer Mikulsky
Career Day	C:A1.2 C:B1.5 C:B2.1 13.1.11.A/B/D/E/F/H	Individual Guest Speakers	Semester 1	All students	Classrooms	Evaluation Form	Counselors/ Business/ Community Members	Chris Potoka
Military Testing- ASVAB	C:A1.1/3/7/8 C:A2.1/2 C:B1.2/4/5 C:C1.1/3 C:C2.1 13.1.11.A/B 13.4.11.B	ASVAB study guide	Semester 2	All students	Cafeteria	ASVAB Scores	Post- Secondary	Chris Potoka, Military Representative

ASVAB-  
Interpretation  
Session  
OR

C:A1.1/3/7  
C:B1.1/2/5  
C:C2.1  
13.1.11.A

Computer  
Lab,

Semester  
2

All  
students

Computer  
Lab

Attendance

Post-  
Secondary

Chris Potoka,  
Military  
Representative

Career Cruising  
Ability Profiler  
Presentation

C:A1.1/3/7  
C:B1.1/2/5  
C:C2.1  
13.1.11.A

Career  
Cruising

Semester  
2

All  
students

Class

Completion of  
Ability  
Profiler

Counselor

Chris Potoka

## Mount Pleasant Area School District: Grade 11 Curriculum Action Plan

Lesson Content/Program Content	ASCA Domain and/or CEW Domain	Curriculum and Materials	Start and End Dates	Number of Students Affected	Location	Evaluation and Assessment	Stakeholder	Contact Person
Career Cruising School Selector Presentation	C.B1.1/3/5/6 C.B2.1 13.2.11.B/D 13.3.11.A	Career Cruising	Semester 2	All students	Class	Completion of School Selector	Counselor	Chris Potoka
Career Portfolio	C:A1.1/2/3/4/5/6/7/8/9/10 C:A2.1/2/3/4/5/6/7/8/9 C:B1.1/2/3/4/5/6/7/8 C:B2.1/2/3/5 C:C1.1/2/3/4/6	Career Cruising Individual Binder	Year	All students	Class	Career Portfolio	Counselor	Leigh Bryan-Taylor, Jennifer Mikulsky, Chris Potoka, Terri Remaley
Scheduling Presentation	C:B2.4 C:B.2.2 13.1.8.A/B/D/E/F/H	Scheduling Sheets Program of Studies	Semester 2	All students	Auditorium	Course Selection Career Questionnaire	Counselor	Leigh Bryan-Taylor
Career Day	C:A1.2 C:B1.5 C:B2.1 13.1.11.A/B/D/E/F/H	Individual Guest Speakers	Semester 1	All students	Classrooms	Evaluation Form	Counselors/ Business/ Community Members	Chris Potoka

Military Testing- ASVAB	C:A1.1/3/7/8 C:A2.1/2 C:B1.2/4/5 C:C1.1/3 C:C2.1 13.1.11.A/B 13.4.11.B	ASVAB study guide	Semester 2	All students	Cafeteria	ASVAB Scores	Counselor, Post Secondary	Chris Potoka, Military Representative
ASVAB- Interpretation Session	C:A1.1/3/7 C:B1.1/2/5 C:C2.1 13.1.11.A	Computer Lab, Guest Speaker	Semester 2	All students	Computer Lab	Attendance	Post- Secondary	Chris Potoka, Military Representative
College Testing: PSAT, SAT, ACT, and AP	C.A1.3 C.B1.2 C.B2.2 13.1.11.B	Testing Study Guides; Collegeboard.com website; ACT student.org website	Year	All interested students	Classrooms	Test Scores	Post- Secondary	Chris Potoka
College Fair	C:A1.1/7 C:B1.3/5 C.B2.7 C.C1.6 13.1.11.D/F 13.2.11.A/B	College Handouts	Semester 1	Interested students	Classroom and WCCC	Attendance	Post- Secondary	WSCA
Rotary Day	C.A1.2 C.A2.1/2/3/4/5/7/8 C.B1.1/2/3/4/7/8 13.1.11.A/C/D 13.2.11.A/E	Registration Form	Semester 1	Interested students	Community	Attendance	Counselor/ Business/ Community Members	Chris Potoka

## Mount Pleasant Area School District: Grade 12 Curriculum Action Plan

Lesson Content/Program Content	ASCA Domain and/or CEW Domain	Curriculum and Materials	Start and End Dates	Number of Students Affected	Location	Evaluation and Assessment	Stakeholder	Contact person
Post-secondary Plans Presentation (Financial Aid, Scholarships, Application Process)	A.B2.7 13.1.11.G/F 13.2.11.D/G	FAFSA Handouts, Scholarship Applications, Powerpoint	Year	All students	Class	Question and Answer	Students	Chris Potoka
Career Portfolio (Graduation Project Presentations)	C:A1.1.2.3.4.5.6.7.8.9.10 C:A2.1.2.3.4.5.6.7.8.9 C:B1.1.2.3.4.5.6.7.8 C:B2.1.2.3.5 C:C1.12.3.4.6.	Career Cruising Individual Binder	Year	All students	Class	Career Portfolio and Individual Student Interviews	Students	Leigh Bryan-Taylor, Jennifer Mikulsky, Chris Potoka, Terri Remaley
Career Day	C:A1.2 C:B1.5 C:B2.1 13.1.11.A.B.D.E.F.H	Individual Guest Speakers	Semester 1	All students	Classrooms	Evaluation Form	Counselors/ Business/ Community Members	Chris Potoka
Military Testing- ASVAB	C:A1.1,3,7,8 C:A2.1,2 C:B1.2,4,5 C:C1.1,3 C:C2.1 13.1.11.A,B 13.4.11.B	ASVAB study guide	Semester 2	All students	Cafeteria	ASVAB Scores	Military Represent	Chris Potoka, ASVAB Coordinator

