

USER GUIDE FOR ONLINE EXAMS



2020



How to Attend Online Examinations

Sri Chaitanya conducts Online Examinations of various kinds, e.g. Part Tests, Unit Tests, Practice Tests, Grand Tests etc. for all its students enrolled in Junior, Senior Colleges and Long Term students across all streams including IIT/ Engineering and Medical streams.

Sri Chaitanya has built in-house a state-of-the-art Online Examination Platform, named **e-Praghna**, which is hosted on secure Cloud infrastructural to empower it to perform at its best any-day anytime.

What is required by Students to Access e-Praghna:

- Internet connected Desktop/Laptop on Windows or Mac platform. Minimum Internet bandwidth required is 4-6 Mbps
- -3G/4G Mobile phones. In this case, student should identify area with best 3G/4G signal strength and make arrangement to access from there.

Required bandwidth

- Where 4G is good















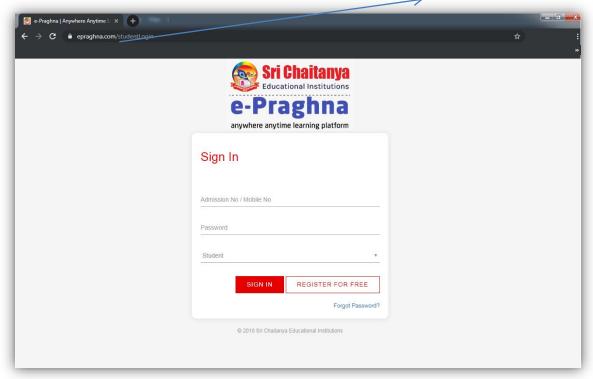




Open Google Chrome or Mozilla Firefox browser (Use latest versions for better experience).



Type *url* in Address bar as *www.epraghna.com*





e-praghna website address is www.epraghna.com

Mobile page view



User Id: Student Admission No Enter Your Password: XXXXXXX

(You can change your password by clicking forgot password link)





STEP-4 Sign In with your credentials.

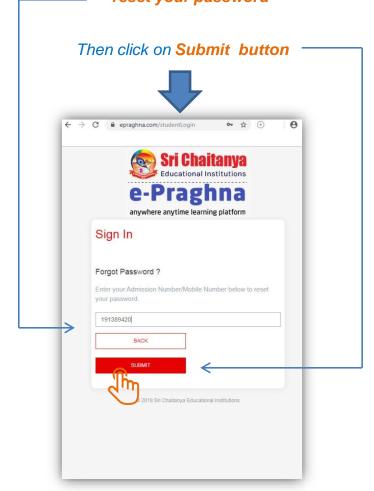


Forgot Password?



Forgot password window will be opened enter your Admission Number below to

reset your password



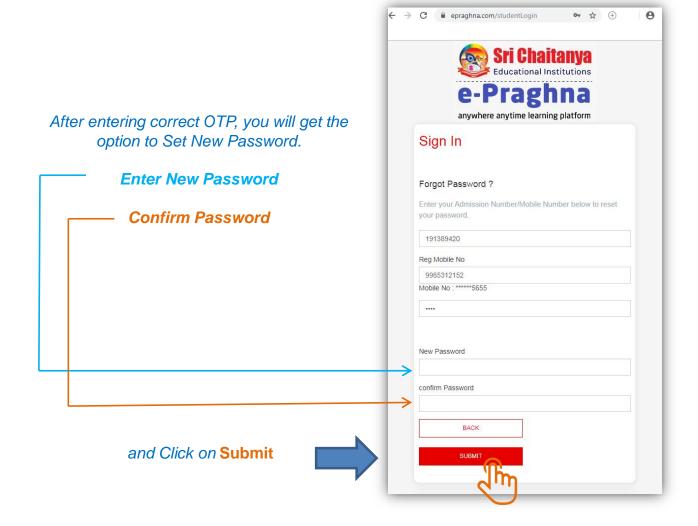




OTP will sent to your registered mobile no, enter that OTP in Forgot Password Page then click on Verify OTP





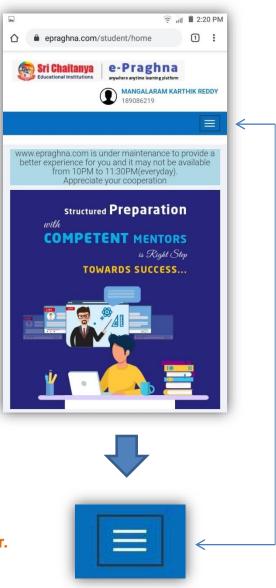


Your Password will be changed Successfully.



e-Praghna website will be opened





In home page you can find a menu bar.

