

User Guide for Asbestos Abatement Notification and Air Clearance

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Oregon Department of Environmental Quality Office of the Asbestos Programs Lloyd 700 Building, 700 NE Multnomah Street, Suite 600 Portland OR 97232

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DEQ can provide documents in an alternate format or in a language other than English upon request. Call DEQ at 800-452-4011 or email <u>deqinfo@deq.state.or.us</u>.

1. Introduction

The Oregon Department of Environmental Quality Asbestos program (<u>OAR 340</u>, <u>Division 248</u>) includes Asbestos Abatement Notification requirements for contractors/facility owners/operators to submit notification of an asbestos abatement project, accompanied by the appropriate fee. Notification must be submitted by the facility owner or operator, the owner or operator of a demolition or renovation activity, or by the contractor. A notification revision (in your DEQ online identified as an amendment) must be submitted by the facility owner or operator, the owner or operator of a demolition or renovation activity, or the contractor.

Use Your DEQ Online to receive and process submittals including:

- 1. Abatement Project Notification (ASN-1/ASN-6)
- 2. Air Clearance Sample Results (ASN-5)

I. System Overview

The Oregon Department of Environmental Quality has instituted the use of a modernized, cloud-based tool for a selection of compliance programs within the agency and a number of business processes that involve the public and regulated entities.

Your DEQ Online is an environmental data management system designed to combine current DEQ processes across air, land and water divisions in one convenient and easily accessible portal. The system enables users to submit applications, upload reports, enter data, check the status of applications, pay fees or fines and manage account activity. In addition, the system allows for greater public access to environmental data without the need to request this information from DEQ staff.

For additional information about Your DEQ Online, visit the Your DEQ Online help page at <u>https://yourdeqonlinehelp.oregon.gov.</u>

II. Navigating the System

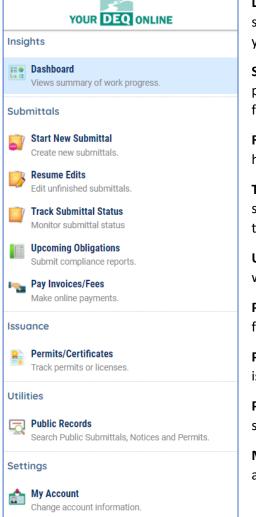
The system is designed to work with Safari or Google Chrome browsers, and we recommend using one of these to avoid unexpected errors. Internet Explorer is not a recommended browser.

Dashboard

The dashboard is your initial landing pad when logging into Your DEQ Online. It shows a summary of current and pending activity associated with your linked facilities.

	Dashboard					D 🕘
	Top Announcement		C Submittals Permits & Transaction History Upcoming Obligations			
5	Coligation	Sendback	Submittals	ted Applications		
3	O Submittals	O Submittals	MY SUBMITTALS	Pending Submitted	NEW SUBMITTALS	My Favorite Popular
	ANNOUNCEMENT		Baird Oil	2020- 12-07	Air Quality Gasoline Transporter Permit (GTP)	Application
	영국 Welcome to EDMS UAT. This is a testing website for DEQ staff.	03:38:29	Gasoline Transporter Permit (GTP) Application PO Box 1658, Boise, ID 83707			
		PM	Permits & Transaction History			
5			MY ACTIVE PERMITS Shows Permits issued		TRANSACTION HISTORY	
ŵ			No Record Found.			× 20
Ц						
	Navigation Panel		Upcoming Obligations & Unpaid Submittals			
			NEW OBLIGATIONS		UNPAID SUBMITTALS	
	Navigation Panel		Upcoming Obligations & Unpaid Submittals	**	UNPAID SUBMITTALS	~

The navigation panel on the left side of the screen is the primary way to navigate through various features in the system. The navigation panel can be expanded by clicking on the \searrow button at the bottom left side of the screen.



Dashboard: This is your landing pad when you enter the system. It shows a summary of current and pending activity for your account.

Start New Submittal: Your DEQ Online is used by a variety of programs at DEQ. This allows you to open up a list of submittal forms that are specific to your program.

Resume Edits: Allows you to resume editing any submittals that have been started, but not yet submitted to DEQ.

Track Submittal Status: Shows the status of all complete submittals and allows you to review the submitted report, view the submittal receipt, and track your submittal status.

Upcoming Obligations: Displays any upcoming obligations for which a submittal can be started.

Pay Invoices/Fees: Allows for online payment of invoices or fees to DEQ.

Permits/Certificates: Allows you to search for and view all DEQ issued permits.

Public Records: Allows you to search for and view all published submittal records.

My Account: Allows you to change your contact information, account type, facility linkage, and other account options.

lcons

You will see the following common icons as you navigate the system and submit your Abatement Notifications and Air Clearance reports.



Loading: This icon will appear while the system processes is an action.



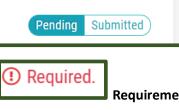
Save: Click ths icon to save changes made on a page.



Edit: Click this icon to edit the selected submission.



View: Click this icon to view a selected submission.



Submittal Selection: Click this button to toggle between pending and submitted obligations on their dashboard.

Requirement: This note will appear when a particular field in a submittal is required.



Add: Click this button to add multiple sets of data.



Expand: Click this button to expand.

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Delete: Click this button to delete the information.

2. Accounts and Roles

I. Account types

Your DEQ Online allows for three types of user accounts, each with distinct access and capabilities within the system as described below. If you are the responsible party entering a submittal of any kind, you will need a Responsible Official account. If you help to prepare the submittal, but are not the responsible official who certifies and submits the application, you may need a Consultant account. Typically for asbestos-related submittals, you would establish a Responsible Official account.

The Public Portal supports three types of public accounts – Responsible Official, Consultant, and General Public. Each account type has a set of access privileges in the Public Portal. They are as follows:

- 1. Responsible Official (RO)
 - Privileges are based on verified identity and valid links to facilities.
 - Prepare, certify and submit a submittal as RO or as Additional Certifier.
 - Pay for services.
 - Apply, track, amend, renew or withdraw a submittal.
 - Manage submittal history.
 - Manage User account and contact information.
 - Use the system regularly for data entry/query, correspondence and tracking submittal review status.
- 2. Consultant
 - Privileges are based on RO authorization for a given site or facility.
 - Prepare a submittal form on behalf of an RO.
 - Pay for services.
 - Use the system regularly for data entry/query, correspondence, track and review the submittal status.

- 3. General Public
 - Pay invoice for services with use of reference number.
 - Respond to authority-issued public notice.

Access to Public Records in Your DEQ Online

A member of the public may use the Public Portal Public Records link without a registered account. The searchable information is limited to submittals and permits that are within the Your DEQ Online system and published by DEQ. For additional information not found in Your DEQ Online, use Oregon DEQ Public Records Request system: <u>https://www.oregon.gov/deg/about-us/Pages/Request-Public-Record.aspx</u>

II. Registering an Account

To register for a new account, click the "Register Account" button on the <u>Your DEQ Online portal</u>. You will be asked to enter your personal information and company affiliation, as well as to select the appropriate account type for your requirements as described above.

Refer to instructions in the "Your DEQ Online Account Registration and Management" guide located on the <u>Your DEQ Online Help page</u>.

3. Abatement Notification (ASN-1/ASN-6) Submittals

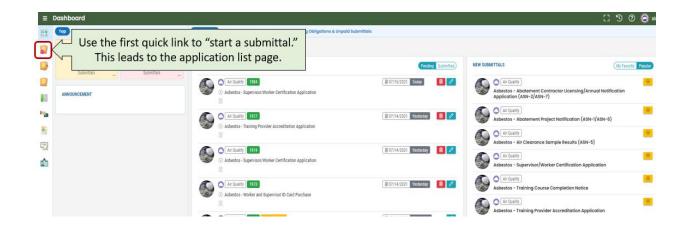
I. Navigate

After establishing an account and necessary links, you may initiate a submittal. From your account's dashboard, use quick links to maneuver through the system, then follow the steps illustrated below.

