Vadodara Mahanagar Seva Sadan

Online Professional Tax Manual

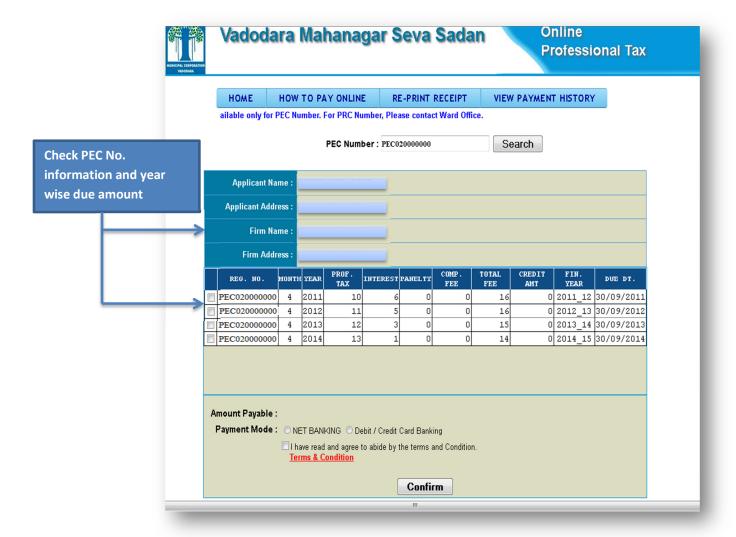
Enter https://vmc.gov.in URL in your browser. Click on Online Payment. Select Professional Tax.



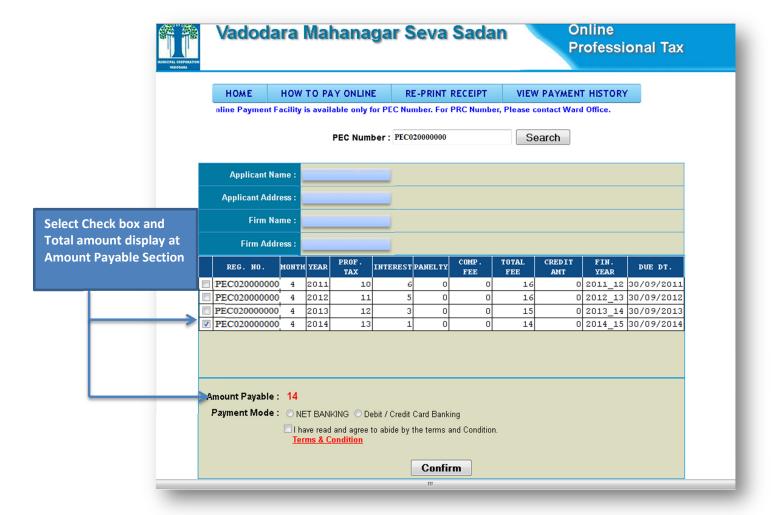
Enter your PEC number in textbox and press Search button



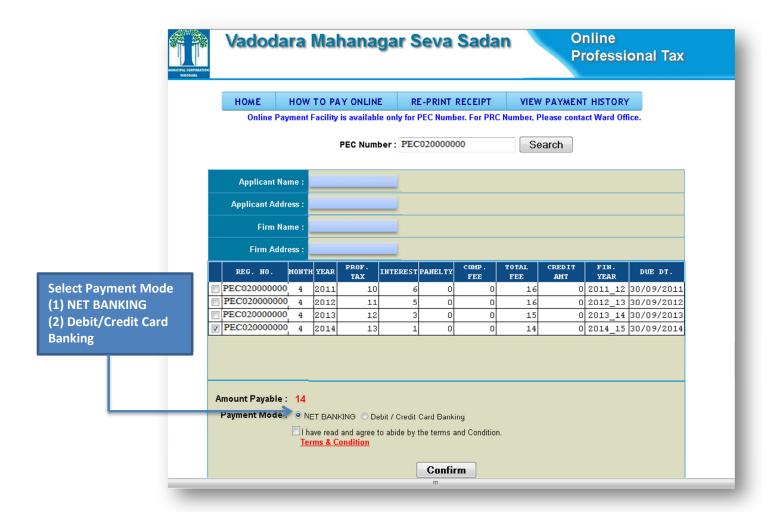
> Enter PEC number after press Search button it will display information and due amount detail.



> Select check box you want to pay amount for the year & Total amount will be displayed at Amount Payable section.



> After that select Payment Method NET BANKING or Debit / Credit Card Banking



Read Payment Terms and Condition & tick check box & press Confirm button to Proceed Online Payment Process.



For Net Banking

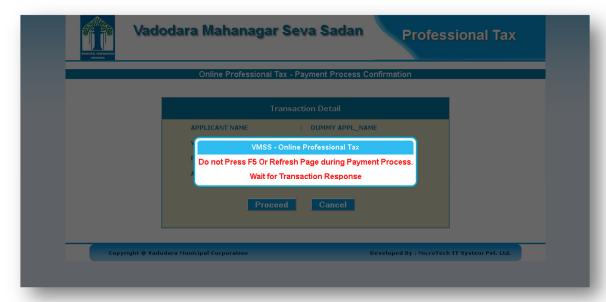
➤ For Net banking transaction, select Payment Mode is NET BANKING & press Confirm button for Online Payment Process.