ASVAB- Interpretation Session	C:A1.1/3/7 C:B1.1/2/5 C:C2.1 13.1.11.A	Computer Lab, Guest Speaker	Semester 2	All students	Computer Lab	Attendance	Post- Secondary	Chris Potoka, Military Representative
College Testing: SAT, ACT, and AP	C.A1.3 C.B1.2 C.B2.2 13.1.11.B	Testing Study Guides; Collegeboard.com website; ACT student.org website	Year	Interested students	Classrooms	Test Scores	Students	Chris Potoka
College Fair	C:A1.1/7 C:B1.3/5 C.B2.7 C.C1.6 13.1.11.D/F 13.2.11.A/B	College Handouts	Semester 1	Interested students	Classroom and WCCC	Attendance	Students	WSCA
Rotary Day	C.A1.2 C.A2.1/2/3/4/5/7/8 C.B1.1/2/3/4/7/8 13.1.11.A/C/D 13.2.11.A/E	Registration Form	Semester 1	Interested students	Community	Attendance	Students	School Counselor

## I. ORGANIZING CAREER RESOURCES

<u>Resource Type</u>	<u>List Resources</u>
Intermediary Organizations	Westmoreland Career & Technology Center, Kennametal, WCCC, Excelsa Health, Mt. Pleasant Borough Police/State Police, Any business that participates in job shadow through Grad Project, Mt. Pleasant Drug Awareness
Umbrella Organizations	Westmoreland Chamber of Commerce, Rotary, United Way, Private Industry Council (PIC)
Community/State Agencies	Career Link, Workforce Investment Board, Office of Vocational Rehabilitation (OVR), Job Corps, Southwestern Transition Council
Individual Contacts	<p>China Pulido, Standard Bank (Wal-Mart), Laurel Highlands COC - 724-547-4100  <a href="mailto:cpulido@standardbankpa.com">cpulido@standardbankpa.com</a></p> <p>Kathleen Comini, Standard Bank, MP Rotary Club - 724-547-7515</p> <p>Tom Forsythe, First Niagara, MP Rotary Club -724-547-3719</p> <p>Steve Simon, Regional Family YMCA, MP Rotary Club- 724-542-9622 -  <a href="mailto:Steve.ymca@zoominternet.net">Steve.ymca@zoominternet.net</a></p> <p>Marty Hinebaugh, Mountain Laurel COC - 724-593-2703</p> <p>Susan Acito, Community Foundation of Westmoreland County - 724-836-4400  <a href="mailto:sacito@cfwestmoreland.org">sacito@cfwestmoreland.org</a></p> <p>Jayeann Harr, PHEAA - 412-904-8545 <a href="mailto:jharr@pheaa.org">jharr@pheaa.org</a></p> <p>A.J. Panian, MP Journal - 724-547-5722 <a href="mailto:apanian@tribweb.com">apanian@tribweb.com</a></p> <p>Laurie Berg, Excelsa Health - 877-732-8971 <a href="mailto:lberg@excelsahealth.org">lberg@excelsahealth.org</a></p> <p>Dr. Justin Kontir, MP Animal Hospital - 724-547-2132</p> <p>Dr. Greg Wilson, Wilson Chiropractic -724-542-8864</p> <p>Sergeant Jeffrey Ladisic, U.S. Army -724-834-1370</p> <p>P.O. Jacob Edwards, U.S. Navy - 724-838-8378</p> <p>Staff Sergeant Matthew Stonecypher, U.S. Air Force - 724-834-0920</p> <p>Sergeant C.O. Downs, U.S. Marines - 724-836-8762</p> <p>Erica Clayton Wright, Kennametal -724-539-5645</p> <p>James Pirlo, WCCC - 724-925-6953- <a href="mailto:pirloj@wccc.edu">pirloj@wccc.edu</a></p> <p>Donna Edmonds, Saint Vincent College - 800-782-5549 <a href="mailto:Donna.edmonds@stvincent.edu">Donna.edmonds@stvincent.edu</a></p>
Community/Business Meetings	Rotary Meetings, Chamber of Commerce
Community Events	Glass Festival, Westmoreland County Fair, Take Your Child to Work Day, Westmoreland Arts & Heritage Festival, Job Fairs, Rotary Vocation Day, College Fair at WCCC, Healthcare Career Day
Internet Based Links	PA Career Zone, PA Workforce Development (PA CareerLink), O-net
Media/Advertising	Mt. Pleasant Journal, Tribune Review, Channel 39, MPA TV, District Website
Publication/Documents	Mt. Pleasant Journal, e-newsletter Jr./Sr. High School, Elementary School Newsletter

