

Workforce excellence is CENTRAL to all we do.

#### **USING THE WONDERLIC GAIN**



Bridging the Gap between Experience and Opportunity



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# **Becoming Certified to Proctor** Diana

- Wonderlic requires GAIN test administrators (GTA) to be trained and certified before administering the GAIN.
  - For information, call Wonderlic Education Solutions at (800) 323-3742
  - Susan Kopania-Customer Success Manager
    847.247.2494 | 800.784.1541 <u>susan.kopania@wonderlic.com</u>
- Email will be sent to staff along with test administration workbook
- The Examination is an "open book" test that is available as an online assessment
- Need to score 90% on test-three attempts within 30 days
- Certified GTAs must renew their Wonderlic Certificate of Registration for the GAIN every other year.



#### Where Do I Purchase the GAIN Diana

- Client Services Group: 866-726-7301
  - clientservices@wonderlic.com
  - 7:30 a.m. to 7:00 p.m. Central time, M-F
- Education Solutions: 877-605-9494
  - 8:30 a.m. to 5:00 p.m. Central time, M-F
- Your Sales Representative
- Cost per unit = \$3.50



# Tips for Administrators Dina

- Send guidance to your customer ahead of time how to use Zoom, Teams, or WebEx and include guidance for sharing your screen.
- Meet with your customer before the assessment date to ensure both you and your customer are comfortable with the virtual process.
- The administrator MUST have visual access to the customer the duration of the test. If not, staff cannot administer the test virtually.
- RESULTS pages as well as the PIN invite and weblink pages should be uploaded to WF1 EDS under document type "assessments."





# Administering the Test Diana

- Complete GAIN administration consists of both English and math tests.
- It was designed to be administered in a proctored environment.
  - CMJTS Employment Specialists complete this online using Microsoft Teams, Zoom, or WebEx with the student "sharing" their screen.





# Administering the Test Diana

- The use of calculators or other instructional aids is strictly prohibited.
- The GAIN may be administered directly online or in a paperand-pencil format in a proctored environment.
- Copying, printing or emailing test questions is strictly forbidden.
- Staff should plan for a 2-hour window to connect online, troubleshoot any technology needs, and administer the math and reading tests.



# Conducting the Test Dina

- Pre-register your student in Wonderlic Online before scheduled testing time. This process provides the needed PIN code for your student.
- "Please go to the Web address printed on your PIN Instructions sheet. That is: <u>http://www.wonderliconline.com/pinlogin.htm</u>."
- The student enters their PIN code into the appropriate box and clicks the submit button one time to get to the Wonderlic Online Welcome page.



### Conducting the Test Dina

- Test Order: It is best to administer the English test before the math test. Test takers typically exhibit less fatigue during the testing session when the subtests are administered in this order.
- There can be no questions or communication of any kind during the test.
- For security reasons, results on individual GAIN questions cannot be shared with test takers. discussing test questions with test takers is strictly prohibited.



# Timing the Test Diana

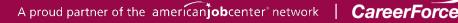
- The GAIN English Skills and Math Skills are each designed to be timed for exactly 45 minutes
- Although the testing time for the GAIN English and Math Tests are 45 minutes each, test takers with high or very low skill levels may finish well before the time limit.
- Scoring for Wonderlic tests administered online is automatic and are scored almost immediately upon completion.



### Interpreting Test Results Diana

- GAIN scores reflect test taker English and math skills relative to the six NRS Educational Functioning Levels.
- The GAIN also provides subscale scores which give a more detailed look at particular skill content areas (e.g., Arithmetic).
- GAIN results highlight important areas for review and future study.





#### Interpreting Test Results Dina

GAIN-Math 7/22/2020 10:27:41 AM C	DT Edit
Administration Method	Online
Purpose	Pre-test
Form	A
EFL Level	4
Overall Score	743
GLE	8
GAIN-English 7/22/2020 9:50:26 AM CD	Edit
Administration Method	Online
Purpose	Pre-test
Form	A
EFL Level	6
Overall Score	900
GLE	11.4



#### Interpreting Test Results Diana

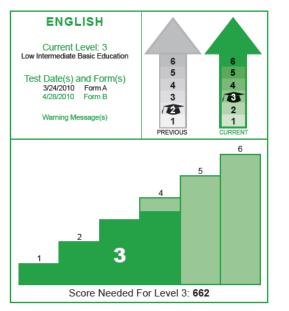


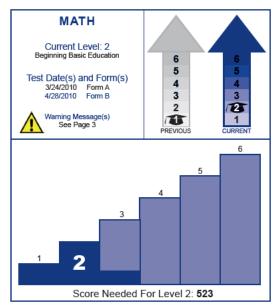
ID: 123456789 **REPORT DATE: 4/28/2010** TEST ADMINISTRATOR: Dee Williams

#### Smith, William P

FACILITY NAME: Lakes Community College PROGRAM: Adult Services CLASS: Greenfield, Room 207

#### EDUCATIONAL FUNCTIONING LEVEL









#### Interpreting Test Results Diana

#### CURRENT PERFORMANCE

English	Correct/ Total	Percent Correct	
Reading			
Information Retrieval Letter and Word Recognition Reading Comprehension Words in Context	8 / 9 5 / 5 5 / 13 13 / 17	88% 100% 38% 76%	
TOTALS	31 / 44	76%	
Grammar/Usage/Style			
Parts of Speech Proofreading for Grammatical Errors Punctuation/Capitalization Sentence Structure	11 / 12 4 / 9 3 / 4 8 / 11	92% 44% 75% 73%	
TOTALS	26 / 36	71%	

Math	Correct/ Total	Percent Correct		
Arithmetic				
Addition Basic Numeracy Division Multiplication Subtraction	5/6 3/3 1/4 4/5 4/7	83% 100% 25% 80% 57%		
TOTALS	17 / 25	68%		
Rational Numbers, Operations & Charts/Graphs				
Charts & Graphs Fractions & Decimals Operations	2/5 4/11 2/8	40% 36% 25%		
TOTALS	8 / 24	33%		
Algebra, Geometry & Trigonometry				
Geometry & Trigonometry Pre-Algebra/Algebra	2 / 14 3 / 12	14% 25%		
TOTALS	5 / 26	19%		



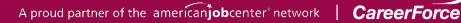
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#### **Reasonable Accommodations** Dina

- The test administrator may require that the test taker document the fact that she or he has a disability as defined by the ADA and therefore is entitled to reasonable accommodation.
- Wonderlic's psychologists are available to assist test administrators with the reasonable accommodation process.





#### Reasonable Accommodations Dina

- Examples of reasonable accommodations:
  - Providing extra time to complete the GAIN.
  - Providing rest breaks for test takers.
  - Assuring that the test site is accessible to a person with a mobility issue.