Menu bar

Sri Chaitanya
Educational Institutions

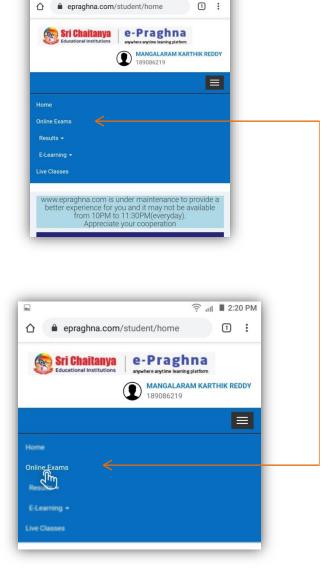
e-Praghna
anywhere anytime learning platform

In the menu we have different options like
Home, Online Exams, Results,
E-learning & Live classes



STEP-10

Click on **Online Exams** option to write exams.



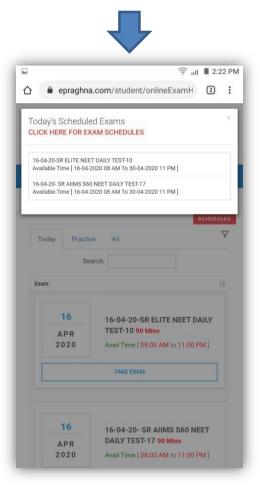
⊋ III ■ 2:20 PM

Click on Online Exams

STEP-12

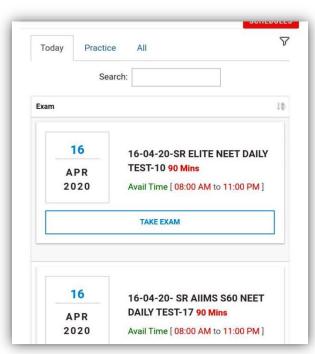


You can find the today's **exam schedules** in that page.



Scheduled exams will be displayed in Today Page

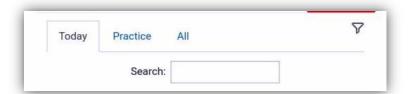






Practice papers are available in Practice page and not written exams are displaying in All page.





STEP-14

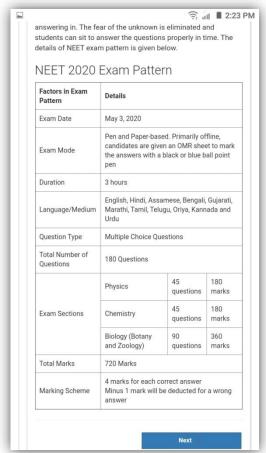
If you want to write exam, you need to **click on Take Exam** button under today's scheduled
exam.





you will get exam instructions page like this

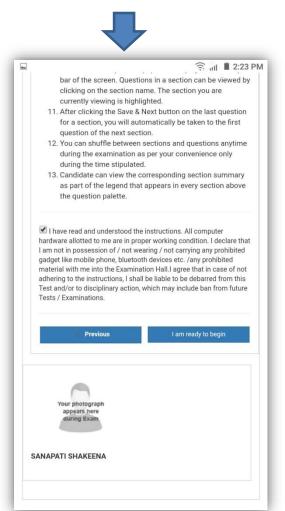




STEP-16



Click on Next to get exam writing instructions, term and conditions page

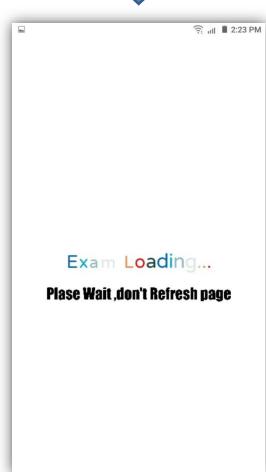




STEP-18

Exam paper will be loaded





Tick the instructions and click on I am ready to begin



I have read and understood the instructions. All computer hardware allotted to me are in proper working condition. I declare that I am not in possession of / not wearing / not carrying any prohibited gadget like mobile phone, bluetooth devices etc. /any prohibited material with me into the Examination Hall.I agree that in case of not adhering to the instructions, I shall be liable to be debarred from this Test and/or to disciplinary action, which may include ban from future Tests / Examinations.