**J. Program Calendar**  
**Mount Pleasant Area School District**  
**2011-2012**  
**Monthly Counseling Calendar- Elementary**

<b><u>Ongoing-Every Month</u></b>
<p>Academic:</p> <ul style="list-style-type: none"> <li>Registration of new students</li> <li>One-on-one counseling for grades, study skills, organization</li> <li>Parent meetings with students</li> <li>Consultation with teachers and other district staff</li> <li>Consultation with outside agencies (oral and written)</li> <li>Faculty meetings</li> <li>Coordinate initial special education testing process</li> <li>Classroll passwords to parents</li> <li>Attend IEP meetings</li> <li>Facilitate meetings between parents, teachers and/or students</li> <li>504 Service Agreements</li> <li>Psychiatric and behavioral referrals to the IU/Staffing</li> <li>IST/Gifted screenings/meetings/IST logs</li> <li>Truancy Elimination Plan Meetings</li> <li>Homeless Referrals</li> <li>Level 1 Screenings</li> <li>Schedule MDT Meetings</li> <li>On-going letters to parents</li> <li>ESL Coordination with IU</li> <li>Administer/Score achievement and ability tests</li> <li>Conduct Observations</li> <li>District Reports</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>Individual meetings</li> <li>Parent meetings</li> <li>Attend IEP meetings</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>ESAP Meetings</li> <li>One-on-one counseling for personal/social</li> <li>Parent meetings</li> <li>Consultation with teachers</li> <li>Consultation with outside agencies</li> <li>Facilitate meetings between parents, teachers and/or students</li> <li>Lunch duty, Bus duty, Walker duty</li> <li>St. Vincent College Group (6T's)-present to classroom, give out permission slips, coordinate group</li> <li>Schedule, consult with group facilitator</li> <li>Truancy Elimination Plan Meetings</li> <li>Crisis Intervention Counseling</li> <li>School Refusal Counseling</li> <li>Homeless Referrals</li> <li>Social Lessons (Bullying, conflict resolution, etc)</li> <li>Consultation with Outreach Program</li> <li>St. Vincent Prevention Projects Lessons</li> <li>Blackburn Center Presentations</li> <li>Develop behavior plans, behavior charts</li> </ul>



<b>Complete/Coordinate SSI forms</b>
<b>September</b>
Academic: <b>Open House</b> <b>Develop Confidential List</b> <b>DIBELS Benchmark Testing</b> <b>Performance Series Testing (Develop schedule, conduct make-ups) (Grades 2-6)</b> <b>Individual Testing</b> <b>LEA (IEP/MDT)</b> <b>Individual Counseling</b> <b>IST/Gifted Screening</b>
Career: <b>Career Standards Curriculum Work</b> <b>Individual Counseling</b>
Personal/Social: <b>ESAP</b> <b>Performance Series Achievement Awards</b> <b>Individual Counseling</b>
<b>October</b>
Academic: <b>Distribute Parent Copy of PSSA Results</b> <b>OLSAT Testing (Develop schedule, conduct make-ups, packaging of testing materials)</b> <b>DIBELS progress monitoring</b> <b>IST/Gifted Screening</b> <b>LEA (IEP/MDT)</b>
Career: <b>Career Interest Coloring Book Grade 3</b> <b>Career Interest Inventory Grade 5</b> <b>Grade 4 Study Skills Lesson</b> <b>Grade 5 Study Skills Lesson</b> <b>Grade 6 Study Skills Lesson</b> <b>K-6Grade Career Portfolio</b> <b>Individual Counseling</b>
Personal/Social: <b>Red Ribbon Week (Coordinate/memo to staff and parents)</b> <b>Blackburn Center Presentations (K-6)</b> <b>ESAP</b> <b>St. Vincent Prevention Projects (K-6)</b> <b>Individual Counseling</b> <b>6T's Group</b>
<b>November</b>
Academic: <b>DIBELS progress monitoring</b> <b>Conference Day (Meet with parents)</b> <b>National Education Week</b> <b>LEA (IEP/MDT)</b>

<p><b>IST/Gifted Screening</b> <b>Individual Testing</b></p>
<p>Career:  <b>American Education Week Career Days</b>  <b>Career Standard Curriculum Work</b>  <b>Individual Counseling</b></p>
<p>Personal/Social:  <b>ESAP</b>  <b>St. Vincent Prevention Projects (K-6)</b>  <b>Individual Counseling</b>  <b>6T's Group</b></p>
<p><b>December</b></p>
<p>Academic:  <b>DIBELS progress monitoring</b>  <b>Individual Testing</b>  <b>LEA (IEP/MDT)</b>  <b>IST/Gifted Screening</b></p>
<p>Career:  <b>Career Development IU</b>  <b>Individual Counseling</b></p>
<p>Personal/Social:  <b>Coordinate community holiday resources</b>  <b>ESAP</b>  <b>6T's Group</b></p>
<p><b>January</b></p>
<p>Academic:  <b>DIBELS progress monitoring</b>  <b>Plan for success meetings</b>  <b>DIBELS Benchmark Testing</b>  <b>Performance Series Testing (Develop schedule, conduct make-ups)</b>  <b>Retention Letters</b>  <b>Coordinate PSSA testing process</b>  <b>LEA (IEP/MDT)</b>  <b>PSSA Training Webinar</b>  <b>Individual Testing</b>  <b>IST/Gifted Screening</b></p>
<p>Career:  <b>Individual Counseling</b></p>
<p>Personal/Social:  <b>ESAP</b>  <b>St. Vincent Prevention Projects (K-6)</b>  <b>Individual Counseling</b>  <b>Performance Series Achievement Awards</b>  <b>6T's Group</b></p>
<p><b>February</b></p>
<p>Academic:  <b>DIBELS progress monitoring</b></p>