≡ 0	ishboard				: 5 0 🔾 :
H.	Top Announcement	Submittals Permits & Transaction History Upcoming Obligations & Unpaid Submittals			
	Obligation Derdback	Submittals			
	Submittals Submittals	MY SUBMITTALS (LAST 3 MONTHS)	Pending Submitted	NEW SUBMITTALS	My Favorite Popular
		Ard Quality State Ard Quality State Asbertos Supervisor/Worker Certification Application	🖹 07/15/2021 Today 🖀 🖉	Asbestos - Abatement Contractor Licensing/Annual Notificatio Application (ASN-2/ASN-7)	
194 18	Quick links he	Air Quality 1977	14/2021 Yesterday	Asbestos - Abatement Project Notification (ASN-1/ASN-6)	•
⊡ ⊡	activities.	Arbestos-Supervisor/Worker Certification Application	207/14/2021 Yesterday 🔒 🦉	Asbestos - Air Clearance Sample Results (ASN-5)	•
L	J	Ar Quality 1973 Asbesto - Worker and Supervisor ID Card Purchase	207/14/2021 Yesterday	Asbests - Training Course Completion Notice	
		A Crossing Mark 2 performs Annual Notification Application (ASN-2/ASN-7) Sendback on 2021-07-13	(¥07/13/2021) 2 66/78.050 . ✓	Atbestos - Training Provider Accreditation Application	
		Permits & Transaction History			
		MY ACTIVE PERMITS	_	TRANSACTION HISTORY	

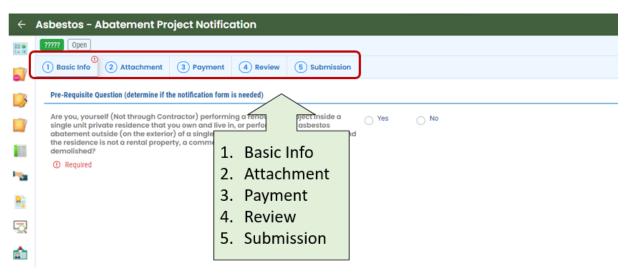
Your Dashboard: Quick Links

Dashboard							C 5 0 0 🕯 🗤
Insights	Top Announcement		Submittols Permits & Tron	saction History Upcoming Obligations & Unpaid Submit	itols		
Dashboard Views summary of work progress.	(Dilgation)	Genthack	Submittals				
Submittals	/	1	MY SUBMITTALS (LAST 3 MON	DHS)	Pending Subm	NEW SUBMITTALS	My Favorite Popular
Start New Submittal Create new submittals.	Submittals	Submittals	Air Quality	984 rvisor/Worker Certification Application	207/15/2021 Today		ment Contractor Licensing/Annual
Resume Edits Edit unfinished submittals.	ANNOUNCEMENT			rvisor/worker Certification Application		Notification Appl	cation (ASN-2/ASN-7)
Monitor submittal Status		Hover over	each icon	7 g Provider Accreditation Application	2 07/14/2021 Yesterday	Asbestos - Abate	ment Project Notification (ASN-1/ASN-6)
Upcoming Obligations Submit compliance reports.		for expa	anded		07/14/2021 Yesterday		earance Sample Results (ASN-5)
Pay Invoices/Fees Make online payments.	K	description	or click the	sor/Worker Certification Application		Air Quality	visor/Worker Certification Application
Issuance		dashboard		3	207/14/2021 Yesterday	Air Quality Asbestos - Traini	ng Course Completion Notice
Track permits or licenses.		the top to se	e them all.	and Supervisor ID Card Purchase		Air Quality Asbestos - Troini	e na Provider Accreditation Application
Public Records Search Public Submittals, Notices and Permits.			Air Quality Asbestos - Abat 2/ASN-7)	687 ፊ Gendback ement Contractor Licensing/Annual Notification Application (ASN-	■ 07/13/2021 2 days ago		
Settings			Sendback on 20	21-07-13			
My Account Change account information.							
l			Permits & Transac	tion History			
			MY ACTIVE PERMITS			TRANSACTION HISTORY	

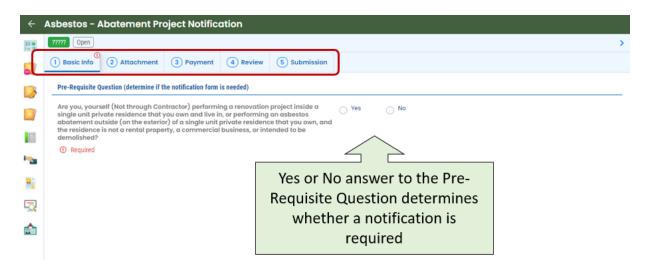


Search	(🔳	Found Submitte
Criteria	You have 100 unfinished submittais waiting to be finished.	
Keyword	Air Quality (7)	
Eutermal Name Easonptum Form Code	42 S Asbestos - Abatement Contractor Licensing/Annual Notification Application (ASN This form shall be used by a person who wishes to seek a Comparty License from DEQ or submit an Annual Notification	
Air Quality Others	Abetstos - Abotement Project Notification (ASN-//ASN-6) This form shall be used by a person who winker to submit notification before abating substato-containing material.	© (▲ 2 ⊂ Coulty) (#8954. ○ AF Outly
	42 Asbestos - Air Cleorance Sample Results (ASN-5) This form shall be used by Ablestos Abaneent Contactos to submit Air Cleanace Sample Results.	○ (b & Codin) (1688) ○ AF Quelty
	42 Asbestos - Supervisor/Worker Certification Application This form shall be used by a person who wishes to seek Certification from DEQ to become a Certified Abeston Worker	er or a Certified Attention Supervisor.
	45 Solution Asbestos - Training Course Completion Notice This form shall be used by the Accester Graning Powder to adant certification class information to 050.	er or a Certifed Addestits Expersion.
	Asbestos - Training Provider Accreditation Application The fam shall be used by a person who wisks to seek an accessisation from DEG to become an Accessing Advestor	s Transp Peoder:
	42 Abbestos - Worker and Supervisor ID Card Purchase Tas form shall be used by Accestes Trains Providers bothin bank Worker/Supervisor ID cards from BED.	© (/ r curling) (KOM2) (\$) Ar Quality

List of Submittal Tabs



II. Completing Basic Info Tab



If "Yes" is selected for the Pre-Requisite, then a banner will be displayed. If exemption requirements are met, there is no need to submit a notification. Stop at this point and exit the submittal.

- Asl	bestos - Abatement Project Notification								
??	277 Open								
0	Basic Info ② Attachment ③ Payment ④ Review ⑤ Submission								
3	Pre-Requisite Question (determine if the notification form is needed)								
1	Are you, yourself (Not through Contractor) performing a renovation project inside a single unit private residence that you own and live in, or performing an asbestos abatement outside (on the exterior) of a single unit private residence that you own, and the residence is not a rental property a commercial business, or intended to be demolished?								
	According to OAR 340-248-0250(1)(a), resid abatement project inside their own residend requirements, including the requirement to If you hire a contractor to perform the work in your home, you do not qualify use a contractor to perform the work in your home, you do not qualify use a contractor to perform the work in your home, you do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor to perform the work in your home. You do not qualify use a contractor t								
5	Asbestos abatement conducted inside a single unit private residence is exempt from OAR 340-248-0110 through 340-248-0180, 340-248-0210 through 340-248-0240 and 340-248-0260 through 340-248-0270 if the owner occupies the residence and the owner occupant is performing the asbestos abatement project.								
	**Residential owner occupants must nevertheless comply with requirements for properly packaging and disposing asbestos containing material. According to OAR 340-248-0250(1)(b), asbestos abatement the owner conducts outside of a single unit private residence is exempt from the requirement to submit a project notification, so long as the residence is not a rental property, a commercial business, or intended to be demolished. If you hire a contractor to perform the work on the residence, you do not qualify for this exemption. The full text of the exemption is below:								
	Asbestos abatement the owner conducts outside of a single unit private residence is exempt from the notification requirements contained in OAR 340-248-0260, if the residence is not a rental property, a commercial business, or intended to be demolished.								
	**The owner of the single unit private residence must nevertheless comply with requirements for properly packaging and disposing asbestos containing material.								
	STOP and EXIT if you qualify for one of these exemptions								

If "No" is selected, the next sections in the application will appear. Complete required fields in all sections. Click the red "save" button on the bottom right before proceeding to the next tab.

sbestos - Abatement Project Notificatio	n
????? Open	
1) Basic Info ⁽¹⁾ (2) Attachment (3) Payment (4)	Review 5 Submission
Pre-Requisite Question (determine if the notification form is need	rded)
Are you, yourself (Not through Contractor) performing a r	renovation project inside a Yes No
single unit private residence that you own and live in, or p abatement outside (on the exterior) of a single unit privat and the residence is not a rental property, a commercial b	performing an abbestos
demolished?	business, or intended to be
Select a facility	
Select your facility Create new facility	If you select "No", then
Select your facility (project site)	complete all required fields
	• • • • • • • • • • • • • • • • • • •
① Required.	in all the sections, and then
	click the red "save" button
Basic Information	on the bottom right before
Is this an original or revision of project notification?	—
① Required	proceeding to the next tab
Type of Project	
Residential renovation O Residential	al demolition 0 Nonresidential renovation 0 Nonresidential demolition 0
Required	
Type of Project & Survey Information	
Please submit 2 separate submittals if your site in	nvolves removing both friable and nonfriable.
Friable or nonfriable? 🕐	Friable (?) Nonfriable (?)
① Required	
Was an asbestos survey completed?	⊖ ves ⊖ № Save But
① Required	
	le l

Always click the "save" button before proceeding to the next tab.

Selecting a facility

In the "Select a facility" section, choose the project site from the drop down list which is generated by the system. These are based on the facilities the RO selected when registering their account. If you do not find the facility in the drop down list, follow instructions below.