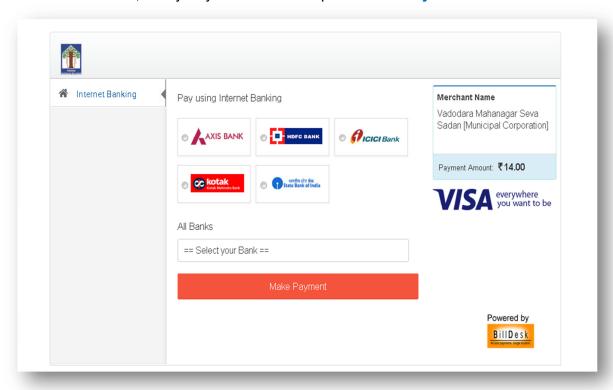
Now, it displays Payment Process Confirmation Page with transaction details. Verify details & Press Proceed Button.



- Now, wait and it will redirect to Net banking Page.
- Do Not press F5 Key or Refresh page during payment process.



Choose Bank, Verify Payment Amount & press Make Payment button.



> After Payment process, Transaction Status will be displayed.



> For print receipt, click on Print Receipt link.

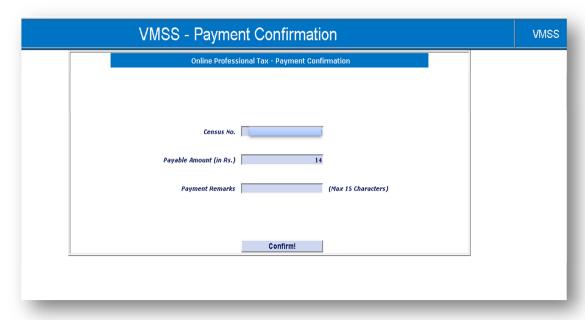


For Debit / Credit Card Banking

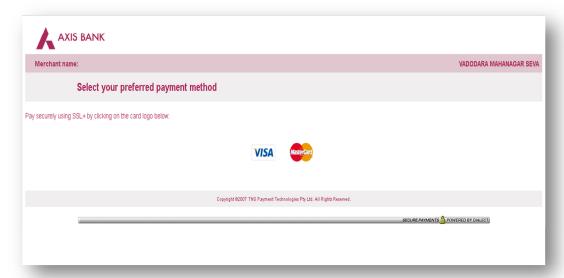
For Debit / Credit card transaction, select Payment Mode is Debit / Credit Card Banking and & press Confirm button for Online Payment Process.



> It displays Payment Process Confirmation Page with transaction details. Verify details & Press Confirm Button.

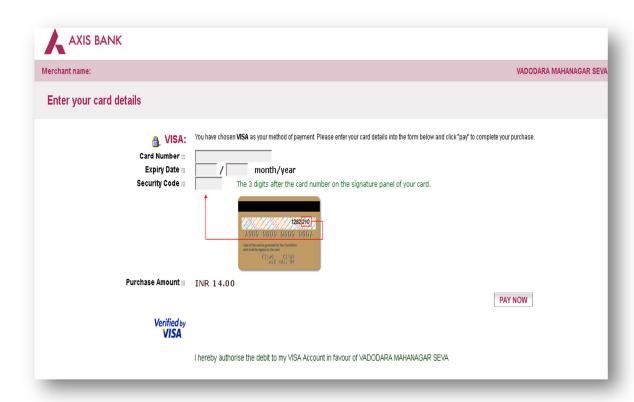


After click on confirmation button, it will redirect Axis bank Visa / Maestro card page & select on Visa / Maestro card.



Online Professional Tax Application

Fill visa card / Maestro card information and press 'PAY NOW' button

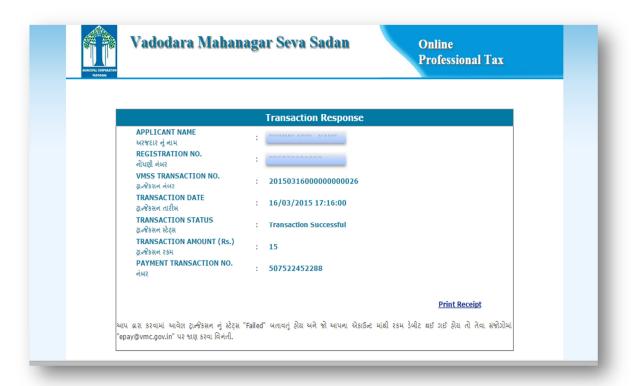


After press pay now button it will transfer this page and display message like "Your Payment has been approved"



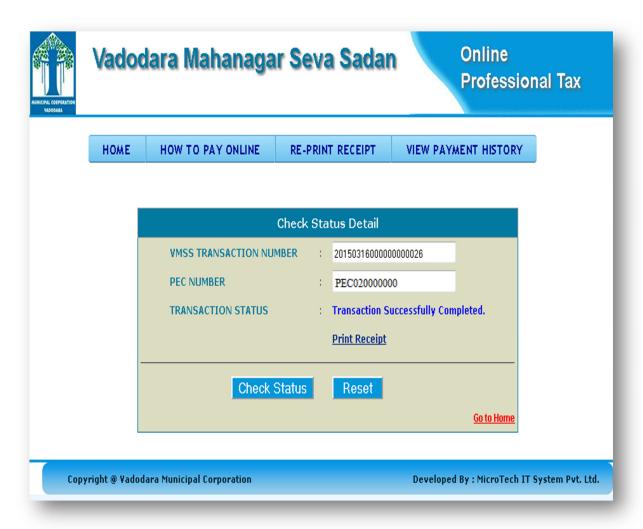
Online Professional Tax Application

After Payment process completed, Transaction Status will be displayed. For generate Receipt click in 'Print Receipt' text.



RE - PRINT RECEIPT

For re-print your receipts, click on RE- PRINT RECEIPT option in menu and add your VMSS transaction number and PEC number. Click on 'Check Status' button. It will display Transaction Status. Click on 'Print Receipt' for generate receipt.



VIEW PAYMENT HISTORY

For viewing payment history, click 'VIEW PAYMENT HISTORY' from menu. Enter your PEC NUMBER and click on Search button.