<p>Plan for success meetings/IST meetings  Retention Letters  Kindergarten Registration Week  Coordinate PSSA testing process (Scheduling/Test Coordinator)  In-service teachers for PSSA testing  Early Intervention Meetings  <b>Individual Testing</b>  LEA (IEP/MDT)  IST/Gifted Screening</p>
<p>Career:  <b>7<sup>th</sup> Grade Scheduling</b>  Career Standards Curriculum Work  Career Speaker  <b>Individual Counseling</b></p>
<p>Personal/Social:  ESAP  <b>Mt. Pleasant Drug Awareness Contest</b>  <b>Individual Counseling</b>  <b>6T's Group</b>  <b>St. Vincent Prevention Projects (K-6)</b></p>
<p><b>March</b></p>
<p>Academic:  <b>DIBELS progress monitoring</b>  Preparation and coordination for PSSA tests  <b>Administration of PSSA make-up tests</b>  In-service teachers for PSSA testing  Pre-algebra Placement Test/Scoring  Kindergarten Parent Workshop (Coordination/Presentation)  IST/Gifted Screening  LEA (IEP/MDT)  <b>Individual Testing</b></p>
<p>Career:  Kindergarten Parent Workshop  <b>Individual Counseling</b></p>
<p>Personal/Social:  ESAP  <b>Individual Counseling</b></p>
<p><b>April</b></p>
<p>Academic:  <b>DIBELS progress monitoring</b>  Preparation and coordination for PSSA tests  <b>Administration of PSSA make-up tests</b>  In-service teachers for PSSA testing  Humanities/Pre-algebra referrals for 7<sup>th</sup> grade  2<sup>nd</sup> Retention Letters mailed home to parents  <b>Individual Testing</b>  LEA (IEP/MDT)  IST/Gifted Screening</p>

<p>Career:  <b>Individual Counseling</b></p>
<p>Personal/Social:  <b>ESAP</b>  <b>Individual Counseling</b></p>
<p><b>May</b></p>
<p>Academic:  <b>DIBELS Benchmark Testing</b>  <b>DIBELS progress monitoring</b>  <b>Kindergarten Screening (Coordination)</b>  <b>Kindergarten Matrix</b>  <b>Summer school referrals for pre-K students</b>  <b>Performance Series Testing (Develop schedule, conduct make-ups)</b>  <b>Final Retention Meetings with staff and parents</b>  <b>IST/Gifted Screening</b>  <b>LEA (IEP/MDT)</b>  <b>Individual Testing</b>  <b>Class Lists for next school year</b></p>
<p>Career:  <b>K-6 Grade Career Portfolio</b>  <b>Tour of CWCTC Grade 6</b>  <b>Presentation by Beth Butala about CWCTC Grade 5</b>  <b>Individual Counseling</b></p>
<p>Personal/Social:  <b>ESAP</b>  <b>Individual Counseling</b>  <b>Performance Series Achievement Awards</b></p>
<p><b>June</b></p>
<p>Academic:  <b>Final Retention Letters mailed to parents</b>  <b>Review all records for transfer</b>  <b>Complete Transfer of Strategies for IST</b>  <b>Complete Non-exceptional guidelines</b>  <b>Confidential List for transfer to next grade level within district</b></p>
<p>Career:</p>
<p>Personal/Social:  <b>On-line reporting for Safe Schools (ESAP)</b></p>

## J. Program Calendar

### Monthly Counseling Calendar- Junior High School

<p><b><u>Ongoing-Every Month</u></b></p> <p>Academic:</p> <ul style="list-style-type: none"> <li><b>One-on-one counseling for grades, study skills, organization skills</b></li> <li><b>Meetings with students one-on-one regarding Senior Projects</b></li> <li><b>Senior Project Presentations</b></li> <li><b>Parent meetings</b></li> <li><b>Consultation with teachers</b></li> <li><b>Registration of new students</b></li> <li><b>Consultation with outside agencies</b></li> <li><b>Faculty meetings</b></li> <li><b>Coordinate initial special education testing process</b></li> <li><b>Classroll passwords to parents</b></li> <li><b>Attend IEP meetings</b></li> <li><b>Facilitate meetings between parents, teachers and/or students</b></li> <li><b>Arrange for homework for students that have been absent</b></li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li><b>Individual meetings relating to future plans/careers</b></li> <li><b>Senior Projects Meetings/Presentations</b></li> <li><b>Develops students with IEPs transition plans</b></li> <li><b>Parent meetings</b></li> <li><b>Attend IEP meetings</b></li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li><b>One-on-one counseling for personal/social</b></li> <li><b>SAP Meetings</b></li> <li><b>Parent meetings</b></li> <li><b>Consultation with teachers</b></li> <li><b>Consultation with outside agencies</b></li> <li><b>Lunch Duty *</b></li> <li><b>Facilitate meetings between parents, teachers and/or students</b></li> </ul>
<p><b><u>September</u></b></p>
<p>Academic:</p> <ul style="list-style-type: none"> <li><b>Large group study skills presentations 7<sup>th</sup> grade</b></li> <li><b>Schedule changes</b></li> <li><b>Open House</b></li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li><b>Large group career presentations 7<sup>th</sup> grade</b></li> </ul>
<p>Personal/Social:</p>
<p><b><u>October</u></b></p>
<p>Academic:</p>
<p>Career:</p> <ul style="list-style-type: none"> <li><b>7<sup>th</sup> grade presentations- Career Cruising</b></li> <li><b>8<sup>th</sup> grade presentations- Career Cruising</b></li> <li><b>Healthcare Career Link Fieldtrip</b></li> </ul>
<p>Personal/Social:</p>