÷	Asbestos - Abe	atement Pro	oject Notifico	ation					
	????? Open								
	1 Basic Info	2 Attachment	3 Payment	4 Review	5 Submission				
	Pre-Requisite Ques	tion (determine if tl	he notification form i	is needed)					
	single unit private abatement outsid	e residence that y de (on the exterio e is not a rental p	ntractor) performin rou own and live ir r) of a single unit p roperty, a commen	n, or performing private residence rcial business, o	an asbestos e that you own, or intended to be	⊖ Yes	O No	Facilities that were li account at account re appear in the dropdov	gistration will
1	Select a facility	Proje	ct Sites are	called Faci	lities in YDO			facility from the drop you do not find the p	o down list. If
<u>₽</u>	Select your facilit		e new facility					then select Create	-
<u>î</u>									^
	Q Search by na	ame/ID/address,	/latitude/longitud	e/type					
	Abra Deal					11151	IE Thompson St Portl	and 97212	120349
	BEVERLY CLEARY					1915	IE 33RD AVE PORTLA	ND OR 97212	27535
	BOB BURNETT RESIDENCE				2104	INE AVE KLAMATH F	ALLS OR 97601	30809	

Creating a new facility

Once you select "Create new facility", three sections will open up. Complete all the required fields.

Select a failiny Select your facility @ Create new facility Inter Facility Information Facility Name © Regard. Abbreviation	If you selected "Create new facili complete all required fields of sections "New Facility Informatic "Mailing Address and "Physical Location."	ty", the on", s"		In the facility located or No	n Native American Lands?			
tmail	Phone					Fax		
		XXXXX-XXXX				3000-3000-90000		
Required or Check the Email Format. Comments:	(i) Re	equired and Check the Phot	ne Number Format.					
Mulling Address Country Child Battes Canada							(Maximum length is 400	00. Remaining length is 4000.)
Address Line 1				Address Line 2				
() Required.								
city			State			Zip Code		
city			OR (Oregon)		~	00000-0000		
 Required. 						Required.		
Physical Location Country								
Address Line 1			Address Line 2					
③ Required.								
city		State			Zip Code		Geogle	Map data @2021
Required.		OR (Oregon)		~	00000-0000			Map care e./021
			top all use		Required.			
Lotitude			Longitude					
Required.			Required.					6
			-					

Basic project information

In the "Basic Information" section answer the first question "Is this an original or revision of project notification?" by selecting "Original." Do not select "Revision." Revision is a different process for corrections or changes to an existing submittal. The revision process is detailed in section 3. VIII of this document.

	Complete Basic Information Section. Important: Select "Original" Do not select "Revision." A different process is detailed in section 3. VIII for submitting revision
Basic Information	
Is this an original or revision of project notification?	Original Revision
① Required	
Type of Project	
Residential renovation ⑦ Residential demolitie	on ⑦ Nonresidential renovation ⑦ Nonresidential demolition ⑦
① Required	
If residential, does the building have four or fewer dwelling unit	ts? O Yes No
① Required	
If residential, was the residential building constructed after Ja	inuary 1, 2004? 🧿 Yes 🔗 No
① Required	

Type of Project & Survey Information

A separate submittal is required for each friable and nonfriable project.

Please submit 2 separate subm	hittals if your site involves removing	g both friable and nonfriable.	
Friable or nonfriable? ?	$ \leq > $	Friable	Nonfriable 📀
 Required 	Important: Two		
	separate submittals are		
	required if your site		
	involves removal of		
	both friable and		
	nonfriable asbestos		

If an asbestos survey was performed or samples were collected, select "Yes." This will open a section to provide details on the AHERA Accredited Inspector. Complete all required fields.

Was an asbestos surver ① Required	y completed?		• Yes	⊖ No			
AHERA Accredited Inspector							
Salutation	First Name The second	ailable, please type NA	M.I.	Cast Name			
Company ① Required. If company NA	name not available, please type	Title		Email () Required.			
Phone XXX-XXX-XXXX		Mobile XXX-XXX-XXXX		Fax XXX-XXX-XXXX			

If no asbestos survey was done, select "No." A question on evidence of asbestos in the project area will appear. Provide answer by selecting one of the choices.

Was an asbestos survey completed?	Ves O No
③ Required	
Are you saying asbestos is present in the project area due to ① Required	Assumption that asbestos materials are present An AHERA plan is available that assumes or has sample results showing asbestos Other

Asbestos Containing Material (ACM) details

In this section, provide details on the ACM, including description, type, location and percentage by weight. Each ACM will require addition of a new item by clicking the button.

Asbestos-containing Material		
Please list the ACMs to be	abated d This ONE button expands	
• New	the details section for the ACM. It can be used to	
① Required	enter multiple detail entries of ACM.	

Click the the button to start the details section for the ACM. Provide the necessary details and then click the blue arrow button to minimize that item.

Description			Location of asbes material	stos containing 9	% Asbestos by Weight	
Ď ⁰						Î
Description of asbe	stos-containing material					
 Required 						li
Chrysotile)	Riebeckite (Crocidolite)	Cummingtonite- Grunerite (Amosite)	Anthophyllite	Actinolite	Tremolite	
Location of asbesto	s containing material		% Asbestos by Weigh	it		
 Required 						

Click the new button to add more entries of ACM and follow the same process. If information was entered in error, use the delete button and start over.

Description	Location of asbestos containing material	% Asbestos by Weight	
Description	Bathroom wall tiles	25	
• New			Details can be deleted by clicking the bin button

Abatement Project Size

Enter the size of the project by selecting the appropriate choice from the drop down list. Selections in this selection automatically generate the notification fee which is addressed in section 3. Il Project Details of this document.

				Select the project size from the drop down list. The system automatically determines the notification fee based on the selection
Total quantity of a	sbestos-containing material			
Projects from	2,600 to 4,999 linear feet or 1,600 to 3,499 square feet o	of asbestos-containing	g material.	~
Enter the exact To	tal quantity of asbestos containing material:			v
Linear Feet:		Square Feet:		
2800		460		
g vired, Plea	ase enter 0 to the text field if you don't have one or the other quantity	Quired, Ple	ase enter 0 to 1	the text field if you don't have one or the other quantity
Provide the		Provide the		
exact quantity		exact quantity		

Negative Pressure Enclosure and Air Clearance

Provide details on whether the project was performed in a negative pressure enclosure.



After selecting "Yes," the message below will appear.



IMPORTANT: If the abatement project is performed in a negative pressure enclosure and the project involves more than 160 square feet or 260 linear feet of ACM, an Air Clearance Sample Results (ASN5) submittal is required.

Abatement Method/Disposal Method/State Ordered

Provide details on method of abatement and method of disposal.

Method of abatement	Complete details on Method of Abatement	
	and Method of disposal	
① Required		<i>n</i>
Method of disposal		
① Required		

If selecting "Yes" for State or local government-ordered demolition, complete the required details.

State or local government ordered demolition?		O Yes No	
① Required			
Who ordered the demolition?	The date the order was issued	The date demolition is to begin	
ALLA A MELAN DE AELLANDALS	mm/dd/yyyy	mm/dd/yyyy	
① Required	① Required	① Required	

Building Owner/Operator details

Select "owner" or "operator" and provide the associated name, address and contact details.

Is it a building own	er or operator?			0	Owner	Operator	
① Required						0	Complete the required
Operator Name							
							fields for the Building Owner or Operator
① Required							•
Phone #							
XXX-XXX-XXXX							
① Required							
Mailing Address							
Country							
● United States ○	Canada						
Address Line 1			A	ddress Line 2			
 Required. 							
City		S	tate			Zip Code	
			OR (Oregon)		~	0000-0000	
 Required. 						Required.	
Site Contact (2)							
Salutation	First Name			M.I.	Last Name	9	
	 Required. 				① Require	ed.	
Company		Title				Email	
						Required.	
Phone		Mobile				Fax	
XXX-XXX-XXXX		XXX-XXX-XXXX				XXX-XXX-XXXX	
 Required. 							

Contractor information

Search for the abatement contractor by typing their name or select from the drop down list.

Contractor/Owner/Operator		Select the abatement
Select your Contractor		contractor from the
		drop down list
Q. Search by name, business name		
LAGET DULLINGER		*
SSS ABATEMENT PRO, INC. COFFEY, MICHAEL R MICHAEL COFFEY	() Lic No FS-2014-00759	
Accelerated Construction LLC Wheeler, Bret L Bret Wheeler	() Lie No FS-2018-00797	
69 ADG,INC dba Asbestos Control Group, Winslow, Douglas Douglas Winslow	() Lic No FS-1989-00562	
183 Ahm, Inc. Ahm, Inc.	() Lic No SSF-1900-00410	
		Found: 185

Project details

Complete all required details of the project. The abatement notification fee automatically appears based on the system calculation of the selected project size detailed in section 3. Il "Abatement Project Size."