Previous

I am ready to begin

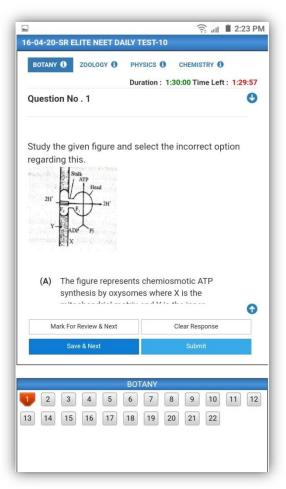






You get exam paper





We need to select one option, then click on SAVE AND NEXT button to save the answer for current question and move to next question.

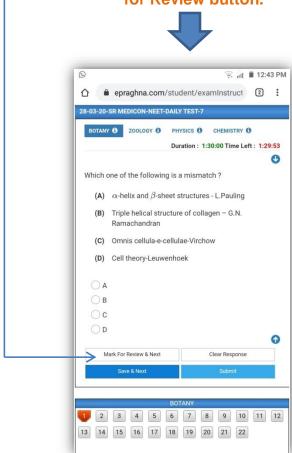
Mark For Review & Next Clear Response

Save & Next Submit

STEP-22

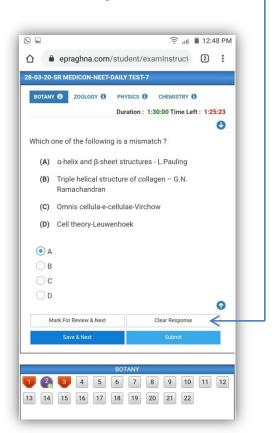


If we want to review the question, we need to select **Mark** for **Review button**.





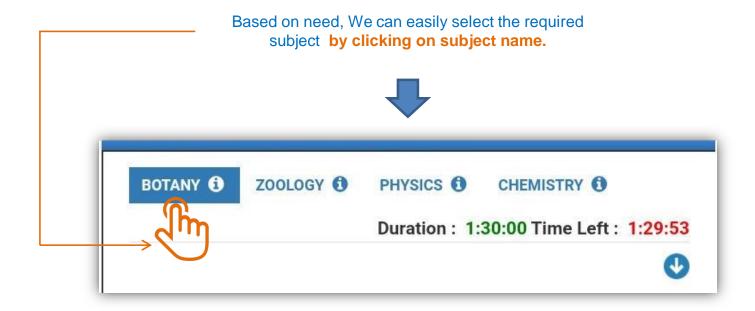
We can clear the answer for saved questions by using Clear Response button. —





Saved Answers are displaying in **Green colour** Visited and not answered questions are displaying in Red colour and Mark for Review questions are displaying in Violet colour. 1 Mark For Review & Next Clear Response Save & Next **BOTANY** 12 5 8 10 11 6 13 15 16 17 18 19 20 22 21







If we want to submit the exam (after attempting all the questions in all subjects), we need click on SUBMIT button. It is the final submission of your exam.