<b><u>November</u></b>
Academic: <b>Meet with students that received a F on report card</b> <b>Large group study skills presentations 8<sup>th</sup> grade</b>
Career: <b>Large group study skills presentations 8<sup>th</sup> grade</b> <b>Healthcare Career Day 8<sup>th</sup> grade</b> <b>Large group presentations 7<sup>th</sup> grade</b> <b>Healthcare Career Link Fieldtrip</b>
Personal/Social:
<b><u>December</u></b>
Academic:
Career:
Personal/Social:
<b><u>January</u></b>
Academic: <b>Scheduling presentations to 6<sup>th</sup> grade</b> <b>Scheduling presentations to 7<sup>th</sup> grade</b> <b>Coordinate PSSA testing process</b>
Career:
Personal/Social:
<b><u>February</u></b>
Academic: <b>Scheduling presentations to 6<sup>th</sup> grade</b> <b>Scheduling presentations to 7<sup>th</sup> grade</b> <b>Meet with students that received a F on report card</b> <b>Coordinate PSSA testing process</b>
Career:
Personal/Social:
<b><u>March</u></b>
Academic: <b>Review individual student records for appropriate course placement</b> <b>Coordinate PSSA testing process</b>
Career:
Personal/Social:
<b><u>April</u></b>
Academic: <b>Review individual student records for appropriate course placement</b> <b>Coordinate PSSA testing process</b>
Career:
Personal/Social:
<b><u>May</u></b>

Academic: <b>Review individual student records for appropriate course placement</b>
Career:
Personal/Social:
<b><u>June</u></b>
Academic: <b>Summer school information to students</b> <b>Review individual student records for appropriate course placement</b> <b>Failure letters to parents</b>
Career:
Personal/Social:

## J. Program Calendar

### Monthly Counseling Calendar- Mount Pleasant Area Senior High School

<b><u>Ongoing-Every Month</u></b>
Academic: <b>One-on-one counseling for grades, study skills, organization</b> <b>Senior Projects</b> <b>Set up peer tutoring</b> Parent meetings Consultation with teachers Registration of new students Consultation with outside agencies Faculty meetings Coordinate initial special education testing process Classroll passwords to parents Attend IEP meetings Facilitate meetings between parents, teachers and/or students Arrange for homework for students that have been absent
Career: <b>Individual meetings</b> <b>Develops students with IEPs transition plans</b> <b>Senior Projects</b> <b>Attend IEP meetings with students at meeting</b> Consultation with post secondary schools Consultation with CWCTC Parent meetings Attend IEP meetings Write letters of recommendation <b>College/Technical School/Military Representative Meetings</b>
Personal/Social: <b>St. Vincent Prevention Project Groups (four throughout school year)</b> <b>One-on-one counseling for personal/social</b> <b>Interview students for St. Vincent Prevention Project Groups and give permission slips</b> SAP Meetings Parent meetings Consultation with teachers Consultation with outside agencies Facilitate meetings between parents, teachers and/or students Lunch duty * Coordinate smoking cessation groups Coordinate with PACT facilitators and students involved with PACT Coordinate St. Vincent College Groups with group facilitator- four groups throughout year
<b><u>September</u></b>
Academic: Schedule changes Open House Summer School credits/Assign homerooms Check Credits