Project Detail Is this an emergency? ① Required	Complete the project details		⊖ Yes	O No		
Emergency Walver Requested? Required		⊖ Yes	O No			
Reasons for the request		O Financial Ha	rdship) Fire	H20	O Other
Project Start Date	Project Completion Date		Notification Fee			
mm/dd/yyyy	mm/dd/yyyy	Ö	0			
① Required	 Required 		Required	4		
Hours of Work	Days of Work		Project Status 🕜			
					s auto	
① Required	① Required		 Required 		by the	
Type of Facility				sys	stem	
						~
① Required						
Is the facility occupied?		⊖ Yes O No				
① Required						

Facility details

Provide specific details on the facility.

Is the facility occupied?	⊖ Yes	⊖ No	Complete details of the facility	
① Required			complete details of the idenity	
Building, floor, room, or unit# where the abatement will occur				
① Required				
Current use of the building				
① Required				//
Prior use of the building				
① Required				11
Approximate date building constructed				
① Required				

Project Supervisor Information

Provide the name and certification number of all supervisors for the project. Click the new event button in the project supervisor section. Either type the project supervisor name to or select the project supervisor from the drop down list. Click the new event button for each supervisor.

	. → New C th	ck this to open ne Supervisor rop down list		
0	elect your Supervisor		Select the Project Supervisor from the drop down list	
	Q Search by name, business name			
1	571 Baylor, Jr, Tommie Tommie Baylor, Jr	① Lic No \$15736		Â
Lis	561 Cannada, David David Cannada	(Lic No \$15725		
	559 Cooney, Joseph Joseph Cooney	① Lic No \$15723		
C	562 Genwright, Maliek Maliek Genwright	① Lic No \$15726		
Was	575 Gonzalez Gabriel	(1) Lie No. \$15744		Found: 21

Provide the work/cell phone number for each project supervisor.

List Project Supervisor's Work Cell Phone Numbers 🕐
Tommie Baylor Jr: 555-444-6666, John Smith: 111-222-3333
Required

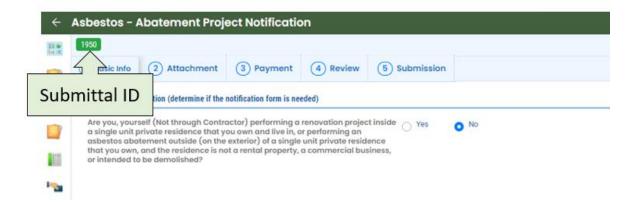
Waste Hauler & Disposal Site information

Complete this section by filling in the required fields: name, phone number and address of the disposal site and name and address of the waste hauler.

Vaste Hauler			
Vaste Hauler Name	Phone		
	XXX-XX	х-хххх	
Required	① Requir	ed or Check the Telephone Number Format.	
Country			Complete details on
 United States Canada 			the Waste Hauler and
ddress Line 1	Address L	ine 2	Disposal Site
 Required. 			
ity	State	Zip Code	
	OR (Oregon)	✓ 00000-0000	
 Required. 		Required.	
isposal Site			
Vaste Disposal Name			
Vaste Disposal Name			Click the Save
Vaste Disposal Name			Click the Save Button before
Vaste Disposal Name	Address L	ine 2	Button before
Vaste Disposal Name Vaste Disposal Name Required Country United States Canada	Address	ine 2	Button before moving to the n
Vaste Disposal Name Required	Address L	ine 2	Button before
Vaste Disposal Name	Address L	ine 2 Zip Code	Button before moving to the n
Naste Disposal Name Required Ountry United States Canada Address Line 1 Required. City			Button before moving to the n

Submittal ID

After entering all the required information in the "Basic Info" tab and clicking the save button, the Submittal ID will appear at the upper left corner. Reference this submittal ID number in all related communications with the agency.

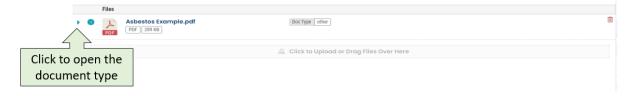


III. Attachment Tab

To attach files to a submittal (variance requests, asbestos survey reports, etc.), click "Upload" to open the file browser window and select the file to be attached; or "Drag files" to drag and drop a file into the system.

÷	Asbestos - Abatement Project Notification
	1950 Open
	1 Basic Info 2 Attachment 3 Payment 6 Submission
	When uploading an attachment, first click the file record and select a file type option for the uploaded file. If you want to mail the documents to the authorized agency, please navigate to the Review tab and use the "Mail To" checkbox.
	ය Click to Upload or Drag Files Over Here
1	Click to open the file
8	browser and select the
5	file to attach

After adding the attachment, identify the document type. Click on the 📩 icon.



Select "Other" from the drop down and click the 👕 icon to close the document identification window.

Files			
	sbestos Example.pdf DF][289 KB]	$\downarrow \ \downarrow \$ Click on the document to identify the attachment type. $\downarrow \ \downarrow$	1
Click to close the	Select Document Type:		
document type			~
	Other Redacted Submittal Form in PDF		
			_11

IV. Make a Payment

Proceed to the "Payment" tab and click the blue "Pay Amount Due" box.

÷	Asbestos - Abatement Project Notification	
E.*	1950 Open	د د
	1 Basic Info 2 Attachment 3 Payment 6 Submission	
	Please complete the payment process.	
		Click the "Pay Amount Due"
_	Fee Paid Due	button to initiate the > 💿
	s 900.00 - s 0.00 = s 900.00	payment process
-		payment process
	Fee	Payment Transactions C
8		
R	Asbestos - Abatement Project Fee	No transaction record found.
	© \$900.00	
ŵ		

You may choose from two payment options:

- 1. ACH e-Payment: Make an electronic fund transfer. (Recommended)
- 2. Check by mail: Print payment coupon (submittal receipt) and mail paper check to address as indicated on the payment coupon.

Option 1: Payment by ACH e-Payment

- 1. Select ACH e-Payment.
- 2. You will be redirected to the secure E-Pay page.
- 3. After submitting bank payment information, return to this page and click "save."

1 Aut ○ ⊠ Check by Mail When	= s 900.00 comated Clearing House (ACH) payment method: a clicking batton on the right, you will be refired to agency's pay in finithed, you will be refired tack to the system to finish the tac			Prog Atricant Due 2 Zadimet Due - Topy
Fee Asbestos - Abotement P ①	roject Fee	\$ 900.00	Payment Transactions C ^e No transaction record found.	This launches the secure payment module where you'd enter routing number and account information to submit payment. After completion, this window reappears. Then click the "save" button

E-Pay steps in secure Financial Information Management System

Make a Payment		
My Payment		
DEQ GovOnline Pymts Amount Due	\$900.00	
Payment Information		
Frequency	One Time	
Payment Amount	\$900.00	
Payment Date	Pay Now	
Contact Information		
First Name	airASB	
Last Name	Testing	
Company	(Optional)	
Address 1	250 Bowie Ave	
Address 2	(Optional)	
City	Toronto	
State	Select V	
Zip Code	(Optional)	
Phone Number	5032295696	Complete the
Email Address	eain_kelton@enfotech.com	
	Become a Registered User 🖲	required field
per la constante de		2.0
Payment Method		and click
	imple Check 1215	C III
A	rytown, MO 12348 0475 (10 1581	Continue
-	- 101.1488	
L. LÉ	225405100 C 005 1122221 * 001016 C	
	lank Routing Bank Account Chock Namber Mamber Bingstred	
	Personal Cheeler, Business Check	
Bank Routing Number		
Bank Account Number	-	
Bank Account Tur	Checking O Savings	