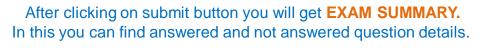
Mark For Review & Next

Clear Response

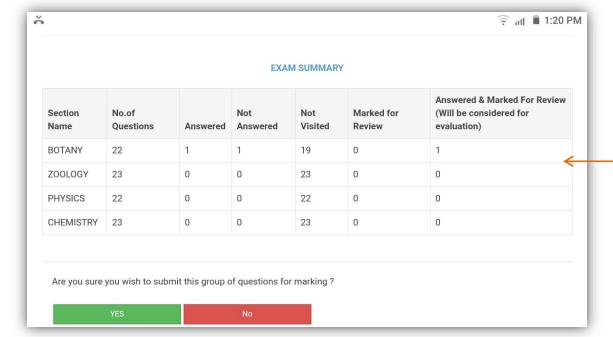
Save & Next

Submit



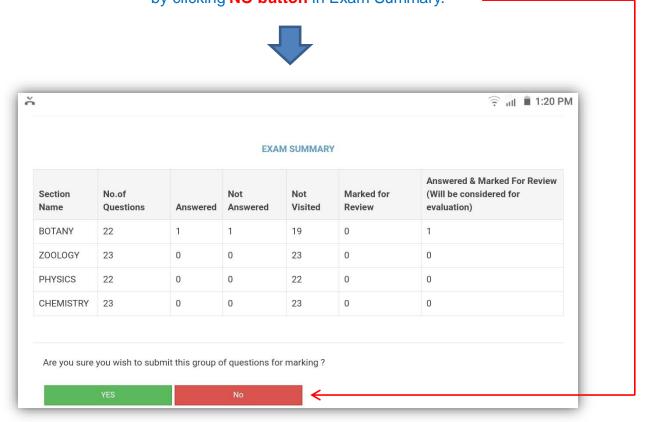








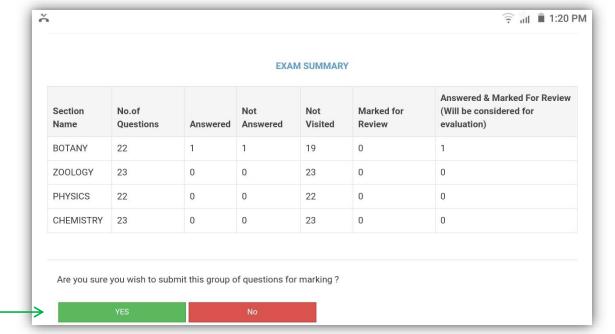
If you find any difference in Answered and Not Answered questions, you can go back to question paper by clicking **NO button** in Exam Summary.





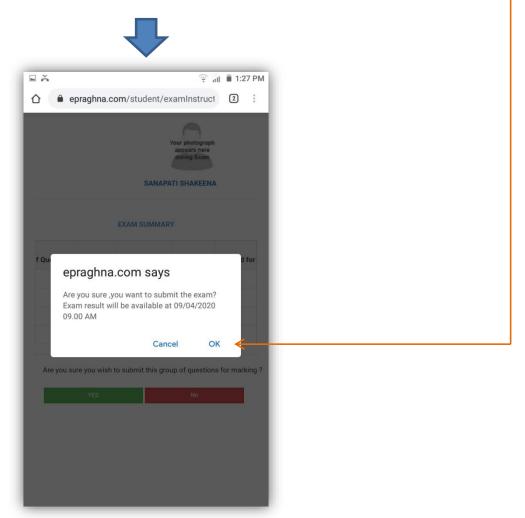
If everything thing is fine, you click on **YES** in Exam Summary.





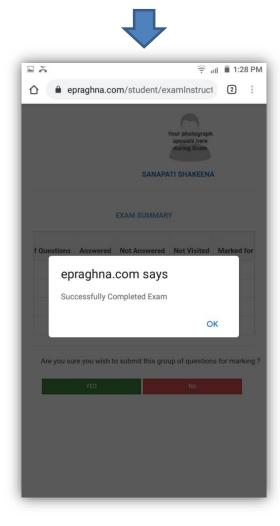


Then it asks for your confirmation to submit the exam and also displaying results available time. Then click on **OK**

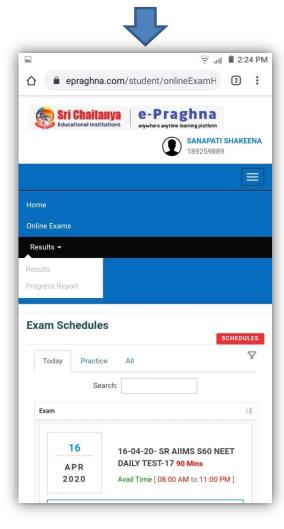




Your exam successfully completed.



After submitting the exam you can check your results in **Result page**.



STEP-32

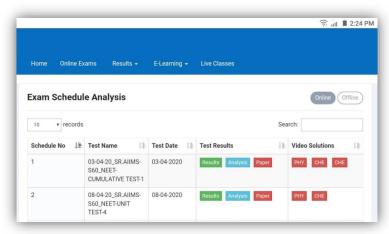


You can check both the Results and Progress Report in Results page.