<p>Career:</p> <ul style="list-style-type: none"> <li><b>Graduation Project Meetings</b></li> <li><b>Senior/Junior Classroom presentations</b></li> <li><b>WSCA College, Technical School and Career Night</b></li> <li><b>College Fair WCCC</b></li> <li><b>PSAT</b></li> <li><b>New Registration-Career Plan</b></li> <li><b>Transition Plans</b></li> <li><b>CTC Meeting</b></li> <li><b>College/Military Representatives</b></li> <li><b>SAT/ACT</b></li> <li><b>College Applications/Transcripts</b></li> <li><b>Recommendation Letter</b></li> <li><b>Parent Meetings</b></li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li><b>Coordinate with St. Vincent College Too Good for Drugs facilitator on schedule for year</b></li> <li><b>Coordinate with St. Vincent College Tough Topics schedule for the year</b></li> </ul>
<p><b><u>October</u></b></p>
<p>Academic:</p> <ul style="list-style-type: none"> <li><b>PSSA retests</b></li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li><b>CTC presentations</b></li> <li><b>Career Day (every other year)</b></li> <li><b>Graduation Project Meetings</b></li> <li><b>Rotary Vocational Day</b></li> <li><b>Transition Plans</b></li> <li><b>College/Military Reps</b></li> <li><b>SAT/ACT</b></li> <li><b>PSAT</b></li> <li><b>College applications/transcripts</b></li> <li><b>Recommendation letters</b></li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li><b>St. Vincent Prevention Projects Towards No Drugs program presentations</b></li> <li><b>Coordinate St. Vincent Prevention Projects Groups</b></li> </ul>
<p><b><u>November</u></b></p>
<p>Academic:</p> <ul style="list-style-type: none"> <li><b>Meet with students that received a D/F on report card</b></li> <li><b>Parent/Teacher Conferences</b></li> <li><b>Failure letters sent home to parents</b></li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li><b>Career Day (Every other year)</b></li> <li><b>College Representatives meet with students</b></li> <li><b>Coordination of former Governor's School Programs</b></li> <li><b>SATs</b></li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li><b>St. Vincent Prevention Projects Towards No Drugs program presentations</b></li> <li><b>Coordinate St. Vincent Prevention Projects Groups</b></li> </ul>

<b>December</b>
Academic: <b>CWCTC Meeting with all 9<sup>th</sup> graders</b> <b>Meet with students that received a D/F on report cards</b>
Career: <b>Graduation Project Presentations</b> <b>Meet one-on-one with interested students regarding former Governor's School Programs</b> <b>Coordination of former Governor's School Programs</b>
Personal/Social: <b>Interview students for St. Vincent Prevention Projects Groups and collect permission slips</b> <b>Coordinate St. Vincent Prevention Projects Groups</b>
<b>January</b>
Academic: <b>Classroom presentations for scheduling</b> <b>Failure Letters to parents</b> <b>Coordinate PSSA testing process</b> <b>Make grade level assignment changes</b>
Career: <b>9<sup>th</sup> grade classroom presentations</b> <b>ASVAB</b> <b>Classroom FAFSA/Financial Aid Presentations to Seniors</b> <b>Financial Aid Night</b> <b>FAFSA Completion Night</b>
Personal/Social:
<b>February</b>
Academic: <b>Classroom presentations for scheduling- all grades</b> <b>Classroom presentations 12<sup>th</sup> graders regarding scholarships</b> <b>Individual meetings to answer questions regarding scholarships</b> <b>Individual meetings with students for scheduling</b> <b>Meet with students that received D/F on report cards</b> <b>Coordinate PSSA testing process</b>
Career: <b>Large group presentations 10<sup>th</sup> graders</b> <b>Large group presentations 11<sup>th</sup> graders</b> <b>Discuss careers during individual scheduling</b>
Personal/Social:
<b>March</b>
Academic: <b>SATs Proctor</b> <b>Individual meetings with students for scheduling</b> <b>Individual meetings to answer questions regarding scholarships</b> <b>Coordination of SATs</b> <b>Preparation for PSSA tests</b> <b>Administration of PSSA tests</b>

<p><b>Failure letters to parents</b>  <b>Review individual student records for appropriate course placement</b></p>
<p>Career:  <b>Discuss careers during individual scheduling</b></p>
<p>Personal/Social:  <b>Coordination of California University of PA Leadership Academy</b></p>
<p><b>April</b></p>
<p>Academic:  <b>Preparation for PSSA tests</b>  <b>Administration of PSSA tests</b>  <b>Coordination of Graduation Program (scholarships)</b></p>
<p>Career:  <b>Graduation Project Presentations (Projected)</b>  <b>Coordination of Scholarships</b></p>
<p>Personal/Social:  <b>Coordination of California University of PA Leadership Academy</b></p>
<p><b>May</b></p>
<p>Academic:  <b>Distribute summer school information</b>  <b>Proctor AP Exams</b>  <b>Coordination of Graduation Program (scholarships)</b>  <b>Coordinate AP Exams</b>  <b>Count credits toward graduation-sending letters if deficient</b></p>
<p>Career:  <b>Coordination of Scholarships</b></p>
<p>Personal/Social:  <b>Meet with students interested/referred to California University of PA Leadership Academy</b>  <b>Coordination of California University of PA Leadership Academy</b>  <b>SAP On-line Reporting</b></p>
<p><b>June</b></p>
<p>Academic:  <b>Summer school information to students</b>  <b>Coordination of Graduation Program (scholarships)</b>  <b>Failure letters to parents</b></p>
<p>Career:</p>
<p>Personal/Social:  <b>SAP On-line Reporting</b></p>