Q Department of		
Confirmation		
Please click the 'Return to Home Page' button t Please keep a record of your Confirmation Num		
Confirmation Number DEQTST00000		
Payment Details		
Descr	tription DEQ GOVONLINE DED GovOnline Pymts	
	https://oregon-public-uat.govonlinesaas.com/client/pub/login	
	Amount \$900.00 nt Date 07/19/2021	
	Status SCHEDULED	
Payment Method		
	umber 075000022	
-	k Name US BANK NA	
Bank Account N		
Bank Accoun Bank A	nt Type Checking	
	ick to ton@enfotech.com	
reti	urn to	
	IT DEQ	
bank	nline Customer Service Help Privacy Policy	A Sec
sys	stem	-
	nvironmental Quality	Exit
Department of E	Invironmental Quality	Exit
Department of El Review Payment esse review the information below and select Cor ayment Details	- confirm to process your payment. Select Back to return to the previous page to make changes to your payment.	Exit
Department of El Review Payment esse review the information below and select Cor ayment Details	onfirm to process your payment. Select Back to return to the previous page to make changes to your payment.	Exit
Department of El Review Payment lease review the information below and select Col ayment Details Descripti Payment Amou	tion DEQ GOVONLINE DEQ GOVONLINE DEQ GOVONLINE https://orgon-public-ust.govonlinesaas.com/client/pub/login wat \$900.00	Exit
Department of El Review Payment lease review the information below and select Col ayment Details Descripti Payment Amou	confirm to process your payment. Select Back to return to the previous page to make changes to your payment.	Exit
Department of El Review Payment esse review the information below and select Cot ayment Details Descripti Payment Amou Payment Method	binfirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GovOnline Pymts https://oregore-public-ust.govonlinesaas.com/client/pub/login unit \$900.00 Pate 07/19/2021	Exit
Department of El Review Payment ease review the information below and select Col ayment Details Descripti Payment Amoo Payment Method Bank Routing Numb	binfirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GovOnline Pymts https://oregore-public-ust.govonlinesaas.com/client/pub/login unit \$900.00 Pate 07/19/2021	Exit
Department of El Review Payment lease review the information below and select Col ayment Details Descripti Payment Amoo Payment Not ayment Method Bank Routing Nume Bank Account Nume	binfirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GOVONLINE https://oregon-public-uat.govonlinesaas.com/client/pub/login wat \$900.00 table 07/19/2021 table 07/19/2021 table 07/5000022 table 075000022 table 12222	Exit
Department of El Review Payment ease review the information below and select Cot ayment Details Descripti Payment Amox Payment D: ayment Method Bank Routing Numk Bank Na: Bank Account Yum Bank Account Tym	bnfirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GovOnline Pyrits https://orgon-public-uat-govonlinesaas.com/client/pub/login use 1900.00 bate 07/19/2021 ber 075000022 ame US BANK NA ber "2222 ype Checking	Exit
Department of El Review Payment lease review the information below and select Col ayment Details Descripti Payment Amoc Payment Method Bank Routing Num Bank Kas Bank Account Y Bank Account Catego	bnfirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GovOnline Pyrits https://orgon-public-uat-govonlinesaas.com/client/pub/login use 1900.00 bate 07/19/2021 ber 075000022 ame US BANK NA ber "2222 ype Checking	Exit
Department of El Confirmation below and select Col ayment Details Descripti Payment Amoo Payment Method Bank Routing Numk Bank Account Y Bank Account Catego Confirmation Em	bonfirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GovOnline Pyrms https://reprimespace.com/client/pub/login https:	Exit
Department of El eview Payment ease review the information below and select Col ayment Details Descripti Payment Amoo Payment Amoo Payment Amoo Payment Method Bank Routing Numk Bank Account Ty Bank Account Ty Bank Account Catego Confirmation Em entact Information	bonfirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GovOnline Pyrms https://reprimespace.com/client/pub/login https:	Exit
Department of El Compared to the second s	confirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GovOnline Pyrms https://rogen-public-uat.govonlinessas.com/client/pub/login uset \$900.00 bet 07/19/2021 ther 075000022 ther *2222 ype Checking ory Consumer mail eain_kelton@enfotech.com true airASB ame Testing	Exit
Department of El Construction	onfirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE D	Exit
Department of El Control Con	bonfirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GOVONLIN	Exit
Department of El Comparing the information below and select Col ayment Details Descripti Dayment Amou Payment Method Bank Account Ty Bank Account Catego Confirmation Em Confirmation	bonfirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GOVONLINE DEQ GOVONLINE DEQ GOVONLINE O7109/2021 ther 075000022 ther 075000022 ther 075000022 ther 075000022 ther 12222 typer Chacking oyur Consumer mail eain_kelton@enforech.com true airASB true truing ss 1 230 Bowle Ave City Toronto tate OR. ode 97227	Ext
Department of El Comparing the information below and select Col ayment Details Descripti Payment Amou Payment Method Bank Routing Num Bank Account Tyg Bank Acc	bonfirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GOVONLINE DEQ GOVONLINE Select Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GOVONLINE DEQ GOVONLINE DEQ GOVONLINE DEQ GOVONLINE OTS00002 tate 07/19/2021 tate 07500002 tate 07500000 tate 0750000 tate 07500000 tate 0750000 tate 0750000 tate 07500000 tate 07500000 tate 07500000 ta	
Department of El Review Payment ease review the information below and select. Col ayment Details Descripti Payment Amoo Payment Method Bank Routing Numk Bank Kacount 7 Bank Account Catego Confirmation Em entact Information First Nan Address C Sta Zip Co Phone Numk Enmail Address	confirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE DEQ GOVONLINE DEQ GOVONLINE DEQ GOVONLINE OF 07500002 the 07/19/2021 ther 075000022 ther 075000022 ther *2222 type Checking opry Consumer mail eain_kelton@enforech.com true airASB true in_kelton@enforech.com Click to acc Click to acc	cept
Department of El Review Payment ease review the information below and select. Col ayment Details Descripti Payment Amoo Payment Method Bank Routing Numk Bank Kacount 7 Bank Account Numk Bank Account 7 Bank Account Catego Confirmation Em entact Information First Nam Address C Sta Zip Co Phone Numk Enmail Address	confirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE	cept
Department of El Contract of Department of El Contract of Department of El Contract of Department of Departm	confirm to process your payment. Select Back to return to the previous page to make changes to your payment. Ition DEQ GOVONLINE DEQ GOVONLIN	cept
Department of El Control Con	confirm to process your payment. Select Back to return to the previous page to make changes to your payment. tion DEQ GOVONLINE TATISS THE SECOND	cept and s and

÷	Asbestos - Abatement Project Notification		
	1950 Open		>
0	1) Basic Info 2) Attachment 3) Payment 4) Review 6) Submission		
	$\begin{bmatrix} ree \\ s \ 900.00 \\ - \\ \end{bmatrix} = \begin{bmatrix} coest \\ s \ 0.00 \end{bmatrix} = Fee$	Payment Transactions C	
	Asbestos - Abatement Project Fee \$ 900.00	► == ePayment (ACH) ≥ 2021-07-18 ≥ 2021-07-19 © DEQTST000002011)
â		Once payment is complete you'll return to this screen. Click the save button before leaving this page	

Option 2: Check by Mail

- 1. Select Check by Mail. If choosing to pay by this method, recognize that additional days for mail delivery and processing will be needed in addition to the typical five- or 10-day waiting period for the notification.
- 2. Check the confirmation box to confirm this choice.
- 3. Click "save" icon.

÷	Asbestos - Abateme	nt Project Notification			
	1950 Open				,
	1) Basic Info 2) Attach	ment 3 Payment 4 Review 5 Submission			
3	Please complete the pa	ayment process.			
		Fac 0.00 = \$900.00			Pay Amount Due
7		Check by Mail payment method:			Check here to confirm Check by Mail payment method.
<u>-</u>	💆 🔄 Check by Mail	Please make the check payable to:			
5		DEQ Financial Services – LBX3615 P.O. Box 3615			
ŵ		Portland OR 97208-3615			
	Fee			Payment Transactions C	
				No transaction record found.	
	Asbestos - Abaten 3	nent Project Fee	\$ 900.00		

Note: By following the three steps for payment by check, you enable the system to produce a submittal receipt after your submittal is finalized. It contains instructions and bank mailing address to use when mailing your payment by check.

6

V. Review Tab

When clicking the pdf file icon in the "Review" tab, the file will be viewable in another browser tab. Confirm all the information provided is correct before completing the submission. If any changes are needed, navigate to the related tabs and make those changes. Always click "save" after any changes.

÷	Asbestos - Abatement Project Notification		
11. L. 11	1950 Open		
	1) Basic Info 2 Attachment 3 Payment 4 Review 5 Submission		
	Review your submittal and any attachments. Save any changes you have made before returning to this page, and p	Click to review application	
	Submittal Form(s) Summary	before submitting. If any	
		changes are needed,	
-	Please check if the following sections are completed. Click on the PDF (navigate to the related tabs	
8	✓ Basic Info	to make those changes.	
5	Payment	Always click "save"	
†	Fm Sarrice Pad Sarrice Sarrice		
	Mandatory Attachment		
	Attachments are not required for this Submittal.		

VI. What steps follow after payment?

1. On the "Submission" tab, the Responsible Official is in charge of certifying and finalizing the submittal with a randomly selected security question and PIN number. These were part of the account registration process for the RO account.