Results page is visible like

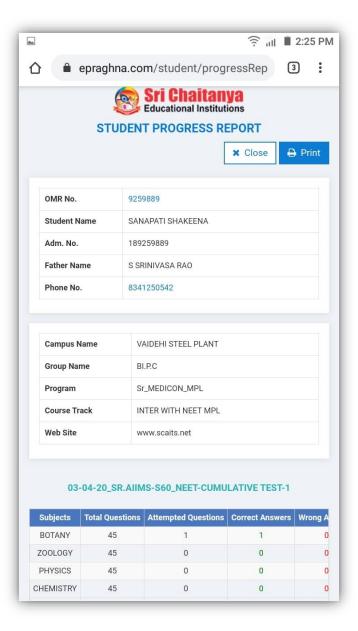




Progress report page is visible like

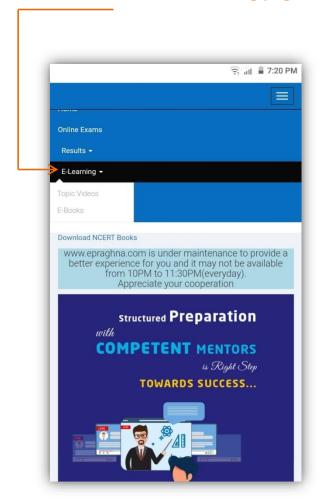








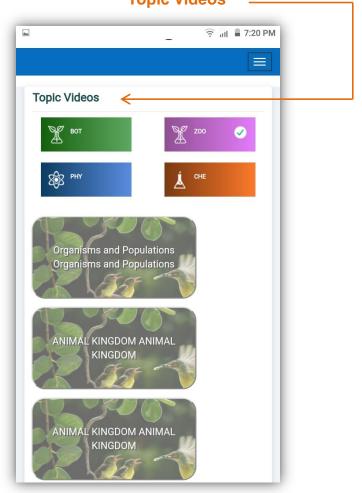
We are providing Topic wise Videos and E-Books in e-Praghna website. You can find these in **E-Learning page.**





You can find Topic Wise Videos in every subject by clicking

Topic Videos





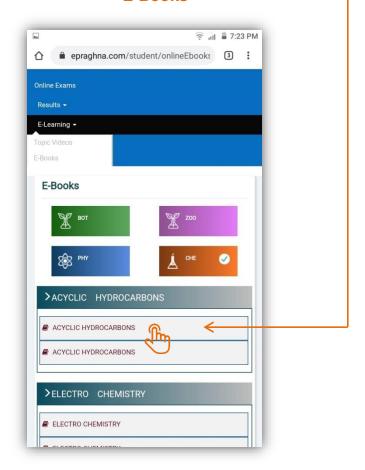
Click on topic name then you will get the video ..





You can find Topic Wise Papers in every subject by clicking

E-Books





Click on the topic name then you will get the detailed information about that topic ..

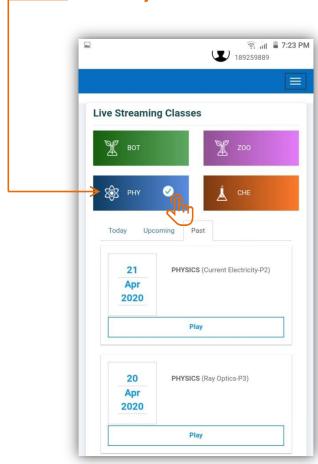




And we are also providing **Subject wise Live classes** in our website. You can find these in **Live Classes page.**

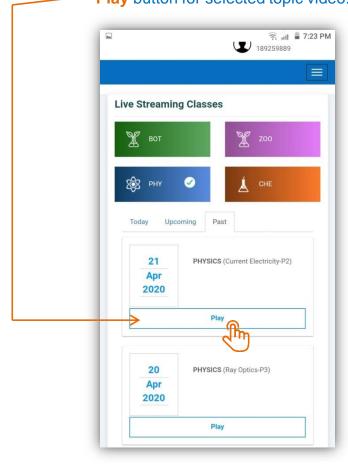


Click on Live Classes, You will get Subject wise videos..

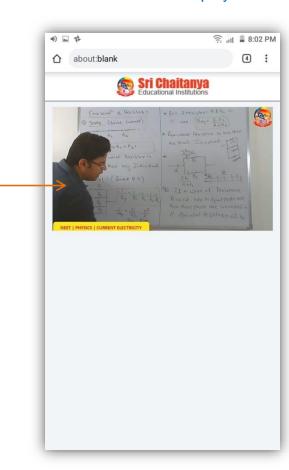




You can find Topic Wise videos in every subject. Click on the Play button for selected topic video.



Then video will be played.





Student Support Team

If any assistance required, Please call to our Support team



Please call to our Support team





Support Team

• **Rajesh** 9121142406

• **Praveen** 9100085118

• **Srinivas** 9100085566

Jyothsna 9121142416

• **Swajana** 9177096994

• **Vikas** 9121142417

Kaushik 9100085567

• **Hema** 9100084759

• **Karthik** 8985234594



Thank you!