K. Career and Technical Center Strategies  
Mount Pleasant Area School District

**Student Awareness:**

Grade	Intervention/Program/Events	Stakeholder Delivering	Data Used Success Indicator	Begin& End	Contact Person
5 <sup>th</sup>	CWCTC Speaker	CWCTC Student Speakers/ CWCTC Representative	Pre-survey & Post-survey	Fall 2012- On-going	Elementary Counselors
6 <sup>th</sup>	CWCTC Speaker	CWCTC Representative	Pre-survey & Post-survey	Fall 2012- On-going	Elementary Counselors
6 <sup>th</sup>	Tour of CWCTC	CWCTC Representative	Pre-survey & Post-survey	Fall 2012- On-going	Beth Butala
9 <sup>th</sup>	CWCTC Speaker during Social Studies classes	CWCTC Representative	Pre-survey & Post-survey	Fall 2012- On-going	Jennifer Mikulsky
9 <sup>th</sup>	Tour of CWCTC for Interested Students	CWCTC	Pre-survey & Post-survey	Fall 2012- On-going	Jennifer Mikulsky

**Parent Awareness:**

Intervention/Program Events	Date	Stakeholder Delivering	Data Used Success Indicator	Contact Person
CWCTC Speaker to present to parents and 5 <sup>th</sup> /6 <sup>th</sup> grade students	Fall 2012	Beth Butala	Pre-survey & Post-survey	Elementary Counselors & Beth Butala
CWCTC Brochures to parents of 5 <sup>th</sup> /6 <sup>th</sup> grade students	Fall 2012	Beth Butala & Elementary Counselors	Feedback	Elementary Counselors & Beth Butala
CWCTC Parent Night	Winter 2013	CWCTC Representatives	Parent Attendance	High School Counselors & CWCTC Representatives
CWCTC Brochures available to parents	On-going	High School Counselors	Feedback	High School Counselors & CWCTC

**Educator Awareness:**

Intervention/Program Events	Date	Stakeholder Delivering	Data Used Success Indicator	Contact Person
CWCTC Tour	Ongoing	CWCTC	Teacher Discussion	CWCTC Representative

Teacher Awareness at In-service	Fall 2012	Counselors	Program Evaluation	Counselors
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**Academic & Career Plan**

**Name:**

**District:**

Level	Grade	Self Assessments				Influences	Career Field of Interest	
		Interests	Abilities/Skills	Values/Setting Preference	Learning Style		Career Cluster	Pathway
Middle School	6							
	7							
	8							

**Making Some Decisions:**

- A. My High School Plan is to: Attend the High School \_\_\_\_\_ Attend the Career and Technical Center \_\_\_\_\_ Attend both \_\_\_\_\_
- B. My Current Career Cluster Interest Areas Are:  
 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_
- C. My Current Pathway Interest Areas Are:  
 1. \_\_\_\_\_ 2. \_\_\_\_\_
- D. Possible Courses That I Will Need To Take in High School or the Career Technical Center Connected to My Cluster/Pathway Are:  
 \_\_\_\_\_
- E. My current post-secondary plans are: 4 Year college: \_\_\_\_\_ 2 Year/Community College: \_\_\_\_\_ Technical School: \_\_\_\_\_ Apprenticeship: \_\_\_\_\_  
 Certification/Diploma Program: \_\_\_\_\_ On the Job Training: \_\_\_\_\_ Not Sure: \_\_\_\_\_
- F. Some possible majors that I would like to pursue are: 1. \_\_\_\_\_ 2. \_\_\_\_\_
- G. Three Things That I need to Do To Prepare For My Future Are:  
 1.  
 2.  
 3.

## Setting Goals Using a Data Collection Tool

**District/CTC Mt. Pleasant School District Year 2011-2012**

<b><u>Student Body</u></b> <b><u>sition</u></b>	<b>Number</b> <b>of Students</b>	<b>% of</b> <b>Students</b>				<b>Comments</b>
Total Enrollment	2120	100%	JH-339; SH-692			
Male Enrollment	1078	50.8%	JH-177; SH-341			
Female Enrollment	1042	49.2%	JH-162; SH-351			
<b><u>Race</u></b>						
White	2031	95.8%	Donegal-195; Norvelt-386; Ramsay- 326; Rumbaugh-142; JH-320; SH-662			
Black	34	1.6%	Ramsay-12; Rumbaugh-2; JH-4; SH-16			
Latino	0	0%	JH-0; SH-0			
Asian	7	0.04%	Norvelt-1; Ramsay-4; Rumbaugh-1; JH-1; SH-0			
Other	48	2.3%	Donegal-Hisp-1; Norvelt: Hisp-2; Multi-2; Ramsay: Multi-5; Hisp-2; Rumbaugh: Hisp-1; Multi-8; JH: Hisp-3; Multi-9; SH: Am Indian-1; Hisp-5; Multi-9			
<b><u>Special Group</u></b>						
Free/Reduced Lunch	602/136	28%/6.4%	Donegal-74/8; Norvelt-96/28; Ramsay-128/27; Rumbaugh-64/8; JH-87/22; SH-153/43			
Special Ed. /IEPs	413	19.5%				
Learning Dis.	201	9.5%	Donegal-13; Norvelt-42; Ramsay-32; Rumbaugh-4; JH-40; SH-70			
Gifted	77	3.6%	Donegal-8; Norvelt-10; Ramsay-20; Rumbaugh-2; JH-8; SH-29			
ESL	4	0.2%	District-4			
<b><u>Attendance</u></b>	<b><u>Current</u></b>  <b><u>(%)</u></b>	<b><u>Year</u></b> <b><u>2</u></b> <b><u>Goal</u></b>	<b><u>Year 3</u></b>	<b><u>Year 4</u></b>	<b><u>Year 5</u></b>	<b>Comments</b>
Overall	95.7%					
Elementary	96.1%					
Middle	96.2%					
High	94.7%					
<b><u>Graduation R</u></b>	<b><u>Current</u></b>	<b><u>Year</u></b> <b><u>2</u></b> <b><u>Goal</u></b>	<b><u>Year 3</u></b>	<b><u>Year 4</u></b>	<b><u>Year 5</u></b>	<b>Comments</b>