Basic Info 2 Attachment 3 Payment 4 Review 5 Submission		
rification Statement sciention of accuracy information provided. * 1 hereby apply to transfer gasoline to and from delivery vessels per OAR 340, Division 23 accordance with the procedures set Forth by the Department of Environmental Quality.	2, and certify that the information in this application is true and correct to the best of my knowledge I hereby certify that the tan	k described above has been tested in
I have read and agree to the above certification statement signers	Check the acknowledgement	
Co-Signers Codify Question & PTN Number Codify Question & PTN Number Codify Question where dd your fact meet your spourse? *	box and answer your security question and PIN number	£
N (4 dq/s) *		
	em safeguards as well as physical and administrative protection. In addition, the security safeguards are also powered by VeriSi e note that access to these links, irrespective of the issuance of the User ID and Password, may be terminated by our discretion	
	owever personally identifiable information privacy is a new and evolving area, and despite dedicated efforts, some mistakes and disclaims any and all liabilities from damages which may result from accessing the website, or from reliance upon any such info	

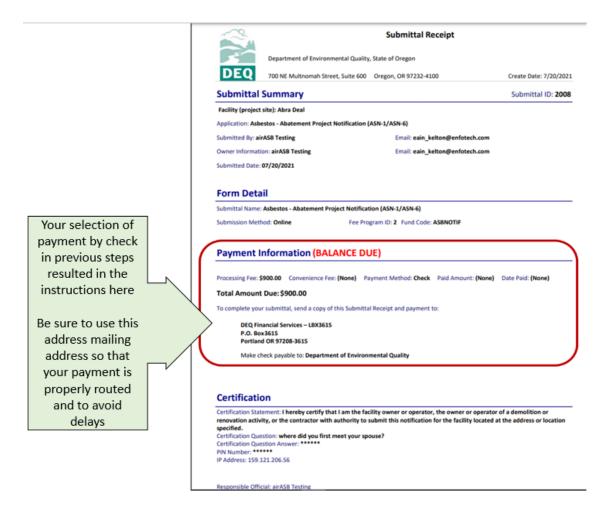
2. Next, click the activated "Submit" button.

11	1015 Open										
	1 Basic Info	2 Attachment	t D Payment	A Review	Submission						
	Certification Sta	alement									
-	Declaration of a	accuracy informatio	n provided: *								
					is per OAR 340, Divi of Environmental Q		ation in this application is	true and correct to the best of my	inowledge.I hereby certify th	at the tank described above has been tested	'n
	I have	e read and agr	ee to the above	certification	statement						
2	Co-signers										
۵		Co	-Signers						۲	ŵ	
	· Add Co-sig	poer									
	Security Question	on & PIN Number									
	Security Question	or: where did you fin	st meet your spouse?								
	PIN (4 digita): *										
	Security Precau	tions									
										d by VeriSign's Certificates. Once we provide	you with a
	password, j	you are responsi	ble for maintaining	the confidenti	ality of the password	 Please note that access to these 	links, irrespective of the iss	suance of the User ID and Passwo	rd, may be terminated by our	discretion at any time.	
					~		C 11				
	Disclaimer				Com	pleting thos	se fields	activates			
	The sustan	n its approxime of	ficers, or employee	a protect your		the "Subn	nit" butt	on	dedicated efforts some mi	stakes and misunderstandings may result. T	ha ulaitor
			es at their own risk						ite, or from reliance upon any		
6					_						h
			Submit								

Submission confirmation

Submission Successful Confirmation of Submitsk 1. Your application has been received as Please click Print to print your received		rt, email and text message for system notification at various mile stone	к.
Submittal Summary			
owninian outlinery			
estos - Abatement Project Notification			
Complete Submittal			
Receipt			
	C	ick either this or the	
Submission Successful		wer "Print" button to	
Confirmation of Submittal: 1. Your application has by	C	open your Submittal	
Please click		eipt. If mailing a check	
Submittal Summary			1
Submittel Summary	yo	ou must use the bank	
Submittal ID: Submitted By:	1951 airASB Testing 503-229-5696 eain_kelton@emfotech.d	ldress on this receipt	2021-07-09 antAID Treama 503-229-5696 eain_Jachton@enfotech.com
Submittal Name:	Asbestos - Abatement Project Notification	n (ASN-1/ASN-6) Submitted Method:	Online Submission
Payment Detail			
Payment Date	Fee Amount	Paid Amount	Payment Method
2021-07-09	1350	1350	ePayment (ACH)
Total:	1350	1350	
Certification			
Certification Statement:	I hereby certify that I am the facility owner	r or operator, the owner or operator of a demolition or renovation activit	y, or the contractor with authority to submit this notification for the facility located at the address or location sp
Certification Question:	what is the name of your home town new		
Certification Question Answer:			
PIN Number:			
Responsible Offical: Sender IP Address:	airASB Testing 159.121.206.56		
Attachment List			

Sample Submittal Receipt



A copy of this submittal receipt needs to be mailed in along with the check to the address specified on the receipt.

VII. Tracking Submittal Status

Once you have completed the submittal, open the "Track Submittal Status" page by using the navigation pane on the left side of the dashboard screen. Next to the submittal, there will be an "eye" icon to view the status of the submission.



Submittal status is displayed in multiple tabs.

1. Submittal Summary

The submittal summary tab displays the current status of your submission on the right side of the page under **Review Flow**. Immediately after successful submission, this will show that your notification is at the "Receive Application" step. At this point, DEQ Staff are in the process of reviewing your submittal.

÷	Submitted Submittal Info		┤¦ 🖄 ⑦ 🧿 airASB
	2031 Complete Submittal		Site Info 🔺
	Submittal Summary Attachment Image: Attachment Image: Email History	Correspondence Payment	Abra Deal
-	Case Review Summary	Submittal Summary	120349
_ >		Asbestos - Abatement Project Notification	(i) Type 2
	Payment Due	(ASN-1/ASN-6)	Review Flow
	\$900.00 Fee: \$900.00	This form shall be used by a person who wisher to evident detrification before abating asbestos-containing material.	
-	Status	© 2031 box shows current	Application Received
8	Complete Submittal	Environmental Air Quality status and the	
	by ~	e airASB Testing submission's next	Issue Project Number
			Submittal Documents
<u>í</u>	Status History by airASB Testing 2021-07-23 Submit		
	by airASB Testing 2021-07-23 Submit		Forms/Receipt
	by airASB Testing 2021-07-23 Save		Asbestos - Abatement Project Notification (ASN-1/ASN-6)

As the submittal progresses through the review process, it will be reflected in the review flow section, until the permit or certification is issued.

2. Issuance tab

The "Issuance" tab is where the electronic version of the project ID can be found once it is issued. To download the document, click the red document icon.

÷	Submitted Submittal Info
	1950 Approved
	Submittal Summary Attachment Issuance Email History Correspondence Payment
	Issuance Documents
	[Final Documents]
	Asbestos Abatement Project ID
-	This is the
8	O Document # A-2021-00001 2021-107-00
Q	B by Agency
٢	

÷	Submitted S	iubmitte	il Info					
22	1950 Approved	1						
	Submittal Sum	mary Att	ochment 💿	Issuance	Email History	Correspondence	Payment	
-	Issuance Docu	nents						
		tos Abate	ment Proje	ct ID				
		ued	021.00001					
8		21-07-09 ~	021-00001					
2	0							
c								
	1	uments						
		ord found.						
		ord rotaria.						
<u> </u>								
C	lick the i	hor						
		cu						
	on to							
d	ownload	l the						
р	roject ID)						
	-							
a	ocumen	τ						
	$\overline{}$	/						
>								
đħ	Asbestos Abat	emdocx						

Sample Project ID document

Asbestos A	patement Project Notification Project ID	
Oregon	Department of Environmental Quality	
Notification from: 1950	Project Number (ID): A-2021-00001	
1950 Project Site Name: Abra Deal	A-2021-00001 Project Site Location: 1115 NE Thompson 3tPortland, Oregon 97212 SEMENT BY THE DEPARTMENT OF	
1950 Project Site Name: Abra Deal ACKNOWLED ENVIRONMEN	A-2021-00001 Project Site Location: 1115 NE Thompson 3tPortland, Oregon 97212 SEMENT BY THE DEPARTMENT OF	

3. Email History Tab

To see all email records between the applicant and DEQ on the submission, use the "Email History" tab.

÷	Submitted Submittal Info								
	2031 Complete Submittal								2>
	Submittal Summary	Attachment 0	Issuance	Email History	Correspondence	Payment			
0	Subject				To/From			Last Sent	
3	[UAT] Submission Received				Τ		enfotech.com	2021-07-23 🗸	
					FR	YourDE	QOnline@govonlinesaas.com		
)
-									

4. Correspondence Tab

Initiate and exchange messages with DEQ by using the "Correspondence" tab. To do so, write the message in the message field and click "Post."

÷	Submitted Submittal Info	
	1989 Complete Submittal	
	Submittal Summary Attachment 1 Issuance Email History Correspondence Payment	
	Need to change the Project Square Foot from 2800 Square feet to 8000 Square feet	Post
	No correspondence messages.	
-		Type message and click "Post"
8		
R		
	Public) airASB Testing 07/18/2021, 07:25:13 PM. Need to change the Project Square Foot from 2800 Square feet to 8000 Square feet	Reply

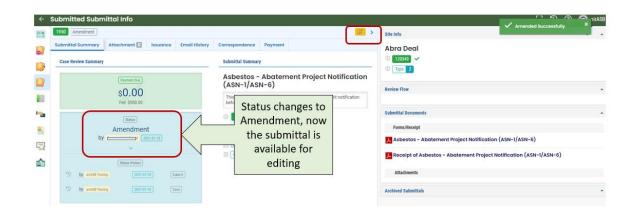
VIII. Making Corrections or Amendments

If you need to make a change to the notification after submission, follow these steps:

- 1. Refer to Section 3.VII. Track Submittal Status in this document.
- 2. Locate the submittal that needs a change and to open it, click the "View Submittal Detail" icon.
- 3. Go to the **Submittal Summary Tab** to access the box titled "Send the request for Revision/Withdrawal/Amend to the administrator."
- 4. Click button which will change the submittal to Amendment status, ready for editing.

Submitted Submitted Info	Submits Summary Asbestos - Abatement Project Notification (ASN-1/ASN-6) To form will be used by a person the wither to submit confidence taking subarase containing material.
Estaus History Dy airASB Testing 2021-07-18 Eubmit Dy airASB Testing 2021-07-18 Eave	
Send the request for Revise 1 <u>and Amend to the administrator</u>	(Z) Anned
	nent, go to the Submittal

followed by the Red "Amend" button



To edit the submittal:

Click on the ¹⁰⁰ icon at the top of the "Submitted Submittal Info" screen to open the Submittal. Edit the submittal, save and then resubmit.

÷	Submitted Submittal Info	
	1950 Amendment	Sit Sit
	Submittal Summary Attachment O Issuance Email History	Correspondence Payment
	Case Review Summary	Submittal Summary
	Payment Due	Asbestos - Abatement Project Notification (ASN-1/ASN-6)
	\$0.00	This form shall be used by a person who wishes to submit notification

Project change resulting in a notification fee change

Important: Any project amendments resulting in a fee change must be communicated to DEQ through the correspondence tab and also an email to DEQ. The correspondence tab is detailed in the next section.

What Email Address to use:

Project Location

Contact Email Address

Clackamas, Clatsop, Columbia, Multnomah, Tillamook & Washington County	degnwrasbestos@deg.stat.or.us
Benton, Lincoln, Linn, Marion, Polk & Yamhill County	dottie.boyd@deq.state.or.us
Lane County	asbestos@lrapa.org
Douglas, Jackson & Josephine County	jennifer.horton@deq.state.or.us
Coos, Curry, Douglas County	martin.ABTS@deq.state.or.us
Crook, Deschutes, Harney, Hood River, Jefferson, Klamath, Lake, Sherman & Wasco County	paula.laswell@deq.state.or.us

baker, Gilliam, Grant, Malheur, Morrow, Umatilla, Union, Wallowa & Wheeler County

tom.hack@deq.state.or.us

IX. Correspondence Tab

Sending messages:

To access the correspondence tab for a submittal, find the Submittal Summary using the quick link tracking submittal status and clicking the eye icon to view the submittal detail.



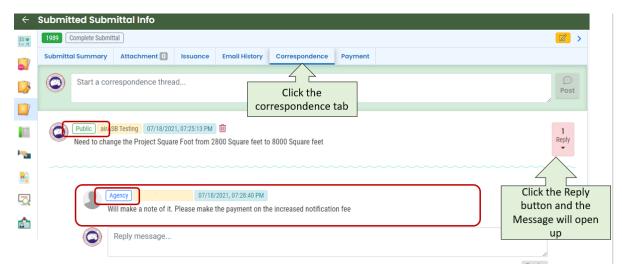
After the submittal information screen appears, click on the Correspondence tab. Type the message and then click "Post" to relay it.

÷	Submitted Submittal Info	
	1989 Complete Submittal	7 >
	Submittal Summary Attachment O Issuance Email History Correspondence Payment	
	Need to change the Project Square Foot from 2800 Square feet to 8000 Square feet	Post
	No correspondence messages.	
		Type message and click "Post"
8		CHER TOST
R		
	Public airASB Testing 07/18/2021, 0725:13 PM Red to change the Project Square Foot from 2800 Square feet to 8000 Square feet	O Reply

To access messages in the correspondence tab:

Messages in the correspondence tab are indicated by the red bubble in the submittal tracking screen. From the submittal summary, click the eye icon to get to the correspondence tab.

			Red Bubble		
≡	Submitted Submittals		indicates there is		🚺 🕄 🕜 🥥 airASB
	Q Search	<	a message		(New-Old) V
	Criteria Keywords Submittal id (Submittal Type) Submittal Status Department (Program)		Abra Deal State Constraints of the second s		ondence
	Submitted Date	2	1988 1987 Image: Contractor Licensing/Annual Not (ASN-27/ASN-7) Arduality Arduality Image: Contractor Licensing/Annual Not (ASN-27/ASN-7)	Complete Submittal Cardinate Submittal ActASB Testing	000



Messages from DEQ will be indicated as "Agency" and from applicant as "Public."

4. Air Clearance (ASN-5) Submittal

X. Navigate

Use the quick link to "start a submittal" from the application list page.

New Submittal		0 6 13
	nk to "start a submittal." lication list page.	Found 1
Subsidia Reality (Description (real code)	O A therefore - Abortement Contractor Licensing/Annual Notification Application (ASH-2/ASH-7) This from shall be used by a person who wisker is sens a Compactor License from EEE or solving an Annual Indicates.	©
Air Quality Others	C S Absetson - Abotement Project Notification (ASN-1/ASN-4) This form that be used by a person who wither to salarm collication before allaring indexto-containing meterial	C Ar Country Record Ar Country
	20 Salestos - Air Clearance Sample Results (ASN-5) This form bail is used by Attentis Alternet Contactors to submit Air Diseases Sample Results.	C Tar Quality Intotos Ar Quality
	20 Absetson - Supervisor/Worker Certification Application This form built is used by a person who wiskes to seek Certification from DDI to became a Certified Absetso Notier or a Certified Absetso Repenvisor.	© [Ar Guelty] 50002 © Ar Guelty
	C S Absetson - Training Course Completion Notice This form that is used by the Acceled Training Pholice to solution certification class information to DED.	O Ar Guiley Massa Click Vello
	29 Solution - Training Provider Accreditation Application This form shall be used by a person who winhers to seek an accreditation from DEQ to become an Accredited Addentito Training Provider.	O Ar Carling Ferrors S O Ar Carling Ferrors S Ar Carling Ferrors S
	C A Statestos - Worker and Supervivor ID Card Purchase This form shall be used by Accessible Thanky Providers to obtain Solar Kloperioser ID cards from 560.	O Artuality Heast (s) Started.
	Others (1)	
	Co 🔊 Online Invoice Payment	Geodeline (70001 Goodeline (70001 Goodeline

Open the Air Clearance submittal.

XI. Completing Basic Info Tab

Select a facility

A facility may be selected from the dropdown list which is generated by the system based on the facilities linked during RO account setup.

÷	Asbestos - Air Clearance Sample Results		
	7777 Open		
	1) Basic Info 2) Attachment 3) Payment 4) Review 6) Submission		
	Select a facility		
			^
	Q. Search by name/ID/address/latitude/longitude/type	$\langle \rangle$	
-	Abra Deal 1115 NE Thompson St Portland 97212		120349
	BEVERLY CLEARY 1915 NE 33RD AVE PORTLAND OR 97212		27535
8	BOB BURNETT RESIDENCE 2104 VINE AVE KLAMATH FALLS OR 97601	Select	30809
2		facility	
ŵ	-	from the	-
		drop	
		down	Found: 3

Project number

Select the abatement notification project number of the project that requires the air clearance to be submitted from the dropdown list.

÷	Asbestos - Air Clearance Sample Results		
E.*	III Open		>
	Basic Info 2 Attachment 3 Payment 4 Review 5 Submission		
	Select a facility		
	Abra Deal 120249 Latitude 45539108 Longitude 122255081 1115 NE Thompson St, Portland 97212 1115 NE Thompson St, Portland 97212		~
	Project Number (ID)		
-		\wedge	^
2	Q. Type here to filter list		
2	18005 A 2021-02001 Issued Addectos Abatement Project ID Issued Date 2021-07-09 Effective Date 2021-07-09 ~ Expiration Date 2021-07-09	Select	
ŵ		Project	
		Number	
		(ID) from	
		drop	
		down	Found: 1

Additional project details

Complete the required information for project details. Multiple air clearance sample results may be included by clicking the button and repeating the entry for each of the sample results.