	<b>(%)</b>	<b>Goal</b>				
Overall						
White						
<b><u>Post-Secondary</u></b>	<b><u>4 Year C</u></b>	<b><u>2 Year C</u></b>	<b><u>1-2 Year Technical</u></b>	<b><u>Apprenticeship</u></b>	<b><u>OJT/</u></b>	<b><u>Military</u></b>
<b><u>ment</u></b>			<b><u>Specialized</u></b>	<b><u>Up to 4 years</u></b>	<b><u>Certification</u></b>	<b><u>Employment</u></b>
Baseline Year						
	<b>%</b>	<b>%</b>	<b>%</b>	<b>%</b>	<b>%</b>	<b>%</b>

Black Latino						
Asian						
Other						
Free/Reduced						
Learning Dis.						
Gifted						
ESL						

Overall							
Male							
Female							
White							
Black							
Latino							
Asian							
Other							
Free/Reduced							
IEP-LD							
IEP-Gifted							
ESL							
<u>Year 1</u>							
Overall							
Male							
Female							
White							
Black							
Latino							
Asian							
Other							
Free/Reduced							
IEP-LD							
IEP-Gifted							
ESL							
<u>Academic and</u>	<u>Grade</u>	<u>Grade</u>	<u>Grade</u>	<u>Grade</u>	<u>Grade</u>	<u>Grade</u>	<u>Grade</u>
<u>Plans</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>
	<u>%</u>	<u>%</u>	<u>%</u>	<u>%</u>	<u>%</u>	<u>%</u>	<u>%</u>
Baseline Year	0%	0%	0%	0%	0%	0%	0%
Year 2 Goal							
Year 3 Goal							
Year 4 Goal							
Year 5 Goal							

**M. Setting Goals Using a Data Collection**

**Total Enrollment at the CTC**

<u>CTC Enrollment</u>	<u>Grade 9</u>	<u>Grade 10</u>	<u>Grade 11</u>	<u>Grade 12</u>	<u>Overall</u>
<u>Baseline Year Now</u>	0	39	40	27	106
<u>Year 2 Goal</u>					
<u>Year 3 Goal</u>					

**Retention Rates at the CTC**

<u>Baseline Year Now</u>	<u>Grade 9</u>	<u>Grade 10</u>	<u>Grade 11</u>	<u>Grade 12</u>	<u>Overall</u>
<u>Year 2 Goal</u>					
<u>Year 3 Goal</u>					

**Special Education Enrollment Rates at the CTC**

<u>Baseline Year Now</u>	<u>Grade 9</u>	<u>Grade 10</u>	<u>Grade 11</u>	<u>Grade 12</u>	<u>Overall</u>
<u>Year 2 Goal</u>					
<u>Year 3 Goal</u>					

"Counseling for Career Success"  
2012-13  
Itemized Budget Report

School District: Mount Pleasant Area School District

Goal	Activity/Intervention	Standards Addressed	Grade Level	Assessment Tool	Item	Vendor	Item Cost	Contact Person
To establish an earlier relationship or connections with CTC	Tour of the CTC in 6 <sup>th</sup> grade.	C.A.1.2 A.C.1.2	6 <sup>th</sup>	Pre-Post Survey	Transportation	First Student or DMJ	\$1200.00	Elementary Counselors
To develop awareness of personal interest related to careers	Complete The Career Game Explorer	C.A.1.3 C.B.1.2	5 <sup>th</sup>	Completion of The Career Game Explorer	1000 copies of The Career Game Explorer	Rick Trow Productions PO Box 291 New Hope, PA 18938	\$1100.00	Elementary Counselors
To involve disconnected Junior High students to careers	Field Trip to Kennametal	A.C. 1.3 A.C. 1.5	7 <sup>th</sup> & 8 <sup>th</sup>	Survey	Transportation	First Student or DMJ	\$300.00	High School Counselors
To have Junior High students develop an awareness to healthcare related fields	Health Care Career Day	A.C. 1.3 A.C. 1.5	7 <sup>th</sup> & 8 <sup>th</sup>	Survey	Transportation	First Student or DMJ	\$300.00	High School Counselors
To develop an awareness of career interests	O'Net Career interests Inventory	C.A.1.3 C.B.1.2	9 <sup>th</sup>	Completion of O'Net Interest Inventory	O'Net Interest Inventory	Jist Publishing Company	\$2000.00	High School Counselors
To encourage Business/Community/Post-secondary representatives to participate in advisory council	Advisory Meetings	Discuss all standards	All Grades/Advisory Council	Attendance at Meetings	Refreshments	Local Food Service	\$100.00	Counselors
							<b>Total:</b>	<b>\$5000.00</b>

Signature of Superintendent: *Troy M. Schuch* Date: *June 5, 2012*