🗧 Asbestos - Air Clearance Sample Results		
27777 Open		>
() Basic Info (2) Attachment (3) Payment (4) Review (5) Submission		
Select a facility		
Abra Deal 1115 NE Thompson St, Portland 97212 Broder Number (ID)	Complete	~
Project Number (ID)	all the	
18443 A222140001 Issued Asbestos Abatement Project ID	information 2749 ~ Expiration Date 2021-07-09	×
Please complete the following information:		
Name of person or company that performed the abatement		
Name of monitoring company		
Phone number of person or company that performed the abatement		
Location and Date that the monitoring was performed		Click save before
· · · · · · · · · · · · · · · · · · ·		moving to the ne
Describe containment(s) and clearance results below		-
© New		tab
		6

XII. Attachment Tab

The Air Clearance Sample results file needs to be attached as pdf format in the "Attachment" tab .

When uploading an attachment, first click the file record	I and select a file type option for the	euploaded file. If you want to mail		e Review tab and use the "Mail To" checkbox.
Open ← → ✓ ↑ → This PC → Documents Organize ▼ New folder			~	× o > Search Documents Bit → ■ ●
 manick (\\dedyl1) (E) EDMSProjectTeam EDMSChange Mgmt Info Gathering EDMSSnewEdDecs BusinessAnalysis SOP, Reviewed, by, Margaret, Gardner Vr1, 1.0 OrnDrive SharePoint SharePoint Busines Points Bostop Documents File name: Air Clearance Sample Resource	Buiness Process Committer-Acco DryCleanerInspec DryClean	odf 52.pdf Rev.Ex.g.7.4.2021.pdf Rev.Engineering.pdf unt.fødd Uni.føddgad Uni.føddgad enses.pdf H	Date 4/9/0019 10:12 AM 6/18/200 B45 AM 1/2/2020 B45 AM 1/2/2020 B45 AM 1/12/2020 B45 AM 4/12/2019 10:19 AM 7/2/2021 B27 AM 6/4/2020 B37 AM 6/4/2020 B3	Type File Folder File Folder Microsoft Edge POF Document Microsoft Edge POF Document Microsoft Edge POF Document

Identify the document as a "Sample Results" attachment type from the drop down list.

	÷	Asbestos - Air Clearance Sample Results	
	E	1922 Cpun	>
		1 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission	
Click the		When uploading an attachment, first click the file record and select a file type option for the uploaded file. If you want to mail the documents to the authorized agency, please navigate to the Review tab and use the 'Mail To' checkbox.	
turquoise	\mathbf{i}	Files	
triangle to open the		Air Clearance Sample Results_7_4_2021.pdf J Click on the document to identify the attachment type. J POPT 1122.KB	1
document	8	Select Document Type:	~
	5	PDF 76) Sample Results	
	1	Red ubmittal Form in PDF	
		Select "Sample Results" from the drop down list and click the turquoise triangle above to close	

After adding the attachment, this is how the screen will appear.

÷	Asbestos - A	ir Clearance Sample Results
	1952 Open	>
	1 Basic Info	2 Attachment 3 Payment 4 Review 5 Submission
		ing an attachment, first click the file record and select a file type option for the uploaded file. If you want to mail the documents to the authorized agency, ate to the Review tab and use the "Mail To" checkbox.
-	Files	
	Þ 1 🍌 PDF	Air Clearance Sample Results_7_4_2021.pdf
8		盘 Click to Upload or Drag Files Over Here

XIII. Review Tab

The submittal information is available as a pdf file. Open this to review the information. Any additional attached files will appear at the bottom of the screen.

÷	Asbestos - Air Clearance Sample Results						
88	1652 Open						
	1 Basic Info 3 Attachment 3 Payment 6 Submission						
	Review your submittal and any attachments. Save any changes you have made before returning to this page, and proceed to the Submission page.						
	Submittal Form(s) Summary						
	Please check if the following sections are completed. Click on the PDF (🚣) hyperlink to open/save/print the PDF form.						
8	✓ Basic Info						
	Payment						
1	so.00 + so.00 - so.00 Click to open the Submittal PDF file to						
	Mandatory Attachment review before Submission						
	All Required Attachments Were Included.						
	Uploaded Attachment						
	Air Clearance Sample Results_7_4_2021.pdf						

Note: You cannot submit the Air Clearance submittal without attaching the Sample Results file.

←	sbestos - Air Clearance Sample Results	ĺ
81	1822 form	>
	1) Bosic Irlo (1) Attochment (2) Payment (2) Baview (3) Submission	
	Review your submittal and any attachments. Save any changes you have made before returning to this page, and proceed to the Submission page.	
	Bdening Form(s) Exemany	
111 194	Please check if the following sections are completed. Click on the PDF (😕) hyperlink to open/save/print the PDF form.	
8	✓ Basic Info	
Q	Papant	
<u></u>	Im Imm	
	Mandatory Attachment	
	Missing Required Attachment.	
	Sample Results Sample R	
	Updated Attuchent Note: You cannot submit without attaching the Sample Results File Results File	

XIV. Submission Tab

The Responsible Official is in charge of certifying and finalizing the submittal. Certification requires answering one of the security questions and the PIN number from the RO's account. These were established in the account registration process.

1015 Open		
3 Basic Info 2 Attachment 3 Payment 4 Review 5 Submission		
	d certify that the information in this application is true and correct to the best of my knowledge I hereby certify that the tan	k described above has been tested in
accordance with the procedures set forth by the Department of Environmental Quality.	Check the acknowledgement box and answer your security	
And Canager	question and PIN number	
Pro (4 digits) * Security Precadious		
password, you are responsible for maintaining the confidentiality of the password. Please no	afeguards as well as physical and administrative protection. In addition, the security safeguards are also powered by Verif te that access to these links, irrespective of the issuance of the User ID and Password, may be terminated by our discretion	
	ver personally identifiable information privacy is a new and evolving area, and despite dedicated efforts, some mistakes an aims any and all liabilities from damages which may result from accessing the website, or from reliance upon any such inf	
Submit		

Next, click the activated "Submit" button.

015 Open							
1 Basic Info 2 Attac	hment 3 Payment	A Review	Submission				
Certification Statement							
Declaration of accuracy info	mation provided: *						
I hereby apply to transf accordance with the pr				rmation in this application is t	true and correct to the best of n	ny knowledge i hereby certify that the ta	ank described above has been tested in
I have read and	agree to the above	e certification	statement				
Co-signers							
	Co-Signers					0	ŵ
spouse NN (4 digits): * Security Precautions							
	es, officers, or employe	ees protect your	ality of the passwo	ose fields	activates	word, may be terminated by our discretion	ind misunderstandings may result. The vis
_			_				

See the submission confirmation acknowledgement.

*	Isbestos - Abatement Project Notification	
H.	1600 Complex Islamital	
	() Receipt	
	Submission Successful Confirmed!	
	Confirmation of Submittal: 1. Your application has been received and will be reviewed shortly 2. Check your account, email and text message for system notification at various mile stones.	
1 2	Please click Please click print your receipt to print your receipt	
8	Submittal Summary	
2		

5. Helpdesk and Resources

If you have questions about this submittal process or other concerns regarding the use of the Your DEQ Online system, please consult the following:

For more information, training and resources, go to Your DEQ Online Help: <u>https://yourdeqonlinehelp.oregon.gov</u>

For technical assistance:

Your DEQ Online Helpdesk (Not compatible with Internet Explorer)

For Your DEQ Online questions: 503-229-6184 <u>YourDEQOnline@deq.state.or.us</u>

To reach Asbestos staff according to their specialty:

Asbestos abatement contractor licenses:

• Naveed Mir, email: <u>deqnwrasbestos@deq.state.or.us</u>; phone: 503-229-5982.

Notifications and air clearance reports:

- Northwest Region Portland Office Clackamas, Clatsop, Columbia, Multnomah, Tillamook & Washington Counties: Naveed Mir, 503-229-5982 or email: <u>deqnwrasbestos@deq.state.or.us</u>
- Eastern Region Bend Office Crook, Deschutes, Harney, Hood River, Jefferson, Klamath, Lake, Sherman, Wasco, Baker, Gilliam, Grant, Malheur, Morrow, Umatilla, Union, Wallowa & Wheeler Counties: Paula Laswell, 541-633-2000 or email: <u>laswell.paula@deq.state.or.us</u>
- Western Region Salem Office Benton, Lincoln, Linn, Marion, Polk & Yamhill Counties : Dottie Boyd, 503-378-5086 or email: <u>boyd.dottie@deq.state.or.us</u>
- Western Region Medford Office -Jackson, Josephine, & Eastern Douglas Counties: Jennifer Horton, 541-776-6089 or email: <u>Jennifer.horton@deq.state.or.us</u>
- Western Region Coos Bay Office Western Douglas, Coos & Curry Counties: Martin Abts, 541-269-2721, ext. 222 or email: <u>abts.martin@deq.state.or.us</u>

Training provider submittals:

- Kara Master, 503-229-6351 or
- email: <u>master.kara@deq.state.or.us</u>

Other Asbestos Program questions:

- Master at 503-229-6351 or email: master.kara@deq.state.or.us
- Audrey O'Brien at 503-209-9182 or email: <u>obrien.audrey@deq.state.or.us</u>